

BOARD OF MAYOR AND ALDERMEN

REGULAR MEETING

NOVEMBER 13, 2017

The Board of Mayor and Aldermen (BMA) met in Regular Session on Monday, November 13, 2017, at 7:00 p.m. at Town Hall, 123 Boone Street, Jonesborough, TN.

Mayor Wolfe called the meeting to order and led the group in an opening Prayer. Bob Dunn led the pledge to the Flag.

Upon call of the roll those present were: Mayor Kelly Wolfe, Alderman Terry Countermine, Alderman David Sell, and Alderman Chuck Vest. Alderman Jerome Fitzgerald was absent due to a work conflict. Also present were: Town Administrator Bob Browning, Operations Manager Craig Ford, Town Attorney Jim Wheeler and Executive Assistant Donna Freeman.

The next item was the Consent Agenda. Mayor Wolfe asked if there were any items that the Aldermen wished to have pulled from the Consent Agenda. There was none. Alderman Countermine made the motion, seconded by Alderman Vest, and duly passed to approve the following items:

1. Approval of the minutes for the October 9, 2017, Regular BMA meeting:
2. Approval of the following October, 2017, bills for payment:

<u>VENDOR</u>	<u>AMOUNT</u>
A-Z Office Resources	287.20
Advance Auto Parts	449.10
Aflac	2910.71
Aggregates USA, LLC	1517.49
All Hours Towing	110.00
Alsco	35.09
American General Life	118.16
American Tire Distribution	400.67
Applied Ind. Tech.	184.48

Aulick Chemical Solution	13754.90
Auto Zone	29.95
Ayers Distribution Co.	139.00
Batteries Plus – 551 LLC	36.90
Ben Caldwell	79.98
BKT Uniforms	79.98
Blue Cross-Blue Shield	87100.53
Brett Sean McCluskey	50.00
Brown's Mill Wrecker	8878.39
Broyles Florist	89.99
C.S. Doran Appraisal Co.	350.00
California Contractors	85.80
Carol Huie	83.69
Celebrate	117.90
Centurylink	198.35
Chappell's Pest Control	45.00
City Electric Supply	69.24
City of Johnson City	1134.00
CJW, Inc.	25.00
Consolidated Pipe & Spl	322.50
Core and Main	4214.77
Craig's Firearm Supply	112.50
Crazy Tommy's	500.00
Custom Asphalt Services	638.00
Dakota Stepen Conkin	65.00

Darrell W Brinson	75.00
David Crum	80.00
Dearborn National	591.67
Deborah Todd Court	125.00
Dennis Dwayne Brooks	175.00
Doors Unlimited	547.50
Duncan Parnell	1200.00
Erwin Utilities/WTR Tes	175.00
Ferguson Enterprises	2381.21
Fire Extinguisher Co.	150.00
First Tennessee Bank	3030.50
Food City	95.72
Foster Signs	1461.75
G & C Supply Company TN	720.50
Gall's LLC	6059.11
General Shale MSC 30523	102.92
Gouge Masonry	170.00
Great Smoky Mtn Assoc.	653.35
Grounds for Play	995.97
GRW Engineers, Inc.	2098.39
Harbor Freight Tools	511.32
Heisse Johnson Hand Up	139.35
Henry Schein, Inc.	299.96
High Road Digital	1600.00
Historical Folk Toys, I	348.80

Hunter Curtis	235.00
Hydrodyen Engineering	94.94
Indexx Distribution, Inc.	212.01
Ingles #4205	83.00
International Storytelling	300.00
Janette Gaines	1041.00
Jason Greenlee	50.00
Jeffrey Allen Story	140.00
Jonesborough Senior Ctr	437.93
Jonesborough Water Dept	11339.00
Jonesborough Water Dept	736.39
Journal Communications	7239.00
Karen Lea Elb	1178.95
Kimball Midwest	2402.83
Kingsport Publishing Co.	3.26
Lowe's	5075.56
Mahoney's Sportsman's	810.00
Mark D. Edmonds	175.00
Matthew Bender & Co.	87.08
Meade Equipment	9000.00
Michael D'Avella	50.00
Mitchell I	1728.00
Municipal Emergency	350.00
Nafeco, Inc.	430.43
Office Depot Business A	51.14

