

BOARD OF MAYOR AND ALDERMEN

PUBLIC HEARING

JULY 9, 2018

The Board of Mayor and Aldermen (BMA) met in a Public Hearing on Monday, July 9, 2018, at 7:00 p.m. at Town Hall, 123 Boone Street, Jonesborough, TN.

The first item on the Public Hearing agenda was an Ordinance of the Town of Jonesborough, Tennessee, adopting the annual General Fund, Solid Waste Fund and Drug Fund budgets and setting the property tax rate for the fiscal year beginning July 1, 2018, and ending June 30, 2019 (FY 2018-19). There were no comments.

The next item on the Public Hearing agenda was an Ordinance establishing garbage and refuse collection fees for FY2018-19. There were no comments.

The next item on the Public Hearing agenda was an Ordinance establishing water and sewer rates for FY2018-19. There were no comments.

The Public Hearing was closed.

ABBEY MILLER, RECORDER

CHUCK VEST, MAYOR

BOARD OF MAYOR AND ALDERMEN

REGULAR MEETING

JULY 9, 2018

The Board of Mayor and Aldermen (BMA) met in Regular Session on Monday, July 9, 2018, at 7:00 p.m., at Town Hall, 123 Boone Street, Jonesborough, TN.

Mayor Chuck Vest called the meeting to order. Alderman Adam Dickson led the group in an opening Prayer, and Donna Freeman led the pledge to the Flag.

Upon call of the roll those present were: Mayor Chuck Vest, Alderman Virginia Causey, Alderman Terry Countermine, Alderman Adam Dickson, and Alderman David Sell. Also present were: Town Administrator Bob Browning, Town Recorder Abbey Miller, Operations Manager Craig Ford, and Town Attorney Jim Wheeler.

The next item was the Consent Agenda. Mayor Vest asked if there were any items that the Aldermen wished to have pulled from the Consent Agenda. Alderman Sell requested that the Operations Manager Report be pulled from the Consent Agenda for discussion. Mayor Vest asked for a motion to remove the Operations Manager Report from the Consent Agenda and add it to the Regular Agenda for discussion and possible action. Alderman Sell made the motion to remove the Operations Manager Report from the Consent Agenda and add it to the regular agenda, seconded by Alderman Causey and unanimously passed.

There being no further discussion for the Consent Agenda, Alderman Countermine made the motion, seconded by Alderman Dickson, and duly passed to approve the following items on the Consent Agenda:

1. Note: The minutes for the June 11, 2018, and June 22, 2018, BMA meetings were not available for approval.
2. Approve the following bills for payment:

<u>VENDOR</u>	<u>AMOUNT</u>
A-Z Office Resources, Inc.	1415.53
Abingdon Equipment Inc.	104.86
Allen Weems	270.89
Allied Toyotalift	3134.54
AlSCO	35.09
Amber Crumley	31.64
American Red Cross	54.00
Andy Oxy Company, Inc.	167.90
Applied Maintenance	157.18
Archer Brothers Garage	330.00
Archer Electric Service	1050.00
Aulick Chemical Solutions	12195.30
Auto Zone	86.31
Barbara L Bogart	360.00
Blick Art Materials	154.97
Blue Water Industries	6355.34
Bright & Associates	2548.00
Bristol Broadcasting	656.00
Business Health	2839.00
Carol Leslie Huie	181.11
Central Paper and Supply	30.03
Chappell's Pest Control	45.00
Cintas Corporation #202	455.85
Cintas First Aid & Safe	45.79
City of Johnson City	7520.33
CMI Equipment Sales	562.20
Coca-Cola Bottling Co.	356.50
Cole-Parmer Scientific	497.14
Comcast C/) 3PPP	506.31
Comcast Hierarchy Account	3013.81
Community Development	3000.00
Copynet, LLC	82.22
Core and Main	1643.06
D. Todd Wood	13440.00
Data Driven	5569.73
Defensive Options	99.00
Dennis Dwayne Brooks	350.00
Dry Clean City	55.00
East TN Rent-Alls	2666.00
Electric Motor Repair	1296.63
Esc Lab Sciences	1711.00
Fenco Supply of J.C.	171.81
Ferguson Enterprises #5	10712.13
Fisher Auto Parts, Inc.	22.74
Food City	15.75
Foster Signs	153.00
G & C Supply Company, Inc	1804.12
Gall's LLC	565.60
Gerdau	12416.91
Grainger	137.44
GRW Engineers, Inc.	2243.58
Harbor Freight Tools	26.99
Hesse Johnson Hand Up	130.85
Heritage Propane	3209.22
Home Depot Credit Service	1936.32
HVAC, Inc.	441.00

<u>VENDOR</u>	<u>AMOUNT</u>
Identifix	357.00
Information Age	109.95
Ingles #4205	176.46
International Storytelling	185.70
Jefferson Sales South	1705.05
Johnson City Kubota	170.88
Jonesborough Postmaster	71.75
Jonesborough/Washington	162.00
Kendall Electric Inc.	560.78
Kerry A Porche, It	280.00
Kimball Midwest	231.84
King's Tire Service, IN	459.00
Kingsport Lions Club	50.00
Knock Out Chemicals, IN	931.30
Larry Ornduff	190.00
Liberty National	2123.60
Lora Darlene Hatley	176.00
Lowe's	1828.66
Matheson Tri-Gas Inc.	53.15
Meade Equipment	3000.00
Medworks Occupational	396.00
Microbac AVR	38.00
Nafeco, Inc.	101.20
Networkfleet, Inc.	1676.25
News and Neighbor	257.00
Old School Auto Parts, Inc.	1665.19
Olde Towne Hardware	844.53
Olde Towne Small Engine	1252.64
Osborne Electric Inc.	300.00
Pamela Jean Smith	100.00
Pardue Photographics	20.00
Permatile	709.00
Power Equipment Company	8210.16
Quality Trophy & Engraving	12.50
Reinhart Food Service LL	11874.54
Ricoh USA, Inc.	990.87
Robert E Browning	12.00
Robin Beals	1537.50
Saratgo	1215.28
Schaeffer's Mfg Co.	1837.60
Shirley Stelzer	272.54
Shred-It	14.83
Siteone Landscape Supply	5622.06
Specialized Operations	583.00
Spectrum Reach	816.00
Stafford Custom Graphic	915.00
Stowers	1374.10
Summers Hardware	523.87
Supplyworks	691.30
Terminix Processing	49.00
The Schubert Club	1336.00
Thomson Reuters – West	170.91
TML Risk Management Poo	428.11
TN Dept of Revenue	1054.07
TN Dept of Revenue	75.05
TN Dep of Safety	878.75
TNVA Energy Solutions	92.40
Tom Flagg	66.03
Tonya S Van Hook	440.00
Transunion Risk &	45.60

JULY 9, 2018

<u>VENDOR</u>	<u>AMOUNT</u>
Triad Freightliner	10.01
Trublu Tactical	293.94
Truckpro LLC	228.86
United Art & Education	105.40
United Parcel Service	155.72
United Way	354.58
USA Blue Book	\$848.20
USALCO, LLC	\$2,754.00
Valley Equipment	\$206.43
Washington County Highway Dep	\$9,806.94
Washington County Sheriff	\$1,000.00
Washington Farmers Co	\$538.18
Waste Management	\$1,417.18
West Hills Ford Tractor	\$27.92
White's Auto Parts	\$146.03
Williams Electric	\$976.14
WJHL-TV	\$3,100.00
98.5 WTFM	<u>\$1,080.00</u>
	\$203,383.60

<u>VENDOR</u>	<u>GENERAL</u>	<u>WATER</u>	<u>SANITATION</u>
89334-89482 AP	\$146,356.03		
89483-89523 AP	\$10,573.43		
89524-89527 AP	\$11,430.61		
89528-89539 AP	\$24,898.96		
89540-89544 AP	\$11,750.21		
89545-89550 AP	\$9,625.36		
89551 VOID	\$0.00		
89552-89443 AP	\$143.65		
89554-89570 AP	\$29,744.64		
89571-89607 AP	\$22,607.04		
89660-89715	\$101,355.46		
89716-89723 AP	\$12,382.57		
89724-89763 AP	\$18,830.22		
89764-89794 AP	<u>\$18,685.25</u>		
	\$418,383.43		
57747-57834 AP		\$131,371.54	
57835-57840 AP		\$15,035.30	
57841 AP		\$49,376.46	
57842 AP		\$955.41	
57843-57845 AP		\$2,481.99	
57846-57850 AP		\$4,256.00	
57851-57857 AP		\$168,652.45	
57858-57863 AP		\$2,704.50	
57861-57924 AP		\$88,513.65	
57925-57929 AP		\$2,076.72	
57930-57941 AP		\$8,095.11	
57492-57950 AP		<u>\$12,743.21</u>	
		\$486,262.34	
7982-8002 AP			\$19,628.95
8003-8004 AP			\$3,969.71
8005 AP			\$80.26
8806 AP			\$239.33
8807 AP			\$45.00
8008-8022 AP			\$13,514.49
8023 AP			\$22.99
8024-8026 AP			<u>\$1,395.78</u>
			\$38,896.51

3. Approve the following Town Administrator Report:

Wastewater

The Wastewater Crew finished the sewer project down 11 E and Smith Lane, and they plan to go to Boones Creek Road next. The crew is spending a good deal of time the next two weeks preparing for the foundation work on the Rosenbaum property.

Infiltration/Inflow – We expect to camera and fix the sewer line along Little Limestone Creek between the Courthouse and S. Washington Drive after the middle of August. We are sure that old clay line is a major source of I&I. When we do that, we will try to relay the line coming through the alley by the Jackson Theatre and take it to the newer interceptor line behind the Reparatory Theatre.

Crockett H.S. Sewer – The school system will call us if they need help.

Pump Station Elimination – Progress was slow on this initiative this last month because of competing work tasks. I will be working with Todd Wood to submit the necessary documents to TDOT and TDEC to get approval to go under US-11E at the College Street underpass.

