

BOARD OF MAYOR AND ALDERMEN

PUBLIC HEARING

August 11, 2014

The Board of Mayor and Aldermen (BMA) met in a Public Hearing on Monday, August 11, 2014, at 7:00 p.m., at Town Hall, 123 Boone Street, Jonesborough, TN.

Mayor Wolfe said the first item on the Public Hearing agenda was the amendment to Title 11, Chapter 5, Section 11-513(5) of the Jonesborough Municipal Code, "Incidental Home Occupations". There were no comments.

The next item on the Public Hearing agenda was the adoption of an Electronic Citation Fee. There were no comments.

Mayor Wolfe closed the Public Hearing.

ABBAY MILLER, RECORDER

KELLY WOLFE, MAYOR

BOARD OF MAYOR AND ALDERMEN

REGULAR MEETING

AUGUST 11, 2014

The Board of Mayor and Aldermen (BMA) met in Regular Session on Monday, August 11, 2014, at 7:00 p.m., at Town Hall, 123 Boone Street, Jonesborough, TN.

Mayor Wolfe called the meeting to order and led the group in an opening Prayer. Gordon Modley led the pledge to the Flag.

Upon call of the roll those present were: Mayor Kelly Wolfe, Alderman Terry Countermine, Alderman Adam Dickson, Alderman Homer G'Fellers and Alderman Chuck Vest. Also present were: Attorney Jim Wheeler, Town Administrator Bob Browning, Operations Manager Craig Ford, and Town Recorder Abbey Miller.

The next item on the agenda was the Consent Agenda. Mayor Wolfe asked if there were any items the Alderman would like to have moved to the Regular Agenda for discussion. There were none. Motion was made by Alderman Countermine, seconded by Alderman G'Fellers and duly passed to approve the Consent Agenda as follows:

1. Approve the June 23, 2014, and June 30, 2014, BMA minutes.
2. Approve the following July bills for payment:

<u>VENDOR</u>	<u>GENERAL</u>	<u>WATER</u>	<u>SANITATION</u>
74978-75153 AP	420,061.35		
75154-75194 AP	20,844.59		
75195-75217 AP	45,742.84		
75218-75229 AP	3,651.51		
75230-75364 AP	203,463.28		
<u>VENDOR</u>	<u>GENERAL</u>	<u>WATER</u>	<u>SANITATION</u>

75365-75441 AP	157,605.85
75442-75475 AP	7,433.12
75476-The University of TN	7,883.12
	\$866,685.66

51518-51607 AP	205,124.50
51608-51610 AP	1,328.81
51611-51623 AP	42,693.38
51624-Another Touch Bakery	48.48
51625-51693 AP	302,036.35
51694-51708 AP	63,573.22
51709-51717 AP	18,452.07
51718-The University of TN	450.00
	\$633,706.81

Sanitation

6209-6244 AP	43,527.87
6245-6246 AP	124.36
6247-6249 AP	346.00
6250-6266 AP	9,095.18
6267-TN Consolidated Retirement	1,701.16
6268-6270 AP	78.76
	\$54,873.33

3. Approve the Town Administrator Report as follows:

Wastewater Improvements

The treatment process in the new basins continues to go extremely well. Hugh Thomason's staff has shifted flows to the second new basin in order to make sure that everything is functioning correctly. This also allows us to inspect the equipment previously used to see if there are any problems. This is especially important while labor and equipment are still under warranty. Hugh Thomason has also drained and drained and cleaned one of the new clarifiers to make sure everything is operating correctly (it was), and he is currently draining and cleaning the second new clarifier for the same reason.

The Phase II WWTP work is moving along very well. The new sludge pumps are now being installed in the new basin between the old Schreiber basins, and they are being hooked up to piping allowing influent in these basins to be pumped into the oxidation ditches. All the new piping is in place. We will also be able to pump from the new oxidation ditches into the Schreiber basins, which makes our treatment operation very flexible.

The effluent pump station pumps are in, and the electrical panels are currently being installed. These panels had to be installed with a crane from above, so the roof covering the pump station will be installed shortly. When all the wiring is complete, staff will kick on the pumps and fill the new effluent line to the river.

