

BOARD OF MAYOR AND ALDERMEN

PUBLIC HEARING

SEPTEMBER 9, 2024

The Board of Mayor and Aldermen (BMA) met in a Public Hearing on Monday, September 9, 2024, at 7:00 p.m. at Town Hall, 123 Boone Street, Jonesborough, TN.

The first item on the Public Hearing agenda was an Ordinance Establishing an Updated Occupational Safety and Health Program Plan, Devise Rules and Regulations, and to Provide for a Safety Director and the Implementation of such Program Plan. There were no comments.

The next item on the Public Hearing agenda was an Ordinance Amending the Town of Jonesborough Municipal Code, Title 1, Entitled "Administration, Officers and Personnel" by Adding Chapter 23 Jackson Theatre Board. There were no comments.

The Public Hearing was closed.

JANET JENNINGS, RECORDER

CHUCK VEST, MAYOR

BOARD OF MAYOR AND ALDERMEN

REGULAR MEETING

SEPTEMBER 9, 2024

The Board of Mayor and Aldermen (BMA) met in Regular Session on Monday, September 9, 2024, at 7:00 p.m., at Town Hall, 123 Boone Street, Jonesborough, TN.

Mayor Chuck Vest called the meeting to order. Alderman Dickson led the group in an opening Prayer, and Chris Kudera led the pledge to the Flag.

Upon call of the roll those present were: Mayor Chuck Vest, Alderman Virginia Causey, Alderman Terry Countermine, Alderman Adam Dickson, and Alderman Kelly

Wolfe. Also present were: Town Administrator Glenn Rosenoff, Town Recorder Janet Jennings, Operations Manager Craig Ford, and Town Attorney Jim Wheeler.

The next item was the Consent Agenda. Mayor Vest asked if there were any items that the Aldermen wished to have pulled from the Consent Agenda. There were none. Alderman Countermine made the motion, seconded by Alderman Dickson, and duly passed to approve the following items on the Consent Agenda:

1. Approve the minutes for the April 8, 2024 BMA meeting.
2. Approve the following bills for payment:

Insert Payment

3. Approve the following Town Administrator Report:

Insert Report

4. Approve the following Operations Manager Report:

Insert Report

5. Approve the following Committee Reports: .McKinney Center Advisory Committee, Jonesborough Board of Zoning Appeals, and Jonesborough Planning Commission.
6. Approve the following Supervisor Reports: Fire Department, Director of Main Street and Tourism, Utility Manager, Water Quality, Water Distribution, Wastewater, Water Treatment Plant, Senior Center, Police Department, McKinney Center, McKinney Center Program Manager, Animal Control, Street Department, Jackson Operations Manager, Parks and Recreation, and Building Inspector.
7. Declare the following Town equipment as surplus: Wastewater – two rusty boxes, Solid Waste – one roll-off container (rusty), and Senior Center – one refrigerator (bad compressor).
8. Approve the 2024 “Christmas in Olde Jonesborough” Holiday Events Schedule, as follows:

Friday, November 29 – Shop Small Friday and Lighting of the Tree, and various activities, a movie, treats, and Cheermeister Competition, with Main Street closed from 3:00 pm – 8:00 pm, from intersection of Fox St to 2nd Ave

Saturday, November 30 – Whoville and Small Business Saturday, and various activities, S'more roasting, face painting, and Santa with his sleigh, with Main Street closed from 10:00 am to 4:00 pm, from intersection of Fox St to 2nd Ave

Saturday, December 7 – Doggone Christmas, with Main Street closed from 10:00 am to 4:00 pm, from intersection of Fox St to 2nd Ave

Saturday, December 14 – Santa's Christmas Village and the Christmas Parade, from 10:00 am to 8:30 pm, and various activities, at the Visitors Center. The following streets will need to be closed for the parade route. The route will begin at the intersection of Boone Street and Hwy 11E, along Boone Street and then from the intersection with E. Main Street up to N. Washington Ave. to 11E. In addition, we would like to request one lane of the east-bound lane of 11E from Boone Street to Forest Ave. be closed for the duration of the event to allow parade participant traffic to travel from the staging area at Jonesborough Middle School to downtown.

Saturday, December 21 – Christmas Church Tour. 11:00 am - 3:00 pm, no street closure

9. Approve the Jackson Theatre Grand Opening Event for Thursday, November 14th through Sunday, November 17th; with a ribbon cutting before the evening's festivities, and each evening will have a different type of performance, to showcase the diversity of programming that we can have within our facility. Also, a request for road closure on Main Street from Fox Street to 2nd Avenue for Friday, November 15th from 5:15 pm-10:00 pm. During this time, we will host a ribbon cutting, around 6:00 pm, then prepare for our events that evening at 700 pm. The plan is to have the street closure begin at 5:15 pm for the 6:00 pm ribbon cutting. Jackson Theatre staff is requesting that the streets remain closed until the evening's events are over, around 10:00 pm. In front of the theatre, staff would like to have antique cars lining the street, similar to what we had during the filming project, and asking these cars to arrive at 5:30 pm to be parked across the street from the theatre. Jackson Theatre staff is wanting to have a lining up of photo opportunities for the evening, with a photographer out front to get people's photos in front of the marquee. It should be a fun night, and staff expressed their appreciation to the Jonesborough Police Department, Street Department and Parks & Rec Department in helping them make this a very special opening weekend. The main request is road closure for the ribbon cutting ceremony on Friday, November 15th from 5:15 pm – 10:00 pm from Fox Street to 2nd Avenue.

