

TOWN OF JONESBOROUGH
Town Hall Board Room
123 Boone Street
Jonesborough, TN 37659

MEETING NOTICES

MONDAY, JUNE 17, 2024

7:00 PM

PUBLIC COMMENTS REGARDING AGENDA ITEMS

Members of the public wishing to speak concerning any item on the agenda during the Public Comment period must sign up by calling the Town Administrative Office at 423-753-1030 with their name, address, and subject about which they wish to speak no later than 2 hours before the meeting if the meeting occurs during normal business hours or by 4:45 p.m. the day of the meeting if the meeting occurs after hours. Otherwise, such member of the public must sign in at the location of the meeting, prior to the beginning of the meeting, by seeing the Town Recorder at meetings of the Board of Mayor and Aldermen, or the secretary or staff of any board, commission or committee constituting any other governing body under this resolution.

Each individual shall be given three (3) minutes to address the Board regarding Agenda items. Comments shall be limited to items on the meeting's Agenda

BEER BOARD

1. Approval of Minutes
2. Application for an On-Premise Beer License for Texas Burritos LLC., located at 109 Courthouse Square, Jonesborough, TN

REGULAR MEETING

1. Call to Order
2. Opening Prayer
3. Pledge to the Flag
4. Roll Call

CONSENT AGENDA

1. Approval of Minutes
2. Approval of Bills
3. Town Administrator Report
4. Operations Manager Report
5. Committee Reports
6. Supervisor Reports
7. Declaration of Town Equipment as Surplus
8. Reclassification of Café Workers – Wetlands Water Park
9. Approval for Street Department to remove dead trees in right-of-way due to public safety hazard
10. Approval to Acquire two lots in Patriot's Point that the Wastewater Life Stations are affixed
11. Personnel: Appointment of a Fire Chief and Promotion of Fire Lt. to Fire Major

AGENDA

1. Financial Report
2. Communications from the Mayor
 - a. Proclamation – Jonesborough Middle School Girls Track & Field Team
 - b. Employee of the Month
3. Citizen Comments
4. Aldermen Communications
5. Town Attorney Comments
6. **OLD BUSINESS**
 - A. Discussion and possible action concerning Special Event application requests:
 1. Jeeps on Main
 2. Olympics on Main
 3. Town Wide Yard Sale
7. **NEW BUSINESS**
 - A. Discussion and possible action concerning approval of Bids:
 1. Scoreboards at Tiger Park Athletic Field
 2. Harmony Road Water Line Extension

- B. Discussion and possible action concerning approval of Special Event application requests:
 - 1. Pumpkin Fest – JAMSA
 - 2. Washington County, TN Heritage Fair
- C. Discussion and possible action concerning first reading of an ordinance amending Title 1, Chapter 12, Section 11-1207(7)(a) of the Jonesborough Sign Ordinance;
- D. Discussion and possible action concerning first reading of an Ordinance amend the Municipal Code of the Town of Jonesborough Chapter 5 General Provisions Relating to Zoning, Section 11-513, R-1 (Low Density) Residential District Related To Permitted Uses;
- E. Discussion and possible action concerning first reading of an Ordinance to De-Annex Certain Property Located at Anderson Road and the Present Corporate Boundaries of the Town of Jonesborough, Tennessee;
- F. Adjournment.

JONESBOROUGH BEER BOARD

AGENDA PRESENTATION

DATE: JUNE 17, 2024 AGENDA ITEM #: 1

SUBJECT: Approval of Minutes

See Attached Minutes

BOARD OF MAYOR AND ALDERMEN

BEER BOARD

JUNE 12, 2023

The Board of Mayor and Aldermen (BMA) met as the Jonesborough Beer Board on Monday, June 12, 2023, at 7:00 p.m., at Town Hall, 123 Boone Street, Jonesborough, TN. There were two items on the agenda for discussion and possible action in regard to Tennessee Hills Distillery, as follows:

- a. Application for an On-Premise Beer License at 127 Fox Street, Jonesborough, TN
- b. Correspondence requesting to operate as a craft brewery that can manufacture, distribute, and conduct off-premises sales as a permitted manufacturer at 127 Fox Street, Jonesborough, TN

Mayor Vest called the meeting to order, and announced that the first item on the Beer Board agenda was an application for an On-Premise Beer License for Tennessee Hills Distillery, 127 Fox Street, Jonesborough, TN. Mayor Vest asked if anyone was present to speak on this application. Clark Jordan, Chief Legal Officer for Rugged American Spirits, which is the owner of Tennessee Hills Distillery, who shared a brief history of his background. Clark Jordan said he has had the fun of being with Tennessee Hills and Rugged American Spirits, and seeing what those rugged entrepreneurs are up to and what they are trying to do in the community both with East Tennessee State University and trying to solve some of the tax issues that we have here in Jonesborough to drive more revenue to the city and what he thinks would be a win-win way. Clark Jordan asked Mayor Vest if Item 2 could be addressed first and then come back to the first item. Mayor Vest granted Clark Jordan's request. Clark Jordan said one of the things that they would like to do at Tennessee Hills Distillery is to begin manufacturing a craft beer. Mr. Jordan said they are currently distilling spirits at Tennessee Hills. Mr. Jordan said adding a craft brewery will enhance their interaction with East Tennessee State University in their brewing and spirits majors now will be bringing students over here to work in their small scale distillery; and they would like to be able to have them do that also in a small scale brewery which will really focus on the craft of brewing. Mr. Jordan said it is not intended to be larger scale. He said their larger scale brewery is located in Johnson City and they are building the fourth largest distillery in the State of Tennessee in Bristol. He said they are making tremendous investments in this region and this is another element of that holistic picture of what they are trying to do with truly the craft spirits in the brewing industry which is a big part of the heritage of not only East Tennessee but Jonesborough.

Clark Jordan said as they met with Mr. Rosenoff and Mr. Wheeler to discuss our desire, one we were talking about applicable permits but at the same time they shared with them their desire to start manufacturing, having a tasting room, being able to distribute, which in Tennessee you can distribute among yourself so our Jonesborough facility could

distribute within a county as could the Jonesborough facility, or some on-site sales so it would be very small like a growler or something like that, that someone could take away. Mr. Jordan said so we discussed that and recently, a couple of days ago, they received a letter from Mr. Rosenoff. Mr. Jordan said he wanted to address what was raised as the concern in the letter, so that we are clear, this was seven days ago that we got this letter, but they have done quite a bit of research. He said so the objection that was raised to our ability to manufacture in Jonesborough was a zoning one. He said they have looked at that and the basis for that was that there was no zoning appropriate that was in for our TN Hills Distillery area and that it was, even though we have a distillery zoning district, that the zoning had to be for beer and only beer could be manufactured in a manufacturing zone. Mr. Jordan said he would say respectfully that is not correct. Mr. Jordan said that's not what the distillery zoning provision actually provides. Clark Jordan said if you would like, he is happy to share a copy of that zoning provision with you so that you can follow along, as you find that would be helpful. Mayor Vest asked Clark Jordan if he had a copy for each. Mr. Jordan replied yes. Clark Jordan said there are two pages each, and as you will see the distilling company overlay district which TN Hills resides within are permitted to make various types of spirits and among those, if you look in Section 1 of 11-518(d), it says these facilities are defined as follows: *A facility that manufactures intoxicating liquids, liquors includes alcohol, spirits, liquors, wines, and every liquid or solid, patented or not, containing alcohol, spirits, liquor or wine, and capable of being consumed by humans, but nothing in this section shall construed or dined as including or relating to the manufacture of any beverage with an alcohol content of five percent or less.* Mr. Jordan said, so he will share with you all that TN Hills has absolutely no intent of ever making any beverage of less than five percent alcohol, never ever. Mr. Jordan said and the difference is in craft brewing in mass marketed beer like a lite beer or a Budweiser, the alcohol contents of those are 4.2 and 5% or less. Mr. Jordan said those would be inappropriate in this distilling company overlay district as this is written. He said now but as for our beers which are over 5% and State allows beer to be between 5% and 8% content, that is the craft beers that we make. He said there is also something that is called a heavy gravity beer which is between 8% and 10.1% alcohol by volume that is also permitted and we intend to brew that, but that is something that's regulated by the State. Mr. Jordan said over 8% is not regulated, under 8% is something that the municipality has a right to create ordinances for. He said after we shared that one of the other concerns that he heard was that hey look this is still got to be in a manufacturing zone. He said he would like to draw your attention to the second page at number 4, and it says *the underlying properties of the overlay zone will normally be a business or manufacturing zone.* Clark Jordan said so TN Hills is currently zoned B-2 which is a business zone, so if you heard what was relayed in the letter that we had to be in a manufacturing zone is again contrary to what the actual distilling company overlay says. Mr. Jordan said moving on beyond that, we were recently told that we would have to get historic zoning approval which again is wrong. Mr. Jordan said if you look at Number 5, it says The DC overlay will may be within the historic district. Mr. Jordan said the Zoning Ordinance already contemplates that it is within a historic district, so if you go beyond that and look at the remainder of what is in this distilling zone they have already done all of these. He said when TN Hills was established as a distillery we have met all the State and Federal requirements, you will see even in (b) it specifically mentions B-2 which is

where we are located and that we have already provided to the city previously adequate parking, all of these things that are necessary to participate within the distilling company overlay district. He said so as long as we manufacture beers or any beverage over 5% whether by brewing, distilling, fermenting, whatever the case may be we are fully compliant with distilling company overlay district. He said that if you look at H-1 which is the Historic District, the Historic District encourages companies that are providing some sort of a craft event, some opportunity for the public to use a pedestrian traffic and come in and look at what is going on. Mr. Jordan said this is what ETSU will be doing, we will be providing an opportunity both guests who are within the Jonesville district and then also bringing ETSU students and their families to work, so people can actually learn. Mr. Jordan said he thinks it actually fosters what is intended in a H-1. Mr. Jordan said the idea we got in this letter that somehow we are not compliant with Zoning Ordinance is just incorrect and it is contrary to what exactly what the language is that he just went through with you. Mr. Jordan said setting that aside, we would say yes we do want to go ahead and move forward with manufacturing, we want to move forward with the tasting room which is provided for under Jonesborough's Ordinances and we do with off-premise sales and distillery. Mr. Jordan said now we recently had a conversation which the question of manufacturing has come up once again and he will there is issue with Jonesborough's city ordinances, one is that it doesn't have a provision for manufacturing in it, so it is not quite clear to him but the Jonesborough Beer Board has already set a precedent by approving the Depot of Brewing for brewing beers in Jonesborough even though in manufacturing beers in Jonesborough. Mr. Jordan said the argument that he recently heard that we don't have a manufacturing ordinance really falls flat when you look at what the prior precedents is, that this Beer Board has taken. He said he has also heard the argument that what you are going to make is over 5%, we don't have that right to now do anything over 5%, and again he would point to Depot Brewing which clearly brews beers that are over 5% and the city has never done anything. He said they have authorize that to occur and to continually occur, so all we are really asking for is nothing different; we are saying hey we want to be treated just like any established business in town, which is Depot Brewing, we would like to be able to brew craft style beers, we would like to be able to have a tasting room, which they do, they have absolutely no food sales, so we don't want to be treated any differently than them and we want to be able to move forward. Mr. Jordan said he knows something that was newly asked for but there is no time limit, you saw on the agenda, and he thinks it can be approved and we would ask that it be approved. Mr. Jordan said so to the extent that Jonesborough thinks that it does not have approval for manufacturing then that reverts to the State, because what the State actually says is that the cities are authorized to in-act ordinances that cover manufacturing. He said if the city failed to do that, and if that is reason we might be told no, he would say then that reverts to the State. He said he would share with you that the State in permit number in license number SUPMFRWAS1832054 has already approved TN Hills for brewing as part of its approval for our distillation. Mr. Jordan said he was really a little bit at a loss from all of the things they hear from city because it feels like we are playing regulatory wack-a-mole. Mr. Jordan said we try to address one issue, another one is brought to our attention, so he would offer to you that TN Hills should be entitled to manufacture, that the Beer Board if it wants to approve that, that would be great, if it doesn't want to approve that then he would say they are going to go forward under the

State approval that they have, because Mr. Wheeler is right and there is no provision even though this Board has exercised that provision. He said he thinks there is a bit of a quandary for the city and what it is really going to do, is it going to treat TN Hills any differently than it treated Depot Brewing. Clark Jordan said he would suggest that the answer should be no. Mr. Jordan said with that he will pause with that discussion and will answer any questions that you might have.

Mayor Vest said he had one quick question to ask Clark Jordan, where did you point out that tastings are allowed in there. Mr. Jordan said tasting is allowed under Manufacturing Room Permit is 2-235, Manufactures tasting room permit, that is a Jonesborough Ordinance which says that, *A manufacturer's tasting room permit may only be issued to a holder of a manufacturing permit under this chapter who produces more than one hundred (100) barrels annually.....* Mr. Jordan said they will be establishing a capability to brew between one and five barrels which is the size of it, so over the course of a year we will be brewing over 100 barrels.

Mayor Vest asked Town Attorney Jim Wheeler if he had any comments. Attorney Jim Wheeler said he thinks the Board should take up the other issue and then he will have some questions before we go into Executive Session.

Mayor Vest asked Clark Jordan if he would like to cover Item a now? Clark Jordan said sure, he said under a he thinks there is a problem again Jonesborough's statutes, Jonesborough's ordinances, the problem is, what is beer? Mr. Jordan said where Jonesborough says beer is between 0 and 5%, that is what Jonesborough says it regulates between is that between 0 and 5%. Mr. Jordan said the State says that beer is really 8%, so up to 8%, and somewhere between 8% and 10.1% is what the State claims exclusive authority for. Mr. Jordan said we are in this zone between 5 and 8%, so for an on-premise authorization the objection that they have heard was that you don't sell food and to be able to authorize on-premise sales of beer you have to have a certain percentage of food. Mr. Jordan said for one he would question whether that is a duly authorized ordinance, but setting that aside, our percentage of beer again we will make nothing below 5%, so our percentage is zero (0). He said so zero is less than 25%. He said he tried to respond to that in the letters given that our reason that would be a concern with on-premise permitting. Mr. Jordan said he would also point to TN Code 57-3-113 and TN Code so assuming that we are in the no-man's land between 5% and 8% that Jonesborough does not have a regulation. Mr. Jordan said 57-5-113 provides for the sale of beer allowed anytime authorized to sale liquor or wine. Mr. Jordan read, *Any establishment that permitted to sell liquor or wine for on-premise consumption, to the Chapter 4 of this title, which TN Hills is authorized through Chapter 4, to sell on spirit on site liquor-by-the-drink, that is what distilleries are authorized by State statute to do, shall be allowed to sell beer at any time the establishment is legally authorized to sell liquor or wine.* Mr. Jordan said that would mean for us that we could sell beer up until 11:00 p.m. because for their distilling license we are required by law to close at 11:00, which is earlier than what a normal beer establishment would have to sell, provided that the establishment has lawfully obtained a beer permit from the appropriate jurisdiction. Mr. Jordan said now the question is really again what is the appropriate jurisdiction, because

of the way that Jonesborough's statutes are worded or working. Mr. Jordan said he would say that we have already, Jonesborough can grant that again consistent with what was done for other places in town or they would be happy to rely on our State authorization as the appropriate jurisdiction, because the State has authorized us to brew and to be able to sell, to brew over 5% up to 8% of beers. Clark Jordan said he would say look, even if you set aside some of the problems that he thinks exists within the Jonesborough city ordinance which the Mayor mentioned probably needs to be updated and they would happy to be a part of that process to do that, but 57-5-113 gives the authority for us to sell beer because we are already permitted to sell and allowed to sell other spirits. He said it completely makes sense, he means from the perspective of the city and the safety of the community would like to be able to sell something other than mixed drinks, because mixed drinks tend to, people tend to have an over consumption of those, but if you have beer because people tend to drink slower and they tend to drink less. He said they actually think it is within the interest of the city to consistent with 5-57-113 allow us to sell on-premise beer. Mr. Jordan said where will we get the beer, the beer will be solely TN Hills beer and would be coming from Jonesborough until we can establish the production facility that we have asked for as part of the first request and then the beer would be coming from the Jonesborough facility. Mr. Jordan said they would not be selling any other beers other than TN Hills beers. Mr. Jordan said again, if there are any questions he would be happy to answer those.

Town Attorney Jim Wheeler said we need to clear one thing, and addressed Clark Jordan saying he thinks you may have just been speaking generally but you mentioned Rugged American Spirits owns TN Hills Distillery, and inquired on who are the actual owners of the LLC. Clark Jordan asked which LLC, both of them are LLC. Jim Wheeler said TN Hills Distillery. Clark Jordan said TN Hills Distillery is owned by Rugged American Spirits. Jim Wheeler said the application lists Stephen and Scott. Clark Jordan said that they are the owners of Rugged American Spirits, so the only people you get to is Stephen and Scott. Attorney Jim Wheeler said just for the record before the we go into Executive Session, the Board was notified late this afternoon that the zoning issue should not be considered an issue today, so this puts us back to approval of permit, so we are not disagreeing with you on that. Jim Wheeler said the June 5th letter that was referenced to you does not only address zoning, there were several other issues that were brought up in that June 5th letter, and he just wanted to mention that. Mr. Wheeler said and at this point he would ask if the Board has any questions for him, that we go into Executive Session to discuss those, because litigation has been threatened here and that is obviously one of the criteria for going into Executive Session. Mayor Vest agreed and when we come back out if the Board has any questions we will ask them at that point. Clark Jordan said since that was mentioned, he would ask that the June 5, 2023 letter be entered into the administrative record.

Mayor Vest recessed the Beer Board meeting, to go into Executive Session. Mayor Vest reconvened the Beer Board meeting after executive session. Mayor Vest called for a motion to move this along. Alderman Countermine made the motion that we defer action until June 26, 2023, Alderman Causey seconded the motion. Jim Wheeler asked what time was that meeting? Town staff said 7:00 p.m. Mayor Vest said June 26th, at 7:00 p.m.,

and asked if there was any further discussion about that. There being none, called for the vote. Upon call of the roll, the following Aldermen voted Aye: Alderman Countermine, Alderman Causey, Alderman Dickson. Voting Nay: none. Mayor Vest announced that the motion carried, and that we would be back on June 26, 2023 at 7:00 p.m. Town Attorney Jim Wheeler suggested that Town staff, even though there has been a notice already for that meeting, they will need to do a notice for that as a Called Meeting for both the Beer Board and the Board of Mayor and Aldermen, again in case you need any action. Mayor Vest duly noted Attorney Wheeler's suggestion. Alderman Countermine said we could do it earlier. Jim Wheeler said the Beer Board meeting is actually recessed until June 26th and that is all you need to do. Jim Wheeler said if we get the application and staff can get through it and we can get a date then we can do it sooner, and the only reason that date is setting out there is because there was already a called meeting to happen on budget. Mayor Vest asked to see if they could get it moving faster.

ROBERT ANDERSON, RECORDER

CHUCK VEST, MAYOR

BOARD OF MAYOR AND ALDERMEN

BEER BOARD

July 24, 2023

The Board of Mayor and Aldermen (BMA) met as the Jonesborough Beer Board on Monday, July 24, 2023, at 8:00 a.m., at Town Hall, 123 Boone Street, Jonesborough, TN.

Mayor Vest called the meeting to order. Alderman Dickson led the group in an opening Prayer, and Mayor Vest led the pledge to the Flag. Upon call of the roll those present were: Mayor Chuck Vest, Alderman Terry Countermine, Alderman Adam Dickson, and Alderman Kelly Wolfe. Absent was: Alderman Virginia Causey. Also present were: Town Administrator Glenn Rosenoff, Town Recorder Robert Anderson, and Operations Manager Craig Ford.

Mayor Vest asked if there were any Public Comments and there were none.

Mayor Vest said the only item for consideration was an application for an On-Premise Beer Permit for Anna Floyd of The Opossum's Tale Restaurant, located at 103 Fox Street, Jonesborough, TN. Ms. Floyd has also obtained a license from the Tennessee Alcoholic Beverage Commission. The application is complete, the \$250.00 application fee has been paid, the background checks have come back with no record. The restaurant has already received a Certificate of Occupancy. Mayor Vest asked the Aldermen if they had comments or questions. Alderman Wolfe said he would to compliment Anna Floyd about the completeness of her application, the desire to follow the letter-of-the-law to the T, and about the fact that Ms. Floyd has been very deliberate in everything you have done in this application and the opening of the restaurant; and wished Ms. Floyd much success. Alderman Dickson said he has not yet dined at the Opossum's Tale Restaurant and he is looking forward to do so. Alderman Dickson said he tried to explain at a previous meeting about how we need inclusive spaces and it really excites him to think about this pub like atmosphere, and he sees the pub is like the neighborhood spot. Alderman Dickson said not only can you socialize, it is a family place and bring the family to enjoy a meal, and it is a really nice positive place for a cross section of the community to gather; and he is looking forward to see The Opossum's Tale thrive in Tennessee's oldest town. Alderman Wolfe made the motion to approve the On-Premise Beer Permit for Anna Floyd of The Opossum's Tale Restaurant, located at 103 Fox Street, Jonesborough, TN, as presented. Alderman Countermine seconded the motion and it was duly passed.

The meeting was adjourned.

ROBERT ANDERSON, RECORDER

CHUCK VEST, MAYOR

JONESBOROUGH BEER BOARD

AGENDA PRESENTATION

DATE: JUNE 17, 2024 AGENDA ITEM #: 2

SUBJECT: On-Premises Beer License for Texas Burritos, LLC Restaurant

BACKGROUND:

Mary Sipple and Myra Cardenas with Texas Burritos, LLC have requested approval for an On-Premises Beer License at their restaurant located at 109 Courthouse Square. The restaurant already has a beer license and an ABC license; however, the business recently changed business name and structure from Texas Burritos & More to "Texas Burritos, LLC" and thus required the business to go through the approval process again with TNABC and the town.

Attached is an application for the On-Premises Beer License. The application is complete, the \$250.00 application fee has been paid, the background checks have come back with no record, and a copy of the ABC license is included.

RECOMMENDATION:

Approve the On-Premises Beer License for Texas Burritos, LLC restaurant located at 109 Courthouse Square, as presented.

**TOWN OF JONESBOROUGH, TENNESSEE
APPLICATION
ON-PREMISE BEER LICENSE**

LICENSE FOR ON-PREMISE SALE OF BEER WILL BE FOR A PERIOD ESTABLISHED IN SECTION 2-207 OF THE JONESBOROUGH MUNICIPAL CODE. REGULATIONS GOVERNING THE SALE OF ON-PREMISE BEER WITHIN THE CORPORATE LIMITS OF THE TOWN OF JONESBOROUGH ARE ESTABLISHED IN THE ORDINANCE BECOMING CHAPTER 2 OF TITLE 2 OF THE JONESBOROUGH MUNICIPAL CODE OR AS MAY BE SUBSEQUENTLY AMENDED.

I, Texas Burritos LLC

make application to the Board of Mayor and Aldermen of the Town of Jonesborough for a license _____ or renewal license _____, to sell legalized beer or other beverage with an alcoholic content not exceeding five percent (5%) of weight on-premise at my place of business located at: Eight 8th

NAME OF BUSINESS (Where Sale Requested): Texas Burritos LLC

ADDRESS: 109 COURTHOUSE SQ Jonesborough, TN
37659

DESCRIPTION OF LOCATION: BUSINESS

BUSINESS PHONE NO. 833-7111

Home Phone No. [REDACTED]

Describe Nature of Business Restaurant

TYPE OF APPLICANT (check one): Person ☐; Firm ☐; Corporation ☐; Joint-Stock Company ☐; Syndicate ☒; Limited Liability Company ☐; Partnership/Association ☐

Personal Information of Manager of Business (if other than the applicant him/herself)

Name Myra Cardenas

Home Phone No. [REDACTED]

Date of Birth 8-12-89

Social Security Number [REDACTED]

Address 100 Bill Jackson Rd Jonesborough TN 37659

Give the Name, relationship to the applicant (if applicable) and address of the former beer permittee at this location: Mary Sipple, owner,

A copy of the deed to the property or the lease of the property on which the establishment is located must accompany the application. Copy attached? ☒

A copy of the entity's certificate of incorporation or charter or other similar evidence of authorization to do business within the State of Tennessee must accompany the application. Copy attached? ☒

I/we do hereby further declare for the purposes of obtaining an On-Premise Beer License

1. (a) That, Applicant has not, nor has anyone to be employed by him/her, in such distribution or sale of intoxicating beverages has been convicted of any violation of the statutes of the United States or the State of Tennessee prohibiting the possession, sale, manufacture, or transportation of intoxicating liquors or any other crime involving moral turpitude in the past ten (10) years.

Has Applicant, or anyone to be employed by him/her been convicted of any violation described in Section (1a) above in the last ten (10) years? Yes ☐ No ☒
If yes, explain _____

- (b) That, no members, officers, stockholders or employees of the corporation, syndicate, joint stock company or any associates making this application is a person who has been convicted of any violation of the laws of the United States or the State of Tennessee prohibiting the possession, sale, manufacture, or transportation of intoxicating liquors or any crime involving moral turpitude in the past ten (10) years

Has any member, officer, stockholder or employee of the business, corporation, syndication, joint stock company or any association been convicted of any violation listed, in Section (1b) above in the last ten (10) years? Yes _____ No
If yes, explain _____

(c) Has Applicant, the business, nor any person who owns five percent (5%) or more of the business, ever had a beer permit revoked, suspended or denied in the State of Tennessee? No If yes, specify where, when and why: _____

2. (a) That, no sale of intoxicating beverages shall be made to persons under twenty-one (21) years of age, nor shall minors be employed directly in the sale or distribution of such beverages.

(b) That, no sale shall be made to persons intoxicated or who are feeble-minded, insane or otherwise mentally incapacitated.

(c) That, all persons employed by the applicant directly involved in the sale or distribution of intoxicating beverages authorized under license shall be permitted as required to serve alcoholic beverages under the terms established for a Liquor-By-The-Drink Permit by the State of Tennessee.

3. That, no minor shall be allowed to loiter about the Applicant's premises.

4. (a) That, the Applicant is of good character and has a sufficient legal interest in the location described in this application as to entitle the Applicant to conduct the sale of beer on-premises at such place of business.

(b) That, at said location of the sale or distribution of beer on-premise that no loud, unusual, or obnoxious noises shall be allowed, and the Applicant shall conduct such place of business otherwise in an orderly, peaceful, and lawful manner.

(c) That, the sale or distribution of beer at the location described herein will not cause congestion or traffic or interference of schools, churches or other places of public gathering or will otherwise interfere with public health, safety or morals.

5. (a) That, I hold a valid license for the sale of alcoholic beverages by the drink for intoxicating beverages above five (5%) percent by weight issued by the Alcoholic Beverage Commission of the State of Tennessee; a copy of which has been submitted with this application. Upon request, all information submitted with the Tennessee Alcoholic Beverage Commission permit application will be made available to the Town of Jonesborough.

Permit Number _____ Copy attached? _____
Date Issued _____ Privilege Tax Paid \$ _____

(b) That, I understand that a revocation of the license for the sale of alcoholic beverages by the drink by the Alcoholic Beverage Commission of the State of Tennessee will automatically and immediately revoke the license to sell beer by the Town of Jonesborough.

6. That, in the place of business where intoxicating beverages are sold for consumption on premise, proper sanitary facilities for both sexes shall be provided.

7. That, gambling in any form shall not be permitted on the premises.

8. That, the person so applying for the license to sell beer on premise will conduct the business in person, or if he or she is acting as agent for any other firm, corporation, or association, the name or names of the owners of the business requesting to be licensed,

together with their addresses and the nature of the firm, corporation or association for which the Applicant is acting is listed and identified in this application.

Name of Applicant and all members, officers, and/or stockholders interested in the business of said Applicant including address, date of birth and social security number.

Applicant -	NAME	HOME ADDRESS	DATE OF BIRTH	SOCIAL SECURITY #
	Myra Cardenas	100 Bill Jackson Rd Jonesborough TN 37659	8-12-89	[REDACTED]
	Mary Sigle	8-26-69 3305 Buckingham drive Johnson City TN 37601	8-26-69	[REDACTED]

ADDRESS TO RECEIVE ANNUAL TAX NOTICE & ANY OTHER COMMUNICATIONS

Name of Business, Corporation Texas Burritos LLC
Address 109 COURTHOUSE JONESBOROUGH TN 37659
Mailing Address SAME
Telephone Number 423-833-7111

BUILDING/PROPERTY OWNER

Name of Owner PAT STORV
Address 109 COURTHOUSE 99 JONESBOROUGH TN 37659
Mailing Address _____
Telephone Number _____

9. That, no permit now in force or hereafter issued shall be good or valid except at the location described in this application, nor shall such permit be transferable to another location.
10. That, I have obtained all permits and paid all fees, privilege taxes, and met all other requirements of the laws of the State of Tennessee and the United States. Also I have paid the Privilege Tax for the ABC permit to the Town of Jonesborough in the amount of \$ _____.
11. That, I, the Applicant, agree that the place of business and premises, including any house, building, room or rooms, where the business conducted under this license here applied for shall be open to inspection and investigation at any time such place is open for business by any regular or special police officer of the Town of Jonesborough.
12. That, I have filed with the County Court Clerk the bond provided for in Tennessee Code Annotated, Section 57-5-106 and 57-5-107.
Bond Indication No. _____
Date Filed _____
13. That, I understand that the sale of intoxicating beverages shall not exceed 28% of the gross business sales annually.

Copy provided

Printed Name of Applicant TEXAS BURRITOS LLC (Myra Cardenas)
Signature [Signature]
Date _____

I, Texas Burritos LLC Myra Cardenas do hereby certify that I have received, read, and understood the regulations governing the sale of beer and intoxicating beverages in the Town of Jonesborough, as designated in Chapters 1 and 2 of Title 2 of the Jonesborough Municipal Code. I understand Applicants must appear in person at the scheduled Board meeting for consideration of the application unless the ownership offices of the establishment are located outside Washington County, in which case, the manager of the store may represent the owner at the meeting.

I certify that each and every statement made by me in the above application is true and correct and agree that if any statement is false, the permit issued pursuant thereto may be revoked by the Beer Permit Board upon notice and hearing, in which event the burden shall be upon the permittee to prove the correctness of all statements in this application. I am aware of my continuing obligation to amend or supplement this application promptly if a change in circumstances affects the responses provided in this application, either before or after a permit has been issued. I will surrender to the Beer Board any permit issued under this application within fifteen (15) days of termination of the business, change in ownership, relocation of the business or change of the business's name.

I hereby release, absolve and hold harmless the Town of Jonesborough, the Jonesborough Beer Board, the Jonesborough Department of Public Safety, its' employees, agents and representatives from any and all liability of whatever type for any damages, causes of action, personal property injuries which may result as a consequence of my application for a beer permit, background investigation, release of documents or other matters related to my application. I hereby waive all possible liability of the Town of Jonesborough, the Jonesborough Beer Board, the Jonesborough Department of Public Safety, its employees, agents and representatives as stated above.

Furthermore, I declare that I am the OWNER of the business and in such capacity I am authorized to execute this application on behalf of said business.

Signature [Signature]

Date _____

STATE OF TENNESSEE
WASHINGTON COUNTY

Myra Cardenas
Texas Burritos LLC, being first duly sworn makes oath that all statements of
(Name of Applicant) fact contained in the foregoing application are true.

[Signature]
Signature of Applicant

SWORN TO AND SUBSCRIBED BEFORE ME,
this _____ day of _____, 20____.

Signature of Officer Administering Oath

My Commission expires on the

_____ day of _____, 20____.

NOTICE: A non-refundable \$250.00 fee in the form of a cashier's check payable to the Town of Jonesborough must accompany this application. If the application is approved, you are required to provide documentation of sales tax registration to the Town within ten (10) days of approval. An annual privilege tax of \$100.00 is imposed on the business of selling, distributing, storing or manufacturing beer in this state. The tax is due each January 1 and is payable to the Town in the Recorder's office. Penalties are applied daily after January 1. The tax is prorated for new permits issued after January 1, and must be paid when the permit is issued. ANY APPLICANT MAKING A FALSE STATEMENT IN THIS APPLICATION SHALL FORFEIT HIS OR HER PERMIT AND SHALL NOT BE ELIGIBLE TO RECEIVE ANY PERMIT FOR TEN (10) YEARS.

TOWN USE ONLY: Received: Date ____/____/____ by (Initials) _____ App. Fee _____

Inspections: Fire _____ Building _____ Electrical _____ Plumbing _____

Administrative Review _____ Verification of Privilege Tax Payment by Recorder _____



Tre Hargett
Secretary of State

Division of Business Services

Department of State

State of Tennessee

312 Rosa L. Parks AVE, 6th FL
Nashville, TN 37243-1102

TEXAS BURRITOS LLC
109 COURTHOUSE SQUARE
JONESBOROUGH, TN 37659

August 28, 2022

Filing Acknowledgment

Please review the filing information below and notify our office immediately of any discrepancies.

SOS Control # :	001456041	Formation Locale:	TENNESSEE
Filing Type:	Limited Liability Company - Domestic	Date Formed:	08/14/2023
Filing Date:	08/14/2023 12:21 PM	Fiscal Year Close:	12
Status:	Active	Annual Report Due:	04/01/2024
Duration Term:	Perpetual	Image # :	B1429-6583
Managed By:	Member Managed		
Business County:	WASHINGTON COUNTY		

Document Receipt

Receipt # : 008305807

Filing Fee: \$300.00

Payment-Check/MO - MARY A SIPPLE, JOHNSON CITY, TN

\$300.00

Registered Agent Address:
MYRA CARDENAS
109 COURTHOUSE SQUARE
JONESBOROUGH, TN 37659

Principal Address:
109 COURTHOUSE SQUARE
JONESBOROUGH, TN 37659

Congratulations on the successful filing of your **Articles of Organization** for **TEXAS BURRITOS LLC** in the State of Tennessee which is effective on the date shown above. You must also file this document in the office of the Register of Deeds in the county where the entity has its principal office if such principal office is in Tennessee. Please visit the Tennessee Department of Revenue website (www.tn.gov/revenue) to determine your online tax registration requirements. If you need to obtain a Certificate of Existence for this entity, you can request, pay for, and receive it from our website.

You must file an Annual Report with this office on or before the Annual Report Due Date noted above and maintain a Registered Office and Registered Agent. Failure to do so will subject the business to Administrative Dissolution/Revocation.

Processed By: Tammy Morris


Tre Hargett
Secretary of State

**ACTIONS TAKEN BY WRITTEN CONSENT
OF THE ORGANIZER AND SOLE MEMBERS
OF
TEXAS BURRITOS LLC**

Pursuant to T.C.A. Section 48-203-102, in lieu of the organizational meeting of the Organizer and all initial Members of Texas Burritos LLC, a Tennessee Limited Liability Company (the "Company"), the Organizer and the sole members hereby unanimously consent to taking action without a meeting, by written consent, and hereby take the following actions to organize and form the Company:

1. Approval of Articles of Organization

RESOLVED: That the Articles of Organization of the Company, filed with the Secretary of State of Tennessee on August 14, 2023, should be duly recorded in the Register's Office of Washington County, Tennessee, and that the law firm of McInturff & McInturff PLLC is hereby authorized to record the Articles in the aforesaid Register's Office and after recording to place the Articles in the Company Record Book. Myra Cardenas, acting as the organizer, surrenders all rights in the company to its Members.

2. Operating Agreement

RESOLVED: That the company would be member managed by its members, without an operating agreement.

3. Election of Officers

RESOLVED: The following persons were unanimously elected by the members to the offices set after each name, to serve the company during the ensuing year or until such time as their successor or successors are duly elected:

Mary Sipple	President
Myra Cardenas	Vice President and Chief Manager

4. Ownership Interest

RESOLVED: That the percentage ownership in the company shall be as follows:

	<u>% interest</u>
Mary Sipple	50
Myra Cardenas	50

5. Authority

RESOLVED: that the signatures of both Members shall be required to legally obligate the Company.

6. Profits and Losses

RESOLVED that all profits and losses shall be shared based as the percentage of ownership set forth above, except that any party having a right to purchase another's interest, or part of their interest, may act on that right before any divisions of profits and may anticipate those profits at the time of payment to purchase such additional percentage of the company by assigning such profits to the conveying party as necessary to purchase said interests. Any purchase which requires the approval of any lender, must receive such approval in writing prior to the purchase, or be made in conjunction with the full repayment of any such lender.

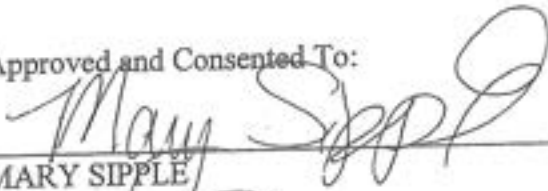
7. Organizational Fees and Expenses

RESOLVED: That the Owners be and they are hereby authorized to pay all fees and expenses incident and necessary to the organization of the company, to pay the costs of proper company books, and to obtain and pay for such other records as may be reasonably necessary to the efficient management of the company and to reimburse any such expenses advanced.

The undersigned, being the Organizer and the Sole Members of the Company, by signing this consent, waive all notice of the date, time, and place of the organizational meeting of the Organizer and the Sole Members, and consent to the transaction of business of said meeting by written consent of said Organizer and the Sole Members in lieu of such meeting. This written consent of the Organizer and the Sole Members of the Company shall be included in the company book. Signatures may appear by copy or facsimile and may be on separate copies of this same document but shall be considered collectively as one binding contract.

DATED: 8-29-23

Approved and Consented To:



MARY SIPPLE



MYRA CARDENAS

REAL ESTATE LEASE

This Lease agreement (this "lease") is dated 6 day of February 2024 by and between DANNY P. STORY ("lessor") and Mary Sipple, Myra Cardenas D/B/A TEXAS BURRITOS LLC

PREMISES Lessor, in consideration of the lease payments provided in this Lease, leases to lessee, the real estate, the equipment, personal property and building at 109 Courthouse Square, Jonesborough, Washington county Tennessee

LEGAL DESCRIPTION Real Property located at 109 Courthouse Square, Jonesborough, Washington County Tennessee

TERM This Lease term will begin on January 1, 2024 and will terminate on January 31, 2025

LEASE PAYMENTS Lessee shall pay to lessor, monthly installments of One Thousand Eight Hundred and Fifty Dollars), payable in advance on the 1st day of each and every month. Lease payments shall be made to Lessor at 109 Courthouse Square Jonesborough Tennessee 37659 which address may be changed from time to time by

Lessor.

POSSESSION. Lessee shall be entitled to possession on the first day of the term of this Real Estate Lease, and shall yield possession to Lessor on the last day of the term of this Real Estate Lease, unless otherwise agreed by both parties in writing. At the expiration of the term, Lessee shall remove its goods and effects and peacefully yield up the premises to Lessor in as good a condition as when delivered to Lessee, ordinary wear and tear excepted.

DEPOSIT. The Lessee shall tender with this Real Estate Lease a Two Thousand Dollars (\$2,000.00) damage deposit.

USE OF PREMISES Lessee may use the leased premises only for lawful purposes

PROPERTY INSURANCE. Lessor shall maintain casualty insurance on the leased premises in an amount not less than one hundred percent (100%) of the full replacement value. Lessee shall deliver appropriate evidence to Lessor as proof that adequate renter insurance is in force. Lessor shall receive advance written notice from the insurer prior to any termination of such insurance policies. Lessee shall also maintain any other insurance which Lessor may reasonably require for protection of Lessor's interest in the leased premises. Lessee is responsible for maintaining casualty insurance on its own property.

LIABILITY INSURANCE. Lessee shall maintain liability insurance on the leased premises. Lessee shall deliver appropriate evidence to Lessor as proof that adequate insurance is in force, issued by the companies reasonably satisfactory to Lessor. Lessor shall receive advance written notice from the insurer proper to any termination of such insurance policies.

RENEWAL TERMS. Either party shall give written notice of desire to renew or terminate not later than ninety (90) days prior to the end of the term or renewal term.

MAINTENANCE. Lessor's obligations for maintenance shall include the roof, outside walls, and other structural parts of the building. Lessee's obligations for maintenance shall include all equipment including heating and air conditioning units, plumbing and electrical.

UTILITIES. Lessee shall be responsible for all utilities and services incurred in connection with leased premises

PERSONAL TAXES. Lessee shall pay all personal taxes and any other charges which may be levied against the leased premises and which are attributable to Lessee's use of the leased premises , along with all sales and/or use taxes (if any) that may be due in connection with lease payments.

DEFAULTS. Lessee shall be in default of this Real Estate Lease if Lessee fail to fulfill

any lease obligations or term by which Lessee is bound subject to any governing provisions of law to the contrary if Lessee fails to cure any financial obligation within fifteen (15) days (or any other obligation within fifteen (15) days after written notice of such default is provided by the Lessor to Lessor may take possession of the leased premises without further notice (to the extent permitted by law), and without prejudicing Lessor's right to damages. Either party shall pay all costs, damages, and expenses (including reasonable attorney fees and expenses) Suffered by either party by reason of the default by either party.

LATE PAYMENTS. Payments not paid within ten (10) days of its due date shall bear a penalty of five years(5%) percent of the payment due.

HOLDOVER. If Lessee maintains possession of the leased premises for any period after the termination of this Real Estate Lease ("Holdover Period") Lessee shall pay to Lessor lease payment(s) during the Holdover Period at a rate equal to the normal payment rate set forth in the Renewal Terms paragraph.

CUMULATIVE RIGHTS. The rights of the parties under this Real Estate Lease are cumulative, and shall not be construed as exclusive unless otherwise required by law.

NON0SUFFICIENT FUNDS. Lessee shall be charged Thirty Five (\$35.00) Dollars for each check that is returned to Lessor for lack of sufficient funds.

This agreement is binding on the parties, their heirs, Executors and assigns.

IN WITNESS WHEREOF, the parties have executed this Real Estate Lease on this the

6 day of February, 2024

LESSEE:

A handwritten signature in cursive script, appearing to read "Mary Sipple", written over a horizontal line.

MARY SIPPLE



MYRA CARDENAS

D/B/A TEXAS BURRITOS LLC

LESSOR:



DANNY P. STORY

STATE OF TENNESSEE

COUNTY OF WASHINGTON

Personally appeared before me, the undersigned authority, a Notary Public of the State and Country aforesaid. The within named bargainer, DANNY P. STORY, LESSOR, with whom I am personally acquainted, and who acknowledged that he executed the within instrument for the purposes therein contained

WITNESS MY HAND, at office in state and County aforesaid, on
this the 6th
Day of February 2024

Myra G. Stallard

NOTARY PUBLIC



My Commission Expires: 10-01-2025



TENNESSEE DEPARTMENT OF REVENUE
Tax Bond

(9/19)

Business Information

93-3212642

FEIN/SSN

67005576

Bond Number

We, Texas Burritos LLC
(Entity Legal Name)

109 Courthouse Square
(Primary Address)

Jonesborough
(City)

County of Washington, State of Tennessee, as principal, and

WESTERN SURETY COMPANY, a corporation

organized under the laws of the State of South Dakota, and duly admitted and/or authorized by the Tennessee Commissioner of Insurance to transact surety insurance business in this state pursuant to Chapter 2 or Chapter 20 of Title 56 of the Tennessee Code Annotated, as surety, acknowledge our indebtedness to the State of Tennessee in the penal sum of Ten Thousand and 00/100

dollars (\$ 10,000.00), for the payment of which sum we hereby obligate and bind ourselves and our respective legal representatives and successors, jointly and severally.

The conditions of the foregoing obligation are that (select the applicable options):

Bond Type

☒ Consumption on the Premises (Liquor-by-the-Drink) Tax Bond

☐ Wine only - \$2,000.00

☒ Full liquor bond - \$10,000.00

Principal has applied to the Alcoholic Beverage Commission of the State of Tennessee for a license to sell alcoholic beverages for consumption on the premises under the provisions of Tenn. Code Ann. § 57-4-101, et seq.

Pursuant to Tenn. Code Ann. § 57-4-302, and the rules promulgated pursuant thereto, must be executed by principal and a solvent corporate surety approved by the Commissioner of Revenue, such bond to be conditioned on the proper payment of all state taxes, penalty, and interest connected with the sale of alcoholic beverages for consumption on the premises for which the principal may become liable.

If the principal shall properly pay all taxes, penalty, and interest connected with the sale of alcoholic beverages for consumption on the premises for which it may become liable during the effective period of this obligation, then this obligation shall be null and void; otherwise, it shall remain in full force and effect.

This bond is executed pursuant to Tenn. Code Ann. § 57-4-302 et seq., and is intended to comply with all requirements of such statute.

The effective date of this bond shall be April 1st, 2024. This bond is a continuous bond and shall continue in full force from the effective date of the bond through the period that the principal is a licensee under Tenn. Code Ann. § 57-4-101 et seq., unless terminated or cancelled as hereinafter provided.

☐ Alcoholic Beverages Tax Bond - \$75,000.00

Principal has applied to the State of Tennessee for a Certificate of Registration to wholesale or distribute alcoholic beverages and/or any other such beverage under the provisions of Chapter 3, Title 57 of the Tennessee Code Annotated.

The premium for which this bond is written is One Hundred Twenty and 00/100 dollars
(\$ 120.00). In witness whereof, the parties have executed this bond at Sioux Falls, SD,
the 27th day of March, 2024.

[Signature]
Principal(s)

By [Signature] WESTERN SURETY COMPANY
Surety
Attorney-in-Fact Larry Kasten,
Vice President

Signature of Principal(s) must be Notarized here

State of Tennessee

County of Washington

On this 28 day of March, 2024,
appeared the Myra Cardenas,
before me personally,
to me known to be

(principal (principals) described in and who executed the foregoing instrument, and acknowledged that (he) (she)
(they) executed the same as (his) (her) (their) free act and deed.

Legal

[Signature]
Notary Public

My Commission expires on the 28 day of March, 2024.



Signature of Attorney-in-Fact* for Surety must be Notarized here

State of South Dakota

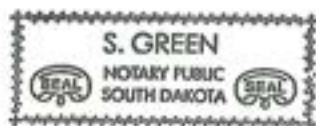
County of Minnehaha

On this 27th day of March, 2024, before me a notary public,
personally appeared Larry Kasten, Vice President,
to me known to be
the person who executed the foregoing instrument on behalf of WESTERN SURETY COMPANY, surety, and
acknowledged that (he) (she) executed the same as the free act and deed of said surety.

[Signature]
Notary Public

My Commission expires on the 12th day of February, 2027.

(SEAL)



WESTERN SURETY COMPANY
101 S. Reid St., Ste. 300,
Sioux Falls, SD 57103-7046

Approved as to sufficiency and accepted:

Delegate of Commissioner of Revenue

*If this bond is executed by an attorney-in-fact for any party thereto, a copy of the power of attorney designating
such person as attorney-in-fact with the authority to execute such instruments must be attached hereto.

Western Surety Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS:

That WESTERN SURETY COMPANY, a corporation organized and existing under the laws of the State of South Dakota, and authorized and licensed to do business in the States of Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, and the United States of America, does hereby make, constitute and appoint

Larry Kasten of Sioux Falls
State of South Dakota, its regularly elected Vice President
as Attorney-in-Fact, with full power and authority hereby conferred upon him to sign, execute, acknowledge and deliver for and on its behalf as Surety and as its act and deed, the following bond:

One Liquor by the Drink - Full Liquor

bond with bond number 67005576

for Texas Burritos LLC

as Principal in the penalty amount not to exceed: \$ 10,000.00

Western Surety Company further certifies that the following is a true and exact copy of Section 7 of the by-laws of Western Surety Company duly adopted and now in force, to-wit:

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys-in-Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

This Power of Attorney may be signed by digital signature and sealed by a digital or otherwise electronic-formatted corporate seal under and by the authority of the following Resolution adopted by the Board of Directors of the Company by unanimous written consent dated the 27th day of April, 2022:

"RESOLVED: That it is in the best interest of the Company to periodically ratify and confirm any corporate documents signed by digital signatures and to ratify and confirm the use of a digital or otherwise electronic-formatted corporate seal, each to be considered the act and deed of the Company."

In Witness Whereof, the said WESTERN SURETY COMPANY has caused these presents to be executed by its Vice President with the corporate seal affixed this 27th day of March, 2024.

ATTEST

L. Bauder
L. Bauder, Assistant Secretary



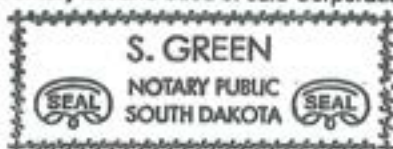
WESTERN SURETY COMPANY

Larry Kasten
Larry Kasten, Vice President

STATE OF SOUTH DAKOTA } ss
COUNTY OF MINNEHAHA }

On this 27th day of March, 2024, before me, a Notary Public, personally appeared Larry Kasten and L. Bauder

who, being by me duly sworn, acknowledged that they signed the above Power of Attorney as Vice President and Assistant Secretary, respectively, of the said WESTERN SURETY COMPANY, and acknowledged said instrument to be the voluntary act and deed of said Corporation.



My Commission Expires February 12, 2027

Notary Public

To validate bond authenticity, go to www.cnasurety.com > Owner/Obligee Services > Validate Bond Coverage.





**STATE OF TENNESSEE
DEPARTMENT OF REVENUE**

TEXAS BURRITOS
109 COURTHOUSE SQ
JONESBOROUGH TN 37659-1307

Letter ID: L1225771328
Effective Date: February 8, 2024
Account ID: 1002423720-SLC
Account Type: Sales and Use Tax
Location ID: 1001696273
Location Address:
TEXAS BURRITOS
109 COURTHOUSE SQ
JONESBOROUGH TN 37659-1307

Sales and Use Tax Certificate of Resale

The above named taxpayer has been granted authority in accordance with Tenn. Code Ann. § 67-6-102 and Tenn. Comp. R. & Regs. 1320-05-01-.62 and 1320-05-01-.68 to make purchases intended for subsequent resale without payment of sales or use tax. Any merchandise or other taxable item purchased without the payment of tax upon this resale certificate that is used or consumed in any manner by the taxpayer, or is given away, must be reported and the tax paid directly to the Tennessee Department of Revenue.

The supplier must maintain a file copy as evidence of the sales tax exemption. Later purchases do not require the submission of additional copies.

Seller's Name

Seller's Address (City & State)

I, _____, as an authorized representative of the taxpayer, certify that the products or services purchased are intended for subsequent resale by the purchaser for the following reason.

- () resale of the tangible personal property, taxable service, taxable amusement, or taxable digital product
- () rental or leasing of the tangible personal property
- () a component part of a manufactured, assembled, processed or refined finished product that is for resale

Under penalty of perjury, I affirm this to be a true and correct statement.

Print Name of Authorized Representative

Signature of Authorized Representative

Date

TN

**Tennessee
State Government**

**State of Tennessee
Alcoholic Beverage Commission**



RESTAURANT LICENSE

License Number : LBDST-WAS-2400144

Application having been duly made in compliance with the Provisions of Chapter 211 of the Public Acts of 1967, a permit to sell Alcoholic Beverages is hereby issued to:

Name of Business: Texas Burritos LLC

DBA: Texas Burritos

**Business Address: 109 courthouse sq SQ
Bldg**

JONESBOROUGH, TN 37659

County Name: WASHINGTON

Effective Date:05/08/2024

Issuance Date:05/07/2024

Expiration Date:05/07/2025



**TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION**

Consent Agenda

1

DATE: JUNE 17, 2024 AGENDA ITEM #: _____

SUBJECT: Approval of Minutes

Attached for BMA approval are the minutes of the following meetings:

February 12, 2024 – Regular Meeting
February 21, 2024 – Work Session/Called Meeting
March 11, 2024 - Regular Meeting

BOARD OF MAYOR AND ALDERMEN

REGULAR MEETING

FEBRUARY 12, 2024

The Board of Mayor and Aldermen (BMA) met in Regular Session on Monday, February 12, 2024, at 7:00 p.m., at Town Hall, 123 Boone Street, Jonesborough, TN.

Mayor Chuck Vest called the meeting to order. Alderman Dickson led the group in an opening Prayer, and Tom Pardue led the pledge to the Flag.

Upon call of the roll those present were: Mayor Chuck Vest, Alderman Virginia Causey, Alderman Terry Countermine, Alderman Adam Dickson, and Alderman Kelly Wolfe. Also present were: Town Administrator Glenn Rosenoff, Town Recorder Janet Jennings, Operations Manager Craig Ford, and Town Attorney Jim Wheeler.

The next item was the Consent Agenda. Mayor Vest asked if there were any items that the Aldermen wished to have pulled from the Consent Agenda. There were none. Alderman Countermine made the motion, seconded by Alderman Causey and duly passed, to approve the following items on the Consent Agenda:

1. Approval of the minutes for the January 8, 2024 BMA meeting.
2. Approval of the following bills for payment:

Insert Payment

3. Approval of the following Town Administrator Report:

Insert Report

4. Approval of the following Operations Manager Report:

Insert Report

5. Approval of the following Committee Report: McKinney Center Advisory Committee.
6. Approval of the following Supervisor Reports: McKinney Center, McKinney Center Program Manager, Fire Department, Police Department, Solid Waste, Building Inspector, Utility Manager, Water Quality, Water Distribution, Wastewater, Water Plant, Animal Control, Street Department, Director of Tourism and Main Street, Director of Special Events, and Visitor Center Manager.

7. Approval of the new Senior Center MyRide Mission Statement, with input and approval of the Senior Center Advisory Board, as follows: *"Providing door-through-door transportation for seniors in our community that is affordable, dependable, and safe, by dedicated and caring volunteers, leading to friendships, life enrichment, and peace of mind"*.
8. Approval of the 2024 Concession Agreement with the Jonesborough Little League Association beginning March 1, 2024 through August 1, 2024, as presented.

Insert Agreement

9. Approval to declare Town equipment as surplus: (1) Aluminum can crusher, (2) Portable electric steam pressure washer, (3) Scarab tractor powered mulch mixer, (4) Oil filter crusher, (5) CB 3500 Clean Burn Waste oil heater, (6) Homemade box fan, (7) Trash compactor and matching roll-off container, (8) 21 Dumpsters (2 – 4 yard, 2 – 8 yard, and 17 – 6 yard), and (9) 3500 HD GMC Dump Truck.
10. Approval of the Special Event Permit Application request by Melinda Copp, owner of Mill Spring Makers Market, for two Mill Spring Makers Faire Events. The Spring Event will be held Saturday, May 18, 2024, from 10:00 am to 4:00 pm, and the Fall Event will be held Saturday, December 7, 2024, from 10:00 am to 4:00 pm, the hold Harmless Policy Agreement and the Proof of Insurance are in place, and including the request for road closure and Town support services.
11. Approval of the Special Event Permit Application request by Jonesborough Locally Grown to hold the Jonesborough Farmers Market every Saturday morning from 8:00 am to 12:00 noon, at the rear of the Courthouse parking area, starting May 4, 2024 through October 26, 2024 with the exception of the Saturdays associated with Jonesborough Days and the National Storytelling Festival, the Hold Harmless Policy Agreement and the Proof of Insurance are in place, as presented.
12. Approval of the Special Event Permit Application and Special Event/Special Occasion Outdoor Use Permit request by Jonesborough Locally Grown to hold the Third Thursday Burger Nights monthly evening dinner event during the months of April through October 2024, with the projected following dates April 18, May 16, June 20, July 18, August 15, September 18, and October 17 from 5:30 pm to 7:30 pm, featuring local food from Boone Street Market with outdoor seating (weather permitting) with live music; and includes the consumption of beer sold by Boone Street Market. The Hold Harmless Agreement and Proof of Insurance are in place, and a Special Event/Special Occasion Outdoor Use Permit application has also been received as part of the event to cover all the amenities for the event being held at Boone Street Market and the public open space areas (patio). Any alcohol consumed will be roped off and signs with "no alcohol beyond this point" will be posted prominently. Sidewalks will allow for at least 5 feet for pedestrian use, will meet Tennessee ABC requirements for consumption of alcohol.
13. Approval of the Special Event Permit Application request for Girls on the Run Northeast Tennessee to hold an event "Girls on the Run 5K – Better Together" located at the Jonesborough Elementary School grounds and Tiger Park on

Friday, May 10, 2024, from 3:00 pm to 9:00 pm, to include road closures based on the assigned times by the organizer for "New" Skyline Drive, Thomson Meadow Lane, and North Cherokee Street, and continue to work with Public Safety on the race portion of the event, and the Hold Harmless Agreement and Proof of Liability Insurance are in place.

14. Approval of the Town's Music-On-The-Square (MOTS) event to be carried out Fridays from 7:00 pm to 9:00 PM between May 3, 2024, through September 27, 2024, (with MOTS being held on the Main Stage on July 5th during Jonesborough Days Festival) and Main Street to be closed from Fox Street to Christopher Taylor Lane, as presented.
15. Approval of the Town's Brews and Tunes event to be carried out on Sunday's from 4:00 pm to 7:00 pm, on the Storytelling Center's front plaza being June 2 2024 through September 29, 2024, as presented.
16. Approval of the Town's Memorial Day Celebration to be held on Monday, May 27, 2024 from 12:00 noon to 4:00 pm, with Main Street to be closed from Fox Street to Christopher Taylor Lane and the Veterans Day Celebration to be held on Monday, November 11, 2024 from 11:00 am to 3:00 pm, and with Main Street to be closed from Fox Street to Christopher Taylor Lane from 9:00 am to 4:00 pm for both events.
17. Approval of the 2024 renewal Outdoor Use Area Permit for applicant Zac Jenkins representing Main Street Café & Catering, LLC located at 117 West Main Street, with the intended use to allow for food and alcohol to be served in front of the Café as well as the alleyway on the east side of the building within the designated boundary area.
18. Approval of the 2024 renewal Outdoor Use Area Permit for applicant Mary Sipple representing Texas Burritos & More located at 109 Courthouse Square, with the intended use to allow for food and alcohol to be served outdoors within the designated boundary area.
19. Approval of the 2024 renewal Outdoor Use Area Permit for applicant Stephen Callahan representing Tennessee Hills Distillery located at 127 Fox Street, with the intended use to allow alcohol to be served outdoors within the designated boundary area; and noting that the property line shown on exhibit is in dispute with the Town and with the same conditions as with the 2023 renewal as follows:
 - (1) When the large door(s) is open there will be a decibel level set to be agreed to by the Town Administrator and Tennessee Hills that will not be exceeded at the point of measurement (somewhere inside the building so it can be monitored by Tennessee Hills Staff). Also, there will be a maximum volume control established for in-house music

and that level will also be agreed to by the Town Administrator and Tennessee Hills.

- (2) Large door(s) closes at 10:00 p.m. each night and music that can be heard outside the facility ends at 10:00 p.m.
- (3) Alcohol will not be served in the permitted area after 10:00 p.m. and after a period of time to close customers tabs, shepherd customers out of the permitted area, the permitted area will be roped or gated off with signage indicating it is closed which should occur no later than 10:20 p.m.
- (4) Tennessee Hills Distillery Staff will monitor to the best of their ability the conduct of guests inside the permitted area to prevent any safety hazards or disturbances of the peace and will follow ABC Guidelines with respect to serving patrons.
- (5) The Tennessee Hills Distillery Permit will be subject to the review provisions of the Policy as may be changed by the Board of Mayor and Aldermen from time-to-time.
- (6) Tennessee Hills Distillery will remain in compliance with all ordinances and policies adopted by the Town of Jonesborough.

The next item on the agenda was the approval of the Financial Report. Mayor Vest asked the Aldermen if they had questions or comments. Alderman Wolfe asked Town Recorder Janet Jennings about the financial status of the Town. Janet Jennings said all is well with the financial status of the town. Ms. Jennings said the property tax collections have come in 68.4%, and the November 2023 sales taxes came in at 9.14% which is higher than the November 2022 collections. Ms. Jennings said the new software program is being implemented in phases. There being no further questions, Mayor Vest called for a motion. Alderman Wolfe made the motion to accept the Financial Report as presented. Alderman Dickson seconded the motion and it was duly passed.

Communications from the Mayor was the next item on the agenda. Mayor Vest announced that the annual Paws-In-Blue fundraising event will be held on Friday, February 23, 2024, at the Senior Center from 6:00 pm to 9:00 pm.

Mayor Vest presented two recommendations for the following committee appointments:

Senior Center Advisory Committee – Lorena Craddock to fill a vacant term ending January 2027

Historic Zoning Commission – Herman Jenkins to fill an unexpired term ending November 2024

Mayor Vest asked the Aldermen if they had questions or comments in regard to the Committee appointments. There being none, Alderman Wolfe made the motion to approve Lorena Craddock to the Senior Center Advisory Committee and Herman Jenkins to the Historic Zoning Commission as recommended by Mayor Vest. Alderman Countermine seconded the motion and it was duly passed.

Mayor Vest said the 2024 Chocolate Fest continued to be sweet success in spite of the rain it was a great turnout, and appreciates everybody participations in that event. Mayor Vest expressed his appreciation to the Wastewater Crew who came out in the rain all day on this past Saturday and finished Sunday evening to pump Sewer Pump Station A. Mayor Vest said Bob Browning presented the Board with an update on the Jackson Theatre and hopes that it will be finished very soon and appreciates everyone's work on that project. Mayor Vest said there was an increase in the January building permits with nine new homes being permitted for construction.

Mayor Vest introduced Brayden Beecham, Boy Scout Troop 130, who is a Life Scout working on his Eagle Scout project. Brayden Beecham said he is planning to build an entrance to the library garden that will give a definitive opening/entrance to the garden and a place to attach signage to let the community know it exists and is open to the public; and the project will benefit the Tuesday Garden Club. Brayden said he is also planning to build an 8 ft. wide x 4 ft. deep x 10 ft. tall pergola and two sections of ranch style fencing on either side of the pergola to further enhance the opening and guide people into the garden. Brayden Beecham announced that he is accepting donations to help complete this project and his goal to have it completed before this year's Garden Gala Tour. Mayor Vest thanked Brayden Beecham for his presentation and wished him much success on Eagle Scout project.

Mayor Vest presented a Proclamation in honor of National FFA Week, February 17 – 24, 2024, to Josh Conger and the FFA students of David Crocket High School.

Insert Proclamation

Mayor Vest asked Lisa Buckingham to come forward to accept the Employee of the Month Award. Mayor Vest read the following:

I am nominating Lisa Buckingham for the February employee of the month. Lisa Buckingham has the kind of tenacity, determination, and attendance that every Director strives for in their team members. She shows up no less than an hour early every day with the same positive attitude about her job as the day before. She has never been late to work and did not request a day off for over a year and a half. Not only is this impressive, but it demonstrates how much love she has for her job and her team. Knowing this, it comes as no surprise that in the times Jonesborough has needed her the most, she has been there. Lisa Buckingham rotated 12-16 hour shifts during the large freeze last winter, both in dispatch and also in the field to ensure every customer was heard and their needs were met to an exceptional standard. Lisa is excellent in her field leadership role as the senior meter reader and provides a brilliant example of what a leader should be. In

addition, she represents the town of Jonesborough well in customer communication and relations. A lot of customers even know her by name and recognize her on her work route. Lisa has gained a large amount of public respect and trust. These kinds of interactions with customers are what continually sets her apart and boosts Jonesborough's respect in the public's eyes. It is for these reasons that I nominate Lisa Buckingham for February employee of the month.
Submitted by: Artie White, Director of Water Quality

Mayor Vest asked Lisa Buckingham if she had any comments. Lisa Buckingham said she was thankful for being nominated.

Citizens Comments was the next item on the Agenda. Mayor Vest asked if there were any citizens present that would like to comment at this time. Bill Chapman, 8 Walton Street, addressed the Board in regard to the cross-walk on East Main Street between New Halifax Subdivision and the Senior Center. Mr. Chapman said the cross-walk stripping has faded, and is hard to see. Mr. Chapman said vehicles speed in that area and do not pay attending to pedestrian right-of-way, drivers do not seem to recognize the fact that there is crosswalk there because he feel the signs are too close to the crosswalk, and it makes it too tough to see . Bill Chapman asked the Board to look at the installation of a crosswalk. Mayor Vest thanked Bill Chapman for his comments.

Chris Buckner, 37 Alders Grove, addressed the Board in regard to on-going issues he is experiencing with early and late hours of the construction workers especially the construction trucks going in and out, road being blocked, loud much in the neighborhood in the evening hours, issues with neighbors, and speeding in the neighborhood. Mr. Buckner said he will be moving when his lease is up at the end of May 2024. Mayor Vest suggested that Mr. Buckner get in contact with the Police Department about his concerns, and thanked him for his comments.

Dana Helvey, 100 East Woodrow Ave, addressed the Board in regard to a complaint, has been filed against the Town and also the Board members. Mr. Helvey said he just wants to make it known that it is really important how we to portray those that we are in conflict with in our actions, our social media, our day-today, in our talking with customers. Mr. Helvey said he feels it is really important to make sure that throughout this process, as it works out, that we all try to remain as positive and as forward hopeful thinking as we possibly can. He said that extends all the way around and it is very hard to do. Because emotions run high, and the anger in many area of our society has just increased, and he does hope through this whole process that there will be an applicable solution and things will be resolved.

Alderman Communications was the next item on the agenda. Mayor Vest asked the Aldermen if they had any comments. Alderman Dickson said today that he and members of the Board were at the McKinney Center celebrating the 10th Anniversary at the McKinney Center and it was a very good afternoon to celebrate that occasion. Alderman Dickson said originally this building and others in the region were built to divide, legal segregation was the intent, but Tennessee's oldest Town has moved boldly to

repurpose and to unite and that is something that should be broadcast to the outside world. He said the Town was proactive, and had very forward thinking and in 2013 they moved into this beautiful space. Alderman Dickson there is now artistic and cultural programs going and we have seen wonderful things come out of the McKinney Center, and is hopeful that we will see another decade of outstanding things at the McKinney Center, and expressed his appreciation to the staff for all that have put together.

Alderman Wolfe expressed his appreciation to the Leadership Team and Utilities Team during the most recent cold snap. Alderman Wolfe he was relayed information about icebergs in the Nolichucky River, as in the ability of Town's screens that filter in the initial intake for our Water Plant to be able to draw from the river that which were froze up. Alderman Wolfe said he wants to commend our entire staff, our leadership team, and especially our Utility's Director Kevin Brobeck and his employees that saved the Town from having a catastrophic health crises and people running out of water during that cold snap; they did a tremendous job.

Alderman Wolfe said he is grateful for the goodness of this community, and said that one of our pioneers and cultural beacons, Jimmy Neil Smith is not doing very well right now and is in a nursing home facility and one of his associates with Storytelling is collecting notes to present to him on Valentines Day.

Town Attorney Comments was the next item on the agenda. Town Attorney Jim Wheeler said he had one item to be added to the agenda which is the Interlocal Agreement between Washington County, TN and the Town of Jonesborough, TN for some work that the Town is interested in having inmate labor, and the sheriff is ready to roll that plan back out with inmates that are qualified to do the work. Mayor Vest called for a motion to add the Interlocal Agreement to the agenda. Alderman Wolfe made the motion, seconded by Alderman Causey, to add the Interlocal Agreement as presented by Attorney Wheeler to the agenda. The motion was duly passed.

Jim Wheeler said this agreement is similar to what this very similar to what we have had in the past, and makes it very clear that inmates will remain under the control of the Washington County Sheriff's Office ultimately and what the Town is responsible for as well. Mayor Vest called for a motion, and Alderman Wolfe made the motion, seconded by Alderman Causey, to approve the Interlocal Agreement between Washington County, Tennessee and the Town of Jonesborough, Tennessee as presented. The motion was duly passed.

INSERT AGREEMENT

Town Attorney Wheeler announced that Board members in would need to meet in Executive Session with council in regard to the Tennessee Hills' lawsuit after the conclusion of this BMA meeting tonight.

The first item under Old Business was approval of the work to be done at the Boone Street and East Main Street intersection. Mayor Vest said the Town's staff met with

citizens in regard to the plans on this project and with the recommendation for the intersection of Boone/Main/Spring/Fox Streets as funding is available as follows:

- Removal of the three parking spaces on East Main Street.
- Installation of concrete island east of Spring Street and tapering up to the upper Baptist Church parking lot and extending into the westbound lane no wider than 6 feet at its widest point. This will be completed with a mountable concrete curb stained to match the granite curb with a combination of concrete and plantings in the center.
- Installation of a pedestrian safety island on Boone Street, constructed similarly to the one on East Main Street.
- Establish Spring Street as one-way traveling southwest from Main Street to Franklin.
- Installation of a curbed island at the Franklin/Spring Street intersection to prevent two-way traffic beyond Franklin.
- Installation of signage.
- Installation of a sidewalk on the north side of Spring Street from East Main Street to Franklin.
- Installation of a crosswalk on East Main Street from the Baptist Church to Spring Street sidewalk.

Town staff also presented two additional recommendations:

- Approve the installation of handrail on the sidewalk in front of the First Baptist Church.
- Approve the installation of handrail at Boone and Main prior to Fox Street.

Mayor Vest asked the Aldermen if they had questions or comments in regard to this proposed plan. Alderman Wolfe thanked Town staff on meeting and working the residents of the community on this plan. With there being no further discussion, Mayor Vest called for a motion. Alderman Countermine made the motion, seconded by Alderman Dickson, to approve the Boone Street/East Main Street intersection work as presented and recommend by Town staff. The motion was duly passed.

Mayor Vest asked about the cost of the handrails and if they would have to be bid. Glenn Rosenoff said if the price of the handrails comes in over \$25,000, it would have to be formally bid. Operations Manager Craig Ford stated that is project will most likely have to be done in phases, and that it will probably continue into next fiscal year. Mr. Ford said

he has talked with the fencing company and they said will it take months to get the fence and railing work completed due to their heavy work schedule.

The first item under New Business item under New Business was approval of an addendum to the Town of Jonesborough's Personnel Policy in regard to Emergency Leave. Town Administrator Glenn Rosenoff said that staff has drafted an inclement weather policy as an Addendum to the Town of Jonesborough Personnel Policy to include Emergency Leave to address pay during an emergency event; and we made some changes to Holiday pay with clear guidance on those working the holiday. It also addresses holiday pay for exempt employees. The proposed addendum will serve as the guide for employees regarding inclement weather, emergency pay, and holiday pay. The Addendum will follow Section XVIII of the Personnel Policy. The Board members expressed their appreciation to Mr. Rosenoff and Mr. Ford for their hard work and efforts in getting this addendum to the Personnel Policy in very quick manner. Alderman Wolfe made the motion to approve the addendum of Section XVII of the Employee Personnel Policy. Alderman Causey said she was involved in this and wanted equal treatment for the all employees; and seconded the motion. Town Administrator Glenn Rosenoff expressed his appreciation to Alderman Causey in helping with this endeavor. Upon call of the roll, the motion was duly passed. Alderman Wolfe amended his motion to represent that this be retroactive to January 1, 2024. Mayor Vest asked Alderman Causey if she supported that change. Alderman Causey said yes. With there being no further discussed, Mayor Vest called for a vote. The motion was duly passed.

