TOWN OF JONESBOROUGH
Town Hall Board Room
123 Boone Street
Jonesborough, TN 37659

MEETING NOTICES

MONDAY, MAY 11, 2026
6:00 PM

PUBLIC COMMENTS REGARDING AGENDA ITEMS

Members of the public wishing to speak concerning any item on the agenda during the Public Comment period must sign up by calling the Town Administrative Office at 423-753-1030 with their name, address, and subject about which they wish to speak no later than 2 hours before the meeting if the meeting occurs during normal business hours or by 3:45 p.m. the day of the meeting if the meeting occurs after hours. Otherwise, such member of the public must sign in at the location of the meeting, prior to the beginning of the meeting, by seeing the Town Recorder at meetings of the Board of Mayor and Aldermen, or the secretary or staff of any board, commission or committee constituting any other governing body under this resolution.

Each individual shall be given three (3) minutes to address the Board regarding Agenda items. Comments shall be limited to items on the meeting's Agenda.

PUBLIC HEARING

1. An Ordinance amending the Municipal Code, Title 11, Chapter 5, Town of Jonesborough, Tennessee, regarding Data Processing Centers and Cryptocurrency Mining.

2. An Ordinance amending the Town of Jonesborough, Tennessee, Municipal Code, Title 13, Chapter 2, Sewer Use and Wastewater Treatment in its entirety.

REGULAR MEETING

1. Call to Order
2. Opening Prayer
3. Pledge to the Flag
4. Roll Call

AGENDA

1. Financial Report
    a. Special Financial Reports

2. Communications from the Mayor
   A. Jonesborough Repertory Theatre Board Member Appointment
   B. Employee of the Month

3. Citizen Comments

4. Aldermen Communications

5. Town Attorney Comments

6. **CONSENT AGENDA**

    1. Approval of Minutes
    2. Approval of Bills
    3. Town Administrator Report
    4. Operations Manager Report
    5. Committee Reports
    6. Supervisor Reports
    7. Approval of Electronic Fund Transfer Policy
    8. Approval of Town Vehicle GPS Tracking and Random Review Policy
    9. Approval of Wetlands Menu
    10. Approval of Town Event – Wizardly World of Jonesborough
    11. Approval of GovDeals Liquidation Requests
    12. Approval of Surplus Property

7. **OLD BUSINESS**
   A. Discussion and possible action concerning approval of an Ordinance amending the Municipal Code, Title 11, Chapter 5, Town of Jonesborough, Tennessee, regarding Data Processing Centers and Cryptocurrency Mining on Second Reading.

   B. Discussion and possible action concerning approval of an Ordinance amending the Town of Jonesborough, Tennessee, Municipal Code, Title 13, Chapter 2, Sewer Use and Wastewater Treatment in its entirety.

8. **NEW BUSINESS**

A. Discussion and possible action concerning Grant of Easement between McCoy & Saylor to the Town of Jonesborough.

B. Discussion and possible action concerning amendment to Chuckey Depot Agreement.

C. Discussion and possible action concerning Brightridge Park Lease Agreement.

D. Discussion and possible action concerning Ordinance B-26-01 regarding the Annual General, Solid Waste, Jackson Theatre, Drug Enforcement, Debt Service and Capital Project Fund Budgets and Establishing the Property Tax Rate for FY 2026-27 on First Reading.

E. Discussion and possible action concerning Ordinance B-26-02 regarding the Sanitation Fund Fees for FY 2026-27 on First Reading.

F. Discussion and possible action concerning Ordinance B-26-03 regarding Water and Sewer Rates for FY 2026-27 on First Reading.

G. Discussion and possible action concerning a Resolution regarding Adopting Budget for Water/Sewer Fund for FY 2026-27.

H. Discussion and possible action concerning a Resolution regarding the Tennessee Housing Development Agency (THDA) HOME Grant Application.

I. Discussion and possible action concerning a Resolution regarding the USDA Loan for Water Transmission Lines Project.

J. Discussion and possible action concerning Concession Stand Lease Agreement, Concession Stand Operating Rules and Regulations and the Concession Stand Operations Guide.

K. Adjournment.

TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION

DATE: May 11, 2026 **AGENDA ITEM #:** *1*

SUBJECT: Financial Report

	Full Year	Current Year		Prior Year	
	Budget	March	YTD	March	YTD
GENERAL FUND					
Revenues	14,260,201	1,088,471	11,260,442	654,717	21,514,197
Expenditures	14,395,701	1,223,561	10,174,883	734,088	18,009,812
Rev. Over/(Under) Exp.	(135,500)	(135,090)	1,085,559	(79,371)	3,504,385
SOLID WASTE FUND					
Revenues	994,797	88,094	783,879	80,490	1,152,435
Expenditures	994,797	54,594	720,933	54,473	1,089,865
Rev. Over/(Under) Exp.	-	33,500	62,946	26,017	62,570
JACKSON THEATRE FUND					
Revenues	911,483	52,693	327,988	3,028	168,089
Expenditures	952,483	92,149	713,792	57,900	590,584
Rev. Over/(Under) Exp.	(41,000)	(39,456)	(385,804)	(54,872)	(422,495)
DEBT SERVICE FUND					
Revenues	3,611,314	411,188	3,658,541	-	-
Expenditures	3,611,314	411,188	3,658,541	-	-
Rev. Over/(Under) Exp.	-	-	-	-	-
CAPITAL PROJECTS FUND					
Revenues	3,586,545	121,065	3,076,710	-	-
Expenditures	3,586,545	958,315	2,309,045	-	-
Rev. Over/(Under) Exp.	-	(837,250)	767,665	-	-
HRA INTERNAL SERV. FUND					
Revenues	-	5,790	52,110	5,790	52,110
Expenditures	-	17,081	121,983	10,903	67,116
Rev. Over/(Under) Exp.	-	(11,291)	(69,873)	(5,113)	(15,006)
WATER/SEWER FUND**					
Revenues	11,867,418	2,301,878	10,027,551	839,326	8,734,951
Expenditures	11,867,418	4,178,169	16,253,137	1,185,078	10,122,483
Rev. Over/(Under) Exp.	-	(1,876,291)	(6,225,586)	(345,752)	(1,387,532)
DRUG FUND					
Revenues	9,500	205	2,369	62	34,429
Expenditures	9,500	-	2,000	-	37,335
Rev. Over/(Under) Exp.	-	205	369	62	(2,906)

*Prior General Fund included $2.4 million State Grant revenue and closing of $9 million K-8 USDA loan

**Includes significant receivable from State for the generator project; also includes significant capital investment that will be reclassified to the balance sheet at year-end

