

BOARD OF MAYOR AND ALDERMEN

CALLED MEETING

AUGUST 29, 2024

The Board of Mayor and Aldermen (BMA) met in a Called Meeting on Thursday, August 29, 2024 at 9:00 a.m., at Town Hall, 123 Boone Street, Jonesborough, TN.

Mayor Vest called the meeting to order. Alderman Dickson led the group in an opening Prayer, and Mayor Vest led the pledge to the Flag. Upon call of the roll those present were: Mayor Chuck Vest, Alderman Virginia Causey, Alderman Terry Countermine, Alderman Adam Dickson, and Alderman Kelly Wolfe. Also present were: Town Administrator Glenn Rosenoff, Town Recorder Janet Jennings, Operations Manager Craig Ford, and Town Attorney Jim Wheeler.

Mayor Vest called for Public Comments and there were none.

The first item on the agenda was approval of Resolution No. 2024-06 Authorizing the Issuance, Sale, and Payment of Property Acquisition, Capital Outlay Notes Not to Exceed \$350,000. On the August 12, 2024 regular meeting, the BMA approved the purchase of the properties described as "258 E. Main Street, Roll 846 / Image 431, Metes and Bounds" (commercial building/1-car carport) and "000 E. Main Street, DB 846 / PG 431, Metes and Bounds" (3.58 acres), and the seller accepted. The maximum number of years for a CON is twelve (12) years and the resolution reflects this timeframe. Finance Director Janet Jennings solicited three quotes for CON rates which included Bank of Tennessee, the Municipal Bond Fund, and First Horizon Bank. Bank of Tennessee offered the lowest rate at 4.63%. Mayor Vest called for a motion. Alderman Wolfe made the motion, seconded by Alderman Causey, to approve Resolution No. 2024-06, a Resolution of the governing body authorizing the issuance, sale, and payment of property acquisition Capital Outlay Notes (CON) not to exceed \$350,000.00, as presented. The motion was duly passed.

INSERT RESOLUTION

The next item on the agenda was approval of an amendment to the Jackson Theatre fund budget. Staff have worked very hard to meet town policies and procedures, making every attempt to be respectful to the process. The proposed amended budget shows adjustments both on the expenditure side and revenue side and for the adjustments to be balanced. Staff recommendation is to accept the projected adjustments to the budget and to approve staff to advertise for and start hiring for a full-time Technical Director, part-time House Manager, and part-time Host 1 positions that includes Box Office and Concession personnel with the understanding that the final edits to the job description for Host 1 be completed and presented to the Board at the September 9, 2024 BMA meeting. Board members discussed the budget

amendment and proposed staffing needs of the Jackson Theatre. Town Attorney Jim Wheeler said that a budget amendment requires being passed by Ordinance, and that the first reading of the Jackson Theatre fund budget amendment be presented at the September 9, 2024 BMA meeting. Mayor Vest called for a motion. Alderman Wolfe made the motion to approve the Jackson Theatre fund budget amendments in concept with the understanding that the first reading of the Ordinance will be presented at the September 9, 2024 Board of Mayor and Aldermen meeting. Alderman Countermine seconded the motion and it was duly passed.

There being no further business the meeting was duly adjourned.

JANET JENNINGS, RECORDER

CHUCK VEST, MAYOR