The construction of the outfall line is complete. Merkel Construction got with County Highway Superintendent Johnny Deakins and they rode the entire line next to County roads. Mr. Deakins cleared the project from his point of view, so Merkel only has to check air relief valves, etc. when the line is being filled and if there are no problems they are completely finished. Merkel did an excellent job. We essentially got no complaints from property owners or the County while constructing the line over six miles to the river. That is pretty amazing.

The pumps have arrived and the new pump station at Persimmon Ridge Park is under construction. The contractor is setting up to pump influent from a manhole next to the existing pump station into the force main that goes up Persimmon

Ridge Road towards the WWTP. Once the flow is diverted from the existing pump station, it will be emptied and re-sealed and then the new pumps will be installed. The contractor will move quickly because the water level in this area is very high and an empty basin can be hydraulically pushed out of the ground. It is not a problem with pumps and when full of influent.

We are fine-tuning an agreement with Brian King to get the sewer line from Ashley Meadows into existing manholes within the Meadows Subdivision.

We are also looking at a construction plan and projected costs in boring under US-11E where College Street goes under the four lane for the purpose of being able to gravity flow sewer from N. Jonesborough Subdivision and beyond to the WWTP. A new collection line under the four lane will allow us to eliminate the A-Station that is immediately adjacent to Barkley Creek on the northside of 11E. Again, we are working with GRW to develop enough information to project a fairly accurate cost, and to be able to talk to property owners impacted about what we need to do and why.

Water

The Zone 2 Water Loss Reduction Project is essentially complete. The pressure reducing valves at Matthews Mill Road and along 11E at Washington College Station are installed. There is a small PRV to be installed near Washington College reservoir, but it is fine tuning and will not have a dramatic impact. Results are still excellent in both Zone 1 and Zone 2. GRW is still working on placement of two (2) pressure reducing valves in Zone 3, where we still have a significant number of line breaks.

I have asked Wayne Dunson to get together with his GRW team, and to look at broadening the analysis to the remaining zones all at one time. We are paying for the hydraulic analysis piecemeal, but as we move back to the more urban areas in our system, it may be important that we understand the impact of changes over a broader area. Wayne Dunson said GRW may need to switch to a different modeling software, but we would feel more comfortable if we have a bigger picture when it comes to the impact of improvements. We certainly have had a positive impact of the first two zones, but we have also increased pressures in other areas in the lower part of our system. When we get to the more urban areas of our system, we cannot afford to go 3-6 months to take corrective measures. GRW is to get back with one on a proposal.

Transportation

Five Points – The traffic circle continues to work well with no accidents.

Persimmon Ridge Rd & Shell Road – I received some revised specifications from Todd Wood that are being worked into a new bidding process. We are trying to see if we can get a really good price on contracting the work because we really lack the equipment needed to do the job in a timely manner. Tammy Cloyd is aggravated that we have not moved forward with the project as planned. I will try to get it bid back out the first of next week.

Woodrow Ave – The speed table has been constructed and Wally Sparks intends to extend the culvert at 2nd Ave and Woodrow as soon as possible.

Jackson Blvd/SR-354 – This project is under further design by Mattern & Craig. TDOT expects to go out to bid next summer, 2015.

W. Jackson Medians – The Traffic Advisory Committee has recommended a possible partnering agreement with Family Dollar and Advance Auto that will make improvements (add left turn lanes) to two median cuts along West Jackson Blvd. These contacts are being made prior to bringing a proposal to

the BMA. Our application for Spot Safety Grant Funds for median improvements along W. Jackson Blvd will not be funded.

E. Jackson Blvd – 11E – TDOT Knoxville did submit a median improvement project on 11E between our city limits and Johnson City – along Valley Equipment. The Traffic Advisory Committee reviewed the plan developed by TDOT and voted to recommend its approval for Spot Safety Funding. The project is in Washington County but in our urban growth boundary.

Grants

LPRF Walkway/Playground Grant – The LPRF Grant building the walkways in the Meadows Subdivision is almost complete. The parking lot is paved next to the pavilion, and the fence around the playground is supposed to be installed next week. We still are short a couple of small pieces of playground equipment that were not delivered. Equinox is working on the landscape plan.