Fund : **110** General Fund

Monthly Comparative 75.00%

			Total Estimated	MTD Realized	YTD Realized	Unrealized	% UnRealized
31100		Property Taxes (Current)	3,689,273.00	(222,811.00)	(3,615,955.00)	73,318.00	1.99%
31120		Public Utilities Property Tax (Current)	33,046.00	(14,614.00)	(53,658.00)	(20,612.00)	-62.37%
31200		Property Taxes (Prior Years)	0.00	(30,061.00)	(183,817.23)	(183,817.23)	No Budget
31210		Real And Personal Prop Tax Prior Year	80,198.00	0.00	0.00	80,198.00	100.00%
31310		Inter And Penalty On Prop Taxs (Current)	18,000.00	(7,284.75)	(27,264.42)	(9,264.42)	-51.47%
31320		Inter And Penalty On Prop Taxes (Prior)	0.00	(598.73)	(1,591.29)	(1,591.29)	No Budget
31500		Payments In Lieu Of Property Taxes	300,000.00	(25,000.00)	(225,000.00)	75,000.00	25.00%
31510		Payments In Lieu of Power Board Tax	60,000.00	0.00	0.00	60,000.00	100.00%
31511		Pay In Lieu of TVA Tax	74,422.00	0.00	(39,455.34)	34,966.66	46.98%
31520		TVA Impact Payment	0.00	0.00	(8,090.33)	(8,090.33)	No Budget
31600		Local Option Sales Tax	3,094,600.00	(245,893.21)	(1,845,224.55)	1,249,375.45	40.37%
31710		Wholesale Beer Tax	230,000.00	(10,896.63)	(151,690.59)	78,309.41	34.05%
31720		Wholesale Liquor Tax	135,000.00	(9,942.20)	(94,322.69)	40,677.31	30.13%
31800		Business Taxes	206,000.00	(1,799.11)	(50,745.63)	155,254.37	75.37%
31870		Hotel/Motel Tax	75,000.00	(2,907.52)	(42,999.19)	32,000.81	42.67%
31912		Cable TV Franchise Tax	104,000.00	0.00	(23,892.53)	80,107.47	77.03%
32200		Alcoholic Beverage Fees/Applications	6,000.00	(250.00)	(5,440.00)	560.00	9.33%
32610		Building Permits	350,000.00	(61,560.42)	(236,433.53)	113,566.47	32.45%
32661		Rezoning/Plan Review/Variance Fee	18,000.00	(1,250.00)	(24,716.43)	(6,716.43)	-37.31%
33102		WIOA Grant - McKinney	4,500.00	0.00	(6,985.62)	(2,485.62)	-55.24%
33411	973	State of TN Police Recruitment and	0.00	0.00	(2,500.00)	(2,500.00)	No Budget
33490		Other State Grants	0.00	0.00	0.00	0.00	No Budget
33491	SCNTR	State Revenue	13,300.00	(1,106.50)	(8,852.00)	4,448.00	33.44%
33510		State Sales Tax	750,000.00	(55,800.01)	(440,270.66)	309,729.34	41.30%
33530		State Beer Tax	2,700.00	(11.51)	(1,933.94)	766.06	28.37%
33535		State Telecommunication Tax	5,900.00	(414.90)	(3,934.92)	1,965.08	33.31%
33536		State Local Occupancy Tax	12,700.00	(655.22)	(10,563.62)	2,136.38	16.82%
33540		State Alcoholic Beverage Tax	18,500.00	(3,041.51)	(27,051.75)	(8,551.75)	-46.23%
33550		State Street Aid	210,960.00	(14,961.20)	(155,184.58)	55,775.42	26.44%
33552		State-City Streets And Transportation	15,750.00	(1,184.22)	(10,465.30)	5,284.70	33.55%
33570		State Maintenance Reimbursement	45,000.00	(10,217.86)	(15,265.99)	29,734.01	66.08%

Fund : **110** General Fund

Monthly Comparative 75.00%

			Total Estimated	MTD Realized	YTD Realized	Unrealized	% UnRealized
33580		State Sports Betting	12,000.00	0.00	(10,150.44)	1,849.56	15.41%
33593		Corporate Excise Tax	30,000.00	(20,591.83)	(20,591.83)	9,408.17	31.36%
33600		State Police Training Supplement	16,000.00	(15,200.00)	(15,200.00)	800.00	5.00%
33601		State Fire Training Supplement	6,400.00	0.00	(4,800.00)	1,600.00	25.00%
33711	SCNTR	Washington County	47,500.00	(23,750.00)	(47,500.00)	0.00	0.00%
34191		Utility Cut Fees	20,000.00	0.00	(32,230.00)	(12,230.00)	-61.15%
34741		Parks and Recreation Programming	0.00	(1,229.91)	(15,517.05)	(15,517.05)	No Budget
34746		Parks and Recreation Pavilion Rental	0.00	0.00	(815.00)	(815.00)	No Budget
34747		Parks and Recreation - Court/Field Rental	0.00	0.00	(320.00)	(320.00)	No Budget
34901		Stormwater Fees	24,000.00	0.00	0.00	24,000.00	100.00%
36210		Rent	500.00	0.00	0.00	500.00	100.00%
36351		Refunds and Reimbursements	0.00	(643.32)	(10,919.51)	(10,919.51)	No Budget
36705	980	Advertising/Sponsorship	0.00	0.00	(3,400.00)	(3,400.00)	No Budget
36705	PARKS	Advertising/Sponsorship	0.00	(500.00)	(1,510.00)	(1,510.00)	No Budget
36705	WETLD	Advertising/Sponsorship	0.00	0.00	(1,467.19)	(1,467.19)	No Budget
36730		Contri And Donations-Individuals	0.00	0.00	(25.00)	(25.00)	No Budget
36730	725	Contri And Donations-Individuals	0.00	0.00	(500.00)	(500.00)	No Budget
36730	726	Contri And Donations-Individuals	0.00	0.00	(500.00)	(500.00)	No Budget
36730	SCNTR	Contri And Donations-Individuals	0.00	0.00	(500.00)	(500.00)	No Budget
36750		Judgments and Settlements	0.00	(250.00)	(250.00)	(250.00)	No Budget
38100		Other Programs	40,000.00	0.00	0.00	40,000.00	100.00%
38101	SCNTR	Title IIIB Transportation	12,000.00	(1,000.00)	(8,000.00)	4,000.00	33.33%
38102	SCNTR	Service Coordination Funds	53,392.00	(4,328.07)	(40,373.48)	13,018.52	24.38%
38104	SCNTR	United Way Funding	6,000.00	0.00	(2,900.00)	3,100.00	51.67%
38106	SCNTR	Health Promo & Class Revenue	55,000.00	(8,520.50)	(58,900.50)	(3,900.50)	-7.09%
38107	SCNTR	Rental Revenue	1,600.00	(760.00)	(3,060.00)	(1,460.00)	-91.25%
38108	SCNTR	Membership Dues	30,000.00	(1,165.36)	(19,839.99)	10,160.01	33.87%
38109	SCNTR	My Ride Fees	5,900.00	(70.00)	(5,148.74)	751.26	12.73%
38111		Pep Safety Grant-Employee Wellnes	2,000.00	0.00	(10.40)	1,989.60	99.48%
38112		Pep Driver Safety Grant	5,000.00	0.00	0.00	5,000.00	100.00%

Fund : **110** General Fund **Monthly Comparative** 75.00%

			Total Estimated	MTD Realized	YTD Realized	Unrealized	% UnRealized
38113		Tree & Townscape Spec.Proj.Revenu	0.00	0.00	(15.95)	(15.95)	No Budget
38114		Washington County Fire Funds	135,000.00	0.00	(535,000.00)	(400,000.00)	-296.30%
38117		Visitor Center - Auditorium Rent	18,000.00	(900.00)	(16,865.00)	1,135.00	6.31%
38118		Visitor Center Gift Shop	55,000.00	(4,652.36)	(40,908.20)	14,091.80	25.62%
38119		Visitor Center Miscellaneous	15,000.00	(2.07)	(162.69)	14,837.31	98.92%
38120		Visitor Center - Special Program	12,000.00	20,623.08	(12,515.03)	(515.03)	-4.29%
38122		Recreation Events/Special Program	7,500.00	0.00	(70.52)	7,429.48	99.06%
38123		Visitor's Center - TDTD Grant	30,000.00	(3,833.33)	(14,187.33)	15,812.67	52.71%
38125		Music On The Square Revenues	48,000.00	(10,048.08)	(20,239.96)	27,760.04	57.83%
38126		NETTA Tourism Contribution	25,000.00	0.00	(37,500.00)	(12,500.00)	-50.00%
38130		Story Town Radio Show Revenue	22,000.00	(4,392.10)	(42,797.39)	(20,797.39)	-94.53%
38132		Main Street Usa Revenues	4,500.00	(943.42)	(7,466.07)	(2,966.07)	-65.91%
38132	00050	Main Street Usa Revenues	0.00	0.00	(5,625.50)	(5,625.50)	No Budget
38133		Main St.Brews & Tunes Revenues	12,000.00	(3,540.22)	(9,907.05)	2,092.95	17.44%
38134		Main St.Jonesborough Days Revenue	35,000.00	0.00	(10,922.05)	24,077.95	68.79%
38135	WETLD	Season Passes	33,100.00	(2,010.00)	(10,694.50)	22,405.50	67.69%
38136	WETLD	Facility Rental	45,000.00	(6,359.61)	(40,244.70)	4,755.30	10.57%
38137	WETLD	Daily Admissions	325,000.00	0.00	(215,978.40)	109,021.60	33.55%
38138	WETLD	Concessions	95,000.00	0.00	(74,535.65)	20,464.35	21.54%
38139	WETLD	Merchandise Sales	0.00	0.00	(1,200.00)	(1,200.00)	No Budget
38140	WETLD	Tube and Locker Rentals	0.00	0.00	(1,100.00)	(1,100.00)	No Budget
38141	WETLD	Snowball Sales	3,000.00	0.00	(1,185.18)	1,814.82	60.49%
38142	WETLD	Swim Lessons/Cpr Training	3,500.00	(325.00)	(585.00)	2,915.00	83.29%
38143		Police Fines	163,000.00	(17,914.75)	(175,230.50)	(12,230.50)	-7.50%
38144		Police Fines - Cameras	60,000.00	(4,175.72)	(42,929.69)	17,070.31	28.45%
38145		General Sessions Court Fines	3,000.00	(112.32)	(2,068.10)	931.90	31.06%
38146		Litigation Tax	18,500.00	(1,330.63)	(16,409.94)	2,090.06	11.30%

