

## Historic Zoning Commission

### Minutes

The Jonesborough Historic Zoning Commission met in a regular meeting on Thursday, May 25, 2023, at 6:00 p.m. in the Board Room at the Town Hall, Jonesborough, TN

**Members Present:** Zac Jenkins-Chairman, Ruth Verhegge, Anne Mason, Frank Collins

**Members Absent:** Marc Kovac, Chad Hylton, Aaron Bible, Rebecca Moss

#### **ITEM I. Call to Order**

Chairman Zac Jenkins called the meeting to order noting that a quorum was present and asked Commissioners if they had a conflict-of-interest with any of the items listed on the agenda. No conflicts were reported. Frank Collins made a motion to add 411 E. Main St to the agenda.

#### **ITEM II. 133 East Main Street: Owner/ Presenter: Scarlett & Co.**

Scarlett & Co. requested the approval to have the following items on the sidewalk: A rolling discount rack that is weighted and locked when placed outside. The rack is 21 inches in width, 31 inches in length & 58 inches tall. Rack options when displayed on sidewalk would be 48 inches in walking space when facing forward, 57 inches in walking space when placed sideways and 78 inches in walking space when placed on the other side of the rod iron fencing. There will also be a dog bowl that is 6 1/2 inches placed underneath a flower box attached to the building. When mannequins are out, they will be placed outside against the building; The child size is 46 in. tall 11 in. wide and the adult size- 66 in. tall 16 in. wide. Approval was also requested for a black sidewalk sign that will have the logo on top and signage will not be handwritten, instead posters will be placed inside. The total dimensions are 21 inches wide and 57 inches tall. Scarlett & Co would also like to have lights inside their awning that would not be visible from the street but would shine down on their window displays at night.

The sidewalk sign was determined to be too large to fit guidelines. The owner then stated she would cut the legs off to shorten the sign to the necessary length needed to be approved.

**Motion:** Anne Mason made the motion to approve as presented with the stipulation that the sidewalk sign height not exceed 48

inches, seconded by Ruth Verhegge, and passed unanimously.

**ITEM III. 411 East Main Street**

**Owner/ Presenter: Ned Stacey**

Mr. Stacey informed the Commission that he is still in communication with a buyer but is in limbo at the moment. He does have a contract waiting to be signed to have the home painted but is at a standstill with the possible buyer. The possible buyer is aware of all issues with the home and with where the Commission stands with the home and DBN. Chairman Zac Jenkins informed the Commission he does know of the possible buyer and all information given is accurate.

**Motion:** Anne Mason made the motion to table the discussion until the next meeting in June, seconded by Frank Collins, a roll call vote was taken. Ruth Verhegge abstained; all other commissioners passed the motion.

**Approval of Minutes – Meeting of May 11, 2023**

**Motion:** Ruth Verhegge made the motion to approve as presented, seconded by Anne Mason, and passed unanimously.

With there being no further business for discussion, the motion to adjourn the meeting was made by Ruth Verhegge, seconded by Anne Mason, and passed unanimously.