

**TOWN OF JONESBOROUGH**  
**Town Hall Board Room**  
**123 Boone Street**  
**Jonesborough, TN 37659**

**MEETING NOTICES**

**MONDAY, DECEMBER 11, 2023**

**7:00 PM**

**PUBLIC COMMENTS REGARDING AGENDA ITEMS**

Members of the public wishing to speak concerning any item on the agenda during the Public Comment period must sign up by calling the Town Administrative Office at 423-753-1030 with their name, address, and subject about which they wish to speak no later than 2 hours before the meeting if the meeting occurs during normal business hours or by 4:45 p.m. the day of the meeting if the meeting occurs after hours. Otherwise, such member of the public must sign in at the location of the meeting, prior to the beginning of the meeting, by seeing the Town Recorder at meetings of the Board of Mayor and Aldermen, or the secretary or staff of any board, commission or committee constituting any other governing body under this resolution.

Each individual shall be given three (3) minutes to address the Board regarding Agenda items. Comments shall be limited to items on the meeting's Agenda

**PUBLIC HEARING**

1. Ordinance Title 10 Offenses-Miscellaneous, creating a new Chapter 4-Parks, Green Spaces, Trails, and Public Property

**REGULAR MEETING**

1. Call to Order
2. Opening Prayer
3. Pledge to the Flag
4. Roll Call

## **CONSENT AGENDA**

1. Approval of Minutes
2. Approval of Bills
3. Town Administrator Report
4. Operations Manager Report
5. Committee Reports
6. Supervisor Reports
7. Declaration of Town Equipment as Surplus

## **AGENDA**

1. Financial Report
2. Communications from the Mayor
  - a. Committee Appointments
  - b. Employee of the Month
3. Citizen Comments
4. Aldermen Communications
5. Town Attorney Comments
6. **OLD BUSINESS**
  - A. Discussion and possible action concerning second and final reading of an Ordinance, Title 10 Offenses-Miscellaneous, creating a new Chapter 4, Parks, Green Spaces, Trails, and Public Property;
7. **NEW BUSINESS**
  - A. Discussion and possible action concerning approval of the 2024 Employee Holiday Schedule;
  - B. Discussion and possible action concerning approval of a Resolution setting the 2024 Regular Meeting Dates of the Board of Mayor and Aldermen;
  - C. Discussion and possible action concerning approval of a Resolution authorizing the Public Entity Partners (PEP) Cyber Security Partners Matching Grant Application;
  - D. Discussion and possible action concerning approval of bids for the McKinney Center interior painting;
  - E. Discussion and possible action concerning approval of Skyline Drive paving;
  - F. Discussion and possible action concerning approval of a Facilities Use Agreement with the JRT;
  - G. Adjournment.

**TOWN OF JONESBOROUGH  
BOARD OF MAYOR AND ALDERMEN  
AGENDA PRESENTATION**

**DATE:** DECEMBER 11, 2023 **AGENDA ITEM #:** 1 *Consent Agenda*

**SUBJECT:** Approval of Minutes

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The minutes of the November 13<sup>th</sup> BMA meeting will presented at next regular meeting.

**TOWN OF JONESBOROUGH  
BOARD OF MAYOR AND ALDERMEN  
AGENDA PRESENTATION**

**DATE:** DECEMBER 11, 2023 **AGENDA ITEM #:** 2 *Consent Agenda*

**SUBJECT:** Approval of Bills

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Attached for BMA approval is the list of bills for November 2023.



**Check Register - General Fund - November 2023**

11/01/23	107710 - 107761	\$1,076,468.15
11/03/23	107762 - 107858	\$167,876.17
11/08/23	107859 - 107935	\$128,662.38
11/14/23	107936 - 107941	\$73,135.38
11/15/23	107942 - 107946	\$3,517.42
11/16/23	107947 - 108019	\$67,448.67
11/20/23	107495 - void	(\$200.00)
11/20/23	108010 - void	(\$60.00)
11/20/23	108020 - 108033	\$372,224.38
11/21/23	108034 - 108044	\$9,214.67
11/27/23	108045 - 108048	\$41,302.20
11/28/23	108049	\$509.90
		<b>\$1,940,099.32</b>

**Check Register- Water Fund November 2023**

11/01/23	66577 - 66595	\$6,613.07
11/03/23	66596 - 66641	\$158,149.04
11/08/23	66642 - 66671	\$128,535.78
11/14/23	66672 - 66677	\$83,669.64
11/15/23	66678 - 66679	\$1,428.27
11/16/23	66680 - 66710	\$46,939.25
11/20/23	66711 - 66717	\$65,556.17
11/27/23	66718 - 66724	\$97,383.73
11/28/23	66725	\$1,332.72
		<b>\$589,607.67</b>

**Check Register -Sanitation Fund -November2023**

11/01/23	10212 - 10214	\$1,101.46
11/03/23	10215 10225	\$2,043.69
11/08/23	10226 - 10233	\$12,675.11
11/14/23	10234 - 10236	\$2,608.82
11/16/23	10237 - 10247	\$20,850.32
11/20/23	10248 - 10250	\$6,151.06
11/27/23	10251 - 10253	\$2,608.41
		<b>\$48,038.87</b>

**Check Register -School Fund November - 2023**

11/20/23	1136 - 1141	\$1,845,936.67
		<b>\$1,845,936.67</b>

**TOWN OF JONESBOROUGH  
BOARD OF MAYOR AND ALDERMEN  
AGENDA PRESENTATION**

**DATE:** DECEMBER 11, 2023 **AGENDA ITEM #:** 3 *Consent Agenda*

**SUBJECT:** Town Administrator Report

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Employee Hire/Promotions/Resignations – November 1, 2023 – November 30, 2023

Employee Hires:

11/3/23 – Issac Wood – Hostess I (part-time) @ Grade 1 Step 1 (\$15.44 p/hour) at the McKinney Center

Employee Resignations/Retirements:

11/1/23 – Blake Dugger resigned as Assistant Parks & Recreation/Water Park Director

11/13/23 – Carolyn Blair resigned as Wastewater Collections Maintenance Supervisor

Jeff Thomas submitted his retirement as Solid Waste & Recycling Director with the effective date of March 15, 2024

# MEMORANDUM

To: Glenn Rosenoff, Town Administrator

From: Craig Ford, Operations Manager

Ref: November 2023 Monthly Report

Date: December 07, 2023

For the month of November, we were able to get numerous projects started and was also able to get some projects completed.

Summers Taylor has finished the regrading of Skyline Drive and are finishing up the pavement around the school project.

Pavewell finished the concrete work at the Lincoln Park parking lot and have finished the grade work and installation of the binder. They are planning on finishing the top coat of asphalt the week of December 04.

The Street Department completed all the backfill and grade work associated with this parking lot. Once completed, I requested Rachel Conger flag for the plants around the parking lot area and she completed the flagging.

Recreation was able to get all the plants in the ground and we were able to complete clean up prior to Pavewell applying the top coat of asphalt. I also met with a Brightridge engineer about lighting this parking lot.

The Street Department also constructed a concrete pad on this site for the Senior Center dumpster. Once Pavewell is finished applying the top coat of asphalt, we are lined up to have a private contractor seal the Senior Center parking lot, re-stripe that parking lot, and stripe the Lincoln Park lot.

Pavewell is also ready to begin the final coat of asphalt on North Cherokee and Thompson Meadow Lane. They are set to begin on Monday December 11. They should be able to complete this project in a couple of days.

I had the Street Department fix two places on Tiger Way near North Cherokee. Both sections of the roadway had sunk dramatically and I had them dig these two sections out and fill with larger stone.

Due to this issue, I have requested Pavewell do some milling in the area and start the new asphalt just below the first cut and continue to the school. This will be additional costs for the project, but it will be worth the expenditure.

We are also asking approval of the Board of Mayor and Alderman to have Pavewell resurface Skyline Drive after they finish North Cherokee. As I reported last month, construction at the school site has taken its toll on this stretch of roadway and it needs to be resurfaced prior to the school opening.

Once this project is complete, we are scheduled to have the Washington County Highway Department to stripe these roads.

With respect to the Washington County Highway Department, I instructed the Street Department Director to complete an assessment of roads in Jonesborough that may need striping. I want to work with the county to get some of these roads striped so long as funds are available.

Stansell Electric has finally started the temporary traffic signal installation at Tiger Way. The project was supposed to start on November 20, 2023. The project start kept being pushed back and they did not get started until December 05. Stansell assures me they will meet the scheduled installation deadline.

Once Stansell Electric completes the installation of the temporary traffic signal, it will be in flashing mode for a couple of weeks prior to activating the lights.

Barnard Roofing finished the installation of the new roof at the Gillespie Building and the Fitness Center building.

Complete Construction continues to make good progress on the sidewalk project on West Main Street. They are about to complete this section and can then move up to Oak Grove Road. I have worked with Malcolm and Todd Wood on the sidewalk plan for Oak Grove.

The Street Department has also completed construction of the pad to be used for the recycling convenience center at the garage. Complete Construction will be completing the concrete pour on this site.

The contractor has also begun work on the shed at Solid Waste. We had to have the electrical panel and some lights removed in order for them to complete their work. The project is going well and they are doing a really good job on this project.

We sold the damaged building at Solid Waste on GovDeals twice; however, neither vendor paid for the building. We will have to make this a winter project for the Street Department to get the building down in order for the contractor to construct the new 60 x 80 building on this site.

Letters have been sent to the residents on First Avenue to make them aware that this section of roadway between College and Main will become one-way on December 11. The Street Department has most of the sign posts already installed. It will just be a matter of installing the signs to the posts on December 11.

We also sent letters out to the residents on Oak Grove Road making them aware of the upcoming sidewalk project. After the roadway was surveyed, we found that we would not need to be on anyone's private property, but we wanted to at least let the neighborhood know what the Town was preparing to do.

I have also worked on and submitted our ISO Retrogression plan. ISO accepted the plan.

I have also worked on agenda items for the upcoming traffic committee meeting.

I conducted the Employee of the Month/Year Committee meeting for December as well.

**TOWN OF JONESBOROUGH  
BOARD OF MAYOR AND ALDERMEN  
AGENDA PRESENTATION**

*Consent Agenda*

**DATE:** DECEMBER 11, 2023 **AGENDA ITEM #:** 5

**SUBJECT:** Committee Reports

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1. Board of Zoning Appeals
2. Planning Commission
3. Design Review Commission



Chairman Tom Foster opened the meetings of the Jonesborough Board of Zoning Appeals and the Jonesborough Planning Commission, Josh Conger led the group in an opening Prayer, and Jim Rhein led the Pledge to the Flag.

## **JONESBOROUGH BOARD OF ZONING APPEALS**

### **MINUTES**

**July 18, 2023**

The Jonesborough Board of Zoning of Appeals met in regular meeting on Tuesday, July 18, 2023, at 6:00 p.m., in the Board Room at Town Hall, 123 Boone Street, Jonesborough, Tennessee.

**Members Present:** Tom Foster – Chairman, Frank Collins, Josh Conger, Bill Graham, Richie Hayward, Jim Rhein

**Members Absent:** Terry Countermine, Hal Knight, Nick Vest

**Staff Present:** Jim Wheeler, Town Attorney, Donna Freeman

Chairman Tom Foster noted a quorum was present and called the meeting to order.

**1. Public Comments** – There were no Public Comments

**2. Approval of Minutes – Meeting of June 20, 2023**

The minutes of the June 20, 2023 Board of Zoning Appeals meeting was presented for approval. Chairman Tom Foster asked Commissioners if they had any questions or corrections to the minutes. There being none, Bill Graham made the motion to approve the minutes as presented, seconded by Richie Hayward and duly passed.

**3. Variance Request to relocate dumpster to the front from the rear of the business, Trushine Car Wash VII, West Jackson Blvd**

**Developer: KBM Commercial Properties**

**Presented by: William Robinson, Will Robinson & Associates**

Request for approval of a variance to relocate the dumpster to the front from the rear of the business. Chairman Foster read the staff recommendation that dumpsters are to be located in the rear of the property and screened. The engineer has tried to locate the site's dumpster in the rear however there are challenges within this area. A major challenge is a 30 ft. wide stream buffer as identified on the plans. In addition to locate the dumpster in the rear would create an issue for

solid waste as there is not sufficient space for a garbage truck to turnaround but instead would have to back out onto Persimmon Ridge Road, and backing out onto Persimmon Ridge Road is a safety concern and not plausible. Staff will continue to work with the developer on a strategic solution for a more robust screening of the dumpster area if the location of the dumpster in the front is approved by the Board of Zoning Appeals. Chairman Foster asked Commissioners if they had any comments or questions, and with there being none called for a motion.

**Motion:** Jim Rhein made the motion to approve the variance for Trushine Car Wash VII, West Jackson Blvd, to relocate the dumpster to the front from the rear of the business as presented and recommended by staff. Josh Conger seconded the motion and it was duly passed.

With there being no further business for discussion, Chairman Foster adjourned the meeting.



## **JONESBOROUGH BOARD OF ZONING APPEALS**

**August 15, 2023**

Due to no items being presented, the Jonesborough Board of Zoning of Appeals did not meet on Tuesday, August 15, 2023. The next regular meeting is scheduled for 6:00 p.m., Tuesday, September 19, 2023.

## **JONESBOROUGH BOARD OF ZONING APPEALS**

**September 19, 2023**

Due to no items being presented, the Jonesborough Board of Zoning of Appeals did not meet on Tuesday, September 19, 2023. The next regular meeting is scheduled for 6:00 p.m., Tuesday, October 17, 2023.

# JONESBOROUGH BOARD OF ZONING APPEALS

## MINUTES

October 17, 2023

The Jonesborough Board of Zoning of Appeals met in regular meeting on Tuesday, October 17, 2023, at 6:00 p.m., in the Board Room at Town Hall, 123 Boone Street, Jonesborough, Tennessee.

**Members Present:** Tom Foster – Chairman, Frank Collins, Josh Conger, Terry Countermin, Robin Harpe, Richie Hayward, Jim Rhein

**Members Absent:** Bill Graham, Bob Williams

**Staff Present:** Glenn Rosenoff, Town Administrator, Donna Freeman, Shawn Jackson, Building Inspector

Chairman Tom Foster noted a quorum was present and called the meeting to order.

1. **Approval of Minutes** – There were no minutes available for approval.
2. **Variance Request to the lot size and setbacks for 215 West Main Street, Peggy Conger Byrd Youth Center, Jonesborough United Methodist Church**  
**Presented by: Kelly Wolfe, 162 Vines Drive, Jonesborough, TN**

The request is for a variance on (1) minimum lot size, and (2) rear setback. The property is owned by the Jonesborough United Methodist Church Trustees. The subject property is located at the corner of West Main Street and South 2<sup>nd</sup> Avenue. The subject property is further described on Washington County Tax Map 60-A, Group F, Parcel 2.00.

The Planning Commission received a request for final plat approval of a 4-lot subdivision titled "Division of the Jonesborough United Methodist Church Trustees Property". The subject property is located at the corner of West Main Street and South 2<sup>nd</sup> Avenue, and Lot 2 of the division is the tract being considered as part of the variance requests.

The purpose of the subdivision plan is to separate the single-family home owned by the church, aka the Peggy Conger Byrd Youth Center, being Lot 2, from the remaining church land uses (pavilion, parking lot, etc.), and to add said land uses to the remainder of the church property (parcel 3.00). The single-family dwelling does have its own driveway for parking.

The Lot 2, existing house, after the division does not meet the minimum lot square footage of the R-2 district of 12,000 (contains 4,792 sq. ft). Staff reviewed the division plan and understands the logical boundary line for the existing house to be able to have a "clean" division from the remainder of church land uses. When looking at the wide scale immediate high-density area, there are tracts of land that are greater in size and less in size due to the historic nature of the downtown area. As Lot 2 is at the corner of the property, the impact on neighboring property within the block was analyzed. Staff's review does not indicate that the lesser square footage would have a negative impact on the neighboring properties since the church owns property to the south and east within the block.

The existing house on Lot 2 does not meet the minimum rear setback of 20 feet, and varies between 5.01 feet to 15 feet. Again, the division was created to separate the existing house from the remainder of the church land uses, and as the church is the impacted "neighbor" abutting the rear setback, staff finds no impact expected.

Chairman Tom Foster asked Kelly Wolfe if he would like to address the variance request. Kelly Wolfe said they had built a pavilion behind this house a few years ago that is used by the church. Mr. Wolfe said what they did was come right to the edge of that pavilion and a couple of feet of the retaining wall with the lot line, and it is not going to have a big yard. Mr. Wolfe said the side yard setback is existing in the old right-of-way; and they are preserving a set of stairs that lead down to the church to the left of the house, and at the back starts the retaining wall.

Chairman Tom Foster read the staff recommendation is to grant a variance of 7,208 square feet on lot size and up to 10 feet on the rear setback (varies). Chairman Foster asked Commissioners if they had questions or comments, with there being none called for a motion

**Motion:** Josh Conger made the motion to grant a variance of 7,208 square feet on lot size and up to 10 feet on the rear setback (varies), as presented and recommended by staff. Jim Rhein seconded the motion and it was duly passed.

With there being no further business for discussion, Chairman Foster adjourned the meeting.



## **JONESBOROUGH PLANNING COMMISSION**

### **MINUTES – July 18, 2023**

The Jonesborough Planning Commission met in a regular meeting on Tuesday, July 18, 2023, at 6:00 p.m., in the Board Room at Town Hall, 123 Boone Street, Jonesborough, Tennessee.

**Members Present:** Tom Foster – Chairman, Frank Collins, Josh Conger, Bill Graham, Richie Hayward, Jim Rhein

**Members Absent:** Terry Countermine, Hal Knight, Nick Vest

**Staff Present:** Jim Wheeler, Town Attorney, Donna Freeman

Chairman Tom Foster noted a quorum was present and called the meeting to order.

**1. Public Comments** – There were no Public Comments

**2. Approval of Minutes - Meeting of June 20, 2023**

The minutes of the June 20, 2023 Planning Commission meeting was presented for approval. Chairman Tom Foster asked Commissioners if they had any questions or corrections to the minutes. There being none, Bill Graham made the motion to approve the minutes as presented, seconded by Richie Hayward and duly passed.

**3. Site Plan Approval for Trushine Car Wash VI, West Jackson Blvd**  
**Presented By: William Robinson, Will Robinson & Associates**  
**Developer: KBM Commercial Properties**  
**Contractor: True Line Construction Co., LLC**

The request is for site plan approval of the Trushine Car Wash VII located on W. Jackson Boulevard. The subject property contains approximately 1.256 acres and is further described on Washington County Tax Map 59, Portion of Parcel 180.01. The following is Staff's review of the site plan:

**Zone:** The property is in the town limits and is zoned B-3 Arterial Business District.

**Design Guidelines:** The property is located within the town's design overlay district therefore the building design will need to be submitted to the Design Review Commission for approval. Staff provided the guidelines and discussed this phase with the developer's representative Chris Wright, and the Mr. Wright stated that submittal of the design would follow after the site plan is approved by Planning Commission.

**Setbacks:** Front 30', Side 10', Rear 25

Ingress/Egress: The site plan shows ingress and egress off W. Jackson Boulevard.

Utilities: All utilities are available to the subject property and extensions of said utilities into the site by the developer will be placed underground.

Hydrants: The site will meet the minimum fire protection requirements.

Stormwater: A Stormwater Management Plan is provided for both peak flow control and water quality and is designed for development of the property. An erosion control plan has also been provided and a permit from TDEC (State) is required before grading can begin.

Erosion: The erosion control plan is attached.

Lighting: A photometric plan has been submitted. Staff reviewed and provided minor comments back to the engineer.

Landscaping: Landscaping plans have been submitted as part of the Site Plan review and approval process. The Tree and Townscape Committee will approve the formal landscape plan, which will occur prior to the design of the building is presented to the Design Review Commission.

Bonding: The Grading Permit Security Calculation Form is complete and the amount recommended by Staff is \$95,307.00.

Dumpster: Dumpsters are to be located in the rear of the property and screened. The engineer has tried to locate the site's dumpster in the rear however there are challenges within this area. A major challenge is a 30' wide stream buffer as identified on the plans. In addition to locating the dumpster in the rear would create an issue for solid waste as there is not sufficient space for a garbage truck to turnaround but instead would have to back out onto Persimmon Ridge Road. Backing out onto Persimmon Ridge Road is a safety concern and not plausible. Staff will continue to work with the developer on a strategic solution for a more robust screening of the dumpster area if the location of the dumpster in the front is approved by the Board of Zoning Appeals (BZA). *(Note: Approved by the BZA – July 18, 2023)*

The developer is working with the adjoining property owner, Douglas Brothers GP, on a construction easement for their project. A signed easement agreement is required to be provided to staff prior to the issuance of a grading permit.

Chairman Foster said there were four staff recommendations which will be presented as separate items.

**Recommendation 1**: Approve the Site Development Plans, subject to addressing all applicable review comments from Staff.

Chairman Foster asked Commissioners if they had any questions on Recommendation 1, with there being none called for a motion.

**Motion**: Josh Conger made the motion to approve Recommendation 1 as presented, seconded by Frank Collins and duly passed.



**Recommendation 2:** Approve the Grading Permit Security in the amount of \$95,307.00.

Chairman Foster asked Commissioners if they had any questions on Recommendation 2, with there being none called for a motion.

**Motion:** Bill Graham made the motion to accept Recommendation 2 as presented, seconded by Josh Conger and duly passed.

Chairman Foster said that Recommendations 3 and 4 will be approved together

**Recommendation 3:** Grading would not be permitted to begin until the building elevation plans/design, upon requirements being met, are approved by the Design Review Commission.

**Recommendation 4:** Require a construction easement agreement between KBM Commercial Properties and Douglas Brothers GP, for the project prior to the issuance of a grading permit.

Chairman Foster asked Commissioners if they had any questions on Recommendation 3 and Recommendation 4. There being no comments, Chairman Foster called for a motion.

**Motion:** Bill Graham made the motion to approve Recommendation 3 and Recommendation 4 as presented, seconded by Josh Conger and duly passed.

**4. Approval of Signage for Saylor's Place, North Cherokee Street  
Presented by: Brandon Stamper, Landstar, 367 Hog Hollow Road,  
Johnson City, TN**

Saylor's Place is a residential development located off North Cherokee Street and is further described on Tax Map 52, Parcel 29.01. Monument signs are required to be approved by the Planning Commission. These type of residential development signs can be up to 32 square feet, and the sign proposed is estimated at 26.25 square feet. Chairman Foster read the staff recommendation to approve the overall design of the monument sign and sign area. Chairman Foster asked Commissioners if they had any questions or comments, with there being none called for a motion.

**Motion:** Jim Rhein made the motion to approve the overall design of the Saylor's Place monument sign and sign area , as presented. Frank Collins seconded the motion and it was duly passed.

**5. Replat of Hulse Property and Tract 2 of Violet Jackson Property, Vines Drive  
Presented by: Lewis Hulse, 211 Vines Drive, Jonesborough, TN**

The request is for final plat approval of the "Replat of the Hulse Property and Tract 2 of the Violet Jackson Property S/D" located on Vines Drive. The subject property contains 3 lots, approximately 2.44 acres, and is further described on Washington County Tax Map 60, Parcels 29.08 and 29.09, and 29.00. Lot 3 is not a stand-alone lot but is being added to the Griesmann property (Parcel 29.00) as noted on the plat.

The surveyor is McCoy Land Surveying. The final plat meets the minimum requirements of the subdivision regulations, except that all certifications are required at the time of the Planning Commission meeting.

Chairman Foster read to the staff recommendation for the approval of the final plat for "Replat of the Hulse Property and Tract 2 of the Violet Jackson Property S/D" subject to all certifications being obtained at the time of the Planning Commission meeting, and prior to the Secretary of the Planning Commission signing the Certificate of Approval for Recording. Chairman asked Commissioners if they had any questions in regard to the replat request. There being no comments, Chairman Foster called for a motion.

**Motion:** Bill Graham made the motion to approve the final plat for the Replat of the Hulse property and Tract 2 of the Violet Jackson Property Subdivision, as presented and subject to the notation by Town staff that no sewer is available to this property. The motion was seconded by Josh Conger, and duly passed.

## **6. Release of Bonds and Irrevocable Letter of Credit**

**A. Wash N Roll, 167 Headtown Road** - Performance Bond #2515392 issued in the amount of \$96,010.00. The site was inspected by JW Greene who found the site to be stabilized and pond installed per plans, and is requesting that the Performance Bond be released.

Chairman Foster read the staff recommendation to approve Bond #2515392 for the Wash N Roll, as presented.

**B. Ashley Meadows Subdivision – Hwy 81 North** – A Cash Bond was issued in the amount of \$6,900.00 for the Ashley Meadows Subdivision located on Hwy 81 North. The site was inspected by JW Greene and he found the pond to be stabilized and operating as it should and is requesting that the Cash Bond be released.

Chairman Foster read the staff recommendation to approve the Cash Bond be released for the Ashley Meadows Subdivision pond, as presented.

**C. Story Town Village, Boones Creek Road** – An Irrevocable Letter of Credit was issued in the amount of \$60,000.00 for Story Town Village located on Boones Creek Road. The site was inspected by J W Greene and he found the site to be stabilized and landscaping installed. He is requesting that the Irrevocable Letter of Credit be released.

Chairman Foster read the staff recommendation to approve the Irrevocable Letter of Credit in the amount of \$60,000.00 be released for Story Town Village, as presented.



Chairman Foster asked Planning Commissions members if they had questions or comments, and with there being none, called for a motion.

**Motion:** Jim Rhein made the motion to approve Item 6-A, 6-B, and 6-C as presented and recommended by staff, Josh Conger seconded the motion and it was duly passed.

Chairman Foster said there was a request for an addition to the agenda for signage from First Town Motor, 1601 East Jackson Blvd, to the Planning Commission agenda. The consensus of the Planning Commission members was to add the sign request to the agenda.

Chairman Tom Foster recused himself from acting as a Commissioner, and Vice-Chairman Jim Rhein presided

Tom Foster, Foster Signs, presented the building-mounted sign for First Town Motor, 1601 East Jackson Blvd, Jonesborough, TN. The sign is 7' X 10' (70 sq. feet), 5" thickness and non-illuminated. Vice-Chairman Rhein asked the Commissions if they had any questions or comments. With there being none, Josh Conger made the motion to approve the building-mounted sign for First Town Motor as presented, seconded by Bill Graham and duly passed.

With there being no further business for discussion, Vice-Chairman Jim Rhein called for a motion to adjourn. Frank Collins made the motion to adjourn the meeting, seconded by Josh Conger and duly passed.

Chairman Tom Foster opened the meeting of the Jonesborough Planning Commission, Josh Conger led the group in an opening Prayer, and Tom Foster led the Pledge to the Flag.

## **JONESBOROUGH PLANNING COMMISSION**

### **MINUTES – August 15, 2023**

The Jonesborough Planning Commission met in a regular meeting on Tuesday, August 15, 2023, at 6:00 p.m., in the Board Room at Town Hall, 123 Boone Street, Jonesborough, Tennessee.

**Members Present:** Tom Foster-Chairman, Frank Collins, Josh Conger, Bill Graham, Richie Hayward, Vest

**Members Absent:** Terry Countermine, Hal Knight, Jim Rhein

**Staff Present:** Glenn Rosenoff, Town Administrator

Chairman Tom Foster noted a quorum was present and called the meeting to order.

There were no Public Comments.

Glenn Rosenoff held an information and discussion session with Planning Commission members on planning matters of growth and land use regulations. There was no formal action that required approval.

With there being no further business, Chairman Foster adjourned the meeting.

## JONESBOROUGH PLANNING COMMISSION

### MINUTES – September 19, 2023

Chairman Tom Foster opened the meeting of the Jonesborough Planning Commission, Josh Conger led the group in an opening Prayer, and Bill Graham led the Pledge to the Flag.

The Jonesborough Planning Commission met in a regular meeting on Tuesday, September 19, 2023, at 6:00 p.m., in the Board Room at Town Hall, 123 Boone Street, Jonesborough, Tennessee.

**Members Present:** Tom Foster – Chairman, Frank Collins, Josh Conger, Terry Countertermine, Bill Graham, Robin Harpe, Richie Hayward, Jim Rhein

**Members Absent:** Bob Williams

**Staff Present:** Donna Freeman, Rachel Conger

Chairman Tom Foster noted a quorum was present and called the meeting to order.

1. **Public Comments** – There were no Public Comments
2. **Approval of Minutes** – There were no minute available for approval.
3. **Approval of the Tiger Park Project – Local Parks and Recreation Fund Grant (LPRF)**

Rachel Conger, Recreation Capital Projects Planner, presented the Local Parks and Recreation Fund Grant (LPRF) that has been awarded to the Town of Jonesborough for the new Jonesborough K-8 school site in the amount of \$2.5 million. Rachel Conger said the grant funding can be matched with dollars spent for the purchase of the land, Town staff labor and use of Town equipment used when working at Tiger Park athletic facilities.

Rachel Conger said that Jonesborough's LPRF application is for funding assistance that essentially completes the development of recreational/athletic facilities located within Tiger Park. Ms. Conger said there are four playground areas within Tiger Park, one of which is located in the middle of the four major field areas and the tennis/pickleball courts; and this playground has many climbing and fitness features and is focused on healthy exercise for young people while games are going on the surrounding fields. Ms. Conger stated the other three playgrounds are around the school and with a focus on age and ability. The preschool playground is designed for very young children and is located adjacent to the two preschool classes in the school; and it and the other playgrounds close to the school have outside access through the fencing to facilitate community use. She said the playground next to the



Comprehensive Development Classes has equipment designed for any child, but it has additional equipment intended to enhance the experience of a disabled child. She said the large K-5 playground area that includes basketball goals, tether ball and sheltered seating is close to the multipurpose field area where youth soccer practices and games will be held frequently.

Rachel Conger said the Tiger Park project also includes the lighting of all four field areas: baseball, softball, large football/soccer, and the multipurpose field area for numerous "field" sports, including two (2) tennis and eight (8) pickleball courts that will be constructed, fenced, an acrylic surface applied, and lighting installed. Ms. Conger said a concession and restroom building will be constructed in a central location between the field areas, and a picnic pavilion sized for four (4) hexagon tables will be constructed close to the concession. She said the project also includes applying a half-inch rubberized surface to the asphalt track around the football/soccer field to help reduce any potential muscle and/ or bone damage, especially with younger children and seniors. Ms. Conger said recreation accessories like bleachers, bike racks, benches, trash cans, score boards, etc. are also included in the project.

Planning Commission members held discussion in regard to the Tiger Park project, and asked when the new K-8 school would be completed. Rachel Conger said the school would be completed at the end of October and the first day for the students will be when they return back to school after their Christmas holiday break on January 4, 2024.

Chairman Foster read the staff recommendation for the approval of the Tiger Park Project as part of the LPRF Grant process that provides funding assistance that essentially completes the development of recreational/athletic facilities located within Tiger Park, as presented. Chairman asked Commissioners if they had any questions or comments. There being none, Chairman Foster called for a motion.

**Motion:** Terry Countermine made the motion to approve the Tiger Park Project as part of the LPRF Grant process that provides funding assistance that essentially completes the development of recreational/athletic facilities located within Tiger Park, as presented. The motion was seconded by Jim Rhein, and duly passed.

#### **4. Amendment to the Jonesborough Municipal Code, Title 11, Chapter 5, Planning and Zoning, Section 11-516B**

On July 10, 2023, the Board of Mayor and Aldermen adopted several amendments to the Municipal Code found in Title 2, Alcoholic Beverages. Before you, the Planning Commission, is sections of the Municipal Code that need Planning Commission review and recommendation to the BMA whereby the BMA will hold a public hearing and a final reading before the amendment is adopted. The amendment is to delete Section 11-516B of Title 11, Chapter 5 in its entirety and replace with a new Section 11-516B.



Many of the amendments to the alcohol section of the Code was to amend the definitions pertaining to alcohol and to be in line with how the State of Tennessee per Tennessee Code Annotated defines "alcohol". The main section of the Ordinance that was amended is:

**Before**

- (d) Markets, package or other stores selling retail beer; provided there is no external signage advertising beer (beverages with five percent (5%) alcohol or less) or individual varieties of beer. Note: Internal signage advertising beer or beer varieties, even signs inside glass windows facing the exterior, are permitted.

**After**

- (d) Markets, package or other stores selling retail beer; provided there is no external signage advertising beer as defined in Section 2-201 of Title 2, Chapter 2 of the municipal code or individual varieties of beer. Note: Internal signage advertising beer or beer varieties, even signs inside glass windows facing the exterior, are permitted.

Chairman Foster read the staff recommendation for the approval to the Board of Mayor and Aldermen, the amendment to the Jonesborough Municipal Code, Title 11, Chapter 5, Planning and Zoning, Section 11-516B, as presented. Chairman Foster asked Commissioners if they had any questions in regard to the staff recommendation, with there being none called for a motion.

**Motion:** Jim Rhein made the motion to approve the staff recommendation for the approval to the Board of Mayor and Aldermen, the amendment to the Jonesborough Municipal Code, Title 11, Chapter 5, Planning and Zoning, Section 11-516B, as presented., seconded by Josh Conger and duly passed.

**5. Amendment to the Jonesborough Municipal Code, Title 11, Chapter Planning And Zoning Section 11-517D**

On July 10, 2023, the Board of Mayor and Aldermen adopted several amendments to the Municipal Code found in Title 2, Alcoholic Beverages. Before you, the Planning Commission, is sections of the Municipal Code that need Planning Commission review and recommendation to the BMA whereby the BMA will hold a public hearing and a final reading before the amendment is adopted. The amendment is to delete Section 11-517D of Title 11, Chapter 5 in its entirety and replace with a new Section 11-517D.

Many of the amendments to the alcohol section of the Code was to amend the definitions pertaining to alcohol and to be in line with how the State of Tennessee per Tennessee Code Annotated defines "alcohol". The main section of the Ordinance that was amended is:

### **Before**

- (1) These facilities are defined as follows: A facility that manufactures intoxicating liquors including alcohol, spirits, liquors, wines and every liquid or solid, patented or not, containing alcohol, spirits, liquor or wine, and capable of being consumed by human beings, but nothing in this section shall be construed or defined as including or relating to the manufacture of any beverage with alcohol content of five percent (5%) or less.

### **After**

- (1) These facilities are defined as follows: A facility that manufactures intoxicating liquors including alcohol, spirits, liquors, wines and every liquid or solid, patented or not, containing alcohol, spirits, liquor or wine, and capable of being consumed by human beings.

Chairman Foster read the staff recommendation recommending approval to the Board of Mayor and Aldermen, the amendment to the Jonesborough Municipal Code, Title 11, Chapter 5, Planning and Zoning, Section 11-517D, as presented. Chairman Foster asked Commissioners if they had any questions or comments, with there being none called for a motion.

**Motion:** Terry Countermine made the motion to approve the staff recommendation recommending approval to the Board of Mayor and Aldermen, the amendment to the Jonesborough Municipal Code, Title 11, Chapter 5, Planning and Zoning, Section 11-517D, as presented. Jim Rhein seconded the motion and it was duly passed.

With there being no further business for discussion, Chairman Foster adjourned the meeting.

# JONESBOROUGH PLANNING COMMISSION

## CERTIFICATE of MINUTES

SEPTEMBER 19, 2023

I, Tom Foster, Chairman of the Jonesborough Planning Commission, do hereby certify that the minutes of the September 19, 2023, meeting of the Jonesborough Planning Commission as documented above, have been reviewed and approved in a regularly scheduled meeting of the Planning Commission held the 21<sup>st</sup> day of November 2023.

Signed: \_\_\_\_\_  
Tom Foster, Chairman, November 21, 2023



## **JONESBOROUGH PLANNING COMMISSION**

### **MINUTES – October 17, 2023**

Chairman Tom Foster opened the meetings of the Jonesborough Planning Commission and the Jonesborough Board of Zoning Appeals, Josh Conger led the group in an opening Prayer, and Jim Rhein led the Pledge to the Flag.

The Jonesborough Planning Commission met in a regular meeting on Tuesday, October 17, 2023, at 6:00 p.m., in the Board Room at Town Hall, 123 Boone Street, Jonesborough, Tennessee.

**Members Present:** Tom Foster – Chairman, Frank Collins, Josh Conger, Terry Countermine, Robin Harpe, Richie Hayward, Jim Rhein

**Members Absent:** Bill Graham, Bob Williams

**Staff Present:** Glenn Rosenoff, Town Administrator, Donna Freeman, Shawn Jackson, Building Inspector

Chairman Tom Foster noted a quorum was present and called the meeting to order.

1. **Public Comments** – There were no Public Comments
2. **Approval of Minutes** – There were no minutes available for approval.
3. **Request to Rezone Property Located at 206 Old Stuart Hill Road, Jonesborough, TN (Washington County) from R-1 (Low Density Residential) to A-1 (Agriculture District)**  
**Presented by: Tex Scalf (Property Owner) and Patricia Wheat, 206 Old Stuart Hill Road, Jonesborough, TN**

Chairman Foster asked if there was anyone present to address the rezoning request. Tex Scalf and Patricia Wheat addressed the Planning Commission and said that the reason they are asking to have the property rezoned is because their house is about 80 years old and is falling down, she had bought a mobile home for the family and they did not know that the property was not zoned for a mobile home; and they want to put the mobile home on their property to move into.

Chairman Foster asked if there was anyone else present to speak for the matter, to please come forward and state your name and address. Tex Scalf, Jr., 206 Old Stuart Hill Road, Jonesborough, TN. Mr. Scalf said his father owned the land at 206 Old Stuart Road and his father and mother are both passed away, and the land and house has been handed down through generations and never had been an R-1 before and they could not understand it and didn't know about the R-1 until they were ready to move the mobile home on the land. Mr. Scalf said they would take care of the property and keep it cleaned up.



