

BOARD OF MAYOR AND ALDERMEN

PUBLIC HEARING

AUGUST 14, 2017

The Board of Mayor and Aldermen (BMA) met in a Public Hearing on Monday, August 14, 2017, at 7:00 p.m. at Town Hall, 123 Boone Street, Jonesborough, TN.

Mayor Wolfe said the only item on the Public Hearing agenda was the Ordinance amending the FY2016-2017 General Fund, Solid Waste Fund, and Drug Fund budgets. There were no comments.

The Public Hearing was closed.

ABBEY MILLER, RECORDER

KELLY WOLFE, MAYOR

BOARD OF MAYOR AND ALDERMEN

REGULAR MEETING

AUGUST 14, 2017

The Board of Mayor and Aldermen (BMA) met in Regular Session on Monday, August 14, 2017, at 7:00 p.m., at Town Hall, 23 Boone Street, Jonesborough, TN.

Mayor Wolfe called the meeting to order and led the group in an opening Prayer. Alderman Chuck Vest led the pledge to the Flag.

Upon call of the roll those present were: Mayor Kelly Wolfe, Alderman Terry Countermine, Alderman Jerome Fitzgerald, and Alderman David Sell. Also present were: Town Administrator Bob Browning, Town Recorder Abbey Miller, Operations Manager Craig Ford, and Town Attorney Jim Wheeler.

The next item on the agenda was the Consent Agenda. Mayor Wolfe asked if there were any items that the Aldermen wished to have pulled from the Consent Agenda. There were none. Alderman Sell made the motion, seconded by Alderman Countermine and duly passed to approve the following items:

1. Approve the BMA minutes for the Called Meeting on July 3, 2017, and Regular Meeting on July 10, 2017.
2. Approve the following July bills for payment:

<u>VENDOR</u>	<u>AMOUNT</u>
Alexis Widner	90.00
Allan Dearstone	40.80
Allen Weems	158.76
Andy Ox Company, Inc.	318.84
Angie Sheek	13.80
Applied Maintenance	226.10
ASCAP	349.68
Aubrey Weaver	19.20
Auto Zone	112.43
Balloon-A-Tics	261.00
Ben Caldwell	100.00
Brittany Whitson	350.00
Business Health	3206.08
Celia Miles	11.16
Centurylink	1337.35
Cintas Corporation #202	39.67
Cintas First Aid & Safe	63.39
Comcast	6.41
Community Development	1000.00
Dakota Stepen Conkin	155.00
Darrell W Brinson	125.00
David Crum	20.00
Debbie Alvis	181.60
Diane Thompson	72.00
Erwin Utilities/Electric	68.35
ETSU/Cass	12.80
Evelyn King	11.96
Ferguson Enterprises #5	129.50
Fisher Auto Parts, Inc.	50.00
Fitzgerald Peterbuilt	478.49
Fleenor Security System	189.99
Food City	62.58
Foster Signs	54.90
Free Service Tire Co.	44.08
Fuelman	2122.17
Gall's LLC	19.55
Govdeals, Inc	7985.35
Grainger	155.92

<u>VENDOR</u>	<u>AMOUNT</u>
Grand Rental Station	1318.82
Heather Allen	1837.50
Heisse Johnson Hand Up	107.93
Heritage Propane	3383.21
Holston Valley BRD Corp	567.00
Hunter Curtis	580.00
Ingles #4205	30.00
International Storytelling	532.90
Interstate Billing Serv	495.45
JJ's Eatery	45.50
James R. Wheeler	7192.00
Janette Gaines	2625.00
Jocelyn Jones	12.00
Johnson City Energy	85747.40
Jonesborough Water Dept	784.40
Jonesborough/Washington	22.75
Joshua David Heltzel	15.00
Judy O'Hara	9.60
Karen Watson	175.00
Kenneth Rawls	60.00
Kimball Midwest	1080.97
Kingsport Publishing Co.	3098.80
Lowe's	2091.49
Lucas M. Schmidt	1837.50
Lydia Fisher Sweatt	180.00
Madelyn Rohrer	12.00
Marsha Bechtel	94.15
Meade Tractor	1627.09
Nafeco, Inc.	181.93
Networkfleet, Inc.	1619.40
News and Neighbor	197.00
Old School Auto Parts, I	157.52
Olde Towne Hardware	91.26
Pamela Jean Smith	80.00
Phillips Landscaping	3535.00
Polydyne Inc.	2070.00
Ponder Auto Repair	2374.73
Power Equipment Company	360.68
PPG Architectural	45.19
Quality Trophy & Engrave	10.00
Ready Mix USA	761.00
Reinhart Foodservice LL	283.01
Robin B. Beals	1310.00
S.B. White Co.	356.25