INSERT PERSONEL POLICY ADDENDUM

The next item on the agenda was approval of the Contract to Audit Accounts of Town of Jonesborough from July 1, 2023 to June 30, 2024 with Blackburn, Childers and Steagall. The Auditor Firm's fee for this fiscal year is \$49,500; and there are additional auditing services projected as follows: (a) \$1,500 for the additional testing of census data for the pension plan with TCRS, (b) \$3,000 for the State of Tennessee Comptroller's Office general ledger account crosswalk, and (3) \$3,750 if the Single Audit is required (Town expends \$500,000 or more in a year in Federal awards). Mayor Vest asked the Aldermen if they had any questions or comments. With there being none, Alderman Dickson made the motion to approve the Audit Contract for Fiscal Year 2023-2024 with Blackburn, Childers and Steagall as presented, seconded by Alderman Countermine, and duly passed.

INSERT CONTRACT

There being no further business, Mayor Vest adjourned the meeting and the Board of Mayor and Aldermen went into Executive Session.

JANET JENNINGS, RECORDER

CHUCK EST, MAYOR

BOARD OF MAYOR AND ALDERMEN

WORK SESSION/CALLED MEETING

FEBRUARY 21, 2024

The Board of Mayor and Aldermen (BMA) met in a Work Session/Called Meeting on Wednesday, February 21, 2024 at 6:00 p.m., at the Jonesborough Visitors Center, 117 Boone Street, Jonesborough, TN.

Mayor Vest called the meeting to order. Alderman Dickson led the group in an opening Prayer, and Mayor Vest led the pledge to the Flag. Upon call of the roll those present were: Mayor Chuck Vest, Alderman Virginia Causey, Alderman Terry Countermine, Alderman Adam Dickson, and Alderman Kelly Wolfe. Also present were: Town Administrator Glenn Rosenoff, Town Recorder Janet Jennings, Operations Manager Craig Ford, and Town Attorney Jim Wheeler.

Mayor Vest asked if there were any Public Comments, and there were none.

The first item on the agenda was approval of a Lease Agreement with Ralph Billington for two (2) parking spaces located at the end of the blacktop where the railroad transects South Cherokee Street, in front of Mr. Billington's home at 120 South Cherokee St. The Lease is only for the right to park in these spaces, and will take effect as of March 1, 2024 and will terminate on February 28, 2034. Town Attorney Jim Wheeler said after several discussions in regard to this matter, Mr. Billington has agreed to the terms being proposed. Alderman Wolfe asked if they had worked on a deal on festivals. Jim Wheeler said they took it out. Mayor Vest said that Mr. Billington informed him that Storytelling had given him that and he told Mr. Billington that was a private industry and does not involve the Town. Mayor Vest asked the Aldermen if they had comments or questions. With there being none, Alderman Wolfe made the motion to approve the Lease Agreement with Ralph Billington, 120 South Cherokee Street, for the two (2) parking spaces in front of his home. Alderman Countermine seconded the motion and it was duly passed.

INSERT AGREEMENT

The next item on the agenda was a Work Session concerning the proposed water infrastructure projects and funding sources.

With no formal action acted upon and there being no further business for discussion, Mayor Vest adjourned the work session.

JANET JENNINGS, RECORDER

CHUCK VEST, MAYOR

BOARD OF MAYOR AND ALDERMEN

REGULAR MEETING

MARCH 11, 2024

The Board of Mayor and Aldermen (BMA) met in Regular Session on Monday, March 11, 2024, at 7:00 p.m., at Town Hall, 123 Boone Street, Jonesborough, TN.

Mayor Chuck Vest called the meeting to order. Alderman Dickson led the group in an opening Prayer, and Tom Pardu led the pledge to the Flag.

Upon call of the roll those present were: Mayor Chuck Vest, Alderman Virginia Causey, Alderman Terry Countermine, and Alderman Adam Dickson. Alderman Kelly Wolfe was absent. Also present were: Town Administrator Glenn Rosenoff, Town Recorder Janet Jennings, Operations Manager Craig Ford, and Town Attorney Jim Wheeler.

The next item was the Consent Agenda. Mayor Vest asked if there were any items that the Aldermen wished to have pulled from the Consent Agenda. There were none. Alderman Countermine made the motion, seconded by Alderman Dickson, and duly passed to approve the following items on the Consent Agenda:

1. Approve the following bills for payment:

Insert Payment

2. Approve the following Town Administrator Report:

Insert Report

3. Approve the following Operations Manager Report:

Insert Report

4. Approve the following Committee Reports: Jonesborough Board of Zoning Appeals, Jonesborough Planning Commission, McKinney Center Advisory Committee, and Traffic Advisory Committee.
5. Approve the following Supervisor Reports: McKinney Center, McKinney Center Program Manager, Fire Department, Police Department, Utility Manager, Water Quality, Water Distribution, Wastewater, Water Treatment, Building Inspector, Solid Waste, Website and Marketing Specialist, Marketing and Promotions Coordinator, Animal Control, Street Department, Director of Tourism and Main Street, and Director of Special Events.

6. Approve Town staff to remove the brush from the Jackson Heights Apartment access road due to special circumstances resulting from the August 15, 2023 storm, as presented.
7. Approve the Special Event Application for Star Wars Day Special Event Application sponsored by JAMSA on Saturday, May 4, 2024, from 1:00 PM to 8:00 PM; and for Main Street to be closed from Fox Street to First Avenue by 11:00 AM until 11:00 PM, or earlier if police deem it safe for re-opening.
8. Approve the Special Event Application for the Garden Gala to be held Saturday, June 1, 2024, authorizing the use of facilities and grounds requested in the Special Event application, as well as coning off of the parking spaces as needed.
9. Approve the Special Event Application for the David Crockett High School Pioneer Pride 5K Glow Run scheduled for August 17, 2024, from 7:30 PM to 11:00 PM with the blocking off of Main Street from Fox Street to Second Street, to permit for food and music.
10. Approve the Special Event Application for the Jonesborough Locally Grown Winter Farmers Market to occur November 2, 9, 16, 2024; December 7, 14, 21, 2024; and January 18, February 15, March 15, and April 19, 2025.
11. Approve the Special Event Permit Application and Special Event/Special Occasion Outdoor Use Permit Application for a Farm to Table Dinner on August 24, 2024, with the closing of Main Street from 3:00 pm to 12:00 am.
12. Approve the Jackson Theatre Consultation proposal for Steve Johnson for \$22,500.

INSERT PROPOSAL

The next item on the agenda was the approval of the Financial Report. Mayor Vest said the Financial Report appears to be in order and that the sale tax collections for December 2023 was the highest in the history of our town surpassing the November before it. Mayor asked Town Recorder Janet Jennings for a brief report. Janet Jennings said that was a good report on sales tax, and property taxes is a large component of the Town's revenues and through the final due date of February 29th that they have collected all but 7.3% of property taxes for the year. Ms. Jennings said that compares to this time last year in which we still had 8.5% outstanding. Ms. Jennings said she wanted to remind everybody that the 2022 taxes, personal and real, will be turned over to chancery court on April 1st, and it would be in everyone's best interest who still not have paid them, to get them paid prior to April 1st because after they get turned over to chancery court there are a lot of fees that get attached from the Clerk and Master's Office. Mayor Vest said in the Solid Waste Department last year they ran a defective of \$41,000; and this current year for the same month they are on the plus side by about 12% – 13% and that is good

to see. Mayor Vest asked if that is due to the change over from recycling and not taking a loss in that area. Janet Jennings said part of it is the recycling and part of it is the increase in the rates that has helped cover some of those deficits. There being no further discussion, Mayor Vest called for a motion. Alderman Causey made the motion to approve the Financial Report as presented. Alderman Countermine seconded the motion and it duly passed.

Communications from the Mayor was the next item on the agenda. Mayor Vest presented the Arbor Day Proclamation and announced that the 2024 Arbor Day Celebration will be held on Friday, April 26th at 11:00 am, at the Library Community Garden. Mayor Vest said in reading the staff reports, that Public Safety issued a 169 speeding tickets, and with people saying that the Town is a speed trap, 258 warnings were issued, and 18 crashes on Jackson Blvd. Mayor Vest asked Operations Manager Craig Ford about an update the recycling container pad for cardboard recycling. Craig Ford said the pad is ready and they have had a zoom meeting with some individuals from Eastman who is trying to help the town with recycling. Mr. Ford said Eastman advised us that there was another local governing body that was interested in taking the Town's recycling once we can start receiving it again, because we are in a position as to where we cannot bail it. Mr. Ford said he and Mr. Rosenoff have been trying to make contact with them if they were interested in our recycling and if not then we would need to go out to a third party vendor to see if someone else would be interested in taking our plastics and cardboard once we open up that first convenient center. Mr. Ford said that they hope to open up a second one on the east side of town. Mayor Vest expressed his appreciation to the Recreation staff and the many volunteers who helped get the trail cleared of the trees and debris, and who also worked on the getting footbridge completed at Barkley Creek. Mayor Vest asked if there was a way in the Fire Department report to breakdown the number of calls in they respond to inside the city limits and the number of calls responded in the county. Craig Ford said he would instruct the Fire Chief to start breaking that information down in future monthly reports.

Mayor Vest asked Sheila Watson to come forward to accept the Employee of the Month Award. Mayor Vest read the following nomination letter:

I would like to nominate Sheila Watson for the distinction and honor of Employee of the Month for March 2024. Sheila's job title is listed as HR/Accounts Payable clerk. Everyone knows of one very important job she performs every other week, (payroll), but her duties reach much farther and wider than that important task. Sheila dutifully and efficiently performs all Human Resources duties as well, which is likely a job/position in and of itself. She 'onboards' new hires and the many facets of that process...setting up health assessments, initiating background checks, compiling payroll information/specifics (which include many complex items these days), as well as setting the new hire up for a variety of health insurance options. Beyond the typical 'HR' duties, Sheila is also a helping hand and friendly face to employees with insurance concerns and changes, payroll issues, retirement or other issues employees need assistance with. Sheila is also integral when an employee parts with the Town. Aside from payroll and HR tasks, Sheila

performs Accounts Payable duties. Most times this involves chasing down charges, and identifying which department initiated the charge. With the Town having many different departments and vendors, this detective work can be quite involved, and quite the task. Moreover, during the past few months, the Town has been integrating an entirely new accounting and payroll software system. Sheila has had the task of learning the complex new software, while maintaining/using the old software program so the bills got paid, as well as the employees being paid. So, for some time, both the new and old accounting/payroll systems operated simultaneously, obviously adding complexity to Sheila's work day. By taking only a cursory glance @ the new look of the pay stubs, one can easily see the tip of the iceberg of the new accounting system. Sheila has been much involved in the implementation of the new system, working tirelessly and seamlessly 'behind the scenes'. Sheila's relentless pursuit of excellence in all her duties, dedication to her employer and to our employees, and her patience and specificity in dealing with vendors and accounts payable make her an employee that the Town should count as truly invaluable. For these reasons and so many more, I believe Sheila Watson should be awarded the honor and distinction of Employee of the Month this month. Thank you for your time.

Submitted by: Malcolm Highsmith, Street Director

Mayor Vest asked Sheila Watson if she had any comments. Sheila Watson said she was thankful and very appreciative for being nominated.

Citizens Comments was the next item on the Agenda. Mayor Vest asked if there were any citizens present that would like to comment at this time. Stephen Callahan, TN Hills Distillery, 127 Fox Street, addressed the BMA with the announcement that Tennessee Hills Distillery has been accepted to the Tennessee Whiskey Trail, which is a very monumental milestone for their company and they are very proud this accomplishment and all the success that Tennessee Hills has been able to achieve through their hard work and perseverance and great vision and team. Steven Callahan thanked the Board for their support and is looking forward to working with the Town in the future.

Marcy Hawley, 114 East Woodrow Ave, announced that USA Today is having a contest for the ten best historic small towns, and there is nineteen days to vote and everyone can vote every day, and encouraged everyone to vote.

Linda Poland and Brenda Russell addressed the Board about the National Day of Prayer, being held at the Washington County Courthouse on Thursday, May 2nd at 12:00 noon, and invited everyone to attend. Brenda Russell said they are hoping to have an event at Lincoln Park later in the afternoon with music, speakers, and storytellers. Ms. Russell said there will be no political speaking, it is just simply to praying to God to heal our nation.

Alderman Communications was the next item on the agenda. Mayor Vest asked the Aldermen if they had any comments. Alderman Dickson said the McKinney Center hosted an event in February hosting a decade anniversary of the McKinney Center and it

was very well attended activity. Alderman Dickson expressed his appreciation to Mayor Vest to speaking at the event, and he is glad to see the McKinney is alive and thriving.

Town Attorney Comments was the next item on the agenda. Mayor Vest asked Town Attorney Jim Wheeler if he had any comments. Jim Wheeler said that he needed to meet in Executive Session with the Board members at the conclusion of this meeting to regard to updates on the Tennessee Hills litigation case.

The first item under New Business approval of the Short Form of Agreement between the Town of Jonesborough and GRW Engineers, Inc. The Town and Washington County continue to work closely to improve water infrastructure in underserved areas. GRW Engineers has evaluated such areas and are proposing the following additional engineering services: Complete plans, specifications, Engineering Report, and other submittals necessary to obtain approval from TDEC and TDEC ESU. Assist with bidding and construction Engineer for work in the Town of Jonesborough's water system which includes the installation of a water Booster station on Hwy 81N and improvements to the Bumpus Cove and Charlie Hicks Booster Stations. The project funds are through the county's American Rescue Plan (ARP), and administrative staff is working with the county on the funding/reimbursement process. The recommendation from Town staff is to work through this project in similar manner as our arrangement with the county is under the county waterline extension projects, which allow the Town to maintain a stable cash flow. The total amount of the agreement is \$182,000.00, the breakdown of payment and time frame is as follows: (1) Engineering Design, Report and TDEC Submittal \$110,000, (2) Engineering During Construction \$20,000, and (3) Resident Observation \$52,000.00 (4 Months). Mayor Vest asked the Aldermen if they had comments or questions. There being none, Alderman Countermine made the motion to approve the Short Form of Agreement between Owner (Town of Jonesborough, Tennessee) and Engineer (GRW Engineers, Inc) to provide services for 2023 Water System Improvements for the Town of Jonesborough, Tennessee (Project), and to be funded through Washington County's ARP funds, as presented. Alderman Dickson seconded the motion and it was duly passed.

INSERT AGREEMENT

The next item on the agenda was approval of a proposal for the Design and Printing of the Historic Jonesborough Visitor Guide. The Town's Tourism Department has worked to redesign and print the Historic Jonesborough Visitor Guide, which serves as a primary marketing tool and is vital in bringing visitors to Jonesborough. An RFP (Request for Proposals) was advertised and three proposals were received for printing and one proposal for design. Staff's recommendation is to award the design to Creative Energy in the amount of \$6,980.00 which is divided up as follows: (1) Concept development, shoot and enhancement for magazine cover: \$2,500, and (2) 20-pages plus cover (Total 24) for an 8.375 x 10.875 Magazine Town of Jonesborough team to provide all requested updates and photo changes; and incorporate those changes, review and edit copy as needed, proofing of entire magazine. Includes 3 rounds of client proofs \$4,480. Creative Energy originally designed the Visitor Guide and provided the last round

of updates and they were exceptional to be work with in the past and Town staff is recommending Creative Energy be awarded the printing portion of this project at a quantity of 150,000 guides at \$61,030 plus an estimated shipping cost of \$2,498.906. The project is partially funded by the Tennessee Department of Tourist Development through its Tourism Marketing Grant Program in the amount of \$30,000 with the remainder of the project being funded through budgeted funds for FY24. Mayor Vest asked the Aldermen if they had any questions or comments. Alderman Dickson said on page 11 and is very happy to see that Depot Street Brewery and Tennessee Hills Distillery is both recognized. With there being no further comments Mayor Vest called for a motion. Alderman Dickson made the motion to award the Historic Jonesborough Visitors Gude to Creative Energy for design and printing at a total cost of \$70,508.06, as presented. Alderman Causey seconded the motion and it was duly passed.

The next item on the agenda was approval of a Jackson Theatre Video Development Plan. Town staff published an RFP in search of an agency to provide video development capturing the story and history of the Jackson Theatre to inspire visitors, residents and potential sponsors about the venue's future and Jonesborough as a whole. The project will consist of four (4) videos as follows:

Video 1 A short film about the Jackson Theatre filled with themes nostalgia. The video will share memories through narration and re-enactments. Staff will collect these stories and work alongside the agency for creative development of the script.

We requested each agency to provide a quote for video 1 as a 15-minute, 10-minute and an 8-minute option.

Video 2: 2.5-minute trailer for video 1 to be shown before each performance at the Theatre.

Video 3: 30-second marketing brand video highlighting the venue as an experience to visitors.

Video 4: Shortened version of video 3, as a 15-second marketing brand video.

The evaluation criteria consisted of the following:

- (1) Overall proposal suitability: Overall proposal suitability: proposed solution(s) must meet the scope and needs included herein and be presented in a clear and organized manner.
- (2) Organizational Experience: Bidders will be evaluated on their experience as it pertains to the scope of this project.
- (3) Previous work: Bidders will be evaluated on examples of their work as well as client testimonials and references.
- (4) Value and cost: Bidders will be evaluated on the cost/value of their solution(s) based on the work to be performed in accordance with the scope of this project.

- (5) Technical expertise and experience: Bidders must provide descriptions and documentation of staff technical expertise and experience.

Three proposals were received from DV Entertainment - \$45,000 (High-Range Estimate) - \$35,000 (Mid-Range Estimate) - \$29,000 (Low-Range Estimate), Cumberland Marketing - \$76,000, and Plan A Films - \$271,598. After review of each of the three proposals, Town staff selected DV Entertainment at the mid-range estimate of \$35,000 which consists of 6 to 7 shooting days, crew scaled to needs for each filming day (3 to 7 days), 10 minute primary with a full package of deliverables as outlined in RFP from piece, and select b-roll catalog. This project is partially funded in the amount of \$30,000.00 by the Tennessee Department of Tourist Development ARPA Funds, and the balance to be expensed from the current department's FY24 budgetary funds. With there being no further discussion, Mayor Vest called for a motion. Alderman Causey made the motion to approve the award of the Jackson Theatre Video Project to DV Entertainment, being partially funded in the amount of \$30,000.00 by the Tennessee Department of Tourist Development ARPA Funds, and the balance to be spent from the current department's FY24 budgetary funds, as presented. Alderman Countermine second the motion and it was duly passed.

The next item on the agenda was approval of the mowing bids for the 2024 season. There were four vendors who submitted bids, and upon review of the bids by Town staff the following three vendors are being recommended:

1. Truscapes – 11-E Medians, Old Cemetery, African-American Cemetery, Meadows Subdivision Walking Trail/Mailbox Area/Golden Oak Park, Old JMS Football Field/Track area (mowing will not commence until Town takes possession of this property), Jonesborough School Non-Athletic Fields, Jonesborough School Athletic Field - Weekly Total - \$2,020.00
2. Lawn Jon's – Persimmon Walkway/Five Points, Persimmon Ridge Park, Persimmon Ridge Park Ballfields, Wetlands Water Park, Visitors Center/Oak Hill School, Vine's Farm Park Area, Stage Road Park, Mountainview Retention Ponds, McKinney Center – Weekly Total - \$895.00
3. Jones Lawncare – Town Garage Facility, Barkley Creek Park, Chuckey Depot, Depot Street Park, Main Street Village Pavilion and Detention Pond, Downtown Courthouse Parking Lots/Parson's Table Parking Lot/Behind Jonesborough UMC, Mill Springs Park, Lincoln Park, Senior Center – Weekly Total - \$485.00

Operations Manager Craig Ford said the cost has increased \$10,312.00 compared to the 2023 Mowing, due to gaining more open space to maintain through areas like Lincoln Park, and the Jonesborough K-8 School/Tiger Park. Mr. Ford asked the BMA to let staff negotiate with a couple of vendors, and get references that they have taken care of and mowed in the past, in regard to the athletic fields at Persimmon Ridge Park and the new Jonesborough Elementary School. Craig Ford asked that the Board approve the mowing bids as presented with the exception of removing the two athletic fields and let Town staff negotiate with the vendor on mowing them. Mayor Vest asked if the motion could include

that either the Operations Manager or Town Administrator negotiate the pricing and contract with a vendor because those fields need to be mowed quickly, without it having to come back to the BMA. Glenn Rosenoff said he was agreeable to that and that they would follow the Town's purchasing policy especially if it comes under a certain amount. Alderman Countermine asked if Town staff would still be responsible in lining the fields. Craig Ford said yes. Alderman Causey asked if funds are budgeted for the mowing. Craig Ford said the mowing season costs are split between FY23 and FY24. Alderman Dickson made the motion to approve the bids for the 2024 mowing season, with the exception of the athletic fields at the new Jonesborough K-8 School and Persimmon Ridge Park ballfields and that the Town Administrator negotiate for the mowing of those fields and keep in compliance of the Town's purchasing policy. Alderman Countermine seconded the motion and it was duly passed.

The next item on the agenda was approval of the landscape maintenance bids. Mayor Vest asked Town Administrator Glenn Rosenoff to address the bids. Glenn Rosenoff said there are sixteen separate landscaping locations inside the town limits, which are: (1) Wetlands Water Park, (2) Persimmon Ridge Park, (3) Medians on Highway 11-E from city limit to city limit, (4) Stage Road Park, (5) Mill Spring Park, (6) Downtown Washington County Courthouse Parking Lots, (7) Depot Street Park, (8) Barkley Creek Park, (9) McKinney Center/Booker T. Washington School, (10) Jonesborough Visitors Center/Town Hall, (11) Jonesborough Senior Center, (12) Lincoln Park, (13) Golden Oak Park, (14) Jonesborough Elementary School/Tiger Park, (15) Downtown Main Street, (16) WC Rowe Park/Chuckey Depot/Walkway, which totals to approximately 48 acres. Mr. Rosenoff said the landscaping costs will be divided between FY23 (March - June) and FY24 (July - November). Mr. Rosenoff said the only bid that received was from Gardeners and Company, owned by Davy Funderburk; and after reviewing the bids it was determined that Town staff would maintain 10 locations and the recommendation is to approve these three areas: Jonesborough Elementary School/Tiger Park, Medians on Highway 11-E, from city limit to city limit, and Jonesborough Visitors Center/Town Hall at a cost of \$51,565.00 and that he be approved to negotiate the addition of one more area such as Wetlands Water Park, or Persimmon Ridge Park, or Lincoln Park. Mayor Vest asked the Aldermen if they had any questions or comments. With there being none, Alderman Countermine made the motion, seconded by Alderman Dickson, to approve awarding the bid to Gardeners & Company, LLC, owned by Davy Funderburk for three areas identified as Jonesborough Elementary School/Tiger Park; Medians on Highway 11-E, from city limit to city limit; and the Jonesborough Visitors Center/Town Hall in the amount of \$51,565.00, and allow the Town Administrator to negotiate with Gardeners & Company one of three areas identified as Wetlands Water Park, Persimmon Ridge Park, or Lincoln Park. The motion was duly passed.

The next item on the agenda was approval the removal of the school zone lights on East Jackson Boulevard and Forrest Drive, now that the new school is open. The Traffic Advisory Committee voted unanimously to request the Board of Mayor and Alderman direct the removal of the school zone designation and the school zone lights on these two streets. Any secondary poles associated with these lights should be removed as well. Town staff has spoken with BrightRidge officials and they have stated

they could remove the lights at the written request of the Town. Mayor Vest asked the Aldermen if they had questions or comments. Town Attorney Jim Wheeler said there is a possibility that the Asbury and Midway schools may move in the old Jonesborough Elementary School and recommend staff with the Washington County School Board before removing the lights. Jim Wheeler said they are supposed to take the front entrance to the elementary that comes down to 11-E and turn it and go into that roadway near Pals. Mayor Vest said that we can add to the motion that staff check with the School Board before the removal. Alderman Dickson made the motion to approve the removal the School Zone designation from East Jackson Boulevard, as well as the school zone lights and any secondary poles associated with these lights, as presented and for staff to meet with the Washington County Schools in regard to their plans for the former Jonesborough elementary school building before the removal process begins. Alderman Countermine seconded the motion and it was duly passed.

There being no further business, Mayor Vest adjourned the meeting, and the Board of Mayor and Aldermen went into Executive Session.

JANET JENNINGS, RECORDER

CHUCK VEST, MAYOR

**TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION**

Consent Agenda

DATE: JUNE 17, 2024 AGENDA ITEM #: 2

SUBJECT: Approval of Bills

GENERAL FUND - May 2024

05/01/24	109499 - 109532	\$72,299.01
05/03/24	109533 - 109601	\$330,180.97
05/03/24	109602-109603	\$7,905.00
05/08/24	109604	\$8,140.98
05/08/24	109605 - 109627	\$38,318.30
05/10/24	109628 - 109653	\$21,706.04
05/10/24	109654 - 109656	\$11,616.24
05/16/24	109657 - 109713	\$105,297.62
05/23/24	109714 - 109750	\$252,817.42
05/29/24	109751	\$19,622.50
05/29/24	109752 - 109767	\$7,156.53
05/30/24	109768 - 109770	\$4,596.00
		\$879,656.61

WATER FUND - May 2024

05/01/24	67416 - 67432	\$5,410.18
05/03/24	67433 - 67457	\$192,460.18
05/08/24	67458	\$1,697.36
05/08/24	67459 - 67475	\$56,469.57
05/09/24	67473 - void	(\$12,570.34)
05/10/24	67476 - 67479	\$20,130.90
05/10/24	67480 - 67481	\$20,654.09
05/16/24	67482 - 67510	\$61,173.63
05/23/24	67511 - 67527	\$55,968.42
05/29/24	67528	\$38,165.64
05/30/24	67529	\$207.59
		\$439,767.22

SANITATION FUND - May 2024

05/01/24	10424	\$750.00
05/03/24	10425 - 10429	\$1,915.79
05/08/24	10430	\$138.50
05/08/24	10431 - 10438	\$6,487.01
05/10/24	10439 - 10439	\$1,800.00
05/10/24	10440	\$1,800.00
05/14/24	10441	\$162,000.00
05/16/24	10442 - 10447	\$18,675.74
05/23/24	10448 - 10451	\$4,889.15
		\$198,456.19

SCHOOL FUND - April 2024

04/04/24	1152	\$890,297.78
04/17/24	1153-1157	\$81,336.41
04/17/24	1158	\$153,760.52
04/22/24	1159	\$1,980,945.20
		\$3,106,339.91

**TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION**

Consent Agenda

3

DATE: JUNE 17, 2024 AGENDA ITEM #: _____

SUBJECT: Town Administrator Report

Employee Hire/Promotions/Transfers/Resignations – May 1, 2024 – May 31, 2024

Employee Hires:

5/13/24 – Zachary Stonesifer, Equipment Operator II, Water Distribution Dept.
Grade 5 Step 3

5/13/24 – Cody Collins, Water Distribution, Water Worker I
Grade 2 Step 1

5/27/24 – Lauren Little – Open Space Coordinator/Urban Forester, Parks & Recreation
Grade 12 Step 2

Promotions/Transfers:

5/3/24 – Kevin McCloud - Equipment Operator III – Solid Waste, Grade 7 Step 7
Transferred from Water Treatment Plant

Resignations / Retirements:

5/7/24 Resigned – Brian Davis, Wastewater Construction Worker I

5/16/24 Resigned – Danny Benfield, Equipment Operator I, Water Dist – County Crew

5/24/24 Resigned – Glen Woodfin, Assistant Director of Streets

MEMORANDUM

To: Glenn Rosenoff, Town Administrator

From: Craig Ford, Operations Manager

Ref: May 2024 Monthly Report

Date: June 14, 2024

The Street Department completed work on the JRT alley and the sidewalk from Main Street Café to First Avenue. The Street Department completed all the prep work and a private contractor completed the brick work.

I had several meetings with Dr. Shane Adams regarding grade and asphalt work in the Jackson Theater alley. Dr. Adams has been very pleased with the cooperative effort. A private contractor will be paving that alley.

Foster Signs was able to replace the Wetlands billboard sign this month prior to the Waterpark opening. Cameo's staff worked on a new design for the billboard, and they did a phenomenal job.

The Waterpark is now open. After several wet days the end of May, we are now starting to see an increase in activity at the park. Our new manager is doing a great job.

Our new Parks and Recreation Director and our new Open Space Coordinator began working this month. Both are energetic and eager to make an impact in operations as quickly as possible.

I participated in interviews this month for the position of Administrative Assistant and Fire Chief. I am very pleased with the results of those interviews.

I have prepared for and attended several meetings this month with various state and county officials regarding our fire service and current ISO rating. I forwarded our fire department run reports from November 01, 2023 through May 30, 2024, to our ISO retrogression team.

I have received a response back that they are in receipt of those reports and are in the process of reviewing the reports at this time. They will render a final decision with respect to the Town's ISO final rating once they have completed that review.

As you know, we have focused a tremendous amount of time this month on the annual proposed budget.

**TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION**

Consent Agenda

DATE: JUNE 17, 2024 AGENDA ITEM #: 5

SUBJECT: Committee Reports

1. JRT Board of Directors
2. McKinney Center Advisory Committee

JRT BOARD MINUTES DECEMBER 14, 2023

6:00 PM

JONESBOROUGH REPERTORY THEATRE

Board Attendance: Kelly Wolfe (president), Sharon Squibb, Becky Edmisten, Joe Carr, Joe Smith, Janette Gaines, Donna Cobb (secretary)

Others in Attendance: Jennifer Bernhardt, Dave Bernhardt, Cindy Bubar, Ed Bubar

President Kelly Wolfe called the meeting to order at 6:03pm.

The opening prayer was given by Kelly Wolfe.

A motion was made by Janette Gaines and seconded by Joe Smith to approve the September 19, 2023 Board Meeting minutes as presented. The motion passed.

The Financial Report was presented by Cindy Bubar. A motion was made by Joe Smith and seconded by Sharon Squibb to approve the report as presented. The motion passed. Joe Smith addressed the issue of opening a checking account to be linked to the donate button on our website. Kelly Wolfe will address this with the town.

The Artistic Director's Report was presented by Jennifer Bernhardt. We had to purchase a new vacuum cleaner for \$444.57. All of the Musical Theatre shows sold out. We raised over \$3000 during Story Telling weekend. The town of Jonesborough will need to turn off the power to the theatre for 4 days to switch over the main power feed to the building. All of our fall shows were sold out with additional shows added.

The Education Report was presented by Janette Gaines. The JRT players are on hold.

A motion was made by Sharon Squibb and seconded by Becky Edmisten to approve the Artistic Director's and Education reports as presented. The motion passed.

Old Business: None

New Business: Janette Gaines is the theatre's representative on the Main Street Board in Jonesborough. She recently was named chair of a new sub-committee, the Economic Vitality. A grant is available for up to \$2500 for improvements to our Main Street facade. A motion was made by Becky Edmisten and seconded by Joe Smith to apply for the facade grant. The motion passed. A motion was made by Joe Carr and seconded by Becky Edmisten authorizing Janette Gaines to apply for the grant. The motion passed.

Joe Smith reported on Fundraising. We will be launching our Fundraising efforts in February after our new checking account has been established. He is missing documentation needed to apply for state grants and will send a list of documents that he needs to the board.

Kelly Wolfe discussed the Facilities Use Agreement for the Stage Door between JRT and the town of Jonesborough. Kelly Wolfe asked Cindy Bubar to call Cindy Wynn at Widener Insurance Agency to verify that we have liability insurance of at least one million dollars and to add the town of Jonesborough as additionally insured for our use of the stage Door. Cindy will call and ask for a copy of our policy and will send it out to board members. A motion was made by Sharon Squibb and seconded by Joe Smith authorizing Kelly Wolfe as President of the Board to sign the Facilities Use Agreement contingent the theatre having appropriate liability insurance per the Facilities Use Agreement. The motion passed.

JRT staff members left the meeting for the discussion of staff bonuses. A list of proposed bonuses was presented to the board. The board discussed the process of staff reviews. Joe Smith made a motion to approve the bonus amounts as presented with Lucas Schmidt's bonus increased to \$1000. The motion was seconded by Joe Carr. The motion passed. Staff receiving a bonus is Jennifer Bernhardt, Janette Gaines, Lucas Schmidt, Pam Johnson, Cindy Bubar, Karen Elb and Brittany Whitson. The total amount of bonuses awarded is \$6000.

A motion was made by Joe Smith and seconded by Joe Carr for JRT to continue to pay \$840.00 quarterly for health insurance Artistic Director Jennifer Bernhardt. The motion passed.

The meeting was adjourned at 7:16 pm.

Respectively submitted,

Donna Cobb, Secretary

April 18, 2024

Subject: Approval of Minutes

McKinney Center Advisory Committee Meeting

Thursday, April 18, 2024, 3:30pm

McKinney Center – in Person

Agenda Presentation

1. Call to Order: Skye McFarland, Theresa Hammons, Michelle Treece, Breanna Walker-Schadler, Isaac Wood, Anne Mason, Pauline Douglas, Sharon Squibb, Kay Grogg
 - Not Present: Nancy Kavanaugh, Richie Hayward, Karen Sullivan, Adam Dickson
2. Approval of Minutes: Michelle Treece motioned to approve March minutes. Sharon Squibb and Pauline Douglas seconded the motion. All approved.
3. Director's Report:
 - i. Kay Grogg introduced herself as a new advisory committee member.
 - ii. Masterpiece Mingle had only one ticket left as of 4/19/24.
 - iii. We have started in person outreach and have attended several festivals.
 - iv. We are hiring for three host positions due to a couple of resignations. As of 4/18/24, we have interviewed four individuals who are promising.
 - v. We had 263 registrations for the spring semester, which is down 14% from the previous spring semester.
 - vi. Summer camps are going extremely well with several classes being full already. Our focus for summer camps is to promote the camps for high school students.
 - vii. There are 380 people in attendance for the Washington County School Exhibition.
 - viii. We raised \$2,465.00 for EM Day of Giving. Skye worked very hard for the videos on social media.
 - ix. Masterpiece Mingle is next week. We have our food and entertainment lined up.
4. Outreach:
 - i. We have attended St. Patty's Day, Easter Eggstravaganza, and Town Acres Summer Camp Fair. Skye will be at the Volunteer Ice Cream Social on 4/20/24.
 - ii. Our ad reach in the past 30 days has been 15,984.
 - iii. We have 16 volunteer hours from the above mentioned events. We still need volunteers for Masterpiece Mingle and the Student Art Show.
 - iv. Diversity and Equity committee is planned for April 25th.
5. StoryTown:

- i. Students are registering for Play-in-a-Week camp. Anne has been in touch with people who have done the camp before that will help her and be guests.
 - ii. StoryTown has secured \$2,950 in donations.
 - iii. Anne has done over 10 interviews for the Jackson Theatre project and shooting will begin sometime around June. There is not an expected opening date yet.
 - iv. The April Radio Show is next Monday, the 22nd, which will be about games and gardens.
 - v. The Ford v. Ford marker will tentatively be placed on August 8th.
 - vi. We are planning to do Nancy at the ISC on August 12th in partnership with Black & White Dialogue.
- 6. Visitation Update:
 - i. We had 351 general visitors in March.
 - ii. We had 385 students come through in March.
 - iii. There were eleven rentals in March and had a rental revenue of \$1,840.00.
 - iv. Rental brochures have been distributed in Jonesborough and will be in Johnson City. Bre has met with a wedding planner and been in contact with businesses.
- 7. Old Business:
 - i. We are waiting until August to begin looking for a new AmeriCorps volunteer.
 - ii. The new seat cushions will be 1.5 inches thick and have the StoryTown Radio Show logo. They will be sold for \$10 and rented for \$2.
- 8. New Business:
 - i. The Amazon donation link will be put on the website.

Meeting Dismissed at 4:30 PM

June 20, 2024

Subject: Approval of Minutes

McKinney Center Advisory Committee Meeting

Thursday, May 23, 2024, 3:30pm

McKinney Center – in Person

Agenda Presentation

1. Call to Order: Theresa Hammons, Breanna Walker-Schadler, Isaac Wood, Anne Mason, Nancy Kavanaugh, Richie Hayward, Kay Grogg, Buttons McKinney, Michelle Treece, Karen Sullivan
 - Not Present: Pauline Douglas, Skye McFarland, Adam Dickson, Sharon Squibb
2. Approval of Minutes: Michelle Treece motioned to approve April minutes. Buttons seconded the motion. All approved.
3. Director's Report:
 - i. We finished the Spring semester with 268 registrations, which is down 12% from Spring 2023.
 - ii. We have 79 students registered for summer camps, which is up by 36%. We are still waiting for registrations for pottery 303 and exploring printmaking.
 - iii. Theresa has received class ideas from students for Fall 2024 and we will begin working on finalizing classes soon.
 - iv. Jean G'Fellers and Cristina, from Peace of Me pottery, will have their opening exhibition reception on July 19.
 - v. We made \$6,517.93 in revenue from the Masterpiece Mingle after expenses. Next year, we will account for the amount that Thundertix takes out and members/artists who get a \$10.00 discount.
 - vi. We submitted four nominations for the Pinnacle Awards. The awards ceremony is planned for May 30th.
 - vii. Theresa has awarded 10 scholarships for summer camps.
 - viii. Interior painting has begun and cleaning of the Gillespie is done.
4. Outreach:
 - i. Isaac attended the May 18th Farmer's Market and Anne attended the Paws in Blue event.
 - ii. Our ad reach in the past 30 days has been 22,355.
 - iii. We need volunteers for Blue Plum and summer camp snacks.
 - iv. Diversity and Equity committee is planned for May 30th.
5. StoryTown:
 - i. The April Radio show sold 56 tickets and 15 comped tickets.
 - ii. The May Radio Show will be at the Visitor's center due to the painting.

1. Paul Strickland will be a guest from the ISC, Brights Zoo gave 6 tickets for give aways, and we are collecting animal food for Highlands Humane Society.
 - iii. We discussed as staff how to work on the story brigade. Anne and Isaacs approach to reaching out to people personally to get interviews is going extremely well. We plan on offering a story collecting class in the fall.
 - iv. Play in a week camp is full. Anne is working on lining up guest artists.
 - v. Star Wars Trivia night went well.
 - vi. Directors cut podcast was released on May 1 and will be released again soon. That makes three podcasts with StoryTown.
6. Visitation Update:
- i. We had 935 general visitors in April.
 - ii. We had 302 students come through in April.
 - iii. There were three rentals in March and had a rental revenue of \$325.00.
 - iv. Rental brochures have been distributed to Johnson City. Bre is making a plan to distribute them around Kingsport.
7. Old Business:
- i. We purchased cushions.
 - ii. Theresa is working on text for the Amazon wish list to add to website.
8. New Business:
- i. Masterpiece mingle ticket prices were \$50.00 this year. We had a discussion about keeping the price the same or raising it. Karen Sullivan motioned to increase ticket price to \$55.00. Richie seconded it. All approved.
 - ii. We have interviewed several good people for the host position and have more interviews lined up.

Meeting Dismissed at 4:58 PM

**TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION**

Consent Agenda

DATE: JUNE 17, 2024 AGENDA ITEM #: 6

SUBJECT: Supervisor Reports

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1. McKinney Center
 2. McKinney Center Program Manager
 3. Fire Department
 4. Utility Manager
 5. Water Quality
 6. Water Distribution
 7. Wastewater
 8. Water Treatment Plant
 9. Website and Marketing Specialist
 10. Marketing and Promotions Coordinator
 11. Police Department
 12. Street Department
 13. Animal Control
 14. Building Inspector
 15. Director of Tourism & Marketing
 16. Senior Center
 17. Director of Special Events

Theresa Hammons
McKinney Center Director
Monthly Report – May 2024

General Comments – The interior painting project at the McKinney Center began this month and while our programming slowed things have still been very busy and a bit chaotic. We started the month with Ms. Brown's program on May 2nd and Star Wars Trivia on May 4. We then quickly went into packing and moving mode so that the paint crew could start work in the auditorium on May 9, while having a large, all-day rental in the auditorium on May 7. We scrubbed the Gillespie building kitchen and ordered some basic supplies for our very popular Canning Class this month. We have been marketing our summer camps as much as possible. We are collecting stories for various projects, working on the fall semester, getting ready for the fall market and preparing for summer camps that will start in June. We've also interviewed several candidates for our host positions and hope to be at full staff by mid-June when camps starts. It is exciting to see the building get a face lift. The windows are also being cleaned and I feel like the building will be refreshed once the painting is final.

May Events

May 2	Ms. Brown's End of the Year Program
May 4	Star Wars Trivia
May 16	Radio Show from the Archives Pod Cast
May 27	Radio show
May 30	CTM Podcast
May 30	Radio Show Podcast

We have up to 79 students registered for summer camps. Five of our camps are full. We are up 36% compared to 2023 Summer Camps. This growth is due to doubling several of our camps due to last summer's waiting lists. Regardless of adding camps, we still have waiting lists for our younger kids' camps. Our teen camps, Pottery 303 and Exploring Printmaking still have plenty of space. They have not made it yet. We are going to put a little money into advertising these camps until June 3. At that time, we will make a call on the teen camps. Overall, I feel exceptionally good about our registrations for summer. I am working with summer camp teachers to meet and help them develop their curriculum. Bre is also ordering supplies for camps.

Scholarships – I have awarded 10 scholarships for summer camp this month. This requires reviewing the applications, assessing household income, sometimes communicating with a parent or guardian, and then emailing the parent/guardian of the award and providing them instructions for registering.

Scholarship Endowment – We have raised enough money over the past few years to finally start the scholarship endowment if the town chooses.

Fall 2024 – I have started receiving class ideas and logistics from instructors and Bre, Skye, and I will start designing the catalog and putting the classes into CourseStorm very soon.

Hallway Exhibition Program – I met with the next artists that will be featured to discuss logistics. **Our next opening is Jeanne G'Fellers and Cristina from A Peace of Me Pottery, opening July19.**

Masterpiece Mingle – April 26, 2024, - SOLD OUT. We made \$6,517.93, after expenses. We had hoped to make more this year. However, our food expense went from \$500 to \$2,300. Our advisory committee feels that next year we need to begin the food bidding process earlier. The music needs to be softer. We

need to account for the number of ticket holders who will get the special offer because they are members or donating artists. We need to account for the Visitor Center fees. And the advisory committee voted to increase the ticket price to \$55/person next year.

We received some surveys back from the Mingle and they are mostly all positive. The only suggestion we received was to have softer music in the future and we will definitely make that happen next year.

I actually was very sick the day of the Mingle and had to go to urgent care where I spent most of the day getting tests and hooked up to IV fluids. Turns out I had a bad GI virus. Luckily, we had the event completely set up and ready to go. My staff and our Advisory Committee members really stepped up and made sure the night of the event went smoothly. I am incredibly grateful for such a strong and dependable support system.

StoryTown – The StoryTown Podcasts have undergone a complete revitalization under the leadership of Anne. She and Isaac, our AmeriCorps Volunteer, have been working hard to put the stories into context and to make them accessible and interesting. They share the draft podcasts with the rest of the team. We all listen and review the recording and give feedback. Anne and Isaac take this feedback as an opportunity to improve on the delivery of Jonesborough’s stories. We hope to see the listenership of the podcast grow as the year progresses.

Again, the **Radio Show** had a wonderful audience in May even though it fell on Memorial Day weekend. Anne includes the rest of the staff in the planning and implementation of each month’s show and the team effort is evident. This month I assisted Anne in the development of Yard Signs for the “day of” advertising and picked up the signs from the sign company. I code and turn in all the receipts from the production of the show and for the month’s writers. I reviewed the audience numbers from this time last year and compared this year’s numbers. Here are the numbers:

Month	2023	2024
January	35	0
February	18	125
March	45	98
April	35	71
May	27	78
	160	372

Even with skipping the month of January in 2024, our audience numbers are up by 132.5%. We had an average of 43.8 individuals at each show in 2023. This year, so far, our average is 93 people per show.

Star Wars Trivia was a fund and great “friend-raiser” for StoryTown. The tickets to the trivia were so inexpensive that we did not expect to make a great deal of revenue. Therefore, we looked at this event as a way to introduce StoryTown to new individuals and families. We had 62 people in attendance.

Jackson Theatre Stories – It was an exciting month for our staff as we became more involved with this project. Anne has only has one more story to collect for this project. We were able to attend a two-day meeting with the Marketing Team and Media Director, David Verde. Over the two days we met Steven Johnson and received a tour of the space. The team mainly used the time to discuss the video, general ideas, important stories, props and costumes needed, possible actors, and production crew that would be needed to complete the project.

Nancy – Anne and I met with members of the Heritage Alliance board to discuss the rights to Anne's original play, Nancy. The Heritage Alliance is working on an agreement to send to the BMA for Nancy and Spot on a Hill soon. They did say they wanted us to move forward with planning , Nancy, at ISC on August 12.

Historic Marker – In 2021, Jules Corriere wrote a grant to support a historical marker project that she was committed to. The marker was approved in October of 2022 and shipped to Tennessee in July of 2023. I located the marker in October of 2023. It is being stored at a TDOT facility in Johnson City. Anne Mason has notified Senator Rusty Crowe's Office, and State Representative Rebecca Alexander's Office in hopes to schedule an unveiling of the marker. We have a tentative date of August 8, which is Emancipation Day. The marker will be placed on the property of a local church. We will be meeting with the church pastor on May 31st to discuss the installation, program, and reception for the marker unveiling.

Visitation Numbers:

Month	Classes	General Visitors	Rentals	Outreach Events	MBM Digital Outreach	StoryTown Digital Outreach	Paper Outreach	Total
January	37.00	229.00	116.00		24573.00	2387.00	8300.00	35,642.00
February	353.00	489.00	439.00		11296.00		145.00	12,722.00
March	385	351.00	527.00	850.00	37135.00		50.00	39,298.00
April	302.00	935.00	93.00	580.00	30940.00		40.00	32,890.00
May	116.00	434.00	85.00	40.00	29729.00		100.00	30,504.00
June								0.00
July								0.00
August								0.00
September								0.00
October								0.00
November								0.00
December								0.00
Total								151,056.00

Other Tasks:

- Prepare agenda and preside over Weekly Staff Meetings.
- Monthly meeting with the Marketing Team.
- Prepare agenda and preside over Advisory Committee Meeting.
- Attend Main Street meeting.
- Attend JAMSA meeting.
- Approve AmeriCorps Time Sheets, paperwork, and reports.
- Prepared and coded invoices.
- Completed a mid-year review for Berea College Traditional Arts Grant
- Completed the 2024 – 2025 Berea College Grant Application
-

Upcoming Events

- **June 10 – 15** Play in a Week Camp
- **June 13** StoryTown Pod Cast
- **June 17 – 21** Artsploration K-3
- **June 17 – 21** Pottery 101 K-4th
- **June 24 – 28** Artsploration 5th – 8th
- **June 24 – 28** Pottery 202 5th – 8th

- **June 24** StoryTown Radio Show
- **June 27** StoryTown Podcast
- **June 27** Conversations That Matter

May 2024 Monthly Report, Skye McFarland

Outreach

During this month, our only in-person outreach was at the Farmer's Market. We will be participating in the Farmers Market once each month through October. We interacted with about 40 people at this month's, which is honestly a good number when it was a very rainy morning. I put together the craft idea and prepped craft supplies and our AmeriCorps, Isaac worked the event. We are also spending time this month preparing for Blue Plum festival that will take place June 7 and 8. I have created a craft idea and made a supply list of things needed. I have also been working to recruit volunteers. Otherwise, our social media is pretty steady. We will slow down a bit as summer camp has already been pushed and we are having a little bit of down time as our building is being painted. We ran ads for our Teen Summer camps this month on Facebook and Instagram.

Facebook- Page Followers: 5.2K

Page Following: 72

Instagram- Followers: 1895

Reach: 1751

YouTube- Subscribers: 238

Watch time: 17.5 Hours

New Subscribers: 1

Month	Number	Digital	Paper	
January		24,573	8,300	32,873
February		11,296	145	11,441
March	850	37135	50	38,035
April	580	30940	40	31560
May	40	29729	100	29869
June				0
July				0
August				0
September				0
October				0
November				0
December				0
				143,778

Volunteers

During this month our volunteers helped provide food for Ms. Brown's End of the Year Program and they will help with the StoryTown Radio Show. I worked to recruit these volunteers, contact them

before events, and give them instructions. I also wrote thank you notes to all our Masterpiece Mingle volunteers to thank them with their help with such a big event.

	McKinney	StoryTown	Total
January		112	112
February	4	115	119
March	18	116	134
April	36	118	154
May	25.5		25.5
June			0
July			0
August			0
September			0
October			0
November			0
December			0
			544.5

Diversity & Equity

The Diversity & Equity committee plans to meet May 30th at 5pm. I will create an agenda with upcoming events and discussion on how to continue to keep this work in mind.

Conversations That Matter in May was with Dr. Rhonda Lankford and LaDawn Hudgins. Both women are educators in the region and members of the Tennessee Educators of Color Alliance. We had a great conversation. For this recording I helped work with our moderators to schedule the meeting, set up video and sound equipment, ensure recording, and then edited to video and audio for podcast and video release. I also wrote a press release and created graphics. Our next conversation we hope to have with a couple of health professionals in Johnson City who are hosting health clinics in partnership with ETSU.

Marketing & Miscellaneous

I took video of: Chad Fred Bailey, Karen Sue Gillespie, and Mike Tilley for the Living Here project. I worked to edit video of Living Here projects during our painting recently. I also created a graphics video to help promote the Star Wars Trivia event on May the Fourth. I have also been working to update the video that plays on our website with new videos of current teachers.

I created a graphic for the Pinnacle Awards to advertise and represent the McKinney Center. I created an animal-based graphic to market the partnership with the upcoming radio show and the Humane Society. I have created graphics to market the upcoming radio show for three weeks out, two weeks out, one week out, and day of. I have created a poster to advertise for upcoming event in partnership with Black & White Dialogue, "Nancy." I designed a few elements to create and order new thank you cards for the McKinney Center.

I worked to design the new McKinney Center shirts for summer camp and did research to find the best price for our order of shirts this summer. I have also worked on applying to be in the UMOJA festival in September and in the Jonesborough Days parade.

Breanna Walker-Schadler May Monthly Report- McKinney Center

Special Events & Classes:

Ms. Browns Student Art Show took place on the evening of May 2nd. There were 172 people who came. In classroom 2 and 3, we had 2D and 3D art from both children and adults. We held performances for our two kids dance classes and had four private lesson students perform. May the 4th Trivia took place the evening of the 4th and had 63 people in attendance. Everyone seemed to have a good time and really enjoyed themselves. Isaac attended the farmer's market on May 18th to do a craft and to promote activities coming up at the center. Anne attended the Paws in Blue fundraiser on May 25th to do outreach for the May radio show.

The spring semester at the McKinney Center is ending. We held four clay classes, Gyrokinesis, private lessons, and our last session of canning basics. There were 120 people who came to the McKinney Center for classes in May. Canning basics will continue into June, and we will have five summer camps in June.

Rentals:

Our only rental for the month of May was the Washington Co. Department of Education on May 7th, they provided a training session in our auditorium and classroom 2. This was a comped rental due to them being a community partner, at a value of \$735.00. Painters are scheduled to paint the entire interior of the center from May 9th – June 9th, so there will be no rentals during that time.

AmeriCorps volunteer Isaac distributed rental brochures around downtown Johnson City. I spent time working on rental contracts and rental payment deposits for rentals at the end of June and later in the year.

Front Desk:

Most of my shifts are physically spent at the front desk at the McKinney Center. The main responsibilities of being at the front desk is to answer phone calls and to greet guests as they come in. Quite a few of the guests who came in during May were painters and people picking up artwork. Most of the phone calls during May were about summer camps and rental availability towards the holidays. I attended the monthly advisory committee meeting, took minutes, and spoke over the visitation section of the agenda.

MBM Support:

I called and emailed individuals to come get their art from the student art show multiple times. I spent time making sure that classes were properly set up for during the week. We ordered supplies for the final spring classes and for the first round of summer camps. I assisted with teacher payment requests for the month of May. I also sent out the "tips and tricks" list for summer camps to all parents so they know in advance what they need to do for summer camps. We are accepting registrations for our 2024 fall market, so I have been organizing submissions as they come in. I sent thank you emails to all the artists who donated to the Masterpiece

Mingle, including how we raised over \$6,000. I also did deposits from the monthly radio show and trivia concessions.

Donations:

We received \$50.00 in donations for McKinney Scholarship Fund. StoryTown Radio Show received \$300.00 in sponsorships during May.

Exhibition Support:

Isaac and I spent time removing the student art show from the walls and pedestals. We organized the art by class and age group. I have contacted the students several times to come collect their artwork.

Isaac Wood – May 2024 Monthly Report - McKinney Center

Story Initiative:

- StoryTown Podcast
 - Voices from the Archive:
 - Interviewed Dr. George Williams, local cattle rancher, for May episode
 - Distilled interview into a small narrative, sorted into audio segments and edited them together with music to tell the story
 - Wrote and recorded narration for the story
 - Went through edits with the staff. Contacted Dr. Williams who confirmed the story and how we edited it together
 - Posted to podcast apps with episode description and all other information
 - Posted March Radio Show to podcast apps w/ accompanying social media
 - Edited audio of a story spotlight and posted with a graphic
- Radio Show
 - Printed off scripts, cut program inserts, helped staff programs
 - Transported all supplies to Visitor's Center where show was located
 - Set up concession stand with popcorn and candy
 - Coordinated volunteers during show for concessions stand and ticket table
 - Delivered Radio Show posters to businesses in JBO
 - Coordinated with transcriptionist to organize transcriptions

Jackson Theatre project

- Set up camera and recording equipment for Jackson Theatre interviews
- Researched newspaper archives (online and at library) for pictures and historical information

McKinney Center:

- Ran outreach and craft table at JBO Farmer's Market
- Proofread several fliers and info sheets for McKinney Center events
- Helped move around storage and other items to accommodate whole-facility painting
- Attended hospitality training and Pinnacle awards with Northeast Tennessee tourism
- Ms. Brown's Program
 - Hung artwork
 - Made, cut, and attached labels for artwork
 - Helped set up food for reception
 - Attended reception and program

Living Here – interview project on life in Jonesborough

- Led meeting to discuss where we are at with the project. Brainstormed other people to interview
- Set up around five interviews for upcoming weeks
- Interviewed four people
- Coordinated times to photograph people we had interviewed already

May 2024 Monthly Report, Anne G'Fellers-Mason

Program Manager

StoryTown Radio Show

The fourth show of the season will take place on May 27th, Memorial Day Monday. The show will be held at the Visitors Center since the McKinney Center is currently being painted. As of this report, we have sold/reserved 41 tickets. Audience and cast size might both be smaller this show since it is on Memorial Day Monday. The musical guests are the Sweetwater Troubadours. Storytelling Live will be back with the Radio Show this month with Paul Strickland sharing a story before he starts his weeklong gig at the International Storytelling Center. This is the first time we've renewed this particular partnership with the ISC since early 2020. We are also partnering with the Appalachian Highlands Humane Society to take in donations for their Pet Food Pantry. Brights Zoo gave us 6 tickets to giveaway during the show. It may be worth considering in future years whether we should hold the show on Memorial Day or change it to another Monday.

- 1) We have currently raised \$3,100.00 in sponsorships for the 2024 season.
- 2) Off Leash Social is sponsoring the May show. McLeod Organics will sponsor our Salute to Veterans show on June 24th.
- 3) My goal is to get a show sponsor for every show.
- 4) The Marketing Team is still working on a Marketing Guide for StoryTown Radio Show.
- 5) We advertised the May show in the local papers and on the radio. The event was boosted through the StoryTown page.
- 6) We are in the process of ordering StoryTown Radio Show seat cushions for \$828.
- 7) We had 55 people attend the Star Wars Trivia Night on May 4th with Trivia with Budds. After expenses, we made \$218.80. This event has always been more of a "friendraiser" than fundraiser.

Story Brigade

After a meeting with the McKinney Center staff, it was decided we would host a new Story Brigade training in the fall of this year. The training will be a two-evening training, two hours each evening and it will be in person. Advertising will start for this soon. I hope this will attract new members to become story collectors and join the Brigade. I am actively working with the existing members of the Brigade to collect stories from veterans, specifically female veterans. Based on that same meeting, I have decided to discontinue Listening Days for now. They were not successful in their last format, with very little participation and attendance. At this juncture, I will continue to work with the Brigade to make targeted asks and collect specific interviews.

Play in a Week Camp

This camp is full with 16 students. It will run June 10-14 with their final performance at 12:00 pm on June 15th.

Jackson Theatre Project

Thirteen interviews have been collected for this project so far and most of the transcripts have been received. There are a few other people who may get back with me for interviews. I still

need to get the story of the tractor from Greenwood Drive, but all the other core stories have been collected. The top five stories have been selected, and I have been adding to a master file in the Town's Dropbox that includes casting needs for the video, historic images, movie posters, and more. The McKinney Center joined the rest of the project team to meet with David Verde, the director of the film for two days. We went over a rough layout of the film and casting needs. Filming may begin in late July.

Ford vs Ford Historical Marker

This marker recognizing the role of the Black Ford children and their friends in securing their freedom through this historic court case will be placed at Holston Valley Unitarian Universalist Church on August 8th. This is the conclusion to a grant funded project that was conducted between the McKinney Center and the church. The project resulted in a new, State historic marker.

Doc's Front Porch

The StoryTown Radio Show is partnering with the Town of Jonesborough to secure acts for Doc's Front Porch for Jonesborough Days (July 4-6). The three-day roster is already full. I will emcee. A donation of \$500.00 will be made to the StoryTown Radio Show.

Original Works

Theresa and I met with Dana Ensor and Fred Counts from the Heritage Alliance Board of Trustees to talk about the McKinney Center producing plays like Nancy and A Spot on the Hill which were originally written by me while I was employed at the HA. A decision on how that will work is forth coming and will be presented to the BMA.

Podcast

We posted the first episode of the new Director's Cut podcast on May 1st. This podcast shares a story that was submitted for a Radio Show but was cut due to timing. It's another way to share the great work of our local writers and the history of our region. The latest episode of Voices from the Archive with Dr. George Williams was posted on May 10th.

Total Downloads: 166 in the last thirty days

Social Media Posts – Podcast downloads & most social media numbers were down during this period of time.

Facebook last 28 days

Page Followers: 1.5K

Page Following: 424

Most interacted with Post (non-boosted) – One day until Star Wars Trivia (631 post reach & 12 post engagement)

Second most interacted with Post (non-boosted) – Announcement and graphic for May Radio Show (503 post reach & 32 post engagement)

Boosted post for May show tickets had reached 5,656 people as of May 23rd.

Post reach: 8,324
Post engagement: 1,169
New Page Followers: 12
Interactions Reactions: 605
Comments: 7
Shares: 110
Photo views: 197
Link clicks: 26
Instagram last 28 days
Followers: 753

Reach: 1,535 (411 from organic, 1,124 from ads)
Content Interactions: 387
Profile Visits: 41
Link Clicks: 3

A post sharing music from the Sweetwater Troubadours was the most acted with share during this time with a post reach of 124 and 17 likes.

YouTube last 28 days
Subscribers: 19

Views: 61
Watch Time: 0.8
New Subscribers: 0
Most Viewed Video during Period: Director's Cut Podcast No. 1 with 33 views

Story Brigade: 0

StoryTown Players: 4 (Number of volunteer hours, 3.5)

Writers Group: 5

Interactions: JAMSA – 42, Star Wars Trivia Night – 55, Jackson Theatre related – 30, StoryTown Radio Show Production Meeting – 3, McKinney Center Advisory Board – No meeting during this time, Marketing Team – No meeting this time, Main St Board – No meeting during this time, Media – 4, StoryTown Audience – In between shows for this report, Hospitality Training - 50, Doc's Front Porch for Jonesborough Days - 3, Meeting with Heritage Alliance to discuss original work - 2, Play in a Week Camp Mtgs – 7, Story Gathering for May Show – 1, Black/White Dialogue Meeting - 17

Total for Month - 223

Alarm Date between 2024-05-01

and 2024-05-31

Incident List by Alarm Date/Time

Incident Number	Alarm Date	Alarm Time	Location	Incident Type Code	Incident Type	NFIRS Number
24078504	5/1/2024 3:17:40 PM	3:17 PM	122 TIPTON RD	311	Medical assist, assist EMS crew	1000133
24078901	5/2/2024 7:31:44 AM	7:31 AM	1101 PERSIMMON RIDGE RD #16B	611	Dispatched & canceled en route	1000134
24079256	5/2/2024 3:19:30 PM	3:19 PM	139 OAKWELL LN	412	Gas leak (natural gas or LPG)	1000135
24079345	5/2/2024 6:06:03 PM	6:06 PM	122 TIPTON RD	311	Medical assist, assist EMS crew	1000137
24080078	5/3/2024 7:58:45 PM	7:58 PM	213 JEFFERSON DR	600	Good intent call, other	1000138
24080246	5/4/2024 2:12:40 AM	2:12 AM	132 ROCKWOOD DR	311	Medical assist, assist EMS crew	1000139
24081183	5/5/2024 10:57:46 PM	10:57 PM	308 FOREST DR	700	False alarm or false call, other	1000140
24081662	5/6/2024 4:56:34 PM	4:56 PM	418 W COLLEGE ST	745	Alarm system activation, no fire - unintentional	1000141
24082183	5/7/2024 3:28:08 PM	3:28 PM	255 HEADTOWN RD	412	Gas leak (natural gas or LPG)	1000143
24082248	5/7/2024 4:59:20 PM	4:59 PM	412 W JACKSON BL BLVD	142	Brush or brush-and-grass mixture fire	1000144
24082359	5/7/2024 8:53:58 PM	8:53 PM	1985 CARROLL CREEK RD	733	Smoke detector activation due to malfunction	1000145
24082436	5/7/2024 11:54:21 PM	11:54 PM	141 BOONE ST	311	Medical assist, assist EMS crew	1000146
24082583	5/8/2024 7:22:49 AM	7:22 AM	121 W MAIN ST	745	Alarm system activation, no fire - unintentional	1000147
24082903	5/8/2024 4:41:47 PM	4:41 PM	115 B CHASE RD	622	No incident found on arrival at dispatch address	1000148
24082948	5/8/2024 6:29:35 PM	6:29 PM	128 POTTER RD	745	Alarm system activation, no fire - unintentional	1000149
24083471	5/9/2024 2:04:29 PM	2:04 PM	110 S SECOND AVE	745	Alarm system activation, no fire - unintentional	1000150
24083577	5/9/2024 4:38:37 PM	4:38 PM	403 MAGNOLIA RIDGE DR	611	Dispatched & canceled en route	1000152
24083923	5/10/2024 8:58:50 AM	8:58 AM	139 MT ZION CHURCH RD	311	Medical assist, assist EMS crew	1000153
24084922	5/11/2024 6:09:57 PM	6:09 PM	1011 E MAIN ST	324	Motor vehicle accident with no injuries.	1000155
24084942	5/11/2024 6:54:21 PM	6:54 PM	260 OLD STATE ROUTE 34	322	Motor vehicle accident with injuries	1000156
24085049	5/11/2024 9:46:51 PM	9:46 PM	1113 PERSIMMON RIDGE RD #207	600	Good intent call, other	1000157
24085423	5/12/2024 3:04:18 PM	3:04 PM	122 TIPTON RD	311	Medical assist, assist EMS crew	1000158
24085585	5/12/2024 9:11:00 PM	9:11 PM	480 HIGHWAY 81 N	322	Motor vehicle accident with injuries	1000159
24085689	5/13/2024 1:07:58 AM	1:07 AM	603 DEPOT ST	311	Medical assist, assist EMS crew	1000160
24085932	5/13/2024 12:45:49 PM	12:45 PM	1009 E MAIN ST	542	Animal rescue	1000162
24086556	5/14/2024 11:53:53 AM	11:53 AM	1608 HIGHWAY 81 RD S	651	Smoke scare, odor of smoke	1000163
24087337	5/15/2024 3:55:31 PM	3:55 PM	122 TIPTON RD	311	Medical assist, assist EMS crew	1000164
24087880	5/16/2024 2:12:56 PM	2:12 PM	1601 E JACKSON BL BLVD	324	Motor vehicle accident with no injuries.	1000166
24088624	5/17/2024 5:01:50 PM	5:01 PM	170 FRANK HILBERT RD	743	Smoke detector activation, no fire - unintentional	1000167

24088769	5/17/2024 10:17:09 PM	10:17 PM	290 GRASSY VALLEY RD	131	Passenger vehicle fire	1000168
24089029	5/18/2024 10:27:28 AM	10:27 AM	396 WASHINGTON COLLEGE RD	111	Building fire	1000169
24089133	5/18/2024 1:34:59 PM	1:34 PM	PAYNE RD	322	Motor vehicle accident with injuries	1000170
24089255	5/18/2024 4:40:39 PM	4:40 PM	1525 PERSIMMON RIDGE RD	735	Alarm system sounded due to malfunction	1000171
24089265	5/18/2024 4:50:20 PM	4:50 PM	153 WOODLAND CR	111	Building fire	1000172
24089622	5/19/2024 8:42:14 AM	8:42 AM	2746 CARROLL CREEK RD	424	Carbon monoxide incident	1000173
24092042	5/22/2024 5:44:06 PM	5:44 PM	1375 OLD BOONES CREEK RD	322	Motor vehicle accident with injuries	1000174
24092183	5/22/2024 9:25:25 PM	9:25 PM	187 ANDERSON RD	600	Good intent call, other	1000175
24092906	5/23/2024 8:51:11 PM	8:51 PM	216 Patton Drive	311	Medical assist, assist EMS crew	1000176
24092906	5/24/2024 2:37:53 PM	2:37 PM	132 Highland Church RD	745	Alarm system activation, no fire - unintentional	1000177
24094099	5/25/2024 6:31:30 PM	6:31 PM	274 Berry Ridge RD	600	Good intent call, other	1000178
24094120	5/25/2024 7:26:30 PM	7:26 PM	106 Heritage place DR	745	Alarm system activation, no fire - unintentional	1000179
24094647	5/26/2024 7:01:12 PM	7:01 PM	183 Hensley LOOP	445	Arcing, shorted electrical equipment	1000180
24094879	5/27/2024 8:58:19 AM	8:58 AM	2467 11 HWY E	311	Medical assist, assist EMS crew	1000181
24096207	5/29/2024 9:27:07 AM	9:27 AM	112 John Sevier AVE	440	Electrical wiring/equipment problem, other	1000182
24096250	5/29/2024 10:12:29 AM	10:12 AM	701 Depot ST	735	Alarm system sounded due to malfunction	1000183
24096554	5/29/2024 4:51:57 PM	4:51 PM	East Jackson BLVD	322	Motor vehicle accident with injuries	1000184
24096779	5/30/2024 2:03:59 AM	2:03 AM	133 Kelsey Peterson RD	735	Alarm system sounded due to malfunction	1000185

Alarm Date between 2024-05-01 and 2024-05-31

Incident Type Code	Alarm Date	Incident Number	NFIRS Number	Addresses Combined More
	5/18/2024 4:50:20 PM	24089265	1000172	153 WOODLAND CR
	5/18/2024 10:27:28 AM	24089029	1000169	396 WASHINGTON COLLEGE RD
	5/17/2024 10:17:09 PM	24088769	1000168	290 GRASSY VALLEY RD
	5/7/2024 4:59:20 PM	24082248	1000144	412 W JACKSON BL BLVD
	5/1/2024 3:17:40 PM	24078504	1000133	122 TIPTON RD
	5/2/2024 6:06:03 PM	24079345	1000137	122 TIPTON RD
	5/4/2024 2:12:40 AM	24080246	1000139	132 ROCKWOOD DR
	5/7/2024 11:54:21 PM	24082436	1000146	141 BOONE ST
	5/10/2024 8:58:50 AM	24083923	1000153	139 MT ZION CHURCH RD
	5/12/2024 3:04:18 PM	24085423	1000158	122 TIPTON RD
	5/23/2024 8:51:11 PM	24092906	1000176	216 Patton Drive
	5/15/2024 3:55:31 PM	24087337	1000164	122 TIPTON RD
	5/27/2024 8:58:19 AM	24094879	1000181	2467 11 HWY E
	5/13/2024 1:07:58 AM	24085689	1000160	603 DEPOT ST
	5/11/2024 6:54:21 PM	24084942	1000156	260 OLD STATE ROUTE 34
	5/18/2024 1:34:59 PM	24089133	1000170	PAYNE RD
	5/22/2024 5:44:06 PM	24092042	1000174	1375 OLD BOONES CREEK RD
	5/12/2024 9:11:00 PM	24085585	1000159	480 HIGHWAY 81 N
	5/29/2024 4:51:57 PM	24096554	1000184	East Jackson BLVD
	5/11/2024 6:09:57 PM	24084922	1000155	1011 E MAIN ST
	5/16/2024 2:12:56 PM	24087880	1000166	1601 E JACKSON BL BLVD
	5/2/2024 3:19:30 PM	24079256	1000135	139 OAKWELL LN
	5/7/2024 3:28:08 PM	24082183	1000143	255 HEADTOWN RD
	5/19/2024 8:42:14 AM	24089622	1000173	2746 CARROLL CREEK RD
	5/29/2024 9:27:07 AM	24096207	1000182	112 John Sevier AVE
	5/26/2024 7:01:12 PM	24094647	1000180	183 Hensley LOOP
	5/13/2024 12:45:49 PM	24085932	1000162	1009 E MAIN ST
	5/3/2024 7:58:45 PM	24080078	1000138	213 JEFFERSON DR
	5/11/2024 9:46:51 PM	24085049	1000157	1113 PERSIMMON RIDGE RD #207
	5/25/2024 6:31:30 PM	24094099	1000178	274 Berry Ridge RD
	5/22/2024 9:25:25 PM	24092183	1000175	187 ANDERSON RD
	5/2/2024 7:31:44 AM	24078901	1000134	1101 PERSIMMON RIDGE RD #16B
	5/9/2024 4:38:37 PM	24083577	1000152	403 MAGNOLIA RIDGE DR
	5/8/2024 4:41:47 PM	24082903	1000148	115 B CHASE RD
	5/14/2024 11:53:53 AM	24086556	1000163	1608 HIGHWAY 81 RD S
	5/5/2024 10:57:46 PM	24081183	1000140	308 FOREST DR

