

BOARD OF MAYOR AND ALDERMEN

PUBLIC HEARING

JUNE 10, 2013

The Board of Mayor and Aldermen (BMA) met in a Public Hearing on Monday, June 10, 2013, at 7:00 p.m. at Town Hall, 123 Boone Street, Jonesborough, TN.

Mayor Wolfe said the first item on the Public Hearing agenda was an Ordinance rezoning a portion of Town property along Boone Street from B-4 to B-3. There were no comments.

Mayor Wolfe said the second item was an Ordinance revising Jonesborough's Occupational Safety and Health Program Plan. There were no comments.

Mayor Wolfe closed the Public Hearing.

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ABBHEY MILLER, RECORDER

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KELLY WOLFE, MAYOR

BOARD OF MAYOR AND ALDERMEN

REGULAR MEETING

JUNE 10, 2013

The Board of Mayor and Aldermen (BMA) met in Regular Session on Monday, June 10, 2013, at 7:00 p.m. at Town Hall, 123 Boone Street, Jonesborough, TN.

Mayor Wolfe called the meeting to order. Mayor Wolfe led the group in an opening prayer and Town Administrator Bob Browning led the pledge to the Flag.

Upon call of the roll those present were: Mayor Kelly Wolfe, Alderman Terry Countermine, Alderman Adam Dickson, Alderman Homer G'Fellers and Alderman Chuck Vest. Also present were: Attorney Jim Wheeler, Town Administrator Bob Browning, Town Recorder Abbey Miller, and Operations Manager Craig Ford.

The next item on the agenda was the Consent Agenda. Mayor Wolfe asked if there were any items the Aldermen would like to have moved to the Regular Agenda for discussion. There were none. Motion was made by Alderman Countermine, seconded by Alderman Vest and duly passed to approve the following items on the Consent Agenda:

1. The Minutes of the May 13<sup>th</sup> and May 30<sup>th</sup> meetings will be presented for the approval at the July 2013 regular meeting.
2. Approve the following bills:

VENDOR

AMOUNT

A Plus Backflow

78.34

A-Z Office Resources

717.61

Action Athletics	910.00
Adam G. Dickson	200.00
<u>VENDOR</u>	<u>AMOUNT</u>
Advance Auto Parts	436.94
Aflac	2417.78
Aggregates USA, LLC	6823.05
All Out Towing	65.00
Allan Dearstone	21.60
American Tire Distribution	799.12
Andy Oxy Company, Inc.	466.22
Appalachian Book Service	694.15
Appalachian Light & Pro	392.00
Aramark Uniform Service	1079.40
Archer Brothers Garage	65.00
Archer Electric Service	4460.00
AS Hanging Systems	2217.60
Banc of America P & I	3073.83
Barbara L. Bogart	180.00
Barge Cauthen & Associates	1050.00
Barnes Exterminating Co	100.00
BKT Uniforms	312.90
Blue Cross-Blue Shield	69634.24
Boones Creek Starter	18.85
Bradley's Machine Welding	280.00
Branham Corporation	5.79
Bray's Recapping Service	76.95
Brenntag Midsouth Inc.	7231.36
Brian Ponder	125.00
Burke Consulting	3348.78
Business Information	400.00
California Contractors	89.70
Carl Gregory	73.69
Cartridge World	99.99
Carus Phosphates, Inc.	3360.80
Celebrate	242.50
Central Paper & Supply	125.88
CenturyLink	4199.15
CenturyLink	283.50
Champion Chevrolet	566.60
Chappell's Pest Control	45.00
Charlesbridge Publishing	726.45
Charlton S Stanley, PHD	125.00
Chemical Feed System	457.64
Chief Supply	589.96
Chris Carlson	378.12
Cintas Corporation #202	475.51
Citizens Security	4101.32
City Electric Supply	563.44
City of Johnson City	840.00
Cocoa Cola Enterprise, Inc.	3896.52
Community Development	6000.00
Community Performance	3758.30
Consolidated Pipe & Supply	39.67
Creative Publishing	115.00
D.Todd Wood	3200.00
Dale Ford	596.33
Deanna Carey	44.00
Dearborn National	439.40
Derrick Malone	51.57
Desserra Ewing	39.00

