

BOARD OF MAYOR AND ALDERMEN

CALLED MEETING

MAY 30, 2013

The Board of Mayor and Aldermen (BMA) met in a Called Meeting on Thursday, May 30, 2013, at 7:00 p.m. at Town Hall, 123 Boone Street, Jonesborough, TN.

Mayor Wolfe called the meeting to order and led the group in an opening prayer and Alderman Chuck Vest led the pledge to the Flag.

Upon call of the roll those present were: Mayor Kelly Wolfe, Alderman Adam Dickson, Alderman Homer G'Fellers and Alderman Chuck Vest. Those absent: Alderman Terry Counterline. Also present were: Town Administrator Bob Browning, Town Recorder Abbey Miller, and Operations Manager Craig Ford. Attorney Jim Wheeler was absent.

Mayor Wolfe said the purpose of this meeting is discussion of and first reading on the Ordinances related to the 2013-14 budget. He added there is a Town Administrator summary and comments related to the budget in the BMA packet.

The first item on the agenda was the Employee Pay Classification. Bob Browning said this does not have to be approved until the second reading of the budget Ordinances and recommended that no action be taken. Mayor Wolfe said Town employees are being given a five percent pay increase. He said this is the third year of a five year pay increase plan to help retain good employees; the plan was developed with the help of Pat Hardy, MTAS, and he has received a lot of positive comments from employees. He added that the 5-year pay increases will be paired with a three percent increase in employee contributions to health insurance premiums. Operation Manager Ford said employees have been very complimentary of the leadership of the Board on this pay plan, and at the end of the five year period, the Town will be competitive with other municipalities. Abbey Miller said the three percent increase each year on the employee share of health insurance has been nominal because we have been able to keep health insurance premiums increases low. Alderman Vest said he feels this plan will help the Town retain good employees. Mayor Wolfe said at one time the Town was paying to train police officers and then they were moving to other municipalities to make more money, but that now we are in a better position to retain them. No action was taken. The Employee Compensation Plan was deferred until the next meeting.

The second item on the agenda was the Ordinance setting the property tax rate. Mayor Wolfe read the following caption: "An Ordinance setting a property tax rate for 2013 and authorizing the issuance of tax anticipation notes for the purpose of funding authorized expenses until taxes and other revenue for the Fiscal Year 2013-14 have been collected." Mayor Wolfe said there are no plans for the issuance of tax anticipation notes, but language is included in the budget Ordinance as a matter of form, and he added that the property tax rate remains at \$1.2810, the same as last year. Motion was made by Alderman Chuck Vest, seconded by Alderman Dickson and duly passed to approve on first reading the following Ordinance setting a property tax rate for 2013 and authorizing the issuance of tax anticipation notes for the purpose of funding authorized expenses until taxes and other revenue for the Fiscal Year 2013-14 have been collected. Alderman G'Fellers said since his return as an Alderman, he has been impressed with the operation of Town; the Town is in good shape financially and administratively and employees are doing a good job in completing projects.

**ORDINANCE NO. B-13-01**

AN ORDINANCE SETTING A PROPERTY TAX RATE FOR 2013 AND AUTHORIZING THE ISSUANCE OF TAX ANTICIPATION NOTES FOR THE PURPOSE OF FUNDING

AUTHORIZED EXPENSES UNTIL TAXES AND OTHER REVENUE FOR THE FISCAL YEAR 2013-2014 HAVE BEEN COLLECTED.

BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE TOWN OF JONESBOROUGH AS FOLLOWS:

SECTION I. BE IT FURTHER ORDAINED BY THE BOARD that a property tax is hereby levied in the amount of \$1.2810 per \$100.00 assessment for the purpose of funding municipal services.

SECTION II. BE IT FURTHER ORDAINED, that the Mayor and Recorder are hereby authorized to borrow money on tax anticipation notes, provided such notes are first approved by the Director of Local Finance, to pay for the expenses herein authorized until the taxes and other revenues for the fiscal year 2013-2014 have been collected, not exceeding 60% of the appropriations of each individual fund. The proceeds of loans for each individual fund shall be used only to pay the expenses and other requirements of the funds for which the loan is made and the loan shall be paid out of revenue of the fund for which money is borrowed. The notes evidencing the loans authorized under this section shall be issued under the authority of Section 7-36-103 (18), Tennessee Code Annotated. After authorization of specific amount by the Board, said notes shall be signed by the Mayor and counter signed by the Recorder and shall mature and be paid in full without renewal not later than June 30, 2014.

