

**TOWN OF JONESBOROUGH  
Town Hall Board Room  
123 Boone Street  
Jonesborough, TN 37659**

**MEETING NOTICES**

**MONDAY, NOVEMBER 13, 2023**

**7:00 PM**

**PUBLIC COMMENTS REGARDING AGENDA ITEMS**

Members of the public wishing to speak concerning any item on the agenda during the Public Comment period must sign up by calling the Town Administrative Office at 423-753-1030 with their name, address, and subject about which they wish to speak no later than 2 hours before the meeting if the meeting occurs during normal business hours or by 4:45 p.m. the day of the meeting if the meeting occurs after hours. Otherwise, such member of the public must sign in at the location of the meeting, prior to the beginning of the meeting, by seeing the Town Recorder at meetings of the Board of Mayor and Aldermen, or the secretary or staff of any board, commission or committee constituting any other governing body under this resolution.

Each individual shall be given three (3) minutes to address the Board regarding Agenda items. Comments shall be limited to items on the meeting's Agenda

**REGULAR MEETING**

1. Call to Order
2. Opening Prayer
3. Pledge to the Flag
4. Roll Call

**CONSENT AGENDA**

1. Approval of Minutes
2. Approval of Bills
3. Town Administrator Report
4. Operations Manager Report
5. Committee Reports
6. Supervisor Reports

7. Report on Debt Schedules:
  - a. General Obligation Bond – Series 2023
  - b. General Obligation Bond – Series 2023A
  - c. General Obligation Bond – Series 2023B
8. Declaration of Town Equipment as Surplus

## **AGENDA**

1. Financial Report
2. Communications from the Mayor
  - a. Committee Appointments
  - b. Recognition of Sigma Chi Fraternity for their work at Persimmon Ridge Park
  - c. Employee of the Month
3. Citizen Comments
4. Aldermen Communications
5. Town Attorney Comments
6. **OLD BUSINESS**
7. **NEW BUSINESS**
  - A. Presentation by the Washington County Property Assessor;
  - B. Discussion and possible action concerning first reading of an Ordinance, Title 10 Offenses-Miscellaneous, creating a new Chapter 4-Parks, Green Spaces, Trails, and Public Property;
  - C. Discussion and possible action concerning approval of the 2023-2024 Barn/Land Lease for 17 acres of Town property on Arnold Road;
  - D. Discussion and possible action concerning approval of rental increase rates on Community Organization Rentals at the McKinney Center;
  - E. Discussion and possible action concerning approval of transfer of ownership of the retention pond areas at Mill Creek Sections 8 and 9;
  - F. Discussion and possible action concerning approval of an extension of BurWil's Contract for the K-8 School Project;
  - G. Discussion and possible action concerning approval of the Lease Agreement with the International Storytelling Center;
  - H. Adjournment.

**TOWN OF JONESBOROUGH  
BOARD OF MAYOR AND ALDERMEN  
AGENDA PRESENTATION**

*Consent Agenda*

DATE: NOVEMBER 13, 2023 AGENDA ITEM #: 1

SUBJECT: Approval of Minutes

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Attached for approval are the minutes of the September 26, 2023 Called Meeting and the October 16, 2023 Regular Meeting.

## BOARD OF MAYOR AND ALDERMEN

### CALLED MEETING

SEPTEMBER 26, 2023

The Board of Mayor and Aldermen (BMA) met in a Called Meeting on Tuesday, September 26, 2023 at 8:00 a.m., at Town Hall, 123 Boone Street, Jonesborough, TN.

Mayor Vest called the meeting to order. Alderman Dickson led the group in an opening Prayer, and Mayor Vest led the pledge to the Flag. Upon call of the roll those present were: Mayor Chuck Vest, Alderman Virginia Causey, Alderman Terry Counterline, Alderman Adam Dickson, and Alderman Kelly Wolfe. Also present were: Town Administrator Glenn Rosenoff, Town Recorder Janet Jennings, Operations Manager Craig Ford, and Town Attorney Jim Wheeler.

Mayor Vest called for Public Comments and there were none.

The first item on the agenda was acceptance of the LPRF (Local Parks and Recreation Fund) Grant in the amount of \$2,445,250. A 50% match is required for the project which will be funded and leveraged through the value of the land, funds within the new Jonesborough School Project funding, and additional funds through the Washington County Commission, that essentially completes the development of recreational/athletic facilities located within Tiger Park. There are four playground areas within Tiger Park, one of which is located in the middle of the four major field areas and the tennis/pickleball courts. This playground has many climbing and fitness features and is focused on healthy exercise for young people while games are going on the surrounding fields. The other three playgrounds are around the school and with a focus on age and ability. The preschool playground is designed for very young children and is located adjacent to the two preschool classes in the school. It and the other playgrounds close to the school have outside access through the fencing to facilitate community use. The playground next to the Comprehensive Development Classes has equipment designed for any child, but it has additional equipment intended to enhance the experience of a disabled child. The large K-5 playground area that includes basketball goals, tether ball and sheltered seating is close to the multipurpose field area where youth soccer practices and games will be held frequently. The Tiger Park project also includes the lighting of all four field areas: baseball, softball, large football/soccer, and the multipurpose field area for numerous "field" sports. Two tennis/pickleball courts will be constructed, fenced, an acrylic surface applied, and lighting installed. A concession and restroom building will be constructed in a central location between the field areas, and a picnic pavilion sized for four (4) hexagon tables will be constructed close to the concession. The project includes applying a ½ inch rubberized surface to the asphalt track around the football/soccer field to help reduce any potential muscle and/ or bone damage, especially with younger children and seniors. Recreation accessories like bleachers, bike racks, benches, trash cans, score boards, etc. are also included in the project. Mayor Vest said this is the largest grant that the



Jonesborough Parks and Recreation Department has received, and thanked Bob Browning, Project Director and Rachel Conger, Recreation Capital Project Planner, for their hard work and planning on Tiger Park, the Tennessee Department of Environment and Conservation, the Washington County Commission, and the Washington County Board of Education. Mayor Vest asked the Aldermen if they had comments or questions. Alderman Wolfe said this park would not be possible without entities other than the Town of Jonesborough, and it is a great example of people collaborating for the greater good of Washington County, regardless of municipal or geographical boundaries. Alderman Wolfe said the park is going to feature a lot of trees by the time it's done and that is a tribute to the Town being a Tree City USA and a tribute to our love for nature and the fact that we already have one arboretum and that is down at our Sewer Plant. Alderman Wolfe said as far as the nature of the park it will be uniquely Jonesborough and will be a true community park. Alderman Wolfe said you'll have a lot of folks using these facilities when school is out of session, and that is exactly what our orientation ought to be as a town, because you are serving the needs of the children and also serving the needs of the community at the same time. Alderman Wolfe stated kudos to our staff and to the vision that was put forth for this effort to come about, it truly speaks as to who we are as a community, and he is personally very, very proud of it. Mayor Vest asked the Aldermen if they had any further comments. Town Attorney Jim Wheeler said we need to add one thing to the recommendation and that is to approve the amendment to the Building Lease that was approved by the Washington County Commission at their meeting last night. Mayor Vest called for a motion. Alderman Wolfe made the motion to approve the LPRF Grant Contract and match that provides funding assistance that completes the development of recreational/athletic facilities located at the school within Tiger Park, as presented and with the addition of the recommendation of the Building Lease as presented and approved by the Washington County Commission. Alderman Dickson seconded the motion and it was duly passed.

#### **INSERT GRANT CONTRACT**

Mayor Vest recessed the Board meeting, in order for the BMA to go into Executive Session. The Executive Session meeting adjourned, and Mayor Vest reconvened the meeting.

The next item on the agenda was an agreement with Shane Adams to purchase the alley and a portion of the property the new addition of the Jackson Theatre encroaches upon both of which are located on Mr. Adams property in the amount of \$35,000.00 and including closing costs. Mayor Vest said Town Attorney Jim Wheeler has presented the new version of the agreement to the BMA and everything appears to be in order. Mayor Vest asked the Aldermen if they had questions or comments. Alderman Wolfe said he just wanted to verify that if this agreement is not approved, that the BMA will proceed with the commendation that has been discussed previously. Jim Wheeler said he will file it tomorrow if we don't have a signature from Shane Adams. Alderman Countermine made the motion to , seconded by Alderman Wolfe and duly passed.

#### **INSERT AGREEMENT**

Mayor Vest stated this Called Meeting would be recessed until 8:00 a.m., Friday, September 29, 2023 contingent upon Mr. Shane Adams not signing the proposed agreement.

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JANET JENNINGS, RECORDER

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CHUCK VEST, MAYOR

BOARD OF MAYOR AND ALDERMEN

PUBLIC HEARING

OCTOBER 16, 2023

The Board of Mayor and Aldermen (BMA) met in a Public Hearing on Monday, October 16, 2023, at 7:00 p.m. at Town Hall, 123 Boone Street, Jonesborough, TN.

The only item on the Public Hearing agenda was the Ordinance amending the Town of Jonesborough Municipal Code, Title 11, entitled "Planning and Zoning" by deleting Section 11-516B of Chapter 5 in its entirety and replacing with a new Section 11-516B. There were no comments.

The Public Hearing was closed.

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JANET JENNINGS, RECORDER

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CHUCK VEST, MAYOR

BOARD OF MAYOR AND ALDERMEN

REGULAR MEETING

OCTOBER 16, 2023

The Board of Mayor and Aldermen (BMA) met in Regular Session on Monday, October 16, 2023, at 7:00 p.m., at Town Hall, 123 Boone Street, Jonesborough, TN.

Mayor Chuck Vest called the meeting to order. Alderman Dickson led the group in an opening Prayer, and Tom Pardue led the pledge to the Flag.

Upon call of the roll those present were: Mayor Chuck Vest, Alderman Virginia Causey, Alderman Terry Countermine, Alderman Adam Dickson, and Alderman Kelly Wolfe. Also present were: Town Administrator Glenn Rosenoff, Town Recorder Janet Jennings, Operations Manager Craig Ford, and Town Attorney Jim Wheeler.

The next item was the Consent Agenda. Mayor Vest asked if there were any items that the Aldermen wished to have pulled from the Consent Agenda. There were none.



Alderman Wolfe made the motion, seconded by Alderman Causey, and duly passed to approve the following items on the Consent Agenda:

1. Approve the minutes for the following BMA meetings: June 12, 2023 – Regular Meeting, June 26, 2023 – Called Meeting, June 30, 2023 – Called Meeting, July 10, 2023 – Regular Meeting, August 2, 2023 – Work Session, August 7, 2023 – Regular Meeting, and September 11, 2023 - Regular Meeting.

2. Approve the following bills for payment:

**Insert Payment**

3. Approve the following Town Administrator Report:

**Insert Report**

4. Approve the following Operations Manager Report:

**Insert Report**

5. Approve the following Supervisor Reports: Police Department, Fire Department, Director of Special Events, Street Department, Animal Control, Utility Manager, Water Quality, Water Distribution, Wastewater, Water Plant, and Director of Tourism and Main Street.
6. Acknowledgement of the Debt Obligation Report CT-0253 related to the Debt Obligation Bond Anticipation Note Extension Note, Series 2023 in the aggregate principal amount of not to exceed \$1,200,000.
7. Acknowledgement of the Debt Obligation Report CT-0253 related to the Capital Projects and Departmental Vehicles Capital Outlay Note, Series 2023, in the aggregate principal amount of not to exceed \$1,000,000.
8. Approve rental of the Leeboy paver for paving trails outside the Town's corporate limits, but within Washington County, with the proceeds designated for the in-lieu-of sidewalk line item in the Town's general fund.

**INSERT AGREEMENT**

9. Approve the Outdoor Use Permit for Crystal Raven, located at 1-3 East Main Street, for the intended use as a photo opportunity with the placement of hay, pumpkins, metal arbor, and metal chairs as part of the scenery. A Certificate of Appropriateness has been issued by the Historic Zoning Commission, the proof of insurance and hold-harmless agreement are complete, and with the display to not interfere with the sidewalk and sidewalk to remain ADA accessible.

The next item on the agenda was the approval of the Financial Report. Mayor Vest said there was about a 5% increase in the July 2023 sales tax compared to July 2022. Mayor Vest asked the Aldermen if they had any comments. Alderman Wolfe asked the Town Recorder about the Town's financial status. Janet Jennings reported that the Town's finances are in good shape. Glenn Rosenoff said that he and Janet Jennings had had a meeting with Standards & Poor's and potentially an upgrade of the Town's bond rating. Mayor Vest called for a motion. Alderman Countermine made the motion to approve the Financial Report as presented, seconded by Alderman Dickson and duly passed.

Communications from the Mayor was the next item on the agenda. Mayor Vest presented the Employee of the Month award to Jerry Davis, and read the following nomination letter:

*I would Like to nominate Fleet Dept Employee Jerry Davis for Employee of the Month. The Fleet Department is one of the smallest departments in the Town of Jonesborough, with only 3 technicians serving 16 departments with over 200 plus vehicles and engine powered equipment ranging from air cooled weed eater's and lawn mowers to dump trucks and very large heavy equipment. Jerry has worked on Jonesborough's garbage trucks his whole career, for 28 years. He is willing anytime from early in the morning to late at night to repair an out of service garbage truck. Working on weekends often, despite his personal needs, to keep our aging garbage truck fleet ready to serve Jonesborough. If you stand beside any city garbage truck in any city, anywhere, your nose will soon tell you, do not crawl under it. Sometimes he must go to the landfill and crawl over garbage under the truck just to get one of our trucks rolling again, how much is that worth...priceless. Speaking of price, if we didn't have Jerry saving the town literally thousands of dollars each month it would be hard to keep it all moving. For example, our local big truck shop charges \$125.00 an hour and our local new truck dealer charges \$239.00 an hour, subtract Jerry's hourly pay even with some overtime added, and then you can see Jerry is a real bargain. Jerry is a steady worker, always moving forward to keep Jonesborough's large trucks and off-road equipment in operating condition. Jerry is a very cooperative worker willing to work with others and he truly cares about Jonesborough. Great job Jerry!*

*Submitted by: Steven Beckett, Fleet Maintenance Director*

Mayor Vest asked Jerry Davis if he had any comments. Jerry Davis said he appreciated being nominated.

Ruth Verhegge, Chairman of Paws-In Blue Committee, introduced Darrell, the Police Department's new K-9 officer, who is 9 months old and Darrell's main job is public relations and tracking. Ms. Verhegge expressed her appreciation to the benefactor of Darrell, Becky Frazier, who donated the funds for the purchase of the canine and requested that the canine be named Darrell after her father.



Mayor Vest presented the following committee appointments to the Historic Zoning Commission: appoint Nita VanTil to fill an unexpired term (due to a resignation) expiring September 2027, and reappoint Rebecca Moss and Chris Baasar, each for a five-year term expiring March 2028. Mayor Vest asked the Aldermen if they had questions or comments. There being none, Alderman Wolfe made the motion to approve the appointments to the Historic Zoning Commission as presented, seconded by Alderman Causey and duly passed.

Mayor Vest said the Street Department has been working on the North Cherokee Street project and it is looking good, and the parking lot at Lincoln Park in order to get it ready for Pavewell to begin paving tomorrow. Mayor Vest said the Storytelling Festival was a great event this year and there was a large number of people attending the Ghost Stories.

Citizens Comments was the next item on the Agenda. Mayor Vest asked if there were any citizens present that would like to comment at this time. Nancy Kavanaugh, 112 East College Street, Jonesborough, TN, addressed the Board in regards to the Americans With Disabilities Act (ADA). Ms. Kavanaugh said she trusts that all of the Board members can hear her with the microphone. Ms. Kavanaugh commented to the Board members she cannot always hear them because they don't use your microphones, you sit back in your chairs. She said she comes to learn and when you have sidebar conversations and discussions that omit her, then she is not getting full measure of the service that she has paid. Ms. Kavanaugh said there is a lot of information in that Americans With Disabilities Act regarding hearing impairment, and she is not the only one that has impaired hearing. Ms. Kavanaugh said in that Act there is a requirement that people with hearing disabilities have exactly the same amount of hearing ability as those who have hearing. She said for example, here in Town Hall at the Board of Mayor and Aldermen meeting if you don't speak up she cannot hear you. She said she does wear hearing aids and there are others who wear hearing aids and she knows there are people in this town who do not come to activities because they cannot hear and they cannot participate in something. Ms. Kavanaugh said they don't go to an event at the Visitor Center or Langston or the theatre unless they are sitting very close to the stage. Ms. Kavanaugh said there are requirements to provide hearing assistance for people with hearing disabilities. She said a variety of devices are available. Ms. Kavanaugh said at the Storytelling Festival the first rows were marked off for people with hearing disabilities. Ms. Kavanaugh said we don't do that here at the Board of Mayor and Aldermen meeting or other Town meetings, we don't have that at the Visitors Center when there is a large group and there is terrible acoustics in there to begin with. Ms. Kavanaugh said she would like for the Board of Mayor and Aldermen to think about a policy for town events, whether it is here or at the Visitors Center or McKinney Center or the theatre or the Storytelling Center that there be a policy regarding space for people with hearing disabilities to be able to sit close enough to the speaker in order to hear what is going on. Ms. Kavanaugh asked the BMA to take that up as an action and asked that the Board members use their microphones and speak into them so that I can hear you whether she sits in the first row or in the back row. Mayor Vest thanked Nancy Kavanaugh for her comments and appreciated her bringing that to the Board's attention and that they would look into that.



Alderman Communications was the next item on the agenda. Mayor Vest asked the Aldermen if they had any comments. Alderman Countermine said he agreed with Mayor Vest's comments about the Storytelling Festival being a great event, the weather was great and everyone he talked to was very complimentary of Jonesborough. Alderman Wolfe said he visited Lincoln Park and talked with Pave-Well, and they are going to pave the Park in the morning. Alderman Wolfe said they done great job getting the rock down, the binder is going to look good and once the landscaping is in it will signify Lincoln Park being complete which is a big deal. Alderman Wolfe said that Pave-Well will then go to North Cherokee Street to being paving; and that they do a really great job, care about the quality of their work, and it is very note-worthy for them to be on-site and so productive and efficient and concerned with how great the product is going to be. Alderman Causey expressed her appreciation to the Storytelling staff who did an outstanding job with traffic control and parking at this year's festival.

Town Attorney Comments was the next item on the agenda. Mayor Vest asked Town Attorney Jim Wheeler if he had comments. Jim Wheeler said they had a very productive month with easements and the upcoming bond closings.

The first item under Old Business was approval on second and final reading of Ordinance No. 2023-12 to amend the Town of Jonesborough Municipal Code, Title 11, Entitled "Planning and Zoning" by Deleting Section 11-516B of Chapter 5 in its Entirety and replacing with a new Section 11-516B. Mayor Vest asked the Aldermen if they had questions or comments. There being none, Alderman Wolfe made the motion to approve on second and final reading Ordinance No. 2023-12, as presented. Alderman Causey seconded the motion and it was duly passed.

## **INSERT ORDINANCE**

The first item Under New Business was Amendment #2 to the Consulting Contract with Community Development Partners, LLC (CDP) who has been working with the Town on several projects within our water utility system to include AMI/AMR, water transmission main, and water treatment plant. Evan Sanders, CDP representative has provided a breakdown of Amendment #2 increasing their consulting contract by \$70,000 which includes their services for the easement acquisitions needed for the water transmission main project, and services related to the TDEC ARPA funding. CDP services are for: \$60,000 - Admin for direct allocation of ARPA funding (original contract), \$10,000 USDA Environmental (Amendment #1 – already approved), \$20,000 - Transmission main easement services (Amendment #2), \$50,000 - TDEC ARPA admin (Amendment #2); and all of these costs will come out of the direct allocation of ARPA funding. Mayor Vest asked the Aldermen if they had questions or comments. There being none, Alderman Wolfe made the motion to approve Amendment #2 in the amount of \$70,000.00 to the consulting contract between Community Development Partners, LLC and Town of Jonesborough, Tennessee, as presented, and to be paid out of ARPA funds. Alderman Dickson seconded the motion and it was duly passed.

## **INSERT CONTRACT**

The next item on the agenda was approval of an application and agreement for the Town to participate in the State of Tennessee's Local Government Investment Pool (LGIP) in order to begin investing into LGIP and at the same time maintaining a strong cash on hand balance. The Town Administrator and Town Recorder will strategically invest funds from both the General and Water funds to capture better interest rates as compared to current local banking rates. The plan to invest funds and to withdraw funds will require action by both the Town Administrator and Finance Director to maximize segregation of duties by adding shared responsibility to the process (investment/withdrawal). Mayor Vest asked the Aldermen if they had questions or comments. With there being none, Alderman Countermine made to the motion to approve the Town Administrator and Finance Director to submit the Application and Agreement to Participate State of Tennessee Local Government Investment Pool, as presented. Alderman Causey seconded the motion and it was duly passed.

The next item on the agenda was approval of a Property Owner Agreement for Storm Water Improvements at 260 East Main Street, Tammy Rowe and Milton Rowe, property owners. Mayor Vest asked the Aldermen if they had questions or comments. With there being none, Alderman Wolfe made the motion to approve the engineer's design of repairs at 260 East Main Street, and the property agreement allowing Town staff to work on private property to make the repairs. Alderman Countermine seconded the motion and it was duly passed.

## **INSERT AGREEMENT & SCHEMATIC**

The next item on the agenda was approval of a Resolution Authorizing the Issuance, and Providing Details, of a General Obligation Bond Anticipation Extension Note in the Aggregate Principal Amount of Not to Exceed \$10,000,000; Authorizing the Sale Thereof; and, Providing for the Payment of Such Note. Mayor Vest asked Town Administrator Glenn Rosenoff to comment. Glenn Rosenoff said the Town is working with USDA Rural Development to issue their Bonds on the majority of the project to reduce interest rate costs from the overall interim financing of the initial \$32,750,000. The additional \$10,000,000 in financing is the subject matter of the agenda item. As the project is getting closer to completion, the \$10,000,000 will need to be extended for a short-term until we complete the project. Mr. Rosenoff said it is advantageous to the Town of Jonesborough to extend and renew the Series 2022 Note through the issuance of that certain not to exceed \$10,000,000 General Obligation Bond Anticipation Extension Note, Series 2023 (the "Series 2023 Extension Note"). Mayor Vest asked the Aldermen if they had questions or comments. With there being none, Alderman Dickson made the motion to approve the Town of Jonesborough to extend and renew the Series 2022 Note through the issuance of that certain not to exceed \$10,000,000 General Obligation Bond Anticipation Extension Note, Series 2023 (the "Series 2023 Extension Note"), as presented. Alderman Causey seconded the motion and it was duly passed.

## **INSERT RESOLUTION NO. 2023-16**



The next item on the agenda was approval of an Initial Resolution Authorizing the Issuance of a Not to Exceed \$1,200,000 General Obligation Bond of the Town of Jonesborough, Tennessee, to Provide Funding for Certain Public Works Projects and to Fund the Incidental and Necessary Expenses Related Thereto. The General Obligation Bond Initial Resolution is a second resolution needing BMA approval associated with borrowing the additional \$1,200,000 to complete the final elements of the Jackson Theatre Project, and in particular the staging, such as lighting, sound, rigging, and other finishing components in order to provide for a myriad of performances and other activities in the facility. The previous resolution passed by the BMA in August 2023 authorized a Bond Anticipation Note (BAN), interim financing, to complete the project. Both resolutions are part of the overall plan for once the project is complete, USDA Rural Development (RD) will assume the debt and the town will be obligated to pay off said debt to RD. The BAN or interim financing through Bank of Tennessee was a competitive rate of 2.99%. Mayor Vest asked the Aldermen if they had questions or comments. With there being none, Alderman Wolfe made the motion to approve the Initial Resolution authorizing the issuance of a not to exceed \$1,200,000 General Obligation Bond to complete the Jackson Theatre Project, as presented. Alderman Countermine seconded the motion and it was duly passed.

#### **INSERT RESOLUTION NO. 2023-17**

The next item on the agenda was approval of a Resolution Authorizing the Issuance, and Providing Details, of a General Obligation Bond Anticipation Extension Note in the Aggregate Principal Amount of Not To Exceed \$2,832,100; Authorizing the Sale Thereof; and, Providing for the Payment of Such Note. The Jackson Theatre Project is entering into its final stages of completion, and the Town is continuing to fund the project through Bond Anticipation Notes, or interim financing. The Town is working with USDA Rural Development to issue their Bond on the \$2,832,100, however the note is due with First Horizon who we have the interim financing with. USDA General Counsel does have the \$2,832,100 bond issuance under review but has not provided us a definite date for closing. The Town Administrator and the Finance Director believes it to be in the best interest of the BMA to approve the bond extension on the \$2,832,100 so that we have a plan in place in addressing the interim financing as needed; and that it is advantageous to the Town of Jonesborough to extend and renew the Series 2021 Note through the issuance of that certain not to exceed \$2,832,100 General Obligation Bond Anticipation Extension Note, Series 2023 (the "Series 2023 Extension Note"). Mayor Vest asked the Aldermen if they had questions or comments. With there being none, Alderman Wolfe made the motion to approve the Town of Jonesborough to extend and renew the Series 2021 Note through the issuance of that certain not to exceed \$2,832,100 General Obligation Bond Anticipation Extension Note, Series 2023 (the "Series 2023 Extension Note"), as presented. Alderman Countermine seconded the motion and it was duly passed.

#### **INSERT RESOLUTION NO. 2023-18**

The next item on the agenda was approval of a Resolution of the Town of Jonesborough Water Department Amending "The Town of Jonesborough Water Conservation Resolution" Section 7. The Resolution authorizes and sets forth guidelines for the declaration of water shortage emergency. TDEC has advised that Section 7 part "C" needed to be amended to meet their requirements. The resolution provided shows the existing parts "A" and "B" as well as the amended language for part "C". Mayor Vest asked the Aldermen if they had questions or comments. With there being none, Alderman Dickson made the motion to approve the Resolution amending the Town of Jonesborough Water Conservation Resolution Section 7, part "C", as presented. Alderman Causey seconded the motion and it was duly passed.

### **INSERT RESOLUTION**

The next item on the agenda was approval of the Tiger Park Accessories Bid, which is part of the LPRF grant project is the purchase of trashcans, tables, and benches. There are ten (10) benches along the walkways, thirteen (13) double trash receptacles, and four (4) hexagon tables (one handicap accessible) that are under the small pavilion near the athletic playground. All the products have composite boards with cedar finish and the benches have cast iron frames. We received two bids, one from Belson Outdoors in the amount of \$43,985.18, and the other from Park Warehouse in the amount of \$436,760.23. Belson is the low bidder and meets specifications and budget. With there being no comments Mayor Vest called for a motion. Alderman Countermine made the motion, seconded by Alderman Dickson, to approve awarding the bid for Tiger Park Accessories to Belson Outdoors in the amount of \$43,985.18, as presented. The motion was duly passed.

The next item on the agenda was the following three Resolutions for Tiger Park (LPRF Grant – Local Parks and Recreation Grant) and the Jonesborough K-8 School Project: (1) General Obligation Bond, (2) Bond Anticipation Note (BAN), and (3) USDA Resolution. Mayor Vest asked Town Attorney Jim Wheeler if the three Resolutions could be voted on together or would they have to be voted on separately. Jim Wheeler said the Resolutions would have to be voted on separately. Mayor Vest asked the Aldermen if they had comments or questions concerning any of the three recommendations on the Resolutions and there were none.

Mayor Vest called for a motion on Resolution No. 2023-20 – Initial Resolution Authorizing the Issuance of a Not To Exceed \$2,000,000 General Obligation Bond of the Town of Jonesborough, Tennessee to Provide Funding for Certain Public Works Projects and to Fund the Incidental and Necessary Expenses Related Thereto. Alderman Wolfe made the motion to approve Resolution No. 2023-20 as presented, seconded by Alderman Countermine and duly passed.

### **INSERT RESOLUTION**

Mayor Vest called for a motion on Resolution No.2023-21 – Authorizing the Issuance, and Providing Details, of a General Obligation Bond Anticipation Note in the Aggregate



Principal Amount of Not To Exceed \$2,000,000; Authorizing the Sale Thereof; and, Providing for the Payment of Such Note. Alderman Wolfe made the motion to approve Resolution No. 2023-21 as presented, seconded by Alderman Countermine and duly passed.

**INSERT RESOLUTION**

Mayor Vest called for a motion on Resolution No.2023-22 – Authorizing the Terms, Issuance, Execution, Sale, and Payment of a General Obligation Bond, Series 2023C, in the Principal Amount of Not To Exceed \$2,000,000, of the Town of Jonesborough, Tennessee. Alderman Causey made the motion to approve Resolution No. 2023-22 as presented, seconded by Alderman Dickson and duly passed.

**INSERT RESOLUTION**

There being no further business the meeting was duly adjourned.

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JANET JENNINGS, RECORDER

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CHUCK VEST, MAYOR

**TOWN OF JONESBOROUGH  
BOARD OF MAYOR AND ALDERMEN  
AGENDA PRESENTATION**

*Consent Agenda*

DATE: NOVEMBER 13, 2023 AGENDA ITEM #: 2

SUBJECT: Approval of Bills

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Attached for approval is the list of bills for October 2023.

**Check Register - General Fund - October 2023**

10/02/23	107454 - 107462	201,716.16
10/02/23	void - 102332	(13.00)
10/02/23	void - 103662	(25.00)
10/02/23	void - 10355	(25.00)
10/02/23	void - 105149	(35.00)
10/03/23	107463 - 107514	88,106.44
10/04/23	void - 107031	(173.46)
10/04/23	void - 107425	(1,500.00)
10/05/23	107515 - 107562	22,592.84
10/11/23	107563	12,736.25
10/12/23	107564 - 107650	97,173.44
10/13/23	107651 - 107653	22,744.77
10/17/23	107654 - 107659	39,180.39
10/18/23	107660	32,494.10
10/18/23	107661 - 107667	179,470.29
10/18/23	107668 - 107672	5,414.80
10/20/23	107673 - 107675	1,847.31
10/24/23	107676 - 107699	85,462.56
10/25/23	107690 - void	(200.00)
10/25/23	107613 - void	(1,099.50)
10/26/23	107700 - 107705	4,733.63
10/30/23	107706 - 107709	43,037.46
10/31/23	107120 - void	(250.00)
		<b>833,389.48</b>

**Check Register- Water Fund October 2023**

10/01/23	66431 - 66438	27,705.82
10/03/23	66439 - 66456	6,868.37
10/05/23	66457 - 66469	7,265.19
10/01/23	66470	14,265.17
10/12/23	66471 - 66539	158,624.83
10/13/23	66474 - void	(1,518.97)
10/13/23	66540 - 66542	5,311.70
10/17/23	66543 - 66549	29,451.35
10/18/23	66550	60,026.85
10/18/23	66551 - 66553	2,936.51
10/18/23	66553 - void	(365.00)
10/18/23	66554	355.00
10/18/23	66555 - 66557	1,169.99
10/20/23	66558 - 66561	925.10
10/24/23	66562 - 66571	102,111.86
10/25/23	66567 - void	(99.88)
10/25/23	66513 - void	(1,099.50)
10/25/23	66572 - 66574	2,504.40
10/30/23	66575 - 66576	27,888.33
		<b>444,327.12</b>

**Check Register -Sanitation Fund - October 2023**

10/01/23	10182 - 10184	\$2,224.99
10/03/23	10185 - 10186	\$825.56
10/05/23	10187	\$15.00
10/10/23	106536 - void	(\$67.42)
10/10/23	106878 - void	(\$35.85)
10/12/23	10188 - 10202	\$21,597.57
10/17/23	10203 - 10206	\$2,927.14
10/24/23	10207 - 10209	\$5,679.19
10/26/23	10210	\$310.84
10/30/23	10211	\$2,186.10
		<b>\$35,663.12</b>

**Check Register -School Fund October - 2023**

10/23/23	1135	719,322.50
		<b>719,322.50</b>

**TOWN OF JONESBOROUGH  
BOARD OF MAYOR AND ALDERMEN  
AGENDA PRESENTATION**

*Consent Agenda*

DATE: NOVEMBER 13, 2023 AGENDA ITEM #: 3

SUBJECT: Town Administrator Report

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Employee Hire/Promotions/Resignations – October 1, 2023 – October 31, 2023

Employee Hires:

10/2/23 – Kris Koester – Hostess I (part-time) @ Grade 1 Step 1 (\$15,318) at the  
Visitor Center

10/23/23 – Joshua Morgan – Construction Supervisor @ Grade 8 Step 5 (\$44,755)  
Water Distribution – County Crew

10/23/23 – Tyler Metcalf – Water Worker I @ Grade 2 Step 1 (\$31,836)  
Water Distribution – County Crew

10/30/23 – Roy Metcalf – Season Leaf Collection @ Grade 3 Step 1 (\$\$15.92 per hour)  
Street Department

10/30/23 – Dalton Rice – Firefighter (Part-time) @ Grade 7 Step 1 (\$\$17.81 per hour))

Employee Resignations/Retirements:

10/1/23 – Logan Miller resigned as Building Inspector

10/13/23 – Michael Hudson resigned as Wastewater Equipment Operator I

10/20/23 - Debbie Foster resigned as Billing Clerk/Financial Support Analyst – Water Dept.



## **MEMORANDUM**

To: Glenn Rosenoff, Town Administrator

From: Craig Ford, Operations Manager

Ref: October 2023 Monthly Report

Date: November 08, 2023

Last month, I met with Tommy Burleson, Todd Wood, Malcolm Highsmith, and a couple of representatives from Summers Taylor regarding a sight issue on North Cherokee/Tavern Hill at the intersection of Skyline Drive. It was determined that grade work on Skyline would be necessary to improve the sight distance.

Mr. Burleson stated they would take care of it with contingency funds. They have started this work.

It should be noted that significant damage has been done to the shoulders of Skyline Road during the construction of the school. No doubt, the construction traffic in and out of the school site is the direct cause of the damage. I have spoken with Malcolm about getting an estimate and/or material cost as I feel this road should be repaired prior to the opening of the school. If we are encouraging people to take alternate routes, the roads should be in a good state of repair.

Barnard Roofing started the replacement of the roof of the Gillespie Building and the Training Center. I anticipate another week and they will be finishing this project. Barnard Roofing was awarded the bid on these two projects.

Pavewell also began the two projects they were awarded. The first was the Lincoln Park parking lot. They leveled the lot, placed binder down, and have completed all the curb work. We decided to plant the islands instead of filling them with concrete.

We also eliminated the island leaving the parking lot on the east side. We will just stripe it instead. There was also a connector sidewalk that we eliminated from the original plan that just wasn't needed. This should net a small savings on this project. The Street Department is already working on the slope between the parking lots so we can mow this area.

We have solicited a price to have the Senior Center parking lot sealed and re-striped. This can be completed when they stripe the Lincoln Park parking lot.

The second project Pavewell is working on is North Cherokee Street. The Street Department finished their work on North Cherokee and Thompson Meadow Lane. Pavewell has put the binder down and poured the curbs. They are currently working on the sidewalk on the east side of North Cherokee.

The Street Department is trying to get the curbs backfilled before Pavewell puts the finish layer of asphalt down.

There have been numerous concerns expressed that the street on North Cherokee is not wide enough. The street is narrower between Ivy Trace and Thompson Meadow. This was designed that way as a traffic calming measure to slow traffic coming off that hill.

I sent our two largest fire trucks to this location and they passed without issue. While they were there, a concrete truck passed as well. There are cones there from the sidewalk project and the binder that was put down makes the road look even more narrow. Once the new asphalt is in place, it will actually look wider than it does now.

I have video and photographs of the fire trucks on this street should any of the Aldermen, or the Mayor wish to look at it personally.

Complete Construction was also able to get started on the sidewalk project on West Main Street. McCoy Surveyors completed a survey of our right-of-way on Oak Grove Road, and we have more than enough right-of-way to complete this project as well.

I also requested a price from Complete Construction to pour the pad at the garage for the recycling convenience center. We are proposing to pour a pad that is 32 feet by 48 feet and 6 inches deep for our recycling center pad. This is roughly \$1,536 square feet of reinforced concrete.

Complete Construction submitted a price of \$12,500 to pour the pad. There will be an additional \$1,000.00 for steel. We have given them notice to proceed on this project as well. There is currently some water pipe in the way. I have spoken with Alan Hicks, and distribution is going to move the pipe prior to construction.

I also had a couple of meetings with the vendor on the two buildings for the Street Department and Solid Waste. He is hoping to start this project the week of November 13. The electrical panel and some lights needed to be moved prior to him starting. That has already been done.

The plan is to start on the shed first. This will allow us to complete a space for the garbage trucks prior to the bitter cold in the winter.

I worked very closely with Shane Adams, Malcolm, and Travis White with GRC Construction on the placement of the switchgear pad at the Jackson Theater. After much to do, that has been accomplished and Mr. Adams is happy with the final outcome.

We finished the final cleanup of the Shanks Oak with the Street Department and Recreation. These gentlemen did an awesome job and Mr. Shanks seemed genuinely appreciative.

The two small dump trucks we ordered for snow removal will be here on November 10, 2023. We will get them to the vendor the week of November 13, to have the snow removal equipment installed.

All Town staff involved did an excellent job before, during, and after the Storytelling Festival.

Finally, I have worked with the Town Administrator on the temporary signalization of Hwy 11-E and Tiger Way. We have an excellent plan moving forward.

**TOWN OF JONESBOROUGH  
BOARD OF MAYOR AND ALDERMEN  
AGENDA PRESENTATION**

*Consent Agenda*

**DATE:** NOVEMBER 13, 2023 **AGENDA ITEM #:** 5

**SUBJECT:** Committee Reports

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1. Tree & Townscape Board
2. Parks & Recreation Advisory Committee
3. Senior Citizens Advisory Committee
4. Historic Zoning Commission

**TREE AND TOWNSCAPE BOARD**  
**Meeting Minutes**  
**Wednesday, May 24<sup>th</sup>**

Members Present: Geoff Hoare, Sue Henley, Nancy Kavanaugh, Jennifer Wolfe, Lori Rosenoff

Members Absent: Melinda Copp, John Browning, Terry Countermine, Virginia Kennedy

Staff Present: Rachel Conger

The meeting was called to order at 11:00 a.m.

**Approval of Minutes**

Geoff Hoare made the motion to approve the minutes as presented, Lori Rosenoff seconded the motion and it was unanimously passed.

**Financial Report**

Geoff Hoare made the motion to approve the financial report. Jennifer Wolfe seconded the motion and it was duly passed.

**Story Town Village Landscape Plan**

On the agenda for review was the landscape plan for Story Town Village. Rachel reported that the property is zoned B-4. The lots to the north and east of the property are zoned R-1 and a small lot to the south east is zoned B-3.

She said that the ordinance requires a Class 2 buffer where the property abuts the adjoining properties zoned R-1, as the adjoining properties are considered incompatible uses. There are no buffer requirements where the property abuts the adjoining property zoned B-3.

The plan shows two rows of trees to provide a buffer between the two R-1 properties: American Holly planted 12' on center with Red Buds 8' on center from the Holly, with the Red Buds planted 12' on center. She said that while Red Buds are not considered overstory trees, it doesn't make sense to plant two rows of overstory trees that will end up crowding one another out. The Red Buds will provide nice color spring to fall to the landscape and the Hollies will provide year round screening along with seasonal color.

For the parking lot, Rachel noted that the guidelines require parking lot landscaping where there are more than 20 off street parking spaces. One shade tree or two ornamental trees and at least 2 shrubs per required tree will be planted for every 10 parking spaces.

There are a total of 50 parking spaces shown in the plan. The plan shows 4 Crape Myrtles, 2 Red Maples with 6 existing evergreen shrubs and an additional 3 compacta holly.



For landscaping along road frontage, the requirement is a 10' wide planting strip to include one shade tree or evergreen tree or two ornamental trees for each 50 linear feet of public street frontage. The property line along the road front is 427', requiring 9 overstory trees or 18 ornamental trees (or combination of both). The plan shows 12 ornamental trees and 3 overstory trees.

Nancy Kavanaugh asked if there was a plan for irrigation on the site. The Developer of the property, Kenny Harp, was at the meeting and noted that there were 2 frost free faucets on site and the plan was to water the plant material with soaker hoses throughout the day.

Geoff Hoare made the motion to approve the plan and Sue Henley seconded the motion and it was duly passed.

Next on the agenda was Alder's Grove Landscape Plan. Rachel Conger provided the background information on the development of townhomes, located off of Boones Creek Road, comprised of approximately 12.47 acres. The property is zoned R-4. The lots to the northwest and southwest of the property are zoned R-1.

For buffering, Rachel noted that the ordinance requires a Class 1 buffer where the property abuts the adjoining properties zoned R-1.

The plan shows 86 evergreen trees of 3 different varieties planted 10' on center. The ordinance requires trees planted 8' on center. Because of the eventual size of the trees, it would be acceptable to plant the trees 10' on center to avoid eventual overcrowding.

For parking lot landscaping, the guidelines require parking lot landscaping where there are more than 20 off street parking spaces. One shade tree or two ornamental trees and at least 2 shrubs per required tree will be planted for every 10 parking spaces. The plan details that there are 138 parking spaces. There are 14 trees and 28 shrubs shown in the parking lot area, which is sufficient.

Landscaping along road frontage is required at 10' wide to include one shade tree or evergreen tree or two ornamental trees for each 50 linear feet of public street frontage. New Public Road/Parsons Circle- 944' of frontage. There are 19 shade trees shown on the plan.

Boones Creek Road- 1,349' of road frontage. There are 15 shade trees, 3 ornamental trees and an additional 19 trees shown in other areas throughout the development. Because of the location of an easement with BrightRidge, trees are not able to be planted within the easement area. The developer has worked trees into other areas of the development to help fulfill the requirements.

Geoff Hoare made the motion to approve the landscape plan and Lori Rosenoff seconded the motion and it was duly passed.

The meeting was adjourned at 12:05 p.m.

**Parks and Recreation Advisory Committee**  
**Meeting Minutes**  
**Thursday, September 22, 2023**

Members Present: Susu Floyd, Jimmy Rhein, Jason Davis, Marilyn Buchanan,

Staff Present: Rachel Conger

The meeting was called to order at 6 p.m.

**Wetlands Water Park Financial Report**

There was not a financial report for presentation at the meeting.

**Tiger Park at Jonesborough School**

Rachel Conger reported that the Town was formally awarded the Local Park and Recreation Fund Grant through the Tennessee Department of Environment and Conservation for the 2023 grant cycle. She said the grant will provide \$2.4 million for the development of Tiger Park that will be located on the campus of Jonesborough Elementary School at the new location.

She reminded the committee that the LPRF application is for funding assistance that essentially completes the development of recreational/athletic facilities located within Tiger Park. She said there are four playground areas within Tiger Park, one of which is located in the middle of the four major field areas and the tennis/pickleball courts. This playground has many climbing and fitness features and is focused on healthy exercise for young people while games are going on the surrounding fields. The other three playgrounds are around the school and with a focus on age and ability. The preschool playground is designed for very young children and is located adjacent to the two preschool classes in the school. It and the other playgrounds close to the school have outside access through the fencing to facilitate community use. She said that the playground next to the Comprehensive Development Classes has equipment designed for any child, but it has additional equipment intended to enhance the experience of a disabled child. The large K-5 playground area that includes basketball goals, tether ball and sheltered seating is close to the multipurpose field area where youth soccer practices and games will be held frequently.

Rachel reported that the Tiger Park project also includes the lighting of all four field areas: baseball, softball, large football/soccer, and the multipurpose field area for numerous "field" sports. Two tennis/pickleball courts will be constructed, fenced, an acrylic surface applied, and lighting installed. A concession and restroom building will be constructed in a central location between the field areas, and a picnic pavilion sized for four (4) hexagon



tables will be constructed close to the concession. The project includes applying a ½ inch rubberized surface to the asphalt track around the football/soccer field to help reduce any potential muscle and/ or bone damage, especially with younger children and seniors. Recreation accessories like bleachers, bike racks, benches, trash cans, score boards, etc. are also included in the project, she reported.

Rachel reported the Town cannot incur any costs associated with the grant until we have a fully executed grant, which should be around October 1<sup>st</sup>. She noted that the Town's contract will be dated October 1<sup>st</sup>.

Rachel noted that staff anticipates much of the work associated with Tiger Park will be completed by the time students occupy the school in January. Because of timelines associated with manufacturing and production, she said it will be a tight schedule to execute all of the components of the project.

Rachel updated the committee on the landscaping, noting that the landscaping for the school, funded outside of the LPRF grant, but through the budget for the construction of the school, has been bid out. This is quite a large landscaping project that should take 3 – 4 weeks to install. She said she anticipates the plants coming in around the end of October and completing the project around mid-November. This time of the year should provide favorable planting conditions.

#### **Wetlands Water Park**

Rachel presented a proposal from Blake Duggar related to the locker room at Wetlands. Based on his report, the locker room has not been used for several seasons, more of a storage room. She noted that Blake indicated there is about 240 square feet of usable space.

Blake's proposal is to use the room as a party room. His report noted that rates are based on Kingsport aquatic center which has similar rooms. Blake's proposal was that the room would be available twice daily for every operation day of the season. His report noted that it could potentially result in a \$3,500 weekly revenue once full booked.

Blake's proposal was to rent the room for 2 hours during normal operating hours at the cost of \$250. Rental would include admission for 20 people and use of the party room. This would not include food or cake, as previously done. Parties would potentially be rented 12:30 – 2:30 p.m. or 3:00 – 5:00 p.m.

The discussion of the proposal began among committee members, noting that utilizing the space for a birthday party was a good idea. Currently, a birthday party utilizes the upstairs dining space, so it would be nice for people to have their own room for a party. However, committee members voiced concern over not providing food or cake for a birthday party. The primary argument was that people purchase a birthday party package primarily for convenience. If someone is having to bring in their own food, drinks and cake for a party, it's not quite as convenient. Other similar venues that provide entertainment for children such as Just Jump or Wallabies have similar party rentals and

they provide food as part of the package. The committee essentially landed at approving the use of the Locker Room for private parties but keeping the part of the package to provide food, drinks and cake.

#### **Parks and Recreation Programming - Tiger Park Programming**

Rachel reported that work continues by staff on planning for programming at Tiger Park for 2024. As previously reported, she said the Town is working to implement a spring 2024 soccer program to kick off recreation programming at the park. In order to offer a spring season, she said registration would have to begin early in the calendar year, in late January/early February. She noted that would put practices beginning in mid-March with games beginning in April, running through May.

As for recreation programming the remainder of the year, she said work has begun to plan for pickleball programming, including instructional leagues and tournaments.

Rachel explained that what makes the most sense, given the size of our staff and resources, is to partner with other organizations to expand our recreation programming. She said the hope is to work with folks who are already implementing pickleball in our area, particularly the programming offered through the Senior Center.

Thinking ahead to summer camps and programming and thinking about possibilities with partnering with groups who might directly benefit from our programming, she noted it might be beneficial to work with Crockett's soccer teams to offer summer programming at Tiger Park. Not only would it be beneficial to offer that service to our community, but also potentially benefit Crockett's program.

#### **Appointment of Chairperson**

The committee discussed appointing a chair for the Advisory Committee. Jimmy Rhein noted that Mark Merriman would be a good candidate for the job. Susu Floyd agreed. Jason Davis said that he knew Mark is busy with his work at his school, so he's not always able to attend meetings. He said he would be willing to serve as a co-chair and tag team the responsibilities with Mark. Rachel said she would communicate with Mark and follow up at the next meeting.

The meeting was adjourned at 6:50 p.m.



# JONESBOROUGH AREA SENIOR CITIZENS ADVISORY COMMITTEE

## Meeting Minutes for September 28, 2023

Members Present: Tom Pardue  
Joe Allison  
Pat Wolfe  
Hing Wong  
Charlene MacIntyre  
Phyllis Fabozzi  
Carlos Turriate  
Mike Willis

Members Absent: Linda Bradley  
Pauline Douglas

Senior Center Staff Present: Mary Regen

Next Meeting: October 26, 2023 at 4:00 p.m.

### 1. Approval of Minutes;

Minutes from July 27, 2023 and August 24, 2023. A motion to approve was made by Pat Wolfe. Seconded by Phyllis Fabozzi. Approved by unanimous Committee vote.

### 2. Financial Accounts Review

Mary Regen provided handouts detailing July statements and advised current balances.

Mary advised current membership numbers 1,579. Mike Willis asked for clarification on how insurance reimbursements are applied. Mary provided explanation and will bring a listing of insurance reimbursements to next meeting.

Motion to approve was made by Joe Allison. Seconded by Mike Willis. Approved by unanimous Committee vote.

### 3. Old/Unfinished Business

There was no old/unfinished business to discuss.

### 4. New Business – Conflict of Interest Policy

The Committee reviewed the current Conflict of Interest Policy. The following change was made to the FINANCIAL INTERESTS paragraph:

A person may be deemed as having a financial interest if that person becomes involved with the Senior Center, either directly or indirectly, through business, investment, or any family ownership or other such relationship, whereby the person benefits personally from the receiving of funds or services, gifts or favors through actions of the Jonesborough Senior Center Advisory Committee.

A motion to approve the Conflict of Interest Policy with the above change was made by Pat Wolfe. Seconded by Phyllis Fabozzi. Approved by unanimous Committee vote.

### 5. New Business – ACL Senior Nutrition

Mary provided an overview on her interview pertaining to ACL Senior Nutrition which is a federal agency. She has completed the webinar on the nutrition features that have been implemented at the Jonesborough Senior Center. Mary will provide the Committee a link to the webinar.

Mary was invited to make a presentation to the Mayor and Aldermen on the TCAD grant and all that the Center was doing for the community.

### 6. New Business – TCAD Grant

Mary advised the \$8,000 Grant from TCAD has been received. A new dishwasher, shelving, and plate warmer are to be purchased. Mary advised the entire Senior Center staff has now become Serve Safe certified.

### 7. New Business – Fall Craft Show

Mary advised the Fall Craft Show is scheduled for October 28, 2023. Phyllis will head up the bake sale. Chili and Potato



Soup to be served for lunch at a price of \$5. Mary advised the town would be marketing the Craft Show with newspaper ad, TV/Radio, Visitors Center marquee and also inclusion in the table top brochures that are at the downtown businesses.

**8. New Business – Upcoming Events, Trip and Programs**

Mary provided update on future trips/classes such as ceramics, cooking and hiking. She advised the town has not yet completed the pickle ball court at Lincoln Park.

Motion to adjourn made by Pat Wolfe. Seconded by Mike Willis. Approved by unanimous Committee vote.

## **Historic Zoning Commission**

### **Minutes**

The Jonesborough Historic Zoning Commission met in a regular meeting on Thursday, August 10, 2023, at 6:00 p.m. in the Board Room at the Town Hall, Jonesborough, TN

**Members Present:** Zac Jenkins-Chairman, Ruth Verhegge, Anne Mason, Frank Collins, Chris Basar, Aaron Bible, Chad Hylton, Mark Kovac

**Members Absent:** Rebecca Moss

**ITEM I.      Call to Order**

Chairman Zac Jenkins called the meeting to order noting that a quorum was present and asked Commissioners if they had any conflicts-of-interest with any of the items listed on the agenda, there being none. The request to add a discussion on 105 South 2<sup>nd</sup> Ave. to the agenda was made, Aaron Bible made the motion to approve, seconded by Marc Kovac, and passed unanimously.

**ITEM II.     105 N 1st Ave.**

**Owner/ Presenter: Laurie McDaniel**

Ms. McDaniel requested to change her old windows to new energy efficient windows. She has 10 new windows already and needs to replace 11 more. Her home is non-contributing.

**Motion:** Ruth Verhegge made the motion to approve as presented, seconded by Marc Kovac, and passed unanimously.

**ITEM III.    122 E. Main St.**

**Owner/ Presenter: Brian Ponder**

Mr. Ponder requested to paint the bottom stone, the east wall and the garage with Glidden PPG Calvary, touch up the white framed windows and paint the front awning strip and underneath black. The Commission was hesitant with the color choices for the Downtown area. After lengthy discussion the Commission gave him permission to paint only the bottom right column under the awning located next to the adjoining building to see how the colors coordinated with one another and other surroundings. Discussion was tabled requesting that Mr. Ponder come back in two weeks for the next meeting to deliberate.

**Motion:** Marc Kovac made the motion to table the discussion, seconded by Anne Mason, and passed unanimously.

**ITEM IV. 105 South 2nd**

**Owner/ Presenter: St. Mary's**

Chairman Jenkins informed the Commission that St. Mary's has requested to assemble the Property Designation Committee to evaluate if the building is contributing or non-contributing. Next Meeting a vote will be taken to create the Property Designation Committee and the request will be handled from that point.