<u>VENDOR</u>	<u>AMOUNT</u>
Schaeffer's MFG CO	1048.37
Smart Source	1950.00
Specialized Operations	136600.00
Stowers	1728.18
Summers-Taylor Inc.	8568.24
Supplyworks	2419.78
SUSI Gott Deguret	16.00
Suzanne Rogers	175.00
Tammy Ray	212.91
TBI Sor	58.00
Terminix Processing	109.00
Thomson Reuters – West	162.77
TML Risk Management Poo	225.90
TN Dept of Revenue	2048.20
TN Dept of Revenue	144.40
TN Dept of Safety	1448.75
Truck Toy's & More	399.95
Truckpro LLC	185.14
USA Blue Book	128.26
Valley Equipment Co.	56.30
Vera Lowe	12.00
Verizon Wireless	3038.73
Wal-Mart Store/GEMB	191.21
Washington Farmers Co	10821.26
Waste Management	1537.17
White's Auto Parts	19.56
Williams Beagle	470.00
Williams Electric	<u>512.91</u>
	\$322,926.55
A-Z Office Resources, I	1389.46
Adam Honeycutt	50.00
AFLAC	2997.16
Aggregates USA, LLC	8519.64
Allan Dearstone	95.20
Allen Weems	158.22
Amber Crumley	8.00
American General Life	151.52
Anderson Fire, LLC	575.00
Andy Ox Company, Inc.	81.22
Angie Sheek	6.40
Appalachian Light & Pro	37.49
Archer Brothers Garage	375.00
Atmos Energy	509.20
Aubrey Weaver	14.40

<u>VENDOR</u>	<u>AMOUNT</u>
Auto Zone	152.10
Barnes Exterminating Co.	40.00
Batteries Plus-551 LLC	69.75
Ben Caldwell	100.00
Billy Miller	158.00
Blue Cross-Blue Shield	87530.42
Brett Sean McCluskey	50.00
Bright & Associates	5021.00
Broyles Florist	191.49
Business Health	2987.94
Carolyn S Gregg	24.00
Celebrate	373.46
Centurylink	1003.19
Charlton S Stanley, PHD	125.00
Cintas Corporation #202	568.50
Cintas First Aid & Safe	32.31
Comcast	6.41
Community Development	6000.00
Dakota Stepen Conkin	100.00
Darrell W Brinson	140.00
David Crum	115.00
Dearborn National	575.92
Debbie Alvis	225.20
Dennis Dwayne Brooks	700.00
Diane Thompson	20.00
Dickie Gene Wines	80.00
East TN Chemicals	20.80
East TN Rent-Alls	2338.00
Employee Security	250.00
Erwin Utilities/Electric	68.54
Esc Lab Sciences	1666.00
Fenco Supply of J.C.	133.26
Ferguson Enterprises #5	672.00
First TN Bank	3030.50
First TN Bank	3792.30
First TN Bank	8629.26
First TN Development DI	1033.00
Fleenor Security System	1273.32
Food City	24.14
Foster Signs	980.00
Free Service Tire Co.	44.08
Fuelman	2738.54
Gary Varner	11.96
Hajoca Kingsport	23.70

<u>VENDOR</u>	<u>AMOUNT</u>
Heisse Johnson Hand Up	84.41
Henry Schein, Inc.	66.64
Herald Tribune	35.00
Hunter Curtis	240.00
Ingles #4205	306.39
International Storytelling	28.95
James Brooks	14.36
James R. Wheeler	6014.00
Jeffrey Allen Story	115.00
Jeri Jones	15.20
Jocelyn Jones	78.40
Jonesborough Community	120.00
Jonesborough HRA	7600.00
Jonesborough Postmaster	225.00
Jonesborough United	150.00
Jonesborough/Washington	6054.31
Joshua David Heltzel	245.00
JRT	1587.60
Judy O'Hara	12.00
Kenneth Rawls	52.00
Kingsport Publishing Co.	437.58
Lowe's	2693.07
Mark D Edmonds	175.00
Michael D'Avella	50.00
Michael Manuel	15.16
Momma Molasses	50.00
Municipal Emergency	95.11
Northeast TN Tourism	2000.00
Northern Tool & Equipment	9.99
Olde Towne Hardware	400.45
Olde Towne Small Engine	473.61
Phil Fritts	4.58
Phyllis Anne Fabozzi	150.00
Pollard Water	70.72
Quality Trophy & Engrav	41.00
Rachel Conger	62.93
Raymond Yoakley	16.39
Rebecca Isabell	10.36
Regions Bank	706.25
Reliance Standard (Vol)	344.09
Ricky L Ledford	32.50
Ricoh USA, Inc.	5556.25
Ricoh USA, Inc.	149.43
Robin Goodman	52.00

<u>VENDOR</u>	<u>AMOUNT</u>
Saratoga	1082.67
Saratoga Financial	9323.98
Scott Moss	50.00
Scotty Carrier	60.00
Sherwin Williams	101.46
Shirt Tail Designs	351.40
Shred-It	14.94
Smart Source of GA, LLC	939.08
Sullivan County Extensi	200.00
Summers-Taylor Inc.	981.00
Supplyworks	647.79
TBI-Fiscal Services	29.00
Terminix Processing	117.00
The Bosses	50.00
TMCA	275.00
TML Risk Management Poo	66526.88
Town of Jonesborough	7950.00
Tractor Supply Credit	84.99
Transunion Risk &	50.00
Tri Cities Communication	465.00
Tri-City Rubber & Gaske	11.04
United Parcel Service	103.60
United Way	342.58
Verizon Wireless	3186.62
Wal Mart Store/GEMB	519.59
Washington County	621.75
Washington Farmers Co-Op	789.05
Washington Farmers COOP	12465.88
Waste Management	2734.55
White's Auto Parts	190.83
Williams Beagle	50.00
Williams Electric	1083.91
Wise Old River	<u>50.00</u>
	\$296,128.67