Fund : **110** General Fund **Monthly Comparative** 75.00%

			Total Estimated	MTD Realized	YTD Realized	Unrealized	% UnRealized
38147		Defensive Driving School Revenue	19,000.00	(2,124.00)	(34,379.50)	(15,379.50)	-80.94%
38148		Shop With Cop Program	30,000.00	0.00	(55,023.00)	(25,023.00)	-83.41%
38149		Driving School Tech Fees	2,250.00	(156.00)	(2,928.00)	(678.00)	-30.13%
38150		Ps Electronic Citation Fee Reserv	3,500.00	(252.00)	(3,416.00)	84.00	2.40%
38154		Clerk Electronic Citation Fee Res	1,000.00	(63.00)	(854.00)	146.00	14.60%
38156		Paws In Blue Canine Revenue Cont	8,000.00	(48.50)	(8,404.90)	(404.90)	-5.06%
38157		Mckinney Center - Rental Fees	14,000.00	(2,057.50)	(11,454.48)	2,545.52	18.18%
38158		Mbm Prog.-Donations	0.00	0.00	(208.58)	(208.58)	No Budget
38159		Mary Martin-Education Fees	85,000.00	(14,325.65)	(75,404.38)	9,595.62	11.29%
38160		Mckinney Scholarship Fund Revenue	5,000.00	(200.00)	(810.00)	4,190.00	83.80%
38161		Mckinney Center Membership Revenu	3,000.00	(214.81)	(2,615.41)	384.59	12.82%
38162		Tac Grant-Story Town Radio Show	8,880.00	0.00	(2,017.00)	6,863.00	77.29%
38167		Interest Earned	25,000.00	(886.61)	(9,303.78)	15,696.22	62.78%
38168		Post Office Rent	85,801.00	(8,067.39)	(61,263.25)	24,537.75	28.60%
38169		Lease Revenue	61,637.00	(5,195.19)	(46,756.71)	14,880.29	24.14%
38169	WC	Lease Revenue	2,167,212.00	(171,255.00)	(1,541,295.00)	625,917.00	28.88%
38170		Miscellaneous Revenue	0.00	(0.04)	9.84	9.84	No Budget
38172		Auction Proceeds - Surplus Equip	15,000.00	(1,045.00)	(31,975.55)	(16,975.55)	-113.17%
38173		In Lieu Sidewalk Payment Reserve	50,000.00	0.00	(17,200.00)	32,800.00	65.60%
38174	SCNTR	Special Projects Re	70,000.00	0.00	(976.49)	69,023.51	98.61%
38175		Keep Jonesborough Beautiful Revenue	0.00	0.00	(500.00)	(500.00)	No Budget
38176		Flag Replacement Revenue	3,500.00	(75.00)	(7,082.35)	(3,582.35)	-102.35%
38177		Chuckey Depot Museum Revenue	0.00	(618.26)	2,045.43	2,045.43	No Budget
38203		Other Grant Revenue	0.00	0.00	(19,250.00)	(19,250.00)	No Budget
38203	965	Other Grant Revenue	0.00	0.00	0.00	0.00	No Budget
38206		PEP Property Grant	5,000.00	0.00	0.00	5,000.00	100.00%
38208		Violent Crime Intervention Grant	0.00	0.00	0.00	0.00	No Budget
38209		Interest - Leases	8,780.00	0.00	0.00	8,780.00	100.00%
38210		Washington Co Contrib for K-8	500,400.00	(41,700.00)	(375,300.00)	125,100.00	25.00%
Total For Fund: 110			**14,260,201.00**	**(1,088,470.97)**	**(11,260,441.77)**	**2,999,759.23**	**21.04%**

Fund : **131** Solid Waste Management Fund

Monthly Comparative 75.00%

		Total Estimated	MTD Realized	YTD Realized	Unrealized	% UnRealized
34410	Solid Waste Collection Charges	894,000.00	(84,508.75)	(738,190.00)	155,810.00	17.43%
34426	Solid Waste Service Charges	18,778.00	(1,210.00)	(14,371.32)	4,406.68	23.47%
34427	Tote Cart/Dumpster Charges	500.00	(56.00)	(560.00)	(60.00)	-12.00%
34428	Bagster Bag Charges	1,500.00	(54.75)	(249.75)	1,250.25	83.35%
34454	Sale Of Recyclable Materials	3,600.00	0.00	(1,913.85)	1,686.15	46.84%
34455	Sale of Compost/Mulch	16,945.00	(2,264.45)	(6,474.68)	10,470.32	61.79%
36529	Auction Proceeds	0.00	0.00	(7,205.00)	(7,205.00)	No Budget
36971	Operational Transfer From Water Fund	59,474.00	0.00	0.00	59,474.00	100.00%
38170	Miscellaneous Revenue	0.00	0.00	36.90	36.90	No Budget
38172	Auction Proceeds - Surplus Equip	0.00	0.00	(14,951.00)	(14,951.00)	No Budget
Total For Fund: 131		**994,797.00**	**(88,093.95)**	**(783,878.70)**	**210,918.30**	**21.20%**

Fund : **171** Jackson Theatre Fund **Monthly Comparative** 75.00%

			Total Estimated	MTD Realized	YTD Realized	Unrealized	% UnRealized
33494		State of TN - Arts Commission Grant	0.00	0.00	(12,800.00)	(12,800.00)	No Budget
34751		Auditorium Rental Revenue	25,000.00	(3,000.00)	(38,511.11)	(13,511.11)	-54.04%
34752		Ticket Sales	210,000.00	(27,033.11)	(32,921.74)	177,078.26	84.32%
34752	70002	Ticket Sales	0.00	0.00	(76.20)	(76.20)	No Budget
34752	70007	Ticket Sales	0.00	0.00	(1,514.55)	(1,514.55)	No Budget
34752	70009	Ticket Sales	0.00	0.00	(4,046.34)	(4,046.34)	No Budget
34752	70010	Ticket Sales	0.00	(16.00)	(27.40)	(27.40)	No Budget
34752	70011	Ticket Sales	0.00	0.00	(3,080.00)	(3,080.00)	No Budget
34752	70012	Ticket Sales	0.00	0.00	(1,174.00)	(1,174.00)	No Budget
34752	70013	Ticket Sales	0.00	0.00	(648.60)	(648.60)	No Budget
34752	70014	Ticket Sales	0.00	0.00	(138.00)	(138.00)	No Budget
34752	70015	Ticket Sales	0.00	0.00	(4,791.20)	(4,791.20)	No Budget
34752	70016	Ticket Sales	0.00	0.00	(2,198.55)	(2,198.55)	No Budget
34752	70017	Ticket Sales	0.00	0.00	(2,166.00)	(2,166.00)	No Budget
34752	70018	Ticket Sales	0.00	0.00	147.20	147.20	No Budget
34752	70019	Ticket Sales	0.00	0.00	(1,076.15)	(1,076.15)	No Budget
34752	70020	Ticket Sales	0.00	0.00	(6,648.70)	(6,648.70)	No Budget
34752	70022	Ticket Sales	0.00	0.00	(3,417.90)	(3,417.90)	No Budget
34752	70023	Ticket Sales	0.00	0.00	120.40	120.40	No Budget
34752	70024	Ticket Sales	0.00	0.00	(235.00)	(235.00)	No Budget
34752	70025	Ticket Sales	0.00	(60.00)	(101.40)	(101.40)	No Budget
34752	70026	Ticket Sales	0.00	(80.00)	(1,102.91)	(1,102.91)	No Budget
34752	70027	Ticket Sales	0.00	(121.30)	(7,463.50)	(7,463.50)	No Budget
34752	70029	Ticket Sales	0.00	0.00	(1,602.35)	(1,602.35)	No Budget
34752	70030	Ticket Sales	0.00	(50.00)	(7,409.70)	(7,409.70)	No Budget
34752	70031	Ticket Sales	0.00	(2,239.00)	(2,836.50)	(2,836.50)	No Budget
34752	70032	Ticket Sales	0.00	361.00	(2,751.50)	(2,751.50)	No Budget
34752	70033	Ticket Sales	0.00	(1,348.00)	(1,348.00)	(1,348.00)	No Budget
34752	70034	Ticket Sales	0.00	(560.00)	(560.00)	(560.00)	No Budget
34752	70035	Ticket Sales	0.00	(2,230.00)	(2,230.00)	(2,230.00)	No Budget
34752	70100	Ticket Sales	0.00	(5,285.33)	(38,716.85)	(38,716.85)	No Budget

