

BOARD OF MAYOR AND ALDERMEN

REGULAR MEETING

SEPTEMBER 12, 2022

The Board of Mayor and Aldermen (BMA) met in Regular Session on Monday, September 12, 2022, at 7:00 p.m., at Town Hall, 123 Boone Street, Jonesborough, TN.

Mayor Chuck Vest called the meeting to order. Alderman Dickson led the group in an opening Prayer, and Emma Malone led the pledge to the Flag.

Upon call of the roll those present were: Mayor Chuck Vest, Alderman Virginia Causey, Alderman Terry Countermine, Alderman Adam Dickson, and Alderman Kelly Wolfe. Also present were: Town Administrator Glenn Rosenoff, Town Recorder Robert Anderson, Operations Manager Craig Ford, and Town Attorney Jim Wheeler.

Mayor Vest announced that first item of business was to administer the Oath of Office for the Town Municipal Judge and the Town Recorder. Mayor Vest said that Chancellor John Rambo was present to administer the Oath of Office to Mark Edmonds as Municipal Judge for the Town of Jonesborough, and then Mark Edmonds would administer the Oath of Office to Robert Anderson, Town Recorder.

Chancellor John Rambo administered the Oath of Office to Mark Edmonds, Municipal Judge.

**INSERT OATH**

Municipal Judge Mark Edmonds administered the Oath of Office to Robert Anderson, Town Recorder.

**INSERT OATH**

The next item was the Consent Agenda. Mayor Vest said the one item needs to be pulled from the Consent Agenda relating to the Declaration of Town Equipment as Surplus needs in order to add a 2009 Chevrolet Impala from the Fire Department to the list. Mayor Vest asked the Aldermen if they had any comments or questions about the Consent Agenda as presented. There being none, Alderman Wolfe made the motion, seconded by Alderman Countermine and duly passed, to approve the following items on the Consent Agenda:

1. Approve the BMA minutes for the June 13, 2022 Beer Board meeting, June 13, 2022 Regular BMA meeting and June 29, 2022 Called BMA meeting.

2. Approve the following bills for payment:

	<u>GENERAL</u>	<u>WATER</u>	<u>SANITATION</u>
103132-103159	49,940.00		
103160-103253	58,176.10		
103254-103261	39,677.18		
103035-Void	(463.88)		
103116-Void	(1,953.64)		
103262-103266	8,891.37		
103267-103283	118,732.74		
103284-103299	29,043.65		
103300-103379	246,684.15		
103380-103401	77,233.03		
103402-103411-June	31,780.40		
103412-103413	<u>2,690.79</u>		
	<b>\$ 660,431.89</b>		
64427-34438		4,510.00	
64439-64478		142,950.51	
64479-64484-June		99,692.91	
64408-VOID		(533.20)	
64485		418.84	
64486-64493		29,770.94	
64494-64497		30,861.55	
64498-64524		85,914.17	
64525-64540		39,374.38	
64541-64542-June		1,476.76	
64543		<u>3,830.44</u>	
		<b>\$438,267.33</b>	
9714			750.00
9715-9725			2,291.49
9726-9728			18,841.73
9729			76.13
9730-9737			13,130.67
9738-9743			5,716.43
9744			<u>32.89</u>
			<b>\$41,469.34</b>
 <b><u>School Fund</u></b>			
1065	1,713,663.92		
1066-1069 (June)	<u>35,373.20</u>		
	<b>\$1,749,037.12</b>		

3. Approve the following Operations Manager Report:

Upon passage of the 2022/2023 fiscal year budget, I worked with Donna and Sheila on backpay rates for all Town employees. We also worked on some employee moves that had been placed on hold until the budget was passed.

I completed work on a timeline for the Lincoln Park project. We have cleaned around the landscaping that had been planted and are working now to get the park on final grade. The playground border has been set and the playground mulch moved to that area.

I have continued to work with Malcolm to complete some of the remaining projects in the park. There are some issues we face, but we are working diligently to complete this project.

I have also worked very closely with Lewis Hulse on the Stage Door project and getting it started in the right direction. We have managed to bring the project to a slow crawl for now as I have devised a new plan for the HVAC units in this building.

We are awaiting the mechanical engineers' changes to the plan in order to submit them to the State Fire Marshall for approval. In the long run, it will be worth it as this will save time, money, and effort.

As you are aware, we worked on the sidewalk project with respect to getting the signed agreements together and seeing if we had a complete block completed that would allow us to start. Unfortunately, we did not.

We were able to trim the mature trees on Boone Street this month. The Recreation Department removed the sod and have started planting. This as a project I will work to see finished before the Storytelling Festival.

I worked with Police Department staff this month to put together a proposal for the Board of Mayor and Alderman on police fines and court costs. That work resulted in the drafting of two ordinances and a resolution for next month's BMA meeting.