<u>VENDOR</u>	<u>GENERAL</u>	<u>WATER</u>	<u>SANITATION</u>
86299-86343 AP	\$71,102.22		
86344-86356 AP	\$11,106.31		
86357-86441 AP	\$97,308.87		
86442-86459 AP	\$16,253.08		
86460-86474 AP	\$9,270.78		
86475-86491 AP	\$25,437.34		
86492-86526 AP	\$10,995.73		

<u>VENDOR</u>	<u>GENERAL</u>	<u>WATER</u>	<u>SANITATION</u>
86527-86530 AP	\$3,036.67		
86531-86538 AP	\$2,863.46		
86539-86547 AP	\$4,022.18		
86548-86552 AP	\$2,638.86		
86553-86554 AP	\$344.17		
	\$254,424.67		
56407-56423 AP		\$57,172.61	
56424 AP		\$1,310.00	
56425-56468 AP		\$221,088.23	
56469-56472 AP		\$7,278.67	
56473-53474 AP		\$21,675.89	
56475-56483 AP		\$13,297.97	
56484-56489 AP		\$2,244.76	
56490 AP		\$1,393.33	
56491-56493 AP		\$783.00	
56494-56499 AP		\$1759.45	
56500 AP		\$3,500.00	
		\$331,503.91	
7634-7639 AP			\$7,412.01
7640-7647 AP			\$4,529.45
7648-7650 AP			\$1,401.18
7651 AP June			\$6.48
7652 AP			\$140.00
7653 AP			<u>\$154.32</u>
			\$13,643.44

3. Approve the following Town Administrator Report:

Wastewater

Cobern has been moving ahead on the software programs that were approved in the budget process. It will take a number of months to get all the data entered, but he is moving ahead. As pointed out in the budget information, the program can be used by other departments which includes inventory, maintenance schedules, equipment operating instructions, etc. that can become accessible in just a few seconds.

Infiltration/Inflow – When the Wastewater crew completes our portion of the Crockett Sewer Project, we will start working on replacing the old sewer line coming from the courthouse down the Main Street side of the creek. We know we are getting a lot of I&I flow in the remaining section of the old interceptor line that goes down the northside of the creek to 2nd Ave.

We got a complaint about possible sewer in the creek at the end of South Washington Drive. It was sewer, and it turns out it was backing up in the old 8" interceptor line on the railroad side of the creek all the way from 3rd Ave. The old line actually went across the creek at S. Washington above the water level, and when the new interceptor was constructed that aerial line was taken out by the contractor. However, the line was not plugged, and turns out was still connected to the sewer line coming across 3rd Ave. The 3rd Ave line got blocked and the backup took the path of least resistance which was back up the old interceptor and into the creek. Cobern's crew found the blockage, cleared it, and disconnected the line off of our system. However, we know we were getting a tremendous amount of I&I through that open old line that was about 12" above the creek level at S. Washington. Every time the creek got up, it was going into the old line and coming down that old sewer line as well. That turned out to be a major fix.

Crockett H.S. Sewer – We are completing the portion of our work related to the Crockett Sewer line this week. This includes the manholes and line along Old 34 from the apartments back towards 5-points, the new line across our Rosenbaum property, the new pump station located on our Rosenbaum property, and the force main under the railroad trucks into the Wastewater Treatment Plant. We are operational now and are receiving the apartments in the new Rosenbaum pump station. We should receive the flow from the Colony Brook Condos next week. The Crockett Sewer Contractor is within 40 feet of our manhole that was set to receive flow from the apartments and the existing Hexpol lift station. We could start receiving flow from the Hexpol Station next week as well. If you remember, sewer flow from this area was pumped up across 5-points and up Depot Street to a manhole at the Co-op where it gravity flowed back to the WWTP.. These multifamily units on SR-353 are each served by small pump stations that will be eliminated when the Rosenbaum pump station is checked out and working fine.

The contractor, Davis Construction, on the Crockett Sewer Project has brought in additional crews and is moving along with the line construction along SR-353 (Old St. Rt. 34) very quickly. He is trying to expedite the line construction along the highway because TDOT has awarded a surface pavement contract to Summers Taylor to pave SR-353 from 5-Points all the way to the Nolichucky River.

Water

We had our 2-year water system evaluation by TDEC in July. This is a comprehensive review of our treatment plant operation as well as our distribution system. It takes about a week and one-half for them to review everything. We know we will lose some points because of the by-products violations. TDEC has some new staff and sometimes their interpretation of regulations is slightly different, so when that happens we often lose a point or

two until we know what we have to do to adjust. We have to maintain a 95 in order to maintain our Approved Water System status. With the progress, we are making with by-products (we had great test results the last two quarters), and some clarifications on some expectations of TDEC, we will be working to get back to a very high level. We still expect to maintain our approved status.

Water Treatment – The new MIOX system is working great according to Jon Lucas, and we have the old MIOX system as our back-up. So, we are not using the bleach system as a back-up. We will only activate it as a backup if one of the MIOX units is down for extended repairs.

