

TOWN OF JONESBOROUGH
Keep Jonesborough Beautiful Advisory Council
117 Boone Street

MEETING NOTICES

Monday, October 19th, 2026, 4 p.m.
Visitors Center

PUBLIC COMMENTS REGARDING AGENDA ITEMS

Members of the public wishing to speak concerning any item on the agenda during the Public Comment period must sign up by calling the Town Administrative Office at 423-753-1030 with their name, address, and subject about which they wish to speak no later than 2 hours before the meeting if the meeting occurs during normal business hours or by 4:45 p.m. the day of the meeting if the meeting occurs after hours. Otherwise, such member of the public must sign in at the location of the meeting, prior to the beginning of the meeting by seeing the chair, secretary, or staff of any board, commission or committee constituting any other governing body under this resolution.

Each individual shall be given three (3) minutes to address the Board regarding Agenda items. Comments shall be limited to items on the meeting's Agenda

The Keep Jonesborough Beautiful Advisory Council will meet at 4 p.m. on Monday, October 19th, 2026, at the Visitors Center, 117 Boone Street., Jonesborough, TN, to consider the following agenda:

AGENDA

1. Call to Order
2. Public Comments
3. Approval of Sept. 2026 Minutes
4. Financial Report
5. Old Business
 - a. Outstanding Invoices
6. New Business
 - a. Beautification Goals: Clean-ups, Parks

- i. DATE CHANGE - No Trash November Clean Up - Nov 14th 9-12 at Food City
 - ii. Delegation of Roles, Marketing and Recruitment
 - iii. Timeline
 - iv. Litter index date: Oct. 24th at 2 pm
 - v. Visitor's Center Trash Can - Update
 - b. Adopt A Park
 - i. Stage Road Park
 - ii. Next steps and plan
 - c. Recycling Goals: Recycling
 - i. Updates
 - d. Education Goals: Tabling/Presentations
 - i. Invasives - Aaron Bible - Stage road etc. - invite to meeting?
- 7. Announcements
 - a. TOJ Updates
- 8. Adjournment

Keep Jonesborough Beautiful Advisory Council

Agenda Presentation

Date: October 19th, 2026

Agenda Item: 3

Subject: Approval of September 2026 Minutes

KJB Meeting Minutes (Sept. 21, 2026)

The KJB advisory council will meet at 4:00 pm Monday, Sept 21 at Visitors Center

In attendance: (tentative)

Mark Merriman, Sandy & Terry Countermine, Michael Hartman, David Phillips, Sharon Kieta, Emma Sherlin, Laurine Hyland, Chris Kudera, Ashley Cavender

1. **Call to Order**
2. **Approval of Minutes - May. 2026 meeting minutes**
 - a. **Sandy motioned**
 - b. **Michael 2nded**
3. **Treasures Report**
 - a. Laurine via Chris Kudera/Sunny Ezell
 - b. New FY allocation amount?
 - i. \$3,000 remaining
 - ii. Chris will email reserve fund to KJB Board
4. **Old Business:**
 - a. KJB Spring Clean-up Summary
 - b. Outstanding Invoices?
 - i. Possums Tale did not cash check (Chris will hand deliver their check)
 - ii. Deliver checks if possible
5. **New Business:**
 - a. **KJB 2026 Goals**
 - i. **Beautification Goals:** Clean-ups, Parks
 - ii. **DATE CHANGE - No Trash November Clean Up** - Nov 14th 9-12 at Food City
 1. Breakfast- Trailblazers
 2. Lunch- Main Street
 - a. Mark Motioned for \$500 for lunch and \$75 for breakfast
 - b. Total of \$575
 - c. All in favor
 3. Delegation of Roles, Marketing and Recruitment. New checklist linked [HERE](#).
 4. Timeline
 5. Litter index date: Nov 11 at 5 pm
 - iii. **Visitor's Center Trash Can** - update
 1. Sharon will ask about the trash can

KJB Meeting Minutes (Sept. 21, 2026)