Diamond Ticketing System	128.70
Diane Thompson	86.40
Doug Hilton	552.35
<u>VENDOR</u>	<u>AMOUNT</u>
Dry Clean City	90.00
Earth & Sky Confections	15.00
East TN Rent-Alls	115.45
Eco-Tech Inc.	595.00
Economy Printing, Inc.	308.00
Ecosafe Landfill	5718.36
Eleas Sign Inc.	1336.50
Emily Hill	150.00
Employee Security	475.00
Equinox Environmental	3202.11
Erwin Utilities/Electric	59.67
Erwin Utilities/Wtr Tes	520.00
ESC Lab Sciences	4541.50
ESRI	400.00
Express Title & Closing	5.25
Facility Systems Cons.	500.00
Fastenall Company	22.59
Ferguson Enterprises #5	2646.02
First Tennessee Bank	4867.16
First Tennessee Bank	5442.76
First Tennessee Bank	8841.36
First Tennessee Bank	3908.30
First Tennessee Bank NA	4793.77
First TN Bank Series 20	3030.50
First TN Bank Series 20	3069.01
Fisher Scientific Co. LL	403.51
Fleenor Security System	881.00
Fleet Pride	71.46
Food City	72.92
Foster Signs	360.00
Fuelman	158.53
G & C Supply Co., Inc.	2576.40
Gall's LLC	152.79
GCR Tire Centers	880.24
General Shale MSC 30523	5338.10
Glidden Company/ICI	1356.86
Goodpasture Motor Co.	156.55
Gouge Masonry	2942.00
Grainger	316.01
Grand Rental Station	596.23
GRW Engineers, Inc.	19429.57
Gus and Anne Palas	283.50
Hach	316.49
Hayes Pipe & Supply	177.84
HD Supply Waterworks, Lt	5177.00
Heritage Propane	219.96
Hicks Welding	720.00
Highfield Mfg. Co.	174.94
Hillhouse Graphic Design	2340.00
Holtz Industries	173.90
Ingles #4205	548.63
International Storytelling	467.25
IPW	22.05
Janette Gaines	86.24
Janpak, Inc.	416.79
Jefferson Sales South	314.01

Jennifer Schmidt	2384.49
Jeri Reynolds	16.50
John Rambo	700.00
Jonathan W Waldo	200.00
<u>VENDOR</u>	<u>AMOUNT</u>
Jones O.K. Tire Store	417.40
Jonesborough General	22.70
Jonesborough Postmaster	3000.00
Jonesborough Senior Center	304.22
Jonesborough/Washington	146.90
JRT	384.49
Ken Ross Architects, Inc.	1345.00
Ken Smith Auto Parts #4	460.03
Kimball Midwest	216.59
Kingsport Publishing Co.	224.30
Knoxville Rubber & Gasket	30.83
L & S Electronics	21.39
Lady & Equipment	55.00
Laser Gifts	124.34
Liberty National	991.56
Lisa Whaley	1275.00
Lowe's	7158.66
LP Trailer Sales	2970.00
Mahoney's Sportsman's	100.00
Mail Works, Inc.	130.48
Maria Ferguson	19.50
Mary Brown	2.40
Medical Center Homecare	133.50
Medworks Occupational M	766.00
Melinda Copp	46.99
Modern Supply Co.	2534.27
Moore Medical Corporation	350.37
MSHA	2237.92
Nafeco, Inc.	2182.43
Napa Auto Parts	2374.09
Northeast TN Tourism	880.00
Office Depot Credit Plan	150.59
Olde Towne Hardware	1207.30
Olde Towne Small Engine	395.85
Otto Environmental	3100.00
Overmountain Press	497.46
Pardue Photographics	300.00
Peterbilt of Knoxville	460.00
Pitney Bowes Inc.	81.58
Print Distribution Service	921.09
Probuild East LLC	11284.86
Quality Trophy & Engraving	19.50
Qwik Pakc and Ship	132.81
Radkids Inc.	100.00
Red Bud Supply, Inc.	349.65
Reeves Alignment & Auto	40.45
Reinhart Food Service	8127.80
Reliance Standard (Vol)	344.63
Richard Diehl Inc.	85.00
Richie Hayward	40.00
Ricoh USA, Inc.	2062.36
RMJ Distributing Co.	93.60
S.B. White Company	356.00
Sanders Equipment	208.95
Sara Jane Schmeltzer	125.00