Old School Auto Parts, I	1540.17
Olde Towne Hardware	361.67
Olde Towne Small Engine	255.67
On-Duty Depot Knoxville	1850.00
Osborne Electric Inc.	150.00
Otto Environmental	2004.20
Pamela Jean Smith	80.00
Pardue Photographics	500.00
Parish Nursing	420.00
Phillips Landscaping	1565.00
Phyllis Anne Fabozzi	150.00
Purchase Power.	2070.00
Refuse Parts Depot	417.45
Regions Bank	113078.13
Reinhart FoodService LL	333.80
Reliance Standard (Vol)	352.04
Richard B Glisson	10.00
Ricoh USA, Inc.	4194.73
Ricoh USA, Inc.	149.43
Robin B Beals	1150.00
Shred-It	44.60
Sitone Landscape Supply	58.50
Skye McFarland	30.89
Southeast Tourism Socie	515.00
Spectra Environmental	99.99

SSCI	592.00
Stowers	699.69
Summers Hardware	136.91
Summers-Taylor, Inc.	17515.16
TAUD	340.00
TBI-Fiscal Services	560.00
Tennessee's Best	689.00
Teresa Hammons	8.44
Terminix Processing Cen	205.00
Terry Alexander	6.57
TFACA	406.00
The Detail Shop	80.00
The Stockpot	568.19
TN Association of	150.00
TN Dept of Health	825.00
Town of Jonesborough	561.23
Town of Jonesborough	2016.32
Transunion Risk	25.00
Tri Cities Communication	31.65
Tri City Waste Paper	357.00
Trigg Enterprises	84.27
Triplett Farms	375.00
Truck Toy's and More	399.95
United Parcel Service	23.10
United Way	174.79

USA Blue Book	87.34
Utility Service Co. In	6743.60
Verizon Wireless	139.06
Wal-Mart Store/GEMB	229.66
Washington Farmers Co	650.40
Waste Management	1445.29
White's Auto Parts	279.60
Williams Beagle	800.00
Williams Electric	469.24
Wiseman's Inc	395.99
Workman Publishing Co.	37.43
	\$360,945.80

<u>VENDOR</u>	<u>GENERAL</u>	<u>WATER</u>	<u>SANITATION</u>
87136-87250 AP	138,031.38		
87251-87273 AP	78,023.18		
87274-87293 AP	1,306.84		
87294-87380 AP	53,421.11		
87381-87440 AP	23,134.86		
87441 AP	350.00		
	\$294,267.37		
56744-56794 AP		80,562.91	
56795-56808 AP		63,487.03	

56809-59810 AP	3,703.56
56811-56856 AP	81,093.10
56857-56872 AP	17,464.96
56873 AP	13,488.00
	\$259,799.56

7723-7738 AP	15,724.10
7739-7742 AP	3,873.42
7743 AP	239.33
7744-77-55 AP	9523.76
7756-7757 AP	246.80
	\$29,607.41

3. Approval of the following Town Administrator Report:

Wastewater

The Wastewater Department has recently focused on small project improvements through the system. These are improvements like switching Gerald Spark's service that has included a septic tank he feels is a problem to a grinder pump in an isolated spot in front of his house that eliminates the septic tank as being any possible cause of water problems. Also, Cobern and his staff have spent a large amount of time entering information into their new software program that will make maintenance and operating information immediately available on a tremendous amount of equipment and vehicles, and add a preventative maintenance program that in the past has been very difficult to develop.

Infiltration/Inflow – During the summer months, there is less I&I. We have had really heavy rains this summer, however, the ground water is low and we get less water from inflow (storm water) than we do when there is rising ground water in association with heavy rains. We have made some important improvements and those appear to be paying off with reduced I&I. We will be able to better determine any success over the winter.

Our problems are largely in some sections of the old sewer interceptor along Little Limestone Creek. Even during heavy rains, we typically are not now seeing large flows coming into our numerous pump stations. The one exception is the station at Patriots Point and the wastewater crew is working to find the source of the problem there. We know there is a problem in the old line on the eastside of the Courthouse, and there is a major source of I&I in that area. They have found some collapsed line in the 3rd Ave area they have repaired. The Wastewater crew has been working at the Slemons House and found a manhole they did not know existed adjacent and at the water level of Little Limestone Creek. In any rain raising the creek level, we were getting flow into the system through the unsealed lid. That issue is being corrected. The ground water level is now back up, and the wastewater crew will be focused on finding and correcting I&I sources the next three months.