Water

The TDOT Taylor Bridge Road line relocation is complete, and we think we are finally complete with the 11E/Boones Creed Rd line relocation. We have had to change the line four (4) times based on TDOT's changes.

Water Treatment – We are working to get the oldest high service pump at the Treatment Plant back in top working order. We have issued to purchase order, and now we wait for the pump replacement to be manufactured. Mark Brumback is also moving forward to get a "homemade" outside carbon feeder in operation. The unit will be a fraction of what it cost for a manufactured unit, should be just as effective allowing us to feed 5 parts per million which is what TDEC suggests. And being outside, the carbon dust will not be a problem inside the intake building.

By-Products Reduction – We were low enough on our by-products testing to be under the four quarter limit. Both Mark Brumback and Mike McCracken felt we had really good results based on the turbid condition of the Nolichucky River for a number of weeks; this condition adds a tremendous amount of organics into the river.

Water Loss – Water Distribution has been working on a number of other projects.

Transportation

Jackson Blvd – Boones Creek Rd Intersection –Summers Taylor is working on the surface expansion in the ditch line necessary to add lane son the Boones Creek Road side of the intersection. The Boones Street side is not functioning much better.

Persimmon Ridge Road & W. Main Street – The project was bid but the last time I talked to TDOT the project had not been awarded

2nd Ave/Woodrow Ave. Intersection. – This project was completed.

N. Cherokee St./Smith Lane – Waiting on deed preparation, and I have not heard back from TDOT on selection of an engineer.

Franklin Ave – The title work, waterline work, and curb work is complete. We need to backfill with topsoil and repave. We just need time to get to it.

2nd Ave and Jackson Blvd – Still trying to work this project into our schedule. We have everything needed to construct the right turn lane.

Left Turn Lane 11E and West Hills Drive. – The project is complete.

Paving. – We want to pave Franklin Ave and the intersection of Franklin and Spring Street when backfilling is complete.

Grants

LPRF Grant – We are trying to finalize acceptance of the appraisal of our property, which is 250,000. That figure represents half of our match just for the value of the land. We also have to procure consultants (engine & architect) for the project. We have to have a licensed engineer and architect to do formal grading plan and architect to design buildings involved in the project.

CDBG Façade Grant – We have RFP's ready to bid when we get ECD approval.

Jackson Theatre –The Carter County Work Camp Crew is working most of the time in the Stage Door building. We are waiting for ECD approval to bid out structural steel work in the Jackson Theatre.

McKinney Center Parking – The project is complete except for final grading of banks and landscaping.

Budget - I have spent most of my time on the budget.

Maintenance Buildings Project - I have sent the BMA a separate update.

Community Meetings - I have continued preparing agenda presentations for the BMA meetings, the Planning Commission, Tree & Townscape Board, Traffic Advisory Committee, JRT Board of Directors, and minutes for most.

4. Approve the following Committee Reports: Jonesborough Planning Commission, Board of Zoning Appeals, and Historic Zoning Commission.
5. Approve the following Supervisor Reports: Water Distribution, McKinney Center, MBM Outreach Program Director, Police Department, Solid Waste and Recycling, JRT Artistic Director, Wetlands Water Park Director, Water Treatment Plant, Visitor Center Manager, Building Inspector, Street Department, Animal Control, Tourism and Marketing Director, Fire Department, and Environmental Services/Wastewater.
6. Approve the hiring of James Jenkins as a certified Public Safety Officer at Grade 10 Step 5 (\$37,067), subject to all pre-employment conditions for a PSO including WorkSteps.
7. Accept the resignation of Gary Lykins, Fleet Maintenance Director, with an effective date of July 27, 2018, with regrets.
8. Approve the Resolution clarifying what retirement actually means in subsection 3 Sick Leave of the Town's Personnel Policy covering the payment of unused sick leave when an employee is retiring.

RESOLUTION NO. 2018-07

TOWN OF JONESBOROUGH

A RESOLUTION CLARIFYING AN EMPLOYEE'S ELIGIBILITY FOR
PAYMENT OF UNUSED SICK LEAVE UPON RETIREMENT

WHEREAS, the Town's Personnel Policy states in Section F, subsection 3c of Employee Benefits that an employee will be paid for up to 85 days of unused sick leave upon retirement based on eligibility requirements established by the Tennessee Consolidated Retirement System, and

WHEREAS, the last sentence of subsection 3 states employees are eligible to be paid for unused sick leave at retirement up to the maximum allowed, without the reference to TCRS retirement eligibility, and

WHEREAS, additional clarification is needed in the last sentence of subsection 3; then

NOW, THEREFORE, BE IT RESOLVED by the Board of Mayor and Aldermen of the Town of Jonesborough, Tennessee, that the last sentence of Section F, subsection 3 sick leave of V EMPLOYEE BENEFITS within the Town's Personnel Policy is hereby amended by adding additional language to the end of the sentence so it reads as follows:

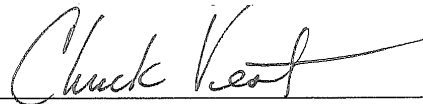
"On retirement a Town employee shall be paid a retirement bonus for unused sick leave, subject to the terms outlined in Section F, subsection 3c of EMPLOYEE BENEFITS."

DULY PASSED BY THE BOARD OF MAYOR AND ALDERMEN on this the 9^h day of July, 2018.

Motion was made by Alderman Countermine and duly seconded by Alderman Dickson that this Resolution be adopted. Those voting for adoption of this Resolution were:

Alderman Countermine, Alderman Dickson, Alderman Causey, Alderman Sell

Those voting against: _____



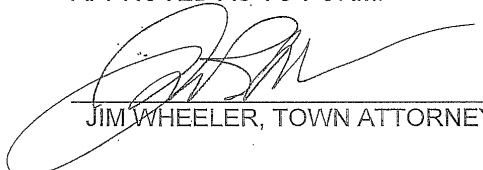
CHUCK VEST, MAYOR

ATTEST:



ABBEY MILLER, RECORDER

APPROVED AS TO FORM:



JIM WHEELER, TOWN ATTORNEY

9. Approve the Special Events Permit application from the International Storytelling Center to hold the National Storytelling Festival October 5 – 7, 2018. Beginning Thursday evening (Oct. 4th), College Street from Second Avenue to Sabin Drive and Sabin Drive from Boone Street to Oak Hill School will be closed to allow only vendors to park between Cherokee Street and First Avenue on one side of College St, Friday – Sunday (Oct. 5 – 7); Main Street, from Fox Street to 2nd Avenue closed early Friday morning through Sunday evening, Spring Street from Franklin Avenue to Main Street, will be closed Friday and Saturday evenings, and Boone Street will be included in the Festival boundary with a festival speed limit of 5 mph along with the use of the Visitor Center, Mill Spring Park, Christopher Taylor lot, Parson's Table lot, and front plaza of the MBM Storytelling Hall as requested, subject to the Town Attorney's review and approval of the Hold Harmless Policy and proof of insurance.

The next item for discussion was the Operations Manager's Report. Alderman Sell said he appreciated being kept abreast of the on-going projects. He asked Bob Browning and Craig Ford if it was feasible to prioritize projects. Mr. Ford said he and Mr. Browning have prioritized projects, but the BMA can change the priority listing at any time. He said that they look at funding availability, staff, and timing. Bob Browning said in looking at the Shell Road project the issues are the big ditch, getting tile in, putting down gravel, and we are now waiting on getting it paved. Alderman Sell thanked Mr. Ford and Street Director Malcolm Highsmith for helping Ms. Norma Johnson, Reece Estates, on her concerns of the detention pond above her property. He said the project report is very helpful. Mr. Ford said he will keep the listing updated on his monthly report. Alderman Sell made the motion to accept the Operations Manager Report as presented, seconded by Alderman Dickson and unanimously passed.

For the month of June, I continued to work with staff on the Wastewater/Fleet Maintenance facilities. As stated in last month's report, I convinced the engineer that we should move the entrance of the Fleet Maintenance facility to the east. Not only did we save a tremendous amount of money in moving utilities, it also saved a substantial amount of money by shortening the distance of the entry road.

The entire bank has been cleared of all underbrush and trees to the traffic circle. I had photographs made showing the site distance we now have to the east and west. With this improvement, we should be able to get TDOT approval to move the entrance. It also takes it much further away from the condominium entrance, which should make them very happy.

The inmate crew continued to work on the Stage Door project. We are beginning to show progress here.

I moved the inmate crew to the Wastewater site to build the rebar cages and start placing and tying all the rebar together. They were able to build all the cages and get a little over a third of the rebar in.

I did not have the inmate crew the week of June 25; nor will I have them the week of July 02. This will set us back a little.

So far, we are staying on schedule with both the Wastewater facility and the Garage facility. This in spite of losing an entire week due to rain. When the inmate crew returns on July 09, I will send them to the Fleet Maintenance facility to begin building the pier cages and rebar work for those facilities.

I have also worked on several projects this month related to the budget to include 800 mHz radio service for public safety, review of job task analysis and compensation plan, as well as an affordable alternative to the wellness program.

I also wanted to make you aware that we have completed some maintenance work on the pond at Four Oaks. As you will recall, Norma Johnson (Berkley Court) complained last meeting about the pond. The County inmate crew cleaned the pond of all the debris and undergrowth.

Once this was complete, I had Malcom and Todd Wood look at both ponds. Todd made some recommendations on a couple of items and all that work has been completed. At this point, we will continue to watch the pond during storm events. If it continues to be a problem, then Todd suggests building the surrounding berm higher to retain more runoff. We will continue to monitor it during rain events, but for now we have hopefully corrected the problem for Mrs. Johnson.

At last month's meeting, it was requested that I provide an update to the Board on our projects lists. I am attaching an update of the Street Department and Water Distribution's current project list.