We have made the other improvements to the Water Plant operation except for two things:

1. Rock House Road pump and variable drives. The specifications are complete and have been reviewed. We will go out to bid within a week. This is the third pump and two variable drives.
2. Carbon Feeder. We are working with JD Metals to fabricate a new hopper for our existing feeder. JD Metals just opened a new facility down off 11E just past Bright Zoo, so they have been tied up with their move. After working on the motor Jon Lucas found out we can increase speed so we are capable of increasing the amount of carbon we feed, which is what we want to achieve. However, we have to handle bags more often because we have a small hopper.

We now have the crane truck we got through military surplus, and it is in excellent shape according to Gary Lykins. This crane is easily capable of lifting equipment into the sedimentation basins for cleaning. I have asked Gary Lykins to get with Jon Lucas so we can get any special straps, if necessary, to be set up to lift equipment in order to clean the basins more often. Cleaning reduces the amount of organic material in the basins, after dropping out in flock, that can interact with Chlorine and possibly generate by-product buildup.

We can use the crane legally, but we do need to certify some operators so we comply with OSHA standards. Gary has had the crane formally inspected and there are a couple of minor things we need to do to bring it up to the 100% level. The guy who did the inspections of the crane is from Kingston, and he also teaches a 3-day crane operator certification class. It is possible that MTAS may have someone who can certify a crane operator. We will look at the most cost-effective route, but we can use it to lift more typical items while we get some operators fully certified to use the equipment in any manner intended.

By-Products Reduction – I have already mentioned MIOX, additional carbon, and basin cleaning as steps we are taking to reduce by-product build-up. We

have the THM reduction equipment in operation within the Woodland Reservoir, and we are flushing dead end lines on a regular basis. Our next quarterly by-products testing is in early September.

Water Loss – Mike McCracken’s crew has been working on W. Main Street from 2nd Ave. to Oak Grove to construct a new 8” ductile iron water line. They got up to Washington Drive and pulled off to construct some water line extensions, but will be back on it soon. Mike wants to get the street cut paved back before he goes from Washington to Oak Grove. If we can get TDOT to allow us to cut Main Street from Oak Grove to 3rd Ave. without totally back filling the cut with flowable fill concrete, which will cost us as much as the water line, we will move quickly to construct the new ductile iron line to the 24” ductile iron line that comes across 3rd Ave. and goes out Main St. to Persimmon Ridge Rd. With the new line from Oak Grove to 3rd Ave, and the use of ductile iron pipe, we will have replaced the old cast iron line from Persimmon Ridge Rd down Main Street through downtown to about Franklin Ave. That is a big deal in eliminating the numerous breaks we have in that 80-year-old cast iron line.

We have made some improvements in the Leesburg intersection with US-11E. We have had a number of leaks in July, 80% of which have been in Zone 4 which is closer to town. We went through a stretch where we were keeping the level of Persimmon Ridge Reservoir higher than normal which would increase pressure. We are still working on refining the zones, but progress has been slow with everything else that has been going on.

Transportation

Persimmon Ridge Road & W. Main Street – TDOT Nashville re-estimated the improvements to square up the intersection of Persimmon Ridge Rd and Main Street to be over \$1 million which put the project in jeopardy. TDOT Knoxville worked with Nashville to make the project more affordable and were successful in reducing costs to a little over \$600,000. Apparently, the scope of the project remains the same. Currently the project is back on track, and is supposed to be bid out in February of 2018.

Jackson Blvd – SR-354 – This project has been bid and Summers Taylor was the only bidder. The bid amount was \$2,6 million, and the project has been awarded to Summers Taylor. A preconstruction conference is being held before the construction work begins, on August 11th, and that is held with all the utilities present. We will have Jonesborough staff at that meeting including Malcolm Highsmith and someone from the Police Department. The project is to be completed by May, 2018, and TDOT says Summers Taylor can start August 11th after the pre-construction conference. This project should be under construction soon based on the schedule we received. I have sent out communication to impacted businesses.

2nd Ave/Woodrow Ave. Intersection. We are still waiting on the custom concrete box that is needed to extend the turning radius in the southeast corner of the intersection. Work has been put on hold along Woodrow Ave, and we do not want to work on the swale along 2nd Ave until the drainage devices are all in place. While we have a sidewalk shown on the plan along Woodrow Ave., we need to get drainage improvements in place so we can get accurate measurements to see if a minimum width sidewalk will work.

N. Cherokee St./Smith Lane. I am attaching the traffic signal warrant study that was undertaken by Mattern & Craig Engineers, in case I did not send it last month. The study, which shows the installation of a signal is justified, at Smith Lane and 11E, was sent to TDOT and they have responded with correspondence stating the signal will very likely receive approval if the current volumes remain applicable.

I have sent Janice Randolph a letter letting her know that we are possibly moving forward and have an appraiser lined up to determine the value of the property needed for the connector from N. Cherokee St. to Smith Lane. When we have the appraisal and Ms. Randolph has reviewed it, we'll see where we go from there.

Jackson Blvd and 2nd Ave. We have approval from TDOT to construct the right turn lane. We just need to work it into our schedule. We decided to get the McKinney Center parking lot constructed while we have the best weather for moving dirt.