**Approval of Minutes – Meeting of July 27, 2023**

**Motion:** Anne Mason made the motion to approve as presented, seconded by Aaron Bible, and passed unanimously.

With there being no further business for discussion, the motion to adjourn the meeting was made by Marc Kovac, seconded by Ruth Verhegge, and passed unanimously.

## **Historic Zoning Commission**

### **Minutes**

The Jonesborough Historic Zoning Commission met in a regular meeting on Thursday, August 24, 2023, at 6:00 p.m. in the Board Room at the Town Hall, Jonesborough, TN.

**Members Present:** Zac Jenkins – Chairman, Ruth Verhegge, Anne Mason, Frank Collins, Chris Basar, Aaron Bible, Chad Hylton, Marc Kovac, Rebecca Moss

**Members Absent:**

#### **Call to Order**

Chairman Zac Jenkins called the meeting to order noting that a quorum was present and asked Commissioners if they had any conflicts of interest with any of the items listed on the agenda, there being none. The request was made to add 129 E. Main St. to the agenda. Ruth Verhegge made the motion to add as requested, seconded by Aaron Bible, and passed unanimously.

#### **Public Comments**

#### **New Business**

**ITEM I:** 122 E Main St.

**Owner/ Presenter:** Brian Ponder

Mr. Ponder requested to paint his building with PPG Glidden, PPG1041-7, Cavalry. After discussion the commission agreed that the colors in the downtown business area are meant to be muted and colors from that specific building's era. The era of the building in question would have been a muted color blue, as blue was very expensive to make during that time. Marc Kovac requested Mr. Ponder to paint a different color of that era on the other column, and all the commissioners go to his building together to communicate their thoughts on the colors. Mr. Ponder would then return for the meeting scheduled for September 14, 2023.

**Motion:** Marc Kovac made the motion to table the discussion until the next meeting, seconded by Anne Mason, and passed unanimously.

**ITEM II: 200 Sabin Dr.**

**Owner/ Presenter: Washington County Library**

It was requested to add a pergola to the garden with a sign for the garden on the pergola (name not yet decided on). They want to make the garden more welcoming and make it more accessible to the community. The sign would be 24" X 27" and would be made of composite material. The help of a Boy Scout attempting to get his Eagle Badge designed the pergola and will be assisting on the project further.

**Motion:** Marc Kovac made the motion to approve as presented, seconded by Aaron Bible, and passed unanimously.

**ITEM III: 129 E. Main St.**

**Owner/ Presenter: Jeff Gurly**

Mr. Gurly requested to add the same awnings that are on the bottom floor to the windows on his top floor. He also requested to paint the doors back white or a matte pale blue.

**Motion:** Ruth Verhegge made the motion to approve as presented, seconded by Anne Mason, and passed unanimously.

**Demolition by Neglect**

**ITEM IV: 129 E. Main St.**

**Owner/ Presenter: Jeff Gurly**

Mr. Gurly updated the Commission that he has had some of the brick issues fixed as well as part of his door push bars and is now working on repairing the soffit, window seals and communicating with companies to get more work completed. He is also waiting to hear back on a grant he has done and will know something by October. The commission did a rollcall vote to decide if he is in violation of DBN, All voted no, if Mr. Gurly continues to show progress and agrees to keep the Commission updated. A motion was made to have Mr. Gurly return December 14<sup>th</sup> to discuss further action.

**ITEM IV: 131 – 135 E. Main St.**

**Owner/ Presenter: Gary Gerhart**

The Town of Jonesborough Building Inspector gave a report for DBN on the above address, resulting in his recommendation that the property does fall in the Demolition by Neglect guidelines. The property management team showed up to verify that they will be updating and fixing any issues the building has, including rotting wood, peeling paint, etc. It was voted on, that the next meeting the commission would complete the C of A's informing of the work needing to be completed. All in favor.



**ITEM IV: 115 E. Main St.**

**Owner/ Presenter: Dan Eldridge**

The Town of Jonesborough Building Inspector gave a report for DBN on the above address, resulting in his recommendation that the property does fall in the Demolition by Neglect guidelines. Dan Eldridge was at the meeting and informed the Commission that he would be touching up the paint and any other issues needed. It was voted on, that the next meeting the commission would complete the C of A's informing of the work needing to be completed. All in favor.

**Expedited**

- **124 W. Main St**

**Owner/ Presenter:** Town of Jonesborough

Adding new compliant stairs to the Christopher Taylor home.

- **106 Fox St**

**Owner/ Presenter:** Central Christian Church

Pouring new polished concrete in alcove entrance and not replacing carpet.

- **101 E. Main St**

**Owner/ Presenter:** McLeod's Organics

Deconstructing rear deck and rebuilding with same materials as existing.

- **129 E. Main St**

**Owner/ Presenter:** Lollipop Shop

Replacing first floor awning with the new awnings matching existing.

**Chairman's Comments**

**Property Designation Committee & Building Maintenance Committee**

A vote was held to nominate the new members for the Property Designation Committee & Building Maintenance Committee:

- Rebecca Moss – Chair
- Marc Kovac – Vice Chair
- Frank Collins
- Chris Basar
- Chad Hylton
- Fred Counts

**105 S. 2<sup>nd</sup> Ave**

The owners of 105 S. 2<sup>nd</sup> Ave requested to have the building located on their property visited by the newly appointed Property Designation Committee to verify whether the building is contributing or non-contributing.

**Saying Good-Bye**

Chairman Jenkins took a moment to speak on behalf of the Commission in telling Ruth Verhegge that she would be greatly missed, as this was her last meeting with HZC. She spent over 10 years serving on the Historic Zoning Commission and has and will always love this small town she calls "home". We wish her many blessings on her new adventures.

**Minutes**

A motion was made by Anne Mason to approve the minutes as presented, seconded by Marc Kovac, and passed unanimously.

**Adjourn**

A motion was made by Aaron Bible to adjourn, seconded by Chris Basar, and passed unanimously.

## Historic Zoning Commission

### Minutes

The Jonesborough Historic Zoning Commission met in a regular meeting on Thursday, September 14, 2023, at 6:00 p.m. in the Board Room at the Town Hall, Jonesborough, TN.

**Members Present:** Zac Jenkins – Chairman, Anne Mason, Frank Collins, Chad Hylton, Marc Kovac, Rebecca Moss

**Members Absent:** Aaron Bible, Chris Basar,

#### Call to Order

Chairman Zac Jenkins called the meeting to order noting that a quorum was present, and the request was made to add 103 E. Main E. Main St. and 105 W. Woodrow to the agenda. Anne Mason made the motion to add as requested, seconded by Marc Kovac, and passed unanimously. Chairman Jenkins asked Commissioners if they had any conflicts of interest with any of the items listed on the agenda, noting that Anne Mason would be presenting one of the additions as well as himself.

#### Public Comments

Bobby Shipley requested to reclassify as noncontributing the property on 2<sup>nd</sup> Ave. The state of Tennessee has already done this in 2019. When you start working on an old building you never know what you are going to get into. This is the scenario here. It is in a flood zone and as we progressed, we found issues with the wall. The steel rods connecting the north wall to the south wall have now started to bow. Ceiling plates are starting to bow and collapse. The north wall and roof will have to be replaced and this will be quite expensive. Our church has about 200 people every Sunday and we have limited resources. The money spent can be spent better on other buildings on campus. We are wanting to tear down the building and create a green space or a prayer space where it once sat.

William Kennedy informed the looked up the records and 2003 was the first time the property designation committee had rated 105 S. 2<sup>nd</sup> as contributing using criteria 3 and 4 in the 2002 version of the Property Designation Handbook which was amended in 2017. Criteria 3 said properties build before 1945 are considered contributing. Criteria 4 said

the building had to have its architectural integrity. Mr. Kennedy recommended that this building is not a key point and should be considered non-contributing.

Rev. Lester informed the Commission that for 200 plus years the Methodist Church has tried and continues to try to be a good neighbor in this town. They have tried to supply space for AAA meetings, the food pantry, etc. Four buildings on campus is an economic drain and they need to put their resources towards ministry and helping others instead of maintaining a building the church cannot use. The hard decision to hold any more funds and efforts on the building was made and the death of that dream became an opportunity to redream and new exciting dream. They come before the board to ask as neighbors to help them continue ministering to the Town.

Kelly Wolfe addressed the Commission informing them that two of their members were not up to date with their term limits. He stated then that they are all neighbors and all live in the Town of Jonesborough and building don't make this town what it is, but they make it nice to live here. They have looked at and discussed trying to work on it and trying to make it work but they have a small congregation and are better off spending the funds and efforts on the other buildings on campus instead of using funds to fix a building that does not even have a use. They have thus far remained relatively unscaled but are very aware of what is going on with the climate, economy and the country and they are trying to be good resources of their God-given abilities. The methodist church has spent much time and resources on trying to keep the building up to par but they only have the resources God has given them. Mr. Wolfe requests that the building be considered non-contributing.

**ITEM I:      New Business**

**a)      122 E Main St.**

Owner/ Presenter: Brian Ponder

Mr. Ponder requested to paint his building with PPG Glidden, PPG1041-7, Cavalry. After discussion the commission agreed on the paint color in a satin sheen.

**Motion:** Marc Kovac made the motion to approve as presented, seconded by Anne Mason, and passed unanimously.

**b)      311 S. Cherokee**

Owner/ Presenter: Pedro Rico & Chad Simpson

The homeowners requested a deck be placed in the southeast exterior corner of the home. There will be no roof, but there will be rails going around for safety since the back side is a drop off. The railing will match the front porch posts with the old Victorian style that sprung up in the late 1800s



using just materials available in the region. There will be three steps added coming off the deck and the material will be pressure treated pine in the same color as the home.

**Motion:** Anne Mason made the motion to approve as presented, seconded by Marc Kovac, and passed unanimously.

**c) 103 E. Main St.**

**Owner/ Presenter:** Jerome Bowers

Mr. Bowser requested to add fall décor outside of his store. The décor would be placed in locations that would still allow access on the sidewalk. He also requested to be able to place large photo booths outside of his store for everyone in the town to use. A different booth would be used to represent each holiday and would come down after the holiday has ended.

**Motion:** Marc Kovac made the motion to approve as presented, seconded by Anne Mason, and passed unanimously.

**c) 105 W. Woodrow Ave.**

**Owner/ Presenter:** Herman Jenkins/ Zac Jenkins

Chairman Jenkins requested for the homeowner to use 1X4 spindles with a design of geometric shapes. It is considered appropriate for this home because of the 1930's art deco period. He will be placing two on both sides of the porch and one on each end.

**Motion:** Anne Mason made the motion to approve as presented, seconded by Marc Kovac, and passed unanimously.

**ITEM II: 212 E. Sabin Dr.**

**Owner/ Presenter:** Anne Mason

Kennedy gave a presentation on the Munsell book of color. He broke down the Munsell color book in 2021. He used his medical microscope to help figure out the colors and how they worked in adding and subtracting light and dark. The proposal for Duncan house is to be repainted with the original colors used by Munsell.

**Motion:** Frank Collins made the motion to approve as presented, seconded by Marc Kovac, and passed unanimously.



**ITEM I:      Old Business**

**a)      105 S. 2<sup>nd</sup> Avenue.**

Rebecca Moss presented, for the Property Designation Committee, the findings regarding the building in question, being that it was non-contributing. Frank Collins asked if the 2nd Avenue Baptist Church could be sold instead of torn down as it is a focal point. It was answered that the building is not a focal point as much as the main building on site. Frank also pointed out that our current contributing vs. non-contributing form creates a situation that all structures built in the last 80 years would be considered non-contributing unless we look at certain categories more broadly.

A roll call vote was taken. All commissioners voted yes, excluding Frank Collings who voted no.

**Motion:**      Rebecca Moss Made a motion to accept the Committee's report, seconded by Marc Kovac.

**Minutes**

A motion was made by Anne Mason to approve the minutes with minor changes on the roman numerals, seconded by Marc Kovac, and passed unanimously.

**Adjourn**

A motion was made by Marc Kovac to adjourn, seconded by Chad Hylton, and passed unanimously.

## **Historic Zoning Commission**

### **Minutes**

The Jonesborough Historic Zoning Commission met in a regular meeting on Thursday, September 28, 2023, at 6:00 p.m. in the Board Room at the Town Hall, Jonesborough, TN.

**Members Present:** Zac Jenkins – Chairman, Aaron Bible, Frank Collins, Chad Hylton, Rebecca Moss

**Members Absent:** Anne Mason, Chris Basar, Marc Kovac

#### **Call to Order**

Chairman Zac Jenkins called the meeting to order noting that a quorum was present, and informed the Commission that there were no additions to the agenda. Chairman Jenkins asked Commissioners if they had any conflicts of interest with any of the items listed on the agenda, noting there were none.

#### **Public Comments**

There were no public comments.

#### **ITEM I:**

##### **a) 106 Fox Street**

**Owner/ Presenter:** Central Christian Church/ Donni Basinger

It was requested that the open space near the back-side door leading outside be enclosed to create a storage area for the church. The door would remain open and accessible from the outside due to fire safety, but once outside on the entryway, you would be able to enter an enclosed space. The area would be 9'X17' and 12.5ft tall. The enclosed area would have a 5V metal roof and it would be painted the color of the existing wall. There would be no windows, but there would be a fiberglass door. The stairs going out would face towards Fox Street.

**Motion:** Marc Kovac made the motion to approve as presented, seconded by Anne Mason, and passed unanimously.

**b) Voting**

The Commission voted on the members for Demolition by Neglect, Property Designation Committee and Building Maintenance Committee. All three sub-committees have the same members. It was also voted on for Chairman of HZC, Vice-Chairman and Secretary. The lists are as follows:

**Demolition by Neglect/ Property Designation Committee and  
Building Maintenance Committee**

Frank Collins – Chairman

Rebecca Moss – Vice Chairman

Fred Counts

Chad Hylton

Chris Basar

Marc Kovac

**Historic Zoning Commission**

Zac Jenkins – Chairman

Aaron Bible – Vice Chairman

Frank Collins - Secretary

All members voted unanimously.

**Minutes**

A motion was made by Aaron Bible to approve the minutes with minor changes, seconded by Frank Collins, and passed unanimously.

**Adjourn**

A motion was made by Frank Collins to adjourn, seconded by Aaron Bible, and passed unanimously.

**TOWN OF JONESBOROUGH  
BOARD OF MAYOR AND ALDERMEN  
AGENDA PRESENTATION**

*Consent Agenda*

**DATE:** NOVEMBER 13, 2023 **AGENDA ITEM #:** 6

**SUBJECT:** Supervisor Reports

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1. McKinney Center
2. Fire Department
3. Police Department
4. Building Inspector
5. Utility Manager
6. Water Quality
7. Water Distribution
8. Wastewater
9. Water Plant
10. Street Department
11. Animal Control
12. Senior Center
13. Solid Waste & Recycling



**Theresa Hammons**  
**McKinney Center Director**  
**Monthly Report – October 2023**

**General Comments:** October was a busy but fun month for the McKinney Center staff. We all really enjoy the fall weather and Halloween, so this month has been full of ideas, planning, and great team work. I'm very proud of my staff for pulling together this month and making sure all our programs were successful. I also have to give a big shout out to the Radio Show writers group. After Jules informed the Radio Show cast that she was not writing the script for the October show, the writers group pulled their stories together and made sure that there was a great script for the show! We sold 82 tickets to the October Radio show. That was an audience record for the Radio Show this year! Our Halloween exhibition was also very well received. We had over 80 people in attendance for the opening. Our staff had a great time preparing the food for the reception. We also participated in several outreach events in October, including the Town's Halloween Haunts and Happenings event.

The McKinney Center had six rentals during October for a total of around 300 attendees. We had two special events this month, the Haunts and Happenings Halloween exhibit opening with 87 attendees and the October Radio show with 82 attendees. The McKinney Center attended three outreach events. There were 44 classes and individual guitar lessons and vocal lessons, for a total of 56 activities for October 2023

**October Programming and Events that we conducted or attended**

<b>October 12</b>	<b>Conversations That Matter</b>
<b>October 13</b>	<b>Halloween Haunts and Happenings exhibit opened to the public</b>
<b>October 14</b>	<b>JBO Farmers Market</b>
<b>October 14</b>	<b>Bristol in Bloom</b>
<b>October 20</b>	<b>Halloween Haunts and Happenings Exhibit Reception</b>
<b>October 23</b>	<b>StoryTown Radio Show</b>
<b>October 27</b>	<b>Halloween Haunts and Happenings</b>

**Fall 2023 Update** – We are close to the end of our fall semester. We have four classes/workshops starting between now and early November and all four of those are full. We should end the semester with 204 registrations. While it is normal for us to see fewer registrations during the fall than the spring, I was surprised that we did not exceed last year's numbers. We had 236 registrations last fall so we are down a few registrations from the previous year. I think this is due to the economy. We specifically saw fewer registrations for children's classes this fall

**Spring 2024 Classes** – We are working on spring classes. I like to have the classes published by Halloween. Unfortunately, due to working more on StoryTown related tasks, we are behind in getting the catalog out. We have most of the classes manually added to the online software. We hope to get all the classes added by mid-November and the catalog published by the end of the month.

**Hallway Exhibition Program** – Sue Everitt's exhibition opening was on September 8. We had a good turnout of the reception and approximately 20 people in attendance for the scratchboard workshop. We sold several pieces of artwork before and during the reception. The show concluded on October 6. Sue picked up her work on October 9.

Currently, we have our 1<sup>st</sup> annual Halloween Haunts and Happenings Exhibition on display. This exhibit has been in the works for over a year, but this month, I staffed the building with a host on Sunday October 8, to take

in artwork from artists. I placed 2-D artwork around the classroom #2 and in the hallway. Isaac and Bre then installed all the 2-D work while I focused on setting up the 3-D work. Bre and Isaac edited labels and Bre installed the labels. All staff edited artist biographies and Skye and Bre framed the biographies for display. Skye did all the graphic creation for posters and did all the social media. I wrote the press releases and Nora set me up to go on TV and radio to talk about the event. Skye attended on of the TV spots as well. It opened to the public on October, Friday, the 13. We had several people come in to see the show that day. The Heritage Alliance also allowed us to borrow several pieces from their collection. They sent us information and labels. We did a reception on Friday, October 20. All our staff made a special food item for the reception. It was very well attended with over 80 people in attendance. It was a fun event and we hope to do it again next year. We just hope to open it up sooner or to make sure it is during the same time as the Halloween Trivia event. We were also opened until 9pm on October 27, during the downtown Halloween Haunts and Happenings event. We only had 11 visitors during that time, but it was our first year and hope to increase visitation during this time in the future. This exhibition has definitely been a team effort! The exhibition will be open until November 3.

**StoryTown Radio Show and Story Town Updates-Dates** – When Jules resigned, she volunteered to write the October radio show and that Brett McCluskey would direct the show. She had lined up the musical guests for the event. The first week of October she notified a member of the Radio Show cast that should would not be writing the show. I had already met with the Radio Show writers group a couple of times to discuss the future of the Radio Show, so we met again and came up with a game plan to ensure that the October show was a success. Bre and Isaac looked for old October scripts to share with the group and the writers went to work. Doug Gross led the way and pulled it all together in the end. Brett McCluskey and Anne Mason worked together to direct the show. I met with Stage Manager, Matt Gulley, and Sound Engineer, John Saylor to make sure they had all they need for a successful show. I had requested a backdrop for the show over two years ago after moving the show to the McKinney Center during COVID. I worked with a Johnson City printing company and finally secured a backdrop for the stage. I also secured fall decorations for the stage and Matt Gulley was in charge of creating a “spooky” stage environment for the show. I also corresponded with the musical guests and Brett to schedule sound checks for the two musical groups. Isaac, our new AmeriCorps volunteer, wrote the press release with staff guidance. Skye, Matt, and Bre, all worked on social media. Skye created stage props that help convey to the audience that they are listening to an old time Radio Show. She created an old timey microphone and an “on air” sign for the stage. Since that time, I have worked with John Saylor to order real microphone that looks original to the time period. We are also in search of an old radio to put on stage. Skye also video recorded a spooky story from Linda Poland and put that on social media as a way to promote the October show. The October show was a huge success and I am grateful for the writers, cast, and my staff for pulling together to make it happen.

I am working with AmeriCorps Volunteer, Isaac Wood, to continue our story gathering efforts. Our main focus has been a story gathering event for Veterans Day. Isaac has been working with the Senior center to attend their Veterans Day luncheon in November which will include a story circle and one-on-one story gathering opportunities.

I have also sent an email correspondence to all past Story Brigade members. While we have had a few members that have continued to gather stories since COVID, they have not met as a group since 2019. We will be working to re-establish this group in the near future.

During this transitional time, I have met with Town staff and administration, the marketing team, people who participate in StoryTown activities, the McKinney Center Advisory Committee, and Radio Show cast members, and others, to gauge how they feel about StoryTown activities, what they love about the programs, what needs changing, etc. There are a few common thoughts among most of the people I have spoken too. First, everyone feels that gathering and preserving stories is extremely important and should be a priority. Most, feel that the

Radio Show is important and everyone I spoke to feels that the Radio Show needs energizing. Others felt that there may be different ways to showcase regional stories. Second, most everyone spoke about the diversity that the StoryTown programs bring to the McKinney Center and the town. I have been taking notes from all these meetings and when our new person is in place, we will discuss these things as a staff and decide how to move forward. We will also be working with the marketing team to re-brand StoryTown to ensure that it is conveyed to the public that StoryTown is a program under the McKinney Center and Town of Jonesborough.

The Tennessee Arts Commission contacted me regarding a grant that Jules had submitted needing a budget revision. I requested access to the grant from the TAC and once I received the access, I updated the budget appropriately.

Anne G'Fellers Mason approached me early in September inquiring about the vacant position at the McKinney Center. Mason has worked with the StoryTown program since its inception. She has written for and directed the Radio Show on a number of occasions and is almost always a member of the cast each month. She has degrees in theatre and history and an extensive knowledge of the Town of Jonesborough's history which makes her a great candidate for the position. I've worked with Glenn Rosenoff this month to revise and update the job description of the position. Anne will work for us part-time now through December 10<sup>th</sup>. This will give her time to see the Heritage Alliance through the Progressive Dinner fundraiser and to train other staff. She will join us full-time on December 11. We are extremely excited to have Anne join our staff. The Town and McKinney Center understand how important the Heritage Alliance is to our town and to tourism. We will work with Anne and the Heritage Alliance during their transition time as much as possible.

**Memorial Bench and McKinney Center's 10<sup>th</sup> anniversary** – November 8, 2013 was the official opening of the McKinney Center. Skye has been working with our Diversity and Equity committee to place a bench at the original entrance of the facility with a plaque that includes the names of Booker T. Washington educators. We ordered the bench and it has arrived. It has been placed. Skye organized a meeting with several Booker T. Washington Alumni to look over the plaque text and names to be included. The alumni were extremely helpful in remembering staff, correct spelling of names, etc. I took detailed notes at this meeting. We now have a list of people who worked here and the positions they held whether it was teacher, cook, janitor, or bus driver. We are ordering the plaque from Stafford's printing. We just do not know when the plaque will be ready. We have a tentative date of December 11<sup>th</sup> as the bench dedication ceremony but we will have to wait on word from Stafford's before we can make that announcement.

**MLK Student Art Exhibit** – We are working with a larger regional MLK Jr. Day of Service Committee, led by Adam Dickson to plan our 2<sup>nd</sup> annual MLK Student Art Exhibition. The exhibit will be open Monday, January 15 – 18<sup>th</sup> with a closing reception on Thursday, January 18, 2024.

**AmeriCorps Volunteer position for StoryTown** – We interviewed and hired two great AmeriCorps Volunteers, Isaac Wood and Jennifer Cobble Stout. Isaac B. Wood, is a recent graduate of Milligan College with a B.A. in English and Humanities. He demonstrates competency in writing via his experiencing working for Milligan's library and newspaper. Isaac served as an intern for the Appalachian Service Project from May – August of this year where he documented home repair work with photo, video, and writing. He interviewed ASP staff and homeowner's, turning those stories into an online weekly blog series. He also has experience transcribing interviews. I will have Isaac continue our story-gathering work. With his photography and writing experience, he will be working on an exhibition using portrait photography and story, showing the vastness of Jonesborough's rich diverse history.

Jennifer Stout is a recent graduate of ETSU with a B.S. in Science. She has a Major in Interdisciplinary Studies and a Minor in Archaeology and Anthropology. Jennifer has worked in the museum, Anthropology, and



Archaeology fields for several years. She has worked at Hands On Museum and the Gray Fossil Site. She has been a Yoga Instructor, Educator, Herbalist, and Naturalist, all while raising two boys. Jennifer is looking for work experience that will bring her love for history, storytelling, Appalachia, and Anthropology together. She also has photography experience and academic writing experience. I think these skills will assist us in many of our programs including the historical interpretation of our building. Jennifer's first project will be to develop a guided tour about the history of segregation, the history of education for African-Americans, and the creation and use of Booker T. Washington School.

**Soups and Songs** – While I normally lead this project, this year I have had to step in more on the production and Radio Show side of things. I have written the press release and given ticket information to the marketing team. I have met with the Novelty Band and corresponded with the writers and directors of the show. The other MKC staff have divided up tasks to help make the show a success. Tickets are now on sale. The event will be on November 27, 6pm.

**Hosts** – We are down two hosts at this time. Vickie Sarmento who has been a host for a number of years recently had a heart attack and is taking time off to recover. She would like to come back at some time but needs to take an extended break. Bre Walker-Schadler had served as a host while she was an AmeriCorps volunteer but has had to step down now that she is full-time. We have hired Isaac Wood, our AmeriCorps volunteer, to fill one of the host positions. We will be interviewing for the other position soon.

**Rental Rate Increase for Community Organizations** – When we increased rental rates during covid, we did not increase the rate for community organizations. The rate is currently free during business hours and \$15.00/hour after business hours and on weekends. That \$15.00/hour covers the staffing cost of the building. Our Hosts are now making over \$15.00/hour and we need to raise the rate. I have submitted a request to raise the amount to \$20.00/hour.

**Building Repairs and Replacing Supplies** – I have spent a good deal of time this month meeting with Businesses looking to prepare bids on our interior paint job. Rick Duvall has helped with this as well. We have also ordered a new front desk and shelves for our awards to go in the hallway. I've also put together orders and POs for new frames, acrylic exhibit risers, acrylic bonnets to replace ones that have broken over the years, etc. I've also worked with Pete's refrigeration this month to get our ice machine fixed. This year we have invested over \$1,000 in a 10-year-old ice machine. A new machine that will fit in our space will cost approximately \$5,000. If it breaks again, we may want to purchase a new one in the upcoming budget year.

## Visitation and Outreach Numbers

Month	Classes	General Visitors	Rentals	Outreach Events	MBM Digital Outreach	StoryTown Digital Outreach	Paper Outreach	Total
January	11.00	1245.00	117.00		26590.00		8550.00	36,513.00
February	319.00	1521.00	323.00		22344.00		10.00	24,517.00
March	547	686.00	354.00	320.00	14971.00		25.00	16,903.00
April	433.00	614.00	461.00	277.00	30366.00			32,151.00
May	165.00	377.00	39.00	190.00	12344.00		300.00	13,415.00
June	364.00	310.00	110.00	200.00	17103.00			18,087.00
July	21.00	258.00	530.00	418.00	13951.00		700.00	15,878.00
August	67.00	1741.00	65.00	145.00	69990.00		8760.00	80,768.00
September	388.00	386.00	220.00	150.00	13614.00			14,758.00
October								0.00
November								0.00
December								

								252,990.00
Total	2315.00	7138.00	2219.00	1700.00	221273.00	0.00	18345.00	252,990.00

### Other Tasks:

- Weekly staff meetings with MKC staff.
- Meeting with the marketing team to discuss upcoming events and help needed with promotions.
- Organize and prep for MKC Advisory Committee meeting.
- JAMSA meeting.
- Main Street Jonesborough Meeting.
- Supervisors Meeting.
- Managing grants.
- Course Storm deposits (class registrations).
- Regfox deposits.
- Updated Asana plans.
- Review rental calendar and schedule for hosts.
- Assisted AmeriCorps Volunteer with Newsletter content.
- I do all the AmeriCorps paperwork each month, approve time sheets, etc.
- Administrative duties such as helping students, answering questions, turning in receipts, requesting checks, ordering supplies, processing scholarships, etc.
- Assist Bre with rentals whenever needed.
- Met with Don Engle regarding property adjacent to MKC.
- Gave a tour to the Tennessee Arts Commission Commissioners.
- Met with Assistant Director of the TAC regarding possible grants that we may apply for.
- Met and worked with Glenn and Anne G'Fellers-Mason several times to work out details of a part-time and full-time position.
- Ordered office supplies.
- Registered for a cybersecurity seminar.
- Staff/Team development – provided lunch for my staff on Friday, October 27.
- Created MKC Membership newsletter and emailed out our members.
- I was asked to be a judge for Tennessee History Day in November by Tusculum University.

### Upcoming Events

November 9	Veterans Listening Day at the Senior Center
November 9	Conversations That Matter Podcast drops
November 16	StoryTown Radio Show Podcast drops
November 17	Student Art show opens to the public
November 27	Soups and Songs Fundraiser
November 30	StoryTown Radio Show – from the Archives Podcast drops
December 7	Student Art Show reception

## October 2023 Monthly Report, Skye McFarland

October has stayed busy with our usual programs plus incorporating two new AmeriCorps volunteers, preparing for, and hosting the Halloween Haunts & Happenings Art Exhibit, and having to take on more responsibility with the StoryTown Radio Show this month. Then, we will complete the month with hosting a craft at the Halloween Haunts & Happenings event downtown.

### Outreach

During October our outreach has been the Farmer's Market, Bristol in Bloom, and later this month we'll have the Halloween Haunts & Happenings event. With the Farmer's Market and Bristol in Bloom we've done outreach with about 180 people, and that number will grow a lot with the Halloween event. Our digital reach this month has included 11,979 on Facebook, 1102 on Instagram, and 1.3 thousand views on YouTube. Our next focus of outreach will be on the Christmas events in downtown Jonesborough. I have continued to create social media posts, push our final classes, make videos to push the art exhibit, created another Batt Skully video with Matt Gully and Bre to promote the Radio Show, and made a video with Linda Poland to promote the radio show.

Month	Number	Digital	Paper	
January		26,590	8550	35,140
February		22,344	10	22,354
March	320	14971	25	15,316
April	352	28405		28757
May	190	12344		12534
June	200	17103		17303
July	353	13,951	500	14804
August	65	69,990	8760	78815
September	150	13,614		13764
October	180	14,381		14561
November				
December				
				253,348

### Volunteers

This month our volunteer hours came from working at Farmer's Market and we had one volunteer help at the Bristol in Bloom outreach event. We had two volunteers help us during the StoryTown Radio Show as well. Without a person in Jules' Position, I have not received an idea of how many hours the Radio Show cast has racked up, but I have made an estimate that the past two months have included about 128 volunteer hours from the cast. For the Farmer's Market and Bristol in Bloom I worked to create the sign-up sheets and send out requests for volunteers. I have also worked on creating sign-up pages for our upcoming events through the end of the year and will be sending those requests out shortly. We will have many volunteer hours coming up for Soups and Songs next month, as well.

	Skye	Jules	Total
January	4.5	951	955.5
February	48	2305	2353
March	21.5	131	152.5
April	55.5	281	336.5
May	17	261	278
June	32.5	146	178.5
July	10	167	177
August	84	128	212
September	17	128	145
October	10	128	138
November			
December			
			4926

### **Diversity & Equity**

Being busy has kept us from meeting since our last time meeting. We had a Genealogical Training planned for October 12, but only one member could attend. I plan to reschedule this event on Zoom so as many can attend as easily as possible. We met with the Booker T. Washington Alumni to make sure our plaque for our Booker T. Washington Memorial bench was as accurate as possible, and now we are awaiting the proof and price from Stafford Printing. Our plan currently is to host the bench dedication on December 11. I hope to meet with the D&E committee this month despite our planned meeting last week not coming to fruition. We hosted Conversations That Matter this month with Amani Brice and Ruth Taylor Read focusing on Domestic Violence Awareness Month that will be available on YouTube and as a podcast tomorrow, October 20<sup>th</sup>. We are currently brainstorming as to who to host in November for our final recording of the year. I will also be working to plan the Conversations That Matter dinner which we hope to host in December, as well. I have worked to keep up with Stafford Printing regarding the plaque, worked to try to schedule meetings with our sub-committee, I have worked to plan and ensure guests show up for Conversations That Matter. I have also worked to record and edit Conversations That Matter into a video and audio format to be released. I wrote the press release and created a video for social media for Conversations That Matter, as well.

### **Miscellaneous**

This month I also prepared and presented at the Equity & Inclusion Conference at ETSU with Michelle Treece and Brittany Butler. I created graphics and made the Artists Bio board for our opening exhibition. I prepared the crafts for the Farmer's Market and one of our AmeriCorps, Isaac, and a volunteer worked the event. I helped Bre prepare for Bristol in Bloom with craft supplies and other necessities for outreach events. I have worked to brainstorm ideas for the Christmas parade and how we should decorate our little float and come up with a plan for that. I made and finalized the Soups and Songs poster. I created an "On Air" sign and old-fashioned microphone to be used for the StoryTown Radio Show. I worked with Bre and the AmeriCorps volunteers to paint 500 wooden pumpkins orange for the upcoming Haunts and Happenings event. I helped decorate the center for the Halloween exhibit opening.



## **Breanna Walker-Schadler October Monthly Report- McKinney Center**

### **StoryTown:**

The StoryTown Facebook page saw a reach of 2,591, which is up from last month by 12%. The Facebook page had 1,330 likes. We saw 14 new Facebook likes, which is up from last month by 27%. A new cast member was added to the October Radio Show cast from communications originating on Facebook. I met with new AmeriCorps volunteers and other staff, Skye, about sharing social media responsibilities moving forward.

The October StoryTown Radio Show was called "Haunting Tales" and had \_\_\_\_ attendees. For the October Radio Show, I attended a meeting with the production crew on needs for the show and created the program for the show. I attended the show to assist with ticket sales, concessions, and training the new AmeriCorps volunteers on what is needed at the shows.

For the StoryTown podcast, I showed new AmeriCorps volunteer, Isaac, how to go into the archives and find a story from Stories from the Archive. I then worked with Isaac and Jennifer on how to edit the audio for the podcast, and how to upload that to Simplecast. I worked with Isaac on releasing the September radio show as a podcast.

### **McKinney Center:**

I officially stepped into the role of McKinney Center Manager this month. With this came a couple new responsibilities. I worked with Theresa on Spring 2024 classes and communicated with teachers for the needs of said classes. I worked with Skye to take over scheduling hosts for after business hours and making the weekly calendars with classes, meetings, and rentals. I spent time communicating with October rentals on booking reservations, making contracts, taking payments and filling out invoices, and setting up for rentals.

We had six rentals for the month of October with a total of about 300 attendees. We had two special events this month, the Haunts and Happenings Halloween exhibit opening with 87 attendees and the October Radio Show with 82 attendees. The McKinney Center attended four outreach events. There were 44 classes and individual guitar lessons this month. For a total of 56 activities this month.

I attended weekly staff meetings to discuss organization wide events and weekly activities. I attended the monthly marketing meeting to discuss Soups and Songs and possible events to distribute the Spring catalog at. I fielded phone calls daily and welcomed guests and students when they came into the building.

I assisted Theresa with October teacher payments. I assisted with deposits as needed for money the center received that month. I assisted with issuing the request for rentals to receive their refundable damage deposit.

I contacted students as classes were cancelled due to low attendance for either a refund or switching to another class. We communicated with teachers about the cancellations as well as removed them from the outlook calendar. I assisted with classes in general, such as making sure classes are set, helping check kids in and out of classes.

The new AmeriCorps volunteers and I assisted Theresa in putting up the Halloween art exhibit. I showed Isaac how we send newsletters out via mail chimp on the Story Town mail chimp account. I sent out the McKinney Center monthly newsletter to our general artist. I assisted Isaac with editing the "Telling Our Stories" portion of the monthly McKinney Center member newsletter.

## Isaac Wood - October Monthly Report - McKinney Center

### Story Initiative:

- StoryTown Radio Show
  - Wrote press release for show
  - Helped set up decorations for stage
  - Helped set up chairs
  - Helped sell tickets at door
- StoryTown Podcast
  - Learned from Bre how to edit and upload Voices from the Archives
  - Was connected to Chad Barrett at WETS to send audio to him in the future
  - Learned from Bre how to post Radio Show podcast
- Story Collecting
  - Coordinated with John Sayers to plan Listening Day at Senior Center for Veterans Day week
  - Familiarized myself with transcripts on hard drive
  - Read through Story Initiative Guidebook for story collecting

### McKinney Center:

- Worked McKinney Center tent with volunteer at JBO Farmer's Market – interacted with around 35 people
- Found story and wrote Story Spotlight for Membership newsletter
- Halloween Art Show
  - Edited artist bios
  - Wrote descriptions of historical artifacts
  - Assisted with hanging artwork and decorating
  - Assisted with preparing food for Halloween Art Show
  - Attended and cleaned up after show
- Day to Day
  - Attended weekly staff meetings and two Advisory Committee meetings
  - Attended MLK day planning meeting at Langston Centre
  - Set up tables, chairs and a/v for rentals
  - Made trips to downtown to deliver flyers and Visitors Center to pick up items
  - Attended welcome desk when Bre needed to make a trip somewhere

### Our Lives/Long term project

- Brainstormed what exhibit could include, researched other similar exhibits
- Researched town history
- Looked for previous research on Jonesborough, its residents, and their sense of identity
- Tried to find research on indigenous people in this area
- Researched demographics on the town
- Brainstormed how to choose 30 to 40 people to represent Jonesborough

## **Jennifer Stout – Monthly Report for October 2023**

### **Training:**

- Clinch Powell Training Module
- Title VI TDEC Training Video and Certification
- Americorps Training Session I and II on Basecamp
- McKinney Center Facility Orientation with Staff

### **StoryTown:**

- Learned set-up for audio and video components.
- Learned audio editing for social media posts.
- Attended meeting for social media content and post schedule.
- Worked concessions for October Radio Show.
- Assisted with stage decorations and auditorium preparations.
- Familiarization with transcripts of previous shows.

### **Outreach:**

- Volunteered at Bristol in Bloom Art Festival with Breanna
- 150 visitors to our craft table
- Instructed visitors to use craft materials.
- Assisted Bre with tent breakdown and end of day packing/loading.

### **McKinney Center:**

- Attended to Front Desk each day to relieve Manager for lunch.
- Assisted with Front Desk duties when Center is busy.
- Attended weekly staff meetings.
- Attended special event planning meetings with town marketing team.
- Attended planning meeting for MLK activities with Langston Center and city leaders in Johnson City.
- Attended meeting with advisory board.
- Present for Conversations that Matter recording session.
- Printed exhibit labels and trimmed for display.
- Assisted Bre with Halloween Exhibition display.



- Began research for Interpretive Tour of McKinney Center Building.
- Research is still underway and expanding with new information pertaining to Town History.
- Wrote section for November newsletter.
- Toured Visitor Center for research.
- Distributed flyers for Halloween Exhibition.
- Attended reception for Artists.



# Jonesborough Fire Department Call History Report by Date 10/1/2023 - 10/31/2023

Date	Type	Incident #	Incident Type	Primary Action	Address	# Of Attendees	Total Time
Mon 10/02/2023 08:39	Medical Assist	2300502	311 Medical assist, assist EMS crew	70 Assistance, other	Washington County Detention Center	2	00:34
Mon 10/02/2023 10:05	Fire Alarm	2300503	743 Smoke detector activation, no fire - unintentional	86 Investigate	201 Depot ST	4	00:07
Mon 10/02/2023 14:37	Other	2300504	911 Citizen complaint	86 Investigate	348 Roy Phillips RD	2	00:58
Mon 10/02/2023 15:45	Other	2300505	746 Carbon monoxide detector activation, no CO	86 Investigate	819 Ashley MDWS	2	00:08
Mon 10/02/2023 16:05	Medical Assist	2300506	311 Medical assist, assist EMS crew	70 Assistance, other	110 Berry Ridge RD	3	00:19
Wed 10/04/2023 15:07	Fire Alarm	2300507	745 Alarm system activation, no fire - unintentional	86 Investigate	307 E Main ST	3	00:20
Fri 10/05/2023 09:30	Public Service	2300508	553 Public service	86 Investigate	1409 W Main ST	1	00:05
Sun 10/08/2023 12:21	Medical Assist	2300509	311 Medical assist, assist EMS crew	70 Assistance, other	122 Tipton RD	2	00:34
Sun 10/08/2023 22:39	Motor Vehicle Accident	2300510	322 Motor vehicle accident with injuries	86 Investigate	500 Forest DR	2	01:08
Tue 10/10/2023 05:18	Motor Vehicle Accident	2300511	322 Motor vehicle accident with injuries	86 Investigate	1637 Highway 81 HWY S	2	01:26
Tue 10/10/2023 09:31	Motor Vehicle Accident	2300512	324 Motor vehicle accident with no injuries.	86 Investigate	Boone St ST	3	00:19
Wed 10/11/2023 11:30	Public Education					2	02:00
Wed 10/11/2023 14:39	Other	2300513	413 Oil or other combustible liquid spill	86 Investigate	256 Bob Crookshanks RD	3	00:52
Wed 10/11/2023 16:29	Medical Assist	2300514	311 Medical assist, assist EMS crew	70 Assistance, other	122 Tipton RD	2	00:14
Wed 10/11/2023 19:05	Fire Alarm	2300515	611 Dispatched & canceled en route	93 Cancelled en route	178 Meadowlark DR	2	00:06
Thu 10/12/2023 09:00	Public Education					3	04:15
Fri 10/13/2023 08:00	Public Service	2300516	553 Public service	86 Investigate	311 S Cherokee ST	1	00:10
Fri 10/13/2023 09:00	Public Education					2	01:00
Fri 10/13/2023 12:14	Other	2300517	631 Authorized controlled burning	86 Investigate	330 Sugar Plum LN	3	00:32
Fri 10/13/2023 19:58	Fire	2300518	600 Good intent call, other	86 Investigate	330 Sugar Plum LN	2	00:13
Sat 10/14/2023 22:21	Medical Assist	2300519	311 Medical assist, assist EMS crew	73 Provide manpower	522 Meadow Brook AVE	2	00:08
Sun 10/15/2023 19:31	Other	2300520	500 Service Call, other	86 Investigate	349 Frank Lowe RD	2	00:21
Mon 10/16/2023 15:07	EMS	2300521	321 EMS call, excluding vehicle accident with injury	32 Provide basic life support (BLS)	108 W Jackson BLVD	2	00:14
Mon 10/16/2023 16:31	Other	2300522	746 Carbon monoxide detector activation, no CO	86 Investigate	834 Barley LOOP	4	00:26
Tue 10/17/2023 10:00	Public Education					2	04:30



# Jonesborough Fire Department Call History Report by Date 10/1/2023 - 10/31/2023

Date	Type	Incident #	Incident Type	Primary Action	Address	# Of Attendees	Total Time
Tue 10/17/2023 12:58	Motor Vehicle Accident	2300523	324 Motor vehicle accident with no injuries.	86 Investigate	Old State Route 34 RD	3	00:13
Tue 10/17/2023 15:11	Other	2300524	500 Service Call, other	86 Investigate	349 Frank Lowe RD	2	00:19
Tue 10/17/2023 17:29	Fire	2300525	131 Passenger vehicle fire	11 Extinguishment by fire service personnel	500 Forest DR	4	00:24
Tue 10/17/2023 21:00	Fire	2300526	561 Unauthorized burning	11 Extinguishment by fire service personnel	116 Headtown RD	2	02:04
Wed 10/18/2023 12:30	Fire Extinguisher					2	01:00
Thu 10/19/2023 18:58	Fire	2300527	600 Good intent call, other	86 Investigate	Charlie Hoss	2	00:16
Thu 10/19/2023 19:14	Motor Vehicle Accident	2300528	322 Motor vehicle accident with injuries	86 Investigate	152 Headtown RD	2	00:38
Sun 10/22/2023 16:29	Fire	2300529	140 Natural vegetation fire, other	11 Extinguishment by fire service personnel	164 Eisenhower RD	3	00:23
Sun 10/22/2023 20:47	Other	2300530	611 Dispatched & canceled en route	93 Cancelled en route	319 Ova Edwards CT	2	00:05
Tue 10/24/2023 11:00	Other	2300531	622 No incident found on arrival at dispatch address	86 Investigate	1276 Huffline RD	2	00:24
Tue 10/24/2023 17:16	EMS	2300532	321 EMS call, excluding vehicle accident with injury	32 Provide basic life support (BLS)	208 W College ST	2	00:37
Thu 10/26/2023 08:02	Other	2300533	611 Dispatched & canceled en route	93 Cancelled en route	Old Stagecoach RD	2	00:11
Thu 10/26/2023 13:29	Motor Vehicle Accident	2300534	322 Motor vehicle accident with injuries	86 Investigate	W Jackson BLVD	2	00:18
Thu 10/26/2023 14:40	Public Education					2	00:30
Thu 10/26/2023 15:38	Motor Vehicle Accident	2300535	322 Motor vehicle accident with injuries	86 Investigate	Bowmantown RD	2	00:22
Thu 10/26/2023 16:26	Fire Alarm	2300536	621 Wrong location	86 Investigate	175 Highway 81 HWY N	2	00:13
Fri 10/27/2023 10:06	Fire Alarm	2300537	745 Alarm system activation, no fire - unintentional	86 Investigate	Ollow Taylor Funeral Home	4	00:11
Fri 10/27/2023 16:23	Fire Alarm	2300538	744 Detector activation, no fire - unintentional	86 Investigate	349 Frank Lowe RD	5	00:14
Sat 10/28/2023 14:03	Fire	2300539	151 Outside rubbish, trash or waste fire	11 Extinguishment by fire service personnel	120 Hensley LOOP	2	00:41
Sun 10/29/2023 01:33	Fire Alarm	2300540	700 False alarm or false call, other	86 Investigate	404 W Main ST	2	00:19
Sun 10/29/2023 06:04	Medical Assist	2300541	311 Medical assist, assist EMS crew	73 Provide manpower	600 Jackson CT	2	00:18
Sun 10/29/2023 12:05	Other	2300542	611 Dispatched & canceled en route	93 Cancelled en route	1019 Allison DR	2	00:05



# Jonesborough Fire Department Call History Report by Date 10/1/2023 - 10/31/2023

Date	Type	Incident #	Incident Type	Primary Action	Address	# Of Attendees	Total Time
Sun 10/29/2023 19:38	Other	2300543	631 Authorized controlled burning	86 Investigate	455 Matson RD	2	00:14
Mon 10/30/2023 12:50	Fire Alarm	2300544	745 Alarm system activation, no fire - unintentional	86 Investigate	Integrity Healthcare Of Jonesborough	5	00:07
Tue 10/31/2023 08:30	Public Service	2300545	553 Public service	86 Investigate	900 Old Boones Creek RD	2	00:10
Tue 10/31/2023 17:16	EMS	2300546	321 EMS call, excluding vehicle accident with injury	32 Provide basic life support (BLS)	1537 E Jackson BLVD Apt. 3	2	00:05

Total calls for Assist :	0
Total calls for EMS:	3
Total calls for Fire:	6
Total calls for Fire Alarm:	8
Total calls for Fire Drill:	0
Total calls for Fire Extinguisher:	1
Total calls for Haz Mat:	0
Total calls for Medical Assist:	6
Total calls for Motor Vehicle Accident:	7
Total calls for Other:	12
Total calls for Public Education:	5
Total calls for Public Service :	3
Total calls for Special Duty:	0
Total calls:	51
Total Time:	31:20
	Avg. Call Attendance: 2.39





**Jonesborough Fire Department**  
**Incident Type Report by Date**  
**10/1/2023 - 10/31/2023**

Incident Type	Total Incidents
131 Passenger vehicle fire	1
140 Natural vegetation fire, other	1
151 Outside rubbish, trash or waste fire	1
311 Medical assist, assist EMS crew	6
321 EMS call, excluding vehicle accident with injury	3
322 Motor vehicle accident with injuries	5
324 Motor vehicle accident with no injuries,	2
413 Oil or other combustible liquid spill	1
500 Service Call, other	2
553 Public service	3
561 Unauthorized burning	1
600 Good intent call, other	2
611 Dispatched & canceled en route	4
621 Wrong location	1
622 No incident found on arrival at dispatch address	1
631 Authorized controlled burning	2
700 False alarm or false call, other	1
743 Smoke detector activation, no fire - unintentional	1
744 Detector activation, no fire - unintentional	1
745 Alarm system activation, no fire - unintentional	3
746 Carbon monoxide detector activation, no CO	2
911 Citizen complaint	1
Fire Extinguisher	1
Public Education	5

Total Number of Incidents: 51  
Total Number of Incident Types: 24

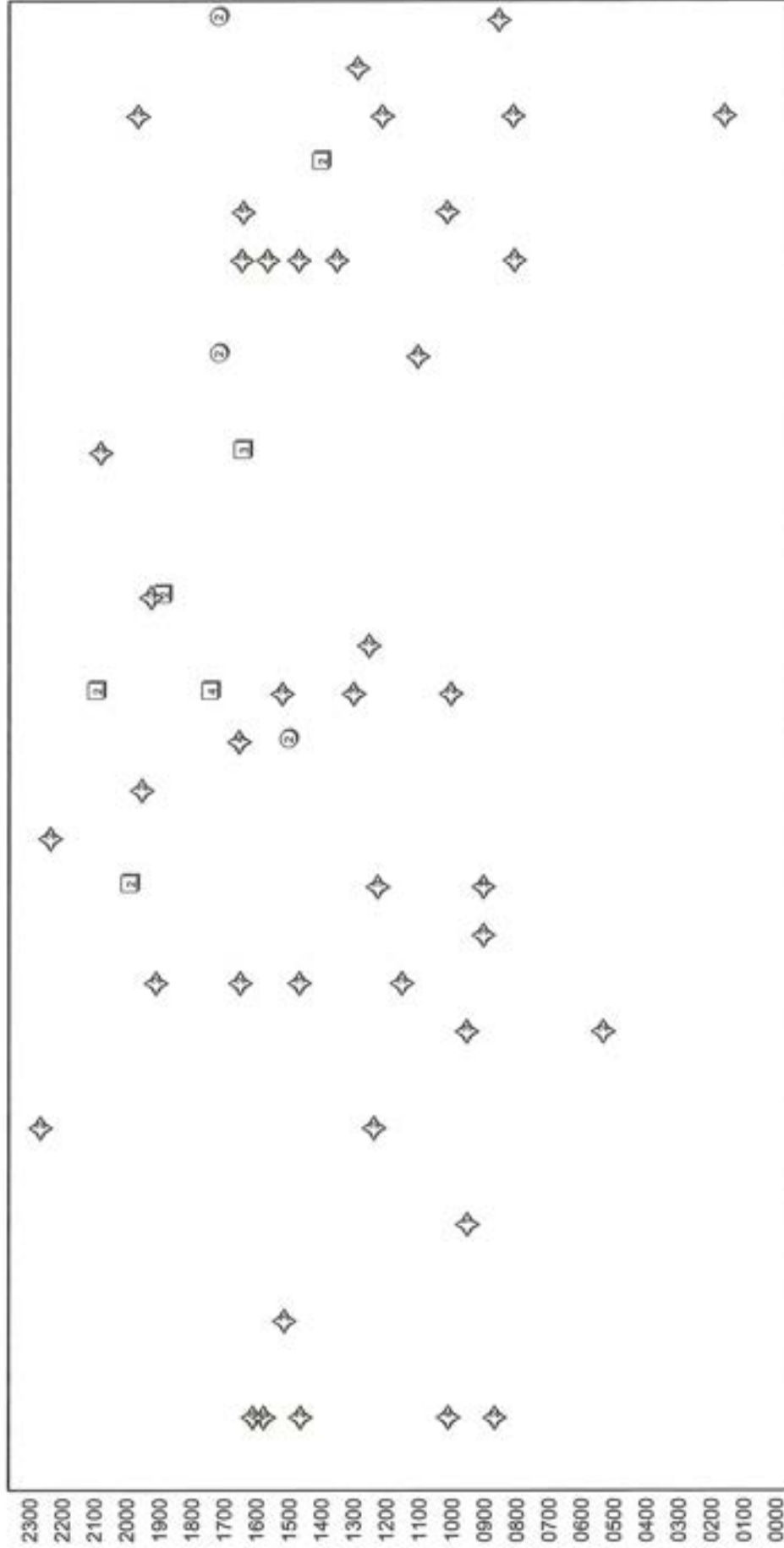


# Jonesborough Fire Department Call History Graph for October 2023

(Assist, EMS, Fire, Fire Alarm, Fire Drill, Fire Extinguisher  
Haz Mat, Medical Assist, Motor Vehicle Accident, Other, Public Education  
Public Service, Special Duty)

Total Calls: 51  
Total Calls (M-F 8am to 5pm): 31  
Total Calls (other): 20

Legend: Fire = ◻ EMS = ○ Special Duty = ☆





**Jonesborough Fire Department**  
**Call Distribution Report**  
**10/1/2023 - 10/31/2023**

Total (51 Calls)		
Time		Number
0000		0
0100		1
0200		0
0300		0
0400		0
0500		1
0600		0
0700		0
0800		4
0900		5
1000		3
1100		2
1200		6
1300		1
1400		4
1500		5
1600		6
1700		3
1800		1
1900		5
2000		1
2100		1
2200		2
2300		0

Day		Number
Sunday		9
Monday		8
Tuesday		11
Wednesday		6
Thursday		8
Friday		7
Saturday		2



### Jonesborough Department of Public Safety October 2023 Monthly Report

- **CITATIONS**

The department issued a total of (350) citations for the month of October which consisted of the following violations: (157) Speeding, (26) Financial Responsibility, (30) Registration Violations, (4) Seatbelt Law, (12) Failure to Obey Traffic Control Device, (4) Due Care, (55) Light Law Violations, (34) Hands-Free Cell Phone Use/Cell Phone in School Zone, as well as other moving violations. There were also (166) written warnings issued for various violations. There were (9) Parking Citation and (0) Municipal Ordinance Violation.

