

TOWN OF JONESBOROUGH
SEWER LINE EXTENSION POLICY
(Revised October 2024)

1. All material costs related to the sewer extension, including any portion of the sewer line outside of a development that is necessary to construct in order to provide service, shall be the responsibility of the developer unless determined otherwise by the Board of Mayor and Alderman. Materials used in lines that will become the responsibility of the Town can be purchased through the Town's purchasing procedures. If not purchased through the Town, materials must be approved by the Director of Environmental Services. Sewer line extension requests outside of the Jonesborough city limits must be approved by the Jonesborough Board of Mayor and Aldermen.
2. The cost of labor, equipment and materials for sewer installation within a new development shall be the total responsibility of the owner or developer. The Director of Environmental Services heading Jonesborough's wastewater collection and treatment operation has the authority to establish requirements for inspection. Inspection requirements may vary depending on contractor experience, construction history of the developer/contractor in Jonesborough, the complexity of the extension project, and other factors determined to be pertinent by the Environmental Services Director.
3. Drawings signed by a professional engineer licensed to operate in Tennessee shall be the responsibility of the developer. These drawings shall be submitted to Town staff for review, and in such quantity required to be submitted to the State of Tennessee for approval. The cost of submitting plans to the State will be the responsibility of the developer.
4. Sewer lines installed by a developer must be inspected. Unless worked out in advance with the Jonesborough Director of Environmental Services, the developer shall be responsible for providing the equipment and full-time inspection by an inspector that is acceptable to the Town.
5. Sewer tap fees within the development shall be at the current rate in effect at the time the sewer tap fee is paid.
6. Within the Jonesborough city limits, the Town may incur the cost of labor and equipment for the installation of a new approved sewer line from the Town's existing sewer line to the property line of the development. If the Town provides labor and equipment to construct a sewer collection line to the property line of the development, the developer/contractor is responsible for payment of the cost of materials, labor, and equipment based on the actual cost incurred.

7. For a line extension request outside the city limits to be considered at the regular monthly meeting of the Jonesborough Board of Mayor and Aldermen, the customer must pay 10% of the estimated material costs prior to Board action. The Town of Jonesborough reserves the right to reject any sewer line extension requests. The 10% advanced payment will be returned if the extension request is denied by the Jonesborough Board of Mayor and Aldermen or the State of Tennessee. Otherwise, once approved the 10% advanced payment is forfeited if the project is not implemented.
8. Normally, the Town of Jonesborough will purchase all construction materials necessary for the installation of the sewer through the normal bid process. The developer shall deposit with the Town of Jonesborough an amount equal to 100% of the current estimated cost of materials and any associated non-labor and non-equipment costs before a work order is issued and any materials are purchased. After the materials are ordered, no refunds will be made. Any materials used in a sewer line not purchased through the Town but intended to end up the responsibility of the Town must be approved in advance by the Director of Environmental Services.
9. The Town's timetable for Town installation of line extensions will be based on other projects and priorities of the Town.
10. It shall be the responsibility of the developer to obtain any necessary easements associated with a sewer line extension request. Any cost associated with obtaining easements shall be the responsibility of the developer/customer. Easement documents must be put in the name of the Town of Jonesborough and properly recorded before the sewer line extension is activated. The Director of Environmental Services has the responsibility to ensure the Town has the right-of-way necessary to take ownership of a sewer line, access it and properly maintain it. The Director of Environmental Services also has the authority to require the acquisition of easements in locations in which an easement is necessary for the Town to properly access and maintain a sewer line.