Water Distribution and Water Treatment staff worked together this month with BrightRidge staff to complete the changeover of our new pad-mount transformer at the Water Treatment Plant. The changeover went flawlessly and we couldn't be happier with the results.

We were able to draft an agreement with Matt Eppling this month to pave the access road at the end of Chuck's Alley. Street Department Director Malcolm Highsmith required base changes and approved the final project.

4. Approve the following Supervisor Reports: Visitor Center and Facilities Rental Manager, Parks and Recreation, Fire Department, McKinney Center, MBM

Program Director, Police Department, Senior Center, Building Inspector, Solid Waste and Recycling, Website and Marketing Specialist, Utility Manager, Meter Department, Environmental Services/Wastewater, Water Treatment, Marketing and Promotions Coordinator, Director of Tourism and Main Street, Animal Control, and Street Department.

5. Approve for the Town to hold the “1<sup>st</sup> Annual Town Wide Veteran’s Day Celebration” to be held on Friday, November 11, 2022 from 9:00 a.m. – 5:00 p.m., with street closures on the East Side of the Courthouse and Christopher Taylor Lane beginning at 8:30 a.m. to allow the vendors and the military vehicles to set up.
6. Approve for the Town to hold the “Christmas in Olde Jonesborough” to be held between November 26<sup>th</sup> through December 17<sup>th</sup>, 2022, and to include the requested street closures for the following: Street closure is requested for (1) Lighting of the Tree on Saturday, November 26<sup>th</sup> starting at 5:30 p.m. and continue through 7:00 p.m., to include Main Street from the intersections of Main Street and Fox Street to Main Street and Second Avenue. We typically have 300-400 people to attend this event; (2) Christmas Parade on Saturday, December 10<sup>th</sup>, the following streets are to be closed for the parade route, to include at the intersection of Boone Street and Highway 11-E, along Boone Street and then from the intersection with E. Main Street up to N. Washington Avenue to 11-E. In addition, the request includes one lane of the east bound lane of 11-E from Boone Street to Forest Avenue during the event to allow parade participant traffic to travel from the staging area at Jonesborough Middle School to downtown.
7. Approve the appointment of Allen Hicks to Water Distribution Director at Grade 19, Step 1 (\$62,795 annually) effective September 13, 2022.

Mayor Vest said the next item for discussion was the declaration of the following Town equipment as surplus approval to be sold on GovDeals: AI

- 1987 Chevrolet fuel truck
- 1991 Dresser Wheel Loader (Solid Waste)
- 2005 Chevrolet Impala (Garage)
- Ford F350 (Water Distribution)
- Glass Crusher (Solid Waste)
- Pallet Scale (Solid Waste)
- Waste Oil Heater (Garage)
- 2009 Chevrolet Impala (Fire Department)
- 3 – Patio Tables (Senior Center)
- 12 – Patio Chairs (Senior Center)
- 4 – Benches (Senior Center)
- 4 – Office Chairs (Senior Center)
- 1 – Striped Chair (Senior Center)

Mayor Vest asked the Alderman if they had comments or questions. There being none, Alderman Dickson made the motion to declare the list of Town equipment as surplus as presented by staff, seconded by Alderman Causey and duly passed.

The next item on the agenda was the approval of the Financial Report. Mayor Vest asked the Aldermen if they had comments or questions. There being none, Alderman Countermine made the motion, seconded by Alderman Wolfe and duly passed, to approve the Financial Report as presented.

Communications from the Mayor was the next item on the agenda. Mayor Vest announced that the Jonesborough Water System received a score of 98% on its Sanitary Survey. Mayor Vest said personnel from the Division of Water Resources from the Tennessee Department of Environment and Conservation visited the Water Department from June 24, 2022 through July 25, 2022. The Water Department received 588 points out of a possible 599 points to receive the 98% rating. The survey was for the time period of June 2019 through May 2022. With this score, the Town retains its rating in the State's approved category for drinking water.

Mayor Vest expressed his thanks to our Public Safety team, Fire Department and Police Department for their quick response to the fire at the Barrel House on Wednesday, September 7<sup>th</sup>. Mayor Vest said they got it got the flames extinguished and the fire under control really fast, which was important for that to happen. He said Police Sgt. Jeff White was one of the first ones on the scene and assisted with getting people out of the building in a very quick manner. Mayor Vest thanked Police Chief Matt, Fire Chief Phil Fritts and the Police and Fire personnel for their hard work and efforts

Mayor Vest announced that he a Paws In Blue Award to present to Miss Emma Malone and asked Emma to come forward to receive the award. Mayor Vest read the following award letter:

*Emma Malone just turned nine August 27<sup>th</sup> and attends our very own Jonesborough Elementary School where she maintains A-B grades and where she leads the Pledge of Allegiance over the intercom every morning.. Three years ago, she began participating in pageants and made the decision to choose Jonesborough Paws in Blue as a charity to support. Emma has donated part of her allowance since then. Right before the Garden Gala, Emma spent a full day picking lavender, bunching it and wrapping it. She then sat outside on the sidewalk by her grandfather's store and sold it during the gala. She was able to raise \$275.00 and chose to donate it to Jonesborough Paws in Blue. With her selfless act of kindness, she has continued to help support Paw's in Blue's mission to ensure the K-9 dogs of Jonesborough have the meals, vet care and more that they need. Local Nonprofits, such as Paws in Blue, would not be able to fulfill its mission without the generosity of volunteers such as her. In recognition of Emma's hard work and devotion to Jonesborough Paws in Blue, we would like to present her with this "Paws in Blue VIP" plaque. Emma, we thank you for all that*

*you do. Your willingness to give freely of your time and generosity is greatly appreciated, and your efforts make a big difference for our K-9's. As Martin Luther King Jr stated, "Life's most persistent and urgent question is what are you doing for others." The Town of Jonesborough and Paws in Blue are proud to say thank you for what you are doing for others, and we hope you continue to use your wonderful gift of selflessness in your future endeavors!*

Mayor Vest asked Jules Corriere to come up to accept the Employee of the Month Award. Mayor Vest read the following:

*I would like to nominate Jules Corriere for Employee of the Month. Jules Corriere has worked for the Town of Jonesborough for about ten years now. Most know that Jules writes our annual community play and the Radio Show each month, but much of what Jules does on a day-to-day basis goes unseen. For years, Jules has spent time meeting residents of Jonesborough and Washington County. She quickly builds relationships with them; her glowing personality and charm make people comfortable enough to tell her the stories of their lives, their military service, their struggles, their victories, etc. Jules has collected hundreds of stories since her time here and because of her the town is capturing stories that would otherwise be lost. Each month, Jules takes these stories and turns them into a one-hour radio show that performs live. The StoryTown Radio Show is now in its eleventh season; with 11 performances each year, that means Jules has written over 100 plays about and for the Town of Jonesborough, not including writing and performing for town events, departments, and the McKinney Center's own annual community plays. Jules manages the Radio Show cast of approximately 30 individuals. Through her direction, I have seen many of her actors gain confidence in their speaking and performing abilities. They go on to audition and win parts in JRT productions. The most heartwarming observation is her work with the youngest members of the cast. After several years of watching these kids on stage, I've witnessed them overcome shyness and find their voice. Their growth comes, in part, from the nurturing and educational environment of the Radio Show. In a time where communities struggle with social issues, Jonesborough should be proud to have an organization like the Radio Show. The youngest member is 5 and the oldest is in their 80s; members are from various ethnic and religious backgrounds and socio-economic levels. She makes sure it's a place where everyone's story is valid, understood, and appreciated. Not only can this be seen in the cast, but in the audience, as well. If you've attended one of the Radio Show's sold-out performances, you've seen a very diverse group of individuals in the seats. This is by Jules's design; she makes sure that everyone feels wanted and welcomed. One of the most significant recent projects Jules was a part of was the play, *We Did It Together*. Despite Covid, Jules still collected stories over the past two years. She and her Story Brigade (her group of trained, trusted story collectors) gathered stories by phone, email, written letters, and once it was safe again to meet face-to-face, they were back to collecting stories in person. Jules spent countless hours preparing for this show. Between April and June, Jules worked*

6 days a week. We altered her schedule so that she came into work late so that she could stay late for rehearsals. During this time, her only day off was on Wednesdays, technically. She had daily/nightly production meetings and rehearsals with her crew during the week, rehearsed most of Saturday and Sunday afternoons; even her Wednesday mornings off, she was still answering emails, promoting the play on TV and radio, or scouring the Goodwill racks for costumes. Not to mention being at every performance and stepping in a major role when an actress was unable to reprise their role for the rescheduled dates. The play was a huge undertaking and would not have been possible without the dedication of many town staff and their skills; however, we could not have had a successful run without Jules's skill in playwriting and passion for theatre. I asked some of Jules's cast members to say a few words in support of this nomination. Here are a few of their responses: During *We Did It Together*, she was there lending her guidance and support throughout the entire rehearsal process. She also, as the playwright, captured one of her most profound theater pieces on paper. She is a skilled storyteller, a phenomenal writer and will go above and beyond to help anyone who needs it. Jules has her finger on the heartbeat of the community and knows what it takes to make these stories resonate with the public. Jules not only deserves the employee of the month but the employee of the year! - Sabra Hayden I first met Jules over 10 years ago when the group came to Jonesborough to do the first play "I Am Home." Back then, I thought she was very energetic and had a real future. Watching her through the years has confirmed this. Jules doesn't put the project first; she puts the people first because she has learned that this will make the project successful. All involved learn to take ownership and build community. People are attracted to Jules because of her energy and hard work. She works many long hours behind the scenes and still makes time to try and make people stretch their talents. She shares her talents with everyone and encourages others to do the same. She deserves the employee of the month. – Linda Poland I recently had the privilege of working with Jules Corriere while performing the community play "We Did It Together." Right from the beginning, I was impressed with the exceptional quality of the play that Jules wrote, especially the way that she crafted local histories into vignettes that coalesced into a story with the central theme of community building. As a writer, I know how many long hours go into drafting and editing work of this caliber and can appreciate the sleepless nights and weekends spent in front of a keyboard to get the words right. It takes a lot of perseverance to write well, and with that dedication comes sacrifice; time with family and friends is traded off in the hope that something in the story will be meaningful to a wider audience. Jules must have sacrificed many, many personal hours to write this play because it truly showed in the finished product. But even beyond the writing, Jules was the biggest star of the show. Not in the way typically thought of as a "star" because she wasn't a leading actress. Her light shined on all of us, not on an audience. She began work on the performance side of things as a co-director and humbly slipped into a consultant role to allow Richard Owen Geer a larger role as director. But Jules continued to manage and advise and encourage all of us amateur actors as we stumbled