PROJECTS PENDING

1. Bridge Replacement @ Barkley Creek
2. Bridge Replacement @ Main Street Café
3. Pave rest of street and parking area @ Willow Creek
4. Complete renovation of Storytelling Center (downstairs)
5. Complete Franklin Avenue Project (500' of tile, 3 catch basins, move waterline to west side of street, curb, & pave)
6. Complete grade work at McKinney Center
7. Landscape the McKinney Center
8. Construct new speed table for sidewalk at Main and Franklin
9. Stripe new stop configuration at Franklin and Main
10. Drainage and widening project @ Woodrow & Second Avenue
11. Repaint most speed tables and intersections
12. Construct spaces at Wastewater for salt, mulch, and/or compost
13. Construct speed tables on Scott Lane
14. Construct stone shoulders on Scott Lane
15. Construct speed table on Spring Street
16. Construct speed table on Main Street west of Second Avenue
17. Repair all speed tables downtown
18. Repair curbing for drainage issues in Timberridge Subdivision
19. Construct sidewalk and/or trail on Main Street from Clay Ave. to Forrest
20. Construct guardrail on Spring Street (Contract)
21. Repair guardrail @ Forrest and Old Boones Creek (Contract)
22. Curb cut at Old Stephenson House (Billington) (Brick repair by Jim Gouge)
23. Construct curbing and/or sidewalk from Central School Board office to Main Street on Dr. Kennedy's property (perimeter flooding issues)
24. Construct drainage on North Cherokee down High Street (Property flooding)
25. Construct retention wall @ Senior Center
26. Pave parking lot and construct sidewalks and curb @ Senior Center/Town Garage
27. Move Garage operation to Rosenbaum property and/or old Wastewater facility
28. Construct park @ Senior Center
29. Construct brick and granite sidewalk from Main Street down Second Avenue to Depot
30. Move Jackson sign from Oak Grove to Second Avenue
31. Re-construct Oak Grove Road after water line replacement
32. Construct or install over 1,000' of drain tile construct, various catch basin installation, stone, curbing and asphalt to widen Shell Road to County line and correct drainage issues
33. Renovate or permanently close camp site
34. Replace or repair scales at Wastewater plant
35. Replace or repair Visitors Center sign
36. Replace roof @ Visitors center (Contract)
37. Adopt Boones Street landscape plan and implement
38. Move DAR sign @ Main & Second
39. Paving list
40. Jackson Theatre project (Personnel – cleaning)
41. Stage Door Renovation
42. JRT Renovation
43. Construct bridge in park @ Mountain View Estates

44. Demolish Mears house and construct storage facility
45. Repair deep drainage basin on Forrest
46. Drainage project @ Dean Chestnut's property
47. Pave parking lot @ Persimmon Ridge park
48. Construct remaining walking trail @ Persimmon Ridge Park
49. Construct utilities @ Firing Range
50. Get truck route signage fixed
51. Remove any and all signage in town and/or repair
52. Replace signage on 11-E to MUTCD standards
53. Construct additional parking @ Town Hall at a minimum if we are not going to expand public safety any time soon
54. Repair and/or replace sidewalks on Main Street west of Second Avenue
55. Replace sidewalk on Oak Grove Road
56. Repair sidewalk @ Slemmons House (?)
57. Comcast removal of poles @ Library (Contract)
58. Restripe Parson's Table parking lot
59. Construct handicap spaces on Fox Street
60. Repair yard @ Nansee William's residence
61. Construct turn lane at property on West Jackson near Persimmon Ridge
62. Construct left turn lane into Meadow Creek off Hwy 81N
63. Restroom construction @ Train Depot (?)
64. Plan to replace remaining cast iron line on East Main with DI. (We should at least replace line from Clay up to Franklin and tie onto new line up Franklin prior to constructing speed table.)
65. Construct ramp @ Storytelling Center off Cherokee
66. Resolution of Public Safety radio problems
67. Resolution on County fire service
68. Resolution on RMS system for police
69. Replace medians from Lowes east to Headtown Road
70. Landscape triangle on Jackson in front of Bank of Tennessee
71. Landscaping @ Barkley Creek Park entrance on Main Street
72. Replace trees in Post Office sidewalk planters
73. Design and install Town limits signs for major and minor arterial routes into Jonesborough
74. Construct connector road from North Cherokee to Smith Lane (future project)
75. Construct right turn lane on Jackson @ Second Avenue
76. Construct frontage road behind Medicine Shop
77. Drainage problem that has never been corrected at Headtown/President's Way/East Jackson
78. Re-evaluate drainage repairs in Walnut Grove
79. Flow fill sink hole in Water Park
80. Removal of large maple tree on common area of New Halifax across from Senior Center
81. Reconstruction of A-frame roof section in Christopher Taylor Cabin
82. Construct left turn lane into Dollar Tree
83. Easement Improvements on Fourth Avenue to Wastewater pump station

COMPLETE

STARTED

Water Distribution

FYI a list of line extensions and etc. are listed below.

1. Sliger Road off Spider Barnes Road water line extension, 1,680 feet, paid in full with approved plans. Tenn. one ticket call for utilities to be located. This is for Mr. Caple who is building a home, waiting on the line to be installed.
2. Taylor Bridge Road line extension off Jackson Bridge Road, for Joe Wilson and Jason Day. Plans approve, paid in full with 300 feet of pipe.

3. Taylor Drive off Sycamore Drive, 380 feet in length. This line extension is paid in full and material has been bid out, with approved plans. Jack White has his service line installed waiting on Jonesborough. Waiting on material to arrive.
4. Sliger Road / Sliger Drive off Treadway Trails. This line extension is 4,200 feet in length. We have around 1,000 feet installed. It has two 12-inch bores on this project. It is funded by Washington County. (Appx. 70% complete.) (The crew hit rock and is going to have to rent a rock hammer.)
5. ST. RT. 353 Water line replacement, Plans expire Dec. 21st of this year. This is a feed to the New Office location near Judge Vines Drive. This is very important connect that needs to happen. 400 feet in length.
6. Boones Creek / East Jackson Blvd. TDOT project. We have 400 feet to relocate, once a decision is made pertain to the bridge going to the Dollar Store. We have already relocated several water valves and water meters, on this project.
7. Hwy. 11-E / Precision Blvd. – Stockyard Road at the Industrial Park.
This connect will be connected to the Stockyard line to make another feed to the Industrial Park. These plans expire July 5th 2018. Total footage 1,800 feet with a 12 inch bore under Hwy. 11-E. **(Had to renew permit for an additional year.)**
8. The new city garage off of Old State Rt. 34, relocating of 1,535 of six-inch water main.
9. Carter S/D, off Slate Hill Road, 3,160 feet of six-inch water line to be installed. Plans approved. **(This project has received state approval. Town has not received payment to purchase material or begin installation.)**
10. Roy Phillips Road, water line extension, in the design stage, total length 260 feet. **(In design)**
11. West Hill Drive, water line extension for Abounding Grace Church. In the planning stage. We have the permit for the road bore from TDOT. Total footage 820 feet. **(Casing has been installed under road, connection has not been made as material and installation has not been paid.)**
12. West Main Street from Oak Grove to North 3rd avenue, material purchased, plans approved. Total footage 600 feet. **(Had to apply for an extension. Plans approved, materials purchased.)**
13. Thornburgh Hills Road off Bowmantown Road, this is a County project. Total footage 1,890 feet in length. **(Material purchased, no TDEC approval yet.)**
14. Subdivision by Wolfe Development off Vines Drive in planning stage. This project will consist of six-inch water main. **(Start date 07/02/18)**
15. Eden Estates off Sugar Hollow Road for Kelly Wolfe. This is in the planning stage consisting of 1,345 feet of water main. Roads will be cut in the near future for this project. **(Awaiting plans.)**
16. East Main Street from Forest Drive to the 24-inch connection. Total footage 2,120 feet. Material purchased, working on plans for TDEC to approve. **(Materials purchased, awaiting plans from Nashville.)**
17. East Main Street from Longview Ave to Forest Drive, total footage 1100 feet. **(Materials purchased working on getting approved plans through TDEC.)**
18. East Main Street to South Lincoln Ave. water line replacement, this is in the Budget this year, total footage 1,700 feet, if approved. **(Pending Funding approval.)**

19. Russell Circle galvanized replacement in this year's budget, total footage 1,020 if approved. **(In budget process for 18/19)**
20. Grandview Drive galvanized replacement in budget, total footage 360 feet, if approved. **(In budget process for 18/19)**
21. Campground, not sure what that may involve. **(Materials on hand)**
22. We are currently working with GRW on making Zone 1 larger with a PRV installed somewhere on Old Stagecoach Road Area. **(State approval received, in budget process for 18/19)**
23. Water line for the Jonesborough Fire / Police Department for training off Persimmon Ridge going to the water tank.
24. Three Inch meter connection to the JRT on Main Street. **(Materials on hand)**

We currently have a total of 60 yards that need to be sown back due to line repairs over the recently.

This doesn't include the meters, taps, work orders etc. on a daily basis. Water Distribution has installed a total of 56 water meters since January 01 of this year.

Complete

Started

The next item on the agenda was the approval of the Financial Report. Mayor Vest asked Abbey Miller for an update. Ms. Miller said her office is continuing to get invoices in for June 30th and adjusting revenues for funds due to the Town at 6/30/18. Alderman Sell asked about the difference in revenues in the General Fund from last year compared to this year. Ms. Miller said there were less grant funds and debt proceeds in 2017-18 which are both considered revenue sources. Bob Browning said staff has done a great job on operation costs. Motion was made by Alderman Countermine, seconded by Alderman Dickson and duly passed to approve the Financial Report as presented.

Communications from the Mayor was the next item on the agenda. Mayor Vest said he had some items to address.

Mayor Vest announced that the Town received a \$25,000 grant from the Randy Boyd Foundation for the dog park to help with fencing, and we are still waiting to hear from Pet Safe on the additional \$25,000 the Town applied for. Mayor Vest said Randy Boyd will be at Town Hall, on Friday, June 13th, at 1:45 p.m., to present the grant check to the Town.

Mayor Vest said the staff's report concerning the Fleet Maintenance Facilities building and the new Wastewater building look good and that the \$750,000 projected cost may only be slightly less than the final cost. Mayor Vest thanked Bob Browning and Craig Ford for their efforts on this project.