	5/7/2024 8:53:58 PM	24082359	1000145	1985 CARROLL CREEK RD
	5/29/2024 10:12:29 AM	24096250	1000183	701 Depot ST
	5/18/2024 4:40:39 PM	24089255	1000171	1525 PERSIMMON RIDGE RD
	5/30/2024 2:03:59 AM	24096779	1000185	133 Kelsey Peterson RD
	5/17/2024 5:01:50 PM	24088624	1000167	170 FRANK HILBERT RD
	5/6/2024 4:56:34 PM	24081662	1000141	418 W COLLEGE ST
	5/8/2024 7:22:49 AM	24082583	1000147	121 W MAIN ST
	5/8/2024 6:29:35 PM	24082948	1000149	128 POTTER RD
	5/9/2024 2:04:29 PM	24083471	1000150	110 S SECOND AVE
	5/25/2024 7:26:30 PM	24094120	1000179	106 Heritage place DR
	5/24/2024 2:37:53 PM	24092906	1000177	132 Highland Church RD

Fire - Incident Types Codes with Detail Breakdown

Date: Monday, June 3, 2024
Time: 8:19:06 AM

Alarm Date between 2024-05-01 and 2024-05-31

Incident Type Group	Incident Type Code	Alarm Date	Incident Number	NFIRS Number	Incident Type	Action Taken 1	Property Use Code	Property Use
100 - Fire								
	111							
		5/18/2024 10:27:28 AM	24089029	1000169	Building fire	Extinguishment by fire service personnel	807	Outside material storage area
		5/18/2024 4:50:20 PM	24089265	1000172	Building fire	Extinguishment by fire service personnel	419	1 or 2 family dwelling
					2			
	131							
		5/17/2024 10:17:09 PM	24088769	1000168	Passenger vehicle fire	Extinguishment by fire service personnel	965	Vehicle parking area
					1			
	142							
		5/7/2024 4:59:20 PM	24082248	1000144	Brush or brush-and-grass mixture fire	Extinguishment by fire service personnel	931	Open land or field
					1			
4								
100 - EMS								
	911							
		5/1/2024 3:17:40 PM	24078504	1000133	Medical assist, assist EMS crew	Provide manpower	419	1 or 2 family dwelling
		5/2/2024 6:06:03 PM	24079345	1000137	Medical assist, assist EMS crew	Provide manpower	419	1 or 2 family dwelling
		5/4/2024 2:12:40 AM	24080246	1000139	Medical assist, assist EMS crew	Provide manpower	419	1 or 2 family dwelling
		5/7/2024 11:54:21 PM	24082436	1000146	Medical assist, assist EMS crew	Provide manpower	571	Service station, gas station
		5/10/2024 8:58:50 AM	24083923	1000153	Medical assist, assist EMS crew	Provide manpower	419	1 or 2 family dwelling
		5/12/2024 3:04:18 PM	24085423	1000158	Medical assist, assist EMS crew	Provide manpower	419	1 or 2 family dwelling
		5/13/2024 1:07:58 AM	24085689	1000160	Medical assist, assist EMS crew	Provide manpower	419	1 or 2 family dwelling
		5/15/2024 3:55:31 PM	24087337	1000164	Medical assist, assist EMS crew	Assistance, other	419	1 or 2 family dwelling
		5/23/2024 8:51:11 PM	24092906	1000176	Medical assist, assist EMS crew	Provide manpower	419	1 or 2 family dwelling
		5/27/2024 8:58:19 AM	24094879	1000181	Medical assist, assist EMS crew	Provide manpower	419	1 or 2 family dwelling
					10			
	922							
		5/11/2024 6:54:21 PM	24084942	1000156	Motor vehicle accident with injuries	Investigate	962	Residential street, road or residential driveway
		5/12/2024 9:11:00 PM	24085585	1000159	Motor vehicle accident with injuries	Investigate	962	Residential street, road or residential driveway
		5/18/2024 1:34:59 PM	24089133	1000170	Motor vehicle accident with injuries	Investigate	962	Residential street, road or residential driveway

		5/22/2024 5:44:06 PM	24092042	1000174	Motor vehicle accident with injuries	Investigate	962	Residential street, road or residential driveway
		5/29/2024 4:51:57 PM	24096554	1000184	Motor vehicle accident with injuries	Investigate	961	Highway or divided highway
					5			
		5/11/2024 6:09:57 PM	24084922	1000155	Motor vehicle accident with no injuries.	Investigate	962	Residential street, road or residential driveway
		5/16/2024 2:12:56 PM	24087880	1000166	Motor vehicle accident with no injuries.	Investigate	961	Highway or divided highway
					2			
17								
ADU Hazard								
		5/2/2024 3:19:30 PM	24079256	1000135	Gas leak (natural gas or LPG)	Investigate	419	1 or 2 family dwelling
		5/7/2024 3:28:08 PM	24082183	1000143	Gas leak (natural gas or LPG)	Investigate	419	1 or 2 family dwelling
					2			
		5/19/2024 8:42:14 AM	24089622	1000173	Carbon monoxide incident	Investigate	419	1 or 2 family dwelling
					1			
		5/29/2024 9:27:07 AM	24096207	1000182	Electrical wiring/equipment problem, other	Investigate	962	Residential street, road or residential driveway
					1			
		5/26/2024 7:01:12 PM	24094647	1000180	Arcing, shorted electrical equipment	Investigate	962	Residential street, road or residential driveway
					1			
5								
ADU Fire/Inj Call								
		5/13/2024 12:45:49 PM	24085932	1000162	Animal rescue	Rescue, remove from harm	931	Open land or field
					1			
1								
ADU Other								
		5/3/2024 7:58:45 PM	24080078	1000138	Good intent call, other	Investigate	419	1 or 2 family dwelling
		5/11/2024 9:46:51 PM	24085049	1000157	Good intent call, other	Investigate	439	Boarding/rooming house, residential hotels
		5/22/2024 9:25:25 PM	24092183	1000175	Good intent call, other	Investigate	931	Open land or field

		5/25/2024 6:31:30 PM	24094099	1000178	Good intent call, other	Investigate	419	1 or 2 family dwelling
						4		
		5/2/2024 7:31:44 AM	24078901	1000134	Dispatched & canceled en route	Cancelled en route	311	24-hour care Nursing homes, 4 or more persons
		5/9/2024 4:38:37 PM	24083577	1000152	Dispatched & canceled en route	Cancelled en route	NNN	None
						2		
		5/8/2024 4:41:47 PM	24082903	1000148	No incident found on arrival at dispatch address	Investigate	962	Residential street, road or residential driveway
						1		
		5/14/2024 11:53:53 AM	24086556	1000163	Smoke scare, odor of smoke	Investigate	419	1 or 2 family dwelling
						1		
8								
700 Fire Alarm								
		5/5/2024 10:57:46 PM	24081183	1000140	False alarm or false call, other	Investigate	215	High school/junior high school/middle school
						1		
		5/7/2024 8:53:58 PM	24082359	1000145	Smoke detector activation due to malfunction	Investigate	131	Church, mosque, synagogue, temple, chapel
						1		
		5/18/2024 4:40:39 PM	24089255	1000171	Alarm system sounded due to malfunction	Investigate	110	Fixed-use recreation places, other
		5/29/2024 10:12:29 AM	24096250	1000183	Alarm system sounded due to malfunction	Investigate	131	Church, mosque, synagogue, temple, chapel
		5/30/2024 2:03:59 AM	24096779	1000185	Alarm system sounded due to malfunction	Investigate	419	1 or 2 family dwelling
						3		
		5/17/2024 5:01:50 PM	24088624	1000167	Smoke detector activation, no fire - unintentional	Investigate	419	1 or 2 family dwelling
						1		
		5/6/2024 4:56:34 PM	24081662	1000141	Alarm system activation, no fire - unintentional	Investigate	134	Funeral parlor
		5/8/2024 7:22:49 AM	24082583	1000147	Alarm system activation, no fire - unintentional	Investigate	181	Live performance theater
		5/8/2024 6:29:35 PM	24082948	1000149	Alarm system activation, no fire - unintentional	Investigate	419	1 or 2 family dwelling

	5/9/2024 2:04:29 PM	24083471	1000150	Alarm system activation, no fire - unintentional	Investigate	152	Museum
	5/24/2024 2:37:53 PM	24092906	1000177	Alarm system activation, no fire - unintentional	Investigate	215	High school/junior high school/middle school
	5/25/2024 7:26:30 PM	24094120	1000179	Alarm system activation, no fire - unintentional	Investigate	419	1 or 2 family dwelling
				6			
12							

Alarm Date between 2024-05-01 and 2024-05-31
Enter District City

District	Incident Type Code	Alarm Date	Incident Number	NFIRS Number	Addresses Combined More
415	415				
		5/7/2024 4:59:20 PM	24082248	1000144	412 W JACKSON BL BLVD
216	216				
		5/7/2024 11:54:21 PM	24082436	1000146	141 BOONE ST
		5/23/2024 8:51:11 PM	24092906	1000176	216 Patton Drive
		5/13/2024 1:07:58 AM	24085689	1000160	603 DEPOT ST
215	215				
		5/11/2024 6:54:21 PM	24084942	1000156	260 OLD STATE ROUTE 34
		5/18/2024 1:34:59 PM	24089133	1000170	PAYNE RD
		5/29/2024 4:51:57 PM	24096554	1000184	East Jackson BLVD
105	105				
		5/11/2024 6:09:57 PM	24084922	1000155	1011 E MAIN ST
		5/16/2024 2:12:56 PM	24087880	1000166	1601 E JACKSON BL BLVD
130	130				
		5/2/2024 3:19:30 PM	24079256	1000135	139 OAKWELL LN
		5/7/2024 3:28:08 PM	24082183	1000143	255 HEADTOWN RD
109	109				
		5/29/2024 9:27:07 AM	24096207	1000182	112 John Sevier AVE
102	102				
		5/13/2024 12:45:49 PM	24085932	1000162	1009 E MAIN ST
100	100				
		5/3/2024 7:58:45 PM	24080078	1000138	213 JEFFERSON DR
		5/11/2024 9:46:51 PM	24085049	1000157	1113 PERSIMMON RIDGE RD #207
110	110				
		5/2/2024 7:31:44 AM	24078901	1000134	1101 PERSIMMON RIDGE RD #16B
103	103				
		5/5/2024 10:57:46 PM	24081183	1000140	308 FOREST DR
738	738				
		5/29/2024 10:12:29 AM	24096250	1000183	701 Depot ST
		5/18/2024 4:40:39 PM	24089255	1000171	1525 PERSIMMON RIDGE RD
118	118				
		5/6/2024 4:56:34 PM	24081662	1000141	418 W COLLEGE ST
		5/8/2024 7:22:49 AM	24082583	1000147	121 W MAIN ST
		5/9/2024 2:04:29 PM	24083471	1000150	110 S SECOND AVE
		5/25/2024 7:26:30 PM	24094120	1000179	106 Heritage place DR

Alarm Date between 2024-05-01 and 2024-05-31
Enter District County

District	Incident Type Code	Alarm Date	Incident Number	NFIRS Number	Addresses Combined More
0000					
		5/18/2024 4:50:20 PM	24089265	1000172	153 WOODLAND CR
		5/18/2024 10:27:28 AM	24089029	1000169	396 WASHINGTON COLLEGE RD
		5/17/2024 10:17:09 PM	24088769	1000168	290 GRASSY VALLEY RD
		5/1/2024 3:17:40 PM	24078504	1000133	122 TIPTON RD
		5/2/2024 6:06:03 PM	24079345	1000137	122 TIPTON RD
		5/4/2024 2:12:40 AM	24080246	1000139	132 ROCKWOOD DR
		5/10/2024 8:58:50 AM	24083923	1000153	139 MT ZION CHURCH RD
		5/12/2024 3:04:18 PM	24085423	1000158	122 TIPTON RD
		5/15/2024 3:55:31 PM	24087337	1000164	122 TIPTON RD
		5/27/2024 8:58:19 AM	24094879	1000181	2467 11 HWY E
		5/22/2024 5:44:06 PM	24092042	1000174	1375 OLD BOONES CREEK RD
		5/12/2024 9:11:00 PM	24085585	1000159	480 HIGHWAY 81 N
		5/19/2024 8:42:14 AM	24089622	1000173	2746 CARROLL CREEK RD
		5/26/2024 7:01:12 PM	24094647	1000180	183 Hensley LOOP
		5/25/2024 6:31:30 PM	24094099	1000178	274 Berry Ridge RD
		5/22/2024 9:25:25 PM	24092183	1000175	187 ANDERSON RD
		5/9/2024 4:38:37 PM	24083577	1000152	403 MAGNOLIA RIDGE DR
		5/8/2024 4:41:47 PM	24082903	1000148	115 B CHASE RD
		5/14/2024 11:53:53 AM	24086556	1000163	1608 HIGHWAY 81 RD S
		5/7/2024 8:53:58 PM	24082359	1000145	1985 CARROLL CREEK RD
		5/30/2024 2:03:59 AM	24096779	1000185	133 Kelsey Peterson RD
		5/17/2024 5:01:50 PM	24088624	1000167	170 FRANK HILBERT RD
		5/8/2024 6:29:35 PM	24082948	1000149	128 POTTER RD
		5/24/2024 2:37:53 PM	24092906	1000177	132 Highland Church RD

Fire - Incident Types

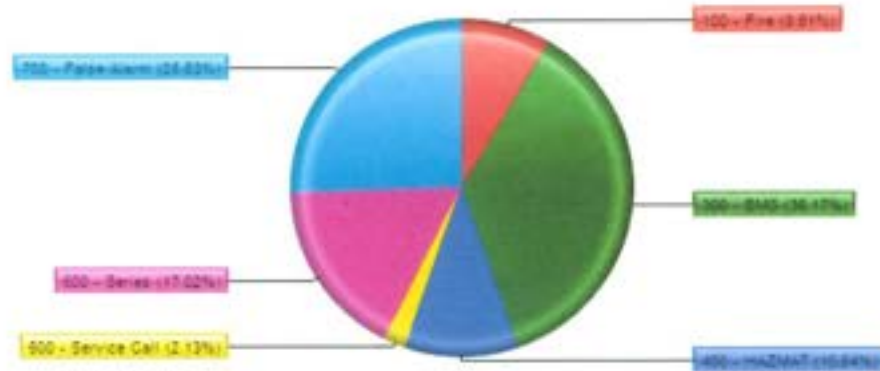
Date: Monday, June 3, 2024
Time: 8:16:11 AM

Alarm Date between 2024-05-01

and 2024-05-31

Fire Incident Type Breakdown

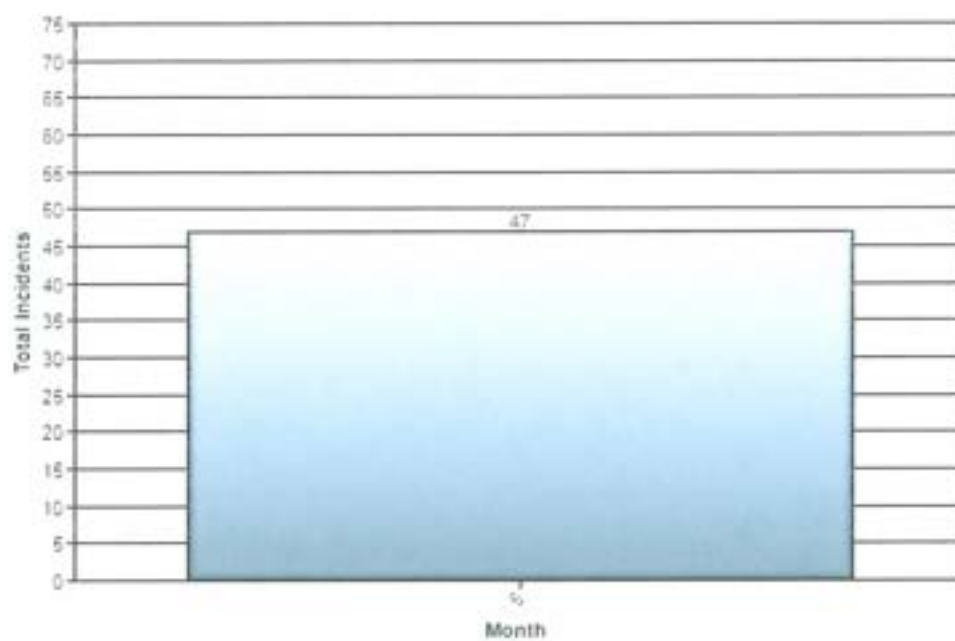
Incident Type Group	
100 - Fire	4
300 - EMS	17
400 - HAZMAT	5
500 - Service Call	1
600 - Series	8
700 - False Alarm	12
	47



Alarm Date between 2024-05-01

and 2024-05-31

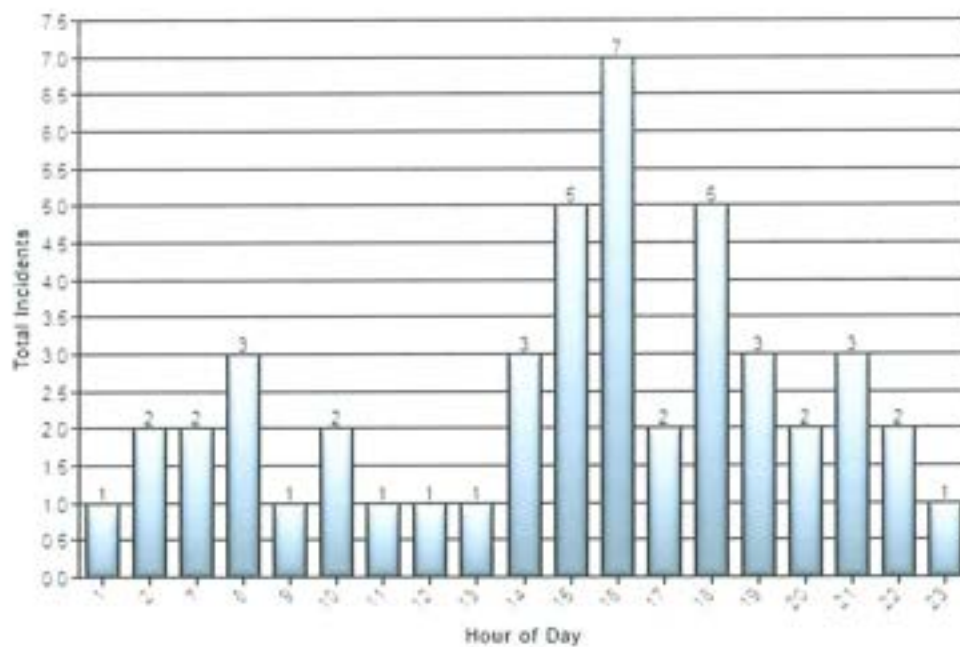
Monthly Breakdown of Incidents



Alarm Date between 2024-05-01

and 2024-05-31

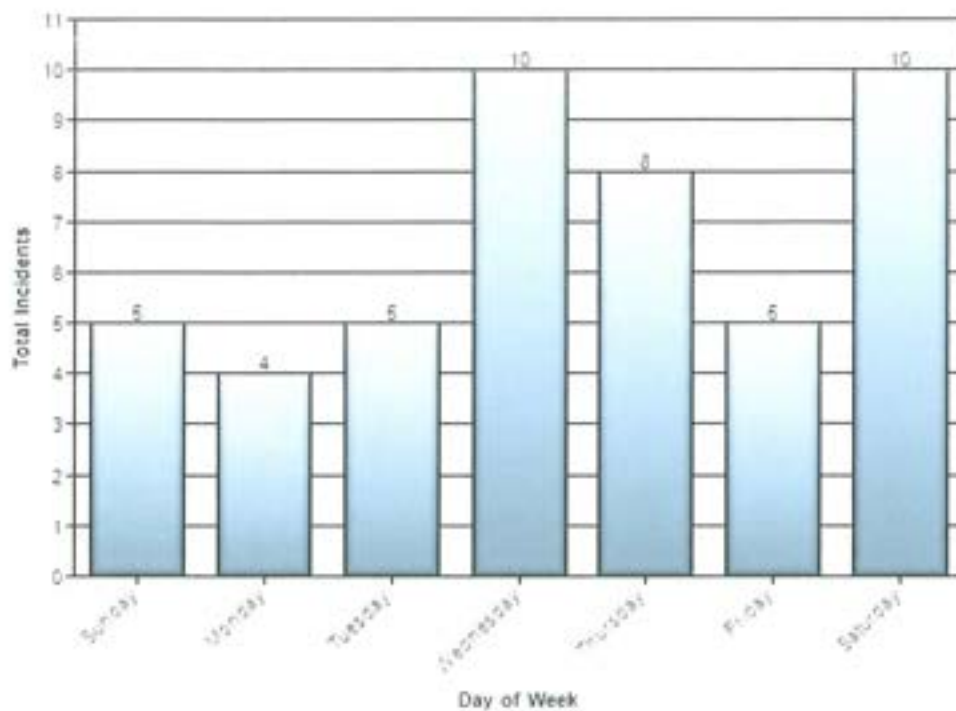
Hourly Breakdown of Incidents



Alarm Date between 2024-05-01

and 2024-05-31

Monthly Breakdown of Incidents



Utility Manager Monthly Report

May 2024

All utilities departments operated under normal operating conditions for the month of May.

Distribution department installed 14 new service taps and repaired 16 service leaks for the month of May. The distribution department also completed 40 miscellaneous work orders and located 190 TN 811 one calls.

Water Quality Department read 12,941 meters for the month of May. The Water Quality Department cut off 153 meters with 76 of those for nonpayment. The Water Quality Department had a total of 15,210 total actions taken in the month of May. As of May 31st, the Water Quality Department has changed out 12,941 meters to the new AMR meter system. The Water Quality Department completed all scheduled flushing for the month of May.

Water Plant processed 78.388 million gallons of water with a daily average of 2.528 million gallons per day in the month of May. The Water Treatment plant is operating at full capacity and is in need of an upgrade. Persimmon Ridge Tank has maintained an average level of 45 feet for May and Woodlawn Tank has maintained an average level of 25 feet for May.

Wastewater Department operated under normal conditions for the month of May. Wastewater had 3 releases in May due to mechanical failures. The North Cherokee extension is at the 99% completion mark. The new school sewer was completed. All industries are within compliance. The WWTP is operating well. The diesel redundancy pump did operate in May. The month of May experienced 18 days of precipitation for a total of 5.49 inches. The need for further I&I work is still apparent. Current data indicates a daily inflow rate between 30-45 %. For May, this rate was 45%, equating to an average of nearly 346,000 gallons daily.

County water line construction crew started the Dry Creek/Rockhouse Rd water line extension in the month of September. The Construction crew finished the installation of 16,000 feet of 6" DIP waterline on Dry Creek in the month of February and have installed @ 1500 feet of 6" DIP on Rockhouse rd. The county crew started a new project April 15th on McCall Rd and has installed @4000'. To date the Construction crew has installed @ 74,000' of 6" DIP.

We had a busy May in Utilities. As of May 31st, 2024, Water Quality Department have no vacancies. The Water Treatment Plant has 2 vacancies, Wastewater has 1 vacancy and Distribution has 1 vacancy. We are actively interviewing potential employees, but we struggle when it comes to start out pay to attract the people with the skill set, we need. I am working daily with GRW on the planning and design phase of the Water Treatment plant, transmission line and "A" Station replacement. We have submitted the new Water Plant plans to SRF and USDA for review. We should be getting feedback in a few weeks on what the next steps are that we need to take. I am also working with Brightridge to formulate a plan to install generators at our pump stations and at the Water Treatment plant.

Kevin Brobeck

Utility Manager

Town of Jonesborough
Water Quality Department
Monthly Report
May 2024

<u>Meters Read:</u>	<u>Meters Cut On:</u>	<u>Meters Cut Off:</u>	<u>Meters Rechecked:</u>
12,941	179	153	114

<u>Meter Maintenance:</u>	<u>Water Cut Off List:</u>	<u>Customer Inquiries:</u>
47 Meter Lids Replaced	75	61
169 Meters Marked		
321 Meters Located		

<u>Water Line Flushing:</u>	<u>Service Line Leaks:</u>	<u>Reports & Spreadsheets:</u>
72	86	210

<u>Valve Maintenance:</u>	<u>Cross Connection:</u>	<u>Water Line Locates:</u>
90 Valves exercised	21 Test Results Filed	91
	20 Digital Files Created	

Dispatch & Service Calls:
558

Nicole Widner & Grace Constable received their Cross Connection Certification. **(GREAT JOB)**

Total Actions Taken:

15,210



TOWN OF JONESBOROUGH

123 BOONE STREET
JONESBOROUGH, TN 37659
TELEPHONE (423) 753-1030
FAX (423) 753-1074

Monthly Report May 2024

Water Distribution

Complaints Total - 5 _____ 4 - Total Complaints Last Month

Taps Installed - 14 _____ 73 - Total Taps Last Month

Tennessee One Call - 190 _____ 207- Total Last Month

This Month there were 190 locations marked on our Water System for proposed work such as Telephone Co, Gas co, Cable co, and Power Board.

Water Leaks Total- 16 _____ 17 - Total Last Month

Down Meters Installed Total - _____ 5 - Last Month

Meter Box Replaced Total - 24 _____ 5 - Total Last Month

Paving Locations - 2 _____ 3- Total Last Month

Yard Work Clean Total - 5 _____ 0 - Total Last Month

1. Yards to sow (210 to sow)
2. Work on the Grant Funding with GRW Engineering for water line replacement.
3. Taps to be done =4

GPS Project Goals

May 2024: For the month of May 2024 there were no GPS points surveyed.

The GPS crew started back up in November 2021. This is a summary of the progress made since the end of February 2022.

- 163,901 meters or 101 miles of water line
- Valves – 430
- Meters – 1,703
- Hydrants – 94
- Blow Off - 75

The following data is a summary of the work provided by our part-time interns mapping our water system from **July 2020- July 2021**.

Linear feet of water line GPS- 906,626'

Miles of water line GPS- 171 miles

Meters GPS- 3,946

Valves GPS- 767

Hydrants GPS-193

We currently have 1/3 of our water lines GPS.

GPS- The Town of Jonesborough water system is approximately 35% mapped, with approximately 1,848,000 feet of water line in the ground. The Goal is to get all water lines, valves, hydrants, and meters mapped in a GIS format that can be used on an IPAD for reference online size and valve location. This will reduce time spent on leak repair and help with isolating the water system in putting the fewest customers out of water during a leak repair. It has been suggested that we utilize an intern program from ETSU for the summer.

This will help tremendously due to the department being short-handed and having only limited time to dedicate to GPS program. Currently we are looking at 10-15 years before the water system is completely mapped.

Meter Change Out Program

Water Distribution is working to have our large meters updated and functioning at AWWA standards (101% and no lower than 98.5%). All large meters will have a bypass so they can be repaired and tested without customer water interruption. It is suggested the meters be tested on a yearly basis for accuracy. Working with a spreadsheet of our top water consumption customers we have been replacing antiquated meters with new compound meters. We have about 21 businesses on the list that are due for meter change out. Koyo 4", Academy Hills 2", Davey Crockett High School 4", Chuckey Sales meter and Hexpol have been changed out as part of the program bringing the total to 16.

It is the goal for the Water Distribution to replace 1 large meter a week when in stock. The agenda is to maintain accurate meters, so the Town of Jonesborough does not lose revenue. We have around 1,300 residential meters to replace.

For the month of May Town Crew

The Town crew has also assisted in changing out old meters and replacing with automatic reads (5).

The Town Crew repaired 1 hydrant this month.

They are currently on Blalock Rd hammering rock. The crew has installed 540' of 6" D.I.

The Town Crew has worked at the school on the 2" line and water spigots.

Upcoming Line Extensions Town Crew

12" waterline on Blalock Rd tie in 11E and Slate Hill tie in. In Progress

Vines Farm- 800' of 2" plastic line.

Completed Line Extensions Town Crew

Paynetown Road 300' – Completed

Industrial Park EDA Project 4,000' - Completed

Fire line 6" k-8 school – Completed

Big Wood Road 750' of 6" D.I. - Completed

K-8 School 2" line and water spigots. Completed

Upcoming Line Extensions County Crew

- *McCall Road- 3,600' DI*
- *Taylor Bridge Road*
- *Highway 11E Slaughterhouse – 1,000'*
- *Jackson Bridge*

County Crew Completed Projects

Treadway Trail- 3,000' DI-- County Crew Completed

Greenwood Drive- Cecil Gray to Mill Springs 3,100' DI, Shipley Ct to Oliver Edwards 2,000' DI – County Crew Completed

Ralph Hoss 4,300' DI – County Crew- completed

Mathes Circle/ Nolechuckey Fire Dept 800' County Crew-Completed

Malone Hollow- County Crew- Completed

Saylor Hill Road- County Crew -Completed

Rock House Road- 1900' - Completed

Dry Creek Road- Still needs some paving and clean ups.

County Construction Crew

For the month of May 2024, the County Construction Crew has installed 1,970' of water line on McCall Road this month. The crew also tied-in Pleasant Grove to McCall Road using a 4-way 6x6x6x6 with a hydrant and a stub out. The crew also ran an additional 600' from Pleasant Grove to Jimmy Keys and installed a hydrant with a stub out for Jimmy Keys and Pleasant Grove for future development. The crew also made 6 taps this month. The project is almost completed except for the cleanup and getting water on the line.

Current County Crew Project McCall Road

3,500' of D.I.

The County Crew started McCall Road April 12th 2024.



TOWN OF JONESBOROUGH

123 BOONE STREET
JONESBOROUGH, TN 37659
TELEPHONE (423) 753-1030
FAX (423) 753-1074

Wastewater – May 2024 Monthly System Operations Summary

Date: June 3, 2024

Customer Calls:

Total: 13 Resolved: 13

TN811: Taken: 261 Required Action: 123

Sewer Taps:

New: 0 Completed: 10 Pending: 2 Pending Contracted: 124

Projects Underway:

1. Washington County Industrial Park

System Maintenance:

Line Cleaning: 250'	Line Inspections: 0'	System Repairs: 2
Station Repairs: 2	Station Cleaning: 9	STEP Unit Repairs: 3

Overflows/Releases/Bypasses:

- 5/12/24 – Release – 1426 Walnut Grove.
- 5/22/24 – Release – 1414 Walnut Grove
- 5/23/24 – Release – MH E-81 (502 E. Jackson Blvd.)

Town of Jonesborough
Environmental Services
Department Monthly Report

May 1, 2024
thru
May 31, 2024

Wastewater Plant: The WWTP is running well. The Diesel Redundancy Pump did operate in May. The month of April experienced 18 days of precipitation for a total of 5.49 inches. The need for further I&I work is still apparent. Current data indicates a daily inflow rate between 30-45%. For May, this rate was 45%, equating to an average of nearly 346,000 gallons daily. No Bypasses occurred in the Month of May.

Wastewater Plant Compliance – May 2024

Parameter	Result	Limit	Violation Y/N
CBOD Monthly	7mg/l – 55lb/d	21mg/l – 167lb/d	N
CBOD Weekly	11mg/l – 94lb/d	25mg/l – 208lb/d	N
CBOD Daily	14mg/l – 90%Rmv	30mg/l – +40%Rmv	N
Ammonia Mo.	5.6mg/l – 38lb/d	8mg/l – 67lb/d	N
Ammonia Wk.	15 mg/l – 106lb/d	12mg/l – 100lb/d	N
Ammonia Day.	16mg/l	16mg/l	N
TSS Monthly	6mg/l – 42lb/d	30mg/l – 250lb/d	N
TSS Weekly	9mg/l – 64lb/d	40mg/l – 304lb/d	N
TSS Daily	11mg/l – 92%Rmv	45mg/l – +40%Rmv	N
E. coli Monthly	5.9/100ml	126/100ml	N
E. coli Daily	34/100ml	941/100ml	N
Chlorine	0.14 mg/l	2.0mg/l	N
Sett. Solids	0.1ml/l	1.0ml/l	N
Diss. Oxygen	7.2mg/l	6.0mg/l Minimum	N
pH	7.5su/7.9su	6su – 9su min/max	N

Please note that the information provided in the compliance table is accurate through 5/27/24 and should not be considered conclusive for the entire month.

Sewer Construction/Collection System: Three Releases occurred during the month of May. The Washington County Industrial Park Extension has been completed through the roadway the lift station construction at the industrial park is underway.

Industrial Pretreatment: Sungwoo Hi-Tech is currently out of compliance with its discharge permit due to a service connection in its QC Lab. Sungwoo's EHS Manager is not longer with the company.

NPDES Permit: The WWTP had two exceptions in May due to I&I which resulted in high TSS.

If you have any questions, please do not hesitate to contact me at: Office: 753-1022

Cobern O. Rasnick
Director of Environmental Services

Work Orders By Type

05/01/2024 to 05/31/2024 as of 6/3/2024
...Powered By eWorkOrders.com

Status: 2-Closed

Department: Town of Jonesborough

Work Order Type	Quantity
WW-Preventive Maintenance	268
Total Work Orders:	268

Work Orders By Type

09/01/2017 to 05/31/2024 as of 6/3/2024
...Powered By eWorkOrders.com

Status: 0-Open

Department: Town of Jonesborough

Work Order Type	Quantity
WW-Preventive Maintenance	70
WW-Requested Work	9
WW-Corrective	11
Total Work Orders:	90

	Current Month	Previous Month	% Change
Work Orders Generated	299	327	-9%
Percentage of Completion	90%	83%	+7%
Work Orders Completed	268	272	-1%

*Data Entry related to Preventative Maintenance Tasks are currently ongoing. As additional tasks are added the number of work orders generated increases. This will significantly impact values. Until the data entry is completed a relative value of the work being completed will not be available. Tasks not logged in the electronic system are still being logged utilizing traditional paper tracking methods.

Jonesborough Water Treatment Facility

Monthly Report

MAY 2024

For the month of ^{may}~~February~~, the total amount of water processed was 78.388 million gallons, with a daily average of 2.528 million, a maximum of 2.681 million, and a minimum of 1.845 million.

This month we planted 50 trees along the back fence, kept the grounds at the plant, tanks, and pump stations mowed and sprayed. We completed all of our state sampling requirements for the month.

In conclusion, all in house laboratory test results as well as all external laboratory test results came out well within appropriate standards and regulations.

Prepared by Michael Kincheloe, Interim Director of Water Treatment, if you have any questions, you can reach me by email (Michaelk@jonesboroughtn.org) or by phone at 423-791-3837.

Monthly Report May 2024

Mitchell Calvin, Website and Marketing Specialist

Websites

- Updated the .com home page to show the newest events coming up
- Daily website edits for the .com, .org, McKinney Center and Wetlands sites
- BMA Agenda updates on the .org site
- BMA Meeting Minutes updated on the .org site
- Post links for online town meetings when needed
- Update Google calendar (used on .org, McKinney and tourism sites)
- Update back end calendar for .com site
- Post Town Employment openings on the .org site
- Answer/forward email inquiries that come to .com site
- Review websites for broken links etc.
- Track online Employment Applications
- Prepare WePay deposit summaries and submit to Gina
- Track online Registration Forms
- Working on SEO for .com, .org, and the McKinney Center to help drive traffic to the websites

Senior Center

- Updated the calendar to show their daily events
- Updated the weekly newsletter on Fridays
- Updating the centers page on the website
- Adding event announcements to the centers page

McKinney Center

- Monthly marketing meeting to help improve the users experience on the site
- Working with the McKinney Center and Marketing Team to revise and improve the final draft of the logo guide.
- Creating webpages for upcoming events

Marketing

- Attended Marketing meetings
- Attended Main Street Meeting
- Attended JAMSA Meetings
- Attending Event meetings with Merchants leading the events
- Creating an Events Page that will show all of the town events in an easy to find webpage
- Creating the layout and design for the Events Page and developing the system to pull the information we need
- Reviewing and collaborating on the new Visitor's Guide

This week in Jonesborough Newsletter

- Creating the newsletter that is sent out every Sunday with the events for the week
- Making sure the calendar is up to date on the events for the week
- Checking Facebook for events happening at downtown restaurants and shops
- Reviewing the analytics to see how many users opened the email and how many clicked on links leading them to Jonesborough events
- We are growing the newsletter each week as more and more people find it and subscribe

Brews and Tunes

- Updated and the design from last year with this years artist
- Created Facebook headers for each weeks event
- Added the events to the town calendar

Jonesborough Days

- Designed the poster, table tent graphic, and website graphics
- Working on craft vendor placement for the festival
- Updating the website as we release information

BMA Livestream

- Learning what would work best for the BMA
- Live Streaming the BMA Meeting

Analytics

- Mailed out 21 Visitor's Guides in May
- The weekly newsletter is viewed by 350-450 people each week with 25-35 clicks in the newsletters links
- Monitored the Google analytics for the .org, .com, McKinney and Wetlands site
- Town Employment had 1,562 views on the .org site
- Music on the Square had 2,267 views on the website

Monthly Report – June 2024

Nora Sword, Marketing and Promotions Coordinator

Social Media

Civic Page

- Promoted Employee of the Month for May
- Posted traffic notices, Flag Day, Jackson Theatre and Amber's new position, Chief Phil Fritts retirement, Wetlands, WCPL Plant Sale

Historic Facebook and Instagram Pages

- Promoted McKinney Center events
- Occasionally created general posts
- Promoted StoryTown Radio Show, Garden Gala, May the Fourth event, Music on the Square season, Wetlands, Brews & Tunes, Star Wars Day, Storytelling Live!, and Memorial Day Celebration
- Created reel promoting Heritage Alliance and McKinney Center. Organized Anne and Gordan to dance for this reel.

Mainstreet Facebook and Instagram Pages

- Promoted McKinney Center events
- Occasionally created general posts
- Promoted StoryTown Radio Show, Garden Gala, May the Fourth event, Music on the Square season, Wetlands, Brews & Tunes, Star Wars Day, Yoga in the Park and Memorial Day Celebration

Other Social

- Posted on Jonesborough Senior Center Facebook page 2x a week
- Posted on the Chuckey Depot page once a week
- Posted on the Jonesborough Visitors Center page 2-3x a week
- Posted on Paws in Blue page when needed
- Posted on Wetlands page 2-3x a week
- Posted on Jonesborough Days for call parade applications
- Posted on Music on the Square 2x a week. Created all Facebook events for June
- Posted on Brews & Tunes 2x a week. Created all Facebook events for June

Media

- Scheduled and sent reminders for media spots for the McKinney Center, StoryTown Radio Show, Music on the Square, Garden Gala, and Wetlands
- Scheduled weekly media spots for the JBO Radio Show.

- Sent new releases for the McKinney Center, StoryTown Radio Show, Music on the Square, Senior Center and Brews & Tunes
- Attended BMA meeting and wrote recap for media
- Kept track of monthly coverage in print media

Meetings

- Attended senior center marketing meeting
- Attended Jackson Theatre video meeting
- Attended JAMSA meeting
- Attended Pinnacle Awards
- Attended Wetlands meeting
- Attended Hospitality Class with staff
- Set up booth during tourism week at two welcome centers
- Attended reception for ISC President

Graphics

- Designed tent cards and distributed downtown
- Created program for Memorial Day Celebration
- Created sign for photo opportunity at travel writers group night
- Created Flag Day graphic for tent cards
- Created MOTS Sponsor graphics for social

Other

- Took photos of Senior Center One Year Anniversary
- Travel writers group night: scheduled the mayor, scheduled Michael, signed post cards, emailed Breeyln for the menu, emailed Lesley for the setup.

Graphics



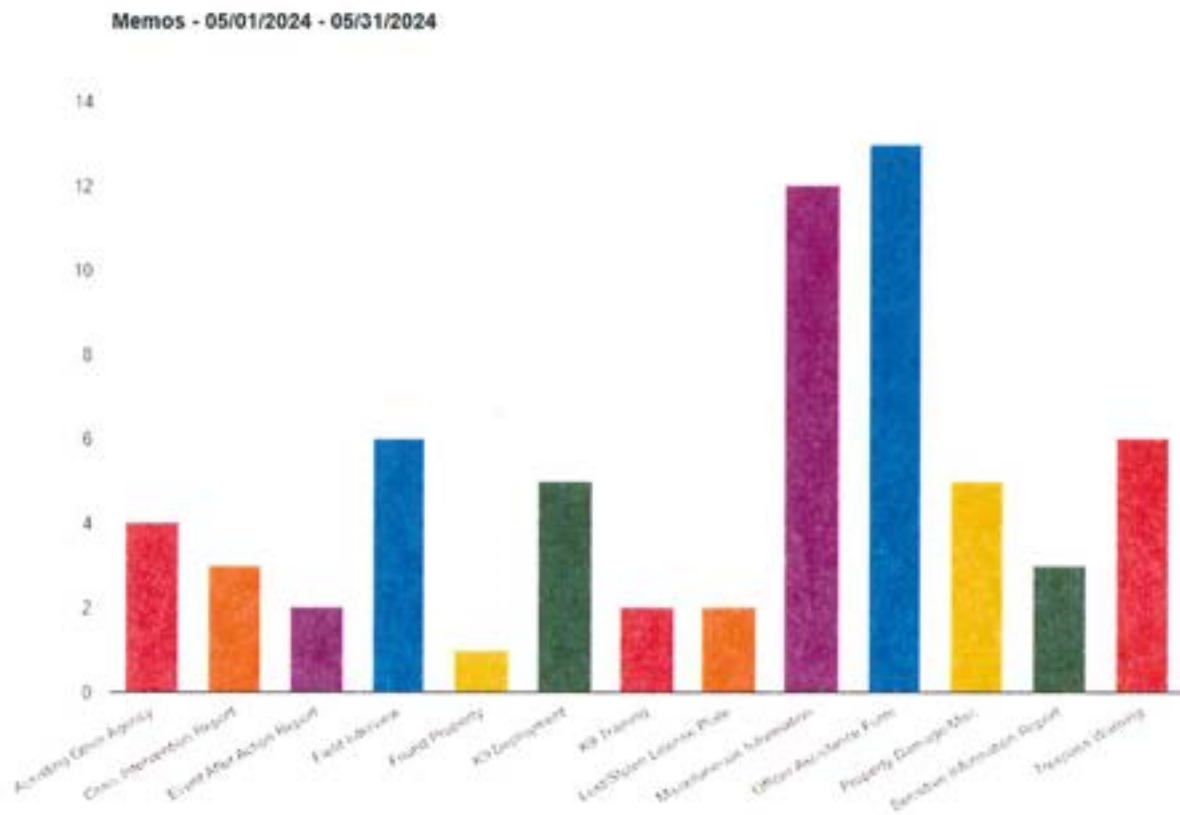
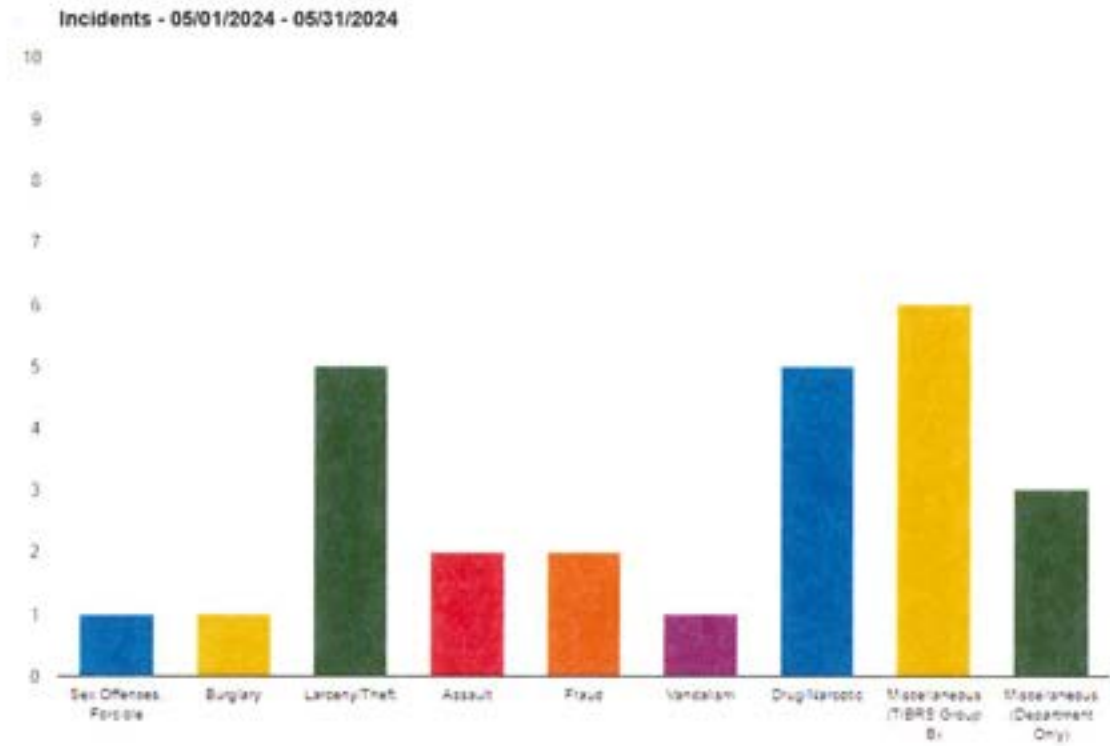


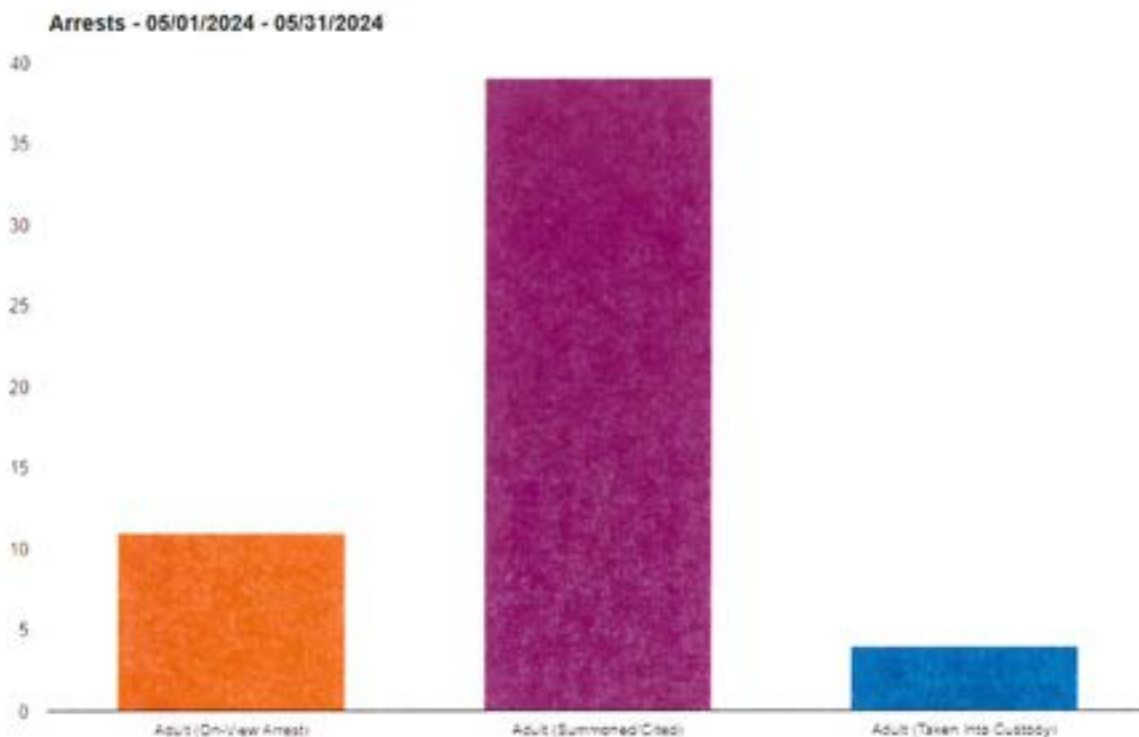
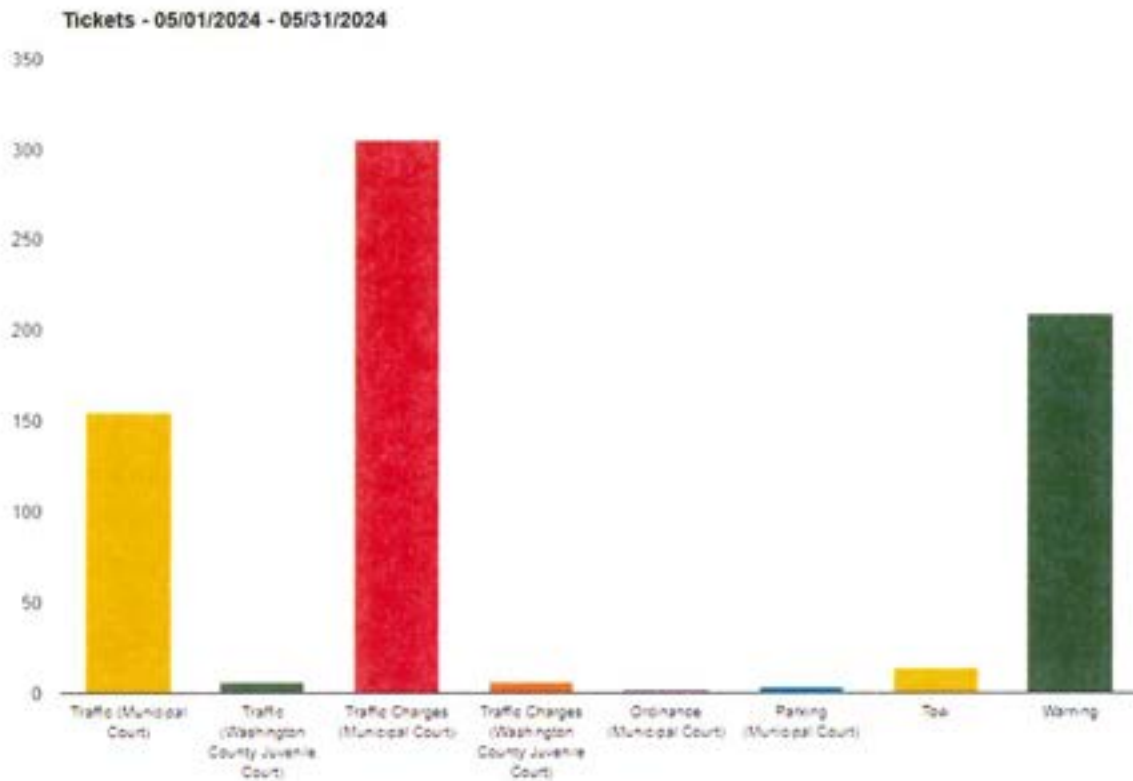
Jonesborough Department of Public Safety May 2024 Monthly Report

• CITATIONS & ARRESTS

Please Note: JPD implemented a new Records Management System (RMS) using Watson. Please continue to bear with us as we familiarize ourselves with the new reporting measures and work with the company to tweak reports for the department's specific needs.

Offenses	Count	Memos	Count	Arrests	Count	Tickets	Count
Sex Offenses, Forcible	1	Assisting Other Agency	4	Adult (On-View Arrest)	11	Traffic (Municipal Court)	155
Burglary	1	Crisis Intervention Report	3	Adult (Summoned/Cited)	39	Traffic (Washington County Juvenile Court)	6
Larceny/Theft	5	Event After Action Report	2	Adult (Taken Into Custody)	4	Traffic Charges (Municipal Court)	305
Assault	2	Field Interview	6	Total	54	Traffic Charges (Washington County Juvenile Court)	6
Preed	2	Found Property	1			Ordinance (Municipal Court)	1
Vandalism	1	K9 Deployment	6	Crashes	Count	Parking (Municipal Court)	3
Drug/Narcotic	5	K9 Training	2	Injury (Incapacitating)	3	Tow	14
Miscellaneous (TIBRS Group II)	6	Lost/Stolen License Plate	2	Injury possible	2	Warning	209
Miscellaneous (Department Only)	3	Miscellaneous Information	12	Property damage (over \$ threshold)	10	Total	383
Total	26	Officer Assistance Form	13	Property damage (under \$ threshold)	7		
		Property Damage/Misc	5	Total	22		
		Sensitive Information Report	3	Non-Investigatory Crashes	Count		
		Trespass Warning	6	Total	0		
		Total	54				





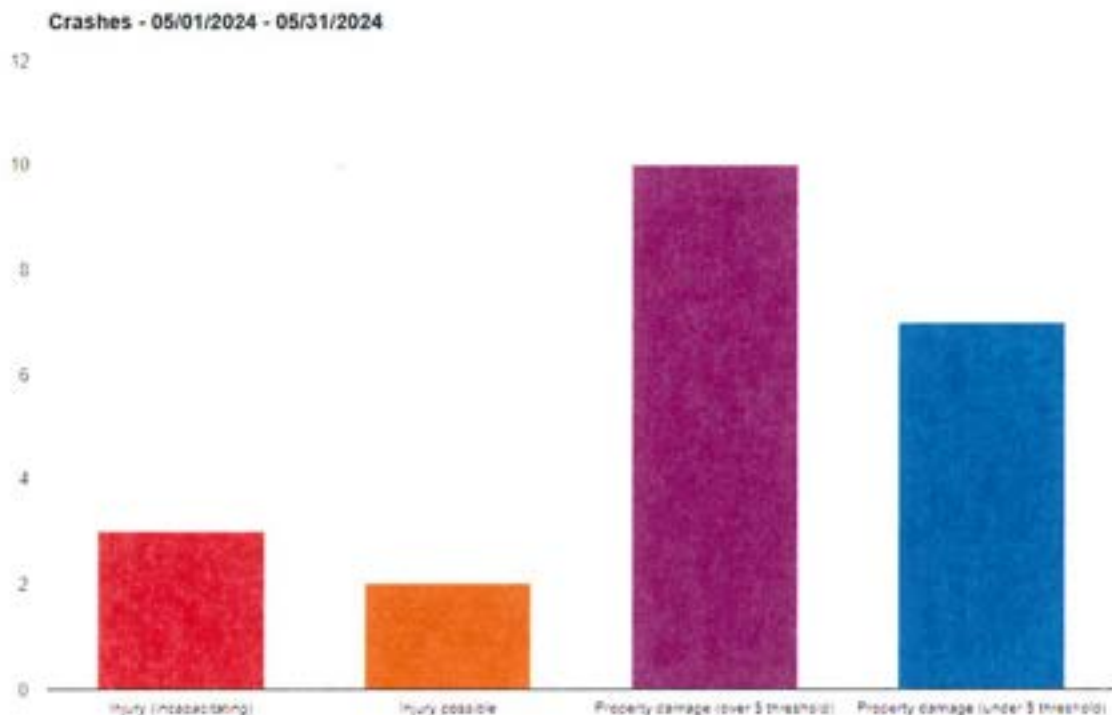
- CRIMINAL INVESTIGATIONS**

Unfortunately, the CID reporting function is undergoing maintenance, therefore the exact number of cases and other statistics are unavailable at this time.

CID is going through a transitional process at this time, however there are several open and active investigations currently and several Presentments scheduled for the Grand Jury in early July.

- **MOTOR VEHICLE CRASHES**

A total of (24) crashes were reported and investigated for the month of May. Most crashes occurred on East/West Jackson Blvd; most crashes were over \$400 in damage with some resulting in a possible or confirmed injury.



- **CANINE**

For May, K9, *Cygan*'s hours were not reported. K9, *Falco* had (2) deployments and (16) training hours. K9, *Bond* had (2) deployments and (18) training hours. K9, Daryl was involved in (1) deployments and (10) Training Hours.

- **RESERVES**

The reserve officers contributed (15.5) hours for the month of May. Reserve Officer Greenway contributed the most of these hours with (10.5) hours. The Department continues to accept applications for the Reserve Officer Program.

- **CODE ENFORCEMENT**

There was (1) ordinance violation issued during the month of May. This matter will be heard in the Municipal Court.

- **DISPATCH TRANSACTIONS FOR JCPD**

For May, our dispatchers assisted Johnson City Police Department with approximately (28) transactions.

- **OTHER CALLS FOR SERVICE**

There were (1114) CAD Entries for the month of May.

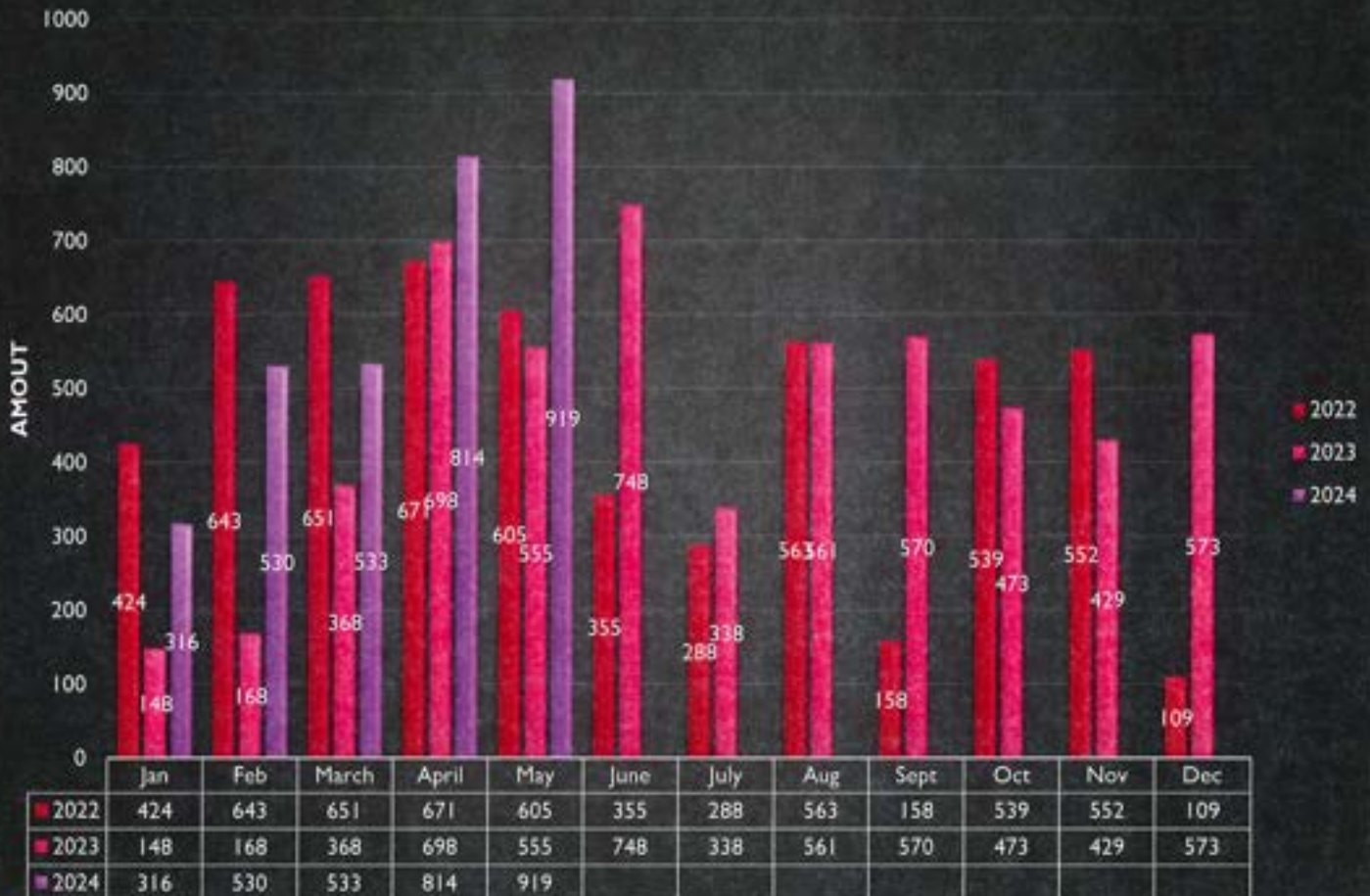


May 2024 Redflex Report

From May 1st through May 31st the traffic cameras registered a total of **(1145)** violations with **(78)** violations remaining for processing. Of the total violations, Redflex and Jonesborough officers rejected **(150)** resulting in **(919)** violations mailed. The primary reasons for violations being rejected are Plate/Vehicle Obstruction, Funeral Procession, Glare/ Weather Conditions, Incorrect Plate and Extended Vehicle.

The highest number of violations occurred at Forrest and Jackson Blvd. (Food City) with **(571)** violations followed by Jackson and Forrest (Westbound) with **(230)**.

Violations Mailed





TOWN OF JONESBOROUGH

123 BOONE STREET
JONESBOROUGH, TN 37659
TELEPHONE (423) 753-1030
FAX (423) 753-1074

Street Department

Monthly Report

May 2024

The month of May was an extremely busy month for Street Department Forces. Forces continued working in the theater district, beginning the month working on the entrance/alley to the JRT, and rounding out the month working on the alley adjacent to the Jackson Theater. The month's work primarily involved the brick sidewalk project in front of the Jackson, Stage Door, and the JRT. Forces also provided traffic control for several events, as well as lending support and manpower to the Solid Waste Department during a period of low staffing.

Most of the concentrated efforts for the Street Department again during the month, involved several differing elements of construction in the theater district of W. Main Street. Forces began the month by performing grade work on the south end of the Jackson Theater. Forces removed left over project materials from the area, then brought in loads of top soil to begin to finish grade the area. Forces placed and compacted the first lift of dirt, as this area had remained wet for an extended period of time. Forces brought up the grade by adding and smoothing top soil. Forces checked grade to ensure storm water runoff graded towards the creek. Forces sowed the area with grass seed, and added straw for moisture retention and sediment control. Forces prepped the Jackson alley for two concrete pads to be poured by a GRC contractor. Forces scribed, cut and removed a section of the Adams property walkway/driveway. Forces placed a straight cut, that could be poured back to with concrete @ a later date.

Forces then shifted focus to preparing the JRT entrance alley to receive mortared in brick pavers. Forces began the work in this area with demo work of the existing brick walking surface. Forces worked with several different utility entities to remove unnecessary utilities, giving an overall cleaner appearance to the entrance way. Forces removed layers of brick and asphalt, as well as a partial concrete substrate. These existing materials were removed so a new concrete bed for the mortared pavers could be established. Forces graded the area so storm water could move towards (2) newly installed drains, one being near the entrance to the JRT, the other on Main Street opposite the JRT entrance. Forces then poured concrete footings so the brick mason could lay up two short walls on either side of the entrance alley. Forces supplied materials and kept the brick masons stocked. Forces then worked with the concrete contractor to lay out the concrete pour that would serve as a base for the brick pavers. Forces worked with the concrete contractor to establish grade for the concrete pour. Forces provided traffic

control for the early morning pour. After the concrete was placed, Forces again stocked the brick mason so the brick pavers could be mortared on top of the concrete slab. Forces sealed the brick walls and brick walkway after completion by the brick mason.

While the brick masons were installing brick pavers in the JRT entrance alley, Street Forces moved on to the next phase of the theater district project, the brick sidewalk replacement project on W. Main Street. Forces began by placing a granite curb or header in the alley between the Main Street Café and the Jackson Theater. Forces placed the granite header 'to grade', so brick could be placed on one the north side of the header, and asphalt to the south. Forces concreted the granite header into place. Forces removed existing brick pavers and placed on pallets to be stored for possible future use. Forces removed all spoil material (concrete, old sand etc) off site and disposed of the spoil. Forces then brought in leveling sand, creating a compacted sand bed for the brick mason to lay pavers. Forces continued to work with the brick mason, stocking materials and technical/layout advice. Forces were then involved with moving an existing light post from in front of the Stage Door, to a more suitable location. Forces worked w/Pike Electric Forces to pour a new concrete base @ the new street light location, then helped with the demolition of the existing light pole base. Forces also used a concrete saw to saw cut and remove a section of concrete, so a conduit for Bright Ridge internet and a 'spare' conduit for future use on W. Main Street, could be buried. The conduit for Bright Ridge was placed so internet could be provided to the Eureka Inn. Forces secured and buried the conduits. Forces then prepared the sand bed area west of the Main Street Café for the brick mason. As the mason continued to lay pavers, Street Forces continued to stay in advance of the brick mason in preparing substrate so the mason could lay pavers. Forces again kept the mason stocked w/materials, and helped w/project layout of the sidewalk.

Forces provided traffic control for several of the larger events on the event calendar. Forces provided and placed traffic control for the Girls on the Run event, May the 4th Be With You event, and for the Maker's Fair event. Forces provided street cleaning in advance of each event, as well as providing and setting up traffic control for each event, then removing the traffic control after each event. Forces continued to support the Solid Waste Department this month with brush and 'junk' pick up, as the sister department was very short staffed. Forces also assisted in training the new brush truck driver throughout the month. As ever, Forces monitored, maintained and repaired the storm water system and drainage inlets and structures throughout town. Forces performed animal control duties as well. Forces responded to debris/trees/limbs in roadway calls during the month. Forces also continued to mow town Right of Ways (ROW's) and to trim/clear vegetation at intersections and from around signage at every opportunity. As an ongoing commitment to motorist's safety and driver information, the Street Department continues a 'sign replacement and upgrade' program. Street Forces continue to bring faded or non-retroreflective signage up to modern standards set forth by the MUTCD (Federal standard).

There are many more daily maintenance and routine operations the street department undertakes. The Street Department strives to give Town management and the Town's people an excellent return on their investment. The Street Department is happy to serve the town, the leadership, and other departments to provide better, safer roadways, more effective drainage, and safety and support during special events and happenings in town.

Director of Streets
Malcolm Highsmith

Street Department – 1320 – May 2024 Daily Work Record (DWR)

5/1/2024

1. Street Department Forces worked on utility upgrades/repairs in the entrance alley @ the JRT. Forces completed installation of the 10' long 'trench drain' near the entrance doors to the JRT. Forces reconfigured the drainage downspout @ the left front corner of the Eureka which was also in the entrance alley to the JRT. With the Eureka owner's approval, Forces fashioned a 'Y' pipe for the downspout and installed into original Eureka drainage, which had previously been tested and found to be operational
2. Forces graded the entrance/alley to the JRT. Forces removed any remaining leveling concrete from the alley so that a lift of concrete could be placed 'to grade' in the alley, and brick pavers installed on top of that
3. Forces loaded out spoil (concrete, asphalt, sand) from JRT alley and hauled off site
4. Forces transported crane truck to Wetlands to swap out water pumps for the upcoming season. Forces removed existing pool water pump and replaced w/newly rebuilt water pump. Forces used the crane and rigging to complete the R & R
5. Forces operated brush truck to pick up brush in support of the Solid Waste Dept

5/2/2024

1. Street Department Forces formed and poured a small footing extension for continuation of the short block wall in JRT entrance way
2. Forces lit stump burner for Solid Waste Department.
3. Forces welded metal plate onto tub grinder for Solid Waste Department
4. Forces loaded and hauled a load of mulch for Storytelling staff to place in Jimmy Neal park
5. Forces operated brush truck to pick up brush for Solid Waste Department throughout town

5/3/2024

1. Street Department Forces set grade pins in JRT entrance/alley for concrete contractor to pour to.
2. Forces stocked block mason w/8" concrete block for extending concrete block wall and placing brick veneer on block wall
3. Forces mixed and poured (21) bags concrete for footing in JRT entrance/alley
4. Forces used sweeper truck to sweep town streets in advance of the May the 4th Be with You event. Forces set out traffic control for MOTS on Friday and May the 4th event on Saturday
5. Forces operated brush truck in support of Solid Waste Department. Forces loaded (2) loads of brush throughout town streets, then offloaded @ brush yard for processing
6. Forces operated grapple truck in support of Solid Waste Department in picking up 'junk' stops in town

5/6/2024

1. Street Department Forces excavated and removed an existing/unneeded sewer clean-out in the walkway to the JRT. Forces obtained permission to remove the clean-out from Waste Water Director Rasnick
2. Forces mixed and poured small concrete footing near entrance way to JRT
3. Forces cleaned trash/construction debris @ rear of Jackson Theater in preparation of completing grading of yard for Dr. Adams @ Jackson Theater
4. Forces operated brush truck in support of Solid Waste Department

5/7/2024

1. Street Department Forces loaded and transported brick for JRT entrance/alley sidewalk project. Forces transported (4) pallets of brick to JRT for construction of brick wall(s)
2. Forces used asphalt patch to patch potholes on town streets. Forces patched potholes on 2nd Ave, 1st Ave, S. Lincoln Ave, Stage Rd and Bethany Drive
3. Forces operated brush truck to pick up brush in support of Solid Waste Department
4. Forces inspected the storm water holding pond adjacent to the 4 Oaks facility. Forces removed small branches and a minor amount of brush from the area near the riser pipe. Forces inspected the surrounding berms near the holding pond. The pond @ the 4 facility is functioning as designed.
5. Forces inspected flat storm water inlet drain located near the driveway of 309 Berkley Court. The drain inlet was clear and functioning as designed.

5/8/2024

1. Street Department Forces removed formwork from previously poured concrete footings for new brick walls in JRT entrance alley
2. Forces used equipment to grade alley @ Jackson Theater. Forces removed unused construction materials from the alley.
3. Forces loaded out and removed extra seating from Jackson Theater and placed into JPD Box truck for storage. The seating was not needed in the Theater
4. Forces operated brush truck in support of Solid Waste Department
5. Forces used weed eaters to clear vegetation from around signage/intersections on town streets

5/9/2024

1. Street Department Forces used traffic control devices to cone off staging area across from Jackson Theater so brick mason could park in those areas
2. Forces addressed erosion issue on Correll Lane. Forces trimmed low hanging vegetation on Correll Lane for the trash truck operators. Forces placed Class A-1 Rip Rap stone on eroded shoulder area of Correll Lane. Forces cleaned small stone/debris from Correll lane that had washed from the eroded area on Correll lane.
3. Forces cleaned mud from road on New Hope Road
4. Forces used open broom sweeper to sweep town streets of debris. Forces swept Depot St, Pine St, Bowman Ave, Patton Dr, W. Main St shoulders, Charlem Hills, Shell Road, Saylors Place Dr and Thompson Meadow Lane

5. Forces used tractors and mowers to mow ROW on Town Streets. Forces mowed ROW's on S. Washington Ave, N. Cherokees St, 2nd Ave and E. Main St
6. Forces operated brush truck in support of Solid Waste Department

5/10/2024

1. Street Department Forces cleaned up brick cut-off's and debris after brick masons had concluded work for the day. Forces removed unnecessary project materials
2. Forces hand excavated trench for (2) conduits under JRT entrance alley. Forces placed the conduits under future concrete slab pour
3. Forces used covers to cover newly placed brick walls in JRT entrance alley. This was to protect walls and insure proper curing
4. Forces used open broom to sweep N. Cherokee St, Saylor's Place and Thompson Meadow lane in advance of Girls on the Run event. Forces also used blowers to clean walking trail and sidewalks after mowing crews had blown grass onto walkways
5. Forces picked up construction debris (wood etc) after passing motorist had lost materials while turning near Courthouse Square
6. Forces operated brush truck in support of Solid Waste Department

5/13/2024

1. Street Department Forces transported CDL training dump truck to Central Bus in Blountville for CDL training during the next 2 weeks.
2. Forces placed #57 stone around downspouts on rear of the Jackson Theater so the area could be backfilled and finish grading accomplished
3. Forces loaded and placed top soil dirt in the area directly behind the Jackson Theater which was Dr. Adams yard. Forces placed and 'walked in' the dirt due to the area being previously improperly graded and holding water.
4. Forces determined grade shots @ JRT entrance alley in advance of meeting w/concrete contractor
5. Forces used tractor and tiller to till sand pit @ Wetlands for P & R staff
6. Forces loaded and transported a load of mulch to CT Lane for Storytelling Staff to place

5/14/2024

1. Street Department Forces placed traffic control devices on Main Street across from the Jackson Theater so concrete contractor for JRT would have staging area
2. Forces loaded and placed (2) loads of top soil in area behind Jackson Theater/Dr. Adams yard. Forces compacted and graded the top soil to channel storm water runoff away from the Jackson, thru Dr. Adams yard and ultimately into the creek. Forces then placed grass seed and placed straw for moisture retention and sediment control. Forces also cut/removed dead tree from the side of the JRT building in Dr. Adams yard. Forces removed the tree with Dr. Adams permission
3. Forces washed sidewalk and portion of Main Street after concrete contractor poured slab @ JRT entrance alley
4. Forces inspected flat storm water inlet drain located near the driveway of 309 Berkley Court. The drain inlet was clear and functioning as designed.