*through rehearsals. She also helped work on sets and clean up the theater after our rehearsals. She never complained when someone forgot to put away props or send out reminders or any of the thousands of other little jobs delegated to everyone involved in the play. Instead, she took on the responsibility and made sure the job was done. If Academy Awards were given out for community plays, Jules would win, hands down, for Best Playwright, Best Actress, Best Director, and Best Stagehand for being the backbone of We Did It Together. – Annette Zimmerman Jules took a group of strangers of widely disparate ages, cultures, and skill levels and turned us into a family. She worked around everyone's schedules, in spite of inconvenience to her, and made everyone feel welcomed. More than employee of the month, Jules should be Employee of the Year. - Laurie Herlich Jules is held in high regard by all who have worked with her including numerous volunteers and is respected for her integrity, compassion and collaborative work style. Jules came to Jonesborough with a rich, storied (pun intended!) history of creative development and direction. She has the ability to energize any group of people and create a community for whatever project she is leading. Jules has a broad range of skills and distinguishes herself whether she is writing a grant, gathering community stories and training a team to do the same, inspiring and bringing out the best in children as well as adults, and developing a monthly radio show and podcast now in its 11<sup>th</sup> year. She is a dedicated advocate for the Town of Jonesborough. – Katy Rosolowski I want you to know Jules is such a kind and caring person. My first time I met her was at the Jonesborough Senior Center when we were doing a play there. She was so full of enthusiasm, telling me about being in town, her plays, asking me if I've ever thought about being a story collector for the Jonesborough town plays. I explained to her that I just moved here myself and didn't feel comfortable because I didn't know anyone. She told me, "I could be here one day or a lifetime and it doesn't matter. What matters is participating in community." Jonesborough loves people, opens its arms to everyone. From that point on, I've been doing my best to be part of Jonesborough. Her words and encouragement gave me the push to get involved. - Kathleen O'Brien I've nominated Jules for Employee of the Month because I believe she has shown extreme dedication to her duties, to the Town of Jonesborough, and to the people who live here! Submitted by: Theresa Hammons, Director, McKinney Center*

Mayor Vest asked Jules Corriere if she had any comments. Jules Corriere said she just wanted share this with Theresa Hammons because we do so many great things at the McKinney Center, and we are successful only under her care and her guidance. Ms. Corriere thanked Theresa for allowing them to do what they love so much and in a place that they love so much.

Mayor Vest said he was recommending appointments to the three following committees:

McKinney Center Advisory Committee – Appoint Richard Hayward, filling an unexpired term due to a vacancy with the term expiring April 2023.

JRT Board of Directors – Appoint Donna Cobbs to a three-year term, effective upon receiving resignation of Christina Morgan and expiring October 2025.

Jonesborough Planning Commission – Reappoint Bill Graham and Nick Vest to three-year terms expiring October 2025.

Mayor Vest asked the Aldermen if they had any questions or comments. There being none, Alderman Wolfe made the motion to approve the appointments to the McKinney Center Advisory Committee, JRT Board of Directors, and Jonesborough Planning Commission as recommended by Mayor Vest, seconded by Alderman Countermine and duly passed.

Citizens Comments was the next item on the Agenda. Mayor Vest asked if there were any citizens present that would like to comment at this time. D.W. Cooper and Ruth Verhegge expressed their appreciation and thank you for to the Police and Fire departments for their quick response and hard work in containing the fire at the Jonesborough Barrel House and protecting the town.