Mayor Vest said he would like to appoint Kelly Wolfe to the JRT Board of Directors. Alderman Countermine made the motion to appoint Kelly Wolfe to the JRT Board of Directors, seconded by Alderman Causey and unanimously passed.

Mayor Vest said Jonesborough Days was a great event this year and brought a lot of people to Jonesborough. He said Main Street Café is now open on Friday and Saturday nights. Mayor Vest said the water park is doing great this year and the weather is cooperating.

Mayor Vest asked Crystal Hirschy to come forward to accept the July, 2018, Employee of the Month Award. Mayor Vest read the following nomination letter:

I would like to nominate Crystal Hirschy for Employee of the Month for July. Crystal is the Program Director for the Jonesborough Senior Center and in the year of being at the Center, has increased and improved the programs dramatically. The Center serves almost 2,000 members, which has more than tripled since opening the doors in December, 2015. Serving seniors 50 and up requires someone who is not only dynamic, creative, but also mindful of limited incomes. The Center provides programs and activities that all the members can enjoy. In the last year the Center took a little over 100 trips. Creatively planning that many successful trips takes an exceptional attention to detail, which Crystal has. She goes above and beyond to create a calendar of events, activities, programs and escorting trips that appeal to a wide range of people. She is very creative and puts her whole heart into everything she does. She is making the quality of life of our area seniors much improved. The Center is bustling with activities every day, the daily attendance is close to 200 people a day. Crystal is an essential part of our team and brings a level of professionalism and creativity that is benefitting the Center and its members tremendously. I am so proud of the activities, programs and trips the Center is taking, and Crystal is playing a vital role in that success. I would like to nominate Crystal Hirschy for Employee of the Month. Submitted by: Mary Sanger, Senior Center Director.

Mayor Vest thanked Ms. Hirschy for her service to the Seniors and asked her if she had anything to say. Ms. Hirschy said she is very blessed to be working at the Senior Center and has a phenomenal group to work with.

Mayor Vest said there is a vacancy on the Planning Commission due to the resignation of Ted Lynch, who was the Washington County representative. He said if anyone is interested in serving on the Commission, to let Bob Browning know. Mayor Vest added that this position requires that the appointee live outside the city limits of Jonesborough and in the Jonesborough Planning Region.

Alderman Communications was the next item on the agenda. Alderman Sell said "hats off" to Major Matt Rice, Melinda Copp and Rachel Conger for starting the fireworks ten minutes early due to the inclement weather coming in. He thanked Matt Townsend and the Wetlands staff for their hard work and a great season at Wetlands.

Town Attorney Comments was the next item on the agenda. Attorney Jim Wheeler said the Town has one lawsuit pending and he is waiting on the judge's motion to dismiss the case. Mr. Wheeler said there was no new litigation to report.

Mayor Vest asked if there were any citizens who would like to make comments at this time.

Dona Lewis, 116 Franklin Avenue said she wanted to say thank you to the Street Department for getting Franklin Avenue fixed and the backfill work completed before July 4th.

Ruth Verhegge, 601 West Main Street, said Saturday, September 8, 2018, beginning at 10:00 a.m., the K-9 fundraising event "Jonesborough Paws in Blue" will be held at Persimmon Ridge Park/Wetlands Water Park. Ms. Verhegge said there will be a K-9 dog competition with area law enforcement agencies, swimming at the water park, food trucks, vendors, a dog kissing booth, a donut eating contest, and a dog washing station.

Pam Johnson, JRT Publicity Coordinator, 299 Summit Drive, thanked the BMA and the community for supporting the Jonesborough Repertory Theatre. Ms. Church said they have added two shows to the last two plays because of demand.

Ignacy Fonberg, 316 South Cherokee Street, addressed the BMA concerning the solutions for assistance at the Arboretum and the Butterfly Garden. Mr. Fonberg said that the Town needs to work harder at getting someone to take this over. Bob Browning said

Rachel Conger, Parks & Recreation Director, has talked with Ryan Arnett, Agriculture Teacher at David Crockett High School, about developing a relationship with the students and helping with their scholarship program. Ms. Conger said they have a promising group of seniors that are very interested in the scholarship program. Mr. Browning said they have met with Snow Ferrina who lives in Abingdon, VA, about assisting with the oversight program of the Arboretum and Butterfly Garden, and she has agreed to come at least five times per year to Jonesborough to help. He said Ms. Ferrina has conducted workshops and training sessions on this type program, and this is a good opportunity to develop a long-term relationship with her. Alderman Sell said the Parks and Recreation maintenance staff needs more help, even if its seasonal, to help with the trails, parks, the Senior Center, and the McKinney Center. He said the BMA needs to look at providing more staff for Parks and Recreation.

The first item under Old Business was the FY2018-19 Employee Compensation Plan. Mayor Vest said he felt the compensation plan should be more equalized between the higher paid staff and lower paid staff because there is too big of a gap. He said he would like to see employees get an equal amount across the board of \$1,200 each for FY 2018-19. Mayor Vest said he would like to see an incentive plan set up for employees to receive increases. He said a savings plan could be developed, for example if the General Fund finished the year with \$30,000 in savings, a bonus could be given, or if \$50,000 were saved, an even bigger bonus could be given. Mayor Vest asked the Aldermen if they had comments. Alderman Causey said she feels the Board should go with the current plan we have in place for the new fiscal year, evaluate it, and then come back next year with a new plan. Alderman Countermine said the current plan we have in place works but he is in favor of flat across the board raises. He said departments that get certifications have the opportunity to get pay increases. He said he agrees with Alderman Causey to go with the current plan we have in place for now, evaluate it during the fiscal year and come back next year with a new plan. Bob Browning said that in the General Fund there are ten employees who make under \$25,000. He said that staff can take the steps that are necessary to develop a new compensation plan to bring back to the BMA for approval. Mayor Vest said it wouldn't take more than 30 days to create a new plan, and it would be easy to set up an incentive plan. Craig Ford said there was no way to come up with a new compensation plan in 30 days. He said we could look at a plan for an employee to top out in five years instead of the current twelve years. Alderman Dickson said the conclusion he has come to is there are two prevailing issues: one, to create a degree of equity and two, staff recommending strongly to keep the current plan in place and defer compensation plan changes until the next year. Alderman Sell said there are plenty of arguments on both sides, and he feels we should keep the same plan we have in place now. He said he also agrees that the employees on the lower end of the scale should be helped. Alderman Sell said the Board also needs to look at other benefits an employee receives such as retirement and health insurance which are big incentives. He said he would like to look at job descriptions for tourism, marketing and social media positions. Mayor Vest said he feels giving a flat across the board increase is the best solution. Alderman Dickson said he has seen the tourism, marketing, water park and social media employees work together. He said we have to be mindful of creating innovative ways to bring in economic development, and social media is a way of reaching out to bring people into Jonesborough. Alderman Countermine said tourism is a big part of the Town's economy, and the team we have in place has worked together really well promoting the Town. Bob Browning said shifting and rearranging duties due to Melinda Copp going part-time is bringing quality people together and is an excellent opportunity to move forward. Mayor Vest said there has been good discussion on the Employee Compensation Plan and asked the Aldermen if they were ready to move forward with a vote. Alderman Causey made the motion to approve the FY2018-19 Employee Compensation Plan as written. Alderman Countermine seconded the motion with an amendment to have Department Heads work with Bob Browning and Craig Ford to look at a plan with improvements and incentives for staff increases in place by January 1, 2019. Mayor Vest asked Alderman Causey if she concurred with Alderman Countermine's amendment. Alderman Causey said she did. Upon call of the roll, the motion unanimously passed.

The Town of Jonesborough Pay Plan be amended as necessary with the following Grades, Steps, and Pay Increases listed below for Fiscal Year 2018-2019:

- GRADE 1:** Custodian/Maintenance Worker I, Custodian (Part-time), Street Worker I, Water Worker I, Hostess I (part-time), Park Maintenance Worker I, Sen. Center Wellness Coordinator. (part-time), Sen. Center Receptionist (part-time)
- GRADE 2:** Street Worker II, Meter Reader I, Hostess II (part-time), Mechanic I, Senior Center Program Coordinator, Compost/Recycling Worker I, Wastewater Collection System Operator I
- GRADE 3:** Water Worker II (Cross Connection Certified), Back-up Equipment Operator
- GRADE 4:** Payment Clerk, Custodian/Maintenance II, Compost/Recycling Worker II, Dispatcher, Wastewater Construction Worker I, Park Maintenance Specialist, Collection System Operator II (Certified)
- GRADE 5:** Parts/Inventory Clerk, Equipment Operator I, Equipment Operator II/Animal Control Officer, Billing Clerk, Meter Reader II, Desk Sergeant/Dispatch Collection System Operator III (Non-Certified)
- GRADE 6:** Social Media Program Marketing Specialist, Accounting Assistant (part-time) Equipment Operator I (Certified), Community Program Specialist (part-time)
- GRADE 7:** Equipment Operator I (Cross-Connection Certified), Equipment Operator II, Senior Meter Reader, Staff Accountant I, Wastewater Lab Technician (Non-Certified), Administrative Assistant (Public Safety), Mechanic II, Senior Center Program Director, Water Plant Operator I (Non-Certified), Visitor Center Gift Shop Coord. (part-time) Wastewater Operator I (Non Certified)
- GRADE 8:** Administrative Assistant (Gen. Admn), Water Plant Operator I (Certified), Water Quality Specialist (Certified – Cross-Connection Certified), Mechanic III Wastewater Maintenance Technician, Equipment Operator II (Certified)
- GRADE 9:** Equipment Operator III, Firefighter, Water Plant Operator II, Wastewater Operator II (Certified), Urban Forester/Open Space Coordinator,
- GRADE 10:** Public Safety Officer, Water Plant Operator III, Executive Assistant (Gen. Admn), Sewer Construction Supervisor, Web Site Maint. Coord., Solid Waste Lead Operator/Supervisor, Wastewater Lab Tech-(Grade II Certified), Staff Accountant II, Marketing Director
- GRADE 11:** Water Plant Operator IV (Licensed), Fire Sergeant, Wastewater Lead Operator (Grade III Certified), Wastewater Collection Maintenance Supervisor (Certified),
- GRADE 12:** Police Sergeant, Police Investigator, Assistant to Recorder/Operations Manager, Facility Maintenance Supervisor
- GRADE 13:** Street Dept. Supervisor, Police Sergeant/Training Officer, Fire Lieutenant Park Maintenance Supervisor
- GRADE 14 – Exempt Status:** Assistant Water Distribution Superintendent/Cross-Connection (Certified), MBM Outreach Program Director, Assistant Water Plant Director (Licensed), Visitor Center Manager, Assistant Wastewater Director, Assistant Senior Center Director
- GRADE 15 – Exempt Status:** Events Coordinator
- GRADE 16 – Exempt Status:** Building Inspector, Senior Staff Accountant
- GRADE 17 – Exempt Status:** Police Administrative Major, Police Operations Major McKinney Center Director
- GRADE 18 – Exempt Status:** Director of Tourism & Main Street, Meter Supervisor Water Park Director/Assistant Recreation Director Fleet Maintenance Director,
- GRADE 19 – Exempt Status:**
- GRADE 20 – Exempt Status:** Police Chief, Fire Chief, Solid Waste Director, Director of Streets, Water Distribution Superintendent, Water Treatment Director, Environmental Services Director, Parks & Recreation Director Senior Center Director
- NEGOTIABLE:** Town Administrator, Town Recorder, Operations Manager