Fund : **171** Jackson Theatre Fund **Monthly Comparative** 75.00%

		Total Estimated	MTD Realized	YTD Realized	Unrealized	% UnRealized
34753	Ticket Sales - Preservation Fee	15,000.00	(1,650.81)	(11,906.36)	3,093.64	20.62%
34755	Concessions Revenue	36,000.00	(5,534.94)	(41,409.70)	(5,409.70)	-15.03%
34756	Merchandise Sales	15,000.00	(559.03)	(7,646.68)	7,353.32	49.02%
34757	Alcohol Sales	10,000.00	(2,373.43)	(7,311.18)	2,688.82	26.89%
36351	Refunds and Reimbursements	0.00	0.00	(16.12)	(16.12)	No Budget
36705	Advertising/Sponsorship	33,000.00	(600.00)	(27,622.43)	5,377.57	16.30%
36706	Fundraising Events	45,000.00	0.00	(33,500.00)	11,500.00	25.56%
36710	Contri And Donations-Businesses	8,000.00	0.00	(2,604.00)	5,396.00	67.45%
36720	Contri And Donations-Organizations	37,000.00	0.00	(14.55)	36,985.45	99.96%
36730	Contri And Donations-Individuals	4,000.00	(264.15)	(7,981.96)	(3,981.96)	-99.55%
36961	Operating Transfer From Gen Fund	461,483.00	0.00	0.00	461,483.00	100.00%
38108	Membership Dues	12,000.00	(48.50)	(1,649.00)	10,351.00	86.26%
38206	PEP Property Grant	0.00	0.00	(5,000.00)	(5,000.00)	No Budget
Total For Fund: 171		**911,483.00**	**(52,692.60)**	**(327,988.53)**	**583,494.47**	**64.02%**

Fund : **210** Debt Service Fund **Monthly Comparative** 75.00%

		Total Estimated	MTD Realized	YTD Realized	Unrealized	% UnRealized
36901	Loan Proceeds	0.00	0.00	(1,200,000.00)	(1,200,000.00)	No Budget
36961	Operating Transfer From Gen Fund	3,330,991.00	(383,751.98)	(2,268,030.85)	1,062,960.15	31.91%
36963	Operating Transfer from Jackson Theatre	175,027.00	(27,436.00)	(130,408.66)	44,618.34	25.49%
36967	Operating Transfer From Sanitation	105,296.00	0.00	(60,101.33)	45,194.67	42.92%
Total For Fund: 210		**3,611,314.00**	**(411,187.98)**	**(3,658,540.84)**	**(47,226.84)**	**-1.31%**

Fund : **310** Capital Projects Fund **Monthly Comparative** 75.00%

			Total Estimated	MTD Realized	YTD Realized	Unrealized	% UnRealized
33406		TN State Museum Maintenance &	0.00	0.00	(99,655.00)	(99,655.00)	No Budget
33407		TN Dept of Disability and Aging Grant	0.00	(15,000.00)	(15,000.00)	(15,000.00)	No Budget
33408		TNECD - Downtown Improvement Grant	0.00	(79,548.54)	(79,548.54)	(79,548.54)	No Budget
36331	42100	Sale of Property	186,927.00	0.00	(217,655.00)	(30,728.00)	-16.44%
36922		Loan Proceeds - 2025	3,264,118.00	0.00	(2,638,335.00)	625,783.00	19.17%
36961		Operating Transfer From Gen Fund	0.00	(26,516.46)	(26,516.46)	(26,516.46)	No Budget
36961	44400	Operating Transfer From Gen Fund	135,500.00	0.00	0.00	135,500.00	100.00%
38172		Auction Proceeds - Surplus Equip	0.00	0.00	0.00	0.00	No Budget
Total For Fund: 310			**3,586,545.00**	**(121,065.00)**	**(3,076,710.00)**	**509,835.00**	**14.22%**

Fund : **334** Health Reimbursement Fund **Monthly Comparative** 75.00%

			Total Estimated	MTD Realized	YTD Realized	Unrealized	% UnRealized
36992	110	HRA Contributions	0.00	(2,730.00)	(24,570.00)	(24,570.00)	No Budget
36992	131	HRA Contributions	0.00	(750.00)	(6,750.00)	(6,750.00)	No Budget
36992	413	HRA Contributions	0.00	(2,310.00)	(20,790.00)	(20,790.00)	No Budget
Total For Fund: 334			**0.00**	**(5,790.00)**	**(52,110.00)**	**(52,110.00)**	**100.00%**

Fund : **413** Water & Sewer Fund **Monthly Comparative** 75.00%

			Total Estimated	MTD Realized	YTD Realized	Unrealized	% UnRealized
33103		Grant - USDA	83,509.00	0.00	0.00	83,509.00	100.00%
33103	5102	Grant - USDA	0.00	(298,378.39)	(298,378.39)	(298,378.39)	No Budget
34454		Sale Of Recyclable Materials	0.00	0.00	(18,036.10)	(18,036.10)	No Budget
36100		Interest Earnings	8,000.00	0.00	(3,598.17)	4,401.83	55.02%
36130		Interest Earnings - Other Securities	0.00	(59,457.12)	(59,457.12)	(59,457.12)	No Budget
36220		Lease Of Property	484.00	0.00	(484.00)	0.00	0.00%
36351		Refunds and Reimbursements	0.00	0.00	(5,307.16)	(5,307.16)	No Budget
36529		Auction Proceeds	0.00	0.00	(59,257.10)	(59,257.10)	No Budget
36721		Cap Contr-Wash Cnty-WL Proj	0.00	(935,847.94)	(1,290,678.72)	(1,290,678.72)	No Budget
37110		Metered Water Sales	8,050,607.00	(599,211.24)	(5,605,401.58)	2,445,205.42	30.37%
37115		Collection on Delinquent Accounts	0.00	(14,644.49)	(123,361.62)	(123,361.62)	No Budget
37151		Disconnect Fees	38,000.00	(3,520.00)	(33,377.90)	4,622.10	12.16%
37152		Service Charges	59,000.00	(4,106.28)	(38,676.28)	20,323.72	34.45%
37196		Water Tap Fees	805,000.00	(145,700.00)	(676,400.00)	128,600.00	15.98%
37196	5015	Water Tap Fees	51,000.00	(3,700.00)	(32,050.00)	18,950.00	37.16%
37197		Water Line Extension Charges	75,000.00	0.00	0.00	75,000.00	100.00%
37210		Sewer Charges	2,223,618.00	(174,562.23)	(1,574,193.34)	649,424.66	29.21%
37220		Sewer Tap Inspection Fees	7,200.00	(550.00)	(2,050.00)	5,150.00	71.53%
37230		Sewer Industrial Permit Fee	0.00	(2,000.00)	(2,000.00)	(2,000.00)	No Budget
37296		Sewer Tap Fees	360,000.00	(60,200.00)	(167,825.00)	192,175.00	53.38%
37726		Gain on Disposal of Capital Assets	100,000.00	0.00	0.00	100,000.00	100.00%
38170		Miscellaneous Revenue	6,000.00	0.00	(0.52)	5,999.48	99.99%
38191		Insurance Recoveries	0.00	0.00	(37,018.00)	(37,018.00)	No Budget
Total For Fund:	**413**		**11,867,418.00**	**(2,301,877.69)**	**(10,027,551.00)**	**1,839,867.00**	**15.50%**

Fund : **619** Drug Enforcement Fund **Monthly Comparative** 75.00%

		Total Estimated	MTD Realized	YTD Realized	Unrealized	% UnRealized
35140	Drug Related Fines	2,000.00	(204.82)	(2,368.75)	(368.75)	-18.44%
36529	Auction Proceeds	4,000.00	0.00	0.00	4,000.00	100.00%
36571	Property Forfeitures	1,500.00	0.00	0.00	1,500.00	100.00%
36990	Miscellaneous Revenues	2,000.00	0.00	0.00	2,000.00	100.00%
Total For Fund: 619		**9,500.00**	**(204.82)**	**(2,368.75)**	**7,131.25**	**75.07%**