Saratoga Financial	4846.91
Shell Media	140.00
Shirt Tail Designs	284.90
Shred-It	10.65
Silcox Muffler & Brake	191.64
<u>VENDOR</u>	<u>AMOUNT</u>
Sir Speedy	238.00
Smoky Mountain Truck Center	485.75
Snapp's Lawn Care	925.00
SOR	100.00
Southern Pipe & Supply	528.61
Sprint	26.01
SSCI	1184.00
Stafford Custom Graphic	590.00
Standard Forms	599.05
Stoner Construction	43000.00
Summers-Taylor Inc.	4378.94
Swisher Hygiene	57.90
T. Amos Potter	10.39
TACP	125.00
Taylor Battering East Whs	1186.19
TBI-Fiscal Services	87.00
Tennessee Flag Company	145.74
Tennessee Pizza Product	947.40
Terminix Processing Center	127.00
Terry Alexander	49.37
The Dining Room	25.00
The Dycho Company, Inc.	47.50
The Gas Shack	75.00
The Good Company	7185.00
The Lifeguard Store, Inc.	81.80
TMJC	25.00
TML Risk Management Pool	1671.81
TN Dept. of Health	450.00
TN Consolidated Retirement System	56629.76
TN Dept. of Health	900.00
TN Dept. of Revenue	77.90
TN Dept. of Revenue	1104.95
TN Dept. of Safety	826.50
TN Instrumentation Co.	79.93
TN Local Dev. Authority	3183.61
Transit-Mix Concrete	1257.17
Tri State Auto	495.00
Tri-City Auto Parts, Inc.	25.00
Triplett Farms	406.25
Truckers Lighthouse	921.31
Tuesday Garden Club	1343.50
Tylisha Forney	16.50
Unique Cake & Catering	889.00
United Parcel Service	204.99
United Rentals	59.00
United Utilities Inc.	1823.35
United Way	324.00
USA Blue Book	466.20
Valley Equipment Co	1195.11
Valley Trailer Repair	675.48
Verizon Wireless	69.44
Wal-Mart Store / GEMB	1669.36
Walker Display, Inc.	1502.70
Wash Co – Johnson City	210.00

Washington Farmers Co-op	296.40
Washington Farmers Co-op	21020.44
Waste Management	2644.30
Weems Florist	41.00
West Group	146.08
West Hills Ford Tractor	87.74
<u>VENDOR</u>	<u>AMOUNT</u>

Western Refuse & Recycle	505.01
Wheeler & Seeley	7199.00
White's Auto Parts	986.09
Wildflower Company	102.28
William A. Miller	500.00
Williams Electric	1699.74
Winco	174.12
WNCW Accounts Receivable	25.00
Worldwide Equipment, Inc.	131.78
ZFX, Inc.	285.00
423 Mobile Car Care, LLC	380.00
6 Sigma Automation	<u>425.00</u>

**TOTAL \$499138.47**

VENDOR                      GENERAL                      WATER                      SANITATION

71135-71157 AP	19,346.00
71158-71327 AP	245,003.87
71328-71337 AP	91,695.81
71338-71361 AP	31,011.11
71362-71365 AP	11,675.00
71367-71384 AP	16,647.51
71385-71392AP	4,790.37
71363-71412 AP	6,243.08
71413-71419 AP	3,489.00

**\$429,901.75**

49752-49756 AP	858.49
49757 – VOID	0.00
49758 – Wells Fargo	436.10
49759 – State of TN	200.00
49760-49870 AP	269,190.28
49871-49875 AP	910,375.32
49876-49883 AP	515,677.69
49884-49893 AP	9,408.91
49894-Comfort Suites	774.90
49895-49902 AP	2,843.77

**\$1,709,765.46**

**Sanitation**

5681-5706 AP	16,908.20
5707-5708 AP	211.06
5709 – Nationwide Retirement	120.00
5710 – Lowe's	518.99
5711 – Nationwide Retirement	120.00

**\$17,878.25**

3. Approve the following Town Administrator Report:

**JUNE 2013**

WASTEWATER IMPROVEMENTS:

The contractor is installing equipment, and getting ready to sow down the grounds area around the new basins and headworks. They are working on the

new influent pump station which pumps the flow coming into the plant up to the headworks. Hugh Thomason feels they should be close to being done around the first of July.