GRADE

20	53,862	55,478	57,142	58,856	60,622	62,441	64,314	66,243	68,231	70,278	72,386	74,558
19	51,297	52,836	54,421	56,054	57,735	59,467	61,251	63,089	64,982	66,931	68,939	71,007
18	48,854	50,320	51,830	53,384	54,986	56,636	58,335	60,085	61,887	63,744	65,656	67,626
17	46,528	47,924	49,362	50,842	52,368	53,939	55,557	57,224	58,940	60,708	62,530	64,406
16	44,312	45,642	47,011	48,421	49,874	51,370	52,911	54,499	56,134	57,818	59,552	61,339
15	42,202	43,468	44,772	46,116	47,499	48,924	50,392	51,903	53,461	55,064	56,716	58,418
14	40,193	41,398	42,640	43,920	45,237	46,594	47,992	49,432	50,915	52,442	54,016	55,636
13	38,279	39,427	40,610	41,828	43,083	44,375	45,707	47,078	48,490	49,945	51,443	52,987
12	36,456	37,550	38,676	39,836	41,031	42,262	43,530	44,836	46,181	47,567	48,994	50,463
11	34,720	35,761	36,834	37,939	39,078	40,250	41,457	42,701	43,982	45,302	46,661	48,060
10	33,067	34,059	35,080	36,133	37,217	38,333	39,483	40,668	41,888	43,144	44,439	45,772
9	31,492	32,437	33,410	34,412	35,444	36,508	37,603	38,731	39,893	41,090	42,323	43,592
8	29,992	30,892	31,819	32,773	33,757	34,769	35,812	36,887	37,993	39,133	40,307	41,516
7	28,564	29,421	30,304	31,213	32,149	33,114	34,107	35,130	36,184	37,270	38,388	39,539
6	27,204	28,020	28,861	29,726	30,618	31,537	32,483	33,457	34,461	35,495	36,560	37,657
5	25,909	26,686	27,486	28,311	29,160	30,035	30,936	31,864	32,820	33,805	34,819	35,863
4	24,675	25,415	26,177	26,963	27,772	28,605	29,463	30,347	31,257	32,195	33,161	34,156
3	23,500	24,205	24,931	25,679	26,449	27,243	28,060	28,902	29,769	30,662	31,582	32,529
2	22,381	23,052	23,744	24,456	25,190	25,945	26,724	27,525	28,351	29,202	30,078	30,980
1	21,315	21,954	22,613	23,291	23,990	24,710	25,451	26,214	27,001	27,811	28,645	29,504
STEP	1	2	3	4	5	6	7	8	9	10	11	12

The next item on the agenda was second and final reading of an Ordinance adopting the annual General, Solid Waste and Drug Fund budgets and setting the property tax rate for the fiscal year beginning July 1, 2018, and ending June 30, 2019. There being no discussion, Alderman Countermine made the motion to approve the Ordinance adopting the annual General, Solid Waste and Drug Fund budgets and setting the property tax rate for the fiscal year beginning July 1, 2018, and ending June 30, 2019 (FY 2018-2019), on second and final reading. The motion was seconded by Alderman Dickson and unanimously passed.

ORDINANCE No. B-18-01

AN ORDINANCE OF THE TOWN OF JONESBOROUGH, TENNESSEE
 ADOPTING THE ANNUAL GENERAL FUND, SOLID WASTE FUND AND DRUG FUND
 BUDGETS AND SETTING THE PROPERTY TAX RATE FOR THE FISCAL YEAR
 BEGINNING JULY 1, 2018 AND ENDING JUNE 30, 2019

- WHEREAS, *Tennessee Code Annotated* Title 9 Chapter.1 Section 116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and
- WHEREAS, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and
- WHEREAS, the Board of Mayor and Aldermen has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the Board will consider final passage of the budget.

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE TOWN OF JONESBOROUGH, TENNESSEE, AS FOLLOWS:

SECTION 1: That the governing body estimates anticipated revenues of the municipality from all sources to be as follows for fiscal year 2019:

General Fund	FY 2017 Actual	FY 2018 Estimated	FY 2019 Proposed
Local Taxes	\$ 4,026,052	\$ 4,050,500	\$ 4,168,000
Licenses And Permits	43,319	44,000	45,000
Intergovernmental	1,102,073	984,573	1,763,580
Charges For Services	936,194	917,405	1,031,795
Contributions - Restricted	1,042,816	267,575	52,300
Fines And Forfeitures	265,648	263,525	271,450
Uses of Money And Property	222	215	200
Other Revenues	223,114	140,750	168,750
Operating Transfers	220,000	220,000	220,000
Debt Proceeds	946,520	211,048	1,087,500
From Fund Balance and Reserves	0	0	78,103
Total Revenues	8,805,958	7,099,591	8,886,678
Beginning Fund Balance	1,053,093	1,460,679	1,236,082
Total Available Funds	\$ 9,859,051	\$ 8,560,270	\$10,122,760

	FY 2017 Actual	FY 2018 Estimated	FY 2019 Proposed
Solid Waste Fund			
SW Disposal Fees and Other Services	\$ 619,565	\$ 622,700	\$ 632,500
Contributions and Donations	23	0	0
Sale of Surplus Assets	25,374	0	0
Grant Proceeds	15,725	0	0
Total Revenues	660,687	622,700	632,500
Beginning Fund Balance	46,304	170,795	265,253
Total Available Funds	\$ 706,991	\$ 793,495	\$ 897,753

	FY 2017 Actual	FY 2018 Estimated	FY 2019 Proposed
Drug Fund			
Fine and Forfeitures	\$ 13,742	\$ 5,040	\$ 9,100
Sale of Assets	0	0	0
Total Revenues	13,742	5,040	9,100
Beginning Fund Balance	43,441	17,590	17,590
Total Available Funds	\$ 57,183	\$ 22,630	\$ 26,690

SECTION 2: That the governing body appropriates from these anticipated revenues and unexpended and unencumbered funds as follows:

	FY 2017 Actual	FY 2018 Estimated	FY 2019 Proposed
General Fund			
Government Administrative	\$ 1,273,769	\$ 1,167,034	\$ 1,137,507
Police Department	1,412,966	1,443,715	1,539,668
Fire Department	493,521	504,100	543,655
Street Department	796,227	794,585	853,953
Garage	118,681	132,264	136,618
Senior Center	523,859	584,690	478,764
Parks and Recreation Department	978,072	946,760	965,935
Visitor's Center	361,596	376,825	413,613
Water Park	444,140	419,250	466,485
Capital	1,537,772	411,368	1,772,500
Debt Service	457,769	543,597	577,980
Total Appropriations	8,398,372	7,324,188	8,886,678
Surplus/(Deficit)	407,586	(224,597)	0
Ending Fund Balance	\$ 1,460,679	\$ 1,236,082	\$ 1,236,082

Solid Waste Fund	FY 2017 Actual	FY 2018 Estimated	FY 2019 Proposed
Salaries and Benefits	\$ 261,221	\$ 257,025	\$ 286,690
Operations	238,609	234,850	336,718
Capital	0	0	0
Debt Service	36,366	36,367	9,092
Grant Expenses	0	0	0
Total Appropriations	536,196	528,242	632,500
Surplus/(Deficit)	124,491	94,458	0
Ending Fund Balance	\$ 170,795	\$ 265,253	\$ 265,253

Drug Fund	FY 2017 Actual	FY 2018 Estimated	FY 2019 Proposed
Drug Enforcement	\$ 8,167	\$ 5,040	\$ 9,100
Capital Outlay – Vehicle	31,426	0	0
Total Appropriations	39,593	5,040	9,100
Surplus/(Deficit)	(25,851)	0	0
Ending Fund Balance	\$ 17,590	\$ 17,590	\$ 17,590

SECTION 3: At the end of the current fiscal year the governing body estimates balances/ (deficits) as follows:

General Fund	\$	1,236,082
Solid Waste Fund	\$	265,253
Drug Fund	\$	17,590

SECTION 4: That the governing body recognizes that the municipality has bonded and other indebtedness as follows:

Bonded or Other Indebtedness	Principal Requirements 2018-19	Interest Requirements 2018-19	Debt Authorized and Unissued	Principal Outstanding at June 30, 2018
Bonds	\$ 75,000	\$ 5,800	\$ 0	\$ 145,000
Capital Outlay Notes	\$ 9,057	\$ 35	\$ 0	\$ 9,057
Capital Leases	\$ 199,086	\$ 21,600	\$ 0	\$ 803,874
Rural Development Debt	\$ 60,370	\$ 216,124	\$ 1,417,737	\$ 5,686,572
Total	\$ 343,513	\$ 243,559	\$ 1,417,737	\$ 6,644,503

SECTION 5: During the coming fiscal year the governing body has planned capital projects and proposed funding as follows:

Proposed Capital Projects	Proposed Amount Financed by Appropriations	Proposed Amount Financed by Previously Issued or Anticipated Debt	Proposed Amount Financed by Grant Funds
Visitor Center Marquee	\$ 10,500		
McKinney Center Landscaping	\$ 12,000		
Stage Door Building Renovation		\$300,000	
Jackson Theatre Renovation		\$753,500	\$312,500
Jackson Theatre Façade		\$ 34,000	\$100,000
Lincoln Community Park			\$250,000
Total Proposed Capital Projects	\$ 22,500	\$1,087,500	\$662,500

SECTION 6: No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 T.C.A. Section 6-56-208. In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property, or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accord with Section 6-56-205 of the *Tennessee Code Annotated*.