Fund : **110**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
41500	**General Administration**							
121			(681,749.00)	(681,749.00)	407,697.50	(274,051.50)	59.80%	47,139.40
	Salaries and Wages		0.00		0.00			0.00
135			0.00	0.00	2,994.90	2,994.90	No Budget	0.00
	Town Christmas Luncheon		0.00		0.00			0.00
141			(50,201.00)	(50,201.00)	29,913.67	(20,287.33)	59.59%	3,471.00
	Oasi (Employer's Share)		0.00		0.00			0.00
142			(96,973.00)	(96,973.00)	52,241.92	(44,731.08)	53.87%	5,361.65
	Hospital And Health Insurance		0.00		0.00			0.00
143			(37,135.00)	(37,135.00)	22,664.32	(14,470.68)	61.03%	2,619.40
	Employee Retirement Plan		0.00		0.00			0.00
146			(4,900.00)	(4,900.00)	0.00	(4,900.00)	0.00%	0.00
	Workmen's Compensation		0.00		0.00			0.00
147			(180.00)	(180.00)	196.68	16.68	109.27%	8.23
	Unemployment Insurance		0.00		0.00			0.00
148			(1,500.00)	(1,500.00)	1,855.00	355.00	123.67%	185.00
	Employee Education And Training		0.00		0.00			0.00
166			(10,000.00)	(10,000.00)	6,825.00	(3,175.00)	68.25%	700.00
	Municipal Judge		0.00		0.00			0.00
168			(3,100.00)	(3,100.00)	3,100.00	0.00	100.00%	0.00
	USDA Wildlife Management		0.00		0.00			0.00
211			(2,000.00)	(2,000.00)	2,267.15	267.15	113.36%	316.15
	Postage, Box Rent, Etc.		0.00		0.00			0.00
230			(2,500.00)	(2,500.00)	6,038.88	3,538.88	241.56%	378.33
	Publicity, Subscriptions, And Dues		0.00		0.00			0.00
231			0.00	0.00	3,387.00	3,387.00	No Budget	725.00
	Publication Of Legal Notices		0.00		0.00			0.00
235			0.00	0.00	800.00	800.00	No Budget	725.00
	Memberships, Registration Fees, And Tuition		0.00		0.00			0.00
236			(5,000.00)	(5,000.00)	2,382.14	(2,617.86)	47.64%	0.00
	Public Relation		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
238			0.00	0.00	705.00	705.00	No Budget	0.00
	Marketing and Advertising		0.00		0.00			0.00
239			(3,500.00)	(3,500.00)	3,378.00	(122.00)	96.51%	0.00
	MTAS/TML Fees		0.00		0.00			0.00
241			(15,000.00)	(15,000.00)	14,049.60	(950.40)	93.66%	1,187.02
	Electric		0.00		0.00			0.00
242			(1,200.00)	(1,200.00)	6,110.86	4,910.86	509.24%	271.36
	Water		0.00		0.00			0.00
244			0.00	0.00	2,229.72	2,229.72	No Budget	434.23
	Natural Gas		0.00		0.00			0.00
245			(12,000.00)	(12,000.00)	8,800.80	(3,199.20)	73.34%	947.93
	Telephone And Other Communication Services		0.00		0.00			0.00
248			(1,000.00)	(1,000.00)	978.37	(21.63)	97.84%	122.90
	GPS Services		0.00		0.00			0.00
251			(2,600.00)	(2,600.00)	1,591.54	(1,008.46)	61.21%	0.00
	Medical Services		0.00		0.00			0.00
252			(60,000.00)	(60,000.00)	38,708.53	(21,291.47)	64.51%	4,905.38
	Legal Services		0.00		0.00			0.00
253			(30,000.00)	(30,000.00)	29,815.00	(185.00)	99.38%	0.00
	Accounting And Auditing Services		0.00		0.00			0.00
255			(50,000.00)	(50,000.00)	48,568.02	(1,431.98)	97.14%	0.00
	IT and Network Services		0.00		0.00			0.00
256			(40,000.00)	(40,000.00)	31,357.50	(8,642.50)	78.39%	4,750.00
	Engineering Services & Land Services		0.00		0.00			0.00
258			0.00	0.00	25,000.00	25,000.00	No Budget	0.00
	Planning and Zoning Services		0.00		0.00			0.00
261			(2,000.00)	(2,000.00)	0.00	(2,000.00)	0.00%	0.00
	Repair And Maintenance Motor Vehicles		0.00		0.00			0.00
262			(500.00)	(500.00)	0.00	(500.00)	0.00%	0.00
	Repair And Maintenance Equipment		0.00		0.00			0.00
266			(30,000.00)	(30,000.00)	20,199.74	(9,800.26)	67.33%	0.00
	Repair And Maintenance Buildings		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
267			(5,000.00)	(5,000.00)	2,846.42	(2,153.58)	56.93%	0.00
	Repair And Maintenance Buildings - ISC Bldg		0.00		0.00			0.00
279			(1,000.00)	(1,000.00)	715.00	(285.00)	71.50%	55.00
	Website Maintenance		0.00		0.00			0.00
280			(2,000.00)	(2,000.00)	757.23	(1,242.77)	37.86%	0.00
	Travel		0.00		0.00			0.00
283			0.00	0.00	392.00	392.00	No Budget	0.00
	Professional Development		0.00		0.00			0.00
288			(6,500.00)	(6,500.00)	1,537.14	(4,962.86)	23.65%	0.00
	Travel/Training		0.00		0.00			0.00
290			(25,000.00)	(25,000.00)	28,809.89	3,809.89	115.24%	851.95
	Other Contracted Services		0.00		0.00			0.00
293			0.00	0.00	132.00	132.00	No Budget	0.00
	Software service		0.00		0.00			0.00
297			(2,500.00)	(2,500.00)	168.79	(2,331.21)	6.75%	0.00
	Veterans Memorial		0.00		0.00			0.00
306			0.00	0.00	871.06	871.06	No Budget	621.06
	Public Relations Supplies		0.00		0.00			0.00
311			(5,500.00)	(5,500.00)	4,313.29	(1,186.71)	78.42%	1,107.01
	Office Supplies		0.00		0.00			0.00
312			(9,000.00)	(9,000.00)	6,679.48	(2,320.52)	74.22%	56.00
	Small Items Of Equipment		0.00		0.00			0.00
313			(2,000.00)	(2,000.00)	667.25	(1,332.75)	33.36%	76.88
	Stationary/Forms		0.00		0.00			0.00
315			0.00	0.00	6,690.74	6,690.74	No Budget	0.00
	Information Technology Equipment		0.00		0.00			0.00
316			0.00	0.00	2,012.68	2,012.68	No Budget	267.78
	Technology Supplies		0.00		0.00			0.00
319			0.00	0.00	45.98	45.98	No Budget	0.00
	Other Office Supplies And Materials		0.00		0.00			0.00
320			0.00	0.00	1,142.84	1,142.84	No Budget	1,142.84
	Recreational Equipment and Supplies		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
321			0.00	0.00	209.57	209.57	No Budget	58.74
	Paper/Plastics		0.00		0.00			0.00
323			(19,000.00)	(19,000.00)	11,639.00	(7,361.00)	61.26%	80.64
	Food		0.00		0.00			0.00
324			(5,000.00)	(5,000.00)	1,544.00	(3,456.00)	30.88%	26.66
	Household And Janitorial Supplies		0.00		0.00			0.00
326			(2,000.00)	(2,000.00)	982.43	(1,017.57)	49.12%	0.00
	Clothing And Uniforms		0.00		0.00			0.00
331			(2,500.00)	(2,500.00)	3,681.66	1,181.66	147.27%	310.73