Leased Methodist Church Parking Lots. We have completed the paving, curbing, steps, and landscaping associated with the two leased parking lots owned by the Methodist Church. Our crews did a very good job. The only thing remaining outside of the Chuckey Depot interpretation is the installation of the W.C. Rowe/Chuckey Depot Museum at Jonesborough sign, and the erection of a semaphore signal that Watauga Valley Historical Railroad and Museum Society has renovated. The base for the semaphore has been constructed near the caboose, and we were waiting for the transport of a military surplus crane truck we obtained that will allow us to lift the semaphore in place so it can be bolted down. That should take place next week.

Lane Improvements at Valley Equipment. Summers Taylor is completing the lane improvements on US-11E in front of Valley Equipment. All lanes are opened back up, and Summers Taylor just has driveway touch-up to complete.

Ben Gamble Road/Jackson Blvd. We still do not have a site plan for any development on the Bailey property that has been submitted to the Planning Commission for review. We have been told that the parties involved in a convenience store have a purchase agreement in place, but it has not been fully executed. The Town is interested in a connection from New Hope Road to the

traffic signal at 11E and Persimmon Ridge Road behind any development that may occur. However, it does not make any sense to discuss options any further until we know there is a development project that is moving forward.

Speed tables.

1. 2nd Ave. We are working on water line replacement now W. Main St. between 2nd Ave and Oak Grove Ave. While the street is torn up, we need to try to address any drainage improvements in that area that would be necessary to install a speed a speed table just west of the intersection.
2. Scott Lane. We have received a request for a speed table or two on Scott Lane. Speed counts were taken, and provided to the TAC. The request is on the BMA agenda.

Guardrail along Spring St. – Currently pricing a used section of guardrail that is in good shape.

Grants

T-21 Walkway Grant – Project is complete.

LPRF Grant – We are waiting on the contract in which the BMA will need to review.

Tourism Enhancement Grant – The \$50,000 grant will be spent on the initial structural work at the Jackson Theatre.

Tennessee Arts Commission Grant – We received a \$4,600 grant from the Tennessee Arts Commission in support of the Jonesborough Yarn Exchange.

Senior Center Foundation Grant – A grant of \$24,469 was spent on sound equipment at the Senior Center, acoustics, and the Senior Storytelling Program – part of the Jonesborough Community Story Initiative. The grant is closed out.

Senior Center Area Agency on Aging Grant Program. A court case in Tennessee was settled and the Tennessee Area Agency on Aging was charged with managing \$35 million in settlement funds. These funds will be used as grants. There were four categories of possible funding established. One was legal assistance, one was transportation, and there were two others that did not apply in any way to our Senior Center operation. It was also established that applications had to have a statewide impact. So, individuals could not apply for a single program. We participated in two transportation related applications for funding. One was with a statewide organization of senior centers that applied for funding to buy 24 passenger buses. We participated, but our request is for

a 16-passenger bus with handicapped accessibility. We really need a bus or van that can handle wheel chairs.

The other grant application was through the Development District, which joined other Development Districts across the state in trying to start a volunteer uber-style transportation program. Volunteers would get reimbursed expenses in taking seniors without transportation to the doctors, library, grocery store, etc. HRA provides transportation somewhat like this, but they cannot wait for an appointment to be over, or wait for a senior to get groceries and come back out. An HRA individual service can take half the day or more. If the Development District funding is awarded, we would be participating in this volunteer uber program.

CDBG Façade Grant – We have submitted another \$100,000 Façade Grant application to the TN Department of Economic and Community Development. This is the third time, and we have submitted the best application possible for us. We are at a disadvantage because we have worked for 40 years to take care of our building in the historic district. Most communities are worse off. However, we have given ECD good reason to fund us if they want to do so.

Senior Center

We still need to build the Senior Center sign along Main Street. We have the brick. There was some question whether the building should be named. If so, that should be decided before the sign face is ordered. The Carter County Work Camp Crew can build the sign structure, but the sign itself will obviously need to be contracted.

Chuckey Depot

With the crane truck now part of our equipment, we can schedule the installation of the semaphore next to the walkway by the caboose. Rachel Conger directed a recent fundraiser with the Watauga Valley Historic Railroad Society (WVHRS) and Museum and the Heritage Alliance. This was a dinner held in WVHRS's 1950's dining car. This event was apparently successful. Interpretation is moving along slowly. While the building is ready for visitors, it will likely be a couple of months or more before there is enough interpretation to open the Chuckey Depot Museum at Jonesborough to the public.

Jackson Theatre

Design plans are supposed to be completed by this month. We will meet to go over the entire project the next week, and the design plans are supposed to be sent to the Fire Marshall in Nashville by the end of August.

McKinney Center Parking

The Street Crew has started on the parking area.

Community Meetings

I have continued preparing agenda presentations for the BMA meetings, the Planning Commission, Tree & Townscape Board, Traffic Advisory Committee, JRT Board of Directors, Jonesborough Community Chest, and minutes for most.

4. Approve the following Operations Manager Report:

I have worked the inmate crew on several small projects for the month of July. We cleaned out the basement of the McKinney Center to free up storage space for that facility. There was construction materials stored there from various projects. These items have been removed and are now stored in a trailer at the Wastewater Treatment facility.