Alderman Communications was the next item on the agenda. Mayor Vest asked the Aldermen if they had comments. Alderman Countermine said the Washington County TN Heritage Fair Days that was held last weekend was well done and showed the spirit and what is important to this town which is preservation and thanked all of those involved with the event. Alderman Causey said she just wanted to say how much she appreciates Jules Corriere because she did an interview with her 95-year-old aunt; and Jules did a remarkable job interviewing her aunt over the phone (which was during COVID). Alderman Wolfe said he just wanted to publicly apologize to Alderman Countermine for doubting his weather forecast for the Bocci Tournament for the Friends of the Library tournament this past weekend. Alderman Wolfe said the weather looked very pretty and then it wasn't. Alderman Countermine said the Bocci Tournament has been rescheduled for the Halloween weekend. Alderman Dickson said he is excited about the upcoming Town-Wide Veteran's Day event, and hopes there will be some recognition for Marion Light, who has been so committed to the Veteran's Park and recognizing out veterans. Alderman Dickson said he just thinks that should be the least we can do. Mayor Vest said we will make sure that happens. Mayor Vest thanked the Aldermen for their comments.

Town Attorney Comments was the next item on the agenda. Mayor Vest asked Town Attorney Jim Wheeler if he had comments. Jim Wheeler said he had nothing new to report this month.

The first item under New Business was approval of the Barn and Land Lease Agreement from October 1, 2022, through September 30, 2023, with Mitch Triplett involving approximately 17 acres of Water Plant property. Mayor Vest asked the Aldermen if they had any comments. There being none, Alderman Wolfe made the motion to approve the 2022-2023 Barn and Land Lease Agreement for 17 acres of

Water Plant property with Mitch Triplett, seconded by Alderman Causey, and duly passed

### **INSERT AGREEMENT**

The next item on the agenda was approval of the Barn and Land Lease Agreement from October 1, 2022, through September 30, 2023, with Mitch Triplett involving approximately 12 acres at the water intake site off Arnold Road. Mayor Vest asked the Aldermen if they had any comments. There being none, Alderman Dickson made the motion to approve the 2022-2023 Barn and Land Lease Agreement for 12 acres of land at the water intake site with Mitch Triplett, seconded by Alderman Wolfe, and duly passed.

### **INSERT AGREEMENT**

The next item on the agenda was approval of a Homeowner Agreement between Wanda Privette, 205 Long View Avenue and the Town for property at Lincoln Park, 122 North Lincoln Avenue, to add topsoil in the ravine and sew grass in order for the Town to maintain the Park once construction is completed. Mayor Vest asked the Aldermen if they had comments or questions. Town Attorney Jim Wheeler said the minutes need to reflect that the Board is authorizing the Town staff to work on private property for the benefit of the public. Alderman Countermine made the motion to approve the Homeowner Agreement between Wanda Privette, 205 Long View Avenue and the Town and authorizing Town staff to work on private property for the benefit of the public. Alderman Dickson seconded the motion, and it was duly passed.

### **INSERT AGREEMENT**

The next item on the agenda was first reading of an Ordinance Amending Title 1, Chapter 10, Section 1-1008 to Establish Reasonable Court Costs. Mayor Vest asked Town Administrator Glenn Rosenoff to address this Ordinance. Glenn Rosenoff said he was deferring this to Operations Manager Craig Ford who has worked very hard on the next two agenda items. Craig Ford said the Town has not updated their court costs since 2003. Mr. Ford said MTAS has consultants that work in law enforcement and the courts; and through a review they conducted in 2000 they actually reached out to the Town and said our court costs were just woefully low. Mr. Ford said in the survey that they conducted in regard to court costs, out of 100 jurisdictions there was one at \$24 and Jonesborough was the second lowest at \$35. He said beyond that there was no jurisdiction that had less than at least \$50 for court costs. He said one of the other things that happened 2003 is they actually had the fine and fee schedules broken out in that Ordinance, and what he is proposing is to take all that out of the actual Ordinance because the State of Tennessee's Legislature, annually change laws and so forth, so it is a little bit harder to keep with that. Mr. Ford said at the second reading of this Ordinance they will bring back to the BMA a Resolution to adopt that would show the fine and cost breakdown, which allow us to do that each year as needed, depending on what the State Legislature may change. Mayor Vest asked if they are recommending