Crockett H.S. Sewer –As pointed out last month, our work is complete and the force main is in place and functional down SR-353 to Crockett High School. The work being conducted is on the pump station at the high school and the removal of the sewer package plant when the new system is in operation. Note: Currently, all the flow coming from the pump station at Hexpol and the apartments and condos along SR-353 is going into the new pump station on our Rosenbaum property and directly onto the WWTP.

Pump Station Elimination –Todd Wood is working with Cobern Rasnick to petition TDOT for the authorization to construct a gravity sewer line in the bottom corner of the two sets of box culverts taking creek flows through the Five Points intersection. There are double box culverts there, and we are expecting TDOT to allow us to install an 8” sewer pipe in one of them and cover it in the corner with concrete. This is what we did to eliminate a pump station serving the Meadows and Mill Creek subdivisions area, and gravity flow under 11E to the Persimmon Ridge pump station.

Todd Wood and Cobern are also looking at the possibility of constructing a sewer line in the bottom corner of the existing box culvert under 11E carrying flow from Barkley Creek. If we can get TDOT to approve this installation we can gravity flow under 11E without an expensive bore, and eliminate the A-station. This effort is more complicated because we will also have to construct a gravity line along the creek across the Mitchell property. We hope to know this month what we can and cannot do in both of these areas.

Water

Water Treatment – The third pump for the Rock House Road Pump Station has been ordered, and the manufacturer is saying 10-12 weeks for delivery. Osbourne Electric is ordering the variable drives and electrical switches necessary to make the improvements, and that equipment will be available before we get the new pump. We are working on sequencing the work so that we continue to have one pump operating most of the construction time. There will be one period when new valves will be installed that we cannot pump. We will be working with the contractor to make certain that all equipment and materials are in place to complete the valve installations as quickly as possible, and that we have full reservoirs to get us through the down time.

By-Products Reduction – We continue with an aggressive flushing schedule, and the new MIOX unit is operating without any problems.

Water Loss – We completed our CDBG Water Loss project with the exception of close-out forms. We over matched the project with our force account work, and we have set aside reimbursement funding with the idea of continuing to replace the 80(+) year old cast iron line in areas on Main Street. There is an agenda item regarding additional replacement work on the BMA agenda for November.

Note: The agenda item on the BMA meeting agenda addresses the cast iron line from Oak Grove Ave. along W. Main Street to the 24” ductile iron line at 3rd Ave. We have a section of cast iron line from just below Clay Ave. on E. Main Street to N. Lincoln Ave. In addition, we have old cast iron from Longview Ave. out E. Main Street. Mike McCracken is developing a materials cost breakdown from Longview Ave. out E. Main to just past Vines Drive where the 24” ductile iron water transmission line comes across Main Street. Mr. McCracken has been directed to connect customers along E. Main, from where the 24’ line crosses the street up to Headtown Road, directly to the 24” line. This will allow us to abandon the old cast iron line in this area. We have had the biggest problems with line breaks on the old cast iron line from Longview Ave. to Vines Drive. We also get complaints in the area about sediment in the line coming from the cast iron material. We need to pave E. Main Street from Longview to Headtown Rd, but it does not make sense to go to that expense and then tear up E. Main Street replacing the 8’ water line. Again, Mike McCracken is developing a cost breakdown for materials, but if we can afford to replace the cast iron line on E. Main after completing the Oak Grove to 3rd Ave. replacement, we need to immediately initiate the E. Main work. We need to pave, but we will be in the street itself with the new line. We need to get that E. Main water line replacement underway.

We also need to replace the cast iron water line across Oak Grove Ave. We have prioritized the line replacement from Oak Grove to 3rd, but we know the Oak Grove line needs to be replaced as well. The issue with Oak Grove Ave. is that the entire street needs to be reconstructed because there is not enough gravel base to support the traffic and the asphalt surface. Replacing the water line will tear up the street, and it will make sense to repair the base just after the water line replacement. We have been told by TDOT that we can use our TDOT Maintenance Contract to repair Oak Grove Ave. We would just be looking for reimbursement of material cost, but it would help us greatly to get those costs covered by the TDOT Maintenance Agreement. We would like to start this work after the likelihood of snow passes so we know how much of our TDOT maintenance funding remains. We can work on W. Main Street, then E. Main Street, then hope to go to Oak Grove to replace the line and fix it in early spring. This way, we're will move forward to make long term improvements, but not spend money and then tear it up soon after.