- **ARRESTS**

A total of (32) arrests were made for the month of October, including (1) DUI, (0) Felony Charges, and (49) Misdemeanor Charges.

- **CRIMINAL INVESTIGATIONS**

CID Investigator C. Couch had (6) Assigned Cases for the month of October. He was able to close (4) of those cases with (2) remaining active pending an autopsy and the other pending arrest. Additionally, CID closed (1) other case that was assigned in the month of September. Lt. C. Reece had (0) Assigned Cases for the month of October. He has (2) cases remaining active from the month of September.

- **MOTOR VEHICLE CRASHES**

A total of (24) crashes were reported and investigated for the month of October. Most crashes occurred on East/West Jackson Blvd; most crashes were over \$400 in damage with some resulting in a possible or confirmed injury.

- **CANINE**

For October, K9, *Cygan*, was involved in (5) deployments, (16) Training Hours, and (0) Arrests. K9, *Falco*, was involved in (4) deployments, (13) training hours, and (0) Arrests. K9, *Bond* was involved in (2) deployments, (18) training hours, and (1) Arrest. K9, *Daryl* was involved in (1) deployment to assist Green County, (20) Training Hours, and (0) Arrests.

- **RESERVES**

The reserve officers contributed (74) hours for the month of October. Reserve Officer J. Rice contributed the most hours with (37) hours. They were, *as always*, a huge asset during Storytelling and Haunts & Happenings!

- **CODE ENFORCEMENT**

There were (0) ordinance violations issued during the month of October.

- **DISPATCH TRANSACTIONS FOR JCPD**

For October, our dispatchers assisted Johnson City Police Department with approximately (36) Transactions.

- **OTHER CALLS FOR SERVICE**

There were (1355) CAD Entries for the month of October.



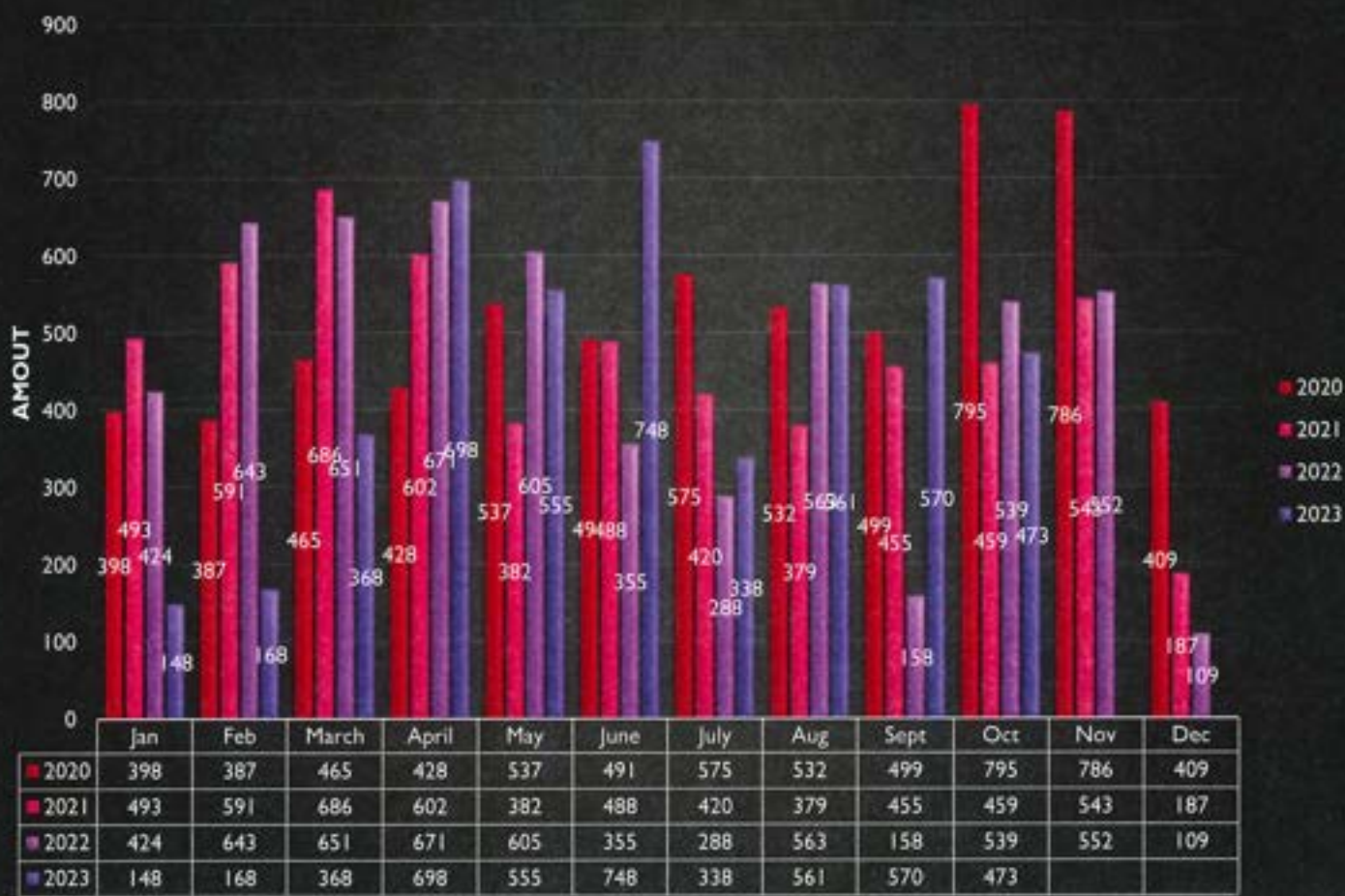


### October 2023 Redflex Report

From October 1<sup>st</sup> through October 31<sup>st</sup> the traffic cameras registered a total of **(660)** violations with **(28)** violations remaining for processing. Of the total violations, Redflex and Jonesborough officers rejected **(159)** resulting in **(473)** violations mailed. The primary reasons for violations being dismissed were Plate/Signal/Vehicle Obstruction **(66)** and Incorrect/Incomplete DMV, Sun Glare/Weather/Nature, and Extended Vehicle **(63)**. There were **(30)** rejections for Wrong or No DMV/ Paper Plates.

The highest number of violations occurred at Forrest at Jackson- Food City (Southbound) with **(181)** violations followed by Jackson at Forrest (Westbound) with **(132)**.

#### Violations Mailed



## 2023 BUILDING PERMITS REPORT

	<u># PERMITS</u>	<u>AMOUNT</u>	<u>FEES</u>	<u>NEW HOUSES</u>	<u>COMMERCIAL</u>	<u>RENOVATIONS</u> <u>PLUMBING</u> <u>MECHANICAL</u> <u>MISCELLANEOUS</u>	<u>ADDITIONS</u>	<u>SIGNS</u>
January	5	350,900.00	1,929.95	1	1	1	1	1
February	12	2,031,200.00	11,171.60	8	0	3	0	1
March	35	3,776,990.00	23,648.20	28	0	6	0	1
April	13	284,035.04	1,662.20	0	2	8	1	2
May	25	2,322,195.00	12,791.70	18	3	3	1	0
June	32	2,278,158.00	12,529.92	14	0	14	2	2
July	36	109,225.15	600.74	0	1	30	4	1
August	55	2,021,948.00	10,378.69	8	2	41	2	2
September	<i>No Report Given - Due to Resignation of Building Inspector</i>							
October	31	643,786.00	3,755.25	0	3	28	0	0
November								
December								
<b>TOTALS</b>	<b>244</b>	<b>\$13,818,437.19</b>	<b>\$78,468.25</b>	<b>77</b>	<b>12</b>	<b>134</b>	<b>11</b>	<b>10</b>

	<u>Monthly Total</u>	<u>Year-To-Date</u>
New House Permits	0.00	\$11,311,097.00
New House Permit Fees	0.00	\$64,367.11
Commercial Permits	643,786.00	\$1,451,524.15
Commercial Permit Fees	3,730.50	\$7,503.10
Renovations, Additions Permits	0.00	\$1,055,816.04
Renovations, Additions Permit Fees	24.75	\$6,598.04

# JONESBOROUGH BUILDING PERMITS

## COMPARISON SHEET

YEAR - 2022				YEAR - 2023			
MONTH	# OF PERMITS	PROJECT COST	PERMIT FEE	MONTH	# OF PERMITS	PROJECT COST	PERMIT FEE
January	32	4,150,874.00	15,055.95	January	5	350,900.00	1,929.95
February	25	2,533,250.00	9,778.20	February	12	2,031,200.00	11,171.60
March	56	3,497,562.97	12,680.04	March	35	3,776,990.00	23,648.20
April	46	3,278,823.57	13,891.29	April	13	284,035.04	1,662.20
May	46	6,016,981.58	22,458.30	May	25	2,322,195.00	12,791.70
June	55	5,955,737.98	18,896.18	June	32	2,278,158.00	12,529.92
July	30	1,804,047.64	7,448.17	July	36	109,225.15	600.74
August	51	1,944,295.76	8,071.88	August	55	2,021,948.00	10,378.69
September	55	3,745,557.73	15,378.79	<b>No Report - Due to Resignation of Building Inspector</b>			
<b>October</b>	<b>44</b>	<b>6,598,900.00</b>	<b>34,716.14</b>	<b>October</b>	<b>31</b>	<b>643,786.00</b>	<b>3,755.25</b>
November	17	3,132,000.00	17,715.50				
December	19	3,599,050.00	19,794.78				
<b>TOTALS</b>	<b>476</b>	<b>\$46,257,081.23</b>	<b>\$195,885.22</b>	<b>TOTALS</b>	<b>244</b>	<b>\$13,818,437.19</b>	<b>\$78,468.25</b>

**TOWN OF JONESBOROUGH  
2023 BUILDING PERMITS**

	DATE	OWNER	ADDRESS	TYPE OF CONSTRUCTION	PROJECT COST	PERMIT FEE
<b>October</b>	10/9/23	Pike Plumbing	1001 Saylor's Place	Plumbing	N/A	Included
	10/9/23	Pike Plumbing	1003 Saylor's Place	Plumbing	N/A	Included
	10/9/23	Pike Plumbing	1005 Saylor's Place	Plumbing	N/A	Included
	10/9/23	Pike Plumbing	1007 Saylor's Place	Plumbing	N/A	Included
	10/9/23	Pike Plumbing	1009 Saylor's Place	Plumbing	N/A	Included
	10/9/23	Pike Plumbing	1011 Saylor's Place	Plumbing	N/A	Included
	10/9/23	Caryl Mechanicals	480 Vogt Drive	Mechanical	N/A	Included
	10/9/23	Caryl Mechanicals	482 Vogt Drive	Mechanical	N/A	Included
	10/9/23	Caryl Mechanicals	484 Vogt Drive	Mechanical	N/A	Included
	10/9/23	Phillip Ratliff/Jesse Kellogg	181 New Hope Road	Replace Deck	N/A	24.75
	10/10/23	TruShine VII, Tru Line Const.	1541 West Jackson Blvd	New Auto Wash	642,786.00	3,535.00
	10/11/23	Methodist Church	211 West Main Street	Variance	N/A	90.00
	10/13/23	Precision Piping	130 Slonaker Circle	Plumbing	N/A	Included
	10/16/23	Boyle, LLC	454 English Ivy Trail	Plumbing	N/A	Included
	10/17/23	Newman Heat & Air	25 Momma Lou Court	Mechanical	N/A	Included
	10/20/23	TNT Heating & Air	215 William Bean Loop	Mechanical	N/A	Included
	10/20/23	TNT Heating & Air	219 William Bean Loop	Mechanical	N/A	Included
	10/20/23	TNT Heating & Air	227 William Bean Loop	Mechanical	N/A	Included
	10/20/23	TNT Heating & Air	231 William Bean Loop	Mechanical	N/A	Included
	10/20/23	TNT Heating & Air	223 William Bean Loop	Mechanical	N/A	Included
	10/20/23	TNT Heating & Air	235 William Bean Loop	Mechanical	N/A	Included
	10/20/23	TNT Heating & Air	254 William Bean Loop	Mechanical	N/A	Included
	10/20/23	TNT Heating & Air	258 William Bean Loop	Mechanical	N/A	Included
	10/20/23	TNT Heating & Air	262 William Bean Loop	Mechanical	N/A	Included
	10/20/23	TNT Heating & Air	266 William Bean Loop	Mechanical	N/A	Included
	10/20/23	TNT Heating & Air	104 Long Hunter Lane	Mechanical	N/A	Included
	10/20/23	TNT Heating & Air	116 Long Hunter Lane	Mechanical	N/A	Included
	10/20/23	TNT Heating & Air	120 Long Hunter Lane	Mechanical	N/A	Included
	10/20/23	TNT Heating & Air	124 Long Hunter Lane	Mechanical	N/A	Included
	10/23/23	Jeff Gurley/Lollipop Shop	129 East Main St	Exterior Repairs	1,000.00	5.50
	10/27/23	Methodist Church Trustees	105 Second Ave	Demolition	N/A	100.00
				<b>TOTAL</b>	<b>\$643,786.00</b>	<b>\$3,755.25</b>



# Utility Manager Monthly Report

## October 2023

All utilities departments operated under normal operating conditions for the month of October.

Distribution department installed 11 new service taps and repaired 24 service leaks for the month of October. The distribution department also completed 68 miscellaneous work orders and located 205 TN 811 one calls. The distribution construction crew installed 4000' of 12" DIP at the Industrial Park.

Water Quality Department read 12,941 meters for the month of October. The Water Quality Department cut off 43 meters with 42 of those for nonpayment. The Water Quality Department had a total of 14,019 total actions taken in the month of October. As of October 31<sup>st</sup>, Water Quality Department has changed out 12,284 meters to the new AMR meter system. The Water Quality Department completed all scheduled flushing for the month of October.

Water Plant processed 84.880 million gallons of water with a daily average of 2.738 million gallons per day in the month of October. The Water Treatment plant is operating at full capacity and is in need of an upgrade. Persimmon Ridge Tank has maintained an average level of 39 feet for October and Woodlawn Tank has maintained an average level of 24 feet for October.

Wastewater Department operated under normal conditions for the month of October. Wastewater had 1 release in October due to power failure. The North Cherokee extension is at the 90% completion mark. The new school sewer was completed. All industries are within compliance. The WWTP is operating well. The diesel redundancy pump did not operate in October. The month of October experienced 8 days of precipitation for a total of 0.84 inches. The need for further I&I work is still apparent. Current data indicates a daily inflow rate between 30-45 %. For October, this rate was 26%, equating to an average of nearly 186,000 gallons daily.

County water line construction crew finished the Saylor Hill Rd project which is the 7<sup>th</sup> of 8 projects that are planned. The construction crew started the Dry Creek/Rockhouse Rd water line extension in the month of September. The Construction crew started the Dry Creek project on September 11<sup>th</sup> and has installed 6500' of 6" DIP. To date the Construction crew has installed @ 52,000' of 6" DIP.

We had a busy October in Utilities. As of October 31<sup>st</sup>, 2023, Distribution has 3 total vacancies. The Water Quality Department has no vacancies, Water Treatment Plant has no vacancies and Wastewater has one vacancy. We are actively interviewing potential employees, but we struggle when it comes to start out pay to attract the people with the skill set, we need. I am working daily with GRW on the planning and design phase of the Water Treatment plant and transmission line. We have submitted the new Water Plant plans to SRF and USDA for review. We should be getting feedback in a few weeks on what the next steps are that we need to take. I am also working with Brightridge to formulate a plan to install generators at our pump stations and at the Water Treatment plant.

Kevin Brobeck

Utility Manager

**Town of Jonesborough  
Water Quality Department  
Monthly Report  
October-2023**

<u>Meters Read:</u>	<u>Meters Cut On:</u>	<u>Meters Cut Off:</u>	<u>Meters Rechecked</u>
12,941	88	43	48

<u>Meter Maintenance:</u>	<u>Water Cut Off List:</u>	<u>Customer Complaints:</u>
33 Meter lids replaced	42 meters	6
58 Meters marked		
89 Meter locates		
42 Meters changed to AMR		
Total Changed: 12,284		

<u>Water Line Flushing:</u>	<u>Service Line Leaks:</u>	<u>Programmed AMR Meter Heads:</u>
70	57	52

<u>Valve Maintenance:</u>	<u>Cross Connection:</u>	<u>Water Line Locates:</u>
70 Valves exercised	Checked for 1 cross connections (None had cross connection)	379

Total Actions Taken:  
14,019



## TOWN OF JONESBOROUGH

123 BOONE STREET  
JONESBOROUGH, TN 37659  
TELEPHONE (423) 753-1030  
FAX (423) 753-1074

### Monthly Report October 2023

#### Water Distribution

Complaints Total - 4 4- Total Complaints Last Month

Taps Installed - 11 26- Total Taps Last Month

Tennessee One Call - 205 217- Total Last Month

*This Month there were 205 locations marked on our Water System for proposed work such as Telephone Co, Gas co, Cable co, and Power Board*

Water Leaks Total- 24 24- Total Last Month

Down Meters Installed Total - 6 8 - Last Month

Meter Box Replaced Total - 12 9- Total Last Month

Paving Locations - 1 1- Total Last Month

Yard Work Clean Total - 7 11 - Total Last Month



### **Projects to be Completed.**

1. Yards to sow (174 to sow)
2. Work on the Grant Funding with GRW Engineering for water line replacement
3. Taps to be done =5

### **GPS Project Goals**

**October 2023:** For the month of October 2023 there were no GPS points surveyed.

The GPS crew started back up in November 2021. This is a summary of the progress made since the end of February 2022.

- 163,901 meters or 101 miles of water line
- Valves – 430
- Meters – 1,703
- Hydrants – 94
- Blow Off - 75

The following data is a summary of the work provided by our part-time interns mapping our water system from **July 2020- July 2021.**

Linear feet of water line GPS- 906,626'

Miles of water line GPS- 171 miles

Meters GPS- 3,946

Valves GPS- 767

Hydrants GPS-193

We currently have 1/3 of our water lines GPS.

GPS- The Town of Jonesborough water system is approximately 35% mapped, with approximately 1,848,000 feet of water line in the ground. The Goal is to get all water lines, valves, hydrants, and meters mapped in a GIS format that can be used on an IPAD for reference online size and valve location. This will reduce time spent on leak repair and help with isolating the water system in putting the fewest customers out of water during a leak repair. It has been suggested that we utilize an intern program from ETSU for the summer. This will help

tremendously due to the department being short-handed and having only limited time to dedicate to GPS program. Currently we are looking at 10-15 years before the water system is completely mapped.

#### **Meter Change Out Program**

*Water Distribution is working to have our large meters updated and functioning at AWWA standards (101% and no lower than 98.5%). All large meters will have a bypass so they can be repaired and tested without customer water interruption. It is suggested the meters be tested on a yearly basis for accuracy. Working with a spreadsheet of our top water consumption customers we have been replacing antiquated meters with new compound meters. We have about 21 businesses on the list that are due for meter change out. Koyo 4", Academy Hills 2", Davey Crockett High School 4", Chuckey Sales meter and Hexpol have been changed out as part of the program bringing the total to 16.*

*It is the goal for the Water Distribution to replace 1 large meter a week when in stock. The agenda is to maintain accurate meters, so the Town of Jonesborough does not lose revenue. We have around 1,300 residential meters to replace.*

#### **For the month of October Town Crew**

*The Town crew has also assisted in changing out old meters and replacing with automatic reads (6). The Town crew has installed 1,600' of 12" D.I. at the Industrial Park this month.*

#### **Upcoming Line Extensions Town Crew**

*Industrial Park, Performance Drive 12" main- Town Crew 90% complete*

*Paynetown Road 300' of 6" water main for Joe Wilson.*

*Tie in 6" fire line to 16" K-8 School*

*Big Wood Road 750'*

*The Town Crew must make a bore for Spring Ridge Subdivision Old Boones Creek Rd.*

#### **Completed Line Extensions Town Crew**

*Jonesborough School- 6" Ductile Iron 1700'-Town Crew- (install 6" Fire protection) Completed*

*Wolfe Boones Creek – 1,000' Ductile Iron- Town Crew- Taps- Completed*

6" Ivy trace to Thompson Meadows- 1,000'- Town Crew

Extend 6" water line at K-8 School and add 2-2" waterlines for athletics and concession. Town Crew Completed

#### **Upcoming Line Extensions County Crew**

- Rock House Road – 1,900' DI
- Taylor Bridge Road
- Dry Creek Rd-15,700' DI
- Jackson Bridge

#### **County Crew Completed Projects**

Treadway Trail- 3,000' DI-- **County Crew** Completed

Greenwood Drive- Cecil Gray to Mill Springs 3,100' DI, Shipley Ct to Oliver Edwards 2,000' DI  
– **County Crew** Completed

Ralph Hass 4,300' DI – **County Crew**- completed

Mathes Circle/ Nolachuckey Fire Dept 800' **County Crew**-Completed

Malone Hollow- **County Crew**- Completed

Saylor Hill Road- **County Crew** -Completed

#### **County Construction Crew**

**For the month of October 2023**, the County Construction Crew has installed 3,440' of water line on Dry Creek Road this month. The crew has also installed 2- valves, 1- fire hydrant, 1- 6x6 tee and 17 taps. The crew has also sewn 2,000' feet of the ditch line where the water line has been installed. The crew has also paved where they crossed the road. 26' @ 4 tons of asphalt.

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#### **Current County Crew Project Dry Creek Road**

6,640' D.I. total to date

**The County Crew started Dry Creek Road September 11, 2023.**



## TOWN OF JONESBOROUGH

123 BOONE STREET  
JONESBOROUGH, TN 37659  
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# Wastewater – October 2023 Monthly Operations Summary

Date: November 6, 2023

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### Customer Calls:

Total: 8                      Resolved: 8

TN811:              Taken: 287                      Required Action: 105

### Sewer Taps:

New: 1                      Completed: 2\*                      Pending: 2\*                      Pending Contracted: 159\*  
\*Our department has not received the CO report to verify contracted Taps

### Projects Underway:

1. Washington County Industrial Park
2. Boones Creek Extension
3. N. Cherokee Extension
4. Wilson/Day Extension

### Projects Completed:

N. Cherokee Sewer Extension is 60% complete across May Drive (85% overall)

### System Maintenance:

Line Cleaning: 0'	Line Inspections: 0'	System Repairs: 1
Station Repairs: 6	Station Cleaning: 13	STEP Unit Repairs: 3

### Overflows/Releases/Bypasses:

Release:              10/16/23 – Heritage Place Lift Station – Power Supply Failure



Town of Jonesborough Environmental Services Department Monthly Report	October 1, 2023 thru October 31, 2023
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**Wastewater Plant:** The WWTP is running well. The Diesel Redundancy Pump did not operate in October. The month of October experienced 8 days of precipitation for a total of 0.84 inches. The need for further I&I work is still apparent. Current data indicates a daily inflow rate between 30-45%. For October, this rate was 26%, equating to an average of nearly 186,000 gallons daily. No Bypass' occurred in the Month of October

#### **Wastewater Plant Compliance – October 2023**

Parameter	Result	Limit	Violation Y/N
CBOD Monthly	6mg/l – 38lb/d	21mg/l – 167lb/d	N
CBOD Weekly	5mg/l – 30lb/d	25mg/l – 208lb/d	N
CBOD Daily	4mg/l – 98%Rmv	30mg/l – +40%Rmv	N
Ammonia Mo.	0.7mg/l – 4lb/d	8mg/l – 67lb/d	N
Ammonia Wk.	0.9 mg/l – 5lb/d	12mg/l – 100lb/d	N
Ammonia Day.	1.1mg/l	16mg/l	N
TSS Monthly	4mg/l – 21lb/d	30mg/l – 250lb/d	N
TSS Weekly	5mg/l – 28lb/d	40mg/l – 304lb/d	N
TSS Daily	6mg/l – 96%Rmv	45mg/l – +40%Rmv	N
E. coli Monthly	8.4/100ml	126/100ml	N
E. coli Daily	167/100ml	941/100ml	N
Chlorine	0.16 mg/l	2.0mg/l	N
Sett. Solids	0.1ml/l	1.0ml/l	N
Diss. Oxygen	7.9mg/l	6.0mg/l Minimum	N
pH	7.5su/7.8su	6su – 9su min/max	N

**Sewer Construction/Collection System:** 1 Release occurred in October due to electrical line failure. The N. Cherokee Extension is underway and 85% complete. The Boones Creek Extension is 80% complete. The Wilson Property Sewer is 75% Complete. The Washington County Industrial Park Extension is pending the completion of the previous extensions.

**Industrial Pretreatment:** The Semi-Annual Report was submitted to TDEC. A response letter to the recent Pretreatment Compliance Inspection was also submitted to TDEC along with a full Industrial Waste Survey Evaluation.

**NPDES Permit:** Our facilities are in full compliance with our NPDES Permit.

If you have any questions, please do not hesitate to contact me at: Office: 753-1022

Cobern O. Rasnick  
Director of Environmental Services

## Work Orders By Type

10/01/2023 to 10/31/2023 as of 11/6/2023  
...Powered By eWorkOrders.com

Status: 2-Closed

Department: Town of Jonesborough

Work Order Type	Quantity
WW-Preventive Maintenance	324
WW-Requested Work	1
Total Work Orders:	325

## Work Orders By Type

08/01/2017 to 10/31/2023 as of 11/6/2023  
...Powered By eWorkOrders.com

Status: 0-Open

Department: Town of Jonesborough

Work Order Type	Quantity
WW-Preventive Maintenance	75
WW - Plant Work	2
WW-Requested Work	7
WW-Corrective	12
Total Work Orders:	96

	Current Month	Previous Month	% Change
Work Orders Generated	356	282	+21%
Percentage of Completion	91%	90%	+1%
Work Orders Completed	325	254	+21%

\*Data Entry related to Preventative Maintenance Tasks are currently ongoing. As additional tasks are added the number of work orders generated increases. This will significantly impact values. Until the data entry is completed a relative value of the work being completed will not be available. Tasks not logged in the electronic system are still being logged utilizing traditional paper tracking methods.

# Jonesborough Water Treatment Facility

## Monthly Report

### October 2023

For the month of October, the total amount of water processed was 84.880 million gallons, with a daily average of 2.738 million, a maximum of 2.807 million, and a minimum of 2.543 million.

- 10/3- Collected first round of bacteriological samples and worked on all monthly operations reports for TDEC.
- 10/4- Labtronics came and performed an annual calibration for our lab equipment and instruments that is required by TDEC.
- 10/5- Completed all Monthly Operations Reports and turned them into TDEC.
- 10/6- Pill's Heat & Air came and replaced the thermostat that was damaged during a power surge at the plant.
- 10/7- Persimmon Ridge tank was losing water height at approximately 4 feet and hour. Contacted distribution crews to hastily locate this leak. The leak was found again on the Wetland's road.
- 10/9- Collected 2<sup>nd</sup> round of bacteriological samples
- 10/10- Collected TOC, DOC, and fluoride samples to be sent to Waypoint Analytical for our monthly verifications.
- 10/11- Performed quarterly maintenance on all of our vertical turbine pumps, closed-coupled centrifugal pumps, horizontal split case centrifugal pump, peristaltic metering pumps and all of our diaphragm positive displacement pump.
- 10/12- Our lagoon waste pump was non-operational. Osborn electric came and adjusted the circuit breaker on lagoon waste pump.

- 10/13- Had meeting concerning the LSLI & LSLR inventory update required by TDEC.
- 10/15- Changed buffer and indicator solution in our Hach CI17sc machine.
- 10/16- Collected final round of bacteriological samples
- 10/17- Drained and cleaned sludge build up in our newer sedimentation basin.  
Contacted Southeastern Tank and scheduled them to replace 4 emergency overflow screens that were damaged at Persimmon Ridge tank.
- 10/18- Contacted Valley Equipment about the replacement of our Horizontal split case pump number one at Rockhouse.
- 10/20- Blew off our Johnson screens and pressure washed floors at the Intake.
- 10/23- Cleared brush and debris at the Intake entrance.
- 10/25- Flushed raw water source line that goes into the lab for sampling. Also, thoroughly cleaned operators' room and lab.
- 10/27- Wyatt's Construction came and replaced roof damaged on our storage shed that was caused by previous storms.
- 10/29- Power surge caused our High Service pumps, Rockhouse pump, and our Miox disinfection machine to kick off. We followed our start up procedures and had the plant back up running properly in a timely manner.
- 10/30- We experienced multiple operators out with Covid-19.
- 10/31- Started preparing the October MOR information.
- All pump stations/tanks have been checked and maintenance performed as needed

In conclusion, all in house laboratory test results as well as all external laboratory test results came out well within appropriate standards and regulations.

Prepared by Luke Cole, Director of Water Treatment, if you have any questions, you can reach me by email ([lukec@jonesboroughtn.org](mailto:lukec@jonesboroughtn.org)) or by phone at 423-791-3837.





## TOWN OF JONESBOROUGH

123 BOONE STREET  
JONESBOROUGH, TN 37659  
TELEPHONE (423) 753-1030  
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Street Department

Monthly Report

October2023

The month of October began and ended with two of our most heavily attended festivals, with the middle of the month being a mad dash to complete work on several 'street' projects. With the weather remaining mostly dry, good progress was made on several different projects. Street Forces spent a large portion of the month working on the N. Cherokee Street/Thompson Meadow Lane/K-8 school area project. Forces also returned to the Lincoln Park project, working in the upper parking area which is adjacent to the Senior Center parking area. Forces provided traffic control and clean up for the International Storytelling Festival at the beginning of the month, as well as Halloween Haunts and Happenings @ the end of the month. The Street Director coordinated with several contractors on several different projects in town.

### **Improvements on the N. Cherokee Street project:**

Forces performed grade cut operations to slope back a large embankment on the east side of N. Cherokee St, just south of the new school grounds. The embankment presented a potential visibility issue for traffic @ the south entrance of the school on N. Cherokee Street. Forces excavated material from the embankment, creating a much softer slope/transition to the school grounds. Forces also worked at the toe of the slope, creating/contouring a ditch line to carry storm water runoff to the drain pipes located to the south. Forces also widened the existing street in this area by removing organic material, and placing grade D base stone and compacting. Forces excavated for a new asphalt 'walking trail' from Thompson Meadow Lane to tie in to a walking trail @ the school. Forces placed and compacted base stone for the walking trail. Forces also installed (2) - 12" diameter drain pipes under the future walking trail head @ Thompson Meadow Lane, to prevent water from running across the trail. Forces sowed grass seed and placed straw matting on the sloping embankment for erosion prevention, sediment control and moisture retention to germinate the grass seed asap for stabilization.

Forces used a trenching machine and mini-excavator to trench a ditch for Bright Ridge Forces. The trench/ditch was for an electrical conduit to be installed, so electrical cabling could be pulled thru conduit for street lighting on the new connector road on the north side of the K-8 school. Forces coordinated operations w/Bright Ridge Forces on the project. Once the conduit was installed, Street Forces backfilled and graded the area of excavation. The distance on this trenching was approximately 2500'. Forces also

backfilled another excavated area, also for street lighting, on Thompson Meadow Lane after Bright Ridge Forces installed conduit/cabling along that street.

Forces performed grading operations on the south end of the N. Cherokee Street project as well. Forces used dirt fill excavated from the north end of the project, to form a bench area in which to place the future concrete sidewalk on the east side of N. Cherokee from English Ivy Trail to Thompson Meadow Lane. Forces placed and compacted the dirt/stone fill, and re-sloped an existing bank towards three properties involved in grading operations. Forces created a shelf on which to place the sidewalk, and a shoulder area beyond the sidewalk before beginning the new slopes away from the shoulder of the sidewalk. Forces removed several scrub trees on town ROW in this area as well.

Town Forces coordinated with the paving/curbing Contractor to lay out the paving and curbing operations on N. Cherokee Street and Thompson Meadow Lane. The Street Director coordinated work with the Contractor, so work could be phased in the most efficient manner possible for both parties.

### **Improvements on the Lincoln Park project:**

Street Department Forces worked simultaneously on the N. Cherokee Street and the Lincoln Park projects. Since the same contractor was working on both projects, Street Forces worked ahead of the contractor to ensure the contractor's scheduled work time was able to be utilized wisely w/o interruption. Forces coordinated w/the Contractor's grading crew to set sub-grade for eventual paving operations of the Lincoln Park parking area. Forces laid out the work w/the Contractor. After final 'pug' grade was achieved, the Contractor placed 'binder' asphalt in the parking area. Forces then coordinated w/the concrete curbing branch of the Contractor. Engineer Todd Wood and the Street Director laid out the concrete curbing and concrete islands in the large parking area for curbing Forces. After the concrete curbing was in place, Street Forces began to place fill behind curbs in the areas between the Lincoln Park parking area and the Senior Center parking area. Forces cut some curbing to prepare a place for a concrete dumpster pad @ the southwest end of Lincoln Park lot. Forces graded the area, placed and compacted base stone, and built a short retaining wall to retain a small amount of earth backfill. Forces set grade for the pad to be poured 6" thick due to the weight of the trash trucks that will utilize the pad. Forces then built and placed a heavy reinforcement mat of steel for the pad pour. Forces graded and placed compacted base stone for two remaining short sections of sidewalk to be poured. Forces also removed an existing asphalt area near the Senior Center sidewalk, so that a new concrete curb ramp could be poured adjoining the Senior Center sidewalk. Street Forces planned out tasks on both the N. Cherokee and Lincoln Park projects, so that little time was lost due to such tight schedules on both projects. Forces worked hard to ensure the Contractor always had ready work to accomplish on both projects. The Street Director also worked with the Contractor to lay out work beginning on the W. Main Street sidewalk extension project. This is likely the busiest month Street Forces have ever experienced in my tenure.

As ever, Forces monitored, maintained and repaired the storm water system and drainage inlets and structures throughout town. Forces performed animal control duties as well. Forces responded to debris/trees/limbs in roadway calls during the month. Forces also continued to mow town Right of Ways (ROW's) and to trim/clear vegetation at intersections and from around signage at every opportunity.

As an ongoing commitment to motorist's safety and driver information, the Street Department continues a 'sign replacement and upgrade' program. Street Forces continue

to bring faded or non-retroreflective signage up to modern standards set forth by the MUTCD (Federal standard).

There are many more daily maintenance and routine operations the street department undertakes. The Street Department strives to give Town management and the Town's people an excellent return on their investment. The Street Department is happy to serve the town, the leadership, and other departments to provide better, safer roadways, more effective drainage, and safety and support during special events and happenings in town.

Director of Streets  
Malcolm Highsmith

## Street Department – 1320 – October 2023 Daily Work Record (DWR)

10/2/2023

1. Street Department Forces worked to repair asphalt damage on Creasy Lane resulting from a fallen tree. The tree had fallen and taken part of the road shoulder with it. Forces placed base stone on road shoulder to repair damage
2. Forces replaced damaged sign post on 2<sup>nd</sup> Ave due to vehicular damage
3. Forces continued to cut/contour sloping bank near 679 N. Cherokee St as part of the road improvement (widening) project in that area
4. Forces responded to damaged street light report on corner of N. Cherokee St/College. Forces removed street light post from walkway, cleaned glass and capped off electrical wires. Delivery personnel related to the Storytelling Festival had backed into the light post. JPD was aware of the incident
5. Forces transported skid steer trenching attachment from East Tn Rentals. The equipment would be used on 'Skyline Drive extension' to trench in advance of Bright Ridge Forces installing street light conduits etc
6. Forces began trenching for street light placement on Skyline Drive extension road shoulder (8' from edge of asphalt as per Bright Ridge layout)

10/3/2023

1. Street Department Forces excavated sloping bank on east side of N. Cherokee St near 679 N. Cherokee St as part of the road widening efforts in that area of N. Cherokee St
2. Forces used mini-excavator and skid steer trencher to excavate trench/ditch for Bright Ridge Forces to place street lighting conduit along the Skyline Road extension just north of the new K-8 school
3. Forces transported load of Grade D base stone to the N. Cherokee St project for road widening backfill

10/4/2023

1. Street Department Forces excavated sloping bank area on east side of N. Cherokee St near 679 N. Cherokee St.
2. Forces completed trenching along Skyline Drive extension so Bright Ridge Forces could install electrical conduit for street lighting. Forces trenched/excavated approx. 2500' along the new road for street lighting to be installed
3. Forces backfilled trench along Skyline Drive extension after Bright Ridge Forces installed electrical conduit along the length of the road
4. Forces loaded the John Deere 230 track hoe to transport to the Industrial Park project at the request of the Waste Water department
5. Forces loaded out and hauled (2) loads of soil from the N. Cherokee St project to Fleet Maintenance to stockpile for use on other projects

10/5/2023

1. Street Department Forces used tractor and shoulder mower to mow ROW's on town streets in advance of the Storytelling Festival. Forces mowed ROW's on Main St (E & W) Persimmon Ridge, S. Cherokee St, New St, Depot St
2. Forces pre-staged traffic control throughout town for the Storytelling Festival. Forces placed barricades, signage, traffic cones, traffic barrels
3. Forces used open broom to sweep town streets
4. Forces swept Main Street, Courthouse Square and side streets in town proper

10/6/2023

1. Forces reported to work to close Main Street and supporting side streets for the opening of the Storytelling Festival. Forces used traffic bollards to secure the main closure on Main Street from Fox – 2<sup>nd</sup> Ave. Forces used water barricades to close key side streets. Forces placed sawhorse barricades in selected locations.
2. Forces painted the leaf hopper on the 'new to us' leaf vac machine to prevent rust or corrosion

10/6/2023 – 10/8/2023

1. Forces reported in after Storytelling events had concluded each day, to clean town streets and inspect traffic control items
2. On the evening of 10/8/2023 Forces removed all traffic control items utilized in the Storytelling Festival, and returned traffic to the normal traffic pattern

10/9/2023

1. Street Department Forces continued work on the N. Cherokee St improvement projects. Forces continued cutting back embankment across from 679 N. Cherokee Street. Forces also loaded out clean fill dirt to stockpile @ Fleet Maintenance for future use. Forces moved mailboxes from the east side of N. Cherokee St to the west side of N. Cherokee with the permission of the Postmaster. Forces used fill dirt to shape/contour embankment on the south end of the project, so sidewalk could be formed/poured on the east side of the street
2. The Director and Assistant Director met w/Pavewell Forces to map out progression of operations the contractor would accomplish on the project
3. Forces hauled 11 loads of fill dirt to Lincoln Park for backfill against Senior Center bank and for backfilling adjacent to Senior access road
4. Forces moved mailboxes away from sidewalk area on N. Cherokee St
5. Forces used sweeper broom to sweep Thompson Meadow lane



10/10/2023

1. Street Department Forces continued cutting embankment on east side of the N. Cherokee St project across from 679 N. Cherokee Street. Forces were excavating so the road width could be increased. Forces used some fill dirt to prepare area for sidewalk to be installed by the concrete contractor. Forces loaded out some fill dirt to be stockpiled @ Fleet Maintenance for future use.
2. Forces placed Grade D base stone along road shoulder of excavated area near across from 679 N. Cherokee Street. Forces compacted the base stone
3. Forces loaded out top soil from grade cut on N. Cherokee Street and stockpiled some dirt, and hauled other to use as fill @ Lincoln Park
4. Forces hauled Grade D base stone from Locust Mount quarry for use on N. Cherokee St
5. Forces cut/shaped/cleaned excavated area for sidewalk on South end of N. Cherokee Street project

10/11/2023

1. Street Department Forces continued grade cut on sloping bank on N. Cherokee St project across from 679 N. Cherokee St.
2. Forces hauled drainage piping from Fergusons to N. Cherokee project
3. Forces hauled grade D base stone to N. Cherokee project
4. Forces excavated and installed (2) 12" HDPE drain pipes under walking trail beginning @ Thompson Meadow Lane near intersection w/N. Cherokee St

10/12/2023

1. Street Department Forces loaded and transported the large Telehandler from United Rentals. Forces offloaded the machine @ Fleet garage
2. Forces cleaned Lincoln Park parking area in advance of Senior Center event.
3. The Street Director and Todd Wood laid out concrete curbing islands @ Lincoln Park parking area for Pavewell curbing crew
4. Forces 'daylighted' end of pipe @ 260 E. Main Street in advance of placing drainage piping extension in near future
5. Forces used Telehandler to move trash dumpster from Lincoln Park lot to Senior Center lot so Pavewell Forces could pour concrete curbing
6. Forces continued grade cut/work on sloping bank on N. Cherokee St project.
7. Forces hauled a load of grade D base stone from Locust Mount to N. Cherokee St project

10/13/2023

1. Street Department Forces profiled ditch line on N. Cherokee Street project across from 679 N. Cherokee Street @ the bottom of newly graded back embankment.
2. Forces placed and compacted grade D base stone on widened road shoulder on N. Cherokee Street across from 679 N. Cherokee St.
3. Forces hauled a load of grade D base stone from Locust Mount quarry to N. Cherokee
4. Forces adapted existing terra cotta pipe to HDPE pipe @ 260 E. Main Street in advance of placing drain pipe extension @ that residence

10/16/2023

1. Street Department Forces continued profiling ditch line and placing and compacting base stone in newly widened area of N. Cherokee Street across from 679 N. Cherokee St
2. Forces graded around power poles on school property adjacent to sloping embankment on N. Cherokee Street
3. Forces retrieved traffic control devices from Visitors Center after being used for an event
4. Forces trimmed overhanging vegetation @ Senior Center exit onto E. Main Street at the request of the Street Director. The STOP sign was partially blocked from view

10/17/2023

1. Street Department Forces used open broom sweeper to sweep Thompson Meadow Lane to clear road of construction dust and gravel
2. Forces worked on cutting/clearing several trees hanging over the W. Main Street bridge replacement project while the weather was not good for working on the N. Cherokee project
3. Forces inspected and cleaned drains throughout town during rain event and in advance of heavy incoming rain in the forecast

10/18/2023

1. Street Department Forces emptied water barricades on N. Cherokee Street so they could easily be repositioned for the Pavewell paving crew
2. Forces used skid loader and forks to move water barricades so the paving crew could place leveling course of asphalt on N. Cherokee Street
3. Forces cut/removed trees overhanging bridge near on walking trail near W. Main St in advance of removing the bridge for replacement
4. Forces used equipment to unload pallets of trees @ new school for P & R
5. Forces graded alleys in New Halifax and compacted while the weather was not good for doing 'dirt work' on N. Cherokee St.

10/19/2023

1. Street Department Forces loaded and moved top soil stockpiles on N. Cherokee St to areas they would be used for backfill against the back side of the future sidewalk
2. Forces removed 'ramps' on each end of the existing walking trail bridge near W. Main Street
3. Forces profiled embankment on N. Cherokee Street adjacent to new school property. Forces used equipment to shape the bank

10/20/2023

1. Street Department Forces monitored N. Cherokee Street for mud washout during rain event. A very minor amount of mud entered the road and was quickly cleaned up.
2. Forces loaded and the drum roller from the Lincoln Park project and transported to the firing range and offloaded
3. Forces took the large equipment trailer to Valley Equipment to load and transport bridge beams for W. Main Street walking trail bridge replacement
4. Forces loaded and transported (30) pallets to new school for P & R to use for plant transports
5. Forces cut a trench @ west end of Visitors Center/Post Office parking lot to drain water collecting in park lot.
6. Forces picked up street signs from yard on new construction on SR-81N. The signs were taken down by grading contractor
7. Forces inspected and cleaned all drains throughout town during large rain event

10/23/2023

1. Street Department Forces cut remaining stump from fallen historic Shanks tree on W. Main Street. Forces hauled away the cut away wood. P & R Forces ground the remaining stump. Street Forces placed seed and straw in area of former tree
2. Forces continued to shape/contour ditch line on N. Cherokee Street across from 679 N. Cherokee Street. Forces blended the slope into the contoured ditch
3. Forces trimmed trees on ROW of yards that would overhang the future sidewalk on the east side of N. Cherokee Street. Forces loaded and hauled away the brush

10/24/2023

1. Street Department Forces continued to shape/contour the ditch line from the new school to the intersection with Thompson Meadow Lane.
2. Forces began to excavate for the asphalt trail from Thompson Meadow Lane to the trail connector @ the new school
3. Forces used open broom to sweep/maintain N. Cherokee Street

10/25/2023

1. Street Department Forces worked with Water Forces to raise (5) water meters on the east side of N. Cherokee (600 block). The meters were raised so that dirt backfilling could be accomplished in that area. Forces placed dirt in area adjacent to the back side of the future sidewalk
2. Forces loaded and hauled 11 loads of red clay fill dirt from N. Cherokee to Street Dept stockpile area on Britt Drive
3. Forces did final grade touch up on N. Cherokee Street in advance of new sidewalk being placed on the east side of N. Cherokee

10/26/2023

1. Street Department Forces loaded the mini-excavator from Walnut Grove and transported to the N. Cherokee Street project
2. Forces completed ditch line contouring near new school
3. Forces began to backfill behind newly placed curbing on west side of the N. Cherokee Street project
4. Forces used water truck to wash N. Cherokee Street in advance of curbing crew installing new curbing on the east side of the N. Cherokee Street project
5. Forces used open broom to sweep N. Cherokee Street

10/27/2023

1. Street Department Forces continued to backfill behind curb on west side of N. Cherokee Street. Pavewell Forces were installing curbs on the east side of N. Cherokee Street
2. Forces hauled a load of grade D base stone to N. Cherokee Street project to be used as base for new walking trail from Thompson Meadow lane to the new school
3. Forces tested the new leaf vac machine on Main Street, vacuuming leaves and testing the performance of the truck and leaf vac machine. Forces raked and vacuumed leaves in downtown proper in advance of Halloween Haunts and Happenings event
4. Forces placed all traffic control associated with the Haunts and Happenings event

10/30/2023

1. Street Department Forces completed backfilling curbs on west side of N. Cherokee Street project
2. Forces placed grass seed and straw matting for stabilization and moisture control on the sloping banks/ditches on the north end of the N. Cherokee Street project
3. Forces sowed grass seed and placed straw behind the newly placed concrete curbs on the west side of the N. Cherokee Street project

10/31/2023

1. Street Department Forces transported (2) loads of grade D base stone from the Locust Mount quarry to the N. Cherokee Street project to be used as base for the asphalt walking trail from Thompson Meadow Lane to the new school. Forces compacted the base stone
2. Forces continued to excavate for the walking trail from Thompson Meadow Lane to the new school
3. Forces used steel framing to bridge over existing catch basin on the W. Main Street sidewalk project.

**October 2023  
Animal Control**

[illegible]



### **Supervisors Report for October**

Our current membership is 1,690, we are thankful for the continued enthusiasm the senior community has in the Jonesborough Senior Center. Our calendar is as busy as ever, with special holiday themed events including the Arboretum Lights, Ricky Skaggs concert, White Reindeer Member Christmas Party, evening Christmas sing along. We have an All About the Pumpkin cooking class next week, we will be making a casserole in a pumpkin and chocolate pumpkin bread.

Our Veteran Day Appreciation will be on November 9<sup>th</sup>, we are expecting over 100 people. We look forward to this event each year to recognize our Veterans and their service to our great nation. The program is provided by Allen Jackson, US Air Force Retired and the lunch is co-sponsored by Dillow Taylor and a donation from Lamar Ruritan.

The Annual Senior Center Craft Show was a success \$1,549 was raised by our bake sale, soup lunch and table fundraiser. This money is raised to pay for our Veterans Appreciation Luncheon.

We are a site for Be a Santa to a Senior tree, like Angel Tree. We have names that people can adopt and purchase a gift for Christmas. We will host a wrapping party here and deliver the gifts to our area seniors.

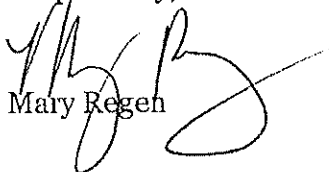
Our MyRide program will celebrate five years and over 7,000 rides on December 4<sup>th</sup>, you will be receiving your invitation. We are so very proud of this program and all the lives that have been positively affected.

Our Faith Community Nurse, Gayle Hawley continues her monthly Town of Jonesborough supervisor training on The Energy Bus. This team building exercise is intended to benefit all Town departments and focus on positive leadership. She will begin monthly training sessions on different leadership topics for supervisors at the senior center starting in January.

Café Connection is going well on Wednesday and our regular lunch is continuing to experience growth in participation. We will host a Thanksgiving luncheon on November 22<sup>nd</sup>.

We will host programming at Lincoln Park this fall and winter to include a thankful Christmas tree in the park and various wintertime programs. Our outside classes have moved inside or are on hold until the spring. We added Shuffleboard instruction on Mondays at 10am, this program will move indoors when the weather gets cooler.