This Ordinance will take effect immediately after its passage on second and final reading, the public welfare requiring it.

Motion was made by Alderman Vest and seconded by Alderman Dickson that the preceding ordinance be adopted on first reading. Those voting for the adoption thereof were: Alderman Vest,

Alderman Dickson, Alderman G'Fellers

Those voting against:

PASSED ON FIRST READING May 30,  
2013

KELLY WOLFE, MAYOR

ATTEST:

ABBEY MILLER, RECORDER

APPROVED AS TO FORM

JAMES R. WHEELER, TOWN ATTORNEY

Motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ that the preceding ordinance be adopted on first reading. Those voting for the adoption thereof were:

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\_\_\_\_\_

Those voting against: \_\_\_\_\_

PASSED ON SECOND READING \_\_\_\_\_

\_\_\_\_\_  
KELLY WOLFE, MAYOR

ATTEST:

\_\_\_\_\_  
ABBEY MILLER, RECORDER

APPROVED AS TO FORM

\_\_\_\_\_  
JAMES R. WHEELER, TOWN ATTORNEY

The second item on the agenda was the Ordinance setting garbage collection fees. Mayor Wolfe read the following caption: "An Ordinance setting the garbage collection fees within the Town of Jonesborough". Mayor Wolfe said there have been upgrades made to Solid Waste Fund equipment which have paid off. He added that all garbage fees will remain the same. Motion was made by Alderman G'Fellers, seconded by Alderman Vest and duly passed to approve on first reading the Ordinance setting garbage collection fees within the Town of Jonesborough as follows:

**ORDINANCE NO. B-13-02**

**AN ORDINANCE SETTING THE GARBAGE COLLECTION FEES WITHIN THE TOWN OF JONESBOROUGH**

WHEREAS, the Town of Jonesborough currently collects garbage within the Town of Jonesborough; and

WHEREAS, it is necessary to charge a garbage collection fee because of the cost to provide this service;

NOW THEREFORE, be it ordained by the Board of Mayor and Aldermen of the Town of Jonesborough, Tennessee as follows:

SECTION I. The service charge to establish garbage collection service with the Town of Jonesborough is \$40.00.

SECTION II. The user rates for garbage collection for residential customers shall be \$13.50 per month with a \$2.00 discount for residents that recycle to be billed along with the water bill.

SECTION III. Customers' fees for dumpster pick-up are as follows:

<b><u>DESCRIPTION</u></b>	<b><u>MONTHLY AMOUNT</u></b>
Additional Totes	\$9.00 per tote
2 Businesses sharing one dumpster	\$40.00

One dumpster picked up once a week	\$80.00
One dumpster picked up twice a week	\$160.00
One dumpster picked up three times a week	\$270.00
Two dumpsters picked up once a week	\$160.00
Two dumpsters picked up twice a week	\$320.00
Two dumpsters picked up three times a week	\$540.00
Four dumpsters picked up once a week	\$320.00

SECTION IV. This ordinance will upon its passage repeal or invalidate any ordinance in conflict herewith.

SECTION V. This ordinance will take effect after the passage on second and final reading with the effective date July 1, 2013 the public welfare requiring it.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN OF THE TOWN OF JONESBOROUGH, TENNESSEE, that approval of this Ordinance be adopted.

Motion was made by     Alderman G'Fellers     and seconded by     Alderman Vest     that the preceding ordinance be adopted on first reading. Those voting for the adoption thereof were:     Alderman G'Fellers,    

    Alderman Vest, Alderman Dickson      
Those voting against:

PASSED ON FIRST READING     May 30,      
    2013    

\_\_\_\_\_  
KELLY WOLFE, MAYOR

ATTEST:

\_\_\_\_\_  
ABBEY MILLER, RECORDER

APPROVED AS TO FORM

\_\_\_\_\_  
JAMES R. WHEELER, TOWN ATTORNEY

Motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ that the preceding ordinance be adopted on second reading. Those voting for the adoption thereof were:

\_\_\_\_\_  
Those voting against:

PASSED ON SECOND READING \_\_\_\_\_

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KELLY WOLFE, MAYOR

ATTEST:

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ABBEY MILLER, RECORDER

APPROVED AS TO FORM

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JAMES R. WHEELER, TOWN ATTORNEY

The third item on the agenda was the Ordinance setting water and sewer rates. Mayor Wolfe read the following caption: "An Ordinance amending the existing water and sewer rates to provide the necessary funds for the operation and maintenance and the debt service of the Jonesborough Water and Sewer System." Mayor Wolfe said that at this time the water and sewer rates will remain the same as last year, and the recommendation is to re-evaluate the water and sewer revenue and rates in September. Mayor Wolfe said the Town has undertaken a meter replacement program that has been very successful and has resulted in improved water revenue. He said over the last several years the Water and Sewer system has made strides in its operations. He said the Town has built a new sewer plant that will triple the plant capacity and has plans to construct a sewer outfall line to the river, all of which is very costly. He said as the plant improvements are completed and the meter replacement program progresses, the Board will need to re-evaluate the water and sewer rates. Bob Browning said there is an issue on the water loss program and trying to fund the 12" line to Limestone. He said this would impact the entire system because of water loss that the Town is experiencing in some high pressure areas. Mr. Browning said major progress has been made in the Bowmantown area and the Limestone area is the next area that we need to address. He added that in Zone 1, which was the first area improved, we have not had a leak in the last six months but we have had seven leaks in Zone 2. Mayor Wolfe said this is an expense that we will be justified in spreading over several years. Motion was made by Alderman Vest, seconded by Alderman Dickson and duly passed to approve on first reading the Ordinance amending the existing water and sewer rates to provide the necessary funds for the operation and maintenance and debt service of the Jonesborough Water and Sewer System as follows:

**ORDINANCE NO. B-13-03**

**AN ORDINANCE AMENDING THE EXISTING WATER AND SEWER RATES  
TO PROVIDE THE NECESSARY FUNDS FOR THE OPERATION  
AND MAINTENANCE AND THE DEBT SERVICE OF THE  
JONESBOROUGH WATER AND SEWER SYSTEMS**

WHEREAS, the Jonesborough Sewer System is being extended to an area outside the Town limits; and

WHEREAS, it is necessary to charge sewer users to fund the cost of operation, and maintenance and the Debt Service of the Jonesborough Water and Sewer Systems;

NOW THEREFORE, be it ordained by the Board of Mayor and Aldermen of the Town of Jonesborough, Tennessee as follows:

SECTION I. The user rates for water and sewer customers for usage will be determined by the water meter, and shall be as follows:

**ACTIVATION SERVICE CHARGE** ----- \$50.00

**INSIDE THE CITY LIMITS**

**WATER**

Minimum Monthly Billing – First 1,000 gallons --- \$15.50  
Over 1,000 gallons - - - - - \$ 3.00 per

thousand

**SEWER**

Minimum Monthly Billing – First 1,000 gallons --- \$15.50  
Over 1,000 gallons - - - - - \$ 3.00 per

thousand

**OUTSIDE THE CITY LIMITS**

**WATER**

Minimum Monthly Billing – First 1,000 gallons --- \$25.50  
Over 1,000 gallons - - - - - \$ 5.35 per

thousand

**SEWER**

Minimum Monthly Billing – First 1,000 gallons --- \$25.50  
Over 1,000 gallons - - - - - \$ 5.35 per

thousand

SECTION II. All Funds collected due to additional sewer payments from service outside Town limits will be for the aforementioned purposes.

SECTION III. This ordinance will upon its passage repeal or invalidate any ordinance in conflict herewith.

SECTION IV. This ordinance will take effect after the passage on second and final reading with the effective date July 1, 2013, the public welfare requiring it.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN OF THE TOWN OF JONESBOROUGH, TENNESSEE, that approval of this Ordinance be adopted.