- 2. Reach out to Cameo and Matt Gully (Ashley Cavender)
- iv. **Adopt A Park**
 - 1. Stage Road Park- KJB Adopted Summer of 2026
 - a. Hartman Home Builders is going to donate resources for this
 - b. Possible Project:
 - i. Community Garden/ ARCD Can assist with funding
 - ii. Bank restoration
 - c. Follow-up: Sunny will create a wishlist for the park
 - 2. Next steps and plan
- v. **Recycling Goals:** Recycling Updates
- vi. **Education Goals:** Tabling
 - 1. Invasives - Aaron Bible - Stage road etc.
 - 2. Invite to the next meeting/ Ask if he wants to join KJB
- vii. **Things to Purchase -**
 - 1. \$75 Three Mini first aid kit
 - 2. \$145.54 3 Igloo Gatorade coolers
 - 3. Wait on 10 more grabbers (12 at \$60)
 - 4. \$359.61 One more non tent (comes with walls and walls)
 - 5. Total: \$580.15
 - a. Sandy Motioned, Mark 2nded, all in favor
- viii. Next Meeting:

Share

7. Announcements

- A. TOJ Updates from Sunny/Chris
 - a. **Sunny:** Arboretum Clean-up (October 17 from 9 AM 2 PM/ drop in style)
 - b. **Chris:** Chris needs to update the ordinance, KJB used to be 501c3
 - i. We would need to schedule out at least 48 hours in advance/ at least 7 days in advance
 - 1. Ashely motioned to continue KJB as a town entity, Sandy 2nded, all in favor
 - ii. Chris will follow-up on details

8. Adjournment

Keep Jonesborough Beautiful Advisory Council
Agenda Presentation

Date: October 19th, 2026

Agenda Item: 4

Subject: Financial Report

Keep Jonesborough Beautiful Advisory Council

Agenda Presentation

Date: October 19th , 2026

Agenda Item: 6A

Subject: No Trash November

Overview

No Trash November is a community event hosted by Keep Jonesborough Beautiful to reduce litter in Jonesborough. The event will take place on Saturday, November 14, 2026, from 9:00 a.m. to 12:00 p.m. Volunteers will arrive at Food City in Jonesborough before departing to the designated clean up locations.

Litter Index In advance of the event, a Litter Index is scheduled for Saturday, October 24, 2026, at 2:00 p.m. The Litter Index will document current litter conditions throughout the Town, giving the Council insight as to what locations are priority, and a point of comparison once No Trash November is complete.

Roles to Be Delegated

Two responsibilities need to be assigned for this event. The Marketing role will lead promotion of No Trash November to the community, including flyers and social media posts, announcements through the Town's website and newsletters, press releases and outreach to local media, and signage and event-day promotion. The Recruiting role will lead volunteer recruitment and registration, including outreach to schools, scouting groups, civic clubs, and local businesses, organizing a volunteer crew for the October 24 Litter Index, and coordinating volunteer check-in on the day of the event. Each role may be held by one member or shared by a small team of members.

Keep Jonesborough Beautiful Advisory Council
Agenda Presentation

Date: October 19th , 2026

Agenda Item: 6B

Subject: Adopt a Park

Overview

Adopt a Park is in partnership with the Town of Jonesborough to support to beautification and upkeep of a board chosen park, Stage Road Park is the board's 2026-27 FY priority to support with volunteer hours and financial support.

Roles to Be Delegated

Volunteer roles will be delegated in partnership with the Town of Jonesborough.

Keep Jonesborough Beautiful Advisory Council
Agenda Presentation

Date: October 19th , 2026

Agenda Item: 6C

Subject: Recycling Goals

Solid Waste and Recycling Director, Vince Sicca, will be present to give an update on what initiatives the Town working on regarding recycling.

- i. Proposed Food City Recycling Partnership Update
- ii. Regional Town / Wash. Co. Collaboration and Air Quality Compliance Cost Savings
- iii. Expanded Recycling and Cardboard Diversion Lean Six Sigma Proposal
- iv. New Solid Waste Process For Keeping Downtown Stationary Trash Cans Clean

Keep Jonesborough Beautiful Advisory Council

Agenda Presentation

Date: October 19th , 2026

Agenda Item: 6D

Subject: Education

Overview

The Town of Jonesborough and partners have many diverse events and opportunities to promote the Keep Jonesborough Beautiful mission. We are always looking at opportunities to table or learn more about how we can keep Jonesborough Beautiful through providing education materials and activities. Examples include: stormwater best practices, recycling, native planting and invasive removal, sustainable living habits, and more.

Roles to Be Delegated

None at this time.