	Gas, Oil, Diesel Fuel, Grease, Etc.		0.00		0.00			0.00
332			0.00	0.00	1,946.03	1,946.03	No Budget	353.13
	Vehicle Parts And Repair		0.00		0.00			0.00
334			(1,500.00)	(1,500.00)	1,076.76	(423.24)	71.78%	0.00
	Tires, Tubes And Etc.		0.00		0.00			0.00
335			0.00	0.00	1,242.63	1,242.63	No Budget	0.00
	Electrical Supplies		0.00		0.00			0.00
336			(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
	Municipal Judge Supplies		0.00		0.00			0.00
340			0.00	0.00	1,824.58	1,824.58	No Budget	0.00
	Other Repair And Maintenance Supplies		0.00		0.00			0.00
341			0.00	0.00	300.80	300.80	No Budget	23.68
	Consumable Tools		0.00		0.00			0.00
342			0.00	0.00	160.98	160.98	No Budget	0.00
	Sign Parts And Supplies		0.00		0.00			0.00
344			0.00	0.00	11.16	11.16	No Budget	11.16
	Safety Supplies		0.00		0.00			0.00
390			(4,500.00)	(4,500.00)	709.74	(3,790.26)	15.77%	216.53
	Miscellaneous Supplies		0.00		0.00			0.00
460			0.00	0.00	569.73	569.73	No Budget	0.00
	Electrical Fixtures And Small Appliances		0.00		0.00			0.00
520			(170,000.00)	(170,000.00)	175,134.94	5,134.94	103.02%	0.00
	Property/Liability Insurance		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
532			0.00	0.00	4,500.00	4,500.00	No Budget	500.00
	Land Rental		0.00		0.00			0.00
535			(40,000.00)	(40,000.00)	26,249.01	(13,750.99)	65.62%	1,933.83
	Equipment Leases & Maint Contracts		0.00		0.00			0.00
555			(5,000.00)	(5,000.00)	1,708.37	(3,291.63)	34.17%	0.00
	Bank Service Charges		0.00		0.00			0.00
569			0.00	0.00	25.00	25.00	No Budget	0.00
	Other State Fees And Charges		0.00		0.00			0.00
591			(1,200.00)	(1,200.00)	1,298.00	98.00	108.17%	0.00
	Property Taxes		0.00		0.00			0.00
595			(20,000.00)	(20,000.00)	35,503.00	15,503.00	177.52%	3,787.00
	Tax Relief Program		0.00		0.00			0.00
620	ENGEL		0.00	0.00	0.00	0.00	No Budget	0.00
	Note Principal		0.00		0.00			0.00
620	MUNIB		0.00	0.00	0.00	0.00	No Budget	0.00
	Note Principal		0.00		0.00			0.00
620	COMMF		0.00	0.00	0.00	0.00	No Budget	0.00
	Note Principal		0.00		0.00			0.00
620	CAP23		0.00	0.00	0.00	0.00	No Budget	0.00
	Note Principal		0.00		0.00			0.00
640	ENGEL		0.00	0.00	0.00	0.00	No Budget	0.00
	Interest On Notes		0.00		0.00			0.00
640	MUNIB		0.00	0.00	0.00	0.00	No Budget	0.00
	Interest On Notes		0.00		0.00			0.00
640	COMMF		0.00	0.00	0.00	0.00	No Budget	0.00
	Interest On Notes		0.00		0.00			0.00
640	CAP23		0.00	0.00	0.00	0.00	No Budget	0.00
	Interest On Notes		0.00		0.00			0.00
640	K8PK		0.00	0.00	0.00	0.00	No Budget	0.00
	Interest On Notes		0.00		0.00			0.00
641			0.00	0.00	546.00	546.00	No Budget	0.00
	Fiscal Agent Fees		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
660			0.00	0.00	500.00	500.00	No Budget	0.00
	Debt Issuance Costs		0.00		0.00			0.00
732			(2,500.00)	(2,500.00)	0.00	(2,500.00)	0.00%	0.00
	Compensation For Damages		0.00		0.00			0.00
747	00004		0.00	0.00	(0.08)	(0.08)	No Budget	0.00
	Cash Over/Short		0.00		0.00			0.00
764			0.00	0.00	26,516.46	26,516.46	No Budget	26,516.46
	Transfer to Capital Projects Fund		0.00		0.00			0.00
801			(13,500.00)	(13,500.00)	27,000.00	13,500.00	200.00%	27,000.00
	Library Appropriation		0.00		0.00			0.00
802			(2,000.00)	(2,000.00)	0.00	(2,000.00)	0.00%	0.00
	NE TN Tourism Appropriation		0.00		0.00			0.00
803			(50,000.00)	(50,000.00)	41,666.70	(8,333.30)	83.33%	4,166.67
	WC Museum/Heritage Alliance Appro		0.00		0.00			0.00
804			(4,500.00)	(4,500.00)	6,284.29	1,784.29	139.65%	123.88
	Building Inspection		0.00		0.00			0.00
805			(8,000.00)	(8,000.00)	4,086.98	(3,913.02)	51.09%	367.14
	Dirty Street Fighters		0.00		0.00			0.00
806			(1,649.00)	(1,649.00)	1,649.00	0.00	100.00%	0.00
	F.T.D.D. Appropriation		0.00		0.00			0.00
807			(7,310.00)	(7,310.00)	7,310.00	0.00	100.00%	7,310.00
	F.T.H.R.A. Appro		0.00		0.00			0.00
808			(50,000.00)	(50,000.00)	50,000.00	0.00	100.00%	0.00
	WC E.M.S. Appropriation		0.00		0.00			0.00
809			0.00	0.00	2,100.00	2,100.00	No Budget	0.00
	NE TN Regional Economic Partnersh		0.00		0.00			0.00
815			0.00	0.00	3,599.92	3,599.92	No Budget	449.99
	Main Street Jones.Program Exp		0.00		0.00			0.00
817			0.00	0.00	341.09	341.09	No Budget	54.61
	Main St.-Jonesborough Days		0.00		0.00			0.00
991			(10,000.00)	(10,000.00)	0.00	(10,000.00)	0.00%	0.00
	Facade Renovation		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
992			0.00	0.00	(527.30)	(527.30)	No Budget	0.00
	Street/Solid Waste Buidling		0.00		0.00			0.00
	Total 41500	**General Administration**	**(1,622,697.00)**	**(1,622,697.00)**	**1,273,029.08**	**(349,667.92)**	**78.45%**	**151,717.35**
			0.00		**0.00**			**0.00**
42100	**Police**							
121			(1,550,749.00)	(1,550,749.00)	1,114,808.23	(435,940.77)	71.89%	111,072.27
	Salaries and Wages		0.00		0.00			0.00
141			(118,632.00)	(118,632.00)	80,379.09	(38,252.91)	67.75%	7,962.36
	Oasi (Employer's Share)		0.00		0.00			0.00
142			(274,756.00)	(274,756.00)	222,468.49	(52,287.51)	80.97%	22,629.96
	Hospital And Health Insurance		0.00		0.00			0.00
143			(89,400.00)	(89,400.00)	63,532.95	(25,867.05)	71.07%	6,508.65
	Employee Retirement Plan		0.00		0.00			0.00
146			(41,800.00)	(41,800.00)	0.00	(41,800.00)	0.00%	0.00
	Workmen's Compensation		0.00		0.00			0.00
147			(600.00)	(600.00)	546.02	(53.98)	91.00%	7.37
	Unemployment Insurance		0.00		0.00			0.00
148			(18,000.00)	(18,000.00)	5,536.95	(12,463.05)	30.76%	600.00
	Employee Education And Training		0.00		0.00			0.00
164			(10,000.00)	(10,000.00)	915.01	(9,084.99)	9.15%	0.00