Chairman Foster asked if there was anyone else present to speak for the matter, to please come forward and state your name and address. Ella Maynard, 224 Old Stuart Hill Road, Jonesborough, TN, and said that Tex Scalf, Jr and Patricia Wheat are her neighbors and she would just love to see them have a home that they can live in and be comfortable for the rest of their years.

Chairman Foster asked if there was anyone present to speak against the rezoning request, and there was no one.

The rezoning request is for property not located within the Town's city limits but within the Town's Planning Region, and as such, the Jonesborough Planning Commission makes recommendation to the Washington County Board of Commissioners on rezoning matters within the region.

Tex Scalf is requesting rezoning of a tract of land from R-1 Low Density Residential District to A-1 General Agriculture District. The subject property is located at 206 Old Stuart Road, further described on Washington County Tax Map 51, Parcel 209.00, and containing 0.53 acres.

Surrounding Zoning	Surrounding Land Use
<b>North:</b> R-1 District	Single-Family Dwellings Jackson Park Subdivision Vacant
<b>South:</b> A-1 District (Across Old Stuart Hill Road)	Vacant, Mobile Homes
<b>East:</b> R-1 District	Single Family, Agriculture
<b>West:</b> R-1 District	Single Family Dwellings Jackson Park Subdivision

Information provided to Town staff was that the purpose of the rezoning from R-1 Low Density Residential District to A-1 General Agriculture District was to place a single wide mobile home on the subject property. The R-1 zoning district does not permit for single wide mobile homes.

The subject property is abutting the Jackson Park Subdivision zoned R-1 and the predominant land use is single family residential uses. The property also abuts a large tract of land with 23.91 acres, is zoned R-1, and contains a single-family dwelling.

To the immediate south of the property and across Old Stuart Hill Road, there are some mobile homes, however within the immediate area between Old Stuart Hill Road and Highway 81-N, which has both A-1 and R-1 zones, is a mixture of land uses of mobile homes, single family dwellings, agriculture and vacant.

The rezoning of the subject tract to A-1 is inconsistent with the immediate zoning and land uses to the north, west, and east, and the subject tract abuts a platted subdivision, Jackson Park to the north and west, therefore staff recommends denial of the rezoning to the Washington County Board of Commissioners.



Chairman Foster asked Planning Commissioners if they had any questions or comments in regard to the rezoning. There being none, Chairman Foster read the staff recommendation that based on the land use analysis, the recommendation is to deny the rezoning from the R-1 Low Density Residential District to the A-1 General Agriculture District, to the Washington County Board of Commissioners. Robin Harpe asked how long has it been zoned R-1. Chairman Foster replied that he did not know the answer to that. Glenn Rosenoff said that staff does not know the answer to that, because being in the planning region it covers outside of Jonesborough's city limits, and is in Washington County. Glenn Rosenoff said if rezoning request is approved or denied it still goes to the Washington County Board of Commissioners to be heard and if they want to approve the rezoning, they have to have 2/3 majority vote of its members if the Jonesborough Planning Commission denies the request. Chairman Foster asked if there were any further discussion, and there being none called for a motion.

**Motion:** Frank Collins made the motion to go with the town staff's recommendation to deny the rezoning request, Josh Conger seconded the motion, and it was duly passed.

Chairman Foster explained to Tex Scalf and Patricia Wheat that they will go to the Washington County Board of Commission, who will receive the Planning Commission's recommendation to deny the rezoning request, but that they will have a chance to go before the County to represent their rezoning request. Chairman Foster said he did not know Washington County's meeting date.

**4. Request for division to the Jonesborough United Methodist Church Trustees Property – Peggy Conger Byrd Youth Center, 215 West Main Street  
Presented by: Kelly Wolfe and Bill Flannery**

The request is for final plat approval of a 4-lot subdivision titled "Division of the Jonesborough United Methodist Church Trustees Property". The subject property is located at the corner of West Main Street and South 2<sup>nd</sup> Avenue. The subject property is further described on Washington County Tax Map 60-A, Group F, Parcel 2.00 and 3.00, and contains 0.30 acres (parcel 2.00) and approximately 0.90 acres (parcel 3.00).

The purpose of the subdivision plan is to separate the single-family home owned by the church, aka the Peggy Conger Byrd Youth Center, being Lot 2, from the remaining church land uses (pavilion, parking lot, etc.), and to add said land uses to the remainder of the church property (parcel 3.00). The single-family dwelling does have its own driveway for parking.

The Lot 2, existing house, after the division does not meet the minimum lot square footage of the R-2 district of 12,000 (contains 4,792 sq. ft) and this variance is going before the Board of Zoning Appeals for action. Staff reviewed the division plan and understands the logical boundary line for the existing house to be able to have a "clean" division from the remainder of church land uses. Lot 2 in square feet is approximately 4,792. When looking at wide scale immediate high-density area, there



are tracts of land that are greater in size and less in size due to the historic nature of the downtown area.

Staff's review does not indicate that the lesser square footage would have a negative impact on the neighboring properties since the church owns property to the south and east.

Since the plat involved a request for variance that would have to go before the Board of Zoning Appeals, signatures on the plat will be required following the outcome of the appeals meeting.

Chairman Tom Foster asked if there was anyone present to address this request. Kelly Wolfe, 162 Vines Drive, Jonesborough, TN. Mr. Wolfe said he is a member of the congregation of the Jonesborough United Methodist Church, and Bill Flannery, Vice-Chairman of the Board of Trustees. Mr. Wolfe said they have four different properties to maintain, which is a lot if you consider that they are all in the Historic District. Mr. Wolfe said they have been working with the Historic Zoning on doing something with the little building on Second Ave, and they are requesting to have the option of subdividing the property of the Youth House, located on the corner of Second Ave. and West Main Street, to give them options in the future if they decide that they need or want to sell that property. He said the property has been maintained on the exterior, and has been recently painted and received a new roof. Mr. Wolfe said the interior is very much in need of renovation and in his estimation the cost would be at least \$250,000 - \$300,000. Mr. Wolfe said that the Church's Board of Trustees and the Pastor feels like that it is something essential to have this house to be subdivided from the other remaining parcels as an option to sell in the future. Terry Countermine asked if it will be essentially end up being two plots, with this and the remaining property will all be one. Kelly Wolfe said in the end that is what it will be, because right now the little church is a separate parcel, and that is in the process of being merged into the larger parcel. Mr. Wolfe said the Youth activities will be moved to the newer building next to the little playground, which is a much better structure.

Chairman Foster said there were two staff recommendations to approve the final plat of the "Division of the Jonesborough United Methodist Church Trustees Property" subject to: (1) the Board of Zoning Appeals granting the petitioners request for variances, and (2) all certifications on the final plat are presented to staff prior to the Secretary of the Planning Commission signing the Certificate of Approval for Recording. Chairman Foster asked Commissioners if they had any questions in regard to the staff recommendations. Frank Collins asked

**Motion:** Terry Countermine made the motion to approve the final plat of the "Division of the Jonesborough United Methodist Church Trustees Property" subject to: 1. The Board of Zoning Appeals granting the petitioners request for variances, and 2. All certifications on the final plat are presented to staff prior to the Secretary of the Planning Commission signing the Certificate of Approval for Recording. Frank Collins stated he had a couple of questions, and asked about parking and easements and if that property was sold in the future as a single-family residence where would the parking be and does



the easement include part of the church parking lot. Kelly Wolfe said there is one parking spot built in right in the front, but as is with many of the buildings in downtown it would rely on on-street parking for other cars other than that one. Mr. Wolfe said there would not be any easements given with the deed for use of the church parking lot. Mr. Wolfe said the notion of the Trustees he has spoken with is that would be potentially allowed as a handshake deal but they didn't want to deed necessarily parking privileges in the church parking lot. He said there are plenty of spots right across the street and up the street that are used all the time, and there is plenty of on-street parking available and if you look a little bit further downtown there is all kinds of properties in fact that don't have a parking spot associated with the building. Frank Collins seconded the motion, and it was duly passed.

Chairman Foster said the next item on the agenda was the request to relocate the outdoor advertising structure from 211 Forest Circle to 1577 West Jackson Blvd, by Foster Signs. Chairman Tom Foster recused himself from acting as a Commissioner and Vice-Chairman Jim Rhein presided the meeting.

Tom Foster, Foster Signs, is the owner of a single faced billboard located at 211 Forest Circle across from Taco Bell. The structure is 320 square feet (10'X32'). The proposed location is at 1577 West Jackson Boulevard next to Jonesborough Wine and Spirits. The proposed structure is double faced with a reduced square footage size to 200 square feet (10'X20'). The proposed location is identified on a copy of the "Douglas Retail Site Plan".

Although billboards are prohibited in the Town of Jonesborough, billboards that exist are considered non-conforming or grandfathered. In 2011, the BMA passed an ordinance that allows billboards to be exchanged for grandfathered billboards.

A major advantage of LED billboards is the appearance factor that will not fade, peel, become dirty, or change color over time like static signs do. Another reason is to share the screen with other companies. The end product in digital format meets the intent of the digital signage requirements with a standard minimum of 8 seconds before the message changes. The replacement sign provides for better viewing for travelers, and the reduction in size from 320 to 200 square feet is more suitable.

A digital billboard easily seen at a traffic signal is even more effective because the image will change a number of times when waiting for a change in the signal.

Vice-Chairman Jim Rhein read the staff recommendation to approve the billboard relocation plan from 211 Forest Circle to 1577 West Jackson Boulevard next to Jonesborough Wine and Spirits with a reduced square footage from 320 to 200, as presented.

Glenn Rosenoff, Town Administrator, said the Town follows a somewhat unique standard in their Municipal Code in regard to grandfathering. For zoning, grandfathering allows an existing operation to legally continue, even if the current regulations prohibit it. Mr. Rosenoff said you can take an existing billboard, take it down and put it back up under



nonconforming grandfathered uses (TCA 13-7-208), but Jonesborough regulations allows you to take one location where there was a grandfathered use and take it to somewhere else, and gives the Planning Commission authority on approving such relocation. Mr. Rosenoff said to comply with Jonesborough's Municipal Code, the single-facing, non-digital billboard may be changed to digital, however the sign to be relocated must remain a single-facing type billboard. Glenn Rosenoff said he is already looking into a possible amendment to that provision, because it doesn't make sense to spend all that money in advertising that would be great for Jonesborough to not be able to display it on both sides. Mr. Rosenoff said that Jonesborough has it in its code to allow for relocation, so you cannot have any more billboards, but you could potentially have less.

Commissioners discussed the sign relocation and Vice-Chairman Jim Rhein if anyone had questions or concerns in regard to the request. Robin Harpe asked what happens to the current sign next to the ice cream shop because we can't have more billboards. Tom Foster said it is relocated so it is gone. Ms. Harpe asked that once it goes away then another one cannot be erected. Tom Foster said that is correct. Robin Harpe commented that her neighbors in the Meadows Subdivision are not going to like this because they are already complaining about the signage that is on the side of the building for Wine & Spirits. Ms. Harpe said there are probably five to six houses that have their back porches that faces in that direction and they see that redlight, the signage on the building and they complain all the time. Ms. Harpe said she feels they are not going to like a sign that is 10 feet tall, that at some point is going to be double-sided, that is going to change and become digital and brighter. Ms. Harpe said she feels the Planning Commission will get a lot of comments and complaints, because the people effected in that neighborhood that is not going to be very happy. Richie Hayward asked if the sign will face west and east if it is double-sided. Tom Foster said that is correct. Tom Foster said it is not facing the Meadows, so coming from Greeneville into Town you will be able to see it, and leaving Town you will be able to see it if it ends up being double-faced. Mr. Foster said if it is single-faced it will probably be pointed in the direction of people coming into town from the west (Greeneville). Mr. Foster said he has had many requests from people in town that they would like to have something at that end that they could advertise their business and get people to turn down Persimmon Ridge Road to go to downtown.

**Motion:** Josh Conger made the motion, seconded by Terry Countermine, approve the billboard relocation plan from 211 Forest Circle to 1577 West Jackson Boulevard next to Jonesborough Wine and Spirits with a reduced square footage from 320 to 200, as presented. Vice Chairman Rhein asked if there was any further discussion. Frank Collins said the Town voted to prohibit billboards in the past for a reason and the goal is to have fewer billboards in town, so this location and size is preferable to where it is, but he would like to see the Town work to have fewer billboards in town, especially the one on West Main Street. Glenn Rosenoff said in Tennessee Code Annotated if the billboard was taken down and then two and a half years has passed and someone wanted to resurrect one then probably there is a potential of losing that spot. Mr. Rosenoff said right now Jonesborough has it in its code to allow the relocation, but there is no provision right now to reduce the number of billboards due in most part to the grandfathering and relocation provisions contained in the town's Municipal Code. Vice Chairman Rhein called for the

vote. Commissioners voting Aye: Frank Collins, Josh Conger, Terry Countermine, and Richie Hayward. Commissioners voting Nay: Robin Harpe. The motion carried.

Tom Foster rejoined the meeting and presided as Chairman; and with there being no further business for discussion adjourned the meeting.



# JONESBOROUGH DESIGN REVIEW COMMISSION

## MINUTES

August 1, 2023

The Jonesborough Design Review Commission met in a called session on Tuesday, August 1, 2023, at 6:00 p.m., in the Board Room at Town Hall, 123 Boone Street, Jonesborough, Tennessee.

**Members Present:** Tom Foster – Chairman, Frank Collins, Josh Conger, Terry Countermine, Bill Graham, Richie Hayward, Nick Vest

**Members Absent:** Hal Knight, Jim Rhein

**Staff Present:** Glenn Rosenoff, Town Administrator, Jim Wheeler, Town Attorney, Donna Freeman

Chairman Tom Foster noted a quorum was present and called the meeting to order.

- 1. Approval of Building Design, Dairy Queen Restaurant, Corner of East Jackson Boulevard and Baleigh Lynn Loop**  
**Dairy Queen Representative: Nick Johnson (via phone)**  
**Owner/Developer: Fourteen Foods, Steve Giorgi**

Request for approval of the building design for the Dairy Queen Restaurant, at the corner of East Andrew Jackson Blvd and Baleigh Lynn Loop, as described on Washington County Tax Map 52-K, Group B, Parcel 3.00. The Dairy Queen is located within the Design Overlay District and therefore additional details of façade building materials is reviewed for Design Commission consideration and approval.

Dairy Queens, like other corporate or franchised type businesses, have a select few building designs that meet their corporate architectural and aesthetic model preferences. Staff have had several communications with DQ representatives over the project and both parties have attempted to reach the minimum 75% exterior wall standards as provided for in the design guidelines (see attached). The sides and rear of the building will be buffered and therefore meet our minimum requirements of buffering from Baleigh Lynn Loop. The front façade has the following materials and percentages proposed:

- Stone 13.2%
- EIFS (External Insulated Finishing Systems) 24.8%
- Glazing (glass) 25.5%
- Metal Red Panel 20.6%
- Metal Eyebrow Trim (black) 15.7%

Nearly 64% of the front building façade is made up of stone, EIFS, and glass, however glass is excluded (not counted) toward exterior materials. The buffering on all sides and rear "buffer" the majority of the building and provide for a strong landscaping presence at the site which is in close proximity to a residential development. The developer reported to staff that the property was pursued and put under contract before the town adopted the design guidelines, but they reported that changing their model will diminish their standard build that DQ corporate stands behind. The EIFS at 24.8% is a type of synthetic stucco but provides for a more flexible and aesthetic product and meets energy codes (the town is adopting updates to its energy codes at the August 7th BMA meeting). EIFS provides for an exterior wall cladding system that consists of an insulation board attached either adhesively or mechanically, or both, to the substrate; an integrally reinforced base coat; and a textured protective finish coat. Staff opines that the overall building with the buffering on 3 sides and the front façade do provide for a good building design (visual appearance). The guidelines state the following:

*In the event of the requested use of one or more of these materials, significant reasoning or hardship is required to be presented to the Design Review Commission, or in the event of any variance, to the Board of Mayor and Aldermen.*

It was noted that staff is favorable to the presented building design and recommends an exception to the 75% primary materials to the Board of Mayor and Aldermen at their August 7, 2023 meeting.

The Design Review Commissioners held discussion in regard to Dairy Queen's proposed request for their building design. There being no further discussion, Chairman Foster called for a motion.

**Motion:** Bill Graham made the motion to approve the building design request for the Dairy Queen Restaurant, as presented and recommended by staff. Josh Conger seconded the motion and it was duly passed.

## **2. Approval of Building Design, TruShine Car Wash, located along West Jackson Boulevard**

**Engineer: William Robinson, Will Robinson & Associates**

**General Contractor: K.D. Moore, True Line Construction Co., LLC**

The Trushine Car Wash VII located on W. Jackson Boulevard received site plan approval by the Planning Commission on July 18, 2023. Trushine is located on West Jackson Boulevard and further described on Washington County Tax Map 59, Portion of Parcel 180.01. Trushine is further located within the Design Overlay District and therefore additional details of façade building materials is reviewed for Design Review Commission consideration and approval.



Trushine, like other corporate or franchised type businesses, have a select few building designs that meet their architectural and aesthetic model preferences. Staff have had several communications with Trushine representatives over the project and both parties have attempted to reach the minimum 75% exterior wall standards as provided for in the design guidelines.

The majority of the building façade is made up of split faced block. Split-face block, also called rock-faced, is a concrete building unit with a faux finish on one side that mimics natural stone, providing for an exterior finish that is more aesthetically pleasing. The different shades of gray graduating from darker at the bottom, lighter in the middle, and dark again at the top provides for a very aesthetic looking building. Glass is included in the design however glass is excluded (not counted) toward exterior materials. Although ingress and egress are from West Jackson Boulevard, buffering will be provided to screen partial view of the building from the Persimmon Ridge Road visual side.

Staff opines that the overall building with the painted split-faced concrete textured façade and the buffering at the Persimmon Ridge Road visual side provide for a good building design (visual appearance). The guidelines state the following:

*In the event of the requested use of one or more of these materials, significant reasoning or hardship is required to be presented to the Design Review Commission, or in the event of any variance, to the Board of Mayor and Aldermen.*

It was noted that Staff is favorable to the presented building design and recommends an exception to the 75% primary materials to the Board of Mayor and Aldermen at their August 7, 2023 meeting.

The Design Review Commissioners held discussion in regard to TrueShine's proposed request for their building design. Commissioners also discussed the guidelines and with the possibility of an amendment to the Ordinance by adding a list of different material to be used for improvement. Chairman Foster asked if a separate motion would have to be made in regard to request an amendment to the Ordinance. Jim Wheeler said you could do that, but the reason he suggests in putting it all on one motion is indicate as to why you are voting to approve this subject to the Board of Mayor and Aldermen approving the variance. Jim Wheeler said that is a little unusual but you are doing because you are asking for this change in the new ordinance to be considered, and he doesn't see this as setting any kind of precedents because it is brand new and we are just asking the Board to clarify that. Chairman Foster asked if he should read the staff one time. Jim Wheeler said if there is any opposition to asking the Board to give you all some lead way to approve. Commissioners felt understanding the conversation would the use of optional building materials to be considered on a case-by-case basis. Jim Wheeler said the recommendation would then be to approve the design of buildings presented and recommend exception to the 75% primary shows support to the Board of Mayor and Aldermen at the August 7, 2023 meeting and request that they consider modifying the ordinance to allow the



Design Review Commission to utilize this particular type of building material and perhaps others in the future on a case-by-case basis depending the location and surroundings of the building in question.

Chairman Foster said with the staff recommendation being heard, called for a motion. Frank Collins made the motion, seconded by Terry Countermine, to approve the design of the building as presented, and recommend an exception to the 75% primary materials and to recommend the exception to the 75% permeated request to consider modifying the ordinance to allow the Design Review Commission to utilize this particular type of building material and perhaps others in the future on a case-by-case basis depending the location and surroundings of the building in question to the Board of Mayor and Aldermen at their August 7, 2023 meeting. The motion was duly passed.

K.D. Moore, General Contractor and Developer out of the Tri-Cities Area Corporate Office, 1550 Hwy 126, Bristol, TN, addressed the Design Review Commission. Mr. Moore said he had been developing for over forty years, and one thing as a developer that you don't want to do is a Board in a city, you don't want to give pause to people to think what you just brought up, it is difficult build in and they are seeing it. Mr. Moore said since Covid, he thinks everybody stopped and started over-thinking stuff. Mr. Moore said the thing they are trying to do is keep it simple, and he believes in keeping a clean looking good city approach, give yourself some room to say here is the list of materials that we can use; and don't give developer pause. Mr. Moore said basically if you do that it rolls on and they don't say yes. He said he felt he got caught in the cross-hairs here, you are brand new to this and you don't even know what you are doing, and you are trying to learn it as you go and he does not have a problem with that, but he just wished you had done it after me. Mr. Moore said that was his suggestion because basically there is so much to this, and basically if he had known that this was in a corridor that he probably wouldn't have looked at the lot. He said he has developed for over forty years all over the East Coast, and with that he has seen a lot and done a lot. Mr. Moore said he has seen these cities around the Tri-Cities becoming more complicated in wanting to do good, but in fact it is causing harm; and he is urging that you be careful. He said is a believer in beautifying stuff but you got to be careful because you don't want to cause problems, and he feels it is the voice of most developers. Mr. Moore thanked the Commission for their time. Chairman Foster thanked K.D. Moore for his comments.

With there being no further business for discussion, Chairman Foster adjourned the meeting.

**TOWN OF JONESBOROUGH  
BOARD OF MAYOR AND ALDERMEN  
AGENDA PRESENTATION**

*Consent Agenda*

**DATE:** DECEMBER 11, 2023 **AGENDA ITEM #:** 6

**SUBJECT:** Supervisor Reports

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1. Building Inspector
2. Police Department
3. Solid Waste & Recycling
4. Director of Tourism & Main Street
5. Director of Special Events



**TOWN OF JONESBOROUGH  
2023 BUILDING PERMITS**

	DATE	OWNER	ADDRESS	TYPE OF CONSTRUCTION	PROJECT COST	PERMIT FEE
<b>November</b>	11/1/23	Joe Wilson	117 Alders Grove	Town Home	98,000.00	539.00
	11/1/23	Joe Wilson	119 Alders Grove	Town Home	98,000.00	539.00
	11/1/23	Joe Wilson	125 Alders Grove	Town Home	98,000.00	539.00
	11/1/23	Joe Wilson	127 Alders Grove	Town Home	98,000.00	539.00
	11/1/23	Joe Wilson	133 Alders Grove	Town Home	98,000.00	539.00
	11/1/23	Joe Wilson	135 Alders Grove	Town Home	98,000.00	539.00
	11/1/23	Joe Wilson	141 Alders Grove	Town Home	98,000.00	539.00
	11/1/23	Joe Wilson	143 Alders Grove	Town Home	98,000.00	539.00
	11/1/23	Joe Wilson	149 Alders Grove	Town Home	98,000.00	539.00
	11/1/23	Joe Wilson	151 Alders Grove	Town Home	98,000.00	539.00
	11/1/23	Joe Wilson	157 Alders Grove	Town Home	98,000.00	539.00
	11/1/23	Joe Wilson	159 Alders Grove	Town Home	98,000.00	539.00
	11/1/23	Joe Wilson	136 Alders Grove	Town Home	98,000.00	539.00
	11/1/23	Joe Wilson	138 Alders Grove	Town Home	98,000.00	539.00
	11/1/23	Joe Wilson	144 Alders Grove	Town Home	98,000.00	539.00
	11/1/23	Joe Wilson	146 Alders Grove	Town Home	98,000.00	539.00
	11/1/23	Joe Wilson	152 Alders Grove	Town Home	98,000.00	539.00
	11/1/23	Joe Wilson	154 Alders Grove	Town Home	98,000.00	539.00
	11/1/23	Joe Wilson	2710 Merchants Pass	Town Home	98,000.00	539.00
	11/1/23	Joe Wilson	2712 Merchants Pass	Town Home	98,000.00	539.00
	11/1/23	Joe Wilson	2716 Merchants Pass	Town Home	98,000.00	539.00
	11/1/23	Joe Wilson	2718 Merchants Pass	Town Home	98,000.00	539.00
	11/1/23	Joe Wilson	2722 Merchants Pass	Town Home	98,000.00	539.00
	11/1/23	Joe Wilson	2724 Merchants Pass	Town Home	98,000.00	539.00
	11/1/23	Joe Wilson	2728 Merchants Pass	Town Home	98,000.00	539.00
	11/1/23	Joe Wilson	2730 Merchants Pass	Town Home	98,000.00	539.00
	11/1/23	Joe Wilson	210 Merchants Pass	Town Home	98,000.00	539.00
	11/1/23	Joe Wilson	212 Merchants Pass	Town Home	98,000.00	539.00
	11/1/23	Joe Wilson	214 Merchants Pass	Town Home	98,000.00	539.00
	11/1/23	Joe Wilson	216 Merchants Pass	Town Home	98,000.00	539.00
	11/1/23	Joe Wilson	218 Merchants Pass	Town Home	98,000.00	539.00



**TOWN OF JONESBOROUGH  
2023 BUILDING PERMITS**

DATE	OWNER	ADDRESS	TYPE OF CONSTRUCTION	PROJECT COST	PERMIT FEE
11/1/23	Joe Wilson	220 Merchants Pass	Town Home	98,000.00	539.00
11/1/23	Joe Wilson	222 Merchants Pass	Town Home	98,000.00	539.00
11/1/23	Joe Wilson	224 Merchants Pass	Town Home	98,000.00	539.00
11/1/23	Joe Wilson	226 Merchants Pass	Town Home	98,000.00	539.00
11/7/23	Ralph Billington	120 South Cherokee St	Mechanical	1,000.00	5.50
11/7/23	Jordan Marvin Carpentry	101 East Main St	Replace Porch	9,500.00	52.25
11/9/23	Jim Street	900 Russell Circle	Demolition	100.00	100.00
11/9/23	D R Horton	1019 Saylor's Place	Town Home	128,948.00	709.21
11/9/23	D R Horton	1021 Saylor's Place	Town Home	127,624.00	701.93
11/9/23	D R Horton	1023 Saylor's Place	Town Home	127,624.00	701.93
11/9/23	D R Horton	1025 Saylor's Place	Town Home	127,624.00	701.93
11/9/23	D R Horton	1027 Saylor's Place	Town Home	127,624.00	701.93
11/9/23	D R Horton	1029 Saylor's Place	Town Home	127,624.00	701.93
11/9/23	D R Horton	1031 Saylor's Place	Town Home	128,948.00	709.21
11/14/23	Phyllis Fisher	412 East Main Street	Metal Roof	14,000.00	77.00
11/17/23	Newman Heating & Air	25 Momma Lou Ct	Mechanical	17,200.00	94.60
11/15/23	Southern Builder Development	451 English Ivy	House	300,000.00	1,650.00
11/15/23	Southern Builder Development	459 English Ivy	House	300,000.00	1,650.00
11/20/23	Rickey Lyons	1629 Meadow Creek Lane	Swimming Pool	75,000.00	412.50
11/20/23	Hannah & Aaron Houtari	200 South Cherokee St	Free Standing Wall	3,000.00	16.50
11/27/23	Oil Changers	411 Forest Drive	Signage	8,500.00	64.75
11/27/23	Jim Fenner	1207 Allison Drive	Accessory Bldg	5,800.00	31.90
11/27/23	April & Monty White	1014 East Main Street	House	508,000.00	2,794.00
11/30/23	Nicki Burke	205 West College St	Exterior Renovation	4,900.00	26.95
			<b>TOTAL</b>	<b>\$5,573,016.00</b>	<b>\$30,769.02</b>

## 2023 BUILDING PERMITS REPORT

	# PERMITS	AMOUNT	FEES	NEW HOUSES	COMMERCIAL	RENOVATIONS PLUMBING MECHANICAL MISCELLANEOUS	ADDITIONS	SIGNS
January	5	350,900.00	1,929.95	1	1	1	1	1
February	12	2,031,200.00	11,171.60	8	0	3	0	1
March	35	3,776,990.00	23,648.20	28	0	6	0	1
April	13	284,035.04	1,662.20	0	2	8	1	2
May	25	2,322,195.00	12,791.70	18	3	3	1	0
June	32	2,278,158.00	12,529.92	14	0	14	2	2
July	36	109,225.15	600.74	0	1	30	4	1
August	55	2,021,948.00	10,378.69	8	2	41	2	2
September	No Report Given - Due to Resignation of Building Inspector							
October	31	643,786.00	3,755.25	0	3	28	0	0
November	55	5,573,016.00	30,769.02	45	0	9		1
December								
<b>TOTALS</b>	<b>299</b>	<b>\$19,391,453.19</b>	<b>\$109,237.27</b>	<b>122</b>	<b>12</b>	<b>143</b>	<b>11</b>	<b>11</b>

### Monthly Total      Year-To-Date

New House Permits	5,343,016.00	\$16,654,113.00
New House Permit Fees	29,887.07	\$94,254.18
Commercial Permits	8,500.00	\$1,460,024.15
Commercial Permit Fees	64.75	\$7,567.85
Renovations, Additions Permits	221,500.00	\$1,277,316.04
Renovations, Additions Permit Fees	817.20	\$7,415.24



# JONESBOROUGH BUILDING PERMITS

## COMPARISON SHEET

YEAR - 2022				YEAR - 2023			
MONTH	# OF PERMITS	PROJECT COST	PERMIT FEE	MONTH	# OF PERMITS	PROJECT COST	PERMIT FEE
January	32	4,150,874.00	15,055.95	January	5	350,900.00	1,929.95
February	25	2,533,250.00	9,778.20	February	12	2,031,200.00	11,171.60
March	56	3,497,562.97	12,680.04	March	35	3,776,990.00	23,648.20
April	46	3,278,823.57	13,891.29	April	13	284,035.04	1,662.20
May	46	6,016,981.58	22,458.30	May	25	2,322,195.00	12,791.70
June	55	5,955,737.98	18,896.18	June	32	2,278,158.00	12,529.92
July	30	1,804,047.64	7,448.17	July	36	109,225.15	600.74
August	51	1,944,295.76	8,071.88	August	55	2,021,948.00	10,378.69
September	55	3,745,557.73	15,378.79	No Report - Due to Resignation of Building Inspector			
October	44	6,598,900.00	34,716.14	October	31	643,786.00	3,755.25
November	17	3,132,000.00	17,715.50	November	55	5,573,016.00	30,769.02
December	19	3,599,050.00	19,794.78				
TOTALS	476	\$46,257,081.23	\$195,885.22	TOTALS	299	\$19,391,453.19	\$109,237.27



### Jonesborough Department of Public Safety November 2023 Monthly Report

- **CITATIONS**

The department issued a total of **(327)** citations for the month of November which consisted of the following violations: **(168)** Speeding, **(20)** Financial Responsibility, **(30)** Registration Violations, **(2)** Seatbelt Law, **(8)** Failure to Obey Traffic Control Device, **(6)** Due Care, **(55)** Light Law Violations, **(27)** Hands-Free Cell Phone Use/Cell Phone in School Zone, as well as other moving violations. There were also **(171)** written warnings issued for various violations. There were **(10)** Parking Citation and **(1)** Municipal Ordinance Violation.

- **ARRESTS**

A total of **(40)** arrests were made for the month of November, including **(1)** DUI, **(3)** Felony Charges, and **(74)** Misdemeanor Charges.

- **CRIMINAL INVESTIGATIONS**

Maj. D. Higgins had **(1)** Assigned Case for the month of November, which he was able to close. CID Investigator C. Couch had **(9)** Assigned Cases for the month of November. He was able to close **(5)** of those cases with **(4)** remaining active. Lt. C. Reece had **(3)** Assigned Cases for the month of November. He has **(1)** case remaining active. Additionally, CID closed **(1)** other case that was assigned in the month of October.

- **MOTOR VEHICLE CRASHES**

A total of **(30)** crashes were reported and investigated for the month of November. Most crashes occurred on East/West Jackson Blvd; most crashes were over \$400 in damage with some resulting in a possible or confirmed injury.

- **CANINE**

For November, K9, *Cygan*, was involved in **(4)** deployments and no additional training hours due to manpower on shift. K9, *Falco*'s hours were not reported. K9, *Bond* was involved in **(2)** deployments, **(18)** training hours, and **(1)** Arrest. K9, Daryl was involved in **(0)** deployment to assist Green County, **(17)** Training Hours, and **(0)** Arrests.

- **RESERVES**

The reserve officers contributed **(0)** hours for the month of November.

- **CODE ENFORCEMENT**

There were **(1)** ordinance violations issued during the month of November. This matter is scheduled to be heard in Municipal Court on December 14, 2023.

- **DISPATCH TRANSACTIONS FOR JCPD**

For November, our dispatchers assisted Johnson City Police Department with approximately **(48)** transactions.

- **OTHER CALLS FOR SERVICE**

There were **(1346)** CAD Entries for the month of November.



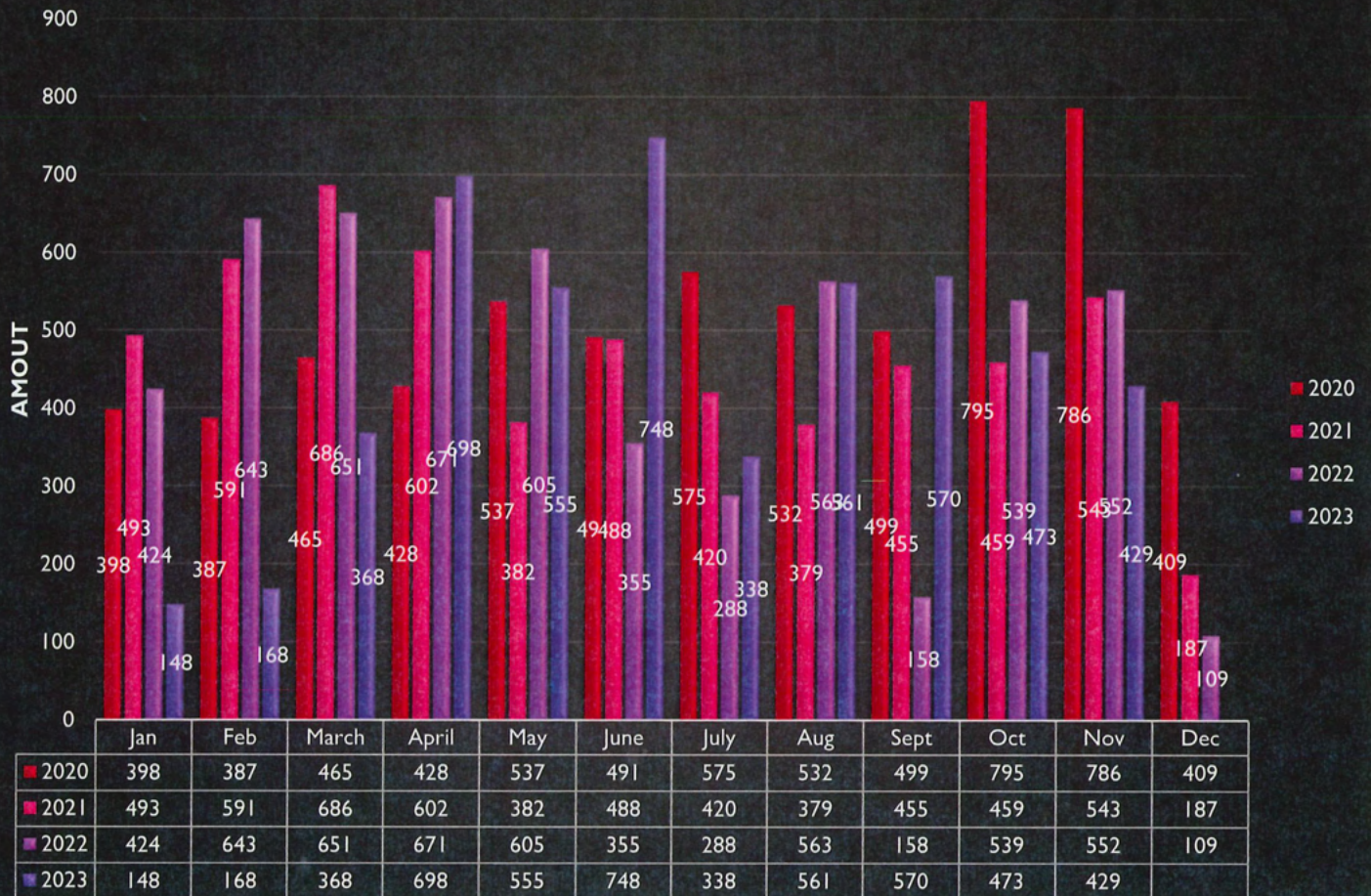


### November 2023 Redflex Report

From November 1<sup>st</sup> through November 30<sup>th</sup> the traffic cameras registered a total of **(566)** violations with **(31)** violations remaining for processing. Of the total violations, Redflex and Jonesborough officers rejected **(106)** resulting in **(429)** violations mailed. The primary reasons for violations being dismissed were Plate/Signal/Vehicle Obstruction **(59)** and Incorrect/Incomplete DMV, Sun Glare/Weather/Nature, Wrong or No DMV/ Paper Plates, and Extended Vehicle **(47)**.

The highest number of violations occurred at Jackson and Forest (Westbound) with **(205)** violations followed by Jackson at Headtown (Westbound) with **(96)**.