Respectfully,

  
Mary Regen



Statistical Analysis  
10/1/2023 - 10/31/2023

11/9/2023 9:24:37 AM

# Jonesborough Senior

Service Days	Units	Avg. Units	Attendance	Avg. Attendance	Unduplicated Count
21	4840	230.5	3824	172.6	743

Registered Clients						
Activity	Service Days	Units	Avg Units	Attendance	Avg Attendance	Unduplicated Count
8 Ball Billiard Tournament	1	12	12	12	12	12
9 Ball Tournament	1	12	12	12	12	12
A Silver Sneakers-Member	21	102	4.9	102	4.9	36
Advisory Board Meeting	1	5	5	5	5	5
Beginner Mt Dulcimer	3	12	4	12	4	6
Bible Study	4	16	4	16	4	6
Bible Study w/ Dava Lee	5	60	12	60	12	18
Billiards	21	237	11.3	237	11.3	26
Bingo	5	295	59	295	59	84
Blood Pressure Check	8	9	1.1	9	1.1	3
Blood Sugar Screening	6	7	1.2	7	1.2	4
Bocce Ball on Thursdays	4	19	4.8	19	4.8	9
Book Review Club	1	11	11	11	11	11
Bridge Club	12	80	6.7	80	6.7	21
Burlap Wreath Class	1	3	3	3	3	3
Cafe Connection	4	73	18.2	73	18.2	30
Card Making	1	8	8	8	8	8
Chair Yoga	4	97	24.2	97	24.2	45
CheckIn - Attendance	21	372	17.7	372	17.7	110
Cribbage	6	32	6.4	32	6.4	9
Crochet/Knitting Class	5	39	7.8	39	7.8	12
Eating Smart, Moving More	4	19	4.8	19	4.8	9
ETSU Residents	3	25	8.3	25	8.3	21
Fire Extinguisher Course-JFD	1	4	4	4	4	4
Fitness Room	21	1132	53.9	1132	53.9	216
Flowmotion	4	4	1	4	1	1
Fun Pump & Stretch	4	48	12	48	12	20
Fun with Trivia	3	25	8.3	25	8.3	10
General Technology Assistance	4	6	1.5	6	1.5	6
Gentle Yoga	9	181	20.1	181	20.1	49
Hand & Foot	4	73	18.2	73	18.2	25
Hike & Lunch	1	72	72	24	24	24
History Moments with the Heritage Alliance	1	4	4	4	4	4
Instructional Shuffleboard	5	18	3.6	18	3.6	9
Jam Session	4	58	14.5	58	14.5	22
Jonesborough Dulcimer Players	4	25	6.2	25	6.2	10
Jonesborough Library Technology Class	1	3	3	3	3	3

Joyful Women's Bible Study	2	32	18	32	18	20
Kickboxing Class	4	48	12	48	12	20
Laptop Checkout	8	9	1.1	9	1.1	2
LifeFit	5	41	8.2	41	8.2	14
Lincoln Loopers	4	10	2.5	10	2.5	4
Lincoln Park: Pickleball	2	2	1	2	1	2
Lincoln Park: Shuffleboard	1	1	1	1	1	1
Line Dancing	4	58	14.5	58	14.5	23
Lunch-Dining Room-Nutrition	17	123	7.2	123	7.2	25
MahJong	5	21	4.2	21	4.2	8
Massage Therapy	6	11	1.8	11	1.8	11
Medicare Education Seminar	2	9	4.5	9	4.5	9
Net Trans- to Center	9	11	1.2	11	1.2	3
Net Trans-go home	9	11	1.2	11	1.2	3
Nursing Resources	4	9	2.2	9	2.2	8
Orientation of Fitness Equipment	4	25	6.2	25	6.2	25
Partner Dancing	5	31	6.2	31	6.2	12
Pickleball	5	58	11.6	58	11.6	19
Ping Pong	9	17	1.9	17	1.9	3
Play Rook	7	35	5	35	5	12
Relaxation Station	1	1	1	1	1	1
Rhythm in Nature	4	11	2.8	11	2.8	5
Scrabble Game	6	19	3.2	19	3.2	8
Shower	3	3	1	3	1	1
Shuffleboard	1	1	1	1	1	1
Silver Sneakers-Circuit	12	297	24.8	297	24.8	65
Silver Sneakers-Classic	12	337	28.1	337	28.1	64
Silver Sneakers-EnerChi	9	52	5.8	52	5.8	13
Silver Sneakers-Splash	8	49	6.1	49	6.1	11
SPARK	1	2	2	2	2	2
Stitch Therapy	5	70	14	70	14	25
Trivia Challenge	1	12	12	12	12	12
Vaccination Clinic	1	19	19	19	19	19
Veterans Meet and Greet	1	5	5	5	5	5
Vintage Productions	10	50	5	50	5	8
Walk with Ease & Lunch	1	15	15	5	5	5
Writers Workshop	2	14	7	14	7	9
Yogalates	9	84	9.3	84	9.3	24
Zumba Class	5	39	7.8	39	7.8	18
All Activities	21	4,840	230.5	3624	172	743

DIVISION  
OF  
SOLID WASTE/RECYCLE



## DIRECTOR'S MONTHLY REPORT

### SOLID WASTE:

During the month of October, the department collected, transported, and disposed of more than 344 tons of Municipal Solid Waste (MSW) at the local landfill (Blountville). The collection, removal, and disposal of MSW represents an essential and viable service for the community and the quality of life. The methods of waste management mentioned above are just one key goal in the efforts to achieve the overall goal of source reduction.

The chart below represents the monthly total tonnage collected from the residential and commercial customers. The chart shows a slight decrease in tonnage collected from the previous month (September). The cost to dispose of refuse at Eco Safe Environmental was \$8,411.82.

**Junk Collection:** There were 55 calls from homeowners requesting junk to be collected. They can have bulk items collected such as: appliances, box springs, mattresses, household furniture, and other debris (**no trash**), collected each week.





## DIRECTOR'S MONTHLY REPORT

---

### **FYI:**

I had a discussion with Mr. Ford about the status of recycling buildings. He explained to me that the current location was going to be the new home for the Street and Parks and Recreation Departments.

Solid Waste will maintain the existing structure which is used for storage of sanitation vehicles, salt, and other misc. equipment. Unfortunately, there was only one bidder when the bids were first opened, and they decided to reopen the bids later. But the one bidder was the only bid at that time as well and his bid was twice as much as the first bid.

Bid #1-       \$210,000.00

Bid #2-       \$400,000.00

Unfortunately, both garbage trucks were out of operation for a very short time with mechanical issues (10-20), but quick thinking by the maintenance staff prevented us from not providing garbage collection services to more than 500 residential customers. The staff were able to temporarily repair the primary truck, to have it back on the road.

**Primary Truck-**           Arm mechanism failed (bushing)!

**Secondary Truck-**       Fan Blade assembly (damaged)

### **Personnel:**

Tim Hensley has submitted his letter to retire and will be working until November 17, 2023.

Recommended Howard Brown (9-28-2023) to fill the vacant position as the recycling collection worker I, until the BMA votes to either continue or discontinue the recycling collection program.

If they discontinue, Howard Brown will remain an employee with Solid Waste, if he can obtain the required Commercial Drivers' License needed to fulfill the Solid Waste Relief Operator position when it becomes vacate due to Joshua Peddle making a lateral transfer into the Knuckle-boom Operator position pending the retirement of Tim Hensley.

## DIRECTOR'S MONTHLY REPORT

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### RECYCLE:

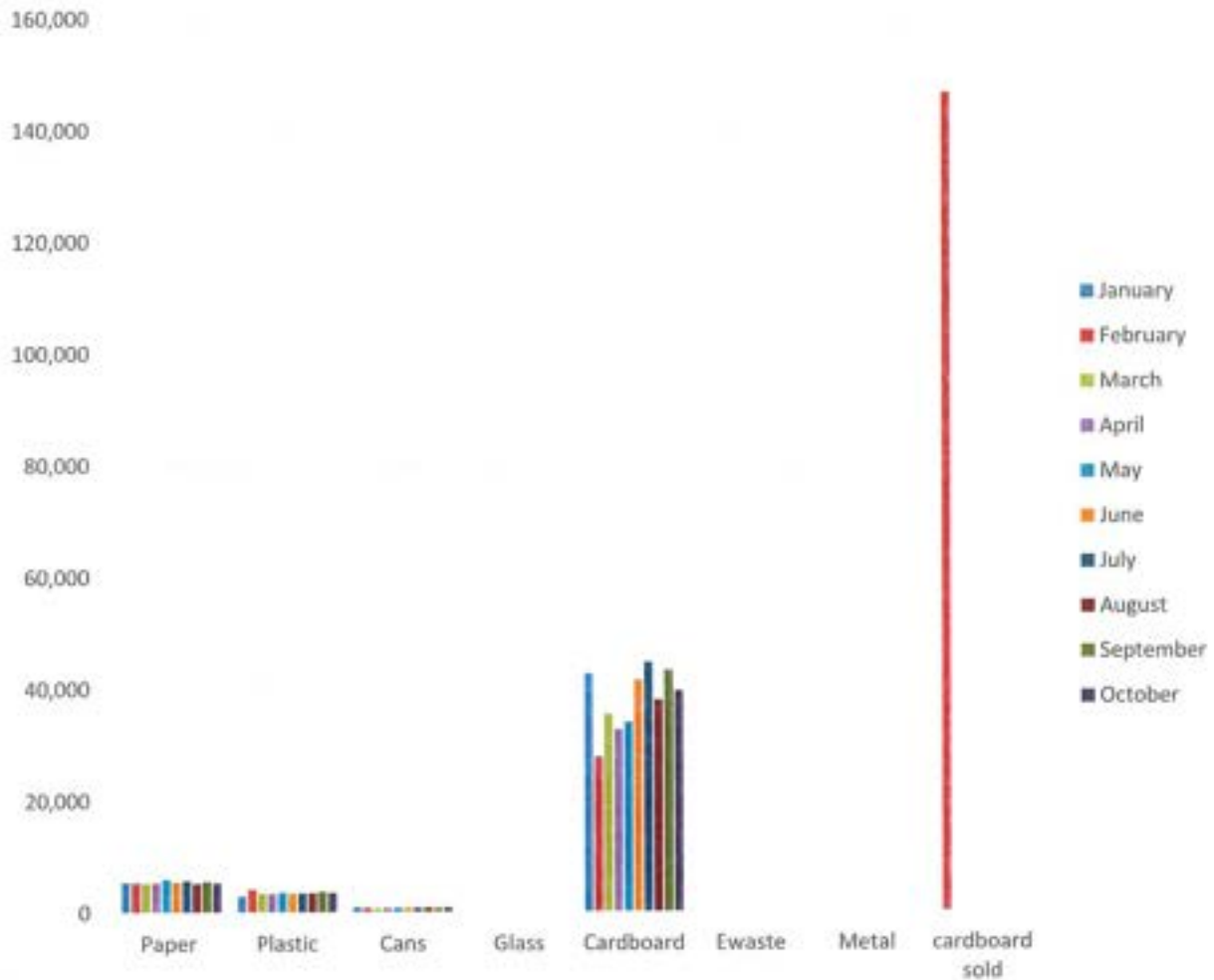
The program has collected 477,940 lbs. (239 tons) of recycling material from our recycling customers, thus far for 2023. There has been discussion about the possibility of discontinuing the recycling program, permanently.

Without the capability of baling any materials (cardboard/plastic) collected from our curb-side program (electricity) we do not collect the maximum amount of revenue from our vendors.

<u>Material</u>	<u>Weight</u>	<u>% + or -</u>
<u>Paper</u>	5365	
<u>Plastic</u>	3545	
<u>Cans</u>	920	
<u>Glass</u>	Not Accepted!	
<u>Cardboard</u>	39,550	
<u>Ewaste</u>	0	

## DIRECTOR'S MONTHLY REPORT

### Recycling Material 2023



### YARD-WASTE/MULCH:

We continue to sell a very good product (mulch) to the public! We have been taking some of the leaf compost to the new school for landscaping purposes.

### E-WASTE:

Nothing to Report!

**TOWN OF JONESBOROUGH  
BOARD OF MAYOR AND ALDERMEN  
AGENDA PRESENTATION**

*Consent Agenda*

DATE: NOVEMBER 13, 2023 AGENDA ITEM #: 7-a

SUBJECT: Report on Debt Schedules – General Obligation Bond, Series 2023

---

**BACKGROUND:**

When public entities borrow money, they must file a Debt Report with the governing body within 45 days following issuance. They must also file a copy with the Division of Local Government Finance. In compliance with that requirement, attached for your review is a copy of the Report on Debt Obligation for General Obligation Bond, Series 2023. It has been reviewed and accepted by the Tennessee Comptroller of the Treasury, Division of Local Government Finance. This \$2,832,100 bond closed on October 25, 2023 through the USDA program.

**RECOMMENDATION:**

No action is required, just acknowledgement that the report was presented to the governing body.



Jason E. Murphey  
Comptroller

## Report On Debt Obligation

Entity and Debt Information		
<b>Entity Name</b>		
Town of Jonesborough		
<b>Entity Address</b>		
123 Boone Street Jonesborough, Tennessee 37659-1390		
<b>Debt Issue Name</b>		
General Obligation Bond, Series 2023		
<b>Debt Issue Face Amount</b>		
\$2,832,100.00		
<b>Face Amount Premium or Discount?</b>		
N/A		
<b>Tax Status</b>		
Tax - Exempt		
<b>Interest Type</b>	<b>True Interest Cost (TIC)</b>	
True Interest Cost (TIC)	2.25%	
<b>Debt Obligation</b>		
Bond		
<b>Moody's Rating</b>	<b>Standard &amp; Poor's Rating</b>	<b>Fitch Rating</b>
Unrated	Unrated	Unrated
<b>Other Rating Agency Name</b>	<b>Other Rating Agency Rating</b>	
N/A	N/A	
<b>Security</b>		
General Obligation		
<b>Type of Sale Per Authorizing Document</b>	<b>Loan Program Name</b>	
State or Federal Loan Program	USDA	
<b>Dated Date</b>	<b>Issue/Closing Date</b>	<b>Final Maturity Date</b>
10/25/2023	10/25/2023	10/25/2063



### Debt Purpose

Purpose	Percentage	Description
Refunding	100%	Refunding Series 2021 BAN
Education	0%	N/A
General Government	0%	N/A
Other	0%	N/A
Utilities	0%	N/A

### Cost of Issuance and Professionals

Does your Debt Issue have costs or professionals?

Yes

Description	Amount	Recurring Portion	Firm Name
Legal Fees - Bond Counsel	\$8,500.00	N/A	Adams and Reese LLP
<b>TOTAL COSTS</b>	<b>\$8,500.00</b>		

**Maturity Dates, Amounts, and Interest Rates**

Year	Amount	Interest Rate
2063	\$2,832,100.00	2.25

\*See final page for Submission Details and Signatures\*

### Submission Details and Signatures

Is there an official statement or disclosure document, as applicable, that will be posted to EMMA: <https://emma.msrb.org/>

No

#### Signature - Chief Executive or Finance Officer of the Public Entity

Name

Chuck Vest

Title/Position

Mayor

Email

donna@jonesboroughtn.org

Alternate Email

N/A

#### Signature - Preparer (Submitter) of This Form

Name

Cynthia M. Barnett

Title/Position

Attorney

Email

cindy.barnett@arlaw.com

Alternate Email

N/A

Relationship to Public Entity

Bond Counsel

Organization

Adams and Reese LLP

#### Verification of Form Accuracy

By checking the box below as the signing of this form, I attest the following:

1. I certify that to the best of my knowledge the information in this form is accurate.
2. The debt herein complies with the approved Debt Management Policy of the public entity.
3. If the form has been prepared by someone other than the CEO or CFO, the CEO or CFO has authorized the submission of this document.

☐ Verify Form Accuracy

Date to be Presented at Public Meeting

11/13/2023

Date to be emailed/mailed to members of the governing body

10/25/2023

#### Final Confirmation:

I hereby submit this report to the Division of Local Government Finance of the Tennessee Comptroller of the Treasury and understand my legal responsibility to: File this report with the members of the governing body no later than 45 days after the issuance or execution of the debt disclosed on this form. The Report is to be delivered to each member of the Governing Body and presented at a public meeting of the body. If there is not a scheduled public meeting of the governing body within forty-five (45) days, the report will be delivered by email or regular US mail to meet the 45-day requirement and also presented at the next scheduled meeting.

**TOWN OF JONESBOROUGH  
BOARD OF MAYOR AND ALDERMEN  
AGENDA PRESENTATION**

*Consent Agenda*

DATE: NOVEMBER 13, 2023 AGENDA ITEM #: 7-b

SUBJECT: Report on Debt Schedules – General Obligation Bond, Series 2023A

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**BACKGROUND:**

When public entities borrow money, they must file a Debt Report with the governing body within 45 days following issuance. They must also file a copy with the Division of Local Government Finance. In compliance with that requirement, attached for your review is a copy of the Report on Debt Obligation for General Obligation Bond, Series 2023A. It has been reviewed and accepted by the Tennessee Comptroller of the Treasury, Division of Local Government Finance. This \$23,750,000 bond closed on October 25, 2023 through the USDA program.

**RECOMMENDATION:**

No action is required, just acknowledgement that the report was presented to the governing body.



Jason E. Muspower  
Comptroller

## Report On Debt Obligation

Entity and Debt Information		
<b>Entity Name</b>		
Town of Jonesborough		
<b>Entity Address</b>		
123 Boone Street Jonesborough, Tennessee 37659-1390		
<b>Debt Issue Name</b>		
General Obligation Bond, Series 2023A		
<b>Debt Issue Face Amount</b>		
\$23,750,000.00		
<b>Face Amount Premium or Discount?</b>		
N/A		
<b>Tax Status</b>		
Tax - Exempt		
<b>Interest Type</b>	<b>True Interest Cost (TIC)</b>	
True Interest Cost (TIC)	2.25%	
<b>Debt Obligation</b>		
Bond		
<b>Moody's Rating</b>	<b>Standard &amp; Poor's Rating</b>	<b>Fitch Rating</b>
Unrated	Unrated	Unrated
<b>Other Rating Agency Name</b>	<b>Other Rating Agency Rating</b>	
N/A	N/A	
<b>Security</b>		
General Obligation		
<b>Type of Sale Per Authorizing Document</b>	<b>Loan Program Name</b>	
State or Federal Loan Program	USDA	
<b>Dated Date</b>	<b>Issue/Closing Date</b>	<b>Final Maturity Date</b>
10/25/2023	10/25/2023	10/25/2051



### Debt Purpose

Purpose	Percentage	Description
Refunding	100%	Refunding Series 2022A BAN
Education	0%	N/A
General Government	0%	N/A
Other	0%	N/A
Utilities	0%	N/A

### Cost of Issuance and Professionals

Does your Debt Issue have costs or professionals?

Yes

Description	Amount	Recurring Portion	Firm Name
Legal Fees - Bond Counsel	\$9,500.00	N/A	Adams and Reese LLP
TOTAL COSTS	\$9,500.00		

**Maturity Dates, Amounts, and Interest Rates**

Year	Amount	Interest Rate
2051	\$23,750,000.00	2.25

\*See final page for Submission Details and Signatures\*

### Submission Details and Signatures

Is there an official statement or disclosure document, as applicable, that will be posted to EMMA: <https://emma.msrb.org/>?

No

#### Signature - Chief Executive or Finance Officer of the Public Entity

Name

Chuck Vest

Title/Position

Mayor

Email

donna1@jonesboroughtn.org

Alternate Email

N/A

#### Signature - Preparer (Submitter) of This Form

Name

Cynthia M. Barnett

Title/Position

Attorney

Email

cindy.barnett@arlaw.com

Alternate Email

N/A

Relationship to Public Entity

Bond Counsel

Organization

Adams and Reese LLP

#### Verification of Form Accuracy

By checking the box below as the signing of this form, I attest the following:

1. I certify that to the best of my knowledge the information in this form is accurate.
2. The debt herein complies with the approved Debt Management Policy of the public entity.
3. If the form has been prepared by someone other than the CEO or CFO, the CEO or CFO has authorized the submission of this document.

☒ Verify Form Accuracy

Date to be Presented at Public Meeting

11/13/2023

Date to be emailed/mailed to members of the governing body

10/25/2023

#### Final Confirmation:

I hereby submit this report to the Division of Local Government Finance of the Tennessee Comptroller of the Treasury and understand my legal responsibility to: File this report with the members of the governing body no later than 45 days after the issuance or execution of the debt disclosed on this form. The Report is to be delivered to each member of the Governing Body and presented at a public meeting of the body. If there is not a scheduled public meeting of the governing body within forty-five (45) days, the report will be delivered by email or regular US mail to meet the 45-day requirement and also presented at the next scheduled meeting.

**TOWN OF JONESBOROUGH  
BOARD OF MAYOR AND ALDERMEN  
AGENDA PRESENTATION**

*Consent Agenda*

**DATE:** NOVEMBER 13, 2023 **AGENDA ITEM #:** 7-c

**SUBJECT:** Report on Debt Schedules – General Obligation Bond, Series 2023B

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**BACKGROUND:**

When public entities borrow money, they must file a Debt Report with the governing body within 45 days following issuance. They must also file a copy with the Division of Local Government Finance. In compliance with that requirement, attached for your review is a copy of the Report on Debt Obligation for General Obligation Bond, Series 2023B. It has been reviewed and accepted by the Tennessee Comptroller of the Treasury, Division of Local Government Finance. This \$10,000,000 bond closed on October 25, 2023 through the USDA program.

**RECOMMENDATION:**

No action is required, just acknowledgement that the report was presented to the governing body.



Jason E. Musgrave  
Comptroller

Tennessee Comptroller of the Treasury  
Division of Local Government Finance

Acknowledgement Date: Oct 27, 2023

## Report On Debt Obligation

Entity and Debt Information		
<b>Entity Name</b>		
Town of Jonesborough		
<b>Entity Address</b>		
123 Boone Street Jonesborough, Tennessee 37659-1390		
<b>Debt Issue Name</b>		
General Obligation Bond, Series 2023B		
<b>Debt Issue Face Amount</b>		
\$10,000,000.00		
<b>Face Amount Premium or Discount?</b>		
N/A		
<b>Tax Status</b>		
Tax - Exempt		
<b>Interest Type</b>	<b>True Interest Cost (TIC)</b>	
True Interest Cost (TIC)	2.125%	
<b>Debt Obligation</b>		
Bond		
<b>Moody's Rating</b>	<b>Standard &amp; Poor's Rating</b>	<b>Fitch Rating</b>
Unrated	Unrated	Unrated
<b>Other Rating Agency Name</b>	<b>Other Rating Agency Rating</b>	
N/A	N/A	
<b>Security</b>		
General Obligation		
<b>Type of Sale Per Authorizing Document</b>	<b>Loan Program Name</b>	
State or Federal Loan Program	USDA	
<b>Dated Date</b>	<b>Issue/Closing Date</b>	<b>Final Maturity Date</b>
10/25/2023	10/25/2023	10/25/2051



**Debt Purpose**

Purpose	Percentage	Description
Refunding	100%	Refunding Series 2022 BAN
Education	0%	N/A
General Government	0%	N/A
Other	0%	N/A
Utilities	0%	N/A

**Cost of Issuance and Professionals**

Does your Debt Issue have costs or professionals?

Yes

Description	Amount	Recurring Portion	Firm Name
Legal Fees - Bond Counsel	\$9,500.00	N/A	Adams and Reese LLP
<b>TOTAL COSTS</b>	<b>\$9,500.00</b>		

**Maturity Dates, Amounts, and Interest Rates**

Year	Amount	Interest Rate
2051	\$10,000,000.00	2.125

\*See final page for Submission Details and Signatures\*

### Submission Details and Signatures

Is there an official statement or disclosure document, as applicable, that will be posted to EMMA: <https://emma.msrb.org/>?

No

#### Signature - Chief Executive or Finance Officer of the Public Entity

Name

Chuck Vest

Title/Position

Mayor

Email

donna@jonesboroughtn.org

Alternate Email

N/A

#### Signature - Preparer (Submitter) of This Form

Name

Cynthia M Barnett

Title/Position

Attorney

Email

cindy.barnett@arlaw.com

Alternate Email

N/A

Relationship to Public Entity

Bond Counsel

Organization

Adams and Reese LLP

#### Verification of Form Accuracy

By checking the box below as the signing of this form, I attest the following:

1. I certify that to the best of my knowledge the information in this form is accurate.
2. The debt herein complies with the approved Debt Management Policy of the public entity.
3. If the form has been prepared by someone other than the CEO or CFO, the CEO or CFO has authorized the submission of this document.

☒ Verify Form Accuracy

Date to be Presented at Public Meeting

11/13/2023

Date to be emailed/mailed to members of the governing body

10/25/2023

#### Final Confirmation:

I hereby submit this report to the Division of Local Government Finance of the Tennessee Comptroller of the Treasury and understand my legal responsibility to: File this report with the members of the governing body no later than 45 days after the issuance or execution of the debt disclosed on this form. The Report is to be delivered to each member of the Governing Body and presented at a public meeting of the body. If there is not a scheduled public meeting of the governing body within forty-five (45) days, the report will be delivered by email or regular US mail to meet the 45-day requirement and also presented at the next scheduled meeting.

**TOWN OF JONESBOROUGH  
BOARD OF MAYOR AND ALDERMEN  
AGENDA PRESENTATION**

*Consent Agenda*

DATE: NOVEMBER 13, 2023 AGENDA ITEM #: 8

SUBJECT: Declaration of Town Equipment as Surplus

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**BACKGROUND:**

There are four (4) surplus lists provided to you as attachments, Surplus List Number 1 through 4.

Surplus List Number 1 through 3 are items to be sold, and Surplus List Number 4 are items to be disposed of (destroyed).

**RECOMMENDATION:**

Approve Surplus List Number 1 through 3 as items to be sold, and Surplus List Number 4 as items to be disposed of (destroyed), as per the attachments provided.

## SURPLUS LIST NUMBER 1



### TOWN OF JONESBOROUGH

123 BOONE STREET  
JONESBOROUGH, TN 37659  
TELEPHONE (423) 753-1030  
FAX (423) 753-1074

Hi Craig,

Here are a few Items that we need to liquidate through GovDeals.

1. This service truck bed picture below has rusted out box floors and was removed from a water Distribution truck.



2. This trailer has been used by many departments over its time in Jonesborough. It has a walking beam chassis under it that is very worn out, there are no parts available to repair it, it also needs brakes all the way around, And all wheel bearings and seals. The tires are worn out as well. This trailer when turned sharp, the tires rub the frame, this causes the trailer to run sideways behind truck that is towing it.





3. This trailer has bearing failure that has damaged the spindles on both ends of axles. It uses mobile home tires and rims which are illegal for anything except mobile home or farm use. It needs brakes. It needs axles. Its tongue is bent. This trailer is small and under rated for transport of most of our smaller excavating equipment.



4. This 20,000lb rated trailer has been here for 28 years. Needs: tires, axles, brakes, new decking, paint job and rewired. Would be a lot cheaper to buy one new.





5. This 2003 GMC has 210,816 miles. This model commercial truck GM no longer supplies parts for it and used parts are hard to find. It has outlived its useful life cycle here.



6. This 1999 F250 has a 5.4 Triton engine (Not a great engine when they were new) with 145,363 miles of stop and go. It has been replaced by a new truck and has outlived its time in Jonesborough.



## SURPLUS LIST NUMBER 2



### TOWN OF JONESBOROUGH

123 BOONE STREET  
JONESBOROUGH, TN 37659  
TELEPHONE (423) 753-1030  
FAX (423) 753-1074

Hi Craig,

Below are a couple of smaller items we are requesting to liquidate.

1. Surplus Cat Excavator bucket, requesting liquidation.

#### Cat Excavator Bucket

- **Part:** 254-8941 with #254-8944 pin locks installed Bucket as Hoe
- **Serial:** DF801003563
- **Width:** 24 in
- **Capacity:** 8.5 ft<sup>3</sup>
- **Weight:** 394.6 lb
- **Base Edge Thickness:** 1 in
- **Tip Radius:** 44.1 in
- **Interface Type:** Pin On



2.

Exmark Turf Ranger Mower

- **Model:** TR23KC
- **Serial:** 297541
- **Hours:** 781.3
- Was running when parked (3 years ago)







# DEPARTMENT of PUBLIC SAFETY

123 BOONE STREET JONESBOROUGH TN 37659 PHONE 423-753-1053 FAX 423-753-1072

To: Chief Fritts  
From: Lieutenant Freeman  
Date: October 27, 2023  
Re: Equipment for Surplus

The following equipment has been identified in the Fire Dept to be surplus.

## Surplus Equipment:

Item: 2 Welding Kits	Reason:	No longer used
Item: 4 Fire Rakes	Reason:	No longer used
Item: 2 Fre Rake Handles	Reason:	No longer used
Item: 4 Portable Scene Lights	Reason:	No longer used
Item: 1 Fire Extinguisher Cabinet	Reason:	No longer used
Item: 3 VHF Mobile Repeaters	Reason:	No longer used
Item: 2 - 2 ½ Inch Wye	Reason:	No longer used
Item: 8 - 2 ½ Inch Gated Wye	Reason:	No longer used
Item: 2 ½ Inch Master Stream Fog Nozzle	Reason:	No longer used
Item: 2 Booster Line Rollers	Reason:	No longer used
Item: 1 - 2 ½ Inch Akron Fog Nozzle	Reason:	No longer used
Item: 6 Spanner Wrenches	Reason:	No longer used
Item: 1 Flat Head Axe Bracket	Reason:	No longer used
Item: 1 - 2 ½ Inch Gate Valve	Reason:	No longer used
Item: 1 - 5 Inch to 4 Inch Adapter	Reason:	No longer used
Item: 1 Hydrant Wrench	Reason:	No longer used
Item: 1 Barrel Strainer	Reason:	No longer used
Item: 3 Tripod Scene Lights	Reason:	No longer used
Item: 3 Hose Jackets	Reason:	No longer used
Item: 1 Hose Clamp	Reason:	No longer used
Item: 4 Caster Wheels	Reason:	No longer used
Item: 1 - 4 Inch to 2 ½ Inch Adapter	Reason:	No longer used
Item: 1 ½ Inch Celler Nozzle	Reason:	No longer used
Item: 10 ft Section of 6 Inch Soft Suction	Reason:	No longer used
Item: 2 Streamlight Box Lights	Reason:	No longer used
Item: Wooden Backboard	Reason:	No longer used



Shift Supervisor requesting to surplus property. (Must be dated and signed)

Signature: 

Date: 11-2-23

Fire Chief Approval: 

Date: 11-2-23

Disposition:

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Note: In extended absence of Fire Chief, Operations Lieutenant's signature shall be permitted.

**Serving Tennessee's Oldest Town**

*Jonesborough*



**DEPARTMENT of PUBLIC SAFETY**

123 BOONE STREET JONESBOROUGH TN 37659 PHONE 423-753-1053 FAX 423-753-1072

To: Craig Ford  
From: Phil Fritts  
CC: Glen Rosenoff  
Date: November 2, 2023  
Re: Equipment Destroy/Salvage Forms

Please review the attached Fire Department Equipment Destroy and Salvage Forms. As requested, I am submitting these items for the November BMA meeting.

Should you have any questions, please contact me.

**Serving Tennessee's Oldest Town**

*Jonesborough*



**DEPARTMENT of PUBLIC SAFETY**

123 BOONE STREET JONESBOROUGH TN 37659 PHONE 423-753-1053 FAX 423-753-1072

**Jonesborough Fire Department  
Equipment Destroy Form**

The following item(s) of Fire Equipment have been taken out of service by Fire Department Staff for the following reason:

Item: 11 Survivair Bottles	Reason: Out of date
Item: 4 Foam Inductors	Reason: Non-Serviceable
Item: 2 Indian Water Backpacks	Reason: Non-Serviceable
Item: 4 Motorola Radio Equipment	Reason: Non-Serviceable
Item: 23 Scott Air Bottles	Reason: Non-Serviceable out of date
Item: 1 Scott SCBA Mask	Reason: Non-Serviceable
Item: 2 Booster Line Connecters	Reason: Non-Serviceable
Item: 1 Akron Gate Valve	Reason: Non-Serviceable
Item: 1 Clip on Pass Device	Reason: Non-Serviceable
Item: 2 Scott SCBA Air Packs	Reason: Out of Compliance
Item: 3 Motorola Micro Radios	Reason: Non-Serviceable
Item: 1 SCBA Box	Reason: No longer suitable for storage
Item: 1 Fire Engine Inverter	Reason: No longer serviceable
Item: 3 Pump Intake Valves	Reason: No longer serviceable
Item: 1 Homelite Chain Saw	Reason: No longer runs, old saw
Item: 3 Survivar Air Pack Boxes	Reason: No longer have Survivair SCBAs
Item: 26 Sections 5-inch Fire Hose	Reason: Hex-Pol Fire/ Failed Hose Test

Item: 29 Sections 3-inch Fire Hose

Reason: Hex-Pol Fire/Failed Hose Test

Item: 18 Sections 1 3/4 Fire Hose

Reason: Hex-Pol Fire/Failed Hose Test

Item: 1 Knox Box Truck Housing

Reason: Outdated switching to new boxes

Item: 4650 HP Printer

Reason: From Fire Chief's Office malfunctioning.

Shift Supervisor requesting to destroy property. (Must be dated and signed)

Signature:



Date: 11-2-23

Fire Chief Approval:



Date: 11-2-23

Disposition:

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Note: In extended absence of Fire Chief, Operations Lieutenant's signature shall be permitted.

**Serving Tennessee's Oldest Town**

**TOWN OF JONESBOROUGH  
BOARD OF MAYOR AND ALDERMEN  
AGENDA PRESENTATION**

**DATE:** NOVEMBER 13, 2023 **AGENDA ITEM #:** 1

**SUBJECT:** Financial Report – *Special Accounts*

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1. Current Year Property Tax
2. Property Taxes Receivable Update
3. Local Sales Tax Collections
4. General Fund and Solid Waste Fund Savings Account Activity
5. Jackson Theater Project - RD Cost Overrun Loan
6. Stage Door Project Analysis
7. General Fund - Fund Balance Reserve Accounts
8. Health Reimbursement Account 2023-24
9. K-8 School Construction Project
10. Water/Sewer Savings Account
11. Water Fund Capital Projects Summary
12. County Water Lines
13. JRT - Schedule of Play Revenues and Expenses
14. JRT - 2023-24 Players Education Program
15. Jonesborough Locally Grown Activity



**Town of Jonesborough**  
**Current Year Property Tax Billing**  
**As of October 31, 2023**

	<u>Current Tax Year (2023-24)</u>	<u>Prior Tax Year (2022-23)</u>
<b><u>Property Appraised and Assessed Values</u></b>		
Real and Personal Property Value	658,721,526	617,430,740
Taxable Assessed Value	186,321,245	176,347,750
 <b><u>Billings</u></b>		
Real and Personal	2,701,691	2,116,289
Public Utilities	<u>-</u>	<u>-</u>
<b>Total Billings</b>	2,701,691	2,116,289
 <b><u>Adjustments:</u></b>		
Real and Personal Reductions	(166)	639
Real and Personal Pick-ups	<u>42</u>	<u>-</u>
<b>Adjusted Tax Billing</b>	2,701,567	2,116,928
 <b><u>Payments:</u></b>		
Real and Personal	15.92% <u>(430,219)</u>	13.60% <u>(287,819)</u>
<b>Property Tax Outstanding</b>	84.08% <u>2,271,348</u>	86.40% <u>1,829,109</u>
 <b><u>Reconciliation to Open Tax Listing:</u></b>		
Real and Personal	2,271,348	1,829,109
Public Utilities	<u>-</u>	<u>-</u>
Total Open Tax List	2,271,348	1,829,109
 Difference	 <u><u>-</u></u>	 <u><u>-</u></u>

**Town of Jonesborough**  
**Property Taxes Receivable**  
**As of October 31, 2023**

Tax Year	Amount Billed	6/30/2023 Balance	Collected	Adjustments	10/31/2023 Balance	% Collected
2013	\$ 1,683,183	\$ 1,127	\$ -		\$ 1,127	99.93%
2014	1,698,685	1,968	-		1,968	99.88%
2015	1,714,059	650	-		650	99.96%
2016	1,734,978	763	-		763	99.96%
2017	1,764,377	1,009	-		1,009	99.94%
2018	1,797,636	1,550	-		1,550	99.91%
2019	1,914,327	2,765	-		2,765	99.86%
2020	1,961,968	1,632	26		1,606	99.92%
2021	2,028,891	14,209	8,087	345	6,467	99.68%
2022	2,116,289	83,214	32,561	208	50,861	97.60%
<b>Totals</b>		<b>\$ 108,887</b>	<b>\$ 40,674</b>	<b>\$ 553</b>	<b>\$ 68,766</b>	

2023 Real and Personal Taxes Billed	2,701,691	
2023 Public Utility Taxes Billed	-	Future Billing
Collected Through 10/31/23	(430,219)	<b>15.92%</b>
Total Adjustments:		
Reductions	(166)	
Pick-ups	42	
Balance 2023 Property Taxes	<u>2,271,348</u>	
 Total Outstanding Property Taxes	 <u><b>2,340,114</b></u>	

**Town of Jonesborough**  
Comparative Local Sales Tax Collections

Retail Sales Month	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	Current Month % Growth
July	\$ 146,012.69	\$ 149,814.99	\$ 146,797.86	\$ 154,758.39	\$ 181,234.32	\$ 221,930.41	\$ 226,386.30	\$ 236,685.00	4.55%
August	140,471.36	137,299.17	157,323.64	157,863.60	181,244.01	189,478.07	211,229.31	226,332.76	7.15%
September	147,041.70	151,571.87	161,151.69	159,074.80	178,788.96	207,002.17	226,466.35		
October	145,832.47	137,782.95	149,448.62	151,882.16	184,195.31	196,842.35	223,709.37		
November	135,822.37	142,968.58	151,202.03	153,617.36	183,608.84	214,268.95	238,699.54		
December	158,954.70	159,458.04	169,082.03	177,127.90	213,896.25	233,742.11	259,640.04		
January	134,244.03	127,416.58	135,234.22	140,781.81	179,991.50	190,334.77	212,252.13		
February	116,136.15	127,945.05	134,822.85	142,290.13	164,213.28	184,027.14	199,473.61		
March	160,456.20	156,129.40	162,786.00	183,966.80	215,568.04	223,679.00	242,969.97		
April	152,058.60	149,219.62	156,558.86	183,153.95	204,688.52	222,063.76	320,646.71		
May	151,258.53	156,267.02	167,495.96	196,546.46	214,867.25	238,459.96	246,079.54		
June	159,181.59	164,321.92	170,764.62	195,799.56	197,429.44	244,631.05	251,601.07		
Totals	\$ 1,747,470.39	\$ 1,760,195.19	\$ 1,862,668.38	\$ 1,996,862.92	\$ 2,299,725.72	\$ 2,566,459.74	\$ 2,859,153.94	\$ 463,017.76	

GENERAL FUND SAVINGS ACCOUNT ACTIVITY  
10-100-1117  
SOLID WASTE SAVINGS ACCOUNT ACTIVITY  
12-100-1112  
2023-2024

	Undesignated	Cash Bonds Being Held	Mary Martin Program Funds	McKinney Scholarship Fund	Mt. Empire Stormwater Upgrade Pay	Monthly Deposit - GF Reserves	PEP Insurance Claim for SW Building	James Martin Ex. Contrib. Jefferson Theatre	James Martin Ex. Contrib. McKinney Center	Civilian Donation & Boyd Found. Grant-Org Park	In-Law Sidewalk Reserve	Proceeds Bank of TN Loan \$1M	PS Vehicles Loan Proceeds	Drug Liability Suit Funds	Total GF Savings 10-100-1117	Solid Waste Savings 12-100-1112	Total In Bank Account
6/30/2023	\$ 1,191,614.06	\$ 16,650.00	\$ 34,620.76	\$ 10,956.01	\$ 20,202.90	\$ 1,195,672.98	\$ 217,070.00	\$ 11,968.44	\$ 12,898.55	\$ 19,820.00	\$ 60,819.75	\$ -	\$ 30,588.25	\$ 135,512.29	\$ 2,958,374.99	\$ 148,174.91	\$ 3,107,549.90
7/1/2023						35,000.00									35,000.00		3,142,549.90
7/19/2023	20,117.60												(30,117.60)		-		3,142,549.90
7/27/2023																5,000.00	3,147,549.90
7/31/2023	(100,000.00)														(100,000.00)		3,047,549.90
July Interest	4,659.06														4,659.06		3,052,208.96
7/31/2023	\$ 1,116,390.72	\$ 16,650.00	\$ 34,620.76	\$ 10,956.01	\$ 20,202.90	\$ 1,230,672.98	\$ 217,070.00	\$ 11,968.44	\$ 12,898.55	\$ 19,820.00	\$ 60,819.75	\$ -	\$ 10,470.65	\$ 135,512.29	\$ 2,898,034.05	\$ 154,174.91	\$ 3,052,208.96
Aug Interest	4,584.89					35,000.00									35,000.00	5,000.00	3,092,208.96
8/31/2023	\$ 1,120,975.61	\$ 16,650.00	\$ 34,620.76	\$ 10,956.01	\$ 20,202.90	\$ 1,265,672.98	\$ 217,070.00	\$ 11,968.44	\$ 12,898.55	\$ 19,820.00	\$ 60,819.75	\$ -	\$ 10,470.65	\$ 135,512.29	\$ 2,837,618.94	\$ 159,174.91	\$ 3,096,793.85
9/7/2023						35,000.00									35,000.00		3,131,793.85
9/20/2023																5,000.00	3,136,793.85
9/25/2023												1,000,000.00			1,000,000.00		4,136,793.85
9/25/2023	(20,000.00)														(20,000.00)		4,116,793.85
Sept. Interest	4,779.97														4,779.97		4,121,573.82
9/30/2023	\$ 1,105,755.58	\$ 16,650.00	\$ 34,620.76	\$ 10,956.01	\$ 20,202.90	\$ 1,300,672.98	\$ 217,070.00	\$ 11,968.44	\$ 12,898.55	\$ 19,820.00	\$ 60,819.75	\$ 1,000,000.00	\$ 10,470.65	\$ 135,512.29	\$ 3,957,308.91	\$ 164,174.91	\$ 4,121,573.82
10/5/2023						35,000.00									35,000.00		4,156,573.82
10/17/2023	(100,000.00)														(100,000.00)		4,056,573.82
10/18/2023	(225,000.00)					(938,592.33)									(225,000.00)		3,831,573.82
10/31/2023*															(938,592.33)	5,000.00	2,897,981.49
10/31/2023	2,643.02														2,643.02		2,897,981.49
Oct. Interest																	2,900,624.51
10/31/2023	\$ 783,398.60	\$ 16,650.00	\$ 34,620.76	\$ 10,956.01	\$ 20,202.90	\$ 397,080.65	\$ 217,070.00	\$ 11,968.44	\$ 12,898.55	\$ 19,820.00	\$ 60,819.75	\$ 1,000,000.00	\$ 10,470.65	\$ 135,512.29	\$ 2,731,449.60	\$ 169,174.91	\$ 2,900,624.51

\*Transfer to advance funds due from State on LPR Grant for down payments on Playground Equipment and Athletic Field Lighting; will be transferred back to Savings when LPRF funds received.

**Jackson Theater Project  
RD Cost Overrun Loan  
Interim Financing Provided by First Horizon**

RD Cost Overrun Loan Funds	2,832,100.00	
Bank of TN Interim Financing (8.31.23)	1,200,000.00	
<b>2021-22 Loan Draws/Payments</b>		
Total 2021-22 Draws	(411,960.13)	
Retainage Payable - 2021-22*	(38,968.92)	
<b>6/30/2022 Balance of Loan Funds Available</b>		<b>3,581,170.95</b>

**2022-2023 Loan Draws (3-010-030000-3993)**

8/19/2022 Draw #6 - Ken Ross Architects - As Approved by BMA	(70,000.00)	
9/21/2022 Draw #7 - GRC Pay App Dated 8/31/22	(233,105.36)	
10/17/2022 Draw #7 - GRC Pay App Dated 8/31/22	(112,412.76)	
2/3/2023 Draw #8 - GRC Pay Apps Dated 11/30/22 & 12/31/22	(249,847.14)	
2/16/2023 Draw #9 - GRC Pay Apps Dated 1/31/23	(113,613.91)	
4/24/2023 Draw #11 - BrightRidge	(28,977.00)	
4/4/2023 Draw #10 - Clark Nexsen	(7,350.00)	
4/4/2023 Draw #10 - GRC Pay Apps Dated 2/28/23	(144,153.65)	
5/19/2023 Draw #11 - GRC Pay Apps Dated 3/31/23	(137,145.14)	
5/19/2023 Draw #11 - GRC Pay Apps Dated 4/30/23	(114,556.84)	
6/20/2023 Draw #12 - GRC Pay Apps Dated 5/31/23	(76,708.84)	
7/27/2023 Draw #13 - GRC Pay Apps Dated 6/30/23 AR/AP	(97,198.63)	
8/16/2023 Draw #14 - East TN Sprinkler Dated 3/28/23&4/2 AR/AP	(41,038.78)	
9/11/2023 Draw #15 - GRC Pay App #36	(90,820.15)	
9/11/2023 Draw #16 - GRC Pay App #37	(113,692.00)	
9/29/2023 Draw #17 - GRC Pay App #38	(162,418.10)	
Total 2022-23 Draws	(1,793,038.30)	
Retainage Payable - 2022-23*	(86,614.34)	
<b>Balance of Loan Funds Available</b>		<b>1,701,518.31</b>

\* Funds not yet drawn for Retainage (125,583.26)

GRC Contract	1,778,000.00
Change orders	4,117,973.95
Amended Contract value	5,895,973.95
Total GRC Expenditures (including retainage)	(4,296,077.70)
Contract remainder (excluding retainage)	1,599,896.25

East Tennessee Sprinkler Co	76,981.00
Change orders (BMA approved 5.8.23)	18,500.00
Amended Contract value	95,481.00
Total Expenditures	(64,133.08)
Contract remainder	31,347.92

BAN obligated to Stage Door Concessions 30,000.00 \*\*

\* 6/12/23 BMA approved to use up to \$250,000 for Stage Setup to Todd Hensley until additional RD funds are obtained

**Balance of funds after contract obligations 40,274.14**

Note: This report will be presented in-lieu of the detail contract analysis for GRC. Detail reports available upon request.



Town of Jonesborough  
Goins Rash Cain, Inc. (GRC) Contract  
Jackson Theatre Renovations and Additions  
Project Account # 4-10-14200-6318  
Retainage Account # 10-200-2350

App. #	Total Complete and Stored	Less Retainage	Total Paid Less Retainage	Contract Balance Less Retainage	Date Paid	Ck #
				\$ 5,895,973.95		
1	\$ 62,849.26	\$ 3,142.46	\$ 59,706.80	\$ 5,833,124.69	5/14/2019	92740
2	96,447.38	4,822.37	91,625.01	5,736,677.31	6/29/2019	93233
3	129,485.61	6,474.28	123,011.33	5,607,191.70	7/10/2019	93376
4	189,839.91	9,492.00	180,347.91	5,417,351.79	8/23/2019	93734
5	303,943.04	15,197.15	288,745.89	5,113,408.75	9/16/2019	93984
6	104,227.45	5,211.37	99,016.08	5,009,181.30	10/17/2019	94271
7	59,984.90	2,999.25	56,985.65	4,949,196.40	12/4/2019	94726
8	112,999.45	5,649.97	107,349.48	4,836,196.95	12/13/2019	94862
9	152,503.59	7,625.18	144,878.41	4,683,693.36	2/13/2020	95375
10	113,985.10	5,699.25	108,285.85	4,569,708.26	3/30/2020	95726
11	347,106.72	17,355.34	329,751.38	4,222,601.54	4/22/2020	95987
12	43,956.85	2,197.84	41,759.01	4,178,644.69	5/26/2020	96243
13	48,485.24	(85,866.46)	134,351.70	4,130,159.45	8/7/2020	96893
14	18,579.01	-	18,579.01	4,111,580.44	11/10/2020	97565
15	45,004.65	2,250.23	42,754.42	4,068,575.79	3/25/2021	98538
16	96,914.71	4,845.74	92,068.97	3,969,661.08	3/25/2021	98538
17	77,251.42	3,862.57	73,388.85	3,892,409.66	6/10/2021	99193
18	108,730.95	5,436.55	103,294.40	3,783,678.71	5/25/2021	99056
19	44,170.12	2,208.50	41,961.62	3,739,508.59	6/30/2021	99446
2021-22						
20	54,641.64	2,732.08	51,909.56	3,684,866.95	2/15/2022	101552
21	137,699.95	6,885.00	130,814.95	3,547,167.00	4/1/2022	101982
22	104,922.49	5,246.13	99,676.36	3,442,244.51	4/25/2022	102165
23	36,758.33	1,837.91	34,920.42	3,405,486.18	7/13/2022	102981
24	43,512.93	2,174.70	41,338.23	3,361,973.25	7/13/2022	102981
25	29,790.12	1,489.51	28,300.61	3,332,183.13	8/10/2022	103271
2022-23						
26	245,374.06	12,268.70	233,105.36	3,086,809.07	9/21/2022	103603
27	118,329.22	5,916.46	112,412.76	2,968,479.85	10/18/2022	103923
28	224,814.79	11,240.74	213,574.05	2,743,665.06	2/8/2023	105049
29	38,182.20	1,909.11	36,273.09	2,705,482.86	2/8/2023	105049
30	119,593.59	5,979.68	113,613.91	2,585,889.27	2/16/2023	105119
31	151,740.69	7,587.04	144,153.65	2,434,148.58	4/5/2023	105616
32	144,363.30	7,218.16	137,145.14	2,289,785.28	5/22/2023	106117
33	120,586.15	6,029.31	114,556.84	2,169,199.13	5/22/2023	106117
34	80,746.15	4,037.31	76,708.84	2,088,452.98	6/29/2023	106514
35	102,314.34	5,115.71	97,198.63	1,986,138.64	7/28/23 AP	106835
36	95,600.16	4,780.01	90,820.15	1,890,538.48	9/11/2023	107336
37	119,675.79	5,983.79	113,692.00	1,770,862.69	9/11/2023	107336
38	170,966.42	8,548.32	162,418.10	1,599,896.27	9/29/2023	107456

\$ 4,296,077.68 \$ 125,583.26 \$ 4,170,494.42

Contract Changes:

Original Contract	
Change Order #1	4,128.06
Change Order #2	11,236.44
Change Order #3	18,579.01
Change Order #4	130,823.00
Change Order #5	215,325.00
Change Order 6A	4,852.68
Change Order #7	2,440,000.00
Approved pay app 21 (8)	11,760.00
Deduction (pay app 23)	(2,882.25)
Change Order #9	18,556.90
Change Order #10 (Time extension only)	-
Change Order #11	979,200.00
Change Order #12	286,395.11

Revised

Contract

\$ 1,778,000.00

4,117,973.95

\$ 5,895,973.95

**\$400,000 STATE APPROPRIATION FUNDS:**

9/5/18	Funds Received	\$	400,000.00
5/15/19	GRC Inc. - Pay Request #1		(59,706.80)
6/29/19	GRC Inc. - Pay Request #2		(91,625.01)
7/11/19	GRC Inc. - Pay Request #3		(123,011.33)
8/14/19	GRC Inc. - Pay Request #4		(125,656.86)
	Accrued Interest Through 8/31/201		3,394.42
9/15/19	GRC Inc. - Pay Request #6		(3,394.42)
	<b>Balance of Funds</b>	<b>\$</b>	<b>-</b>

**Payments by Source Thru GRC Pay Request #38**

State Appropriation	\$	403,394.42	
ECD Tourism Enhancement Grant		50,000.00	
ARC Grant		437,176.90	
RD Loan #1		998,365.73	
ECU Contribution		103,038.70	
Sonia King/Martin Estate Contribution		145,886.02	
RD Loan #2 Draws (Interim Financing Thru Fir		386,960.13	FY22
RD Loan #2 Draws (Interim Financing Thru Fir		1,645,672.52	FY23
	<b>\$</b>	<b>4,170,494.42</b>	

# Stage Door Project Analysis

Project area	Comments	Company	Project Manager Cost Estimate	P.O. Issued	Expenses Paid	Expenses not applied to P.O.	P.O. Balance - Note - All liquidated at 5/30	Balance Remaining ***	Notes
***Balance remaining column is judgement based on P.O. vs Estimate									
Framing/Construction	Includes cabinet install, box office booth, woodwork (Original estimate to BMA	Lewis Hulse/CD Builders	45,000.00	0.00	194,042.50	194,042.50	0.00	0.00	Balance Unknown - past original estimate
Framing/Construction	35,400 8/8/22 Item 7-6)	Lewis	0.00	5,000.00	15,135.35	10,135.35	0.00	0.00	Used balance of P.O.
Framing/Construction	Purchased by Lewis on town account	Builders First Source	0.00	0.00	1,408.42	1,408.42	0.00	0.00	
Framing/Construction	Lumber - Ordered by Lewis	East TN Rent-All	0.00	0.00	48.19	48.19	0.00	0.00	
Framing/Construction	Equipment Rental - Ordered by Lewis	C&C Masonry Supply	0.00	42.55	42.55	0.00	0.00	0.00	
Framing/Construction	Misc mortar? - Ordered by Lewis	East Tennessee Millwork	0.00	0.00	959.14	959.14	0.00	0.00	
Framing/Construction	Lumber for facade repair - Lewis								
Electrical - Materials	Cable - Lewis?	Williams Electric	10,000.00	103.65	7,885.28	7,360.30	50.67	2,114.72	Used P.O. less actual expenses. More P.O. reduced from line item than issued. System allows--
Electrical - Materials	Additional items needed by Herman Archer	Williams Electric	0.00	5,404.40	8,657.37	3,252.97	0.00	5,404.40	
Electrical - Labor		Herman Archer	8,000.00	3,050.00	10,375.00	7,325.00	0.00	0.00	Estimate less actual expense
Light Fixtures	Wall Sconces downstairs	American Lighting	2,010.71	0.00	2,166.65	2,166.65	0.00	0.00	
Light Fixtures		American Lighting	0.00	1,736.85	2,087.40	-2,087.40	0.00	0.00	Added 4/26
HVAC	2 - 6 ton units, installation, per hour costs	TNT Heating & Air	80,000.00	38,237.10	71,027.10	32,790.00	0.00	8,972.90	Estimate less actual expense
Plumbing	Materials & Labor	Strickland Plumbing	8,800.00	0.00	4,500.00	4,500.00	0.00	4,300.00	
Plumbing	6 commodes, 2 urinals, 8 flush valves, 5								
Bathroom Fixtures	sinks and faucets	Modern Supply		2,955.35	4,883.79	0.00	-1,928.44	0.00	P.O. used beyond issuance
Bathroom Accessories	Trash cans, grab bars, towel holders	Trimble Company	1,500.00	0.00	1,252.00	1,252.00	0.00	248.00	
Bathroom Partitions	Ordered 10/22	Trimble Company	7,263.00	7,263.00	10,743.00	3,480.00	0.00	0.00	Excess is installation
Bathroom Floor - Materials	Includes 1st floor tile	Winco / Gaylin	20,857.57	20,857.57	20,518.76		338.81	338.81	
Bathroom Floor - Installation		Ed Lyle Tile	10,774.00	19,774.00	26,934.00	7,160.00	0.00	0.00	
2nd Floor Carpet	2nd Floor carpet	E.S. Dockery	12,000.00	9,330.00			9,330.00	9,330.00	P.O. contract price
Front Door	Door 5,077.80/Hardware 7,175	Builders First Source	12,252.80	12,252.80	12,252.80		0.00	0.00	
Front Facade Glass	Includes installation	Keller Glass	4,000.00	4,411.13	4,658.46	247.33	0.00	0.00	Used P.O. for balance due
Front Brick Columns	2 Columns	A&D Masonry	1,650.00	0.00	1,650.00	1,650.00	0.00	0.00	
Staining of Brick Mortar		Creative Masonry	700.00	0.00	700.00	700.00	0.00	0.00	
Stucco Repair	Same firm as Jackson?	TBD	1,000.00	0.00			0.00	1,000.00	P.O. applied incorrectly. Contract balance
Interior Doors	Ordered 10/22	Trimble Company	13,780.00	13,780.00	13,338.00	0.00	0.00	442.00	accurate.
Door frame/hinges	Ordered by Lewis	Trimble Company	0.00	0.00	915.00	915.00	0.00	0.00	
Closers	Ordered by Lewis	Trimble Company	0.00	0.00	392.00	392.00	0.00	0.00	
Concession Cabinets	Cabinets and granite countertop - Both								
Concession Equipment	Floors	Builders First Source	31,692.79	31,792.79	31,792.79	0.00	0.00	0.00	
	30,000 USDA Loan	Katom Restaurant Supply	18,548.10	0.00	18,650.61	18,650.61	0.00	0.00	30K from RD, Request pending?
Sheet Rock	Materials, Installation, Finishing (includes all ceilings)	Full Circle Construction	13,750.00	13,750.00	13,850.00	100.00	0.00	0.00	
Painting	Walls & Ceiling	Cooper Painting	11,433.50	11,433.50	9,833.50		1,600.00	1,600.00	
Drop Ceiling - Installation	Acoustic Tile Materials	Dockery Floor Covering	8,850.00	0.00	8,850.00		0.00	0.00	
Drop Ceiling - Materials	110 Tiles/Shipping	American Tin	1,874.40	1,874.40	1,874.40		0.00	0.00	