Safe Routes to School – The survey work is complete, and we hope to submit plans to the State by the end of August.

T-21 Walkway Grant – We are still working on the easements and hope to have those by the end of August.

Home Grant – All houses are complete and funds spent. We are in process of closing out the grant.

Jackson Theatre

We received the Asbestos/Lead Paint report from S&ME and we have some asbestos to be removed, but it won't be difficult. We will have to bid this removal out because you have to be certified to take it out. The structural engineer is providing us with the information we need to start demolition once the asbestos is removed.

Senior Center

The contractor is making progress. The remaining dirt to be removed should be taken out by the end of August. The plumbing contract is putting in the piping system, and the sheeting on the roof is in place.

Farmers Market

The Carter County Work Camp Crew is doing a very good job at the Boones Street Market under Craig Ford's direction. Much of the wiring is done as well as the plumbing. The floor has been re-poured, and the addition is well underway. The membrane roof will be installed next week. Equipment has been bid through the Rural Business Enterprise Grant from Rural Development.

Downtown Streetscape Plan

We are bidding out some of the downtown signage, and the kiosk mapping is 95% complete. We will be working on the framework for the kiosk maps which will look great. We need to finalize plans on the street name signs.

Model Railroad Museum

A letter to Dr. Brian Noland has been sent requesting the partnership with the George L. Carter Railroad Museum.

Economic Development

I have met with TVA Industrial Recruitment Specialist, and we are setting up a meeting with TVA's retail specialist in Nashville.

Committee Meetings

I have continued preparing agenda presentations for the BMA meetings, the Planning Commission, Tree & Townscape Board, Traffic Advisory Committee, JRT Board of Directors, and minutes for most.

4. Approve the Operations Manager Report as follows:

Work has progressed very well on the Farmer's Market. The interior demolition is complete, the addition is under roof and we are beginning to add the ceiling material on the inside. The brick work has also begun and the "rough-in" plumbing has been installed.

S&ME completed the assessment on the Jackson Theatre. We have not received a final report from their assessment. I am hopeful we receive report this soon in order that we may have any materials that may need to be removed out of the building prior to our renovation.

Public Works completed the re-installation of the speed tables on South Cherokee after this street was paved. They also completed the installation of the one speed table on Woodrow Avenue.

We were able to remove 5 wooden power poles on Boone Street. The Mayor spoke with Centurylink about reviewing their poles on the north side of Boone Street to see whether we could remove any of them. It was determined that four could be removed. I worked with the Power Board to have the cable detached from the lines and Centurylink then removed the poles.

In addition to the four on the north side, there was one that was removed on the south side. I have a commitment from Centurylink to remove 2 more on the north side once we bore under Boone Street. These two poles provide phone and cable to Town Hall and the Visitors Center.

I attended the Traffic Committee meeting and Tree and Townscape meeting the month of July. I also chaired the first meeting of the Fireworks Committee. The meeting minutes are attached.

MEETING MINUTES FIREWORKS COMMITTEE JULY

The first meeting of the Fireworks Committee was called to order on July 28, 2014 at 9:00am. This committee was appointed by Mayor Kelly Wolfe at the regular session of the July 2014 Board of Mayor and Alderman meeting.

Those present were as follows: Craig Ford, Phil Fritts, Melinda Copp, Dean Chesnutt, Bill Cummings, and Marcie Hawley. The committee was formed after criticism received from citizens regarding the Jonesborough Days fireworks.

For the last three years, Melinda Copp, the Jonesborough Days coordinator has had a difficult time finding a suitable site to shoot fireworks. Each year it has been a scramble to find a suitable site. This particular year it was decided to try a different approach by launching the fireworks from the rooftops of two Jonesborough businesses. It worked very well; however, many people came and parked along Jackson Boulevard to watch the fireworks and was unable to see them. This had not been an issue in the past.

Melinda wants to draw a crowd into the festival boundary to make it even more successful; however, downtown could not handle all the people who may come from the Jackson Boulevard area.