We are moving forward with Phase II. The plans have been sent to Nashville for review which is a major step forward. It usually takes a couple of months for RD's plan review, however, we are hoping they will expedite at least the outfall line plans. We are trying to complete the acquisition of all easements, however, the nine permanent easements have to be in place before we can bid the project. Our hope is to have those in place by the end of next week.

Hugh Thomason completed the sewer line replacement project his crew undertook along the creek near the Courthouse. The crew did an excellent job, and Mr. Thomason feels that we cut out a lot of I&I because of the repair.

#### WATER:

Everything is going smoothly as a result of our Zone I Water Loss Project. In Zone 2, however, we are experiencing a number of water leaks in Zone 2. We have had 30-35 leaks in the last month. We have a volume problem in the Limestone area because we don't have adequate cross feeds of water to help equalize flow. The pressure around the Limestone Fire Station area is 205 psi which is way too high. We can reduce the pressure, but because the volume is so low if we cut the pressure we will have people out of water in some areas because of volume. The solution is extending the 12" ductile iron line down 11E to connect into the backside of the lines coming out of Limestone. With the added volume, we can install pressure reducing valves to cut pressure.

We have about 700 meters on hand and will be replacing old meters as soon as possible. There is funding in the proposed budget to purchase at least a 1,000 more meters.

MIOX – The MIOX equipment has been ordered, and funds are in place to install it when it comes in.

#### TRANSPORTATION

W. Main St and Persimmon Ridge Road –Peggy Cloyd has signed the agreement with the Town to do the work on her property. We are working with Todd Wood to finalize the Shell Road plans.

Speed Tables – We are working on revised plans for speed tables on Woodrow Ave that involves installing drainage tile and widening the street before speed tables are installed. It may take us a couple of month to develop the plan based on everything else going on. We cannot implement the plan at this time because of work load – it may be fall.

N. Cherokee/Jackson Blvd- We will move to the four lane after we finish the sidewalk work in front of the Exxon Station.

SR-354 and SR-34 (11E) – I sent out a separate memo on this project. We are hopeful that the project will be funded by TDOT this year. We have been getting encouraging responses from TDOT.

E. Main Street Sidewalk – We are trying to get agreements with the utilities to work with us on the undergrounding project. Century Link has essentially agreed to work with us. The poles in the sidewalk up E. Main Street in front of the Baptist Church and up to the curve at the top of the hill belong to the phone company. The Power Board also appears to be heading toward an agreement to work with us on the project. We will have to do the digging for both the Power Board and Century Link. Atmos Energy does not have a line in this section, but they will put in a line if they can get in the street. We have funding in the Water/ Sewer budget to replace the cast iron waterline in this section of E. Main Street at the same time this project is being implemented. There is nothing definite yet.

#### GRANTS

Walkway Grants – We are still working on necessary easements to firm up construction on the 3 walkway projects.

Lodging Kiosk – We have the Lodging Kiosk and it has been initially programmed. We are working on getting it installed under the portico of the Visitor Center entrance. It appears this unit is going to work very well.

#### DOWNTOWN STREETScape PLAN

The Wayfinding signage has been ordered as well as the signage brackets being made by Precision Ironworks locally. The Street Crew is currently working on the sidewalk plan from Main Street to Sabine Ave. We have received notification from TDEC that all of the gas tanks associated with the Exxon Station are officially CLOSED. We do not need to do anything else.

#### WI-FI

We are still waiting on Century Link for an installation schedule.