	Reserve Officer Program		0.00		0.00			0.00
165			(10,000.00)	(10,000.00)	57.00	(9,943.00)	0.57%	0.00
	Court Costs		0.00		0.00			0.00
211			(2,500.00)	(2,500.00)	1,591.34	(908.66)	63.65%	142.66
	Postage, Box Rent, Etc.		0.00		0.00			0.00
213			0.00	0.00	151.85	151.85	No Budget	0.00
	Automobile Licenses And Titles		0.00		0.00			0.00
220			0.00	0.00	340.00	340.00	No Budget	0.00
	Printing, Duplicating, Typing, And Binding		0.00		0.00			0.00
230			(3,000.00)	(3,000.00)	3,298.74	298.74	109.96%	0.00
	Publicity, Subscriptions, And Dues		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
236			(5,000.00)	(5,000.00)	173.12	(4,826.88)	3.46%	0.00
	Public Relation		0.00		0.00			0.00
245			(20,660.00)	(20,660.00)	14,474.87	(6,185.13)	70.06%	1,983.34
	Telephone And Other Communication Services		0.00		0.00			0.00
248			(5,250.00)	(5,250.00)	4,694.54	(555.46)	89.42%	589.70
	GPS Services		0.00		0.00			0.00
251			(11,500.00)	(11,500.00)	3,380.85	(8,119.15)	29.40%	0.00
	Medical Services		0.00		0.00			0.00
260	RADIO		(1,000.00)	(1,000.00)	705.87	(294.13)	70.59%	134.72
	Repair And Maintenance Services		0.00		0.00			0.00
261			(22,000.00)	(22,000.00)	2,997.95	(19,002.05)	13.63%	1,392.09
	Repair And Maintenance Motor Vehicles		0.00		0.00			0.00
262			(1,000.00)	(1,000.00)	180.00	(820.00)	18.00%	0.00
	Repair And Maintenance Equipment		0.00		0.00			0.00
266			0.00	0.00	760.00	760.00	No Budget	0.00
	Repair And Maintenance Buildings		0.00		0.00			0.00
270			(5,000.00)	(5,000.00)	1,605.15	(3,394.85)	32.10%	0.00
	Repair And Maintenance Surplus Vehicles &		0.00		0.00			0.00
280			(7,000.00)	(7,000.00)	3,594.32	(3,405.68)	51.35%	817.44
	Travel		0.00		0.00			0.00
288			0.00	0.00	886.67	886.67	No Budget	185.00
	Travel/Training		0.00		0.00			0.00
289			(5,000.00)	(5,000.00)	0.00	(5,000.00)	0.00%	0.00
	Travel - Surplus Vehicles & Equip		0.00		0.00			0.00
290			(71,768.00)	(71,768.00)	34,512.28	(37,255.72)	48.09%	1,218.50
	Other Contracted Services		0.00		0.00			0.00
293			0.00	0.00	1,600.00	1,600.00	No Budget	0.00
	Software service		0.00		0.00			0.00
307			(29,000.00)	(29,000.00)	54,727.75	25,727.75	188.72%	264.27
	Shop with a Cop		0.00		0.00			0.00
311			(3,500.00)	(3,500.00)	2,511.85	(988.15)	71.77%	10.00
	Office Supplies		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
312			(20,000.00)	(20,000.00)	13,339.57	(6,660.43)	66.70%	623.44
	Small Items Of Equipment		0.00		0.00			0.00
313			(1,400.00)	(1,400.00)	277.25	(1,122.75)	19.80%	0.00
	Stationary/Forms		0.00		0.00			0.00
315			0.00	0.00	197.82	197.82	No Budget	0.00
	Information Technology Equipment		0.00		0.00			0.00
316			0.00	0.00	745.96	745.96	No Budget	334.89
	Technology Supplies		0.00		0.00			0.00
321			0.00	0.00	6.06	6.06	No Budget	0.00
	Paper/Plastics		0.00		0.00			0.00
323			0.00	0.00	469.05	469.05	No Budget	219.56
	Food		0.00		0.00			0.00
324			0.00	0.00	120.18	120.18	No Budget	0.00
	Household And Janitorial Supplies		0.00		0.00			0.00
325			0.00	0.00	154.33	154.33	No Budget	0.00
	Agricultural and Horticultural Supplies		0.00		0.00			0.00
326			(24,000.00)	(24,000.00)	31,083.33	7,083.33	129.51%	2,453.56
	Clothing And Uniforms		0.00		0.00			0.00
327			(10,000.00)	(10,000.00)	7,917.35	(2,082.65)	79.17%	0.00
	Fire Arm Supplies		0.00		0.00			0.00
331			(60,000.00)	(60,000.00)	34,008.48	(25,991.52)	56.68%	3,499.77
	Gas, Oil, Diesel Fuel, Grease, Etc.		0.00		0.00			0.00
332			0.00	0.00	19,288.24	19,288.24	No Budget	2,472.56
	Vehicle Parts And Repair		0.00		0.00			0.00
334			(10,000.00)	(10,000.00)	3,514.96	(6,485.04)	35.15%	0.00
	Tires, Tubes And Etc.		0.00		0.00			0.00
335			0.00	0.00	21.83	21.83	No Budget	0.00
	Electrical Supplies		0.00		0.00			0.00
341			0.00	0.00	52.46	52.46	No Budget	0.00
	Consumable Tools		0.00		0.00			0.00
342			0.00	0.00	26.00	26.00	No Budget	0.00
	Sign Parts And Supplies		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
344			(1,000.00)	(1,000.00)	633.28	(366.72)	63.33%	0.00
	Safety Supplies		0.00		0.00			0.00
390			(6,000.00)	(6,000.00)	327.40	(5,672.60)	5.46%	47.99
	Miscellaneous Supplies		0.00		0.00			0.00
535			(25,000.00)	(25,000.00)	13,758.34	(11,241.66)	55.03%	933.35
	Equipment Leases & Maint Contracts		0.00		0.00			0.00
560			(25,000.00)	(25,000.00)	12,744.92	(12,255.08)	50.98%	1,056.77
	State Police Fines		0.00		0.00			0.00
565			0.00	0.00	305.00	305.00	No Budget	0.00
	Permit Fee		0.00		0.00			0.00
701			(5,000.00)	(5,000.00)	4,399.96	(600.04)	88.00%	0.00
	DOJ Bullet Proof Vests Grant		0.00		0.00			0.00
702			(5,000.00)	(5,000.00)	12,320.00	7,320.00	246.40%	0.00
	TN Highway Safety Grant		0.00		0.00			0.00
735			0.00	0.00	32.00	32.00	No Budget	0.00
	Flowers and Gifts		0.00		0.00			0.00
831			(5,000.00)	(5,000.00)	432.00	(4,568.00)	8.64%	0.00
	Ps Electr.Citation Reserve Exp		0.00		0.00			0.00
832			(1,500.00)	(1,500.00)	299.00	(1,201.00)	19.93%	299.00
	Clerk Electr.Citation Reserve Exp		0.00		0.00			0.00
833			(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
	Handgun Permit Class Expense		0.00		0.00			0.00
834			(2,000.00)	(2,000.00)	2,422.96	422.96	121.15%	0.00
	Driving School Tech Fund Expenses		0.00		0.00			0.00
835			(8,000.00)	(8,000.00)	6,180.27	(1,819.73)	77.25%	863.62
	Paws In Blue Canine Expenses		0.00		0.00			0.00
952			0.00	0.00	0.00	0.00	No Budget	0.00
	Police Vehicles		0.00		0.00			0.00
	Total 42100	**Police**	**(2,517,015.00)**	**(2,517,015.00)**	**1,785,508.89**	**(731,506.11)**	**70.94%**	**168,322.84**
			0.00		**0.00**			**0.00**