The committee is charged with finding a permanent location to shoot the fireworks that will allow viewing from the four-lane and maybe also entice more people to the festival boundary. The committee agreed unanimously to shoot the higher altitude fireworks from a suitable location and to look into the possibility of enhancing the experience by a subsequent rooftop display only seen downtown, coupled with a live patriotic music performance.

Two sites were discussed as a permanent location for the launch site. Those sites were the library parking lot and the Parson's Table parking lot. Both sites are owned by the Town. The Parson's Table site is near the railroad tracks and we will contact the railroad and the fireworks company to inquire whether this can be an option.

The library lot is used minimally for vendor parking during the festival, but this can be moved to the Parson's Table. Staff will work on these issues and try to have answers for the committee prior to its next meeting.

In addition to the site location and firework type, a discussion occurred regarding raising additional funds for a bigger and better show. Fund raising options were discussed. The meeting was then adjourned.

The next meeting with the Fireworks Committee is scheduled for August 25, 2014. We will attempt to have representatives from the Fireworks Company present to discuss both sites and pricing options for larger shows.

5. Approve the following Committee Reports: Jonesborough Planning Commission, Traffic Advisory Committee, Visitor Center Committee and Fireworks Committee.
6. Approve the following Supervisor Reports: Director of Tourism & Marketing, Visitor Center Manager, Building Inspector Report, Water Distribution, Environmental Services, Police Department, Water Park, Solid Waste, Fire Department, Water Treatment, JRT, Street Department, Animal Control, Senior Center, McKinney Center, Fleet Management, Park and Recreation and Event Coordinator.
7. Approve the hiring of Dylan Culbertson as a Water Worker I in the Water Distribution Department at Grade 1 Step 1 (\$20,300), subject to all pre-employment conditions including WorkSteps.
8. Approve the hiring of Kaylea Perkins as a Payment Clerk in the Recorder's Office at Grade 4 Step 3 (\$24,930) retroactive to July 29, 2014, subject to all pre-employment conditions.
9. Approve the hiring of Donna Odom as a Clerical Assistant in the Wastewater Department at Grade 2, Step 1 (\$21,315), subject to all pre-employment conditions.
10. Approve the water line extension of approximately 320 feet to serve the Jeanne McCurry property on Lola Humphries Road, subject to the terms of the Water Line Extension Policy.
11. Approve the 2014 Concession Agreement with the Persimmon Ridge Soccer Association allowing them to use the two concession facilities associated with the ballfield area for the soccer season through December, 2014.

Insert Agreement

12. Approve the extension of the lease agreement with the Upper East Tennessee Human Development Agency allowing Head Start to use space in the Recreation Building at Persimmon Ridge Park from July 1, 2014, until June 30, 2016.

Insert Lease Agreement

The next item on the agenda was the approval of the Financial Report. Mayor Wolfe said Ms Miller has submitted a detailed financial report. Mayor Wolfe said he was privileged to participate in a telephone call with Standard & Poore (S&P) along with Recorder Abbey Miller and Town Administrator Bob Browning. He said S&P was performing a financial and credit rating review of the Town. He said Ms. Miller and Mr. Browning were well prepared and are excellent employees and representatives for the Town of Jonesborough. He said their leadership is very impressive, and added that the call went very well. Mr. Browning thanked Abbey for a job well done. Motion was made by Alderman Vest, seconded by Alderman Countermine and duly passed to approve the Financial Report as presented. Mayor Wolfe commended Matt Townsend and staff for a good Wetlands season and added that financially the water park is doing better than last year.

The next item on the agenda was Mayor's Comments. Mayor Wolfe asked that appointments to the Planning Commission be added to the agenda. Motion was made by Alderman Dickson, seconded by Alderman Vest and duly passed to add appointments to the Jonesborough Planning Commission to the agenda.

Mayor Wolfe recommended the reappointment of Emma Treadway, Hal Knight and Tom Foster to the Jonesborough Planning Commission. Motion was made by Alderman G'Fellers, seconded by Alderman Vest and duly passed to approve the reappointment of Emma Treadway, Hal Knight and Tom Foster to the Jonesborough Planning Commission.