#### Violations Mailed





DIVISION  
OF  
SOLID WASTE/RECYCLE



## DIRECTOR'S MONTHLY REPORT

### SOLID WASTE:

During the month of November, the department collected, transported, and disposed of more than 375 tons of Municipal Solid Waste (MSW) at the local landfill (Blountville). The collection, removal, and disposal of MSW represents an essential and viable service for the community and the quality of life. The methods of waste management mentioned above are just one key goal in the efforts to achieve the overall goal of source reduction.

The chart below represents the monthly total tonnage collected from the residential and commercial customers. The chart represents a 5 to 7% increase in tonnage collected from the previous month (October). The cost to dispose of refuse at Eco Safe Environmental was \$10,354.86.

**Junk Collection:** There were 43 calls from homeowners requesting junk to be collected. They can have bulk items collected such as: appliances, box springs, mattresses, household furniture, and other debris (no trash), collected each week.





## DIRECTOR'S MONTHLY REPORT

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### **FYI:**

Unfortunately, the Board of Mayor and Alderman has unanimously decided to end the curb-side recycling collection program, affected immediately (11-1-2023) after 30+ years of providing this service to the community.

The decision to terminate the curb side program will have a negative effect on waste going to the landfill for disposal. It's very probable that the tonnage will increase, and the cost of waste disposal fees will as well.

**Primary Truck-** Arm mechanism failed (bushing)!

**Secondary Truck-** Fan Blade assembly (damaged)

Both vehicles were repaired!

### **Personnel:**

Tim Hensley, 19-year veteran retired on Friday November 17, 2023.

Joshua Peddle is now the Knuckle boom Operator!

Howard Brown is now the Solid Waste Relief Operator, pending the successful completion of achieving his commercial driver's license (CDL).

Currently two men short! The lateral changes have left the department with two vacancies to be filled ASAP.

### **RECYCLE:**

The program has collected 511,440 lbs. (255 tons) of recycling material from our recycling customers, thus far for 2023. There has been discussion about the possibility of discontinuing the recycling program, permanently.

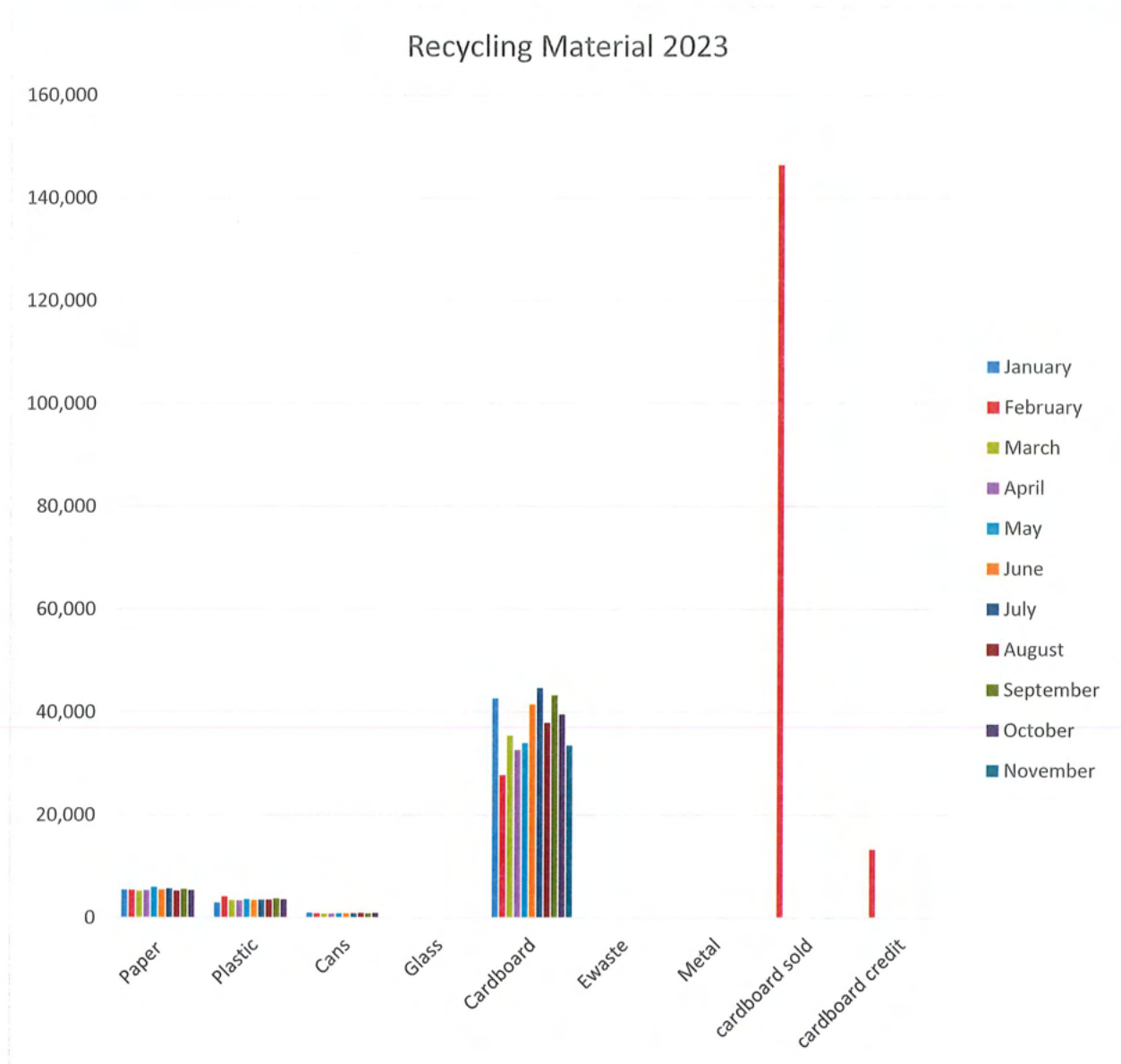
Without the capability of baling any materials (cardboard/plastic) collected from our curb-side program (electricity) we do not collect the maximum amount of revenue from our vendors.

After the storm, a verbal quote or estimate (\$10,000) was given to have temporary power installed that would give us access to electricity, (so we could begin baling again) to my knowledge, nothing was decided at that time.

## DIRECTOR'S MONTHLY REPORT

<u>Material</u>	<u>Weight</u>	<u>% + or -</u>
<u>Paper</u>	0	
<u>Plastic</u>	0	
<u>Cans</u>	0	
<u>Glass</u>	Not Accepted!	
<u>Cardboard</u>	33,500	
<u>Ewaste</u>	0	

## DIRECTOR'S MONTHLY REPORT



### YARD-WASTE/MULCH:

We continue to sell a very good product (mulch) to the public! We have been taking some of the leaf compost to the new school for landscaping purposes.

### E-WASTE:

Nothing to Report!





Cameo Waters

Director of Tourism & Main Street

November 2023 Monthly Report

### **Updates and Projects**

1. Main Street and Downtown Update
2. Tourism Update
3. Marketing
4. Events

### **Main Street and Downtown Update**

Attended the JAMSA board meetings for the month, multiple marketing meetings, event meetings, etc.

Involved in assisting JAMSA with event planning and marketing

Held Main Street Economic Vitality Committee meeting

Christmas lights were installed and it was decided to add daytime décor to the Courthouse

Designed façade grant business signage

Worked with Candace Meade with Duke and Fox on their new store in downtown that will open in Jan. 2024

Worked to promote the Strolling Tour Guide to visitors and worked with merchants to give them out in their downtown shops

### **Tourism update**

Continued working with Visit JC on a few large events coming to the area in a year (motorcoach association and Miss TN pageant and the travel writers association)

Began working to plan TN Songwriters event

Created spending plan for TDTD ARP Funds

Hosted influencer to promote Jonesborough (she has a following of 62.1k- mainly young moms)

### **Marketing**

Marketing was heavy for Made Around Here Market and our Christmas events

We are continuing our weekly segment on WJCW. The goal is to share information regarding Town projects and to keep individuals informed

Met with ISC to talk through marketing and event partnerships

Worked closely with WJHL on the 70<sup>th</sup> anniversary segment, lined up a number of interviews, along with site visits to broadcast their show

### **Events**

Finalized Made Around Here Market and held the event Nov. 10-11

The event was very successful with right at 100 vendors and 3,000+ in attendance  
Planned Small Business Saturday happenings and assisted with Whoville, Doggone Christmas and Santa's Christmas village

Oversaw the Christmas Market for the Christmas in Olde Jonesborough series



## **November 2023 Monthly Report**

**Amber Crumley, Director of Special Events**

- Attended the Jonesborough Area Merchants Association board retreat to discuss plans for holiday 2023 events and event dates/times for 2024.
- Ticketing duties for November 2023 completed:
  - November 2023 ticketing revenue and donation through the ticketing site was \$29,032.99.
  - Completed event audit & financials for: True & Chilling Tales, Tellabration with Jonesborough Storytellers Guild, It's A Wonderful Life and Soups & Songs.
  - Input tickets to sell: Added tickets to 1940's USA Christmas Show, Whoville Shopping Event, Breakfast with Santa at the Depot.
- Completed payables and purchase order requisitions for the Old Town Emporium, Department of Tourism and Visitors Center.
- Completed the Stripe transaction reconciliation for all ThunderTix November 2023 transactions/payouts and submitted to Gina Larkins.
- Met with Rachel Conger to discuss Christmas events, parade, sponsorships and downtown décor.
- Attended the Historic Eureka Inn ribbon cutting.
- Assisted with clean up from the Jack-O-Lantern Drive Thru.
- Attended the mandatory cybersecurity training for town staff.
- Assisted with organization of our Veterans Day Celebration with T. McLeod. Coordinated lunch from Main Street Café and a large donation from Ingles of Jonesborough. I also



created a flyer and merchant coupon sheet for the event. Greg Clark and I also served lunch on courthouse square for 3 hours the day of the event.

- Organized the Celebration of Trees for 2024. Organizing locations, tree orders for the Visitors Center, McKinney Center and Chuckey Depot. Nora Sword took photos of all trees, and Mitchell Calvin created an online form for voting this year.
- Met with Alec Castro from Visit Johnson City about some partnership opportunities for 2024.
- Attended the November supervisors meeting.
- Attended the first Economic Vitality Sub-Committee meeting for our Main Street Board.
- Coordinated the creation of signage for our downtown wreath holders to advertise all of our TOJ Christmas events.
- Participated in a radio interview with WJCW and a tv interview on A Closer Look to advertise Whoville Christmas, Small Business Saturday and Lighting of the Tree.
- Organized and participated in day of activities for Whoville Christmas. We had the 2<sup>nd</sup> year of the Cheermeister Contest (organized by Cameo Waters), face painting, craft with McKinney Center, Jonesborough Rocks, Whoville Hair, smore's roasting a reading of "How the Grinch Stole Christmas" at the Chester Inn, gift wrapping and the Christmas Market (organized by Cameo Waters) for the event.
- Organized and participated in day of activities for Doggone Christmas. We had a costume contest with prizes organized for six winners, Bell Pets Pet Sitting Service, the Appalachian Highlands Humane Society, Trash Panda Pet Sitting Service and Off Leash Social present with an agility course. We also had pictures with Santa in the sleigh and a Pet Parade through town (organized by Tennessee Tails). Big thanks to JAMSA and Jeff Gurley for loaning out and keeping the snow machines going during our Christmas in Olde Jonesborough events.
- Participated in two WJHL tv interviews to promote Doggone Christmas and upcoming holiday events.

**TOWN OF JONESBOROUGH  
BOARD OF MAYOR AND ALDERMEN  
AGENDA PRESENTATION**

*Consent Agenda*

**DATE:** DECEMBER 11, 2023 **AGENDA ITEM #:** 7

**SUBJECT:** Declaration of Town Equipment as Surplus

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**BACKGROUND:**

A request has been received to surplus a 2003 Ford F150 and to sell on GovDeals. It was used as a meter truck for many years and has served its service life.

**RECOMMENDATION:**

Approve the surplus of the 2003 Ford F150, and to sell the vehicle on GovDeals, as presented.



## TOWN OF JONESBOROUGH

123 BOONE STREET  
JONESBOROUGH, TN 37659  
TELEPHONE (423) 753-1030  
FAX (423) 753-1074

We are requesting to liquidate this truck on GovDeals. It is a 2003 year model. After serving as a meter truck for many years, it has reached its service limit here in Jonesborough.





# TOWN OF JONESBOROUGH BOARD OF MAYOR AND ALDERMEN AGENDA PRESENTATION

DATE: DECEMBER 11, 2023 AGENDA ITEM #: 1

SUBJECT: Financial Report

Attached for your review are the preliminary November, 2023 Financial Operating Statements:

	Current Year		Prior Year	
	November	YTD	November	YTD
<b>GENERAL FUND</b>				
Revenues	938,208	7,967,558	1,009,439	3,850,332
Expenditures	1,413,922	7,267,309	887,065	4,370,472
Rev. Over/(Under) Exp.	(475,714)	700,249	122,374	(520,140)
<b>DRUG FUND</b>				
Revenues	186	6,558	-	25,910
Expenditures	-	17,385	-	2,000
Rev. Over/(Under) Exp.	186	(10,827)	-	23,910
<b>SOLID WASTE FUND</b>				
Revenues	71,450	361,183	66,557	308,839
Expenditures	67,815	280,505	92,212	281,050
Rev. Over/(Under) Exp.	3,635	80,678	(25,655)	27,789
<b>HRA INTERNAL SERV. FUND</b>				
Revenues*	5,790	28,950	5,790	28,700
Expenditures*	-	51,112	7,310	24,662
Rev. Over/(Under) Exp.	5,790	(22,162)	(1,520)	4,038
<b>WATER/SEWER FUND</b>				
Revenues	719,192	4,703,992	2,255,177	8,065,186
Expenditures	726,236	4,905,931	823,036	3,332,850
Rev. Over/(Under) Exp.	(7,044)	(201,939)	1,432,141	4,732,336
<b>K-8 CAPITAL PROJECT FUND</b>				
Revenues	3,084,529	39,942,139	34,375	6,288,052
Expenditures	2,784,529	40,115,985	34,375	6,404,877
Rev. Over/(Under) Exp.	300,000	(173,846)	-	(116,825)

General Fund Year-to-Date includes approximately \$4.2 million in bond and loan proceeds

K-8 Capital Project Fund Year-to-Date includes \$38.7 million in bond and loan proceeds; closed \$33.75 million in USDA loans

\* Expenditures not yet updated for November

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	BALANCE	% REMAIN.
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30000	* GENERAL FUND REVENUE *					
3110	PROPERTY TAXES - CURRENT	2,689,962.00	245,916.00	677,412.00	2,012,550.00	74.81
3111	PUBLIC UTILITY TAX - CURRENT	36,000.00	.00	.00	36,000.00	100.00
3130	PROP.TAXES-INT.&PENALTY	15,000.00	477.22	6,332.04	8,667.96	57.78
3141	IN LIEU OF POWER BOARD TAX	60,000.00	.00	.00	60,000.00	100.00
3142	IN LIEU OF TVA TAX	70,000.00	17,953.70	17,953.70	52,046.30	74.35
3143	IN LIEU OF PROPERTY TAX	260,000.00	.00	.00	173,333.33	66.66
3144	TVA IMPACT PAYMENT	28,000.00	21,546.99	21,546.99	6,453.01	23.04
3150	LOCAL SALES TAX	2,800,000.00	249,969.62	1,210,667.99	1,589,332.01	56.76
3160	WHOLESALE BEER TAX	230,000.00	19,590.85	102,101.99	127,898.01	55.60
3161	ALCOHOLIC BEV.FEES/APPLICATIONS	15,000.00	.00	.00	15,000.00	100.00
3162	WHOLESALE LIQUOR TAX	140,000.00	9,561.30	52,443.30	87,556.70	62.54
3170	BUSINESS TAXES	170,000.00	2,554.23	11,357.52	158,642.48	93.31
3180	HOTEL - MOTEL TAX	75,000.00	6,228.13	27,604.24	47,395.76	63.19
3190	CORPORATE EXCISE TAX	30,000.00	.00	.00	30,000.00	100.00
3191	CABLE FRANCHISE FEE	92,000.00	.00	863.73	91,136.27	99.06
3210	BUILDING PERMITS	180,000.00	32,582.56	62,213.52	117,786.48	65.43
3212	REZONING/PLAN REVIEW/VARIANCE FEE	2,000.00	140.00	1,330.00	670.00	33.50
3214	STORMWATER FEES	3,000.00	.00	.00	3,000.00	100.00
3330	SC-TITLE IIIB TRANSPORTATION	6,000.00	1,000.00	4,000.00	2,000.00	33.33
3335	SC - VOLUNTEER TRANSPORTATION PRO	6,000.00	.00	.00	6,000.00	100.00
3340	SC-SERVICE COORDINATION FUNDS	46,960.00	3,587.00	14,614.00	32,346.00	68.87
3350	SEN.CITIZEN-COUNTY REVENUE	50,000.00	.00	22,500.00	27,500.00	55.00
3360	SEN.CITIZEN - STATE REVENUE	14,000.00	1,088.00	4,352.00	9,648.00	68.91
3367	SC - UNITED WAY FUNDING	.00	1,250.00	2,500.00	2,500.00	100.00
3370	SC-HEALTH PROMO & CLASS REVENUE	40,000.00	5,045.00	21,088.00	18,912.00	47.28
3375	SENIOR CENTER - RENTAL REVENUE	600.00	500.00	620.00	20.00	3.33
3376	SENIOR CENTER - MEMBERSHIP DUES	25,000.00	694.76	8,210.63	16,789.37	67.15
3377	SENIOR CENTER -MY RIDE FEES	5,500.00	265.00	3,810.00	1,690.00	30.72
3410	STATE SALES TAX	700,000.00	57,185.30	288,983.14	411,016.86	58.71
3420	STATE BEER TAX	2,700.00	.00	.00	2,700.00	100.00
3430	STATE MIXED DRINK TAX	10,000.00	1,210.52	6,673.53	3,326.47	33.26
3435	STATE TELECOMMUNICATION TAX	6,500.00	466.76	2,303.15	4,196.85	64.56
3440	STATE INCOME TAX	10,000.00	.00	376.40	9,623.60	96.23
3445	STATE LOCAL OCCUPANCY TAX	8,000.00	797.58	4,438.33	3,561.67	44.52
3450	STATE CITY STREET	10,500.00	894.62	4,473.12	6,026.88	57.39
3455	STATE SPORTSBETTING	6,000.00	2,051.61	4,380.02	1,619.98	26.99
3460	STATE MAINTENANCE REIMBURSEMENT	40,000.00	1,345.36	3,952.66	36,047.34	90.11
3470	STATE STREET AID REVENUES	240,000.00	17,225.33	88,592.60	151,407.40	63.08
3490	PEP SAFETY GRANT-EMPLOYEE WELLNES	2,000.00	.00	.00	2,000.00	100.00
3492	PEP DRIVER SAFETY GRANT	4,000.00	.00	.00	4,000.00	100.00
3493	TREE & TOWNSCAPE SPEC.PROJ.REVENU	.00	15.95	15.95	15.95	100.00
3494	PEP - PROPERTY GRANT PROGRAM	5,000.00	.00	.00	5,000.00	100.00
3611	WASHINGTON COUNTY FIRE FUNDS	135,000.00	33,750.00	67,500.00	67,500.00	50.00
3612	WASH.CNTY-SPECIAL APPRO-FIRE FUND	.00	.00	1,358.26	1,358.26	100.00
3615	SCHOOL PROJECT MANAGEMENT FEES	30,000.00	.00	.00	30,000.00	100.00
3630	VISITOR CENTER - AUDITORIUM RENT	12,000.00	1,465.00	6,662.05	5,337.95	44.48
3650	VISITOR CENTER GIFT SHOP	55,000.00	3,063.13	28,899.99	26,100.01	47.45

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	BALANCE	% REMAIN.
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3651	VISITOR CENTER MISCELLANEOUS	1,000.00	705.64	717.94	282.06	28.20
3653	VISITOR CENTER - SPECIAL PROGRAM	12,500.00	4,026.39	12,623.09	123.09	.98
3659	GAZEBO RENTAL	350.00	.00	.00	350.00	100.00
3660	RECREATION EVENTS/SPECIAL PROGRAM	7,500.00	1,723.11	2,203.11	5,296.89	70.62
3661	STATE OF TN TOURISM GRANT	30,000.00	.00	.00	30,000.00	100.00
3663	MUSIC ON THE SQUARE REVENUES	36,000.00	119.76	12,260.17	23,739.83	65.94
3664	RECREATION RESERVE REVENUES	1,000.00	.00	.00	1,000.00	100.00
3665	M. MARTIN FUNDS-PROGRAM DEVELOPMEN	50,000.00	.00	.00	50,000.00	100.00
3667	REPERTORY THEATRE/JPAC	57,000.00	359.50	10,884.28	46,115.72	80.90
3669	JRT PLAYERS EDUCATION PROGRAM	50,000.00	6,868.00	27,430.90	22,569.10	45.13
3671	STORY TOWN RADIO SHOW REVENUE	17,500.00	2,668.65	20,869.50	3,369.50	19.25
3672	JRT DON SQUIBB SCHOLARSHIP PROGRA	3,000.00	.00	250.00	2,750.00	91.66
3673	MAIN STREET USA REVENUES	2,500.00	33.95	284.93	2,215.07	88.60
3674	MAIN ST.BREWS & TUNES REVENUES	12,000.00	1,181.40	9,961.40	2,038.60	16.98
3675	MAIN ST.JONESBOROUGH DAYS REVENUE	31,900.00	.00	6,287.66	25,612.34	80.28
3680	WETLANDS-SEASON PASSES	40,000.00	.00	839.33	39,160.67	97.90
3681	WETLANDS-FACILITY RENTAL	35,000.00	.00	21,190.00	13,810.00	39.45
3682	WETLANDS-DAILY ADMISSIONS	290,000.00	.00	191,331.71	98,668.29	34.02
3683	WETLANDS-CONCESSIONS	90,000.00	.00	56,745.40	33,254.60	36.94
3684	WETLANDS-MERCHANDISE SALES	3,500.00	.00	.00	3,500.00	100.00
3685	WETLANDS-TUBE RENTALS	9,000.00	.00	8,577.25	422.75	4.69
3688	WETLANDS-SNOWBALL SALES	3,000.00	.00	1,787.44	1,212.56	40.41
3689	WETLANDS-SWIM LESSONS/CPR TRAININ	3,500.00	.00	.00	3,500.00	100.00
3710	POLICE FINES	160,000.00	13,841.11	67,100.70	92,899.30	58.06
3711	POLICE FINES - CAMERAS	50,000.00	7,000.00	20,742.00	29,258.00	58.51
3712	GENERAL SESSIONS COURT FINES	3,500.00	41.07	961.36	2,538.64	72.53
3713	LITIGATION TAX	17,500.00	465.92	5,244.90	12,255.10	70.02
3714	DEFENSIVE DRIVING SCHOOL REVENUE	20,000.00	864.00	6,540.00	13,460.00	67.30
3715	POLICE - VEHICLE TOWING FEES	.00	125.00	250.00	250.00	100.00
3716	SHOP WITH COP PROGRAM	25,000.00	9,772.89	18,531.27	6,468.73	25.87
3717	DRIVING SCHOOL TECH FEES.	2,250.00	216.00	780.00	1,470.00	65.33
3718	PS ELECTRONIC CITATION FEE RESERV	3,500.00	260.00	832.00	2,668.00	76.22
3719	HANDGUN PERMIT CLASS FEES	22,400.00	.00	.00	22,400.00	100.00
3720	TN HIGHWAY SAFETY GRANT	93,801.00	.00	672.00	93,129.00	99.28
3721	DOJ BULLET PROOF VESTS GRANT	8,500.00	.00	.00	8,500.00	100.00
3722	DOJ COPS GRANT	60,000.00	.00	.00	60,000.00	100.00
3724	TN HWY SAFETY GRANT	5,000.00	.00	.00	5,000.00	100.00
3725	CLERK ELECTRONIC CITATION FEE RES	1,000.00	65.00	208.00	792.00	79.20
3726	JONESBOROUGH COPS FOR KIDS	2,500.00	.00	.00	2,500.00	100.00
3727	PAWS IN BLUE CANINE REVENUE CONT.	.00	.00	1,400.00	1,400.00	100.00
3770	MCKINNEY CENTER - RENTAL FEES	12,000.00	352.50	5,362.50	6,637.50	55.31
3771	MEM PROG.-DONATIONS	.00	257.52	709.37	709.37	100.00
3772	MARY MARTIN-EDUCATION FEES	75,000.00	4,588.53	33,342.95	41,657.05	55.54
3774	MCKINNEY SCHOLARSHIP FUND REVENUE	5,000.00	.00	475.00	4,525.00	90.50
3775	MCKINNEY CENTER MEMBERSHIP REVENU	2,500.00	27.63	27.63	2,472.37	98.89
3778	TAC GRANT-STORY TOWN RADIO SHOW	8,880.00	.00	3,552.00	5,328.00	60.00
3785	E.TN FOUNDATN-HOPE IN ACTION GRAN	.00	.00	.00	2,329.00	100.00
3786	TAC GRANT COMM.PLAY CREATIVE PLAC	2,500.00	.00	.00	2,500.00	100.00



MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	BALANCE	% REMAIN
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3810	INTEREST EARNED	7,500.00	.00	18,742.44	11,242.44-	149.89-
3822	POST OFFICE RENT	77,098.00	7,333.99	22,001.97	55,096.03	71.46
3823	LEASE REVENUE	10,520.00	3,990.00	31,312.03	20,792.03-	197.64-
3824	SCHOOL LEASE - WASHINGTON COUNTY	.00	135,075.00	135,075.00	135,075.00-	100.00-
3844	MISCELLANEOUS REVENUE	.00	999,997.88-	68,561.98	68,561.98-	100.00-
3950	AUCTION PROCEEDS - SURPLUS EQUIP.	15,000.00	2,000.00	15,675.00	675.00-	4.50-
3955	IN LIEU SIDEWALK PAYMENT RESERVE	20,000.00	.00	3,250.00	16,750.00	83.75
3963	SENIOR CENTER-SPECIAL PROJECTS RE	55,000.00	.00	4,577.37	50,422.63	91.67
3974	KEEP JONES.BEAUTIFUL REVENUE	.00	.00	48.00	48.00-	100.00-
3975	FLAG REPLACEMENT REVENUE	200.00	5.00-	2,356.00	2,156.00-	78.00-
3976	CHUCKEY DEPOT MUSEUM REVENUE	3,000.00	.00	2,392.94	607.06	20.23
3979	WASH. CO. CONT. FOR K-8 MAINT.	291,900.00	.00	.00	291,900.00	100.00
3981	BOND PROCEEDS - USDA JACKSON THEA	.00	.00	2,832,100.00	2,832,100.00-	100.00-
3982	PROCEEDS - 2023 CAPITAL OUTLAY NO	1,000,000.00	1,000,000.00	1,000,000.00	.00	.00
3993	PROCEEDS-INTERIM LOAN-JACKSON THT	875,000.00	.00	348,279.64	526,720.36	60.19
3810	LEASE INTEREST	11,152.00	.00	.00	11,152.00	100.00
3667	--SUB TOTAL--	11,152.00	.00	.00	10,092.22-	100.00-
3667	JRT USO SHOW	.00	.00	10,092.22	10,092.22-	100.00-
3667	--SUB TOTAL--	.00	.00	617.88-	617.88	100.00-
3667	JRT PETER PAN	.00	5,045.00-	617.88-	617.88	100.00-
3667	--SUB TOTAL--	.00	.00	2,295.38-	2,295.38	100.00-
3667	JRT DEARLY BELOVED	.00	.00	2,295.38-	2,295.38	100.00-
3667	--SUB TOTAL--	.00	.00	11,745.62	11,745.62-	100.00-
3667	JRT IT'S A WONDERFUL LIFE RADIO P	.00	4,713.50	11,745.62	11,745.62-	100.00-
3667	--SUB TOTAL--	.00	.00	2,495.38-	2,495.38	100.00-
3667	JRT THE PLAY THAT GOES WRONG	.00	.00	2,495.38-	2,495.38	100.00-
3667	--SUB TOTAL--	.00	.00	579.62	579.62-	100.00-
3667	BEAUTIFUL	.00	.00	579.62	579.62-	100.00-
3667	--SUB TOTAL--	.00	.00	16,744.58	16,744.58-	100.00-
3667	MUSIC MAN	.00	16,994.60-	16,744.58	16,744.58-	100.00-
3667	--SUB TOTAL--	.00	.00	2,726.82	25,083.78	100.00-
3667	CRAZY FOR YOU	.00	2,726.82	25,083.78	25,083.78-	100.00-
3667	--SUB TOTAL--	.00	.00	25,083.78	25,083.78-	100.00-
3667	JRT - INTO THE WOODS	.00	.00	1,990.38-	1,990.38	100.00-
3667	--SUB TOTAL--	.00	.00	1,990.38-	1,990.38	100.00-
3667	JRT - ANASTASIA	.00	.00	6,361.95-	6,361.95	100.00-
3667	--SUB TOTAL--	.00	.00	6,361.95-	6,361.95	100.00-
3667	USA CHRISTMAS	.00	13,792.38	25,460.74	25,460.74-	100.00-
3667	--SUB TOTAL--	.00	.00	25,460.74	25,460.74-	100.00-
3667	JRT CONCESSIONS	.00	71.73	1,258.88	1,258.88-	100.00-
3667	--SUB TOTAL--	.00	.00	1,258.88	1,258.88-	100.00-
3667	JRT DUE FROM JRT CHECKING	.00	3,733.50-	13,792.00-	13,792.00	100.00-
3667	--SUB TOTAL--	.00	.00	13,792.00-	13,792.00	100.00-
*	GENERAL FUND REVENUE *	12,100,173.00	938,207.53	7,967,558.15	4,134,943.85	34.17
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	---FUND TOTAL---	12,100,173.00	938,207.53	7,967,558.15	4,134,943.85	34.17

12/06/2023 \*GL060D\*  
 FUND #-011 REVENUE DRUG FUND

TOWN OF JONESBOROUGH  
 REVENUE SUMMARY  
 7/01/2023 - 11/30/2023

PAGE 4  
 TIME 13:07  
 - DEPARTMENT -

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	BALANCE	% REMAIN.
		-----	-----	-----	-----	-----
30000	* DRUG FUND REVENUE *					
3710	DRUG FINES	3,000.00	185.67	380.50	2,619.50	87.31
3715	PROPERTY FORFEITURES	3,000.00	.00	.00	3,000.00	100.00
3720	AUCTION PROCEEDS	3,500.00	.00	6,177.00	2,677.00-	76.48-
* DRUG FUND REVENUE *		9,500.00	185.67	6,557.50	2,942.50	30.97
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	---FUND TOTAL---	9,500.00	185.67	6,557.50	2,942.50	30.97

12/06/2023	*GL060D*	TOWN OF JONESBOROUGH		PAGE
FUND #-012 REVENUE SOLID WASTE FUND		REVENUE SUMMARY		TIME 13:07
		7/01/2023 - 11/30/2023		- DEPARTMENT -
MAJOR	DESCRIPTION	BUDGET	CURRENT	Y-T-D
ACCT#		AMOUNT		AMOUNT
		-----	-----	-----
30000	* SOLID WASTE REVENUE *			
3700	CUSTOMER CHARGE	780,438.00	67,765.65	341,971.64
3705	SERVICE CHARGE	16,000.00	850.00	6,000.00
3708	BRUSH/TIRE DISPOSAL FEES	50.00	.00	.00
3710	COMPOST/MULCH SALES	20,000.00	1,750.82	4,192.35
3715	RECYCLED MATERIAL SALES	18,500.00	705.56	2,955.19
3844	MISCELLANEOUS SANITATION REVENUE	.00	.00	3,653.24
3945	TOTE CART/DUMPSTER PURCHASE	500.00	56.00	56.00
3970	TRUCK RENTALS	4,000.00	300.00	750.00
3975	BAGSTER BAG SALES	300.00	21.75	605.00
4910	INSURANCE RECOVERY	.00	.00	1,000.00
	* SOLID WASTE REVENUE *	839,788.00	71,449.78	361,183.42
	---FUND TOTAL---	839,788.00	71,449.78	361,183.42



12/06/2023	*GL060D*	TOWN OF JONESBOROUGH	PAGE	6
FUND #-016	**HEALTH REIMBURSEMENT REVENUES**	REVENUE SUMMARY	TIME	13:07
		7/01/2023 - 11/30/2023	- DEPARTMENT -	

MAJOR	ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	BALANCE	% REMAIN.
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		**HEALTH REIMBURSEMENT REVENUES**					
3000		HRA CONTRIBUTIONS - GENERAL FUND	.00	2,730.00	13,650.00	13,650.00-	100.00-
3110		HRA CONTRIBUTIONS - SW FUND	.00	750.00	3,750.00	3,750.00-	100.00-
3115		HRA CONTRIBUTIONS - WAT/SEWER FUN	.00	2,310.00	11,550.00	11,550.00-	100.00-
3120		**HEALTH REIMBURSEMENT REVENUES**	.00	5,790.00	28,950.00	28,950.00-	100.00-
		---FUND TOTAL---	.00	5,790.00	28,950.00	28,950.00-	100.00-

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	BALANCE	\$ REMAIN.
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30000	* WATER/SEWER FUND REVENUE *					
3810	INTEREST EARNED	5,000.00	.00	4,187.24	812.76	16.25
3910	WATER SALES	7,024,541.00	512,581.97	2,793,099.65	4,231,441.35	60.23
3920	SEWER SALES	1,828,000.00	145,770.48	745,679.70	1,082,320.30	59.20
3940	MISCELLANEOUS	.00	.00	25,378.38	25,378.38	100.00-
3945	DISCONNECT FEES	12,500.00	2,564.54	17,931.07	5,431.07-	43.44-
3950	SERVICE CHARGES	55,000.00	3,650.00	21,350.00	33,650.00	61.18
3951	WATER TAP FEES	375,000.00	50,250.00	171,650.01	203,349.99	54.22
3952	SEWER TAP FEES	225,000.00	4,000.00	18,000.00	207,000.00	92.00
3954	SEWER INSPECTION FEES	2,500.00	375.00	1,275.00	1,225.00	49.00
3955	SEWER INDUSTRIAL USER PERMIT FEES	7,500.00	.00	.00	7,500.00	100.00
3960	WATER LINE EXTENSION FEES	100,000.00	.00	.00	100,000.00	100.00
3976	2021 EDA INDUST PARK GRANT REV	260,000.00	.00	.00	260,000.00	100.00
3980	COLLECTION ON DELINQUENT ACCOUNTS	.00	.00	20.33	20.33-	100.00-
3986	SALE OF PROPERTY	10,000.00	.00	3,764.65	6,235.35	62.35
3992	CAP. CONTR.-WASH. CNTY-WL PROJ.	.00	.00	772,114.38	772,114.38-	100.00-
3995	TN DIRECT LOCAL ARPA FUNDS	347,450.00	.00	100,192.00	247,258.00	71.16
3951	WATER TAP DISCOUNTED COST CNTY LI	.00	.00	29,350.00	29,350.00-	100.00-
	--SUB TOTAL--	.00	.00	29,350.00	29,350.00-	100.00-
* WATER/SEWER FUND REVENUE *		10,252,491.00	719,191.99	4,703,992.41	5,548,498.59	54.11
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	---FUND TOTAL---	10,252,491.00	719,191.99	4,703,992.41	5,548,498.59	54.11

12/06/2023	*GL060D*	TOWN OF JONESBOROUGH	PAGE 8
FUND #-050	**K-8 CAPITAL PROJ.FUND REVENUE**	REVENUE SUMMARY	TIME 13:07
		7/01/2023 - 11/30/2023	- DEPARTMENT -

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	BALANCE	% REMAIN.
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30000	**K-8 CAPITAL PROJ.FUND REVENUE**					
3100	CAP.CONTRIBUTIONS-WASH.COUNTY	.00	300,000.00	300,000.00	300,000.00-	100.00-
3300	K-8 DEBT PROCEEDS-PHASE III-INTER	.00	1,845,936.67	4,557,322.83	4,557,322.83-	100.00-
3400	BAN Extension Proceeds	.00	.00	396,223.98	396,223.98-	100.00-
3500	BOND PROCEEDS-USDA-RDA	.00	.00	33,750,000.00	33,750,000.00-	100.00-
3600	STATE OF TN GRANT - LPRF	.00	938,592.33	938,592.33	938,592.33-	100.00-
	**K-8 CAPITAL PROJ.FUND REVENUE**	.00	3,084,529.00	39,942,139.14	39,942,139.14-	100.00-
	---FUND TOTAL---	.00	3,084,529.00	39,942,139.14	39,942,139.14-	100.00-
	---FUND TOTAL---	.00	.00	.00	.00	.00



MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
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11000	* GENERAL ADMINISTRATION *						
4100	SALARIES & WAGES	624,262.00	48,309.02	218,118.17	.00	406,143.83	65.05
4210	PAYROLL TAXES (FICA)	47,756.00	3,534.64	15,895.04	.00	31,860.96	66.71
4211	RETIREMENT	33,633.00	2,215.72	10,641.74	.00	22,991.26	68.35
4212	EMPLOYEE INSURANCE	86,182.00	4,611.80	29,662.04	.00	56,519.96	65.58
4214	UNEMPLOYMENT TAX (SUTA)	450.00	.00	24.32	.00	425.68	94.59
4310	OFFICE SUPPLIES	6,000.00	1,177.15	2,379.84	.00	3,620.16	60.33
4311	STATIONERY/FORMS	2,000.00	.00	497.70	.00	1,502.30	75.11
4312	EQUIP. LEASES & MAINT. CONTRACTS	44,700.00	717.40	13,461.83	.00	31,238.17	69.88
4313	COMPUTER CONSULTANTS/UPGRADES	67,095.00	5,789.50	17,676.77	.00	49,418.23	73.65
4314	SMALL EQUIP. & FURNISHINGS	4,500.00	.00	199.99	261.25	4,038.76	89.75
4323	FOOD	15,500.00	.00	.00	15,500.00	.00	.00
4324	JANITORIAL/CLEANING	4,200.00	401.70	658.06	.00	3,541.94	84.33
4326	UNIFORMS/SAFETY SHOES	1,800.00	198.83	691.64	141.32	967.04	53.72
4328	POSTAGE	4,000.00	.00	935.30	.00	3,064.70	76.61
4330	BANK/CREDIT CARD FEES	3,000.00	.00	1,291.65	.00	1,708.35	56.94
4340	MISCELLANEOUS SUPPLIES	4,500.00	367.70	2,505.56	.00	1,994.44	44.32
4355	MEDICAL	2,600.00	279.05	946.20	.00	1,653.80	63.60
4410	BUILDING MAINTENANCE	8,000.00	137.40	18,203.93	1,700.00	11,903.93	148.79
4415	BUILDING MAINTENANCE - ISC BLDG.	4,000.00	.00	.00	.00	4,000.00	100.00
4420	EQUIPMENT REPAIRS	250.00	.00	.00	.00	250.00	100.00
4510	ELECTRIC/GAS	14,500.00	822.66	3,937.74	.00	10,562.26	72.84
4520	WATER	1,500.00	253.33	462.83	.00	1,037.17	69.14
4550	PHONES/INTERNET	12,500.00	631.27	2,589.12	.00	9,910.88	79.28
4601	GENERAL ENGINEERING	35,000.00	5,550.00	11,025.00	.00	23,975.00	68.50
4615	WEBSITE MAINTENANCE	5,500.00	50.00	200.00	.00	5,300.00	96.36
4651	AUDIT/ACCOUNTING	25,400.00	.00	.00	.00	25,400.00	100.00
4652	LEGAL FEES/LEGAL ADS	60,000.00	7,901.60	34,769.26	.00	25,230.74	42.05
4656	MUNICIPAL JUDGE SUPPLIES	2,352.00	.00	.00	.00	2,352.00	100.00
4657	MUNICIPAL JUDGE	11,200.00	525.00	3,850.00	.00	7,350.00	65.62
4658	ANIMAL CONTROL	2,500.00	15.98	63.18	.00	2,436.82	97.47
4659	USDA WILDLIFE MANAGEMENT	3,100.00	.00	.00	.00	3,100.00	100.00
4660	RESIDENT INFORMATION	6,500.00	750.00	1,250.00	.00	5,250.00	80.76
4710	GASOLINE/OIL	6,500.00	76.29	534.88	.00	5,965.12	91.77
4720	TIRES	700.00	.00	.00	.00	700.00	100.00
4730	VEHICLE REPAIRS/MAINT.	3,000.00	938.65	951.15	.00	2,048.85	68.29
4735	GPS - TELEMATICS	500.00	137.36	500.87	.00	.87	.17
4740	TRAVEL/TRAINING/CAR ALLOWANCE	6,000.00	.00	250.00	.00	6,250.00	104.16
4813	PROPERTY/LIABILITY INSURANCE	152,500.00	.00	68,443.26	.00	84,056.74	55.11
4814	WORKER'S COMP INSURANCE	73,410.00	.00	.00	.00	73,410.00	100.00
4815	TAX RELIEF PROGRAM	15,000.00	270.00	3,492.00	.00	11,508.00	76.72
4906	VETERAN'S MEMORIAL EXPENSE	2,500.00	249.84	272.34	.00	2,227.66	89.10
4910	DUES/SUBSCRIPTIONS/PERMITS	1,000.00	.00	968.94	167.26	136.20	13.62
4911	MTAS/TWL FEES	3,500.00	.00	3,247.00	.00	253.00	7.22
4913	LIBRARY APPROPRIATION	13,500.00	.00	.00	.00	13,500.00	100.00
4915	NE TN TOURISM APPROPRIATION	2,000.00	.00	2,000.00	.00	.00	.00
4916	WC MUSEUM/HERITAGE ALLIANCE APPRO	50,000.00	4,166.67	20,833.35	.00	29,166.65	58.33
4917	BUILDING INSPECTION	4,500.00	.00	160.00	.00	4,340.00	96.44

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
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4918	DIRTY STREET FIGHTERS	7,000.00	447.97	2,821.05	.00	4,178.95	59.69
4920	F.T.D.D. APPROPRIATION	1,650.00	.00	1,649.00	.00	1.00	.06
4921	F.T.H.R.A. APPRO.	7,301.00	.00	.00	.00	7,301.00	100.00
4922	WC E.M.S. APPROPRIATION	50,000.00	.00	.00	.00	50,000.00	100.00
4924	WAHSINGTON COUNTY ECON DEV COUNCI	7,000.00	.00	.00	.00	7,000.00	100.00
4925	HISTORIC ZONING COMM TRAINING	500.00	.00	.00	.00	500.00	100.00
4926	VET.PARK APPROPRIATION	.00	.00	250.00	.00	250.00	100.00
4930	JACKSON CONTRACTED SERVICES	25,000.00	.00	.00	.00	25,000.00	100.00
4935	MAIN STREET JONES PROGRAM EXP.	.00	449.99	1,961.06	.00	1,961.06	100.00
4936	MAIN ST.-BREWS & TUNES PROGRAM	.00	.00	376.96	.00	376.96	100.00
4937	MAIN ST.-JONESBOROUGH DAYS	.00	267.44	1,489.59	.00	1,489.59	100.00
5653	2023 RDA K-8 \$4M - PRINCIPAL	.00	8,436.16	8,436.16	.00	8,436.16	100.00
5654	2023 RDA K-8 \$4M - INTEREST	.00	7,643.84	7,643.84	.00	7,643.84	100.00
5655	2023 RDA K-8 \$9.85M - PRINCIPAL	.00	20,774.05	20,774.05	.00	20,774.05	100.00
5656	2023 RDA K-8 \$9.85M - INTEREST	.00	18,822.95	18,822.95	.00	18,822.95	100.00
5657	2023 RDA K-8 \$9.9M - PRINCIPAL	.00	20,879.51	20,879.51	.00	20,879.51	100.00
5658	2023 RDA K-8 \$9.9M - INTEREST	.00	18,918.49	18,918.49	.00	18,918.49	100.00
5659	2023 RDA K-8 \$3M - PRINCIPAL	.00	6,465.62	6,465.62	.00	6,465.62	100.00
5660	2023 RDA K-8 \$3M - INTEREST	.00	5,414.38	5,414.38	.00	5,414.38	100.00
5661	2023 RDA K-8 \$7M - PRINCIPAL	.00	15,086.44	15,086.44	.00	15,086.44	100.00
5662	2023 RDA K-8 \$7M - INTEREST	.00	12,633.56	12,633.56	.00	12,633.56	100.00
5663	PRINCIPAL 2023 CAPITAL OUTLAY NOT	.00	5,636.49	11,346.25	.00	11,346.25	100.00
5664	INTEREST - 2023 \$1M CON	35,000.00	2,781.60	5,489.93	.00	29,510.07	84.31
5665	2023 RDA JACKSON \$2,832.1-PRINCIP	.00	3,565.97	3,565.97	.00	3,565.97	100.00
5666	2023 RDA JACKSON \$2,832.1M INTERE	37,250.00	5,412.03	5,412.03	.00	31,837.97	85.47
5667	INTEREST-JACKSON BANS	50,000.00	.00	9,191.96	.00	40,808.04	81.61
5668	PRINCIPAL - JACKSON BAN 1ST HORIZ	.00	.00	2,204,998.43	.00	2,204,998.43	100.00
5670	PRIN.-2020 RD COMM.FACILITY LOAN	60,005.00	4,982.29	24,792.65	.00	35,212.35	58.68
5671	INT.-2020 RD COMM.FACILITY LOAN	89,420.00	7,469.71	37,467.35	.00	51,952.65	58.09
5677	PRIN.-2020 TN MUNI BOND FUND CON	121,000.00	.00	121,000.00	.00	.00	.00
5678	INT.-2020 TN MUNI BOND FUND CON	15,662.00	.00	8,502.60	.00	7,159.40	45.71
5960	PENALTIES FOR LATE FILING	.00	.00	66.34	.00	66.34	100.00
6145	DEBT ISSUANCE COSTS	2,000.00	.00	9,500.00	.00	7,500.00	375.00
6155	FACADE RENOVATION GRANT	10,000.00	.00	.00	.00	10,000.00	100.00
6175	VARIOUS PUBLIC WORKS PROJECTS	285,000.00	.00	.00	6,776.22	278,223.78	97.62
6180	OTHER CAPITAL PROJECTS	149,742.00	.00	102,422.84	.00	47,319.16	31.60
	* GENERAL ADMINISTRATION *	2,432,620.00	256,167.05	3,180,469.71	24,546.05	772,395.76	31.75

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
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12000	* POLICE DEPARTMENT *						
4100	SALARIES & WAGES	1,223,770.00	117,921.43	495,419.47	.00	728,350.53	59.51
4210	PAYROLL TAXES (FICA)	93,618.00	8,483.86	35,341.08	.00	58,276.92	62.24
4211	RETIREMENT	71,811.00	5,538.27	27,983.75	.00	43,827.25	61.03
4212	EMPLOYEE INSURANCE	225,889.00	21,448.09	115,458.74	.00	110,430.26	48.88
4214	UNEMPLOYMENT TAX (SUTA)	850.00	.00	44.04	.00	805.96	94.81
4310	OFFICE SUPPLIES	3,000.00	251.45	1,421.74	.00	1,578.26	52.60
4311	STATIONERY/FORMS	1,200.00	.00	583.25	.00	616.75	51.39
4312	EQUIP. LEASES & MAINT. CONTRACTS	18,275.00	760.16	12,613.87	1,311.00	4,350.13	23.80
4313	SMALL EQUIP.-TN LOCAL APPROPRIATIO	.00	.00	43.16	.00	43.16-	100.00-
4314	SMALL EQUIP. & FURNISHINGS	7,000.00	1,011.28	3,195.00	700.00	3,105.00	44.35
4315	AMMUNITION	7,000.00	3,864.36	5,093.66	.00	1,906.34	27.23
4326	UNIFORMS/CLOTHING	20,000.00	3,410.91	6,882.70	4,064.97	9,052.33	45.26
4328	POSTAGE	2,500.00	.00	545.35	.00	1,954.65	78.18
4340	MISCELLANEOUS SUPPLIES	5,000.00	.00	1,017.11	.00	3,982.89	79.65
4350	SAFETY	1,000.00	.00	.00	.00	1,000.00	100.00
4355	MEDICAL	11,500.00	485.90	3,193.32	.00	8,306.68	72.23
4420	EQUIPMENT REPAIRS	1,000.00	439.96	219.98	.00	780.02	78.00
4500	LITIGATION EXPENSE	10,000.00	.00	3,000.00	1,596.78	5,403.22	54.03
4505	PS ELECTR.CITATION RESERVE EXP.	5,000.00	.00	.00	.00	5,000.00	100.00
4507	CLERK ELECTR.CITATION RESERVE EXP	1,500.00	.00	.00	.00	1,500.00	100.00
4510	MAINTENANCE EXPENSE-RADIO TOWER	1,000.00	134.39	365.44	.00	634.56	63.45
4515	HANDGUN PERMIT CLASS EXPENSE	1,000.00	.00	.00	.00	1,000.00	100.00
4520	DRIVING SCHOOL TECH FUND EXPENSES	2,000.00	.00	.00	.00	2,000.00	100.00
4550	TELEPHONE/RADIOS/INTERNET	15,500.00	843.10	3,861.96	.00	11,638.04	75.08
4630	TRAINING	16,000.00	7,033.71	20,214.72	7,355.00	11,569.72-	72.31-
4640	RESERVE OFFICER PROGRAM	5,000.00	.00	.00	.00	5,000.00	100.00
4710	GASOLINE/OIL	60,000.00	4,436.52	19,228.43	.00	40,771.57	67.95
4720	TIRES	8,000.00	.00	503.28	9,253.07	1,756.35-	21.95-
4725	REPAIR & MAINT.-SURPLUS VEH. & EQU	5,000.00	3,556.20	3,556.20	.00	1,443.80	28.87
4730	VEHICLE REPAIRS/MAINT.	18,000.00	6,408.23	10,247.36	679.36	7,073.28	39.29
4735	GPS - TELEMATICS	5,250.00	581.54	2,326.16	.00	2,923.84	55.69
4740	TRAVEL	5,000.00	115.81	2,167.00	.00	2,833.00	56.66
4745	TRAVEL/TRANSPORT-SURPLUS VEH. & EQU	5,000.00	.00	.00	.00	5,000.00	100.00
4850	STATE POLICE FINES	25,000.00	1,659.12	5,153.31	.00	19,846.69	79.38
4900	OTHER CONTRACTED SERVICES	39,739.00	6,694.73	30,889.30	1,500.00	7,349.70	18.49
4910	DUES/SUBSCRIPTIONS/MEMBERSHIPS	2,000.00	.00	1,318.02	167.26	514.72	25.73
4933	PUBLIC EDUCATION/DRIVING SCHOOL	3,000.00	.00	1,086.13	.00	1,913.87	63.79
4936	PAWS IN BLUE CANINE EXPENSES	.00	.00	3,785.04	4,343.90	8,128.94-	100.00-
4937	SHOP WITH A COP PROGRAM	25,000.00	2,425.00	3,107.08	.00	21,892.92	87.57
4938	JONESBOROUGH COPS FOR KIDS	2,500.00	.00	.00	.00	2,500.00	100.00
4955	DOJ BULLET PROOF VESTS GRANT	8,500.00	.00	.00	.00	8,500.00	100.00
4962	TN HIGHWAY SAFETY GRANT EXPENSES	5,000.00	.00	.00	.00	5,000.00	100.00
4966	VEHICLE AND EQUIPMENT	43,000.00	.00	43,000.00	7,312.40	7,312.40-	17.00-
5532	PRINCIPAL-2021 PS VEHICLE LEASE	119,000.00	.00	119,000.00	.00	.00	.00
5534	INTEREST-2021 PS VEHICLE LEASE	5,129.00	.00	3,067.35	.00	2,061.65	40.19
5705	2021 CAP.OUTLAY-POLICE VEHICLES	.00	.00	20,117.60	.00	20,117.60-	100.00-
5720	CAP.OUTLAY-PS TRAINING FACILITY	.00	54.24-	339.09-	.00	339.09	100.00-



12/06/2023
\*GL060D\*
TOWN OF JONESBOROUGH
EXPENDITURE SUMMARY
7/01/2023 - 11/30/2023

FUND #-010 EXPENDITURES GENERAL FUND

MAJOR
ACCT#
DESCRIPTION

5960
\*
PENALTIES FOR LATE FILING
POLICE DEPARTMENT \*

BUDGET
AMOUNT

2,134,531.00

CURRENT

199,419.45

Y-T-D
AMOUNT

184.59
1,004,896.10

ENCUMBRANCE
AMOUNT

.00
38,283.74

UNENCUMBERED
BALANCE

184.59-
1,091,351.16

\$
REMAIN.

100.00-
51.12

12/06/2023		*GL060D*		TOWN OF JONESBOROUGH		PAGE 13	
FUND #-010 EXPENDITURES GENERAL FUND				EXPENDITURE SUMMARY		TIME 13:07	
				7/01/2023 - 11/30/2023		- DEPARTMENT -	
MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
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12200	* FIRE DEPARTMENT *						
4100	SALARIES & WAGES	432,579.00	45,155.16	181,380.78	.00	251,198.22	58.06
4210	PAYROLL TAXES (FICA)	33,092.00	3,270.69	12,957.18	.00	20,134.82	60.84
4211	RETIREMENT	25,343.00	2,143.50	10,299.18	.00	15,043.82	59.36
4212	EMPLOYEE INSURANCE	70,888.00	5,907.35	35,311.80	.00	35,576.20	50.18
4214	UNEMPLOYMENT TAX (SUTA)	340.00	.00	.89	.00	339.11	99.73
4310	OFFICE SUPPLIES	1,000.00	.00	190.73	.00	809.27	80.92
4311	STATIONERY/FORMS	200.00	.00	.00	.00	200.00	100.00
4312	EQUIP. LEASES & MAINT. CONTRACTS	6,500.00	.00	1,966.35	.00	4,533.65	69.74
4314	SMALL EQUIP. & FURNISHINGS	45,000.00	304.82	11,503.09	8,032.00	25,464.91	56.58
4326	UNIFORMS/CLOTHING	11,000.00	3,690.84	6,102.24	2,163.12	2,734.64	24.86
4327	FIRE FIGHTING GEAR	30,000.00	8,223.95	8,223.95	8,546.05	13,230.00	44.10
4328	POSTAGE	200.00	26.09	41.96	.00	158.04	79.02
4340	MISCELLANEOUS SUPPLIES	5,500.00	455.02	2,215.68	.00	3,284.32	59.71
4350	SAFETY	1,000.00	.00	.00	.00	1,000.00	100.00
4355	MEDICAL	6,500.00	665.85	1,651.46	1,000.00	3,848.54	59.20
4410	BUILDING MAINTENANCE	10,000.00	.00	337.47	1,757.16	7,905.37	79.05
4420	EQUIPMENT REPAIRS	2,500.00	76.87	454.87	740.00	1,305.13	52.20
4550	TELEPHONE/RADIOS/INTERNET	6,250.00	433.43	1,221.34	.00	5,028.66	80.45
4630	TRAINING	8,500.00	.00	1,600.00	.00	6,900.00	81.17
4710	GASOLINE AND OIL	12,000.00	1,117.40	4,821.03	.00	7,178.97	59.82
4720	TIRES	8,000.00	.00	.00	.00	8,000.00	100.00
4730	VEHICLE REPAIRS/MAINT.	30,000.00	7,127.36	9,788.21	2,014.73	18,197.06	60.65
4735	GPS - TELEMATICS	700.00	218.07	872.28	.00	172.28	24.61
4740	TRAVEL	1,000.00	.00	88.50	.00	911.50	91.15
4900	OTHER CONTRACTED SERVICES	11,000.00	1,681.16	1,681.16	.00	9,318.84	84.71
4910	DUES/SUBSCRIPTIONS	1,800.00	555.00	855.00	167.26	777.74	43.20
4933	PUBLIC EDUCATION	500.00	.00	.00	.00	500.00	100.00
5515	PRINCIPAL-2016 FIRE TRUCK LEASE	38,760.00	3,223.02	16,041.03	.00	22,718.97	58.61
5520	INTEREST-2016 FIRE TRUCK LEASE	3,167.00	270.87	1,428.42	.00	1,738.58	54.89
5535	PRINCIPAL-2021 FIRE TRUCK LEASE	46,000.00	.00	46,000.00	.00	.00	.00
5540	INTEREST-2021 FIRE TRUCK LEASE	10,109.00	.00	5,323.50	.00	4,785.50	47.33
5960	PENALTIES FOR LATE FILING	.00	.00	71.92	.00	71.92	100.00
6115	CAPITAL OUTLAY - BRUSH TRUCK	.00	.00	1,358.26	.00	1,358.26	100.00
	* FIRE DEPARTMENT *	859,428.00	84,546.45	363,788.28	24,420.32	471,219.40	54.82

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
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13200	* STREET DEPARTMENT *						
4100	SALARIES & WAGES	400,991.00	33,754.03	158,803.52	.00	242,187.48	60.39
4210	PAYROLL TAXES (FICA)	30,676.00	2,432.41	11,398.00	.00	19,278.00	62.84
4211	RETIREMENT	23,191.00	1,767.19	9,270.13	.00	13,920.87	60.02
4212	EMPLOYEE INSURANCE	63,206.00	5,267.13	31,170.93	.00	32,035.07	50.68
4214	UNEMPLOYMENT TAX (SUTA)	310.00	.00	.00	.00	310.00	100.00
4310	OFFICE SUPPLIES	400.00	.00	105.03	.00	294.97	73.74
4312	EQUIP. LEASES & MAINT. CONTRACTS	2,500.00	.00	1,224.40	.00	1,275.60	51.02
4314	SMALL EQUIP. & FURNISHINGS	4,000.00	272.12	921.01	.00	3,078.99	76.97
4322	SALT PURCHASE	10,000.00	.00	.00	.00	10,000.00	100.00
4326	UNIFORMS/CLOTHING	3,850.00	.00	2,534.58	260.00-	1,575.42	40.92
4340	MISCELLANEOUS SUPPLIES	2,750.00	88.64	408.00	167.26	2,174.74	79.08
4350	SAFETY	2,200.00	.00	.00	.00	2,200.00	100.00
4355	MEDICAL	3,300.00	199.60	1,690.40	.00	1,609.60	48.77
4410	BUILDING MAINTENANCE	6,000.00	163.52	163.52	.00	5,836.48	97.27
4420	EQUIPMENT REPAIRS	1,500.00	106.40	157.10	.00	1,342.90	89.52
4440	STREET REPAIRS	15,000.00	7,602.45	11,308.37	300.17	3,391.46	22.60
4460	STREET SIGNS	6,050.00	2,825.00	3,383.65	.00	2,666.35	44.07
4465	STREET PAVING	175,000.00	.00	.00	.00	175,000.00	100.00
4510	STREET LIGHTS	192,500.00	17,415.92	71,281.96	.00	121,218.04	62.97
4520	CURBING/SIDEWALKS/ROCK	100,000.00	2,767.45	13,546.29	2,971.68	83,482.03	83.48
4550	TELEPHONE/RADIOS/INTERNET	2,500.00	75.96	476.15	.00	2,023.85	80.95
4710	GASOLINE/OIL	32,175.00	2,857.50	12,147.50	.00	20,027.50	62.24
4720	TIRES	7,000.00	.00	238.46	4,154.86	2,606.68	37.23
4730	VEHICLE REPAIRS/MAINT.	41,250.00	7,495.19	15,571.74	784.96	24,893.30	60.34
4735	GPS - TELEMATICS	1,800.00	218.07	904.66	.00	895.34	49.74
4740	TRAVEL/TRAINING	.00	110.00	110.00	.00	110.00	100.00-
4920	STATE STORM WATER MAINTENANCE FEE	5,000.00	1,000.00	1,000.00	.00	4,000.00	80.00
5960	PENALTIES FOR LATE FILING	.00	.00	65.45	.00	65.45-	100.00-
6314	STORM WATER UPGRADE/SUPPLIES	6,000.00	6,071.62	6,621.62	478.38	1,100.00-	18.33-
6346	W. MAIN SIDEWALK	105,000.00	36,250.00	36,250.00	108,750.00	40,000.00-	38.09-
6347	OAK GROVE CURBING AND SIDEWALK	30,000.00	11,250.00	11,250.00	33,750.00	15,000.00-	50.00-
6348	LINCOLN PARK PARKING LOT	106,000.00	.00	.00	650.00	105,350.00	99.38
6349	THOMPSON MEADOW LANE PAVING	52,000.00	.00	.00	.00	52,000.00	100.00
6351	BOONE STREET PAVING	135,000.00	.00	.00	.00	135,000.00	100.00
6352	3 2500 4WD TRUCKS	150,000.00	76,750.00	76,750.00	61,866.00	11,384.00	7.58
	* STREET DEPARTMENT *	1,717,149.00	216,740.20	478,752.47	213,613.31	1,024,783.22	59.67



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FUND #-010 EXPENDITURES GENERAL FUND		EXPENDITURE SUMMARY		7/01/2023 - 11/30/2023		TIME		13:07	
						- DEPARTMENT -			
MAJOR	ACCT#	DESCRIPTION	BUDGET	CURRENT	Y-T-D	ENCUMBRANCE	UNENCUMBERED	%	REMAIN.
			-----	-----	AMOUNT	AMOUNT	BALANCE	-----	-----

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
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14100	* SENIOR CENTER *						
4100	SALARIES & WAGES	337,015.00	29,246.99	130,267.25	.00	206,747.75	61.34
4210	PAYROLL TAXES (FICA)	25,782.00	2,094.70	9,251.90	.00	16,530.10	64.11
4211	RETIREMENT	16,759.00	1,300.38	6,438.29	.00	10,320.71	61.58
4212	EMPLOYEE INSURANCE	64,437.00	4,867.21	29,024.15	.00	35,412.85	54.95
4214	UNEMPLOYMENT TAX (SUTA)	310.00	.00	5.17	.00	304.83	98.33
4310	OFFICE SUPPLIES	3,200.00	627.65	1,596.29	.00	1,603.71	50.11
4312	EQUIP. LEASES & MAINT. CONTRACTS	21,000.00	3,611.16	9,682.43	3,255.00	8,062.57	38.39
4314	SMALL EQUIP. & FURNISHINGS	4,800.00	398.72	4,103.55	.00	696.45	14.50
4324	JANITORIAL/CLEANING	6,000.00	556.27	1,146.07	3,000.00	1,853.93	30.89
4326	UNIFORMS	900.00	.00	241.26	149.95	508.79	56.53
4328	POSTAGE	800.00	330.00	619.32	.00	180.68	22.58
4340	MISCELLANEOUS SUPPLIES	1,500.00	137.85	420.74	289.44	789.82	52.65
4350	SAFETY	2,000.00	63.70	101.10	.00	1,898.90	94.94
4355	MEDICAL	2,500.00	161.15	590.60	.00	1,909.40	76.37
4410	BUILDING MAINTENANCE	20,400.00	3,505.02	14,545.88	5,749.80	104.32	.51
4415	GROUNDS MAINTENANCE	9,000.00	5,005.73	8,418.81	.00	581.19	6.45
4420	EQUIPMENT REPAIRS	1,000.00	329.77	671.77	.00	328.23	32.82
4510	ELECTRIC/GAS	40,000.00	2,284.31	10,278.18	.00	29,721.82	74.30
4520	WATER	4,000.00	194.59	974.93	.00	3,025.07	75.62
4550	TELEPHONE/INTERNET	10,000.00	629.79	2,633.74	.00	7,366.26	73.66
4710	GASOLINE/OIL	2,700.00	126.69	689.32	.00	2,010.68	74.46
4725	TIRES	1,000.00	.00	.00	.00	1,000.00	100.00
4730	VEHICLE REPAIRS/MAINT.	1,000.00	.00	39.88	.00	960.12	96.01
4735	GPS - TELEMATICS	1,000.00	96.92	387.68	.00	612.32	61.23
4740	TRAVEL/TRAINING	2,500.00	.00	236.21	.00	2,263.79	90.55
4910	DUES/SUBSCRIPTIONS/PERMITS	5,500.00	109.95	2,829.85	167.26	2,502.89	45.50
4915	ADA COMPLIANCE	100.00	.00	.00	.00	100.00	100.00
4940	TITLE III-B TRANSPORTATION	12,000.00	.00	.00	.00	12,000.00	100.00
4941	PARRISH NURSE/WEELNESS PROGRAM	20,000.00	3,991.26	5,521.26	14,478.74	.00	.00
4942	HEALTH PROMOTION PROGRAM	38,000.00	9,074.50	11,426.50	27,567.50	994.00-	2.61-
4960	SENIOR CENTER-SPECIAL PROJECTS EX	55,000.00	.00	6,000.20	.00	48,999.80	89.09
5115	SENIOR CENTER STATE GRANT TCAD EX	.00	.00	1,109.24	8,000.00	9,109.24-	100.00-
5960	PENALTIES FOR LATE FILING	.00	.00	57.71	.00	57.71-	100.00-
6150	PRIN.-2021 REFUNDING BNDS(3.315M)	90,000.00	.00	.00	.00	90,000.00	100.00
6155	INT.-2021 REFUNDING BNDS(3.315M)	91,050.00	45,525.00	45,525.00	.00	45,525.00	50.00
6500	CAP. OUTLAY-MY RIDE SUV	.00	.00	13,253.00	.00	13,253.00-	100.00-
6505	CAP. OUTLAY-MY RIDE GOLF CART	13,253.00	.00	.00	.00	13,253.00	100.00
6515	CAP. OUTLAY-PATIO PAVILION	11,981.00	.00	.00	.00	11,981.00	100.00
4943	III-B SALARIES	30,389.00	3,054.40	13,370.14	.00	17,018.86	56.00
4945	VOL. TRANSPORTATION-SALARIES	6,000.00	.00	.00	.00	6,000.00	100.00
	--SUB TOTAL--	36,389.00	3,054.40	13,370.14	.00	23,018.86	63.25
4943	III-B PAYROLL TAXES	2,325.00	214.09	948.51	.00	1,376.49	59.20
4945	VOL. TRANSPORTATION-PR TAXES	459.00	.00	.00	.00	459.00	100.00
	--SUB TOTAL--	2,784.00	214.09	948.51	.00	1,835.49	65.92
4943	III-B TELEPHONE	780.00	65.00	260.00	.00	520.00	66.66
4945	VOL. TRANSPORTATION-RETIREMENT	420.00	156.86	156.86	.00	263.14	62.65
	--SUB TOTAL--	1,200.00	221.86	416.86	.00	783.14	65.26

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FUND #-010 EXPENDITURES GENERAL FUND		EXPENDITURE SUMMARY	TIME	13:07
		7/01/2023 - 11/30/2023	- DEPARTMENT -	

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
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4943	III-B TRAVEL	2,500.00	218.42	763.48	.00	1,736.52	69.46
4945	VOL.TRANSPORTATION-EMPLOYEE INSUR	2,000.00	.00	.00	.00	2,000.00	100.00
	--SUB TOTAL--	4,500.00	218.42	763.48	.00	3,736.52	83.03
4943	III-B EMPL.BENEFITS-SUTA	35.00	.00	.00	.00	35.00	100.00
4945	VOL.TRANSPORTATION-SUTA	30.00	.00	.00	.00	30.00	100.00
	--SUB TOTAL--	65.00	.00	.00	.00	65.00	100.00
4943	III-B EMPL.BENEFITS - INSURANCE	2,850.00	1,503.71	4,052.92	.00	1,202.92	42.20-
	--SUB TOTAL--	2,850.00	1,503.71	4,052.92	.00	1,202.92	42.20-
4943	III-B EMPL. BENEFITS - RETIREMENT	2,387.00	.00	618.93	.00	1,768.07	74.07
	--SUB TOTAL--	2,387.00	.00	618.93	.00	1,768.07	74.07
4943	III-B SUPPLIES	554.00	97.91	97.91	.00	456.09	82.32
	--SUB TOTAL--	554.00	97.91	97.91	.00	456.09	82.32
	* SENIOR CENTER *	967,216.00	119,579.70	338,356.03	62,657.69	566,202.28	58.53



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FUND #-010 EXPENDITURES GENERAL FUND		EXPENDITURE SUMMARY		7/01/2023 - 11/30/2023		13:07	
						- DEPARTMENT -	
MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
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14200	* PARKS & RECREATION *						
4100	SALARIES AND WAGES	257,084.00	19,273.68	81,146.37	.00	175,937.63	68.43
4210	PAYROLL TAXES (FICA)	19,667.00	1,433.37	6,002.30	.00	13,664.70	69.48
4211	RETIREMENT	12,889.00	718.57	3,637.50	.00	9,251.50	71.77
4212	EMPLOYEE INSURANCE	43,051.00	1,915.71	10,050.31	.00	33,000.69	76.65
4214	UNEMPLOYMENT TAX (SUTA)	205.00	.00	14.69	.00	190.31	92.83
4310	OFFICE SUPPLIES	200.00	.00	.00	.00	200.00	100.00
4312	EQUIP.LEASES & MAINT.CONTRACTS	2,520.00	130.57	1,100.20	.00	1,419.80	56.34
4314	SMALL EQUIP.& FURNISHINGS	5,000.00	102.83	3,672.83	.00	1,327.17	26.54
4324	JANITORIAL/CLEANING	4,500.00	238.39	1,694.98	.00	2,805.02	62.33
4326	UNIFORM/CLOTHING	1,600.00	130.00	569.83	130.00	1,160.17	72.51
4328	POSTAGE	400.00	18.88	105.40	.00	294.60	73.65
4340	MISCELLANEOUS SUPPLIES	1,300.00	.00	94.98	.00	1,205.02	92.69
4350	SAFETY	250.00	.00	18.99	.00	231.01	92.40
4355	MEDICAL	2,300.00	184.05	736.20	.00	1,563.80	67.99
4410	BUILDING MAINTENANCE	7,500.00	5,700.00	9,215.92	.00	1,715.92	22.87
4415	PARK DEVELOPMENT/MAINT.	95,000.00	11,762.21	66,946.55	8,520.00	19,533.45	20.56
4420	EQUIPMENT REPAIRS	7,000.00	.00	805.27	.00	6,194.73	88.49
4510	ELECTRIC	37,500.00	5,131.35	12,271.62	.00	25,228.38	67.27
4520	WATER	15,000.00	971.31	3,862.43	.00	11,137.57	74.25
4550	TELEPHONE	8,500.00	633.68	3,139.72	.00	5,360.28	63.06
4640	PRINTING	300.00	.00	.00	.00	300.00	100.00
4710	GASOLINE/OIL	7,000.00	364.78	1,451.97	.00	5,548.03	79.25
4720	TIRES	1,000.00	.00	.00	.00	1,000.00	100.00
4730	VEHICLE REPAIRS/MAINT.	6,500.00	1,779.01	2,578.30	.00	3,921.70	60.33
4735	GPS - TELEMATICS	950.00	96.92	387.68	.00	562.32	59.19
4740	TRAVEL/TRAINING	500.00	.00	88.50	.00	411.50	82.30
4910	DUES/SUBSCRIPTIONS/PERMITS	2,000.00	.00	346.08	83.61	1,570.31	78.51
4939	JRT PLAYERS EDUCATION PROGRAM	50,000.00	8,142.78	23,566.34	.00	26,433.66	52.86
4941	SPECIAL PROGRAMS	20,000.00	796.01	1,916.88	.00	18,083.12	90.41
4942	ATHLETIC PROGRAMS	10,000.00	.00	3,697.94	.00	6,302.06	63.02
4944	JRT-DON SQUIBB SCHOLARSHIP AWARDS	3,000.00	.00	4,000.00	.00	1,000.00	33.33
4945	JPAC/REPATORY THEATRE	52,000.00	5,327.42	24,317.75	.00	27,682.25	53.23
4946	FLAG COMMITTEE EXPENDITURES	2,000.00	.00	361.37	.00	1,638.63	81.93
4950	TOWNSCAPE	45,000.00	248.45	4,280.45	5,889.00	34,830.55	77.40
4952	KEEP JONESBOROUGH BEAUTIFUL PROGR	3,000.00	.00	60.00	.00	2,940.00	98.00
4956	CAP.OUTLAY-DOG PARK CONSTRUCTION	19,820.00	.00	.00	.00	19,820.00	100.00
4962	CHUCKEY DEPOT MUSEUM RESERVE EXP.	3,000.00	.00	129.57	.00	2,870.43	95.68
4963	E.GILLESPIE BLDG.UTILITIES&SUPPLI	16,000.00	1,841.43	6,810.65	.00	9,189.35	57.43
4964	JACKSON THEATRE UTILITIES	25,200.00	640.10	2,999.30	.00	22,200.70	88.09
4965	BOONE STREET MKT UTILITIES	6,500.00	98.98	1,328.37	.00	5,171.63	79.56
4966	CHUCKEY DEPOT OPERATING EXPENSES	7,000.00	551.30	2,958.59	.00	4,041.41	57.73
4967	JRT WAREHOUSE EXPENSES	.00	208.29	994.89	.00	994.89	100.00
4968	K-8 MAINTENANCE COSTS	125,000.00	.00	.00	.00	125,000.00	100.00
5960	PENALTIES FOR LATE FILING	.00	.00	35.12	.00	35.12	100.00
6317	CAP.OUTLAY-STAGE DOOR RENOVATIONS	100,000.00	16,222.16	136,545.42	10,957.22	47,502.64	47.50
6318	CAP.OUTLAY-JACKSON THTRRE RENOV.	875,000.00	292,516.46	677,989.77	1,354.34	198,364.57	22.67
6326	CAP.OUTLAY- BALLFIELD UPGRADES	135,500.00	.00	.00	.00	135,500.00	100.00

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
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6328	CAP. OUTLAY-DEPOT ST. PARK UPGRADES	30,000.00	.00	.00	.00	30,000.00	100.00
6329	SLEMONS HOUSE PAINTING	16,000.00	.00	.00	.00	16,000.00	100.00
6330	JONESBOROUGH FITNESS CENTER	49,000.00	.00	.00	59,930.00	10,930.00-	22.30-
6331	GILLESPIE BUILDING ROOF	41,758.00	.00	.00	53,670.00	11,912.00-	28.52-
6336	TREE & TOWNSCAPE EXP.	2,000.00	.00	.00	.00	2,000.00	100.00
* PARKS & RECREATION *		2,176,494.00	377,178.69	1,101,931.03	137,565.49	936,997.48	43.05