#### MCKINNEY CENTER

The Art Show opened at the McKinney Center and it was a tremendous success. There were probably 400 people attending, and everyone was buzzing how great the McKinney Center looked. The McKinney Center and MBM staff have hit the ground running, and there are some very exciting activities in the works. Craig Ford and the Inmates (not a new rock band) are moving forward quickly on the finishing touches to the building. The big push now is to get the rest of the HVAC system installed. The gym floor has to be finished when the art show is taken down June 14<sup>th</sup>. There is one classroom remaining to be renovated, and that will take most of the rest of June.

#### SENIOR CENTER

The plans are still with Rural Development. According to Louis Trivette, the plans are in the top 10 list in Nashville, so we should hear something from RD fairly soon.

#### JACKSON THEATRE

I sent the ARC grant application to Nashville. Also, we received an appraisal from Bill Miller on the value of the Jackson Theatre. It was appraised for a little less than \$500,000, which is very helpful in our quest to get grant assistance.

#### BUDGET

I worked most of May on the FY2013-14 budget.

#### COMMITTEE MEETINGS

I have continued preparing agenda presentations for the BMA meetings, the Planning Commission, Tree & Townscape Board, Traffic Advisory Committee, JRT Board of Directors, and minutes for most.

4. Approve the following Operations Manager Report:

#### ***JUNE 2013***

Work continues on the Booker T Washington project. I can finally say that there is light at the end of the tunnel. We were able to meet the deadline to have things in order for the art show. We have received many compliments from the community regarding the building. We are about to the point of starting the final classroom. Once completed, we will be able to move on to the next project.

We were able to move the monument this month from the front of the courthouse to the west side. The water was re-installed through the monument. It is now metered, in order to obtain water usage numbers. We were having a hard time



finding the particular bubbler needed for the end of the fountain. We found them at Modern Supply; however, it was a special order. Once they arrive, we will get them installed.

The Street Department began the walkway project on Boone Street in front of the Exxon. It has been a slow arduous process. There are areas in which they have encountered concrete two to three feet deep. There was one section Wally finally gave up on and had Water Distribution bore under it to install the conduit for the street lights. This is one of those final gateway pieces coming into Jonesborough that will be worth the difficult effort to complete.

As you are aware, I worked with the Department Heads and yourself in finalizing the budget for first reading. I obviously have nowhere near the time in the budget preparation as you do, but I appreciate the opportunity to assist in this effort.

We have begun the process of putting together a materials list for the pavilion at the new park in the Meadows. I will be working on this project with the prison crew once we complete the Booker T project. I may also utilize the prison crew to assist in the installation of the brick sidewalk in front of the Exxon station.

I received an inquiry from TDOT in reference to complaints about sight problems in front of Captain D's. I instructed Director Conger to have her crew remove the plant material in this small median. This section of median is slated for reconstruction this summer and it will probably end up in concrete anyway, as the median will actually be smaller than it is now.

5. Approve the following Committee Reports: Keep Jonesborough Beautiful Advisory Council, Historic Jonesborough Visitor Center Committee, Historic Zoning Commission, Jonesborough Repertory Theatre, and Jonesborough Board of Zoning Appeals and Planning Commission.
6. Approve the following Supervisor Reports: Director of Tourism & Marketing, Visitor Center Manager, Building Inspector, Water Distribution, Environmental Services, Police Division, Street Department, Water Park, Fleet Management, Solid Waste, Park and Recreation, Event Coordinator, Senior Center, Animal Control, JRT, Fire Division, Water Treatment, and McKinney Center.
7. Approve the hiring of David Gillenwater as Custodian/Maintenance Worker I at Grade 1 Step 1 (\$18,412) subject to all pre-employment conditions including WorkSteps.
8. Approve the hiring of Marsha Grindstaff as full-time dispatcher at Grade 4 Step 1 (\$21,314) subject to all pre-employment conditions and hire Phillip Archer and Lori Jenkins as part-time dispatchers at Grade 4 Step 1 (\$10.25 per hour), subject to all pre-employment conditions.
9. Approve the following list of additional employees at the Wetlands Water Park for the 2013 season and their compensation and the related changes in staff:

<b><u>NAME</u></b>	<b><u>Position</u></b>	<b><u>Hourly Rate</u></b>	<b><u>Grade</u></b>
Cheyenne Gregg	Lifeguard	\$7.50	4
Caleb Hasch	Lifeguard	\$7.25	4
Christopher Potts	Lifeguard	\$7.25	4
Brandon Burkey	Lifeguard	\$7.25	4
Stephen Byrd	Lifeguard	\$7.25	4
Sydney Kyker	Lifeguard	\$7.25	4
Peyton Garland	Greeter	\$7.25	2
Drew Lady	Maintenance	\$7.25	2
Shea Pharris	Cook	\$7.25	2

10. Approve the Employment Agreement with Abbey Miller for two years as Town Recorder from July 1, 2013, through June 30, 2015.

**INSERT AGREEMENT**

11. Approve the following Employment Agreement with Jim Wheeler for two years beginning July 1, 2013, through June 30, 2015, under the per hour rates as submitted.

**INSERT AGREEMENT**

12. Approve the water line extension at Lewis Circle based on the conditions of the water line extension policy, 680 feet (\$15,811.59).
13. Approve the Agreement with Positive Solutions of Tennessee, Inc. from July 1, 2013, through June 30, 2015 as follows

**INSERT AGREEMENT**

14. Approve the Outdoor Use Application for outdoor furnishings in the Historic District for Mauk's at 101 W. Main Street subject to the review and approval by the Town Attorney of the Proof of Insurance and Hold Harmless Agreement.

Mayor Wolfe said the Town is privileged to secure the Town Attorney's services for two more years. He thanked Mr. Wheeler for the excellent job that he does for the Town. He also thanked Abbey Miller for the fantastic job that she does in keeping the Town in good financial shape.

The next item on the agenda was the approval of the Financial Report. Mayor Wolfe asked Abbey Miller about the financial status of Jonesborough. Ms. Miller said the financial status is good; we are at the end of one fiscal year and in the process of passing budgets for the new fiscal year. She added that the funds will be in balance this year. Ms. Miller pointed out that last year's General Fund revenue in May looks a lot higher than in the current year but it is because of capital outlay note funds secured for the Booker T, School. Motion was made by Alderman Countermine, seconded by Alderman Dickson and duly passed to approve the Financial Report as presented.

Mayor Wolfe said that the last several JRT plays have made a profit and he thanked Rachel Conger, the JRT Board and Jennifer Schmidt for their efforts. He then commented that this type of success should be recognized. Mayor Wolfe then introduced Joe Grandy of Ferguson Enterprises for his support of the theatre.

The next item on the agenda was Communications from the Mayor. Mayor Wolfe said there is a list of easements in the Board packet for the 2011 Jonesborough Wastewater Outfall Line Project. Mayor Wolfe said the list was prepared by Attorney Carl McInturff and includes the cost of the easements, attorney fees, and recording fees which total \$55,307.00. Attorney Wheeler asked that the Board give Mayor Wolfe authority to negotiate with property owners for up to 10% above the appraised value as the staff is still working with some of the property owners. Motion was made by Alderman G'Fellers, seconded by Alderman Vest and duly passed to approve the easements for the Wastewater Treatment Plant Phase II Project in the amount of \$55,307 and authorize the Mayor to continue negotiating with additional property owners for up to ten percent of the appraised value.

Mayor Wolfe read a thank you note from J.W. Greene's family related to the death of Mr. Greene's brother.

Mayor Wolfe read a thank you note from the Town Hall Water and Administrative staff for the Board's continued support of Town employees and expressed appreciation for the 5% increase in the salaries and the extraordinary benefits the Board provides employees. The noted added that employees do not take the support and generosity of the Board for granted and feel blessed to work for such a wonderful organization. Mayor Wolfe thanked the ladies for their note and said the Town would not be the great place it is without its dedicated employees.

Mayor Wolfe announced there would be a mural dedication on Friday, June 14, 2013, at 2:00 p.m. at the sewer plant. He said the mural was painted by a local artist. Mayor Wolfe applauded Frances Lambert for her hard work and dedication along with all the volunteers at the arboretum.

Mayor Wolfe read a thank you note from Chelsey Abrams to the Police Department.