Mayor Wolfe said the next item was appointments to the Jonesborough Senior Center Advisory Committee. Motion was made by Alderman Dickson and seconded by Alderman Vest and duly passed to add the appointments to the Jonesborough Senior Center Advisory Committee to the agenda.

Mayor Wolfe recommended the reappointment of John Moore and Lori Goodman, appointment of Yvonne Bufford, moving John Palase to Honorary Member, and appoint Mary Gearhart as the Alderman designee. Motion was made by Alderman G'Fellers, seconded by Alderman Dickson and duly passed to approve the reappointment of John Moore and Lori Goodman, appointment of Yvonne Bufford, moving John Palase to Honorary Member, and appointment of Mary Gearhart as the Alderman designee.

Mayor Wolfe read a thank you from the family of Louise White for flowers sent during the death of Ms. White.

Mayor Wolfe read a thank you from Joan Miller during the deaths of her husband and her brother. He said Joan has had a hard month losing her husband and her brother and asked that she be kept close to our hearts and in our prayers.

Mayor Wolfe read the following note from Ned Irwin:

Dear Mike McCracken:

At the Water Department, you probably hear more complaints and problems than praises. I wanted to express my appreciation for the work of Jim Nease and other town employees (whose names I do not have) in taking care of a major water leak that occurred on East Main Street yesterday evening. I was eating supper about 5:30 p.m., when I noticed the water line across the street in my neighbor's yard had burst and was spewing water all along the street. Because of the topography, most of this flowed (at times like a stream) across my

yard. A call was put in to Town Hall and soon after Mr. Nease arrived and began the process of stopping the leak and then repairing the pipe line. This work took until 2:00 a.m. the following morning (today). During part of this time, Nease and others worked in a rainstorm.

Mr. Nease (and the other town employees involved) showed real determination and dedication to the job and showed great concern about myself and my property throughout. At one point, I feared the water might get into our basement, but fortunately it did not. This is largely due to the efforts of these hard-working men, who I am sure by 5:30 p.m. had already put in a hard day's work only to have to put in hard night's work as well.

Their efforts were really invaluable and very much appreciated. I hope you will share this letter with Mr. Nease and his co-workers. Having such employees in our Town makes me glad to call Jonesborough my hometown.

Sincerely, Ned L. Irwin

Mayor Wolfe read the following letter of nomination for Alicia Phelps for Employee of the Month. Mayor Wolfe thanked Ruth Verhegge for her kind words because too often we let things go and not say thank you for a job well done.

It is with great pleasure that I contact you to express my appreciation for the help and expertise of Alicia Phelps, the Director of Tourism and Marketing for the Town of Jonesborough. As you are aware, the first annual Flag Day Celebration was held by the Jonesborough Flag Committee on June 14th at the McKinney Center at Booker T. Washington School.

In the past, we have held events to help raise funds to keep the flags flying in Jonesborough and have tried to obtain press coverage to advertise the events without success.

As a result of Alicia's contacts and work, it was a very different story this year. She publicized the event on the Town webpage, Facebook and developed posters for us to place in strategic locations. There were two articles in the Jonesborough Herald and Tribune and two in the Johnson City Press (one before and one after the event in each). Both of these press outlets sent people to cover the celebration as well. Alicia was also on several radio and television shows providing publicity for the event. In addition, public service announcements went to radio stations from as far away as Abingdon and Asheville.

Not only did she help with the publicity, but she helped us trouble-shoot anticipated problems – example: handling the parking situation at the McKinney Center – and to arrive at solutions. Working with Alicia was a pleasure and very rewarding. Although I am not in a position to nominate her as Employee of the Month, I believe that she is such a great asset to Jonesborough, that she deserves that recognition.

Sincerely, Ruth Verhegge, Chair, Jonesborough Flag Committee

Mayor Wolfe asked Alicia Phelps to come forward. Mayor Wolfe said that Alicia wears different hats during the day, and she touches just about every department in the Town of Jonesborough. She does a good job for the Town in marketing, tourism, works with JRT, works on the radio productions with the Tellers Guild, works on the doll show, the kiosk, and receptions. He added that he cannot touch on how broad her duties are but Alicia always smiles and is always ready to help anyone who needs help. Mayor Wolfe thanked Alicia for her hard work and dedication to the Town.