Transportation

Jackson Blvd – Boones Creek Rd Intersection – This project is under construction.

Persimmon Ridge Road & W. Main Street. - Supposed to be bid next February.

SR-81 at Persimmon Ridge Rd/Jackson Blvd. – The MTPO is working with TDOT to see if MPTO funding can be used to cover preliminary engineering costs.

2nd Ave/Woodrow Ave. Intersection. - We will return to Woodrow Ave. & 2nd Ave. after we complete fall paving activities, and Franklin Ave. work (part of McKinney Center project).

N. Cherokee St./Smith Lane. - We have received the appraisal on the Randolph property, and that appraisal has been sent to Janice Randolph for her review and possible acceptance.

Jackson Blvd and 2nd Ave. – We expect to start this right turn lane after completing 2nd Ave. & Woodrow.

Speed tables. - We are going to hold off on speed tables on S. Lincoln to see if they are needed now. We are not getting complaints. We expect to install the Scott Lane speed tables this fall while we are paving.

Paving. – The Street Department is currently milling to prepare for paving repairs that we hope to initiate next week.

Grants

LPRF Grant – We have been told to expect the contract the first of December.

Tourism Enhancement Grant – We will spend this \$50,000 early in the Jackson Theatre project with structural work.

Tennessee Arts Commission Grant – The \$1,640 Arts Building Community Grant for the “Not All That I Carry” Senior Center Story Imitative Performance will be completed this month. The public performance at the Senior Center of “Not All That I Carry” is next Thursday, November 16th at 7:00pm. Tickets are almost sold out for Thursday night, and seating for the afternoon performance at the Senior Center on Tuesday, November 14th is completely full.

The Swing It – 1940’s Christmas Party event sponsored through the Senior Center at the McKinney Center, from 7-9pm Tuesday, December 12th is moving along. This event is supported with a \$4,400 Arts Commission Grant which supports senior activities and includes a Jonesborough Senior Center Choral Group, Center Ballroom Dancing Group, and a 17-piece line band. This particular grant will also include an April music performance at the Senior Center.

CDBG Façade Grant – We are clearing out all of the paperwork required for the grant.

Safety Grant. We are buying safety vest this TML grant.

Senior Center

Craig Ford and the Carter County Work Camp Crew did a great job on the Senior Center sign. The actual sign face is temporary. Recreation crew did a great job of additional landscaping. The “Old Towners” Brian Games Team won the state championship again, and the state competition in Jonesborough was awesome. The “Not All That I Carry” performance is next week.

Jackson Theatre

Ken Ross Architects is finalizing information to send back to the State Fire Marshal. They are waiting on one fire suppression system clarification from a consulting engineer. We are working on individual bid specifications to use once we get Fire Marshal and Rural Development approvals.

McKinney Center Parking

Parking construction is complete. The open space between the new parking area and Franklin Ave. needs to be graded, but that cannot be completed until

the 2" old water line on Franklin Ave. is replaced with a 6" water line on the west side of the street. Materials have been ordered.

Community Meetings

I have continued preparing agenda presentations for the BMA meetings, the Planning Commission, Tree & Townscape Board, Traffic Advisory Committee, JRT Board of Directors, and minutes for most.

4. Approval of the following Operations Manager Report:

The inmate crew completed construction of the Senior Center sign prior to hosting the 2017 Brain Games. Herman Archer installed the lights for the sign as well. The sign was backfilled and grass was sewn.

Once the sign was completed, the inmate crew moved to replace the foot bridge at Barkley Creek. The concrete pillars were enlarged in order that we could widen the bridge from 5 feet wide to 8 feet wide. The walkway that was completed with the grant and the ramp leading to the bridge was 8 feet wide. This caused an issue for the bridge to "neck down" to 5 feet.

We also removed the glue-lams and replaced them with steel I-beams. Not only is the bridge more sturdy, it was far less expensive. In pricing 2 glue-lams, the cost was nearly \$16,000.00 for treated lumber, plus we were going to have to pay to have them shipped from California.

The cost of the 4 steel I-beams we used was around \$4,000.00. Not only was this a significant savings, we shouldn't have to worry about replacing the bridge structure again. The current glue-lams were not treated and they lasted under 10 years.