The crew also cleared the bank at the McKinney Center along Franklin Avenue as well as the southwest property line. This was in preparation of the parking lot currently under construction. The crew also built a couple of cabinets requested by Theresa Hammonds.

The crew also formed and poured 140 feet of sidewalk at the McKinney Center. The sidewalk follows the west side of the current parking lot and will eventually tie into the sidewalk at the northwest corner of the building. A catch basin will have to be installed before we can finish the sidewalk.

We also made several minor repairs to the Senior Center. There were several doors that were not opening or closing properly and each one of them was repaired. There were also several areas in the downstairs hallway that VCT tile had to be replaced. In one location, we had to grind a section of concrete in order to level it and replace the floor tile.

We also repaired one of the stall doors in the men's restroom that had been damaged and one of the shower units needed repair. We also built a large planter box for the entry of the building that had been requested.

While at the Senior Center we installed shelving units on each of the three televisions in place downstairs. As a result of the budget process, we noted that there had been a substantial increase in the phone bill at the Center. As a result, Abbey and I have had several meetings with Saratoga and Comcast. It has been discovered that Comcast has been over-billing the Town and that a piece of equipment at the Senior Center was being double-billed.

This piece of equipment was supposed to be \$200.00 per month, but Comcast was charging \$400.00 per month. In addition, it was the understanding that this piece of equipment was \$200.00; not \$200.00 per month.

Once this was discovered, I ordered this piece of equipment be removed from the building. This is why the shelving units were installed at each television. The end result is this will save \$2,400.00 per year on the Senior Center phone bill and at the rate we were being charged, it will save \$4,800.00 per year. Abbey and I will continue to work with Comcast to get a refund from the prior year's overcharges.

The inmate crew also worked on the bank between Town Hall and the hotel. Several trees were removed and we cleared as much undergrowth as we could. We also sowed grass in a couple of areas in an attempt to be able to mow as much as we could to keep this area looking better.

The crew also painted the police department and stripped and waxed the floor. We also removed the VCT tile in dispatch and replaced it with vinyl flooring. The VCT tile was coming up in numerous places and we were constantly making repairs to the floor.

Work is progressing on the McKinney Center parking lot. The grade work is completed and we are currently hauling shale to the site for the base. Once complete, we will haul and compact stone on this base and be ready to install the binder.

In conjunction with this project, I have participated in several meetings regarding the construction of the storm drainage on Franklin to cross Spring Street. A plan was formulated and the different catch basins and pipe are on order to get this part of the project started.

I also had a meeting with Atmos Energy to discuss their gas line that is currently in the ditch line that our drain tile needs to go in. As a result of this site meeting, Atmos Energy has agreed to work with the Town crew and move their gas line as we progress. This will place their line in bank and get it out from under the asphalt when we are finished. It will also ensure that we do not have any gas lines under our drain tile.

I met with the Guterrez family on Spring Street in reference to a complaint about vehicles running off the roadway and onto their property. The historic spring originates under the roadway and spills onto their property. The issue is a two-prong problem. First, and most important, we need to make this stretch of roadway safe to motorists. Secondly, we need to protect this historic spring.

I met with Todd and Malcom and we formulated a plan which recommends this section of roadway be protected by a guardrail. The plan was submitted to the

Traffic Advisory Committee and that committee recommended the installation of the guardrail.

I also participated in numerous site meetings on Shell Road to assist in formulating a plan to make this roadway safer due to several areas with steep drop-offs. There is a more permanent plan in place that is very costly; however, we devised a plan that will allow us to make this section of roadway safer and also puts in place the infrastructure we will need anyway for the permanent fix. Again, this plan went to the Traffic Advisory Committee and they voted to recommend this to the Board of Mayor and Alderman as well.

As you are aware, the public safety radio system we had installed has failed to work for the Fire Department. I have been working on a solution to this problem since nearly the beginning. I feel like we are very close to a resolution of this issue with Metro Communications and Motorola. I hope we can finalize this resolution and have something to the Board of Mayor and Alderman at the September meeting.

Chief Street and I had a lengthy meeting with Erick Herrin and Jim Wheeler regarding some key general orders that pose the greatest liability to the Town. We had a second meeting scheduled that Mr. Herrin had to postpone. I am hoping we can bring some of these general orders back to the Board of Mayor and Alderman in September.

I have also been working with Chief Phil Fritts to look at the possibility of redrawing our fire district in the county. We are not suggesting that we discontinue county fire service, we are just looking at some re-districting.

I attended the EMS Board of Director's meeting this month as well. The EMS Board voted to utilize nearly \$65,000.00 in funds received from a Jonesborough Estate to purchase a new response truck for their use in Jonesborough. These funds had been sitting in escrow to assist in the expansion of the public safety building. They agreed at the meeting to provide funds in the future for an expansion project when the Town was ready to move forward.

The long-awaited box culvert for the Woodrow/Depot Street project arrived, but was not correct. We are currently working on a resolution to this problem in hopes of moving the project forward.

The roofing materials arrived on-site this week for the Wastewater Building. It is my plan to start this project with the inmate crew on August 15.

5. Approve the following Committee Reports: Board of Zoning Appeals, Planning Commission, JRT Board of Directors, Tree and Townscape Board, and Historic Zoning Commission.