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
14300	* TOURISM/VISITORS CENTER *						
4100	SALARIES AND WAGES	369,719.00	33,028.06	147,963.34	.00	221,755.66	59.97
4210	PAYROLL TAXES (FICA)	28,284.00	2,428.83	10,858.27	.00	17,425.73	61.60
4211	RETIREMENT	18,114.00	1,412.86	6,973.36	.00	11,140.64	61.50
4212	EMPLOYEE INSURANCE	39,821.00	3,818.99	21,864.60	.00	17,956.40	45.09
4214	UNEMPLOYMENT TAX (SUTA)	220.00	.00	.00	.00	220.00	100.00
4310	OFFICE SUPPLIES	2,000.00	128.67	734.10	.00	1,265.90	63.29
4311	STATIONERY/FORMS	300.00	.00	.00	.00	300.00	100.00
4312	EQUIP.LEASES & MAINT.CONTRACTS	8,000.00	501.14	3,719.51	.00	4,280.49	53.50
4314	SMALL EQUIP. & FURNISHINGS	12,000.00	.00	100.00	.00	11,900.00	99.16
4323	FOOD	500.00	.00	.00	.00	500.00	100.00
4324	JANITORIAL/CLEANING	5,000.00	789.76	1,367.45	1,133.69	2,498.86	49.97
4328	POSTAGE	1,750.00	.00	285.72	.00	1,464.28	83.67
4330	CREDIT CARD FEES	2,500.00	.00	1,232.42	.00	1,267.58	50.70
4331	GIFT SHOP EXPENSE	30,000.00	2,628.59	15,577.23	7,580.04	6,842.73	22.80
4340	MISCELLANEOUS SUPPLIES	800.00	.00	316.45	370.78	112.77	14.09
4350	SAFETY	300.00	.00	.00	.00	300.00	100.00
4355	MEDICAL	1,500.00	81.80	422.20	.00	1,077.80	71.85
4410	BUILDING MAINTENANCE	20,000.00	18.98	847.36	657.72	18,494.92	92.47
4420	EQUIPMENT REPAIRS	1,200.00	.00	.00	.00	1,200.00	100.00
4510	ELECTRIC/GAS	13,500.00	748.19	3,307.77	.00	10,192.23	75.49
4520	WATER	2,300.00	.00	696.33	.00	1,603.67	69.72
4550	TELEPHONE/INTERNET	12,738.00	479.31	2,897.94	.00	9,840.06	77.24
4610	MARKETING/ADVERTISING	60,000.00	12,576.00	16,803.97	10,867.80	32,328.23	53.88
4640	PRINTING	46,500.00	998.75	4,993.75	6,991.25	34,515.00	74.22
4710	GASOLINE/OIL	2,400.00	36.30	196.69	.00	2,203.31	91.80
4730	VEHICLE REPAIRS/MAINT.	1,500.00	.00	617.33	.00	882.67	58.84
4735	GPS - TELEMATICS	.00	24.23	24.23	.00	24.23	100.00
4740	TRAVEL/TRAINING	7,500.00	.00	2,698.00	950.00	3,852.00	51.36
4910	DUES/SUBSCRIPTIONS	6,535.00	.00	1,639.98	917.26	3,977.76	60.86
4941	SPECIAL PROGRAMS	25,000.00	6,098.83	7,019.33	1,450.00	16,530.67	66.12
4942	MAIN ST JONESBOROUGH PROGRAM	20,000.00	470.50	929.91	.00	19,070.09	95.35
4943	MAIN STREET - BREWS & TUNES	12,000.00	300.00	7,250.00	.00	4,750.00	39.58
4944	MAIN ST. - JONESBOROUGH DAYS	31,900.00	.00	2,220.04	.00	29,679.96	93.04
4945	MUSIC ON THE SQUARE	36,000.00	.00	23,880.73	.00	12,119.27	33.66
4946	SEASONAL LIGHTING	50,000.00	41,750.00	41,750.00	1,720.00	6,530.00	13.06
5960	PENALTIES FOR LATE FILING	.00	.00	59.99	.00	59.99	100.00
	* TOURISM/VISITORS CENTER *	869,881.00	108,319.79	329,248.00	32,638.54	507,994.46	58.39



MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
14400	*WETLANDS WATER PARK*						
4100	SALARIES AND WAGES	282,599.00	3,720.11	163,943.56	.00	118,655.44	41.98
4210	PAYROLL TAXES (FICA)	21,619.00	276.84	12,502.95	.00	9,116.05	42.16
4211	RETIREMENT	3,265.00	150.69	1,155.29	.00	2,109.71	64.61
4212	EMPLOYEE INSURANCE	2,400.00	.00	825.23	.00	1,574.77	65.61
4214	UNEMPLOYMENT TAX (SUTA)	845.00	.00	424.24	.00	420.76	49.79
4310	OFFICE SUPPLIES	800.00	.00	39.63	.00	760.37	95.04
4312	EQUIP. LEASES & MAINT. CONTRACTS	3,000.00	294.90	1,713.55	.00	1,286.45	42.88
4314	SMALL EQUIP. & FURNISHINGS	5,000.00	.00	21.92	.00	4,978.08	99.56
4324	JANITORIAL/CLEANING	5,000.00	.00	34.69	1,600.00	3,365.31	67.30
4326	UNIFORMS/CLOTHING	2,000.00	.00	.00	.00	2,000.00	100.00
4328	POSTAGE	200.00	.00	46.92	.00	153.08	76.54
4330	BANK/CREDIT CARD FEES	7,500.00	.00	7,025.54	.00	474.46	6.32
4340	MISCELLANEOUS SUPPLIES	750.00	.00	.00	.00	750.00	100.00
4350	MEDICAL	2,000.00	.00	180.33	.00	1,819.67	90.98
4355	SAFETY	800.00	.00	.00	.00	800.00	100.00
4360	PHOTO I. D. SUPPLIES	500.00	.00	.00	.00	500.00	100.00
4410	BUILDING MAINTENANCE	10,000.00	498.62	4,450.58	.00	5,549.42	55.49
4420	EQUIPMENT REPAIRS	3,200.00	.00	.00	.00	3,200.00	100.00
4430	GROUNDS MAINTENANCE	6,000.00	.00	.00	.00	6,000.00	100.00
4440	POOL MAINTENANCE	10,000.00	.00	2,772.23	5,120.00	2,107.77	21.07
4450	POOL PUMP REPAIR/REPLACEMENT	15,000.00	.00	.00	4,993.54	10,006.46	66.70
4510	ELECTRIC	45,000.00	1,533.38	21,226.39	.00	23,773.61	52.83
4520	WATER/SEWER	15,000.00	685.55	11,210.77	.00	3,789.23	25.26
4550	TELEPHONE	5,300.00	371.27	2,140.70	.00	3,159.30	59.60
4630	STAFF TRAINING	2,000.00	.00	1,020.00	.00	980.00	49.00
4640	PRINTING	1,000.00	.00	.00	.00	1,000.00	100.00
4650	MARKETING & STAFF RECRUITMENT	20,000.00	750.00	4,684.99	4,064.00	11,251.01	56.25
4740	TRAVEL/TRAINING	700.00	.00	.00	.00	700.00	100.00
4800	CHEMICALS	24,000.00	1,069.85	11,900.71	.00	12,099.29	50.41
4900	MERCHANDISE FOR RESALE	300.00	.00	.00	.00	300.00	100.00
4910	DUES/PERMITS/SUBSCRIPTIONS	1,000.00	.00	.00	83.61	916.39	91.63
5110	FOOD	38,000.00	1,276.31	23,594.06	11,338.85	25,744.79	67.74
5120	PAPER/PLASTICS	7,500.00	250.35	250.35	1,600.00	5,649.65	75.32
5140	BEVERAGES	10,000.00	.00	122.36	.00	9,877.64	98.77
5550	INT. -2021 TN BOND FUND CON	32,900.00	.00	.00	.00	32,900.00	100.00
5555	INT. -2021 TN BOND FUND CON	1,799.00	.00	899.48	.00	899.52	50.00
5960	PENALTIES FOR LATE FILING	.00	.00	188.24	.00	188.24	100.00
6105	CAP. OUTLAY-PUMP ROOM RENOVATIONS	120,000.00	.00	.00	.00	120,000.00	100.00
6107	CAP. OUTLAY-BUILDING RENOVATIONS	40,000.00	.00	.00	.00	40,000.00	100.00
	*WETLANDS WATER PARK*	746,977.00	10,877.87	272,374.71	6,122.30	468,479.99	62.71

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
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14500	* MCKINNEY CENTER *						
4100	SALARIES & WAGES	211,640.00	13,655.96	70,320.06	.00	141,319.94	66.77
4210	PAYROLL TAXES (FICA)	16,190.00	1,024.79	5,219.99	.00	10,970.01	67.75
4211	RETIREMENT	11,599.00	645.88	3,497.07	.00	8,101.93	69.85
4212	EMPLOYEE INSURANCE	24,330.00	1,275.14	6,499.63	.00	17,830.37	73.28
4214	UNEMPLOYMENT TAX (SUTA)	180.00	.00	8.41	.00	171.59	95.32
4310	OFFICE SUPPLIES	1,100.00	.00	1,023.47	746.95-	669.95-	60.90-
4311	STATIONERY/FORMS	200.00	.00	.00	.00	200.00	100.00
4312	EQUIP.LEASES & MAINT.CONTRACTS	8,500.00	.00	5,504.47	.00	2,995.53	35.24
4314	SMALL EQUIP.& FURNISHINGS	5,000.00	.00	245.46	.00	4,754.54	95.09
4323	FOOD	1,100.00	170.80	170.80	55.88-	985.08	89.55
4324	JANITORIAL/CLEANING	3,000.00	533.26	909.92	.00	2,090.08	69.66
4328	POSTAGE	300.00	.00	46.47	.00	253.53	84.51
4330	CREDIT CARD FEES	600.00	.00	338.10	.00	261.90	43.65
4340	MISCELLANEOUS SUPPLIES	450.00	.00	637.12	.00	187.12-	41.58-
4350	SAFETY	125.00	36.38	79.91	.00	45.09	36.07
4355	MEDICAL	800.00	61.35	340.40	.00	459.60	57.45
4410	BUILDING MAINTENANCE	20,000.00	4,216.52	6,005.43	650.15	13,344.42	66.72
4411	BUILDING MAINTENANCE - CAPITAL	15,500.00	.00	.00	.00	15,500.00	100.00
4420	EQUIPMENT REPAIRS	1,000.00	.00	.00	.00	1,000.00	100.00
4510	ELECTRIC/GAS	8,500.00	598.76	3,046.76	.00	5,453.24	64.15
4520	WATER	800.00	87.56	434.26	.00	365.74	45.71
4550	TELEPHONE/INTERNET	6,500.00	448.63	2,508.64	.00	3,991.36	61.40
4610	MARKETING/ADVERTISING	2,000.00	.00	624.97	.00	1,375.03	68.75
4615	WEBSITE MAINT.& PROG.UPDATES	2,400.00	49.00	325.75	.00	2,074.25	86.42
4640	PRINTING	350.00	.00	.00	.00	350.00	100.00
4740	TRAVEL/TRAINING	1,000.00	.00	50.00	.00	950.00	95.00
4910	DUES/SUBSCRIPTIONS	370.00	.00	40.00	167.26	162.74	43.98
4914	SPECIAL PROGRAMS	2,000.00	.00	.00	.00	2,000.00	100.00
4915	AMERICORPS WORKER PROGRAM	8,500.00	.00	5,642.50	.00	2,857.50	33.61
5005	MARY MARTIN PROG.FOR THE ARTS	50,000.00	6,563.84	18,986.86	21,186.23	9,826.91	19.65
5010	STORY TOWN RADIO SHOW	13,500.00	1,335.50	17,007.73	4,219.35	7,727.08-	57.23-
5020	MCKINNEY SCHOLARSHIP FUND	5,000.00	.00	.00	.00	5,000.00	100.00
5960	PENALTIES FOR LATE FILING	.00	.00	28.26	.00	28.26-	100.00-
4314	SMALL EQUIPMENT - MARTIN CONTRIBU	.00	.00	.00	900.00	900.00-	100.00-
5005	MARY B MARTIN PROGRAM - MARTIN ES	.00	.00	.00	2,582.76	2,582.76-	100.00-
	--SUB TOTAL--	.00	.00	.00	3,482.76	3,482.76-	100.00-
	* MCKINNEY CENTER *	422,534.00	30,703.37	149,542.44	30,396.35	242,595.21	57.41
	---	12,472,575.00	1,413,921.82	7,267,309.26	567,998.41	4,634,938.33	37.16

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FUND #-011	EXPENDITURES DRUG FUND	EXPENDITURE SUMMARY	TIME 13:07
		7/01/2023 - 11/30/2023	- DEPARTMENT -

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
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12100	* DRUG FUND EXPENDITURES *						
4902	SMALL EQUIPMENT & SUPPLIES	.00	.00	15,385.00	.00	15,385.00-	100.00-
4904	TRAVEL/TRAINING	3,000.00	.00	2,000.00	.00	1,000.00	33.33
4908	K-9 EXPENSE	3,000.00	.00	.00	.00	3,000.00	100.00
4909	K-9 LIABILITY INSURANCE	2,025.00	.00	.00	.00	2,025.00	100.00
4915	UNDER COVER CASH	1,000.00	.00	.00	.00	1,000.00	100.00
4917	MISC. EXPENDITURES	475.00	.00	.00	.00	475.00	100.00
	* DRUG FUND EXPENDITURES *	9,500.00	.00	17,385.00	.00	7,885.00-	83.00-
	---	9,500.00	.00	17,385.00	.00	7,885.00-	83.00-

---FUND TOTAL---



MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
13200	* SOLID WASTE EXPENDITURES *						
4100	SALARIES & WAGES	276,574.00	20,674.86	95,364.09	.00	181,209.91	65.51
4210	PAYROLL TAXES (FICA)	21,158.00	1,487.05	6,810.82	.00	14,347.18	67.80
4211	RETIREMENT	16,423.00	1,121.99	5,404.26	.00	11,018.74	67.09
4212	EMPLOYEE INSURANCE	68,021.00	4,716.10	28,205.77	.00	39,815.23	58.53
4214	UNEMPLOYMENT TAX (SUTA)	200.00	.00	8.21	.00	191.79	95.89
4310	OFFICE SUPPLIES	550.00	.00	.00	.00	550.00	100.00
4312	EQUIP. LEASES & MAINT. CONTRACTS	1,705.00	.00	465.25	.00	1,239.75	72.71
4314	SMALL EQUIP. & FURNISHINGS	825.00	.00	.00	.00	825.00	100.00
4326	UNIFORMS/CLOTHING	5,250.00	423.48	1,488.11	487.82	4,249.71	80.94
4330	BANK/CREDIT CARD FEES	330.00	.00	.00	.00	330.00	100.00
4340	MISCELLANEOUS SUPPLIES	4,800.00	1,384.73	3,333.63	167.26	1,299.11	27.06
4350	SAFETY	550.00	.00	.00	.00	550.00	100.00
4355	MEDICAL	2,200.00	138.75	651.78	.00	1,548.22	70.37
4410	BUILDING MAINTENANCE	1,800.00	.00	.00	.00	1,800.00	100.00
4510	ELECTRIC	7,500.00	.00	.00	.00	7,500.00	100.00
4550	TELEPHONE/RADIO	5,500.00	387.58	2,030.26	.00	3,469.74	63.08
4650	RECYCLING PROG.-MARKETING&SUPPLIE	550.00	.00	.00	.00	550.00	100.00
4710	GASOLINE/OIL - VEHICLES & EQUIP.	75,000.00	6,350.60	24,657.96	.00	50,342.04	67.12
4720	TIRES	10,800.00	.00	5,635.67	.00	5,164.33	47.81
4730	VEHICLE REPAIRS/MAINT.	66,000.00	6,017.12	14,404.15	642.16	50,953.69	77.20
4735	GPS - TELEMATICS	2,860.00	226.22	872.50	.00	1,987.50	69.49
4740	TRAVEL	550.00	.00	.00	.00	550.00	100.00
4813	PROPERTY/LIABILITY INSURANCE	6,750.00	.00	.00	.00	6,750.00	100.00
4814	WORKERS' COMP	10,300.00	.00	.00	.00	10,300.00	100.00
4910	DUES/MEMBERSHIPS	330.00	.00	.00	.00	330.00	100.00
4920	WASTE DISPOSAL FEES	120,000.00	10,569.42	44,558.96	.00	75,441.04	62.86
4925	TIRE DISPOSAL FEES	1,100.00	.00	817.00	.00	283.00	25.72
4930	TOTE CART/DUMPSTER PURCHASE	20,625.00	7,083.00	7,083.00	.00	13,542.00	65.65
4940	ANNUAL PERMIT FEES	2,233.00	.00	.00	.00	2,233.00	100.00
5220	PRIN.-2020 GARBAGE TRUCK LEASE	43,807.00	3,638.59	18,114.27	.00	25,692.73	58.64
5225	INT.-2020 GARBAGE TRUCK LEASE	5,497.00	469.99	2,428.63	.00	3,068.37	55.81
5960	PENALTIES FOR LATE FILING	.00	.00	45.44	.00	45.44	100.00
6106	CAPITAL OUTLAY - DUMPSTER PAD	.00	3,125.00	3,125.00	9,375.00	12,500.00	100.00
6200	CAP. OUTLAY-GARBAGE TRUCK RESERVE	60,000.00	.00	15,000.00	.00	45,000.00	75.00
	* SOLID WASTE EXPENDITURES *	839,788.00	67,814.48	280,504.76	9,696.60	549,586.64	65.44
	---FUND TOTAL---	839,788.00	67,814.48	280,504.76	9,696.60	549,586.64	65.44

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FUND #-016	**HEALTH REIMBURSEMENT EXPENSES**	EXPENDITURE SUMMARY	TIME	13:07
		7/01/2023 - 11/30/2023	- DEPARTMENT -	

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
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16000	**HEALTH REIMBURSEMENT EXPENSES**						
4210	DEDUCTIBLE PAYMENT - GENERAL FUND	.00	.00	18,875.16	.00	18,875.16-	100.00-
4215	DEDUCTIBLE PAYMENT - SW FUND	.00	.00	16,835.95	.00	16,835.95-	100.00-
4220	DEDUCTIBLE PAYMENT - WAT/SEWER FU	.00	.00	15,400.84	.00	15,400.84-	100.00-
	**HEALTH REIMBURSEMENT EXPENSES**	.00	.00	51,111.95	.00	51,111.95-	100.00-
	---	.00	.00	51,111.95	.00	51,111.95-	100.00-
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MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
15100	* WATER ADMINISTRATION *						
4100	SALARIES & WAGES	557,294.00	40,730.24	204,837.73	.00	352,456.27	63.24
4210	PAYROLL TAXES (FICA)	42,633.00	2,934.36	14,639.68	.00	27,993.32	65.66
4211	RETIREMENT	31,649.00	1,521.96	9,413.39	.00	22,235.61	70.25
4212	EMPLOYEE INSURANCE	108,332.00	6,031.79	39,615.98	.00	68,716.02	63.43
4214	UNEMPLOYMENT TAX (SUTA)	275.00	.00	13.75	.00	261.25	95.00
4310	OFFICE/COMPUTER SUPPLIES	5,500.00	.00	2,675.15	.00	2,824.85	51.36
4311	STATIONERY/FORMS	8,500.00	484.81	982.52	.00	7,517.48	88.44
4312	EQUIP. LEASES & MAINT. CONTRACTS	32,250.00	758.37	10,935.15	.00	21,314.85	66.09
4314	SMALL EQUIP. & FURNISHINGS	2,000.00	.00	.00	1,597.51	402.49	20.12
4323	FOOD	10,000.00	.00	.00	10,000.00	.00	.00
4324	JANITORIAL/CLEANING	200.00	.00	.00	.00	200.00	100.00
4326	UNIFORMS	400.00	.00	298.15	149.95	48.10-	12.02-
4328	POSTAGE	48,300.00	.00	22,558.62	.00	25,741.38	53.29
4330	BANK/CREDIT CARD FEES	10,000.00	.00	29,688.67	.00	19,688.67-	196.88-
4340	MISCELLANEOUS SUPPLIES	2,000.00	330.11	1,974.11	289.44	263.55-	13.17-
4355	MEDICAL	2,700.00	184.05	736.20	.00	1,963.80	72.73
4410	BUILDING MAINTENANCE	4,000.00	.00	43.33	3,070.01	886.66	22.16
4420	EQUIPMENT MAINT. & REPAIRS	500.00	.00	.00	.00	500.00	100.00
4510	ELECTRIC	9,500.00	631.55	3,283.84	.00	6,216.16	65.43
4520	WATER	4,000.00	86.41	295.90	.00	3,704.10	92.60
4530	WATER - CITY OF KINGSFORD	.00	9.35	9.35	.00	9.35-	100.00-
4550	TELEPHONE	6,000.00	186.69	553.28	.00	5,446.72	90.77
4651	AUDIT/ACCOUNTING	25,400.00	.00	.00	.00	25,400.00	100.00
4652	LEGAL FEES/LEGAL ADS	45,000.00	6,807.76	23,055.19	365.00	21,579.81	47.95
4653	AUDIT & ACCOUNTING (RATE STUDY)	5,000.00	.00	.00	.00	5,000.00	100.00
4654	ENGINEERING FEES	20,000.00	.00	1,500.00	.00	18,500.00	92.50
4656	COMPUTER CONSULTANTS/UPGRADES	71,595.00	5,789.50	22,559.50	.00	49,035.50	68.49
4659	USDA WILDLIFE MANAGEMENT	3,050.00	.00	.00	.00	3,050.00	100.00
4660	CUSTOMER INFORMATION	3,500.00	.00	.00	.00	3,500.00	100.00
4740	TRAVEL/TRAINING	1,000.00	.00	.00	.00	1,000.00	100.00
4813	PROPERTY/LIABILITY INSURANCE	99,200.00	2,500.00	70,418.50	.00	28,781.50	29.01
4814	WORKERS' COMP	44,640.00	.00	.00	.00	44,640.00	100.00
4842	IN LIEU OF PROPERTY TAX	260,000.00	.00	86,666.67	.00	173,333.33	66.66
4910	DUES/SUBSCRIPTIONS	750.00	.00	242.99	167.26	339.75	45.30
4924	NE TN REGIONAL ECONOMIC PARTNERSH	8,000.00	.00	.00	.00	8,000.00	100.00
4950	STATE ANNUAL CONNECTIONS FEE	17,533.00	.00	18,889.00	.00	1,356.00-	7.73-
5440	AMORTIZATION EXPENSE	.00	.00	1,937.80-	.00	1,937.80	100.00-
5450	DEPRECIATION WATER & SEWER	1,600,000.00	.00	266,668.00	.00	1,333,332.00	83.33
5496	INT.-2021 REFUNDING BNDS (2.59M)	70,850.00	35,425.00	35,425.00	.00	35,425.00	50.00
5497	INT.-2021 REFUNDING BNDS (4.05M)	65,598.00	32,798.75	32,798.75	.00	32,799.25	50.00
5500	REFUNDING BONDS NON P&I FEES	3,350.00	.00	.00	.00	3,350.00	100.00
5508	INTEREST-2022 CON 1M	.00	14,982.50	14,982.50	.00	14,982.50-	100.00-
5510	INTEREST - 2022 4.75M CON	80,000.00	.00	12,152.08	.00	67,847.92	84.80
5511	INT.-2013 CAP.OULAY NOTE (\$460K)	2,429.00	215.32	1,155.17	.00	1,273.83	52.44
5512	2022A CON 1.25M	59,943.00	.00	34,973.95	.00	24,969.05	41.65
5513	INTEREST-2012A RD BONDS (1.15M)	23,424.00	1,958.17	9,831.35	.00	13,592.65	58.02
5514	INTEREST-2013 RD BONDS (2.21M)	46,129.00	3,855.61	19,353.94	.00	26,775.06	58.04



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FUND #-040 EXPENDITURES WATER & SEWER FUND		EXPENDITURE SUMMARY	TIME	13:07
		7/01/2023 - 11/30/2023	- DEPARTMENT -	

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
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5960	PENALTIES FOR LATE FILING	.00	.00	108.03	.00	108.03-	100.00-
6110	WATER TANK MAINTENANCE	33,235.00	8,308.79	8,308.79	.00	24,926.21	74.99
	* WATER ADMINISTRATION *	3,475,659.00	171,031.09	999,706.41	15,639.17	2,460,313.42	70.78

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
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15200	* METER DEPARTMENT *						
4100	SALARIES & WAGES	408,820.00	34,126.64	157,496.00	.00	251,324.00	61.47
4210	PAYROLL TAXES (FICA)	31,275.00	2,436.22	11,298.76	.00	19,976.24	63.87
4211	RETIREMENT	24,273.00	1,830.69	8,864.54	.00	15,408.46	63.47
4212	EMPLOYEE INSURANCE	80,637.00	6,537.92	31,710.62	.00	48,926.38	60.67
4214	UNEMPLOYMENT TAX (SUTA)	335.00	.00	26.92	.00	308.08	91.96
4310	OFFICE SUPPLIES	5,000.00	705.72	1,469.70	.00	3,530.30	70.60
4312	EQUIPMENT LEASES & MAINT. CONTRACT	8,000.00	.00	977.40	.00	7,022.60	87.78
4314	SMALL EQUIPMENT	10,000.00	650.65	789.35	.00	9,210.65	92.10
4326	UNIFORMS/CLOTHING	5,000.00	431.86	1,757.57	235.39-	3,477.82	69.55
4340	MISCELLANEOUS SUPPLIES	5,400.00	808.30	856.54	167.26	4,376.20	81.04
4350	SAFETY	2,500.00	.00	.00	.00	2,500.00	100.00
4355	MEDICAL	4,000.00	102.25	534.00	.00	3,466.00	86.65
4550	TELEPHONE	5,500.00	265.86	1,282.45	.00	4,217.55	76.68
4650	CROSS-CONNECTION	3,000.00	.00	.00	.00	3,000.00	100.00
4710	GASOLINE/OIL	22,400.00	1,604.76	7,242.68	.00	15,157.32	67.66
4720	TIRES	3,500.00	.00	1,256.20	.00	2,243.80	64.10
4730	VEHICLE REPAIRS/MAINT.	10,000.00	.00	2,829.53	.00	7,170.47	71.70
4735	GPS - TELEMATICS	1,600.00	185.80	710.82	.00	889.18	55.57
4740	TRAVEL AND TRAINING	5,000.00	.00	.00	.00	5,000.00	100.00
5010	VEHICLE PURCHASE(S)	58,000.00	.00	.00	.00	58,000.00	100.00
5960	PENALTIES FOR LATE FILING	.00	.00	56.79	.00	56.79-	100.00-
6325	WATER PURCHASE	50,000.00	.00	.00	.00	50,000.00	100.00
	* METER DEPARTMENT *	744,240.00	49,686.67	229,159.87	68.13-	515,148.26	69.21

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
15300	* WATER DISTRIBUTION *						
4100	SALARIES & WAGES	607,471.00	50,305.77	228,304.59	.00	379,166.41	62.41
4210	PAYROLL TAXES (FICA)	46,472.00	3,744.83	16,850.01	.00	29,621.99	63.74
4211	RETIREMENT	34,804.00	2,948.69	13,427.53	.00	21,376.47	61.41
4212	EMPLOYEE INSURANCE	89,011.00	5,238.99	28,507.58	.00	60,503.42	67.97
4214	UNEMPLOYMENT TAX (SUTA)	475.00	.00	13.66	.00	461.34	97.12
4310	OFFICE SUPPLIES	3,000.00	106.64	685.56	.00	2,314.44	77.14
4312	EQUIP. LEASES & MAINT. CONTRACTS	6,000.00	36.26	2,314.38	.00	3,685.62	61.42
4314	SMALL EQUIP. & FURNISHINGS	10,000.00	.00	3,804.67	416.10	5,779.23	57.79
4316	CONTRACTED LAB	1,000.00	100.00	100.00	.00	900.00	90.00
4326	UNIFORMS/CLOTHING	9,000.00	445.03	3,139.44	491.99	6,352.55	70.58
4340	MISCELLANEOUS SUPPLIES	20,000.00	.00	2,170.55	.00	17,829.45	89.14
4341	ROCK PURCHASE	18,000.00	388.74	1,181.67	16,818.33	.00	.00
4350	SAFETY	13,000.00	.00	1,286.35	.00	11,713.65	90.10
4355	MEDICAL	6,500.00	503.51	2,928.18	.00	3,571.82	54.95
4420	EQUIPMENT REPAIRS	7,000.00	2,294.16	2,294.16	.00	4,705.84	67.22
4430	UTILITY LINES MAINTENANCE	150,000.00	27,605.04	58,236.00	130,850.62	39,086.62	26.05
4550	TELEPHONE	10,400.00	648.26	3,004.60	.00	7,395.40	71.10
4655	GIS MAPPING SERVICES	39,500.00	.00	.00	.00	39,500.00	100.00
4710	GASOLINE/OIL	60,000.00	7,158.40	24,466.59	.00	35,533.41	59.22
4720	TIRES	13,000.00	.00	5,511.70	2,370.36	5,117.94	39.36
4730	VEHICLE REPAIRS/MAINT.	55,000.00	4,459.47	14,682.38	1,466.52	38,851.10	70.63
4735	GPS - TELEMATICS	3,950.00	363.45	1,453.80	.00	2,496.20	63.19
4740	TRAVEL/TRAINING	10,000.00	.00	.00	.00	10,000.00	100.00
4823	EQUIPMENT RENT	2,000.00	.00	.00	.00	2,000.00	100.00
4910	DUES/MEMBERSHIPS	6,500.00	.00	.00	167.26	6,332.74	97.42
5009	2 - NEW TRAILERS	10,000.00	.00	.00	.00	10,000.00	100.00
5011	2 - NEW FORD F-450 SERVICE TRUCKS	80,000.00	.00	.00	.00	80,000.00	100.00
5012	USED FORD F-350 (COUNTY TRUCK)	30,000.00	.00	20,000.00	.00	10,000.00	33.33
5960	PENALTIES FOR LATE FILING	.00	.00	103.56	.00	103.56	100.00
6305	WATER LOSS REDUCTION EXPENSES	10,000.00	.00	.00	.00	10,000.00	100.00
6309	METERS PURCHASED	180,000.00	3,203.25	43,103.25	.00	136,896.75	76.05
6310	DIRECT BORING MACHINE ACCES.	8,500.00	.00	1,076.03	.00	7,423.97	87.34
6317	WATER LINE UPGRADES	100,000.00	.00	.00	.00	100,000.00	100.00
6320	FIRE HYDRANT REPLACEMENT PROGRAM	35,000.00	.00	.00	.00	35,000.00	100.00
6350	WATER BOOSTER STATIONS ENGINEERIN	28,000.00	.00	.00	.00	28,000.00	100.00
6355	EDA - WASHINGTON COUNTY INDUSTRIA	35,235.00	2,688.68	2,688.68	22,453.51	10,092.81	28.64
	* WATER DISTRIBUTION *	1,738,818.00	112,239.17	481,334.92	174,050.71	1,083,432.37	62.30



12/06/2023 \*GL060D\*  
FUND #-040 EXPENDITURES WATER & SEWER FUND

TOWN OF JONESBOROUGH  
EXPENDITURE SUMMARY  
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MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
15400	* GARAGE *						
4100	SALARIES & WAGES	167,452.00	16,904.40	78,734.64	.00	88,717.36	52.98
4210	PAYROLL TAXES (FICA)	12,810.00	1,179.85	5,456.47	.00	7,353.53	57.40
4211	RETIREMENT	9,951.00	914.06	4,623.85	.00	5,327.15	53.53
4212	EMPLOYEE INSURANCE	39,065.00	3,756.99	22,478.74	.00	16,586.26	42.45
4214	UNEMPLOYMENT TAX (SUTA)	155.00	.00	.00	.00	155.00	100.00
4310	OFFICE SUPPLIES	300.00	.00	.00	.00	300.00	100.00
4312	EQUIP.LEASES & MAINT.CONTRACTS	3,000.00	36.27	1,369.49	.00	1,630.51	54.35
4313	TOOLS	12,810.00	691.83-	5,864.50	2,199.00	4,746.50	37.05
4314	SMALL EQUIP.& FURNISHINGS	9,217.00	1,543.00	2,036.24	.00	7,180.76	77.90
4315	WELDING SUPPLIES	500.00	.00	124.62	.00	375.38	75.07
4324	JANITORIAL/CLEANING	2,500.00	.00	31.25	.00	2,468.75	98.75
4326	UNIFORM/CLOTHING	2,100.00	41.52	1,263.36	588.46-	1,425.10	67.86
4340	MISCELLANEOUS SUPPLIES	1,000.00	23.73	245.31	83.62	671.07	67.10
4350	SAFETY	1,000.00	.00	574.81	.00	425.19	42.51
4355	MEDICAL	1,000.00	40.90	375.61	.00	624.39	62.43
4410	BUILDING MAINTENANCE	2,000.00	1,065.00	3,457.94	.00	1,457.94-	72.89-
4415	WASH BAY MAINTENANCE & SUPPLIES	2,200.00	13.60	1,012.60	.00	1,187.40	53.97
4420	EQUIPMENT REPAIRS	1,000.00	.00	160.00	.00	840.00	84.00
4510	ELECTRIC	12,000.00	521.30	2,028.92	.00	9,971.08	83.09
4520	WATER	1,000.00	210.72	316.45	.00	683.55	68.35
4550	TELEPHONE	2,250.00	189.40	936.91	.00	1,313.09	58.35
4630	TRAVEL/TRAINING	1,000.00	.00	.00	.00	1,000.00	100.00
4710	GASOLINE/OIL	2,800.00	125.85	426.02	.00	2,373.98	84.78
4720	TIRES	1,000.00	.00	.00	.00	1,000.00	100.00
4730	VEHICLE REPAIRS/MAINT.	2,560.00	.00	396.38	.00	2,163.62	84.51
4735	GPS - TELEMATICS	300.00	24.23	96.92	.00	203.08	67.69
5960	PENALTIES FOR LATE FILING	.00	.00	30.92	.00	30.92-	100.00-
* GARAGE *		290,970.00	25,898.99	132,041.95	1,694.16	157,233.89	54.03

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
15500	* WASTEWATER PLANT/CONSTRUCTION *						
4100	SALARIES & WAGES	636,567.00	54,458.26	243,630.76	.00	392,936.24	61.72
4210	PAYROLL TAXES (FICA)	48,697.00	3,922.48	17,370.67	.00	31,326.33	64.32
4211	RETIREMENT	37,795.00	2,742.02	14,092.35	.00	23,702.65	62.71
4212	EMPLOYEE INSURANCE	115,424.00	8,044.52	51,184.87	.00	64,239.13	55.65
4214	UNEMPLOYMENT TAX (SUTA)	435.00	.00	.00	.00	435.00	100.00
4310	OFFICE SUPPLIES	8,900.00	73.85	6,473.97	.00	2,426.03	27.25
4312	EQUIP.LEASES & MAINT.CONTRACTS	6,500.00	.00	2,841.67	.00	3,658.33	56.28
4314	CONTRACTED LAB	16,500.00	.00	6,876.00	.00	2,150.80-	13.03-
4315	IN-HOUSE LAB EXPENSE	20,000.00	210.46	5,414.84	9,585.47	4,999.69	24.99
4316	CHEMICALS-CHLORINE	60,000.00	6,463.50	40,808.93	17,138.02	2,053.05	3.42
4320	PRETREATMENT	5,000.00	110.49	110.49	.00	4,889.51	97.79
4324	JANITORIAL/CLEANING	1,500.00	44.29	141.81	.00	1,358.19	90.54
4326	UNIFORMS/CLOTHING	11,000.00	400.00	3,564.62	780.00-	8,215.38	74.68
4328	POSTAGE	150.00	.00	59.52	.00	90.48	60.32
4340	MISCELLANEOUS SUPPLIES	5,500.00	77.42	840.61	.00	4,659.39	84.71
4345	STONE AND ASPHALT	20,000.00	3,027.60	3,027.60	16,972.40	.00	.00
4350	SAFETY	6,000.00	239.98	1,427.51	.00	4,572.49	76.20
4355	MEDICAL	4,500.00	304.30	2,297.20	.00	2,202.80	48.95
4410	BUILDING MAINT-PLANT	3,000.00	.00	257.12	899.00	1,843.88	61.46
4411	BUILDING MAINT-COMPOST	.00	.00	300.00	.00	300.00-	100.00-
4420	EQUIPMENT REPAIRS-PLANT	30,000.00	890.15	2,014.15	4,875.00	23,110.85	77.03
4422	EQUIPMENT REPAIRS-GENERATOR	10,000.00	.00	4,053.50	5,946.50	.00	.00
4431	SEWER REHABILITATION	30,000.00	.00	.00	.00	30,000.00	100.00
4432	SEWER LINES MAINT/UPGRADES	30,000.00	8,324.49	19,922.83	11,239.98	1,162.81-	3.87-
4433	LIFT STATIONS MAINTENANCE	40,000.00	17,130.57	29,781.54	28,331.33	18,112.87-	45.28-
4435	SLUDGE DISPOSAL FEES	25,000.00	1,843.70	8,378.68	.00	16,621.32	66.48
4444	ELECTRICAL MAINTENANCE SERVICE	2,500.00	.00	2,375.90	860.00	735.90-	29.43-
4510	ELECTRIC-PLANT	145,000.00	8,057.42	46,945.17	.00	98,054.83	67.62
4512	ELECTRIC-LIFT STATIONS	33,500.00	4,140.32	18,716.92	.00	14,783.08	44.12
4513	ELECTRIC - ADMIN.BLDG	5,000.00	212.83	926.29	.00	4,073.71	81.47
4550	TELEPHONE/INTERNET	22,000.00	2,031.89	9,739.10	.00	12,260.90	55.73
4655	GIS MAPPING SERVICES	15,000.00	.00	.00	.00	15,000.00	100.00
4710	GASOLINE/OIL	30,000.00	4,076.95	17,777.09	.00	12,222.91	40.74
4720	TIRES	5,000.00	.00	571.49	.00	4,428.51	88.57
4730	VEHICLE REPAIRS/MAINT.	25,000.00	3,968.21	8,934.64	4,312.59	11,752.77	47.01
4735	GPS - TELEMATICS	2,700.00	290.76	1,163.04	.00	1,536.96	56.92
4740	TRAVEL/TRAINING	5,000.00	504.00	1,128.00	.00	3,872.00	77.44
4823	EQUIPMENT RENT	15,000.00	.00	8,147.00	200.00-	7,053.00	47.02
4910	DUES/SUBSCRIPTIONS	18,000.00	.00	5,760.00	167.26	12,072.74	67.07
4930	ANNUAL PERMIT FEES	8,000.00	5,540.00	5,540.00	.00	2,460.00	30.75
5013	BOONE STREET - CIPP	125,000.00	.00	6,373.60	5,626.40	113,000.00	90.40
5014	DEFOT STREET - CIPP	125,000.00	.00	9,490.35	2,509.65	113,000.00	90.40
5015	USED SERVICE TRUCK	20,000.00	.00	20,000.00	.00	.00	.00
5016	EQUIPMENT TRAILER	10,000.00	.00	.00	.00	10,000.00	100.00
5017	VEHICLE PURCHASE(S)	110,000.00	.00	.00	.00	110,000.00	100.00
5018	SEWER PUMP A STATION	65,200.00	.00	.00	.00	65,200.00	100.00
5019	EDA - WASH COUNTY PROJECT	159,800.00	.00	.00	.00	159,800.00	100.00