Once we complete the bridge at Barkley Creek, we will move to the bridge behind the Main Street Café as it is also in need of repair. As a note, I had Malcom secure I-beams to replace the Mill Spring Bridge as well. It is okay for now, but it will need to be replaced in the future and the steel beams probably will not as we are purchasing them from Valley Equipment.

We were able to get the McKinney Center parking lot completed before the Brain Games as well. The Street Department was able to get the finish coat of asphalt on. We were also able to get the curbing installed, both sets of steps installed, the sidewalk completed, the striping completed, the street lights installed, and

most of the backfilling completed. We cannot finish the backfill until we get the Franklin Road project completed.

Atmos Energy completed moving their gas line out of the way on Franklin. We have finally received plans approval from the State of Tennessee to move the water line to the west side of Franklin Avenue.

This will allow Water Distribution to upsize this line to a six-inch ductile iron line and install a fire hydrant. Once this has been completed, the Street Department can finish the installation of the drain tile and catch basins.

I attended the Brain Games dinner and spoke briefly at that event. I also attended the Brain Games competition where our team was successful in defending their championship. This was a very successful event and Director Sanger and her staff did an outstanding job hosting this event. The comments were so positive, that most were hoping to extend the number of days for the competition next year in order that the teams can spend more time in Jonesborough.

I assisted the Police Department in the planning and working of the Storytelling Festival. It was a great event. All Departments are to be commended for their efforts. It certainly makes you proud to be a part of this town.

I also assisted with the planning and working of the Haunted half-marathon. This event has been held for years in Kingsport and we were glad to host it. For our first time hosting this event, I was very pleased with the results. We had little to no problems.

We have already met with the Police Department and discussed some minor issues we can correct for next year. It certainly was a difficult event for Public Safety and we could not have provided the security necessary for the runners without the assistance of the Fire Department, Street Department, Water Distribution, Parks and Recreation and volunteers.

I am continuing to work on the public safety radio problems with the City of Johnson City and Metro-Communications. Johnson City has agreed to give the Town the release required by the State. They have requested we write the release.

I have contacted Jimmy Hayes of Metro Communications and inquired as to the proper wording for this release. He has reached out to the State and as soon as I hear back from him, I will get the release drafted and secure the required signatures from the City of Johnson City.

I attended the Smokey Mountain Criminal Justice conference as required for my annual in-service. I didn't think it possible, but this year's conference was better than last year's. I also attended the EMS Board meeting for the month.

As a note, I have been without the services of the inmate crew since October 30. The crew will not return until November 20. The Guard is on vacation for two weeks and when he returns he is scheduled to attend his annual in-service the week of the 13th. This is a total of three consecutive weeks I will not have the inmate crew this fall.

I have drafted a copy of the current projects list that we have pending. The list is extensive and there may even be projects that I have missed. Some Aldermen have talked about the calendar I used to do, but the project list is so extensive, it makes it difficult to compile a calendar and then the priority of projects change.

I am hoping this list will give the Board insight into the projects we have going. I can present this list each month as a way to let them know at least what we are currently working on, what we have completed, and add new projects as they are approved.

5. Approval of the following Committee Reports: Jonesborough Board of Zoning Appeals, Jonesborough Planning Commission, Historic Zoning Commission, Tree and Townscape Board, and JRT Board of Directors.
6. Approval of the following Supervisor Reports: Water Distribution, Water Park, Promotions Coordinator, Building Inspector, Fire Department, Solid Waste, Street Department, Animal Control, Environmental Services/Wastewater, Police Department, Director of Tourism and Marketing, Visitor Center Manager, JRT Artistic Director, Water Plant, Main Street Director, McKinney Center Director, MBM Outreach Program Director, and Parks and Recreation.
7. Acceptance of the resignation of Police Sergeant Michael McPeak with an effective date of October 27, 2017, with regrets.
8. Approval of the hiring of Cody Hill and Christopher Lawson as Water Workers I in the Water Distribution Department at Grade 1 Step 1 (\$21,315), subject to all pre-employment conditions including WorkSteps.
9. Approval of the 2017 wellness program incentive payment to employees, to be distributed before Christmas.
10. Approval of the 2018 Holiday Schedule as follows:

January 1	New Year's (Monday)
January 15	Martin Luther King Jr Day (Monday)

February 19	President's Day (Monday)
March 30	Good Friday
May 25 – ½ day	Employee Picnic at Water Park (Friday)
May 28	Memorial Day (Monday)
July 4	Independence Day (Wednesday)
August 31 – ½ day	Employee United Way Day (Friday)
September 3	Labor Day (Monday)
October 5	Storytelling Festival (Friday)
November 6	City Election (Tuesday)
November 22 & 23	Thanksgiving (Thursday & Friday)
December 14 – ½ day	Employee Christmas Party (Friday)
December 24 & 25	Christmas Eve & Christmas Day (Monday & Tuesday)
January 1, 2019	New Year's (Tuesday).