Mayor Wolfe said there is a blood drive known as Battle of the Badges co-sponsored by the Jonesborough Police Department. He said the drive is on September 2, 2014, from 1:30 – 6:00 where you can donate blood and vote for your favorite first responder unit.

Mayor Wolfe said we need to keep the following in our prayers: Kenneth Story, paid per call firefighter, John Crawford, Kathy Crawford's father-in-law, Terry Alexander, Roger Perkins' sister-in-law, Phil Fritts' mother-in-law and father-in-law, and Bud Causey. We need to remember Mildred Greene during the death of her husband, Richard, and Joan in the loss of her husband and brother.

Mayor Wolfe asked Mr. Lester Lattney to come forward with his associates for the reading of the Proclamation for United Way. Mayor Wolfe read the following:

Mark Finucane thanked the Board and Town staff for their support of United Way. He said Jonesborough has great leadership and a great United Way campaign. Mayor Wolfe said he would like to recognize the tip of the spear for the United Way effort in Jonesborough and that is Virginia Causey. Mayor Wolfe said Virginia is one person that it is hard to say no to because you would feel guilty. He said she does a wonderful job with encouraging participation and has a good force within the Town staff. Mr. Lester Lattney introduced the United Way staff who were present with him. He said the partnership between United Way and Jonesborough is successful and exciting. He said it is amazing what a \$1.00 donation by Jonesborough water customers amounts to with the Hand Up Program that helps families in need. Ms. Miller said Jonesborough Water customers have the option of donating \$1, \$2, or \$5 contributions.

Mayor Wolfe announced that there is a fall education schedule for the Mary B. Martin School of the Arts at the Booker T. Washington School is now available. He said his own children have participated in classes there and it is an awesome program.

Alderman Comments was next on the agenda. Alderman Countermine said the Relay for Life event was a great event and raised over \$7,000. He said this was for a great cause and hopes they continue coming back. He added that the Mayor was dunked several times.

Attorney Comments was next on the agenda. Attorney Wheeler said all was quiet on the legal front, and he had nothing new to report.

Citizen Comments was the next item on the agenda. Tammy Cloyd and Peggy Cloyd, 701 Persimmon Ridge Road, were present to discuss the proposed intersection at Persimmon Ridge and West Main Street. Tammy Cloyd said she would like to have an update on this project because they were told that the work would be started the first of June. She asked what the proposed time is for starting and completing the project. Mr. Browning said when we realized how much dirt was going to have to be moved, we had to reassess the project. He said Craig Ford suggested bidding the project to see what kind of price we could get; the project was bid and we received two very high bids. He said Mr. Todd Wood has revised the project. Mr. Browning said that Craig Ford met with Tammy and Peggy Cloyd and talked about ways that we might use the dirt on their property and not have to truck it somewhere else and they were very cooperative about that. He said we will be rebidding the project this week to see if the cost can be brought down. He said if we can get the price right, then the project should be finished at the same time as originally proposed. He said the contractors have indicated that they could complete the project within two to three weeks, and Shell Road will be closed during the construction process. He said the project is scheduled to be completed by this fall. He added that Craig Ford and Matt Rice have been working very hard obtaining equipment from the military at no cost so we are enhancing our ability to do work like this ourselves; however, if we can contract this project, it will be done much quicker than doing it in house. Tammy Cloyd asked if the neighborhood could be updated on the project. Mayor Wolfe said an updated memo could be sent out. Mr. Browning said he would send a letter out by next week and he thanked Gerald Sparks for his patience with this project. Mayor Wolfe said sometimes government projects move at glacier speed and said this project has been worked on for some time. Mr. Sparks said discussion on this started in 1998. Mr. Browning said TDOT is aware of this project and hopefully they will follow up with additional work in this area.