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
5020	BOONES CREEK LIFT STATION	50,000.00	.00	.00	.00	50,000.00	100.00
5960	PENALTIES FOR LATE FILING	.00	.00	105.08	.00	105.08-	100.00-
	* WASTEWATER PLANT/CONSTRUCTION *	2,169,168.00	137,130.46	628,564.91	119,258.40	1,421,344.69	65.52



MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
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15600	* WATER TREATMENT PLANT *						
4100	SALARIES & WAGES	411,081.00	35,823.56	162,209.21	.00	248,871.79	60.54
4210	PAYROLL TAXES (FICA)	31,448.00	2,600.95	11,767.55	.00	19,680.45	62.58
4211	RETIREMENT	24,408.00	1,913.61	9,496.74	.00	14,911.26	61.09
4212	EMPLOYEE INSURANCE	63,368.00	7,086.95	33,273.45	.00	30,094.55	47.49
4214	UNEMPLOYMENT TAX (SUTA)	330.00	.00	.00	.00	330.00	100.00
4310	OFFICE SUPPLIES	1,000.00	.00	267.85	.00	732.15	73.21
4312	EQUIP. LEASES & MAINT. CONTRACTS	5,500.00	83.42	1,343.98	.00	4,156.02	75.56
4314	SMALL EQUIP. & FURNISHINGS	25,000.00	1,015.37	2,263.54	3,184.63	19,551.83	78.20
4315	IN-HOUSE LAB EXPENSE	25,000.00	1,967.40	5,190.68	13,678.68	6,130.64	24.52
4321	CONTRACT LAB/TESTING	15,000.00	269.00	5,736.20	4,216.50	5,047.30	33.64
4322	CHEMICALS	250,000.00	21,465.36	76,639.31	63,678.89	109,681.80	43.87
4323	INTAKE ACCESS ROAD MAINTENANCE	7,500.00	.00	.00	.00	7,500.00	100.00
4324	JANITORIAL/CLEANING	3,250.00	324.80	324.80	.00	2,925.20	90.00
4326	UNIFORMS/CLOTHING	5,750.00	253.95	3,003.00	473.80	3,220.80	56.01
4328	POSTAGE	700.00	.00	.00	.00	700.00	100.00
4340	MISCELLANEOUS SUPPLIES	4,500.00	.00	118.09	.00	4,381.91	97.37
4350	SAFETY	3,000.00	.00	299.26	.00	2,700.74	90.02
4355	MEDICAL	3,250.00	274.32	1,488.49	.00	1,761.51	54.20
4410	BUILDING REPAIRS AND MAINTENANCE	60,000.00	2,112.00	2,225.50	6,650.00	51,124.50	85.20
4420	PLANT MAINT. & REPAIRS	120,000.00	2,049.62	25,316.46	41,042.20	53,641.34	44.70
4425	EQUIPMENT REPAIRS/RENTALS	70,000.00	267.46	15,432.30	13,580.00	40,987.70	58.55
4510	ELECTRIC	600,000.00	43,896.60	179,819.26	.00	420,180.74	70.03
4520	WATER/GARBAGE PICKUP	2,000.00	135.00	642.50	.00	1,357.50	67.87
4550	TELEPHONE	12,000.00	965.55	5,343.44	.00	6,656.56	55.47
4710	GASOLINE/OIL	8,000.00	476.92	2,885.04	.00	5,114.96	63.93
4720	TIRES	2,500.00	190.62	562.17	190.62	1,747.21	69.88
4730	VEHICLE REPAIRS/MAINT.	12,500.00	2,734.65	7,026.65	97.16	5,376.19	43.00
4735	GPS - TELEMATICS	1,500.00	64.65	258.60	.00	1,241.40	82.76
4740	TRAVEL/TRAINING	7,000.00	.00	.00	1,250.00	5,750.00	82.14
4910	DUES/SUBSCRIPTIONS	750.00	.00	.00	167.26	582.74	77.69
5021	NEW EXMARK LAWMOWER	10,000.00	.00	.00	.00	10,000.00	100.00
5022	WTP PLANT ENGINEERING	251,450.00	.00	94,200.00	.00	157,250.00	62.53
5023	PLANT TRANSMISSION LINES	96,000.00	.00	10,992.00	.00	85,008.00	88.55
5024	WOODLAWN PUMP HOUSE REROOF	9,000.00	.00	.00	.00	9,000.00	100.00
5960	PENALTIES FOR LATE FILING	.00	.00	69.50	.00	69.50	100.00
	* WATER TREATMENT PLANT *	2,142,785.00	125,972.76	658,195.57	147,262.14	1,337,327.29	62.41



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MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
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50000	**K-8 CAP.PROJ.FUND EXPENDITURES**						
4100	LEGAL & OTHER FINANCING COSTS	.00	.00	19,000.00	.00	19,000.00-	100.00-
4150	ARCHITECT FEES	.00	35,775.03	50,104.47	.00	50,104.47-	100.00-
4200	ENGINEERING FEES	.00	875.00	2,750.00	6,843.00	9,593.00-	100.00-
4290	SURVEYING FEES	.00	.00	.00	1,000.00	1,000.00-	100.00-
4425	K-8 SCHOOL CONSTRUCTION	.00	1,805,494.64	4,070,440.39	.00	4,070,440.39-	100.00-
4430	LANDSCAPING	.00	3,792.00	6,357.50	86,315.60	92,673.10-	100.00-
4440	EQUIPMENT-KITCHEN	.00	.00	396,223.98	.00	396,223.98-	100.00-
5170	INTEREST-INTERIM LOAN-PHASE II	.00	.00	880,561.73	.00	880,561.73-	100.00-
5200	PRINCIPAL-INTERIM FINANCING-PINNA	.00	.00	33,750,000.00	.00	33,750,000.00-	100.00-
	**K-8 CAP.PROJ.FUND EXPENDITURES**	.00	1,845,936.67	39,175,438.07	94,158.60	39,269,596.67-	100.00-



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FUND #-050 **K-8 CAP.PROJ.FUND EXPENDITURES**		EXPENDITURE SUMMARY	TIME 13:07
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MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
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52000-901	TIGER PARK - LPRF GRANT						
4957	TIGER PARK-LPRF-PLAYGROUNDS	.00	614,092.33	614,092.33	.00	614,092.33	100.00-
	--SUB TOTAL--	.00	614,092.33	614,092.33	.00	614,092.33	100.00-
4957	TIGER PARK-LPRF-ATHLETIC AREAS	.00	324,500.00	324,500.00	109,834.00	434,334.00	100.00-
	--SUB TOTAL--	.00	324,500.00	324,500.00	109,834.00	434,334.00	100.00-
4957	TIGER PARK-LPRF-PARK ACCESSORIES	.00	.00	.00	43,985.18	43,985.18	100.00-
	--SUB TOTAL--	.00	.00	.00	43,985.18	43,985.18	100.00-
	TIGER PARK - LPRF GRANT	.00	938,592.33	938,592.33	153,819.18	1,092,411.51	100.00-

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 FUND #-050 \*\*K-8 CAP.PROJ.FUND EXPENDITURES\*\*

TOWN OF JONESBOROUGH  
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MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
55000	*Ag. Learning Center Expenditures*	.00	.00	1,955.00	.00	1,955.00-	100.00-
4430	LANDSCAPING	.00	.00	1,955.00	.00	1,955.00-	100.00-
	*Ag. Learning Center Expenditures*	.00	2,784,529.00	40,115,985.40	247,977.78	40,363,963.18-	100.00-
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	---FUND TOTAL---						

**TOWN OF JONESBOROUGH  
BOARD OF MAYOR AND ALDERMEN  
AGENDA PRESENTATION**

**DATE:** DECEMBER 11, 2023 **AGENDA ITEM #:** 1

**SUBJECT:** Financial Report – *Special Accounts*

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1. Current Year Property Tax
2. Property Taxes Receivable Update
3. Local Sales Tax Collections
4. General Fund and Solid Waste Fund Savings Account Activity
5. Jackson Theater Project - RD Cost Overrun Loan
6. Stage Door Project Analysis
7. General Fund - Fund Balance Reserve Accounts
8. Health Reimbursement Account 2023-24
9. K-8 School Construction Project
10. Water/Sewer Savings Account
11. Water Fund Capital Projects Summary
12. County Water Lines
13. JRT - Schedule of Play Revenues and Expenses
14. JRT - 2023-24 Players Education Program
15. Jonesborough Locally Grown Activity



**Town of Jonesborough**  
**Current Year Property Tax Billing**  
**As of November 30, 2023**

	<u>Current Tax Year (2023-24)</u>	<u>Prior Tax Year (2022-23)</u>
<b><u>Property Appraised and Assessed Values</u></b>		
Real and Personal Property Value	658,721,526	617,430,740
Taxable Assessed Value	186,321,245	176,347,750
 <b><u>Billings</u></b>		
Real and Personal	2,701,691	2,116,289
Public Utilities	<u>-</u>	<u>-</u>
<b>Total Billings</b>	2,701,691	2,116,289
 <b><u>Adjustments:</u></b>		
Real and Personal Reductions	(756)	(1,076)
Real and Personal Pick-ups	<u>634</u>	<u>1,405</u>
<b>Adjusted Tax Billing</b>	2,701,569	2,116,618
 <b><u>Payments:</u></b>		
Real and Personal	25.07% <u>(677,380)</u>	25.15% <u>(532,407)</u>
<b>Property Tax Outstanding</b>	74.93% <u><u>2,024,189</u></u>	74.85% <u><u>1,584,211</u></u>
 <b><u>Reconciliation to Open Tax Listing:</u></b>		
Real and Personal	2,024,189	1,584,211
Public Utilities	<u>-</u>	<u>-</u>
Total Open Tax List	<u>2,024,189</u>	<u>1,584,211</u>
 Difference	 <u><u>-</u></u>	 <u><u>-</u></u>

**Town of Jonesborough**  
**Property Taxes Receivable**  
**As of November 30, 2023**

<b>Tax Year</b>	<b>Amount Billed</b>	<b>6/30/2023 Balance</b>	<b>Collected</b>	<b>Adjustments</b>	<b>11/30/2023 Balance</b>	<b>% Collected</b>
2013	\$ 1,683,183	\$ 1,127	\$ -		\$ 1,127	99.93%
2014	1,698,685	1,968	-		1,968	99.88%
2015	1,714,059	650	-		650	99.96%
2016	1,734,978	763	-		763	99.96%
2017	1,764,377	1,009	-		1,009	99.94%
2018	1,797,636	1,550	-		1,550	99.91%
2019	1,914,327	2,765	-		2,765	99.86%
2020	1,961,968	1,632	61		1,571	99.92%
2021	2,028,891	14,209	8,795	345	5,759	99.72%
2022	2,116,289	83,214	34,638	208	48,784	97.69%
<b>Totals</b>		<b>\$ 108,887</b>	<b>\$ 43,494</b>	<b>\$ 553</b>	<b>\$ 65,946</b>	

<b>2023 Real and Personal Taxes Billed</b>	2,701,691	
<b>2023 Public Utility Taxes Billed</b>	-	Future Billing
<b>Collected Through 11/30/23</b>	(677,380)	<b>25.07%</b>
<b>Total Adjustments:</b>		
Reductions	(756)	
Pick-ups	634	
<b>Balance 2023 Property Taxes</b>	<b>2,024,189</b>	
 <b>Total Outstanding Property Taxes</b>	 <b>2,090,135</b>	

**Town of Jonesborough**  
Comparative Local Sales Tax Collections

Retail Sales Month	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	Current Month % Growth	YTD % Growth
July	\$ 146,012.69	\$ 149,814.99	\$ 146,797.86	\$ 154,758.39	\$ 181,234.32	\$ 221,930.41	\$ 226,386.30	\$ 236,685.00	4.55%	4.55%
August	140,471.36	137,299.17	157,323.64	157,863.60	181,244.01	189,478.07	211,229.31	226,332.76	7.15%	5.80%
September	147,041.70	151,571.87	161,151.69	159,074.80	178,788.96	207,002.17	226,466.35	249,969.62	10.38%	7.36%
October	145,832.47	137,782.95	149,448.62	151,882.16	184,195.31	196,842.35	223,709.37			
November	135,822.37	142,968.58	151,202.03	153,617.36	183,608.84	214,268.95	238,699.54			
December	158,954.70	159,458.04	169,082.03	177,127.90	213,896.25	233,742.11	259,640.04			
January	134,244.03	127,416.58	135,234.22	140,781.81	179,991.50	190,334.77	212,252.13			
February	116,136.15	127,945.05	134,822.85	142,290.13	164,213.28	184,027.14	199,473.61			
March	160,456.20	156,129.40	162,786.00	183,966.80	215,568.04	223,679.00	242,969.97			
April	152,058.60	149,219.62	156,558.86	183,153.95	204,688.52	222,063.76	320,646.71			
May	151,258.53	156,267.02	167,495.96	196,546.46	214,867.25	238,459.96	246,079.54			
June	159,181.59	164,321.92	170,764.62	195,799.56	197,429.44	244,631.05	251,601.07			
<b>Totals</b>	<b>\$ 1,747,470.39</b>	<b>\$ 1,760,195.19</b>	<b>\$ 1,862,668.38</b>	<b>\$ 1,996,862.92</b>	<b>\$ 2,299,725.72</b>	<b>\$ 2,566,459.74</b>	<b>\$ 2,859,153.94</b>	<b>\$ 712,987.38</b>		



GENERAL FUND SAVINGS ACCOUNT ACTIVITY

10-100-1117

SOLID WASTE SAVINGS ACCOUNT ACTIVITY

12-100-1112

K-8 TIGER PARK SAVINGS ACCOUNT ACTIVITY

50-100-1112

2023-2024

	Undesignated	Cash Bonds Being Held	Mary Martin Program Funds	McKinney Scholarship Fund	Mt. Empire Stormwater Upgrade Pay	Monthly Deposit - GF Reserves	PEP Insurance Claim for SW Building	James Martin Est. Contrib. Theatre	James Martin Est. Contrib. McKinney Center	Civitan Donation & Boyd Found. Grant-Dog Park	In-Lieu Sidewalk Reserve	Proceeds Bank of TN Loan \$1M	PS Vehicles Loan Proceeds	Drug Liability Suit Funds	Total GF Savings 10-100-1117	Solid Waste Savings 12-100-1112	K-8 School WC BOE Savings 12-100-1112	Total In Bank Account
6/30/2023	\$ 1,191,614.06	\$ 16,650.00	\$ 34,620.76	\$ 10,936.01	\$ 20,202.90	\$ 1,195,672.98	\$ 217,070.00	\$ 11,968.44	\$ 12,899.55	\$ 19,820.00	\$ 60,819.75	\$ -	\$ 30,588.25	\$ 135,512.29	\$ 2,958,374.99	\$ 149,174.91	\$ -	\$ 3,107,549.90
7/1/2023						35,000.00							(20,117.60)		35,000.00			3,142,549.90
7/19/2023																		3,142,549.90
7/27/2023																		3,147,549.90
7/31/2023															(100,000.00)	5,000.00		3,047,549.90
July Interest															4,659.06			3,052,208.96
7/31/2023	\$ 1,116,390.72	\$ 16,650.00	\$ 34,620.76	\$ 10,936.01	\$ 20,202.90	\$ 1,230,672.98	\$ 217,070.00	\$ 11,968.44	\$ 12,899.55	\$ 19,820.00	\$ 60,819.75	\$ -	\$ 10,470.65	\$ 135,512.29	\$ 2,898,034.05	\$ 154,174.91	\$ -	\$ 3,052,208.96
8/1/2023																		
Aug Interest																		
8/31/2023	\$ 1,120,975.61	\$ 16,650.00	\$ 34,620.76	\$ 10,936.01	\$ 20,202.90	\$ 1,265,672.98	\$ 217,070.00	\$ 11,968.44	\$ 12,899.55	\$ 19,820.00	\$ 60,819.75	\$ -	\$ 10,470.65	\$ 135,512.29	\$ 2,937,618.94	\$ 159,174.91	\$ -	\$ 3,096,793.85
9/7/2023																		
9/20/2023																		
9/25/2023																		
9/25/2023																		
Sept Interest																		
9/30/2023	\$ 1,105,755.58	\$ 16,650.00	\$ 34,620.76	\$ 10,936.01	\$ 20,202.90	\$ 1,300,672.98	\$ 217,070.00	\$ 11,968.44	\$ 12,899.55	\$ 19,820.00	\$ 60,819.75	\$ 1,000,000.00	\$ 10,470.65	\$ 135,512.29	\$ 3,957,398.91	\$ 164,174.91	\$ -	\$ 4,121,573.82
10/5/2023																		
10/17/2023																		
10/18/2023																		
10/31/2023*																		
10/31/2023																		
Oct Interest																		
10/31/2023	\$ 783,398.60	\$ 16,650.00	\$ 34,620.76	\$ 10,936.01	\$ 20,202.90	\$ 397,080.65	\$ 217,070.00	\$ 11,968.44	\$ 12,899.55	\$ 19,820.00	\$ 60,819.75	\$ 1,000,000.00	\$ 10,470.65	\$ 135,512.29	\$ 2,731,449.60	\$ 169,174.91	\$ -	\$ 2,900,624.51
11/14/2023																		
11/9/2023																		
11/27/2023																		
Nov Interest																		
11/30/2023	\$ 785,232.02	\$ 16,650.00	\$ 34,620.76	\$ 10,936.01	\$ 20,202.90	\$ 432,080.65	\$ 217,070.00	\$ 11,968.44	\$ 12,899.55	\$ 19,820.00	\$ 60,819.75	\$ 1,000,000.00	\$ 10,470.65	\$ 135,512.29	\$ 2,768,283.02	\$ 174,174.91	\$ 300,000.00	\$ 3,242,457.93

\*Transfer to advance funds due from State on LPRF Grant for down payments on Playground Equipment and Athletic Field Lighting; will be transferred back to Savings when LPRF funds received.

**Jackson Theater Project  
RD Cost Overrun Loan  
Interim Financing Provided by First Horizon**

RD Cost Overrun Loan Funds	2,832,100.00
Bank of TN interim Financing (8.31.23)	1,200,000.00

**2021-22 Loan Draws/Payments**

Total 2021-22 Draws	(411,960.13)
Retainage Payable - 2021-22*	(38,968.92)

<b>6/30/2022 Balance of Loan Funds Available</b>	<b><u>3,581,170.95</u></b>
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**2022-2023 Loan Draws (3-010-030000-3993)**

8/19/2022 Draw #6 - Ken Ross Architects - As Approved by BMA	(70,000.00)
9/21/2022 Draw #7 - GRC Pay App Dated 8/31/22	(233,105.36)
10/17/2022 Draw #7 - GRC Pay App Dated 8/31/22	(112,412.76)
2/3/2023 Draw #8 - GRC Pay Apps Dated 11/30/22 & 12/31/22	(249,847.14)
2/16/2023 Draw #9 - GRC Pay Apps Dated 1/31/23	(113,613.91)
4/24/2023 Draw #11 - BrightRidge	(28,977.00)
4/4/2023 Draw #10 - Clark Nexsen	(7,350.00)
4/4/2023 Draw #10 - GRC Pay Apps Dated 2/28/23	(144,153.65)
5/19/2023 Draw #11 - GRC Pay Apps Dated 3/31/23	(137,145.14)
5/19/2023 Draw #11 - GRC Pay Apps Dated 4/30/23	(114,556.84)
6/20/2023 Draw #12 - GRC Pay Apps Dated 5/31/23	(76,708.84)
7/27/2023 Draw #13 - GRC Pay Apps Dated 6/30/23 AR/AP	(97,198.63)
8/16/2023 Draw #14 - East TN Sprinkler Dated 3/28/23&4/2 AR/AP	(41,038.78)
9/11/2023 Draw #15 - GRC Pay App #36	(90,820.15)
9/11/2023 Draw #16 - GRC Pay App #37	(113,692.00)
9/29/2023 Draw #17 - GRC Pay App #38	(162,418.10)
11/20/2023 Draw #18 - GRC Pay App #40	(282,056.43)

Total 2022-23 Draws	(2,075,094.73)
Retainage Payable - 2022-23*	(101,459.42)
<b>Balance of Loan Funds Available</b>	<b><u>1,404,616.80</u></b>

* Funds not yet drawn for Retainage	(140,428.34)	
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GRC Contract	1,778,000.00
Change orders	4,117,973.95
Amended Contract value	5,895,973.95
Total GRC Expenditures (including retainage)	(4,592,979.19)
Contract remainder (excluding retainage)	<u>1,302,994.76</u>

East Tennessee Sprinkler Co	76,981.00
Change orders (BMA approved 5.8.23)	14,200.00
Amended Contract value	91,181.00
Total Expenditures	(82,974.41)
Contract remainder	<u>8,206.59</u>

BAN obligated to Stage Door Concessions	30,000.00 **
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* 6/12/23 BMA approved to use up to \$250,000 for Stage Setup to Todd Hensley until additional RD funds are obtained	-
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<b>Balance of funds after contract obligations</b>	<b><u>63,415.45</u></b>
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Town of Jonesborough  
Goins Rash Cain, Inc. (GRC) Contract  
Jackson Theatre Renovations and Additions  
Project Account # 4-10-14200-6318  
Retainage Account # 10-200-2350

App. #	Total Complete and Stored	Less Retainage	Total Paid Less Retainage	Contract Balance Less Retainage	Date Paid	Ck #
				\$ 5,895,973.95		
1	\$ 62,849.26	\$ 3,142.46	\$ 59,706.80	\$ 5,833,124.69	5/14/2019	92740
2	96,447.38	4,822.37	91,625.01	5,736,677.31	6/29/2019	93233
3	129,485.61	6,474.28	123,011.33	5,607,191.70	7/10/2019	93376
4	189,839.91	9,492.00	180,347.91	5,417,351.79	8/23/2019	93734
5	303,943.04	15,197.15	288,745.89	5,113,408.75	9/16/2019	93984
6	104,227.45	5,211.37	99,016.08	5,009,181.30	10/17/2019	94271
7	59,984.90	2,999.25	56,985.65	4,949,196.40	12/4/2019	94726
8	112,999.45	5,649.97	107,349.48	4,836,196.95	12/13/2019	94862
9	152,503.59	7,625.18	144,878.41	4,683,693.36	2/13/2020	95375
10	113,985.10	5,699.25	108,285.85	4,569,708.26	3/30/2020	95726
11	347,106.72	17,355.34	329,751.38	4,222,601.54	4/22/2020	95987
12	43,956.85	2,197.84	41,759.01	4,178,644.69	5/26/2020	96243
13	48,485.24	(85,866.46)	134,351.70	4,130,159.45	8/7/2020	96893
14	18,579.01	-	18,579.01	4,111,580.44	11/10/2020	97565
15	45,004.65	2,250.23	42,754.42	4,066,575.79	3/25/2021	98538
16	96,914.71	4,845.74	92,068.97	3,969,661.08	3/25/2021	98538
17	77,251.42	3,862.57	73,388.85	3,892,409.66	6/10/2021	99193
18	108,730.95	5,436.55	103,294.40	3,783,678.71	5/25/2021	99056
19	44,170.12	2,208.50	41,961.62	3,739,508.59	6/30/2021	99446
2021-22						
20	54,641.64	2,732.08	51,909.56	3,684,866.95	2/15/2022	101552
21	137,699.95	6,885.00	130,814.95	3,547,167.00	4/1/2022	101992
22	104,922.49	5,246.13	99,676.36	3,442,244.51	4/25/2022	102165
23	36,758.33	1,837.91	34,920.42	3,405,486.18	7/13/2022	102981
24	43,512.93	2,174.70	41,338.23	3,361,973.25	7/13/2022	102981
25	29,790.12	1,489.51	28,300.61	3,332,183.13	8/10/2022	103271
2022-23						
26	245,374.06	12,268.70	233,105.36	3,086,809.07	9/21/2022	103603
27	118,329.22	5,916.46	112,412.76	2,968,479.85	10/18/2022	103923
28	224,814.79	11,240.74	213,574.05	2,743,665.06	2/8/2023	105049
29	38,182.20	1,909.11	36,273.09	2,705,482.86	2/8/2023	105049
30	119,593.59	5,979.68	113,613.91	2,585,889.27	2/16/2023	105119
31	151,740.69	7,587.04	144,153.65	2,434,148.58	4/5/2023	105616
32	144,363.30	7,218.16	137,145.14	2,289,785.28	5/22/2023	106117
33	120,586.15	6,029.31	114,556.84	2,169,199.13	5/22/2023	106117
34	80,746.15	4,037.31	76,708.84	2,088,452.98	6/29/2023	106514
35	102,314.34	5,115.71	97,198.63	1,986,138.64	7/28/23 AP	106835
36	95,600.16	4,780.01	90,820.15	1,890,538.48	9/11/2023	107336
37	119,675.79	5,983.79	113,692.00	1,770,862.69	9/11/2023	107336
38	170,966.42	8,548.32	162,418.10	1,599,896.27	9/29/2023	107456
40	296,901.51	14,845.08	282,056.43	1,302,994.76	9/29/2023	107456

\$ 4,592,979.19 \$ 140,428.34 \$ 4,452,550.85

**Contract Changes:**

Original Contract	
Change Order #1	4,128.06
Change Order #2	11,236.44
Change Order #3	18,579.01
Change Order #4	130,823.00
Change Order #5	215,325.00
Change Order 6A	4,852.68
Change Order #7	2,440,000.00
Approved pay app 21 (8)	11,760.00
Deduction (pay app 23)	(2,882.25)
Change Order #9	18,556.90
Change Order #10 (Time extension only)	-
Change Order #11	979,200.00
Change Order #12	286,395.11

Revised Contract
\$ 1,778,000.00
4,117,973.95
<u>\$ 5,895,973.95</u>



**\$400,000 STATE APPROPRIATION FUNDS:**

9/5/18	Funds Received	\$	400,000.00
5/15/19	GRC Inc. - Pay Request #1		(59,706.80)
6/29/19	GRC Inc. - Pay Request #2		(91,625.01)
7/11/19	GRC Inc. - Pay Request #3		(123,011.33)
8/14/19	GRC Inc. - Pay Request #4		(125,656.86)
	Accrued Interest Through 8/31/201		3,394.42
9/16/19	GRC Inc. - Pay Request #6		(3,394.42)
	<b>Balance of Funds</b>	<b>\$</b>	<b>-</b>

**Payments by SourceThru GRC Pay Request #40 (#39 missing)**

State Appropriation	\$	403,394.42
ECD Tourism Enhancement Grant		50,000.00
ARC Grant		437,176.90
RD Loan #1		998,365.73
ECU Contribution		103,038.70
Sonia King/Martin Estate Contribution		145,886.02
RD Loan #2 Draws (Interim Financing Thru Fir		386,960.13 FY22
RD Loan #2 Draws (Interim Financing Thru Fir		1,927,728.95 FY23
	<b>\$</b>	<b><u>4,452,550.85</u></b>

Stage Door Project Analysis

Project area	Comments	Company	Project Manager Cost Estimate	P.O. Issued	Expenses Paid	Expenses/Items not applied to P.O.	P.O. Balance - Note - All liquidated at 6/30	Balance Remaining ***	Notes
***Balance remaining column is judgement based on P.O. vs Estimate									
Framing/Construction	Includes cabinet install, box office booth, woodwork (Original estimate to BMA 35,400 8/8/22 Item 7-F)	Lewis Hulse/CD Builders	45,000.00	0.00	194,042.50	194,042.50	0.00	0.00	Balance Unknown - past original estimate
Framing/Construction	Purchased by Lewis on town account	Lowes	0.00	5,000.00	15,385.15	10,385.15	0.00	0.00	Used balance of P.O.
Framing/Construction	Lumber - Ordered by Lewis	Builders First Source	0.00	0.00	1,683.42	1,683.42	0.00	0.00	
Framing/Construction	Equipment Rental - Ordered by Lewis	East TN Rent-All	0.00	0.00	48.19	48.19	0.00	0.00	
Framing/Construction	Misc mortar? - Ordered by Lewis	C&C Masonry Supply	0.00	42.55	42.55	0.00	0.00	0.00	
Framing/Construction	Lumber for facade repair - Lewis	East Tennessee Millwork	0.00	0.00	959.14	959.14	0.00	0.00	
Electrical - Materials	Cable - Lewis?	Williams Electric	10,000.00	103.65	7,885.28	7,360.30	50.67	2,114.72	Used P.O. less actual expenses. More P.O. reduced from line item than issued. System allows...
Electrical - Materials	Additional items needed by Herman Archer	Williams Electric	0.00	5,404.40	8,657.37	3,252.97	0.00	5,404.40	
Electrical - Labor		Herman Archer	8,000.00	3,050.00	10,375.00	7,325.00	0.00	0.00	Estimate less actual expense
Light Fixtures	Wall Sconces downstairs	American Lighting	2,010.71	0.00	2,166.65	2,166.65	0.00	0.00	
Light Fixtures		American Lighting	0.00	1,736.85	2,087.40	-2,087.40	0.00	0.00	Added 4/26
HVAC	2 - 6 ton units, installation, per hour costs	TNT Heating & Air	80,000.00	38,237.10	71,027.10	32,790.00	0.00	8,972.90	Estimate less actual expense
Plumbing	Materials & Labor	Strickland Plumbing	8,800.00	0.00	4,500.00	4,500.00	0.00	4,300.00	
Bathroom Fixtures	6 commodes, 2 urinals, 8 flush valves, 5 sinks and faucets	Modern Supply		2,955.35	4,883.79	0.00	-1,928.44	0.00	P.O. used beyond issuance
Bathroom Accessories	Trash cans, grab bars, towel holders	Trimble Company	1,500.00	0.00	1,252.00	1,252.00	0.00	248.00	
Bathroom Partitions	Ordered '10/22	Trimble Company	7,263.00	7,263.00	10,743.00	3,480.00	0.00	0.00	Excess is installation
Bathroom Floor - Materials	Includes 1st floor tile	Winco / Gaylin	20,857.57	20,857.57	20,518.76		338.81	338.81	
Bathroom Floor - Installation		Ed Lyte Tile	19,774.00	19,774.00	26,934.00	7,160.00	0.00	0.00	
2nd Floor Carpet	2nd Floor carpet	E.S. Dockery	12,000.00	9,330.00	15,200.00		-5,870.00	9,330.00	P.O. contract price
Front Door	Door 5,077.80/Hardware 7,175	Builders First Source	12,252.80	12,252.80	12,252.80		0.00	0.00	
Front Façade Glass	Includes Installation	Keller Glass	4,000.00	4,411.13	4,658.46	247.33	0.00	0.00	Used P.O. for balance due
Front Brick Columns	2 Columns	A&D Masonry	1,650.00	0.00	1,650.00	1,650.00	0.00	0.00	
Staining of Brick Mortar		Creative Masonry	700.00	0.00	700.00	700.00	0.00	0.00	
Stucco Repair	Same firm as Jackson?	TBD	1,000.00	0.00			0.00	1,000.00	P.O. applied incorrectly. Contract balance
Interior Doors	Ordered '10/22	Trimble Company	13,780.00	13,780.00	13,338.00	0.00	0.00	442.00	accurate.
Door frame/hinges	Ordered by Lewis	Trimble Company	0.00	0.00	915.00	915.00	0.00	0.00	
Closers	Ordered by Lewis	Trimble Company	0.00	0.00	392.00	392.00	0.00	0.00	
Concession Cabinets	Cabinets and granite countertop - Both Floors	Builders First Source	31,692.79	31,792.79	31,792.79	0.00	0.00	0.00	
Concession Equipment	30,000 USDA Loan	Katom Restaurant Supply	18,548.10	0.00	18,650.61	18,650.61	0.00	0.00	30K from RD, Request pending?
Sheet Rock	Materials, Installation, Finishing (includes all ceilings)	Full Circle Construction	13,750.00	13,750.00	13,850.00	100.00	0.00	0.00	
Painting	Walls & Ceiling	Cooper Painting	11,433.50	11,433.50	9,833.50		1,600.00	1,600.00	
Drop Ceiling - Installation	Acoustic Tile Materials	Dockery Floor Covering	8,850.00	0.00	8,850.00		0.00	0.00	
Drop Ceiling - Materials	110 Tiles/Shipping	American Tin	1,874.40	1,874.40	1,874.40		0.00	0.00	

2nd Floor Insulation	Return of I Joist and OSB	Mullins Company	5,750.00	5,620.00	5,620.00	0.00	5,620.00
Misc Equipment Rental.		Builders First Source	0.00	0.00	-1,114.90	0.00	0.00
Purpose unknown	P.O. 52151 Usage?	East TN Rent-All	0.00	725.00	725.00	0.00	0.00
Fireplace @ Stage door		Fireplaces	0.00	0.00	1,399.00	0.00	0.00
Fireplace @ Stage door		Amazon	0.00	0.00	344.99	0.00	0.00
Trim Paint		Ferrell Calhoun	0.00	0.00	109.50	0.00	0.00
Panels/Breakers	Bought by Herman Archer	City Electric Supply	0.00	0.00	2,277.10	0.00	0.00
'Rewiring'	FY24 P.O.	Herman Archer	0.00	10,000.00	4,100.00	5,900.00	5,900.00
HVAC	Ordered through TNT Heating and Air	Pacific Register	0.00	2,949.00	3,051.78	0.00	0.00
Handrail		Precision Ironworks	0.00	786.00	786.00	0.00	0.00
Registers		First Horizon	0.00	0.00	1,511.61	0.00	0.00
Velvet Ropes	Amazon	First Horizon - Credit Card	0.00	0.00	37.98	0.00	0.00
Paint		Ferrell Calhoun, Inc.	0.00	0.00	73.00	0.00	0.00
Point-of-Sale System		Lane Payments	0.00	7,618.00	7,618.00	0.00	0.00
Touch-up Paint		Dunbar Painting	0.00	1,645.00	1,645.00	0.00	0.00
		Other		67.42	67.42		
	4-010-014200-6317		340,486.87	232,392.09	545,400.34	91.04	45,270.83
		2017-2018 Expenditures Paid		13678.95			Est. exp.
		2018-2019 Expenditures Paid		37397.78			remaining
		2019-2020 Expenditures Paid		24884.65			
		Total Project Expenditures		621,361.72			
				408,854.92	FY23		
				136,545.42	FY24		
				545,400.34			



**Town of Jonesborough**  
**General Fund**  
**Fund Balance Reserve Accounts**  
**As of November 30, 2023**

	Reserve	Revenue	Expenditure	Balance 6/30/2023	Revenues	Expenditures	Transfer (To)/From Unrestricted Fund Balance	Balance 11/30/2023
McKinney Scholarship Fund	10-200-2702	10-30000-3774	10-14500-5020	17,126.94	475.00	-		17,601.94
Senior Center - Special Projects	10-200-2703	10-30000-3963	10-14100-4960	47,924.61	4,577.37	(6,000.20)		46,501.78
PS Driving School Tech Fees	10-200-2706	10-30000-3717	10-12000-4520	11,174.00	780.00	-		11,954.00
PS Gun Permit Classes	10-200-2707	10-30000-3719	10-12000-4515	12,240.00	-	-		12,240.00
Police Litigation	10-200-2708	10-30000-3713	10-12000-4500	71,729.86	5,244.90	(3,000.00)		73,974.76
Volunteer Fire	10-200-2709	10-30000-3968	10-12200-4955	2,528.45	-	-		2,528.45
Campground Reserve	10-200-2710	10-30000-3668	10-14200-4416	23,907.16	-	-		23,907.16
PS Electronic Citation Fee	10-200-2711	10-30000-3718	10-12000-4505	25,351.61	832.00	-		26,183.61
Chuckey Depot Museum Rev	10-200-2712	10-30000-3976	10-14200-4962	6,698.95	2,392.94	(129.57)		8,962.32
Veterans War Memorial	10-200-2713	10-30000-3475	10-11000-4906	16,287.84	-	(272.34)		16,015.50
Flag Replacement	10-200-2716	10-30000-3975	10-14200-4946	3,331.46	2,356.00	(361.37)		5,326.09
Tree & Townscape	10-200-2717	10-30000-3493	10-14200-6336	2,519.62	15.95	-		2,535.57
Recreation Fundraising	10-200-2718	10-30000-3664	10-14200-4417	16,556.89	-	-		16,556.89
Clerk Electronic Citation Fees	10-200-2720	10-30000-3725	10-12000-4507	7,385.61	208.00	-		7,593.61
Cemetery Maintenance Fund	10-200-2723	10-30000-3977	10-14200-4947	3,838.94	-	-		3,838.94
In-Lieu Sidewalk Reserve	10-200-2728	10-30000-3955	Board	60,819.75	3,250.00	-		64,069.75
Keep Jonesborough Beautiful	10-200-2730	10-30000-3974	10-14200-4952	-	48.00	(60.00)		(12.00)
<b>Total Presented Reserved Amounts</b>				<b>329,421.69</b>	<b>20,180.16</b>	<b>(9,823.48)</b>	<b>-</b>	<b>339,778.37</b>

**Town of Jonesborough**  
**Health Reimbursement Account**  
**2023-24 Fiscal Year**

Date	Fund				Balance
	General	Solid Waste	Water/Sewer	Total	
6/30/2023	\$ 96,358.27	\$ 37,513.34	\$ 71,771.49	\$ 205,643.10	\$ 205,643.10
Deposit	2,730.00	750.00	2,310.00	5,790.00	211,433.10
Fees	(1,074.44)	-	-	(1,074.44)	210,358.66
7/17/2023	(7,047.07)	-	(2,976.50)	(10,023.57)	200,335.09
7/31/2023	(3,587.25)	(1,522.25)	(372.00)	(5,481.50)	194,853.59
7/31/2023	\$ 87,379.51	\$ 36,741.09	\$ 70,732.99	\$ 194,853.59	
Aug Deposit	2,730.00	750.00	2,310.00	5,790.00	\$ 200,643.59
Fees	(315.00)			(315.00)	200,328.59
8/7/2023		(3,787.93)		(3,787.93)	196,540.66
8/14/2023		(11,899.09)		(11,899.09)	184,641.57
8/21/2023			(666.58)	(666.58)	183,974.99
8/28/2023	(376.74)			(376.74)	183,598.25
8/31/2023	\$ 89,417.77	\$ 21,804.07	\$ 72,376.41	\$ 183,598.25	
Sept Deposit	2,730.00	750.00	2,310.00	5,790.00	\$ 189,388.25
Fees				-	189,388.25
9/1/2023	1,344.99			1,344.99	190,733.24
9/8/2023	(4,128.83)		(6,040.95)	(10,169.78)	180,563.46
9/15/2023	(902.07)		(50.00)	(952.07)	179,611.39
9/22/2023	(568.00)		(3,500.00)	(4,068.00)	175,543.39
9/30/2023	\$ 87,893.86	\$ 22,554.07	\$ 65,095.46	\$ 175,543.39	
Oct Deposit	2,730.00	750.00	2,310.00	5,790.00	\$ 181,333.39
10/2/2023	(34.28)	373.32	(371.26)	(32.22)	181,301.17
10/10/2023	(1,612.64)		(188.37)	(1,801.01)	179,500.16
10/16/2023	(197.46)		(71.95)	(269.41)	179,230.75
10/23/2023	(129.42)		(342.01)	(471.43)	178,759.32
10/30/2023	(246.95)		(821.22)	(1,068.17)	177,691.15
10/31/2023	\$ 88,403.11	\$ 23,677.39	\$ 65,610.65	\$ 177,691.15	
6/30/2023 Balance			\$ 205,643.10		
Year-to-date HRA Contributions			23,160.00		
Year-to-date HRA Fees			(1,389.44)		
Year-to-date HRA Claims			(49,722.51)		
10/31/2023 Balance			<u>\$ 177,691.15</u>		

Note: November details not available at time of publication

**Town of Jonesborough**  
**K-8 School Construction Project**

<b>Total Loan Draws</b>		<b>36,956,499.14</b>
Less 2020-21 Payments	(3,415,481.66)	
Less 2021-22 Payments	(12,727,076.05)	
Less 2022-23 Payments	(15,708,035.77)	
Less 2023-24 Payments	<u>(4,953,546.81)</u>	
<b>Total Project Payments</b>		<b>(36,804,140.29)</b>
<b>1/24/2021 Transfer from General Fund Checking</b>		<b>20,000.00</b>
<b>Cleared by check #1094 to Town of Jonesborough</b>		<b><u>(20,000.00)</u></b>
<b>Loan Draws Less Payments Plus Transfer From GF</b>		<b><u>172,358.85</u></b>
<b>Tree Grant Reimbursement (Expenditure of K-8 reimbursed by grant)</b>		<b>7,970.00</b>
<b>Loan Draws Less Payments</b>		<b><u>164,388.85</u></b>
<b>Balance of Cash on Hand</b>		<b><u>172,358.85</u></b>
<b>Balance of Cash on Hand 8/31/23:</b>		
Pinnacle Checking Account #1 (BAN Proceeds Balance ONLY presented here)***		-
Pinnacle Checking Account #2		<u>12,850.72</u>
*** Contains Balance of TN Ag Learning Center Grant. Separate Project under department No. 5500		<b><u>12,850.72</u></b>
<b>INTERIM LOAN FUNDS:</b>		
Total Funds Available	42,750,000.00	
Total Draws	<u>(36,956,499.14)</u>	
<b>Balance of Loan Funds Available</b>		<b>5,793,500.86</b>
<b>Balance of Contract With Burwill Construction (including retainage)</b>	(5,607,764.04)	
<b>Balance of Contract With Clark Nexsen</b>	(22,500.00)	
<b>Balance of Contract With Burleson Construction, Inc</b>	(60,106.73)	
<b>Balance of Contract With TriMark (Kitchen Equip)</b>	-	
<b>Balance of Funds After Contract Obligations</b>	<u>103,130.09</u>	

NOTE: Summary presented above. Project detail tracking available upon request.