2nd Floor Insulation	Return off Joist and OSB	Mullins Company	5,750.00	5,620.00	5,620.00	0.00	5,620.00	0.00	5,620.00
Misc Equipment Rental	P.O. 52151 Usage?	Builden First Source	0.00	0.00	-1,114.90	-1,114.90	0.00	0.00	0.00
Purpose unknown		East TN Rent-All	0.00	725.00	725.00	0.00	0.00	0.00	0.00
Fireplace @ Stage door		Fireplaces	0.00	0.00	1,399.00	1,399.00	0.00	0.00	0.00
Fireplace @ Stage door		Amazon	0.00	0.00	344.99	344.99	0.00	0.00	0.00
Trim Paint		Ferrell Calhoun	0.00	0.00	309.50	309.50	0.00	0.00	0.00
Panels/Breakers	Bought by Herman Archer	City Electric Supply	0.00	0.00	2,277.10	2,277.10	0.00	0.00	0.00
'Rewiring'	FY24 P.O.	Herman Archer	0.00	10,000.00	4,100.00	0.00	5,900.00	5,900.00	5,900.00
HVAC	Ordered through TNT Heating and Air	Pacific Register	0.00	2,949.00	3,051.78	102.78	0.00	0.00	0.00
Handrail		Precision Ironworks	0.00	786.00	786.00	0.00	0.00	0.00	0.00
Registers		First Horizon	0.00	0.00	1,511.61	1,511.61	0.00	0.00	0.00
Velvet Ropes	Amazon	First Horizon - Credit Card	0.00	0.00	37.98	37.98	0.00	0.00	0.00
Paint		Ferrell Calhoun, Inc.	0.00	0.00	73.00	73.00	0.00	0.00	0.00
Point-of-Sale System		Lane Payments	0.00	7,618.00	7,618.00	0.00	0.00	0.00	0.00
Touch-up Paint		Dunbar Painting	0.00	1,645.00	1,645.00	0.00	0.00	0.00	0.00
	4-010-014200-6317		340,486.87	232,392.09	529,608.12	301,189.12	15,291.04	45,270.83	
		2017-2018 Expenditures Paid		13678.95				Est. exp.	
		2018-2019 Expenditures Paid		37397.78				remaining	
		2019-2020 Expenditures Paid		24884.65					
		Total Project Expenditures		605,569.50					
				408,854.92	FY23				
				120,753.20	FY24				
				529,608.12					

**Town of Jonesborough**  
**General Fund**  
**Fund Balance Reserve Accounts**  
**As of October 31, 2023**

	Reserve	Revenue	Expenditure	Balance 6/30/2023	Revenues	Expenditures	Transfer (To)/From Unrestricted Fund Balance	Balance 6/30/24
McKinney Scholarship Fund	10-200-2702	10-30000-3774	10-14500-5020	17,126.94	475.00	-		17,601.94
Senior Center - Special Projects	10-200-2703	10-30000-3963	10-14100-4960	47,924.61	4,566.95	(6,000.20)		46,491.36
PS Driving School Tech Fees	10-200-2706	10-30000-3717	10-12000-4520	11,174.00	564.00	-		11,738.00
PS Gun Permit Classes	10-200-2707	10-30000-3719	10-12000-4515	12,240.00	-	-		12,240.00
Police Litigation	10-200-2708	10-30000-3713	10-12000-4500	71,729.86	4,778.98	(3,000.00)		73,508.84
Volunteer Fire	10-200-2709	10-30000-3968	10-12200-4955	2,528.45	-	-		2,528.45
Campground Reserve	10-200-2710	10-30000-3668	10-14200-4416	23,907.16	-	-		23,907.16
PS Electronic Citation Fee	10-200-2711	10-30000-3718	10-12000-4505	25,351.61	572.00	-		25,923.61
Chuckey Depot Museum Rev	10-200-2712	10-30000-3976	10-14200-4962	6,698.95	2,392.94	(129.57)		8,962.32
Veterans War Memorial	10-200-2713	10-30000-3475	10-11000-4906	16,287.84	-	(22.50)		16,265.34
Flag Replacement	10-200-2716	10-30000-3975	10-14200-4946	3,331.46	2,361.00	(361.37)		5,331.09
Tree & Townscape	10-200-2717	10-30000-3493	10-14200-6336	2,519.62	-	-		2,519.62
Recreation Fundraising	10-200-2718	10-30000-3664	10-14200-4417	16,556.89	-	-		16,556.89
Clerk Electronic Citation Fees	10-200-2720	10-30000-3725	10-12000-4507	7,385.61	143.00	-		7,528.61
Cemetery Maintenance Fund	10-200-2723	10-30000-3977	10-14200-4947	3,838.94	-	-		3,838.94
In-Lieu Sidewalk Reserve	10-200-2728	10-30000-3955	Board	60,819.75	3,250.00	-		64,069.75
Keep Jonesborough Beautiful	10-200-2730	10-30000-3974	10-14200-4952	-	48.00	(60.00)		(12.00)
<b>Total Presented Reserved Amounts</b>				<b>329,421.69</b>	<b>19,151.87</b>	<b>(9,573.64)</b>	<b>-</b>	<b>338,999.92</b>



**Town of Jonesborough**  
**Health Reimbursement Account**  
**2023-24 Fiscal Year**

Date	Fund				Balance
	General	Solid Waste	Water/Sewer	Total	
6/30/2023	\$ 96,358.27	\$ 37,513.34	\$ 71,771.49	\$ 205,643.10	\$ 205,643.10
Deposit	2,730.00	750.00	2,310.00	5,790.00	211,433.10
Fees	(1,074.44)	-	-	(1,074.44)	210,358.66
7/17/2023	(7,047.07)	-	(2,976.50)	(10,023.57)	200,335.09
7/31/2023	(3,587.25)	(1,522.25)	(372.00)	(5,481.50)	194,853.59
7/31/2023	\$ 87,379.51	\$ 36,741.09	\$ 70,732.99	\$ 194,853.59	
Aug Deposit	2,730.00	750.00	2,310.00	5,790.00	\$ 200,643.59
Fees	(315.00)			(315.00)	200,328.59
8/7/2023		(3,787.93)		(3,787.93)	196,540.66
8/14/2023		(11,899.09)		(11,899.09)	184,641.57
8/21/2023			(666.58)	(666.58)	183,974.99
8/28/2023	(376.74)			(376.74)	183,598.25
8/31/2023	\$ 89,417.77	\$ 21,804.07	\$ 72,376.41	\$ 183,598.25	
Sept Deposit	2,730.00	750.00	2,310.00	5,790.00	\$ 189,388.25
Fees				-	189,388.25
9/1/2023	1,344.99			1,344.99	190,733.24
9/8/2023	(4,128.83)		(6,040.95)	(10,169.78)	180,563.46
9/15/2023	(902.07)		(50.00)	(952.07)	179,611.39
9/22/2023	(568.00)		(3,500.00)	(4,068.00)	175,543.39
9/30/2023	\$ 87,893.86	\$ 22,554.07	\$ 65,095.46	\$ 175,543.39	
Oct Deposit	2,730.00	750.00	2,310.00	5,790.00	\$ 181,333.39
10/2/2023	(34.28)	373.32	(371.26)	(32.22)	181,301.17
10/10/2023	(1,612.64)		(188.37)	(1,801.01)	179,500.16
10/16/2023	(197.46)		(71.95)	(269.41)	179,230.75
10/23/2023	(129.42)		(342.01)	(471.43)	178,759.32
10/30/2023	(246.95)		(821.22)	(1,068.17)	177,691.15
10/31/2023	\$ 88,403.11	\$ 23,677.39	\$ 65,610.65	\$ 177,691.15	
6/30/2023 Balance			\$ 205,643.10		
Year-to-date HRA Contributions			23,160.00		
Year-to-date HRA Fees			(1,389.44)		
Year-to-date HRA Claims			(49,722.51)		
10/31/2023 Balance			<u>\$ 177,691.15</u>		

**Town of Jonesborough**  
**K-8 School Construction Project**

<b>Total Loan Draws</b>		<b>35,110,562.47</b>
Less 2020-21 Payments	(3,415,481.66)	
Less 2021-22 Payments	(12,727,076.05)	
Less 2022-23 Payments	(15,708,035.77)	
Less 2023-24 Payments	<u>(3,107,610.14)</u>	
<b>Total Project Payments</b>		<b>(34,958,203.62)</b>
1/24/2021 Transfer from General Fund Checking	20,000.00	
Cleared by check #1094 to Town of Jonesborough	<u>(20,000.00)</u>	
<b>Loan Draws Less Payments Plus Transfer From GF</b>		<b>172,358.85</b>
Tree Grant Reimbursement (Expenditure of K-8 reimbursed by grant)	7,970.00	
Loan Draws Less Payments	<u>164,388.85</u>	
Balance of Cash on Hand		<u>172,358.85</u>
Balance of Cash on Hand 8/31/23:		
Pinnacle Checking Account #1 (BAN Proceeds Balance ONLY presented here)***	-	
Pinnacle Checking Account #2	<u>12,850.72</u>	
*** Contains Balance of TN Ag Learning Center Grant. Separate Project under department No. 5500		<u>12,850.72</u>
<b>INTERIM LOAN FUNDS:</b>		
Total Funds Available	42,750,000.00	
Total Draws	<u>(35,110,562.47)</u>	
<b>Balance of Loan Funds Available</b>		<b>7,639,437.53</b>
Balance of Contract With Burwill Construction (including retainage)	(7,413,258.68)	
Balance of Contract With Clark Nexsen	(30,750.00)	
Balance of Contract With Burleson Construction, Inc	(83,333.76)	
Balance of Contract With TrilMark (Kitchen Equip)	-	
Balance of Funds After Contract Obligations	<u>112,095.09</u>	

NOTE: Summary presented above. Project detail tracking available upon request.

# K-8 School Construction Funding Analysis

	Original Budget	Internal change orders/ Costs moved to Burwell	Adjustments to Confirmed Contracts	Other	Total	Amounts Paid	Balance	Comments
Burwell	33,351,385.00	1,240,246.94			34,591,431.94	27,542,242.72	7,049,189.22	
Electrical Allowance	35,000.00	0.00			35,000.00	35,000.00	0.00	
Unit Price Allowance	511,450.00	-151,792.48			359,657.52	44,498.60	315,158.92	
(A) Owner Contingency	532,365.00	-532,365.00			0.00	0.00	0.00	Flexibility in Burwell
(A) RD Contingency	570,000.00	-556,089.46			13,910.54	0.00	13,910.54	\$28,068.46 contract
Total	35,000,000.00	0.00			35,000,000.00	27,586,741.32	7,413,258.68	Ties to Contract Detail
(A) Owner Contingency	540,000.00			17.07	540,017.07	540,017.05	0.02	
(A) Special Inspections	262,500.00		-77,448.00		185,052.00	1,030,362.42	-845,310.42	Removed from Contingency & Excess below
Costs Outside Burwell								
Monument Sign	25,000.00				25,000.00			25,000.00 No known contract entered as of 4/30/23
Landscaping Allowance	145,000.00				145,000.00	56,126.20		88,873.80 Mowing, Tree Grant, Equipment
Athletic Fields	827,000.00		-321,215.00		505,785.00			505,785.00 No known contract entered as of 4/30/23, Est cost 775,000
Athletic Fields - Fencing	0.00		228,215.00		228,215.00			228,215.00 McCall Fencing Contract
Kitchen Equipment	715,000.00		77,448.00	-0.02	792,447.98	792,447.98		0.00 Ties to Contract Detail
Data Cabling	200,129.00	-200,129.00			0.00			0.00
Access Control	37,265.00	-37,265.00			0.00			0.00
Cameras	121,458.00	-121,458.00			0.00			0.00
Intercom/Phones	124,218.00	-124,218.00			0.00			0.00
Clock System	34,505.00	-34,505.00			0.00			0.00
A/E Fees	1,790,125.00		52,875.00		1,843,000.00	1,812,250.00		30,750.00 Ties to Contract Detail/Includes Concessions
Owners Rep Fee	350,000.00				350,000.00	266,666.24		83,333.76 Ties to Contract Detail
Land	2,200,000.00		32,548.06		2,232,548.06	2,232,548.06		0.00
Legal	900,000.00				900,000.00	195,470.48		104,529.52
Geotech	26,900.00			-18.00	26,882.00	26,882.00		0.00 Core Drilling, Foundation Systems
SPMO Review	46,515.00			0.95	46,515.95	46,515.95		0.00 State Fire Marshall Office
Total	6,943,115.00	-517,575.00	69,871.06	-17.07	6,495,393.99	5,438,906.86	1,066,487.13	
Washington County Contribution 7/30/20	42,745,615.00	-517,575.00	-7,576.94	0.00	42,220,463.06	34,586,027.65	7,634,435.41	
Tree Grant Revenue/Cash Balances/Other						60,000.00		
RD Funding	42,750,000.00				42,750,000.00	42,750,000.00		
Excess / (Shortfall)	4,385.00				529,516.94	8,233,051.63		Agrees with Remaining BAN balances
(A) Contingencies	1,904,865.00				738,979.61			
Contingency & Excess (Shortfall)	1,909,250.00				1,268,516.55	-845,310.42	-246,694.20	Actual funding remaining not otherwise budgeted or obligated.
Contingency is further reduced by other items such as interest costs/etc paid through RD funds. See Below								
Other								
Surveying						12,450.00		Purchase of land, utilities
Project Manager						60,000.00		
Foundation Systems Engineering						64,948.00		
Todd Wood Engineering						25,400.00		Utilities, Tree Project (landscaping), other areas
Clark Nexsen - Misc						9.50		
Raymond James (Financing Agent)						506,718.00		
Pinnacle Bank Interest & Fees						871,700.74		
Washington County Trustee (Repayment of county funded expenses prior to interim financing)						364,764.31		
State NOI App / TDEC Permit						4,000.00		
Perigee Enterprises						3,973.64		
Tree Grant Expenditures - General Fund						32,951.50		
Other - Waste Management, Stumps, Six Rivers, Blue Water						9,593.78		
BOS						13,870.00		Review
						1,570,379.67		
Analysis presented pending any other changes by project manager. No items provided for changes through 8.31.23								
Per School Analysis					34,958,203.62			
Difference from Above					-872,175.97			This is Clark Nexsen check paid by General 1st check 9/6/20 7/31/20

Water/Sewer Savings Account & Money Market Account  
40-100-1125/40-100-1126  
2023-24

	Unreserved	Equipment Reserve	Debit Service Reserve	County Crew Advanced Labor	2023 \$1M CON Note	ARPA Funds	Line Extensions	Total
<b>6/30/2023</b>	\$ 1,387.17	\$ 271,281.13	\$ -	\$ 49,257.20	\$ 472,821.05	\$ 453,119.24	\$ -	\$ 1,247,865.79
To Savings from Revenue							16,306.22	
7/5/2023 Reallocate ARPA/\$1M CON spent (June AP)	83,784.00				(5,724.00)	(78,060.00)		
7/13/2023 To OPM (Used County Trucks, Operating Exp)	(4,700.00)	(40,000.00)			(30,300.00)			
7/19/2023 To OPM - Operating Expenses	(30,000.00)							
7/24/2023 Reallocate Used County Crew Labor	27,824.28			(27,824.28)				
7/31/2023 To Savings from Revenue			86,423.25					
7/31/2023 July Interest	975.43							
<b>Balance as of July 31, 2023</b>	\$ 79,270.88	\$ 231,281.13	\$ 86,423.25	\$ 21,432.92	\$ 456,797.05	\$ 375,059.24	\$ 16,306.22	\$ 1,266,570.69
8/8/2023 To OPM for ARPA/1M CON expenses					(2,600.00)	(57,040.00)		
8/21/2023 Reallocate County Crew use of labor	19,172.59			(19,172.59)				
8/21/2023 Reallocate \$1M CON use on projects	1,604.46				(1,604.46)			
8/21/2023 To OPM for operations	(50,000.00)							
8/24/2023 TDEC ARPA Funds (for 1M CON payoff)			905,036.86					
8/24/2023 To OPM (1M CON Prin. Pmt)			(905,000.00)					
Revenue to Savings - Advanced Funding for County Crew labor costs				74,202.50				
8/30/2023 Reallocate ARPA/\$1M spent			44,152.00		(1,000.00)	(43,152.00)		
8/31/2023 Reallocate County Crew use of labor			4,829.09	(4,829.09)				
8/31/2023 August Interest	675.29							
<b>Balance as of August 31, 2023</b>	\$ 50,723.22	\$ 231,281.13	\$ 135,441.20	\$ 71,633.74	\$ 451,592.59	\$ 274,867.24	\$ 16,306.22	\$ 1,231,845.34
9/29/2023 September Interest	678.56							
<b>Balance as of September 30, 2023</b>	\$ 51,401.78	\$ 231,281.13	\$ 135,441.20	\$ 71,633.74	\$ 451,592.59	\$ 274,867.24	\$ 16,306.22	\$ 1,232,523.90
10/2/2023 Prepaid Water Line Extension Materials							31,629.16	
10/31/2023 October Interest	352.89							
<b>Balance as of October 31, 2023</b>	\$ 51,754.67	\$ 231,281.13	\$ 135,441.20	\$ 71,633.74	\$ 451,592.59	\$ 274,867.24	\$ 47,935.38	\$ 1,264,505.95
		(E)		(A)	(D)	(B)	(C)	
<b>Balance in Savings Account</b>	\$ 693,134.70	First Horizon						
<b>Balance in Money Market Account</b>	\$ 571,371.25	Bank of TN						
	<u>\$ 1,264,505.95</u>							

(A) = Agrees with County Line project analysis  
(B) = Agrees with ARPA Projects analysis  
(C) = Developer deposit. To be liquidated when completed  
(E) = \$62,095 budgeted from reserve for new software

	\$1M CON		FY24 Planned Amounts to Reserve	
	Planned	Actual	Balance	Debt-Non-
				Monthly
	\$ 1,000,000.00			Res Sav
	(112,568.05)	40,582.71	\$ (71,985.34)	800,000.00
N. Cherokee	(90,184.00)	2,600.00	(87,584.00)	Budget
Meters	(76,400.00)		(76,400.00)	4.75M CON 1/1/24
Sewer A	(35,000.00)		(35,000.00)	4.75M CON 7/1/24
Booster St.	(52,098.67)	52,098.67	-	1.25M CON 1/1/24
Reimb. Equip. Reserve (6/1 4.75M CON Int)	(452,126.03)	453,126.03	1,000.00	1.25M CON 7/1/24
4.75M&1.25M 7/1 Pmt	(50,000.00)		(50,000.00)	Bond Int. 12/1/23
Boones Creek Lift	(103,854.00)		(103,854.00)	Bond Prin. 6/1/24
EDA Costs (Planned in Budget)				Total
				800,000.00
				1,037,079.00



Water Fund Capital Projects Summary

Project	*** WTP/ Transmission Lines	*** AMR/AMR Meters	*** Wash Co. Ind Sewer/Lift	*** SR 34 Bridge Replacement	*** JB N. Loop Set up Costs	*** N. Loop Engineering	*** Contracted N. Loop	K-8 Sewer	K-8 Water	Sewer Rehab	Sewer Pump St. A	Water Booster Stations	Balance
Project Total Budget	3,403,816.00	3,403,816.00	250,000.00		115,000.00	162,000.00	3,346,184.00	24,240.00	290,000.00	340,000.00			7,191,340.00
Project Total Contract(s)	2,655,000.00	4,496,830.00	790,026.44			162,000.00	3,278,594.20				310,000.00	56,000.00	8,918,450.64
Project Expenditures FY23	3,290,800.00	4,456,646.00	834,689.13	21,349.18	89,088.05	156,050.00	3,278,594.20	28,312.22	425,876.31	168,640.70	33,600.00	21,000.00	8,912,466.39
Expenditures FY24	305,192.00	3,600.00	-	-	-	-	4,823.58	-	-	-	-	-	111,615.58
Accounts - FY24	40-1560-5022/5023	40-100-2702	40-1550-5020	40-1500-6330	40-100-1731/1734	40-100-1731/1734	40-100-1731/1734	40-100-1732	40-100-1733	Net Budgeted	40-1550-5018	40-1530-8350	
Total Expenditures	1,385,992.00	4,410,246.00	834,689.13	21,349.18	89,088.05	156,050.00	3,283,417.78	28,312.22	425,876.31	168,640.70	33,600.00	21,000.00	9,046,081.97
Funding Sources	ARPA	TDEC - ARPA	EDA	TDOOT		3,526,555.83							
Grant - Planned	3,320,879.84	(1,663,934.25)	(835,000.00)	(21,349.18)									(0.00)
Grant - Actual	3,320,136.06	(1,394,992.00)	(842,409.83)	(20,605.36)									1,463,128.93
County - Planned	98,693.31		(98,693.31)										-
County - Actual	88,012.75		(88,012.75)										-
4.75M CON - Planned	4,723,500.00	(3,377,316.05)					(3,346,184.00)						-
4.75M CON - Actual (A)	4,723,500.00	(3,952,088.43)					(771,411.87)						-
1.25M CON - Planned	3,222,500.00	(1,114,087.49)			(115,000.00)	(162,000.00)	(478,504.58)				(110,000.00)	(56,000.00)	665,412.51
1.25M CON - Actual (A)	3,222,500.00	(454,557.37)			(89,088.05)	(145,750.00)					(33,600.00)	(21,000.00)	-
3M CON - Planned (B)	3,000,000.00	(90,184.00)	(331,628.25)			(16,800.00)	(96,268.05)	(28,312.22)	(425,876.31)	(50,036.17)	(76,400.00)	(35,000.00)	-
3M CON - Actual (A)	3,000,000.00	(3,600.00)				(10,300.00)	(33,501.83)	(28,312.22)	(425,876.31)	(50,036.17)			448,379.47
Local Funds - Planned		(391,065.75)								(168,640.70)			(1,439,706.43)
Local Funds - Actual		-	(454,266.55)	(743.88)		-	-	-	-	(118,604.53)			(722,435.56)
Local Funds Pending Reimb.		-	(20,473.12)	(743.88)		-	-	-	-				(21,217.00)

\*\*\* Detail tracked through separate project analysis

Notes:

TDEC - Pending 20,473.12 FY23 AR

TDEC to repay 3M CON

State Aid Non-capital 743.88 FY23 AR

(551,626.53)

Note: All known material purchased, labor from installation remaining.

Labor tracked in line extensions (C)

(C)

(A) = Net of debt issuance costs

(B) = Balance \$504,324.70 used to fund 7/1 CON payments (452,126.03) and Reimb. Equip Reserve (\$2,098.67). Note issued in anticipation of TDEC funds to be used for unrestricted purposes per resolution.

(C) = BMA approved effective reclamation of funds spent against note proceeds at July meeting.

NOTE: This report presented in lieu of detail project tracking at BMA meetings. Detail reports for tracked projects will be available upon request.

## County Water Lines

Account	Finished		Starting									
	Greenwood Dr., Treadway Tr., 15700-4005	Highway 815 15700-4006	Ralph Hous. Bldg Joint to Hwy 815 15700-4007	Madison Hollow, Bill Cris. Bay Woodfin Lane 15700-4008	Saylor Hill to Borenson 15700-4009	Dry Creek 15700-4010	Taylor Bridge 15700-4011	Cricket/Nichols clay ID 15700-4012	Jackson Bridge 15700-4013	Rockhouse Road 15700-4014	Salaries 15700	Other - Tree/Small Equip. Items 35700
Estimate (Material only)	254,203.00	254,203.00	309,566.00	309,566.00	355,340.00	508,987.40	800,142.90	30,348.12	357,781.74	214,476.90		
PY22	County Funded Labor - 12/02/21 #179000005	74,202.49									74,202.49	
PY22	County Funded Labor - 5/21/22 #179000009	348,405.00									348,405.00	
PY22	County Funded Labor - 5/21/22 #179000011	348,333.07									348,333.07	
GA, PY22	Expenditures - 15700 (N/C to Cap. Asset)	(335,948.81)									(335,948.81)	
PY22	Expenditures - 15700 (N/C to Cap. Asset)	(451,487.51)									(451,487.51)	
PY22	Distribution Labor - 15700	(21,378.01)									(21,378.01)	
PY22	County - Total Greenwood/Ralph Hous 10/5/22	288,084.81									288,084.81	
Balance Forwarded (Unfunded)		47,211.02									47,211.02	
PY23	County Funded Project Est. - 10/5/22	254,203.00										
CHANGES	Reallocation Funding 1,313.31 - AMOUNTS SET - NO											
PY23	County Overpayment - 10/5/22	105,799.52									105,799.52	
PY23	County Funded Labor - 10/5/22	348,405.00									348,405.00	
PY23	County Funded, Invoice #5, 3/25/23	78,387.66									78,387.66	
PY23	County Funded, Invoice #6, 8/9/23	36,568.34									36,568.34	
PY23	County Funded, Invoice #7, 4/25/23	52,823.63									52,823.63	
PY23	County Funded, Invoice #8, 4/26/23	84,095.22									84,095.22	
PY23	County Funded, Invoice #9 & #10, 5/11/23	84,048.72									84,048.72	
PY23	County Funded, Invoice #11, 5/11/23	74,202.50									74,202.50	
PY23	County Funded, Invoice #12, 6/21/23	32,217.38									32,217.38	
PY23	County Funded, Invoice #13, 6/29/23	30,324.57									30,324.57	
PY23	County Funded, Invoice #14, 7/14/23	34,100.00									34,100.00	
PY23	Distribution Labor - 15700	(28,342.48)									(28,342.48)	
Balance Forwarded Labor												
Balance Forwarded Labor - Leftover on Mathews Circle												
Balance Forwarded Project Costs (to add to PY24 below)												
G.S. PY23	Expenditures - 15700	833,299.26									833,299.26	
Balance Forwarded (Unfunded) incl. PY22/23 carryover		(1,684,214.62)									(1,684,214.62)	
County Funded, Invoice #15, 8/7/23		83,662.44									83,662.44	
County Funded, Invoice #16, 8/7/23		123,673.84									123,673.84	
County Funded, Invoice #17, 8/7/23		150,858.49									150,858.49	
County Funded, Invoice #18, 8/7/23		7,946.38									7,946.38	
County Funded, Invoice #19, 8/7/23		38,257.30									38,257.30	
County Funded, Invoice #20, 8/15/23		327,080.53									327,080.53	
County Funded, Invoice #21, 8/15/23		74,202.50									74,202.50	
County Funded, Invoice #22, 6/21/23		335,094.34									335,094.34	
Expenditures - 15700		(27,465.94)									(27,465.94)	
Complete PY22	15700-4005	15700-4006	15700-4007	15700-4008	15700-4009	15700-4010	15700-4011	15700-4012	15700-4013	15700-4014	Comp. May 2023	Comp. 2023
Notes:	1) Town to share tap fees 50% (during inspection period). Town to track & rework. County prior to 8/30/23 (see tracking file). Total to reimburse at 8/30/23: \$14,450. PY24 total to be reimbursed by 8/30/24.											
Notes:	2) As of 1/1/23 Town to send all significant invoices including pipe, engineering, excavator rental to county. County to fund town and town pay after amounts funded. Town to invoice county after each line completion and request reimbursement of all other smaller items. Water Dist. staff to provide detail cost analysis to county upon each line completion.											
Notes:	3) Water Dist. required to code and promptly send all invoices to finance department.											

Labor Estimate \$74,202.50 paid quarterly as invoiced. Next payment due: September 2023

Tap fee amounts owed to Washington County Per Agreement (See Note 1): 3,200.00 50% of 3-42-30000-1851.000

Lines started during PY22 and incomplete reclassified to prepaid for audit and PY22 cost reclassified to project line in PY23 until line completed

County Funded - 10/5/23 #179000013	1,313,353.20
IDA Match	(318,604.75)
Ralph Hous/Greenwood	(288,084.81)
15700-4005/20/23/12	(75,257.32)
Excess - Labor/Other	(105,799.52)
Unfunded	(148,405.00)

**JONESBOROUGH REPERTORY THEATRE**  
**SCHEDULE OF PLAY REVENUES AND EXPENSES**  
**FISCAL YEAR 2023-24**

Account	Peter Pan 10-30000-3667- 010	Dearlly Beloved 10-30000-3667- 011	It's a Wonderful Life 10-30000-3667- 012	The Play that Goes Wrong 10-30000-3667- 013	Beautiful 3667-014	Music Man 10-30000-3667- 015	Crazy For You 10-30000-3667- 016	Into the Woods 10-30000-3667- 017	Anastasia 10-30000-3667- 018	USA 10-30000-3667- 019	TOTAL
Revenues (through 6/30/23)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures (through 6/30/23)	\$ (400.00)	\$ (2,055.00)	\$ (844.00)	\$ (2,255.00)	\$ (1,550.00)	\$ (3,750.00)	\$ (5,014.52)	\$ (400.00)	\$ (6,361.95)	\$ -	\$ 61,105.50
Beginning Balance (7/1/2023)	\$ (400.00)	\$ (2,055.00)	\$ (844.00)	\$ (2,255.00)	\$ (1,550.00)	\$ (1,250.00)	\$ (5,014.52)	\$ (400.00)	\$ (6,361.95)	\$ -	\$ (47,078.75)
<b>REVENUES:</b>											
July											
Ticket Sales	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Trunk Sales	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Evan Morton Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Gift Certificates	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Season Pass Allocation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Donations	\$ 2,000.00	\$ -	\$ -	\$ -	\$ 1,500.00	\$ 1,750.00	\$ 1,500.00	\$ -	\$ -	\$ 3,000.00	\$ 6,872.00
Playbill Advertisements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Costume Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
T-shirt Sales	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
July Total	\$ 2,000.00	\$ -	\$ -	\$ -	\$ 1,500.00	\$ 1,750.00	\$ 1,500.00	\$ -	\$ -	\$ 3,000.00	\$ 24,201.00
August											
Ticket Sales	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,278.50	\$ -	\$ -	\$ -	\$ -	\$ 6,278.50
Trunk Sales	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,000.00	\$ 1,000.00	\$ 2,000.00	\$ -	\$ -	\$ 9,000.00
Evan Morton Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Gift Certificates	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Season Pass Allocation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,000.00	\$ -	\$ -	\$ -	\$ -	\$ 3,582.00
Playbill Advertisements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Costume Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,050.00	\$ -	\$ -	\$ -	\$ -	\$ 3,050.00
T-shirt Sales	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
August Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,328.50	\$ 1,000.00	\$ 2,000.00	\$ -	\$ -	\$ 29,359.50
September											
Ticket Sales	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,851.50	\$ 14,214.50	\$ -	\$ -	\$ -	\$ 32,066.00
Trunk Sales	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Evan Morton Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Gift Certificates	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Season Pass Allocation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,843.50	\$ -	\$ -	\$ -	\$ -	\$ 6,843.50
Donations	\$ 3,000.00	\$ -	\$ 1,750.00	\$ -	\$ 3,000.00	\$ -	\$ 4,975.00	\$ -	\$ -	\$ 2,000.00	\$ 14,325.00
Playbill Advertisements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Costume Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
T-shirt Sales	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
September Total	\$ 3,000.00	\$ -	\$ 1,750.00	\$ -	\$ 3,000.00	\$ 24,495.00	\$ 18,789.50	\$ -	\$ -	\$ 2,000.00	\$ 53,034.50
October											
Ticket Sales	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Trunk Sales	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Evan Morton Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Gift Certificates	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Season Pass Allocation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Donations	\$ -	\$ -	\$ 250.00	\$ -	\$ 1,500.00	\$ 1,500.00	\$ 1,060.00	\$ -	\$ -	\$ -	\$ 4,310.00
Playbill Advertisements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Costume Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
T-shirt Sales	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
October Total	\$ -	\$ -	\$ 250.00	\$ -	\$ 1,500.00	\$ 1,500.00	\$ 1,060.00	\$ -	\$ -	\$ -	\$ 4,310.00
November											
Ticket Sales	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Trunk Sales	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Evan Morton Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Gift Certificates	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Season Pass Allocation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,700.00	\$ -	\$ -	\$ -	\$ -	\$ 5,700.00
Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Playbill Advertisements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Costume Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
T-shirt Sales	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
November Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,700.00	\$ -	\$ -	\$ -	\$ -	\$ 5,700.00
December											
Ticket Sales	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Trunk Sales	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Evan Morton Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



**JONESBOROUGH REPERTORY THEATRE**  
**SCHEDULE OF PLAY REVENUES AND EXPENSES**  
**FISCAL YEAR 2023-24**

Account	Peter Pan 10-30000-3667- 010	Dearly Beloved 10-30000-3667- 011	It's a Wonderful Life 10-30000-3667- 012	The Play That Goes Wrong 10-30000-3667- 013	Beautiful 3667-014	Music Man 10-30000-3667- 015	Crazy For You 10-30000-3667- 016	Into the Woods 10-30000-3667- 017	Anastasia 10-30000-3667- 018	USA 10-30000-3667- 019	TOTAL
Gift Certificates	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Season Pass Allocation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Playbill Advertisements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Costume Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
T-shirt Sales	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
December Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$ 5,000.00	\$ -	\$ 2,000.00	\$ -	\$ 6,000.00	\$ 64,773.50	\$ 22,349.50	\$ 2,000.00	\$ -	\$ 5,000.00	\$ 116,823.00
<b>EXPENSES:</b>											
July											
Costume	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,286.34)
Lights	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Marketing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (803.65)
Production-General	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,239.60)	\$ (2,222.00)	\$ -	\$ -	\$ -	\$ (11,809.05)
Set	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (322.28)
Sound	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Props	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (217.03)
Galls	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (175.11)
Wig	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Credit Card	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
July Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,239.60)	\$ (2,222.00)	\$ -	\$ -	\$ -	\$ (14,713.46)
August											
Costume	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (3,344.75)	\$ -	\$ -	\$ -	\$ -	\$ (3,344.75)
Lights	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Marketing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (76.95)	\$ -	\$ -	\$ -	\$ (76.95)
Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,940.58)
Production-General	\$ -	\$ -	\$ -	\$ -	\$ (3,630.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (3,630.00)
Set	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sound	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Props	\$ (105.38)	\$ (105.38)	\$ (105.38)	\$ (105.38)	\$ (105.38)	\$ (105.38)	\$ (105.38)	\$ (105.38)	\$ -	\$ (105.38)	\$ (240.00)
Galls	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (948.42)
Wig	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
August Total	\$ (105.38)	\$ (105.38)	\$ (105.38)	\$ (105.38)	\$ (3,735.38)	\$ (5,450.13)	\$ (422.36)	\$ (105.38)	\$ -	\$ (105.38)	\$ (10,282.44)
September											
Costume	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,128.91)	\$ (214.70)	\$ -	\$ -	\$ -	\$ (1,343.61)
Lights	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Marketing	\$ (67.50)	\$ (135.00)	\$ -	\$ (135.00)	\$ (135.00)	\$ (187.00)	\$ (135.00)	\$ (135.00)	\$ -	\$ (67.50)	\$ (967.00)
Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,150.35)	\$ -	\$ -	\$ -	\$ -	\$ (2,150.35)
Production-General	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,875.00)	\$ -	\$ -	\$ -	\$ -	\$ (2,875.00)
Set	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sound	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Band	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Credit Card	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Set	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,247.46)	\$ (21.86)	\$ -	\$ -	\$ -	\$ (1,269.32)
Sound	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Props	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (141.71)	\$ -	\$ -	\$ -	\$ -	\$ (141.71)
Galls	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (101.17)	\$ -	\$ -	\$ -	\$ -	\$ (101.17)
Wig	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (101.17)	\$ -	\$ -	\$ -	\$ -	\$ (101.17)
September Total	\$ (67.50)	\$ (135.00)	\$ -	\$ (135.00)	\$ (135.00)	\$ (7,831.60)	\$ (371.56)	\$ (135.00)	\$ -	\$ (67.50)	\$ (8,876.16)
October											
Costume	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,698.17)	\$ -	\$ -	\$ -	\$ (2,698.17)
Lights	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Marketing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (271.50)	\$ -	\$ -	\$ -	\$ (271.50)
Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (815.83)	\$ -	\$ -	\$ -	\$ (815.83)
Production-General	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (3,350.00)	\$ -	\$ -	\$ (3,350.00)
Director/Music Director	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Choreographer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**JONESBOROUGH REPERTORY THEATRE**  
**SCHEDULE OF PLAY REVENUES AND EXPENSES**  
**FISCAL YEAR 2023-24**

Account	Peter Pan 10-30000-3667- 010	Dearly Beloved 10-30000-3667- 011	It's a Wonderful Life 10-30000-3667- 012	The Play that Goose Wrong 10-30000-3667- 013	Beautiful 10-30000- 3667-014	Music Man 10-30000-3667- 015	Crazy For You 10-30000-3667- 016	Into the Woods 10-30000-3667- 017	Anastasia 10-30000-3667- 018	USA 10-30000-3667- 019	TOTAL
Band	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Technical Director / Kevin Elb	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (250.00)	\$ -	\$ -	\$ -	\$ -	\$ (250.00)
Pam Johnson	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,262.99)	\$ -	\$ -	\$ -	\$ -	\$ (1,262.99)
Bill	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (226.51)	\$ -	\$ -	\$ -	\$ (226.51)
Sound	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (14.21)	\$ -	\$ -	\$ -	\$ (14.21)
Props	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (565.69)	\$ -	\$ -	\$ -	\$ (565.69)
Gala	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Wig	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (273.89)	\$ -	\$ -	\$ -	\$ (273.89)
October Total	\$ -	\$ -	\$ (67.50)	\$ -	\$ -	\$ (1,512.99)	\$ (4,665.60)	\$ (3,350.00)	\$ -	\$ (225.76)	\$ (9,821.85)
Total Expenses	\$ (172.88)	\$ (240.38)	\$ (172.88)	\$ (240.38)	\$ (3,870.38)	\$ (14,934.32)	\$ (7,681.52)	\$ (3,590.38)	\$ -	\$ (398.64)	\$ (43,695.91)
Revenues Over (Under) Expenses	\$ 4,427.12	\$ (2,295.38)	\$ 983.12	\$ (2,455.38)	\$ 579.62	\$ 39,489.18	\$ 9,653.46	\$ (1,920.38)	\$ (6,361.85)	\$ 4,601.36	\$ 87,725.84
Play Closing											
25% Jennifer Bernhardt	\$ 1,106.78	\$ (573.85)	\$ 245.78	\$ (623.85)	\$ 144.91	\$ 9,872.30	\$ 2,413.37	\$ (497.60)	\$ (1,590.49)	\$ 1,150.34	\$ 21,806.71
35% JRT Checking	\$ 1,106.78	\$ (573.85)	\$ 245.78	\$ (623.85)	\$ 144.91	\$ 9,872.30	\$ 2,413.37	\$ (497.60)	\$ (1,590.49)	\$ 1,150.34	\$ 21,806.71
50% Town of Jonesborough	\$ 2,213.56	\$ (1,147.69)	\$ 491.56	\$ (1,247.69)	\$ 289.81	\$ 19,744.59	\$ 4,826.73	\$ (995.19)	\$ (3,180.98)	\$ 2,300.68	\$ 43,613.42
	\$ 4,427.12	\$ (2,295.38)	\$ 983.12	\$ (2,455.38)	\$ 579.62	\$ 39,489.18	\$ 9,653.46	\$ (1,920.38)	\$ (6,361.85)	\$ 4,601.36	\$ 87,725.84

Reviewed and approved by Jennifer Bernhardt, JRT Education Director

Jennifer Bernhardt, Education Director



**TOWN OF JONESBOROUGH  
2023-24 JRT PLAYERS EDUCATION PROGRAM**

Balance 7/1/23	\$6,061.24
<b>Revenues 3-10-30000-3669:</b>	
<b>July</b>	
Theatre Class Fees (Gross)	
Theatre Class Fees (Town portion retained 20%)	
Education Workshop	
RETURNED CHECKS	
<b>Total July</b>	<u>\$-</u>
<b>August</b>	
Theatre Class Fees (Gross)	\$16,275.00
Theatre Class Fees (Town portion retained 20%)	
Education Workshop	
RETURNED CHECKS	\$(100.00)
<b>Total August</b>	<u>\$16,175.00</u>
<b>Total Revenues</b>	<u><u>\$16,175.00</u></u>
<b>Expenditures 4-10-14200-4939:</b>	
<b>July</b>	
Education Director Stipend	
5% Class Fees - Education Director	
10% Ticket fees - Education Director	\$(445.80)
JRT Player Payments	
JRT Player Marketing	
JRT Education Teacher Payments	
Camp Expense	\$-
Class Expense	
Fundraiser	
<b>Total July</b>	<u>\$(445.80)</u>
<b>August</b>	
Education Director Stipend	
5% Class Fees - Education Director	\$(35.00)
10% Ticket fees - Education Director	
JRT Player Payments	
JRT Player Marketing	
JRT Education Teacher Payments	\$(6,250.00)
Camp Expense	\$(86.59)
Class Expense	\$(2,197.29)
Fundraiser	
<b>Total August</b>	<u>\$(8,568.88)</u>
<b>Total Expenditures</b>	<u><u>\$(9,014.68)</u></u>
<b>Balance of Funds</b>	<u><u>\$13,221.56</u></u>

Reviewed and approved by Janette Gaines, JRT Education Director

\_\_\_\_\_  
Janette Gaines, Education Director

\_\_\_\_\_  
Date

# Jonesborough Locally Grown

## Profit and Loss by Class

January 1 - November 1, 2023

	BOONE ST MKT	FARMERS MKT	LOCALLY GROWN	TOTAL
Income				
Fundraising Events				\$0.00
Farm to Table Dinner Sponsors			16,000.00	\$16,000.00
Farm to Table Dinner Ticket Sales			20,267.40	\$20,267.40
Raffle Sales			196.00	\$196.00
Special Dinners/Events			9,164.29	\$9,164.29
Sponsorships		5,850.00		\$5,850.00
<b>Total Fundraising Events</b>		<b>5,850.00</b>	<b>45,627.69</b>	<b>\$51,477.69</b>
Grants				\$0.00
FMPP (USDA)			37,987.58	\$37,987.58
SCBG (thru TDA)	3,002.43			\$3,002.43
TAEP (thru TDA)		1,500.00		\$1,500.00
Town of Jonesborough - Utilities	3,789.87			\$3,789.87
<b>Total Grants</b>	<b>6,792.30</b>	<b>1,500.00</b>	<b>37,987.58</b>	<b>\$46,279.88</b>
Memberships			9,392.04	\$9,392.04
Other Contributions				\$0.00
Amazon Smile			152.45	\$152.45
Credit card cash back			350.00	\$350.00
Donation - general	658.91	14.00	13,664.31	\$14,337.22
Donations - designated	400.00			\$400.00
Farm Fresh Fit Walking Program	6.00	12,227.00		\$12,233.00
Interest Earned			169.13	\$169.13
<b>Total Other Contributions</b>	<b>1,064.91</b>	<b>12,241.00</b>	<b>14,335.89</b>	<b>\$27,641.80</b>
Program Service Revenue				\$0.00
Local food sales	17,112.13			\$17,112.13
BSM events	5,295.57			\$5,295.57
BSM Kitchen Sales	24,636.66			\$24,636.66
Build It Up Reimbursement	4,030.00	940.00		\$4,970.00
Catering	1,850.00			\$1,850.00
DTC Sales	122,695.03			\$122,695.03
DUFBI Reimbursement	813.00	845.00		\$1,658.00
NKC Reimbursement		1,588.68		\$1,588.68
Produce Prescription Redemption	690.00	835.00		\$1,525.00
Token Sales for FM		14,180.00	25.00	\$14,205.00
Wholesale Sales	113,756.17			\$113,756.17
<b>Total Local food sales</b>	<b>290,878.56</b>	<b>18,388.68</b>	<b>25.00</b>	<b>\$309,292.24</b>
Program Fee Income				\$0.00
Vendor Fees	3,017.96	4,826.45		\$7,844.41
<b>Total Program Fee Income</b>	<b>3,017.96</b>	<b>4,826.45</b>		<b>\$7,844.41</b>
<b>Total Program Service Revenue</b>	<b>293,896.52</b>	<b>23,215.13</b>	<b>25.00</b>	<b>\$317,136.65</b>

# Jonesborough Locally Grown

## Profit and Loss by Class

January 1 - November 1, 2023

	BOONE ST MKT	FARMERS MKT	LOCALLY GROWN	TOTAL
Sales of Promotional Products	1,738.70	2,349.00	225.00	\$4,312.70
<b>Total Income</b>	<b>\$303,492.43</b>	<b>\$45,155.13</b>	<b>\$107,593.20</b>	<b>\$456,240.76</b>
<b>GROSS PROFIT</b>	<b>\$303,492.43</b>	<b>\$45,155.13</b>	<b>\$107,593.20</b>	<b>\$456,240.76</b>
Expenses				
Administrative				\$0.00
Accounting Fees			1,250.00	\$1,250.00
Donor Management Software Fee/Expense			2,682.92	\$2,682.92
Insurance				\$0.00
Board of Directors Insurance (Mt. Vernon/USLI)			573.00	\$573.00
<b>Total Insurance</b>			<b>573.00</b>	<b>\$573.00</b>
Meeting expense			10.72	\$10.72
Postage, Mailing Service			23.40	\$23.40
Professional memberships			75.00	\$75.00
Taxes and License Fees				\$0.00
Annual Registration Fee	325.95		20.46	\$346.41
Business License Fee			210.00	\$210.00
Charitable Solicitation Fee			10.00	\$10.00
Sales Tax Paid	9,003.00			\$9,003.00
<b>Total Taxes and License Fees</b>	<b>9,328.95</b>		<b>240.46</b>	<b>\$9,569.41</b>
<b>Total Administrative</b>	<b>9,328.95</b>		<b>4,855.50</b>	<b>\$14,184.45</b>
cash on hand	0.00		0.00	\$0.00
Facilities and Equipment				\$0.00
Property Expense				\$0.00
Computer/printer/electronics			75.00	\$75.00
Maintenance and Repair Costs	7,490.10			\$7,490.10
<b>Total Property Expense</b>	<b>7,490.10</b>		<b>75.00</b>	<b>\$7,565.10</b>
Utilities				\$0.00
Electric	8,444.63			\$8,444.63
Gas	1,015.28			\$1,015.28
Phone/Internet	1,149.36			\$1,149.36
<b>Total Utilities</b>	<b>10,609.27</b>			<b>\$10,609.27</b>
<b>Total Facilities and Equipment</b>	<b>18,099.37</b>		<b>75.00</b>	<b>\$18,174.37</b>
Operations				\$0.00
Bank and Credit Card Fees	5,920.05	451.87	10.64	\$6,382.56
Farm to Table Dinner Expenses			8,727.91	\$8,727.91
Mileage/Travel expenses	132.51	128.08	275.09	\$535.68

# Jonesborough Locally Grown

## Profit and Loss by Class

January 1 - November 1, 2023

	BOONE ST MKT	FARMERS MKT	LOCALLY GROWN	TOTAL
Musicians	200.00	1,320.00		\$1,520.00
Printing		268.38	326.10	\$594.48
Program Expense (food)				\$0.00
Catering	57.66			\$57.66
Donation In-Kind (JAMA)			114.34	\$114.34
DTC	111,596.75			\$111,596.75
Events	1,621.52		164.01	\$1,785.53
Kitchen	13,096.83			\$13,096.83
Wholesale	89,122.96		1,059.73	\$90,182.69
<b>Total Program Expense (food)</b>	<b>215,495.72</b>		<b>1,338.08</b>	<b>\$216,833.80</b>
Program Expense (non-food)				\$0.00
Farm Fresh Fit Walking Expenses		14,074.73		\$14,074.73
Raffle Expenses			10.00	\$10.00
Token Payments for FM		17,693.00	44.00	\$17,737.00
<b>Total Program Expense (non-food)</b>		<b>31,767.73</b>	<b>54.00</b>	<b>\$31,821.73</b>
Promotions				\$0.00
Advertising	250.00	4,050.00	1,728.52	\$6,028.52
Promotional Materials	45.00	170.00	60.00	\$275.00
Promotional Products (t-shirts, totes, cookbooks)			2,280.43	\$2,280.43
<b>Total Promotions</b>	<b>295.00</b>	<b>4,220.00</b>	<b>4,068.95</b>	<b>\$8,583.95</b>
Service Expenses				\$0.00
Dishwasher	3,095.45			\$3,095.45
Kitchen Linens	1,271.87			\$1,271.87
Pest Control	170.00			\$170.00
Shopkeep	1,290.00			\$1,290.00
Subscriptions/Shopping Memberships			149.90	\$149.90
Web hosting/services			799.90	\$799.90
<b>Total Service Expenses</b>	<b>5,827.32</b>		<b>949.80</b>	<b>\$6,777.12</b>
Special Dinner Expenses			2,855.28	\$2,855.28
Supplies	79.89	88.80		\$168.69
Cleaning Supplies	241.84			\$241.84
Food Service Consumables	4,063.53			\$4,063.53
Kitchen Supplies	151.77			\$151.77
Office Supplies	384.95		21.99	\$406.94
Paper Products	971.67			\$971.67
<b>Total Supplies</b>	<b>5,893.65</b>	<b>88.80</b>	<b>21.99</b>	<b>\$6,004.44</b>
<b>Total Operations</b>	<b>233,764.25</b>	<b>38,244.86</b>	<b>18,627.84</b>	<b>\$290,636.95</b>

# Jonesborough Locally Grown

## Profit and Loss by Class

January 1 - November 1, 2023

	BOONE ST MKT	FARMERS MKT	LOCALLY GROWN	TOTAL
Personnel Expenses			58.00	\$58.00
Employees				\$0.00
Hourly	32,270.89		25,547.75	\$57,818.64
Salaried	26,398.75			\$26,398.75
IRA match	1,950.00			\$1,950.00
Total Salaried	28,348.75			\$28,348.75
Total Employees	60,619.64		25,547.75	\$86,167.39
Payroll Expense			24,364.06	\$24,364.06
Unemployment Tax (SUTA)			326.71	\$326.71
Total Payroll Expense			24,690.77	\$24,690.77
QuickBooks Direct Deposit Fee			148.75	\$148.75
Workers Comp Insurance (AccidentFund)			1,457.00	\$1,457.00
Total Personnel Expenses	60,619.64		51,902.27	\$112,521.91
Total Expenses	\$321,812.21	\$38,244.86	\$75,460.61	\$435,517.68
NET OPERATING INCOME	\$ -18,319.78	\$6,910.27	\$32,132.59	\$20,723.08
NET INCOME	\$ -18,319.78	\$6,910.27	\$32,132.59	\$20,723.08