that the court cost go to \$100. Craig Ford said yes. Mr. Ford said one of the other items in the Ordinance that we have done in the past is that we have citations that the Officers issues sometimes which are known as Compliance Citations, in which an individual may have a head light or tail light not working, etc., and a majority of time they come to court, they bring their vehicle and they have made the repair (which is what you want them to do), but there is still a lot of time and cost tied up in that. Mr. Ford said this Ordinance will allow the Municipal Judge to charge court costs in that case, at a possibly lower rate. Mr. Ford said the Judge would dismiss the fine for the actual fine for the offense, but the Judge may fine them \$25, \$35, or \$40 or whatever court cost, and this will give the Judge the authorization to do that. Mayor Vest asked the Aldermen if they had any questions or comments. Alderman Causey said she would like to see a listing of what the Town's fines are now versus what they are going to be. Craig Ford said the Board will have that information when they present the Resolution with the Ordinance on second reading. Mr. Ford said he can make that available to the Board if they want to see it before the next meeting. Alderman Dickson asked Craig Ford in the scenario of the violator in regard to the broken headlight, the individual repairs it and then that is dismissed, but then the Judge implements a court cost, if there would be a need to have a cap on the court cost in that type of situation. Mr. Ford said you basically have a cap in the court cost of \$100, once that amount is established, but in the Ordinance being presented in Section B it is set at being a maximum of \$50 for a citation that is being dismissed. Town Administrator Glenn Rosenoff said we MTAS did an extensive review of just not our fines, but also our court proceedings and we are doing very well. Mr. Rosenoff said like everything else we are trying to look at some years that have gone by and our costs and fines have not been reviewed, and our current Municipal Code was updated of March 2021 and staff will get the Board members a new code book and archive the old ones, and the current code that is on-line is up-to-date. Craig Ford said there are a couple of court situations now with certain fees that have to be taken out of that have to be sent to the State of Tennessee. Mr. Ford said there are a couple of those scenarios in court costs where it is actually costing the Town money when we send in those fees due to the court cost not covering that. Mayor Vest asked if these fines help defer some of the cost our Municipal Judge. Craig Ford said when you look at the cost of the Recorder's Office as the clerk, then they can appoint a deputy clerk, the records clerk in the Police Department, the officer's time, the cruiser with the radar, the PDA's that they write the citations with – the printer and the ink, when you look at all of that and then you include the Judge's salary in that, these court costs are not going to cover all of that, but it will certainly help cover those costs. Mayor Vest asked if there were any further comments. There being none, motion was made by Alderman Causey to approve on first reading the Ordinance Amending Title 1, Chapter 10, Section 1-1008 Establishing Reasonable Court Costs, as presented. Alderman Countermine seconded the motion and it was duly passed.

## **INSERT ORDINANCE**

The next item on the agenda was first reading of an Ordinance Adopting By Reference State Traffic Offenses and Rules of the Road. Mayor Vest asked Operations Manager Craig Ford to address this item. Craig Ford said the State Code allows

municipal law enforcement agencies to enforce traffic laws within the jurisdiction, but that local jurisdiction has to adopt that Code Section "Rules of the Road." Mr. Ford said he doesn't remember when the last time the Town did that, but it is difficult sometimes to keep up changes that are made in traffic laws that typically gets attention during each Legislative session. Mr. Ford said this is something that he would like for us to try to do more often in making sure that we are current with the current TCA Codes within our "Rules of the Road" Ordinance for the Town to allow our police officers to enforce those traffic laws within Jonesborough's corporate limits. Mayor Vest asked if the Aldermen if they had any comments. There being none, Alderman Wolfe made the motion to approve on first reading the Ordinance Adopting by Reference State Traffic Offenses and Rules of the Road, as presented. Alderman Dickson seconded the motion, and it was duly passed.

## **INSERT ORDINANCE**

The next item on the agenda was awarding of the contract for the AMI/AMR project to Perma Corporation in the amount of \$4,447,000.00. Mayor Vest said we have received bids for the electronic water meters and two bids were received, one from Perma Corporation at \$4,447,000, which is the lowest price, and RTS Water Solutions, LLC at \$5,463,967. Mayor Vest asked Town Administrator Glenn Rosenoff for his comments. Glenn Rosenoff said we had very good competitive bids with the spread being almost one million dollars, and the meters that we will be getting is from Master Meter. Mr. Rosenoff said there are various funding sources to fund over the overall project, (1) ARPA direct allocations at \$1,664,859.24, (2) TDEC Water Infrastructure Investment at \$1,005,596.51, (3) Capital Outlay Note for utility projects approved at \$4.75 million with an option to borrow up to \$6 million, and (4) Town of Jonesborough Water Fund. Mr. Rosenoff said in regard to item #2 - Evan Sanders, Community Development Partners, is already putting in the application for the Town because it is an eligible project under TDEC. Mr. Rosenoff said that is pretty much what we had originally thought of as far as paying for the AMI/AMR project. Alderman Wolfe asked if the TDEC fund was partial grant and partial borrow? Glenn Rosenoff said it is an ARPA, that is basically a million five plus 25% match. Mr. Rosenoff said the \$1,000,000 that we have to leverage the \$251,000 which will come out of the capital outlay note. Mr. Rosenoff said we had the direct ARPA monies and had that type more for the engineering that was an original plan, and then the TDEC one was either to do the water plant, which we are not ready for, and then the automatic water meters became an eligible project, so we are underway for that. He said we do have available funding for low bid to pay for the meters. He said it was a pretty good schedule as far as drawing down on the capital outlay note to pay as the project progresses, because it is not an all-in-one lump sum, so it is a little bit over time that we will be paying for it. Mayor Vest said there is over 13,000 meters in the Town's water system. Craig Ford said they are looking at least a year for the installation on the meters, with 7,000 expected to be delivered next month, and hopefully by February the remainder of the meters will be in and then the meter installation work can begin. Alderman Wolfe said he is glad to see this project come to fruition and thinks it is much needed; and we have got a lot of other tasks that our manpower can be used for besides the physical meter