**Water/Sewer Savings Account & Money Market Account**  
**40-100-1125/40-100-1126**

2023-24

	Unreserved	Equipment Reserve	Debt Service Reserve	County Crew Advanced Labor	2022 \$1M CON Note	ARPA Funds	40-200-2139 Line Extensions	Total
<b>6/30/2023</b>	<b>\$ 1,387.17</b>	<b>\$ 271,281.13</b>	<b>\$ -</b>	<b>\$ 49,257.20</b>	<b>\$ 472,821.05</b>	<b>\$ 453,119.24</b>	<b>\$ -</b>	<b>\$ 1,247,865.79</b>
7/5/2023 To Savings from Revenue							16,306.22	
7/13/2023 Reallocate ARPA/\$1M CON spent (June AP)	83,784.00				(5,724.00)	(78,060.00)		
7/19/2023 To OPM (Used County Trucks, Operating Exp)		(40,000.00)			(10,300.00)			
7/24/2023 To OPM - Operating Expenses	(30,000.00)							
7/31/2023 Reallocate Used County Crew Labor	27,824.28			(27,824.28)				
7/31/2023 To Savings from Revenue			86,423.25					
7/31/2023 July Interest	975.43							
<b>Balance as of July 31, 2023</b>	<b>\$ 79,270.88</b>	<b>\$ 231,281.13</b>	<b>\$ 86,423.25</b>	<b>\$ 21,432.92</b>	<b>\$ 456,797.05</b>	<b>\$ 375,059.24</b>	<b>\$ 16,306.22</b>	<b>\$ 1,266,570.69</b>
8/8/2023 To OPM for ARPA/1M CON expenses					(2,600.00)	(57,040.00)		
8/21/2023 Reallocate County Crew use of labor	19,172.59			(19,172.59)				
8/21/2023 Reallocate \$1M CON use on projects	1,604.46				(1,604.46)			
8/21/2023 To OPM for operations	(50,000.00)							
8/24/2023 TDEC ARPA Funds (for 1M CON payoff)			905,036.86					
8/24/2023 To OPM (1M CON Prin. Pmt)			(905,000.00)					
Revenue to Savings - Advanced Funding for								
County Crew labor costs				74,202.50				
8/30/2023 Reallocate ARPA/\$1M spent			44,152.00		(1,000.00)	(43,152.00)		
8/31/2023 Reallocate County Crew use of labor			4,829.09	(4,829.09)				
8/31/2023 August Interest	675.29							
8/31/2023 August Interest - MMA	262.99							
<b>Balance as of August 31, 2023</b>	<b>\$ 50,986.21</b>	<b>\$ 231,281.13</b>	<b>\$ 135,441.20</b>	<b>\$ 71,633.74</b>	<b>\$ 451,592.59</b>	<b>\$ 274,867.24</b>	<b>\$ 16,306.22</b>	<b>\$ 1,232,108.33</b>
9/29/2023 September Interest	678.56							
9/29/2023 September Interest - MMA	263.11							
<b>Balance as of September 30, 2023</b>	<b>\$ 51,927.88</b>	<b>\$ 231,281.13</b>	<b>\$ 135,441.20</b>	<b>\$ 71,633.74</b>	<b>\$ 451,592.59</b>	<b>\$ 274,867.24</b>	<b>\$ 16,306.22</b>	<b>\$ 1,233,050.00</b>
10/2/2023 Prepaid Water Line Extension Materials							31,629.16	
10/31/2023 October Interest	352.89							
10/31/2023 October Interest - MMA	280.78							
<b>Balance as of October 31, 2023</b>	<b>\$ 52,561.55</b>	<b>\$ 231,281.13</b>	<b>\$ 135,441.20</b>	<b>\$ 71,633.74</b>	<b>\$ 451,592.59</b>	<b>\$ 274,867.24</b>	<b>\$ 47,935.38</b>	<b>\$ 1,265,312.83</b>
11/27/2023 Perma Corp Invoice					(67,899.35)			
11/27/2023 Perma Corp Retainage Pmt to 1st Horizon					(3,573.65)			
11/28/2023 Blue Water Invoice					(3,219.12)			
11/28/2023 East TN Rent-alls Invoice					(2,900.00)			
11/28/2023 Ferguson Enterprises					(4,065.60)			
11/28/2023 East TN Rent-alls Invoice					(2,700.00)			
11/28/2023 East TN Rent-alls Invoice					(3.30)			
11/30/2023 November Interest	325.26							
<b>Balance in Savings Account</b>	<b>\$ 52,886.81</b>	<b>\$ 231,281.13</b>	<b>\$ 135,441.20</b>	<b>\$ 71,633.74</b>	<b>\$ 367,231.57</b>	<b>\$ 274,867.24</b>	<b>\$ 47,935.38</b>	<b>\$ 1,181,277.07</b>
<b>Balance in Money Market Account</b>	<b>\$ 609,098.94</b>	<b>First Horizon</b>						
	<b>572,178.13</b>	<b>Bank of TN</b>						
	<b>\$ 1,181,277.07</b>							

(A) = Agrees with County Line project analysis  
 (B) = Agrees with ARPA Projects analysis  
 (C) = Developer deposit. To be liquidated when completed  
 (E) = \$62,095 budgeted from reserve for new software

## Water Fund Capital Projects Summary

[illegible]

\*\*\* Detail tracked through separate project analysis

Notes:

TDEC - Pending	20,473.12 FY23 AR	Non-capital	743.88 FY23 AR
TDEC to repay 1M CON			

(623,099.53)

**Note:** All known material purchased, labor from installation remaining.

Labor tracked in line extensions (C) (C) (C)

(A) = Net of debt issuance costs

(B) = Balance \$504,224.70 used to fund 7/1 CON payments (52,098.67) and Reimb. Equip Reserve (452,126.03) Note issued in anticipation of TDEC funds to be used for unrestricted purposes per resolution.

(C) = BMA approved effective reclamation of funds spent against note proceeds at July meeting.

NOTE: This report presented in-lieu of detail project tracking at BMA meetings. Detail reports for tracked projects will be available upon request.

**Town of Jonesborough**  
**Washington County Water Lines Funding**  
**Individual Projects**  
**As of November 30, 2023**

Description	Greenwood Drive	Hwy 81S	Ralph Hoss	Malone Hollow	Saylor Hill	Dry Creek	Taylor Bridge	Mathes Circle	Jackson Bridge	Rockhouse Road	Labor	Other	Total	EDA (Separate Analysis)	Adjusted Total
<b>Funding:</b>															
County 12/10/21											74,202.49		74,202.49		74,202.49
County 3/21/22											148,405.00		148,405.00		148,405.00
County 5/11/22											148,333.07		148,333.07		148,333.07
County 10/5/22	288,084.81	290,109.60		309,366.00	155,340.00	60,593.61					158,295.50	1,408.81	1,293,546.45	18,604.75	1,312,151.20
County 2/23/23					47,023.92	31,363.74		30,348.12							
County 3/6/23						36,569.34									
County 4/25/23					52,323.63										
County 4/26/23						94,091.22									
County 5/31/23			25,767.26		25,138.84		43,143.62								
County 5/31/23											74,202.50		74,202.50		74,202.50
County 6/21/23						138,420.12	83,797.86						222,217.98		222,217.98
County 6/29/23					10,324.57								10,324.57		10,324.57
County 7/24/23					3,500.00	10,600.00							14,100.00		14,100.00
County 8/3/23									123,673.84				123,673.84		123,673.84
County 8/3/23							110,859.49					7,946.38	110,859.49		110,859.49
County 8/3/23						18,257.30							7,946.38		7,946.38
County 8/9/23							107,080.53						18,257.30		18,257.30
County 8/10/23											74,202.50		107,080.53		107,080.53
County 8/21/23							280,132.74		49,961.60				74,202.50		74,202.50
County 8/22/23													330,094.34		330,094.34
Reallocation	31,694.57		156,086.14	(23,530.82)	(141,108.44)	56,814.41	84,294.03				(206,921.50)	19,140.79	-		-
Reallocation				18,091.78				1,359.20			23,530.82		-		-
Reallocation		9,890.50						(3,896.33)			(29,341.48)		-		-
<b>Total Funding</b>	<b>319,779.38</b>	<b>300,000.10</b>	<b>156,086.14</b>	<b>329,694.22</b>	<b>152,542.52</b>	<b>446,709.74</b>	<b>709,308.27</b>	<b>27,810.99</b>	<b>173,635.44</b>	<b>-</b>	<b>468,805.23</b>	<b>28,495.98</b>	<b>3,112,868.01</b>	<b>18,604.75</b>	<b>3,131,472.76</b>
<b>Expenditures:</b>															
Water/Line Construction	(310,246.12)	(290,109.60)	(142,241.39)	(311,602.44)	(224,562.09)	(488,702.57)	(711,102.99)	(26,451.79)	(174,291.34)	(58,403.91)	(114,701.28)	(14,475.66)	(2,866,891.18)	(18,604.75)	(2,885,495.93)
Construction Labor											(345,224.38)	(19,140.79)	(364,365.17)		(364,365.17)
Distribution Labor	(9,533.26)	(9,890.50)	(13,844.75)	(18,091.78)				(1,359.20)					(52,719.49)		(52,719.49)
<b>Total Expenditures</b>	<b>(319,779.38)</b>	<b>(300,000.10)</b>	<b>(156,086.14)</b>	<b>(329,694.22)</b>	<b>(224,562.09)</b>	<b>(488,702.57)</b>	<b>(711,102.99)</b>	<b>(27,810.99)</b>	<b>(174,291.34)</b>	<b>(58,403.91)</b>	<b>(459,925.66)</b>	<b>(33,616.45)</b>	<b>(3,283,975.84)</b>	<b>(18,604.75)</b>	<b>(3,302,580.59)</b>
<b>Net Funding Available</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(72,019.57)</b>	<b>(41,992.83)</b>	<b>(1,794.72)</b>	<b>-</b>	<b>(655.90)</b>	<b>(58,403.91)</b>	<b>8,879.57</b>	<b>(5,120.47)</b>	<b>(171,107.83)</b>	<b>-</b>	<b>(171,107.83)</b>

Complete



JONESBOROUGH REPERTORY THEATRE  
SCHEDULE OF PLAY REVENUES AND EXPENSES  
FISCAL YEAR 2023-24

Account	Peter Pan 10-30000-3667-010	Dearly Beloved 10-30000-3667-011	It's a Wonderful Life 10-30000-3667-012	The Play that Goes Wrong 10-30000-3667-013	Beautiful 10-30000-3667-014	Crazy For You 10-30000-3667-016	Into the Woods 10-30000-3667-017	Anastasia 10-30000-3667-018	USA 10-30000-3667-019	TOTAL
Revenues (through 6/30/23)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 61,165.50
Expenditures (through 6/30/23)	\$ (400.00)	\$ (2,055.00)	\$ (844.00)	\$ (2,255.00)	\$ (1,550.00)	\$ (5,014.52)	\$ (400.00)	\$ (6,361.95)	\$ -	\$ (47,078.75)
<b>Beginning Balance (7/1/2023)</b>	\$ (400.00)	\$ (2,055.00)	\$ (844.00)	\$ (2,255.00)	\$ (1,550.00)	\$ (5,014.52)	\$ (400.00)	\$ (6,361.95)	\$ -	\$ 14,086.75
<b>REVENUES:</b>										
<b>July</b>										
Ticket Sales Thunderltx	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,579.00
Euan Morton Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Gift Certificates	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Season Pass Allocation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Donations:	\$ 2,000.00	\$ -	\$ -	\$ -	\$ 1,500.00	\$ 1,500.00	\$ -	\$ -	\$ 3,000.00	\$ 5,872.00
Playbill Advertisements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,750.00
Costume Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
T-shirt Sales	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>July Total</b>	\$ 2,000.00	\$ -	\$ -	\$ -	\$ 1,500.00	\$ 1,500.00	\$ -	\$ -	\$ 3,000.00	\$ 24,201.00
<b>August</b>										
Ticket Sales	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,278.50
Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00	\$ 2,000.00	\$ -	\$ -	\$ 9,000.00
Gift Certificates	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Season Pass Allocation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Donations:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,562.00
Playbill Advertisements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,700.00
Costume Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
T-shirt Sales	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,050.00
<b>August Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00	\$ 2,000.00	\$ -	\$ -	\$ 29,590.50
<b>September</b>										
Ticket Sales	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,214.50	\$ -	\$ -	\$ -	\$ 32,066.00
Gift Certificates	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Season Pass Allocation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Donations:	\$ 3,000.00	\$ -	\$ 1,750.00	\$ -	\$ 3,000.00	\$ 4,575.00	\$ -	\$ -	\$ 2,000.00	\$ 6,643.50
Playbill Advertisements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,325.00
Costume Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
T-shirt Sales	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 364.00	\$ -	\$ -	\$ -	\$ 364.00
<b>September Total</b>	\$ 3,000.00	\$ -	\$ 1,750.00	\$ -	\$ 3,000.00	\$ 19,153.50	\$ -	\$ -	\$ 2,000.00	\$ 53,398.50
<b>October</b>										
Ticket Sales	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,703.50	\$ -	\$ -	\$ -	\$ 12,703.50
Euan Morton Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Gift Certificates	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Season Pass Allocation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Donations:	\$ -	\$ -	\$ 250.00	\$ -	\$ 1,500.00	\$ 764.76	\$ -	\$ -	\$ -	\$ 4,014.76
Playbill Advertisements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Costume Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
T-shirt Sales	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>October Total</b>	\$ -	\$ -	\$ 250.00	\$ -	\$ 1,500.00	\$ 13,468.26	\$ -	\$ -	\$ -	\$ 16,718.26
<b>November</b>										
Ticket Sales	\$ -	\$ -	\$ 6,049.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,067.00	\$ 13,116.00
Euan Morton Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Gift Certificates	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Season Pass Allocation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Donations:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,060.00	\$ -	\$ -	\$ -	\$ 5,700.00
Playbill Advertisements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,060.00
Costume Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
T-shirt Sales	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

JONESBOROUGH REPERTORY THEATRE  
SCHEDULE OF PLAY REVENUES AND EXPENSES  
FISCAL YEAR 2023-24

	Peter Pan	Dearly Beloved	It's a Wonderful Life	The Play that Goes Wrong	Beautiful	Crazy For You	Into the Woods	Anastasia	USA	TOTAL
Account	10-30000-3667-010	10-30000-3667-011	10-30000-3667-012	10-30000-3667-013	10-30000-3667-3667-014	10-30000-3667-016	10-30000-3667-017	10-30000-3667-018	10-30000-3667-019	
<b>November Total</b>	\$ -	\$ -	\$ 6,049.00	\$ -	\$ -	\$ 1,050.00	\$ -	\$ -	\$ 7,067.00	\$ 19,876.00
<b>December</b>										
Ticket Sales	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Evan Morton Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Gift Certificates	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Season Pass Allocation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,050.00	\$ -	\$ -	\$ -	\$ 6,050.00
Donations:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Playbill Advertisements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Costume Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
T-shirt Sales	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>December Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,050.00	\$ -	\$ -	\$ -	\$ 6,050.00
<b>Total Revenues</b>	\$ 5,000.00	\$ -	\$ 8,049.00	\$ -	\$ 6,000.00	\$ 42,231.76	\$ 2,000.00	\$ -	\$ 12,067.00	\$ 149,834.26
<b>EXPENSES:</b>										
<b>July</b>										
Costume	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,386.34)
Lights	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Marketing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,222.00)	\$ -	\$ -	\$ -	\$ (803.65)
Production-General	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (11,809.05)
Set	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (322.28)
Sound	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Props	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (217.03)
Gala	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (175.11)
Wig	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Credit Card	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>July Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,222.00)	\$ -	\$ -	\$ -	\$ (14,713.46)
<b>August</b>										
Costume	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (3,273.44)
Lights	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Marketing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (76.98)	\$ -	\$ -	\$ -	\$ -
Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ (3,630.00)	\$ -	\$ -	\$ -	\$ -	\$ (1,940.58)
Production-General	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (3,880.00)
Set	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sound	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Props	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (240.00)	\$ -	\$ -	\$ -	\$ (240.00)
Gala	\$ (105.38)	\$ (105.38)	\$ (105.38)	\$ (105.38)	\$ (105.38)	\$ (105.38)	\$ (105.38)	\$ -	\$ (105.38)	\$ (948.42)
Wig	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>August Total</b>	\$ (105.38)	\$ (105.38)	\$ (105.38)	\$ (105.38)	\$ (3,735.38)	\$ (422.36)	\$ (105.38)	\$ -	\$ (105.38)	\$ (10,282.44)
<b>September</b>										
Costume	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (214.70)	\$ -	\$ -	\$ -	\$ (1,343.61)
Lights	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Marketing	\$ (67.50)	\$ (135.00)	\$ -	\$ (135.00)	\$ (135.00)	\$ (135.00)	\$ (135.00)	\$ -	\$ (67.50)	\$ (997.00)
Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (3,350.00)	\$ -	\$ -	\$ (2,150.35)
Production-General	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (6,225.00)
Band	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Credit Card	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Set	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (21.86)	\$ -	\$ -	\$ -	\$ (1,269.32)
Sound	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Props	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (141.71)
Gala	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



**JONESBOROUGH REPERTORY THEATRE**  
**SCHEDULE OF PLAY REVENUES AND EXPENSES**  
**FISCAL YEAR 2023-24**

Account	Peter Pan 10-30000-3667-010	Dearly Beloved 10-30000-3667-011	It's a Wonderful Life 10-30000-3667-012	The Play that Goes Wrong 10-30000-3667-013	Beautiful 10-30000-3667-014	Crazy For You 10-30000-3667-016	Into the Woods 10-30000-3667-017	Anastasia 10-30000-3667-018	USA 10-30000-3667-019	TOTAL
Wig	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (101.17)
<b>September Total</b>	\$ (67.50)	\$ (135.00)	\$ -	\$ (135.00)	\$ (135.00)	\$ (371.56)	\$ (3,485.00)	\$ -	\$ (67.50)	\$ (12,228.16)
<b>October</b>										
Costume	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,224.00)	\$ -	\$ -	\$ (225.76)	\$ (2,449.76)
Lights	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Marketing	\$ -	\$ -	\$ (67.50)	\$ -	\$ -	\$ (464.50)	\$ -	\$ -	\$ -	\$ (532.00)
Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,408.90)	\$ -	\$ -	\$ -	\$ (2,408.90)
Production-General	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (550.00)	\$ -	\$ -	\$ -	\$ (550.00)
Director	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (500.00)	\$ -	\$ -	\$ -	\$ (500.00)
Director/Music Director	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (350.00)	\$ -	\$ -	\$ -	\$ (350.00)
Choreographer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (450.00)	\$ -	\$ -	\$ -	\$ (450.00)
Sound Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (150.00)	\$ -	\$ -	\$ -	\$ (150.00)
Light Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (150.00)	\$ -	\$ -	\$ -	\$ (150.00)
Set Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Costumes Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (150.00)	\$ -	\$ -	\$ -	\$ (150.00)
Band	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Technical Director / Karen Elb	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (250.00)	\$ -	\$ -	\$ -	\$ (500.00)
Pam Johnson	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,262.99)
Set	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,296.02)	\$ -	\$ -	\$ -	\$ (1,296.02)
Sound	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (14.21)	\$ -	\$ -	\$ -	\$ (14.21)
Props	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (403.20)	\$ -	\$ -	\$ -	\$ (403.20)
Gala	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (273.89)	\$ -	\$ -	\$ -	\$ (273.89)
Wig	\$ -	\$ -	\$ (67.50)	\$ -	\$ -	\$ (9,634.72)	\$ -	\$ -	\$ (225.76)	\$ (11,440.97)
<b>October Total</b>	\$ -	\$ -	\$ (67.50)	\$ -	\$ -	\$ (9,634.72)	\$ -	\$ -	\$ (225.76)	\$ (11,440.97)
<b>November</b>										
Costume	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (745.70)	\$ (745.70)
Lights	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Marketing	\$ -	\$ -	\$ (222.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (222.00)
Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (82.82)	\$ -	\$ -	\$ -	\$ (82.82)
Production-General	\$ (5,045.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (52.56)	\$ (5,097.56)
Director/Music Director	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Choreographer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Band	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Credit Card	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Set	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (54.36)	\$ (54.36)
Sound	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Props	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Gala	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Wig	\$ -	\$ -	\$ (222.00)	\$ -	\$ -	\$ (82.82)	\$ -	\$ -	\$ (852.62)	\$ (6,202.44)
<b>November Total</b>	\$ (5,045.00)	\$ -	\$ (222.00)	\$ -	\$ -	\$ (82.82)	\$ -	\$ -	\$ (852.62)	\$ (6,202.44)
<b>December</b>										
Costume	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Lights	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Marketing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (37.56)	\$ -	\$ -	\$ -	\$ (37.56)
Production-General	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (33.12)	\$ -	\$ -	\$ -	\$ (33.12)
Director/Music Director	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Choreographer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Light Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sound Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Band	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Pam Johnson	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,131.55)	\$ -	\$ -	\$ -	\$ (1,131.55)
Credit Card	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



JONESBOROUGH REPERTORY THEATRE  
SCHEDULE OF PLAY REVENUES AND EXPENSES  
FISCAL YEAR 2023-24

Account	Peter Pan 10-30000-3667-010	Dearly Beloved 10-30000-3667-011	It's a Wonderful Life 10-30000-3667-012	The Play that Goes Wrong 10-30000-3667-013	Beautiful 10-30000-3667-014	Crazy For You 10-30000-3667-016	Into the Woods 10-30000-3667-017	Anastasia 10-30000-3667-018	USA 10-30000-3667-019	TOTAL
Set	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (100.00)	\$ -	\$ -	\$ -	\$ (100.00)
Sound	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Props	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Gala	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Wig	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
December Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,302.23)	\$ -	\$ -	\$ -	\$ (1,302.23)
Total Expenses	\$ (5,217.88)	\$ (240.38)	\$ (394.88)	\$ (240.38)	\$ (3,870.38)	\$ (14,035.69)	\$ (3,590.38)	\$ -	\$ (1,251.26)	\$ (56,169.70)
Revenues Over (Under) Expenses	\$ (617.88)	\$ (2,295.38)	\$ 6,810.12	\$ (2,495.38)	\$ 579.62	\$ 23,181.55	\$ (1,990.38)	\$ (6,361.95)	\$ 10,815.74	\$ 107,751.31
Play Closing										
25% Jennifer Bernhardt	\$ (154.47)	\$ (573.85)	\$ 1,702.53	\$ (623.85)	\$ 144.91	\$ 5,795.39	\$ (497.60)	\$ (1,590.49)	\$ 2,703.94	\$ 26,937.83
25% JRT Checking	\$ (154.47)	\$ (573.85)	\$ 1,702.53	\$ (623.85)	\$ 144.91	\$ 5,795.39	\$ (497.60)	\$ (1,590.49)	\$ 2,703.94	\$ 26,937.83
50% Town of Jonesborough	\$ (308.94)	\$ (1,147.69)	\$ 3,405.06	\$ (1,247.69)	\$ 289.81	\$ 11,590.78	\$ (995.19)	\$ (3,180.98)	\$ 5,407.87	\$ 53,875.66
	\$ (617.88)	\$ (2,295.38)	\$ 6,810.12	\$ (2,495.38)	\$ 579.62	\$ 23,181.55	\$ (1,990.38)	\$ (6,361.95)	\$ 10,815.74	\$ 107,751.31

**TOWN OF JONESBOROUGH**  
**2023-24 JRT PLAYERS EDUCATION PROGRAM**

Balance 7/1/23 \$6,061.24

**Revenues 3-10-30000-3669:**

**July**

Theatre Class Fees (Gross)

Theatre Class Fees (Town portion retained 20%)

Education Workshop

RETURNED CHECKS

**Total July**

\$-

**August**

Theatre Class Fees (Gross)

\$16,275.00

Theatre Class Fees (Town portion retained 20%)

Education Workshop

RETURNED CHECKS

\$(100.00)

**Total August**

\$16,175.00

**September**

Theatre Class Fees (Gross)

\$1,200.00

Theatre Class Fees (Town portion retained 20%)

Education Workshop

Fundraiser

**Total September**

\$1,200.00

**October**

Theatre Class Fees (Gross)

\$3,142.90

Theatre Class Fees (Town portion retained 20%)

Performance Ticket Sales

Education Workshop

Fundraiser

\$45.00

**Total October**

\$3,187.90

**November**

Theatre Class Fees (Gross)

\$6,868.00

Theatre Class Fees (Town portion retained 20%)

Summer camps

Summer camp refund

**Total November**

\$6,868.00

**December**

Theatre Class Fees (Gross)

\$-

Theatre Class Fees (Town portion retained 20%)

Education Workshop

Donation Pam Pope

**Total December**

\$-

**Total Revenues**

\$27,430.90

**Expenditures 4-10-14200-4939:**

**July**

Education Director Stipend

5% Class Fees - Education Director

10% Ticket fees - Education Director

\$(445.80)

JRT Player Payments

JRT Player Marketing

JRT Education Teacher Payments

Camp Expense

\$-

Class Expense

Fundraiser

**Total July**

\$(445.80)

**August**

Education Director Stipend	
5% Class Fees - Education Director	\$(35.00)
10% Ticket fees - Education Director	
JRT Player Payments	
JRT Player Marketing	
JRT Education Teacher Payments	\$(6,250.00)
Camp Expense	\$(86.59)
Class Expense	\$(2,197.29)
Fundraiser	
<b>Total August</b>	<u>\$(8,568.88)</u>

**September**

Education Director Stipend	
5% Class Fees - Education Director	
10% Ticket fees - Education Director	
JRT Player Payments	
JRT Player Marketing	
JRT Education Teacher Payments	
Camp Expense	
Class Expense	
Fundraiser	
<b>Total September</b>	<u>\$-</u>

**October**

Education Director Stipend	
5% Class Fees - Education Director	
10% Ticket fees - Education Director	
JRT Player Payments	
JRT Player Marketing	
JRT Education Teacher Payments	\$(8,497.00)
Camp Expense	
Class Expense	\$(1,849.38)
Fundraiser	
<b>Total October</b>	<u>\$(10,346.38)</u>

**November**

Education Director Stipend	
5% Class Fees - Education Director	
10% Ticket fees - Education Director	
JRT Player Payments	
JRT Adult Acting Class	
JRT Education Teacher Payments	\$-
Camp Expense	
Class Expense	\$(4,205.28)
Fundraiser	
<b>Total November</b>	<u>\$(4,205.28)</u>

**Total Expenditures**\$(23,566.34)**Balance of Funds**\$9,925.80

Reviewed and approved by Janette Gaines, JRT Education Director

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Janette Gaines, Education Director

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Date



# Jonesborough Locally Grown

## Profit and Loss by Class

January 1 - December 1, 2023

	BOONE ST MKT	FARMERS MKT	LOCALLY GROWN	TOTAL
<b>Income</b>				
Fundraising Events				\$0.00
Farm to Table Dinner Sponsors			16,000.00	\$16,000.00
Farm to Table Dinner Ticket Sales			20,267.40	\$20,267.40
Raffle Sales			196.00	\$196.00
Special Dinners/Events			9,164.29	\$9,164.29
Sponsorships		5,850.00		\$5,850.00
<b>Total Fundraising Events</b>		<b>5,850.00</b>	<b>45,627.69</b>	<b>\$51,477.69</b>
Grants				\$0.00
FMPP (USDA)			37,987.58	\$37,987.58
SCBG (thru TDA)	3,002.43			\$3,002.43
TAEP (thru TDA)		1,500.00		\$1,500.00
Town of Jonesborough - Utilities	4,222.29			\$4,222.29
<b>Total Grants</b>	<b>7,224.72</b>	<b>1,500.00</b>	<b>37,987.58</b>	<b>\$46,712.30</b>
Memberships			9,709.79	\$9,709.79
Other Contributions	8,189.26			\$8,189.26
Amazon Smile			152.45	\$152.45
Credit card cash back			450.00	\$450.00
Donation - general	658.91	14.00	13,664.32	\$14,337.23
Donations - designated	400.00			\$400.00
Farm Fresh Fit Walking Program	6.00	15,003.00		\$15,009.00
Interest Earned			190.96	\$190.96
<b>Total Other Contributions</b>	<b>9,254.17</b>	<b>15,017.00</b>	<b>14,457.73</b>	<b>\$38,728.90</b>
Program Service Revenue				\$0.00
Local food sales	46,704.93			\$46,704.93
BSM events	5,295.57			\$5,295.57
BSM Kitchen Sales	24,636.66			\$24,636.66
Build It Up Reimbursement	4,230.00	1,105.00		\$5,335.00
Catering	1,850.00			\$1,850.00
DTC Sales	122,695.03			\$122,695.03
DUFB Reimbursement	851.00	1,054.00		\$1,905.00
NKC Reimbursement		2,155.63		\$2,155.63
Produce Prescription Reimbursement	990.00	995.00		\$1,985.00
Token Sales for FM		14,250.00	25.00	\$14,275.00
Wholesale Sales	113,756.17			\$113,756.17
<b>Total Local food sales</b>	<b>321,009.36</b>	<b>19,559.63</b>	<b>25.00</b>	<b>\$340,593.99</b>
Program Fee Income				\$0.00
Online Market Vendor Fee		24.15		\$24.15
Vendor Fees	3,331.55	5,093.86		\$8,425.41
<b>Total Program Fee Income</b>	<b>3,331.55</b>	<b>5,118.01</b>		<b>\$8,449.56</b>
<b>Total Program Service Revenue</b>	<b>324,340.91</b>	<b>24,677.64</b>	<b>25.00</b>	<b>\$349,043.55</b>

# Jonesborough Locally Grown

## Profit and Loss by Class

January 1 - December 1, 2023

	BOONE ST MKT	FARMERS MKT	LOCALLY GROWN	TOTAL
Sales of Promotional Products	1,738.70	2,414.00	245.00	\$4,397.70
<b>Total Income</b>	<b>\$342,558.50</b>	<b>\$49,458.64</b>	<b>\$108,052.79</b>	<b>\$500,069.93</b>
<b>GROSS PROFIT</b>	<b>\$342,558.50</b>	<b>\$49,458.64</b>	<b>\$108,052.79</b>	<b>\$500,069.93</b>
Expenses				
Administrative				\$0.00
Accounting Fees			1,250.00	\$1,250.00
Donor Management Software Fee/Expense			2,682.92	\$2,682.92
Insurance				\$0.00
Board of Directors Insurance (Mt. Vernon/USLI)			573.00	\$573.00
Liability Insurance (Auto Owners)			1,317.83	\$1,317.83
<b>Total Insurance</b>			<b>1,890.83</b>	<b>\$1,890.83</b>
Meeting expense			10.72	\$10.72
Postage, Mailing Service		-10.95	23.40	\$12.45
Professional memberships			75.00	\$75.00
Taxes and License Fees				\$0.00
Annual Registration Fee	325.95		20.46	\$346.41
Business License Fee			210.00	\$210.00
Charitable Solicitation Fee			10.00	\$10.00
Sales Tax Paid	9,415.00			\$9,415.00
<b>Total Taxes and License Fees</b>	<b>9,740.95</b>		<b>240.46</b>	<b>\$9,981.41</b>
<b>Total Administrative</b>	<b>9,740.95</b>	<b>-10.95</b>	<b>6,173.33</b>	<b>\$15,903.33</b>
cash on hand	0.00		0.00	\$0.00
Facilities and Equipment				\$0.00
Property Expense				\$0.00
Computer/printer/electronics			75.00	\$75.00
Maintenance and Repair Costs	7,510.89			\$7,510.89
<b>Total Property Expense</b>	<b>7,510.89</b>		<b>75.00</b>	<b>\$7,585.89</b>
Utilities				\$0.00
Electric	9,173.77			\$9,173.77
Gas	1,015.28			\$1,015.28
Phone/internet	1,269.91			\$1,269.91
<b>Total Utilities</b>	<b>11,458.96</b>			<b>\$11,458.96</b>
<b>Total Facilities and Equipment</b>	<b>18,969.85</b>		<b>75.00</b>	<b>\$19,044.85</b>
Operations				\$0.00
Bank and Credit Card Fees	6,455.54	459.31	10.64	\$6,925.49
Farm to Table Dinner Expenses			8,727.91	\$8,727.91
Mileage/Travel expenses	164.52	128.08	275.09	\$567.69
Musicians	250.00	1,380.00		\$1,630.00
Printing		268.38	326.10	\$594.48

# Jonesborough Locally Grown

## Profit and Loss by Class

January 1 - December 1, 2023

	BOONE ST MKT	FARMERS MKT	LOCALLY GROWN	TOTAL
Program Expense (food)				\$0.00
Catering	57.66			\$57.66
Donation In-Kind (JAMA)			139.49	\$139.49
DTC	121,956.18			\$121,956.18
Events	2,218.74		164.01	\$2,382.75
Kitchen	15,396.00			\$15,396.00
Wholesale	99,210.10		1,059.73	\$100,269.83
<b>Total Program Expense (food)</b>	<b>238,838.68</b>		<b>1,363.23</b>	<b>\$240,201.91</b>
Program Expense (non-food)				\$0.00
Farm Fresh Fit Walking Expenses		14,074.73		\$14,074.73
Raffle Expenses			10.00	\$10.00
Token Payments for FM		20,673.00	44.00	\$20,717.00
<b>Total Program Expense (non-food)</b>		<b>34,747.73</b>	<b>54.00</b>	<b>\$34,801.73</b>
Promotions				\$0.00
Advertising	550.00	4,050.00	1,728.52	\$6,328.52
Promotional Materials	45.00	170.00	60.00	\$275.00
Promotional Products (t-shirts, totes, cookbooks)			2,280.43	\$2,280.43
<b>Total Promotions</b>	<b>595.00</b>	<b>4,220.00</b>	<b>4,068.95</b>	<b>\$8,883.95</b>
Service Expenses				\$0.00
Dishwasher	3,722.30			\$3,722.30
Kitchen Linens	1,356.05			\$1,356.05
Pest Control	212.00			\$212.00
Shopkeep	1,419.00			\$1,419.00
Subscriptions/Shopping Memberships			164.89	\$164.89
Web hosting/services			799.90	\$799.90
<b>Total Service Expenses</b>	<b>6,709.35</b>		<b>964.79</b>	<b>\$7,674.14</b>
Special Dinner Expenses			4,485.11	\$4,485.11
Supplies	79.89	88.80		\$168.69
Cleaning Supplies	241.84			\$241.84
Food Service Consumables	5,649.50			\$5,649.50
Kitchen Supplies	200.69			\$200.69
Office Supplies	564.94		21.99	\$586.93
Paper Products	1,241.24			\$1,241.24
<b>Total Supplies</b>	<b>7,978.10</b>	<b>88.80</b>	<b>21.99</b>	<b>\$8,088.89</b>
<b>Total Operations</b>	<b>260,991.19</b>	<b>41,292.30</b>	<b>20,297.81</b>	<b>\$322,581.30</b>
Personnel Expenses			58.00	\$58.00
Contract Services				\$0.00
Farmers Market Stipend		700.00		\$700.00
<b>Total Contract Services</b>		<b>700.00</b>		<b>\$700.00</b>



# Jonesborough Locally Grown

## Profit and Loss by Class

January 1 - December 1, 2023

	BOONE ST MKT	FARMERS MKT	LOCALLY GROWN	TOTAL
Employees				\$0.00
Hourly	34,806.94		28,910.28	\$63,717.22
Salaried	29,038.62			\$29,038.62
IRA match	2,145.00			\$2,145.00
<b>Total Salaried</b>	<b>31,183.62</b>			<b>\$31,183.62</b>
<b>Total Employees</b>	<b>65,990.56</b>		<b>28,910.28</b>	<b>\$94,900.84</b>
Payroll Expense			27,112.66	\$27,112.66
Unemployment Tax (SUTA)			330.97	\$330.97
<b>Total Payroll Expense</b>			<b>27,443.63</b>	<b>\$27,443.63</b>
QuickBooks Direct Deposit Fee			164.50	\$164.50
Workers Comp Insurance (AccidentFund)			1,457.00	\$1,457.00
<b>Total Personnel Expenses</b>	<b>65,990.56</b>	<b>700.00</b>	<b>58,033.41</b>	<b>\$124,723.97</b>
<b>Total Expenses</b>	<b>\$355,692.55</b>	<b>\$41,981.35</b>	<b>\$84,579.55</b>	<b>\$482,253.45</b>
NET OPERATING INCOME	\$ -13,134.05	\$7,477.29	\$23,473.24	\$17,816.48
NET INCOME	\$ -13,134.05	\$7,477.29	\$23,473.24	\$17,816.48

**TOWN OF JONESBOROUGH  
BOARD OF MAYOR AND ALDERMEN  
AGENDA PRESENTATION**

DATE: DECEMBER 11, 2023 AGENDA ITEM #: 2-a

SUBJECT: Mayor Communications – Committee Appointment

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**UPDATED AND CORRECTED COMMITTEE APPOINTMENTS**

**Tree & Townscape Committee**

Re-appointment of the following Committee members with terms expiring January 2026.