SECTION 7: Money may be transferred from one appropriation to another in the same fund as provided by Section 6-56-209 of the *Tennessee Code Annotated*. Any resulting transfers shall be reported to the governing body at its next regular meeting and entered into the minutes.

SECTION 8: A detailed financial plan will be attached to this budget and become part of this budget ordinance. In addition, the published operating budget and budgetary comparisons shown by fund with beginning and ending fund balances and the number of full time equivalent employees required by Section 6-56-206, *Tennessee Code Annotated* will be attached.

SECTION 9: If for any reason a budget ordinance is not adopted prior to the beginning of the next fiscal year, the appropriations in this budget ordinance shall become the appropriations for the next fiscal year until the adoption of the new budget ordinance in accordance with Section 6-56-210, *Tennessee Code Annotated* provided sufficient revenues are being collected to support the continuing appropriations for no longer than 60 days after the end of the fiscal year. Approval of the Director of the Office of State and Local Finance and the Comptroller of the Treasury for a continuation budget will be requested if any indebtedness is outstanding.

SECTION 10: There is hereby levied a property tax of \$1.3105 per \$100 of assessed value on all real and personal property.

SECTION 11: All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 12: That the Mayor and Recorder are hereby authorized to borrow money on tax anticipation notes, provided such notes are first approved by the Director of Local Finance, to pay for the expenses herein authorized until the taxes and other revenues for the fiscal year 2018-19 have been collected, not exceeding 60% of the appropriations of each individual fund. The proceeds of loans for each individual fund shall be used only to pay the expenses and other requirements of the funds for which the loan is made and the loan shall be paid out of revenue of the fund for which money is borrowed. The notes evidencing the loans authorized under this section shall be issued under the authority of Section 7-36-103(18), Tennessee Code Annotated. After authorization of a specific amount by the Board, said notes shall be signed by the Mayor and counter signed by the Recorder and shall mature and be paid in full without renewal not later than June 30, 2018.


SECTION 13: This ordinance shall take effect July 1, 2018, the public welfare requiring it.

Motion was made by Alderman Causey and seconded by Alderman Countermine that the preceding ordinance be adopted on first reading. Those voting for the adoption thereof were:

Alderman Causey, Alderman Countermine, Alderman Dickson, Alderman Sell

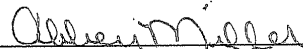
Those voting against: _____

PASSED ON FIRST READING June 22, 2018



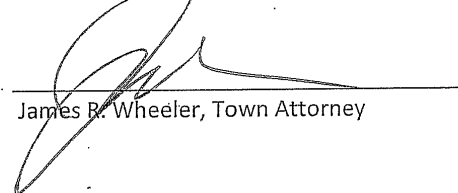
Chuck Vest, Mayor

ATTEST:



Abbey Miller, Town Recorder

APPROVED AS TO FORM:



James R. Wheeler, Town Attorney

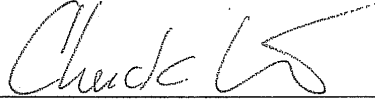
JULY 9, 2018

Motion was made by Alderman Countermine and seconded by Alderman Dickson that the preceding ordinance be adopted on first reading. Those voting for the adoption thereof were:

Alderman Countermine, Alderman Dickson, Alderman Causey, Alderman Sell

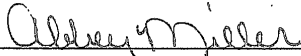
Those voting against: _____

PASSED ON SECOND READING July 9, 2018



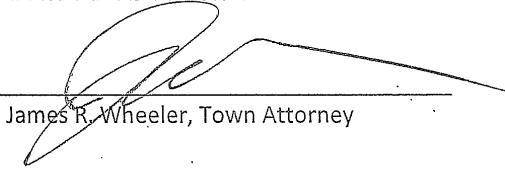
Chuck Vest, Mayor

ATTESTED:



Abbey Miller, Town Recorder

APPROVED AS TO FORM



James R. Wheeler, Town Attorney

The next item on the agenda was second and final reading of an Ordinance establishing the garbage and refuse collection fees for FY2018-19. There being no discussion, Alderman Dickson made the motion to approve the Ordinance establishing the garbage and refuse collection fees for FY2018-19 on second and final reading. The motion was seconded by Alderman Causey and unanimously passed.

ORDINANCE NO. B-18-02

AN ORDINANCE SETTING THE GARBAGE COLLECTION FEES WITHIN THE TOWN OF JONESBOROUGH

WHEREAS, the Town of Jonesborough currently collects garbage within the Town of Jonesborough; and

WHEREAS, it is necessary to charge a garbage collection fee because of the cost to provide this service;

NOW THEREFORE, be it ordained by the Board of Mayor and Aldermen of the Town of Jonesborough, Tennessee as follows:

SECTION I. The service charge to establish garbage collection service with the Town of Jonesborough is \$40.00.

SECTION II. The user rates for garbage collection for residential customers shall be \$15.50 per month with a \$2.00 discount for residents that recycle to be billed along with the water bill. An additional fee of \$14.00 per month will be charged for each additional tote with a \$2.00 discount for recycling.

SECTION III. Customers' fees for dumpster pick-up are as follows:

<u>DESCRIPTION</u>	<u>MONTHLY AMOUNT</u>
2 Businesses sharing one dumpster	\$45.00 Each
One dumpster picked up once a week	\$90.00
One dumpster picked up twice a week	\$180.00
One dumpster picked up three times a week	\$270.00
Two dumpsters picked up once a week	\$180.00
Two dumpsters picked up twice a week	\$360.00
Two dumpsters picked up three times a week	\$540.00
Four dumpsters picked up once a week	\$360.00

SECTION IV. The overnight collection truck fee is \$75.00 to be paid in advance.

SECTION V. This ordinance will upon its passage repeal or invalidate any ordinance in conflict herewith.

SECTION VI. This ordinance will take effect after the passage on second and final reading with the effective date July 1, 2018 the public welfare requiring it.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN OF THE TOWN OF JONESBOROUGH, TENNESSEE, that approval of this Ordinance be adopted.

Motion was made by Alderman Countermine and seconded by Alderman Dickson that the preceding ordinance be adopted on first reading. Those voting for the adoption thereof were: Alderman Countermine, Alderman Dickson, Alderman Causey,

Alderman Sell

Those voting against: _____

PASSED ON FIRST READING June 22, 2018



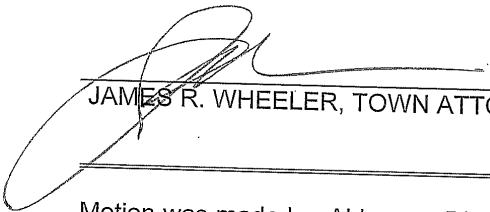
CHUCK VEST, MAYOR

ATTEST:



ABBIE MILLER, RECORDER

APPROVED AS TO FORM




JAMES R. WHEELER, TOWN ATTORNEY

Motion was made by Alderman Dickson and seconded by Alderman Causey that the preceding ordinance be adopted on second and final reading. Those voting for the adoption thereof were: Alderman Dickson, Alderman Causey, Alderman Counterline, Alderman Sell

Those voting against: _____

PASSED ON SECOND READING July 9, 2018



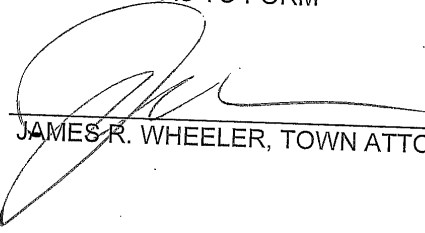
CHUCK VEST, MAYOR

ATTEST:



ABBEY MILLER, RECORDER

APPROVED AS TO FORM



JAMES R. WHEELER, TOWN ATTORNEY

The next item on the agenda was second and final reading of an Ordinance establishing water and sewer rates for FY2018-19. There being no discussion, Alderman Causey made the motion to approve the Ordinance establishing water and sewer rates for FY2018-19 on second and final reading. The motion was seconded by Alderman Counterline and unanimously passed.

ORDINANCE NO. B-18-03

AN ORDINANCE ESTABLISHING WATER AND SEWER RATES TO PROVIDE THE NECESSARY FUNDS FOR THE OPERATION, MAINTENANCE AND THE DEBT SERVICE OF THE JONESBOROUGH WATER AND SEWER SYSTEMS

WHEREAS, Jonesborough operates water and sewer systems that serve residents within the Town of Jonesborough as well as many residents in Washington County, and

WHEREAS, as a utility provider, Jonesborough must establish water and sewer rates that allow the water/sewer system to be self-supporting, and that are at least sufficient to pay bonds and interest, provide for all expenses of operation and maintenance including compensation of employees and pensions, as well as reserve funds, then

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen of the Town of Jonesborough, Tennessee, that the following water and sewer rates are hereby established for Jonesborough Water and Sewer System customers for the 2018-2019 fiscal year, or until amended by Ordinance, as follows:

SECTION I. The calculation of water and sewer usage by customers will be determined by the water meter, and the rates shall be as follows:

ACTIVATION SERVICE CHARGE ----- \$50.00

INSIDE THE CITY LIMITS

WATER

Minimum Monthly Billing – First 1,000 gallons --- \$16.50
1,001 – 5,000 gallons ----- \$ 3.00 per thousand
Over 5,000 gallons ----- \$ 4.00 per thousand

SEWER

Minimum Monthly Billing – First 1,000 gallons --- \$20.63
1,001 – 5,000 gallons ----- \$ 3.75 per thousand
Over 5,000 gallons ----- \$ 5.00 per thousand

OUTSIDE THE CITY LIMITS

WATER

Minimum Monthly Billing – First 1,000 gallons --- \$27.50
1,001 – 5,000 gallons ----- \$ 5.35 per thousand
Over 5,000 gallons ----- \$ 6.35 per thousand

SEWER

Minimum Monthly Billing – First 1,000 gallons --- \$34.38
1,001 – 5,000 gallons ----- \$ 6.69 per thousand
Over 5,000 gallons ----- \$ 7.94 per thousand

SECTION II. All Funds collected will be for the aforementioned purposes.