reading and applauds this purchase because he feels it is a win for everybody. Glenn Rosenoff said in his recommendation he was going to bring a final financial funding recommendation at the October meeting, but he is very confident in changing the recommendation to: (2) TDEC Water Infrastructure Investment, and (3) Capital Outlay Note. Mr. Rosenoff said if other funding sources were to become available or better then he would bring them back to the Board in the future. Mayor Vest asked the Aldermen if they had any further comments or questions. Alderman Causey said on the Capital Outlay when the Board approved it back in June, it was for the \$4,750,000 and it did not say anything about the \$6 million in what was approved. Glenn Rosenoff said he would have to go back to the June agenda presentation, but the original proposal was to seek \$6 million and the way this capital outlay note was created we basically have \$4.75 million and we have an opportunity to borrow up to \$6 million. Alderman Causey said that was not what was approved. Alderman Wolfe asked if Alderman Causey was suggesting we would have to have additional approval to borrow up to \$6 million. Glenn Rosenoff said the answer would be yes, to go over the \$4.75 million he would have to bring another Resolution showing that other remainder. Mayor Vest asked if there were any other comments. Alderman Wolfe made the motion to award the contract for the AMI/AMR project to Perma Corporation in the amount of \$4,447,000.00, and the Town Administrator's recommendation of items (2) TDEC Water Infrastructure Investment at \$1,005,596.51, and (3) Capital Outlay Note for utility projects approved at \$4.75 million with an option to borrow up to \$6 million, as presented. Alderman Countermine seconded the motion, and it was duly passed.

The next item on the agenda was first reading of an Ordinance amending Title 4, Chapter 1, Sections 4-105 and 4-106, and adding Section 4-107 of the Jonesborough Municipal Code. Mayor Vest said this is another one of those things that is like our police fines in which we were under-charging and this will help to off-set the tax payers' costs. Mayor Vest said we have all this development going on and it challenges our town to be able to afford to fix our roads and build sidewalks. He said this will go a long way in helping to recoup some of the costs that development plays a part in. Mayor Vest asked the Aldermen if they had comments or questions. Alderman Wolfe said he wants to applaud the fee structure simplification. Alderman Wolfe said the agenda presentation narrative discusses needed improvements around town in regard to sidewalks, traffic safety, intersection improvements, etc., which he is in favor of. Alderman Wolfe asked how is it projected that funds that are being collected through this fee increase be set aside for those specific purposes, because from experience if you don't otherwise designate those monies they seem to evaporate. Glenn Rosenoff said they looked at impact fees, development fees and then started looking at the building permit fees. Mr. Rosenoff said if you went with studying impact fees which is a long-term study and developing a matrix, that is more of a restricted process and addresses specific areas of town to apply funds for improvements. Mr. Rosenoff said development fees are less restricted, and the Board could assign it to roads, sidewalks, etc., and during the budget process decide for those fees to be assigned to a specific project or an on-going improvement, such as a sidewalk improvement program for two or three years. Mr. Rosenoff said he thinks the same scenario can be done for the building permit fees when we get into budget workshops is projecting and in what we

believe that the building permit fees are not going to be substantial enough to pave miles of roads or anything of that nature, but he does feel we could put a dent in the infrastructure that needs to be improved. He said he thinks we can take some of those monies in the budget process and we project there is going to be more monies to be gained this upcoming fiscal year and the Board can assign or direct them to a specific project. He said this is just monies that are collected in the general fund. Alderman Wolfe asked Mr. Rosenoff if he was saying by law the Board cannot restrict those funds. Mr. Rosenoff said he wasn't going to say by law, he would say it comes into the general fund and the Board can basically assign funds to a certain project. Alderman Wolfe said he would like to see a more dedicated effort towards preserving these funds for specifically sidewalks, road improvements and intersections; even if you wanted to take and expand the scope of the in lieu of account that is done for sidewalks at this point and maybe just designate a certain percentage of these funds would go into that account as part of the building permit. Town Attorney Jim Wheeler said to just to clarify the word "restriction" that is being used, you cannot restrict a future Board or even yourselves from doing something in the future, and any monies in surplus would require Board action to allocate those funds. Mr. Wheeler reiterated that you cannot restrict a future Board and wanted to make that clear. Mayor Vest said after this Ordinance is approved on second reading, that we couldn't come back at a future meeting and dedicate a certain amount of dollars once we forecast how much monies we are going to be collecting over last year's budget and that we want those monies to go to a certain area, such as sidewalks or streets. Alderman Wolfe said for second reading he would like to see a more definitive way to try to be as clear as we can, not restricting a future board, but that a certain percentage goes in for certain projects. Mayor Vest asked if there were any further questions or comments. There being none, Alderman Dickson made the motion, seconded by Alderman Causey, to approve on first reading the Ordinance Amending Title 4, Chapter 1, Sections 4-105 and 4-106, and adding Section 4-107 of the Jonesborough Municipal Code. Upon call of the roll, the following Aldermen voted Aye: Alderman Dickson, Alderman Causey, and Alderman Countermine. Aldermen voting Nay: None. Alderman Wolfe passed. The motion carried.