Mayor Wolfe announced that there would be a called meeting on Monday, June 17, 2013, at 7:00 p.m. for the second reading of the Town budgets.

Mayor Wolfe read a Resolution supporting John C. Rambo's appointment as Chancellor of the First Judicial District of Tennessee. He said he has known Mr. Rambo since they were both thirteen years old; he is a local boy and was educated at Jonesborough Elementary School, Jonesborough Middle School, David Crockett High School, ETSU, and Wake Forest School of Law. He said we have been privileged to have Mr. Rambo as our Town Judge for over eight years. The Mayor said Mr. Rambo displays interest and concern in each case that comes before him and is a dedicated public servant. Motion was made by Alderman Vest, seconded by Alderman G'Fellers and duly passed to approve the Resolution as presented. Mayor Wolfe said he is proud of Mr. Rambo. Alderman Dickson said Mr. Rambo is a good friend and he feels it is good to officially recognize the Board's support for his appointment.

Mayor Wolfe said the next item was the Employee of the Month award. He asked that Matt Townsend come forward and then read the following nomination letter:

*Wetlands Water Park is a feather in the Town's cap as it has, for 20 years, served as a unique recreation facility that provides family fun activities throughout the summer and manages to generate a profit while providing jobs for 75+ people in the community.*

*The Town has been fortunate over the years to have employed a number of excellent Water Park Directors under which Wetlands has thrived. Matt Townsend stands out as one of those Directors who has been an outstanding supervisor. He has tackled the daunting task of managing a facility that presents new and seemingly insurmountable situations almost on a daily basis. Besides that, there are innumerable small details that have to be paid attention to in order for us to even open the doors of the facility. Unless you've been in the position of the Water Park Director, it's difficult to empathize with the amount of stress that comes with this job, but Matt makes it look easy (and fun!).*

*The 2013 is the second season for Matt at the Water Park. In the past, it's been the norm for many of the departments to be pulled to the Water Park in the last weeks of May for a final push to get the park ready for opening. This year, Matt managed opening preparations so well that, not only did he need only minimal help for Sewer, Water Distribution and Parks & Recreation Maintenance staff, but he also managed to have the pool ready to open early!*

*Matt has proven to be a valuable employee to the Town who not only gets the job done but also works as a great team player to help out others when needed. Matt deserves to receive the recognition Employee of the Month for the dedication he has shown to the Water Park and the Town and the excellent job he continues to do.*

Mayor Wolfe thanked Mr. Townsend for all he has done to make Wetlands a success.

Mayor Wolfe then recognized Joe Grandy, Washington County Commissioner, and thanked him for his support of programs in Jonesborough and for his love of Jonesborough. Mr. Grandy said he was honored to be part of Jonesborough.

Alderman Communications was the next item on the agenda. Alderman Vest said he was not a supporter of Redflex, but said he appreciates the more equitable division of Redflex revenue coming into the Town. Mayor Wolfe said this program continues to be about safety first and foremost.

Alderman Dickson expressed his gratitude to Craig Ford and Dale Ford for their leadership and oversight of the Booker T. Washington School project.

Attorney Communications was next on the agenda. Attorney Wheeler said there was no new litigation to report on.

Citizen Comments was the next item on the agenda. There were none.

The first item under Old Business was the Ordinance rezoning a portion of property along Boone Street from B-4 to B-3. Motion was made by Alderman Vest,

seconded by Alderman Countermine, and duly passed to approve on second and final reading the Ordinance rezoning a portion of Parcel 08 as designated on Washington County Tax Map No. O52O from B-4 (Intermediate Business) to B-3 (Arterial Business) and removing said parcel from the H-2 Overlay District.