6. Approve the following Supervisor Reports: Water Distribution, Parks and Recreation, Visitor Center Manager, Building Inspector, Street Department, Animal Control, Environmental Services/Wastewater, Wetlands Water Park, Fire Department, Police Department, McKinney Center, Main Street Director, Website Manager, Solid Waste and Recycle, Water Treatment, Tourism and Marketing, Senior Center, Promotions Coordinator, and JRT Artistic Director.
7. Approve the hiring of Samuel Rankin as a Collection System Operator I in the Wastewater Department at Grade 2 Step 1 (\$22,381), subject to all pre-employment conditions including Work Steps.
8. Approve the hiring of James David Parrott as a Custodian I at the Visitor Center at Grade 1 Step 1 (\$21,315), subject to all pre-employment conditions including Work Steps.
9. Accept the resignation of Mark Powers, Water Worker I, with an effective date of August 8, 2017.
10. Approve the promotion of Jason Rounds to the position of Police Sergeant at Grade 12 Step 2 (\$37,550) effective this date.
11. Approve the hiring of Glen Woodfin as the Street Supervisor within the Street Department at Grade 13 Step 2 (\$38,279), subject to all pre-employment conditions including Work Steps.
12. Approve the request by Darrell Caple for a 1,690 foot water line extension on Sliger Road at a projected cost of \$26,452.67, subject to all the conditions established in the Town's current Water Line Extension Policy.
13. Approve the appointment of Hal Knight to the JRT Board of Directors and Alaina Woods to the Keep Jonesborough Beautiful Council.
14. Approve the Special Event Permit requested by We Run Events, LLC, for the Haunted Half Marathon event to take place Saturday, October 28, 2017, with Main Street and associated side streets to be closed by 8:00 a.m., subject to the Town Attorney's review and acceptance of the required proof of insurance and Hold Harmless Agreement.
15. Approve moving Halloween Haunts and Happenings and Boos and Brews, Town sponsored events, to Saturday, October 28th, and extending Halloween Haunts and Happenings to an extended day event with Main Street and associated streets remaining closed after the Haunted Half Marathon race.
16. Approve the bid from Heavy Machines, Inc., of Gray, TN, for a Superior Broom meeting all specifications with options totaling just under \$52,600.

17. Approve the purchase of a new Chevrolet 4x4 DC 2500 HD truck for the Environmental Services Director at state bid price of \$28,178.95, to be paid from unappropriated funds in the Water/Sewer Fund.
18. Approve the Contract Amendment to the In Lieu of Performance Bond and possible payment resulting from the State oversight of our Solid Waste Processing Facility, with an increase in the amount of the bond to \$23,713.86.

The next item on the agenda was the approval of the Financial Report. Mayor Wolfe said June and July Financial Reports are included in this packet. There were no questions concerning the reports for Abbey Miller, Town Recorder. Motion was made by Alderman Fitzgerald, seconded by Alderman Vest, and duly passed to approve the Financial Reports as presented.

Mayor Comments was the next item on the agenda. Mayor Wolfe said he attended the 2017-2018 Season Kickoff Gala of the JRT and it was an awesome event.

Mayor Wolfe said the following are on our prayer list: The Odom family, Lorena Cradduck who will be having another surgery on August 23, 2017 and Roy Foster who has cancer. The Mayor added that Sue Garland, Gina Larkin's mother, had passed away and asked for prayers for her family.

Mayor Wolfe asked the representatives for United Way to come forward and read the following United Way Proclamation:

INSERT PROCLAMATION

Jerome Julian, United Way CEO, invited everyone to Rotary Park on Friday for the United Way Kick Off Day at 11:30 a.m., Friday, August 18, 2017. He added that there will be free food and a lot of fun.

Mayor Wolfe asked Whitney Williams to come forward as the Employee of the Month. He read the following nomination letter:

I would like to nominate Whitney Williams for August Employee of the Month. Whitney has been an employee with the town, assisting with social media, graphic design, photography and more since last May. She assists the Main Street Program as well as the McKinney Center, Senior Center, Wetlands and the Jonesborough Yarn Exchange in their marketing efforts and it has had a tremendous impact on improvements for the social media pages along with their overall participation, ticket sales, class enrollment, etc. Much of the success and increased attendance at our events is due to the efforts made by Whitney. She recently worked hard to promote our annual Jonesborough Days Festival with a fun promotional video, event pages for all of the various activities, updated pictures and graphics. She even created our first ever event website, jonesboroughdays.com, where those not on social media could find detailed information. Back in March, we hosted a St. Paddy's Weekend of events that included a scavenger hunt using your smart phone. Whitney did lots of research and found a free program that used QR codes and then worked hard designing each of these pages, over 20 total which each gave the clue to the next location along with pictures to help identify the area. It also provided awareness about some of our

landmarks such as the Chuckey Depot, Oak Hill School, Chester Inn Museum and more. The Jonesborough Scavenger Hunt was so successful and since it was only available for a limited time during the St. Paddy's Weekend, we wanted to bring it back for the summer months. Whitney found an inexpensive program to purchase so we could do just that. The scavenger hunt returned during Jonesborough Days and will continue throughout the summer and fall months to attract more people to downtown by offering this free, family-friendly activity. Whitney has also been instrumental in our upcoming Eclipse Block Party with the design of the poster and building excitement about the event on social media. Whitney is always striving to put Jonesborough's best foot forward and her talent and determination never cease to amaze me. I'm thankful she is a part of our Jonesborough team! Submitted by: Melinda Copp, Events Coordinator – Main Street Director

Whitney Williams said that it is an honor and privilege to work for the Town of Jonesborough. She said it is her home town, and she loves her job. She added that she works with friends, and it is a joy to come to work every day.