## **INSERT ORDINANCE**

The next item on the agenda was approval of a Resolution authorizing the issuance, and providing details, of a General Obligation Bond Anticipation Extension Note in the aggregate principal amount of not to exceed \$2,464,718 and a General Obligation Bond Anticipation Extension Note in the aggregate principal amount of not to exceed \$32,750,000, authorizing the sale thereof; and, providing for the payment of such notes. Mayor Vest said this basically deals with our school project that is good for two years and after that time period they have to be renewed or extend them. Mayor Vest asked Town Administrator Glenn Rosenoff for comments. Glenn Rosenoff said he will defer to Town Attorney Jim Wheeler. Jim Wheeler said this is required because the anticipation note cannot be longer than two years and obviously it has to be renewed because the school project is not complete. Mayor Vest said hopefully the school project will be done within the next year and asked the Aldermen if they had comments

or questions. There being none, Alderman Countermine made the motion to approve the Resolution authorizing the issuance, and providing details, of a General Obligation Bond Anticipation Extension Note in the aggregate principal amount of not to exceed \$2,464,718 and a General Obligation Bond Anticipation Extension Note in the aggregate principal amount of not to exceed \$32,750,000, authorizing the sale thereof; and, providing for the payment of such notes. Alderman Wolfe seconded the motion, and it was duly passed.

The next item on the agenda was approval of the Solid Waste Disposal Services Agreement between the Town of Jonesborough and Eco-Safe Systems, LLC. The current rate is \$22.13 per ton, and the renewal rate is increasing to \$26.28 through December 31, 2022, and then increasing to \$26.78 effective January 1, 2023. Mayor Vest asked the Aldermen if they had comments or questions. Alderman Causey asked if there is funds in the budget to cover the increase. Town Administrator Glenn Rosenoff said yes, and that they had anticipated the increase at a higher rate than what was actually presented. Mayor Vest called for a motion if there was no further comments. Alderman Countermine made the motion to approve the Solid Waste Disposal Services between Town of Jonesborough an Eco-Safe Systems, LLC for the period beginning September 1, 2022 and expiring on August 31, 2027, as presented. Alderman Causey seconded the motion, and it was duly passed.

## **INSERT AGREEMENT**

The next item on the agenda was approval of a contract for holiday lighting with Christmas Décor Knoxville. The Holiday Lighting Committee sent out a Request of Proposals (RFP's) to ten organizations for the lighting of trees in the downtown area during the Christmas holidays. Four proposals were received and after reviewing the four proposals, the Committee chose Christmas Décor Knoxville; and recommending the following areas: (1) Four trees on Boone Street in front of Boone Street Market to be wrapped from top to bottom in colored lights, (2) Three shrubs to be wrapped/netted from top to bottom in colored lights and one crab apple tree to be wrapped from top to bottom in colored lights with snowball tubes, (3) Thirteen trees along Main Street to be wrapped from top to bottom in colored lights and large six trees, (4) One tree between the Storytelling Plaza and the Chester Inn to be wrapped from top to bottom in colored lights with snowfall tubes, and (5) Full coverage of the 50 ft. evergreen tree located on the west side of the Washington County Courthouse on Main Street utilizing large C9 multicolor bulbs. Mayor Vest said as beautiful as our town has looked during the holidays, they are looking to elevate that even better, and appreciates the work that Town staff and volunteers that have played a part of it, has put into this proposal. Mayor Vest called for a motion if there were no further comments. Alderman Dickson made the motion to approve the awarding of the contract for holiday lighting to Christmas Décor Knoxville with a not to exceed \$40,000 for the project, and the project to be funded through the various funding sources to include Main Street Jonesborough Program, Park and Recreation Special Programs, Tourism Marketing, and sponsorships, as well as the anticipated additional grant monies earmarked for tourism and marketing, as presented. Alderman Wolfe seconded the motion and it was duly passed.

There being no further business the meeting was duly adjourned.

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ROBERT ANDERSON, RECORDER

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CHUCK VEST, MAYOR