5. Forces inspected the storm water holding pond adjacent to the 4 Oaks facility. Forces removed small branches and a minor amount of brush from the area near the riser pipe. Forces inspected the surrounding berms near the holding pond. The pond @ the 4 facility is functioning as designed.
6. Forces operated brush truck in support of Solid Waste Forces

5/15/2024

1. Street Department Forces loaded and transported mortar, sand and (4) pallets of brick pavers (thin pavers) to JRT entrance alley project.
2. Forces transported telehandler from Lincoln Park to JRT to off load brick mason materials for entrance alley
3. Forces operated brush truck in support of Solid Waste Department. Forces picked up brush as well as 'junk' stops for Solid Waste

5/16/2024

1. Street Department Forces used tractors and mowers to mow ROW's throughout town. Forces mowed Shell Road, Persimmon Ridge Road, E. Main Street, Depot Street, Patton Ave, 4th Ave, Bowman Ave, Pine St, Grandview Ave and 2nd Avenue
2. Forces replaced faded STOP sign @ intersection of New Halifax and E. Main St
3. Forces placed final End of School Zone sign on Tavern Hill Road near new school
4. Forces transported (5) bags of mortar to JRT for brick mason
5. Forces patched potholes in several locations. Forces patched potholes on Headtown Rd, Main Street bridge, Presidential Drive, Sweetgrass Lane, 2nd Ave and Depot St
6. Forces operated stump burner for Solid Waste Department
7. Forces operated brush truck in support of Solid Waste Department

5/17/2024

1. Street Department Forces used sweeper truck and vacuum truck to clean streets in advance of Maker's Fair event. Forces also used weed eaters to remove vegetation from street corners/intersections. Forces pre-staged traffic control devices in advance of Maker's Fair event
2. Forces transported (4) bags mortar to brick masons working in JRT entrance alley
3. Forces used tractors/mowers to mow ROW's on town streets. Forces mowed Stage Rd, Forest View Rd, S. Cherokee St
4. Forces used back hoe to unclog drain way @ intersection of Presidential Dr/Chelseas Place Drive. Forces loaded out spoil/siltation
5. Forces transported new plexiglass panel from Bristol to Fleet Maintenance. The sheet was to replace old opaque drivers door glass on Blue side arm tractor
6. Forces operated brush truck to pick up 'junk' stops for Solid Waste Department
7. Forces operated brush truck to pick up brush in support of Solid Waste Department
8. Forces placed traffic control for Maker's Fair event
9. Forces cleaned Main St after brick masons completed work on JRT entrance alley
10. Forces picked up brush @ W. College David Sell residence per Mr. Ford

5/20/2024

1. Street Department Forces laid brick in sand @ JRT entrance alley, back to existing sidewalk. Forces laid brick to grade to eliminated step @ entrance of Stage Door
2. Forces removed remaining project materials in JRT entrance alley so the newly placed brick pavers and pony walls could be sealed
3. Forces sealed brick pavers and walls in JRT entrance alley
4. Forces operated brush truck in support of Solid Waste Department

5/21/2024

1. Street Department Forces loaded and transported equipment to W. College St. to perform asphalt repairs @ David Sell residence. The sewer department had been working on the 'A' pump station, and had previously cut asphalt, which was now to be repaired. Forces regraded pump station road, placed correct base stone and compacted, and placed hot mix asphalt repairs to David Sell's driveway and a section of the A pump station road
2. Forces performed last touch ups to JRT entrance alley. Forces sealed brick pavers and walls on JRT project
3. Forces operated brush truck in support of Solid Waste Department

5/22/2024

1. Street Department Forces loaded, hauled and placed (3) loads of topsoil to the W. College/David Sell project. Forces regraded a portion of the yard where sewer line had been laid. Forces placed grass seed and straw for moisture retention and sediment control in portion of yard that had been regraded
2. Forces placed 2" stone adjacent to drive way on W. College/David Sell project due to trucks weakening shoulder of paved driveway. Forces consolidated and loaded out and removed debris from shoulder area near parallel bridges on SR-81 near the David Sell property
3. Forces operated brush truck in support of Solid Waste Department

5/23/2024

1. Street Department Forces removed brick, sand, concrete etc in new location for street light in front of Stage Door. Forces then used WW Vac truck to excavate a 2' x 4' hole so sonatube could be placed in the new location for the light post base
2. Forces saw cut existing concrete slab @ Dr. Adams property as directed. Forces were making a straight cut in the concrete as the previous cut by GRC was jagged and crooked
3. Forces used backhoe to spread gravel @ firing range @ the request of JPD
4. Forces used brush truck to pick and and transport (3) bagster bags in support of Solid Waste Department
5. Forces operated brush truck in support of Solid Waste Department

5/24/2024

1. Street Department Forces were onsite to check (2) concrete pad pours outside walk thru doors @ Jackson Theater. Forces checked formwork and reinforcement, and later viewed the concrete pours
2. Forces worked alongside Bright Ridge Forces to place sonatube and hold down bolts and jig, as well as conduits for new street light post base near the Stage Door on Main Street. Forces provided traffic control/flagging operations and assisted Bright Ridge with the concrete pour
3. Forces operated brush truck in support of Solid Waste Department
4. Forces inspected flat storm water inlet drain located near the driveway of 309 Berkley Court. The drain inlet was clear and functioning as designed.
5. Forces inspected the storm water holding pond adjacent to the 4 Oaks facility. Forces removed small branches and a minor amount of brush from the area near the riser pipe. Forces inspected the surrounding berms near the holding pond. The pond @ the 4 facility is functioning as designed.
6. Forces operated knuckle boom truck to pick up 'junk' stops in town
7. Forces used side arm mower/tractor to mow ROW on Tavern Hill & Skyline Drive

5/27/2024

1. Street Department Forces provided traffic control for Memorial Day events in town

5/28/2024

1. Street Department Forces removed concrete formwork from two pours by GRC in Jackson Theater alley
2. Forces determined grade shots in Jackson Theater alley
3. Forces loaded granite curbing and concrete for forming a granite curb in the Jackson alley
4. Forces removed existing brick sidewalk between existing street light and new location of streetlight, so Pike Forces could place conduit for the new street light
5. Forces used tractor and side arm mower to mow ROW on corner of Angle Ave and Locust Street. Forces used backhoe to repair dirt in the road/bank damage caused by passing truck on corner of Locust St/Angle Ave
6. Forces loaded and transported equipment to use on W. Main St sidewalk project
7. Forces loaded and transported (2) bags of sand for leveling bed for brick pavers on W. Main Street sidewalk project

5/29/2024

1. Street Department Forces took Park & Rec chevy truck to Champion Chevy for recall. The truck had been borrowed by Street, but will be returned to P & R after recall is performed.
2. Forces trenched ditch for granite header/curb in the alley of the Jackson Theater. Forces placed the granite to grade, and poured concrete to set the granite so it would not move. Forces set the grade so that brick pavers could curb against the granite on one side, and asphalt on the other side of the alley.
3. Forces worked with Pike Electric Forces to cut/remove existing concrete base of existing light post, so the light could be moved to the newly poured location west of the current location.
4. Forces continued to remove existing sidewalk brick on W. Main Street, from the Main Street Café towards 1st Avenue. Forces stacked old sidewalk brick onto pallets for storage and possible later use.

5/30/2024

1. Street Department Forces continued to prepare area of W. Main Street sidewalk for new brick pavers to be placed. Forces brought in stone and compacted into area near newly placed granite header. Forces then placed and compacted sand base for brick pavers to be placed upon. Forces removed existing brick from sidewalk and placed on (4) pallets. Forces removed the old brick pallets and placed in staging area on Christopher Taylor lane.
2. Forces transported (2) bags of sand from Lowe's to the sidewalk project.
3. Forces operated the brush truck in support of the Solid Waste Department.
4. Forces patched pothole on English Ivy Trail.
5. Forces greased brush truck for Solid Waste Department.

5/31/2024

1. Street Department Forces continued to remove existing brick from sidewalk project on W. Main Street, and place bedding sand to grade for placement of new brick sidewalk. Forces moved pallets of old sidewalk brick to the staging area. Forces loaded and hauled in new brick pavers for brick mason to install beginning @ Main Street Café.
2. Forces transported bulk sand for bedding of brick pavers on the W. Main St sidewalk project.

Animal Control

[illegible]

2024 BUILDING PERMITS REPORT

	# PERMITS	AMOUNT	FEES	NEW HOUSES	COMMERCIAL	RENOVATIONS PLUMBING MECHANICAL MISCELLANEOUS	ADDITIONS	SIGNS
January	9	2,995,200.00	16,743.60	9	0	0	0	0
February	7	481,740.74	2,392.01	1	1	4		1
March	9	4,515,000.00	24,832.50	6	1	2	0	0
April	16	2,595,000.00	14,484.50	12	1	3	0	0
May	18	3,010,015.00	16,912.47	11	0	6	0	1
June								
July								
August								
September								
October								
November								
December								
TOTALS	59	\$13,596,955.74	\$75,365.08	39	3	15	0	2

Monthly Total Year-To-Date

New House Permits 2,937,400.00 \$12,907,600.00

New House Permit Fees 16,155.70 \$71,261.80

Commercial Permits 375.00 \$381,615.74

Commercial Permit Fees 14.45 \$2,177.11

Renovations, Additions Permits 72,240.00 \$307,740.00

Renovations, Additions Permit Fees 742.32 \$1,926.17

JONESBOROUGH BUILDING PERMITS

COMPARISON SHEET

YEAR - 2023				YEAR - 2024			
MONTH	# OF PERMITS	PROJECT COST	PERMIT FEE	MONTH	# OF PERMITS	PROJECT COST	PERMIT FEE
January	5	350,900.00	1,929.95	January	9	2,995,200.00	16,743.60
February	12	2,031,200.00	11,171.60	February	7	481,740.74	2,392.01
March	35	3,776,990.00	23,648.20	March	9	4,515,000.00	24,832.50
April	13	284,035.04	1,662.20	April	16	2,595,000.00	14,484.50
May	25	2,322,195.00	12,791.70	May	18	3,010,015.00	16,912.47
June	32	2,278,158.00	12,529.92	June			
July	36	109,225.15	600.74	July			
August	55	2,021,948.00	10,378.69	August			
September	No Report - Due to Resignation of Building Inspector			September			
October	31	643,786.00	3,755.25	October			
November	55	5,573,016.00	30,769.02	November			
December	5	1,090,173.54	6,270.80	December			
TOTALS	304	\$20,481,626.73	\$115,508.07	TOTALS	59	\$13,596,955.74	\$75,365.08

**TOWN OF JONESBOROUGH
2024 BUILDING PERMITS**

	DATE	OWNER	ADDRESS	TYPE OF CONSTRUCTION	PROJECT COST	PERMIT FEE
MAY						
	5/1/24	John Farless	1306 West College St	Roof	5,000.00	27.50
	5/6/24	Chad Hylton	820 Old Boones Creek Rd	Remodel	50,000.00	550.00
	5/8/24	Neuma Coffee	109 East Main St	Sign	375.00	14.45
	5/13/24	William Yost	309 Blount St	Sunroom Windows	10,000.00	55.00
	5/20/24	Jeff Jones	Bradford Park, Phase 2	Plat Fee	0.00	70.00
	5/23/24	Joseph Rightmyers	109 Heritage Place Dr	Mechanical	2,600.00	14.30
	5/23/24	Joseph Rightmyers	110 Heritage Place Dr	Plumbing	4,640.00	25.52
	5/20/24	BG & MLS Investments	582 Bittersweet Trail	House	299,200.00	1,645.60
	5/20/24	BG & MLS Investments	586 Bittersweet Trail	House	299,200.00	1,645.60
	5/20/24	BG & MLS Investments	590 Bittersweet Trail	House	299,200.00	1,645.60
	5/20/24	BG & MLS Investments	594 Bittersweet Trail	House	299,200.00	1,645.60
	5/20/24	BG & MLS Investments	602 Bittersweet Trail	House	299,200.00	1,645.60
	5/20/24	BG & MLS Investments	606 Bittersweet Trail	House	299,200.00	1,645.60
	5/20/24	BG & MLS Investments	610 Bittersweet Trail	House	299,200.00	1,645.60
	5/31/24	CDZ/Zdevelopment	74 Slonaker Circle	House	215,000.00	1,182.50
	5/31/24	CDZ/Zdevelopment	80 Slonaker Circle	House	218,000.00	1,199.00
	5/31/24	CDZ/Zdevelopment	79 Slonaker Circle	House	205,000.00	1,127.50
	5/31/24	CDZ/Zdevelopment	73 Slonaker Circle	House	205,000.00	1,127.50
				TOTAL	\$3,010,015.00	\$16,912.47



Updates and Projects

1. Main Street and Downtown Update
2. Tourism Update
3. Marketing
4. Events
5. Other

Main Street and Downtown Update

Attended the JAMSA board meetings for the month, multiple marketing meetings, event meetings

Involved in assisting JAMSA with event planning for the Harry Potter event- working with TOJ on permits, the police department on street closure and run route, as well as Karen Hubbs with the Goose Chase

Tourism update

Completed duties as a member of the NETN Tourism Pinnacle Planning Committee

Finalized event plans for the 90 visitors FAM Tour and Dinner for the TN Motorcoach

Partnered with Visit JC on Tourism week celebrations

The Tourism Department attended a hospitality masterclass hosted by NETN

Marketing

A large portion of the month was spent on the Visitor Guide project, edits, new photos, and lining up a cover photoshoot- which was finally executed. We had to reschedule a number of times due to weather.

Began conceptualizing ideas for Jackson theatre branding

We are continuing our weekly segment on WJCW. The goal is to share information regarding Town projects and to keep individuals informed

Working with ISC on marketing co-ops-this is still in talks and the brainstorming process

Events

Worked on Brews & Tunes as well as JAMSA's Harry Potter event

Working on lining up activities and food vendors for Jonesborough Days, assisting with plans for the kick-off dinner and other festival logistics

Other

Finalized a succession plan for the tourism department that went to Glenn and then sent to the BMA. See below:

MEMO

To: Board of Mayor and Alderman

From: Cameo Waters, Tourism and Main Street Director

Date: June 6, 2024

RE: Tourism Department Succession Planning: Director of Special Events Position Vacancy and Additional Event Staff

With the departure of Amber Crumley, Director of Special Events, leaves a vacancy that must be filled promptly to ensure the continuity of our festivals, events and departmental operations. In collaboration with Amber and Glenn, we have identified the necessary steps to address this transition.

As our events continue to grow, so does the need for additional support to manage them effectively. A few of the immediate action steps outlined below were in the works prior to Amber's shift. We've been looking at ways for a couple of years now of how we can best support the heavy event load. We believe these changes will be beneficial regardless of Amber's departure.

Immediate Action Plan - Utilizing Existing Resources:

1. Paul Harris Transition:
 - Paul Harris will be shifted to the position of Events Coordinator, increasing his weekly hours from approximately 20 to 29, while ensuring his total earnings for the 2024 calendar year do not exceed \$22,320.
 - Paul's exceptional interpersonal skills, professionalism, positive demeanor, and alignment with the "Jonesborough Way" ethos, make him an ideal candidate for this role.
 - His adeptness in administrative and personnel matters further solidifies his suitability for the position.
2. Hiring a New Host:
 - Initiate the recruitment process to fill the vacant host position promptly.
3. Task Delegation:

- Nora Sword will assume additional responsibilities related to organizational event tasks, such as coordinating food trucks and managing contracts, building upon her existing role in volunteer scheduling.
 - Mitchell Calvin will assume expanded event management duties, leveraging his proven track record in handling craft vendors and assigning him larger responsibilities within event execution.
 - Matt Gulley will contribute more significantly to event setup, breakdown, children's activities, and fostering creative ideas to enhance our offerings while working to strengthen his professional development skills.
4. Supporting Greg Clark:
- Provide additional support and training to Greg to enhance his confidence and effectiveness in his role, particularly in streamlining information tents at events and merchandise management at festivals. Observations from recent events will inform this process.

Secondary Action Plan - Hiring a Special Events Coordinator:

1. With the upcoming vacancy of the Special Events Coordinator position, we are looking to prioritize the recruitment of a qualified candidate.

To optimize operational efficiency, fill gaps, and align roles with team members' strengths, the following adjustments have been made to the job description:

- Facility tasks: Responsibility for facility-related tasks will transition to Rick Duvall
- Organization of financial files: Ensuring organization of financial files will be transferred to Cameo Waters.
- Oversight of Visitors Center staff and ticketing management: Matt Gulley will assume responsibility for supervising hosts and managing ticketing operations.

Please note: The new full-time events coordinator may have the opportunity to assume some of the tasks mentioned above along with a higher salary, contingent upon their professional background and career history.

Additionally, the job description has been revised to incorporate marketing responsibilities, reflecting the evolving demands of the role and ensuring a comprehensive approach to event management.

Salary Review:

- The position is classified as Grade 13, Step 1, with a base salary of \$48,443 for FY 23-24.
 - The current incumbent holds a Grade 13, Step 12 position with a salary of \$66,607.
 - Anticipated salary range: \$48,443-\$64,000, contingent upon the candidate's experience and qualifications.
1. Candidate Requirements:
 - Candidates must possess experience in both events and marketing, demonstrating maturity, professionalism, and a positive attitude toward community involvement.

- Creativity and the ability to introduce innovative event concepts are essential.
 - The ideal candidate will possess exceptional attention to detail and strong organizational skills, ensuring all tasks are completed accurately and efficiently.
2. Ideal Candidate Traits:
- Preference will be given to candidates with knowledge of tourism, experience managing large festivals, financial acumen, and previous leadership roles.

This comprehensive plan aims to optimize existing resources while strategically addressing immediate needs and preparing for future growth. These initiatives are vital as we navigate this transition period.

Thank you for your continued dedication and commitment to our team's success.

Supervisor Report for May 2024

Senior Center

We are at a record membership; higher than the highest we last reported. The Jonesborough Senior Center has now hit 2,118.

The Senior Center parking lot looks awesome after having a new topcoat and restriping.

Our Spring Expo was a great success and we raised \$4,300 in donations in partnership with our Advisory Board.

We celebrated our all our volunteers at our Annual Volunteer Appreciation on May 31st, with 96 volunteers here. The categories included Meals on Wheels drivers, MyRide drivers, in the center volunteers, receptionist, kitchen, special events, community volunteers serving local hospitals, nursing homes, food pantries and churches. And our newest category Master Gardeners. The event was a great success and a lot of fun. We had door prizes donated and collected enough for each of our 96 volunteers to receive a door prize as well as catered lunch. Music and sing along was provided by Alderman Countermine and two of his Join the Jam participants. They played ukuleles and the theme was Hawaiian luau.

We received a Title IIIC grant from First Tennessee Area Agency on Aging and Disability for our nutrition program in the amount of \$5,000 and then an additional \$4,000 was offered to our center to meet our recent need for new equipment. We are very thankful for the generous and perfectly timed grant funding as our freezer and refrigerator both decided to quit.

Upcoming we have a hiking trip, walking trip, Brushy mountain trip, kayaking and tubing.

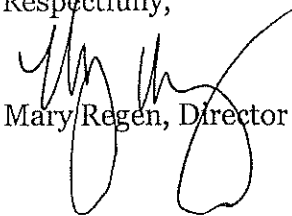
Our membership drive is coming up June 17-28th, so that will be a busy time for the Center.

Lincoln Park

We had a great one-year anniversary of the opening of Lincoln Park and enjoyed the day of highlighting our different activities, which continue to go well and include Pickleball instruction, Bocce Ball instruction, Shuffleboard instruction, Pottery, Card making, Art in the Park, Lincoln Loopers (walking group) and Master Gardeners. We are excited to add a new class, Parkour Senior. This class focuses on working out on different surfaces and using our great park for outdoor fitness. We continue Ask a Master Gardener monthly, taking place every third Saturday of the month a Master Gardener will be on hand from 8-12, in the Education Building to answer gardening questions. This is free and open to the community.

Respectfully,

Mary Regen, Director





Statistical Analysis
5/1/2024 - 5/31/2024

6/7/2024 3:53:57 PM

Jonesborough Senior

Service Days	Units	Avg. Units	Attendance	Avg. Attendance	Unduplicated Count
21	4974	236.9	3755	178.8	793

Registered Clients						
Activity	Service Days	Units	Avg Units	Attendance	Avg Attendance	Unduplicated Count
A Plan for Your Possessions	1	1	1	1	1	1
A Silver Sneakers-Member MUST SCAN SILVER SNEAKERS CARD	21	173	8.2	173	8.2	43
Art Club	1	4	4	4	4	4
Billiards	21	238	11.3	238	11.3	31
Bingo	3	192	64	192	64	89
Blood Pressure Check	13	15	1.2	15	1.2	4
Blood Sugar Screening	4	6	1.5	6	1.5	3
Bocce Ball on Thursdays	4	20	5	20	5	8
Book Review Club	1	14	14	14	14	14
Bowling Trip	1	27	27	8	8	8
Bridge Club	12	96	8	96	8	21
Cafe Connection	5	110	22	110	22	40
Card Making	1	13	13	13	13	13
Chair Yoga	5	134	26.8	134	26.8	47
CheckIn - Attendance	21	318	15.1	318	15.1	99
Cooking Class with Mary & Susan	1	12	12	12	12	12
Cribbage	3	20	6.7	20	6.7	8
Crochet/Knitting Class	3	21	7	21	7	10
Eight-Ball Billiards Tournament	1	12	12	12	12	12
ETSU Residents	2	20	10	20	10	17
Fitness Room MUST HAVE BLUE BAND	21	1194	56.9	1194	56.9	209
Fun Pump & Stretch	5	77	15.4	77	15.4	25
Fun with Trivia	5	33	6.6	33	6.6	11
General Technology Assistance	4	5	1.2	5	1.2	3
Gentle Yoga	8	157	19.6	157	19.6	43
Greene County Range Trip	1	37	37	19	19	19
Gyrokinesis	1	2	2	2	2	2
Hand & Foot	5	72	14.4	72	14.4	26
Hike & Lunch	1	27	27	9	9	9
Instructional Shuffleboard	3	17	5.7	17	5.7	8
Jam Session	5	92	18.4	92	18.4	29
Jonesborough Dulcimer Players	4	18	4.5	18	4.5	7
Jonesborough Library Technology Class	1	3	3	3	3	3
Joyful Women's Bible Study	5	72	14.4	72	14.4	22
Keep Moving Forward	1	4	4	4	4	4

Kickboxing Class	5	75	15	75	15	26
Laptop Checkout	5	5	1	5	1	1
Launchpad Checkout	2	2	1	2	1	2
LifeFit	3	28	9.3	28	9.3	16
Lincoln Loopers	3	14	4.7	14	4.7	8
Lincoln Park Anniversary	1	21	21	21	21	21
Line Dancing	5	45	9	45	9	20
Lunch Bunch-Bus Trip	1	44	44	22	22	22
Lunch-Dining Room-Nutrition	15	105	7	105	7	28
Mahjong	3	19	6.3	19	6.3	9
Massage Therapy	6	14	2.3	14	2.3	13
Medicare Education Seminar	1	1	1	1	1	1
Net Trans- to Center	12	25	2.1	25	2.1	6
Net Trans-go home	12	25	2.1	25	2.1	6
Nine-Ball Billiards Tournament	1	14	14	14	14	14
Not Your Mothers Sewing Guild	1	5	5	5	5	5
Nursing Resources	2	2	1	2	1	2
Orientation of Fitness Equipment	5	17	3.4	17	3.4	17
Parkour Silver	3	15	5	15	5	11
Partner Dancing	3	18	6	18	6	6
Pickleball	3	26	8.7	26	8.7	15
Ping Pong	4	4	1	4	1	1
Play Rook	5	19	3.8	19	3.8	9
Relaxation Station	1	1	1	1	1	1
Scrabble Game	9	35	3.9	35	3.9	9
Shower	1	1	1	1	1	1
Shuffleboard	2	4	2	4	2	4
Silver Sneakers-Circuit	13	288	22.2	288	22.2	64
Silver Sneakers-Classic	13	373	28.7	373	28.7	71
Silver Sneakers-EnerChi	8	46	5.8	46	5.8	17
Silver Sneakers-Splash	8	75	9.4	75	9.4	21
Spanish I	6	26	4.3	26	4.3	6
Stitch Therapy	3	42	14	42	14	21
Storytelling Swatches	1	10	10	10	10	10
Stroke Education: Quillen Rehab	1	5	5	5	5	5
Trivia Challenge	1	20	20	20	20	20
Veterans Meet and Greet	1	8	8	8	8	8
Volunteer Appreciation Luncheon	1	70	70	70	70	70
Walk with Ease & Lunch	1	60	60	20	20	20
Writers Workshop	2	12	6	12	6	8
Yogalates	8	78	9.8	78	9.8	25
Zumba Class	3	21	7	21	7	13
All Activities	21	4,974	236.9	3755	178	793



May 2024 Monthly Report

Amber Crumley, Director of Special Events

- Ticketing duties for May 2024 completed:
 - May 2024 ticketing revenue and donation through the ticketing site was \$32,418.00.
 - Completed event audit & financials for: May's StoryTown Radio Show, JAMSA's May the 4th Star Wars Event.
 - Input tickets to sell: June's StoryTown Radio Show.
- Completed payables and purchase order requisitions for the Old Town Emporium, Department of Tourism and Visitors Center.
- Completed the Stripe transaction reconciliation for all ThunderTix May 2024 transactions/payouts and submitted to Gina Larkins.
- Met with Bill Bledsoe to discuss the creation of a new Music on the Square poster.
- Continued to meet individually with department heads on plans and needs for the 2024 Jonesborough Day Festival.
- Attended a marketing meeting for Wetlands Water Park to discuss billboard designs.
- Assisted at the merchandise table on Friday evenings for Music on the Square.
- Jonesborough Days Festival: organized and laid out vendor maps for crafters with Mitchell Calvin, organized music and interviews with 96.3 The Possum radio station, met with Anne Mason and John Saylor to discuss line up and sound needs for Doc's Front Porch, discussed festival needs with Cameo Waters and Paul Harris, attended a parade info meeting with Rachel Conger, Matt Gulley and I met with John Livingston with Central Christian Church to discuss Discovery Park needs and activities, met with Bailey

George and Jukebox Jess as emcees and performers for the Main Stage and met with staff from the Heritage Alliance on Heritage Park needs.

- Attended the Jackson Theatre Stakeholders meeting to discuss action plans for moving forward as well as potentials for sneak peeks and an open house.
- Worked with Greg Clark on display ideas for the 2024 Garden Gala.
- Attended a Zoom meeting with videographer, David Verde, to discuss the video project we are coordinating for the opening of the Jackson as well as promotions.
- Attended the May 2024 supervisor's meeting at the Visitors Center.
- Attended a hospitality seminar with VC staff in Bristol, coordinated by Northeast Tennessee Tourism Association.
- Coordinated the purchase of hot dogs and the donation of buns, waters, condiments, and chips for the 2024 Memorial Day Celebration.
- Attended the 2024 Pinnacle Awards luncheon organized by Northeast Tennessee Tourism. We took home the award for Best Event in Northeast TN with Halloween in Jonesborough.
- Attended a Visitors Center/Tourism staff meeting to discuss upcoming changes with staff, who will take over event details until an events coordinator is hired, host needs, etc.
- Continue to work with Mr. Rosenoff as well as Steve Johnson and Dan Hays on plans and polices for the Jackson Theatre. I am also working with the team, Bob Browning and Workspace Interiors on a furnishings plan for the theatre.

**TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION**

Consent Agenda

7

DATE: JUNE 17, 2024 AGENDA ITEM #: _____

SUBJECT: Declaration of Town Equipment as Surplus

BACKGROUND:

The Fire Department is requesting that the attached "Jonesborough Fire Department Destroy Form dated 05/28/2024" be approved by the BMA to destroy as the items are all non-serviceable.

RECOMMENDATION:

Approve the items for destruction as identified in the attached "Jonesborough Fire Department Destroy Form dated 05/28/2024", as presented.

Jonesborough



DEPARTMENT of PUBLIC SAFETY

123 BOONE STREET JONESBOROUGH TN 37659 PHONE 423-753-1053 FAX 423-753-1072

**Jonesborough Fire Department
Equipment Destroy Form**

The following item(s) of Fire Equipment have been taken out of service by Fire Department Staff for the following reason:

Item: <u>Key Secure Knox Box</u>	Reason: <u>Non Serviceable</u>
Item: <u>Motorola Radio SN 866FZL4049</u>	Reason: <u>Non Serviceable</u>
Item: <u>Motorola Radio Charger</u>	Reason: <u>Non Serviceable</u>
Item: <u>32 Motorola Alpha Pagers</u>	Reason: <u>Non Serviceable</u>
Item: <u>13 Portable Radio Batteries</u>	Reason: <u>Non Serviceable</u>
Item: <u>7 Verizon Flip Cell Phones</u>	Reason: <u>Non Serviceable</u>

Shift Supervisor requesting to destroy property. (Must be dated and signed)

Signature:  Date: 05/28/2024

Fire Chief Approval:  Date: 05/28/2024

Disposition:

To be disposed of after approval

Note: In extended absence of Fire Chief, Operations Lieutenant's signature shall be permitted.

Serving Tennessee's Oldest Town

**TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION**

Consent Agenda

8

DATE: JUNE 17, 2024 AGENDA ITEM #: _____

SUBJECT: Reclassification of Café Workers – Wetlands Water Park

BACKGROUND:

Chris Kudera, Parks and Recreation Director, advises Wetlands is having a difficult time hiring ample staff for the café. Currently, staff members are paid \$8.00 per hour in the café. The slide attendants do not have to be certified and they are paid \$10.00 per hour.

Director Kudera is recommending we pay the café employees the same amount the slide attendants are paid. This would allow Wetlands staff to move slide attendants to work in the café should staffing levels continue to fall short.

There is no additional funding requested as we feel we can cover the increase within current funding levels.

RECOMMENDATION:

Reclassify café attendants to the same pay classification as slide attendants, which is \$10.00 per hour. This reclassification would be effective immediately upon passage by the Board of Mayor and Alderman.

**TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION**

Consent Agenda

9

DATE: JUNE 17, 2024 AGENDA ITEM #: _____

SUBJECT: Approve Street Dept Removing Two Dead Trees in Right-of-Way

BACKGROUND:

The Town of Jonesborough has a sewer easement that runs parallel to West College Street between the driveway entrance of David and Vicky Sell and the tributary bridge the crosses West College west of May Drive. This easement is on the south side.

There is a dramatic shift of the state right-of-way to the north in this area; therefore, the state right-of-way is very narrow off the asphalt on the south side. The sewer easement is partially on the right-of-way and partially on the Sell property.

There is a dead tree just outside the easement that is rather large. The tree presents a danger to sewer staff, should they need to work on the sewer line, and also to West College Street and passing motorists. When this tree falls, there is a danger to passing motorists, which could result in a fatality, and also to phone lines in the area.

Based on the circumstances, the Sell property owners have no problem with the Town removing the tree; however, they do not have the means to take it down. When it falls, the Town will end up having to remove the tree from the roadway, more than likely after a storm event and after normal business operating hours.

Since the tree is not located within the right-of-way and is just outside the sewer easement, I explained to the property owners that I could not authorize town staff to remove the tree without approval of the Board of Mayor and Alderman.

RECOMMENDATION:

I am therefore recommending approval for the Street Department to remove the dead tree described herein as it is a public safety hazard. We can obtain written permission from the property owner should the Town Attorney advise it is needed.

**TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION**

Consent Agenda

10

DATE: JUNE 17, 2024 AGENDA ITEM #: _____

SUBJECT: Acquire Two Lot in Patriot's Point – Wastewater Lift Stations

BACKGROUND:

Patriot's Point is a development south of the Town's corporate limits off of Old Embreeville Road. Although the development is in Washington County, the Developer was allowed to connect to the Town's sewer through Mountain View Estates. There are two pump/lift stations in this development.

I was recently contacted by the developer, Don Bacon, who stated that the two lift stations were installed on drainage lots and he was under the impression the Town was going to accept ownership of these two lots. Mr. Bacon stated he had met with Cobern Rasnick, Todd Wood, and the former Town Administrator on the site a couple of times, but the ownership never transferred.

Our Wastewater Department must drive over these lots to access both lift stations. The lots were also designed for drainage due to the location of the lift stations. Neither lot can be built upon.

I spoke with Director Rasnick and he confirmed that there indeed had been a couple of meetings with Mr. Bacon and he did not realize the transfer of the property had not occurred. I requested Director Rasnick meet Street Department Director Malcolm Highsmith at the site to make sure the drainage was functioning properly.

The Town typically accepts ponds in developments once they are completed and are installed properly. This is an unusual situation as the property is located just outside our corporate limits; however, we allowed him to connect the development to sewer, therefore we need to maintain an easement to the lift stations. Director Rasnick recommended we secure ownership of the lots if possible.

Since it is Mr. Bacon's desire to transfer the property to the Town of Jonesborough, he can arrange for the deeds to be transferred. The Town could provide to Mr. Bacon a donation certification at fair market value that Mr. Bacon can utilize for tax purposes.

RECOMMENDATION:

Approve acquiring the two lots from the property owner in Patriots Point that the Wastewater lift stations are affixed, and provide the current property owner with tax donation certification at current assessed value.

**TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION**

Consent Agenda

11

DATE: JUNE 17, 2024 AGENDA ITEM #: _____

SUBJECT: Appointment of a Fire Chief

BACKGROUND:

With the retirement of Fire Chief Phil Fritts, the position was advertised. The Town received numerous applications from the United States and abroad. We received three applicants currently employed in Public Safety. Staff chose to interview the three in-house applicants and those interviews were conducted on June 13, 2024.

All three applicants have been employed by the Town for many years. It is a great feeling to have not one, but three qualified candidates you can interview and promote from within, and each candidate did an exceptional job in the interview process. At the end of the interview process, we are recommending appointing PSO Sergeant Jeff White as the new Fire Chief for the Town of Jonesborough Fire Department.

Mr. White has many years of service in both the police and fire profession. He is currently a certified Emergency Medical Technician. Mr. White is widely recognized in Town by many residents as a kind public servant. It is hard to go many places in Town without someone asking, "Is Officer White working?"

In addition to his advanced certifications in the fire service, he also holds many certifications in the law enforcement service and has been a supervisor and instructor for years. Mr. White brings a unique perspective to the position as he has the law enforcement background. This is invaluable as we continue forward with our public safety officer program.

With the promotion of Mr. White, staff also feels that we should elevate Lieutenant Freeman within the organization. If you look within the Police Department, you have a Chief and the second-in-command is the rank of major. We feel Mr. Freeman should be elevated to that rank as he has served as a Lieutenant in the Fire Department since 2016.

RECOMMENDATION:

Approve the appointment of Jeff White as the Fire Chief at grade 20, step 4 exempt.

Approve the promotion of Chason Freeman from the rank of Lieutenant to the rank of Major at grade 16, step 4 exempt.

**TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION**

DATE: JUNE 17, 2024 AGENDA ITEM #: 1

SUBJECT: Financial Report – *Special Accounts*

1. Current Year Property Tax
2. Property Taxes Receivable Update
3. Local Sales Tax Collections
4. General Fund and Solid Waste Fund Savings Account Activity
5. Jackson Theater Project - RD Cost Overrun Loan & GRC Contract
6. Stage Door Project Analysis
7. General Fund - Fund Balance Reserve Accounts
8. Health Reimbursement Account 2023-24
9. K-8 School Construction Project
10. Water/Sewer Savings Account
11. Water Fund Capital Projects Summary
12. County Water Lines
13. JRT - Schedule of Play Revenues and Expenses
14. JRT - 2023-24 Players Education Program
15. Jonesborough Locally Grown Activity

Town of Jonesborough
Current Year Property Tax Billing
As of May 31, 2024

	<u>Current Tax Year (2023-24)</u>	<u>Prior Tax Year (2022-23)</u>
<u>Property Appraised and Assessed Values</u>		
Real and Personal Property Value	658,721,526	617,430,740
Taxable Assessed Value	186,321,245	176,347,750
<u>Billings</u>		
Real and Personal	2,702,151	2,116,289
Public Utilities	<u>33,867</u>	<u>35,874</u>
Total Billings	2,736,018	2,152,163
<u>Adjustments:</u>		
Real and Personal Reductions	(2,072)	(1,009)
Real and Personal Pick-ups	<u>634</u>	<u>2,539</u>
Adjusted Tax Billing	2,734,580	2,153,693
<u>Payments:</u>		
Real, Personal and Public Utility	95.55% <u>(2,612,855)</u>	95.71% <u>(2,061,300)</u>
Property Tax Outstanding	4.45% <u>121,725</u>	4.29% <u>92,393</u>
<u>Reconciliation to Open Tax Listing:</u>		
Real and Personal	121,725	92,393
Public Utilities	<u>-</u>	<u>-</u>
Total Open Tax List	<u>121,725</u>	<u>92,393</u>
Difference	<u>-</u>	<u>-</u>

Town of Jonesborough
Property Taxes Receivable
As of May 31, 2024

Tax Year	Amount Billed	6/30/2023 Balance	Collected	Adjustments	5/31/2024 Balance	% Collected
2013	\$ 1,683,183	\$ 1,127	\$ -	\$ -	\$ 1,127	99.93%
2014	1,698,685	1,968	-	-	1,968	99.88%
2015	1,714,059	650	95	-	555	99.97%
2016	1,734,978	763	-	-	763	99.96%
2017	1,764,377	1,009	-	-	1,009	99.94%
2018	1,797,636	1,550	-	-	1,550	99.91%
2019	1,914,327	2,765	10	-	2,755	99.86%
2020	1,961,968	1,632	116	-	1,516	99.92%
2021	2,028,891	14,209	12,658	478	2,029	99.90%
2022	2,116,289	83,214	70,627	208	12,795	99.40%
Totals		\$ 108,887	\$ 83,506	\$ 686	\$ 26,067	

2023 Real and Personal Taxes Billed	2,702,151	
2023 Public Utility Taxes Billed	33,867	
Collected Through 5/31/2024	(2,612,855)	95.55%
Total Adjustments:		
Reductions	(2,072)	
Pick-ups	634	
Balance 2023 Property Taxes	<u>121,725</u>	
 Total Outstanding Property Taxes	 <u>147,792</u>	

Town of Jonesborough
Comparative Local Sales Tax Collections

Retail Sales Month	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	Current Month % Growth	YTD % Growth
July	\$ 146,012.69	\$ 149,814.99	\$ 146,797.86	\$ 154,758.39	\$ 181,234.32	\$ 221,930.41	\$ 226,386.30	\$ 236,685.00	4.55%	4.55%
August	140,471.36	137,299.17	157,323.64	157,863.60	181,244.01	189,478.07	211,229.31	226,332.76	7.15%	5.80%
September	147,041.70	151,571.87	161,151.69	159,074.80	178,788.96	207,002.17	226,466.35	249,969.62	10.38%	7.36%
October	145,832.47	137,782.95	149,448.62	151,882.16	184,195.31	196,842.35	223,709.37	240,092.90	7.32%	7.35%
November	135,822.37	142,968.58	151,202.03	153,617.36	183,608.84	214,268.95	238,699.54	260,527.63	9.14%	7.73%
December	158,954.70	159,458.04	169,082.03	177,127.90	213,896.25	233,742.11	259,640.04	262,136.42	0.96%	6.47%
January	134,244.03	127,416.58	135,234.22	140,781.81	179,991.50	190,334.77	212,252.13	217,489.76	2.47%	5.93%
February	116,136.15	127,945.05	134,822.85	142,290.13	164,213.28	184,027.14	199,473.61	218,860.17	9.72%	6.35%
March	160,456.20	156,129.40	162,786.00	183,966.80	215,568.04	223,679.00	242,969.97	249,483.25	2.68%	5.92%
April	152,058.60	149,219.62	156,558.86	183,153.95	204,688.52	222,063.76	320,646.71			
May	151,258.53	156,267.02	167,495.96	196,546.46	214,867.25	238,459.96	246,079.54			
June	159,181.59	164,321.92	170,764.62	195,799.56	197,429.44	244,631.05	251,601.07			
Totals	\$ 1,747,470.39	\$ 1,760,195.19	\$ 1,862,668.38	\$ 1,996,862.92	\$ 2,299,725.72	\$ 2,566,459.74	\$ 2,859,153.94	\$ 2,161,577.51		

GENERAL FUND SAVINGS ACCOUNT ACTIVITY
110-11221 (formerly 10-100-1117)
SOLID WASTE SAVINGS ACCOUNT ACTIVITY
151-11221 (formerly 12-100-1132)
K-8 TIGER PARK SAVINGS ACCOUNT ACTIVITY
311-11221 (formerly 50-100-1112)
2023-2026

[illegible]

GENERAL FUND SAVINGS ACCOUNT ACTIVITY
 110-11221 (formerly 10-100-1117)
 SOLID WASTE SAVINGS ACCOUNT ACTIVITY
 131-11221 (formerly 12-100-1112)
 K-8 TIGER PARK SAVINGS ACCOUNT ACTIVITY
 311-11221 (formerly 50-100-1112)
 2023-2024

	Undesignated	Cash Bonds Being Held	Mary Martin Program Funds	McKinney Scholarship Fund	Mr. Empire Stormwater Upgrade Pay	Monthly Deposit - GF Reserves	PDP Insurance Claim for SW Building	James Martin Ent. Council Int/Jackson Theatre	James Martin Ent. Council McKinney Center	Civilian Boyd Found. Grant-Dog Park	In-Lieu Sidewalk Reserve	COH Proceeds Bank of TN Loan \$1M	PS Vehicles Loan Proceeds	Drug Liability Suit Funds	Total GF Savings 10-100-1117	Solid Waste Savings 12-100-1112	K-8 School WVC BOE Savings 12-100-1112	Total in Bank Account
2/2/2024						35,000.00									35,000.00			2,642,076.29
2/23/2024						35,000.00									35,000.00			2,677,076.29
2/28/2024															-	5,000.00		2,682,076.29
2/28/2024															-	5,000.00		2,687,076.29
Feb. Interest	945.38														945.38			2,688,021.67
2/28/2024	788,490.99	\$ 16,650.00	\$ 34,620.76	\$ 10,936.01	\$ 20,202.90	\$ 537,080.65	\$ 217,070.00	\$ 11,968.44	\$ 12,899.55	\$ 19,820.00	\$ 60,819.75	\$ 322,304.77	\$ 10,470.65	\$ 135,512.29	\$ 2,158,846.76	\$ 189,174.91	\$ 300,000.00	2,688,021.67
3/6/2024						35,000.00									35,000.00			2,723,021.67
Mar. Interest	1,036.58														1,036.58			2,724,058.25
3/31/2024	789,527.57	\$ 16,650.00	\$ 34,620.76	\$ 10,936.01	\$ 20,202.90	\$ 572,080.65	\$ 217,070.00	\$ 11,968.44	\$ 12,899.55	\$ 19,820.00	\$ 60,819.75	\$ 322,304.77	\$ 10,470.65	\$ 135,512.29	\$ 2,234,883.34	\$ 189,174.91	\$ 300,000.00	2,724,058.25
4/5/2024															-	5,000.00		2,729,058.25
4/5/2024															-	5,000.00		2,734,058.25
4/10/2024						35,000.00									35,000.00			2,769,058.25
4/29/2024						300,000.00									300,000.00		(300,000.00)	2,769,058.25
Apr. Interest	1,017.01														1,017.01			2,770,075.26
4/30/2024	790,544.58	\$ 16,650.00	\$ 34,620.76	\$ 10,936.01	\$ 20,202.90	\$ 907,080.65	\$ 217,070.00	\$ 11,968.44	\$ 12,899.55	\$ 19,820.00	\$ 60,819.75	\$ 322,304.77	\$ 10,470.65	\$ 135,512.29	\$ 2,570,900.35	\$ 199,174.91	\$ -	2,770,075.26
5/6/2024						\$ 35,000.00									35,000.00			2,805,075.26
5/14/2024															-	5,000.00		2,810,075.26
5/15/2024															-	(162,000.00)		2,648,075.26
5/30/2024															(181,619.61)			2,466,455.65
May Interest	1,029.77														1,029.77			2,467,485.42
5/31/2024	791,574.35	\$ 16,650.00	\$ 34,620.76	\$ 10,936.01	\$ 20,202.90	\$ 942,080.65	\$ 217,070.00	\$ 11,968.44	\$ 12,899.55	\$ 19,820.00	\$ 60,819.75	\$ 322,304.77	\$ 10,470.65	\$ 135,512.29	\$ 2,425,310.51	\$ 42,174.91	\$ -	2,467,485.42

*Transfer to advance funds due from State on LPRF Grant for down payments on Playground Equipment and Athletic Field Lighting, will be transferred back to Savings when LPRF funds received.

Jackson Theater Project
RD Cost Overrun Loan

RD Cost Overrun Loan Funds	2,832,100.00	
Bank of TN Interim Financing (8.31.23)	1,200,000.00	
2021-22 Loan Draws/Payments		
Total 2021-22 Draws	(411,960.13)	
Retainage Payable - 2021-22*	(38,968.92)	
6/30/2022 Balance of Loan Funds Available		3,581,170.95

2022-23/2023-24 Loan Draws (3-010-030000-3993/110-36905)

8/19/2022 Draw #6 - Ken Ross Architects - As Approved by BMA	(70,000.00)	
9/21/2022 Draw #7 - GRC Pay App Dated 8/31/22	(233,105.36)	
10/17/2022 Draw #7 - GRC Pay App Dated 8/31/22	(112,412.76)	
2/3/2023 Draw #8 - GRC Pay Apps Dated 11/30/22 & 12/31/22	(249,847.14)	
2/16/2023 Draw #9 - GRC Pay Apps Dated 1/31/23	(113,613.91)	
4/24/2023 Draw #11 - BrightRidge	(28,977.00)	
4/4/2023 Draw #10 - Clark Nexsen	(7,350.00)	
4/4/2023 Draw #10 - GRC Pay Apps Dated 2/28/23	(144,153.65)	
5/19/2023 Draw #11 - GRC Pay Apps Dated 3/31/23	(137,145.14)	
5/19/2023 Draw #11 - GRC Pay Apps Dated 4/30/23	(114,556.84)	
6/20/2023 Draw #12 - GRC Pay Apps Dated 5/31/23	(76,708.84)	
7/27/2023 Draw #13 - GRC Pay Apps Dated 6/30/23 AR/AP	(97,198.63)	
8/16/2023 Draw #14 - East TN Sprinkler Dated 3/28/23&4/2 AR/AP	(41,038.78)	
9/11/2023 Draw #15 - GRC Pay App #36	(90,820.15)	
9/11/2023 Draw #16 - GRC Pay App #37	(113,692.00)	
9/29/2023 Draw #17 - GRC Pay App #38	(162,418.10)	
11/20/2023 Draw #18 - GRC Pay App #40	(282,056.43)	
12/8/2023 Draw #19 - GRC Pay App #39	(108,297.53)	
12/14/2023 Draw #20 - GRC Pay App #41	(62,676.79)	
3/12/2024 GRC Pay App #42	(216,578.69)	
3/12/2024 GRC Pay App #43	(425,568.57)	
3/12/2024 GRC Pay App #44	(173,932.33)	
4/16/2024 GRC Pay App #45	(111,337.97)	
5/2/2024 GRC Pay App #46	(171,595.56)	
Total 2022-23/2023-24 Draws	(3,345,082.17)	
Retainage Payable - 2022-23/2023-24*	(148,378.20)	
Balance of Loan Funds Available		87,710.58

* Funds not yet drawn for Retainage (187,347.12)

GRC Contract	1,778,000.00
Change orders	4,117,973.95
Amended Contract value	5,991,805.75
Total GRC Expenditures (including retainage)	(5,909,885.39)
Contract remainder (excluding retainage)	81,920.36
East Tennessee Sprinkler Co	76,981.00
Change orders (BMA approved 5.8.23)	14,200.00
Amended Contract value	91,181.00
Total Expenditures	(82,974.41)
Contract remainder	8,206.59

BAN obligated to Stage Door Concessions

30,000.00 **

* 6/12/23 BMA approved to use up to \$250,000 for Stage Setup to Todd Hensley until additional RD funds are obtained

-

Balance of funds after contract obligations

(32,416.37)

Note: This report will be presented in-lieu of the detail contract analysis for GRC. Detail reports available upon request.

** = \$18,650.51 has been requested for Stage Kitchen Equipment to reimburse the General Fund. This is pending.

Town of Jonesborough
Goins Rash Cain, Inc. (GRC) Contract
Jackson Theatre Renovations and Additions
Project Account # 4-10-14200-6318/110-44400-963
Retainage Account # 10-200-2350

App. #	Total Complete and Stored	Less Retainage	Total Paid Less Retainage	Contract Balance Less Retainage	Date Paid	Ck #
				\$ 5,991,805.75		
1	\$ 62,849.26	\$ 3,142.46	\$ 59,706.80	\$ 5,928,956.49	5/14/2019	92740
2	96,447.38	4,822.37	91,625.01	5,832,509.11	6/29/2019	93233
3	129,485.61	6,474.28	123,011.33	5,703,023.50	7/10/2019	93376
4	189,839.91	9,492.00	180,347.91	5,513,183.59	8/23/2019	93734
5	303,943.04	15,197.15	288,745.89	5,209,240.55	9/16/2019	93984
6	104,227.45	5,211.37	99,016.08	5,105,013.10	10/17/2019	94271
7	59,984.90	2,999.25	56,985.65	5,045,028.20	12/4/2019	94726
8	112,999.45	5,649.97	107,349.48	4,932,028.75	12/13/2019	94862
9	152,503.59	7,625.18	144,878.41	4,779,525.16	2/13/2020	95375
10	113,985.10	5,699.25	108,285.85	4,665,540.06	3/30/2020	95726
11	347,106.72	17,355.34	329,751.38	4,318,433.34	4/22/2020	95987
12	43,956.85	2,197.84	41,759.01	4,274,476.49	5/26/2020	96243
13	48,485.24	(85,866.46)	134,351.70	4,225,991.25	8/7/2020	96893
14	18,579.01	-	18,579.01	4,207,412.24	11/10/2020	97565
15	45,004.65	2,250.23	42,754.42	4,162,407.59	3/25/2021	98538
16	96,914.71	4,845.74	92,068.97	4,065,492.88	3/25/2021	98538
17	77,251.42	3,862.57	73,388.85	3,988,241.46	6/10/2021	99193
18	108,730.95	5,436.55	103,294.40	3,879,510.51	5/25/2021	99056
19	44,170.12	2,208.50	41,961.62	3,835,340.39	6/30/2021	99446
20	54,641.64	2,732.08	51,909.56	3,780,698.75	2/15/2022	101552
21	137,699.95	6,885.00	130,814.95	3,642,998.80	4/1/2022	101992
22	104,922.49	5,246.13	99,676.36	3,538,076.31	4/25/2022	102165
23	36,758.33	1,837.91	34,920.42	3,501,317.98	7/13/2022	102981
24	43,512.93	2,174.70	41,338.23	3,457,805.05	7/13/2022	102981
25	29,790.12	1,489.51	28,300.61	3,428,014.93	8/10/2022	103271
26	245,374.06	12,268.70	233,105.36	3,182,640.87	9/21/2022	103603
27	118,329.22	5,916.46	112,412.76	3,064,311.65	10/18/2022	103923
28	224,814.79	11,240.74	213,574.05	2,839,496.86	2/8/2023	105049
29	38,182.20	1,909.11	36,273.09	2,801,314.66	2/8/2023	105049
30	119,593.59	5,979.68	113,613.91	2,681,721.07	2/16/2023	105119
31	151,740.69	7,587.04	144,153.65	2,529,980.38	4/5/2023	105616
32	144,363.30	7,218.16	137,145.14	2,385,617.08	5/22/2023	106117
33	120,586.15	6,029.31	114,556.84	2,265,030.93	5/22/2023	106117
34	80,746.15	4,037.31	76,708.84	2,184,284.78	6/29/2023	106514
35	102,314.34	5,115.71	97,198.63	2,081,970.44	7/28/23 AP	106835
36	95,600.16	4,780.01	90,820.15	1,986,370.28	9/11/2023	107336
37	119,675.79	5,983.79	113,692.00	1,866,694.49	9/11/2023	107336
38	170,966.42	8,548.32	162,418.10	1,695,728.07	9/29/2023	107456
39	113,997.41	5,699.87	108,297.54	1,581,730.66	12/8/2023	108180
40	296,901.51	14,845.08	282,056.43	1,284,829.15	9/29/2023	107456
41	65,975.57	3,298.78	62,676.79	1,218,853.58	9/29/2023	107456
42	227,977.56	11,398.87	216,578.69	990,876.02	3/12/2024	109034
43	447,966.91	22,398.35	425,568.57	542,909.11	3/12/2024	109034
44	183,086.66	9,154.33	173,932.33	359,822.45	3/12/2024	109034
45	117,197.86	5,859.89	111,337.97	425,711.25	4/16/2024	109429
46	160,704.23	8,035.21	152,669.02	199,118.22	5/2/2024	
	\$ 5,909,885.39	\$ 206,273.64	\$ 5,703,611.75			
Release		(18,926.53)	\$ 18,926.53			
	\$ 5,909,885.39	\$ 187,347.11	\$ 5,722,538.28			

Contract Changes:		Revised Contract
Original Contract		\$ 1,778,000.00
Change Order #1	4,128.06	
Change Order #2	11,236.44	
Change Order #3	18,579.01	
Change Order #4	130,823.00	
Change Order #5	215,325.00	
Change Order 6A	4,852.68	
Change Order #7	2,440,000.00	
Approved pay app 21 (8)	11,760.00	
Deduction (pay app 23)	(2,882.25)	
Change Order #9	18,556.90	
Change Order #10 (Time extension only)	-	
Change Order #11	979,200.00	
Change Order #12	286,395.11	
Change Order #13	95,831.80	
		4,213,805.75
		<u>\$ 5,991,805.75</u>

\$400,000 STATE APPROPRIATION FUNDS:

9/5/18	Funds Received	\$ 400,000.00
5/15/19	GRC Inc. - Pay Request #1	(59,706.80)
6/29/19	GRC Inc. - Pay Request #2	(91,625.01)
7/11/19	GRC Inc. - Pay Request #3	(123,011.33)
8/14/19	GRC Inc. - Pay Request #4	(125,656.86)
	Accrued Interest Through 8/31/201	3,394.42
9/16/19	GRC Inc. - Pay Request #6	(3,394.42)
	Balance of Funds	<u>\$ -</u>

Payments by Source Thru GRC Pay Request #44

State Appropriation	\$ 403,394.42	
ECD Tourism Enhancement Grant	50,000.00	
ARC Grant	437,176.90	
RD Loan #1	998,365.73	
ECU Contribution	103,038.70	
Sonia King/Martin Estate Contribution	145,886.02	
RD Loan #2 Draws	386,960.13	FY22
RD Loan #2 Draws	2,272,774.09	FY23/24
Bank of TN Loan Draw Down	642,008.77	
	<u>\$ 5,439,604.76</u>	

Stage Door Project Analysis

Project area	Comments	Company	Project Manager Cost Estimate	P.O. Issued	Expenses Paid	Expenses/Items not applied to P.O.	P.O. Note - All liquidated at 6/30	Balance Remaining ***	Notes
***Balance remaining column is judgement based on P.O. vs Estimate									
Framing/Construction	Includes cabinet install, box office booth, woodwork (Original estimate to BMA 35,400 8/8/22 Item 7-F)	Lewis Hulme/CD Builders	45,000.00	0.00	206,067.50	206,067.50	0.00	0.00	Balance Unknown - past original estimate
Framing/Construction	Purchased by Lewis on town account	Lowes	0.00	5,000.00	15,609.70	10,609.70	0.00	0.00	Used balance of P.O.
Framing/Construction	Lumber - Ordered by Lewis	Builders First Source	0.00	0.00	1,683.42	3,683.42	0.00	0.00	
Framing/Construction	Equipment Rental - Ordered by Lewis	East TN Rent-All	0.00	0.00	48.19	48.19	0.00	0.00	
Framing/Construction	Misc mortar? - Ordered by Lewis	C&C Masonry Supply	0.00	42.55	42.55	0.00	0.00	0.00	
Framing/Construction	Lumber for facade repair - Lewis	East Tennessee Millwork	0.00	0.00	2,128.58	2,128.58	0.00	0.00	
Electrical - Materials	Cable - Lewis?	Williams Electric	10,000.00	103.65	7,885.28	7,350.30	50.67	2,114.72	Used P.O. less actual expenses. More P.O. reduced from line item than issued. System allows...
Electrical - Materials	Additional items needed by Herman Archer	Williams Electric	0.00	5,404.40	8,722.07	3,317.67	0.00	0.00	
Electrical - Labor		Herman Archer	8,000.00	3,050.00	12,935.00	9,885.00	0.00	0.00	Estimate less actual expense
Light Fixtures	Wall Sconces downstairs	American Lighting	2,010.71	0.00	2,166.65	2,166.65	0.00	0.00	
Light Fixtures		American Lighting	0.00	1,736.85	2,087.40	-2,087.40	0.00	0.00	Added 4/26
HVAC	2 - 6 ton units, installation, per hour costs	TNT Heating & Air	80,000.00	38,237.10	71,027.10	32,790.00	0.00	8,972.90	Estimate less actual expense
Plumbing	Materials & Labor	Strickland Plumbing	8,800.00	0.00	4,500.00	4,500.00	0.00	4,300.00	
Plumbing	6 commodes, 2 urinals, 8 flush valves, 5 sinks and faucets	Modern Supply	2,955.35	4,883.79	0.00	-1,928.44	0.00	0.00	P.O. used beyond issuance
Bathroom Fixtures	Trash cans, grab bars, towel holders	Trimble Company	1,500.00	0.00	1,252.00	0.00	0.00	248.00	
Bathroom Accessories	Ordered 10/22	Trimble Company	7,263.00	10,743.00	3,480.00	0.00	0.00	0.00	Excess is installation
Bathroom Partitions	Includes 1st floor tile	Winco / Gaylin	20,857.57	20,518.76	0.00	338.81	0.00	338.81	
Bathroom Floor - Materials		Ed Lyte Tile	19,774.00	26,934.00	7,160.00	0.00	0.00	0.00	
Bathroom Floor - Installation		E.S. Dockery	12,000.00	9,330.00	15,200.00	-5,870.00	0.00	9,330.00	P.O. contract price
2nd Floor Carpet	Door 5,077.80/Hardware 7,175	Builders First Source	12,252.80	12,252.80	12,252.80	0.00	0.00	0.00	
Front Door	Includes Installation	Keller Glass	4,000.00	4,411.13	4,658.46	247.33	0.00	0.00	Used P.O. for balance due
Front Façade Glass	2 Columns	A&D Masonry	1,650.00	0.00	1,650.00	1,650.00	0.00	0.00	
Front Brick Columns		Creative Masonry	700.00	0.00	700.00	700.00	0.00	0.00	
Staining of Brick Mortar		TBD	1,000.00	0.00	0.00	0.00	0.00	1,000.00	P.O. applied incorrectly. Contract balance accurate.
Stucco Repair	Same firm as Jackson?	Trimble Company	13,780.00	13,780.00	13,338.00	0.00	0.00	442.00	
Interior Doors	Ordered 10/22	Trimble Company	0.00	0.00	915.00	915.00	0.00	0.00	
Door frame/hinges	Ordered by Lewis	Trimble Company	0.00	0.00	392.00	392.00	0.00	0.00	
Closers	Cabinets and granite countertop - Both Floors	Builders First Source	31,692.79	31,792.79	31,792.79	0.00	0.00	0.00	
Concession Cabinets	30,000 USDA Loan	Katom Restaurant Supply	18,548.10	0.00	18,650.61	18,650.61	0.00	0.00	30K from RD, Request pending?
Concession Equipment	Materials, Installation, Finishing (includes all ceilings)	Full Circle Construction	13,750.00	13,750.00	13,850.00	100.00	0.00	0.00	
Sheet Rock	Walls & Ceiling	Cooper Painting	11,433.50	11,433.50	9,833.50	0.00	1,600.00	1,600.00	
Painting	Drop Ceiling - Installation	Dockery Floor Covering	8,850.00	0.00	8,850.00	0.00	0.00	0.00	
Drop Ceiling - Materials	110 Tiles/Shipping	American Tin	1,874.40	1,874.40	1,874.40	0.00	0.00	0.00	

2nd Floor Insulation	Return of 1 Joist and OSB	Mullins Company Builders First Source	5,750.00	5,620.00	5,620.00	-1,114.90	0.00	5,620.00
Misc Equipment Rental	P.O. 52151 Usage?	East TN Rent-All	0.00	725.00	725.00	0.00	0.00	0.00
Purpose unknown		Fireplaces	0.00	0.00	1,399.00	1,399.00	0.00	0.00
Fireplace @ Stage door		Amazon	0.00	0.00	344.99	344.99	0.00	0.00
Fireplace @ Stage door		Ferrell Calhoun	0.00	0.00	148.35	148.35	0.00	0.00
Trim Paint		City Electric Supply	0.00	0.00	2,277.10	2,277.10	0.00	0.00
Panels/Breakers	Bought by Herman Archer	Herman Archer	0.00	10,000.00	4,100.00	0.00	5,900.00	5,900.00
'Rewiring'	FY24 P.O.	Pacific Register	0.00	2,949.00	3,051.78	102.78	0.00	0.00
HVAC	Ordered through TNT Heating and Air	Precision Ironworks	0.00	786.00	786.00	0.00	0.00	0.00
Handrail		First Horizon	0.00	0.00	1,511.61	1,511.61	0.00	0.00
Registers	Amazon	First Horizon - Credit Card	0.00	0.00	37.98	37.98	0.00	0.00
Velvet Ropes		Fairrell Calhoun, Inc.	0.00	0.00	73.00	73.00	0.00	0.00
Paint		Lane Payments	0.00	7,618.00	7,618.00	0.00	0.00	0.00
Point-of-Sale System		Dunbar Painting	0.00	1,645.00	1,645.00	0.00	0.00	0.00
Touch-up Paint		Other	0.00	67.42	67.42	0.00	0.00	0.00
	4-010-014200-4317		340,486.87	232,392.09	561,482.88	317,863.88	91.04	39,866.43
	110-44400-982							
		2017-2018 Expenditures Paid		13,678.95				Est. exp.
		2018-2019 Expenditures Paid		37,397.78				remaining
		2019-2020 Expenditures Paid		24,884.65				
		Total Project Expenditures		637,444.26				
				408,354.92	FY23			
				152,627.96	FY24			
				561,482.88				

Town of Jonesborough
General Fund
Fund Balance Reserve Accounts
As of May 31, 2024

	Reserve	Revenue	Expenditure	Balance 6/30/2023	Revenues	Expenditures	Transfer (To)/From Unrestricted Fund Balance	Balance 5/31/2024
McKinney Scholarship Fund	10-200-2702	110-38160	110-44491-866	17,126.94	7,905.00	-		25,031.94
Senior Center - Special Projects	10-200-2703	110-38174--SCNTR	110-44320-839	47,924.61	21,814.98	(29,244.19)		40,495.40
PS Driving School Tech Fees	10-200-2706	110-38149	110-42100-834	11,174.00	1,812.00	-		12,986.00
PS Gun Permit Classes	10-200-2707	10-30000-3719	110-42100-833	12,240.00	-	-		12,240.00
Police Litigation	10-200-2708	110-38146	110-42100-165	71,729.86	16,171.49	(4,582.50)		83,318.85
Volunteer Fire	10-200-2709	10-30000-3968	110-42200-765	2,528.45	-	(1,079.82)		1,448.63
Campground Reserve	10-200-2710	10-30000-3668	110-44400-842	23,907.16	-	-		23,907.16
PS Electronic Citation Fee	10-200-2711	110-38150	110-42100-831	25,351.61	2,784.00	-		28,135.61
Chuckey Depot Museum Rev	10-200-2712	110-38177	110-44400-853	6,698.95	3,975.46	(1,537.48)		9,136.93
Veterans War Memorial	10-200-2713	110-38110	110-41500-297	16,287.84	250.00	(1,034.56)		15,503.28
Flag Replacement	10-200-2716	110-38176	110-44400-849	3,331.46	2,361.00	(3,078.08)		2,614.38
Tree & Townscape	10-200-2717	110-38113	110-44400-860	2,519.62	15.95	-		2,535.57
Recreation Fundraising	10-200-2718	110-38126	110-44400-490	16,556.89	-	-		16,556.89
Clerk Electronic Citation Fees	10-200-2720	110-38154	110-42100-832	7,385.61	696.00	-		8,081.61
Cemetery Maintenance Fund	10-200-2723	110-38178	110-44400-861	3,838.94	-	-		3,838.94
In-Lieu Sidewalk Reserve	10-200-2728	110-38173	Board	60,819.75	430.00	-		61,249.75
Shop with a Cop	110-26028	110-38148	110-42100-307	18,990.78	31,461.27	(28,644.49)		21,807.56
Cops for Kids	110-26028	110-38155	110-42100-874	454.94	-	-		454.94
Keep Jonesborough Beautiful	110-26029	110-38175	110-44400-851	(528.53)	84.00	(538.00)		(982.53)
Total Presented Reserved Amounts				348,338.88	89,761.15	(69,739.12)	-	368,360.91

Town of Jonesborough
Health Reimbursement Account
2023-24 Fiscal Year

Date	Fund				Balance
	General	Solid Waste	Water/Sewer	Total	
6/30/2023	\$ 96,358.27	\$ 37,513.34	\$ 71,771.49	\$ 205,643.10	\$ 205,643.10
Deposit	2,730.00	750.00	2,310.00	5,790.00	211,433.10
Fees	(1,074.44)	-	-	(1,074.44)	210,358.66
7/17/2023	(7,047.07)	-	(2,976.50)	(10,023.57)	200,335.09
7/31/2023	(3,587.25)	(1,522.25)	(372.00)	(5,481.50)	194,853.59
7/31/2023	\$ 87,379.51	\$ 36,741.09	\$ 70,732.99	\$ 194,853.59	
Aug Deposit	2,730.00	750.00	2,310.00	5,790.00	\$ 200,643.59
Fees	(315.00)			(315.00)	200,328.59
8/7/2023		(3,787.93)		(3,787.93)	196,540.66
8/14/2023		(11,899.09)		(11,899.09)	184,641.57
8/21/2023			(666.58)	(666.58)	183,974.99
8/28/2023	(376.74)			(376.74)	183,598.25
8/31/2023	\$ 89,417.77	\$ 21,804.07	\$ 72,376.41	\$ 183,598.25	
Sept Deposit	2,730.00	750.00	2,310.00	5,790.00	\$ 189,388.25
Fees				-	189,388.25
9/1/2023	1,344.99			1,344.99	190,733.24
9/8/2023	(4,128.83)		(6,040.95)	(10,169.78)	180,563.46
9/15/2023	(902.07)		(50.00)	(952.07)	179,611.39
9/22/2023	(568.00)		(3,500.00)	(4,068.00)	175,543.39
9/30/2023	\$ 87,893.86	\$ 22,554.07	\$ 65,095.46	\$ 175,543.39	
Oct Deposit	2,730.00	750.00	2,310.00	5,790.00	\$ 181,333.39
10/2/2023	(34.28)	373.32	(371.26)	(32.22)	181,301.17
10/10/2023	(1,612.64)		(188.37)	(1,801.01)	179,500.16
10/16/2023	(197.46)		(71.95)	(269.41)	179,230.75
10/23/2023	(129.42)		(342.01)	(471.43)	178,759.32
10/30/2023	(246.95)		(821.22)	(1,068.17)	177,691.15
10/31/2023	\$ 88,403.11	\$ 23,677.39	\$ 65,610.65	\$ 177,691.15	
Nov Deposit	2,730.00	750.00	2,310.00	5,790.00	\$ 183,481.15
11/6/2023			(246.34)	(246.34)	183,234.81
11/13/2023	1,145.98			1,145.98	184,380.79
11/20/2023	(84.16)		(307.22)	(391.38)	183,989.41
11/27/2023	(508.68)		(50.00)	(558.68)	183,430.73
11/30/2023	\$ 91,686.25	\$ 24,427.39	\$ 67,317.09	\$ 183,430.73	

Town of Jonesborough
Health Reimbursement Account
2023-24 Fiscal Year

Date	Fund				Balance
	General	Solid Waste	Water/Sewer	Total	
Dec Deposit	2,730.00	750.00	2,310.00	5,790.00	\$ 189,220.73
12/4/2023			(50.00)	(50.00)	189,170.73
12/11/2023	(376.74)			(376.74)	188,793.99
12/26/2023	(128.81)		(1,512.98)	(1,641.79)	187,152.20
12/31/2023	\$ 93,910.70	\$ 25,177.39	\$ 68,064.11	\$ 187,152.20	
Jan Deposit	2,730.00	750.00	2,310.00	5,790.00	\$ 192,942.20
1/2/2024	(767.30)		(50.00)	(817.30)	192,124.90
1/8/2024			(600.23)	(600.23)	191,524.67
1/31/2024	\$ 95,873.40	\$ 25,927.39	\$ 69,723.88	\$ 191,524.67	
Feb Deposit	2,730.00	750.00	2,310.00	5,790.00	\$ 197,314.67
UHC Refund	5,000.00			5,000.00	202,314.67
2/12/2024	(376.74)		(2,358.36)	(2,735.10)	199,579.57
2/20/2024			(1,365.33)	(1,365.33)	198,214.24
2/26/2024	(2,299.54)		(2,018.00)	(4,317.54)	193,896.70
2/29/2024	\$ 100,927.12	\$ 26,677.39	\$ 66,292.19	\$ 193,896.70	
Mar Deposit	2,730.00	750.00	2,310.00	5,790.00	\$ 199,686.70
3/4/2024		(3,276.08)	(150.43)	(3,426.51)	196,260.19
3/11/2024	(3,295.34)		(257.65)	(3,552.99)	192,707.20
3/18/2024	(1,018.47)			(1,018.47)	191,688.73
3/25/2024			(392.14)	(392.14)	191,296.59
3/31/2024	\$ (1,583.81)	\$ (2,526.08)	\$ 1,509.78	\$ (2,600.11)	
Apr Deposit	2,730.00	750.00	2,310.00	5,790.00	\$ 197,086.59
4/1/2024			(69.62)	(69.62)	197,016.97
4/8/2024	(622.35)			(622.35)	196,394.62
4/22/2024	(2,448.25)			(2,448.25)	193,946.37
4/29/2024	(3,373.15)			(3,373.15)	190,573.22
4/30/2024	\$ (3,713.75)	\$ 750.00	\$ 2,240.38	\$ (723.37)	
6/30/2023 Balance			\$ 205,643.10		
Year-to-date HRA Contributions			57,900.00		
Year-to-date UHC Refund			5,000.00		
Year-to-date HRA Fees			(1,389.44)		
Year-to-date HRA Claims			(76,580.44)		
1/31/2024 Balance			<u>\$ 190,573.22</u>		