**INSERT ORDINANCE**

The second item under Old Business was the Ordinance revising Jonesborough's Occupational Safety and Health Program Plan. Motion was made by Alderman G'Fellers, seconded by Alderman Dickson and duly passed to approve on second and final reading an Ordinance revising Title 1, Chapter 14 of the Jonesborough Municipal Code in its entirety as follows:

**INSERT ORDINANCE**

The approval of the State Highway Maintenance Contract for FY 2013-14 was the next item on the agenda. Motion was made by Alderman Vest, seconded by Alderman Countermine, and duly passed to approve the 2013-14 State Highway Maintenance Agreement with TDOT for an amount not to exceed \$42,859.65 as follows:

**INSERT CONTRACT**

The appointment of a Municipal Judge was the next item on the agenda. Mayor Wolfe said John Rambo is being recommended and if he is appointed Chancellor, we would revisit this at that time. Motion was made by Alderman Vest, seconded by Alderman Dickson and duly passed to approve the reappointment of John Rambo as Municipal Judge for an eight (8) year term beginning July 1, 2013.

The next item on the agenda was the approval of Movies on Main Street special event application. Motion was made by Alderman G'Fellers, seconded by Alderman Countermine and duly passed to approve the Special Events Permit request submitted by Jeff Gurley for Movies on Main every Saturday night (other than Jonesborough Days) from June 15<sup>th</sup> through August 31<sup>st</sup> with Main Street being closed, subject to review and approval by the Town Attorney of the Hold Harmless Agreement and Proof of Insurance.

The next item was the approval of Litigation Tax funds for Emergency Communications Software. Mayor Wolfe said this had been discussed during budget presentations. Motion was made by Alderman Vest, seconded by Alderman Countermine, and duly passed to approve the use of \$20,000 in existing Litigation Tax funds to purchase and install communications and mapping software that will allow us to better interface with 911, the Washington County Emergency Communication.

The next item was revisions made to the Post Construction Stormwater Runoff Control Ordinance approved in July, 2012. Motion was made by Alderman Countermine, seconded by Alderman G'Fellers and duly passed to approve on first reading an Ordinance clarifying the revisions to the Post Construction Stormwater Runoff Controls Ordinance that were made through Ordinance 2012-10 on July 9, 2012, and established an amended Chapter 18 of Title 11 in the Jonesborough Municipal Code, as follows:

ORDINANCE NO. \_\_

AN ORDINANCE CLARIFYING THE REVISIONS MADE TO  
THE POST CONSTRUCTION STORMWATER RUNOFF  
CONTROL ORDINANCE IN JULY, 2012

WHEREAS, the Ordinance establishing Post Construction Runoff Controls was revised on July 9, 2012 by adding a penalty section and changing the Ordinance title description, and



PASSED ON SECOND READING \_\_\_\_\_

\_\_\_\_\_  
KELLY WOLFE, MAYOR

ATTEST:

\_\_\_\_\_  
ABBEY MILLER, RECORDER

APPROVED AS TO FORM

\_\_\_\_\_  
JAMES R. WHEELER, TOWN ATTORNEY

The approval of the bid for installation of a third raw water intake pump was the next item on the agenda. Mayor Wolfe said this is a great example of a good relationship with Judy Construction, who is the contractor on the current sewer plant project and doing a fantastic job, and this is an example of the need for redundancy. He said we do not want to get down to a one pump operation at the Water Plant and this will give us two backup pumps. He said no funds will be borrowed for this project. Motion was made by Alderman Vest, seconded by Alderman Countermine, and duly passed to approve the low bid of \$194,620.00 from Judy Construction of Cynthiana, KY, who is also the recommended contractor, for the purchase and installation of a new raw water intake pump with variable drive at the Town's raw water intake facility along the Nolichucky River, to be paid for with reserve Water and Sewer funds.

The approval of a Change Order for the Wastewater Improvement Project Phase I was the next item on the agenda. Mayor Wolfe said this change order is for three separate items that will tweak the project. Motion was made by Alderman G'Fellers, seconded by Alderman Vest and duly passed to approve Change Order #4 with Judy Construction on the Wastewater Improvement Project Phase I for an increase in the contract of \$12,699 to be paid from project contingency funds.

**INSERT CHANGE ORDER**

Naming of the park between the Meadows and Mill Creek Subdivision was the next item on the agenda for approval. Motion was made by Alderman Vest, seconded by Alderman Countermine and duly passed to approve the park being named "Golden Oak Park".

The meeting was adjourned.

\_\_\_\_\_  
ABBEY MILLER, RECORDER

\_\_\_\_\_  
KELLY WOLFE, MAYOR