11. Approval of hiring Hannah Justis as an AmeriCorps volunteer at the McKinney Center with matching funds for the position coming from donated funds and McKinney Center budgeted funds.
12. Approval of the use of \$6,500, plus associated fees for tags, to purchase a used utility truck for the Facilities Supervisor, to be paid from the General Fund.
13. Approval of the water line extension request from Jason Day for a 280 foot 6" ductile iron line extension on Taylor Bridge Road, subject to the terms of the Jonesborough Water Line Extension Policy.
14. Approval of the street closures associated with the Christmas Tree Lighting ceremony on November 25, 2017, and the Christmas Parade on Saturday, December 9, 2017.

The next item on the agenda was the approval of the Financial Report. Motion was made by Alderman Vest, seconded by Alderman Sell and duly passed to approve the Financial Report as presented.

Communications from the Mayor was the next item on the agenda. Mayor Wolfe said he would like to appoint Karen Bennett to the Employee of the Month Committee. He added that Tina Eldridge resigned due to work conflicts that prevent her from attending the meetings. Motion was made by Alderman Countermine, seconded by Alderman Vest and duly passed to appoint Karen Bennett to the Employee of the Month Committee.

Mayor Wolfe said we continue to see things happening in our country that we never thought we would see such as the devaluation of life in the shooting at the church in the small Town in Texas. He said we as public officials are equipped to do things that we haven't been doing and we need to be more attentive. He said the Jonesborough Presbyterian Church has started talking about the need for a Plan of Action and a security and safety evaluation for church facilities. He said as a Town we have several

facilities that are gathering places for citizens such as the Visitor Center, the Jonesborough Repertory Theatre, the Senior Center, the McKinney Center, the library, the food pantry, and the Storytelling Center. He said he asked Chief Ron Street to come up with a safety program that organizations and facilities in Jonesborough can take advantage of. He said the Jonesborough Police Department is a highly capable department and could offer safety evaluations for sites where people gather and offer ideas for security improvements. He said he has talked to other people that attend larger churches, and they are hiring outside security consultants to come in and evaluate their facilities. He asked Chief Street to address the Board and explain the things that his department is offering.

Chief Street said churches have been the number one target for people who go in and start shooting. He said the first step in the process is to do a security survey for the individual church or building to determine what level of security they want. He added that some churches in this area are hiring outside security agencies. He said he oversees the security for the church he attends. He said an assessment of needs is the first step in the security evaluation, such as access to the building, how many entrances there are, the number of people in their congregation, etc. He added that some churches do not want guns inside the church, but that is changing quickly because guns provide safety for individuals in the church. He said the Police Department can offer various services to the churches such as going in and evaluating the churches' security, and allowing our officers to drive their cruisers by the church which would be of low cost to the Town. He added that our officers are armed when they attend church. He said the department could offer a handgun carry permit class to the churches if they are interested and to businesses in the community as well.

Mayor Wolfe said he has initiated this discussion with Chief Street; we cannot control what goes on in someone's mind but as a Town we need to be as proactive as possible. He added that we need to help prevent a tragedy such as the ones that have happened, and our hearts go out to the people who have suffered from these tragedies. He said he read a Wall Street Journal article this week that talked about the different strategies for these events. He said there is an Advanced Law Enforcement Rapid Response Training Center at Texas State University and they promote a "Run, Hide, and Fight" strategy in the face of one of these tragedies. He said our officers, Police Chief, and our Public Safety Department have something to offer the residents, businesses and churches in Jonesborough. He said he hopes people will contact Chief Street or Town Hall if they need our help, and if anyone has a better idea, please contact Town Hall.