May expenditures not booked as of the date of this report

Town of Jonesborough
K-8 School Construction Project
Schedule of Loan Draws and Payments

Ken Ross \$60,000; see Clark Nexsen spreads

Date Paid	Description		Amount	
2020-2021				
10/29/2020	EFT	Arrant, Boulton & Cummings, Bond Counsel - Phase I	10,000.00	Phase I Loan
10/29/2020	EFT	Adams & Reese, Bond Counsel - Phase I	30,000.00	Phase I Loan
10/29/2020	EFT	EFT - Raymond James & Associates - Financing Agent - Phase I	19,718.00	Phase I Loan
11/10/2020	Ck#1005	McCoy Land Surveying	1,500.00	Phase I Loan
12/1/2020	Ck#1006	McCoy Land Surveying	350.00	Phase I Loan
12/7/2020	Ck#1007	Clark Nexsen, Inc.	165,000.00	Phase I Loan
12/23/2020	EFT	Brandt & Robbins - Land Acquisition	2,190,496.31	Phase I Loan
12/29/2020	EFT	Brandt & Robbins - Balance of Land Acquisition	42,051.75	Phase I Loan
12/29/2020	EFT	Pinnacle Wire Fee	50.00	Phase I Loan
1/29/2021	EFT	Adams & Reese - Bond Counsel - Phase II	45,000.00	Phase II Loan - Draw #1
1/29/2021	EFT	Raymond James and Associates - Financing Agent - Phase II	242,000.00	Phase II Loan - Draw #1
1/29/2021	EFT	Pinnacle Wire Fee	50.00	Phase II Loan - Draw #1
		Checks 1008 & 1009 Voided - Requested by Pinnacle Bank For Its File		
2/5/2021	Ck#1010	Town of Jonesborough - 1/2 of Bob Browning's 2020-21 Salary	30,000.00	Phase II Loan - Draw #1
2/5/2021	Ck#1011	Town of Jonesborough - Reimburse for Payments to: Foundation Systems \$26,882 Clark Nexsen \$60,000	86,882.00	Phase II Loan - Draw #1
3/23/2021	Ck#1012	Pinnacle Bank - Phase I Loan Interest	9,574.06	Phase II Loan - Draw #1
6/15/2021	Ck#1013	Town of Jonesborough - Reimburse for Payment to Clark Nexsen - Invoice #77109, #77275, #77489, #77754	330,000.00	Phase II Loan - Draw #2
6/23/2021	Ck#1014	Pinnacle Bank - Phase II Loan Interest	1,830.63	Phase II Loan - Draw #1
6/30/2021	Ck#1015	D. Todd Wood Engineering	1,125.00	Phase II Loan - Draw #1
6/30/2021	A/P	Due to GF -For Clark Nexsen Invoice #77891 \$90,000 & #78201 \$84,000 - Paid 8/31/2021 Ck#2020	174,000.00	Phase II Loan - Draw #3
6/30/2021	A/P	Due to GF - Legal Fees - Paid 9/16/21 Ck#2021	35,853.91	Phase II Loan - Draw #4
Total 2020-2021 Payments			3,415,481.66	
2021-22				
8/4/2021	Ck#1016	James R. Wheeler, Attorney	1,271.00	Phase I Loan
8/4/2021	Ck#1017	State of TN - NOI Application	3,000.00	Phase I Loan
8/31/2021	Ck#1018	D. Todd Wood Engineering	1,250.00	Phase I Loan
8/31/2021	Ck#1019	James R. Wheeler, Attorney	1,472.50	Phase I Loan/Phase II Draw #1
8/31/2021	Ck#1020	Town of Jonesborough - Reimburse for Clark Nexsen Invoice #78335	186,000.00	Phase II Loan - Draw #3
9/16/2021	Ck#1021	To Town of Jonesborough - Reimburse for School Legal Fees Paid	7,170.78	Phase II Loan - Draw #4
9/27/2021	Ck#1022	Pinnacle Bank - Phase I Loan Interest	11,337.70	Phase II Loan - Draw #1
9/28/2021	Ck#1023	Clark Nexsen - Invoice #78598	120,009.50	Phase II Loan - Draw #5
10/6/2021	EFT	State Fire Marshall - Plans Review	46,515.95	Phase II Loan - Draw #6
10/6/2021	Ck#1024	James R. Wheeler, Attorney	1,674.00	Phase II Loan - Draw #1
10/11/2021	Ck#1025	D. Todd Wood Engineering	750.00	Phase II Loan - Draw #1
10/14/2021	Ck#1026	Clark Nexsen - Invoice 78803	67,500.00	Phase II Loan - Draw #7

Town of Jonesborough
K-8 School Construction Project
Schedule of Loan Draws and Payments

Ken Ross \$60,000; see Clark Nexsen spreads

Date Paid	Description	Amount	
11/11/2021	Ck#1027 BCS - Invoice 134897	8,500.00	Phase II Loan - Draw #9
11/11/2021	Ck#1028 Clark Nexsen - Invoice 78944	28,125.00	Phase II Loan - Draw #9
11/11/2021	Ck#1029 James Wheeler	5,949.50	Phase II Loan - Draw #9
11/11/2021	Ck#1030 Waste Management (21 Invoices)	2,430.25	Phase II Loan - Draw #9
12/9/2021	Ck#1031 Burwil Construction - Pay App.#1	501,037.71	Phase II Loan - Draw #10
12/10/2021	Ck#1032 Six Rivers Media	148.31	Phase II Loan - Draw #11
12/29/2021	Ck#1033 Clark Nexsen - Invoice 79136	28,125.00	Phase II Loan - Draw #14
12/29/2021	Ck#1034 McCoy Land Surveying	100.00	Phase II Loan - Draw #1
1/5/2022	Ck#1035 Blackburn, Childers & Steagall - Invoice 137765	5,370.00	Phase II Loan - Draw #11
1/5/2022	Ck#1036 D.Todd Wood Engineering (Invoice 2958)	1,000.00	Phase II Loan - Draw #11
1/5/2022	Ck#1037 James Wheeler (2 Invoices)	2,945.00	Phase II Loan - Draw #11
1/7/2022	Ck#1038 Flower City Nursery IA 9094 (Tree Grant)	7,970.00	Phase II Loan - Draw #28
	Ck#1039 VOID	-	
1/10/2022	EFT Pinnacle Bank - Interest - Phase II Loan	5,740.74	Phase II Loan - Draw #12
1/18/2022	Ck#1040 Burwil Construction - Pay App.#2	837,825.80	Phase II Loan - Draw #13
1/18/2022	Ck#1041 McCoy Land Surveying	10,500.00	Due From Water/Sewer
1/31/2022	EFT Pinnacle Bank Fees	129.00	Phase II Loan - Draw #1
2/1/2022	Ck#1042 Clark Nexsen - Invoice#79330	28,125.00	Phase II Loan - Draw #14
2/11/2022	Ck#1043 Burwil Construction - Pay App.#3	773,361.73	Phase II Loan - Draw #16
2/11/2022	Ck#1044 D. Todd Wood Engineering	2,500.00	\$1,250 Due From Water/Sewer
2/11/2022	Ck#1045 Foundation System Engineering - Inv. 1826-Dec	5,738.00	Phase II Loan - Draw #15
2/16/2022	Ck#1046 Foundation System Engineering - Inv. 1776-Nov	4,027.00	Phase II Loan - Draw #15
2/24/2022	Ck#1047 Alice Stipe Consultant - 20% Deposit	544.00	Phase II Loan - Draw #17
2/24/2022	Ck#1048 James Wheeler	340.99	Phase II Loan - Draw #17
2/25/2022	Ck#1049 TriMark/SourceWell -50% Deposit (Kitchen Equip.)	396,224.00	Phase II Loan - Draw #18
3/11/2022	Ck#1050 Burwil Construction - Pay App.#4	683,721.17	Phase II Loan - Draw #19
3/11/2022	Ck#1051 Clark Nexsen - Invoice#79572	250,625.00	Phase II Loan - Draw #19
3/11/2022	Ck#1052 D. Todd Wood Engineering - Invoice#3005	500.00	Phase II Loan - Draw #18
4/1/2022	EFT Pinnacle Bank - Interest - Phase I Loan	11,337.70	Phase II Loan - Draw #20
4/1/2022	Ck#1053 Burwil Construction - Pay App.#5	1,179,257.33	Phase II Loan - Draw #20
4/1/2022	Ck#1054 Clark Nexsen - Invoice#79711	77,510.56	Phase II Loan - Draw #20
4/1/2022	Ck#1055 Foundation System Engineering - Inv. 1776-Jan	7,152.00	Phase II Loan - Draw #20
4/28/2022	Ck#1056 Burwil Construction - Pay App.#6	528,348.07	Phase II Loan - Draw #21
4/28/2022	Ck#1057 D. Todd Wood Engineering - Invoice#3024	1,250.00	Phase II Loan - Draw #21
5/20/2022	EFT Bradley Arant et al - Phase III Loan - Legal	2,500.00	Phase III Loan - Draw 1
5/20/2022	EFT Raymond James & Asso.- Phase III Loan - Placement Agent	12,500.00	Phase III Loan - Draw 1
5/20/2022	EFT Adams & Reece - Phase III Loan - Legal	15,000.00	Phase III Loan - Draw 1
5/25/2022	EFT Deluxe Checks - Phase III Loan Checking Account	77.87	Phase III Loan - Draw 1
6/2/2022	Ck#1058 Burwil Construction - Pay App.#7	3,454,444.11	Phase II Loan - Draw #22
6/2/2022	Ck#1059 Clark Nexsen - Invoice#79883, 80160, 80241	87,727.35	Phase II Loan - Draw #22
6/2/2022	Ck#1060 Equinox Environmental - Invoice#7442	1,146.50	Phase II Loan - Draw #22
6/2/2022	Ck#1061 Foundation Systems - Invoice#2121-Mar	11,350.00	Phase II Loan - Draw #22
6/2/2022	Ck#1062 James Wheeler - Invoice#1151, 1157	1,348.50	Phase II Loan - Draw #22
6/22/2022	Ck#1063 Pinnacle Bank - Interest - Phase II Loan	26,060.25	Phase II Loan - Draw #24
6/24/2022	Ck#1064 Burwil Construction - Pay App.#8	1,446,320.43	Phase II Loan - Draw #23
8/10/2022	Ck#1065 6/30/22 A/P Burwil Construction Pay App.#9	1,713,663.92	Phase II Loan - Draw #25
8/30/2022	Ck#1066 6/30/22 A/P D.Todd Wood Engineering	1,250.00	Phase II Loan - Draw #26
8/30/2022	Ck#1067 6/30/22 A/P Equinox Environmental-Inv. 7473 & 7493	4,145.45	Phase II Loan - Draw #26
8/30/2022	Ck#1068 6/30/22 A/P Foundation Systems-Inv. 2013Feb, 2247May, 2317May & 2441June	28,482.00	Phase II Loan - Draw #26
8/30/2022	Ck#1069 6/30/22 A/P James R. Wheeler - Inv.1180	1,495.75	Phase II Loan - Draw #26
9/2/2022	Ck#1072 6/30/22 A/P Clark Nexsen - Inv. 80720	75,153.63	Phase II Loan - Draw #27
Total 2021-22 Payments			12,727,076.05
2022-23			
9/2/2022	Ck#1070 Blue Water Industries (2 Invoices)	2,940.04	Phase II Loan-Draw #26
9/2/2022	Ck#1071 Burwil Construction - Pay App.#10	845,084.90	Phase II Loan-Draw #27
	Ck#1073 VOID	-	

Town of Jonesborough
K-8 School Construction Project
Schedule of Loan Draws and Payments

Ken Ross \$60,000; see Clark Nexsen spreads

Date Paid	Description	Amount	
9/2/2022	Ck#1074 Turf Tamers Lawn Care	750.00	Phase II Loan-Draw #26
9/28/2022	Ck#1075 Turf Tamers Lawn Care - Inv 102,103,111,122	3,000.00	Phase II Loan-Draw #26
9/29/2022	Ck#1076 Blue Water Industries - Inv 518626,536900,538571,539130	3,531.18	Phase II Loan-Draw #26
9/29/2022	Ck#1077 Burwill Construction - Pay App.#11	1,364,314.06	Phase II Loan-Draw #26
9/29/2022	Ck#1078 Clark Nexsen - Inv 80794	33,701.98	Phase II Loan-Draw #26
9/29/2022	Ck#1078 Clark Nexsen - Inv 81039	27,484.71	Phase II Loan-Draw #26
9/29/2022	Ck#1079 Equinox - Inv 7525	985.75	Utilized existing funds drawn
9/29/2022	CK#1080 Foundation Systems - Inv 2526	3,240.00	Phase II Loan-Draw #26
9/29/2022	Ck#1081 James Wheeler - Invoice#1203,1263	698.50	Phase II Loan-Draw #26
	Ck#1082 VOID	-	
10/3/2022	EFT Pinnacle Bank - Wire Fee	50.00	Utilized existing funds drawn
10/3/2022	EFT Adams and Reece - Bond Counsel - Phase I Ext.	12,500.00	Phase II Loan-Draw #29
10/3/2022	EFT Raymond James - Financing Agent - Phase I Ext.	12,500.00	Phase II Loan-Draw #29
10/3/2022	EFT Pinnacle Bank - Interest - Phase I Loan	11,337.70	Phase II Loan-Draw #29
10/28/2022	Ck#1083 Burwill Construction - Pay App.#12	1,466,891.01	Phase II Loan-Draw #30
10/28/2022	Ck#1084 Pinnacle Bank - Interest - Phase II Loan	490.37	Utilized existing funds drawn
11/16/2022	Ck#1085 Clark Nexsen - Inv 81260	26,556.15	Phase II Loan-Draw #31
11/16/2022	Ck#1086 Equinox - Inv 7557, 7581, 7595	4,093.50	Phase II Loan-Draw #31
11/16/2022	Ck#1087 Foundation Systems - Invoice 2702	1,975.00	Phase II Loan-Draw #31
11/16/2022	Ck#1088 TDEC Permit	1,000.00	Phase II Loan-Draw #31
11/16/2022	Ck#1089 Turf Tamers Lawn Care - Inv 147	750.00	Phase II Loan-Draw #31
12/14/2022	Ck#1090 Burwill Construction - Pay App.#13	1,242,526.54	Phase II Loan-Draw #32
12/14/2022	Ck#1091 Clark Nexsen - Inv 81428	5,775.00	Phase II Loan-Draw #32
12/14/2022	CK#1092 Turf Tamers - Inv 141	750.00	Phase II Loan-Draw #32
12/21/2022	CK#1093 Equinox - Inv 7623	2,068.00	Phase III Loan-Draw #2
12/21/2022	CK#1094 Town of Jonesborough (General Fund)	32,951.50	Utilized existing funds drawn
12/30/2022	EFT Pinnacle Bank - BAN I Ext. Interest through 12.30.22	21,811.39	Phase I&II Ext. - Draw #1
12/30/2022	EFT Pinnacle Bank - BAN II Interest through 12.30.22	69,832.31	Phase I&II Ext. - Draw #1
12/30/2022	EFT Adams and Reece - Bond Counsel - Phase I&II Ext.	20,250.00	Phase I&II Ext. - Draw #1
12/30/2022	EFT Raymond James - Financing Agent - Phase I&II Ext.	20,000.00	Phase I&II Ext. - Draw #1
1/10/2023	CK#1096 Burwill Construction - Pay App.#14	885,647.32	Phase III Loan-Draw #3
1/10/2023	CK#1097 Clark Nexsen - Inv 81657	6,250.00	Phase III Loan-Draw #3
1/10/2023	CK#1098 DT Wood Engineering - Inv 3159	500.00	Phase III Loan-Draw #3
1/10/2023	CK#1099 Foundation Systems - Invoice 2784	2,984.00	Phase III Loan-Draw #3
1/26/2023	CK#1100 Clark Nexsen - Inv 12397	17,646.87	Phase III Loan-Draw #4
1/26/2023	CK#1101 Burwill Construction - Pay App.#15	810,573.52	Phase III Loan-Draw #4
3/9/2023	CK#1102 Burwill Construction - Pay App.#16	1,695,924.95	Phase III Loan-Draw #5
3/9/2023	CK#1103 Clark Nexsen, Inc. 82046	13,646.30	Phase III Loan-Draw #5
3/9/2023	CK#1104 Todd Wod, Inv 3127, 3091	2,250.00	Phase III Loan-Draw #5
3/9/2023	CK#1105 Equinox Environment - Inv 7663, 7699	4,665.50	Phase III Loan-Draw #5
3/9/2023	CK#1106 Ferguson Enterprises - 3453818, 3414089, CM447164	272.76	Phase III Loan-Draw #5
3/9/2023	CK#1107 Town of Jonesborough - Reimb. Water for Ferguson Invoice 3142548	3,700.88	Phase III Loan-Draw #5
3/9/2023	CK#1107 Town of Jonesborough - Reimb. Gen. for Project Manager Salary	30,000.00	Phase III Loan-Draw #5
4/11/2023	CK#1109 Burwill Construction - Pay App.#17	1,817,624.64	Phase III Loan-Draw #6
4/19/2023	CK#1110 Clark Nexsen, Inc. 82221	18,569.46	Phase III Loan-Draw #7
4/19/2023	CK#1111 Equinox Environment - Inv 7726, 7759	2,457.50	Phase III Loan-Draw #7
4/26/2023	CK#1112 Pinnacle Bank (BAN III Interest)	19,644.76	Phase III Loan-Draw #8
5/8/2023	CK#1114 Clark Nexsen, Inc. 82419	19,816.66	Phase III Loan-Draw #8
5/8/2023	CK#1113 Burwill Construction - Pay App. #18	523,943.09	Phase III Loan-Draw #8
6/22/2023	CK#1115 Burwill Construction - Pay App. #19	1,619,207.57	Phase III Loan-Draw #9
6/22/2023	CK#1116 Clark Nexsen, Inc. 82650	35,344.60	Phase III Loan-Draw #9
6/22/2023	CK#1116 Clark Nexsen, Inc. 82437	7,040.00	Phase III Loan-Draw #9
6/22/2023	CK#1117 DT Wood Engineering - Inv 3239	4,750.00	Phase III Loan-Draw #9
6/22/2023	CK#1117 DT Wood Engineering - Inv 3270	500.00	Phase III Loan-Draw #9
6/22/2023	CK#1118 Equinox Environment - Inv 7825	2,091.50	Phase III Loan-Draw #9
6/22/2023	CK#1119 Town of Jonesborough (Reimb. TruScapes Inv 1674)	1,255.00	Phase III Loan-Draw #9
6/22/2023	CK#1119 Town of Jonesborough (Reimb. TruScapes Inv 1747)	2,510.00	Phase III Loan-Draw #9
6/30/2023	CK#1122 Town of Jonesborough (Reimb. TruScapes Inv 1747)	10,237.50	Phase III Loan-Draw #10
6/30/2023	CK#1122 Town of Jonesborough (Reimb. TruScapes Inv 1747)	7,250.00	Phase III Loan-Draw #10

Town of Jonesborough
K-8 School Construction Project
Schedule of Loan Draws and Payments

Ken Ross \$60,000; see Clark Nexsen spreads

Date Paid	Description	Amount	
6/30/2023	EFT Pinnacle Bank - BAN II Interest through 6/15/23	482,346.26	Phase II Loan Draw #20
7/24/2023	CK#1123 Burwill Construction - Pay App. #20	1,063,941.10	Phase II Loan Draw #21
8/10/2023	CK#1125 Burwill Construction - Pay App. #21 AP	885,393.60	Phase II Loan Draw #21 725,885.37, Phase I/II Ext Draw #2 1
8/10/2023	CK#1126 Clark Nexsen, Inc. 82860 AP	9,963.67	Phase II Loan Draw #21
8/10/2023	CK#1126 Clark Nexsen, Inc. 83052 AP	19,089.86	Phase II Loan Draw #21
8/10/2023	CK#1126 Clark Nexsen, Inc. 82861 AP	62,321.00	Phase II Loan Draw #21
8/10/2023	CK#1126 Clark Nexsen, Inc. 83053 AP	6,447.00	Phase II Loan Draw #21
8/10/2023	CK#1127 DT Wood Engineering - Inv 3206 AP	2,750.00	Phase II Loan Draw #21
8/10/2023	CK#1127 DT Wood Engineering - Inv 3222 AP	2,750.00	Phase II Loan Draw #21
8/10/2023	CK#1127 DT Wood Engineering - Inv 3277 AP	2,125.00	Phase II Loan Draw #21
8/10/2023	CK#1128 Equinox Inv#7789 AP	1,955.00	Phase II Loan Draw #21
8/16/2023	CK#1129 Washington County Trustee AP	364,764.31	Phase I/II Ext Draw #2
Total 2022-23 Payments			15,709,990.77

2023-24

		Equinox was for Ag Learning Center - Reclassified 8.31.23	(1,955.00)	
8/10/2023	CK#1124	Trimark Strategic - Inv M685941	396,223.98	Phase I/II Ext Draw #2
9/11/2023	CK#1130	Burwill Construction - Inv 12872	1,566,348.19	Phase II Loan Draw #44
10/23/2023	CK#1131	Burwill Construction - Inv 12975	681,340.56	Phase II Loan Draw #46
9/7/2023	CK#107232	BrightRidge - Inv 225 KVA PAD	17,257.00	Phase II Loan Draw #45
10/23/2023	CK#1132	Clark Nexsen - Inv 83233	14,329.44	Phase II Loan Draw #45
10/23/2023	CK#1133	D. Todd Wood - Inv 3305	1,875.00	Phase II Loan Draw #45
10/23/2023	CK#1134	Equinox Environmental - Inv 7873	2,720.50	Phase II Loan Draw #45
5/26/2023	CK#107118	Truscapes - Inv 1834	600.00	Phase II Loan Draw #45
6/30/2023	CK#107118	Truscapes - Inv 1932	600.00	Phase II Loan Draw #45
7/29/2023	CK#106952	Truscapes - Inv 2002	600.00	Phase II Loan Draw #45
10/24/2023	Pinn. Ck.	Adams and Reese-Bond Counsel	9,500.00	Phase II Loan Draw #47
10/24/2023	Pinn. Ck.	Adams and Reese-Bond Counsel	9,500.00	Phase II Loan Draw #47
10/24/2023	Pinn. Ck.	Adams and Reese-Bond Counsel	732.50	Phase II Loan Draw #47
10/24/2023	Pinn. Ck.	Pinnacle Bank-Interest	86,905.05	Phase II Loan Draw #47
10/24/2023	Pinn. Ck.	Pinnacle Bank-Interest	311,310.42	Phase II Loan Draw #47
11/20/2023	CK#1137	Clark Nexsen - Inv 83530	26,977.03	Phase II Loan
11/20/2023	CK#1137	Clark Nexsen - Inv 83686	4,500.00	Phase II Loan
11/20/2023	CK#1137	Clark Nexsen - Inv 83531	4,298.00	Phase II Loan
11/20/2023	CK#1138	D. Todd Wood - Inv 3335	875.00	Phase II Loan
11/20/2023	CK#1136	Burwill Construction - Inv 13046	1,805,494.64	Phase II Loan
11/20/2023	CK#1139	Equinox Environmental - Inv 7943	1,992.00	Phase II Loan
11/20/2023	CK#1140	Truscapes (Town of Jonesborough reimbursed)	750.00	Phase II Loan
11/20/2023	CK#1141	Truscapes - Inv 2156	600.00	Phase II Loan
11/20/2023	CK#1141	Truscapes - Inv 2212	450.00	Phase II Loan
12/31/2023		Fifthroom - Pedestrian Bridge	3,537.50	Phase II Loan
12/21/2023	CK#1142	Burwill Construction - Inv 13121	941,173.39	Phase II Loan
1/19/2024		D. Todd Wood - Invoice 3352	1,875.00	Phase II Loan
1/15/2024		D. Todd Wood - Invoice 3379	312.50	Phase II Loan
1/19/2024		Foundation Systems - Engineering	6,843.00	Phase II Loan
1/18/2024		Fifthroom - Pedestrian Bridge	1,703.50	Phase II Loan
1/19/2024		East Tenn Rent-Alls, Inc. - Grand Opening	300.00	Phase II Loan
1/19/2024		East Tenn Rent-Alls, Inc. - not covered by USDA	300.00	
1/19/2024		Equinox Environmental	611.00	Phase II Loan
1/19/2024		Flower City Nurseries	55,809.40	Phase II Loan
1/19/2024		Town of Jonesborough	54.75	Phase II Loan
1/19/2024		Lowe's	1,844.92	Phase II Loan
1/19/2024		Turf Mountain Sod	7,425.00	Phase II Loan
1/19/2024		East Tenn Rent-Alls, Inc. - Small Equipment	750.00	Phase II Loan
1/3/2024		Pinnacle Bank - Interest	29,660.38	Phase II Loan
1/19/2024		Burwill Construction	855,324.02	Phase II Loan
2/23/2024		BrightRidge	29,135.00	
2/28/2024		Fifthroom - Pedestrian Bridge	1,704.00	Phase II Loan
2/17/2024		D. Todd Wood Engineering - Invoice 3402	750.00	

Town of Jonesborough
K-8 School Construction Project
Schedule of Loan Draws and Payments

Ken Ross \$60,000; see Clark Nexsen spreads

Date Paid	Description	Amount	
4/1/2024	Equinox	658.00	
4/1/2024	Equinox	164.50	
4/17/2024	Alice Stipe - Design work	2,176.00	
4/17/2024	Foster Signs	3,345.00	
4/17/2024	Foster Signs	405.00	
4/17/2024	SiteOne Landscape	2,311.04	
4/17/2024	SiteOne Landscape	9,109.94	
4/17/2024	SiteOne Landscape	4,036.56	
3/20/2024	Harbor Freight Credit Card Purchase	94.99	
4/4/2024	Burwil Construction	890,297.78	
4/16/2024	Burwil Construction	153,760.52	
4/22/2024	Burwil Construction	1,980,945.20	
5/31/2024	Flower City Nurseries	1,190.00	
Total 2023-24 Payments		9,931,432.20	
Total Project Payments		41,783,980.68	
Loan Draws:			
Phase I Loan Draw 10/29/2020		2,464,718.00	(52,464,718 refunded 9/30/22 and at 12/30/22)
Total Draws Phase I Loan			2,464,718.00
Phase II Loan Draws - 2020-2021			
Phase II Loan - Draw #1 - 1/29/2021		434,365.00	
Phase II Loan - Draw #2 - 6/14/2021		330,000.00	
Phase II Loan - Draw #3 (6/30/21 Receivable)		174,000.00	
Phase II Loan - Draw #4 (6/30/21 Receivable)		35,853.91	
Total 2020-21 Phase II Loan Draws			974,218.91
Phase II Loan Draws - 2021-22			
Phase II Loan - Draw #3 - 8/20/2021		186,000.00	
Phase II Loan - Draw #4 - 9/13/2021		7,170.78	
Phase II Loan - Draw #5 - 9/23/2021		120,000.00	
Phase II Loan - Draw #6 - 10/4/2021		46,515.00	
Phase II Loan - Draw #7 - 10/8/2021		67,500.00	
Phase II Loan - Draw #8 - 11/10/2021		28,125.00	
Phase II Loan - Draw #9 - 11/9/2021		16,879.75	
Phase II Loan - Draw #10 - 12/8/2021		501,037.71	
Phase II Loan - Draw #9A - 12/20/2021		28,125.00	
Phase II Loan Draw #11 - 1/6/2022		9,463.31	
Phase II Loan Draw #12 - 1/10/2022		5,740.74	
Phase II Loan Draw #13 - 1/10/2022		837,825.80	
Phase II Loan Draw #14 - 1/25/2022		28,125.00	
Phase II Loan Draw #15 - 2/9/2022		9,765.00	
Phase II Loan Draw #16 - 2/11/2022		773,361.73	
Phase II Loan Draw #17 - 2/22/2022		884.99	
Phase II Loan Draw #18 - 2/28/2022		396,724.00	
Phase II Loan Draw #19 - 3/10/2022		934,346.17	
Phase II Loan Draw #20 - 3/31/2022		1,275,257.59	
Phase II Loan Draw #21 - 4/28/2022		529,598.07	
Phase II Loan Draw #22 - 6/2/2022		3,556,016.46	
Phase II Loan Draw #23 - 6/24/2022		1,446,320.43	
Phase II Loan Draw #24 - 6/28/2022		26,060.25	
6/30/22 Due From Pinnacle Bank -			
Phase II Loan Draw #25 - Received 8/8/2022		1,713,663.92	
6/30/22 Due From Pinnacle Bank -			
Phase II Loan Draw #26 - (Total Draw \$40,048.99 -			
- \$35,373.20 for 2021-22 & \$4,675.79 for 2022-23) -			
Received 8/29/2022		35,373.20	

Town of Jonesborough
K-8 School Construction Project
Schedule of Loan Draws and Payments

Ken Ross \$60,000; see Clark Nexsen spreads

Date Paid	Description	Amount	
	6/30/22 Due From Pinnacle Bank - Phase II Loan Draw #27 (Total Draw \$920,238.53 - - \$75,153.63 for 2021-22 & \$845,084.90 for 2022-23) Received 9/1/2022	75,153.63	
	6/30/22 Due From Pinnacle Bank - Phase II Loan Draw #28 - Received 9/7/2022	20,921.50	
	Total 2021-22 Phase II Loan Draws		12,675,955.03
	Phase II Loan Draws - 2022-23		
	Phase II Loan Draw #26 - (Total Draw \$40,048.99 - - \$35,373.20 for 2021-22 & \$4,675.79 for 2022-23) - Received 8/29/2022	4,675.79	
	Phase III Loan Draw #27 (Total Draw \$920,238.53 - - \$75,153.63 for 2021-22 & \$845,084.90 for 2022-23) Received 9/1/2022	845,084.90	
	Phase II Loan Draw #28 - 9/29/2022	1,435,970.43	
	Phase II Loan Draw #29 - 10/3/2022	36,337.70	
	Phase II Loan Draw #30 - 10/27/2022	1,466,891.01	
	Phase II Loan Draw #31 - 11/10/2022	34,374.65	
	Phase II Loan Draw #32 - 12/13/2022	1,249,051.54	(18,722,559.96 refunded at 12/30/22 - Draws 1 thru 32)
	Total 2022-23 Phase II Loan Draws	5,072,386.02	
	Total Phase II Loan Draws		18,722,559.96
	Phase I & II Extension Loan Draws - 2022-23		
	Phase I & II Loan Extension Draw #1 - 12/30/22	131,893.70	
	Phase I & II Loan Extension Draw #2 - 8/9/23 AR	159,508.23	
	Phase I & II Loan Extension Draw #3 - 8/11/23 AR	364,764.31	
	Total Phase I & II Extension Loan Draws - 2022-23	656,166.24	
	Total Phase I & II Extension Loan Draws		656,166.24
	Phase III Loan Draws		
	Phase III Loan Draw #1	51,000.00	
	Total 2021-22 Phase III Loan Draws	51,000.00	
	Phase III Loan Draw #2 - 12/19/22	2,068.00	
	Phase III Loan Draw #3 - 1/5/23	895,381.32	
	Phase III Loan Draw #4 - 1/26/23	831,204.39	
	Phase III Loan Draw #5 - 3/8/23	1,748,554.75	
	Phase III Loan Draw #6 - 4/7/23	1,817,624.64	
	Phase III Loan Draw #7 - 4/14/23	21,026.96	
	Phase III Loan Draw #8 - 5/5/23	563,404.51	
	Phase III Loan Draw #9 - 6/21/23	1,672,698.67	
	Phase III Loan Draw #10 - 6/29/23	499,833.76	
	Phase III Loan Draw #11 - 7/24/23 AR	1,063,941.10	
	Phase III Loan Draw #12 - 8/9/23 AR	833,261.90	
	Total 2022-2023 Phase III Loan Draws	9,949,000.00	10,000,000.00
	Phase III Loan Draw - 8/9/23	396,223.98	396,223.98
	Phase III Loan Draw - 9/11/23	1,566,348.19	
	Phase III Loan Draw - 10/2/23	37,981.94	
	Phase III Loan Draw - 10/20/23	681,340.56	

Town of Jonesborough
K-8 School Construction Project
Schedule of Loan Draws and Payments

Ken Ross \$60,000; see Clark Nexsen spreads

Date Paid	Description	Amount	
	Phase III Loan Draw - 10/25/23	425,715.47	
	Phase III Loan Draw - 11/20/23	40,442.03	
	Phase III Loan Draw - 11/20/23	1,805,494.64	
	Phase III Loan Draw - 12/20/23	941,173.39	
	Phase III Loan Draw - 12/20/23	930,837.09	
	Phase III Loan Draw - 4/3/24	890,297.78	
	Phase III Loan Draw - 4/11/24	81,336.41	
	Phase III Loan Draw - 4/11/24	153,760.52	
	Phase III Loan Draw - 4/22/24	1,980,945.20	
	Total 2023-2024 Phase III Loan Draws	9,931,897.20	9,931,897.20
	Total Loan Draws		41,775,341.40
	Less 2020-21 Payments	(3,415,481.66)	
	Less 2021-22 Payments	(12,727,076.05)	
	Less 2022-23 Payments	(15,709,990.77)	
	Less 2023-24 Payments	(9,931,432.20)	
	Total Project Payments		(41,783,980.68)
	1/24/2021 Transfer from General Fund Checking	20,000.00	
	Cleared by check #1094 to Town of Jonesborough	(20,000.00)	
	Loan Draws Less Payments Plus Transfer From GF		11,360.72
	Tree Grant Reimbursement (Expenditure of K-8 reimbursed by grant)	7,970.00	
	Loan Draws Less Payments	3,390.72	
	Balance of Cash on Hand		11,360.72
	Balance of Cash on Hand 4/30/24:		
	Pinnacle Checking Account #1 (BAN Proceeds Balance ONLY presented here)***	252,635.00	
	Pinnacle Checking Account #2	12,850.72	
	*** Contains Balance of TN Ag Learning Center Grant. Separate Project under department No. 95003 (formerly 55000)	265,485.72	
	INTERIM LOAN FUNDS:		
	Total Funds Available	42,750,000.00	
	Total Draws	(41,775,341.40)	
	Balance of Loan Funds Available	974,658.60	
	Balance of Contract With Burwil Construction (including retainage)	(786,263.13)	
	Balance of Contract With Clark Nexsen	(22,500.00)	
	Balance of Contract With Clark Nexsen - Concessions	(12,894.00)	
	Balance of Contract With Burleson Construction, Inc	(60,106.73)	
	Balance of Contract With TriMark (Kitchen Equip)	-	
	Balance of Funds After Contract Obligations	92,894.74	

Note: \$500,000 receivable from Washington County for Agricultural Learning Center

Water/Sewer Savings Account & Money Market Account
40-100-1125/40-100-1126
2023-24

	Unreserved	Equipment Reserve	Debt Service Reserve	County Crew Advanced Labor	2023 \$1M CDM Note	ARPA Funds	40-200-2139 Line Extensions	Total
6/30/2023	\$ 1,387.17	\$ 271,281.13	\$ -	\$ 49,357.20	\$ 472,821.05	\$ 453,119.24	\$ -	\$ 1,247,865.79
To Savings from Revenue							16,306.22	
7/5/2023 Reallocate ARPA/\$1M CON spent (June AP)	83,794.00				(5,724.00)	(78,060.00)		
7/13/2023 To OPM (Used County Trucks, Operating Exp)		(40,000.00)			(10,300.00)			
7/19/2023 To OPM - Operating Expenses	(30,000.00)							
7/24/2023 To OPM - Operating Expenses								
7/31/2023 Reallocate Used County Crew Labor	27,824.28			(27,824.28)				
7/31/2023 To Savings from Revenue			86,423.25					
7/31/2023 July Interest	975.43							
Balance as of July 31, 2023	\$ 79,270.88	\$ 231,281.13	\$ 86,423.25	\$ 21,432.92	\$ 456,797.05	\$ 375,059.24	\$ 16,306.22	\$ 1,266,570.69
8/8/2023 To OPM for ARPA/\$1M CON expenses					(2,600.00)	(57,040.00)		
8/11/2023 Reallocate County Crew use of labor	19,172.59			(19,172.59)				
8/21/2023 Reallocate \$1M CON use on projects	1,604.46				(1,604.46)			
8/21/2023 To OPM for operations	(50,000.00)							
8/24/2023 TDEC ARPA Funds (for 1M CON payoff)			905,036.86					
8/24/2023 To OPM (1M CON Prin. Pmt)			(905,000.00)					
Revenue to Savings - Advanced Funding for								
County Crew labor costs				74,202.50				
8/30/2023 Reallocate ARPA/\$1M spent					(1,000.00)	(43,152.00)		
8/31/2023 Reallocate County Crew use of labor			44,152.00					
8/31/2023 August Interest	675.29		4,829.09	(4,829.09)				
8/31/2023 August Interest - MMA	262.99							
Balance as of August 31, 2023	\$ 50,986.21	\$ 231,281.13	\$ 135,441.20	\$ 71,633.74	\$ 451,592.59	\$ 274,867.24	\$ 16,306.22	\$ 1,252,108.33
9/29/2023 September Interest	678.56							
9/29/2023 September Interest - MMA	263.11							
Balance as of September 30, 2023	\$ 51,927.88	\$ 231,281.13	\$ 135,441.20	\$ 71,633.74	\$ 451,592.59	\$ 274,867.24	\$ 16,306.22	\$ 1,233,050.00
10/2/2023 Prepaid Water Line Extension Materials							31,629.16	
10/31/2023 October Interest	352.89							
10/31/2023 October Interest - MMA	280.78							
Balance as of October 31, 2023	\$ 52,561.55	\$ 231,281.13	\$ 135,441.20	\$ 71,633.74	\$ 451,592.59	\$ 274,867.24	\$ 47,935.38	\$ 1,265,312.83
11/27/2023 Perma Corp Invoice					(67,899.35)			
11/27/2023 Perma Corp Refinance Pmt to 1st Horizon					(3,573.65)			
11/28/2023 Blue Water Invoice					(3,219.12)			
11/28/2023 East TN Rent-alls Invoice					(2,900.00)			
11/28/2023 Ferguson Enterprises					(4,065.60)			
11/28/2023 East TN Rent-alls Invoice					(2,700.00)			
11/28/2023 East TN Rent-alls Invoice					(1.30)			
11/30/2023 November Interest	325.26							
11/30/2023 November Interest - MMA	263.36							
Balance as of November 30, 2023	\$ 53,150.17	\$ 231,281.13	\$ 135,441.20	\$ 71,633.74	\$ 367,231.57	\$ 274,867.24	\$ 47,935.38	\$ 1,381,540.43
12/11/2023 Comm. Dev. Partners Invoice (pd. 8/23)						(5,000.00)		
12/11/2023 Comm. Dev. Partners Invoice (pd. 12/23)						(15,000.00)		
12/29/2023 December Interest	159.49							
12/29/2023 December Interest - MMA	254.70							
Balance as of December 31, 2023	\$ 53,564.36	\$ 231,281.13	\$ 135,441.20	\$ 71,633.74	\$ 367,231.57	\$ 254,867.24	\$ 47,935.38	\$ 1,161,954.62
1/22/2024 Comm. Dev. Partners Check #66975						(7,000.00)		
1/31/2024 January Interest	124.29							
1/31/2024 January Interest - MMA	280.47							
Balance as of January 31, 2024	\$ 53,969.12	\$ 231,281.13	\$ 135,441.20	\$ 71,633.74	\$ 367,231.57	\$ 247,867.24	\$ 47,935.38	\$ 1,155,359.38

Water Fund Capital Projects Summary

Project	Funding	WTP/ Transmission Lines	AM/AMR	*** Meters	Wash Co. Ind	Boones Crk Sewer/Lift	SR 34 Bridge Replacement	JB N. Loop Set up Costs	*** N. Loop Engineering	*** Contracted N. Loop	K-8 Sewer	K-8 Water	Sewer Rehab	Sewer Pump St. A	Water Booster Stations	Balance
Project Total Budget				3,403,816.00	3,160,000.00	250,000.00		115,000.00	342,000.00	3,346,184.00	24,240.00	290,000.00	340,000.00	110,000.00	56,000.00	7,191,240.00
Project Total Contract(s)		2,055,000.00		4,496,890.00	760,036.44				382,000.00	3,278,384.20						8,918,450.64
Project Expenditures FY23		1,390,800.00		4,404,646.00	834,689.13	197,820.60	21,348.18	89,088.05	156,050.00	3,278,384.20	40,851.20	492,801.75	168,640.70	33,600.00	21,000.00	9,081,930.81
Expenditures FY24		204,592.00		75,475.00	25,071.16	-	5,399.01	-	-	151,757.99	40,851.20	15,993.64	-	-	-	518,738.00
Accounts - FY24		40-1560-5022/5023	40-150-2702	40-1530-4019	40-1530-5020	40-1530-6020	40-1530-6130	40-100-1731/1734	40-100-1731/1734	40-100-1731/1734	40-100-1732	40-100-1733	40-100-1645	40-1550-5018	40-1530-6350	
		413-52113-981.982	413-16503	413-52213-974	413-52213-979	413-52213-979	413-52114-818	413-54813,14936	413-54813,14936	413-54813,14936	413-14934	413-14935	413-16622	413-52213-978	413-52114-699	
Total Expenditures		3,494,992.00	4,482,119.00	859,740.29	397,820.60	197,820.60	26,748.19	89,088.05	356,050.00	3,430,332.19	81,702.40	508,795.39	168,640.70	33,600.00	21,000.00	9,550,668.81
									1,475,490.34							
Funding Sources		ARPA	TDEC - ARPA	EDA	TDOT											
Grant - Planned	3,328,278.95	(1,660,934.25)	(1,005,596.31)	(830,000.00)	(136,748.19)											(0.00)
Grant - Actual	3,320,136.66	(1,494,992.00)	(1,342,409.83)	(342,409.83)	(124,504.97)											1,458,229.28
County - Planned	94,693.31			(94,693.31)												-
County - Actual	88,012.75			(88,012.75)												-
4.75M CON - Planned	4,723,500.00		(3,377,316.00)							(1,346,184.00)						-
4.75M CON - Actual (A)	4,723,500.00		(3,952,088.63)							(771,411.37)						-
1.25M CON - Planned	1,222,500.00		(654,557.37)													-
1.25M CON - Actual (A)	1,222,500.00		(654,557.37)													-
1M CON - Planned (B)	1,000,000.00		(90,184.00)	(131,623.25)	(50,000.00)				(16,300.00)	(94,268.05)	(28,312.22)	(425,876.31)	(50,036.17)	(33,600.00)	(21,000.00)	(0.00)
1M CON - Actual (A)	1,000,000.00		(90,184.00)	(131,623.25)	(50,000.00)				(10,300.00)	(43,170.73)	(28,312.22)	(425,876.31)	(50,036.17)	(33,600.00)	(21,000.00)	-
Local Funds - Planned		(191,065.75)	-	(430,000.00)	(250,000.00)				-	-	-	-	(168,640.70)			(3,459,706.45)
Local Funds - Actual		-	-	(427,569.71)	(197,820.60)				-	-	-	-	(128,604.55)			(744,738.72)
Local Funds Pending Remb.				(20,473.23)	(743.88)				-	-	-	-				(21,217.00)
*** Detail tracked through separate project analysis				1,768.00	1,499.34	-	State Aid	-	-	137,265.51	53,390.18	82,919.06	-	-	-	
Notes:				TDEC - Pending	20,473.12 FY23 AR	Non-capital	743.88 FY23 AR		(647,879.43)							
				TDEC to repay 1M CON												
				Local funds required during FY25 (GRW est.)												

Note: All known material purchased, labor from installation remaining.
Labor tracked in line extensions (C)

(A) = Net of debt issuance costs
(B) = Balance \$504,204.70 used to fund 7/1 CON payments (432,126.03) and Remb. Equity Reserve (\$2,088.67). Note issued in anticipation of TDEC funds to be used for unrestricted purposes per resolution.
(C) = BMA approved effective reclamation of funds spent against note proceeds at July meeting.
NOTE: This report presented in-lieu of detail project tracking at BMA meetings. Detail reports for tracked projects will be available upon request.

Town of Jonesborough
Washington County Water Lines Funding
Individual Projects
As of May 31, 2024

Description	Greenwood Drive	Harry B15	Ralph Moss	Melrose Hollow	Saylor Hill	Dry Creek	Taylor Bridge	Mathews Circle	Jackson Bridge	Rockhouse Road	McCall Road	TDHC Booster Station	Other	Total	EDA (Separate Analysis)	Adjusted Total
Pending:																
County 12/10/21														74,202.49		74,202.49
County 3/21/22														148,405.00		148,405.00
County 5/11/22														148,333.07		148,333.07
County 10/05/22	288,084.81	290,109.60		309,366.00	155,840.00	60,593.61		30,348.12						1,293,546.45	18,604.75	1,312,151.20
County 2/23/23					47,023.92	31,363.74								78,387.66		78,387.66
County 3/16/23						36,569.34								36,569.34		36,569.34
County 4/25/23					52,323.63									52,323.63		52,323.63
County 4/28/23						94,091.22								94,091.22		94,091.22
County 5/31/23				25,787.26	25,136.84		43,143.62							94,049.72		94,049.72
County 5/31/23														74,202.50		74,202.50
County 6/21/23					10,324.57	138,420.12	83,797.86							222,217.58		222,217.58
County 6/28/23					3,500.00	10,600.00								10,324.57		10,324.57
County 7/24/23														14,100.00		14,100.00
County 8/3/23									123,673.84					123,673.84		123,673.84
County 8/3/23							110,859.49							110,859.49		110,859.49
County 8/3/23													7,346.38	7,346.38		7,346.38
County 8/9/23						18,257.30								18,257.30		18,257.30
County 8/10/23							107,080.53							107,080.53		107,080.53
County 8/21/23														74,202.50		74,202.50
County 8/22/23							280,132.74		49,361.60					330,094.34		330,094.34
County 12/7/23					72,019.57				69,513.88					146,232.07		146,232.07
County 12/11/23														69,513.88		69,513.88
County 5/3/24														74,202.50		74,202.50
County 5/3/24														74,202.50		74,202.50
County 5/8/24														172,865.54		172,865.54
Reallocation	31,694.57		156,086.14										19,140.79	-	-	-
Reallocation		9,890.50						1,359.20						-	-	-
Reallocation								(3,896.33)						-	-	-
Total Funding	319,779.38	300,000.10	156,086.14	329,694.22	224,562.09	619,575.28	709,308.27	27,810.99	243,149.32	-	-	-	691,412.73	8,649,874.50	18,604.75	8,668,479.25
Expenditures:																
Water/Line Construction	(310,248.12)	(290,109.60)	(142,241.39)	(311,602.44)	(224,562.09)	(635,835.28)	(711,102.99)	(26,401.79)	(243,805.22)	(58,403.91)	(122,893.34)	(55,000.00)	(59,449.51)	(3,391,693.68)	(18,604.75)	(3,210,298.43)
Construction Labor													(856,313.16)	(856,313.16)		(856,313.16)
Distribution Labor	(9,533.26)	(9,890.50)	(13,844.75)	(18,091.78)				(1,959.20)						(52,719.48)		(52,719.48)
Total Expenditures	(319,779.38)	(300,000.10)	(156,086.14)	(329,694.22)	(224,562.09)	(635,835.28)	(711,102.99)	(27,810.99)	(243,805.22)	(58,403.91)	(122,893.34)	(55,000.00)	(59,449.51)	(3,900,732.33)	(18,604.75)	(3,919,337.08)
Net Funding Available	-	-	-	-	-	(16,250.00)	(1,794.72)	-	(655.90)	(58,403.91)	(122,893.34)	(55,000.00)	35,093.57	(250,857.83)	-	(250,857.83)

Complete

Country/Market Unit

		Greenwood Cr. Trailway Trl. 15700-6005	Highway #15 15700-6006	Ralph Hoos, Bill Jonas To Hwy #15 15700-6007	Malone Hollow, Bill Cox, Ray Woodfin Lane 15700-6008	Suppl HD to Bowmantown 15700-6009	Dry Creek 15700-6010	Taylor Bridge 15700-6011	Jackson Bridge 15700-6012	Rockhouse Road 15700-6014	McCall Road 15700-6015	TDEC Booster Station 15700-6016	Salaries 15700	Other - Travel/Suppl Equip. Items 15700
Account	413-52119		754,203.00		309,948.00	155,340.00	509,987.40	809,262.90	30,348.12	257,781.74	934,658.80	934,658.80	33,700	15,700
Estimate (Materials only)														
County Funded Labor - 12/15/21 #127000005	FF22		74,202.49										74,202.49	
County Funded Labor - 3/21/22 #127000009	FF22		148,405.00										148,405.00	
County Funded Labor - 5/11/22 #127000011	FF22		148,333.07										148,333.07	
Expenditures - 15700 (N/C to Cap Asset)	G/L FY22		(135,948.81)											(135,948.79)
Expenditures - 15700 (N/C to Cap Asset)	FF22		(452,487.51)	(342,241.99)										
Distribution Labor - 15700	FF22		(23,178.01)	(12,844.75)										
County - Fixed Greensted/Ralph Hoos 10/5/22	FF22 AR		288,084.81	(0)	156,085.14								(206,621.50)	19,463.31
Reallocate Funded Labor													47,211.02	
Balance Funded (Unfunded)														
County Funded Project E6 - 10/5/22	FF23		751,257.12	(4)		309,348.00	155,340.00		30,348.12					
Reallocate Funding 1.31.21 - AMOUNTS SET - MD														
CHANGES														
County Overpayment - 10/5/22	FF23		105,795.52	(8)									21,530.82	
County Funded Labor - 10/5/22	FF23		148,405.00	(C)	(21,510.81)	(141,108.44)	56,814.41	84,284.28					9,890.50	1,408.81
County Funding, Invoice #5, 2/23/23	FF23		78,887.66				60,593.61						148,405.00	
County Funding, Invoice #6, 3/6/23	FF23		86,568.34			47,033.92	31,363.74							
County Funding, Invoice #7, 4/25/23	FF23		52,323.83			52,323.83	36,568.34							
County Funding, Invoice #8, 4/26/23	FF23		94,091.22											
County Funding, Invoice #9 & #10, 5/11/23	FF23		94,049.72		35,787.38	25,118.84	94,091.22	43,248.62						
County Funding, Invoice #11, 5/11/23	FF23		74,202.50										74,202.50	
County Funding, Invoice #12, 6/21/23	FF23		222,217.98			10,324.57	10,324.57	83,797.88						
County Funding, Invoice #13, 6/28/23	FF23		14,100.00			3,500.00	10,600.00							
County Funding, Invoice #14, 7/24/23 AR	FF23													
Distribution Labor - 15700	FF23		(29,341.48)		(18,091.78)				(1,359.20)				(29,341.48)	
Reallocate Funded Labor					18,091.78				1,359.20				8,896.33	
Reallocate Project Costs (in add to FY24 below)									(1,896.33)					
Expenditures - 15700	G/L FY23		833,398.26				181,287.99	211,548.89						
Expenditures - 15700			(1,699,244.62)		(911,602.44)	(193,297.89)	(428,452.44)	(211,548.89)	(26,453.79)				(228,416.34)	(9,351.16)
Balance Funded (Unfunded), Incl. FY22/23 carryover							152,543.52	428,452.44	211,293.51				49,378.33	(7,946.38)
County Funding, Invoice #15, 8/3/23			123,473.84											
County Funding, Invoice #16, 8/3/23			310,859.49					110,859.49						
County Funding, Invoice #17, 8/2/23			7,946.38											
County Funding, Invoice #18, 8/9/23			18,257.30				18,257.30							
County Funding, Invoice #19, 8/10/23			107,080.53					107,080.53						
County Funding, Invoice #20, 8/21/23			74,202.50										74,202.50	
County Funding, Invoice #21, 8/22/23			390,084.34					280,132.74						
County Funding, Invoice #22, 12/7/23			74,202.50											
County Funding, Invoice #23, 12/7/23			72,019.57			72,019.57								
County Funding, Invoice #24, 12/11/23			89,513.88											
County Funding, Invoice #25, 5/9/24			74,202.50										74,202.50	
County Funding, Invoice #25, 5/9/24			172,865.54											
County Funding, Invoice #26, 5/9/24			172,865.54											
Expenditures - 15700	FY24		(2,389,857.81)											
								</						

JONESBOROUGH REPERTORY THEATRE
SCHEDULE OF PLAY REVENUES AND EXPENSES
FISCAL YEAR 2023-24

[illegible]

JONESBOROUGH REPERTORY THEATRE
SCHEDULE OF PLAY REVENUES AND EXPENSES
FISCAL YEAR 2023-24

[illegible]

JONESBOROUGH REPERTORY THEATRE
SCHEDULE OF PLAY REVENUES AND EXPENSES
FISCAL YEAR 2023-24

	Anything Stage	USD Show	Peter Pan	Shirley Bassett	It's a Wonderful Life	The Play that Goes Wrong	Braveheart	Muscle Men	Crash For Free	Into the Woods	Acrobats	USA	9 to 5 The Musical	A Christmas Story	Murder	Worst Unit Dark	Smash Hole Trains	TOTAL
Account	110-38127-0008	110-38127-0008	110-38127-0010	110-38127-0011	110-38127-0012	110-38127-0013	110-38127-0014	110-38127-0015	110-38127-0016	110-38127-0017	110-38127-0018	110-38127-0019	110-38127-0020	110-38127-0021	110-38127-0022	110-38127-0023	110-38127-0024	
25% 2021 Christmas	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
50% Town of Jonesborough	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
John F. Galt	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	(688.80)	(12,635.26)	(5,217.88)	(8,871.82)	(2,768.86)	(8,281.27)	(18,828.64)	(14,634.32)	(13,685.83)	(8,368.81)	(1,843.89)	(13,994.17)	(600.00)	(4,076.21)	(6,000.00)	(2,388.89)	(4,004.00)	(125,668.85)
Expenditures Over (Under)	22,067.13	10,568.94	883.12	22,482.87	13,889.82	30,588.73	33,997.82	32,489.18	22,831.86	28,528.49	1,284.16	21,742.33	(400.00)	1,929.79	8,471.42	(1,388.89)	(4,004.00)	255,862.66
Plays Settlement																		
25% Jennifer Barnhart	5,518.78	4,642.24	245.53	9,876.74	5,272.38	7,645.18	8,487.96	8,372.50	5,882.89	7,757.87	323.54	8,435.83	(100.00)	482.45	2,717.88	(545.17)	(1,207.50)	83,368.87
25% 2021 Christmas	5,518.78	4,642.24	245.53	9,876.74	5,272.38	7,645.18	8,487.96	8,372.50	5,882.89	7,757.87	323.54	8,435.83	(100.00)	482.45	2,717.88	(545.17)	(1,207.50)	83,368.87
50% Town of Jonesborough	11,037.57	9,284.47	441.06	11,743.48	6,544.76	15,290.37	16,975.91	16,744.99	11,765.78	14,263.35	647.08	16,871.67	(200.00)	964.90	4,235.71	(890.30)	(2,415.00)	177,831.33
Total Settlement	22,067.13	10,568.94	883.12	22,482.87	13,889.82	30,588.73	33,997.82	32,489.18	22,831.86	28,528.49	1,284.16	21,742.33	(400.00)	1,929.79	8,471.42	(1,388.89)	(4,004.00)	255,862.66

**TOWN OF JONESBOROUGH
2023-24 JRT PLAYERS EDUCATION PROGRAM**

Balance 7/1/23	\$6,061.24
Revenues 110-38128	
July	
Theatre Class Fees (Gross)	
Theatre Class Fees (Town portion retained 20%)	
Education Workshop	
RETURNED CHECKS	
Total July	<u>\$-</u>
August	
Theatre Class Fees (Gross)	\$16,275.00
Theatre Class Fees (Town portion retained 20%)	
Education Workshop	
RETURNED CHECKS	\$(100.00)
Total August	<u>\$16,175.00</u>
September	
Theatre Class Fees (Gross)	\$1,200.00
Theatre Class Fees (Town portion retained 20%)	
Education Workshop	
Fundraiser	
Total September	<u>\$1,200.00</u>
October	
Theatre Class Fees (Gross)	\$3,142.90
Theatre Class Fees (Town portion retained 20%)	
Performance Ticket Sales	
Education Workshop	
Fundraiser	\$45.00
Total October	<u>\$3,187.90</u>
November	
Theatre Class Fees (Gross)	\$6,868.00
Theatre Class Fees (Town portion retained 20%)	
Summer camps	
Summer camp refund	
Total November	<u>\$6,868.00</u>
December	
Theatre Class Fees (Gross)	\$-
Theatre Class Fees (Town portion retained 20%)	
Education Workshop	
Donation Pam Pope	
Total December	<u>\$-</u>
January	
Theatre Class Fees (Gross)	\$16,005.00
Theatre Class Fees (Town portion retained 20%)	

Education Workshop	
RETURNED CHECKS	
Total January	<u>\$16,005.00</u>
February	
Theatre Class Fees (Gross)	\$905.00
Theatre Class Fees (Town portion retained 20%)	
Education Workshop	
Fundraiser	
Total February	<u>\$905.00</u>
March	
Theatre Class Fees (Gross)	\$-
Theatre Class Fees (Town portion retained 20%)	
Education Workshop	
Fundraiser	
Total March	<u>\$-</u>
April	
Theatre Class Fees (Gross)	\$6,009.00
Theatre Class Fees (Town portion retained 20%)	
Performance Ticket Sales	
Education Workshop	
Fundraiser	
Total April	<u>\$6,009.00</u>
May	
Theatre Class Fees (Gross)	\$13,445.00
Theatre Class Fees (Town portion retained 20%)	
Summer camps	
Performance Ticket Sales	\$3,021.00
Total May	<u>\$16,466.00</u>
June	
Theatre Class Fees (Gross)	
Theatre Class Fees (Town portion retained 20%)	
Education Workshop	
Donation Pam Pope	
Total June	<u>\$-</u>
Total Revenues	<u><u>\$66,815.90</u></u>

Expenditures 110-44400-843

July	
Education Director Stipend	
5% Class Fees - Education Director	
10% Ticket fees - Education Director	\$(445.80)
JRT Player Payments	
JRT Player Marketing	
JRT Education Teacher Payments	
Camp Expense	\$-
Class Expense	

Fundraiser	
Total July	<u>\$(445.80)</u>
August	
Education Director Stipend	
5% Class Fees - Education Director	\$(35.00)
10% Ticket fees - Education Director	
JRT Player Payments	
JRT Player Marketing	
JRT Education Teacher Payments	\$(6,250.00)
Camp Expense	\$(86.59)
Class Expense	\$(2,197.29)
Fundraiser	
Total August	<u>\$(8,568.88)</u>
September	
Education Director Stipend	
5% Class Fees - Education Director	
10% Ticket fees - Education Director	
JRT Player Payments	
JRT Player Marketing	
JRT Education Teacher Payments	
Camp Expense	
Class Expense	
Fundraiser	
Total September	<u>\$-</u>
October	
Education Director Stipend	
5% Class Fees - Education Director	
10% Ticket fees - Education Director	
JRT Player Payments	
JRT Player Marketing	
JRT Education Teacher Payments	\$(8,497.00)
Camp Expense	
Class Expense	\$(1,849.38)
Fundraiser	
Total October	<u>\$(10,346.38)</u>
November	
Education Director Stipend	
5% Class Fees - Education Director	
10% Ticket fees - Education Director	
JRT Player Payments	
JRT Adult Acting Class	
JRT Education Teacher Payments	\$-
Camp Expense	
Class Expense	\$(4,205.28)
Fundraiser	
Total November	<u>\$(4,205.28)</u>
December	

Education Director Stipend	
5% Class Fees - Education Director	\$-
10% Ticket fees - Education Director	
JRT Player Payments	
JRT Player Marketing	
JRT Education Teacher Payments	
Camp Expense	
Camp Expense	
Fundraiser	
Total December	<u>\$-</u>
January	
Education Director Stipend	\$(1,000.00)
5% Class Fees - Education Director	
10% Ticket fees - Education Director	
JRT Player Payments	
JRT Player Marketing	
JRT Education Teacher Payments	
Camp Expense	
Class Expense	
Fundraiser	
Total January	<u>\$(1,000.00)</u>
February	
Education Director Stipend	
5% Class Fees - Education Director	\$(45.50)
10% Ticket fees - Education Director	\$(843.75)
JRT Player Payments	
JRT Player Marketing	
JRT Education Teacher Payments	\$(4,559.99)
Camp Expense	
Class Expense	\$(2,030.52)
Fundraiser	
Total February	<u>\$(7,479.76)</u>
March	
Education Director Stipend	
5% Class Fees - Education Director	
10% Ticket fees - Education Director	
JRT Player Payments	
JRT Player Marketing	
JRT Education Teacher Payments	\$(4,218.75)
JRT Education Teacher Payments	\$(341.26)
Class Expense	\$(921.19)
Fundraiser	
Total March	<u>\$(5,481.20)</u>
April	
Education Director Stipend	
5% Class Fees - Education Director	
10% Ticket fees - Education Director	

JRT Player Payments	
JRT Player Marketing	
JRT Education Teacher Payments	\$(4,218.75)
Camp Expense	
Class Expense	\$(2,133.93)
Fundraiser	
Total April	<u>\$(6,352.68)</u>
May	
Education Director Stipend	
5% Class Fees - Education Director	
10% Ticket fees - Education Director	
JRT Player Payments	
JRT Adult Acting Class	
JRT Education Teacher Payments	
Camp Expense	\$(3,204.71)
Class Expense	
Fundraiser	
Total May	<u>\$(3,204.71)</u>
June	
Education Director Stipend	
5% Class Fees - Education Director	
10% Ticket fees - Education Director	
JRT Player Payments	
JRT Player Marketing	
JRT Education Teacher Payments	
Camp Expense	
Camp Expense	
Fundraiser	
Total June	<u>\$-</u>
Total Expenditures	<u>\$(47,084.69)</u>
Balance of Funds	<u>\$25,792.45</u>

To be verified by the Town of Jonesborough Recorder

Janette Gaines, Education Director

Date

Jonesborough Locally Grown

Profit and Loss by Class

January - May, 2024

	BOONE ST MKT	FARMERS MKT	LOCALLY GROWN	TOTAL
Income				
Fundraising Events				\$0.00
Farm to Table Dinner Sponsors			19,000.00	\$19,000.00
Special Dinners/Events			2,769.00	\$2,769.00
Sponsorships		7,250.00		\$7,250.00
Total Fundraising Events		7,250.00	21,769.00	\$29,019.00
Grants				\$0.00
FMPP (USDA)			18,929.26	\$18,929.26
Town of Jonesborough - Utilities	1,812.26			\$1,812.26
Total Grants	1,812.26		18,929.26	\$20,741.52
Memberships			8,109.28	\$8,109.28
Other Contributions				\$0.00
Credit card cash back			200.00	\$200.00
Donation - general	127.00	3.00	4,453.15	\$4,583.15
Farm Fresh Fit Walking Program	12.00	3,769.50		\$3,781.50
Interest Earned			135.78	\$135.78
Total Other Contributions	139.00	3,772.50	4,788.93	\$8,700.43
Program Service Revenue				\$0.00
Local food sales	31,125.35	356.35		\$31,481.70
BSM Kitchen Sales	13,534.55			\$13,534.55
Build It Up Reimbursement	1,110.00	5.00		\$1,115.00
Catering	180.00			\$180.00
DTC Sales	56,454.78			\$56,454.78
DUFB Reimbursement	196.00	70.00		\$266.00
NKC Reimbursement		618.00		\$618.00
Token Sales for FM		2,436.50		\$2,436.50
Wholesale Sales	51,415.07			\$51,415.07
Total Local food sales	154,015.75	3,485.85		\$157,501.60
Program Fee Income				\$0.00
Vendor Fees	1,103.00	2,993.70		\$4,096.70
Total Program Fee Income	1,103.00	2,993.70		\$4,096.70
Total Program Service Revenue	155,118.75	6,479.55		\$161,598.30
Sales of Promotional Products	201.83	426.00		\$627.83
Total Income	\$157,271.84	\$17,928.05	\$53,596.47	\$228,796.36
GROSS PROFIT	\$157,271.84	\$17,928.05	\$53,596.47	\$228,796.36
Expenses				
Administrative				\$0.00
Donor Management Software Fee/Expense			1,478.38	\$1,478.38

Jonesborough Locally Grown

Profit and Loss by Class

January - May, 2024

	BOONE ST MKT	FARMERS MKT	LOCALLY GROWN	TOTAL
Meeting expense			281.48	\$281.48
Postage, Mailing Service			40.64	\$40.64
Professional memberships			75.00	\$75.00
Taxes and License Fees				\$0.00
Business License Fee			248.46	\$248.46
Sales Tax Paid	5,707.00			\$5,707.00
Total Taxes and License Fees	5,707.00		248.46	\$5,955.46
Total Administrative	5,707.00		2,123.96	\$7,830.96
cash on hand	0.00			\$0.00
Facilities and Equipment				\$0.00
Property Expense				\$0.00
Maintenance and Repair Costs	239.99			\$239.99
Total Property Expense	239.99			\$239.99
Utilities				\$0.00
Electric	3,624.52			\$3,624.52
Gas	477.59			\$477.59
Phone/internet	602.09			\$602.09
Total Utilities	4,704.20			\$4,704.20
Total Facilities and Equipment	4,944.19			\$4,944.19
Operations				\$0.00
Bank and Credit Card Fees	3,469.49	94.72	270.60	\$3,834.81
Farm to Table Dinner Expenses			250.00	\$250.00
Musicians	120.00	300.00	100.00	\$520.00
Program Expense (food)				\$0.00
Donation In-Kind (JAMA)	136.82			\$136.82
DTC	63,099.43			\$63,099.43
Events	3,016.50		199.85	\$3,216.35
Kitchen	4,536.39			\$4,536.39
Wholesale	50,578.45		-199.85	\$50,378.60
Total Program Expense (food)	121,367.59		0.00	\$121,367.59
Program Expense (non-food)				\$0.00
Farm Fresh Fit Walking Expenses		0.00		\$0.00
Token Payments for FM		450.00		\$450.00
Total Program Expense (non-food)		450.00		\$450.00
Promotions				\$0.00
Advertising	1,405.00	300.00	875.00	\$2,580.00
Promotional Materials			457.21	\$457.21
Promotional Products (t-shirts, totes, cookbooks)	259.90	1,432.61	1,100.67	\$2,793.18
Total Promotions	1,664.90	1,732.61	2,432.88	\$5,830.39

Jonesborough Locally Grown

Profit and Loss by Class

January - May, 2024

	BOONE ST MKT	FARMERS MKT	LOCALLY GROWN	TOTAL
Service Expenses				\$0.00
Dishwasher	2,268.07			\$2,268.07
Kitchen Linens	462.99			\$462.99
Pest Control	126.00			\$126.00
Rentals for events		115.00		\$115.00
Shopkeep	645.00			\$645.00
Subscriptions/Shopping Memberships			70.80	\$70.80
Web hosting/services			347.00	\$347.00
Total Service Expenses	3,502.06	115.00	417.80	\$4,034.86
Supplies				\$0.00
Food Service Consumables	1,586.05			\$1,586.05
Office Supplies	74.40	50.25	154.22	\$278.87
Paper Products	466.57			\$466.57
Total Supplies	2,127.02	50.25	154.22	\$2,331.49
Total Operations	132,251.06	2,742.58	3,625.50	\$138,619.14
Personnel Expenses			29.00	\$29.00
Employees				\$0.00
Hourly	16,346.77		4,667.06	\$21,013.83
Salaried	13,677.56		10,134.12	\$23,811.68
IRA match	807.36		624.00	\$1,431.36
Total Salaried	14,484.92		10,758.12	\$25,243.04
Total Employees	30,831.69		15,425.18	\$46,256.87
Payroll Expense			12,360.12	\$12,360.12
Unemployment Tax (SUTA)			221.21	\$221.21
Total Payroll Expense			12,581.33	\$12,581.33
QuickBooks Direct Deposit Fee			271.13	\$271.13
Total Personnel Expenses	30,831.69		28,306.64	\$59,138.33
Total Expenses	\$173,733.94	\$2,742.58	\$34,056.10	\$210,532.62
NET OPERATING INCOME	\$ -16,462.10	\$15,185.47	\$19,540.37	\$18,263.74
NET INCOME	\$ -16,462.10	\$15,185.47	\$19,540.37	\$18,263.74

TOWN OF JONESBOROUGH

BOARD OF MAYOR AND ALDERMEN

AGENDA PRESENTATION

DATE: JUNE 17, 2024 AGENDA ITEM #: 1

SUBJECT: Financial Report

Attached for your review are the preliminary May, 2024 Financial Operating Statements:

	Current Year		Prior Year	
	May	YTD	May	YTD
GENERAL FUND				
Revenues	695,576	16,978,242	1,054,010	9,692,100
Expenditures	1,360,117	15,275,951	1,249,014	10,317,935
Rev. Over/(Under) Exp.	(664,541)	1,702,291	(195,004)	(625,835)
SOLID WASTE FUND				
Revenues	81,408	806,552	66,063	688,222
Expenditures	219,876	904,660	75,465	712,105
Rev. Over/(Under) Exp.	(138,468)	(98,108)	(9,402)	(23,883)
K-8 CAPITAL PROJECT FUND				
Revenues	48,968	45,656,262	563,405	35,005,540
Expenditures	94,482	44,912,336	571,336	35,307,187
Rev. Over/(Under) Exp.	(45,514)	743,926	(7,931)	(301,647)
HRA INTERNAL SERV. FUND				
Revenues	5,790	68,690	5,790	63,440
Expenditures	-	77,970	6,465	68,928
Rev. Over/(Under) Exp.	5,790	(9,280)	(675)	(5,488)
WATER/SEWER FUND				
Revenues	1,160,374	10,193,523	746,845	15,316,349
Expenditures	660,494	10,672,092	1,127,622	9,045,203
Rev. Over/(Under) Exp.	499,880	(478,569)	(380,777)	6,271,146
DRUG FUND				
Revenues	67	8,596	188	55,992
Expenditures	-	20,070	-	8,259
Rev. Over/(Under) Exp.	67	(11,474)	188	47,733