SECTION III. This ordinance will upon its passage repeal or invalidate any ordinance in conflict herewith.

SECTION IV. This ordinance will take effect after the passage on second and final reading with the effective date July 1, 2018, or if the later the date of passage, the public welfare requiring it.

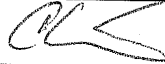
NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN OF THE TOWN OF JONESBOROUGH, TENNESSEE, that approval of this Ordinance be adopted.

Motion was made by Alderman Dickson and seconded by Alderman Counterline that the preceding ordinance be adopted on first reading. Those voting for the adoption thereof were: Alderman Dickson, Alderman Counterline, Alderman Causey,

Alderman Sell

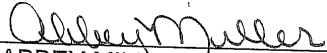
Those voting against: _____

PASSED ON FIRST READING June 22, 2018.



CHUCK VEST, MAYOR

ATTEST:



ABBEY MILLER, RECORDER

APPROVED AS TO FORM


JAMES R. WHEELER, TOWN ATTORNEY

Motion was made by Alderman Causey and seconded by Alderman Counterline that the preceding ordinance be adopted on second and final reading. Those voting for the adoption thereof were: Alderman Causey, Alderman Counterline,

Alderman Dickson, Alderman Sell

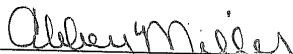
Those voting against: _____

PASSED ON SECOND READING July 9, 2018



CHUCK VEST, MAYOR

ATTEST:



ABBEY MILLER, RECORDER

APPROVED AS TO FORM


JAMES R. WHEELER, TOWN ATTORNEY

The next item on the agenda under New Business was approval of a Resolution establishing the Water and Sewer Fund budget for FY2018-19. There being no discussion, Alderman Sell made the motion to approve the Resolution establishing the Water and Sewer Fund budget for FY2018-19. The motion was seconded by Alderman Causey and unanimously passed

RESOLUTION NO. B-2018-01

A RESOLUTION ESTABLISHING A BUDGET FOR THE WATER/SEWER FUND FOR FISCAL YEAR ENDING JUNE 30, 2019

BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN OF THE TOWN OF JONESBOROUGH AS FOLLOWS:

SECTION I. That a budget be adopted with revenues and available funds and appropriations as follows:

REVENUES AND AVAILABLE FUNDS

WATER/SEWER FUND \$7,052,600

EXPENDITURES

WATER/SEWER FUND \$7,052,600

SECTION II. That no expenditure listed above in the budget may be exceeded without appropriate amendment action. Such action shall fully describe all changes proposed to the budget and shall include the source of revenue to finance the proposed expenditures.

SECTION III. The line item financial plan detailing line items in departmental budget shall be followed in implementing the budget.

DULY PASSED BY THE BOARD OF MAYOR AND ALDERMEN on this the 9th day of July, 2018.

Motion was made by Alderman Sell and seconded by Alderman Causey that the preceding ordinance be adopted on second and final reading. Those voting for the adoption thereof were: Alderman Sell, Alderman Causey, Alderman Countermine,

Alderman Dickson

Those voting against: _____



CHUCK VEST, MAYOR

ATTEST:

Abbey Miller
ABBEY MILLER, RECORDER

APPROVED AS TO FORM

James B. Wheeler
JAMES B. WHEELER, TOWN ATTORNEY

The next item on the agenda was first reading of an Ordinance to rezone the back portion of property located at 132 North Lincoln Avenue, owned by Foster Signs, from a R-2 Zone (Medium Density Residential) to a B-6 Zone (Urban Commercial Corridor Business). Mr. Browning said the back portion of the property backs up to the Danny Mack Keys property which is a B-3 Zone (Arterial Business District). He said the Planning Commission approved the rezoning at their meeting held June 19, 2018. Motion was made by Alderman Countermine to approve on first reading an Ordinance rezoning the back portion of property located at 132 North Lincoln Avenue, owned by Foster Signs, from a R-2 Zone (Medium Density Residential) to a B-6 Zone (Urban Commercial Corridor Business). Alderman Sell seconded the motion, and it was unanimously passed.

ORDINANCE NO. 2018-_____

AN ORDINANCE TO REZONE CERTAIN PROPERTY WITHIN THE CORPORATE BOUNDARIES OF JONESBOROUGH, TENNESSEE FROM R-2 (MEDIUM DENSITY RESIDENTIAL) DISTRICT TO B-6 (URBAN COMMERCIAL CORRIDOR BUSINESS) DISTRICT

Be it ordained by the Board of Mayor and Aldermen of the Town of Jonesborough, Tennessee as follows:

SECTION 1. That Jonesborough, Tennessee Zoning Ordinance Map which was adopted and enacted as part of the zoning ordinance be amended as follows:

That the back portion of Parcel 009.00 on Washington County Tax Map 052, Group C, located at 132 North Lincoln Avenue be rezoned from R-2 (Medium Density Residential) District TO B-6 (Urban Commercial Corridor Business) District.

SECTION 2. This ordinance shall be effective from and after its passage on second and final reading, the public welfare requiring it.

Approved by the Planning Commission _____ June 19, 2018

Passed on First Reading _____ July 9, 2018

Public Hearing Held _____

Passed on Second Reading _____

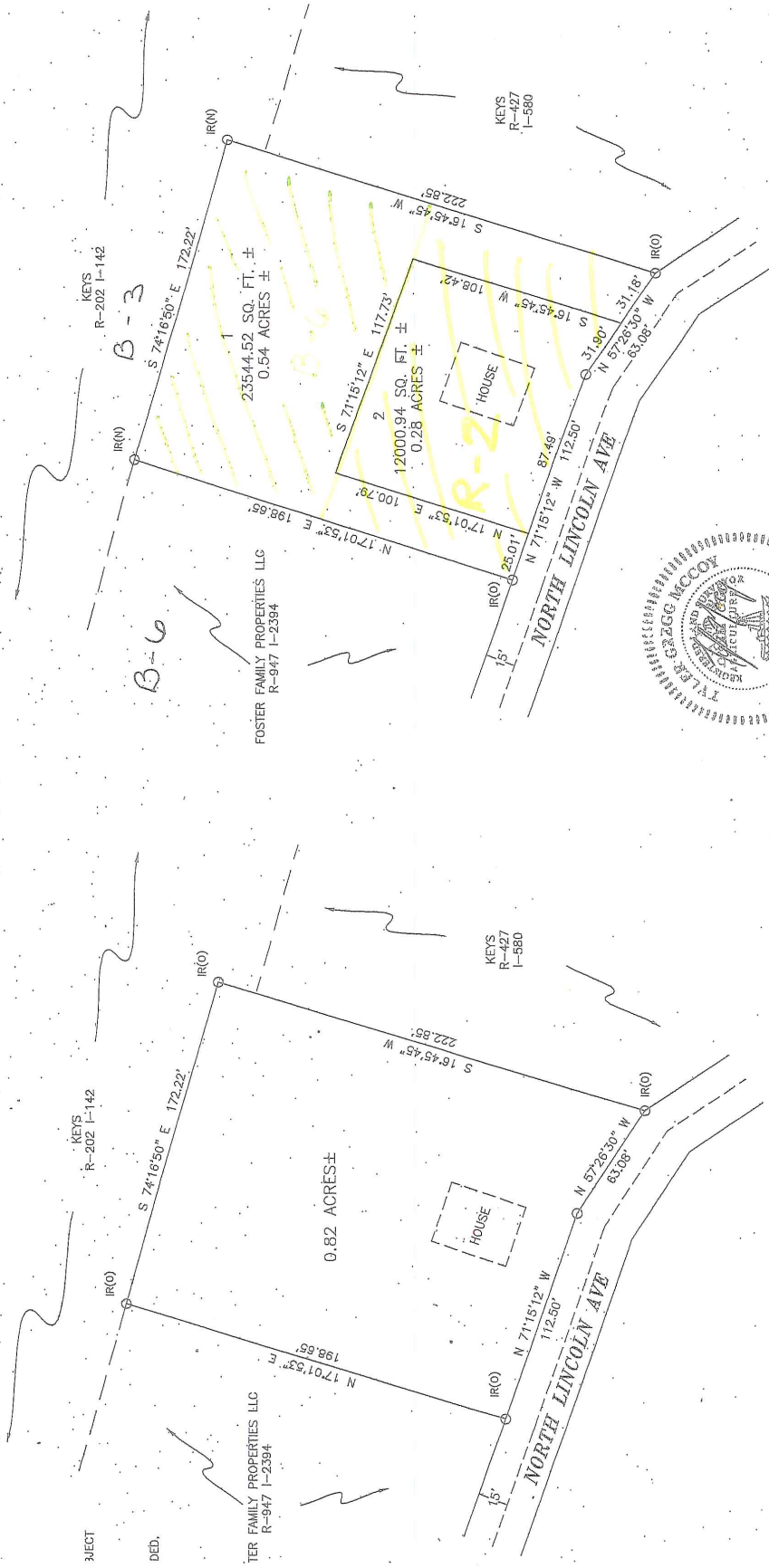
Approved and Signed in Open Meeting _____
MAYOR

Attest: _____
TOWN RECORDER

Approved as to Form: _____
TOWN ATTORNEY

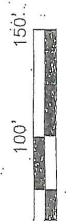
AFTER

BEFORE



SUBJECT PROPERTY DEED REF: R-947 I-2394
SUBJECT PROPERTY TAX MAP: 0520 GRP: C PARCEL: 009.00

KEYS
NE BLVD, STE 11
TENN 37659
192
7151



The next item on the agenda was first reading of an Ordinance establishing criteria for a retail liquor store renewal application for a certificate of compliance and establishing application criteria for an existing liquor store to change building locations. There being no discussion, Alderman Sell made the motion to approve on first reading an Ordinance to establish criteria for a retail liquor store renewal application for a certificate of compliance and establish application criteria for an existing liquor store to change building location. The motion was seconded by Alderman Countermine and unanimously passed.