Lori Rosenoff  
Sue Henley  
Geoff Hoare  
John Browning

**Historic Zoning Commission**

Appoint Marcy Hawley for fill an un-expired term ending September 2024

**ISC Board of Directors**

Appoint Terry Countermine and Dana Helvey

**TOWN OF JONESBOROUGH  
BOARD OF MAYOR AND ALDERMEN  
AGENDA PRESENTATION**

**DATE:** DECEMBER 11, 2023 **AGENDA ITEM #:** 6-A

**SUBJECT:** 2<sup>nd</sup> Reading – Title 10 Offenses-Miscellaneous, Creating a New Chapter 4

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**BACKGROUND:**

Currently the Town does not have an ordinance with respect to activities occurring within its parks, walking trails, or green spaces. The only ordinance with respect to parks is the Recreation Commission, otherwise known as the Parks and Recreation Advisory Committee.

Staff feels it is imperative that the Town adopt an ordinance relating to activities that are allowed and/or acceptable within the Town's public spaces. As an example, if an officer is called to a disturbance within the Town's parks or walkway system, there are ordinances governing the officer's response.

As such, the officer is bound at that point to determine whether a state law violation has occurred and take the appropriate action, which would be arrest, or a citation. With established ordinances, it gives the officer, as well as, Recreation staff, additional tools to regulate unwarranted or unacceptable behavior within the Town's Park system.

The attached ordinance addresses behavior within our parks and green spaces, and it also establishes by ordinance the operating hours of our parks.

**RECOMMENDATION:**

Approve the Ordinance Title 10 Offenses-Miscellaneous, creating a new Chapter 4 "Parks, Green Spaces, Trails, and Public Property" on second and final reading, as presented.



## ORDINANCE NO. 2023-13

### AN ORDINANCE TO AMEND TITLE 10 OF THE TOWN OF JONESBOROUGH MUNICIPAL CODE BY ADDING CHAPTER 4

**SECTION 1.** BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE TOWN OF JONESBOROUGH, TENNESSEE, that Title 10 of the Jonesborough Municipal Code, entitled "Offenses – Miscellaneous" is amended by adding Chapter 4 and to read as follows:

#### CHAPTER 4

#### PARKS, GREEN SPACES, TRAILS, AND PUBLIC PROPERTY

##### SECTION

- 10-401. General Rules
- 10-402. Wildlife and Environment
- 10-403. Solicitation
- 10-404. Additional Rules
- 10-405. Penalty

#### **10-401. Rules and regulations for use of town parks, green spaces, and public properties—Generally.**

The following rules and regulations are established for all town parks and recreation areas, walking trails, and public property:

- (1) **Contraband.** No person shall possess, carry or discharge any firearm, shotgun, rifle, pistol, bow and arrow, crossbow, blowgun, slingshot, BB gun, air gun or paint gun in a town park or recreation area. "Firearm" means any device designed, made or adapted to expel a projectile by the action of an explosive or any device readily convertible to do so. This restriction shall not apply to duly authorized law enforcement officers acting in their official duties.
- (2) **Animals.** All dogs, cats and other animals shall be kept on a leash which is not more than six feet in length. All animals other than dogs and cats shall be kept on paved or concrete surfaces or areas designated for such animals. Every person bringing an animal into a town park or recreational areas shall comply with Title 3, Chapter 3 of the Jonesborough Municipal Code, and must remove any and all animal waste. No person shall abandon any animal.

#### **ANIMALS ARE PROHIBITED FROM BEING ON THE PLAYING SURFACE OF ANY ATHLETIC FIELD, SPORTS VENUE, OR PLAYGROUND.**

- (3) **Vending and advertising.** The vending or sale of merchandise or services is prohibited without written permission from the town administrator or his designee.

The erection or placement of signs, posters, banners or other advertising devices is prohibited without written permission from the Town Administrator or his designee.

- (4) **Speed limits.** No vehicle shall travel at a speed in excess of 10 miles per hour unless a higher speed limit is posted. For the purposes of this provision, the term "vehicle" shall include golf carts, bicycles and all other types of vehicles whether motorized or non-motorized.
- (5) **Vehicles and bicycles.**
  - (a) All motorized vehicles shall remain on paved roadways except for emergency vehicles and city vehicles.
  - (b) Vehicles shall park only in designated parking areas.
  - (c) Bicycles shall remain on paved roadways, paved trails and areas designated for bicycles. All riders of bicycles shall wear safety helmets.
- (6) **Alcoholic beverages.** Alcoholic beverages of any kind are prohibited except as may be authorized by permit.
- (7) **Swimming.** Swimming is prohibited except in Wetlands Waterpark during normal business hours when a lifeguard is on duty and subject to such rules as may be posted.
- (8) **Fees.** No person shall enter, use or attempt to use a city park or recreation area without paying such fees as may be prescribed by the Board of Mayor and Alderman from time to time.
- (9) **Use for other purposes.** No person shall use any park, or similar recreational property within the town, except for the recreational purpose or use to which such property is customarily devoted.
- (10) **Hours of operation.** No person shall enter, use or attempt to use a town park or recreational area from dusk to dawn, except for an activity or event which is supervised, conducted, or approved by the town, or for which the person has written permission from the town administrator or his designee.
- (11) **Fires.** Fires are prohibited except in grills installed by the town, or in accordance with the written authorization of the town administrator or his designee.
- (12) **Camping.** Camping is prohibited except in accordance with the written authorization of the town administrator or his designee, or prior approval of the Board of Mayor and Alderman. This is to include the prohibition of motorized or pull-behind campers, tents, or open-air camping. In addition, no overnight parking is permitted in town parks, except for an activity or event which is supervised, conducted, or approved by the town, or for which the person has written permission from the Town Administrator or his designee.



- (13) **Litter.** No person shall throw or deposit litter in any park within the Town except in public receptacles and in such a manner that the litter will be prevented from being carried or deposited by the elements upon any part of the park, or upon any street, walkway, greenspace, or other public property. Where public receptacles are not provided, all such litter shall be carried away from the park by the person responsible for its presence and properly disposed of elsewhere.
- (14) **Parking.** Parking within any park shall be only in designated spaces and shall be for the exclusive use of park users. Parking is prohibited overnight and when the park is closed. All parking regulations shall comply with Title 9, Chapter 5 of the Jonesborough Municipal Code.

#### **10-402 Wildlife and Environment.**

- (a) The hunting or trapping of wildlife is prohibited. For these purposes, the term "hunting" shall mean the driving, flushing, attracting, pursuing, worrying, following after the trail of, searching for, trapping, shooting at, stalking or lying in wait for wildlife, whether or not such wildlife is then or subsequently captured, killed, taken or wounded.
- (b) No person shall damage, destroy or remove any plant life, animal life or natural structure in any town park or recreational area, except as authorized in subsection c, below.
- (c) Fishing (except for turtles) is permitted, subject to the regulations of the Tennessee Wildlife Resources Agency or its lawful successor, by persons holding a valid Tennessee fishing license. The town administrator or his designee, may give written authorization for persons to perform research, wildlife management, conservation or educational projects which might otherwise be prohibited by this section.

**10-403 Solicitation.** No person shall be permitted to solicit, peddle, sell, or in any way distribute any article or item in the town's parks, unless it is in conjunction with a town-sponsored special event and prior approval is obtained from the Town Administrator.

#### **10-404 Additional Rules and Regulations.**

- (a) All persons shall comply with such other reasonable rules, conditions, restrictions and limitations as may be posted or announced in the town parks from time to time by the town administrator or his designee.
- (b) If any individual or group of individuals fails to follow any park regulation or any town policy, or ordinance related to the use of town parks, the individual or group may be requested to cease use and leave park property. Refusal to comply shall result in a response from the Police Department.



- (c) Any organization, group, civic club, individual, firm, or corporation utilizing a park or recreational facility for any purpose, or sponsoring or promoting any activities therein, shall clear the park of all rubbish, trash, or other debris immediately after said use. Violation of this section shall result in forfeiture of the right to further use of the park and related facilities.
- (d) The Board of Mayor and Alderman may from time to time establish other regulations or restrictions as policy to govern the use of town parks and recreational facilities.
- (e) The Board of Mayor and Alderman shall have the authority to establish fees and charges for the use of town parks and public spaces, recreational facilities and programs.

**10-405 Penalty for violation.**

It shall be unlawful for any person to violate any of the foregoing rules and regulations, and any violation shall be subject to the penalty provided in Titles 9 and 10 of the Jonesborough Municipal Code.

- (a) Notwithstanding any provisions to the contrary and in addition to the Municipal Code for the Town of Jonesborough, individuals in violation of this chapter shall be subject to penalties as outlined in Title 39 of the Tennessee Code.

**SECTION 2.** This Ordinance shall become effective immediately from and after its passage as provided by law.

Motion was made by Alderman Wolfe and seconded Alderman Dickson that the preceding ordinance be adopted on first reading. Those voting for the adoption thereof were: Alderman Wolfe, Alderman Dickson, Alderman Countermine

Those voting against: \_\_\_\_\_

PASSED ON FIRST READING November 13, 2023

\_\_\_\_\_  
CHUCK VEST, MAYOR

ATTEST:

\_\_\_\_\_  
JANET JENNINGS, RECORDER

APPROVED AS TO FORM

\_\_\_\_\_  
JAMES R. WHEELER, TOWN ATTORNEY

\_\_\_\_\_  
Motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ that  
the preceding ordinance be adopted on second and final reading. Those voting for the  
adoption thereof were: \_\_\_\_\_  
\_\_\_\_\_

Those voting against: \_\_\_\_\_

PASSED ON SECOND READING \_\_\_\_\_

\_\_\_\_\_  
CHUCK VEST, MAYOR

ATTEST:

\_\_\_\_\_  
JANET JENNINGS, TOWN RECORDER

APPROVED AS TO FORM

\_\_\_\_\_  
JAMES R. WHEELER, TOWN ATTORNEY

***TOWN OF JONESBOROUGH  
BOARD OF MAYOR AND ALDERMEN  
AGENDA PRESENTATION***

**DATE:** DECEMBER 11, 2023 **AGENDA ITEM #:** 7-A

**SUBJECT:** 2024 Employee Holiday Schedule

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Attached for BMA approval is the 2024 Employee Holiday Schedule.



## **2024 PROPOSED HOLIDAY SCHEDULE**

January 1, 2024 – New Year's (Monday, January 1st)

January 15 – Martin Luther King, Jr. Day (Monday)

February 19 – President's Day (Monday)

March 29 – Good Friday

May 27 – Memorial Day (Monday)

July 4 & 5 – Independence Day (Thursday & Friday)

*Note: Jonesborough Days Festival is July 4 – 6*

August 30 – ½ day – Employee United Way Day (Friday) – option for employees being allowed to take their time off by the end of the year (December 31, 2024) if a department's scheduling interferes with the Friday, August 30<sup>th</sup> date

September 2 – Labor Day (Monday)

October 4 – Storytelling Festival (Friday) – subject to Storytelling Festival occurring physically and not virtually

November 5 – City Election Day (Tuesday)

November 11 – Veterans Day (Monday)

November 28 & 29 – Thanksgiving (Thursday & Friday)

December 13 – Employee Christmas Party (Friday)

Christmas – December 24 (Tuesday) & December 25 (Wednesday)

January 1, 2025 – New Year's Day (Wednesday)

Employee's Birthday

**TOWN OF JONESBOROUGH  
BOARD OF MAYOR AND ALDERMEN  
AGENDA PRESENTATION**

**DATE:** DECEMBER 11, 2023 **AGENDA ITEM #:** 7-B

**SUBJECT:** Resolution Setting the 2024 Regular Meeting Dates of the BMA

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Attached for approval is the Resolution setting the 2024 Regular Meeting Dates of the Board of Mayor and Aldermen.

**RESOLUTION NO. 2023-23**  
**TOWN OF JONESBOROUGH, TENNESSEE**  
**BOARD OF MAYOR AND ALDERMEN**

*RESOLUTION SCHEDULING REGULAR MEETING DATES AND TIMES  
FOR THE BOARD OF MAYOR AND ALDERMEN FOR THE YEAR 2024*

WHEREAS, it is necessary to schedule the regular meeting dates and times for the 2024 session of the Board of Mayor and Aldermen; now therefore

BE IT RESOLVED by the Board of Mayor and Aldermen of the Town of Jonesborough, Tennessee that:

SECTION 1. The Board of Mayor and Aldermen of the Town of Jonesborough, Tennessee shall meet in regular session in the Board Chambers of Town Hall, 123 Boone Street, Jonesborough, Tennessee, on the following dates and at the following times during the year 2024, to wit:

January 8, 2024	7:00 p.m.	July 15, 2024	7:00 p.m.
February 12, 2024	7:00 p.m.	August 12, 2024	7:00 p.m.
March 11, 2024	7:00 p.m.	September 9, 2024	7:00 p.m.
April 8, 2024	7:00 p.m.	October 14, 2024	7:00 p.m.
May 13, 2024	7:00 p.m.	November 12, 2024	7:00 p.m.
June 10, 2024	7:00 p.m.	December 9, 2024	7:00 p.m.

SECTION 2. The Resolution shall take effect immediately.

DULY PASSED BY THE BOARD OF MAYOR AND ALDERMEN on this the 11<sup>th</sup> day of December, 2023.

Motion was made by \_\_\_\_\_ and duly seconded by \_\_\_\_\_ that this Resolution be adopted. Those voting for adoption of this Resolution were:

\_\_\_\_\_

Those voting against: \_\_\_\_\_

\_\_\_\_\_  
CHUCK VEST, MAYOR

ATTEST:

\_\_\_\_\_  
JANET JENNINGS, RECORDER

APPROVED AS TO FORM:

\_\_\_\_\_  
JAMES R. WHEELER, TOWN ATTORNEY



**TOWN OF JONESBOROUGH  
BOARD OF MAYOR AND ALDERMEN  
AGENDA PRESENTATION**

**DATE:** DECEMBER 11, 2023 **AGENDA ITEM #:** 7-C

**SUBJECT:** Resolution – Public Entity Partners Cyber Security Grant Application

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**BACKGROUND:**

Our insurance carrier Public Entity Partners has introduced a Cyber Security grant program to encourage entities to secure cyber security measures and reduce liability for the town. The town has already embarked on many advances and upgrades to our cyber protections, one of which was to meet the eligibility requirements for PEP's cyber security extension before March 2024 and this grant will help offset funds already appropriated for measures the town has budgeted for FY24. Training and backup software advancements are among the components of moving us towards the PEP extension. The grant program is a 50% match, and our eligible maximum reimbursement amount is \$1,500.00.

Staff highly recommends approval to participate in the grant program.

**RECOMMENDATION:**

Approve the Resolution authorizing the Town of Jonesborough to participate in the Cyber Security Partners Matching Grant Program.

**RESOLUTION NO. 2023-24**

**A RESOLUTION AUTHORIZING THE TOWN OF JONESBOROUGH  
TO PARTICIPATE IN THE *CYBER SECURITY PARTNERS  
MATCHING GRANT PROGRAM***

**WHEREAS**, the cyber security safety of the Town of Jonesborough is of great importance; and

**WHEREAS**, all efforts shall be made to provide a reduced liability for the Town of Jonesborough employees; and

**WHEREAS**, Public Entity Partners seeks to encourage secure cyber environment by offering *Cyber Security Partners Matching Grant Program*; and

**WHEREAS**, the Town of Jonesborough now seeks to participate in this important program.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Mayor and Aldermen of the Town of Jonesborough, Tennessee the following:

SECTION 1. That the Town of Jonesborough is hereby authorized to submit application for a *Cyber Security Partners Matching Grant Program* through Public Entity Partners.

SECTION 2. That the Town of Jonesborough is further authorized to provide a matching sum to serve as a match for any monies provided by this grant.

Resolved this 11<sup>th</sup> day of December in the year 2023.

\_\_\_\_\_  
CHUCK VEST, MAYOR

ATTEST:

\_\_\_\_\_  
JANET JENNINGS, RECORDER

APPROVED AS TO FORM:

\_\_\_\_\_  
JAMES WHEELER, TOWN ATTORNEY

**TOWN OF JONESBOROUGH  
BOARD OF MAYOR AND ALDERMEN  
AGENDA PRESENTATION**

**DATE:** DECEMBER 11, 2023 **AGENDA ITEM #:** 7-D

**SUBJECT:** Approval of Bid – McKinney Center Interior Painting

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**BACKGROUND:**

McKinney Center Director Theresa Hammons bid the following work to be performed:

Paint the entire interior of the facility including 3 classrooms, the auditorium, stage, an office, hallways, kitchen, all ceilings, restrooms, all walls, trim, beadboard, doors and doors with windows. The work would also include removing acrylic panels from interior windows for cleaning and replacing.

As indicated by Ms. Hammons, four companies bid and only one included the full scope which included painting the auditorium ceiling. Quad City was the only bidder to include painting the auditorium ceiling as required, and their bid received was in the amount of \$35,100.00. The other companies included Brown Brothers, Reed Painting, and Johnson City Paint. The auditorium ceiling is perhaps the most daunting endeavor due to elevation and additional care for movements above ground.

The McKinney Center building maintenance overall budget is \$35,000.00. Ms. Hammons projects no other major needs for building maintenance and currently the department's budget is balanced and doing well. Staff do not currently foresee an amendment to the McKinney Center budget to complete the project.

**RECOMMENDATION:**

Approve awarding the Bid for Interior Painting of the McKinney Center to Quad City Builders in the amount of \$35,100.00, as presented.



# MEMO

To: Craig Ford  
From: Theresa Hammons  
Date: November 8, 2023  
Re: McKinney Center Interior Paint Bid

The McKinney Center Interior Repainting bid request was sent out in early October with a deadline of October 20, 2023. The Town received four bids from:

Brown Brothers  
Reed Painting  
Quad City Builders  
Johnson City Paint

The requirements included painting the entire interior of the facility including 3 classrooms, the auditorium, stage, an office, hallways, kitchen, all ceilings, and restrooms. All walls, trim, beadboard, doors and doors with windows. The work would also include removing acrylic panels from interior windows for cleaning and replacing.

Three of the bidders (Brown Brothers, Reed Painting, and Johnson City Paint) did not include painting of the auditorium ceiling.

Therefore, I recommend approving the bid from Quad City Builders.

## BID OPENING FOR:

Interior Repainting – McKinney Center

**DATE:** Friday, October 20, 2023

BIDS RECEIVED FROM	AMOUNT
Quad City Builders	\$ 35,100
Brown Brothers Painting	16,875
Johnson City Paint Company LLC	24,939
Reed Painting	24,895

## THOSE IN ATTENDANCE:

CLAYTON CONOFF - JOHNSON CITY PAINT COMPANY

Janet Jennings

Donna Freeman

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

TOWN OF JONESBOROUGH  
123 Boone Street  
Jonesborough, TN 37659  
(423) 753-1030 – Fax (423) 753-1074

**BID FORM – Interior Repainting – McKinney Center**  
**October <sup>20</sup>13, 2023**

**TOTAL COST:** \$ 35,100 See Attached

**Material Utilized:** See Attached

**Variations:** All variations to bid must be detailed  
\_\_\_\_\_

**Warranty:**

Paint - as Provided by Manufacturer  
Work - Six (6) month warranty

**Performance Period:** See Attached

By signing this document, the undersigned hereby agrees to the prices and all other terms and conditions contained in this bid and associated documents relating to this bid and will furnish items as specified if this bid is accepted.

**NAME OF FIRM:** Quad City Builders

**REPRESENTATIVE:** Donald Bacon

**ADDRESS:** 156 Mt. Zion Church Road  
Jonesborough, TN 37659

**PHONE:** 423-791-3798 **FAX:** \_\_\_\_\_

  
SIGNATURE

10-13-2023  
DATE

**BID MUST BE SIGNED TO BE VALID**



## QUAD CITY BUILDERS

### ATTACHMENT TO BID ON "MCKINNEY CENTER INTERIOR REPAINTING"

Total Cost: \$ 5,200 - Painting of black ceiling in auditorium  
\$29,900 - Painting of remaining job as discussed with Theresa Hammons

Material Utilized: Paint as provided by Town of Jonesborough  
One coat of paint with good quality paint, second coat may be needed  
on darker colors

Performance Period: Thirty (30) days work time if availability to work area is continuous  
Additional time may be necessary due to McKinney Center  
schedule of events

TOWN OF JONESBOROUGH  
123 Boone Street  
Jonesborough, TN 37659  
(423) 753-1030 – Fax (423) 753-1074

BID FORM: Interior Repainting – McKinney Center

00  
October 18, 2023  
Date

PREVIOUS PROJECTS

1. Performance Food Group

Owner/Customer Contact Information:

Name: John Wheat

Phone: 606-305-2595

Email: \_\_\_\_\_

2. Abundant Christian Living Community

Owner/Customer Contact Information:

Name: Michelle Lane

Phone: 423-915-6183

Email: \_\_\_\_\_

3. Mountain Home VA Healthcare System  
Emergency Room

Owner/Customer Contact Information:

Name: David Tapio

Phone: 828-773-4773

Email: \_\_\_\_\_



DONBA00001

MSIMP

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
4/28/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Widener Insurance Agency Inc. 607 Baxter Street Johnson City, TN 37601	CONTACT NAME:		
	PHONE (A/C, No, Ext): (423) 926-7151	FAX (A/C, No): (423) 926-1825	
	E-MAIL ADDRESS: info@widenerins.com		
	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Auto Owners Insurance		18988
	INSURER B: Builders Mutual Insurance Co.		10844
	INSURER C:		
	INSURER D:		
	INSURER E:		
	INSURER F:		

INSURED  
  
Don Bacon DBA Quad City Builders  
158 Mt Zion Church Rd  
Jonesborough, TN 37659

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INBR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> CGL+ GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			03348782	6/1/2023	6/1/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 HIRED AND NONOW \$ 1,000,000 COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		WCP1085388-01	5/15/2023	5/15/2024	PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

## CANCELLATION

Board For Licensing Contractors  
500 James Robertson Parkway  
2nd Floor  
Nashville, TN 37243

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE





000360790

**INITIAL WORKERS' COMPENSATION EXEMPTION REGISTRATION  
RENEWAL FORM**

SS-4528

**Tre Hargett**  
Secretary of State**Division of Business Services**  
**Department of State**  
State of Tennessee  
312 Rosa L. Parks AVE, 6th FL  
Nashville, TN 37243-1102  
(615) 741-0531*For Office Use Only*

Pending Amendment #: 000360790

Amount Due: \$50  
Please file before 11/03/2021**APPLICANT INFORMATION**

Registration Control #: 000009943

First Name: DONALD

MI: L

Last Name: BACON

Date of Birth: 12/29/1954

Last 4 digits of SSN: 2430

Phone: (423) 791-3798

Email: donaldbacon@gmail.com

Physical Address:

Mailing Address:

156 MOUNT ZION CHURCH RD  
JONESBOROUGH, TN 37659-6113156 MOUNT ZION CHURCH RD  
JONESBOROUGH, TN 37659-6113**INITIAL REGISTRATION EXPIRATION DETAILS**

My Initial Registration Expires: 12/01/2021

☒ I am renewing within 60 days prior to the expiration date of my initial registration.**INITIAL STATE BOARD FOR LICENSING CONTRACTORS INFORMATION (CHECK ONE)**☐ The business does not have a license issued by the State Board for Licensing Contractors, please renew the Construction Services Provider registration (\$50.00).☒ The business has a license issued by the State Board for Licensing Contractors (details below).

License #: 23939

Expiration: 12/01/2023

**INITIAL LOCAL BUSINESS LICENSE INFORMATION**

County: Not Required

License Number:

Expiration:

City/Town: Not Required

License Number:

Expiration:

**ATTESTATION**☒ By checking this box, I attest that I am still affiliated with the business under which I originally qualified and I still meet the ownership requirements.☒ By checking this box, I attest that I meet all the requirements for the workers' compensation exemption under T.C.A. § 50-6-901 et seq. I also understand that entering false or unauthorized information may be subject to a fine of not less than \$50.00 nor more than \$5,000.00 per violation under T.C.A. § 50-6-905.☒ By checking this box, I understand that I waive my right to sue under workers' compensation law if I am injured on a job and have utilized the workers' compensation exemption on that job.

Signature: DONALD L BACON (electronically signed)

Date: 10/04/2021

Instructions: Sign and date this form and return to the address provided above. Enclose a check made payable to the Tennessee Secretary of State in the amount of \$50.

NOTICE TO BID  
TOWN OF JONESBOROUGH  
INTERIOR REPAINTING – MCKINNEY CENTER

The Town of Jonesborough is now accepting bids to repaint the interior of the McKinney Center 103 Franklin Avenue, Jonesborough, TN. Bids will be received until 1:00 p.m., Friday, October 20, 2023, at the Administrator's Office at Town Hall, 123 Boone Street, Jonesborough, TN 37659, and will be publicly opened at 2:00 p.m. Bids must be labeled **"McKinney Center Interior Repainting"**. The Board Mayor and Aldermen reserves the right to waive any formalities or to reject any or all bids.

**SPECIFICATIONS**

The entire interior of the facility will be repainted including 3 classrooms that are approximately 22'x 21' in size, an auditorium that is approximately 65'x40' in size, stage approximately 12'x 40', an office, hallways, kitchen, all ceilings, and restrooms. All walls, trim, beadboard, doors and doors with windows will be repainted. The work will include removing acrylic panels from interior windows for cleaning and replacing. There are 35 windows that are approximately 34"x96" in size.

**Bidders Must Provide:**

Type of material(s) utilized

Warranties must be listed and clearly outlined

Performance period

Copy of liability and worker's compensation insurance prior to project start

Three (3) references from interior paint jobs with similar type work

Must be licensed (copy of license must be attached with Bid Form)

All work will be inspected by the Town's Building Inspector and Facilities Maintenance Supervisor upon completion of work. Work completed must pass inspection prior to issuance of payment for the contract.

The Town will supply paint.

Bids must be good for sixty (60) days

For questions regarding specifications, please contact McKinney Center Director, Theresa Hammons, at (423) 753-0562 or Rick Duvall, Facility Maintenance Supervisor, at (423) 791-5224.



TOWN OF JONESBOROUGH  
123 Boone Street  
Jonesborough, TN 37659  
(423) 753-1030 – Fax (423) 753-1074

**BID FORM – Interior Repainting – McKinney Center**

**October 20, 2023**

**TOTAL COST:** \$ \_\_\_\_\_

**Material Utilized:** \_\_\_\_\_

**Variations:** All variations to bid must be detailed

\_\_\_\_\_

**Warranty:**

\_\_\_\_\_

\_\_\_\_\_

**Performance Period:** \_\_\_\_\_

*By signing this document, the undersigned hereby agrees to the prices and all other terms and conditions contained in this bid and associated documents relating to this bid and will furnish items as specified if this bid is accepted.*

NAME OF FIRM: \_\_\_\_\_

REPRESENTATIVE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

**BID MUST BE SIGNED TO BE VALID**



**TOWN OF JONESBOROUGH**  
123 Boone Street  
Jonesborough, TN 37659  
(423) 753-1030 – Fax (423) 753-1074

**BID FORM: Interior Repainting – McKinney Center**

**October 20, 2023**  
Date

**PREVIOUS PROJECTS**

1. \_\_\_\_\_  
\_\_\_\_\_

**Owner/Customer Contact Information:**

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

2. \_\_\_\_\_  
\_\_\_\_\_

**Owner/Customer Contact Information:**

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

3. \_\_\_\_\_  
\_\_\_\_\_

**Owner/Customer Contact Information:**

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**TOWN OF JONESBOROUGH  
BOARD OF MAYOR AND ALDERMEN  
AGENDA PRESENTATION**

**DATE:** DECEMBER 11, 2023 **AGENDA ITEM #:** 7-E

**SUBJECT:** Skyline Drive Paving

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**BACKGROUND:**

We are nearing completion on construction of the new school. In assessing where we are at this point, it has become clear in the last year and a half that construction vehicle traffic from the school project has impacted Skyline Drive, and improvements are necessary to mitigate the pending traffic patterns along that road when the new school is open.

As the school opens, we will be encouraging parents to find alternate routes to transport their children to school. Skyline Drive is one of those routes we will be encouraging parents to take. Unfortunately, the condition of the roadway is not conducive to a pleasant drive at this point.

We requested a bid, or quote from Summers Taylor and Pavewell. Summers Taylor is the contractor working on the school project and Pavewell was the low bidder awarded the sidewalk and paving on North Cherokee Street.

Summers Taylor submitted a bid of \$81,550.00. Pavewell submitted a base bid of \$43,230.00, with an additional not to exceed amount of \$21,750.00 for leveling as needed. This puts Pavewell's bid at \$64,980.00. Pavewell also stated this figure could be less depending on the amount of leveling that may be needed prior to resurfacing the roadway.

We have funds available in the Street Department budget to cover the cost of this project. We have a very limited window of time to get this project completed; therefore, we chose to reach out to the two contractors who are currently working in the area and have the equipment on site to get the project completed.

**RECOMMENDATION:**

Approve awarding the Skyline Drive paving contract to Pavewell in an amount not to exceed \$65,000.00 as an add-on to the Pavewell North Cherokee project.

**TOWN OF JONESBOROUGH  
BOARD OF MAYOR AND ALDERMEN  
AGENDA PRESENTATION**

**DATE:** DECEMBER 11, 2023 **AGENDA ITEM #:** 7-F

**SUBJECT:** Facilities Use Agreement with the JRT

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**BACKGROUND:**

The Facility Use Agreement as presented is intended to be utilized until such a time that a more comprehensive facility use agreement be prepared in advance of the Jackson Theatre opening. Currently the only performing entity is JRT and therefore the agreement is made between the town and JRT. The version before you has been reviewed/edited by Town Attorney Jim Wheeler.

**RECOMMENDATION:**

Approve the Facilities Use Agreement between the Town of Jonesborough and the Jonesborough Repertory Theatre, as presented.



## **FACILITIES USE AGREEMENT**

This agreement by and between Town of Jonesborough ("Owner"), and Jonesborough Repertory Theatre ("User"), will take effect on the 11<sup>th</sup> day of December, 2023 and will continue until such time that a revised Facilities Use Agreement is presented for approval to the Town of Jonesborough Board of Mayor and Aldermen ("BMA").

WHEREAS, the Owner owns the premises located at 125 W. Main Street ("Stage Door") which is used by Owner and User to serve the activities of the Jackson Theatre and the Jonesborough Repertory Theatre, including ticketing, concessions, restrooms, waiting/lobby area, etc., and

WHEREAS, User desires to use the Stage Door for the activities stated above, and

WHEREAS, Owner has agreed to allow User to use the Stage Door provided that the following terms and conditions are met.

### **IT IS THEREFORE AGREED BY AND BETWEEN THE PARTIES:**

1. Owner agrees to let User use the above-described premises for the above-described purpose until such time the Owner presents a more formal Facilities Use Agreement in advance of the completion of the construction activities at the Jackson Theatre. The Town Administrator is the contact person for Owner and the Artistic Director is the contact person for User to coordinate the details of usage.
2. Non-Fee Agreement. In consideration for the benefit of using Owner's facilities, User agrees to abide by all the terms and conditions of use described in this agreement.
3. User agrees to only use equipment that is furnished by the Owner, and that no outside equipment and/or amenities will be allowed within the facility unless agreed upon by the Town Administrator.
4. User promises and warrants that it carries liability insurance with a minimum liability occurrence limit of \$1,000,000. The User will provide a certificate of insurance to the Owner at least seven days prior to the date upon which the User begins to use the above-described premises. The certificate of insurance will indicate that User has made Owner an "additional insured" on User's policy with respect to the use by User of the above-described premises pursuant to this Use Agreement.
5. User agrees to hold harmless and indemnify Owner from any and all liability for injury or damage including, but not limited to, illness, exposure to infectious communicable disease, bodily injury, personal injury, emotional injury, or property damage which may result from any person using the above-described premises, its entrances and exits, and surrounding areas, for User's purposes.

6. User shall not make any alterations to the Stage Door, any fixtures, building systems, or equipment. At the end of each use of the facility, the facility shall be left in a clean, safe condition, and free of any debris or garbage.
7. User agrees to conduct a visual inspection of the premises, including entrances and exits, prior to each use, and warrants that the premises will be used only if it is in safe condition.
8. This agreement may be cancelled unilaterally by either party with fourteen (14) days written notice to the other party.

In the event that the Owner cancels this agreement, Owner will not be liable to User for any lost profits or incidental, indirect, special, or consequential damages arising out of User's inability to use the above-described premises.

9. This document contains the entire agreement of the parties.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

**OWNER:**

**USER:**

\_\_\_\_\_  
*Signer's Name*

\_\_\_\_\_  
*Signer's Name*

\_\_\_\_\_  
*Position with Owner (Title)*

\_\_\_\_\_  
*Position with Owner (Title)*