Mayor Wolfe read the following Prayer list: Cameo Waters' father passed away unexpectedly today; Sam Burke passed away and keep his family and Alderman Countermine, who played in a band with Sam for many years, in your prayers; Mark Barker, who is on the Tree and Townscape Committee, lost his son; Adam Dickson's mother, Evelyn Dickson, passed away; and Tyler Briggs with Water Distribution lost his father. He said we have good news; Lorena Craddock has finished her radiation and is doing very well.

Mayor Wolfe asked Tim Banner to come forward for the Employee of the Month award.

Mayor Wolfe read the following nomination letter:

Tim Banner has been working for the Town of Jonesborough since 2009. Tim is a member of the Street Department and is very valuable in many roles. He is an excellent truck driver and can operate machinery. He is a solid go to guy for all of our construction projects and public work projects. He also has a very difficult job responsibility added to his normal Street Department duties. Tim is the Town's Animal Control Officer. Tim handles animal control calls anytime during the day or night, weekends and holidays. Tim does an excellent job as our Animal Control Officer. He has professional repose with all he deals with. Animal Control issues usually comes with high emotions. Tim is a perfectly calming fit for the role of helping folks during animal control issues. Tim brings a wonderful positive attitude as the Animal Control officer as well as his Street Department role. His character and demeanor are very positive influence on the employee with a high standard of attitude and responsibility for others to observe and follow. As far as desirable employees I feel Tim Banner would be an asset for any and all departments to have and I am honored to have Tim in our Street Department. Tim is a kind soul, a great worker, and has a pleasant attitude. He makes the work day experience better for his coworkers and supervisor. It is for these reasons that I nominate him for Employee of the Month. Submitted by: Malcolm Highsmith, Director of Streets

Mayor Wolfe then read the following Proclamation honoring Miss Jonesborough and presented her the Key to the City:

Insert Proclamation

Miss Jonesborough, Emma Brown, said she is very excited to represent the Town of Jonesborough.

Mayor Wolfe introduced Mitch Miller who is the CEO of Northeast Tennessee Regional Economic Partnership (NETREP), which is the leading Economic Development Group for the region and includes Washington County, Jonesborough, Johnson City, Carter County, and Unicoi County. He said Mr. Miller is asking the Town to change the way we have conducted business in the past with our contribution.

Mr. Miller said for the past three years he has worked with Jimmy Rhein and Joe Grandy. He said Mr. Grandy was the Chairman at the time and they had a discussion about the success of the Washington County Economic Development Council which represented Johnson City, Washington County and Jonesborough. He said the area was impacted with the closure of CSX and other companies moving to Mexico, and at that time they discussed reaching out to neighboring counties to talk about working together. He said it took about three and a half years to make this happen, and a new organization was formed to include all the governmental bodies in the metro area, as

well as funding from each. He said they embarked on a capital campaign about a year ago and really focused on getting a regional platform in order to ask the governmental bodies of Carter and Unicoi Counties to support the new group as well as the private sector. He said the council operated on a budget of \$830,000 annually. He said the budget for NETREP is based on a five-year campaign and by bringing in the additional governmental bodies and private sector contributions, the budget was increased to \$1.2 million. Mr. Miller said that with the increased budget they can go out and market our area that much more and pursue more opportunities for development. He said they will keep the Washington County Economic Development Council because each county has to have a council. He added that NETREP has received \$470,000 from the State of Tennessee for expansion of the Washington County Industrial Park.

Mr. Miller asked that the Town of Jonesborough designate the funds that were designated appropriated for the Washington County Economic Development Council to the Northeast Tennessee Regional Economic Partnership. Motion was made by Alderman Vest, seconded by Alderman Sell and duly passed to add to the agenda the reallocation of the designation of \$15,000 in the current General Administration budget for the Washington County Economic Development Council and to NETREP.

Motion was then made by Alderman Vest, seconded by Alderman Countermine, and duly passed to approve the reallocation of the \$15,000 in the current budget allocated for the Washington County Economic Development Council, and change it to the Northeast Tennessee Regional Economic Partnership.

Mr. Miller thanked Bob Browning and Mike McCracken for their help on the work at the Washington County Industrial Park. He said most of the grading is completed, and these improvements could result in potentially 600 – 800 new jobs.

Alderman Communications was the next item on the agenda. There were no comments.

Town Attorney Comments was the next item on the agenda. Attorney Wheeler had nothing new to report.

Citizen Comments was the next item on the agenda. There were no comments.