**TOWN OF JONESBOROUGH  
BOARD OF MAYOR AND ALDERMEN  
AGENDA PRESENTATION**

DATE: NOVEMBER 13, 2023 AGENDA ITEM #: 1

SUBJECT: Financial Report

Attached for your review are the October, 2023 Financial Operating Statements:

	Current Year		Prior Year	
	October	YTD	October	YTD
<b>GENERAL FUND</b>				
Revenues	837,936	4,193,375	786,162	2,819,796
Expenditures	1,002,524	3,637,274	945,583	3,482,584
Rev. Over/(Under) Exp.	(164,588)	556,101	(159,421)	(662,788)
<b>DRUG FUND</b>				
Revenues	180	6,372	25,085	25,910
Expenditures	-	17,385	-	2,000
Rev. Over/(Under) Exp.	180	(11,013)	25,085	23,910
<b>SOLID WASTE FUND</b>				
Revenues	77,420	289,733	65,360	242,282
Expenditures	52,023	212,690	51,838	188,838
Rev. Over/(Under) Exp.	25,397	77,043	13,522	53,444
<b>HRA INTERNAL SERV. FUND</b>				
Revenues*	5,790	23,160	5,790	22,910
Expenditures*	3,642	51,112	6,494	17,352
Rev. Over/(Under) Exp.	2,148	(27,952)	(704)	5,558
<b>WATER/SEWER FUND</b>				
Revenues	835,309	3,984,000	3,711,416	5,809,743
Expenditures	657,011	4,171,634	792,053	2,502,648
Rev. Over/(Under) Exp.	178,298	(187,634)	2,919,363	3,307,095
<b>K-8 CAPITAL PROJECT FUND</b>				
Revenues	719,323	2,681,895	1,503,229	6,253,678
Expenditures	719,323	3,164,241	1,492,432	6,370,502
Rev. Over/(Under) Exp.	-	(482,346)	10,797	(116,824)

11/08/2023 \*GL060D\*  
FUND 8-010 REVENUE GENERAL FUND

TOWN OF JONESBOROUGH  
REVENUE SUMMARY  
7/01/2023 - 10/31/2023

PAGE 1  
TIME 9:01  
- DEPARTMENT -

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	BALANCE	REMAIN.
30000	* GENERAL FUND REVENUE *					
3110	PROPERTY TAXES - CURRENT	2,689,962.00	215,671.00	431,496.00	2,258,466.00	83.95
3111	PUBLIC UTILITY TAX - CURRENT	36,000.00	.00	.00	36,000.00	100.00
3130	PROP.TAXES-INT.APNALTY	15,000.00	1,681.02	5,854.82	9,145.18	60.96
3141	IN LIEU OF POWER BOARD TAX	60,000.00	.00	.00	60,000.00	100.00
3142	IN LIEU OF TVA TAX	70,000.00	.00	.00	70,000.00	100.00
3143	IN LIEU OF PROPERTY TAX	260,000.00	86,666.67	86,666.67	173,333.33	66.66
3144	TVA IMPACT PAYMENT	28,000.00	.00	.00	28,000.00	100.00
3150	LOCAL SALES TAX	2,800,000.00	226,332.76	960,698.37	1,839,301.63	65.68
3160	WHOLESALE BEER TAX	230,000.00	19,856.84	82,511.14	147,488.86	64.12
3161	ALCOHOLIC BEV.FEES/APPLICATIONS	15,000.00	.00	.00	15,000.00	100.00
3162	WHOLESALE LIQUOR TAX	140,000.00	10,771.37	42,882.00	97,118.00	69.37
3170	BUSINESS TAXES	170,000.00	2,917.46	8,803.29	161,196.71	94.82
3180	HOTEL - MOTEL TAX	75,000.00	6,630.55	21,376.11	53,623.89	71.49
3190	CORPORATE EXCISE TAX	30,000.00	.00	.00	30,000.00	100.00
3191	CABLE FRANCHISE FEE	92,000.00	863.73	863.73	91,136.27	99.06
3210	BUILDING PERMITS	180,000.00	4,283.35	29,630.96	150,369.04	83.53
3212	REZONING/PLAN REVIEW/VARIANCE FEE	2,000.00	390.00	1,190.00	810.00	40.50
3214	STORMWATER FEES	3,000.00	.00	.00	3,000.00	100.00
3330	SC-TITLE III B TRANSPORTATION	6,000.00	3,000.00	3,000.00	3,000.00	50.00
3335	SC - VOLUNTEER TRANSPORTATION PRO	6,000.00	.00	.00	6,000.00	100.00
3340	SC-SERVICE COORDINATION FUNDS	46,960.00	3,337.00	11,027.00	35,933.00	76.51
3350	SEN.CITIZEN-COUNTY REVENUE	50,000.00	23,500.00	23,500.00	27,500.00	55.00
3360	SEN.CITIZEN - STATE REVENUE	14,000.00	1,088.00	3,264.00	10,736.00	76.68
3367	SC - UNITED WAY FUNDING	.00	.00	1,250.00	1,250.00	100.00
3370	SC-HEALTH PROMO & CLAS REVENUE	40,000.00	5,135.00	16,043.00	23,957.00	59.89
3375	SENIOR CENTER - RENTAL REVENUE	600.00	120.00	120.00	480.00	80.00
3376	SENIOR CENTER - MEMBERSHIP DUES	25,000.00	1,882.12	7,515.87	17,484.13	69.93
3377	SENIOR CENTER -MT RIDE FEES	5,500.00	170.00	3,545.00	1,955.00	35.54
3410	STATE SALES TAX	700,000.00	58,189.51	231,797.84	468,202.16	66.88
3420	STATE BEER TAX	2,700.00	.00	.00	2,700.00	100.00
3430	STATE MIXED DRINK TAX	10,000.00	1,356.54	5,463.01	4,536.99	45.36
3435	STATE TELECOMMUNICATION TAX	6,500.00	473.28	1,836.39	4,663.61	71.74
3440	STATE INCOME TAX	10,000.00	.00	376.40	9,623.60	96.23
3445	STATE LOCAL OCCUPANCY TAX	8,000.00	852.60	3,640.75	4,359.25	54.49
3450	STATE CITY STREET	10,500.00	894.62	3,578.50	6,921.50	65.91
3455	STATE SPORTSSETTING	6,000.00	.00	2,328.41	3,671.59	61.19
3460	STATE MAINTENANCE REIMBURSEMENT	40,000.00	.00	1,261.94	38,738.06	96.84
3470	STATE STREET AID REVENUES	240,000.00	18,714.64	71,367.27	168,632.73	70.26
3490	PEP SAFETY GRANT-EMPLOYER WELLNESS	2,000.00	.00	.00	2,000.00	100.00
3492	PEP DRIVER SAFETY GRANT	4,000.00	.00	.00	4,000.00	100.00
3494	PEP - PROPERTY GRANT PROGRAM	5,000.00	.00	.00	5,000.00	100.00
3611	WASHINGTON COUNTY FIRE FUNDS	135,000.00	.00	37,760.00	101,250.00	75.00
3612	WASH.CNTY-SPECIAL APPRO-FIRE FUND	.00	.00	1,358.26	1,358.26	100.00
3615	SCHOOL PROJECT MANAGEMENT FEES	30,000.00	.00	.00	30,000.00	100.00
3630	VISITOR CENTER - AUDITORIUM RENT	12,000.00	2,297.26	5,197.05	6,802.95	56.69
3650	VISITOR CENTER GIFT SHOP	55,000.00	14,381.78	25,836.86	29,163.14	53.02
3651	VISITOR CENTER MISCELLANEOUS	2,000.00	19,520.83	12.30	987.70	98.77

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	BALANCE	REMAIN.
3653	VISITOR CENTER - SPECIAL PROGRAM	12,500.00	4,078.08	10,138.32	2,361.68	18.89
3659	GAZEO RENTAL	350.00	.00	.00	350.00	100.00
3660	RECREATION EVENTS/SPECIAL PROGRAM	7,500.00	.00	480.00	7,020.00	93.60
3661	STATE OF TN TOURISM GRANT	30,000.00	.00	.00	30,000.00	100.00
3663	MUSIC ON THE SQUARE REVENUES	36,000.00	104.10	12,140.41	23,859.59	66.27
3664	RECREATION RESERVE REVENUES	1,000.00	.00	.00	1,000.00	100.00
3665	M. MARTIN FUND-PROGRAM DEVELOPMEN	50,000.00	.00	.00	50,000.00	100.00
3667	REPERTORY THEATRE/JMAC	57,000.00	626.91	10,524.78	46,475.22	81.53
3669	JRT PLAYERS EDUCATION PROGRAM	50,000.00	3,187.90	20,562.90	29,437.10	58.87
3672	STORY TOWN RADIO SHOW REVENUE	17,500.00	3,190.20	18,200.85	700.85	4.00
3673	JRT DON SQUIRES SCHOLARSHIP PROGRA	3,000.00	.00	250.00	2,750.00	91.66
3674	MAIN STREET USA REVENUES	2,500.00	38.80	250.98	2,249.02	83.36
3675	MAIN ST. BREWS & TUNES REVENUES	12,000.00	4,653.00	8,780.00	3,220.00	26.83
3676	MAIN ST. JONSBOROUGH DAYS REVENUE	31,900.00	94.00	6,287.66	25,612.34	80.28
3680	WETLANDS-SEASON PASSES	40,000.00	.00	839.33	39,160.67	97.90
3681	WETLANDS-FACILITY RENTAL	35,000.00	.00	21,190.00	13,810.00	38.45
3682	WETLANDS-DAILY ADMISSIONS	280,000.00	.00	191,331.71	98,668.29	34.02
3683	WETLANDS-CONCESSIONS	90,000.00	170.00	56,745.40	33,254.60	38.94
3684	WETLANDS-MERCHANDISE SALES	3,500.00	.00	.00	3,500.00	100.00
3685	WETLANDS-TUBE RENTALS	9,000.00	30.00	8,577.25	422.75	4.69
3688	WETLANDS-SNOWBALL SALES	3,000.00	.00	1,787.44	1,212.56	40.41
3689	WETLANDS-SWIM LESSONS/CPR TRAININ	3,500.00	.00	.00	3,500.00	100.00
3710	POLICE FINES	160,000.00	13,471.50	53,259.59	106,740.41	66.72
3711	POLICE FINES - CAMERAS	50,000.00	4,800.00	13,742.00	36,258.00	72.51
3712	GENERAL SESSIONS COURT FINES	3,500.00	5.95	920.29	2,579.71	73.70
3713	LITIGATION TAX	17,500.00	742.22	4,778.98	12,721.02	72.69
3714	DEFENSIVE DRIVING SCHOOL REVENUE	20,000.00	2,364.00	5,676.00	14,324.00	71.62
3715	POLICE - VEHICLE TOWING FEES	.00	.00	125.00	125.00	100.00
3716	SHOP WITH COP PROGRAM	25,000.00	6,973.38	8,758.38	16,241.62	64.96
3717	DRIVING SCHOOL TECH FEES	2,250.00	156.00	564.00	1,686.00	74.93
3718	PS ELECTRONIC CITATION FEE RESERV	3,500.00	.00	572.00	2,928.00	83.65
3719	HANDGUN PERMIT CLAS FEES	22,400.00	.00	.00	22,400.00	100.00
3720	TN HIGHWAY SAFETY GRANT	93,801.00	.00	672.00	93,129.00	99.28
3721	DOJ BULLET PROOF VESTS GRANT	8,500.00	.00	.00	8,500.00	100.00
3722	DOJ COPS GRANT	60,000.00	.00	.00	60,000.00	100.00
3724	TN HWY SAFETY GRANT	5,000.00	.00	.00	5,000.00	100.00
3725	CLERK ELECTRONIC CITATION FEE RES	1,000.00	.00	143.00	857.00	85.70
3726	JONSBOROUGH COPS FOR KIDS	2,500.00	.00	.00	2,500.00	100.00
3727	PAWS IN BLUE CANINE REVENUE CONT.	.00	.00	.00	1,400.00	100.00
3770	MCKINNEY CENTER - RENTAL FEES	12,000.00	1,307.50	5,227.50	6,772.50	56.43
3771	MEM PROG.-DONATIONS	.00	350.00	451.85	451.85	100.00
3772	MARY MARTIN-EDUCATION FEES	75,000.00	3,747.22	28,754.42	46,245.58	61.66
3774	MCKINNEY SCHOLARSHIP FUND REVENUE	5,000.00	.00	475.00	4,525.00	90.50
3775	MCKINNEY CENTER MEMBERSHIP REVENU	2,500.00	.00	.00	2,500.00	100.00
3778	TAC GRANT-STORY TOWN RADIO SHOW	8,880.00	.00	3,552.00	5,328.00	60.00
3786	TAC GRANT COMM. PLAY CREATIVE PLAC	2,500.00	.00	.00	2,500.00	100.00
3810	INTEREST EARNED	7,500.00	.00	15,795.85	8,295.85	110.61
3822	POST OFFICE RENT	77,098.00	.00	14,667.98	62,430.02	80.97

11/08/2023 \*CL6600\*  
FUND 8-010 REVENUE GENERAL FUND

TOWN OF JONESBOROUGH  
REVENUE SUMMARY  
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MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	BALANCE	REMAIN.
3823	LEASE REVENUE	10,520.00	4,864.51	27,322.03	16,402.03-	159.71-
3844	MISCELLANEOUS REVENUE	.00	68,480.42	1,068,586.86	1,048,586.86-	100.00-
3950	ACTION PROCEEDS - SURPLUS EQUIP.	15,000.00	7,175.00	13,675.00	1,325.00	8.83
3955	IN LIEU SIDEWALK PAYMENT RESERVE	20,000.00	.00	3,250.00	16,750.00	81.75
3963	SENIOR CENTER-SPECIAL PROJECTS RE	55,000.00	.00	4,566.95	50,433.05	91.69
3974	KEEP JONES BEAUTIFUL REVENUE	.00	.00	48.00	48.00-	100.00-
3975	FLAG REPLACEMENT REVENUE	200.00	90.00	2,361.00	2,161.00-	80.50-
3976	CHUCKEY DEPOT MUSEUM REVENUE	3,000.00	1,458.94	2,392.94	607.06	20.23
3979	WASH. CO. COMT. FOR K-8 MAINT.	391,900.00	.00	.00	391,900.00	100.00
3982	PROCEEDS - 2023 CAPITAL OUTLAY MO	1,000,000.00	.00	.00	1,000,000.00	100.00
3993	PROCEEDS-INTERIM LOAN-JACKSON TIT	875,000.00	.00	348,279.64	526,720.36	60.19
3810	LEASE INTEREST	11,152.00	.00	.00	11,152.00	100.00
	--SUB TOTAL--	11,152.00	.00	.00	11,152.00	100.00
3667	JKT USD SHON	.00	.00	10,092.22	10,092.22-	100.00-
	--SUB TOTAL--	.00	.00	10,092.22	10,092.22-	100.00-
3667	JKT PETER PAN	.00	.00	4,427.12	4,427.12-	100.00-
	--SUB TOTAL--	.00	.00	4,427.12	4,427.12-	100.00-
3667	JKT DEARLY BELOVED	.00	.00	2,295.38	2,295.38	100.00-
	--SUB TOTAL--	.00	.00	2,295.38	2,295.38	100.00-
3667	JKT IT'S A WONDERFUL LIFE RADIO P	.00	6,299.00	7,032.12	7,032.12-	100.00-
	--SUB TOTAL--	.00	6,299.00	7,032.12	7,032.12-	100.00-
3667	JKT THE PLAY THAT GOES WRONG	.00	.00	2,495.38	2,495.38	100.00-
	--SUB TOTAL--	.00	.00	2,495.38	2,495.38	100.00-
3667	BEAUTIFUL	.00	1,500.00	579.62	579.62-	100.00-
	--SUB TOTAL--	.00	1,500.00	579.62	579.62-	100.00-
3667	MUSIC MAN	.00	3,928.62	33,739.18	33,739.18-	100.00-
	--SUB TOTAL--	.00	3,928.62	33,739.18	33,739.18-	100.00-
3667	CRASY FOR YOU	.00	9,097.90	22,356.96	22,356.96-	100.00-
	--SUB TOTAL--	.00	9,097.90	22,356.96	22,356.96-	100.00-
3667	JKT - INTO THE WOODS	.00	3,350.00	1,990.38	1,990.38	100.00-
	--SUB TOTAL--	.00	3,350.00	1,990.38	1,990.38	100.00-
3667	JKT - ANASTASIA	.00	.00	6,361.95	6,361.95	100.00-
	--SUB TOTAL--	.00	.00	6,361.95	6,361.95	100.00-
3667	USA CHRISTMAS	.00	6,841.24	11,668.36	11,668.36-	100.00-
	--SUB TOTAL--	.00	6,841.24	11,668.36	11,668.36-	100.00-
3667	JKT CONCESSIONS	.00	1,053.72	533.15	533.15-	100.00-
	--SUB TOTAL--	.00	1,053.72	533.15	533.15-	100.00-
3667	JKT DUE FROM JKT CHECKING	.00	5,623.94	10,058.50	10,058.50	100.00-
	--SUB TOTAL--	.00	5,623.94	10,058.50	10,058.50	100.00-
	* GENERAL FUND REVENUE *	12,100,173.00	837,936.00	4,193,375.37	7,906,797.63	65.34
	---FUND TOTAL---	12,100,173.00	837,936.00	4,193,375.37	7,906,797.63	65.34



11/08/2023 \*GL660D\*  
FUND 8-011 REVENUE DRUG FUND

TOWN OF JONESBOROUGH  
REVENUE SUMMARY  
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MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	BALANCE	REMAIN.
		-----	-----	-----	-----	-----
30000	* DRUG FUND REVENUE *					
3710	DRUG FINES	3,000.00	179.71	194.83	2,805.17	93.50
3715	PROPERTY FORFEITURES	3,000.00	.00	.00	3,000.00	100.00
3720	AUCTION PROCEEDS	3,500.00	.00	6,177.00	2,677.00	76.48
	* DRUG FUND REVENUE *	9,500.00	179.71	6,371.83	3,128.17	32.92
	---					
	FUND TOTAL---	9,500.00	179.71	6,371.83	3,128.17	32.92



11/08/2023 \*GL2602\*  
FUND 8-012 REVENUE SOLID WASTE FUND

TOWN OF JONESBOROUGH  
REVENUE SUMMARY  
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MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	BALANCE	REMAIN.
30000	* SOLID WASTE REVENUE *					
3700	CUSTOMER CHARGE	780,438.00	70,697.15	274,205.99	506,232.01	64.86
3705	SERVICE CHARGE	16,000.00	1,350.00	5,150.00	10,850.00	47.81
3708	BRUSH/TIRE DISPOSAL FEES	50.00	.00	.00	50.00	100.00
3710	COMPOST/MULCH SALES	20,000.00	716.13	3,441.53	17,558.47	87.79
3715	RECYCLED MATERIAL SALES	18,500.00	639.68	2,249.63	16,250.37	87.83
3844	MISCELLANEOUS SANITATION REVENUE	.00	3,653.24	3,653.24	3,653.94	100.00
3945	TOTE CART/DUMPSTER PURCHASE	500.00	.00	.00	500.00	100.00
3970	TRUCK RENTALS	4,000.00	.00	450.00	3,550.00	88.75
3975	BAGSTER BAG SALES	300.00	364.25	583.25	283.25	94.41
4910	INSURANCE RECOVERY	.00	.00	1,000.00	1,000.00	100.00
	* SOLID WASTE REVENUE *	839,788.00	77,420.45	289,733.64	550,054.36	65.49
	***FUND TOTAL***	839,788.00	77,420.45	289,733.64	550,054.36	65.49

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FUND 8-016	**HEALTH REIMBURSEMENT REVENUES**	REVENUE SUMMARY	TIME	9:01
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MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	BALANCE	REMAIN.
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30000	**HEALTH REIMBURSEMENT REVENUES**					
3110	HRA CONTRIBUTIONS - GENERAL FUND	.00	2,730.00	10,920.00	10,920.00-	100.00-
3115	HRA CONTRIBUTIONS - SM FUND	.00	750.00	3,000.00	3,000.00-	100.00-
3120	HRA CONTRIBUTIONS - NAT/SEWER FUND	.00	2,310.00	9,240.00	9,240.00-	100.00-
	**HEALTH REIMBURSEMENT REVENUES**	.00	5,790.00	23,160.00	23,160.00-	100.00-
	---FUND TOTAL---	.00	5,790.00	23,160.00	23,160.00-	100.00-

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	BALANCE	REMAIN.
*****	*****	*****	*****	*****	*****	*****
30000	* WATER/SEWER FUND REVENUE *					
3010	INTEREST EARNED	5,000.00	.00	3,396.05	1,603.95	32.07
3010	WATER SALES	7,024,541.00	615,112.86	2,280,508.48	4,744,032.52	67.53
3020	SEWER SALES	1,828,000.00	160,118.30	599,903.22	1,228,096.78	67.18
3040	MISCELLANEOUS	.00	25,378.38	25,378.38	25,378.38	100.00
3045	DISCONNECT FEES	12,500.00	3,174.63	15,368.53	2,866.53	22.93
3050	SERVICE CHARGES	55,000.00	4,400.00	17,760.00	37,240.00	67.81
3051	WATER TAP FEES	375,000.00	25,100.00	121,450.01	253,549.99	67.62
3052	SEWER TAP FEES	225,000.00	2,000.00	14,650.00	210,350.00	91.77
3054	SEWER TAP INSPECTION FEES	2,500.00	25.00	900.00	1,600.00	64.00
3055	SEWER INDUSTRIAL USER PERMIT FEES	7,500.00	.00	.00	7,500.00	100.00
3060	WATER LINE EXTENSION FEES	100,000.00	.00	.00	100,000.00	100.00
3076	2021 EDA INDUST PARK GRANT REV	260,000.00	.00	.00	260,000.00	100.00
3080	COLLECTION ON DELINQUENT ACCOUNTS	.00	.00	20.33	20.33	100.00
3086	SALE OF PROPERTY	10,000.00	.00	3,764.65	6,235.35	62.35
3092	CAP CONTR -WASH CNTY-WL PROJ.	.00	.00	772,114.38	772,114.38	100.00
3095	TN DIRECT LOCAL AREA FUNDS	347,450.00	.00	100,192.00	247,258.00	71.16
3095	WATER TAP DISCOUNTED COST CNTY LT	.00	.00	29,350.00	29,350.00	100.00
3095	--SUB TOTAL--	.00	.00	29,350.00	29,350.00	100.00
* WATER/SEWER FUND REVENUE *		10,252,491.00	835,309.17	3,984,000.03	6,268,490.97	61.14
---	FUND TOTAL---	10,252,491.00	835,309.17	3,984,000.03	6,268,490.97	61.14

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FUND 8-050	**K-8 CAPITAL PROJ.FUND REVENUE**	REVENUE SUMMARY	TIME	9:01
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MAJOR ACCTS	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	BALANCE	REMAIN.
*****	*****	*****	*****	*****	*****	*****
3000	**K-8 CAPITAL PROJ.FUND REVENUE**					
3100	K-8 DEBT PROCEEDS-PHASE III-INTER	.00	719,322.50	2,285,670.69	2,285,670.69	100.00-
3400	BAN Extension Proceeds	.00	.00	396,223.98	396,223.98	100.00-
	**K-8 CAPITAL PROJ.FUND REVENUE**	.00	719,322.50	2,681,894.67	2,681,894.67	100.00-
	---FUND TOTAL---	.00	719,322.50	2,681,894.67	2,681,894.67	100.00-

11/08/2023 \*016600\*

TOWN OF JOHNSBOROUGH  
EXPENDITURE SUMMARY  
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MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAIN.
11000	* GENERAL ADMINISTRATION *						
4100	SALARIES & WAGES	624,262.00	44,223.80	169,809.15	.00	454,452.85	72.79
4210	PAYROLL TAXES (FICA)	47,754.00	3,222.11	13,360.40	.00	35,393.60	74.11
4211	RETIREMENT	33,633.00	2,145.43	8,426.02	.00	25,206.98	74.94
4212	EMPLOYEE INSURANCE	86,183.00	5,239.27	25,050.24	.00	61,131.76	70.93
4214	UNEMPLOYMENT TAX (SUTA)	450.00	.00	34.32	.00	425.68	94.59
4310	OFFICE SUPPLIES	6,000.00	27.03	3,398.74	1,177.15	3,624.11	60.40
4311	STATIONERY/FORMS	2,000.00	.00	497.70	.00	1,502.30	75.11
4312	EQUIP. LEASES & MAINT. CONTRACTS	44,700.00	1,399.72	12,744.43	.00	31,955.57	71.48
4313	COMPUTER CONSULTANTS/UPGRADES	67,093.00	.00	11,887.27	.00	55,205.73	82.28
4314	SMALL EQUIP. & FURNISHINGS	4,500.00	199.99	199.99	.00	4,300.01	95.55
4323	FOOD	15,500.00	.00	.00	.00	15,500.00	100.00
4324	JANITORIAL/CLEANING	4,200.00	256.36	256.36	.00	3,943.64	93.89
4326	UNIFORMS/SAFETY GEAR	1,800.00	110.00	492.81	340.15	967.04	53.72
4328	POSTAGE	8,000.00	.00	935.10	.00	3,064.70	76.61
4330	BANK/CREDIT CARD FEES	3,000.00	.00	726.63	.00	2,273.37	75.77
4340	MISCELLANEOUS SUPPLIES	4,500.00	51.54	2,121.87	.00	2,378.13	52.62
4355	MEDICAL	2,600.00	184.05	667.15	.00	1,932.85	74.34
4410	BUILDING MAINTENANCE	8,000.00	128.44	18,066.53	.00	10,566.53	125.83
4415	BUILDING MAINTENANCE - ISC BLDG.	4,000.00	.00	.00	.00	4,000.00	100.00
4420	EQUIPMENT REPAIRS	250.00	.00	.00	.00	250.00	100.00
4510	ELECTRIC/GAS	14,500.00	987.34	3,115.08	.00	11,384.92	78.51
4520	WATER	3,500.00	96.07	209.50	.00	3,290.50	86.03
4550	PHONE/INTERNET	12,500.00	670.49	1,957.85	.00	10,542.15	84.33
4601	GENERAL ENGINEERING	35,000.00	.00	5,475.00	.00	29,525.00	84.35
4615	WEBSITE MAINTENANCE	5,500.00	50.00	150.00	.00	5,350.00	97.27
4651	AUDIT/ACCOUNTING	25,400.00	.00	.00	.00	25,400.00	100.00
4652	LEGAL FEES/LEGAL ADS	60,000.00	21,582.50	26,867.66	.00	33,132.34	55.22
4656	MUNICIPAL JUDGE SUPPLIES	2,352.00	.00	.00	.00	2,352.00	100.00
4657	MUNICIPAL JUDGE	11,200.00	1,050.00	3,325.00	.00	7,875.00	70.33
4658	ANIMAL CONTROL	2,500.00	15.78	47.20	.00	2,452.80	98.11
4659	USDA WILDLIFE MANAGEMENT	3,100.00	.00	.00	.00	3,100.00	100.00
4660	RESIDENT INFORMATION	6,500.00	.00	500.00	.00	6,000.00	92.30
4710	GASOLINE/OIL	6,500.00	145.61	458.59	.00	6,041.41	92.94
4720	TIRES	700.00	.00	.00	.00	700.00	100.00
4730	VEHICLE REPAIRS/MAINT.	3,000.00	.00	12.50	.00	2,987.50	99.58
4735	GPS - TELEMATICS	500.00	121.17	363.51	.00	136.49	27.29
4740	TRAVEL/TRAINING/CAR ALLOWANCE	6,000.00	.00	250.00	.00	5,750.00	95.83
4813	PROPERTY/LIABILITY INSURANCE	152,500.00	.00	68,443.26	.00	84,056.74	55.11
4814	WORKER'S COMP INSURANCE	73,410.00	.00	.00	.00	73,410.00	100.00
4915	TAX RELIEF PROGRAM	15,000.00	3,222.00	3,222.00	.00	11,778.00	78.52
4906	VETERAN'S MEMORIAL EXPENSE	2,500.00	22.50	22.50	.00	2,477.50	99.10
4911	DUES/SUBSCRIPTIONS/PERMITS	1,000.00	54.99	968.94	.00	31.06	3.10
4912	MTAS/TMG FEES	3,500.00	.00	3,247.00	.00	253.00	7.22
4913	LIBRARY APPROPRIATION	13,500.00	.00	.00	.00	13,500.00	100.00
4915	NE IN TOURISM APPROPRIATION	2,000.00	2,000.00	2,000.00	.00	.00	.00
4916	WC MUSEUM/HERITAGE ALLIANCE APPRO	50,000.00	4,166.67	16,666.68	.00	33,333.32	66.66
4917	BUILDING INSPECTION	4,500.00	.00	160.00	.00	4,340.00	96.44



MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAIN. BALANCE
4918	DIRTY STREET FIGHTERS	7,000.00	812.49	2,373.08	.00	4,626.92	66.09
4920	F.T.D.D. APPROPRIATION	1,650.00	.00	1,649.00	.00	1.00	.06
4921	F.T.H.R.A. APPROP.	7,301.00	.00	.00	.00	7,301.00	100.00
4922	WC H.M.S. APPROPRIATION	50,000.00	.00	.00	.00	50,000.00	100.00
4924	WASHINGTON COUNTY ECON DEV COUNCIL	7,000.00	.00	.00	.00	7,000.00	100.00
4925	HISTORIC ZONING COMM TRAINING	500.00	.00	.00	.00	500.00	100.00
4926	VET.PARK APPROPRIATION	.00	.00	250.00	.00	250.00	100.00
4930	JACKSON CONTRACTED SERVICES	25,000.00	.00	.00	.00	25,000.00	100.00
4935	MAIN STREET JONES PROGRAM EXP.	.00	449.99	1,511.07	.00	1,511.07	100.00
4936	MAIN ST.-BREWS & TUNES PROGRAM	.00	.00	376.96	.00	376.96	100.00
4937	MAIN ST.-JONESTOWN DAYS	.00	57.40	1,222.15	.00	1,222.15	100.00
5663	PRINCIPAL 2023 CAPITAL OUTLAY NOT	.00	5,709.76	5,709.76	.00	5,709.76	100.00
5664	INTEREST - 2023 \$1M COM	35,000.00	2,708.33	2,708.33	.00	32,291.67	92.26
5666	INTEREST- JACKSON RD	37,250.00	.00	.00	.00	37,250.00	100.00
5667	INTEREST-JACKSON BANK	50,000.00	7,801.68	7,801.68	.00	42,198.32	84.39
5670	PRIN.-2020 RD COMM.FACILITY LOAN	60,005.00	4,970.38	19,810.36	.00	40,194.64	66.98
5671	INT.-2020 RD COMM.FACILITY LOAN	89,420.00	7,481.62	27,997.64	.00	59,422.36	66.45
5677	PRIN.-2020 TR MINI BOND FUND COM	121,000.00	121,000.00	121,000.00	.00	.00	.00
5678	INT.-2020 TR MINI BOND FUND COM	15,662.00	8,502.60	8,502.60	.00	7,159.40	45.71
5960	PENALTIES FOR LATE FILING	.00	.00	66.34	.00	66.34	100.00
6145	DEBT ISSUANCE COSTS	2,000.00	.00	1,000.00	.00	1,000.00	50.00
6155	FACADE RENOVATION GRANT	10,000.00	.00	.00	.00	10,000.00	100.00
6175	VARIOUS PUBLIC WORKS PROJECTS	285,000.00	.00	.00	6,776.22	278,223.78	97.62
6180	OTHER CAPITAL PROJECTS	149,742.00	.00	102,422.84	.00	47,319.16	31.60
	* GENERAL ADMINISTRATION *	2,432,620.00	250,867.11	708,838.99	8,293.52	1,715,487.49	70.32

11/08/2023 \*010600\*  
FUND 8-010 EXPENDITURES GENERAL FUND

TOWN OF JONSBORO  
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MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAIN.
12000	* POLICE DEPARTMENT *						
4100	SALARIES & WAGES	1,223,770.00	94,822.14	377,498.04	.00	846,271.96	69.15
4210	PAYROLL TAXES (FICA)	93,418.00	6,716.65	26,857.22	.00	66,560.78	71.31
4211	RETIREMENT	71,811.00	5,681.77	22,445.48	.00	49,365.52	68.74
4212	EMPLOYEE INSURANCE	225,889.00	20,608.98	94,010.65	.00	131,878.35	58.38
4214	UNEMPLOYMENT TAX (UTA)	850.00	.00	44.04	.00	805.96	94.81
4310	OFFICE SUPPLIES	3,000.00	17.50	1,169.55	.00	1,830.45	61.01
4311	STATIONERY/FORMS	1,200.00	.00	583.25	.00	616.75	51.39
4312	EQUIP. LEASES & MAINT. CONTRACTS	18,275.00	2,058.71	11,853.71	1,311.00	5,110.29	27.96
4313	SMALL EQUIP-TN LOCAL APPROPRIATIO	.00	.00	43.16	.00	43.16	100.00
4314	SMALL EQUIP-TN FURNISHINGS	7,000.00	358.37	2,183.72	760.00	4,116.28	58.80
4315	AMMUNITION	7,000.00	.00	1,223.30	3,844.36	1,956.34	27.23
4326	UNIFORMS/CLOTHING	20,000.00	400.54	3,471.79	.00	16,528.21	82.64
4328	POSTAGE	2,500.00	.00	545.35	.00	1,954.65	78.18
4340	MISCELLANEOUS SUPPLIES	5,000.00	903.11	1,017.11	.00	3,982.89	79.65
4350	SAFETY	1,000.00	.00	.00	.00	1,000.00	100.00
4355	MEDICAL	11,500.00	1,440.86	2,707.42	.00	8,792.58	76.45
4420	EQUIPMENT REPAIRS	1,000.00	219.98	219.98	.00	780.02	121.99
4500	LITIGATION EXPENSE	10,000.00	3,000.00	3,000.00	.00	7,000.00	70.00
4503	PS ELECT. CITATION RESERVE EXP.	5,000.00	.00	.00	.00	5,000.00	100.00
4507	CLERK ELECTR. CITATION RESERVE EXP	1,500.00	.00	.00	.00	1,500.00	100.00
4510	MAINTENANCE EXPENSE-RADIO TOWER	1,000.00	29.82	231.05	.00	768.95	76.89
4515	HANDGUN PERMIT CLASS EXPENSE	1,000.00	.00	.00	.00	1,000.00	100.00
4520	DRIVING SCHOOL TECH FUND EXPENSES	2,000.00	.00	.00	.00	2,000.00	100.00
4550	TELEPHONE/RADIOS/INTERNET	15,500.00	1,777.44	3,018.86	.00	12,481.14	80.52
4630	TRAINING	16,000.00	4,342.32	13,181.01	13,551.00	10,732.01	67.07
4640	RESERVE OFFICER PROGRAM	5,000.00	.00	.00	.00	5,000.00	100.00
4710	GASOLINE/OIL	60,000.00	4,648.05	14,791.91	.00	45,208.09	75.34
4720	TIRES	8,000.00	.00	503.28	.00	7,496.72	93.70
4725	REPAIR & MAINT.-SURPLUS VEH. & EQU	5,000.00	.00	.00	3,556.20	1,443.80	28.87
4730	VEHICLE REPAIRS/MAINT.	18,000.00	1,184.02	3,839.13	4,105.25	10,055.62	55.86
4735	GPS - TELEMATICS	5,250.00	581.54	1,744.62	.00	3,505.38	66.76
4740	TRAVEL	5,000.00	959.98	2,051.19	.00	2,948.81	58.97
4745	TRAVEL/TRANSPORT-SURPLUS VEH. & EQU	5,000.00	.00	.00	.00	5,000.00	100.00
4850	STATE POLICE FINES	25,000.00	1,041.42	3,494.19	.00	21,505.81	86.02
4900	OTHER CONTRACTED SERVICES	39,739.00	198.43	24,194.57	7,069.73	8,474.70	21.32
4910	DUES/SUBSCRIPTIONS/MEMBERSHIPS	2,000.00	372.05	1,318.02	.00	681.98	34.09
4913	PUBLIC EDUCATION/DRIVING SCHOOL	3,000.00	.00	1,086.13	.00	1,913.87	63.79
4936	PANS IN BLUE CANINE EXPENSES	.00	506.40	1,815.37	5,303.40	7,120.77	100.00
4937	SHOP WITH A COP PROGRAM	25,000.00	682.08	682.08	.00	24,317.92	97.27
4938	JONSBOROUGH COPS FOR KIDS	2,500.00	.00	.00	.00	2,500.00	100.00
4955	DOJ BULLET PROOF VESTS GRANT	8,500.00	.00	.00	.00	8,500.00	100.00
4962	TN HIGHWAY SAFETY GRANT EXPENSES	5,000.00	.00	.00	.00	5,000.00	100.00
4966	VEHICLE AND EQUIPMENT	43,000.00	43,000.00	43,000.00	.00	.00	.00
5532	PRINCIPAL-2021 PS VEHICLE LEASE	119,000.00	.00	119,000.00	.00	.00	.00
5534	INTEREST-2021 PS VEHICLE LEASE	5,129.00	.00	3,067.35	.00	2,061.65	40.19
5705	2021 CAP. OUTLAY-POLICE VEHICLES	.00	.00	20,117.60	.00	20,117.60	100.00
5720	CAP. OUTLAY-PS TRAINING FACILITY	.00	.00	284.85	.00	284.85	100.00

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MAJOR	DESCRIPTION	BUDGET	CURRENT	Y-T-D	ENCUMBRANCE	UNENCUMBERED	%
ACCTS		AMOUNT		AMOUNT	AMOUNT	BALANCE	REMAIN.
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5960	PENALTIES FOR LATE FILING	.00	.00	184.59	.00	184.59	100.00
	* POLICE DEPARTMENT *	2,134,531.00	195,112.10	805,475.91	39,463.24	1,289,591.85	60.41

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TOWN OF JONESBOROUGH  
EXPENDITURE SUMMARY  
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MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
1200	* FIRE DEPARTMENT *						
4100	SALARIES & WAGES	432,579.00	35,498.60	136,225.62	.00	396,353.38	68.50
4210	PAYROLL TAXES (FICA)	33,093.00	2,511.95	9,686.49	.00	23,405.51	70.72
4211	RETIREMENT	25,343.00	2,129.91	8,155.68	.00	17,187.32	67.81
4212	EMPLOYEE INSURANCE	70,888.00	6,046.43	29,404.43	.00	41,483.55	58.51
4214	UNEMPLOYMENT TAX (SUTA)	340.00	.00	.89	.00	339.11	99.73
4310	OFFICE SUPPLIES	1,000.00	103.16	184.57	.00	815.43	81.54
4311	STATIONERY/FORMS	200.00	.00	.00	.00	200.00	100.00
4312	EQUIP. LEASES & MAINT. CONTRACTS	6,500.00	32.65	1,966.35	.00	4,533.65	69.78
4314	SMALL EQUIP. & FURNISHINGS	45,000.00	643.51	11,138.27	8,173.20	25,628.53	56.95
4326	UNIFORMS/CLOTHING	11,000.00	.00	2,411.40	5,820.00	2,768.60	25.35
4327	FIRE FIGHTING GEAR	30,000.00	.00	.00	11,637.00	18,363.00	61.21
4328	POSTAGE	200.00	.00	15.87	.00	184.13	92.06
4340	MISCELLANEOUS SUPPLIES	5,500.00	357.46	1,760.66	.00	3,739.34	67.98
4350	SAFETY	1,000.00	.00	.00	.00	1,000.00	100.00
4355	MEDICAL	6,500.00	143.35	985.61	1,000.00	4,514.39	69.45
4410	BUILDING MAINTENANCE	10,000.00	.00	337.47	.00	9,662.53	96.62
4420	EQUIPMENT REPAIRS	2,500.00	12.98	378.00	740.00	1,382.00	55.28
4500	TELEPHONE/RADIOS/INTERNET	6,250.00	475.18	787.91	.00	5,462.09	87.39
4630	TRAINING	8,500.00	.00	1,600.00	.00	6,900.00	81.17
4710	GASOLINE AND OIL	12,000.00	562.27	3,703.63	.00	8,296.37	69.13
4720	TIRES	8,000.00	.00	.00	.00	8,000.00	100.00
4730	VEHICLE REPAIRS/MAINT.	30,000.00	438.72	2,660.85	8,412.72	18,926.43	63.08
4735	GPS - TELEMATICS	700.00	218.07	654.21	.00	45.79	6.54
4740	TRAVEL	1,000.00	88.50	88.50	.00	911.50	91.15
4900	OTHER CONTRACTED SERVICES	11,000.00	.00	.00	1,681.16	9,318.84	84.71
4910	DUES/SUBSCRIPTIONS	1,800.00	.00	300.00	.00	1,500.00	83.33
4913	PUBLIC EDUCATION	500.00	.00	.00	.00	500.00	100.00
5515	PRINCIPAL-2016 FIRE TRUCK LEASE	38,760.00	3,215.59	12,818.01	.00	25,941.99	66.92
5520	INTEREST-2016 FIRE TRUCK LEASE	3,167.00	278.10	1,157.35	.00	2,009.65	63.44
5535	PRINCIPAL-2021 FIRE TRUCK LEASE	46,000.00	.00	46,000.00	.00	.00	.00
5540	INTEREST-2021 FIRE TRUCK LEASE	10,109.00	.00	5,323.50	.00	4,785.50	47.33
5960	PENALTIES FOR LATE FILING	.00	.00	71.92	.00	71.92	100.00
6115	CAPITAL OUTLAY - BRUSH TRUCK	.00	.00	1,358.26	.00	1,358.26	100.00
	* FIRE DEPARTMENT *	859,428.00	53,176.43	279,235.67	37,444.08	542,746.25	63.15

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TOWN OF JONESTOWN  
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MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAIN.
13200	* STREET DEPARTMENT *						
4100	SALARIES & WAGES	400,991.00	31,381.99	125,049.49	.00	275,941.51	68.81
4210	PAYROLL TAXES (FICA)	30,676.00	2,250.91	8,945.39	.00	21,730.61	70.77
4211	RETIREMENT	23,191.00	1,842.91	7,502.94	.00	15,688.06	67.64
4212	EMPLOYEE INSURANCE	63,206.00	5,394.39	25,903.80	.00	37,302.20	59.01
4214	UNEMPLOYMENT TAX (SUTA)	310.00	.00	.00	.00	310.00	100.00
4310	OFFICE SUPPLIES	400.00	.00	105.03	.00	294.97	73.74
4312	EQUIP LEASES & MAINT. CONTRACTS	2,500.00	32.65	2,224.40	.00	1,275.60	51.02
4314	SMALL EQUIP. & FURNISHINGS	4,000.00	74.93	648.89	.00	3,351.11	83.77
4322	SALE PURCHASE	10,000.00	.00	.00	.00	10,000.00	100.00
4326	UNIFORMS/CLOTHING	3,850.00	299.99	2,534.58	260.00	1,575.42	40.92
4340	MISCELLANEOUS SUPPLIES	2,750.00	210.36	319.34	.00	2,430.66	88.38
4350	SAFETY	2,200.00	.00	.00	.00	2,200.00	100.00
4355	MEDICAL	3,300.00	1,163.60	1,490.80	.00	1,809.20	54.82
4410	BUILDING MAINTENANCE	6,000.00	.00	.00	.00	6,000.00	100.00
4420	EQUIPMENT REPAIRS	1,500.00	50.70	50.70	.00	1,449.30	96.42
4440	STREET REPAIRS	15,000.00	781.50	3,765.92	6,000.00	5,234.08	35.29
4460	STREET SIGNS	6,050.00	.00	558.65	1,325.00	4,166.35	68.86
4465	STREET PAVING	175,000.00	.00	.00	.00	175,000.00	100.00
4510	STREET LIGHTS	192,500.00	17,604.83	53,866.04	.00	138,633.96	72.01
4520	CURBING/SIDEWALKS/ROCK	100,000.00	11,004.46	10,778.84	5,353.03	83,868.13	83.66
4550	TELEPHONE/RADIOS/INTERNET	2,500.00	78.56	400.19	.00	2,099.81	83.99
4710	GASOLINE/OIL	32,175.00	4,468.89	9,290.00	.00	22,885.00	71.12
4720	TIRMS	7,000.00	.00	238.46	.00	6,761.54	96.59
4730	VEHICLE REPAIRS/MAINT.	43,250.00	2,998.04	8,076.55	4,923.77	28,249.68	68.48
4735	GPS - TELEMATICS	1,800.00	234.26	686.59	.00	1,113.41	61.85
4920	STATE STORM WATER MAINTENANCE FEE	5,000.00	.00	.00	.00	5,000.00	100.00
5960	PENALTIES FOR LATE FILING	.00	.00	65.45	.00	65.45	100.00
6314	STORM WATER UPGRADE/SUPPLIES	6,000.00	550.00	550.00	6,550.00	1,100.00	18.31
6346	W. MAIN SIDEWALK	105,000.00	.00	.00	.00	105,000.00	100.00
6347	OAK GROVE CURBING AND SIDEWALK	30,000.00	.00	.00	.00	30,000.00	100.00
6348	LINCOLN PARK PARKING LOT	106,000.00	.00	.00	.00	106,000.00	100.00
6349	THOMSON MEADOW LANE PAVING	52,000.00	.00	.00	.00	52,000.00	100.00
6351	BOONE STREET PAVING	135,000.00	.00	.00	.00	135,000.00	100.00
6352	3 2500 4WD TRUCKS	150,000.00	.00	.00	140,866.00	9,134.00	6.08
	* STREET DEPARTMENT *	1,717,149.00	80,459.97	262,012.27	164,757.80	1,290,378.93	75.14



11/08/2023 \*060600\*  
FUND 8-010 EXPENDITURES GENERAL FUND

TOWN OF JONESBOROUGH  
EXPENDITURE SUMMARY  
7/01/2023 - 10/31/2023

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TIME 9:01  
- DEPARTMENT -

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	F-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAIN.
13000	* GARAGE *						
4100	SALARIES & WAGES	75,187.00	3,584.77	14,613.31	.00	60,543.69	80.55
4210	PAYROLL TAXES (FICA)	5,750.00	226.16	925.59	.00	4,824.41	83.90
4211	RETIREMENT	4,452.00	215.08	876.78	.00	3,575.22	80.10
4212	EMPLOYEE INSURANCE	25,186.00	1,615.43	7,891.70	.00	13,294.30	68.66
4214	UNEMPLOYMENT TAX (SUTA)	130.00	.00	.00	.00	130.00	100.00
4310	OFFICE SUPPLIES	500.00	.00	11.00	.00	489.00	57.80
4312	EQUIP LEASES & MAINT. CONTRACTS	3,000.00	68.92	1,312.22	.00	1,667.78	55.59
4313	TOOLS	2,300.00	2,199.00	4,404.00	.00	2,104.00	91.47
4314	SMALL EQUIP. & FURNISHINGS	3,470.00	399.99	559.92	.00	2,910.08	83.86
4315	WELDING SUPPLIES	400.00	139.87	129.87	.00	270.13	67.53
4324	JANITORIAL/CLEANING	1,500.00	575.75	575.75	.00	924.25	61.61
4326	UNIFORMS/CLOTHING	1,900.00	295.93	633.38	.00	1,266.62	66.66
4340	MISCELLANEOUS SUPPLIES	1,000.00	.00	182.40	.00	817.60	81.76
4350	SAFETY	1,000.00	.00	131.39	.00	868.61	86.86
4355	MEDICAL	800.00	40.90	199.86	.00	600.14	75.01
4410	BUILDING MAINTENANCE	1,500.00	75.00	406.35	.00	1,093.65	72.91
4415	WASH DAY MAINTENANCE & SUPPLIES	2,500.00	.00	899.00	.00	1,601.00	64.04
4420	EQUIPMENT REPAIRS	500.00	.00	.00	.00	500.00	100.00
4510	ELECTRIC	5,000.00	315.38	1,507.64	.00	3,492.36	69.84
4520	WATER	1,000.00	.00	45.11	.00	954.89	95.48
4550	TELEPHONE	2,250.00	187.88	747.51	.00	1,502.49	66.77
4610	TRAVEL/TRAINING	500.00	.00	.00	.00	500.00	100.00
4710	GASOLINE/OIL	2,300.00	121.43	300.17	.00	1,999.83	86.94
4720	TIRES	1,000.00	.00	.00	.00	1,000.00	100.00
4730	VEHICLE REPAIRS/MAINT.	2,000.00	107.38	1,107.83	1,761.14	858.97	43.44
4735	GPS - TELEMATICS	400.00	24.23	72.69	.00	327.31	81.82
4910	DIRS/SUBSCRIPTIONS/PERMITS	250.00	.00	.00	.00	250.00	100.00
5960	PENALTIES FOR LATE FILING	.00	.00	7.77	.00	7.77	100.00
	* GARAGE *	145,745.00	10,183.10	37,561.24	1,761.14	106,422.62	73.01

11/08/2023 \*GL0603\*  
FUND 8-010 EXPENDITURES GENERAL FUND

TOWN OF JONESBOROUGH  
EXPENDITURE SUMMARY  
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DEPARTMENT -

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAIN.
14100	* SENIOR CENTER *						
4100	SALARIES & WAGES	337,015.00	25,615.53	101,020.26	.00	235,994.74	70.02
4210	PAYROLL TAXES (FICA)	25,782.00	1,816.88	7,157.20	.00	18,624.80	72.23
4211	RETIREMENT	16,759.00	1,309.93	5,137.91	.00	11,621.09	69.34
4212	EMPLOYEE INSURANCE	64,437.00	4,575.02	24,156.94	.00	40,280.06	62.51
4214	UNEMPLOYMENT TAX (SUTA)	310.00	.00	5.17	.00	304.83	98.33
4310	OFFICE SUPPLIES	3,200.00	.00	968.64	.00	2,231.36	69.73
4312	EQUIP. LEASES & MAINT. CONTRACTS	21,000.00	2,406.99	6,071.27	4,080.00	10,848.73	51.66
4314	SMALL EQUIP. & FURNISHINGS	4,800.00	3,249.99	3,704.83	.00	1,095.17	22.81
4324	JANITORIAL/CLEANING	6,000.00	.00	589.80	3,000.00	2,410.20	40.17
4326	UNIFORMS	900.00	.00	241.26	149.35	508.79	56.53
4328	POSTAGE	800.00	.00	289.32	.00	510.68	63.83
4340	MISCELLANEOUS SUPPLIES	1,500.00	147.78	282.89	289.44	927.67	61.84
4350	SAFETY	2,000.00	.00	37.40	.00	1,962.60	98.13
4355	MEDICAL	2,500.00	143.15	429.45	.00	2,070.55	82.82
4410	BUILDING MAINTENANCE	20,400.00	2,239.33	10,410.86	647.16	9,341.98	45.79
4415	GROUND MAINTENANCE	9,000.00	2,076.90	4,043.08	1,789.10	3,167.82	35.19
4420	EQUIPMENT REPAIRS	1,000.00	.00	342.00	.00	658.00	65.80
4510	ELECTRIC/GAS	40,000.00	3,580.95	7,993.87	.00	32,006.13	80.01
4520	WATER	4,000.00	189.78	780.34	.00	3,219.66	80.49
4550	TELEPHONE/INTERNET	10,000.00	460.74	2,003.95	.00	7,996.05	79.96
4710	GASOLINE/OIL	2,700.00	153.70	562.63	.00	2,137.37	79.16
4725	TIRES	1,000.00	.00	.00	.00	1,000.00	100.00
4730	VEHICLE REPAIRS/MAINT.	1,000.00	.00	39.88	.00	960.12	96.01
4735	GPS - TELEMATICS	1,000.00	96.92	290.76	.00	709.24	70.92
4740	TRAVEL/TRAINING	2,500.00	.00	236.21	.00	2,263.79	90.55
4910	DUES/SUBSCRIPTIONS/PERMITS	5,500.00	109.95	9,719.90	.00	2,780.10	50.64
4915	AIA COMPLIANCE	100.00	.00	.00	.00	100.00	100.00
4940	TITLE III-B TRANSPORTATION	12,000.00	.00	.00	.00	12,000.00	100.00
4941	PARRISH NURSE/WELNESS PROGRAM	20,000.00	.00	1,536.00	18,470.00	.00	.00
4942	HEALTH PROMOTION PROGRAM	38,000.00	1,358.60	2,352.00	36,642.00	994.00	3.61
4960	SENIOR CENTER-SPECIAL PROJECTS EX	55,000.00	.00	6,000.20	.00	48,999.80	89.09
5115	SENIOR CENTER STATE GRANT TCAD EX	.00	.00	1,109.24	8,000.00	9,109.24	100.00
5960	PENALTIES FOR LATE FILING	.00	.00	57.71	.00	57.71	100.00
6150	PRIN.-2021 REPAIRING BIDS(3.315M)	90,000.00	.00	.00	.00	90,000.00	100.00
6155	INT.-2021 REPAIRING BIDS(3.315M)	91,050.00	.00	.00	.00	91,050.00	100.00
6500	CAP. OUTLAY-MY RIDE SUV	.00	.00	13,253.00	.00	13,253.00	100.00
6505	CAP. OUTLAY-MY RIDE GOLF CART	13,253.00	.00	.00	.00	13,253.00	100.00
6515	CAP. OUTLAY-PATIO PAVILION	11,981.00	.00	.00	.00	11,981.00	100.00
4943	III-B SALARIES	30,389.00	2,614.40	10,315.74	.00	20,073.26	66.05
4945	VOL. TRANSPORTATION-SALARIES	6,000.00	.00	.00	.00	6,000.00	100.00
	--SUB TOTAL--	36,389.00	2,614.40	10,315.74	.00	26,073.26	71.65
4943	III-B PAYROLL TAXES	2,325.00	186.32	734.42	.00	1,590.58	68.41
4945	VOL. TRANSPORTATION-PR TAXES	459.00	.00	.00	.00	459.00	100.00
	--SUB TOTAL--	2,784.00	186.32	734.42	.00	2,049.58	73.61
4943	III-B TELEPHONE	780.00	65.00	195.00	.00	585.00	75.00
4945	VOL. TRANSPORTATION-RETIREMENT	420.00	.00	.00	.00	420.00	100.00
	--SUB TOTAL--	1,200.00	65.00	195.00	.00	1,005.00	83.75

