

BOARD OF MAYOR AND ALDERMEN

REGULAR MEETING

July 10, 2017

The Board of Mayor and Aldermen (BMA) met in Regular Session on Monday, July 10, 2017, at 7:00 p.m., at Town Hall, 23 Boone Street, Jonesborough, TN.

Mayor Wolfe called the meeting to order and led the group in an opening prayer. Members of Troop 112 Boy Scouts led the pledge to the Flag. Mayor Wolfe said there were present because they are working on their Eagle Scout.

Upon call of the roll those present were: Mayor Kelly Wolfe, Alderman Terry Countermine, and Alderman David Sell. Alderman Jerome Fitzgerald was absent. Also present were: Town Administrator Bob Browning, Town Recorder Abbey Miller, Operations Manager Craig Ford, and Town Attorney Jim Wheeler.

The next item on the agenda was the Consent Agenda. Mayor Wolfe asked if there were any items that the Aldermen wished to have pulled from the Consent Agenda. There were none. Alderman Countermine made the motion, seconded by Alderman Vest and duly passed to approve the following items:

1. Approve the BMA minutes for the called meeting on May 31, 2017, and regular meeting on June 12, 2017.
2. Approve the following June bills for payment:

Insert

3. Approve the following Town Administrator Report:

Insert

4. Approve the following Operations Manager Report

Insert

5. Approve the following Committee Reports: Board of Zoning Appeals, Planning Commission, and Historic Zoning Commission.
6. Approve the following Supervisor Reports: Wetlands Water Park, Building Inspector, Water Distribution, Water Treatment, Solid Waste & Recycling, Police Department, Visitor Center Manager, Tourism and Marketing, Fire Department, Street Department, Website Manager, JRT Artistic Director, Main Street Director, Promotions & Social Media Coordinator, Senior Center Director, Environmental Services Director, McKinney Center Director, and Parks and Recreation Director.
7. Approve the hiring of Sheri Lunceford as a Dispatcher at Grade 4 Step 1, \$24,675, subject to all pre-employment conditions.
8. Approve moving the position of Assistant Senior Center Director to Grade 14 and Kathy Crawford's compensation at Grade 14 Step 1 (\$40,193) retroactive to the second reading of the budget, while reducing the Health Promotion line item in the Senior Center budget by an equal amount when budget amendments are formally addressed.
9. Approve moving the Park Maintenance Supervisor position to Grade 13, and Bobby Oliver's compensation to Grade 13, Step 3 with a reduction to take place in Park Development Maintenance through budget amendments.
10. Accept the retirement of Kenneth Harris, Custodian/Maintenance Worker II with the effective date of July 7, 2017.

11. Approve the Special Events Permit application from the International Storytelling Center to hold the National Storytelling Festival, October 5-8, 2017, with Main Street and associated streets from Fox Street to 2nd Avenue being closed early Friday morning through Sunday evening, Sabine Avenue, Spring Street from Franklin Avenue to Main Street Friday and Saturday evenings, and Boone Street to be included in the Festival boundary with a festival speed limit of 5 mph subject to the Town Attorney's review and approval of the Hold Harmless Policy and Proof of Insurance.

The next item on the agenda was the approval of the Financial Report. Mayor Wolfe asked Abbey Miller about the status of the Town's finances. Ms. Miller said all is going well. She said her staff is getting post cards ready to send out reminders of taxes due. Motion was made by Alderman Vest, seconded by Alderman Sell and duly passed to approve the Financial Report as presented.

Mayor Comments was the next item on the agenda. Mayor Wolfe said Jonesborough Days was great this year. He said Melinda Copp deserves applause. He thanked the Police Department, Fire Department, Park and Recreation, Street Department, Solid Waste Department, Main Street staff, and Tourism Department. He said he met people that were from out of town and they expressed how incredible Jonesborough was and said they were thinking about moving to Jonesborough. He expressed how incredible the event was.

Mayor Wolfe said there is a group of ladies present with the Daughters of American Revolution. He said Ms. Jane Matthews, was the librarian at West View School when he attended that school. She said she was firm but she had a giving heart, showed love to kids, and was a tough lady. He asked the DAR group to come forward. Carol Redmond introduced Mary Nell Robertson, who is 91 years old and is the Historian, Ms. Jane Matthews is the disciplinarian, and Ms. Theresa James. He read the following Proclamation.

Insert Proclamation

Mayor Wolfe asked Daniel Miller, Water Distribution Worker, to come forward and presented him with the Employee of the Month.

I would like to take this opportunity to address an employee who has worked for the Town for nine years, Daniel Miller, and during his years of working for the Water Department, he has been willing to take on any assignment given unto him. He is always on the job and willing to learn all he can about the everyday operation, in order to make the Water Department operate more effectively. He is currently an equipment operator, which involves the operating of a backhoe, directional boring machine, and various pieces of small equipment that we use daily. He is also currently studying for the Water Grade 2 Certification, and the exam is scheduled for this fall. He serves as an auxiliary police officer for the Town of Jonesborough, when time permits. He was recently selected as the auxiliary police officer of the year. He also helps me to compile information pertaining to flushing records, etc. required by TDEC. He is always willing to work over when needed, especially in an emergency situation, and he has always been a team player. He is well respected by his co-workers. I am pleased with the goals that Daniel Miller has set for himself and willing to advance within the Town operation. Therefore, please consider Daniel for the employee of the month.

Submitted by: Mike McCracken, Water Superintendent

Mayor Wolfe said there is only one on the Prayer List and Lorena Cradduck, Assistant to the Recorder, has been diagnosed with breast cancer.

Alderman Communication was the next item on the agenda. Alderman Countermine said there is an article in the Tennessee Conservation magazine on the Arboretum that was written by Frances Lambert and Tobie Bledsoe. Fifteen years ago this area was red clay. Ms. Lambert and her volunteers have worked on the area at

the wastewater plant and they deserve praise. He said now it is a Level II preserving the native plants. Alderman Countermine said if anyone would like to help at the arboretum to get in touch with him or Ms. Lambert. Mayor Wolfe said we have received grants and dedicated the American Chesnut Tree, which is 97% American and 3% Chinese. He said there is a great group of volunteers that maintain this and it is a source of pride.

Town Attorney comments was the next item on the agenda. Attorney Wheeler said

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Citizen Comments was the next item on the agenda. There were none.

The next item on the agenda was the approval of the resolution authorizing an application for CDBG Façade Grant Funding. Mayor Wolfe said is at the Jackson Theatre project and could result in getting \$100,000 grant to help with the façade of that building. Motion was made by Alderman Countermine, seconded by Alderman Vest, and duly passed to approve the Resolution authorizing the submittal of CDBG Façade Improvement funding assistance of up to \$100,000 to renovate the façade of the Jackson Theatre

Insert Resolution

The nest item on the agenda was the approval of the resolution authorizing a TML Safety Partners Grant Application. Motion was made by Alderman Vest, seconded by Alderman Sell, and duly passed top approve the Resolution authorizing a TML Safety Partners grant application for \$2,000.

Insert Resolution

The next item was the Police Department General Orders which was pulled from the agenda.

Meeting was adjourned.

ABBEY MILLER, RECODER

KELLY WOLFE, MAYOR