

**TOWN OF JONESBOROUGH  
JOB DESCRIPTION**

**WATER DISTRIBUTION WORKER I**

General Statement of Duties

This employee assists in the maintenance of the water distribution system. The employee may also perform a variety of general labor activities such as operation of a truck, mowing, general mechanical repairs, painting, etc. The employee is under the direct supervision of the Water Distribution Superintendent. Work is generally routine and is accomplished in accordance with established policies, procedures and practices.

Equipment / Job Location

The employee will use a variety of mechanical tools, and specialized pumps, routers, etc. The employee may also operate a truck, mower, hand tools, and other equipment. The employee routinely works both indoors and outdoors and may be exposed to machinery with moving parts, noise, fumes and chemicals, extreme conditions of weather, heavy lifting, etc.

Essential Functions of Job

Performs repair and maintenance on water and/or sewer lines, pumps and other equipment, flushes lines, install hydrants and valves, makes necessary repairs on equipment, etc. Assists in the installation, repair and removal of water meters. Assists in the laying of water and sewer lines. Locates and repairs breaks in water and sewer lines. Makes water and sewer taps.

Additional Examples of Work Performed

May assist in the repair and maintenance of a variety of heavy and light equipment. Cleans water and sewer lines and valves, checks line and meters for leaks, assists in the repair of leaks.

Performs general maintenance and labor activities such as traffic control, mowing grass, operating a dump truck, ditch witch, or other equipment, spraying and weed-eating weeds, picking up debris, painting, etc. Performs other duties as assigned.

Required Knowledge and Abilities

Must have a knowledge of the equipment and materials used in maintaining and servicing a water pump station, distribution system, and storage facilities. Knowledge of occupational hazards and safety precautions. Knowledge of the layout of piping and valves at the water pump stations, storage facilities, and the water distribution system. Must have an ability to establish and maintain effective working relationships with town officials, other employees and the general public. Ability to use a variety of hand and power tools and other light to moderately heavy equipment.