The next item on the agenda was an Ordinance amending Title 11, Chapter 5, Section 11-513(5), "Incidental Home Occupations". Motion was made by Alderman Vest, seconded by Alderman Countermine and duly passed to approve on second and final reading, an Ordinance amending Title 11, Chapter 5, and Section 11-513(5), of the Jonesborough Municipal Code in its entirety clarifying the approval process on customary incidental home occupations.

Insert Ordinance

The next item on the agenda was an Ordinance adopting an Electronic Citation Fee. Motion was made by Alderman Countermine, seconded by Alderman G'Fellers and duly passed to approve on second and final reading an Ordinance amending Title 9, Chapter 1, Section 9-129, of the Jonesborough Municipal Code in its entirety.

Insert Ordinance

The next item on the agenda was the Community Needs Assessment Proposal. Mayor Wolfe said this is part of the Community Chest. He complimented and congratulated Alderman Dickson because this is a cause near and dear to his heart. The Mayor added that there was a Community Chest in Jonesborough many years ago. He said Jonesborough Community Chest would be a more locally focused, need-based assistance program for folks in the Jonesborough area as a whole, not just inside the city limits. He said the proposal is to employ some expert help from ETSU who will survey the community and see what the needs are and do it in a professional manner to compile the data which will help determine what the Community Chest will be doing. He said the following organizations will be participating in the Community Chest: Town of Jonesborough, Jonesborough Civitan Club, Washington County Library, Jonesborough Farmers Market, Jonesborough Kiwanis Club, Jonesborough Head Start, Washington County Schools, Jonesborough Senior Center, Jonesborough McKinney Center, Jonesborough Area Ministerial Association, Community Help Center, UMOJA, and Tuesday Garden Club. He said this is a community effort, and the Town is providing the start-up funds for the needs assessment, and he feels this is a worthwhile goal for the Town. He commended Alderman Dickson's focus on this and applauded the staff for compiling this option for the Town. He added that there is funding in the current budget and asked that the Board move forward approving this. Alderman Dickson thanked Mayor Wolfe for his comments. He said as the Town recognized United Way for doing outstanding things by providing financial support for seventeen agencies, only one addresses the Town of Jonesborough or the southern end of Washington County. He said South Central, Fall Branch, Embreeville, Telford, Limestone also need help because there are people in those areas who are struggling and could use some help. He said we want to encourage people to give to United Way but designate the contributions for the Jonesborough Community Chest to help with the outlying parts of the county. Mayor Wolfe said the Town is helping the Jonesborough Farmers Market get started and it is going to be incredible, and the Town helps facilitate the JRT. He said he was told by a man who lives in Elizabethton that he comes to Jonesborough to go to the theatre. He said when the Town gives help, there is a return. Mayor Wolfe said our water customers help by donating to the United Way Hand Up program. Bob Browning said he had a conversation with Lester Lattney before the meeting who said as soon as the Community Chest gets its 501(c) designation, United Way will put the Community Chest on its list of organizations that you can designate your contribution to, and that United Way would not take any administrative costs out of the contributions. Motion was made by Alderman Countermine, seconded by Alderman Vest and duly passed to approve the use of up to \$6,500 from the Town's Resident and Customer information budget line item to support a community needs assessment in the Jonesborough area.

The next item on the agenda was the purchase of a back-up Solid Waste Vehicle. Motion was made by Alderman G'Fellers, seconded by Alderman Countermine and duly passed to approve the purchase of a used 2003 Volvo side loading garbage truck from Tom's Truck Sales in Manassas, VA, for \$39,900 to be paid out of the Solid Waste Fund.

The next item on the agenda was an Ordinance amending the membership of the Parks and Recreation Advisory Committee. Alderman G'Fellers asked if the Recreation Committee has been made aware of this change. Mr. Browning said they have expressed some concern the last couple of meetings because they have had a problem getting a quorum. He said part of this change is to allow them to be able to achieve a quorum. Alderman G'Fellers asked if the committee is in support of this. Mr. Browning said the indication that he has received from Rachel Conger is they are in favor of the change but he has not personally talked with the individual committee members. Motion was made by Alderman Vest, seconded by Alderman Dickson and duly passed to approve on first reading an Ordinance amending Title 1 Chapter 5, Section 1-502 of the Jonesborough Municipal Code, creating associate members and an associate member emeritus status on the Recreation Advisory Committee while changing the number of voting members from 11 to 9.

