

## **Jonesborough Board of Dwelling Standards Committee**

### **Meeting Notice**

6:30 PM, Tuesday, July 28, 2026

Board of Mayor and Alderman public meeting room

### **PUBLIC COMMENTS REGARDING AGENDA ITEMS**

**Members of the public wishing to speak concerning any item on the agenda during the Public Comment period must sign up by calling the Town Administrative Office at 423-753-1030 with their name, address, and subject about which they wish to speak no later than 2 hours before the meeting if the meeting occurs during normal business hours or by 4:45 p.m. the day of the meeting if the meeting occurs after hours. Otherwise, such member of the public must sign in at the location of the meeting, prior to the beginning of the meeting, by seeing the Town Recorder at meetings of the Board of Mayor and Aldermen, or the secretary or staff of any board, commission or committee constituting any other governing body under this resolution.**

**Every Jonesborough Town resident shall be given the opportunity to address the Board. 3 minutes for general comments, 15 minutes for specific property issues**

### **AGENDA**

**Meeting Call to Order...Dana Helvey, Chair**

**Prayer... Vice Chair Ernest McKinney Jr**

**Pledge of Allegiance... Brian Ponder**

### **OLD BUSINESS:**

- **BODS2501 Flora Myers 511 Pine Street.** Presentation by JPD Major Peace, with Board discussion/action
- **BODS2502 Vivian Arrowood 1306 Ben Gamble Rd,** Presentation by JPD Major Peace, with Board discussion/action
- **BODS2503 Michael and Wanda Day 1200 W. Main St,** Presentation by JPD Major Peace, with Board discussion/action

- **BODS2504 Ruth Marshall 279 E Main**, Presentation by JPD Major Peace, with Board discussion/action
- **BODS2505 Nova Burrell 109 Charlem Hills Road**, Presentation by JPD Major Peace, with Board discussion/action

**NEW BUSINESS:**

- **JPD Major Peace will be submitting BODS2606** for Board review, and action.

**Next meeting: TBD as need warrants**

**Adjournment**

## **The Jonesborough Board of Dwelling Standards**

### **October 28, 2025 Meeting Minutes**

- **Chairman Dana Helvey called the meeting to order.**
- **Brian Tapp opened the meeting in prayer.**
- **Dana Helvey led The Pledge of Allegiance.**
- **Roll call was taken; everyone present.**
- **D.W. Cooper made a motion to accept the minutes from the July 22, 2025 meeting.**
- **Brian Ponder seconded the motion to approve.**
- **Minutes were approved by unanimous vote.**
- **Chairman Dana Helvey opened the meeting to public comments.**
- **No public comments were made.**
- **Old Business**
- **Discussion of BODS2501-Violation of Municipal Code 8-201: Premises to be Kept Clean and 9-704: Junk Vehicles.**
- **Property owner was cited into City Court on September 18, 2025 but did not appear, nor did they attend the BODS Meeting 10/28/25.**
- **Major Aistrop reported to the board that the car the property owner had been driving is now full of debris. He also reported that the property of the house is now protruding a foul odor and more debris has accumulated since his last visit to the home.**
- **Brian Tapp made the motion to send the matter to Chancery Court.**
- **Earnest McKinney seconded the motion.**

- **Motion passed unanimously.**
- **Discussion of BODS2502- Violation of Municipal Code 8-107: Overgrown Lot, 8-109: Health and Sanitation, 8-201: Premises to be Kept Clean, and 9-704: Junk Vehicles.**

- **Major Aistrop reported that contact has still not been made, however, taxes and water services have been paid.**
- **Brian Ponder made the motion for a continuance and to table the matter until the next scheduled meeting.**
- **D.W. Cooper seconded the motion.**
- **The motion passed unanimously.**

- **Discussion of BODS2503- Violation of Municipal Code 8-519: Structure Unfit for Habitation.**

- **Major Aistrop reported that he has made contact with the property owner. Property owner stated that he will be retiring in December 2025 and has plans to demolish the building, and requested that the BODS grant more time to do so.**
- **Major Aistrop recommended giving property owner until after the new year to remedy this issue.**
- **Brian Tapp requested for the property owner to attend the January 27, 2026 BODS meeting at which time they will need to present the BODS with an update on the property and plan of action.**
- **D.W. Cooper made the motion to table this matter until the January 27, 2026 meeting.**
- **Brian Ponder seconded the motion.**
- **Motion passed unanimously.**

- **Discussion of BODS2504- Violation of Municipal Code 8-107: Overgrown Lot**

- Major Aistrop reported the property owner resides in New York.
- Major Aistrop reported that he looked into a civilian-based process server, but the cost would be \$600.00.
- Major Aistrop state that he will continue to pursue other sources, such as possibly NYPD.
- Brian Ponder made the motion to table the matter until the next scheduled meeting to give Major Aistrop more time to pursue additional resources to serve the property owner.
- Brian Tapp seconded the motion.
- Motion passed unanimously.
- **Discussion of BODS2505- Violation of Municipal Codes 8-201: Premises to be kept clean, 8-109: Health and Sanitation, and 9-704: Junk Vehicles.**
- Major Aistrop reported that citation was issued into City Court on 9/18/2025.
- Property owner was supposed to attend the 10/28/25 BODS meeting, but was not present.
- Major Aistrop also reported that the property owner did appear in City Court on 9/18/25, and because minimal progress had been made on the property, the judge reset the court hearing for November 16, 2025.
- D.W. Cooper made the motion to table the matter until the next scheduled BODS meeting.
- Brian Ponder seconded the motion.
- The motion passed unanimously.

- **New Business:**

- **A representative from Appalachia Service Project attended the 10/28/25 BODS meeting.**
- **Discussion had regarding additional clean up assistance from Appalachia Service Project volunteers on future properties.**
- **Brian Tapp mentioned Americas Home Place Johnson City could potentially be another option for further assistance with labor on home and/or building repairs.**
- **Brian Ponder made the motion to adjourn.**
- **D.W. Cooper seconded the motion.**
- **Motion to adjourn passed unanimously.**