Mayor Wolfe asked Terry Alexander, Website Manager, to give information on the Eclipse Party. Ms. Alexander said there is an Eclipse Party planned for August 21, 2017, from 1:00 p.m. – 4:00 p.m. at the Storytelling Center plaza. She added that there are several things planned during the event.

The next item on the agenda was an appointment to the JAMSA Board. Motion was made by Alderman Vest, seconded by Alderman Countermine and duly passed to appoint Matt Combs to the JAMSA Board.

Alderman Communications was the next item on the agenda. Alderman Countermine said the Bocce Tournament will be the Sunday after Labor Day; the entry fee is \$10.00 and the benefits go to the Washington County Library. He said last year there were ninety-four players. He added that at the end, there is a pot luck lunch at his home.

Attorney Comments was the next item on the agenda. Attorney Wheeler said he had nothing new to report.

Citizen Comments was the next item on the agenda. There were no citizen comments.

The next item on the agenda was BMA authorization of a letter to be sent to all water customers to inform them of the discontinuation of fluoridation of the water system. Alderman Vest said ever since this issue was brought before the Board, he has struggled with the fluoride treatment process and has tried to keep an open mind. He said he received a study from the MAYO Clinic and has discussed it with medical professionals that he trusts. He said there has been a lot of pro and con information given to the Board. Alderman Vest then made the motion to deny the authorization of the letter to water customers and to continue the current fluoride treatment process that has been in place for most of our lives. Alderman Sell seconded the motion. Alderman

Countermine said a lot of people have talked to him about this. Alderman Vest said this is a back and forth issue and is something that we have lived with for most of our lives. Alderman Sell said he has wrestled with this for a long time, and has talked to a lot of people, both citizens and professionals, and this has been one of the most difficult decisions he has ever had to make. He said he agrees with Alderman Vest that there is enough information available to reverse this previous decision. Mayor Wolfe said this is an issue that has been discussed for over a year and a half. He said he is proud of this Board because this issue has been debated at the highest level. He said there are paid advocates on both sides of this issue, and this debate will not be settled in our life time. He said the Board has done a good job and has been very open minded in this process that embraces the most basic decision making for local government. The Mayor added that Jonesborough is a place where people are not afraid to be different if they feel it is the right thing to do. He said this issue has been talked to death; there are probably ninety percent (90%) of the people that do not care either way about the addition of fluoride in their water, but there are five percent (5%) on either side of this issue who are passionate and vocal; some of them have had a life experience or know someone that has been affected one way or the other by this, and this has become the cause they are invested in. He said there are people in attendance who have been through the entire decision-making process, and he the Board does not have all the answers. He said it is not unreasonable to see on a tour of the Water Plant a concrete floor marked with acid and then question why we are using that in the water supply; that is not unreasonable question and it is not unreasonable to have a discussion as to whether to add fluoride to the water system or not. He said he sees both sides as reasonable positions on this subject. He said he is proud of the Board. He said there was a thorough EPA document that was given to the Board after the previous decision had been made. He said as a Board member, if the time comes that science definitely proves that something we are putting in our water system can harm customers, then that would be addressed. He said he knows passions are high on both sides of this issue; he wants to build relationships and make an investment in our community. Alderman Vest said many times decisions are made that may be contrary to our personal opinions, but he does what he thinks is best for the Town of Jonesborough. Upon call of the roll those voting aye: Alderman Vest, Alderman Sell, Alderman Countermine and Alderman Fitzgerald.

The next item on the agenda was the budget amendments for FY 2016-2017. Motion was made by Alderman Vest, seconded by Alderman Fitzgerald and duly passed to approve on second and final reading an Ordinance amending the fiscal year 2016-2017 budgets for the General Fund, Drug Fund, and Solid Waste Fund as follows:

Insert Ordinance

The next item on the agenda was the property owner Agreement for Water Line Relocation Improvements. Mayor Wolfe said he would like to recommend that this be named the George and Sandra Jaynes Water Line Improvement Project. Motion was made by Alderman Fitzgerald, seconded by Alderman Sell and duly passed to approve the following Water Line Relocation Agreement with three property owners that will

provide the easements necessary to relocate a water line on SR-353, Bailey Bridge Road, as required by TDOT.

Insert Agreement

The next item on the agenda was approval of speed tables on Scott Lane. Motion was made by Alderman Countermine, seconded by Alderman Fitzgerald and duly passed to approve the recommendation by Todd Wood designating two speed table locations on the straight back half of Scott Lane, and that these speed tables be installed as soon as feasible by the Town Street crew.

The meeting was adjourned.

ABBEY MILLER, RECORDER

KELLY WOLFE, MAYOR