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FUND 8-010 EXPENDITURES GENERAL FUND	EXPENDITURE SUMMARY	7/01/2023 - 10/31/2023	TIME 9:01				
MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	\$ REMAIN.
4943	III-B TRAVEL	2,500.00	209.25	545.06	.00	1,954.94	75.19
4945	VOL. TRANSPORTATION-EMPLOYEE INSUR	2,000.00	.00	.00	.00	2,000.00	100.00
	--SUB TOTAL--	4,500.00	209.25	545.06	.00	3,954.94	87.88
4943	III-B EMPL. BENEFITS-SUTA	35.00	.00	.00	.00	35.00	100.00
4945	VOL. TRANSPORTATION-SUTA	30.00	.00	.00	.00	30.00	100.00
	--SUB TOTAL--	65.00	.00	.00	.00	65.00	100.00
4943	III-B EMPL. BENEFITS - INSURANCE	2,850.00	511.66	2,549.21	.00	300.79	10.55
	--SUB TOTAL--	2,850.00	511.66	2,549.21	.00	300.79	10.55
4943	III-B EMPL. BENEFITS - RETIREMENT	2,187.00	156.86	618.93	.00	1,768.07	74.07
	--SUB TOTAL--	2,187.00	156.86	618.93	.00	1,768.07	74.07
4943	III-B SUPPLIES	554.00	.00	.00	.00	554.00	100.00
	--SUB TOTAL--	554.00	.00	.00	.00	554.00	100.00
* SENIOR CENTER *		967,216.00	47,568.49	218,776.33	73,067.65	675,372.02	69.82

11/08/2023 \*GLO600\*  
FUND 8-010 EXPENDITURES GENERAL FUND

TOWN OF JONESBOROUGH  
EXPENDITURE SUMMARY  
7/01/2023 - 10/31/2023

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DEPARTMENT -

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAIN.
14200	* PARKS & RECREATION *						
4100	SALARIES AND WAGES	257,084.00	14,863.43	61,872.69	.00	195,211.31	75.93
4210	PAYROLL TAXES (FICA)	19,667.00	1,095.96	4,568.93	.00	15,098.07	76.76
4211	RETIREMENT	12,889.00	708.57	2,918.93	.00	9,970.07	77.35
4212	EMPLOYEE INSURANCE	43,051.00	1,988.43	8,134.60	.00	34,916.40	81.10
4214	UNEMPLOYMENT TAX (SUTA)	205.00	.00	14.69	.00	190.31	92.83
4310	OFFICE SUPPLIES	200.00	.00	.00	.00	200.00	100.00
4312	EQUIP. LEASES & MAINT. CONTRACTS	2,520.00	163.22	969.63	.00	1,550.37	61.52
4314	SMALL EQUIP. & FURNISHINGS	5,000.00	473.95	3,570.00	.00	1,430.00	28.60
4324	JANITORIAL/CLEANING	4,500.00	788.54	1,456.59	.00	3,043.41	67.63
4326	UNIFORM/CLOTHING	1,600.00	.00	439.83	.00	1,160.17	72.21
4328	POSTAGE	400.00	.00	86.52	.00	313.48	78.37
4340	MISCELLANEOUS SUPPLIES	1,300.00	94.98	94.98	.00	1,205.02	92.69
4350	SAFETY	250.00	.00	18.99	.00	231.01	92.40
4355	MEDICAL	2,300.00	184.05	502.15	.00	1,797.85	75.29
4410	BUILDING MAINTENANCE	7,500.00	181.70	3,515.92	.00	3,984.08	53.12
4415	PARK DEVELOPMENT/MAINT.	95,000.00	1,942.75	55,184.34	2,115.00	37,760.66	39.68
4420	EQUIPMENT REPAIRS	7,000.00	.00	865.27	.00	6,134.73	88.49
4510	ELECTRIC	37,500.00	3,113.48	7,140.27	.00	30,359.73	80.95
4520	WATER	15,000.00	769.87	2,891.12	.00	12,108.88	80.72
4550	TELEPHONE	8,500.00	629.24	2,556.04	.00	5,943.96	70.51
4640	PRINTING	300.00	.00	.00	.00	300.00	100.00
4710	GASOLINE/OIL	7,000.00	538.99	1,087.19	.00	5,912.81	84.46
4720	TIRES	1,000.00	.00	.00	.00	1,000.00	100.00
4730	VEHICLE REPAIRS/MAINT.	6,500.00	213.35	799.29	1,761.14	3,939.57	60.60
4735	GPS - TELEMATICS	950.00	94.92	290.76	.00	659.24	69.39
4740	TRAVEL/TRAINING	500.00	.00	88.50	.00	411.50	82.30
4910	DUES/SUBSCRIPTIONS/PERMITS	2,000.00	346.08	346.08	.00	1,653.92	82.69
4939	JRT PLAYERS EDUCATION PROGRAM	50,000.00	6,408.88	15,423.56	.00	34,576.44	69.15
4941	SPECIAL PROGRAMS	20,000.00	164.22	1,120.87	.00	18,879.13	94.39
4942	ATHLETIC PROGRAMS	10,000.00	477.19	3,697.94	.00	6,302.06	63.02
4944	JRT-DON EQUINE SCHOLARSHIP AWARDS	3,000.00	.00	4,000.00	.00	1,000.00	33.33
4945	JFAC/REPERTORY THEATRE	52,000.00	4,349.94	18,990.33	664.20	32,345.17	62.20
4946	FLAG COMMITTEE EXPENDITURES	2,000.00	.00	361.37	.00	1,638.63	81.93
4950	TONSCAPE	45,000.00	.00	4,032.00	5,889.00	35,079.00	77.95
4952	KEEP JONESBOROUGH BEAUTIFUL PROGRAM	3,000.00	.00	60.00	.00	2,940.00	98.00
4956	CAP-OUTLAY-DOG PARK CONSTRUCTION	19,820.00	.00	.00	.00	19,820.00	100.00
4962	CHUCKEY DEPOT PARK RESERVE EXP.	3,000.00	.00	129.57	.00	2,870.43	95.68
4963	E.GILLESPIE BLDG. UTILITIES&SUPPLI	16,000.00	1,470.33	4,965.22	.00	11,030.78	68.94
4964	JACKSON THEATRE UTILITIES	25,200.00	1,044.40	2,359.20	.00	22,840.80	90.63
4965	BOONE STREET MNT UTILITIES	6,500.00	93.58	1,229.39	.00	5,270.61	81.08
4966	CHUCKEY DEPOT OPERATING EXPENSES	7,000.00	468.21	2,407.29	.00	4,592.71	65.61
4967	JRT WAREHOUSE EXPENSES	.00	281.23	786.60	.00	786.60	100.00
4968	E-E MAINTENANCE COSTS	125,000.00	.00	.00	.00	125,000.00	100.00
5960	PENALTIES FOR LATE FILING	.00	.00	35.12	.00	35.12	100.00
6317	CAP-OUTLAY-STAGE DOOR RENOVATIONS	100,000.00	46,525.07	120,255.84	26,157.22	46,433.06	46.43
6318	CAP-OUTLAY-JACKSON THEATRE RENOV.	875,000.00	167,323.71	385,473.31	1,505.66	488,021.03	55.77
6326	CAP-OUTLAY- BALLFIELD UPGRADES	135,500.00	.00	.00	.00	135,500.00	100.00

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FUND 8-010 EXPENDITURES GENERAL FUND		EXPENDITURE SUMMARY		7/01/2023 - 10/31/2023		TIME 9:01	
						- DEPARTMENT -	
MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAIN.
6328	CAP. OUTLAY-DEPOT ST. PARK UPGRADES	30,000.00	.00	.00	.00	30,000.00	100.00
6329	SLEMONS HOUSE PAINTING	16,000.00	.00	.00	.00	16,000.00	100.00
6330	JONESBOROUGH FITNESS CENTER	49,000.00	.00	.00	59,930.00	10,930.00	22.30
6331	GILLESPIE BUILDING ROOF	41,758.00	.00	.00	53,470.00	11,912.00	28.52
6336	TREE & LANDSCAPE EXP.	2,000.00	.00	.00	.00	2,000.00	100.00
* PARKS & RECREATION *		2,176,494.00	256,801.49	724,684.92	151,492.52	1,300,116.56	59.73



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FUND 8-010	EXPENDITURES GENERAL FUND	EXPENDITURE SUMMARY	TIME 9:01				
		7/01/2023 - 10/31/2023	- DEPARTMENT -				
MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAIN.
14300	* TOURISM/VISITORS CENTER *						
4100	SALARIES AND WAGES	369,719.00	30,131.28	114,935.28	.00	254,783.72	68.91
4210	PAYROLL TAXES (FICA)	28,284.00	2,207.22	8,429.44	.00	19,854.56	70.19
4211	RETIREMENT	18,114.00	1,415.00	5,560.50	.00	12,553.50	59.30
4212	EMPLOYEE INSURANCE	39,821.00	3,921.71	18,045.61	.00	21,775.39	54.68
4214	UNEMPLOYMENT TAX (SUTA)	220.00	.00	.00	.00	220.00	100.00
4310	OFFICE SUPPLIES	2,000.00	21.48	600.81	.00	1,399.19	69.95
4311	STATIONERY/FORMS	300.00	.00	.00	.00	300.00	100.00
4312	EQUIP. LEASES & MAINT. CONTRACTS	8,000.00	240.89	3,218.37	.00	4,781.63	59.77
4314	SMALL EQUIP. & FURNISHINGS	12,000.00	.00	100.00	.00	11,900.00	99.16
4323	FOOD	500.00	.00	.00	.00	500.00	100.00
4324	JANITORIAL/CLEANING	5,000.00	316.04	577.69	1,290.88	3,131.63	62.63
4328	POSTAGE	1,750.00	.00	285.72	.00	1,464.28	83.67
4330	CREDIT CARD FEES	2,500.00	.00	947.23	.00	1,552.77	62.11
4331	GIFT SHOP EXPENSE	30,000.00	4,401.10	12,948.64	8,013.03	9,034.33	30.11
4340	MISCELLANEOUS SUPPLIES	800.00	114.74	316.45	370.78	112.77	14.09
4350	SAFETY	300.00	.00	.00	.00	300.00	100.00
4355	MEDICAL	1,500.00	176.80	340.40	.00	1,159.60	77.30
4410	BUILDING MAINTENANCE	20,000.00	303.92	828.34	657.72	18,513.96	92.56
4420	EQUIPMENT REPAIRS	1,200.00	.00	.00	.00	1,200.00	100.00
4510	ELECTRIC/GAS	13,500.00	847.83	2,559.58	.00	10,940.42	81.04
4520	WATER	2,300.00	199.23	696.33	.00	1,603.67	69.72
4550	TELEPHONE/INTERNET	12,738.00	836.77	2,418.63	.00	10,319.37	81.01
4610	MARKETING/ADVERTISING	60,000.00	1,587.79	4,227.97	16,893.80	38,878.23	64.79
4640	PRINTING	46,500.00	998.75	3,995.00	7,990.00	34,515.00	74.22
4710	GASOLINE/OIL	2,400.00	67.97	160.39	.00	2,239.61	93.31
4730	VEHICLE REPAIRS/MAINT.	1,500.00	24.23	617.33	.00	882.67	58.84
4740	TRAVEL/TRAINING	7,500.00	776.00	2,698.00	950.00	3,852.00	51.36
4810	DUES/SUBSCRIPTIONS	6,535.00	1,440.00	1,639.98	.00	4,895.02	74.90
4941	SPECIAL PROGRAMS	25,000.00	110.90	920.50	5,000.00	19,079.50	76.31
4942	MAIN ST JONESBOROUGH PROGRAM	20,000.00	85.00	459.41	.00	19,540.59	97.70
4943	MAIN STREET - BREWS & TUNES	12,000.00	1,250.00	6,950.00	.00	5,050.00	42.98
4944	MAIN ST. - JONESBOROUGH DAYS	31,900.00	.00	2,220.04	.00	29,679.96	93.94
4945	MUSIC ON THE SQUARE	36,000.00	3,050.00	23,880.73	.00	12,119.27	33.66
4946	SEASONAL LIGHTING	50,000.00	.00	.00	20,875.00	29,125.00	58.25
5960	PENALTIES FOR LATE FILING	.00	.00	59.99	.00	59.99	100.00
	* TOURISM/VISITORS CENTER *	869,881.00	54,527.45	220,638.30	62,045.01	587,197.69	67.50

11/08/2023 \*Q10600\*  
 FUND 8-010 EXPENDITURES GENERAL FUND

TOWN OF JOHNSBOROUGH  
 EXPENDITURE SUMMARY  
 7/01/2021 - 10/31/2023

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 TIME 9:01  
 - DEPARTMENT -

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	INCURRED AMOUNT	UNENCUMBERED BALANCE	\$ REMAIN.
14400	*WETLANDS WATER PARK*						
4100	SALARIES AND WAGES	282,539.00	4,185.92	160,223.45	.00	122,375.55	43.30
4210	PAYROLL TAXES (FICA)	21,619.00	312.48	12,226.11	.00	9,392.89	43.44
4211	RETIREMENT	3,265.00	221.15	1,094.60	.00	2,260.40	69.23
4212	EMPLOYEE INSURANCE	2,400.00	388.00	825.23	.00	1,574.77	65.61
4214	UNEMPLOYMENT TAX (SUTA)	845.00	.00	424.24	.00	420.76	49.79
4310	OFFICE SUPPLIES	800.00	.00	39.63	.00	760.37	95.04
4312	EQUIP LEASES & MAINT. CONTRACTS	3,000.00	32.65	1,418.65	.00	1,581.35	52.71
4314	SMALL EQUIP. & FURNISHINGS	5,000.00	.00	21.92	.00	4,978.08	99.56
4324	JANITORIAL/ CLEANING	5,000.00	.00	34.69	1,600.00	3,365.31	67.30
4326	UNIFORMS/CLOTHING	2,000.00	.00	.00	.00	2,000.00	100.00
4328	POSTAGE	200.00	.00	46.92	.00	153.08	76.54
4330	BANK/CREDIT CARD FEES	7,500.00	.00	6,821.61	.00	750.00	100.00
4340	MISCELLANEOUS SUPPLIES	750.00	.00	.00	.00	750.00	100.00
4350	MEDICAL	2,000.00	.00	180.33	.00	1,819.67	90.98
4355	SAFETY	800.00	.00	.00	.00	800.00	100.00
4360	PHOTO I.D. SUPPLIES	500.00	.00	.00	.00	500.00	100.00
4410	BUILDING MAINTENANCE	10,000.00	253.89	3,951.96	.00	6,048.04	60.48
4420	EQUIPMENT REPAIRS	3,200.00	.00	.00	.00	3,200.00	100.00
4430	GROUNDS MAINTENANCE	6,000.00	.00	.00	.00	6,000.00	100.00
4440	POOL MAINTENANCE	10,000.00	2,494.23	2,772.23	5,120.00	2,107.77	21.07
4450	POOL PUMP REPAIR/REPLACEMENT	15,000.00	.00	.00	4,993.54	10,006.46	66.70
4510	ELECTRIC	45,000.00	4,910.06	19,693.01	.00	25,306.99	56.23
4520	WATER/SEWER	15,000.00	5,305.45	10,525.22	.00	4,474.78	29.83
4550	TELEPHONE	5,300.00	349.65	1,769.43	.00	3,530.57	66.61
4630	STAFF TRAINING	2,000.00	795.00	1,020.00	.00	980.00	49.00
4640	PRINTING	1,000.00	.00	.00	.00	1,000.00	100.00
4650	MARKETING & STAFF RECRUITMENT	20,000.00	454.00	3,934.99	4,064.00	12,001.01	60.00
4740	TRAVEL/TRAINING	700.00	.00	.00	.00	700.00	100.00
4800	CHEMICALS	24,000.00	64.16	10,830.86	969.89	12,199.25	50.83
4900	MERCHANDISE FOR RESALE	300.00	.00	.00	.00	300.00	100.00
4910	DUES/PERMITS/SUBSCRIPTIONS	1,000.00	.00	.00	.00	1,000.00	100.00
5110	FOOD	38,000.00	51.96	22,317.75	11,338.85	27,021.10	71.10
5120	PAPER/PLASTICS	7,500.00	.00	122.36	1,600.00	5,900.00	78.66
5140	BEVERAGES	10,000.00	.00	.00	.00	9,877.64	98.77
5550	PRIN.-2021 TN BOND FUND CON	32,900.00	.00	.00	.00	32,900.00	100.00
5555	INT.-2021 TN BOND FUND CON	1,799.00	.00	899.48	.00	899.52	50.00
5960	PERMITS FOR LATE FILING	.00	.00	188.24	.00	188.24	100.00
6105	CAP. OUTLAY-PUMP ROOM RENOVATIONS	120,000.00	.00	.00	.00	120,000.00	100.00
6107	CAP. OUTLAY-BUILDING RENOVATIONS	40,000.00	.00	.00	.00	40,000.00	100.00
	*WETLANDS WATER PARK*	746,977.00	19,680.60	261,292.91	7,008.58	478,675.51	64.08

11/08/2023 \*GL660\*  
FUND 8-010 EXPENDITURES GENERAL FUND

TOWN OF JONESBOROUGH  
EXPENDITURES SUMMARY  
7/01/2023 - 10/31/2023

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TIME 9:01  
DEPARTMENT -

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAIN.
14500	* MCKINNEY CENTER *						
4100	SALARIES & WAGES	311,640.00	16,222.66	56,664.10	.00	254,975.90	73.22
4210	PAYROLL TAXES (FICA)	16,190.00	1,212.53	4,195.20	.00	11,994.80	74.08
4211	RETIREMENT	11,599.00	592.94	2,851.39	.00	8,747.61	75.41
4212	EMPLOYEE INSURANCE	24,330.00	814.69	5,224.49	.00	19,105.51	78.52
4214	UNEMPLOYMENT TAX (BUTA)	180.00	.00	8.41	.00	171.59	95.32
4310	OFFICE SUPPLIES	1,100.00	149.11	1,023.47	746.48	669.95	60.90
4311	STATIONERY/FORMS	200.00	.00	.00	.00	200.00	100.00
4312	EQUIP. LEASES & MAINT. CONTRACTS	8,500.00	445.42	5,504.47	.00	2,995.53	35.24
4314	SMALL EQUIP. & FURNISHINGS	5,000.00	245.46	245.46	.00	4,754.54	95.09
4323	FOOD	1,100.00	.00	.00	55.88	1,155.88	105.08
4324	JANITORIAL/CLEANING	3,000.00	316.65	376.66	.00	2,623.34	87.44
4328	POSTAGE	300.00	.00	46.47	.00	253.53	84.51
4330	CREDIT CARD FEES	600.00	.00	256.48	.00	343.52	57.25
4340	MISCELLANEOUS SUPPLIES	450.00	17.80	637.12	.00	187.12	41.98
4350	SAFETY	125.00	28.09	43.53	.00	81.47	55.17
4355	MEDICAL	800.00	41.35	279.05	.00	520.95	65.11
4410	BUILDING MAINTENANCE	20,000.00	500.00	1,788.91	4,198.50	14,012.59	70.06
4411	BUILDING MAINTENANCE - CAPITAL	15,500.00	.00	.00	.00	15,500.00	100.00
4420	EQUIPMENT REPAIRS	1,000.00	.00	.00	.00	1,000.00	100.00
4510	ELECTRIC/GAS	8,500.00	730.28	2,448.00	.00	6,052.00	71.20
4520	WATER	800.00	.00	346.70	.00	453.30	56.66
4550	TELEPHONE/INTERNET	6,500.00	448.23	2,060.01	.00	4,439.99	68.30
4610	MARKETING/ADVERTISING	2,000.00	.00	624.97	.00	1,375.03	68.95
4615	WEBSITE MAINT. & PROG. UPDATES	2,400.00	141.25	276.75	.00	2,123.25	88.46
4640	PRINTING	350.00	.00	.00	.00	350.00	100.00
4740	TRAVEL/TRAINING	1,000.00	.00	50.00	.00	950.00	95.00
4910	DUES/SUBSCRIPTIONS	375.00	.00	40.00	.00	330.00	89.18
4914	SPECIAL PROGRAMS	2,000.00	.00	.00	.00	2,000.00	100.00
4915	AMERICORPS WORKER PROGRAM	8,500.00	720.00	5,642.50	.00	2,857.50	33.61
5005	MARY MARTIN PROG. FOR THE ARTS	50,000.00	4,666.70	12,423.02	21,186.33	16,390.75	32.78
5010	STORY TOWN RADIO SHOW	13,500.00	6,835.07	15,672.23	3,480.00	5,652.23	41.86
5020	MCKINNEY SCHOLARSHIP FUND	5,000.00	.00	.00	.00	5,000.00	100.00
5960	PENALTIES FOR LATE FILING	.00	.00	28.26	.00	28.26	100.00
4314	SMALL EQUIPMENT - MARTIN CONTRIBU	.00	.00	.00	900.00	900.00	100.00
	--SUB TOTAL--	422,534.00	34,147.65	128,757.45	30,455.33	273,321.22	64.68
	* MCKINNEY CENTER *						
	---FUND TOTAL---	12,472,575.00	1,002,524.39	3,637,273.99	575,988.87	8,259,312.14	66.21

11/08/2023 \*01/0600\*  
FUND #011 EXPENDITURES DRUG FUND

TOWN OF JONESBOROUGH  
EXPENDITURE SUMMARY  
7/01/2023 - 10/31/2023

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- DEPARTMENT -

MAJOR ACCTS	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
12100	* DRUG FUND EXPENDITURES *						
4902	SMALL EQUIPMENT & SUPPLIES	.00	.00	15,385.00	.00	15,385.00-	100.00-
4904	TRAVEL/TRAINING	3,000.00	.00	2,000.00	.00	1,000.00	33.33
4908	K-9 EXPENSE	3,000.00	.00	.00	.00	3,000.00	100.00
4909	K-9 LIABILITY INSURANCE	2,025.00	.00	.00	.00	2,025.00	100.00
4915	UNDER COVER CASH	1,000.00	.00	.00	.00	1,000.00	100.00
4917	MISC. EXPENDITURES	475.00	.00	.00	.00	475.00	100.00
	* DRUG FUND EXPENDITURES *	9,500.00	.00	17,385.00	.00	7,885.00-	83.00-
	---						
	FUND TOTAL---	9,500.00	.00	17,385.00	.00	7,885.00-	83.00-

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAIN.
13200	* SOLID WASTE EXPENDITURES *						
4100	SALARIES & WAGES	276,574.00	18,290.35	74,689.23	.00	201,884.77	72.99
4210	PAYROLL TAXES (FICA)	21,158.00	1,304.64	5,323.77	.00	15,834.23	74.83
4211	RETIREMENT	16,423.00	1,097.42	4,282.27	.00	12,140.73	73.92
4212	EMPLOYEE INSURANCE	68,021.00	4,816.09	23,489.67	.00	44,531.33	65.46
4214	UNEMPLOYMENT TAX (SUTA)	200.00	.00	8.21	.00	191.79	95.89
4310	OFFICE SUPPLIES	550.00	.00	.00	.00	550.00	100.00
4312	EQUIP. LEASES & MAINT. CONTRACTS	1,705.00	32.65	465.25	.00	1,239.75	72.71
4314	SMALL EQUIP. & FURNISHINGS	825.00	.00	.00	.00	825.00	100.00
4326	UNIFORMS/CLOTHING	5,250.00	477.22	1,064.63	130.00	4,315.37	82.19
4330	BANK/CREDIT CARD FEES	330.00	.00	.00	.00	330.00	100.00
4340	MISCELLANEOUS SUPPLIES	4,800.00	.00	1,948.90	898.50	1,952.60	40.67
4350	SAFETY	550.00	.00	.00	.00	550.00	100.00
4355	MEDICAL	2,300.00	307.53	513.03	.00	1,686.97	76.68
4410	BUILDING MAINTENANCE	1,800.00	.00	.00	.00	1,800.00	100.00
4510	ELECTRIC	7,500.00	.00	.00	.00	7,500.00	100.00
4550	TELEPHONE/RADIO	5,500.00	386.40	1,642.68	.00	3,857.32	70.13
4650	RECYCLING PROG.-MARKETING&SUPPLIE	550.00	.00	.00	.00	550.00	100.00
4710	GASOLINE/OIL - VEHICLES & EQUIP.	75,000.00	6,225.54	18,307.36	.00	56,692.64	75.59
4720	TIRES	10,800.00	1,063.35	5,635.67	.00	5,164.33	47.81
4730	VEHICLE REPAIRS/MAINT.	66,000.00	3,693.30	8,387.03	2,843.28	54,769.69	82.98
4735	GPS - TELEMATICS	2,860.00	326.22	646.28	.00	2,213.72	77.40
4740	TRAVEL	550.00	.00	.00	.00	550.00	100.00
4813	PROPERTY/LIABILITY INSURANCE	6,750.00	.00	.00	.00	6,750.00	100.00
4814	WORKERS' COMP	10,300.00	.00	.00	.00	10,300.00	100.00
4910	DUES/MEMBERSHIPS	330.00	.00	.00	.00	330.00	100.00
4920	WASTE DISPOSAL FEES	120,000.00	9,993.55	33,989.54	.00	86,010.46	71.67
4925	TIRE DISPOSAL FEES	1,100.00	.00	817.00	.00	283.00	25.72
4930	TOTE CART/DUMPSTER PURCHASE	20,625.00	.00	.00	7,333.00	13,292.00	64.44
4940	ANNUAL PERMIT FEES	2,233.00	.00	.00	.00	2,233.00	100.00
5220	PRIN.-2020 GARBAGE TRUCK LEASE	43,807.00	3,630.70	14,475.68	.00	29,331.32	66.95
5225	INT.-2020 GARBAGE TRUCK LEASE	5,497.00	477.88	1,958.64	.00	3,538.36	64.36
5960	PENALTIES FOR LATE FILING	.00	.00	45.44	.00	45.44	100.00
6200	CAP.OUTLAY-GARBAGE TRUCK RESERVE	60,000.00	.00	15,000.00	.00	45,000.00	75.00
	* SOLID WASTE EXPENDITURES *	839,788.00	52,022.84	212,690.28	10,944.78	616,152.94	73.37
	***FUND TOTAL***	839,788.00	52,022.84	212,690.28	10,944.78	616,152.94	73.37



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FUND 8-016	**HEALTH REIMBURSEMENT EXPENSES**	EXPENDITURE SUMMARY			TIME	9:01
		7/01/2023 - 10/31/2023			- DEPARTMENT -	
MAJOR ACCTS	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE
16000	**HEALTH REIMBURSEMENT EXPENSES**					
4210	DEDUCTIBLE PAYMENT - GENERAL FUND	.00	2,320.75	18,875.16	.00	18,875.16 - 100.00-
4215	DEDUCTIBLE PAYMENT - SM FUND	.00	373.32	16,835.95	.00	16,835.95 - 100.00-
4220	DEDUCTIBLE PAYMENT - MAT/SEWER FU	.00	1,794.81	15,400.84	.00	15,400.84 - 100.00-
	**HEALTH REIMBURSEMENT EXPENSES**	.00	3,642.24	51,111.95	.00	51,111.95 - 100.00-
	---	.00	3,642.24	51,111.95	.00	51,111.95 - 100.00-
	---FUND TOTAL---					

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAIN.
15100	* WATER ADMINISTRATION *						
4100	SALARIES & WAGES	557,294.00	40,158.25	164,107.49	.00	393,186.51	70.55
4210	PAYROLL TAXES (FICA)	42,633.00	2,890.16	11,705.32	.00	30,927.68	72.54
4211	RETIREMENT	31,649.00	1,682.65	7,891.43	.00	23,757.57	75.06
4212	EMPLOYEE INSURANCE	108,332.00	6,355.93	33,884.19	.00	74,447.81	68.99
4214	UNEMPLOYMENT TAX (SUTA)	275.00	.00	13.75	.00	261.25	95.00
4310	OFFICE/COMPUTER SUPPLIES	5,500.00	215.52	2,672.35	.00	2,827.65	51.41
4311	STATIONERY/FORMS	8,500.00	.00	697.71	.00	8,002.29	94.14
4312	EQUIP LEASES & MAINT CONTRACTS	32,250.00	1,107.24	10,176.78	.00	22,073.22	68.44
4314	SMALL EQUIP. & FURNISHINGS	2,000.00	.00	.00	.00	2,000.00	100.00
4323	FOOD	10,000.00	.00	.00	.00	10,000.00	100.00
4324	JANITORIAL/CLEANING	200.00	.00	.00	.00	200.00	100.00
4326	UNIFORMS	400.00	.00	298.15	149.95	48.10	12.02
4328	POSTAGE	48,300.00	4,500.00	18,058.62	.00	30,241.38	62.61
4330	BANK/CREDIT CARD FEES	10,000.00	311.10	21,651.15	.00	11,651.15	116.51
4340	MISCELLANEOUS SUPPLIES	2,000.00	41.92	1,638.01	289.44	72.55	3.62
4355	MEDICAL	2,700.00	184.85	552.15	.00	2,147.85	79.55
4410	BUILDING MAINTENANCE	4,000.00	.00	43.33	.00	3,956.67	98.91
4420	EQUIPMENT MAINT. & REPAIRS	500.00	.00	.00	.00	500.00	100.00
4510	ELECTRIC	9,500.00	796.71	2,652.29	.00	6,847.71	72.08
4520	WATER	4,000.00	76.06	209.49	.00	3,790.51	94.76
4550	TELEPHONE	6,000.00	185.37	366.59	.00	5,633.41	93.89
4651	AUDIT/ACCOUNTING	25,400.00	.00	.00	.00	25,400.00	100.00
4652	LEGAL FEES/LEGAL AID	45,000.00	15,082.78	16,247.43	365.00	28,387.57	63.08
4653	AUDIT & ACCOUNTING (RATE STUDY)	5,000.00	.00	.00	.00	5,000.00	100.00
4654	ENGINEERING FEES	20,000.00	.00	1,500.00	.00	18,500.00	92.50
4656	COMPUTER CONSULTANTS/UPGRADES	71,595.00	.00	16,770.00	.00	54,825.00	76.57
4659	USDA WILDLIFE MANAGEMENT	3,050.00	.00	.00	.00	3,050.00	100.00
4660	CUSTOMER INFORMATION	3,500.00	.00	.00	.00	3,500.00	100.00
4740	TRAVEL/TRAINING	1,000.00	.00	.00	.00	1,000.00	100.00
4813	PROPERTY/LIABILITY INSURANCE	99,200.00	.00	67,918.50	.00	31,281.50	31.53
4814	WORKERS' COMP	44,640.00	.00	.00	.00	44,640.00	100.00
4842	IN LIEU OF PROPERTY TAX	260,000.00	86,666.67	86,666.67	.00	173,333.33	66.66
4910	DUES/SUBSCRIPTIONS	750.00	.00	242.99	.00	507.01	67.60
4924	NE TN REGIONAL ECONOMIC PARTNERSH	8,000.00	.00	.00	.00	8,000.00	100.00
4950	STATE ANNUAL CONNECTIONS FEE	17,533.00	.00	16,889.00	.00	1,356.00	7.73
5440	AMORTIZATION EXPENSE	1,600,000.00	.00	1,937.80	.00	1,333,332.00	83.33
5450	DEPRECIATION WATER & SEWER	70,850.00	.00	.00	.00	70,850.00	100.00
5496	INT.-2021 REFUNDING BNDS(2.59M)	65,598.00	.00	.00	.00	65,598.00	100.00
5497	INT.-2021 REFUNDING BNDS(4.05M)	3,350.00	.00	.00	.00	3,350.00	100.00
5500	REFUNDING BONDS NON PAI FEES	86,000.00	.00	.00	.00	86,000.00	100.00
5510	INTEREST - 2022 4.75M COM	2,429.00	222.58	939.85	.00	1,489.15	61.30
5512	INT.-2013 CAP-OUTLAY NOTE (\$460K)	59,943.00	.00	34,973.95	.00	24,969.05	41.65
5514	INTEREST-2012A RD BONDS(1.15M)	23,424.00	3,962.23	7,873.18	.00	15,550.82	66.38
5514	INTEREST-2013 RD BONDS (2.21M)	46,129.00	3,863.21	15,498.33	.00	30,630.67	66.40
5960	PENALTIES FOR LATE FILING	.00	.00	108.03	.00	108.03	100.00
6110	WATER TANK MAINTENANCE	33,235.00	.00	.00	.00	33,235.00	100.00

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FUND 8-040 EXPENDITURES WATER & SEWER FUND		EXPENDITURE SUMMARY	TIME	9:01
		7/01/2023 - 10/31/2023	- DEPARTMENT -	

MAJOR	DESCRIPTION	BUDGET	CURRENT	Y-T-D	ENCUMBRANCE	UNENCUMBERED	
ACCT#		AMOUNT		AMOUNT	AMOUNT	BALANCE	REMAIN.
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* WATER ADMINISTRATION *		3,875,659.00	166,302.43	820,629.01	804.39	2,654,225.60	76.36
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MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
15200	* METER DEPARTMENT *						
4100	SALARIES & WAGES	498,820.00	30,271.27	123,369.36	.00	285,450.64	59.82
4210	PAYROLL TAXES (FICA)	31,275.00	2,162.30	8,862.54	.00	22,412.46	71.66
4211	RETIREMENT	34,273.00	1,816.27	7,033.85	.00	17,239.15	71.02
4212	EMPLOYEE INSURANCE	80,637.00	6,683.36	25,172.70	.00	55,464.30	68.78
4214	UNEMPLOYMENT TAX (SUTA)	335.00	.00	26.92	.00	308.08	91.96
4310	OFFICE SUPPLIES	5,000.00	.00	760.62	809.97	3,429.41	68.58
4312	EQUIPMENT LEASES & MAINT. CONTRACT	8,000.00	.00	977.40	.00	7,022.60	87.78
4314	SMALL EQUIPMENT	10,000.00	.00	138.70	.00	9,861.30	98.61
4326	UNIFORMS/CLOTHING	5,000.00	451.47	1,325.71	.00	3,674.29	73.48
4340	MISCELLANEOUS SUPPLIES	5,400.00	.00	46.24	.00	5,353.76	99.10
4350	SAFETY	2,500.00	.00	.00	.00	2,500.00	100.00
4355	MEDICAL	4,000.00	132.25	431.75	.00	3,568.25	89.20
4550	TELEPHONE	5,500.00	264.46	1,016.59	.00	4,483.41	81.51
4650	CROSS-CONNECTION	3,000.00	.00	.00	.00	3,000.00	100.00
4710	GASOLINE/OIL	22,400.00	1,619.69	5,637.92	.00	16,762.08	74.83
4720	TIRES	3,500.00	1,256.20	1,256.20	.00	2,243.80	64.10
4730	VEHICLE REPAIRS/MAINT.	10,600.00	284.48	2,829.53	.00	7,770.47	71.70
4735	GPS - TELEPHICS	1,600.00	169.61	525.02	.00	1,074.98	67.18
4740	TRAVEL AND TRAINING	5,000.00	.00	.00	.00	5,000.00	100.00
5010	VEHICLE PURCHASE(S)	58,000.00	.00	.00	.00	58,000.00	100.00
5960	PENALTIES FOR LATE FILING	.00	.00	56.79	.00	56.79	100.00
6125	WATER PURCHASE	50,000.00	.00	.00	.00	50,000.00	100.00
	* METER DEPARTMENT *	744,240.00	45,111.36	179,469.84	809.97	563,960.19	75.77





11/08/2023 \*020600\*  
FUND 8-040 EXPENDITURES WATER & SEWER FUND

TOWN OF JONESBOROUGH  
EXPENDITURE SUMMARY  
7/01/2023 - 10/31/2023

PAGE 30  
TIME 9:01  
DEPARTMENT -

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
15400	* GARAGE *						
4100	SALARIES & WAGES	167,452.00	15,814.62	61,830.24	.00	105,621.76	63.07
4210	PAYROLL TAXES (FICA)	12,810.00	1,096.47	4,376.62	.00	8,433.38	66.61
4211	RETIREMENT	9,951.00	948.87	3,709.79	.00	6,241.21	62.71
4212	EMPLOYEE INSURANCE	39,065.00	3,829.71	18,721.75	.00	20,343.25	52.07
4214	UNEMPLOYMENT TAX (SUTA)	155.00	.00	.00	.00	155.00	100.00
4310	OFFICE SUPPLIES	300.00	.00	.00	.00	300.00	100.00
4312	EQUIP. LEASES & MAINT. CONTRACTS	3,000.00	68.92	1,133.22	.00	1,866.78	55.55
4313	TOOLS	12,810.00	.00	6,556.33	2,199.00	4,054.67	31.65
4314	SMALL EQUIP. & FURNISHINGS	9,217.00	59.54	493.24	.00	8,723.76	94.64
4315	WELDING SUPPLIES	500.00	124.62	124.62	.00	375.38	75.07
4324	JANITORIAL/CLEANING	2,500.00	31.25	31.25	.00	2,468.75	98.75
4326	UNIFORM/CLOTHING	2,100.00	884.39	1,221.84	588.46	1,466.62	69.83
4340	MISCELLANEOUS SUPPLIES	1,000.00	221.58	221.58	.00	778.42	77.84
4350	SAFETY	1,000.00	379.57	574.81	.00	425.19	42.51
4355	MEDICAL	1,000.00	175.74	334.71	.00	665.29	66.52
4410	BUILDING MAINTENANCE	2,000.00	176.25	2,192.94	1,000.00	1,392.94	69.64
4415	WASH DAY MAINTENANCE & SUPPLIES	2,200.00	999.00	999.00	.00	1,201.00	54.59
4420	EQUIPMENT REPAIRS	1,000.00	.00	160.00	.00	840.00	84.00
4510	ELECTRIC	12,000.00	315.38	1,507.62	.00	10,492.38	87.43
4520	WATER	1,000.00	.00	105.73	.00	894.27	89.42
4550	TELEPHONE	2,250.00	187.88	747.51	.00	1,502.49	66.77
4610	TRAVEL/TRAINING	1,000.00	.00	.00	.00	1,000.00	100.00
4710	GASOLINE/OIL	2,800.00	121.43	300.17	.00	2,499.83	89.27
4720	TIRES	1,000.00	.00	.00	.00	1,000.00	100.00
4730	VEHICLE REPAIRS/MAINT.	2,560.00	22.13	336.38	.00	2,163.62	84.51
4735	OPS - TELEPHONICS	300.00	24.23	72.69	.00	227.31	75.77
5960	PENALTIES FOR LATE FILING	.00	.00	30.92	.00	30.92	100.00
	* GARAGE *	290,970.00	25,481.58	106,142.96	2,610.54	182,216.50	62.62

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAIN.
15500	* MASTERWATER PLANT/CONSTRUCTION *						
4100	SALARIES & WAGES	636,567.00	48,441.10	189,172.50	.00	447,394.50	70.28
4210	PAYROLL TAXES (FICA)	48,697.00	3,454.80	13,448.19	.00	35,248.81	72.38
4211	RETIREMENT	37,795.00	2,906.46	11,350.33	.00	26,444.67	69.96
4212	EMPLOYEE INSURANCE	115,424.00	8,338.41	43,140.35	.00	72,283.65	62.62
4214	UNEMPLOYMENT TAX (SUTA)	435.00	.00	.00	.00	435.00	100.00
4310	OFFICE SUPPLIES	8,900.00	174.00	6,400.12	.00	2,499.88	28.08
4312	EQUIP. LEASES & MAINT. CONTRACTS	6,500.00	32.65	2,841.67	.00	3,658.33	56.28
4314	CONTRACTED LAB	16,500.00	.00	6,876.00	11,774.80	2,152.80	13.03
4315	IN-HOUSE LAB EXPENSE	20,000.00	438.17	5,204.38	9,450.27	5,105.35	25.52
4316	CHEMICALS-CHLORINE	60,000.00	14,138.73	36,345.43	23,601.52	2,053.05	3.42
4320	PRETREATMENT	5,000.00	.00	.00	.00	5,000.00	100.00
4324	JANITORIAL/CLEANING	1,500.00	97.52	3,164.62	390.00	1,402.48	74.77
4326	UNIFORMS/CLOTHING	11,000.00	1,832.74	3,164.62	.00	8,225.38	93.49
4328	POSTAGE	150.00	.00	59.52	.00	90.48	60.32
4340	MISCELLANEOUS SUPPLIES	5,500.00	351.02	363.19	.00	4,736.81	86.12
4345	STONE AND ASPHALT	20,000.00	.00	.00	20,000.00	.00	.00
4350	SAFETY	6,000.00	556.09	1,187.53	.00	4,812.47	80.20
4355	MEDICAL	4,500.00	286.30	1,992.90	.00	2,507.10	55.71
4410	BUILDING MAINT.-PLANT	3,000.00	30.09	257.12	.00	2,742.88	91.42
4411	BUILDING MAINT.-COMPOST	.00	150.00	300.00	.00	300.00	100.00
4420	EQUIPMENT REPAIRS-PLANT	30,000.00	28,119.38	1,124.00	6,809.00	22,067.00	73.55
4422	EQUIPMENT REPAIRS-GENERATOR	10,000.00	.00	4,053.50	5,946.50	.00	.00
4431	SEWER REHABILITATION	30,000.00	.00	.00	.00	30,000.00	100.00
4432	SEWER LINES MAINT/UPGRADES	30,000.00	5,656.74	11,598.34	18,793.35	392.29	1.30
4433	LIFT STATIONS MAINTENANCE	40,000.00	6,932.89	12,650.97	45,449.69	18,100.66	45.25
4435	SLUDGE DISPOSAL FEES	25,000.00	3,113.40	6,334.98	.00	18,465.02	73.86
4444	ELECTRICAL MAINTENANCE SERVICE	2,500.00	2,375.90	2,375.90	860.00	735.80	29.43
4510	ELECTRIC-PLANT	145,000.00	11,390.47	38,887.75	.00	106,112.25	73.18
4512	ELECTRIC-LIFT STATIONS	33,500.00	4,339.42	14,576.60	.00	18,923.40	56.48
4513	ELECTRIC - ADMIN. BLDG	5,000.00	248.20	713.46	.00	4,286.54	85.73
4550	TELEPHONE/INTERNET	22,000.00	2,139.72	7,797.21	.00	14,292.79	64.96
4655	GIS MAPPING SERVICES	15,000.00	.00	.00	.00	15,000.00	100.00
4710	GASOLINE/OIL	30,000.00	5,544.78	13,700.14	.00	16,299.86	54.33
4720	TIRES	5,000.00	.00	571.49	.00	4,428.51	88.57
4730	VEHICLE REPAIRS/MAINT.	25,000.00	865.74	4,966.43	2,762.03	17,271.54	69.08
4735	GPS - TELEMATICS	2,700.00	290.76	872.28	.00	1,827.72	67.69
4740	TRAVEL/TRAILING	5,000.00	534.00	634.00	.00	4,376.00	87.52
4823	EQUIPMENT RENT	15,000.00	.00	8,147.00	200.00	7,053.00	47.02
4910	DUES/SUBSCRIPTIONS	18,000.00	.00	5,760.00	.00	12,240.00	68.00
4930	ANNUAL PERMIT FEES	8,000.00	.00	.00	.00	8,000.00	100.00
5013	DOONE STREET - CIPP	125,000.00	6,373.60	6,373.60	5,626.40	113,000.00	90.40
5014	DEPOT STREET - CIPP	125,000.00	9,490.35	9,490.35	2,509.65	113,000.00	90.40
5015	USED SERVICE TRUCK	20,000.00	.00	20,000.00	.00	.00	.00
5016	EQUIPMENT TRAILER	10,000.00	.00	.00	.00	10,000.00	100.00
5017	VEHICLE PURCHASE(S)	110,000.00	.00	.00	.00	110,000.00	100.00
5018	SEWER PUMP A STATION	65,200.00	.00	.00	.00	65,200.00	100.00
5019	EDA - WASH COUNTY PROJECT	159,800.00	.00	.00	.00	159,800.00	100.00

11/08/2023	*GL660*	TOWN OF JONESBOROUGH	PAGE 32
FUND # 040 EXPENDITURES WATER & SEWER FUND		EXPENDITURE SUMMARY	TIME 9:01
		7/01/2023 - 10/31/2023	- DEPARTMENT -

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	\$ REMAIN.
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5020	BOONES CREEK LIFT STATION	50,000.00	.00	.00	.00	50,000.00	100.00
5960	PENALTIES FOR LATE FILING	.00	.00	105.08	.00	105.08	100.00
	* WASTEWATER PLANT/CONSTRUCTION *	2,169,168.00	112,194.67	491,434.45	153,233.81	1,524,499.74	70.28

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAIN.
15600	* WATER TREATMENT PLANT *						
4100	SALARIES & WAGES	411,081.00	31,729.87	126,385.65	.00	284,695.35	69.25
4210	PAYROLL TAXES (FICA)	31,448.00	2,301.85	9,166.60	.00	22,281.40	70.85
4211	RETIREMENT	24,408.00	1,903.79	7,583.13	.00	16,824.87	68.93
4212	EMPLOYEE INSURANCE	63,348.00	5,437.93	26,186.50	.00	37,161.50	58.67
4214	UNEMPLOYMENT TAX (SUTA)	330.00	.00	.00	.00	330.00	100.00
4310	OFFICE SUPPLIES	1,000.00	213.96	267.85	.00	732.15	73.21
4312	EQUIP. LEASES & MAINT. CONTRACTS	5,500.00	32.55	1,260.56	.00	4,239.44	77.08
4314	SMALL EQUIP. & FURNISHINGS	25,000.00	.00	1,248.17	4,202.00	19,551.83	78.20
4315	IN-HOUSE LAB EXPENSE	25,000.00	.00	3,223.28	13,175.43	8,601.29	34.40
4321	CONTRACT LAB/TESTING	15,000.00	4,179.10	5,467.20	4,216.50	5,316.30	35.44
4322	CHEMICALS	250,000.00	15,228.00	55,173.95	85,144.25	109,681.80	43.87
4323	INTAKE ACCESS ROAD MAINTENANCE	7,500.00	.00	.00	.00	7,500.00	100.00
4324	JANITORIAL/CLEANING	3,250.00	.00	.00	.00	3,250.00	100.00
4326	UNIFORMS/CLOTHING	5,750.00	1,306.24	2,745.65	473.80	3,474.75	60.43
4328	POSTAGE	700.00	.00	.00	.00	700.00	100.00
4340	MISCELLANEOUS SUPPLIES	4,500.00	53.34	106.11	.00	4,393.89	97.64
4350	SAFETY	3,000.00	.00	299.26	.00	2,700.74	99.02
4355	MEDICAL	3,250.00	273.82	1,214.17	.00	2,035.83	42.64
4410	BUILDING REPAIRS AND MAINTENANCE	60,000.00	113.50	113.50	2,000.00	57,886.50	96.47
4420	PLANT MAINT. & REPAIRS	120,000.00	1,490.38	23,266.84	7,500.00	89,233.16	74.36
4425	EQUIPMENT REPAIRS/RENTALS	70,000.00	.00	15,164.84	13,580.00	41,255.16	58.93
4510	ELECTRIC	600,000.00	44,379.56	135,922.66	.00	464,077.34	77.34
4520	WATER/GARBAGE PICKUP	2,000.00	172.50	507.50	.00	1,492.50	74.62
4550	TELEPHONE	12,000.00	1,411.79	4,376.89	.00	7,623.11	63.52
4710	GASOLINE/OIL	8,000.00	739.68	2,408.12	.00	5,591.88	69.89
4720	TIRES	2,500.00	.00	371.55	.00	2,128.45	85.13
4730	VEHICLE REPAIRS/MAINT.	12,500.00	1,192.64	4,292.00	2,103.04	6,104.96	48.83
4735	GPS - TELEPHONICS	1,500.00	80.84	193.95	.00	1,306.05	87.07
4740	TRAVEL/TRAINING	7,000.00	.00	.00	.00	7,000.00	100.00
4910	DUES/SUBSCRIPTIONS	750.00	.00	.00	.00	750.00	100.00
5021	NEW EXHAUST LAMP/POWER	10,000.00	.00	.00	.00	10,000.00	100.00
5022	WTP PLANT ENGINEERING	251,450.00	3,000.00	94,200.00	.00	157,250.00	62.53
5023	PLANT TRANSMISSION LINES	96,000.00	2,000.00	10,992.00	.00	85,008.00	88.55
5024	WOODLAWN PUMP HOUSE REPAIR	9,000.00	.00	.00	.00	9,000.00	100.00
5960	PENALTIES FOR LATE FILING	.00	.00	59.50	.00	69.50	100.00
	* WATER TREATMENT PLANT *	2,142,785.00	117,441.34	532,210.83	131,445.42	1,479,128.75	69.02

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
15700	* WATER LINE PROJ. - WASH. COUNTY *						
4100	SALARIES & WAGES	.00	17,244.65	64,819.08	.00	64,819.08	100.00-
4210	PAYROLL TAXES (FYCA)	.00	1,235.62	4,481.51	.00	4,481.51	100.00-
4211	RETIREMENT	.00	1,034.67	3,703.53	.00	3,703.53	100.00-
4212	EMPLOYEE INSURANCE	.00	2,583.99	16,070.24	.00	16,070.24	100.00-
4214	UNEMPLOYMENT TAXES (BUTA)	.00	.00	2.05	.00	2.05	100.00-
4326	UNIFORMS	.00	412.02	700.87	.00	700.87	100.00-
4355	MEDICAL	.00	294.55	449.55	.00	449.55	100.00-
4730	VEHICLE REPAIRS/MAINTENANCE	.00	421.75	2,377.52	.00	2,377.52	100.00-
5960	PENALTIES FOR LATE FILING	.00	.00	42.99	.00	42.99	100.00-
6009	BAYLOR KILL ROAD - CNTY WATER LIN	.00	598.09	224,572.09	.00	224,572.09	100.00-
6010	DRY CREEK RD. - CNTY WATER LINE B	.00	14,169.76	460,964.89	13,920.65-	447,054.24	100.00-
6011	TAYLOR BRIDGE ROAD - CNTY WTR LIN	.00	1,481.80	711,102.99	.00	711,102.99	100.00-
6013	JACKSON BRIDGE	.00	.00	174,291.34	.00	174,291.34	100.00-
6014	ROCKHOUSE ROAD	.00	9,072.46	9,072.46	48,841.69	57,914.15-	100.00-
	* WATER LINE PROJ. - WASH. COUNTY *		48,548.96	1,672,651.11	34,931.04	1,707,582.15-	100.00-
	---FUND TOTAL---	10,561,640.00	657,011.12	4,171,633.95	444,670.71	5,945,335.34	56.29



TOWN OF JONESTOWN  
 EXPENDITURE SUMMARY  
 7/01/2023 - 10/31/2023

11/08/2023 \*GL2600\*  
 FUND 8-050 \*\*K-8 CAP.PROJ.FUND EXPENDITURES\*\*

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	\$ REMAIN.
50000	**K-8 CAP.PROJ.FUND EXPENDITURES**						
4150	ARCHITECT FEES	.00	14,329.44	14,329.44	.00	14,329.44	100.00-
4200	ENGINEERING FEES	.00	1,875.00	1,875.00	6,843.00	8,718.00	100.00-
4425	K-8 SCHOOL CONSTRUCTION	.00	698,597.56	2,264,945.75	.00	2,264,945.75	100.00-
4430	LANDSCAPING	.00	4,520.50	3,565.50	.00	2,565.50	100.00-
4440	EQUIPMENT-KITCHEN	.00	.00	396,223.98	.00	396,223.98	100.00-
5170	INTEREST-INTERIM LOAN-PHASE II	.00	.00	482,346.26	.00	482,346.26	100.00-
	**K-8 CAP.PROJ.FUND EXPENDITURES**	.00	719,322.50	3,163,285.93	6,843.00	3,159,128.93	100.00-



11/08/2023	*010600*	TOWN OF JONESBOROUGH	PAGE	37
FUND 8-050 **K-8 CAP.PROJ.FUND EXPENDITURES**		EXPENDITURE SUMMARY	TIME	9:01
		7/01/2023 - 10/31/2023	- DEPARTMENT -	

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT	Y-T-O AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAIN.
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55000	*Ag. Learning Center Expenditures*						
4430	LANDSCAPING	.00	.00	1,955.00	.00	1,955.00-	100.00-
	*Ag. Learning Center Expenditures*	.00	.00	1,955.00	.00	1,955.00-	100.00-
	--- <td>.00</td> <td>719,322.50</td> <td>3,164,340.93</td> <td>1,055,269.33</td> <td>4,219,510.26-</td> <td>100.00-</td>	.00	719,322.50	3,164,340.93	1,055,269.33	4,219,510.26-	100.00-

**TOWN OF JONESBOROUGH  
BOARD OF MAYOR AND ALDERMEN  
AGENDA PRESENTATION**

DATE: NOVEMBER 13, 2023 AGENDA ITEM #: 2-a

SUBJECT: Mayor Communications – Committee Appointment

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**Planning Commission**

Re-appoint Tom Foster with term expiring August 2026.