The first item on the Regular Agenda was the Ordinance exempting sprinkler system requirements on residences. J.W. Greene said this resulted from a review of the Town's building inspection policies and procedures by the State Fire Marshal's Office. Motion was made by Alderman Vest, seconded by Alderman Countermine and duly passed to approve on first reading the Ordinance exempting Jonesborough from the sprinkler system requirements for one family and two-family residences, with the exemption terminating at 180 days from the next Town Board election unless the new BMA votes to continue the exemption.

Insert Ordinance

The next item on the agenda was the Resolution for a TML Driver Safety Matching Grant. Motion was made by Alderman Countermine, seconded by Alderman Sell and duly passed to approve the Resolution authorizing the application for a TML Driver Safety Matching Grant of \$3,400.

Insert Resolution

The next item on the agenda was an agreement with Watauga Railroad Historical Society and Museum (WRHSM). Mayor Wolfe said this organization has done a great job with the caboose, signals, and the computer board inside the Chuckey Depot where you can track the location of the trains. He said they have done a tremendous job staffing and taking ownership of this project, and are now asking for a little assistance at their railroad yard. Motion was made by Alderman Vest, seconded by Alderman Sell and duly passed to approve the Agreement providing equipment assistance to the Watauga Valley Railroad Historical Society and Museum in their efforts to restore an old semaphore signal in its railroad yard off Spring Street that will enhance their ability to provide interesting and educational activities for the general public that will strengthen the Town's overall tourism program.

Insert Agreement

The next item on the agenda was the purchase of Fire Department Air Packs. Motion was made by Alderman Sell, seconded by Alderman Vest and duly passed to approve the Resolution with Community Leasing Partners authorizing the lease/purchase of 18 air packs and other equipment needed for fire safety at a total cost of \$111,048, to be repaid over four years at an interest rate of 3.19%, with principal and interest payments coming from budgeted Fire Department funds.

Insert Resolution

The next item on the agenda was the West Main Street waterline extension. Mayor Wolfe said this line extension will be paid for with leftover funds from the Town's use of force account labor installing water lines that were paid for by a grant. He said he appreciates what the water crew has done in efficiently laying water lines. He said this is a \$62,000 project, and we have \$100,000 in savings to work with. Motion was made by Alderman Vest, seconded by Alderman Countermine and duly passed to approve the 8" in-house water line replacement project from Oak Grove Avenue to 3rd Avenue using an estimated \$62,000 in water loss reserve funds.

The next item on the agenda was the approval of the plan to partially convert Jonesborough's street lighting system to LED lights. Mayor Wolfe said he had a note from Town Recorder Abbey Miller several months ago about some work that Knoxville Utility Board was doing in transitioning their street light system to LED to save money. Mayor Wolfe said he called Jeff Dykes at Bright Ridge who said that Johnson City is in the process of replacing 10,000 street lights with LED lighting; according to Mr. Dykes

we can save up to 50% of the annual electricity cost, and the lights that would be replaced are the ones on wooden poles throughout the Town. He said the Town already mandates that when businesses upgrade or install new lights, they must use a full cut off fixture, and the bulb cannot hang down past the canopy and bleed to create light pollution. He added that LED lighting does not create a glare. He said what he is asking the Board to approve is a plan to change seven hundred (700) old lights over to LED lights; the savings on electricity will pay for the entire switch over; Bright Ridge offers financing to municipalities for this change over. He said there will be 360 decorative street lights left with the old bulbs that will eventually be converted to LED. The Mayor added that Bright Ridge will begin mandating LED lighting in residential developments in the near future. Alderman Vest said this change over will be at no cost to the Town, and he feels the savings will grow over time. Motion was made by Alderman Vest, seconded by Alderman Countermine and duly passed to approve moving forward with the changeover to LED street lighting, authorizing the Mayor and Town Attorney to establish an agreement with Bright Ridge to carry out Option 1 (includes changeover to bronze poles and fixtures on SR-354) proposal estimated to cost \$298,490.50 and authorize staff to work with Bright Ridge on viable options for LED decorative street lighting to be used in Jonesborough, and to prepare a possible change in the Jonesborough Lighting Ordinance that requires LED street lights in new subdivision developments.

There being no further business the meeting was adjourned.

ABBEY MILLER, RECORDER

KELLY WOLFE, MAYOR