Town Recorder Janet Jennings presented the Report on Debt Obligation for the \$2,000,000.00 General Obligation Bond Anticipation Note, Series 2023, Complete K-8 School and adjacent park, to the Board of Mayor and Aldermen.

The next item on the agenda was the approval of the Financial Report. Mayor Vest asked the Aldermen if they had questions or comments. Alderman Wolfe asked Janet Jennings for an update on the Town's finances. Janet Jennings said everything is going great, we are two months into FY24-25 and the computer software is moving along with property taxes in the system and utilities will be the last to get completed and that could possibly take another two months. With there being no further discussion, Mayor Vest called for a motion. Alderman Wolfe made the motion to accept the Financial Report with gratitude. Alderman Causey seconded the motion and it duly passed.

Communications from the Mayor was the next item on the agenda. Mayor Vest recommended Andy Dietrich be reappointed to the BrightRidge Board of Directors for a four-year term expiring September 1, 2028. Alderman Wolfe made the motion to re-appoint Andy Dietrich to the BrightRidge Board of Directors for a four-year term expiring September 1, 2028, Alderman Countermine seconded the motion and it was duly passed.

Mayor Vest recommended Anne G'Fellers-Mason and Matthew Gulley be appointed to the Jackson Theatre Programming Committee, and remove Steve Johnson from the Committee due to his contract for consultation has expired. Alderman Causey made the motion to appoint Anne G'Fellers-Mason and Matthew Gulley to the Jackson Theatre Programming Committee and remove Steve Johnson from the Committee due to his contract for consultation being expired, seconded by Alderman Dickson and duly passed.

Mayor Vest recommended Glenn Rosenoff be appointed to the JRT Board of Directors. Alderman Wolfe made the motion, seconded by Alderman Causey, to the JRT Board of Directors. The motion was duly passed.

Mayor Vest announced that the Grand Opening of the Jackson Theatre will be held Friday, November 15th – Sunday, November 17th, and a schedule of events will be posted on social media.

Mayor Vest asked the Aldermen to change the BMA regular meeting date of October 14, 2024 to Monday, October 21, 2024 and also change the location of the meeting to the Jackson Theatre. Alderman Wolfe made the motion to change the October 14, 2024 regular meeting date of the Board of Mayor and Aldermen to Monday, October 21, 2024 and to be held at the Jackson Theatre. Alderman Dickson seconded the motion and it was duly passed.

Mayor Vest presented a proclamation to John Drake, Elton O'Hara, and Willie Tyree in honor of the Honor Flight of the Appalachian Highlands Mission 10.

INSERT PROCLAMATION

Mayor Vest asked Allen Weems to come up to accept the Employee of the Month Award. Mayor Vest read the following:

I would like to nominate Allen Weems for Employee of the Month. How many of us can say our actions led to someone's life being saved, Allen can. One of members, Mr. Wilson, who is also a dance instructor, had recently taken off the month of July from teaching but was set to return to teaching his class the first Tuesday in August. When he didn't show up that evening some thought oh well maybe he meant to also take this evening, but Allen said, "I have bad feeling about this." Allen tried contacting the instructor again and when Mr. Wilson did not answer, Allen called his emergency contact, when that person did not answer he called the next contact. Allen explained his concerns about Mr. Wilson not being there for his class, the man agreed to go by his home and check on him, commenting it was unusual for him to not show up. When the gentleman went to Mr. Wilson's home, he found he needed immediate medical attention and he was swiftly taken to the hospital where he remained for several days. How often do we have those nagging feelings something is not quite right? Allen had that feeling and he followed his instincts. Allen could have dismissed it but he instead, he followed his instincts and got Mr. Wilson the help he needed. To quote Mr. Wilson, "if you hadn't called my contact last Wednesday, I'm not here today. My unbounded thanks." When Mr. Wilson shared with me in his own words what happened and his profound gratitude to Allen, the story brought me to tears. When you think about the impact of someone caring enough about another person to take the extra steps to ensure that someone is okay and that is what Allen did. Words cannot express how proud I am that Allen is a team member at the Senior Center. That is the kind of people we need, those who go above and beyond and follow their instincts and look out for those in need. I would like to recommend Allen Weems for Employee of the Month for his actions that led to saving Mr. Wilson's life.

Submitted by: Mary Regen, Senior Center Director

Mayor Vest asked Allen Weems if he had any comments. Allen Weems said he felt the prompting of the Holy Spirit to check on Mr. Wilson, and expressed his appreciation in being nominated Employee of the Month.