Motion was made by Alderman Vest and seconded by Alderman Dickson that the preceding ordinance be adopted on first reading. Those voting for the adoption thereof were: Alderman Vest,

Alderman Dickson, Alderman G'Fellers

Those voting against:

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PASSED ON FIRST READING May 30,  
2013

\_\_\_\_\_  
KELLY WOLFE, MAYOR

ATTEST:

\_\_\_\_\_  
ABBEY MILLER, RECORDER

APPROVED AS TO FORM

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JAMES R. WHEELER, TOWN ATTORNEY

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Motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ that the preceding ordinance be adopted on second and final reading. Those voting for the adoption thereof were:  
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\_\_\_\_\_  
Those voting against:

\_\_\_\_\_  
PASSED ON SECOND READING \_\_

\_\_\_\_\_  
KELLY WOLFE, MAYOR

ATTEST:

\_\_\_\_\_  
ABBEY MILLER, RECORDER

APPROVED AS TO FORM

\_\_\_\_\_  
JAMES R. WHEELER, TOWN ATTORNEY

The fourth item on the agenda was the approval of the Ordinance establishing budgets for the General, Solid Waste, Water and Sewer, and Drug Funds for Fiscal Year ending June 30, 2014. Mayor Wolfe read the following caption: "An Ordinance establishing a budget for the General, Solid Waste, Water/Sewer, and Drug Funds for Fiscal Year ending June 30, 2014". Mayor Wolfe encouraged the Aldermen to spend some time with Mr. Browning to discuss the budget and address any concerns they have. He said the Booker T Washington School Program is being staffed. He added that there is a proposal for purchasing all-wheel drive vehicles for the Police Department that would eliminate the need for additional four wheel drive vehicles during inclement weather. Mayor Wolfe said the Town is in good shape with revenue at the present time, and the land sale to Mountain Empire Oil will generate more revenue for the Town. Mayor Wolfe asked Ms. Miller if she had any comments concerning the projected revenues. Ms. Miller said the budget that Mr. Browning has worked so hard on and put together is realistic. Mr. Browning said there are funds included in the budget for the potential retirement of a couple of employees and if they do not retire, it will help the fund reserves greatly. He added that the budget is balanced at this time. Motion was made by Alderman Vest, seconded by Alderman G'Fellers and duly passed to approve

on first reading the Ordinance establishing budgets for the General, Solid Waste, Water and Sewer, and Drug Funds for Fiscal Year ending June 30, 2014.

**ORDINANCE NO. B-13-04**

AN ORDINANCE ESTABLISHING A BUDGET FOR THE GENERAL, SOLID WASTE, WATER/SEWER, AND DRUG FUNDS FOR FISCAL YEAR ENDING JUNE 30, 2014.

BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE TOWN OF JONESBOROUGH AS FOLLOWS:

SECTION I. That a budget be adopted with revenues and available funds and appropriations as follows:

**REVENUES AND AVAILABLE FUNDS**

GENERAL FUND	<u>\$6,045,375</u>
SOLID WASTE FUND	<u>\$ 584,100</u>
WATER/SEWER FUND	<u>\$6,319,430</u>
DRUG FUND	<u>\$ 24,000</u>

**EXPENDITURES**

GENERAL FUND	<u>\$6,045,375</u>
SOLID WASTE FUND	<u>\$ 584,100</u>
WATER/SEWER FUND	<u>\$6,319,430</u>
DRUG FUND	<u>\$ 24,000</u>

SECTION II. That no expenditure listed above in the budget may be exceeded without appropriate amendment action. Such action shall fully describe all changes proposed to the budget and shall include the source of revenue to finance the proposed expenditures.

SECTION III. The line item financial plan as follows detailing line items in departmental budgets shall be followed in implementing the budget.

This ordinance will take effect immediately after its passage on second and final reading, the public welfare requiring it.

Motion was made by Alderman Vest and seconded by Alderman G'Fellers that the preceding ordinance be adopted on first reading. Those voting for the adoption thereof were: Alderman Vest,

Alderman G'Fellers, Alderman Dickson

Those voting against:

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PASSED ON FIRST READING May 30,  
2013

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KELLY WOLFE, MAYOR

ATTEST:

\_\_\_\_\_  
ABBEY MILLER, RECORDER

APPROVED AS TO FORM

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JAMES R. WHEELER, TOWN ATTORNEY



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Motion was made by \_\_\_\_\_ and seconded by  
\_\_\_\_\_ that the preceding ordinance be adopted on second  
reading. Those voting for the adoption thereof were:  
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Those voting against:

PASSED ON SECOND READING \_\_  
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KELLY WOLFE, MAYOR

ATTEST:

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ABBEY MILLER, RECORDER

APPROVED AS TO FORM

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JAMES R. WHEELER, TOWN ATTORNEY

The meeting was adjourned.

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ABBEY MILLER, RECORDER

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KELLY WOLFE, MAYOR