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE MEMBERSHIP OF THE
JONESBOROUGH RECREATION ADVISORY COMMITTEE
CREATING AN ASSOCIATE MEMBER AND ASSOCIATE
MEMBER EMERITUS STATUS ON THE COMMITTEE

WHEREAS, the Jonesborough Recreation Advisory Committee has been recently having a problem obtaining a quorum at regular meetings, and

WHEREAS, there are permanent voting members on the committee provided to youth sport organizations that rarely attend meetings, and

WHEREAS, it has been determined that it is in the best interest of the smooth operation of the Recreation Advisory Committee to eliminate the voting membership status of the youth sport organizations while creating new Affiliate Membership that ensures they receive all information sent out to regular Committee members while encouraging representatives to attend regular meetings, and

WHEREAS, it has also been determined that it is also beneficial to establish an Affiliate Member Emeritus status on the Recreation Advisory Committee in which a long time member of the Committee that can no longer attending meetings due to health or other conditions can still maintain his or her long time association with the Committee and receive regular meeting information and be encouraged to attend meetings when possible, then

NOW, THEREFORE BE IT ORDAINED by the Board of Mayor and Aldermen of the Town of Jonesborough that Title 1, Chapter 5, Section 1-502 Composition, appointment membership of the Jonesborough Municipal Code is hereby amended in its entirety as follows:

1-502 Composition, appointment and membership.

The Recreation Advisory Committee shall be composed of nine (9) voting members. Three (3) of the voting members shall be the following:

- (1) The Mayor or his/her designee
- (2) The Washington County Mayor or his/her designee
- (3) One Alderman from the Jonesborough Board of Aldermen

Six (6) members shall be appointed members and shall be selected by the Mayor and confirmed by the Board Mayor and Aldermen. The Director of Parks and Recreation shall be an ex-officio member of the Advisory Committee

Affiliate Membership. A non-voting affiliate membership on the Advisory Committee is hereby established, and the president of the Jonesborough Little League Associate or his/her designee, and the president of the

Persimmon Ridge Soccer Association or his/her designee is officially designated as an Affiliate Member to the Recreation Advisory Committee. Affiliate Members will receive monthly information sent to regular Committee members, and will be encouraged to attend and participate in discussions at all meetings of the Committee, however, they will not vote, and not be considered in the make-up of a quorum.

Affiliate Membership Emeritus. Also hereby established is an Affiliate Membership Emeritus status on the Recreation Advisory Committee. The Affiliate Membership Emeritus is a non-voting status on the Recreation Advisory Committee that can be bestowed on a long-time member of the Committee that for health or other reasons can no longer attend meetings on a regular basis. The Affiliate Member Emeritus designation allows the long-time member to continue being associated with Recreation Advisory Committee in a non-voting status, still receiving information provided to regular members for monthly meetings, and being encouraged to participate in meetings whenever possible.

This ordinance shall become effective after its passage on second and final reading.

Motion was made by Alderman Vest and seconded by Alderman Dickson that the preceding ordinance be adopted on first reading. Those voting for the adoption thereof were: Alderman Vest, Alderman Dickson, Alderman Counterline, and
Alderman G'Fellers

Those voting against: _____

PASSED ON FIRST READING August 11, 2014

KELLY WOLFE, MAYOR

ATTEST:

ABBEY MILLER, RECORDER

APPROVED AS TO FORM

JAMES R. WHEELER, TOWN ATTORNEY

Motion was made by _____ and seconded by _____ that the preceding ordinance be adopted on second and final reading. Those voting for the adoption thereof were: _____

Those voting against: _____

PASSED ON SECOND READING _____

KELLY WOLFE, MAYOR

ATTEST:

ABBEY MILLER, RECORDER

APPROVED AS TO FORM

JAMES R. WHEELER, TOWN ATTORNEY

Mayor Wolfe adjourned the meeting.

ABBEY MILLER, RECORDER

KELLY WOLFE, MAYOR