ORDINANCE NO. 2018

AN ORDINANCE ESTABLISHING THE CRITERIA FOR A RETAIL LIQUOR STORE RENEWAL APPLICATION FOR A CERTIFICATE OF COMPLIANCE AND ESTABLISHING APPLICATION CRITERIA FOR AN EXISTING LIQUOR STORE TO CHANGE BUILDING LOCATIONS

WHEREAS, the Town of Jonesborough and the State of Tennessee have established guidelines for obtaining a certificate of compliance associated with retail liquor stores, and

WHEREAS, the State of Tennessee requires renewal of certificates of compliance every two years, and the renewal process should be with much less detail and complexity than an initial application for a retail liquor store license to operate, and

WHEREAS, it has been determined that a more expedited renewal application process for a certificate of compliance with an existing retail liquor store, as well as a change in location of an existing retail liquor store should be established, then

NOW THEREFORE BE IT ORDAINED by the Board of Mayor and Aldermen of the Town of Jonesborough, Tennessee that Title 2 Alcoholic Beverages, Chapter 1 Intoxicating Liquors, Section 2-108 Retail stores, subsections (5) (7) (10) and (16) are hereby amended as follows:

A(1) Provision 2-108(5) Application for certificate of compliance is hereby amended by amending subsection (5)(g) in its entirety as follows:

(g) Certification that the applicant or applicant group or any employee, now intended or in the future that will be employed to manage or assist in the operation of the retail liquor store has not been convicted of a felony involving moral turpitude within the ten (10) year period immediately preceding the date of the application, or any Jonesborough Municipal Ordinance alcohol violation. In order to satisfy the certification of no conviction of a felony involving moral turpitude, the applicant must at his or her own expense undertake a national background search of all individuals involved in the ownership, partnership, etc. of the retail liquor store and provide documentation to the Jonesborough Police Department that all individuals involved in the search are free of any felony convictions as designated. The applicant should contact the Jonesborough Police Department in advance to ensure that the firm used to undertake the background search(es) is acceptable.

A(2) Provision 2-108(7) is hereby amended by amending the subsection title to read as follows:

(7) Review and consideration of initial applications for certificate of compliance.

Provision 2-108(10) is hereby amended by changing existing subsection (10) to (10)A Restrictions on issuance of an initial certificate of compliance, and in addition a new Section (10) B is hereby established providing a process for a renewal application for a certificate of compliance as follows:

(10)B. Requirements for a renewal certificate of compliance. It is the responsibility of the owner(s) of an existing retail liquor store in Jonesborough to submit an application for renewal of a certificate of compliance and the information required in a timely manner, at least 45 days before any action by the Town is anticipated. Any required background checks due to a change in ownership or partnership must be undertaken prior to the application being submitted to the Town Recorder. The requirements for a renewal certificate of compliance are as follows:

(a) A renewal application for must be filled out and filed with the Town Recorder.

(b) A written certification signed and verified by each person having an interest in the retail liquor as an owner, partner, stockholder or otherwise, must be submitted as a component of the renewal application that states the following:

i. The retail liquor store is located on the same parcel it was when the last certificate of compliance was approved and issued to the owner(s).

ii. The existing retail liquor store continues to meet the site requirements approved previously by the Jonesborough Police Department, Jonesborough Regional Planning Commission, and the Jonesborough Board of Mayor and Aldermen.

iii. The owner(s) must certify that they do meet and will continue to meet the current requirements and regulations for retail liquor stores issued by the Town of Jonesborough, and Tennessee Code Annotated §57-3-204 through 57-3-210 along with any amendments.

iv. Each owner or member of the owner group has been a resident of the State of Tennessee for at least two years preceding the date of the renewal application submitted.

v. The owners certify that the owners or any employee now working or intended in the future has not been convicted of a felony of moral turpitude within the last ten (10) year period immediately preceding the date of the renewal application for a certificate of compliance, or any violation of any municipal ordinance in Jonesborough involving alcoholic related beverages.

In order to satisfy the certification requirement of no conviction of a felony involving moral turpitude, the applicant must at his or her own expense undertake a national background search of all individuals involved in the ownership, partnership, etc. of the retail liquor store and provide documentation to the Jonesborough Police Department that all individuals involved in the search are free of any felony convictions as designated. The applicant should contact the Jonesborough Police Department in advance to ensure that the firm used to undertake the background search(es) is acceptable.

vi. The renewal application must be signed by all owners, partners, stockholders, directors, officers or otherwise.

(c) A renewal application for a certificate of compliance involving the same location does not need to be reviewed with formal action by the Planning Commission.

- (d) A renewal application involving the same owners of an existing retail liquor store previously approved for a certificate of compliance by the Town can receive formal approval of the application by the Town Recorder provided the required background checks come back clear, and there are no complaints or expressions of concern by the Jonesborough Police Department about the operation of the retail liquor store involved in the application.
 - (e) A renewal application for a certificate of compliance involving a change in ownership must detail the information required on the new owner(s), and must be submitted to the Jonesborough Board of Mayor and Aldermen for approval.
- (16) B Request to transfer location of existing retail liquor store operating in good standing. An existing retail liquor store previously approved to operate in Jonesborough by the Board of Mayor and Aldermen and the Tennessee Alcoholic Beverage Commission that submits a request to transfer its retail liquor store operation to a new location may do so without the Town opening up the process to additional applicants provided the existing owner(s) meets the following conditions:
- (a) The existing store is in good standing at the time the request to transfer locations is submitted.
 - (b) The location where the store is to be moved is in a proper zone and is in the same designated area of the Retail Liquor Store Overlay Zone.
 - (c) A site plan is developed that addresses the required components of a site plan for a retail liquor store, and that plan is approved by the Jonesborough Regional Planning Commission and found acceptable by the Jonesborough Police Department.
 - (d) A renewal application for a certificate of compliance is submitted to the Jonesborough Board of Mayor and Aldermen on a schedule in which the Town Board deliberates possible action after approval of the new store location layout and site plan by the Planning Commission and is found acceptable to the Jonesborough Police Department.
 - (e) At the time the new location and associated site plan is submitted to the Town Board for approval, any change in ownership must be addressed as well by submitting information and certifications required.

This Ordinance takes effect from and after its passage on second and final reading, the welfare of the Town of Jonesborough, Tennessee requiring it.

Motion was made by Alderman Sell and seconded by Alderman Countermine that the preceding ordinance be adopted on first reading. Those voting for the adoption thereof were: Alderman Sell, Alderman Countermine, Alderman Causey, Alderman Dickson

Those voting against: _____

PASSED ON FIRST READING July 9, 2018

CHUCK VEST, MAYOR

ATTEST:

ABBAY MILLER, RECORDER

APPROVED AS TO FORM

JAMES R. WHEELER, TOWN ATTORNEY

Motion was made by _____ and seconded by _____ that
the preceding ordinance be adopted on second and final reading. Those voting for the
adoption thereof were: _____

Those voting against: _____

PASSED ON SECOND READING _____

CHUCK VEST, MAYOR

ATTEST:

ABBAY MILLER, RECORDER

APPROVED AS TO FORM

JAMES R. WHEELER, TOWN ATTORNEY

The next item on the agenda was the renewal of an application for a Certificate of Compliance for Toast Wine and Spirits. There being no discussion, Alderman Countermine made the motion to approve the renewal of a Certificate of Compliance for Toast Wine and Spirits located at 1537 East Jackson Boulevard, based on the owners meeting all the requirements for the Town issuing the Certificate of Compliance. The motion was seconded by Alderman Sell, and unanimously passed.

The next item on the agenda was the approval of a Resolution authorizing the Town to participate in the Tennessee Municipal League (TML) Pool's Safety Partners matching grant program. There being no discussion, Alderman Dickson made the motion to approve the Resolution as presented, seconded by Alderman Causey and unanimously passed.

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE TOWN OF JONESBOROUGH TO PARTICIPATE IN THE POOL'S "SAFETY PARTNERS" MATCHING GRANT PROGRAM

WHEREAS, the safety and well being of the employees of the Town of Jonesborough is of the greatest importance; and

WHEREAS, all efforts shall be made to provide a safe and hazard-free workplace for the Town of Jonesborough employees; and

WHEREAS, The Pool seeks to encourage the establishment of a safe workplace by offering a "Safety Partners" Matching Grant Program; and

WHEREAS, the Town of Jonesborough now seeks to participate in this important program.

NOW, THEREFORE, BE IT RESOLVED by the Board of Mayor and Aldermen of the Town of Jonesborough, Tennessee the following:

SECTION 1. That the Town of Jonesborough is hereby authorized to submit application for a "Safety Partners" Matching Grant through The Pool.

SECTION 2. That the Town of Jonesborough is further authorized to provide a matching sum to serve as a match for any monies provided by this grant.

Resolved this 9th day of July in the year 2018.



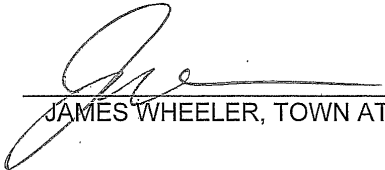
CHUCK VEST, MAYOR

ATTEST:



ABBEY MILLER, RECORDER

APPROVED AS TO FORM:



JAMES WHEELER, TOWN ATTORNEY

There being no further business, Mayor Vest adjourned the meeting.

ABBEY MILLER, RECORDER

CHUCK VEST, MAYOR