General Fund Year-to-Date includes approximately \$6.8 million in bond and loan proceeds

K-8 Capital Project Fund Year-to-Date includes \$38.7 million in bond and loan proceeds; closed \$33.75 million in USDA loans

Water/Sewer Fund includes water line expenditures and other capital spending that will be reclassified to fixed assets at year-end

-includes \$543,256 of capital to be transferred to balance sheet and \$2,393,684 for Washington County Water Lines

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Town of Jonesborough
Statement of Revenues - City
May 2024

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Fund : 110 General Fund		Monthly Comparative			
		Total Estimated	MTD Realized	YTD Realized	% UnRealized
31100	Property Taxes (Current)	2,689,962.00	(15,515.51)	(2,578,112.51)	111,849.49 4.16%
31120	Public Utilities Property Tax (Current)	36,000.00	0.00	(33,867.00)	2,133.00 5.93%
31310	Inter And Penalty On Prop Taxes (Current)	15,000.00	(549.26)	(15,401.24)	(401.24) -2.67%
31500	Payments In Lieu Of Property Taxes	260,000.00	0.00	(173,333.33)	86,666.67 33.33%
31510	Payments In Lieu of Power Board Tax	60,000.00	0.00	0.00	60,000.00 100.00%
31511	Pay In Lieu of TVA Tax	70,000.00	0.00	(53,861.10)	16,138.90 23.06%
31520	TVA Impact Payment	28,000.00	0.00	(21,546.99)	6,453.01 23.05%
31600	Local Option Sales Tax	2,800,000.00	0.00	(2,409,774.87)	390,225.13 13.94%
31710	Wholesale Beer Tax	230,000.00	(20,361.58)	(203,197.15)	26,802.85 11.65%
31720	Wholesale Liquor Tax	140,000.00	(8,089.84)	(111,456.47)	28,543.53 20.39%
31800	Business Taxes	170,000.00	(87,490.31)	(169,578.12)	421.88 0.25%
31870	Hotel/Motel Tax	75,000.00	0.00	(45,710.18)	29,289.82 39.05%
31912	Cable TV Franchise Tax	92,000.00	0.00	(72,648.33)	19,351.67 21.03%
32200	Alcoholic Beverage Fees/Applications	15,000.00	(600.00)	(4,220.00)	10,780.00 71.87%
32610	Building Permits	180,000.00	(16,770.72)	(160,064.71)	19,935.29 11.08%
32661	Rezoning/Plan Review/Variance Fee	2,000.00	(1,270.00)	(5,109.68)	(3,109.68) -155.48%
33490	Other State Grants	22,400.00	0.00	0.00	22,400.00 100.00%
33491	State Revenue	14,000.00	(1,106.50)	(10,837.00)	3,163.00 22.59%
33510	State Sales Tax	700,000.00	(62,675.83)	(656,290.76)	43,709.24 6.24%
33520	State Income Tax	10,000.00	0.00	(376.40)	9,623.60 96.24%
33530	State Beer Tax	2,700.00	0.00	(2,575.71)	124.29 4.60%
33535	State Telecommunication Tax	6,500.00	(410.88)	(4,999.70)	1,500.30 23.08%
33536	State Local Occupancy Tax	8,000.00	(1,256.57)	(10,391.08)	(2,391.08) -29.89%
33540	State Alcoholic Beverage Tax	10,000.00	(1,543.56)	(14,338.65)	(4,338.65) -43.39%
33550	State Street Aid	240,000.00	(17,647.21)	(186,703.60)	53,296.40 22.21%
33552	State-City Streets And Transportation	10,500.00	(1,063.78)	(10,336.37)	163.63 1.56%
33570	State Maintenance Reimbursement	40,000.00	0.00	(20,108.05)	19,891.95 49.73%
33580	State Sports Betting	6,000.00	(3,089.15)	(10,878.96)	(4,878.96) -81.32%
33593	Corporate Excise Tax	30,000.00	0.00	(94,236.46)	(64,236.46) -214.12%
33600	State Police Training Supplement	0.00	0.00	(16,000.00)	(16,000.00) No Budget
33601	State Fire Training Supplement	0.00	(6,400.00)	(6,400.00)	(6,400.00) No Budget

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Town of Jonesborough
Statement of Revenues - City
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Fund : 110 General Fund		Monthly Comparative			
		Total Estimated	MTD Realized	YTD Realized	% UnRealized
33711	SCNTR County Revenue	50,000.00	0.00	(45,000.00)	10.00%
34901	Stormwater Fees	3,000.00	0.00	3,000.00	100.00%
36210	Rent	0.00	0.00	(400.00)	No Budget
36330	Sale Of Equipment	0.00	0.00	(11,810.12)	No Budget
36351	Refunds and Reimbursements	0.00	(225.75)	(700.04)	No Budget
36710	Contri And Donations-Businesses	0.00	0.00	(2,029.94)	No Budget
36904	Proceeds - 2023 Capital Outlay Note	1,000,000.00	0.00	(1,000,000.00)	0.00%
36905	Proceeds - 2021 RD Loan - Jackson	875,000.00	0.00	(348,279.64)	60.20%
36921	Bond Proceeds - USDA	0.00	0.00	(2,832,100.00)	No Budget
36960	Operating Transfer In From Other Funds	0.00	0.00	0.00	No Budget
38101	SCNTR Title IIIB Transportation	6,000.00	(1,000.00)	(10,000.00)	-66.67%
38102	SCNTR Service Coordination Funds	46,960.00	(4,095.00)	(42,045.00)	10.47%
38104	SCNTR Unified Way Funding	5,000.00	(1,500.00)	(5,250.00)	-5.00%
38105	SCNTR Tcad State Grant	0.00	0.00	(8,000.00)	No Budget
38106	SCNTR Health Promo & Class Revenue	40,000.00	(5,849.50)	(52,557.50)	-31.39%
38107	SCNTR Rental Revenue	600.00	(480.00)	(1,170.00)	-195.00%
38108	SCNTR Membership Dues	25,000.00	(708.72)	(14,704.97)	41.18%
38109	SCNTR My Ride Fees	11,500.00	(740.00)	(7,060.00)	38.61%
38110	Veterans War Memorial Project	0.00	0.00	(250.00)	No Budget
38111	Pep Safety Grant-Employee Wellnes	2,000.00	0.00	(2,000.00)	0.00%
38112	Pep Driver Safety Grant	4,000.00	0.00	(5,000.00)	-25.00%
38113	Tree & Townscape Spec.Proj.Revenu	0.00	0.00	(15.95)	No Budget
38114	Washington County Fire Funds	135,000.00	(33,750.00)	(135,000.00)	0.00%
38115	Wash.Cnty-Special Appro-Fire Fund	0.00	0.00	(1,358.26)	No Budget
38116	School Project Management Fees	30,000.00	0.00	30,000.00	100.00%
38117	Visitor Center - Auditorium Rent	12,000.00	(1,300.00)	(16,434.55)	-36.95%
38118	Visitor Center Gift Shop	55,000.00	(2,983.78)	(47,285.22)	14.03%
38119	Visitor Center Miscellaneous	1,000.00	(1,952.22)	(16,161.51)	-1516.15%
38120	Visitor Center - Special Program	12,500.00	(2,575.69)	(6,542.64)	47.66%
38121	Gazebo Rental	350.00	0.00	350.00	100.00%
38122	Recreation Events/Special Program	7,500.00	0.00	(4,967.05)	33.77%

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Town of Jonesborough
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Fund : 110 General Fund		Monthly Comparative				91.67%
		Total Estimated	MTD Realized	YTD Realized	Unrealized	% Unrealized
38123	State Of Tn Tourism Grant	30,000.00	0.00	(40,000.00)	(10,000.00)	-33.33%
38125	Music On The Square Revenues	36,000.00	(4,953.91)	(43,070.73)	(7,070.73)	-19.64%
38126	Recreation Reserve Revenues	1,000.00	0.00	0.00	1,000.00	100.00%
38127	Repertory Theatre/Jpac	52,000.00	(383.72)	(12,538.96)	39,461.04	75.89%
38127	Repertory Theatre/Jpac	0.00	0.00	(10,092.22)	(10,092.22)	No Budget
38127	Repertory Theatre/Jpac	0.00	0.00	(882.12)	(882.12)	No Budget
38127	Repertory Theatre/Jpac	0.00	0.00	(12,755.97)	(12,755.97)	No Budget
38127	Repertory Theatre/Jpac	0.00	0.00	(9,817.14)	(9,817.14)	No Budget
38127	Repertory Theatre/Jpac	0.00	(6,361.62)	(30,805.33)	(30,805.33)	No Budget
38127	Repertory Theatre/Jpac	0.00	0.00	(16,995.90)	(16,995.90)	No Budget
38127	Repertory Theatre/Jpac	0.00	0.00	(16,744.58)	(16,744.58)	No Budget
38127	Repertory Theatre/Jpac	0.00	0.00	(11,765.77)	(11,765.77)	No Budget
38127	Repertory Theatre/Jpac	0.00	(9,901.88)	(28,357.69)	(28,357.69)	No Budget
38127	Repertory Theatre/Jpac	0.00	(500.00)	(1,294.16)	(1,294.16)	No Budget
38127	Repertory Theatre/Jpac	0.00	0.00	(10,871.67)	(10,871.67)	No Budget
38127	Repertory Theatre/Jpac	0.00	0.00	400.00	400.00	No Budget
38127	Repertory Theatre/Jpac	0.00	0.00	(1,929.79)	(1,929.79)	No Budget
38127	Repertory Theatre/Jpac	0.00	(7,416.42)	(8,471.42)	(8,471.42)	No Budget
38127	Repertory Theatre/Jpac	0.00	350.00	1,380.69	1,380.69	No Budget
38127	Repertory Theatre/Jpac	0.00	0.00	4,006.00	4,006.00	No Budget
38127	Repertory Theatre/Jpac	0.00	275.69	3,240.48	3,240.48	No Budget
38127	Repertory Theatre/Jpac	0.00	205.69	2,255.69	2,255.69	No Budget
38128	Jrt Players Education Program	50,000.00	(13,261.29)	(47,545.82)	2,454.18	4.91%
38130	Story Town Radio Show Revenue	17,500.00	(1,274.04)	(27,114.36)	(9,614.36)	-54.94%
38131	Jrt Don Squibb Scholarship Progra	3,000.00	(125.00)	(2,025.00)	975.00	32.50%
38132	Main Street Usa Revenues	2,500.00	0.00	(2,409.25)	90.75	3.63%
38133	Main St.Brews & Tunes Revenues	12,000.00	(1,750.00)	(11,711.40)	288.60	2.41%
38134	Main St.Jonesborough Days Revenue	31,900.00	(12,757.17)	(32,650.16)	(750.16)	-2.35%
38135	Season Passes	40,000.00	(11,871.43)	(17,341.36)	22,658.64	56.65%
38136	Facility Rental	35,000.00	(11,618.75)	(39,208.75)	(4,208.75)	-12.03%

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Fund : 110 General Fund		Monthly Comparative			
		Total Estimated	MTD Realized	YTD Realized	% UnRealized
38137	WETL D Daily Admissions	290,000.00	(17,997.13)	(209,328.84)	27.82%
38138	WETL D Concessions	90,000.00	(5,780.30)	(62,525.70)	30.53%
38139	WETL D Merchandise Sales	3,500.00	0.00	0.00	100.00%
38140	WETL D Tube Rentals	9,000.00	0.00	(8,577.25)	4.70%
38141	WETL D Snowball Sales	3,000.00	0.00	(1,787.44)	40.42%
38142	WETL D Swim Lessons/Cpr Training	3,500.00	(1,512.58)	(2,472.82)	29.35%
38143	Police Fines	160,000.00	(14,707.00)	(146,833.46)	8.23%
38144	Police Fines - Cameras	50,000.00	(5,984.17)	(48,184.59)	3.63%
38145	General Sessions Court Fines	3,500.00	(80.00)	(6,253.02)	-78.66%
38146	Litigation Tax	17,500.00	(1,714.51)	(16,171.49)	7.59%
38147	Defensive Driving School Revenue	20,000.00	(960.00)	(15,108.00)	24.46%
38148	Shop With Cop Program	25,000.00	0.00	(31,461.27)	-25.85%
38149	Driving School Tech Fees	2,250.00	(120.00)	(1,812.00)	19.47%
38150	Ps Electronic Citation Fee Reserv	3,500.00	(304.00)	(2,784.00)	20.46%
38151	Doj Bullet Proof Vests Grant	8,500.00	0.00	0.00	100.00%
38152	Doj Cops Grant	60,000.00	0.00	0.00	100.00%
38153	Tn Hwy Safety Grant	5,000.00	0.00	0.00	100.00%
38154	Clerk Electronic Citation Fee Res	1,000.00	(76.00)	(696.00)	30.40%
38155	Jonesborough Cops For Kids	2,500.00	0.00	0.00	100.00%
38156	Paws In Blue Canine Revenue Cont	0.00	0.00	(1,400.00)	No Budget
38157	McKinney Center - Rental Fees	12,000.00	(584.10)	(11,130.03)	7.25%
38158	Mbm Prog.-Donations	0.00	0.00	(4,559.31)	No Budget
38159	Mary Martin-Education Fees	75,000.00	(1,131.18)	(69,031.24)	7.96%
38160	McKinney Scholarship Fund Revenue	5,000.00	(3,230.00)	(7,905.00)	-58.10%
38161	McKinney Center Membership Revenue	2,500.00	0.00	(5,687.36)	-127.49%
38162	Tac Grant-Story Town Radio Show	8,880.00	0.00	(3,552.00)	60.00%
38165	Tac Grant Comm.Play Creative Plac	2,500.00	0.00	0.00	100.00%
38167	Interest Earned	7,500.00	(1,029.77)	(31,660.53)	-322.14%

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Fund : 110	General Fund	Total Estimated	MTD Realized	YTD Realized	Monthly Comparative	
					Unrealized	% Unrealized
38168	Post Office Rent	77,098.00	0.00	(66,005.91)	11,092.09	14.39%
38169	Lease Revenue	10,520.00	(5,064.01)	(62,196.09)	(51,676.09)	-491.22%
38169	Lease Revenue	0.00	(135,075.00)	(945,525.00)	(945,525.00)	No Budget
38170	Miscellaneous Revenue	0.00	(411.04)	(2,100,613.28)	(2,100,613.28)	No Budget
38172	Auction Proceeds - Surplus Equip	15,000.00	0.00	(15,675.00)	(675.00)	-4.50%
38173	In Lieu Sidewalk Payment Reserve	20,000.00	0.00	(430.00)	19,570.00	97.85%
38174	Special Projects Re	55,000.00	0.00	(21,814.98)	33,185.02	60.34%
38175	Keep Jonesborough Beautiful Revenue	0.00	0.00	(84.00)	(84.00)	No Budget
38176	Flag Replacement Revenue	200.00	0.00	(2,361.00)	(2,161.00)	-1080.50%
38177	Chuckey Depot Museum Revenue	3,000.00	0.00	(3,975.46)	(975.46)	-32.52%
38184	Proceeds-Interim Loan-Jackson Tht	0.00	0.00	(642,008.77)	(642,008.77)	No Budget
38191	Insurance Recoveries	0.00	0.00	(52,876.38)	(52,876.38)	No Budget
38192	Police - Vehicle Towing Fees	0.00	0.00	(250.00)	(250.00)	No Budget
38193	East TN Foundation - Hope in Action Grant	0.00	0.00	2,304.00	2,304.00	No Budget
38196	Jrt Uso Show	0.00	0.00	0.00	0.00	No Budget
38198	Jrt Dearly Beloved	0.00	0.00	0.00	0.00	No Budget
38203	Other Grant Revenue	0.00	(2,808.00)	(37,192.00)	(37,192.00)	No Budget
38204	Jrt Concessions	0.00	0.00	0.00	0.00	No Budget
38205	JRT Due to Checking	0.00	0.00	0.00	0.00	No Budget
38206	PEP Property Grant	5,000.00	0.00	0.00	5,000.00	100.00%
38207	State of TN ARP Grant	50,000.00	0.00	0.00	50,000.00	100.00%
38208	Violent Crime Intervention Grant	93,801.00	(70,962.09)	(71,634.09)	22,166.91	23.63%
38209	Interest - Leases	11,152.00	0.00	0.00	11,152.00	100.00%
38210	Washington Co Contrib for K-8	291,900.00	(41,700.00)	(125,100.00)	166,800.00	57.14%
38211	Washington County Contribution -	0.00	0.00	310.88	310.88	No Budget
Total For Fund: 110		12,100,173.00	(695,576.09)	(16,978,241.93)	(4,878,068.93)	-40.31%

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Fund : 131 Solid Waste Management Fund		Monthly Comparative			
		Total Estimated	MTD Realized	YTD Realized	Unrealized % Unrealized
34312	Equipment Rental Charges	4,000.00	(300.00)	(1,350.00)	2,650.00 66.25%
34410	Solid Waste Collection Charges	780,438.00	(72,376.36)	(765,315.68)	15,122.32 1.94%
34420	Solid Waste Disposal	50.00	0.00	0.00	50.00 100.00%
34426	Solid Waste Service Charges	16,000.00	(1,950.00)	(14,150.00)	1,850.00 11.56%
34427	Tote Cart/Dumpster Charges	500.00	(56.00)	(504.00)	(4.00) -0.80%
34428	Bagster Bag Charges	300.00	(21.75)	(1,601.00)	(1,301.00) -433.67%
34454	Sale Of Recyclable Materials	18,500.00	(5,211.64)	(9,682.43)	8,817.57 47.66%
34455	Sale of Compost/Mulch	20,000.00	(1,492.59)	(9,296.01)	10,703.99 53.52%
38170	Miscellaneous Revenue	0.00	0.00	(3,653.24)	(3,653.24) No Budget
38191	Insurance Recoveries	0.00	0.00	(1,000.00)	(1,000.00) No Budget
Total For Fund: 131		839,788.00	(81,408.34)	(806,552.36)	33,235.64 3.96%

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Fund : 311 K-8 Capital Project Fund		Monthly Comparative			
		Total Estimated	MTD Realized	YTD Realized	% UnRealized
33492	State of TN Grant - LPRF	0.00	(48,967.84)	(1,674,364.70)	No Budget
36901	K8BAN Loan Proceeds	0.00	0.00	(9,931,897.20)	No Budget
36901	K8P3 Loan Proceeds	0.00	0.00	0.00	No Budget
36920	Sale Of Bonds	0.00	0.00	(33,750,000.00)	No Budget
37743	Capital Contributions - Washington County	0.00	0.00	(300,000.00)	No Budget
Total For Fund: 311		0.00	(48,967.84)	(45,656,261.90)	100.00%

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Fund : 334		Health Reimbursement Fund	Monthly Comparative				
			Total Estimated	MTD Realized	YTD Realized	Unrealized	% Unrealized
36350		Insurance Recoveries	0.00	0.00	(5,000.00)	(5,000.00)	No Budget
36992	110	HRA Contributions	0.00	(2,730.00)	(30,030.00)	(30,030.00)	No Budget
36992	131	HRA Contributions	0.00	(750.00)	(8,250.00)	(8,250.00)	No Budget
36992	413	HRA Contributions	0.00	(2,310.00)	(25,410.00)	(25,410.00)	No Budget
Total For Fund: 334			0.00	(5,790.00)	(68,690.00)	(68,690.00)	100.00%

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Fund : 413 Water & Sewer Fund		Total Estimated	MTD Realized	YTD Realized	Unrealized	% UnRealized
Monthly Comparative						
33101	2021 EDA Indust Park Grant	260,000.00	0.00	0.00	260,000.00	100.00%
33401	TN Direct Local ARPA Funds	347,450.00	(49,208.00)	(183,400.00)	164,050.00	47.22%
36100	Interest Earnings	5,000.00	(375.19)	(7,616.20)	(2,616.20)	-52.32%
36721	Cap Contr-Wash Crty-WL Proj	10,000.00	(321,270.54)	(1,309,120.87)	(1,299,120.87)	-12991.21%
36750	Judgments and Settlements	0.00	0.00	(280.00)	(280.00)	No Budget
37110	Metered Water Sales	7,024,541.00	(569,218.99)	(6,312,041.64)	712,499.36	10.14%
37115	Collection on Delinquent Accounts	0.00	0.00	(135.29)	(135.29)	No Budget
37151	Disconnect Fees	12,500.00	(4,063.09)	(34,637.70)	(22,137.70)	-177.10%
37152	Service Charges	55,000.00	(5,950.00)	(46,450.00)	8,550.00	15.55%
37196	Water Tap Fees	375,000.00	(42,300.00)	(409,800.01)	(34,800.01)	-9.28%
37196	Water Tap Fees	0.00	0.00	(49,750.00)	(49,750.00)	No Budget
37197	Water Line Extension Charges	100,000.00	0.00	0.00	100,000.00	100.00%
37210	Sewer Charges	1,828,000.00	(153,813.50)	(1,638,742.87)	189,257.13	10.35%
37220	Sewer Tap Inspection Fees	2,500.00	(175.00)	(3,050.00)	(550.00)	-22.00%
37230	Special Sewer User Fee	7,500.00	0.00	0.00	7,500.00	100.00%
37296	Sewer Tap Fees	225,000.00	(14,000.00)	(172,167.79)	52,832.21	23.48%
37726	Gain on Sale of Capital Assets	0.00	0.00	(3,764.65)	(3,764.65)	No Budget
38170	Miscellaneous Revenue	0.00	0.00	(22,565.59)	(22,565.59)	No Budget
Total For Fund: 413		10,252,491.00	(1,160,374.31)	(10,193,522.61)	58,968.39	0.58%

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Fund : 619 Drug Enforcement Fund		Total Estimated	MTD Realized	YTD Realized	Monthly Comparative	
					Unrealized	% Unrealized
35140	Drug Related Fines	3,000.00	(67.18)	(2,419.45)	580.55	19.35%
36529	Auction Proceeds	3,500.00	0.00	(6,177.00)	(2,677.00)	-76.49%
36571	Property Forfeitures	3,000.00	0.00	0.00	3,000.00	100.00%
Total For Fund: 619		9,500.00	(67.18)	(8,596.45)	903.55	9.51%

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Fund : 110

Monthly Comparative: 91.67%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
41500	General Administration							
121			(624,262.00)	(624,262.00)	522,019.67	(102,242.33)	38.11%	62,627.17
		Salaries and Wages	0.00		0.00			0.00
141			(47,756.00)	(47,756.00)	37,397.68	(10,358.32)	34.96%	4,591.23
		Oasi (Employer's Share)	0.00		0.00			0.00
142			(86,182.00)	(86,182.00)	64,722.48	(21,459.52)	33.42%	3,294.15
		Hospital And Health Insurance	0.00		0.00			0.00
143			(33,633.00)	(33,633.00)	25,125.70	(8,507.30)	33.25%	3,099.99
		Employee Retirement Plan	0.00		0.00			0.00
146			(73,410.00)	(73,410.00)	4,560.10	(68,849.90)	6.21%	0.00
		Workmen's Compensation	0.00		0.00			0.00
147			(450.00)	(450.00)	223.20	(226.80)	44.20%	1.65
		Unemployment Insurance	0.00		0.00			0.00
148			0.00	0.00	281.27	281.27	No Budget	31.27
		Employee Education And Training	0.00		0.00			0.00
166			(11,200.00)	(11,200.00)	9,275.00	(1,925.00)	39.06%	875.00
		Municipal Judge	0.00		0.00			0.00
167			(2,500.00)	(2,500.00)	95.14	(2,404.86)	0.00%	0.00
		Animal Control	0.00		0.00			0.00
168			(3,100.00)	(3,100.00)	3,100.00	0.00	100.00%	0.00
		USDA Wildlife Management	0.00		0.00			0.00
211			(4,000.00)	(4,000.00)	2,206.22	(1,793.78)	24.43%	160.02
		Postage, Box Rent, Etc.	0.00		0.00			0.00
230			(1,000.00)	(1,000.00)	4,015.14	3,015.14	243.17%	0.00
		Publicity, Subscriptions, And Dues	0.00		0.00			0.00
236			(6,500.00)	(6,500.00)	4,250.00	(2,250.00)	38.46%	500.00
		Public Relation	0.00		0.00			0.00
239			(3,500.00)	(3,500.00)	3,247.00	(253.00)	0.00%	0.00
		MTAS/TML Fees	0.00		0.00			0.00
241			(14,500.00)	(14,500.00)	10,584.61	(3,915.39)	39.59%	790.23
		Electric	0.00		0.00			0.00

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Fund : 110

Monthly Comparative:

91.67%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
242		Water	(1,500.00) 0.00	(1,500.00)	1,044.51 0.00	(455.49)	32.06%	76.52 0.00
245		Telephone And Other Communication Services	(12,500.00) 0.00	(12,500.00)	9,482.12 0.00	(3,017.88)	44.22%	981.23 0.00
248		GPS Services	(500.00) 0.00	(500.00)	1,227.89 0.00	727.89	121.17%	121.17 0.00
250		Professional Services	0.00 0.00	0.00	38.11 0.00	38.11	No Budget	0.00 0.00
251		Medical Services	(2,600.00) 0.00	(2,600.00)	2,068.50 0.00	(531.50)	36.09%	184.05 0.00
252		Legal Services	(60,000.00) 0.00	(60,000.00)	70,893.08 0.00	10,893.08	47.15%	5,987.34 0.00
253		Accounting And Auditing Services	(25,400.00) 0.00	(25,400.00)	28,092.50 0.00	2,692.50	110.60%	0.00 0.00
255		Data Processing Services	(67,095.00) 0.00	(67,095.00)	22,589.11 0.00	(44,505.89)	7.32%	526.50 0.00
256		Engineering Services	(35,000.00) 0.00	(35,000.00)	23,875.00 0.00	(11,125.00)	22.25%	3,510.00 0.00
261		Repair And Maintenance Motor Vehicles	(3,000.00) 0.00	(3,000.00)	2,148.24 0.00	(851.76)	30.52%	0.00 0.00
262		Repair And Maintenance Equipment	(250.00) 0.00	(250.00)	0.00 0.00	(250.00)	0.00%	0.00 0.00
266		Repair And Maintenance Buildings	(8,000.00) 0.00	(8,000.00)	22,623.76 0.00	14,623.76	23.36%	1,042.74 0.00
267		Repair And Maintenance Buildings - ISC Bldg	(4,000.00) 0.00	(4,000.00)	725.00 0.00	(3,275.00)	18.13%	725.00 0.00
270		Repair And Maintenance Surplus Vehicles &	(5,500.00) 0.00	(5,500.00)	270.00 0.00	(5,230.00)	4.91%	55.00 0.00
279		Website Maintenance	0.00 0.00	0.00	250.00 0.00	250.00	No Budget	0.00 0.00
280		Travel	0.00 0.00	0.00	233.00 0.00	233.00	No Budget	233.00 0.00

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Fund : 110

Monthly Comparative: 91.67%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
288			(6,000.00)	(6,000.00)	1.00	(5,999.00)	4.18%	0.00
		Travel/Training/Car Allowance	0.00		0.00			0.00
290			0.00	0.00	28,254.99	28,254.99	No Budget	2,500.00
		Other Contracted Services	0.00		0.00			0.00
290	70000		(25,000.00)	(25,000.00)	0.00	(25,000.00)	0.00%	0.00
		Other Contracted Services	0.00		0.00			0.00
293			0.00	0.00	0.00	0.00	No Budget	0.00
		Software service	0.00		0.00			0.00
297			(2,500.00)	(2,500.00)	1,034.56	(1,465.44)	8.49%	0.00
		Veterans Memorial	0.00		0.00			0.00
311			(6,000.00)	(6,000.00)	4,978.94	(1,021.06)	36.87%	521.57
		Office Supplies	0.00		0.00			0.00
312			(4,500.00)	(4,500.00)	7,004.52	2,504.52	113.89%	567.09
		Small Items Of Equipment	0.00		0.00			0.00
313			(2,000.00)	(2,000.00)	1,428.23	(571.77)	42.48%	33.98
		Stationary/Forms	0.00		0.00			0.00
323			(15,500.00)	(15,500.00)	13,506.46	(1,993.54)	23.18%	1,768.70
		Food	0.00		0.00			0.00
324			(4,200.00)	(4,200.00)	1,311.51	(2,888.49)	10.78%	0.00
		Household And Janitorial Supplies	0.00		0.00			0.00
326			(1,800.00)	(1,800.00)	1,486.30	(313.70)	0.00%	0.00
		Clothing And Uniforms	0.00		0.00			0.00
331			(6,500.00)	(6,500.00)	956.37	(5,543.63)	5.20%	52.90
		Gas, Oil, Diesel Fuel, Grease, Etc.	0.00		0.00			0.00
334			(700.00)	(700.00)	0.00	(700.00)	0.00%	0.00
		Tires, Tubes And Etc.	0.00		0.00			0.00
336			(2,352.00)	(2,352.00)	0.00	(2,352.00)	0.00%	0.00
		Municipal Judge Supplies	0.00		0.00			0.00
390			(4,500.00)	(4,500.00)	4,727.89	227.89	41.75%	160.09
		Miscellaneous Supplies	0.00		0.00			0.00
520			(152,500.00)	(152,500.00)	156,340.76	3,840.76	27.26%	0.00
		Property/Liability Insurance	0.00		0.00			0.00

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Monthly Comparative: 91.67%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
535		Equipment Leases & Maint Contracts	(44,700.00)	(44,700.00)	32,997.63	(11,702.37)	34.82%	1,766.58
			0.00		0.00			0.00
555		Bank Service Charges	(3,000.00)	(3,000.00)	3,860.04	860.04	64.19%	0.00
			0.00		0.00			0.00
591		Property Taxes	0.00	0.00	864.00	864.00	No Budget	0.00
			0.00		0.00			0.00
595		Tax Relief Program	(15,000.00)	(15,000.00)	18,881.00	3,881.00	89.32%	1,514.00
			0.00		0.00			0.00
596		Penalties For Late Filing	0.00	0.00	66.34	66.34	No Budget	0.00
			0.00		0.00			0.00
620	RDA27		0.00	0.00	46,273.02	46,273.02	No Budget	6,723.48
		Note Principal	0.00		0.00			0.00
620	RDA26		0.00	0.00	25,455.20	25,455.20	No Budget	3,607.72
		Note Principal	0.00		0.00			0.00
620	RDA24		0.00	0.00	148,925.36	148,925.36	No Budget	21,665.72
		Note Principal	0.00		0.00			0.00
620	RDA22		0.00	0.00	60,477.30	60,477.30	No Budget	8,798.26
		Note Principal	0.00		0.00			0.00
620	RDA28		0.00	0.00	107,970.34	107,970.34	No Budget	15,688.11
		Note Principal	0.00		0.00			0.00
620	MUNIB		(121,000.00)	(121,000.00)	121,000.00	0.00	0.00%	0.00
		Note Principal	0.00		0.00			0.00
620	JBANO		0.00	0.00	2,204,998.43	2,204,998.43	No Budget	0.00
		Note Principal	0.00		0.00			0.00
620	COMMF		(60,005.00)	(60,005.00)	54,938.07	(5,066.93)	41.92%	5,054.34
		Note Principal	0.00		0.00			0.00
620	RDA25		0.00	0.00	149,681.35	149,681.35	No Budget	21,775.69
		Note Principal	0.00		0.00			0.00
620	CAP23		0.00	0.00	45,858.98	45,858.98	No Budget	5,823.87
		Note Principal	0.00		0.00			0.00
640	MUNIB		(15,662.00)	(15,662.00)	15,662.10	0.10	45.71%	0.00
		Interest On Notes	0.00		0.00			0.00

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Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
640	RDA27	Interest On Notes	0.00	0.00	36,886.98	36,886.98	No Budget	5,156.52
		Interest On Notes	0.00		0.00			0.00
640	JBANO	Interest On Notes	(50,000.00)	(50,000.00)	13,404.42	(36,595.58)	8.42%	4,212.46
		Interest On Notes	0.00		0.00			0.00
640	RDA24	Interest On Notes	0.00	0.00	128,253.64	128,253.64	No Budget	17,931.28
		Interest On Notes	0.00		0.00			0.00
640	COMMF	Interest On Notes	(89,420.00)	(89,420.00)	82,033.93	(7,386.07)	41.50%	7,397.66
		Interest On Notes	0.00		0.00			0.00
640	RDA28	Interest On Notes	0.00	0.00	86,069.66	86,069.66	No Budget	12,031.89
		Interest On Notes	0.00		0.00			0.00
640	JRDNO	Interest On Notes	0.00	0.00	0.00	0.00	No Budget	0.00
		Interest On Notes	0.00		0.00			0.00
640	CAP23	Interest On Notes	(35,000.00)	(35,000.00)	21,485.74	(13,514.26)	38.05%	2,594.22
		Interest On Notes	0.00		0.00			0.00
640	RDA26	Interest On Notes	(37,250.00)	(37,250.00)	37,390.80	140.80	71.34%	5,370.28
		Interest On Notes	0.00		0.00			0.00
640	K8PK	Interest On Notes	0.00	0.00	32,088.88	32,088.88	No Budget	6,333.33
		Interest On Notes	0.00		0.00			0.00
640	RDA25	Interest On Notes	0.00	0.00	128,904.65	128,904.65	No Budget	18,022.31
		Interest On Notes	0.00		0.00			0.00
640	RDA22	Interest On Notes	0.00	0.00	52,082.70	52,082.70	No Budget	7,281.74
		Interest On Notes	0.00		0.00			0.00
660		Debt Issuance Costs	(2,000.00)	(2,000.00)	9,500.00	7,500.00	0.00%	0.00
		Debt Issuance Costs	0.00		0.00			0.00
802		NE TN Tourism Appropriation	(2,000.00)	(2,000.00)	2,000.00	0.00	0.00%	0.00
		NE TN Tourism Appropriation	0.00		0.00			0.00
803		WC Museum/Heritage Alliance Appro	(50,000.00)	(50,000.00)	45,833.37	(4,166.63)	41.67%	0.00
		WC Museum/Heritage Alliance Appro	0.00		0.00			0.00
804		Building Inspection	(4,500.00)	(4,500.00)	1,682.87	(2,817.13)	18.44%	0.00
		Building Inspection	0.00		0.00			0.00
805		Dirty Street Fighters	(7,000.00)	(7,000.00)	6,090.64	(909.36)	35.38%	0.00
		Dirty Street Fighters	0.00		0.00			0.00

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Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
806	F.T.D.D. Appropriation		(1,650.00)	(1,650.00)	1,649.00	(1.00)	0.00%	0.00
807	F.T.H.R.A. Appro		(7,301.00)	(7,301.00)	0.00	(7,301.00)	0.00%	0.00
808	WC E.M.S. Appropriation		(50,000.00)	(50,000.00)	50,000.00	0.00	100.00%	0.00
809	NE TN Regional Economic Partnersh		(7,000.00)	(7,000.00)	0.00	(7,000.00)	0.00%	0.00
810	Historic Zoning Comm Training		(500.00)	(500.00)	0.00	(500.00)	0.00%	0.00
811	Vet Park Appropriation		0.00	0.00	250.00	250.00	No Budget	0.00
815	Main Street Jones.Program Exp		0.00	0.00	4,211.01	4,211.01	No Budget	449.99
817	Main St.-Jonesborough Days		0.00	0.00	2,207.96	2,207.96	No Budget	45.96
871	Washington Co-Jonesborough Library		(13,500.00)	(13,500.00)	0.00	(13,500.00)	0.00%	0.00
946	Computer Software		0.00	0.00	22,062.50	22,062.50	No Budget	7,000.00
991	Facade Renovation		(10,000.00)	(10,000.00)	0.00	(10,000.00)	0.00%	0.00
992	Street/Solid Waste Building		(285,000.00)	(285,000.00)	102,300.00	(182,700.00)	35.89%	0.00
998	Other Capital Projects		(149,742.00)	(149,742.00)	102,422.84	(47,319.16)	0.00%	0.00
Total 41500 General Administration			(2,432,620.00)	(2,432,620.00)	5,104,416.31	2,671,796.31	209.83%	281,263.00
			0.00		0.00			0.00
42100 Police								
121	Salaries and Wages		(1,223,770.00)	(1,223,770.00)	1,158,412.50	(65,357.50)	42.53%	139,520.42
			0.00		0.00			0.00

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141			(93,618.00)	(93,618.00)	80,228.84	(13,389.16)	37.20%	9,792.26
		Oasi (Employer's Share)	0.00		0.00			0.00
142			(225,889.00)	(225,889.00)	246,454.31	20,565.31	48.54%	21,596.97
		Hospital And Health Insurance	0.00		0.00			0.00
143			(71,811.00)	(71,811.00)	65,167.02	(6,643.98)	40.29%	8,140.85
		Employee Retirement Plan	0.00		0.00			0.00
146			0.00	0.00	38,701.71	38,701.71	No Budget	0.00
		Workmen's Compensation	0.00		0.00			0.00
147			(850.00)	(850.00)	569.04	(280.96)	61.76%	0.00
		Unemployment Insurance	0.00		0.00			0.00
148			(16,000.00)	(16,000.00)	40,251.46	24,251.46	105.97%	2,129.32
		Employee Education And Training	0.00		0.00			0.00
164			(5,000.00)	(5,000.00)	1,515.87	(3,484.13)	30.32%	1,515.87
		Reserve Officer Program	0.00		0.00			0.00
165			(10,000.00)	(10,000.00)	4,582.50	(5,417.50)	15.83%	4,365.00
		Court Costs	0.00		0.00			0.00
211			(2,500.00)	(2,500.00)	1,134.10	(1,365.90)	17.36%	71.46
		Postage, Box Rent, Etc.	0.00		0.00			0.00
230			(2,000.00)	(2,000.00)	2,651.74	651.74	54.85%	0.00
		Publicity, Subscriptions, And Dues	0.00		0.00			0.00
236			(3,000.00)	(3,000.00)	3,044.98	44.98	51.10%	0.00
		Public Relation	0.00		0.00			0.00
245			(15,500.00)	(15,500.00)	12,171.74	(3,328.26)	42.74%	978.62
		Telephone And Other Communication Services	0.00		0.00			0.00
248			(5,250.00)	(5,250.00)	5,815.40	565.40	55.38%	581.54
		GPS Services	0.00		0.00			0.00
251			(11,500.00)	(11,500.00)	7,496.22	(4,003.78)	26.94%	935.45
		Medical Services	0.00		0.00			0.00
260			(1,000.00)	(1,000.00)	808.93	(191.07)	41.38%	134.93
		RADIO	0.00		0.00			0.00
		Repair And Maintenance Services	0.00		0.00			0.00
261			(18,000.00)	(18,000.00)	31,499.87	13,499.87	94.44%	3,904.19
		Repair And Maintenance Motor Vehicles	0.00		0.00			0.00

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261	990		0.00	0.00	3,910.55	3,910.55	No Budget	0.00
		Repair And Maintenance Motor Vehicles	0.00		0.00			0.00
262			(1,000.00)	(1,000.00)	509.98	(490.02)	29.00%	0.00
		Repair And Maintenance Equipment	0.00		0.00			0.00
270			(5,000.00)	(5,000.00)	4,031.03	(968.97)	8.71%	155.43
		Repair And Maintenance Surplus Vehicles &	0.00		0.00			0.00
280			(5,000.00)	(5,000.00)	4,826.94	(173.06)	49.05%	197.50
		Travel	0.00		0.00			0.00
289			(5,000.00)	(5,000.00)	0.00	(5,000.00)	0.00%	0.00
		Travel - Surplus Vehicles & Equip	0.00		0.00			0.00
290			(39,739.00)	(39,739.00)	35,134.25	(4,604.75)	8.42%	400.00
		Other Contracted Services	0.00		0.00			0.00
307			(25,000.00)	(25,000.00)	28,644.49	3,644.49	25.59%	0.00
		Shop with a Cop	0.00		0.00			0.00
311			(3,000.00)	(3,000.00)	2,741.02	(258.98)	23.19%	83.78
		Office Supplies	0.00		0.00			0.00
312			(7,000.00)	(7,000.00)	7,152.37	152.37	39.60%	1,341.94
		Small Items Of Equipment	0.00		0.00			0.00
313			(1,200.00)	(1,200.00)	925.25	(274.75)	28.50%	0.00
		Stationary/Forms	0.00		0.00			0.00
314			0.00	0.00	43.16	43.16	No Budget	0.00
		Small Equip - TN Local Appropriation	0.00		0.00			0.00
326			(20,000.00)	(20,000.00)	20,064.08	64.08	48.84%	0.00
		Clothing And Uniforms	0.00		0.00			0.00
327			(7,000.00)	(7,000.00)	13,393.98	6,393.98	112.58%	0.00
		Fire Arm Supplies	0.00		0.00			0.00
331			(60,000.00)	(60,000.00)	44,803.84	(15,196.16)	36.39%	4,625.10
		Gas, Oil, Diesel Fuel, Grease, Etc.	0.00		0.00			0.00
334			(8,000.00)	(8,000.00)	11,553.18	3,553.18	22.46%	0.00
		Tires, Tubes And Etc.	0.00		0.00			0.00
344			(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
		Safety Supplies	0.00		0.00			0.00

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Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
390		Miscellaneous Supplies	(5,000.00)	(5,000.00)	4,701.16	(298.84)	67.62%	189.02
535		Equipment Leases & Maint Contracts	(18,275.00)	(18,275.00)	24,012.76	5,737.76	47.78%	1,243.94
560		State Police Fines	(25,000.00)	(25,000.00)	11,497.27	(13,502.73)	20.94%	1,123.80
596		Penalties For Late Filing	0.00	0.00	184.59	184.59	No Budget	0.00
620	PSVEH	Note Principal	(119,000.00)	(119,000.00)	119,000.00	0.00	0.00%	0.00
640	PSVEH	Interest On Notes	(5,129.00)	(5,129.00)	5,129.15	0.15	40.20%	0.00
701		DOJ Bullet Proof Vests Grant	(8,500.00)	(8,500.00)	0.00	(8,500.00)	0.00%	0.00
702		TN Highway Safety Grant	(5,000.00)	(5,000.00)	0.00	(5,000.00)	0.00%	0.00
831		Ps Electr.Citation Reserve Exp	(5,000.00)	(5,000.00)	0.00	(5,000.00)	0.00%	0.00
832		Clerk Electr.Citation Reserve Exp	(1,500.00)	(1,500.00)	0.00	(1,500.00)	0.00%	0.00
833		Handgun Permit Class Expense	(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
834		Driving School Tech Fund Expenses	(2,000.00)	(2,000.00)	0.00	(2,000.00)	0.00%	0.00
835		Paws In Blue Canine Expenses	0.00	0.00	10,890.09	10,890.09	No Budget	775.26
874		Jonesborough Cops for Kids	(2,500.00)	(2,500.00)	0.00	(2,500.00)	0.00%	0.00
940		Machinery And Equipment	(43,000.00)	(43,000.00)	15.00	(42,985.00)	-99.97%	0.00
952	990	Police Vehicles	0.00	0.00	48,800.00	48,800.00	No Budget	0.00

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Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
952		Police Vehicles	0.00	0.00	46,000.00	46,000.00	No Budget	0.00
954		APX 6000 Portable Radios	0.00	0.00	20,117.60	20,117.60	No Budget	0.00
955		PS Training Facility	0.00	0.00	(339.09)	(339.09)	No Budget	0.00
Total 42100 Police			(2,134,531.00)	(2,134,531.00)	2,168,248.88	33,717.88	101.58%	203,802.65
			0.00		0.00			0.00
42200	Fire Protection And Control Services							
121		Salaries and Wages	(432,579.00)	(432,579.00)	445,036.40	12,457.40	48.85%	59,213.07
141		Oasi (Employer's Share)	(33,092.00)	(33,092.00)	31,261.27	(1,830.73)	44.05%	4,272.01
142		Hospital And Health Insurance	(70,888.00)	(70,888.00)	70,251.66	(636.34)	40.76%	5,413.58
143		Employee Retirement Plan	(25,343.00)	(25,343.00)	24,309.67	(1,033.33)	43.28%	3,191.48
146		Workmen's Compensation	0.00	0.00	8,191.63	8,191.63	No Budget	0.00
147		Unemployment Insurance	(340.00)	(340.00)	215.77	(124.23)	63.20%	7.22
148		Employee Education And Training	(8,500.00)	(8,500.00)	3,038.78	(5,461.22)	12.60%	225.00
211		Postage, Box Rent, Etc.	(200.00)	(200.00)	119.04	(80.96)	29.87%	0.00
230		Publicity, Subscriptions, And Dues	(1,800.00)	(1,800.00)	1,247.26	(552.74)	20.00%	0.00
236		Public Relation	(500.00)	(500.00)	283.10	(216.90)	0.00%	0.00
245		Telephone And Other Communication Services	(6,250.00)	(6,250.00)	4,778.20	(1,471.80)	45.54%	464.67
			0.00		0.00			0.00

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248	GPS Services		(700.00)	(700.00)	2,180.70	1,480.70	155.76%	218.07
			0.00		0.00			0.00
251	Medical Services		(6,500.00)	(6,500.00)	5,084.60	(1,415.40)	32.60%	154.35
			0.00		0.00			0.00
261	Repair And Maintenance Motor Vehicles		(30,000.00)	(30,000.00)	23,388.38	(6,611.62)	27.81%	736.23
			0.00		0.00			0.00
262	Repair And Maintenance Equipment		(2,500.00)	(2,500.00)	2,879.87	379.87	61.53%	159.99
			0.00		0.00			0.00
266	Repair And Maintenance Buildings		(10,000.00)	(10,000.00)	9,090.07	(909.93)	87.53%	0.00
			0.00		0.00			0.00
280	Travel		(1,000.00)	(1,000.00)	88.50	(911.50)	0.00%	0.00
			0.00		0.00			0.00
290	Other Contracted Services		(11,000.00)	(11,000.00)	3,121.77	(7,878.23)	13.10%	0.00
			0.00		0.00			0.00
293	Software service		0.00	0.00	4,706.62	4,706.62	No Budget	0.00
			0.00		0.00			0.00
311	Office Supplies		(1,000.00)	(1,000.00)	969.46	(30.54)	56.58%	58.98
			0.00		0.00			0.00
312	Small Items Of Equipment		(45,000.00)	(45,000.00)	37,246.57	(7,753.43)	52.77%	0.00
			0.00		0.00			0.00
313	Stationary/Forms		(200.00)	(200.00)	0.00	(200.00)	0.00%	0.00
			0.00		0.00			0.00
326	Clothing And Uniforms		(11,000.00)	(11,000.00)	14,758.76	3,758.76	23.99%	0.00
			0.00		0.00			0.00
329	Fire Fighting Gear		(30,000.00)	(30,000.00)	31,730.68	1,730.68	61.66%	390.00
			0.00		0.00			0.00
331	Gas, Oil, Diesel Fuel, Grease, Etc.		(12,000.00)	(12,000.00)	10,091.53	(1,908.47)	33.63%	1,102.00
			0.00		0.00			0.00
334	Tires, Tubes And Etc.		(8,000.00)	(8,000.00)	0.00	(8,000.00)	0.00%	0.00
			0.00		0.00			0.00
344	Safety Supplies		(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
			0.00		0.00			0.00

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Monthly Comparative:

91.67%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
390		Miscellaneous Supplies	(5,500.00)	(5,500.00)	6,355.74	855.74	44.43%	397.35
535		Equipment Leases & Maint Contracts	0.00		0.00			0.00
			(6,500.00)	(6,500.00)	5,134.41	(1,365.59)	34.72%	399.05
596			0.00		0.00			0.00
		Penalties For Late Filing	0.00	0.00	71.92	71.92	No Budget	0.00
620		FT16	0.00		0.00			0.00
		Note Principal	(38,760.00)	(38,760.00)	35,515.87	(3,244.13)	41.91%	3,264.13
620		FT21	0.00		0.00			0.00
		Note Principal	(46,000.00)	(46,000.00)	46,000.00	0.00	0.00%	0.00
640		FT16	0.00		0.00			0.00
		Interest On Notes	(3,167.00)	(3,167.00)	2,916.92	(250.08)	38.68%	229.76
640		FT21	0.00		0.00			0.00
		Interest On Notes	(10,109.00)	(10,109.00)	10,108.80	(0.20)	47.34%	0.00
765			0.00		0.00			0.00
		Volunteer Fire Fund	0.00	0.00	1,079.82	1,079.82	No Budget	1,079.82
941			0.00		0.00			0.00
		Vehicles	0.00	0.00	0.00	0.00	No Budget	0.00
957			0.00		0.00			0.00
		Brush Truck	0.00	0.00	1,358.26	1,358.26	No Budget	0.00
Total 42200 Fire Protection And Control			(859,428.00)	(859,428.00)	842,612.03	(16,815.97)	98.04%	80,976.76
			0.00		0.00			0.00
43100		Highways And Streets						
121			(400,991.00)	(400,991.00)	370,363.88	(30,627.12)	36.86%	42,871.94
		Salaries and Wages	0.00		0.00			0.00
141			(30,676.00)	(30,676.00)	26,126.92	(4,549.08)	32.76%	3,094.48
		Oasi (Employer's Share)	0.00		0.00			0.00
142			(63,206.00)	(63,206.00)	55,949.90	(7,256.10)	33.88%	3,388.86
		Hospital And Health Insurance	0.00		0.00			0.00
143			(23,191.00)	(23,191.00)	19,784.71	(3,406.29)	34.83%	2,362.52
		Employee Retirement Plan	0.00		0.00			0.00

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Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
146		Workmen's Compensation	0.00	0.00	27,138.89	27,138.89	No Budget	381.54
147		Unemployment Insurance	0.00	(310.00)	160.39	(149.61)	51.74%	0.00
148		Employee Education And Training	0.00	0.00	110.00	110.00	No Budget	0.00
245		Telephone And Other Communication Services	(2,500.00)	(2,500.00)	1,500.13	(999.87)	30.21%	158.97
247		Street Lighting (Electric And Maint.)	(192,500.00)	(192,500.00)	176,677.69	(15,822.31)	45.74%	17,271.69
248		GPS Services	(1,800.00)	(1,800.00)	2,275.96	475.96	61.82%	218.07
251		Medical Services	(3,300.00)	(3,300.00)	3,045.96	(254.04)	35.90%	163.60
261		Repair And Maintenance Motor Vehicles	(41,250.00)	(41,250.00)	57,239.21	15,989.21	79.87%	2,442.03
262		Repair And Maintenance Equipment	(1,500.00)	(1,500.00)	269.97	(1,230.03)	7.52%	0.00
266		Repair And Maintenance Buildings	(6,000.00)	(6,000.00)	2,297.34	(3,702.66)	35.56%	0.00
268		Repair And Maintenance Roads And Streets	(15,000.00)	(15,000.00)	24,306.79	9,306.79	81.61%	0.00
311		Office Supplies	(400.00)	(400.00)	154.55	(245.45)	2.23%	0.00
312		Small Items Of Equipment	(4,000.00)	(4,000.00)	2,429.69	(1,570.31)	31.07%	0.00
326		Clothing And Uniforms	(3,850.00)	(3,850.00)	3,521.98	(328.02)	1.78%	68.43
331		Gas, Oil, Diesel Fuel, Grease, Etc.	(32,175.00)	(32,175.00)	26,079.37	(6,095.63)	32.83%	0.00
334		Tires, Tubes And Etc.	(7,000.00)	(7,000.00)	5,122.79	(1,877.21)	26.12%	0.00

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342		Sign Parts And Supplies	(6,050.00)	(6,050.00)	7,063.19	1,013.19	55.13%	0.00
			0.00		0.00			0.00
344		Safety Supplies	(2,200.00)	(2,200.00)	873.88	(1,326.12)	33.44%	0.00
			0.00		0.00			0.00
390		Miscellaneous Supplies	(2,750.00)	(2,750.00)	1,223.71	(1,526.29)	13.63%	0.00
			0.00		0.00			0.00
395		Storm Water	(6,000.00)	(6,000.00)	6,621.62	621.62	0.00%	0.00
			0.00		0.00			0.00
454		Sodium Chloride	(10,000.00)	(10,000.00)	9,773.99	(226.01)	97.74%	0.00
			0.00		0.00			0.00
473		Curbing, Sidewalks, and Rock	(100,000.00)	(100,000.00)	55,430.53	(44,569.47)	39.24%	4,350.00
			0.00		0.00			0.00
474		Street Paving	(175,000.00)	(175,000.00)	53,933.25	(121,066.75)	30.12%	0.00
			0.00		0.00			0.00
535		Equipment Leases & Maint Contracts	(2,500.00)	(2,500.00)	2,980.25	480.25	46.26%	239.43
			0.00		0.00			0.00
560		State Storm Water Maintenance Fees	(5,000.00)	(5,000.00)	1,125.00	(3,875.00)	0.00%	0.00
			0.00		0.00			0.00
596		Penalties For Late Filing	0.00	0.00	65.45	65.45	No Budget	0.00
			0.00		0.00			0.00
973		3 - 2500 4 Wheel Drive Trucks	(150,000.00)	(150,000.00)	76,750.00	(73,250.00)	0.00%	0.00
			0.00		0.00			0.00
975		Oak Grove Curbing & Sidewalk	(30,000.00)	(30,000.00)	46,336.40	16,336.40	37.79%	0.00
			0.00		0.00			0.00
977		Lincoln Park Parking Lot	(106,000.00)	(106,000.00)	194,192.34	88,192.34	4.92%	0.00
			0.00		0.00			0.00
984		West Main Sidewalk	(105,000.00)	(105,000.00)	145,000.00	40,000.00	34.52%	0.00
			0.00		0.00			0.00
985		Thompson Meadow Lane Paving	(52,000.00)	(52,000.00)	302,864.48	250,864.48	1.06%	0.00
			0.00		0.00			0.00
986		Boone Street Paving	(135,000.00)	(135,000.00)	0.00	(135,000.00)	0.00%	0.00
			0.00		0.00			0.00

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Total 43100 Highways And Streets			(1,717,149.00)	(1,717,149.00)	1,708,790.21	(8,358.79)	99.51%	77,011.56
			0.00		0.00			0.00
43170	City Garage							
121		Salaries and Wages	(75,157.00)	(75,157.00)	71,685.45	(3,471.55)	62.54%	12,294.79
			0.00		0.00			0.00
141		Oasi (Employer's Share)	(5,750.00)	(5,750.00)	4,699.54	(1,050.46)	54.32%	826.18
			0.00		0.00			0.00
142		Hospital And Health Insurance	(25,186.00)	(25,186.00)	25,319.15	133.15	52.42%	2,588.26
			0.00		0.00			0.00
143		Employee Retirement Plan	(4,452.00)	(4,452.00)	4,150.12	(301.88)	60.59%	737.69
			0.00		0.00			0.00
146		Workmen's Compensation	0.00	0.00	2,212.62	2,212.62	No Budget	0.00
			0.00		0.00			0.00
147		Unemployment Insurance	(130.00)	(130.00)	40.75	(89.25)	31.35%	0.00
			0.00		0.00			0.00
148		Employee Education And Training	(500.00)	(500.00)	0.00	(500.00)	0.00%	0.00
			0.00		0.00			0.00
230		Publicity, Subscriptions, And Dues	(250.00)	(250.00)	83.62	(166.38)	0.00%	0.00
			0.00		0.00			0.00
241		Electric	(5,000.00)	(5,000.00)	6,493.18	1,493.18	74.10%	346.20
			0.00		0.00			0.00
242		Water	(1,000.00)	(1,000.00)	197.89	(802.11)	15.28%	0.00
			0.00		0.00			0.00
245		Telephone And Other Communication Services	(2,250.00)	(2,250.00)	2,354.13	104.13	50.32%	231.78
			0.00		0.00			0.00
248		GPS Services	(400.00)	(400.00)	218.07	(181.93)	30.29%	24.23
			0.00		0.00			0.00
251		Medical Services	(800.00)	(800.00)	765.04	(34.96)	25.56%	40.90
			0.00		0.00			0.00
261		Repair And Maintenance Motor Vehicles	(2,000.00)	(2,000.00)	2,853.14	853.14	-40.76%	0.00
			0.00		0.00			0.00

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262		Repair And Maintenance Equipment	(500.00)	(500.00)	277.06	(222.94)	15.84%	0.00
266		Repair And Maintenance Buildings	(1,500.00)	(1,500.00)	1,628.90	128.90	63.47%	0.00
311		Office Supplies	(500.00)	(500.00)	195.47	(304.53)	36.89%	0.00
312		Small Items Of Equipment	(3,470.00)	(3,470.00)	4,558.92	1,088.92	115.24%	0.00
324		Household And Janitorial Supplies	(1,500.00)	(1,500.00)	3,106.01	1,606.01	124.06%	0.00
326		Clothing And Uniforms	(1,900.00)	(1,900.00)	2,023.52	123.52	53.03%	139.89
331		Gas, Oil, Diesel Fuel, Grease, Etc.	(2,300.00)	(2,300.00)	1,316.56	(983.44)	34.98%	0.00
334		Tires, Tubes And Etc.	(1,000.00)	(1,000.00)	672.00	(328.00)	0.00%	0.00
341		Consumable Tools	(2,300.00)	(2,300.00)	1,947.17	(352.83)	-78.52%	100.00
344		Safety Supplies	(1,000.00)	(1,000.00)	906.88	(93.12)	73.40%	0.00
345		Welding Supplies	(400.00)	(400.00)	179.37	(220.63)	12.38%	0.00
346		Wash Bay Maintenance and Supplies	(2,500.00)	(2,500.00)	2,025.00	(475.00)	25.48%	0.00
390		Miscellaneous Supplies	(1,000.00)	(1,000.00)	496.05	(503.95)	12.19%	0.00
535		Equipment Leases & Maint Contracts	(3,000.00)	(3,000.00)	3,319.00	319.00	41.47%	256.93
596		Penalties For Late Filing	0.00	0.00	7.77	7.77	No Budget	0.00
949		Other Machinery And Equipment	0.00	0.00	6,649.50	6,649.50	No Budget	0.00

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Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
Total 43170 City Garage			(145,745.00)	(145,745.00)	150,381.88	4,636.88	103.18%	17,586.85
			0.00		0.00			0.00
44320	Senior Citizen Facilities							
121	IIIB		(30,389.00)	(30,389.00)	31,670.94	1,281.94	47.32%	3,921.60
	Salaries and Wages		0.00		0.00			0.00
121	TRANS		(6,000.00)	(6,000.00)	0.00	(6,000.00)	0.00%	0.00
	Salaries and Wages		0.00		0.00			0.00
121			(337,015.00)	(337,015.00)	307,618.67	(29,396.33)	41.42%	38,709.54
	Salaries and Wages		0.00		0.00			0.00
141	IIIB		(2,325.00)	(2,325.00)	1,779.22	(545.78)	24.47%	0.00
	Oasi (Employer's Share)		0.00		0.00			0.00
141			(25,782.00)	(25,782.00)	21,699.72	(4,082.28)	37.91%	3,008.96
	Oasi (Employer's Share)		0.00		0.00			0.00
141	TRANS		(459.00)	(459.00)	0.00	(459.00)	0.00%	0.00
	Oasi (Employer's Share)		0.00		0.00			0.00
142			(64,437.00)	(64,437.00)	59,029.32	(5,407.68)	38.82%	4,870.51
	Hospital And Health Insurance		0.00		0.00			0.00
142	TRANS		(2,000.00)	(2,000.00)	18.18	(1,981.82)	0.91%	9.09
	Hospital And Health Insurance		0.00		0.00			0.00
142	IIIB		(2,850.00)	(2,850.00)	10,116.46	7,266.46	177.56%	1,047.84
	Hospital And Health Insurance		0.00		0.00			0.00
143			(16,759.00)	(16,759.00)	15,399.41	(1,359.59)	41.94%	2,178.08
	Employee Retirement Plan		0.00		0.00			0.00
143	IIIB		(2,387.00)	(2,387.00)	1,403.23	(983.77)	23.00%	0.00
	Employee Retirement Plan		0.00		0.00			0.00
143	TRANS		(420.00)	(420.00)	156.86	(263.14)	0.00%	0.00
	Employee Retirement Plan		0.00		0.00			0.00
146			0.00	0.00	1,546.38	1,546.38	No Budget	0.00
	Workmen's Compensation		0.00		0.00			0.00
147			(310.00)	(310.00)	81.03	(228.97)	24.47%	6.86
	Unemployment Insurance		0.00		0.00			0.00

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147	TRANS		(30.00)	(30.00)	0.00	(30.00)	0.00%	0.00
		Unemployment Insurance	0.00		0.00			0.00
147	IIIB		(35.00)	(35.00)	126.89	91.89	362.54%	0.00
		Unemployment Insurance	0.00		0.00			0.00
148	976		0.00	0.00	2,133.87	2,133.87	No Budget	1,634.92
		Employee Education And Training	0.00		0.00			0.00
148	IIIB		(2,500.00)	(2,500.00)	2,706.37	206.37	58.15%	558.24
		Employee Education And Training	0.00		0.00			0.00
148			(2,500.00)	(2,500.00)	1,713.17	(786.83)	59.08%	0.00
		Employee Education And Training	0.00		0.00			0.00
211			(800.00)	(800.00)	1,355.76	555.76	89.03%	61.41
		Postage, Box Rent, Etc.	0.00		0.00			0.00
230			(5,500.00)	(5,500.00)	3,860.63	(1,639.37)	15.70%	52.50
		Publicity, Subscriptions, And Dues	0.00		0.00			0.00
241			(40,000.00)	(40,000.00)	21,506.92	(18,493.08)	23.11%	1,545.52
		Electric	0.00		0.00			0.00
242			(4,000.00)	(4,000.00)	2,263.32	(1,736.68)	27.75%	213.63
		Water	0.00		0.00			0.00
245			(10,000.00)	(10,000.00)	7,354.74	(2,645.26)	36.76%	769.53
		Telephone And Other Communication Services	0.00		0.00			0.00
245	IIIB		(780.00)	(780.00)	650.00	(130.00)	41.67%	65.00
		Telephone And Other Communication Services	0.00		0.00			0.00
248			(1,000.00)	(1,000.00)	969.20	(30.80)	48.46%	96.92
		GPS Services	0.00		0.00			0.00
251			(2,500.00)	(2,500.00)	1,658.88	(841.12)	35.35%	143.15
		Medical Services	0.00		0.00			0.00
261			(1,000.00)	(1,000.00)	217.39	(782.61)	0.00%	0.00
		Repair And Maintenance Motor Vehicles	0.00		0.00			0.00
262			(1,000.00)	(1,000.00)	902.76	(97.24)	23.10%	0.00
		Repair And Maintenance Equipment	0.00		0.00			0.00
265			(9,000.00)	(9,000.00)	13,677.27	4,677.27	57.91%	0.00
		Repair And Maintenance Grounds And	0.00		0.00			0.00

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266		Repair And Maintenance Buildings	(20,400.00)	(20,400.00)	25,346.18	4,946.18	49.44%	952.28
300		IIIB	(554.00)	(554.00)	338.69	(215.31)	43.46%	0.00
		Supplies	0.00		0.00			0.00
311			(3,200.00)	(3,200.00)	3,121.29	(78.71)	45.58%	137.35
		Office Supplies	0.00		0.00			0.00
312	975		0.00	0.00	3,753.84	3,753.84	No Budget	(305.38)
		Small Items Of Equipment	0.00		0.00			0.00
312			(4,800.00)	(4,800.00)	27,654.65	22,854.65	490.65%	4,712.11
		Small Items Of Equipment	0.00		0.00			0.00
324			(6,000.00)	(6,000.00)	4,581.63	(1,418.37)	47.97%	0.00
		Household And Janitorial Supplies	0.00		0.00			0.00
326			(900.00)	(900.00)	241.26	(658.74)	0.00%	0.00
		Clothing And Uniforms	0.00		0.00			0.00
331			(2,700.00)	(2,700.00)	1,316.07	(1,383.93)	18.19%	181.26
		Gas, Oil, Diesel Fuel, Grease, Etc.	0.00		0.00			0.00
334			(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
		Tires, Tubes And Etc.	0.00		0.00			0.00
344			(2,000.00)	(2,000.00)	946.02	(1,053.98)	38.05%	0.00
		Safety Supplies	0.00		0.00			0.00
360	IIIB		(12,000.00)	(12,000.00)	0.00	(12,000.00)	0.00%	0.00
		Transportation	0.00		0.00			0.00
390			(1,500.00)	(1,500.00)	1,615.10	115.10	35.66%	0.00
		Miscellaneous Supplies	0.00		0.00			0.00
535			(21,000.00)	(21,000.00)	21,380.31	380.31	28.60%	975.32
		Equipment Leases & Maint Contracts	0.00		0.00			0.00
556			0.00	0.00	59.21	59.21	No Budget	59.21
		Credit Card Fees	0.00		0.00			0.00
596			0.00	0.00	57.71	57.71	No Budget	0.00
		Penalties For Late Filing	0.00		0.00			0.00
620	REFBD		(90,000.00)	(90,000.00)	90,000.00	0.00	100.00%	90,000.00
		Note Principal	0.00		0.00			0.00

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Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
640	REFBD		(91,050.00)	(91,050.00)	91,050.00	0.00	50.00%	45,525.00
		Interest On Notes	0.00		0.00			0.00
836			(100.00)	(100.00)	0.00	(100.00)	0.00%	0.00
		Ada Compliance	0.00		0.00			0.00
837			(20,000.00)	(20,000.00)	11,622.84	(8,377.16)	25.20%	546.40
		Parrish Nurse/Wellness Program	0.00		0.00			0.00
838			(38,000.00)	(38,000.00)	24,000.50	(13,999.50)	30.61%	700.00
		Health Promotion Program	0.00		0.00			0.00
839			(55,000.00)	(55,000.00)	29,244.19	(25,755.81)	0.00%	0.00
		Senior Center-Special Projects Ex	0.00		0.00			0.00
841			0.00	0.00	7,753.02	7,753.02	No Budget	0.00
		Senior Center State Grant Tcad Ex	0.00		0.00			0.00
967			0.00	0.00	13,253.00	13,253.00	No Budget	0.00
		My Ride SUV	0.00		0.00			0.00
968			(13,253.00)	(13,253.00)	0.00	(13,253.00)	0.00%	0.00
		My Ride Golf Cart	0.00		0.00			0.00
969			(11,981.00)	(11,981.00)	0.00	(11,981.00)	0.00%	0.00
		Patio Pavilion	0.00		0.00			0.00
Total 44320 Senior Citizen Facilities			(967,216.00)	(967,216.00)	868,952.10	(98,263.90)	89.84%	202,376.85
			0.00		0.00			0.00
44400	Parks and Recreation							
121			(257,084.00)	(257,084.00)	193,477.99	(63,606.01)	33.74%	25,756.83
		Salaries and Wages	0.00		0.00			0.00
141			(19,667.00)	(19,667.00)	13,971.33	(5,695.67)	30.88%	1,908.77
		Oasi (Employer's Share)	0.00		0.00			0.00
142			(43,051.00)	(43,051.00)	21,993.39	(21,057.61)	23.19%	1,800.00
		Hospital And Health Insurance	0.00		0.00			0.00
143			(12,889.00)	(12,889.00)	8,314.70	(4,574.30)	28.23%	1,106.01
		Employee Retirement Plan	0.00		0.00			0.00
146			0.00	0.00	4,524.15	4,524.15	No Budget	0.00
		Workmen's Compensation	0.00		0.00			0.00

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Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
147		Unemployment Insurance	(205.00)	(205.00)	100.25	(104.75)	41.74%	1.57
148			0.00		0.00			0.00
		Employee Education And Training	(500.00)	(500.00)	88.50	(411.50)	0.00%	0.00
			0.00		0.00			0.00
211		Postage, Box Rent, Etc.	(400.00)	(400.00)	331.41	(68.59)	40.24%	7.39
			0.00		0.00			0.00
220		Printing, Duplicating, Typing, And Binding	(300.00)	(300.00)	0.00	(300.00)	0.00%	0.00
			0.00		0.00			0.00
230		Publicity, Subscriptions, And Dues	(2,000.00)	(2,000.00)	1,627.26	(372.74)	23.75%	350.00
			0.00		0.00			0.00
241		Electric	(37,500.00)	(37,500.00)	31,653.27	(5,846.73)	41.91%	3,547.87
			0.00		0.00			0.00
242		Water	(15,000.00)	(15,000.00)	13,186.93	(1,813.07)	59.43%	1,222.34
			0.00		0.00			0.00
245		Telephone And Other Communication Services	(8,500.00)	(8,500.00)	8,033.90	(466.10)	45.01%	740.43
			0.00		0.00			0.00
248			(950.00)	(950.00)	969.20	19.20	51.01%	96.92
		GPS Services	0.00		0.00			0.00
251		Medical Services	(2,300.00)	(2,300.00)	1,840.50	(459.50)	40.01%	184.05
			0.00		0.00			0.00
261		Repair And Maintenance Motor Vehicles	(6,500.00)	(6,500.00)	2,146.21	(4,353.79)	-14.10%	0.00
			0.00		0.00			0.00
262		Repair And Maintenance Equipment	(7,000.00)	(7,000.00)	741.05	(6,258.95)	4.15%	0.00
			0.00		0.00			0.00
265		Repair And Maintenance Grounds And	(95,000.00)	(95,000.00)	147,545.23	52,545.23	79.70%	17,217.98
			0.00		0.00			0.00
266		Repair And Maintenance Buildings	(7,500.00)	(7,500.00)	15,883.94	8,383.94	101.26%	0.00
			0.00		0.00			0.00
290		Other Contracted Services	0.00	0.00	563.00	563.00	No Budget	0.00
			0.00		0.00			0.00
311		Office Supplies	(200.00)	(200.00)	0.00	(200.00)	0.00%	0.00
			0.00		0.00			0.00

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312		Small Items Of Equipment	(5,000.00)	(5,000.00)	4,074.59	(925.41)	7.69%	0.00
323		Food	0.00	0.00	1,770.44	1,770.44	No Budget	0.00
324		Household And Janitorial Supplies	(4,500.00)	(4,500.00)	4,801.43	301.43	40.74%	0.00
326		Clothing And Uniforms	(1,600.00)	(1,600.00)	880.09	(719.91)	1.25%	0.00
331		Gas, Oil, Diesel Fuel, Grease, Etc.	(7,000.00)	(7,000.00)	3,101.91	(3,898.09)	16.47%	0.00
334		Tires, Tubes And Etc.	(1,000.00)	(1,000.00)	151.77	(848.23)	15.18%	0.00
344		Safety Supplies	(250.00)	(250.00)	104.19	(145.81)	34.08%	0.00
390		Miscellaneous Supplies	(1,300.00)	(1,300.00)	941.17	(358.83)	62.16%	338.03
535		Equipment Leases & Maint Contracts	(2,520.00)	(2,520.00)	2,005.75	(514.25)	28.09%	107.00
596		Penalties For Late Filing	0.00	0.00	35.12	35.12	No Budget	0.00
843		Jrt Players Education Program	(50,000.00)	(50,000.00)	27,619.60	(22,380.40)	7.75%	0.00
844		Special Programs	(20,000.00)	(20,000.00)	6,338.44	(13,661.56)	12.13%	221.20
845		Athletic Programs	(10,000.00)	(10,000.00)	9,663.11	(336.89)	59.65%	0.00
846		Music On The Square Exp	0.00	0.00	4,200.00	4,200.00	No Budget	4,200.00
847		Jrt-Don Squibb Scholarship Awards	(3,000.00)	(3,000.00)	4,074.00	1,074.00	2.47%	0.00
848		Jpac/Repertory Theatre	(52,000.00)	(52,000.00)	50,365.90	(1,634.10)	41.36%	1,832.54
			0.00	0.00	0.00			0.00