**Board of Dwelling Standards & Review**

Appoint the following to fill a vacant term:  
Brian Tapp

**TOWN OF JONESBOROUGH  
BOARD OF MAYOR AND ALDERMEN  
AGENDA PRESENTATION**

**DATE:** NOVEMBER 13, 2023 **AGENDA ITEM #:** 2-b

**SUBJECT:** Mayor Communication – Recognition of Sigma Chi Fraternity

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See Attached Information





## TOWN OF JONESBOROUGH

123 BOONE STREET  
JONESBOROUGH, TN 37659  
TELEPHONE (423) 753-1030  
FAX (423) 753-1074

November 13, 2023

Sigma Chi Fraternity  
Zeta Omega Chapter  
ETSU  
Attn: Consul Devin Herzog

Dear Devin,

On behalf of the Town of Jonesborough, I want to express our appreciation to the generous time the Sigma Chi Fraternity dedicated to help in cleaning up Persimmon Ridge Park – a park that experienced massive storm damage from violent winds that uprooted trees and blocked roads on August 14, 2023. Your team of Sigs helped clear debris that ultimately helped our town forces re-open our highly traveled upon trail system to the public.

As a loyal Zeta Omega, Sigma Chi myself, I was humbled to hear the high praises from staff and the community regarding the fraternity's exhaustive clean-up efforts at the park. All of you truly exemplified the Jordan Standard as:

A Man of Good Character.....  
A Student of Fair Ability.....  
With Ambitious Purposes.....  
A Congenial Disposition.....  
Possessed of Good Morals.....  
Having a High Sense of Honor and  
A Deep Sense of Personal Responsibility

Not only did you contribute your time, but you are also now part of the Jonesborough family. We are honored that you accepted our call for help, and we would love to work with you again. We will make sure to inform you of upcoming volunteer opportunities.

Again, thank you so much for your kindness and generosity. It truly made a difference! If the town can ever do something for you and the fraternity, please let me know.

Truly proud to be a Sigma Chi!

In Hoc,

A handwritten signature in blue ink, appearing to read "Glenn Rosenoff".

Glenn Rosenoff, Town Administrator  
ΣΧ Alumni, ETSU Zeta Omega Chapter

**TOWN OF JONESBOROUGH  
BOARD OF MAYOR AND ALDERMEN  
AGENDA PRESENTATION**

**DATE:** NOVEMBER 13, 2023 **AGENDA ITEM #:** 7-A

**SUBJECT:** Presentation by Washington County Property Accessor

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Robbie McQuire will be at the meeting to present this.

**TOWN OF JONESBOROUGH  
BOARD OF MAYOR AND ALDERMEN  
AGENDA PRESENTATION**

DATE: NOVEMBER 13, 2023 AGENDA ITEM #: 7-B

SUBJECT: 1<sup>st</sup> Reading – Title 10 Chapter 4, Parks, Green Spaces, Trails, Public Property

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**BACKGROUND:**

Currently the Town does not have an ordinance with respect to activities occurring within its parks, walking trails, or green spaces. The only ordinance with respect to parks is the Recreation Commission, otherwise known as the Parks and Recreation Advisory Committee.

Staff feels it is imperative that the Town adopt an ordinance relating to activities that are allowed and/or acceptable within the Town's public spaces. As an example, if an officer is called to a disturbance within the Town's parks or walkway system, there are ordinances governing the officer's response.

As such, the officer is bound at that point to determine whether a state law violation has occurred and take the appropriate action, which would be arrest, or a citation. With established ordinances, it gives the officer, as well as, Recreation staff, additional tools to regulate unwarranted or unacceptable behavior within the Town's park system.

The attached draft ordinance addresses behavior within our parks and green spaces, and it also establishes by ordinance the operating hours of our parks.

**RECOMMENDATION:**

Approve the Ordinance Title 10 Offenses-Miscellaneous, creating a new Chapter 4 "Parks, Green Spaces, Trails, and Public Property" on first reading, as presented.

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE TO AMEND TITLE 10 OF THE TOWN OF JONESBOROUGH  
MUNICIPAL CODE BY ADDING CHAPTER 4

**SECTION 1.** BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE TOWN OF JONESBOROUGH, TENNESSEE, that Title 10 of the Jonesborough Municipal Code, entitled "Offenses – Miscellaneous" is amended by adding Chapter 4 and to read as follows:

CHAPTER 4

PARKS, GREEN SPACES, TRAILS, AND PUBLIC PROPERTY

SECTION

- 10-401. General Rules
- 10-402. Wildlife and Environment
- 10-403. Solicitation
- 10-404. Additional Rules
- 10-405. Penalty

**10-401. Rules and regulations for use of town parks, green spaces, and public properties—Generally.**

The following rules and regulations are established for all town parks and recreation areas, walking trails, and public property:

- (1) **Contraband.** No person shall possess, carry or discharge any firearm, shotgun, rifle, pistol, bow and arrow, crossbow, blowgun, slingshot, BB gun, air gun or paint gun in a town park or recreation area. "Firearm" means any device designed, made or adapted to expel a projectile by the action of an explosive or any device readily convertible to do so. This restriction shall not apply to duly authorized law enforcement officers acting in their official duties.
- (2) **Animals.** All dogs, cats and other animals shall be kept on a leash which is not more than six feet in length. All animals other than dogs and cats shall be kept on paved or concrete surfaces or areas designated for such animals. Every person bringing an animal into a town park or recreational areas shall comply with Title 3, Chapter 3 of the Jonesborough Municipal Code, and must remove any and all animal waste. No person shall abandon any animal.

**ANIMALS ARE PROHIBITED FROM BEING ON THE PLAYING SURFACE OF ANY ATHLETIC FIELD, SPORTS VENUE, OR PLAYGROUND.**

- (3) **Vending and advertising.** The vending or sale of merchandise or services is prohibited without written permission from the town administrator or his designee.



The erection or placement of signs, posters, banners or other advertising devices is prohibited without written permission from the Town Administrator or his designee.

- (4) **Speed limits.** No vehicle shall travel at a speed in excess of 10 miles per hour unless a higher speed limit is posted. For the purposes of this provision, the term "vehicle" shall include golf carts, bicycles and all other types of vehicles whether motorized or non-motorized.
- (5) **Vehicles and bicycles.**
  - (a) All motorized vehicles shall remain on paved roadways except for emergency vehicles and city vehicles.
  - (b) Vehicles shall park only in designated parking areas.
  - (c) Bicycles shall remain on paved roadways, paved trails and areas designated for bicycles. All riders of bicycles shall wear safety helmets.
- (6) **Alcoholic beverages.** Alcoholic beverages of any kind are prohibited except as may be authorized by permit.
- (7) **Swimming.** Swimming is prohibited except in Wetlands Waterpark during normal business hours when a lifeguard is on duty and subject to such rules as may be posted.
- (8) **Fees.** No person shall enter, use or attempt to use a city park or recreation area without paying such fees as may be prescribed by the Board of Mayor and Alderman from time to time.
- (9) **Use for other purposes.** No person shall use any park, or similar recreational property within the town, except for the recreational purpose or use to which such property is customarily devoted.
- (10) **Hours of operation.** No person shall enter, use or attempt to use a town park or recreational area from dusk to dawn, except for an activity or event which is supervised, conducted, or approved by the town, or for which the person has written permission from the town administrator or his designee.
- (11) **Fires.** Fires are prohibited except in grills installed by the town, or in accordance with the written authorization of the town administrator or his designee.
- (12) **Camping.** Camping is prohibited except in accordance with the written authorization of the town administrator or his designee, or prior approval of the Board of Mayor and Alderman. This is to include the prohibition of motorized or pull-behind campers, tents, or open-air camping. In addition, no overnight parking is permitted in town parks, except for an activity or event which is supervised, conducted, or approved by the town, or for which the person has written permission from the Town Administrator or his designee.



- (13) **Litter.** No person shall throw or deposit litter in any park within the Town except in public receptacles and in such a manner that the litter will be prevented from being carried or deposited by the elements upon any part of the park, or upon any street, walkway, greenspace, or other public property. Where public receptacles are not provided, all such litter shall be carried away from the park by the person responsible for its presence and properly disposed of elsewhere.
- (14) **Parking.** Parking within any park shall be only in designated spaces and shall be for the exclusive use of park users. Parking is prohibited overnight and when the park is closed. All parking regulations shall comply with Title 9, Chapter 5 of the Jonesborough Municipal Code.

#### **10-402 Wildlife and Environment.**

- (a) The hunting or trapping of wildlife is prohibited. For these purposes, the term "hunting" shall mean the driving, flushing, attracting, pursuing, worrying, following after the trail of, searching for, trapping, shooting at, stalking or lying in wait for wildlife, whether or not such wildlife is then or subsequently captured, killed, taken or wounded.
- (b) No person shall damage, destroy or remove any plant life, animal life or natural structure in any town park or recreational area, except as authorized in subsection c, below.
- (c) Fishing (except for turtles) is permitted, subject to the regulations of the Tennessee Wildlife Resources Agency or its lawful successor, by persons holding a valid Tennessee fishing license. The town administrator or his designee, may give written authorization for persons to perform research, wildlife management, conservation or educational projects which might otherwise be prohibited by this section.

**10-403 Solicitation.** No person shall be permitted to solicit, peddle, sell, or in any way distribute any article or item in the town's parks, unless it is in conjunction with a town-sponsored special event and prior approval is obtained from the Town Administrator.

#### **10-404 Additional Rules and Regulations.**

- (a) All persons shall comply with such other reasonable rules, conditions, restrictions and limitations as may be posted or announced in the town parks from time to time by the town administrator or his designee.
- (b) If any individual or group of individuals fails to follow any park regulation or any town policy, or ordinance related to the use of town parks, the individual or group may be requested to cease use and leave park property. Refusal to comply shall result in a response from the Police Department.

- (c) Any organization, group, civic club, individual, firm, or corporation utilizing a park or recreational facility for any purpose, or sponsoring or promoting any activities therein, shall clear the park of all rubbish, trash, or other debris immediately after said use. Violation of this section shall result in forfeiture of the right to further use of the park and related facilities.
- (d) The Board of Mayor and Alderman may from time to time establish other regulations or restrictions as policy to govern the use of town parks and recreational facilities.
- (e) The Board of Mayor and Alderman shall have the authority to establish fees and charges for the use of town parks and public spaces, recreational facilities and programs.

**10-405 Penalty for violation.**

It shall be unlawful for any person to violate any of the foregoing rules and regulations, and any violation shall be subject to the penalty provided in Titles 9 and 10 of the Jonesborough Municipal Code.

- (a) Notwithstanding any provisions to the contrary and in addition to the Municipal Code for the Town of Jonesborough, individuals in violation of this chapter shall be subject to penalties as outlined in Title 39 of the Tennessee Code.

**SECTION 2.** This Ordinance shall become effective immediately from and after its passage as provided by law.

Motion was made by \_\_\_\_\_ and seconded \_\_\_\_\_  
that the preceding ordinance be adopted on first reading. Those voting for the adoption thereof were: \_\_\_\_\_

Those voting against: \_\_\_\_\_

PASSED ON FIRST READING \_\_\_\_\_

\_\_\_\_\_  
CHUCK VEST, MAYOR

ATTEST:

\_\_\_\_\_  
JANET JENNINGS, RECORDER

APPROVED AS TO FORM

\_\_\_\_\_  
JAMES R. WHEELER, TOWN ATTORNEY

\_\_\_\_\_  
Motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ that  
the preceding ordinance be adopted on second and final reading. Those voting for the  
adoption thereof were: \_\_\_\_\_  
\_\_\_\_\_

Those voting against: \_\_\_\_\_

PASSED ON SECOND READING \_\_\_\_\_

\_\_\_\_\_  
CHUCK VEST, MAYOR

ATTEST:

\_\_\_\_\_  
JANET JENNINGS, TOWN RECORDER

APPROVED AS TO FORM

\_\_\_\_\_  
JAMES R. WHEELER, TOWN ATTORNEY



**TOWN OF JONESBOROUGH  
BOARD OF MAYOR AND ALDERMEN  
AGENDA PRESENTATION**

DATE: NOVEMBER 13, 2023 AGENDA ITEM #: 7-C

SUBJECT: 2023-2024 Barn/Land Lease – 17 Acres Town Property On Arnold Road

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**BACKGROUND:**

The Town owns property off Arnold Road known as the "water intake", which contains approximately 17 acres. Mitch Triplett has been leasing 12 acres of the land which includes a barn that Mr. Triplett uses for farming purposes. We lease the property out for the following reasons:

1. It is property we are currently not using.
2. It eliminates the need for our staff to mow and maintain the section under lease.
3. It puts a reliable person on our property that helps keep an eye on it.

In the past, Mr. Triplett raised fifty (50) pumpkins that the town used for fall decorations. In discussions with Mr. Triplett, he stated that paying a lease payment in lieu of providing 50 pumpkins to the town was more favorable to him. The proposed lease payment is \$500.00 for the term of the agreement. That equates to \$10.00 per assumed pumpkin. The board may decide this is not sufficient but I think using this next term to evaluate further will help better identify the return on investment before coming back to the board next year. The top 3 reasons to lease the property still stand as stated above.

**RECOMMENDATION:**

Approve the 2023-2024 Barn Lease (12 acres) with Mitch Triplett, including Mr. Triplett paying the Town of Jonesborough a lease payment of \$500.00 in association with the water intake site off Arnold Road, as presented.

**TOWN OF JONESBOROUGH  
2023-2024 BARN AND LAND LEASE**

THIS LEASE AGREEMENT, made and entered into on the 13<sup>th</sup> day of November, 2023 by and between the MAYOR AND ALDERMEN OF JONESBOROUGH, a duly-incorporated municipality located within Washington County, with its principal office and place of business at 123 Boone Street, Jonesborough, Tennessee, hereinafter referred to as the LESSOR, and Mitch Triplett, hereinafter referred to as the LESSEE:

**WITNESSETH:**

That for and in consideration of the annual rental hereinafter set forth, the conditions and the mutual covenants hereinafter contained, the LESSOR does hereby let, lease and demise until the LESSEE the hereinafter described property, situate, lying and being in the Washington County, Tennessee, and being more particularly described as follows:

Being approximately 12 acres of land with a barn owned by the Mayor and Aldermen of Jonesborough at the 17-acre site of the new water intake on Arnold Road, excluding the area needed for an intake and a trailer in the southwestern corner.

**EFFECTIVE DATE:**

This lease will take effect as of October 1, 2023 and will be for a period of twelve (12) months, terminating on September 30, 2024.

**OPTION TO RENEW:**

Should the terms of the lease herein expressed be carried out fully and faithfully for the first year, the LESSEE shall have the right to renew this lease on rental terms to be agreed between the parties for an additional year if approved by the Mayor and Board of Aldermen.

Should the LESSEE desire to exercise this option then it shall give the LESSOR written notice of this intention ninety (90) days prior to the expiration of the initial term.

**LEASE PAYMENT:**

There will be a lease payment for the year 2023-2024 in the amount of \$500.00 due within thirty (30) days of Board of Mayor and Aldermen approval.

**RECLAMATION OF PLOWED LAND:**

LESSEE agrees to return the leased land to its present condition if the land is plowed for cropland or modified for any other purposes.

**TOWN'S USE OF BARN:**

The Jonesborough Water Department reserves the right to use a limited amount of space in the barn area to store equipment.

**MAINTENANCE:**

The building erected on the property is mutually agreed to be in reasonably good condition. The LESSEE agrees that it will maintain the property in a reasonable manner returning the property to the LESSOR in as good a condition as received at the end of the lease period, fair wear and tear excepted.

**RESPONSIBILITY FOR LIABILITY:**

LESSEE agrees to assume all responsibility for any injury, damage or adverse situation resulting from the use of the leased land.



SUBLETTING:

Should the LESSEE desire to sublet the premises, it shall be only with the express consent of the LESSOR and shall not include subletting of the space occupied by the LESSEE other than as a whole, i.e. the leased premises are not to be divided for purposes of rental. The LESSOR agrees that it will not unreasonably withhold agreement for subletting and once there is agreement, the new LESSEE shall attorn to it, but without release of the LESSEE under the terms of this agreement.

LESSEE PAYMENT OF COSTS, EXPENSES, AND ATTORNEY'S FEES:

LESSEE shall pay LESSOR all costs and expenses, including attorney's reasonable fees incurred by LESSOR in exercising any of its rights or remedies hereunder or enforcing any of the terms, conditions, or provisions hereof.

REMOVAL OF EQUIPMENT, MATERIALS, OR REFUSE:

At the end of the term of the lease, the lease is not renewed, the LESSEE agrees to remove all equipment, materials, refuse crops in storage, or any other item not on the lease property at the beginning of the initial lease term within thirty (30) days.

SLUDGE DISPOSAL:

The LESSOR retains the right to spread and dispose of water plant or intake sludge from the settling basin if and when the LESSOR deems necessary, and the Town of Jonesborough receives approval to do so from the State.

FENCING:

LESSEE agrees that it will maintain the existing fencing on the property unless he obtains authorization of the LESSOR to remove such fencing. LESSOR retains the right to fence off any portion of the property necessary for the construction, operation or maintenance of the water intake facility for the Town of Jonesborough. LESSEE is authorized to erect any additional fencing needed for his use of the property subject to any such fencing being moved in the event the LESSOR needs that property or a portion of that property for the construction, operation or maintenance of the water intake facility for the Town of Jonesborough.

Additionally, LESSEE agrees to keep any gates existing or installed by the LESSOR closed and locked, if requested, at all times when he is not present on the property to maintain the overall security of the property, unless otherwise specifically agreed in writing by both parties. It is specifically understood that given the nature of the intended use of the property by the LESSOR that this provision is material to this contractual arrangement.

TERMINATION FOR ALTERNATE TOWN USE: Although every effort will be made to allow the LESSEE to fully use all area covered under this Lease for the purposes intended, the Board of Mayor and Aldermen reserves the right to utilize any area covered under the lease for Town purposes and activities with 30 day notice, however, any reduction of acreage shall result in a prorated lease payment, and any verified out-of-pocket expense specific to any portion of the leased area now being used by the Town will also result in a reduction in the lease payment.

ENTIRE AGREEMENT & CONTINUATION OF AGREEMENT:

The parties agree this document contains the entire agreement. The provisions of this lease shall be binding on the heirs, administrators, and assigns of both LESSOR and LESSEE in like manner as upon the original parties, unless modified in writing by mutual agreement after the execution of this contract.

IN TESTIMONY WHEREOF the Parties have hereunto set their hands and seals on this the 13<sup>th</sup> day of November, 2023, binding themselves, representatives, successors and assigns.

THIS INSTRUMENT HAS BEEN EXECUTED IN DUPLICATE, EITHER OF WHICH MAY BE TREATED AS AN ORIGINAL.

ATTEST:

LESSOR:  
MAYOR AND ALDERMEN OF  
JONESBOROUGH:

BY: \_\_\_\_\_  
JANET JENNINGS, RECORDER

BY: \_\_\_\_\_  
CHUCK VEST, MAYOR

APPROVED AS TO FORM: \_\_\_\_\_  
JAMES R. WHEELER, TOWN ATTORNEY

LESSEE:

\_\_\_\_\_  
MITCH TRIPLETT

STATE OF TENNESSE  
COUNTY OF WASHINGTON

Before me, the undersigned Notary Public in and for the State and County aforesaid, personally appeared, Chuck Vest, with whom I am personally acquainted, and who upon oath acknowledged himself to be the MAYOR of the Mayor and Aldermen of Jonesborough, the within named bargainer, a municipal corporation, and that she as such Mayor, being authorized to do so, executed the foregoing instrument for the purposes therein contained, by signing the name of the corporation by himself as Mayor.

GIVEN UNDER MY HAND AND OFFICIAL SEAL at office in said State and County, this the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC

My Commission Expires: \_\_\_\_\_

STATE OF TENNESSEE  
COUNTY OF WASHINGTON

Before me, the undersigned Notary Public in and for the State and County aforesaid, personally appeared Mitch Triplett, with whom I am personally acquainted, and who executed the foregoing instrument and acknowledged that he executed the same as he free act and deed for the purposes therein contained.

WITNESS my hand and seal at office in the State and County aforesaid, on this  
the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC

My Commission Expires: \_\_\_\_\_

**TOWN OF JONESBOROUGH  
BOARD OF MAYOR AND ALDERMEN  
AGENDA PRESENTATION**

**DATE:** NOVEMBER 13, 2023 **AGENDA ITEM #:** 7-D

**SUBJECT:** Increase Rental Rates at McKinney Center

---

**BACKGROUND:**

When the McKinney Center opened in 2013 and began renting the space, the rental rate for government agencies and community organizations was free between the hours of 8:00 am and 5:00 pm, Monday through Friday. The rate was set at \$15.00/hour for after 5:00 pm on weekdays and on the weekends. This \$15.00/hour covered the staffing cost of the building. At that time, hosts were paid around \$12.00/hour.

When we raised rental prices during COVID to cover cleaning costs, we did not raise the rental rate for community organizations.

Over the past few years, hosts have seen an increase in pay. The average pay for hosts is \$15.44/hour. In order to help stabilize costs, we need to increase the rental price for community organizations from \$15.00 per hour to \$20.00 per hour after 5:00 PM on weekdays, and on weekends.

**RECOMMENDATION:**

Approve the increase in rental rates on Community Organization Rentals from \$15.00 per hour to \$20.00 per hour after 5:00 PM on weekdays, and on weekends, as presented.

# MEMO

To: Glenn Rosenoff  
From: Theresa Hammons  
Date: October 26, 2023  
Re: Request to change Community Organization Rental Rates

When the McKinney Center opened in 2013 and began renting the space, the rental rate for government agencies and community organizations was free between the hours of 8:00am and 5:00 pm, Monday through Friday. The rate was set at \$15.00/hour for after 5:00 pm on weekdays and on the weekends. This \$15.00/hour covered the staffing cost of the building. At that time, hosts were paid around \$12.00/hour.

When we raised rental prices during COVID to cover cleaning costs, we did not raise the rental rate for community organizations.

Over the past few years, our hosts have seen an increase in pay. The average pay for hosts is \$15.44/hr. Therefore, we need to increase the rental price for community organizations.

I recommend raising the rental rate for community organizations to \$20.00/hour after 5:00 p.m. on weekdays and on weekends.





## ***The McKinney Center at Booker T. Washington School***

### **Facility Rental Fees for Government Agencies and Community Organizations**

Local government agencies, community-based organizations, and other Jonesborough events renting the McKinney Center will be charged basic opening and operating costs. This pricing applies to the following:

- Washington County Government & School System
- The Heritage Alliance
- Jonesborough Repertory Theater
- Jonesborough Storytelling Guild
- Music on the Square
- Jonesborough Area Merchants and Services Association (JAMSA)
- Jonesborough Farmers Market or Jonesborough Locally Grown
- The Tuesday and Schubert Garden Clubs

Organizations not listed above, will be subject to review upon request.

Renters of the McKinney Center are required to coordinate their event with the McKinney Center Representative. All rental requests are subject to availability.

Basic opening and operating charges will apply as follows:

- A **\$15 (change to \$20)** an hour staffing charge will be charged for all events held outside of our regular business hours. The McKinney Center is open Monday thru Friday from 8 am to 5 pm. Events taking place during these hours will not be charged a staffing fee.
- Charges will be summarized on the event invoice.

**TOWN OF JONESBOROUGH  
BOARD OF MAYOR AND ALDERMEN  
AGENDA PRESENTATION**

**DATE:** NOVEMBER 13, 2023 **AGENDA ITEM #:** 7-E

**SUBJECT:** Transfer of Ownership of Retention Ponds at Mill Creek Sections 8 & 9

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**BACKGROUND:**

Wolfe Development, G.P. is requesting through Quitclaim Deed approval of the transfer of ownership of the retention pond areas at Mill Creek Sections 8 and 9. The town's contracted engineer Todd Wood has inspected the ponds and has approved them. Building Inspector JW Greene is recommending the town take ownership of the retention ponds. A snapshot of the deed descriptions is provided below:

**Tract 1:**

Parcel 1: Being that .56 acre tract marked "Pond Area" as shown on Plat of Mill Creek, Section 9, of record in Plat Book 22, Page 293 in the Register's Office for Washington County, Tennessee.

Parcel 2: Being that .37 acre tract marked "Pond Area" as shown on Plat of Mill Creek, Section 9, of record in Plat Book 22, Page 293 in the Register's Office for Washington County, Tennessee.

**Tract 2:**

Being that .41 acre tract marked "Open Space" as shown on Plat of Mill Creek, Section 8 of record in Plat Book 22, Page 85 in the Register's Office for Washington County, Tennessee.

Although the plat identifies the area as open space, the area contains the retention pond.

**RECOMMENDATION:**

Approve the transfer of ownership through Quitclaim Deed as provided, between Wolfe Development, G.P. and the Board of Mayor and Aldermen of Jonesborough, as presented.



## TOWN OF JONESBOROUGH

123 BOONE STREET  
JONESBOROUGH, TN 37659  
TELEPHONE (423) 753-1030  
FAX (423) 753-1074

To: Glenn Rosenoff  
From: J Greene

Kelly Wolfe is asking for the town to take over ownership of the retention ponds at Mill Creek eight and nine. Todd Wood has inspected the ponds and has approved them. I am recommending the town take ownership of the retention ponds.

This instrument prepared by:  
**Brandt & Robbins, P.C.**  
Attorneys at Law  
206 Princeton Road, Suite 25  
Johnson City, TN 37601  
(423) 282-1981

### **QUITCLAIM DEED**

The legal description and how title to the property is vested have been furnished to the draftsman by the Grantor, by third parties or from the record. No examination of title has been undertaken by the draftsman hereof, and no representations or warranties as to the state of title of the subject property are made. The draftsman assumes no liability as to the accuracy thereof. Failure to record this document timely may jeopardize your rights to the property.

THIS INDENTURE made and entered into on this the 30<sup>th</sup> day of October, 2023, by and between **WOLFE DEVELOPMENT, G. P.**, a Tennessee general partnership, Party of the First Part, and **THE BOARD OF MAYOR AND ALDERMEN OF JONESBOROUGH**, a duly incorporated municipality located within Washington County, Tennessee, Party of the Second Part.

### **WITNESSETH:**

That for and in consideration of the sum of One Dollar (\$1.00), cash in hand paid, receipt of which is hereby acknowledged, the Party of the First Part does hereby transfer and quitclaim to the Party of the Second Part, its successors and assigns, all of its right, title, claim and interest in and to the property being more particularly described as follows, to-wit:

#### **TRACT 1:**

Situate, lying and being in the 15th Civil District of Washington County, Tennessee, and more particularly described as follows, to wit:

#### **Parcel 1:**

BEING that .56 acre tract marked "Pond Area" as shown on Plat of Mill Creek, Section 9, of record in Plat Book 22, Page 293 in the Register's Office for Washington County, Tennessee.

Tax Assessor's Property ID No.: Map 59C, Group 1, Parcel 40.00.

**Parcel 2:**

BEING that .37 acre tract marked "Pond Area" on Plat of Mill Creek, Section 9, of record in Plat Book 22, Page 293 in the Register's Office for Washington County, Tennessee.

Tax Assessor's Property ID No.: Map 59C, Group I, Parcel 39.00.

AND BEING a part of the same property conveyed to Wolfe Development, GP from Opal F. Ingle by deed dated January 12, 2018 of record on Roll 947, Image 3452 in the Register's Office for Washington County, Tennessee. Also being a part of the same property conveyed to Wolfe Development, GP from Larry Archer and Elizabeth Archer Rowe by deed dated January 12, 2018 of record on Roll 947, Image 3445 in the aforesaid Register's Office.

**TRACT II:**

Situate, lying and being in the 16<sup>th</sup> Civil District of Washington County, Tennessee, and more particularly described as follows, to-wit:

BEING that .41 acre tract marked "Open Space" as shown on Plat of Mill Creek, Section 8 of record in Plat Book 22, Page 85 in the Register's Office for Washington County, Tennessee.

Tax Assessor's Property ID No.: Map 59C, Group H, Parcel 40.00.

AND BEING a part of the same property conveyed to Wolfe Development, GP from S & R Realty, Inc., et al by deed dated October 20, 2004 of record on Roll 416, Image 2135 in the Register's Office for Washington County, Tennessee.

It is understood that this is a Quitclaim Deed for the purpose of conveying whatever interest, if any, the Party of the First Part may have in and to the above-described property. No warranties, either express or implied, are made by the Party of the First Part concerning the title and/or use of the above-described property.

This conveyance is made subject to valid restrictive covenants and easements, if any, appearing of record.

IN TESTIMONY WHEREOF, the Party of the First Part has executed this instrument the day and year first above written.

**WOLFE DEVELOPMENT, G.P., a Tennessee  
general partnership**

  
\_\_\_\_\_  
Kelly Wolfe, Managing Partner



STATE OF TENNESSEE  
COUNTY OF WASHINGTON

Before me, the undersigned Notary Public, of the State and County aforesaid, personally appeared Kelly Wolfe, with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who, upon oath, acknowledged himself to be the Managing Partner of **WOLFE DEVELOPMENT, G.P.**, the within named bargainer, a partnership, and that he as such officer, executed the foregoing instrument for the purpose therein contained, by signing the name of the Partnership by himself as the Managing Partner.

WITNESS my hand and seal at office in the State and County aforesaid on this the 30<sup>th</sup> day of October, 2023.

Angela M. Hilbert  
Notary Public

My Commission Expires: 04-01-2026

STATE OF TENNESSEE  
COUNTY OF WASHINGTON

I, or we, hereby swear or affirm that the actual consideration for this transfer is \$0.00 per TCA 367-4-409(a)(4).

[Signature]  
Affiant

SUBSCRIBED AND SWORN before me this the 30<sup>th</sup> day of October, 2023.

Angela M. Hilbert  
Notary Public

My commission expires: 04-01-2026

PROPERTY OWNER

Name & Address:

Town of Jonesborough

123 Boone Street

Jonesborough, TN 37659

QD Wolfe to Jonesborough (Mill Creek)

Person or agency responsible for payment of taxes:

Same





**TOWN OF JONESBOROUGH  
BOARD OF MAYOR AND ALDERMEN  
AGENDA PRESENTATION**

**DATE:** NOVEMBER 13, 2023 **AGENDA ITEM #:** 7-F

**SUBJECT:** Extension of BurWil's Contract for the K-8 School Project

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**BACKGROUND:**

BurWil Construction is requesting a 30+-day extension on the substantial completion date of the project from November 4, 2023 to December 4, 2023. This is a "no added cost" change order. Town Attorney Jim Wheeler is reviewing the request and will present on this agenda item at the time of the BMA meeting.

**RECOMMENDATION:**

To be presented by Town Attorney Jim Wheeler at the time of the BMA meeting.



# MEMO

To: Glenn Rosenoff  
Board of Mayor and Alderman  
From: Bob Browning  
Date: November 8, 2023

RE: Contract Change Order from BurWil Construction – Substantial Completion

Attached is a proposed change order from BurWil Construction and approved by Clark Nexsen Architects requesting a 30-day extension on the substantial completion date of the project from November 4, 2023, to December 4, 2023. This is a "no added cost" change order that is justified because of the number of changes in BurWil's scope of work covered through contingency funding that added significant work tasks within the same contract amount with no increase in number of days to completion. There is a substantial amount of paving to take place that had to wait until Summers-Taylor completed the added work tasks of constructing the traffic circle, re-developing a section of N. Cherokee Street, paving the northern lane down the entire length of the school property, and making safety improvements to Skyline Dr. We also added the technology installation and kitchen equipment installation under BurWil's contract with no increase in the contract amount but also no added days to complete the project. The extension is highly justified.

Thanks



**BurWil Construction Company, Inc.**

P. O. Box 637

620 Locust Street

Bristol, TN 37621

**PROPOSED CHANGE ORDER****No.00015**

Phone: (423) 968-4158

Fax: (423) 968-3199

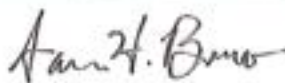
**TITLE:** Substantial Completion Date**DATE:** 11/08/2023**PROJECT:** Jonesborough K-8 School**JOB:** 605-207-00**TO:** Attn: Aaron Brumo  
Clark Nexsen, Inc.  
301 College Street Suite 300  
Asheville, NC 28801  
Phone: (828) 232-0608 Fax:**CONTRACT NO:** C60520700.00**RE:****To:****From:****Number:****DESCRIPTION OF PROPOSAL**

To change the Substantial Completion Date to December 4, 2023.

Unit Cost:	\$0.00
Unit Tax:	\$0.00
Total:	\$0.00

**APPROVAL:**

By: \_\_\_\_\_



Aaron Brumo

Date: \_\_\_\_\_

11/8/2023

By: \_\_\_\_\_



William Burriss III

Date: \_\_\_\_\_

11/08/2023

**TOWN OF JONESBOROUGH  
BOARD OF MAYOR AND ALDERMEN  
AGENDA PRESENTATION**

**DATE:** NOVEMBER 13, 2023 **AGENDA ITEM #:** 7-G

**SUBJECT:** Lease Agreement with International Storytelling Center

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**BACKGROUND:**

A new lease agreement is being presented to you between the Mayor and Aldermen of the Town of Jonesborough and the International Storytelling Center. Through various communications with representatives of the ISC, town officials, and town attorney, I have revised the previous agreement with the attached "Lease Agreement" for Board approval. For example, rent and membership were thoroughly discussed, which is reflected in the agreement before you.

The partnership between both entities is essential to the overall success that makes the ISC and the Town of Jonesborough a destination to those who love stories from near and far.

**RECOMMENDATION:**

Approve the Lease Agreement between the Board of Mayor and Aldermen and the International Storytelling Center, with an effective lease date of December 1, 2023 through December 1, 2033, and the rental amount as per the Agreement, as presented.

## **LEASE AGREEMENT**

THIS LEASE AGREEMENT, made and entered into on the 13<sup>th</sup> day of November, 2023 by and between the MAYOR AND ALDERMEN of the TOWN OF JONESBOROUGH, TENNESSEE, a duly incorporated municipality located within Washington County, with its principal office and place of business at 123 Boone Street, Jonesborough, Tennessee, hereinafter referred to as the LESSOR, and the INTERNATIONAL STORYTELLING CENTER, a Tennessee corporation (hereinafter sometimes referred to as "ISC"), hereinafter referred to as the LESSEE.

### ***WITNESSETH:***

That for and in consideration of the annual rental hereinafter set forth, the conditions and natural covenants hereinafter contained, the LESSOR does hereby let, lease and demise unto the LESSEE the hereinafter described property, situate, lying and being in the 15<sup>th</sup> Civil District of Washington County, Tennessee, and more particularly described as follows:

SEE "EXHIBIT A" ATTACHED

### **REVOCATION OF PRIOR LEASES OF THE PREMISES:**

This lease replaces and revokes any previous lease between the parties for the premises listed on "Exhibit A" hereto.

### **EFFECTIVE DATE:**

This lease will take effect as of the 13<sup>th</sup> day of November, 2023 and will terminate November 13, 2033, unless sooner terminated under the provisions herein.

### **RENT:**

In consideration for the leasing of the above-described property, LESSEE agrees to pay to LESSOR as rent for the property the sum of \$50,274 per year, the payment of which rent is payable in monthly installments of \$4,189.50 beginning on or before the 1st day of December, 2023 and on the first day of each month thereafter. The amount of the monthly rent will increase by 5% on the 1st day of December, 2028 and on each 5-year anniversary of the date of the first payment hereunder after that.

### **MEMBERSHIP:**

The Board of Mayor and Aldermen shall appoint two (2) members to serve on the International



Storytelling Center Board of Directors for up to two consecutive three-year terms unless the member in question currently serves as a member of the Board of Mayor and Aldermen.

**USE OF FACILITY:**

LESSEE agrees that it will continue to conduct the operations in the Story Telling Hall including, but not limited to, scheduling of activities, sale of rentals, workshops and conferences and staging the Teller-in-Residence series on the subject to the other terms of this lease. LESSOR will be allowed to schedule meetings, events and other short term uses during normal operating hours at no cost to the LESSOR, with LESSEE handling the scheduling on a first come/first serve basis. Use of the facility outside normal ISC operating hours of the facility will require payment of a reasonable and mutually agreed upon fee by the parties. Use of the facility may be addressed further in the operating agreement between the parties, if any.

LESSOR will retain control of the front courtyard (Main Street Plaza) and sidewalks for Town use. LESSOR will also retain office space by Town for two people within the office suite of the building.

**RESPONSIBILITY FOR LIABILITY:**

LESSOR agrees to maintain property insurance covering the leased land and liability insurance in an amount equal to the tort liability limits established by the State of Tennessee. LESSEE agrees to provide liability insurance covering the leased premises totaling \$1,000,000.00, and to execute a hold-harmless agreement releasing the LESSOR of any liability involving the leased premises. LESSEE will be responsible for contents coverage for any and all of its property within the building or on the premises.

**MAINTENANCE and OPERATING COSTS:**

LESSEE will pay all operating costs-including taxes, other than tax on items or operations provided or sold by the Town within the building, insurance, utilities, service agreements, and other related expenses. LESSEE will be responsible for paying all repair and maintenance expenses except the Town will be responsible for paying for the expense of the maintenance of the building's roof and the HVAC system.

Annually LESSOR's Building Inspector will inspect the exterior of the building and create a written list of any deficiencies LESSOR expects LESSEE to address. Such deficiencies shall be reasonable and necessary to prevent deterioration or damage to the building and to maintain a reasonable esthetic appearance of the building. LESSEE shall have sixty (60) days from the date of receipt of the list to develop a plan agreed upon by the LESSOR's Building Inspector to address

items on the list which list may be subject to approval of the LESSEE's Board of Directors at the Board's next regular meeting. If such a plan cannot be reached between LESSEE's staff and the LESSOR's Building Inspector, then LESSOR shall have the right to make repairs it deems necessary to address items on the list and shall be entitled to be reimbursed for such expenses by the LESSOR.

**NAME OF BUILDING AND ROOMS, SIGNAGE:**

LESSEE will have the right to keep the name of the building as the "Mary B. Martin Storytelling Hall" and will further have the right to name other rooms and recognitions throughout the interior of the building during the term of the lease.

The parties agree the signage on the front of the building "Mary B. Martin Storytelling Hall" will remain as it currently is situated and shall be maintained by LESSEE. LESSOR shall maintain control of all additional signage on the exterior of the building or the grounds outside the building. LESSEE shall maintain and control all signage on the interior of the building, except that (1) in areas of mutual use signage will be agreed upon and maintained jointly by the parties and (2) in areas of use reserved by the LESSOR signage shall be maintained and controlled by the LESSOR.

**VISITOR INFORMATION:**

LESSEE agrees that it will cross train its staff with visitor information from the Town, including ticket sales for Town events. The Town will be responsible for providing brochures, visitor center information and ticketing software.

**ALTERATIONS:**

LESSEE shall not make, directly or indirectly, any alterations without first obtaining the written consent of LESSOR. Any alteration shall become at once a part of the realty and belong to LESSOR subject, however, to LESSOR's right to require removal and restoration as provided in this lease. LESSEE shall keep the premises and the building free from any liens arising out of any work performed, material furnished, or obligations incurred by LESSEE. LESSEE agrees that if LESSEE shall make any alterations of the premises, LESSEE will not take such action until five days after receipt by LESSEE of the written consent of LESSOR required by this Section. Consent for such alterations shall not be unreasonably withheld by LESSOR.

**ASSIGNMENT AND SUBLETTING:**

LESSEE shall not assign this lease or any interest in it, and shall not sublet the premises or any part of it or any right or privilege appurtenant to this agreement or permit any other person (the agents and servants of LESSEE excepted) to occupy or use the premises or any portion of



it without first receiving the written consent of LESSOR. LESSOR agrees not to unreasonably withhold such consent but may, in lieu of granting such consent, terminate this lease. A consent to one assignment, subletting, or occupation and use by another person shall not be deemed to be a consent to any other or further assignment, subletting, or occupation, nor a waiver of the provisions of this section, except as to the specific instance covered by it. Any such assignment, subletting, or occupation without consent shall be void and shall at the option of LESSOR terminate this lease. This lease and any interest in it shall not be assignable as to the interest of LESSEE by operation of law without the written consent of LESSOR.

#### **OPERATING AGREEMENT:**

The parties may enter into an operating agreement related to the facility. However, changes to the lease must be made in the lease. If there are conflicts between the lease and the operating agreement the lease agreement controls the relationship between the parties.

#### **SPECIAL PROVISIONS RELATED TO OUTDOOR SPACES**

The parties acknowledge and agree that the outdoor spaces covered by this lease shall be available to the public at all times during normal daylight hours. LESSEE may close the outdoor spaces for special events by reservations with the LESSEE; provided however, LESSEE will continue to seek to balance the reserved use and the general public use of the outdoor spaces so as to keep the outdoor spaces generally available to the public. LESSEE may charge a fee for such scheduled events to cover the costs of cleaning, maintenance, administration and other items. This paragraph is subject to all other provisions of this lease.

Water service shall be made available for watering and cleaning the outdoor spaces covered under this lease by the LESSOR from the Jonesborough Water System. Two separate water services shall be made available to the site, with separate metering for each. One shall be used exclusively for watering and maintenance of the grounds, and the charges for these water services shall be paid by the LESSOR. The second water service shall be used by LESSEE inside the building and the charges for this water service shall be paid by the LESSEE.

LESSOR will provide appropriate street lighting for the outdoor use areas of the Premises except for lighting attached to the building.

LESSEE will be responsible for the upkeep and maintenance of all grounds associated with this lease. This shall include lawn mowing, seeding and planting, inspect spraying, clearing of debris, trimming of landscaping, and other activities associated with lawn and landscape care.

All automobile parking areas on the land under lease shall be available for public use and

LESSOR shall be responsible for repairs, maintenance and cleaning of such parking areas.

**LOSS BY CASUALTY:**

If the Premises or any portion thereof are damaged or destroyed by reason of fire, hurricane or any other cause, LESSEE shall immediately notify LESSOR. If the buildings on the Premises are totally destroyed by fire, hurricane or by other cause, LESSOR and LESSEE shall mutually agree upon whether this Lease should be terminated or the damage to the Premises repaired at the expense of LESSOR and this Lease continued. LESSEE shall not be entitled to any insurance proceeds attributable to such damage to the Premises, and all such insurance proceeds shall be payable to LESSOR.

**CONDEMNATION:**

If all or any part of the Premises are taken as a result of the exercise of the power of eminent domain, this Lease will terminate as to the part so taken as of the date of taking, and, in the case of a partial taking, either LESSOR or LESSEE will have the right to terminate this Lease as to the balance of the Premises by notice to the other within 30 days after such date. In the event of any taking, LESSOR will be entitled to any and all compensation, damages, income, rent, awards, or any interest paid or made in connection with the taking whether such award shall be made as compensation for diminution in value of the leasehold or for the taking of the fee, or as severance damages; provided, however, that LESSEE shall be entitled to any award for loss of or damage to LESSEE's trade fixtures and removable personal property. LESSEE will have no claim against LESSOR including without limitation a claim for the value of any unexpired Term of this Lease or otherwise.

**DEFAULT:**

1. Late Payment: Payments not received by the fifth day of the month shall be subject to a late fee of an additional 5% of the lease payment due, and returned checks shall be subject to a fee of \$50.00.
2. If Tenant defaults under any term, condition or provision of this Lease, including, but not limited to, failure to pay rent or failure to reimburse Landlord for any damages, repairs or costs when due, LESSEE shall have 30 days from the date of written notice delivered to the offices of the LESSEE on the premises to cure such default, after which Landlord shall have the right to terminate this Lease by giving written notice to Tenant and to accelerate all remaining payments that Tenant is required to pay under this Lease. These payments shall be due and payable fifteen (15)



days after Tenant receive the aforementioned notice. Tenant and Landlord acknowledge that Landlord shall be damaged by Tenant's default, that Landlord's actual damages are hard to estimate, and that the above amount represents a reasonable pre- estimate of Landlord's damages rather than a penalty. If Landlord accelerates as provided in this subparagraph, it shall seek another tenant for the Premises and credit any amounts received to Tenant, less the following:

- a. reimbursement for all expenses incurred as a result of Tenant's failure to perform its obligations under the Lease;
  - b. the costs of securing another tenant, including, but not limited to, advertising and brokerage commissions; and
  - c. the costs of altering, dividing, painting, repairing, and replacing the Premises to accommodate a new tenant.
3. Landlord's rights expressed herein are cumulative of any and all other rights expressed in the Lease. Tenant shall remain liable for rents from and after any action by Landlord under a proceeding against Tenant for holding over or distress warrant, whether or not Tenant retains the right to possession of the Premises. If Tenant abandons the Premises or otherwise fails to abide by and perform any of the obligations, terms, conditions, or provisions of this Lease, each and any such breach shall constitute a default under this Lease. If any such default continues for ten (10) calendar days after Landlord delivers written notice of said default to Tenant, Landlord may, at his option, terminate this Lease by delivering written notice thereof to Tenant and pursue the remedy described herein. All rights and remedies available to Landlord by law or in the Lease shall be cumulative and concurrent.

#### **RIGHT TO RECORD MEMORANDUM OF LEASE**

LESSEE shall have the right to record a memorandum of lease prepared by LESSEE at its expense, and LESSOR agrees to provide reasonable cooperation in the execution and recording of such document.

#### **TERMINATION:**

This Agreement may be terminated by mutual consent at any time.

IN TESTIMONY WHEREOF, the Parties have hereunto set their hands and seals on this the \_\_\_\_\_ day of \_\_\_\_\_, 2023, binding themselves, representatives, successors and assigns.

THIS INSTRUMENT HAS BEEN EXECUTED IN DUPLICATE, EITHER OF

WHICH MAY BE TREATED AS AN ORIGINAL.

LESSOR:

ATTEST:

MAYOR AND ALDERMEN OF  
JONESBOROUGH.

BY: \_\_\_\_\_  
JANET JENNINGS, RECORDER

BY: \_\_\_\_\_  
CHUCK VEST, MAYOR

Approved as to form only:

\_\_\_\_\_  
JAMES R. WHEELER, TOWN ATTORNEY

LESSEE:

INTERNATIONAL STORYTELLING CENTER

By: \_\_\_\_\_  
LYNDA HARRIS, CHAIR, BOARD OF DIRECTORS

## EXHIBIT "A"

Property shown on Tax Map 060A, Group E, Ctrl Map 060A, Parcel 006.00

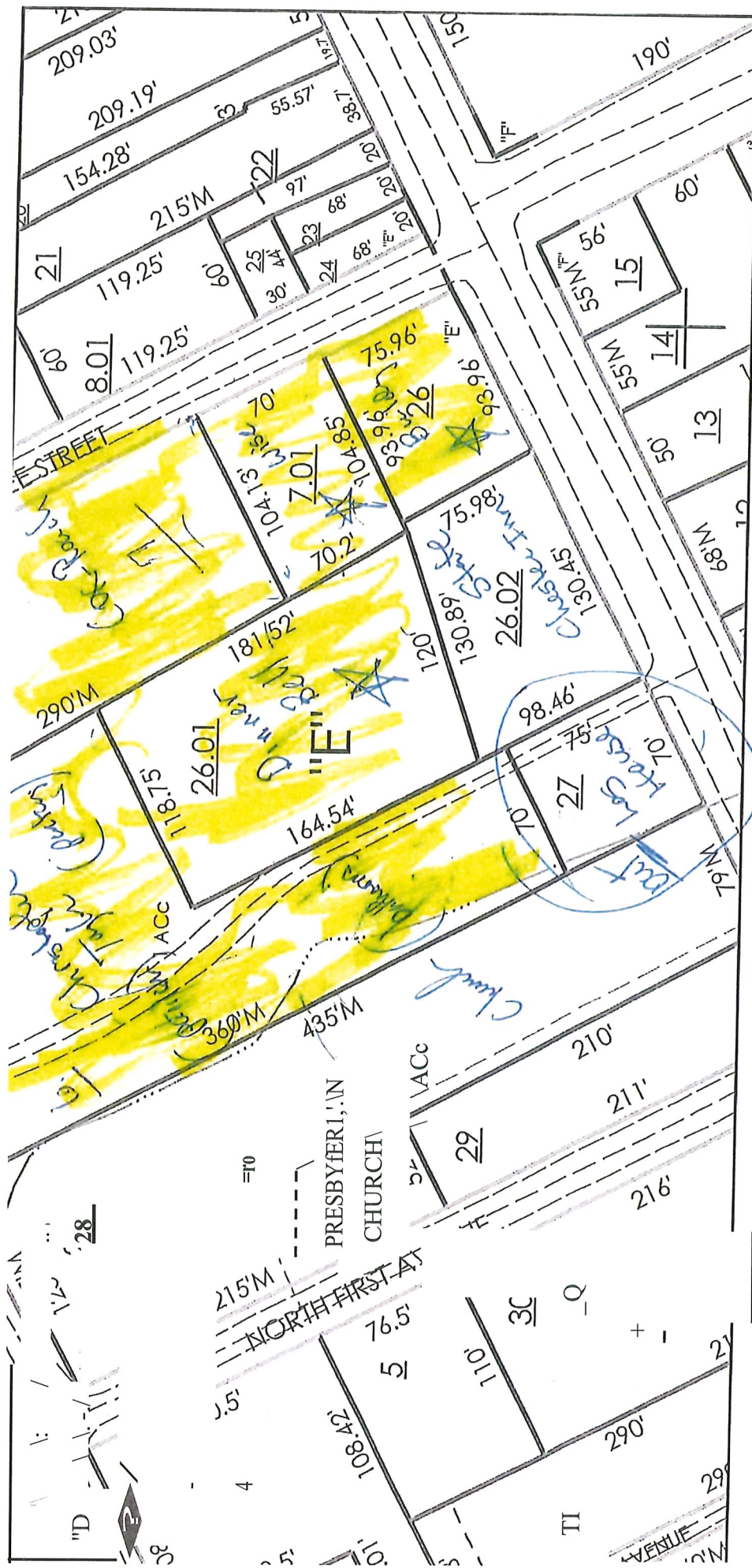
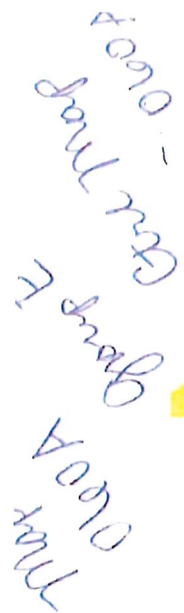
Property shown on Map 060A, Group E, Ctrl Map 060A, Parcel 007.00

Property shown on Map 060A, Group E, Ctrl Map 060A, Parcel 007.01

Property shown on Map 060A, Group E, Ctrl Map 060A, Parcel 026.00

Property shown on Map 060A, Group E, Ctrl Map 060A, Parcel 026.01





☆  
Dunbar  
IT  
Gardner