Citizens Comments was the next item on the Agenda. Mayor Vest asked if there were any citizens present that would like to comment at this time. Jeff Gurley, The Lollipop Shop, expressed his appreciation to the Town for allowing the Jeeps on Main event and stated there was a good turnout for the first event.

Allyson Wilkinson, representing the Daughters of the American Revolution, announced the 11th Annual Bell-Ringing in Honor of Constitution Week, will be held on Sunday, September 15, 2024 at 1:30 pm, 214 Sabin Drive.

Alderman Communications was the next item on the agenda. Mayor Vest asked the Aldermen if they had any comments. Alderman Causey said the Jeeps on Main was a great event, and requested that in the future JAMSA present the event requests for

BMA approval in January. Alderman Dickson said that this year's Music-On-The-Square was a very relaxing and great event.

Town Attorney Comments was the next item on the agenda. Mayor Vest asked Town Attorney Jim Wheeler if he had any comments. Jim Wheeler said he had been working with Glenn Rosenoff and Amber Crumley on the Jackson Theatre contracts. Jim Wheeler said he is working with the Washington County Attorney and the Town's Wastewater Department in regard to sewer issues.

The first item under Old Business was second and final reading of Ordinance No. 2024-07 to establish an Updated Occupational Safety and Health Program Plan, Devise Rules and Regulations, and to Provide for a Safety Director and the Implementation of such Program Plan. Mayor Vest asked if the Aldermen if they had any questions or comments. With there being none, Alderman Dickson made the motion to approve the updated OSHA Occupational Safety and Health Program Plan, Ordinance No. 2024-07 on second final reading, as presented. Alderman Wolfe seconded the motion and it was duly passed.

INSERT ORDINANCE

The next item on the agenda was second and final reading of Ordinance No. 2024-08 to Amend the Town of Jonesborough Municipal Code, Title 1, Entitled "Administration, Officers and Personnel" by Adding Chapter 23, Jackson Theatre Board. Mayor Vest asked if the Aldermen if they had any questions or comments. With there being none, Alderman Wolfe made the motion to approve on second and final reading the Ordinance amending the Jonesborough Municipal Code, Title 1 by adding Chapter 23, Jackson Theatre Board, as presented. Alderman Countermine seconded the motion and it was duly passed.

INSERT ORDINANCE

Mayor Vest called for a motion to add to the agenda consideration of appointments to the Jackson Theatre Board. Alderman Causey made the motion to add to the agenda the appointments to the Jackson Theatre Board, seconded by Alderman Dickson, and duly passed. Mayor Vest recommended that Alderman Kelly Wolfe, Howard "Howie" Alexander, and Nancy Dishner and asked the Aldermen if they had any comments or questions. With there being none, Alderman Countermine made the motion, seconded by Alderman Causey, to approve the Jackson Theatre Board appointments as recommend by Mayor Vest. Upon call of the roll the following Aldermen voted Aye: Alderman Countermine, Alderman Causey and Alderman Dickson. Aldermen voting Nay: none. Alderman Wolfe passed. The motion carried.

The first item under New Business was first reading of Ordinance amending the Fiscal Year 2024-2025 Budget for the Jackson Theatre Fund. Mayor Vest asked the Aldermen if they had any questions or comments. With there being none, Alderman Causey made the motion to approve on first reading the Ordinance amending the Fiscal

Year 2024-2025 Budget for the Jackson Theatre Fund, as presented. Alderman Wolfe seconded the motion and it was duly passed.

INSERT ORDINANCE

The next item on the agenda was first reading of an Ordinance amending the Jonesborough Municipal Code related to Title 11, Planning and Zoning, Chapter 2, Peak Stormwater Management and Erosion Prevention and Sediment Control. Mayor Vest asked the Aldermen if they had any questions or comments. With there being none, Alderman Wolfe made the motion to approve on first reading the Ordinance amending the Jonesborough Municipal Code related to Title 11, Planning and Zoning, Chapter 2, Peak Stormwater Management and Erosion Prevention and Sediment Control, as presented. Aldermen Countermine seconded the motion and it was duly passed.

INSERT ORDINANCE

The next item on the agenda was first reading of an Ordinance amending the Jonesborough Municipal Code as related in Title 11, Planning and Zoning, Chapter 18, Permanent Water Quality Stormwater Management. Mayor Vest asked the Aldermen if they had any questions or comments. With there being none, Alderman Wolfe made the motion to approve the Ordinance amending the Jonesborough Municipal Code as related in Title 11, Planning and Zoning, Chapter 18, Permanent Water Quality Stormwater Management on first reading, seconded by Alderman Causey and duly passed.

INSERT ORDINANCE

The next item on the agenda was approval of an update to the Town's Employees Personnel Policy. Mayor Vest asked the Aldermen if they had any questions or comments. Alderman Causey said she appreciates the work that Operations Manager Craig Ford put into updating the personnel policy, and would like to defer this until the next regular meeting in October.

There being no further business the meeting was duly adjourned.

JANET JENNINGS, RECORDER

CHUCK VEST, MAYOR