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849		Flag Committee Expenditures	(2,000.00)	(2,000.00)	3,078.08	1,078.08	135.84%	2,216.00
850		Townscape	0.00		0.00			0.00
			(45,000.00)	(45,000.00)	6,657.45	(38,342.55)	-8.82%	65.00
851		Keep Jonesborough Beautiful Progr	0.00		0.00			0.00
			(3,000.00)	(3,000.00)	538.00	(2,462.00)	15.93%	0.00
853		Chuckey Depot Museum Reserve Exp	0.00		0.00			0.00
			(3,000.00)	(3,000.00)	1,537.48	(1,462.52)	46.93%	275.00
854		E.Gillespie Bldg.Utilities&Suppli	0.00		0.00			0.00
			(16,000.00)	(16,000.00)	11,577.80	(4,422.20)	22.33%	771.88
855		Jackson Theatre Utilities	0.00		0.00			0.00
			(25,200.00)	(25,200.00)	14,888.82	(10,311.18)	43.35%	1,862.65
856		Boone Street Mkt Utilities	0.00		0.00			0.00
			(6,500.00)	(6,500.00)	5,968.23	(531.77)	64.13%	454.98
857		Chuckey Depot Operating Expenses	0.00		0.00			0.00
			(7,000.00)	(7,000.00)	8,112.65	1,112.65	59.71%	868.02
858		Jrt Warehouse Expenses	0.00	0.00	3,718.52	3,718.52	No Budget	248.94
860		Tree & Townscape Exp	0.00	(2,000.00)	0.00	(2,000.00)	0.00%	0.00
872		K-8 Maintenance	0.00	(125,000.00)	34,836.47	(90,163.53)	27.87%	0.00
875		McKinney Center Operating Expense	0.00	0.00	132.12	132.12	No Budget	16,389.48
962		Stage Door Renovations	0.00	(100,000.00)	152,627.96	52,627.96	14.88%	0.00
963		Jackson Thtre Renov	0.00	(875,000.00)	1,958,514.91	1,083,514.91	126.81%	0.00
965		Ballfield Upgrades	0.00	(135,500.00)	0.00	(135,500.00)	0.00%	171,845.56
966		Depot St Park Upgrades	0.00	(30,000.00)	0.00	(30,000.00)	0.00%	0.00

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987		Dog Park Project	(19,820.00)	(19,820.00)	0.00	(19,820.00)	0.00%	0.00
988		Stemmons House Painting	(16,000.00)	(16,000.00)	0.00	(16,000.00)	0.00%	0.00
989		Jonesborough Fitness Center	(49,000.00)	(49,000.00)	59,930.00	10,930.00	0.00%	0.00
990		Gillespie Building Roof	(41,758.00)	(41,758.00)	53,670.00	11,912.00	0.00%	0.00
Total 44400 Parks and Recreation			(2,176,494.00)	(2,176,494.00)	2,902,908.21	726,414.21	133.38%	256,308.06
44490 Wetlands Water Park			0.00	0.00	0.00			0.00
121		Salaries and Wages	(282,599.00)	(282,599.00)	168,725.12	(113,873.88)	1.69%	4,651.98
141		Oasi (Employer's Share)	(21,619.00)	(21,619.00)	11,351.57	(10,267.43)	-5.33%	355.88
142		Hospital And Health Insurance	(2,400.00)	(2,400.00)	834.32	(1,565.68)	0.38%	9.09
143		Employee Retirement Plan	(3,265.00)	(3,265.00)	1,352.60	(1,912.40)	6.04%	261.94
146		Workmen's Compensation	0.00	0.00	0.00	5,801.76	No Budget	0.00
147		Unemployment Insurance	(845.00)	(845.00)	438.59	(406.41)	1.70%	13.96
148		Employee Education And Training	(2,000.00)	(2,000.00)	1,020.00	(980.00)	0.00%	0.00
211		Postage, Box Rent, Etc.	(200.00)	(200.00)	85.56	(114.44)	0.00%	0.00
220		Printing, Duplicating, Typing, And Binding	(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
230		Publicity, Subscriptions, And Dues	(1,000.00)	(1,000.00)	829.36	(170.64)	74.58%	210.00
			0.00	0.00	0.00			0.00

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238		Marketing and Marketing Supplies	(20,000.00)	(20,000.00)	6,867.99	(13,132.01)	17.76%	1,551.00
241		Electric	0.00		0.00			0.00
			(45,000.00)	(45,000.00)	31,301.46	(13,698.54)	18.97%	1,597.80
242		Water	0.00		0.00			0.00
			(15,000.00)	(15,000.00)	12,740.86	(2,259.14)	10.20%	717.83
245		Telephone And Other Communication Services	0.00		0.00			0.00
			(5,300.00)	(5,300.00)	5,362.19	62.19	49.39%	556.95
251		Medical Services	0.00		0.00			0.00
			(2,000.00)	(2,000.00)	280.33	(1,719.67)	5.00%	0.00
262		Repair And Maintenance Equipment	0.00		0.00			0.00
			(3,200.00)	(3,200.00)	0.00	(3,200.00)	0.00%	0.00
265		Repair And Maintenance Grounds And	0.00		0.00			0.00
			(6,000.00)	(6,000.00)	9,725.00	3,725.00	162.08%	9,725.00
266		Repair And Maintenance Buildings	0.00		0.00			0.00
			(10,000.00)	(10,000.00)	9,382.58	(617.42)	45.58%	4,200.00
288		Travel/Training/Car Allowance	0.00		0.00			0.00
			(700.00)	(700.00)	0.00	(700.00)	0.00%	0.00
290		Other Contracted Services	0.00		0.00		No Budget	0.00
			0.00	0.00	45.20	45.20		0.00
291		Pool Maintenance	0.00		0.00			0.00
			(10,000.00)	(10,000.00)	5,298.28	(4,701.72)	25.26%	2,526.05
296		Pool Pump Repair/Replacement	0.00		0.00			0.00
			(15,000.00)	(15,000.00)	5,518.54	(9,481.46)	0.00%	0.00
311		Office Supplies	0.00		0.00			0.00
			(800.00)	(800.00)	39.63	(760.37)	0.00%	0.00
312		Small Items Of Equipment	0.00		0.00			0.00
			(5,000.00)	(5,000.00)	1,794.92	(3,205.08)	0.00%	0.00
321		Paper/Plastics	0.00		0.00			0.00
			(7,500.00)	(7,500.00)	1,316.08	(6,183.92)	14.21%	1,065.73
323		Food	0.00		0.00			0.00
			(38,000.00)	(38,000.00)	28,679.84	(9,320.16)	13.38%	5,085.78
			0.00		0.00			0.00

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324		Household And Janitorial Supplies	(5,000.00)	(5,000.00)	840.47	(4,159.53)	16.12%	805.78
325		Beverages	0.00		0.00			0.00
			(10,000.00)	(10,000.00)	381.41	(9,618.59)	2.59%	259.05
326		Clothing And Uniforms	0.00		0.00			0.00
			(2,000.00)	(2,000.00)	854.91	(1,145.09)	42.75%	854.91
337		Photo ID Supplies	0.00		0.00			0.00
			(500.00)	(500.00)	0.00	(500.00)	0.00%	0.00
344		Safety Supplies	0.00		0.00			0.00
			(800.00)	(800.00)	0.00	(800.00)	0.00%	0.00
351		Merchandise Purchased For Resale	0.00		0.00			0.00
			(300.00)	(300.00)	0.00	(300.00)	0.00%	0.00
390		Miscellaneous Supplies	0.00		0.00			0.00
			(750.00)	(750.00)	4,312.80	3,562.80	0.00%	0.00
493		Chemicals	0.00		0.00			0.00
			(24,000.00)	(24,000.00)	26,936.71	2,936.71	62.65%	15,036.00
535		Equipment Leases & Maint Contracts	0.00		0.00			0.00
			(3,000.00)	(3,000.00)	5,286.20	2,286.20	94.82%	239.43
556		Credit Card Fees	0.00		0.00			0.00
			(7,500.00)	(7,500.00)	7,689.19	189.19	6.91%	0.00
596		Penalties For Late Filing	0.00		0.00			0.00
			0.00	0.00	188.24	188.24	No Budget	0.00
620		TBF21	0.00		0.00			0.00
		Note Principal	(32,900.00)	(32,900.00)	32,900.00	0.00	100.00%	0.00
640		TBF21	0.00		0.00			0.00
		Interest On Notes	(1,799.00)	(1,799.00)	1,798.96	(0.04)	50.00%	0.00
958		Pump Room Renovations	0.00		0.00			0.00
			(120,000.00)	(120,000.00)	0.00	(120,000.00)	0.00%	0.00
959		Building Renovations	0.00		0.00			0.00
			(40,000.00)	(40,000.00)	0.00	(40,000.00)	0.00%	0.00
			0.00		0.00			0.00
Total 44490 Wetlands Water Park			(746,977.00)	(746,977.00)	389,980.67	(356,996.33)	52.21%	49,724.16
			0.00		0.00			0.00

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44491	McKinney Center								
121				(211,640.00)	(211,640.00)	176,526.61	(35,113.39)	41.06%	23,565.30
				0.00		0.00			0.00
141				(16,190.00)	(16,190.00)	12,837.31	(3,352.69)	38.20%	1,733.93
				0.00		0.00			0.00
142				(24,330.00)	(24,330.00)	16,664.05	(7,665.95)	36.31%	1,811.03
				0.00		0.00			0.00
143				(11,599.00)	(11,599.00)	9,223.27	(2,375.73)	39.93%	1,323.12
				0.00		0.00			0.00
146				0.00	0.00	192.59	192.59	No Budget	0.00
				0.00		0.00			0.00
147				(180.00)	(180.00)	146.25	(33.75)	76.58%	4.54
				0.00		0.00			0.00
148				(1,000.00)	(1,000.00)	949.32	(50.68)	89.93%	186.90
				0.00		0.00			0.00
211				(300.00)	(300.00)	139.07	(160.93)	16.69%	17.28
				0.00		0.00			0.00
220				(350.00)	(350.00)	466.10	116.10	133.17%	0.00
				0.00		0.00			0.00
230				(370.00)	(370.00)	355.82	(14.18)	40.15%	0.00
				0.00		0.00			0.00
238				(2,000.00)	(2,000.00)	1,882.56	(117.44)	62.88%	350.00
				0.00		0.00			0.00
241				(8,500.00)	(8,500.00)	6,513.44	(1,986.56)	34.98%	508.84
				0.00		0.00			0.00
242				(800.00)	(800.00)	907.43	107.43	37.52%	78.11
				0.00		0.00			0.00
245				(6,500.00)	(6,500.00)	4,261.35	(2,238.65)	13.06%	203.28
				0.00		0.00			0.00
251				(800.00)	(800.00)	818.50	18.50	38.34%	61.35
				0.00		0.00			0.00

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Fund : 110

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Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
262		Repair And Maintenance Equipment	(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
266		Repair And Maintenance Buildings	(20,000.00)	(20,000.00)	7,176.84	(12,823.16)	4.61%	0.00
272		Repair And Maintenance Buildings - Capital	(15,500.00)	(15,500.00)	0.00	(15,500.00)	0.00%	0.00
279		Website Maintenance	(2,400.00)	(2,400.00)	1,564.81	(835.19)	45.98%	0.00
290		Other Contracted Services	0.00	0.00	17.80	17.80	No Budget	0.00
290	965	Other Contracted Services	0.00	0.00	0.00	250.00	No Budget	0.00
311		Office Supplies	(1,100.00)	(1,100.00)	1,992.86	892.86	81.14%	57.03
312		Small Items Of Equipment	(5,000.00)	(5,000.00)	1,243.39	(3,756.61)	2.81%	60.46
313		Stationary/Forms	(200.00)	(200.00)	67.57	(132.43)	33.79%	0.00
323		Food	(1,100.00)	(1,100.00)	2,042.41	942.41	170.15%	0.00
324		Household And Janitorial Supplies	(3,000.00)	(3,000.00)	2,549.11	(450.89)	41.22%	0.00
344		Safety Supplies	(125.00)	(125.00)	122.11	(2.89)	11.44%	0.00
390		Miscellaneous Supplies	(450.00)	(450.00)	748.78	298.78	24.81%	0.00
535		Equipment Leases & Maint Contracts	(8,500.00)	(8,500.00)	11,808.48	3,308.48	44.10%	552.58
556		Credit Card Fees	(600.00)	(600.00)	967.00	367.00	75.23%	0.00
596		Penalties For Late Filing	0.00	0.00	28.26	28.26	No Budget	0.00

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Fund : 110

Monthly Comparative:

91.67%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
862		Special Programs	(2,000.00)	(2,000.00)	0.00	(2,000.00)	0.00%	0.00
863		Americorps Worker Program	(8,500.00)	(8,500.00)	14,301.06	5,801.06	101.87%	8,658.56
864		Mary Martin Prog.For The Arts	(50,000.00)	(50,000.00)	38,835.10	(11,164.90)	35.71%	630.44
864	724	Mary Martin Prog.For The Arts	0.00	0.00	6,496.29	6,496.29	No Budget	0.00
865		Story Town Radio Show	(13,500.00)	(13,500.00)	24,607.30	11,107.30	35.37%	445.78
866		Mckinney Scholarship Fund	(5,000.00)	(5,000.00)	0.00	(5,000.00)	0.00%	0.00
867		Conversations That Matter Program	0.00	0.00	532.79	532.79	No Budget	0.00
Total 44491 McKinney Center			(422,534.00)	(422,534.00)	347,235.63	(75,298.37)	82.18%	40,498.53
44550 Jackson Theater			0.00	0.00	0.00	0.00	0.00	0.00
555		Bank Service Charges	0.00	0.00	307.80	307.80	No Budget	0.00
Total 44550 Jackson Theater			0.00	0.00	307.80	307.80	100.00%	0.00
47210 Tourism/Visitors Center			0.00	0.00	0.00	0.00	0.00	0.00
121		Salaries and Wages	(369,719.00)	(369,719.00)	348,349.97	(21,369.03)	42.67%	43,394.94
141		Oasi (Employer's Share)	(28,284.00)	(28,284.00)	24,931.46	(3,352.54)	38.74%	3,152.39
142		Hospital And Health Insurance	(39,821.00)	(39,821.00)	47,018.51	7,197.51	53.32%	4,444.66
143		Employee Retirement Plan	(18,114.00)	(18,114.00)	16,364.56	(1,749.44)	40.35%	2,072.75
146		Workmen's Compensation	0.00	0.00	1,368.05	1,368.05	No Budget	0.00

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Fund : 110

Monthly Comparative: 91.67%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
147		Unemployment Insurance	(220.00)	(220.00)	222.45	2.45	101.11%	17.55
148			0.00		0.00			0.00
		Employee Education And Training	(7,500.00)	(7,500.00)	3,806.50	(3,693.50)	14.78%	92.00
211			0.00		0.00			0.00
		Postage, Box Rent, Etc.	(1,750.00)	(1,750.00)	1,014.49	(735.51)	28.88%	71.24
220			0.00		0.00			0.00
		Printing, Duplicating, Typing, And Binding	(46,500.00)	(46,500.00)	74,514.31	28,014.31	147.36%	64,526.81
230			0.00		0.00			0.00
		Publicity, Subscriptions, And Dues	(6,535.00)	(6,535.00)	5,107.13	(1,427.87)	21.35%	0.00
238			0.00		0.00			0.00
		Marketing and Marketing Supplies	(60,000.00)	(60,000.00)	29,551.26	(30,448.74)	7.75%	250.00
241			0.00		0.00			0.00
		Electric	(13,500.00)	(13,500.00)	8,478.02	(5,021.98)	31.88%	601.13
242			0.00		0.00			0.00
		Water	(2,300.00)	(2,300.00)	2,456.97	156.97	54.18%	591.92
245			0.00		0.00			0.00
		Telephone And Other Communication Services	(12,738.00)	(12,738.00)	6,370.54	(6,367.46)	21.13%	536.47
248			0.00		0.00			0.00
		GPS Services	0.00	0.00	24.23	24.23	No Budget	0.00
251			0.00		0.00			0.00
		Medical Services	(1,500.00)	(1,500.00)	913.00	(587.00)	27.27%	81.80
261			0.00		0.00			0.00
		Repair And Maintenance Motor Vehicles	(1,500.00)	(1,500.00)	762.71	(737.29)	8.08%	24.23
262			0.00		0.00			0.00
		Repair And Maintenance Equipment	(1,200.00)	(1,200.00)	0.00	(1,200.00)	0.00%	0.00
266			0.00		0.00			0.00
		Repair And Maintenance Buildings	(20,000.00)	(20,000.00)	11,264.13	(8,735.87)	46.66%	580.00
311			0.00		0.00			0.00
		Office Supplies	(2,000.00)	(2,000.00)	1,117.99	(882.01)	7.62%	48.48
312			0.00		0.00			0.00
		Small Items Of Equipment	(12,000.00)	(12,000.00)	2,130.84	(9,869.16)	16.73%	73.10
			0.00		0.00			0.00

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Fund : 110

Monthly Comparative: 91.67%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
313	Stationary/Forms		(300.00)	(300.00)	0.00	(300.00)	0.00%	0.00
323	Food		(500.00)	(500.00)	97.99	(402.01)	6.29%	0.00
324	Household And Janitorial Supplies		(5,000.00)	(5,000.00)	3,788.53	(1,211.47)	41.55%	104.66
331	Gas, Oil, Diesel Fuel, Grease, Etc.		(2,400.00)	(2,400.00)	421.83	(1,978.17)	8.17%	43.10
344	Safety Supplies		(300.00)	(300.00)	0.00	(300.00)	0.00%	0.00
390	Miscellaneous Supplies		(800.00)	(800.00)	1,367.76	567.76	82.84%	0.00
535	Equipment Leases & Maint Contracts		(8,000.00)	(8,000.00)	8,090.70	90.70	33.61%	527.18
556	Credit Card Fees		(2,500.00)	(2,500.00)	3,307.02	807.02	47.52%	0.00
596	Penalties For Late Filing		0.00	0.00	59.99	59.99	No Budget	0.00
598	Gift Shop Expenditures		(30,000.00)	(30,000.00)	31,478.92	1,478.92	41.77%	1,126.16
815	Main Street Jones.Program Exp		(20,000.00)	(20,000.00)	6,659.58	(13,340.42)	27.82%	1,608.57
816	Main St.-Brews & Tunes Program		(12,000.00)	(12,000.00)	8,084.03	(3,915.97)	6.00%	250.00
817	Main St.-Jonesborough Days		(31,900.00)	(31,900.00)	30,451.51	(1,448.49)	88.50%	15,531.47
846	Music On The Square Exp		(36,000.00)	(36,000.00)	40,265.88	4,265.88	45.51%	10,210.57
861	Special Programs		(25,000.00)	(25,000.00)	22,526.62	(2,473.38)	21.31%	607.53
873	Seasonal Lighting		(50,000.00)	(50,000.00)	49,750.18	(249.82)	0.00%	0.00
			0.00	0.00	0.00			0.00

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Fund : 110

Monthly Comparative: 91.67%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
Total 47210 Tourism/Visitors Center			(869,881.00)	(869,881.00)	792,117.66	(77,763.34)	91.06%	150,568.71
Total For Fund: 110			0.00	0.00	0.00	0.00	0.00	0.00
			(12,472,575.00)	(12,472,575.00)	15,275,951.38	2,803,376.38	122.48%	1,360,117.13
			0.00	0.00	0.00			0.00

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Fund : 131

Monthly Comparative: 91.67%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
43200	Sanitation Services							
121		Salaries and Wages	(276,574.00)	(276,574.00)	248,486.05	(28,087.95)	45.30%	19,736.09
			0.00		0.00			0.00
141		Oasi (Employer's Share)	(21,158.00)	(21,158.00)	17,741.22	(3,416.78)	42.27%	1,431.06
			0.00		0.00			0.00
142		Hospital And Health Insurance	(68,021.00)	(68,021.00)	54,313.37	(13,707.63)	30.99%	3,704.77
			0.00		0.00			0.00
143		Employee Retirement Plan	(16,423.00)	(16,423.00)	12,017.90	(4,405.10)	30.10%	1,184.15
			0.00		0.00			0.00
146		Workmen's Compensation	0.00	0.00	12,418.17	12,418.17	No Budget	0.00
			0.00		0.00			0.00
147		Unemployment Insurance	(200.00)	(200.00)	151.76	(48.24)	71.78%	7.85
			0.00		0.00			0.00
148		Employee Education And Training	0.00	0.00	3,600.00	3,600.00	No Budget	3,600.00
			0.00		0.00			0.00
235		Memberships, Registration Fees, And Tuition	(330.00)	(330.00)	0.00	(330.00)	0.00%	0.00
			0.00		0.00			0.00
237		Keep Jonesborough Beautiful Program	0.00	0.00	197.25	197.25	No Budget	0.00
			0.00		0.00			0.00
238		Marketing and Marketing Supplies	(550.00)	(550.00)	0.00	(550.00)	0.00%	0.00
			0.00		0.00			0.00
241		Electric	(7,500.00)	(7,500.00)	0.00	(7,500.00)	0.00%	0.00
			0.00		0.00			0.00
245		Telephone And Other Communication Services	(5,500.00)	(5,500.00)	4,971.65	(528.35)	42.93%	461.98
			0.00		0.00			0.00
248		GPS Services	(2,860.00)	(2,860.00)	2,112.84	(747.16)	35.46%	193.84
			0.00		0.00			0.00
251		Medical Services	(2,200.00)	(2,200.00)	2,385.94	185.94	74.16%	282.30
			0.00		0.00			0.00
259		Contract Lab Services	0.00	0.00	0.00	0.00	No Budget	0.00
			0.00		0.00			0.00

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Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
261		Repair And Maintenance Motor Vehicles	(66,000.00)	(66,000.00)	54,795.61	(11,204.39)	55.31%	1,673.93
			0.00		0.00			0.00
266		Repair And Maintenance Buildings	(1,800.00)	(1,800.00)	6,259.33	4,459.33	347.74%	0.00
			0.00		0.00			0.00
280			(550.00)	(550.00)	177.00	(373.00)	32.18%	0.00
		Travel	0.00		0.00			0.00
290			0.00	0.00	41.95	41.95	No Budget	0.00
		Other Contracted Services	0.00		0.00			0.00
294			(1,100.00)	(1,100.00)	817.00	(283.00)	0.00%	0.00
		Tire Disposal Services	0.00		0.00			0.00
295			(120,000.00)	(120,000.00)	113,608.86	(6,391.14)	47.86%	11,769.15
		Waste Disposal Fees	0.00		0.00			0.00
310			(550.00)	(550.00)	25.80	(524.20)	0.00%	0.00
		Office Supplies And Materials	0.00		0.00			0.00
312			(825.00)	(825.00)	138.50	(686.50)	16.79%	0.00
		Small Items Of Equipment	0.00		0.00			0.00
326			(5,250.00)	(5,250.00)	3,748.71	(1,501.29)	6.03%	167.47
		Clothing And Uniforms	0.00		0.00			0.00
331			(75,000.00)	(75,000.00)	57,092.58	(17,907.42)	36.11%	85.51
		Gas, Oil, Diesel Fuel, Grease, Etc.	0.00		0.00			0.00
334			(10,800.00)	(10,800.00)	11,790.34	990.34	56.99%	1,435.50
		Tires, Tubes And Etc.	0.00		0.00			0.00
344			(550.00)	(550.00)	170.40	(379.60)	30.98%	0.00
		Safety Supplies	0.00		0.00			0.00
350			(20,625.00)	(20,625.00)	15,153.18	(5,471.82)	39.13%	7,613.30
		Supplies For Resale	0.00		0.00			0.00
390			(4,800.00)	(4,800.00)	5,715.63	915.63	24.61%	340.95
		Miscellaneous Supplies	0.00		0.00			0.00
515			(10,300.00)	(10,300.00)	0.00	(10,300.00)	0.00%	0.00
		Workers Compensation Insurance	0.00		0.00			0.00
520			(6,750.00)	(6,750.00)	3,372.10	(3,377.90)	49.96%	0.00
		Property/Liability Insurance	0.00		0.00			0.00

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Fund : 131

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Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
533		Machinery And Equipment Rental	(1,705.00)	(1,705.00)	884.07	(820.93)	9.00%	0.00
			0.00		0.00			0.00
535		Equipment Leases & Maint Contracts	0.00	0.00	232.83	232.83	No Budget	79.81
			0.00		0.00			0.00
555		Bank Service Charges	(330.00)	(330.00)	0.00	(330.00)	0.00%	0.00
			0.00		0.00			0.00
565		Permit Fee	(2,233.00)	(2,233.00)	0.00	(2,233.00)	0.00%	0.00
			0.00		0.00			0.00
596		Penalties For Late Filing	0.00	0.00	45.44	45.44	No Budget	0.00
			0.00		0.00			0.00
620		Note Principal	(43,807.00)	(43,807.00)	40,112.35	(3,694.65)	41.89%	3,686.26
			0.00		0.00			0.00
640		Interest On Notes	(5,497.00)	(5,497.00)	5,082.03	(414.97)	39.86%	422.32
			0.00		0.00			0.00
940		Machinery And Equipment	(60,000.00)	(60,000.00)	212,000.00	152,000.00	328.33%	162,000.00
			0.00		0.00			0.00
976		Dumpster Pad	0.00	0.00	15,000.00	15,000.00	No Budget	0.00
			0.00		0.00			0.00
Total 43200 Sanitation Services			(839,788.00)	(839,788.00)	904,659.86	64,871.86	107.72%	219,876.24
			0.00		0.00			0.00

Total For Fund: 131

(839,788.00)	(839,788.00)	904,659.86	64,871.86	107.72%	219,876.24
0.00		0.00			0.00

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Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
95003	AG Learning Center							
292		Landscaping Services	0.00	0.00	1,955.00	1,955.00	No Budget	0.00
			0.00		0.00			0.00
	Total 95003	AG Learning Center	0.00	0.00	1,955.00	1,955.00	100.00%	0.00
			0.00		0.00			0.00
95001	K-8 Capital Project							
252		Legal Services	0.00	0.00	19,000.00	19,000.00	No Budget	0.00
			0.00		0.00			0.00
254		Architectural Services	0.00	0.00	52,280.47	52,280.47	No Budget	0.00
			0.00		0.00			0.00
256		Engineering Services	0.00	0.00	12,530.50	12,530.50	No Budget	0.00
			0.00		0.00			0.00
290		Other Contracted Services	0.00	0.00	3,750.00	3,750.00	No Budget	0.00
			0.00		0.00			0.00
292		Landscaping Services	0.00	0.00	97,117.61	97,117.61	No Budget	1,190.00
			0.00		0.00			0.00
390		Miscellaneous Supplies	0.00	0.00	94.99	94.99	No Budget	0.00
			0.00		0.00			0.00
533		Machinery And Equipment Rental	0.00	0.00	750.00	750.00	No Budget	0.00
			0.00		0.00			0.00
620	K8	Note Principal	0.00	0.00	33,750,000.00	33,750,000.00	No Budget	0.00
			0.00		0.00			0.00
640	K8P2	Interest On Notes	0.00	0.00	427,875.85	427,875.85	No Budget	0.00
			0.00		0.00			0.00
923		Institutional (Schools, Hospitals, Etc.)	0.00	0.00	7,740,778.06	7,740,778.06	No Budget	0.00
			0.00		0.00			0.00
949		Other Machinery And Equipment	0.00	0.00	396,223.98	396,223.98	No Budget	0.00
			0.00		0.00			0.00
	Total 95001	K-8 Capital Project	0.00	0.00	42,500,401.46	42,500,401.46	100.00%	1,190.00
			0.00		0.00			0.00

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Fund : 311

Monthly Comparative: 91.67%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
95002 Tiger Park - LPRF								
290			0.00	0.00	32,650.00	32,650.00	No Budget	0.00
		Other Contracted Services	0.00		0.00			0.00
555			0.00	0.00	1,250.00	1,250.00	No Budget	0.00
		Bank Service Charges	0.00		0.00			0.00
761			0.00	0.00	0.00	0.00	No Budget	0.00
		Transfer To General Fund	0.00		0.00			0.00
937		901	0.00	0.00	1,251,280.70	1,251,280.70	No Budget	105.00
		Parks And Recreation Facilities	0.00		0.00			0.00
937		902	0.00	0.00	782,634.65	782,634.65	No Budget	16,985.65
		Parks And Recreation Facilities	0.00		0.00			0.00
937		903	0.00	0.00	268,084.90	268,084.90	No Budget	54,605.05
		Parks And Recreation Facilities	0.00		0.00			0.00
937		904	0.00	0.00	74,079.15	74,079.15	No Budget	21,596.63
		Parks And Recreation Facilities	0.00		0.00			0.00
Total 95002 Tiger Park - LPRF			0.00	0.00	2,409,979.40	2,409,979.40	100.00%	93,292.33
			0.00		0.00			0.00
Total For Fund: 311			0.00	0.00	44,912,335.86	44,912,335.86	100.00%	94,482.33
			0.00		0.00			0.00

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Fund : 334			Monthly Comparative:		91.67%			
Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
41591 Health Insurance Reimbursement								
142	131		0.00	0.00	20,112.03	20,112.03	No Budget	0.00
		Hospital And Health Insurance	0.00		0.00			0.00
142	110		0.00	0.00	33,028.71	33,028.71	No Budget	0.00
		Hospital And Health Insurance	0.00		0.00			0.00
142	413		0.00	0.00	24,829.14	24,829.14	No Budget	0.00
		Hospital And Health Insurance	0.00		0.00			0.00
Total 41591 Health Insurance			0.00	0.00	77,969.88	77,969.88	100.00%	0.00
			0.00		0.00			0.00
Total For Fund: 334								
			0.00	0.00	77,969.88	77,969.88	100.00%	0.00
			0.00		0.00			0.00

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Fund : 413

Monthly Comparative: 91.67%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
52113	Water Purification Facilities							
121			(411,081.00)	(411,081.00)	398,701.37	(12,379.63)	45.75%	51,229.93
		Salaries and Wages	0.00		0.00			0.00
141			(31,448.00)	(31,448.00)	28,506.76	(2,941.24)	42.18%	3,730.63
		Oasi (Employer's Share)	0.00		0.00			0.00
142			(63,368.00)	(63,368.00)	67,248.71	3,880.71	43.77%	2,474.43
		Hospital And Health Insurance	0.00		0.00			0.00
143			(24,408.00)	(24,408.00)	22,892.91	(1,515.09)	42.98%	2,754.96
		Employee Retirement Plan	0.00		0.00			0.00
146			0.00	0.00	10,486.68	10,486.68	No Budget	0.00
		Workmen's Compensation	0.00		0.00			0.00
147			(330.00)	(330.00)	189.01	(140.99)	57.28%	0.00
		Unemployment Insurance	0.00		0.00			0.00
148			(7,000.00)	(7,000.00)	2,498.20	(4,501.80)	35.69%	219.00
		Employee Education And Training	0.00		0.00			0.00
211			(700.00)	(700.00)	9.60	(690.40)	1.37%	9.60
		Postage, Box Rent, Etc.	0.00		0.00			0.00
230			(750.00)	(750.00)	417.26	(332.74)	33.33%	0.00
		Publicity, Subscriptions, And Dues	0.00		0.00			0.00
241			(600,000.00)	(600,000.00)	438,330.14	(161,669.86)	35.96%	38,695.89
		Electric	0.00		0.00			0.00
242			(2,000.00)	(2,000.00)	1,805.00	(195.00)	49.50%	172.50
		Water	0.00		0.00			0.00
245			(12,000.00)	(12,000.00)	13,722.95	1,722.95	58.82%	1,148.16
		Telephone And Other Communication Services	0.00		0.00			0.00
248			(1,500.00)	(1,500.00)	588.01	(911.99)	17.65%	48.46
		GPS Services	0.00		0.00			0.00
251			(3,250.00)	(3,250.00)	2,690.79	(559.21)	30.78%	224.05
		Medical Services	0.00		0.00			0.00
259			(15,000.00)	(15,000.00)	9,977.30	(5,022.70)	26.59%	269.00
		Contract Lab Services	0.00		0.00			0.00

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Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
261		Repair And Maintenance Motor Vehicles	(12,500.00)	(12,500.00)	12,825.53	325.53	33.85%	736.23
265			0.00		0.00			0.00
266		Repair And Maintenance Grounds And	0.00	0.00	2,250.00	2,250.00	No Budget	2,250.00
269		Repair And Maintenance Buildings	(60,000.00)	(60,000.00)	19,118.27	(40,881.73)	16.64%	0.00
281		Repair And Maintenance Utility Lines	0.00	0.00	0.00			0.00
311		Repair and Maintenance Plant	(120,000.00)	(120,000.00)	182.28	182.28	No Budget	0.00
312		Office Supplies	0.00		0.00			0.00
322		Small Items Of Equipment	(1,000.00)	(1,000.00)	126,490.11	6,490.11	84.24%	800.00
324		Chemical, Laboratory, And Medical Supplies	0.00		0.00			0.00
326		Household And Janitorial Supplies	(25,000.00)	(25,000.00)	743.93	(256.07)	47.61%	226.24
331		Clothing And Uniforms	0.00		0.00			0.00
334		Gas, Oil, Diesel Fuel, Grease, Etc.	(3,250.00)	(3,250.00)	8,680.66	(16,319.34)	23.67%	315.99
344		Tires, Tubes And Etc.	(5,750.00)	(5,750.00)	0.00			0.00
390		Safety Supplies	0.00		6,401.15	651.15	47.32%	233.25
493		Miscellaneous Supplies	(8,000.00)	(8,000.00)	0.00			0.00
533		Machinery And Equipment Rental	(2,500.00)	(2,500.00)	6,296.17	(1,703.83)	37.08%	0.00
			0.00		0.00			0.00
			(3,000.00)	(3,000.00)	1,881.33	(618.67)	52.77%	0.00
			(4,500.00)	(4,500.00)	0.00			0.00
			0.00		1,123.96	(1,876.04)	19.94%	0.00
			(250,000.00)	(250,000.00)	0.00			0.00
			(70,000.00)	(70,000.00)	5,754.35	1,254.35	68.07%	0.00
			0.00		0.00			0.00
			(250,000.00)	(250,000.00)	169,131.26	(80,868.74)	28.22%	6,301.15
			(70,000.00)	(70,000.00)	0.00			0.00
			0.00		37,575.57	(32,424.43)	25.64%	550.00
			0.00		0.00			0.00

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Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
535		Equipment Leases & Maint Contracts	(5,500.00)	(5,500.00)	7,725.07	2,225.07	105.52%	437.43
596		Penalties For Late Filing	0.00	0.00	0.00	69.50	No Budget	0.00
824		Intake Access Road Maintenance	(7,500.00)	(7,500.00)	0.00	(7,500.00)	0.00%	0.00
980		New Exmark Lawnmower	(10,000.00)	(10,000.00)	9,957.00	(43.00)	99.57%	0.00
981		WTP Plant Engineering	(251,450.00)	(251,450.00)	153,600.00	(97,850.00)	20.04%	0.00
982		Plant Transmission Line	(96,000.00)	(96,000.00)	50,592.00	(45,408.00)	35.00%	0.00
983		Woodlawn Pump House Re-Roof	(9,000.00)	(9,000.00)	0.00	(9,000.00)	0.00%	0.00
Total 52113 Water Purification			(2,142,785.00)	(2,142,785.00)	1,634,537.42	(508,247.58)	76.28%	114,550.83
			0.00		0.00			0.00
52114	Transmission And Distribution							
121		Salaries and Wages	(607,471.00)	(607,471.00)	554,124.35	(53,346.65)	42.40%	65,148.29
141		Oasi (Employer's Share)	(46,472.00)	(46,472.00)	40,341.31	(6,130.69)	39.75%	4,801.26
142		Hospital And Health Insurance	(89,011.00)	(89,011.00)	63,044.71	(25,966.29)	32.72%	5,662.69
143		Employee Retirement Plan	(34,804.00)	(34,804.00)	32,168.09	(2,635.91)	41.81%	3,843.04
146		Workmen's Compensation	0.00	0.00	0.00	15,496.58	No Budget	0.00
147		Unemployment Insurance	(475.00)	(475.00)	326.05	(148.95)	65.77%	3.74
148		Employee Education And Training	(10,000.00)	(10,000.00)	12,779.99	2,779.99	127.80%	9,400.00
			0.00		0.00			0.00

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Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
213			0.00	0.00	26.33	26.33	No Budget	0.00
		Automobile Licenses And Titles	0.00		0.00			0.00
230			(6,500.00)	(6,500.00)	4,528.68	(1,971.32)	64.02%	0.00
		Publicity, Subscriptions, And Dues	0.00		0.00			0.00
245			(10,400.00)	(10,400.00)	7,919.80	(2,480.20)	34.83%	707.53
		Telephone And Other Communication Services	0.00		0.00			0.00
248			(3,950.00)	(3,950.00)	3,634.50	(315.50)	46.01%	363.45
		GPS Services	0.00		0.00			0.00
249			(39,500.00)	(39,500.00)	0.00	(39,500.00)	0.00%	0.00
		GIS Mapping Services	0.00		0.00			0.00
251			(6,500.00)	(6,500.00)	7,264.55	764.55	40.62%	613.43
		Medical Services	0.00		0.00			0.00
259			(1,000.00)	(1,000.00)	100.00	(900.00)	0.00%	0.00
		Contract Lab Services	0.00		0.00			0.00
261			(55,000.00)	(55,000.00)	34,442.23	(20,557.77)	24.92%	1,954.98
		Repair And Maintenance Motor Vehicles	0.00		0.00			0.00
262			(7,000.00)	(7,000.00)	4,010.53	(2,989.47)	24.52%	0.00
		Repair And Maintenance Equipment	0.00		0.00			0.00
266			0.00	0.00	1,000.00	1,000.00	No Budget	0.00
		Repair And Maintenance Buildings	0.00		0.00			0.00
269			(150,000.00)	(150,000.00)	222,945.52	72,945.52	60.28%	5,065.38
		Repair And Maintenance Utility Lines	0.00		0.00			0.00
290			0.00	0.00	125.85	125.85	No Budget	0.00
		Other Contracted Services	0.00		0.00			0.00
293			0.00	0.00	3,850.00	3,850.00	No Budget	0.00
		Software service	0.00		0.00			0.00
311			(3,000.00)	(3,000.00)	866.40	(2,133.60)	6.03%	95.94
		Office Supplies	0.00		0.00			0.00
312			(10,000.00)	(10,000.00)	7,422.51	(2,577.49)	36.18%	0.00
		Small Items Of Equipment	0.00		0.00			0.00
323			0.00	0.00	532.42	532.42	No Budget	0.00
		Food	0.00		0.00			0.00

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Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
324			0.00	0.00	534.45	534.45	No Budget	0.00
		Household And Janitorial Supplies	0.00		0.00			0.00
326			(9,000.00)	(9,000.00)	7,560.98	(1,439.02)	34.33%	504.03
		Clothing And Uniforms	0.00		0.00			0.00
331			(60,000.00)	(60,000.00)	56,665.16	(3,334.84)	43.81%	162.95
		Gas, Oil, Diesel Fuel, Grease, Etc.	0.00		0.00			0.00
334			(13,000.00)	(13,000.00)	11,129.62	(1,870.38)	16.53%	0.00
		Tires, Tubes And Etc.	0.00		0.00			0.00
344			(13,000.00)	(13,000.00)	3,667.07	(9,332.93)	18.83%	0.00
		Safety Supplies	0.00		0.00			0.00
348			(100,000.00)	(100,000.00)	0.00	(100,000.00)	0.00%	0.00
		Water Line Upgrades	0.00		0.00			0.00
349			(10,000.00)	(10,000.00)	0.00	(10,000.00)	0.00%	0.00
		Water Loss Reduction	0.00		0.00			0.00
390			(20,000.00)	(20,000.00)	7,229.47	(12,770.53)	19.42%	182.78
		Miscellaneous Supplies	0.00		0.00			0.00
391			(180,000.00)	(180,000.00)	202,226.88	22,226.88	88.23%	0.00
		Water Meters	0.00		0.00			0.00
392			(35,000.00)	(35,000.00)	0.00	(35,000.00)	0.00%	0.00
		Fire Hydrants	0.00		0.00			0.00
451			(18,000.00)	(18,000.00)	22,907.29	4,907.29	63.67%	1,449.65
		Rock and Crushed Stone	0.00		0.00			0.00
491			(8,500.00)	(8,500.00)	3,629.89	(4,870.11)	30.05%	0.00
		Direct Boring Machine	0.00		0.00			0.00
533			(2,000.00)	(2,000.00)	0.00	(2,000.00)	0.00%	0.00
		Machinery And Equipment Rental	0.00		0.00			0.00
535			(6,000.00)	(6,000.00)	8,298.74	2,298.74	73.00%	863.55
		Equipment Leases & Maint Contracts	0.00		0.00			0.00
596			0.00	0.00	103.56	103.56	No Budget	0.00
		Penalties For Late Filing	0.00		0.00			0.00
818			0.00	0.00	5,399.01	5,399.01	No Budget	0.00
		TDOT Bridge Program	0.00		0.00			0.00

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Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
869		Water Booster Stations Engineering	(28,000.00)	(28,000.00)	0.00	(28,000.00)	0.00%	0.00
870		EDA - Washington Co Industrial Park	0.00		0.00			0.00
			(35,235.00)	(35,235.00)	25,071.16	(10,163.84)	5.02%	0.00
940		Machinery And Equipment	0.00		0.00			0.00
			(10,000.00)	(10,000.00)	0.00	(10,000.00)	0.00%	0.00
941		Vehicles	0.00		0.00			0.00
			(110,000.00)	(110,000.00)	98,534.00	(11,466.00)	71.39%	0.00
974		EDA - Washington Co Industrial Park	0.00	0.00	2,189.52	2,189.52	No Budget	0.00
			0.00		0.00			0.00
Total 52114 Transmission And			(1,738,818.00)	(1,738,818.00)	1,472,097.20	(266,720.80)	84.66%	100,822.69
			0.00		0.00			0.00
52117	Administration And General Expenses							
121		Salaries and Wages	(557,294.00)	(557,294.00)	471,917.46	(85,376.54)	38.39%	60,037.88
141		Oasi (Employer's Share)	0.00		0.00			0.00
			(42,633.00)	(42,633.00)	33,239.13	(9,393.87)	34.73%	4,321.14
142		Hospital And Health Insurance	0.00		0.00			0.00
			(108,332.00)	(108,332.00)	79,381.12	(28,950.88)	31.03%	7,159.79
143		Employee Retirement Plan	0.00		0.00			0.00
			(31,649.00)	(31,649.00)	21,996.37	(9,652.63)	32.26%	3,431.12
146		Workmen's Compensation	0.00		0.00			0.00
			(44,640.00)	(44,640.00)	1,492.13	(43,147.87)	3.34%	0.00
147		Unemployment Insurance	0.00		0.00			0.00
			(275.00)	(275.00)	237.70	(37.30)	81.44%	0.00
168		USDA Wildlife Management	0.00		0.00			0.00
			(3,050.00)	(3,050.00)	0.00	(3,050.00)	0.00%	0.00
211		Postage, Box Rent, Etc.	0.00		0.00			0.00
			(48,300.00)	(48,300.00)	59,601.46	11,301.46	57.71%	4,628.54
230		Publicity, Subscriptions, And Dues	0.00		0.00			0.00
			(750.00)	(750.00)	855.25	105.25	59.33%	360.00
			0.00		0.00			0.00

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91.67%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
236		Public Relation	(3,500.00)	(3,500.00)	0.00	(3,500.00)	0.00%	0.00
241		Electric	0.00		0.00			0.00
242	KINGS		(9,500.00)	(9,500.00)	8,066.57	(1,433.43)	43.47%	644.69
242		Water	0.00		0.00			0.00
242		Water	0.00	0.00	9.35	9.35	No Budget	0.00
242		Water	0.00		0.00			0.00
245		Telephone And Other Communication Services	(4,000.00)	(4,000.00)	738.91	(3,261.09)	9.12%	76.51
251		Medical Services	0.00		0.00			0.00
252		Legal Services	(6,000.00)	(6,000.00)	3,100.12	(2,899.88)	31.91%	408.20
253		Accounting And Auditing Services	0.00		0.00			0.00
253		RATE	(2,700.00)	(2,700.00)	1,840.50	(859.50)	34.08%	184.05
253		Accounting And Auditing Services	0.00		0.00			0.00
253		Accounting And Auditing Services	(45,000.00)	(45,000.00)	53,874.16	8,874.16	53.39%	5,451.51
255		Data Processing Services	0.00		0.00			0.00
256		Engineering Services	(25,400.00)	(25,400.00)	28,092.50	2,692.50	110.60%	0.00
262		Repair And Maintenance Equipment	0.00		0.00			0.00
266		Repair And Maintenance Buildings	(5,000.00)	(5,000.00)	0.00	(5,000.00)	0.00%	0.00
271		Repair And Maintenance Water Tank	(4,000.00)	(4,000.00)	3,692.65	(307.35)	4.36%	132.50
288		Travel/Training/Car Allowance	0.00		0.00			0.00
290		Other Contracted Services	(33,235.00)	(33,235.00)	33,235.16	0.16	75.00%	0.00
			0.00		0.00			0.00
			(1,000.00)	(1,000.00)	480.92	(519.08)	48.09%	0.00
			0.00		0.00			0.00
			0.00	0.00	704.65	704.65	No Budget	0.00
			0.00		0.00			0.00

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Fund : 413

Monthly Comparative:

91.67%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD		% Used	MTD Actual/ Encumbrance
					Expenditures/ Encumbrances	Funds Available		
311	Office Supplies		(5,500.00)	(5,500.00)	8,386.22	2,886.22	76.73%	919.92
312	Small Items Of Equipment		0.00		0.00			0.00
			(2,000.00)	(2,000.00)	5,805.42	3,805.42	181.38%	523.13
313	Stationary/Forms		0.00		0.00			0.00
			(8,500.00)	(8,500.00)	7,266.55	(1,233.45)	73.93%	0.00
323	Food		0.00		0.00			0.00
			(10,000.00)	(10,000.00)	11,945.38	1,945.38	19.73%	845.00
324	Household And Janitorial Supplies		0.00		0.00			0.00
			(200.00)	(200.00)	799.29	599.29	399.65%	0.00
326	Clothing And Uniforms		0.00		0.00			0.00
			(400.00)	(400.00)	298.15	(101.85)	0.00%	0.00
390	Miscellaneous Supplies		0.00		0.00			0.00
			(2,000.00)	(2,000.00)	3,186.54	1,186.54	34.28%	44.86
515	Workers Compensation Insurance		0.00		0.00			0.00
			0.00	0.00	0.00	0.00	No Budget	0.00
520	Property/Liability Insurance		0.00		0.00			0.00
			(99,200.00)	(99,200.00)	139,181.90	39,981.90	22.61%	0.00
535	Equipment Leases & Maint Contracts		0.00		0.00			0.00
			(32,250.00)	(32,250.00)	22,992.98	(9,257.02)	28.16%	1,244.43
540	Depreciation		0.00		0.00			0.00
			(1,600,000.00)	(1,600,000.00)	1,066,668.00	(533,332.00)	16.67%	0.00
552	Amortization Of Bond Premium		0.00		0.00			0.00
			0.00	0.00	(7,751.20)	(7,751.20)	No Budget	0.00
555	Bank Service Charges		0.00		0.00			0.00
			(10,000.00)	(10,000.00)	19,699.05	9,699.05	-257.02%	332.40
564	Annual Maintenance Fee		0.00		0.00			0.00
			(17,533.00)	(17,533.00)	18,889.00	1,356.00	0.00%	0.00
570	NE TN Regional Economic Partnership		0.00		0.00			0.00
			(8,000.00)	(8,000.00)		(8,000.00)	0.00%	0.00
592	Payments In Lieu Of Taxes		0.00		0.00			0.00
			(260,000.00)	(260,000.00)	173,333.33	(86,666.67)	33.33%	0.00
			0.00		0.00			0.00

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Statement of Expenditures and Encumbrances
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Fund : 413

Monthly Comparative: 91.67%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
596			0.00	0.00	108.03	108.03	No Budget	0.00
		Penalties For Late Filing						
630	BD13B		0.00		0.00			0.00
		Interest On Bond Debt	(46,129.00)	(46,129.00)	42,326.96	(3,802.04)	41.46%	3,809.64
			0.00		0.00			0.00
630	BND22		(80,000.00)	(80,000.00)	67,846.98	(12,153.02)	-15.19%	0.00
		Interest On Bond Debt	0.00		0.00			0.00
630	BD21B		(65,598.00)	(65,598.00)	65,597.50	(0.50)	50.00%	32,798.75
		Interest On Bond Debt	0.00		0.00			0.00
630	BD22B		0.00	0.00	0.00	0.00	No Budget	0.00
		Interest On Bond Debt	0.00		0.00			0.00
630	BND13		(2,429.00)	(2,429.00)	2,013.35	(415.65)	26.85%	160.81
		Interest On Bond Debt	0.00		0.00			0.00
630	BD21A		(70,850.00)	(70,850.00)	70,850.00	0.00	50.00%	35,425.00
		Interest On Bond Debt	0.00		0.00			0.00
630	BND12		(23,424.00)	(23,424.00)	21,494.67	(1,929.33)	41.45%	1,933.64
		Interest On Bond Debt	0.00		0.00			0.00
640	CP22A		(59,943.00)	(59,943.00)	24,968.75	(34,974.25)	-58.35%	0.00
		Interest On Notes	0.00		0.00			0.00
640	TDEC		0.00	0.00	14,982.50	14,982.50	No Budget	0.00
		Interest On Notes	0.00		0.00			0.00
650			(3,350.00)	(3,350.00)	1,842.50	(1,507.50)	0.00%	0.00
		Bonds - Other Fees	0.00		0.00			0.00
946		Computer Software	0.00	0.00	22,062.50	22,062.50	No Budget	7,000.00
			0.00		0.00			0.00
Total 52117 Administration And			(3,475,659.00)	(3,475,659.00)	2,636,322.30	(839,336.70)	75.85%	172,399.99
			0.00		0.00			0.00
52118	Meter Department							
121			(408,820.00)	(408,820.00)	367,823.24	(40,996.76)	40.22%	45,089.00
		Salaries and Wages	0.00		0.00			0.00
141			(31,275.00)	(31,275.00)	26,078.30	(5,196.70)	36.84%	3,201.43
		Oasi (Employer's Share)	0.00		0.00			0.00

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Fund : 413

Monthly Comparative: 91.67%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
142		Hospital And Health Insurance	(80,637.00)	(80,637.00)	61,871.18	(18,765.82)	32.48%	4,131.78
143		Employee Retirement Plan	(24,273.00)	(24,273.00)	21,510.51	(2,762.49)	41.10%	2,705.39
146		Workmen's Compensation	0.00	0.00	10,429.00	10,429.00	No Budget	0.00
147		Unemployment Insurance	(335.00)	(335.00)	229.16	(105.84)	60.37%	0.00
148		Employee Education And Training	(5,000.00)	(5,000.00)	4,252.51	(747.49)	85.05%	0.00
213		Automobile Licenses And Titles	0.00	0.00	52.66	52.66	No Budget	0.00
245		Telephone And Other Communication Services	(5,500.00)	(5,500.00)	3,740.84	(1,759.16)	29.82%	339.93
248		GPS Services	(1,600.00)	(1,600.00)	1,767.13	167.13	54.41%	169.61
251		Medical Services	(4,000.00)	(4,000.00)	1,686.52	(2,313.48)	12.78%	102.25
261		Repair And Maintenance Motor Vehicles	(10,000.00)	(10,000.00)	7,888.52	(2,111.48)	49.85%	0.00
290		Other Contracted Services	(3,000.00)	(3,000.00)	0.00	(3,000.00)	0.00%	0.00
311		Office Supplies	(5,000.00)	(5,000.00)	2,578.04	(2,421.96)	13.88%	76.31
312		Small Items Of Equipment	(10,000.00)	(10,000.00)	4,110.79	(5,889.21)	33.21%	668.27
326		Clothing And Uniforms	(5,000.00)	(5,000.00)	4,796.68	(203.32)	47.55%	259.92
331		Gas, Oil, Diesel Fuel, Grease, Etc.	(22,400.00)	(22,400.00)	17,678.37	(4,721.63)	39.22%	0.00
334		Tires, Tubes And Etc.	(3,500.00)	(3,500.00)	2,453.52	(1,046.48)	34.21%	0.00
			0.00	0.00	0.00			0.00

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Fund : 413			Monthly Comparative:		91.67%	
Object	Cost Center	Sub Object	Original Budget/ Amendments	YTD		MTD Actual/ Encumbrance
				Total Budget	Expenditures/ Encumbrances	
245		Telephone And Other Communication Services	0.00	0.00	5.92	5.92
251		Medical Services	0.00	0.00	1,138.50	1,138.50
261		Repair And Maintenance Motor Vehicles	0.00	0.00	16,425.14	16,425.14
311		Office Supplies	0.00	0.00	230.54	230.54
326		Clothing And Uniforms	0.00	0.00	4,650.47	4,650.47
331		Gas, Oil, Diesel Fuel, Grease, Etc.	0.00	0.00	5,731.86	5,731.86
334		Tires, Tubes And Etc.	0.00	0.00	3,909.60	3,909.60
596		Penalties For Late Filing	0.00	0.00	42.99	42.99
828		Dry Creek Rd - County Water Line	0.00	0.00	0.00	0.00
934	5021	Water/Sewer Imp	0.00	0.00	224,562.09	224,562.09
934	5018	Water/Sewer Imp	0.00	0.00	122,893.34	122,893.34
934	5022	Water/Sewer Imp	0.00	0.00	55,000.00	55,000.00
934	5020	Water/Sewer Imp	0.00	0.00	711,102.99	711,102.99
934	5016	Water/Sewer Imp	0.00	0.00	243,805.22	243,805.22
934	5019	Water/Sewer Imp	0.00	0.00	635,825.28	635,825.28
934	5017	Water/Sewer Imp	0.00	0.00	58,403.91	58,403.91
		Water/Sewer Imp	0.00	0.00	0.00	0.00

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Fund : 413		Monthly Comparative:				91.67%		
Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
Total 52119 Wash Co WL			0.00	0.00	2,393,684.13	2,393,684.13	100.00%	49,292.72
			0.00		0.00			0.00
52213	Sewer Treatment And Disposal							
121			(636,567.00)	(636,567.00)	579,184.47	(57,382.53)	42.16%	72,436.29
		Salaries and Wages	0.00		0.00			0.00
141			(48,697.00)	(48,697.00)	40,935.24	(7,761.76)	38.53%	5,199.64
		Oasi (Employer's Share)	0.00		0.00			0.00
142			(115,424.00)	(115,424.00)	97,883.92	(17,540.08)	33.75%	6,753.50
		Hospital And Health Insurance	0.00		0.00			0.00
143			(37,795.00)	(37,795.00)	33,527.16	(4,267.84)	40.76%	4,346.21
		Employee Retirement Plan	0.00		0.00			0.00
146			0.00	0.00	13,728.58	13,728.58	No Budget	0.00
		Workmen's Compensation	0.00		0.00			0.00
147			(435.00)	(435.00)	305.04	(129.96)	70.12%	11.07
		Unemployment Insurance	0.00		0.00			0.00
148			(5,000.00)	(5,000.00)	13,201.85	8,201.85	235.06%	10,635.27
		Employee Education And Training	0.00		0.00			0.00
211			(150.00)	(150.00)	152.80	2.80	30.83%	8.96
		Postage, Box Rent, Etc.	0.00		0.00			0.00
213			0.00	0.00	26.33	26.33	No Budget	0.00
		Automobile Licenses And Titles	0.00		0.00			0.00
230			(18,000.00)	(18,000.00)	13,549.57	(4,450.43)	18.93%	0.00
		Publicity, Subscriptions, And Dues	0.00		0.00			0.00
241		PLANT	(145,000.00)	(145,000.00)	125,079.49	(19,920.51)	46.31%	11,316.30
		Electric	0.00		0.00			0.00
241		ADMIN	(5,000.00)	(5,000.00)	1,548.96	(3,451.04)	9.04%	0.00
		Electric	0.00		0.00			0.00
241		LIFTS	(33,500.00)	(33,500.00)	48,964.00	15,464.00	78.15%	4,374.36
		Electric	0.00		0.00			0.00
245			(22,000.00)	(22,000.00)	21,278.77	(721.23)	41.04%	1,627.29
		Telephone And Other Communication Services	0.00		0.00			0.00

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Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD	Funds Available	% Used	MTD
					Expenditures/ Encumbrances			Actual/ Encumbrance
248	GPS Services		(2,700.00)	(2,700.00)	2,907.60	207.60	53.84%	290.76
249			0.00		0.00			0.00
			(15,000.00)	(15,000.00)	0.00	(15,000.00)	0.00%	0.00
251	GIS Mapping Services		0.00		0.00			0.00
			(4,500.00)	(4,500.00)	4,647.87	147.87	45.43%	465.85
259	Medical Services		0.00		0.00			0.00
			(16,500.00)	(16,500.00)	13,170.40	(3,329.60)	18.20%	312.80
261	Contract Lab Services		0.00		0.00			0.00
			(25,000.00)	(25,000.00)	31,803.25	6,803.25	69.53%	1,417.16
262	Repair And Maintenance Motor Vehicles		0.00		0.00			0.00
	GENER		(10,000.00)	(10,000.00)	5,845.50	(4,154.50)	8.96%	0.00
262	Repair And Maintenance Equipment		0.00		0.00			0.00
	PLANT		(30,000.00)	(30,000.00)	13,064.59	(16,935.41)	19.12%	635.46
266	Repair And Maintenance Equipment		0.00		0.00			0.00
	COMPO		0.00	0.00	650.00	650.00	No Budget	0.00
266	Repair And Maintenance Buildings		0.00		0.00			0.00
	PLANT		(3,000.00)	(3,000.00)	2,279.34	(720.66)	40.05%	50.00
269	Repair And Maintenance Buildings		0.00		0.00			0.00
			(30,000.00)	(30,000.00)	37,818.33	7,818.33	43.93%	1,318.02
311	Repair And Maintenance Utility Lines		0.00		0.00			0.00
			(8,900.00)	(8,900.00)	6,781.81	(2,118.19)	1.45%	0.00
322	Office Supplies		0.00		0.00			0.00
			(20,000.00)	(20,000.00)	22,812.92	2,812.92	49.33%	40.38
324	Chemical, Laboratory, And Medical Supplies		0.00		0.00			0.00
			(1,500.00)	(1,500.00)	364.64	(1,135.36)	14.86%	0.00
326	Household And Janitorial Supplies		0.00		0.00			0.00
			(11,000.00)	(11,000.00)	10,123.92	(876.08)	43.72%	824.40
331	Clothing And Uniforms		0.00		0.00			0.00
			(30,000.00)	(30,000.00)	41,877.79	11,877.79	68.38%	0.00
334	Gas, Oil, Diesel Fuel, Grease, Etc.		0.00		0.00			0.00
			(5,000.00)	(5,000.00)	2,706.17	(2,293.83)	42.69%	0.00
	Tires, Tubes And Etc.		0.00		0.00			0.00

Town of Jonesborough
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Fund : 413			Monthly Comparative:				91.67%	
Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
344	Safety Supplies		(6,000.00) 0.00	(6,000.00)	3,546.01 0.00	(2,453.99)	29.85%	712.39 0.00
390	Miscellaneous Supplies		(5,500.00) 0.00	(5,500.00)	5,629.44 0.00	129.44	81.35%	0.00 0.00
471	Asphalt And Asphalt Filler		(20,000.00) 0.00	(20,000.00)	18,413.31 0.00	(1,586.69)	53.26%	0.00 0.00
493	Chemicals		(60,000.00) 0.00	(60,000.00)	69,906.19 0.00	9,906.19	43.30%	8,983.06 0.00
494	Pretreatment		(5,000.00) 0.00	(5,000.00)	499.29 0.00	(4,500.71)	7.78%	0.00 0.00
533	Machinery And Equipment Rental		(15,000.00) 0.00	(15,000.00)	35,725.73 0.00	20,725.73	183.86%	4,461.39 0.00
535	Equipment Leases & Maint Contracts		(6,500.00) 0.00	(6,500.00)	7,336.06 0.00	836.06	51.97%	699.70 0.00
568	Annual Permit Fees		(8,000.00) 0.00	(8,000.00)	10,505.00 0.00	2,505.00	1.56%	125.00 0.00
596	Penalties For Late Filing		0.00 0.00	0.00	105.08 0.00	105.08	No Budget	0.00 0.00
820	Sewer Rehabilitation		(30,000.00) 0.00	(30,000.00)	0.00 0.00	(30,000.00)	0.00%	0.00 0.00
820	5014		0.00 0.00	0.00	100,040.14 0.00	100,040.14	No Budget	0.00 0.00
821	Sewer Rehabilitation		(40,000.00) 0.00	(40,000.00)	53,254.34 0.00	13,254.34	63.22%	658.82 0.00
822	Lift Stations Maintenance		(25,000.00) 0.00	(25,000.00)	23,562.64 0.00	(1,437.36)	58.34%	3,150.79 0.00
823	Sludge Disposal Fees		(2,500.00) 0.00	(2,500.00)	3,880.90 0.00	1,380.90	60.20%	1,325.00 0.00
940	Electrical Maintenance Service		(10,000.00) 0.00	(10,000.00)	9,939.00 0.00	(61.00)	99.39%	0.00 0.00
941	Machinery And Equipment		(130,000.00) 0.00	(130,000.00)	67,558.99 0.00	(62,441.01)	51.97%	0.00 0.00
	Vehicles							

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Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
951	Vehicles - Trucks		0.00	0.00	49,500.00	49,500.00	No Budget	0.00
971	12" Boone Street - CIPP		(125,000.00)	(125,000.00)	6,373.60	(118,626.40)	0.00%	0.00
972	Depot Street - CIPP		(125,000.00)	(125,000.00)	9,490.35	(115,509.65)	0.00%	0.00
974	EDA - Washington Co Industrial Park		(159,800.00)	(159,800.00)	0.00	(159,800.00)	0.00%	0.00
978	Sewer Pump Station A		(65,200.00)	(65,200.00)	0.00	(65,200.00)	0.00%	0.00
979	Boones Creek Lift Station		(50,000.00)	(50,000.00)	0.00	(50,000.00)	0.00%	0.00
Total 52213 Sewer Treatment And			(2,169,168.00)	(2,169,168.00)	1,661,486.38	(507,681.62)	76.60%	142,179.87
			0.00		0.00			0.00
52315	Shop & Maintenance							
121			(167,452.00)	(167,452.00)	159,813.57	(7,638.43)	35.06%	16,217.00
141		Salaries and Wages	0.00		0.00			0.00
142		Oasi (Employer's Share)	(12,810.00)	(12,810.00)	10,924.58	(1,885.42)	30.66%	1,112.88
143		Hospital And Health Insurance	(39,065.00)	(39,065.00)	39,313.54	248.54	35.88%	2,647.84
146		Employee Retirement Plan	(9,951.00)	(9,951.00)	9,344.49	(606.51)	33.95%	973.01
147		Workmen's Compensation	0.00	0.00	3,647.33	3,647.33	No Budget	0.00
148		Unemployment Insurance	(155.00)	(155.00)	63.02	(91.98)	40.66%	0.00
241		Employee Education And Training	0.00	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
		Electric	(12,000.00)	(12,000.00)	6,073.74	(5,926.26)	27.38%	346.20
			0.00		0.00			0.00

Template Name:
Created by:

LGC

Town of Jonesborough
Statement of Expenditures and Encumbrances
May 2024

User:
Date/Time:

Janet Jennings
6/13/2024 2:46 PM
Page 17 of 18

Fund : 413			Monthly Comparative:				91.67%	
Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
242		Water	(1,000.00)	(1,000.00)	556.17	(443.83)	15.28%	0.00
245		Telephone And Other Communication Services	(2,250.00)	(2,250.00)	2,354.11	104.11	50.32%	231.78
248		GPS Services	(300.00)	(300.00)	242.30	(57.70)	40.38%	0.00
251		Medical Services	(1,000.00)	(1,000.00)	737.42	(262.58)	32.09%	24.23
261		Repair And Maintenance Motor Vehicles	(2,560.00)	(2,560.00)	1,829.73	(730.27)	55.99%	0.00
262		Repair And Maintenance Equipment	(1,000.00)	(1,000.00)	616.24	(383.76)	37.88%	0.00
266		Repair And Maintenance Buildings	(2,000.00)	(2,000.00)	862.27	(1,137.73)	-129.78%	0.00
311		Office Supplies	(300.00)	(300.00)	0.00	(300.00)	0.00%	0.00
312		Small Items Of Equipment	(9,217.00)	(9,217.00)	4,281.65	(4,935.35)	23.14%	0.00
324		Household And Janitorial Supplies	(2,500.00)	(2,500.00)	241.53	(2,258.47)	8.41%	0.00
326		Clothing And Uniforms	(2,100.00)	(2,100.00)	2,523.67	423.67	45.79%	139.88
331		Gas, Oil, Diesel Fuel, Grease, Etc.	(2,800.00)	(2,800.00)	1,316.55	(1,483.45)	28.73%	0.00
334		Tires, Tubes And Etc.	(1,000.00)	(1,000.00)	516.86	(483.14)	51.69%	0.00
341		Consumable Tools	(12,810.00)	(12,810.00)	8,017.07	(4,792.93)	16.80%	0.00
344		Safety Supplies	(1,000.00)	(1,000.00)	1,110.99	110.99	45.33%	1,032.40
345		Welding Supplies	(500.00)	(500.00)	663.08	163.08	107.69%	0.00
			0.00	0.00	0.00			0.00

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Town of Jonesborough
Statement of Expenditures and Encumbrances
May 2024

User:
Date/Time:

Janet Jennings
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Fund : 413			Monthly Comparative:			91.67%		
Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
346			(2,200.00)	(2,200.00)	2,372.78	172.78	56.47%	815.00
		Wash Bay Maintenance and Supplies	0.00		0.00			0.00
390			(1,000.00)	(1,000.00)	562.87	(437.13)	23.39%	0.00
		Miscellaneous Supplies	0.00		0.00			0.00
535			(3,000.00)	(3,000.00)	3,302.50	302.50	41.47%	256.93
		Equipment Leases & Maint Contracts	0.00		0.00			0.00
596			0.00	0.00	30.92	30.92	No Budget	0.00
		Penalties For Late Filing	0.00		0.00			0.00
949			0.00	0.00	6,649.00	6,649.00	No Budget	0.00
		Other Machinery And Equipment	0.00		0.00			0.00
Total 52315 Shop & Maintenance			(290,970.00)	(290,970.00)	267,967.98	(23,002.02)	92.09%	23,954.46
			0.00		0.00			0.00
Total For Fund: 413			(10,561,640.00)	(10,561,640.00)	10,672,091.66	110,451.66	101.05%	660,494.28
			0.00		0.00			0.00

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Town of Jonesborough
Statement of Expenditures and Encumbrances
May 2024

User: Janet Jennings
Date/Time: 6/13/2024 2:46 PM
Page 1 of 1

Fund : 619

Monthly Comparative: 91.67%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
42129	Drug Investigation And Control							
280		Travel	(3,000.00)	(3,000.00)	2,000.00	(1,000.00)	0.00%	0.00
			0.00		0.00			0.00
308			(3,000.00)	(3,000.00)	0.00	(3,000.00)	0.00%	0.00
		Undercover Cash (Drug Fund)	0.00		0.00			0.00
309			(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
		K-9 Supplies and Training	0.00		0.00			0.00
312			0.00	0.00	15,385.00	15,385.00	No Budget	0.00
		Small Items Of Equipment	0.00		0.00			0.00
519			(2,025.00)	(2,025.00)	2,685.00	660.00	132.59%	0.00
		Other Liability Insurance	0.00		0.00			0.00
599			(475.00)	(475.00)	0.00	(475.00)	0.00%	0.00
		Sundry	0.00		0.00			0.00
Total 42129 Drug Investigation And			(9,500.00)	(9,500.00)	20,070.00	10,570.00	211.26%	0.00
			0.00		0.00			0.00
Total For Fund: 619			(9,500.00)	(9,500.00)	20,070.00	10,570.00	211.26%	0.00
			0.00		0.00			0.00

**TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION**

DATE: JUNE 17, 2024 AGENDA ITEM #: 6-A-1
SUBJECT: Special Event – Jeeps on Main (Deferred from 5-13-24 BMA Meeting)

BACKGROUND:

Thomas B. McLeod II on behalf of JAMSA has submitted a Special Event Permit application to hold a Jeeps on Main on Monday, September 2, 2024 (Labor Day) from 12:00 PM to 4:00 PM with an estimated number of attendees at 500 people. The purpose of the event is to bring Jeep owners to Jonesborough for activities and good clean family fun. Public Safety has been requested as their application includes a street closure between 11:30 AM to 4:40 PM on Main Street from Fox Street to First Avenue. Two to three food trucks will be downtown as well to serve the special event.

The request for Services from the Town of Jonesborough includes the following:

- Police and security
- Signage
- Use of facilities: Courthouse, Main Street, Parking Lots
- Communications and/or publicity

The Hold Harmless Agreement has been received. The Certificate of Insurance for JAMSA expires 5/12/2024 so I communicated with Mr. McLeod about providing an updated certificate with naming the Town of Jonesborough as an additional insured for the "Jeeps on Main" event.

RECOMMENDATION:

Approve the Special Event Permit for the Jeeps on Main to be held Monday, September 2, 2024, including the request for services as identified in the application, subject to the updated insurance being provided to staff prior to the scheduled BMA meeting.

NOTE: New Insurance Form Attached

**TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION**

DATE: JUNE 17, 2024 AGENDA ITEM #: 6-A-2
SUBJECT: Special Event – Olympics on Main (Deferred from 5-13-24 BMA Meeting)

BACKGROUND:

Jeff Gurley on behalf of JAMSA has submitted a Special Event Permit application to hold an Olympics Saturday, August 10, 2024 from 11:00 AM to 5:00 PM with an estimated number of attendees at 300-500 people. The purpose of the event is to establish a family friendly event throughout downtown with food stops and Olympic inspired games. The event will follow the Chocolate Fest formula with food, drink and activity stops throughout downtown. The event coincides with the closing summer Olympics in Paris. Public Safety has been requested as their application includes a street closure between 9:00 AM to 3:00 PM on Main Street from Fox Street to First Avenue.

The request for Services from the Town of Jonesborough includes the following:

- Police and security
- Signage
- ISC facility (11am-5pm)
- Communications and/or publicity

The Hold Harmless Agreement has been received. The Certificate of Insurance for JAMSA was not submitted. I spoke to Mr. Gurley and he reported that JAMSA insurance certificate expires on 5/12/2024 and he is in the process of obtaining an updated certificate naming the Town of Jonesborough as additional insured for the event.

One area of concern for the Olympics on Main event is that road closure will conflict with Farmers Market that ends at 1:00 PM. Farmers Market has already been approved by BMA.

As part of the pre-event activities is a request to keep Main Street closed on Friday, August 9th until 11:00 PM so that a Movies on Main "Cool Runnings" can be shown immediately following Music on the Square. Staff need more time to discuss logistics with Public Safety on this part of the pre-event activities.

Staff will continue to try and work out a solution and options on primarily the Saturday events/road closure therefore staff will present a recommendation at the time of the BMA meeting.

RECOMMENDATION:

A recommendation will be provided at the time of the BMA meeting.

NOTE: New Insurance Form Attached



JONEARE-01

TIFFT

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/14/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Widener Insurance Agency Inc. 607 Baxter Street Johnson City, TN 37601	CONTACT NAME: PHONE (A/C, No, Ext): (423) 926-7151 FAX (A/C, No): (423) 926-1825 E-MAIL ADDRESS: sandrad@widenerins.com
INSURED Jonesborough Area Merchants PO Box 695 Jonesborough, TN 37659	INSURER(S) AFFORDING COVERAGE INSURER A: Auto Owners Insurance INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
	NAIC # 18988

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR (INSO, WVD)	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER	X	03818047	5/12/2024	5/12/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 HIRED AND NONOW \$ 1,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/ MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.I. EACH ACCIDENT \$ E.I. DISEASE - EA EMPLOYEE \$ E.I. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
The Town of Jonesborough is an additional insured in regard to the General Liability

8/10/24 - Olympics on Main
8/17/24 - Town Wide Yard Sale
9/2/24 - Labor Day/Jeep Event

CERTIFICATE HOLDER

CANCELLATION

Town of Jonesborough 123 Boone Street Jonesborough, TN 37659	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Jiffany Doyle</i>
--------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

**TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION**

DATE: JUNE 17, 2024 AGENDA ITEM #: 6-A-3
SUBJECT: Special Event – Town Wide Yard Sale (Deferred from 5-13-24 BMA Meeting)

BACKGROUND:

Jeff Gurley on behalf of JAMSA has submitted a Special Event Permit application to hold a Town Wide Yard Sale on Saturday, August 17, 2024 from 9:00 AM to 3:00 PM with an estimated number of attendees at 300-500 people. The purpose of the event is to promote community goodwill and strengthen economic viability. Public Safety has been requested as their application includes a street closure between 7:00 AM to 3:00 PM on Main Street from Fox Street to First Avenue.

The request for Services from the Town of Jonesborough includes the following:

- Police and security
- Signage
- Communications and/or publicity

The Hold Harmless Agreement has been received. The Certificate of Insurance for JAMSA was not submitted. I spoke to Mr. Gurley and he reported that JAMSA insurance certificate expires on 5/12/2024 and he is in the process of obtaining an updated certificate naming the Town of Jonesborough as additional insured for the event.

One area of concern is that Mr. Gurley does not think road closure is necessary but based on previous years of this event, Public Safety does believe road closure will be needed. Second, the Farmers Market is approved for the same day and the market closes at 1:00 PM. Third, town support services are already obligated to the David Crocket High School "Pioneer 5K Glow Run" approved by the BMA in March of 2024 in the evening. It will be difficult for Police Chief Matt Rice to provide for two groups of officers to work two separate events on a single day. More discussion will take place with Chief Rice prior to the BMA meeting before a recommendation is stated. I spoke to Mr. Gurley and informed him of the concern which had been communicated by Chief Rice back on April 30th.

RECOMMENDATION:

A recommendation will be provided at the time of the BMA meeting.

NOTE: New Insurance Form Attached

**TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION**

DATE: JUNE 17, 2024 AGENDA ITEM #: 7-A-1

SUBJECT: Approval of Bids – Scoreboards for Tiger Park Athletic Field

BACKGROUND:

The bids for Tiger Park Athletic Field Scoreboards were received. The results of the bids are as follows:

- | | |
|-----------------------|-------------|
| • BSN Sports | \$27,555.01 |
| • Varsity Scoreboards | \$27,276.00 |
| • Daktronics, Inc | \$28,493.00 |

The recommendation is that the Board award the bid to Varsity Scoreboards.

RECOMMENDATION:

Approve awarding the bid for Tiger Park Athletic Field Scoreboards to Varsity Scoreboards in the amount of \$27,276.00, as presented.

BID OPENING FOR:

Tiger Park – Athletic Field Scoreboards

DATE: Thursday, May 23, 2024

BIDS RECEIVED FROM	AMOUNT
BSN Sports	27,555.01
Varsity Scoreboards	27,276.00
Daktronics Inc	28,493.00

THOSE IN ATTENDANCE:

Aheila Watson
Robert G. Gentry

TOWN OF JONESBOROUGH
123 Boone Street
Jonesborough, TN 37659
(423) 753-1030 – Fax (423) 753-1074

BID FORM

ATHLETIC FIELD SCOREBOARDS
TIGER PARK

May 23, 2024

FOOTBALL SCOREBOARD - \$ 11,432.50

SOFTBALL SCOREBOARD - \$ 7059.25

BASEBALL SCOREBOARD - \$ 7059.25

SHIPPING - \$ 1725

GRAND TOTAL - \$ 27,276.00

WARRANTY: 5-year on All equipment
shipped.

Date of Delivery: 3 weeks After order date.

Variation(s) to Bid: (may list on separate sheet) _____

By signing this document, the undersigned hereby agrees to the prices and all other terms and conditions contained in this bid and associated documents relating to this bid and will furnish items as specified if this bid is accepted.

NAME OF FIRM: Varsity Scoreboards - Jay Poston

Poston

REPRESENTATIVE: Jay Poston - Bid Manager ✓

ADDRESS: 106 Max Hopt Drive.

Murray KY 42071

PHONE: 800.323.7745 FAX: 270-759-4112
xx162

Jay Poston
SIGNATURE

5-21-2024
DATE

BID MUST BE SIGNED TO BE VALID



QUOTATION

106 Max Hurt Drive
Murray KY 42071

Toll-Free: 1-800-323-7745
varsityscoreboards.com

BILL TO:

Rachel Conger
rachelc@jonesboroughtn.org
(423) 791-3869
Town of Jonesborough
2918 Creekmore Dr., Johnson City, TN 37601

SHIP TO:

Rachel Conger
123 Boone Street
Jonesborough, TN 37659
(423) 791-3869

DETAILS

Quote Number: 139832419
Prepared By: Jacey Dawson
PO Number:
Created On: May 21, 2024

PART #	DESCRIPTION	QTY.	LIST PRICE (\$)	EXTENDED PRICE (\$)
	20' x 8' FOOTBALL SCOREBOARD <ul style="list-style-type: none">• 26", 20" and 15" LED digits with Protective Shields• Home/Guest Score, To Go, and Ball On up to 99• Clock counts down from 99:59			
7420-22	<ul style="list-style-type: none">• Galvanized steel cabinet with powder coat finish• Outdoor Horn• Wireless remote control with internal rechargeable battery and high gain antenna• 5 - Year Limited Warranty	1	\$11,545.00	\$11,545.00
SPA20-OD	ARCH SPONSOR PANEL 20' OUTDOOR	1	\$1,260.00	\$1,260.00
	16' x 5' BASEBALL SCOREBOARD <ul style="list-style-type: none">• 15" LED digits with Protective Shields• Home/Guest score and Innings up to 99			
3388-22	<ul style="list-style-type: none">• Ball, Strike, Out up to 9• Galvanized steel cabinet with powder coat finish• Wireless remote control with internal rechargeable battery• 5 - Year Limited Warranty	2	\$5,715.00	\$11,430.00
SPA16-OD	ARCH SPONSOR PANEL 16' OUTDOOR	2	\$1,145.00	\$2,290.00
SP16X21-OD	16' School Identification / Sponsor Panel for Outdoor Scoreboards	2	\$800.00	\$1,600.00
WHITE	White Digit Upgrade	3	\$495.00	\$1,485.00
CS5	Controller Carrying Case - Large <ul style="list-style-type: none">• 19" x 16" x 7"	3	\$150.00	\$450.00

PART #	DESCRIPTION	QTY.	LIST PRICE (\$)	EXTENDED PRICE (\$)
	<ul style="list-style-type: none"> • Impact Resistant • Water Proof • Dust Proof 			

Subtotal: \$30,060.00
BID DISCOUNT: - \$4,509.00
Shipping & Handling : \$1,725.00

Quote Total: \$27,276.00

NOTES

Quote valid for 30 days. Installation and electrical work not included. Visa, Mastercard, American Express, personal checks, and ACH Check Forms accepted for your convenience.

If you have any questions concerning this quotation or if there is anything else I can do for you, please give me a call. Thank you for the opportunity to quote on your project.

Sincerely,

JACEY DAWSON, Sales Associate
jacey.dawson@varsityscoreboards.com

TEL: 800.323.7745x104



**NOTICE TO BID
TOWN OF JONESBOROUGH
ATHLETIC FIELD SCOREBOARDS
TIGER PARK**

The Town of Jonesborough is now accepting bids for the purchase of three (3) scoreboards for Tiger Park located at 720 North Cherokee Street. Bids will be received until **Thursday, May 23rd at 2** p.m. at Town Hall, 123 Boone Street, Jonesborough, TN 37659 at which time they will be publicly opened. Bids must be labeled "Athletic Field Scoreboards".

BID SPECIFICATIONS

General: Three (3) scoreboards will be located at Tiger Park, 720 N Cherokee Street, in Jonesborough, on three separate athletic field areas: football field, baseball field and softball field. General color scheme for the scoreboards will coincide to the extent possible with the school colors of orange and black.

General Comments on Bid Specifications

Substitutions: Bidders may provide substitutions for equipment listed in bid specifications. However, any substitutions must be clearly identified and include detailed specifications and photo or visual showing appearance. Acceptance of any substitution is not guaranteed. Any item submitted as a substitution must clearly indicate which equipment item in the bid specifications the substituted equipment is replacing.

General

- Bids must include bid form provided in specification packet and must be signed by a principal of firm submitting
- Bids must include cost of all materials
- Bids must include mockup/schematic of bid items
- Bids must be good and remain in place for a period up to ninety (90) days from the date of submittal.
- Provide detailed specifications on materials used
- The Jonesborough Board of Mayor and Alderman reserves the right to reject any or all bids
- Any variations from the specifications must be clearly identified and a justification included
- This project is funded in part by a Local Park and Recreation Fund grant administered by the Tennessee Department of Environment and Conservation Recreation Resources Division
- The project is also funded in part by Rural Development – USDA, a federal agency, and awarded bidder must submit federal assurance forms as required

Football Field Scoreboard

- 20' x 8' Football Scoreboard, plus 36" x 20' arched sponsor panel on top
- 26", 20", and 15" LED digits with Protective Shields
- Home/Guest Score, Down, To Go, and Ball On up to 99, Quarter, Time Outs Left, Possession indicator, Clock counts down from 99:59
- Galvanized steel cabinet with powder coat finish, Orange background, Black text to match school colors
- White color digits
- Outdoor Horn
- 46" x 20" school logo, provided by Town
- Wireless remote control with internal rechargeable battery and high gain antenna
- Controller Carrying Case, impact resistant, waterproof, dust proof
- Mounting brackets for 6" round poles

Softball Field Scoreboard

- 16' x 5' softball scoreboard, plus 36" x 16' arched sponsor panel
- Lower 16' panel for school name and logo, provided by Town
- 15" LED digits with protective shields
- Home/Guest score and Innings up to 99
- Ball, Strike, Out up to 9, Hits and Errors
- Galvanized steel cabinet with powder coat finish, Orange background, Black text to match school colors
- White color digits
- Controller Carrying Case, impact resistant, waterproof, dust proof
- Wireless remote control with internal rechargeable battery and high gain antenna
- Mounting brackets for 6" round poles

Baseball Field Scoreboard

- 16' x 5' baseball scoreboard, plus 36" x 16' arched sponsor panel
- Lower 16' panel for school name and logo, provided by Town
- 15" LED digits with protective shields
- Home/Guest score and Innings up to 99
- Ball, Strike, Out up to 9, Hits and Errors
- Galvanized steel cabinet with powder coat finish, Orange background, Black text to match school colors
- White color digits
- Controller Carrying Case, impact resistant, waterproof, dust proof
- Wireless remote control with internal rechargeable battery and high gain antenna
- Mounting brackets for 6" round poles

FOB Jonesborough:

Bids shall include shipping and handling costs of all equipment and materials to Jonesborough.

Warranty:

Bidder must specify warranty, minimum of 5 years.

Note: Any variations from specifications must be documented

Bid will be awarded based on the following:

- Cost of equipment and materials and delivery
- Delivery schedule
- Compliance with specifications
- The Town of Jonesborough is tax exempt and awarded bidder will be provided tax exempt documentation.

Questions related to bid specifications may be submitted to Rachel Conger, Town of Jonesborough, 123 Boone Street, Jonesborough, TN 37659. Contact: (423)791-3869 (cell); (423)753-1030 (office) or rachelc@jonesboroughtn.org.

**TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION**

DATE: JUNE 17, 2024 AGENDA ITEM #: 7-A-2

SUBJECT: Approval of Bids – Harmony Road Waterline Project

BACKGROUND:

The bids for the Harmony Water Line Extension project were received. This is a Washington County project that was placed out for bid. The results of the bids are as follows:

Contractor	Base Bid
Traxon Construction, Inc.	\$549,635.00
Merkel Bros. Construction, Inc.	\$655,198.00
Precision Construction Solutions, LLC	\$741,399.40
GRC Civil Services	\$792,010.00
Thomas Construction Co., Inc.	\$1,242,985.00

GRW feels the bids are competitive and bidders complied with the rules and regulations of the State Contractor's Licensing Board. GRW recommends Traxon Construction, Inc to be awarded the bid for the project.

The recommendation is that the Board award the bid to Traxon Construction, Inc.

RECOMMENDATION:

Approve awarding the bid to Traxon Construction, Inc for the Harmony Road Water Line Improvement project in the amount of \$549,635.00, to be funded by Washington County, as presented.



GRW | engineering | architecture | geospatial
404 BNA Drive, Suite 201 | Nashville, TN 37217
615.366.1600 | www.grwinc.com

May 23, 2024

Chuck Vest, Mayor
Town of Jonesborough
123 Boone Street
Jonesborough, TN 37659

Re: Jonesborough, TN
Harmony Road Water Line Extension
GRW Project No. 5023/03

Dear Mayor Vest:

Bids for the above referenced project were received, opened, and publicly read aloud at 2:00 P.M. on Wednesday, May 8, 2024, at the Town of Jonesborough, TN City Hall. A copy of the attendance record and certified copy of the Bid Tabulation is enclosed. The Bids received were as follows:

Contractor	Base Bid
Traxon Construction, Inc.	\$549,635.00
Merkel Bros. Construction, Inc.	\$655,198.00
Precision Construction Solutions, LLC	\$741,399.40
GRC Civil Services	\$792,010.00
Thomas Construction Co., Inc.	\$1,242,985.00

We feel the bids are both competitive and responsive and the bidders have complied with the rules and regulations of the State Contractor's Licensing Board.

Traxon Construction, Inc., is an experienced company and has recently completed several similar projects. They are appropriately licensed by the State of Tennessee and sufficiently bonded to perform the work for this contract.

Based on this information, we therefore recommend award of the contract to Traxon Construction, Inc. for the base bid amount of \$549,635.00.



May 23, 2024
Page 2

If there are any questions, please feel free to contact me.

Sincerely,

GRW Engineers, Inc.

Jim Hilborn, P.E.

Enclosures

**TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION**

DATE: JUNE 17, 2024 AGENDA ITEM #: 7-B-1
SUBJECT: Special Event Application – Pumpkin Fest - JAMSA

BACKGROUND:

We have received a Special Events Application from April Wilhelm for the Pumpkin Fest sponsored by JAMSA on Saturday, September 21, 2024, from 1:00 pm to 5:00 pm. The purpose of the event is to bring new and returning visitors to our area. Businesses will be serving various pumpkin treat foods, hay rides, and other fall and pumpkin related events. The estimated number expected to attend is 1000 and the estimated number of town citizens expected to either participate in and/or view the event is 700. Request for services include police and security, signage, communications and/or publicity, refuse collection, and parking.

A request for street closure is included as part of their application (shown on map), asking for Main Street to be closed from Fox Street to First Avenue on September 21st by 9:00 am until 6:00 pm, or when police deem it safe for reopening.

Proof of Insurance and Hold Harmless have been received; and reviewed and approved by the Town Attorney.

RECOMMENDATION:

Approve the Pumpkin Fest Special Event Application sponsored by JAMSA on Saturday, September 21, 2024 from 1:00 pm to 5:00 pm; and for Main Street to be closed form Fox Street to First Avenue on the 21st by 9:00 am until 6:00 pm, or when the police deem it safe to reopen, as presented.

Town Of Jonesborough, Tennessee

Special Event Permit Application

A *Special Event* is any occasion including but not limited to fairs, shows, exhibitions, city-wide celebrations and festivals taking place within a specifically defined area of the Town of Jonesborough for a period of time. A special event may include the use of public facilities in the Town of Jonesborough, including, but not limited to parks, streets, alleys, sidewalks, restrooms or other municipal owned facilities, and which includes a general invitation to all members of the public to either participate in and/or view such event, or part thereof, Special Events may be one-time or recurring occasions.
12-1002 Jonesborough Municipal Code

Whenever any person, group, association, club, business, firm or corporation desires to sponsor a Special Event such person, group, association, club, business, firm or corporation shall first obtain a "Special Event Permit" from the Town of Jonesborough.
12-1003 Jonesborough Municipal Code

Person(s) completing Application

Date

Name

April D. Wilhelm

Address

123 E. Main St.

Jonesborough, Tn. 37659

Phone

423-972-3262

Fax

Email

noelledecor@gmail.com

Instructions:

- 1) Each question on this application must be answered in some fashion for your application to be considered for approval. Please attach an additional sheet(s) if necessary to completely and accurately provide the requested information in each question, labeling any additional sheet(s) clearly as such.
- 2) **Incomplete applications will be returned to the address you have provided above without further consideration until a complete application, including exhibits is filed.**
- 3) The **original** application and your exhibits of the entire package should be filed with the Town Administrator's office at least **90 days** in advance of your event. See Schedule of Approval, Chapter 10 Title 12 of the Jonesborough Municipal Code, a copy of which is attached.

Sponsoring Organization Information:

Name JAMSA Jonesborough Area Merchants Association

Purpose Community Event Fundraising, Community Awareness

Is this a recurring Special Event? ☒ Yes ☐ No

Special Events that are recurring require the annual approval of the Board of Mayor and Aldermen. This permit application shall provide a schedule for the term of a recurring event:

September each year

Event Information:

Name of Event Pumpkin Fest 2024

Description & Purpose of Event To raise funds for community, to bring more tourism to Jonesborough. Fall Festival-Pumpkin Themed, Family Event-No alcohol.

Dates and hours of event September 21, 2024 1pm-5pm Estimated number expected to attend 1000

Estimated number of town citizens expected to either participate in and/or view the event Estimated that amount incl above number

Is a request for public safety assistance included in your Security Plan attached as per the list of items below? ☒ Yes ☐ No

Required Exhibits to Application

Please attach the following exhibits to this application (each item should be clearly labeled with the number in this list to facilitate a prompt review of your application). If your event will not involve one or more of these items you should attach an exhibit with appropriate number and heading explaining that fact:

1. **Hold Harmless Agreement** executed on form approved by the Town of Jonesborough (copy provided with this application and available from the Town Recorder)
2. **List of pre-events and post-events** to be held in conjunction with the main event (including parade, fireworks, etc.)
3. **Map with city streets** showing event boundary and registration area, tents, booths, food, office/administration, etc.)
4. **Outline of your publicity plan** with examples of previous efforts, if available
5. **Security Plan**, including crowd control, pedestrian safety, any special parking provisions including handicap spaces, vendor and/or performer parking, a parking map and list and samples of any special parking permits that will be issued, etc. and any request for public safety assistance (a request for public safety assistance should also be included with your Town Services Request in the next section of this application).
6. **Emergency Plan**, including emergency procedures, provisions for first aid services and provisions for appropriate emergency communication. Include an outline of any activities involving moving vehicles and safety procedures used to avoid or prevent injury.
7. **Event Sponsors List** including all sponsors' names, addresses, and telephone numbers along with their title and area of responsibility for the event.
8. **Proof of your liability insurance** provided by your insurance company (if requested by the Town Recorder, this information must be sent directly to the Town from the insurance company).
9. **Anticipated vendors and concession booth list.** (A final and complete list of vendors and concession booths shall be filed with the Town Recorder at least 48 hours before the event begins.
10. **A list of physical services for the event that will be provided by or contracted for by the event sponsor.** List should include erection of temporary stages or facilities including tents, lighting, sound, efforts to address refuse collection, security, etc.
11. **Clean-up Plan** detailing person or persons responsible for site clean-up, schedule and any repairs or grounds remediation that is expected.
12. **Street Closure Request** listing of all streets or portions of streets including the dates and hours of closure (failure to list a portion of a street will result in your application being considered under the assumption you are requesting the entire street to be closed within the town limits.)

Request for Services from the Town of Jonesborough

Please indicate any services you request for your event from the Town of Jonesborough*. (A fee may be Levied by the Town for additional services per the Municipal Code, see 12-1007)

☒ Police and Security

☒ Refuse Collection

☐ Street Cleaning

☐ Event Preparation/Beautification

☒ Signage

☒ Parking

☐ Use of facilities – Facility _____ Dates & Hours _____

☐ Space and staffing needs _____

☒ Communications and/or publicity

* For each such service requested please provide a detailed description of your request as Exhibit 13

Acknowledgement of receipt of Chapter 10 of the Jonesborough Municipal Code

I/We the undersigned representatives of the sponsoring organization listed above acknowledge receipt of a copy of Chapter 10 of the Jonesborough Municipal Code governing special events and agree to comply with all provisions of that Chapter.

Date: May 31, 2024 Signature: April D. Wilhelm

Print Name: April D. Wilhelm

Title: _____

Witness: _____

The undersigned certifies that the information contained in both this application and the attached exhibits is complete and accurate and further agrees to amend this application immediately if any such information changes. The undersigned understands the Board of Mayor and Aldermen may approve, reject or modify this request in whole or in part under the Jonesborough Municipal Code.

Please note, your application should include this form and 13 Exhibits

Date: _____ Signature: April D. Wilhelm

Print Name: April D. Wilhelm

Title: Tamsa Board Member

Witness: _____

Town Of Jonesborough, Tennessee

Special Event Permit Application

EXHIBIT I – Hold Harmless and Indemnity Agreement

This agreement made on the 31st day of May, 2024, in the Town of Jonesborough, County of Washington, State of Tennessee

The parties to the agreement are the undersigned JAMSA
(Name of Organization or Sponsor)
called "indemnitor", and the Town of Jonesborough, Tennessee, call "indemnitee."

Indemnitor has submitted a Special Event Permit Application to indemnitee. The agreement is attached as Exhibit 1 to that application. Approval of that application is expressly conditioned on the execution of this agreement, indemnitee has agreed to review for approval the application for a special event and if approved to allow the indemnitor's special event to take place within the limits of the Town of Jonesborough in consideration of the indemnitee's allowing the event to take place and \$1.00, receipt of which by indemnitor is acknowledged, the parties agree as follows:

SECTION I

Scope of Indemnity

Indemnitor undertakes to indemnify and to save harmless indemnitee from any liability, loss or damages indemnitee may suffer as a result of claims, demands, costs, or judgments against it arising out of the operation within the limits of the Town of Jonesborough, County of Washington, State of Tennessee, of the special event outlined in the application or the management thereof.

Indemnitor assumes full responsibility for all damages and injury that may result to any person or persons or to adjoining property by reason of the excavation for, and the erection, construction, and maintenance of, any structures put in place for the event, and agrees and covenants to indemnify indemnitee against any such claim or claims.

Indemnitor expressly undertakes to indemnify and to save harmless indemnitee from all liability and/or loss or damages for or arising out the special event outlined in the application, whether it be caused by the negligence of indemnitor, indemnitee's agents or employees, indemnitee's contractors or otherwise.

SECTION II

Period Covered

The indemnity will extend from the date of this agreement to and including the date the special event concludes, including cleanup.

SECTION III

Expenses, Attorney's Fees, and Costs

Should it become necessary for purposes of resisting, adjusting, or compromising any claim(s) or demand(s) arising out of the subject matter with respect to which indemnification is provided by this agreement, or for purposes of enforcing this agreement, for indemnitee to incur any expenses, or become obligated to pay any attorney's fees or court costs, or costs within a reasonable time, in no event to exceed thirty days, after receiving written notice from indemnitee of the incurring of such expenses, attorney's fees or costs.

SECTION IV

Interest

Indemnitor agrees to pay indemnitee interest at the rate of ten percent per annum or any necessary expenses or costs incurred by indemnitee in the enforcement of this indemnity contract, or on any sums indemnitee is obligated to pay with respect to the matters to which indemnity is given in the contract, from the date such expenses or costs are incurred, or such sums are paid.

SECTION V

Notice of Claim Against Indemnitee

Indemnitee agrees to give indemnitor ten days' written notice of any claim made against indemnitee on the obligations indemnified against.

Executed on the date first written above

Organization: Jamsa Jonesborough Area Merchants Association

By: April Wilhelm Jamsa

Printed Name: April D. Wilhelm

Title: Board Member

STATE OF TENNESSEE
COUNTY OF WASHINGTON

Before me, the undersigned Notary Public in and for the State and County aforesaid, personally appeared April D. Wilhelm, with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who upon oath, acknowledged himself/herself to be the Board Member (title) of Tamsa (organization), and that he/she, as such officer, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing the name of organization by himself/herself as such officer.

WITNESS my hand and seal at office in the State and County aforesaid, this, the 31st of May, 20 24.

Donna Freeman
NOTARY PUBLIC

My Commission Expires:

04-29-2024





JONEARE-01

SDULA

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/21/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Widener Insurance Agency Inc. 607 Baxter Street Johnson City, TN 37601	CONTACT NAME: PHONE (A/C, No, Ext): (423) 926-7151 FAX (A/C, No): (423) 926-1825 E-MAIL ADDRESS: sandrad@widenerins.com
INSURED Jonesborough Area Merchants PO Box 695 Jonesborough, TN 37659	INSURER(S) AFFORDING COVERAGE INSURER A: Auto Owners Insurance INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
	NAIC # 18988

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER		03818047	5/12/2024	5/12/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 HIRED AND NONOW \$ 1,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Town of Jonesborough is an additional insured in regard to the General Liability

Event: Pumpkin Fest September 21,2024

CERTIFICATE HOLDER

CANCELLATION

Town of Jonesborough
123 Boone St
Jonesborough, TN 37659

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Pumpkin Fest 2024
Special Event Permit Application

1. Hold Harmless Agreement. See attached
2. List of pre-events and post-events- None
3. Map with city streets. See attached

4. Outline of your publicity plan-

Event organizers will work closely with the Town's Marketing team and will utilize the below forms of marketing to promote the event.

■ Press Releases

Press releases and announcements will be written by the Marketing Team and reviewed by the Team and JAMSA members. This will then be distributed to all media outlets.

■ Social Media

Will be the primary source of marketing. This platform will be utilized throughout the season and handled by the Marketing Team as well as JAMSA members to post on the JAMSA pages.

Website

Creation and updates are made by the Website and Marketing Specialist. We will utilize jonesboroughth.org and jonesborough.com

• Post Event Publicity

The Marketing Team will create post event social media posts.

■ Media Relations

The Marketing Team has a strong relationship with the local media and will schedule media interviews as deemed necessary.

■ Printed Pieces

Posters, table tents and handouts will be distributed throughout Town and in the surrounding areas.

6. Security Plan-Parking

Main Street needs to be blocked to all motorized traffic starting Saturday, September ~~23~~ ^{21st} by 9 am until that evening at 6 p.m. or when the police deem it safe to reopen the streets.
APW

B. Any other streets will be closed by the Police Department on an as needed basis.

C. Handicap Parking- Visitor's Center parking lot, spaces next to the Christian Church on Fox Street and spaces in front of Boone Street Market and the Visitors Center parking lot beside the sidewalk

6. Emergency Plan- We will leave 15 on Main Street and beside the Courthouse for emergency vehicles passing and event organizers will have emergency numbers on hand needed.

7. Event Sponsors List. We will have a complete list of sponsors available 30 days prior to event.

8. Proof of your liability Insurance..See attached

9. Anticipated vendors and concession booth list. We may have a few activities provided by local groups along the courthouse steps.

10. A list of physical services for the event that will be provided by or contracted for by the event sponsor.

A. Hayrides that begin and end in the Visitors Center Parking lot.

11. Clean-up Plan- We've requested Jonesborough solid waste to collect garbage the night before and after the event on Saturday. No collection is needed during the event. JAMSA members and Town employees will provide assistance cleaning during festival hours.

12. Street Closure Request

D. We're requesting Main Street from Fox Street to First Avenue closed Saturday, September 21st by 9 am until that evening at 6 p.m. or when the police deem it safe to reopen the streets.

A. Any other streets will be closed by the Police Department on an as needed basis.

12-404

C. No pre-events, No post events

D. Day of event September 21, 2024

Time of event 1pm - 5pm

Road Closure requested early for
Set up of event activities and vendors.

Closure also requested for later than
event to maintain safety due to event
guests and event cleanup and take down
of vendors and activities.

i.) Emergency procedures as needed. Hay ride will
be in an enclosed trailer with side walls.

j.) April D. Wilhelm 423-972-3262
340 Arnold St.
Church Hill, TN, 37642

work address 423-913-8000
123 E. Main St
Jonesborough, TN, 37659

Jeff Gurley (w) 423-913-2663
129 E. Main St (c) 423-483-8697
Jonesborough, TN, 37659

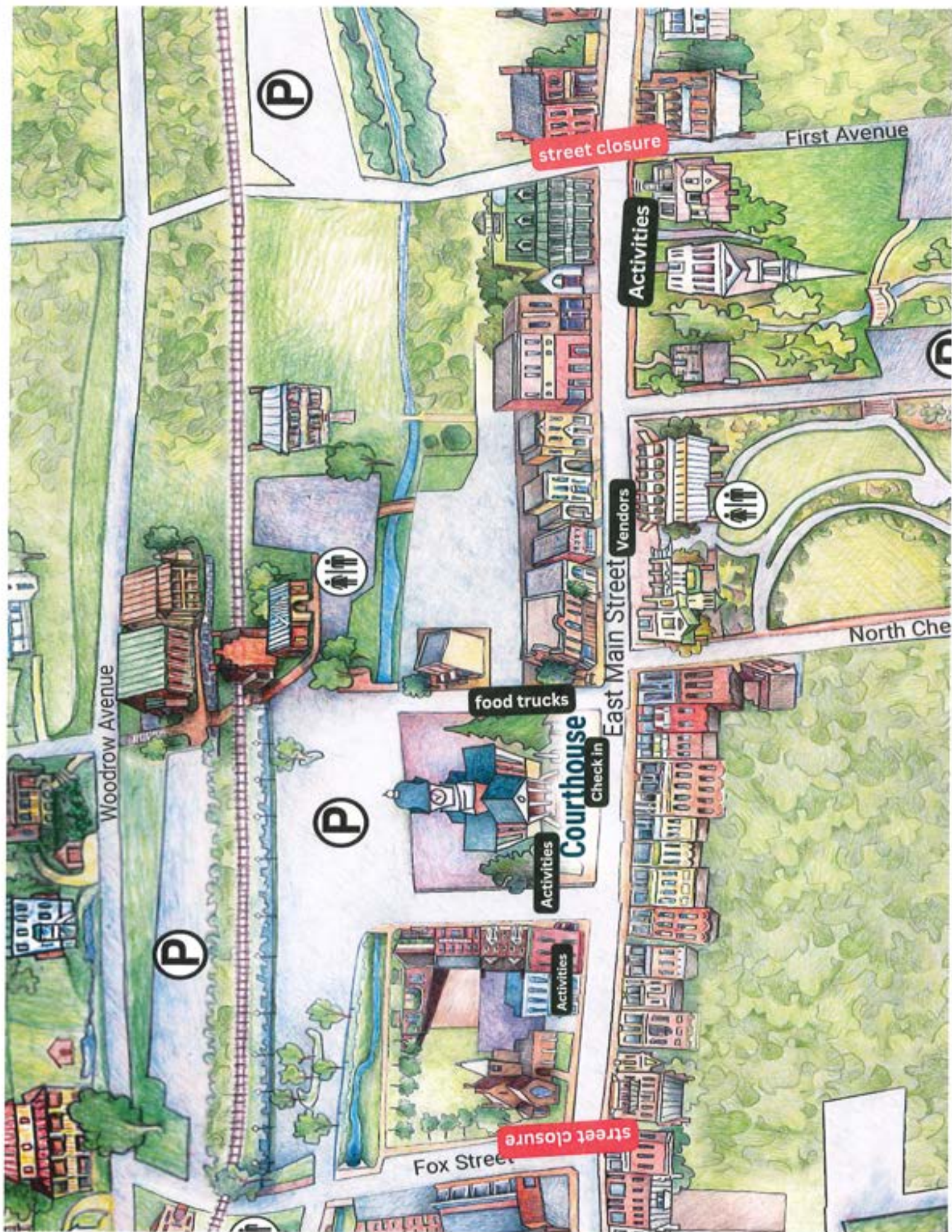
L.) Vendors and concession will be provided
before event as in planning and coordinating
stages now.

m.) Tents will be erected per vendor basis.
No stages at this time, still event
planning.

- n.) See attached
- o.) See attached
- p.) Listed estimate

12-405

- 3.) Will be added per vendor for
Hay ride



**TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION**

DATE: JUNE 17, 2024 AGENDA ITEM #: 7-B-2
SUBJECT: Special Event Application – Washington County, TN Heritage Fair

BACKGROUND:

Chad Fred Bailey submitted a Special Event Permit Application for the "Washington County, Tennessee Heritage Fair" sponsored by the Jonesborough Genealogical Society. Setup for the event will take place on Friday, September 6, 2024, and the event to begin Saturday, September 7th from 10:00 am to 5:00 pm. This is a two-part heritage event open to the public at no charge, and targets 5th – 8th grade students. The intent is to foster engagement and knowledge of local heritage and culture through crafts, displays and storytelling. The estimated number of attendees is between 200-500. No street closures are requested. Additional services requested are signage, use of facilities, and communications and/or publicity.

The Map of Event Boundary shows where certain events will be located is as follows:

Visitor's Center Auditorium, Washington County – Jonesborough Museum, Mill Springs Park, Greenspace between Visitor's Center and Boone Street Market, Lawn of the Christopher Taylor Cabin, Jimmy Neil Smith Storytelling Park, Lawn of Central Christian Church, Lawn of Presbyterian Church and Parking Lot. Permission to use these facilities and spaces have been received.

Proof of Insurance and Hold Harmless have been received; reviewed and approved by the Town Attorney..

RECOMMENDATION:

Approve the "Washington County, Tennessee Heritage Fair" for setup to take place on Friday, September 6, 2024, and the event to begin Saturday, September 7th from 10:00 am to 5:00 pm in various locations within the downtown area of Jonesborough, as presented.

Town of Jonesborough, Tennessee

Special Event Permit Application

A *Special Event* is any occasion including but not limited to fairs, shows, exhibitions, city-wide celebrations and festivals taking place within a specifically defined area of the Town of Jonesborough for a period of time. A special event may include the use of public facilities in the Town of Jonesborough, including, but not limited to parks, streets, alleys, sidewalks, restrooms or other municipal owned facilities, and which includes a general invitation to all members of the public to either participate in and/or view such event, or part thereof, Special Events may be one-time or recurring occasions.
12-1002 Jonesborough Municipal Code

Whenever any person, group, association, club, business, firm or corporation desires to sponsor a Special Event such person, group, association, club, business, firm or corporation shall first obtain a "Special Event Permit" from the Town of Jonesborough.
12-1003 Jonesborough Municipal Code

Person(s) completing Application

Date

Name Chad Fred Bailey

May 22, 2024

Address 614 Mayberry Road

Jonesborough, TN 37659

Phone (423) 791-8295

Fax _____

Email chadfredb@gmail.com

Instructions:

- 1) Each question on this application must be answered in some fashion for your application to be considered for approval. Please attach an additional sheet(s) if necessary, to completely and accurately provide the requested information in each question, labeling any additional sheet(s) clearly as such.
- 2) Incomplete applications will be returned to the address you have provided above without further consideration until a complete application, including exhibits is filed.
- 3) The original application and your exhibits of the entire package should be filed with the Town Administrator's office at least 90 days in advance of your event. See Schedule of Approval, Chapter 10 Title 12 of the Jonesborough Municipal Code, a copy of which is attached.

Sponsoring Organization Information:

Name Jonesborough Genealogical Society

Purpose

Two-part heritage event open to the public free of charge, but specifically targets students. It will take place in Historic Jonesborough, TN (TN's oldest city) to foster engagement and knowledge of local heritage and culture through crafts, displays and storytelling. This is very similar to a science fair.

Is this a recurring Special Event? ☒ Yes ☐ No

Special Events that are recurring require the annual approval of the Board of Mayor and Aldermen. This permit application shall provide a schedule for the term of a recurring event:

Yearly

Event Information:

Name of Event Washington County, Tennessee Heritage Fair

Description & Purpose of Event

Two-part heritage event open to the public free of charge, but specifically targets 5th -8th grade students. It will take place in Historic Jonesborough, TN (TN's oldest city) to foster engagement and knowledge of local heritage and culture through crafts, displays and storytelling. This is very similar to a science fair.

Dates and hours of event Set up on Friday, September 6, 2024, and event Saturday, September 7, 2024 from 10 am to 5 pm Estimated number expected to attend 200-500. Estimated number of town citizens expected to either participate in and/or view the event 100-200 Is a request for public safety assistance included in your Security Plan attached as per the list of items below? ☐ Yes ☒ No

Required Exhibits to Application

Please attach the following exhibits to this application (each item should be clearly labeled with the number in this list to facilitate a prompt review of your application). If your event will not involve one or more of these items you should attach an exhibit with appropriate number and heading explaining that fact:

1. Hold Harmless Agreement executed on form approved by the Town of Jonesborough (copy provided with this application and available from the Town Recorder)
2. List of pre-events and post-events to be held in conjunction with the main event (including parade, fireworks, etc.)
3. Map with city streets showing event boundary and registration area, tents, booths, food, office/administration, etc.)
4. Outline of your publicity plan with examples of previous efforts, if available
5. Security Plan, including crowd control, pedestrian safety, any special parking provisions including handicap spaces, vendor and/or performer parking, a parking map and list and samples of any special parking permits that will be issued, etc. and any request for public safety assistance (a request for public safety assistance should also be included with your Town Services Request in the next section of this application).
6. Emergency Plan, including emergency procedures, provisions for first aid services and provisions for appropriate emergency communication. Include an outline of any activities involving moving vehicles and safety procedures used to avoid or prevent injury.
7. Event Sponsors List including all sponsors' names, addresses, and telephone numbers along with their title and area of responsibility for the event.
8. Proof of your liability insurance provided by your insurance company (if requested by the Town Recorder, this information must be sent directly to the Town from the insurance company).
9. Anticipated vendors and concession booth list. (A final and complete list of vendors and concession booths shall be filed with the Town Recorder at least 48 hours before the event begins.
10. A list of physical services for the event that will be provided by or contracted for by the event sponsor. List should include erection of temporary stages or facilities including tents, lighting, sound, efforts to address refuse collection, security, etc.
11. Clean-up Plan detailing person or persons responsible for site clean-up, schedule and any repairs or grounds remediation that is expected.
12. Street Closure Request listing of all streets or portions of streets including the dates and hours of closure (failure to list a portion of a street will result in your application being considered under the assumption you are requesting the entire street to be closed within the town limits.)

Request for Services from the Town of Jonesborough

Please indicate any services you request for your event from the Town of Jonesborough*. (A fee may be Levied by the Town for additional services per the Municipal Code, see 12-1007)

☐ Police and Security

☐ Refuse Collection

☐ Street Cleaning

☐ Event Preparation/Beautification

☒ Signage (Foster's
Signs will hang sign over
Boone Street)

☐ Parking

☒ Use of facilities- Facility-----Dates & Hours Visitors Center Auditorium, and
Washington County-Jonesborough Museum, Mill Springs Park, Greenspace between Visitors Center and
Boone Street Market, Lawn of the Christopher Taylor Cabin and yard, Jimmy Neil Smith Storytelling Park,
Lawn of Central Christian Church (already obtained permission from church), and tables and chairs

☐ Space and staffing needs _____

☒ Communications and/or publicity

* For each such service requested please provide a detailed description of your request as Exhibit 13

Acknowledgement of receipt of Chapter 10 of the Jonesborough Municipal Code

I/We the undersigned representatives of the sponsoring organization listed above acknowledge receipt of a copy of Chapter 10 of the Jonesborough Municipal Code governing special events and agree to comply with all provisions of that Chapter.

Date: May 23, 2024

Signature: Chad Fred Bailey

Print Name: Chad Fred Bailey

Title: JGS Member

Witness: Jane Miller

The undersigned certifies that the information contained in both this application and the attached exhibits is complete and accurate and further agrees to amend this application immediately if any such information changes. The undersigned understands the Board of Mayor and Aldermen may approve, reject or modify this request in whole or in part under the Jonesborough Municipal Code.

Please note, your application should include this form and 13 Exhibits

Date: May 23, 2024

Signature: Chad Fred Bailey

Print Name: Chad Fred Bailey

Title: JGS Member

Witness: Jane Miller

Town of Jonesborough, Tennessee

Special Event Permit Application

EXHIBIT I – Hold Harmless and Indemnity Agreement

This agreement made on the 23rd day of May, 2024, in
the Town of Jonesborough, County of Washington, State of Tennessee

The parties to the agreement are the undersigned Jonesborough Genealogical Society-

(Name of Organization or Sponsor)

called "indemnitor", and the Town of Jonesborough, Tennessee, call "indemnitee."

Indemnitor has submitted a Special Event Permit Application to indemnitee. The agreement is attached as Exhibit 1 to that application. Approval of that application is expressly conditioned on the execution of this agreement, indemnitee has agreed to review for approval the application for a special event and if approved to allow the indemnitor's special event to take place within the limits of the Town of Jonesborough in consideration of the indemnitee's allowing the event to take place and \$1.00, receipt of which by indemnitor is acknowledged, the parties agree as follows:

SECTION I

Scope of Indemnity

Indemnitor undertakes to indemnify and to save harmless indemnitee from any liability, loss or damages indemnitee may suffer as a result of claims, demands, costs, or judgments against it arising out of the operation within the limits of the Town of Jonesborough, County of Washington, State of Tennessee, of the special event outlined in the application or the management thereof.

Indemnitor assumes full responsibility for all damages and injury that may result to any person or persons or to adjoining property by reason of the excavation for, and the erection, construction, and maintenance of, any structures put in place for the event, and agrees and covenants to indemnify indemnitee against any such claim or claims.

Indemnitor expressly undertakes to indemnify and to save harmless indemnitee from all liability and/or loss or damages for or arising out the special event outlined in the application, whether it be caused by the negligence of indemnitee, indemnitee's agents or employees, indemnitee's contractors or otherwise.

SECTION II

Period Covered

The indemnity will extend from the date of this agreement to and including the date the special event concludes, including cleanup.

SECTION III

Expenses, Attorney's Fees, and Costs

Should it become necessary for purposes of resisting, adjusting, or compromising any claim(s) or demand(s) arising out of the subject matter with respect to which indemnification is provided by this agreement, or for purposes of enforcing this agreement, for indemnitee to incur any expenses, or become obligated to pay any attorney's fees or court costs, or costs within a reasonable time, in no event to exceed thirty days, after receiving written notice from indemnitor of the incurring of such expenses, attorney's fees or costs.

SECTION IV

Interest

Indemnitor agrees to pay indemnitee interest at the rate of ten percent per annum or any necessary expenses or costs incurred by indemnitee in the enforcement of this indemnity contract, or on any sums indemnitee is obligated to pay with respect to the matters to which indemnity is given in the contract, from the date such expenses or costs are incurred, or such sums are paid.

SECTION V

Notice of Claim Against Indemnitor

Indemnitor agrees to give indemnitee ten days' written notice of any claim made against indemnitee on the obligations indemnified against

Executed on the date first written above

Organization: Jonesborough Genealogical Society

By: Chad Fred Bailey


Printed Name: Chad Fred Bailey

Title: JGS Member

STATE OF TENNESSEE
COUNTY OF WASHINGTON

Before me, the undersigned Notary Public in and for the State and County aforesaid, personally appeared Chad Fred Bailey, with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who upon oath, acknowledged himself/herself to be the (title) of JGS member (organization), Jonesborough Genealogical Society and that he/she, as such officer, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing the name of organization by himself/herself as such officer.

WITNESS my hand and seal at office in the State and County aforesaid, this, the 23rd of May, 2024



NOTARY PUBLIC

My Commission Expires:

02-22-28



Special Event Permit
Application

EXHIBIT II – List of Pre-Events and Post-Events

NONE SCHEDULED

Special Event Permit
Application

EXHIBIT III – Map of Event Boundary



Special Event Permit
Application

EXHIBIT **IV** – Publicity Plan

The Jonesborough Genealogical Society has partnered with the Jonesborough *Herald and Tribune* as well as many other organizations for this event. The H&T publishes a weekly column called "Digging for Your Roots". In this column, we have placed a box at the bottom of the page giving updates and reminders on the event as well as trivia about Washington County History. In addition, we have a Facebook event as well as flyers, and website page.

Special Event Permit
Application

EXHIBIT V – Security Plan

No Security Plan has been established at this time. As guests will be coming and going as they choose.

Special Event Permit
Application

EXHIBIT **VI** – Emergency Plan

No Emergency Plan has been established at this time.
As guests will be coming and going as they choose.

Special Event Permit
Application

EXHIBIT VII—Event Sponsors

**Jonesborough Genealogical Society, 200 Sabin
Drive, Jonesborough, TN 37659
Chad F. Bailey, JGS Member, (423) 791-8295**

Special Event Permit
Application

EXHIBIT **VIII**—Liability Insurance Coverage

A copy of the policy and certificate from Johnson City
Wofford Insurance Agency through Markel Insurance
Company is attached.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/30/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Assured Insurance Consultants LLC 2908 E Oakland Ave Johnson City TN 37601	CONTACT NAME: Amber Russell PHONE (A/C No. Excl): (423) 282-3111 FAX (A/C No.): E-MAIL ADDRESS: arussell@myassuredinsurance.com
INSURED Jonesborough Genealogical 200 Sabin Drive Jonesborough TN 37659	INSURER(S) AFFORDING COVERAGE INSURER A: K & K Insurance Group INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES

CERTIFICATE NUMBER: CL2453008182

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADCL SUBR INSD WVO	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	Y	M1RPG0000000280200	08/06/2024	09/09/2024	EACH OCCURRENCE \$ 1,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000					
	MED EXP (Any one person) \$ 5,000					
	PERSONAL & ADV INJURY \$ 1,000,000					
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOG OTHER:					GENERAL AGGREGATE \$ 5,000,000
						PRODUCTS - COMPROP AGG \$ 1,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$
						BODILY INJURY (Per person) \$
						BODILY INJURY (Per accident) \$
						PROPERTY DAMAGE (Per accident) \$
						\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE					EACH OCCURRENCE \$
	<input type="checkbox"/> CED <input type="checkbox"/> RETENTION \$					AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
						E.L. EACH ACCIDENT \$
						E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Event Name: Heritage Fair; Event Date: 09/06/2024 to 09/08/2024; # of attendees: 200
Event Location: 117 Boone St, Jonesborough, TN 37659

"The Town of Jonesborough is an Additional Insured on this Policy"

CERTIFICATE HOLDER

CANCELLATION

TOWN OF JONESBOROUGH (Owner/Lessor of Premises) 123 BOONE ST JONESBOROUGH TN 37659	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

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MARKEL INSURANCE COMPANY

MEMBER CERTIFICATE

CERTIFICATE NUMBER: W02700230

DATE: 05/16/2024

THIS CERTIFICATE REPRESENTS INSURANCE PROVIDED IN ACCORDANCE WITH THE FOLLOWING:

MASTER POLICY NUMBER: M1RPG0000000280200

FIRST NAMED INSURED (MASTER POLICY HOLDER): Sports, Leisure and Entertainment Risk Purchasing Group

IN RETURN FOR THE PAYMENT OF THE PREMIUM AND SUBJECT TO ALL THE TERMS OF THE MASTER POLICY, WE AGREE TO PROVIDE THE INSURANCE AS STATED IN THIS CERTIFICATE.

NAMED INSURED (CERTIFICATE HOLDER)

Name and Mailing Address (No., Street, Town or City, County, State, Zip Code):

Jonesborough Genealogical Society

200 Sabin Dr, Jonesborough, TN 37659

Effective Date: 09/06/2024

at 12:01 AM EDT

Expiration Date: 09/09/2024 12:01 AM

This replaces prior Certificate Number:

Plan Administered By

K&K Insurance Group, Inc.
1712 Magnavox Way
Fort Wayne IN 46804

Insurer

Markel Insurance Company
10275 West Higgins Road, Suite 750
Rosemont, IL 60018

Contact Information

Name: MM – Short Term Special Events

Phone 1-877-648-6404

Fax: 1-260-459-5502

Email: info@eventinsurance-kk.com

Producer Name And Mailing Address

K&K Insurance Group, Inc.
1712 Magnavox Way
Fort Wayne IN 46804

To Report A Claim

By Phone: 1-800-237-2917

By Fax: 1-312-381-9077

By E-mail: KK.Claims@kandkinsurance.com

By Mail K&K Insurance Group, Inc.
1712 Magnavox Way P.O. Box 2338
Fort Wayne, Indiana 46801
Online: www.kandkinsurance.com

Description Of Operations, Premises, And Operations**Description Of Operations:**

Event Name: Heritage Fair, Event Date: 09/06/2024 to 09/08/2024; # of attendees: 200
Event Location: 117 Boone St, Jonesborough, Tennessee 37659

Premises And Operations:

Location No.	Address	Operations
	Refer to coverage form MGL1578	

Limits of Insurance**Commercial General Liability**

General Aggregate	\$5,000,000	
Products/Completed Operations Aggregate	\$1,000,000	
Personal And Advertising Injury	\$1,000,000	Any One Person or Organization
Each Occurrence	\$1,000,000	
Damage to Premises Rented To You	\$1,000,000	Any One Premises
Medical Expense	\$5,000	Any One Person

Additional Coverages

In addition to the Commercial General Liability coverages shown above, the following additional coverages are provided. If a coverage is not listed below, such coverage, including its corresponding endorsement, does not apply to this Member Certificate.

Limit Of Insurance**Endorsements**

Forms and endorsements applying to this Member Certificate and made part of the policy at time of issue:

Refer to master policy including all state amendatory endorsements applicable to the state of this Member Certificate

This Member Certificate, together with the Coverage Form and any Endorsement(s) attached to the Master Policy, complete the above numbered certificate. Coverage is subject to all terms, conditions, limitations, exclusions, and other provisions contained therein.

Member Certificate Premium

Commercial General Liability Premium: \$415.00

To review the Master Policy: Please send a written request to the Plan Administrator shown above.

Countersigned: 05/16/2024

By: 

Date

AUTHORIZED REPRESENTATIVE

Special Event Permit
Application

EXHIBIT ~~IX~~ – Vendors/Concession Booths

We will not have any concession booths available.

Special Event Permit
Application

EXHIBIT ~~X~~ – Physical Services

The Society members will be setting up their own tables, tents, etc. No physical services will be provided by outside vendors.

Special Event Permit
Application

EXHIBIT **XI** – Clean Up Plans

Each site will have its own ushers. These ushers are responsible for keeping the site clean and trash picked up. After the event is over, each site will be returned to the best condition possible, as clean or cleaner than it was found. Trash bags will be provided for each site to pick up trash and dispose of it.

Special Event Permit
Application

EXHIBIT **XII** – Street Closures

We would like to close the street from Main Street to
College Street in between the Christopher Taylor House
and Chester Inn Museum.

SPECIAL REQUEST

1. We are working to have a blacksmith demonstrator at the event. Section 12-410 Section 4 states:

- (4) Fires. Fires or burning in the public areas within boundaries is prohibited. This restriction shall not apply to the use of grills or other such devices approved for use by vendors, or as specifically authorized in other designated areas through the Special Event application

We would like to be allowed to have him have a fire in his special blacksmith flume, if he can demonstrate.

2. Some of our reenactors would like to demonstrate their weaponry, particularly in the Overmountain Victory Trail Association Tent and the Walk in their Boots Tent. OVTA demonstrators, Tom Vaughn and David Doan are registered NPS Black Powder Trained and Certified. They can provide copies of these certificates if needed. Section 12-410 Section 5 states:
 - (5) Firearms: No person shall possess, carry or discharge any firearm, shotgun, rifle, pistol, bow and arrow, crossbow, blowgun, slingshot, BB gun, air gun, or paint gun in the Special Event boundary. This restriction shall not apply to duly authorized law enforcement officers acting in their official duty or to any Town employee duly authorized by the Jonesborough Board of Mayor and Aldermen. The Board of Mayor and Aldermen may permit the use of firearms in demonstration exercises, training supervised by qualified personnel, and may authorize "turkey shoots" or other such competitions or demonstrations of skill when the Board determines such activity is in the public interest and the necessary safeguards for public safety are in place. "Firearm" means any device designed, made, or adopted to expel a projectile by the action of an explosive or any device readily convertible to do so.

**TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION**

DATE: JUNE 17, 2024 AGENDA ITEM #: 7-C
SUBJECT: 1st Reading –Amendment to Jonesborough Sign Ordinance

BACKGROUND:

The Planning Commission recommended in favor of adopting an amendment to the town's Municipal Code related to signage. The motivation to the proposal was identifying a lack of flexible design guidelines that include LED type signage and public owned buildings and uses, schools offering general education and churches in the R-1 Zoning District.

Many factors considered in the proposed amendment are as follows:

1. The Jonesborough Zoning Ordinance allows for public owned buildings and uses, schools offering general education and churches to be constructed and operated in an R-1 (Low Density) residential district.
2. Schools, churches, and public buildings frequently use message board signage that provides the general public, parents and students, with important information as they travel by. With much improved technology, LED signs with digital message boards can increase the ability to communicate more information in an acceptable manner, without the manpower and the major investment of time involved in taking down and putting individual letters used in a manual message board sign.
3. It has been determined that it is in the general public's best interest for illuminated or electrical signs with message boards to be allowed in an R-1 zone in association with government buildings, schools and churches under the guidelines of Section 11-1207(7) and Section 11-1209 of the Jonesborough Sign Ordinance.

Based on these findings, staff is recommending that Title 1, Chapter 12, Section 11-1207(7)(a) of the Jonesborough Sign Ordinance is hereby replaced in its entirety as follows:

11-1207(7)(a) The sign is located on property in a B-3 or B-6 zone, or on property associated with a government building or use, school offering general education, or church in an R-1 (Low Density) residential zone or other zone allowing those uses.

With this amendment, the Planning Commission will continue to review and approve the size, location, square footage, and design of monument signs regardless of zoning districts.

RECOMMENDATION:

Recommend approval of the proposed amendment, Title 1, Chapter 12, Section 11-1207(7)(a) of the Jonesborough Sign Ordinance on First Reading, as presented.

ORDINANCE NO. _____

**AN ORDINANCE AMENDING THE JONESBOROUGH
BUSINESS AND ADVERTISING SIGN ORDINANCE RELATED
TO ELECTRONIC SIGNS IN AN R-1 ZONE**

WHEREAS, the Jonesborough Zoning Ordinance allows for public owned buildings and uses, schools offering general education and churches to be constructed and operated in an R-1 (Low Density) residential district, and

WHEREAS, schools, churches and public buildings frequently use message board signage that provides the general public, parents and students, with important information as they travel by, and

WHEREAS, with much improved technology, LED signs with digital message boards can increase the ability to communicate more information in an acceptable manner, without the manpower and the major investment of time involved in taking down and putting individual letters used in a manual message board sign, and

WHEREAS, Section 11-1207(7)(a) Prohibited Signs of the Jonesborough Sign Ordinance states that any animated sign that by movement or by other method or manner of illumination must be located in a B-3 or B-6 zone, and

WHEREAS, it has been determined that it is in the general public's best interest for illuminated or electrical signs with message boards to be allowed in an R-1 zone in association with government buildings, schools and churches under the guidelines of Section 11-1207(7) and Section 11-1209 of the Jonesborough Sign Ordinance, then

NOW, THEREFORE BE IT ORDAINED by the Board of Mayor and Aldermen of the Town of Jonesborough that Title 1, Chapter 12, Section 11-1207(7)(a) of the Jonesborough Sign Ordinance is hereby replaced in its entirety as follows:

11-1207(7)(a) The sign is located on property in a B-3 or B-6 zone, or on property associated with a government building or use, school offering general education, or church in an R-1 (Low Density) residential zone or other zone allowing those uses.

This Ordinance shall become effective after its passage on second and final reading.

Motion was made by _____, and seconded by _____ that the preceding Ordinance be adopted on first reading. Those voting for the adoption thereof were: _____

Those voting against: _____

PASSED ON FIRST READING _____

CHUCK VEST, MAYOR

ATTEST:

JANET JENNINGS, RECORDER

APPROVED AS TO FORM

JAMES R. WHEELER, TOWN ATTORNEY

Motion was made by _____ and seconded by _____
that the preceding ordinance be adopted on second and final reading. Those voting for
the adoption thereof were: _____

Those voting against: _____

PASSED ON SECOND READING _____

CHUCK VEST, MAYOR

ATTEST:

JANET JENNINGS, RECORDER

APPROVED AS TO FORM

JAMES R. WHEELER, TOWN ATTORNEY

**TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION**

DATE: JUNE 17, 2024 AGENDA ITEM #: 7-D

SUBJECT: 1st Reading – Zoning Text Amendment to Chapter 5, Section 11-513

BACKGROUND:

The purpose of the proposed zoning text amendment is to further establish lower density land uses and the type of housing units in character with traditionally "low density" districts that predominantly allow for single-family residences, versus single family, two-family and multi-family residences. The town of Jonesborough has experienced historical growth in residential land uses and developments, and parts of the zoning code are decades old on permitted uses within residential zoning districts, and the code needs to redirect focus on neighborhood development compatibilities. Traditional R-1 zones within the region have been the zones whereby lot sizes are larger and typically permit only single family residential land uses to promote low density developments.

The current zoning code has many other zoning districts that permit more dense residential land uses that developers can develop within or go through the rezoning process and request higher density land uses within the corporate limits. Moving to a more traditional R-1 zone promoting single family residential uses is in the best interest of the town. For this reason, the recommendation is to amend the R-1 zoning district and eliminate the two-family residences and multi-family residences from said zone. This will be an amendment to the Jonesborough Municipal Code Chapter 5, General Provisions Relating to Zoning, Section 11-513 to delete numbers 2 and 3 as stated below:

11-513. R-1 (Low Density) Residential District. It is the intent of this district to establish low density residential areas along with open areas that appear likely to develop in a similar manner. The requirements for the district are designed to protect essential residential, historic and aesthetic characteristics of the district and to promote and encourage an environment for family life; and to prohibit all business activities. In order to achieve the intent of the R-1 (Low Density) Residential Districts, as shown on the zoning map of the Town of Jonesborough, Tennessee, the following uses are permitted:

- (1) Single-family residences, except mobile homes.
- ~~(2) Two-family residences.~~
- ~~(3) Multi-family residences; provided that a site plan is submitted to the building inspector for review and approval.~~

RECOMMENDATION:

Recommend to the Board of Mayor and Aldermen approval of the zoning text amendment, as presented.

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE TOWN OF JONESBOROUGH CHAPTER 5 GENERAL PROVISIONS RELATING TO ZONING, SECTION 11-513, R-1 (LOW DENSITY) RESIDENTIAL DISTRICT RELATED TO PERMITTED USES

WHEREAS, Sections 13-7-201–13-7-212 of the Tennessee Code Annotated provides the Town of Jonesborough, Tennessee with the powers and authority to enact local municipal zoning codes and;

WHEREAS, said sections provide a process for the amendment of local municipal zoning text and zoning map, and;

WHEREAS, the Jonesborough, Tennessee, Board of Mayor and Aldermen feels it to be in the best interest and to the best general welfare of the citizens of Jonesborough, Tennessee, to amend the Jonesborough zoning text;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN of the Town of Jonesborough, Tennessee that the Jonesborough Municipal Code Chapter 5, General Provisions Relating to Zoning, Section 11-513, R-1 (Low Density) Residential District be amended and to read as follows:

11-513. R-1 (Low Density) Residential District. It is the intent of this district to establish low density residential areas along with open areas that appear likely to develop in a similar manner. The requirements for the district are designed to protect essential residential, historic and aesthetic characteristics of the district and to promote and encourage an environment for family life; and to prohibit all business activities. In order to achieve the intent of the R-1 (Low Density) Residential Districts, as shown on the zoning map of the Town of Jonesborough, Tennessee, the following uses are permitted:

- (1) Single-family residences, except mobile homes.
- (2) Two (2) family residences.
- (3) Multi-family residences; provided that a site plan is submitted to the building inspector for review and approval.

This Ordinance shall become effective after its passage on second and final reading.

Motion was made by _____, and seconded by _____ that the preceding Ordinance be adopted on first reading. Those voting for the adoption thereof were: _____

Those voting against: _____

PASSED ON FIRST READING _____

CHUCK VEST, MAYOR

ATTEST:

JANET JENNINGS, RECORDER

APPROVED AS TO FORM

JAMES R. WHEELER, TOWN ATTORNEY

Motion was made by _____ and seconded by _____
that the preceding ordinance be adopted on second and final reading. Those voting for
the adoption thereof were: _____

Those voting against: _____

PASSED ON SECOND READING _____

CHUCK VEST, MAYOR

ATTEST:

JANET JENNINGS, RECORDER

APPROVED AS TO FORM

JAMES R. WHEELER, TOWN ATTORNEY

**TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION**

DATE: JUNE 17, 2024 AGENDA ITEM #: 7-E

SUBJECT: 1st Reading – De-Annexation of Property Located Along Anderson Road

BACKGROUND:

In May of 2020, the Planning Commission made a recommendation to the Board of Mayor and Aldermen to annex 13.8 acres of an 18.5-acre tract Mr. Whitney Riddle owned off Anderson Road. The property was across Anderson Road from Ashley Meadows, which is within Jonesborough's corporate limits. The intent of the annexation was to develop a new 28 lot subdivision served by Jonesborough water and sewer (known as "Riddle Ridge Subdivision"). The request also included a request to zone the 13.8 acres PRD (Planned Residential Development).

The issue at hand is that the map that was used to identify the proposed annexation area showed the entire 18.5 acres rather than the 13.8 acres as requested by the owner. Annexation laws have changed dramatically several years ago whereby the dominant type of annexation is by Owner Consent. Mr. Riddle is requesting de-annexation of a tract of land identified as Washington County Tax Map 51-L, Group C, Parcel 29.00 to reflect the original owner's request. The site plan identifies this tract as containing 4.7 acres.

On May 21, 2024, the Planning Commission recommended the following to the Board of Mayor and Aldermen:

1. De-annexation of parcel 29.00 on Washington County Tax Map 51-L, Group C, containing 4.7 acres.
2. Amending the Plan of Services to remove parcel 29.00 on Washington County Tax Map 51-L, Group C, containing 4.7 acres.
3. Removing said tract of land from the Jonesborough Zoning Map identified as parcel 29.00 on Washington County Tax Map 51-L, Group C, containing 4.7 acres and for zoning to be classified by the Washington County Board of Commissioners after the effective date of de-annexation.

RECOMMENDATION:

1. De-annexation of parcel 29.00 on Washington County Tax Map 51-L, Group C, containing 4.7 acres.

2. Amending the Plan of Services to remove parcel 29.00 on Washington County Tax Map 51-L, Group C, containing 4.7 acres.
3. Removing said tract of land from the Jonesborough Zoning Map identified as parcel 29.00 on Washington County Tax Map 51-L, Group C, containing 4.7 acres and for zoning to be classified by the Washington County Board of Commissioners after the effective date of de-annexation.

ORDINANCE NO. _____

AN ORDINANCE TO DE-ANNEX CERTAIN PROPERTY LOCATED AT
ANDERSON ROAD AND THE PRESENT CORPORATE BOUNDARIES
OF THE TOWN OF JONESBOROUGH, TENNESSEE

Be it ordained by the Board of Mayor and Aldermen of the Town of Jonesborough, Tennessee as follows:

SECTION 1. That the Town of Jonesborough has received a request by Whitney Riddle, to de-annex 4.7 acres along Anderson Road and Riddle Ridge.

SECTION 2. That the Jonesborough, Tennessee Zoning Ordinance Map which was adopted and enacted as part of the zoning ordinance be amended as follows:

Remove said tract of land from the Jonesborough Zoning Map identified as Parcel 29.00 on Washington County Tax Map 51-L, Group C, containing 4.7 acres and for zoning to be classified by the Washington County Board of Commissioners after the effective date of de-annexation.

SECTION 3. Amend the original Plan of Services approved May of 2020 by the Planning Commission entitled "13.8 Acres – Whitney Riddle – Anderson Road" to remove Parcel 29.00 Washington County Tax Map 51-L, Group C, containing 4.7 acres from said Plan.

SECTION 4. This ordinance shall be effective immediately after its passage on second and final reading, the public welfare requiring it.

Approved by the Planning Commission May 21, 2024

Passed on First Reading _____

Public Hearing Held _____

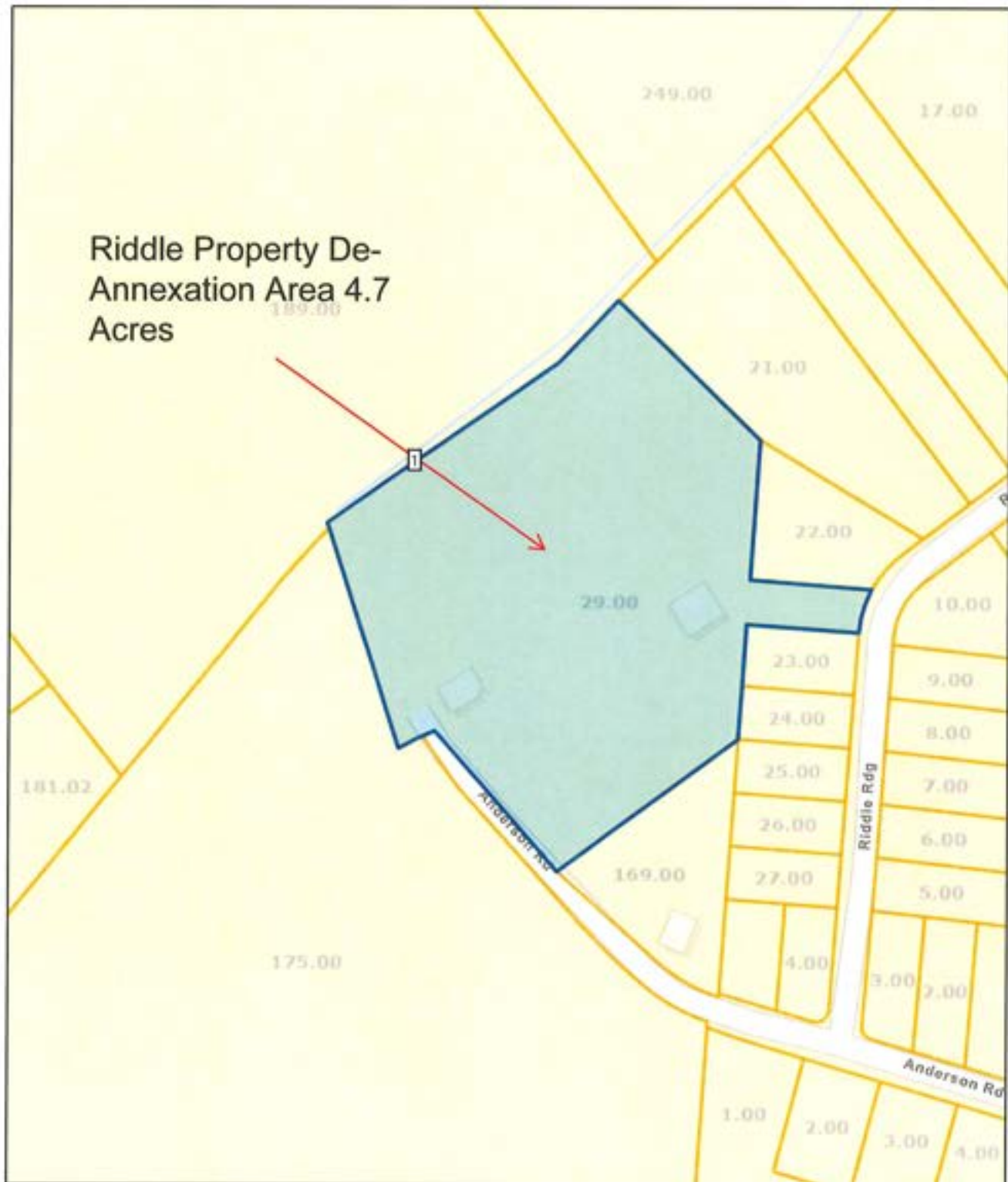
Passed on Second Reading _____

Approved and Signed in Open Meeting _____
CHUCK VEST, MAYOR

Attest: _____
JANET JENNINGS, RECORDER

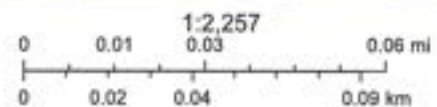
Approved as to Form: _____
JAMES R. WHEELER, TOWN ATTORNEY

Washington County - Parcel: 051L C 029.00



Date: May 15, 2024

County: Washington
Owner: RIDDLE TYLER A
Address: ANDERSON RD
Parcel Number: 051L C 029.00



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The property lines are compiled from information maintained by your local county Assessor's office but are not conclusive evidence of property ownership in any court of law.