Fund : **110**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
42200	**Fire Protection And Control Services**							
121			(536,093.00)	(536,093.00)	459,739.31	(76,353.69)	85.76%	60,307.92
	Salaries and Wages		0.00		0.00			0.00
141			(41,011.00)	(41,011.00)	33,510.10	(7,500.90)	81.71%	4,398.14
	Oasi (Employer's Share)		0.00		0.00			0.00
142			(80,994.00)	(80,994.00)	64,103.30	(16,890.70)	79.15%	7,640.91
	Hospital And Health Insurance		0.00		0.00			0.00
143			(30,018.00)	(30,018.00)	25,675.96	(4,342.04)	85.54%	3,509.17
	Employee Retirement Plan		0.00		0.00			0.00
146			(8,800.00)	(8,800.00)	814.13	(7,985.87)	9.25%	204.82
	Workmen's Compensation		0.00		0.00			0.00
147			(300.00)	(300.00)	288.41	(11.59)	96.14%	3.07
	Unemployment Insurance		0.00		0.00			0.00
148			(8,500.00)	(8,500.00)	5,868.82	(2,631.18)	69.04%	210.00
	Employee Education And Training		0.00		0.00			0.00
211			(200.00)	(200.00)	158.88	(41.12)	79.44%	34.71
	Postage, Box Rent, Etc.		0.00		0.00			0.00
220			0.00	0.00	75.00	75.00	No Budget	0.00
	Printing, Duplicating, Typing, And Binding		0.00		0.00			0.00
230			(6,000.00)	(6,000.00)	2,820.92	(3,179.08)	47.02%	185.00
	Publicity, Subscriptions, And Dues		0.00		0.00			0.00
236			(500.00)	(500.00)	0.00	(500.00)	0.00%	0.00
	Public Relation		0.00		0.00			0.00
245			(6,250.00)	(6,250.00)	5,650.07	(599.93)	90.40%	760.00
	Telephone And Other Communication Services		0.00		0.00			0.00
248			(1,500.00)	(1,500.00)	1,539.81	39.81	102.65%	221.22
	GPS Services		0.00		0.00			0.00
251			(4,000.00)	(4,000.00)	2,437.69	(1,562.31)	60.94%	122.50
	Medical Services		0.00		0.00			0.00
261			(40,000.00)	(40,000.00)	11,346.26	(28,653.74)	28.37%	0.00
	Repair And Maintenance Motor Vehicles		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
262			(4,000.00)	(4,000.00)	0.00	(4,000.00)	0.00%	0.00
	Repair And Maintenance Equipment		0.00		0.00			0.00
266			(15,000.00)	(15,000.00)	5,991.98	(9,008.02)	39.95%	0.00
	Repair And Maintenance Buildings		0.00		0.00			0.00
280			(2,000.00)	(2,000.00)	1,854.96	(145.04)	92.75%	0.00
	Travel		0.00		0.00			0.00
288			0.00	0.00	204.00	204.00	No Budget	0.00
	Travel/Training		0.00		0.00			0.00
290			(15,000.00)	(15,000.00)	5,783.29	(9,216.71)	38.56%	0.00
	Other Contracted Services		0.00		0.00			0.00
293			0.00	0.00	6,473.29	6,473.29	No Budget	1,383.80
	Software service		0.00		0.00			0.00
311			(1,500.00)	(1,500.00)	446.40	(1,053.60)	29.76%	0.00
	Office Supplies		0.00		0.00			0.00
312			(65,000.00)	(65,000.00)	40,052.05	(24,947.95)	61.62%	896.46
	Small Items Of Equipment		0.00		0.00			0.00
313			(200.00)	(200.00)	0.00	(200.00)	0.00%	0.00
	Stationary/Forms		0.00		0.00			0.00
315			0.00	0.00	668.98	668.98	No Budget	0.00
	Information Technology Equipment		0.00		0.00			0.00
316			0.00	0.00	516.91	516.91	No Budget	0.00
	Technology Supplies		0.00		0.00			0.00
322			0.00	0.00	1,229.36	1,229.36	No Budget	82.86
	Chemical, Laboratory, And Medical Supplies		0.00		0.00			0.00
323			0.00	0.00	1,054.50	1,054.50	No Budget	0.00
	Food		0.00		0.00			0.00
324			0.00	0.00	1,910.90	1,910.90	No Budget	209.21
	Household And Janitorial Supplies		0.00		0.00			0.00
326			(12,000.00)	(12,000.00)	11,336.42	(663.58)	94.47%	2,420.77
	Clothing And Uniforms		0.00		0.00			0.00
329			(25,000.00)	(25,000.00)	11,472.26	(13,527.74)	45.89%	0.00
	Fire Fighting Gear		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
331			(13,000.00)	(13,000.00)	9,393.66	(3,606.34)	72.26%	895.60
	Gas, Oil, Diesel Fuel, Grease, Etc.		0.00		0.00			0.00
332			0.00	0.00	7,740.97	7,740.97	No Budget	899.54
	Vehicle Parts And Repair		0.00		0.00			0.00
333			0.00	0.00	625.16	625.16	No Budget	0.00
	Other Equipment Parts And Repairs		0.00		0.00			0.00
334			(6,000.00)	(6,000.00)	4,600.10	(1,399.90)	76.67%	0.00
	Tires, Tubes And Etc.		0.00		0.00			0.00
340			0.00	0.00	587.45	587.45	No Budget	0.00
	Other Repair And Maintenance Supplies		0.00		0.00			0.00
341			0.00	0.00	1,728.21	1,728.21	No Budget	28.76
	Consumable Tools		0.00		0.00			0.00
344			(1,000.00)	(1,000.00)	554.43	(445.57)	55.44%	0.00
	Safety Supplies		0.00		0.00			0.00
390			(6,500.00)	(6,500.00)	760.37	(5,739.63)	11.70%	0.00
	Miscellaneous Supplies		0.00		0.00			0.00
535			(6,500.00)	(6,500.00)	7,641.72	1,141.72	117.56%	434.69
	Equipment Leases & Maint Contracts		0.00		0.00			0.00
620	FT16		0.00	0.00	0.00	0.00	No Budget	0.00
	Note Principal		0.00		0.00			0.00
640	FT16		0.00	0.00	0.00	0.00	No Budget	0.00
	Interest On Notes		0.00		0.00			0.00
735			0.00	0.00	32.00	32.00	No Budget	0.00
	Flowers and Gifts		0.00		0.00			0.00
949			0.00	0.00	0.00	0.00	No Budget	0.00
	Other Machinery And Equipment		0.00		0.00			0.00
	Total 42200	**Fire Protection And Control**	**(936,866.00)**	**(936,866.00)**	**736,688.03**	**(200,177.97)**	**78.63%**	**84,849.15**
			0.00		**0.00**			**0.00**
43100	**Highways And Streets**							
121			(470,711.00)	(470,711.00)	305,821.57	(164,889.43)	64.97%	33,544.53
	Salaries and Wages		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
141			(36,009.00)	(36,009.00)	22,395.20	(13,613.80)	62.19%	2,430.32
	Oasi (Employer's Share)		0.00		0.00			0.00
142			(74,993.00)	(74,993.00)	44,609.28	(30,383.72)	59.48%	5,939.48
	Hospital And Health Insurance		0.00		0.00			0.00
143			(27,032.00)	(27,032.00)	18,056.83	(8,975.17)	66.80%	1,973.67
	Employee Retirement Plan		0.00		0.00			0.00
146			(29,350.00)	(29,350.00)	0.00	(29,350.00)	0.00%	0.00
	Workmen's Compensation		0.00		0.00			0.00
147			(220.00)	(220.00)	217.66	(2.34)	98.94%	1.60
	Unemployment Insurance		0.00		0.00			0.00
148			(1,500.00)	(1,500.00)	0.00	(1,500.00)	0.00%	0.00
	Employee Education And Training		0.00		0.00			0.00
211			0.00	0.00	78.69	78.69	No Budget	0.00
	Postage, Box Rent, Etc.		0.00		0.00			0.00
213			0.00	0.00	118.36	118.36	No Budget	0.00
	Automobile Licenses And Titles		0.00		0.00			0.00
241			(5,000.00)	(5,000.00)	1,086.34	(3,913.66)	21.73%	428.76
	Electric		0.00		0.00			0.00
245			(3,500.00)	(3,500.00)	1,587.89	(1,912.11)	45.37%	148.00
	Telephone And Other Communication Services		0.00		0.00			0.00
247			(192,500.00)	(192,500.00)	166,304.85	(26,195.15)	86.39%	20,744.22
	Street Lighting (Electric And Maint.)		0.00		0.00			0.00
248			(2,250.00)	(2,250.00)	1,539.81	(710.19)	68.44%	221.22
	GPS Services		0.00		0.00			0.00
251			(2,500.00)	(2,500.00)	1,815.82	(684.18)	72.63%	0.00
	Medical Services		0.00		0.00			0.00
261			(60,000.00)	(60,000.00)	7,328.05	(52,671.95)	12.21%	0.00
	Repair And Maintenance Motor Vehicles		0.00		0.00			0.00
262			(2,000.00)	(2,000.00)	13,243.98	11,243.98	662.20%	0.00
	Repair And Maintenance Equipment		0.00		0.00			0.00
265			0.00	0.00	250.00	250.00	No Budget	0.00
	Repair And Maintenance Grounds And		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
266			(2,500.00)	(2,500.00)	1,709.68	(790.32)	68.39%	0.00
	Repair And Maintenance Buildings		0.00		0.00			0.00
268			(18,750.00)	(18,750.00)	1,620.30	(17,129.70)	8.64%	1,179.90
	Repair And Maintenance Roads And Streets		0.00		0.00			0.00
290			0.00	0.00	3,899.14	3,899.14	No Budget	15.00
	Other Contracted Services		0.00		0.00			0.00
311			(1,000.00)	(1,000.00)	70.55	(929.45)	7.06%	0.00
	Office Supplies		0.00		0.00			0.00
312			(5,000.00)	(5,000.00)	3,045.70	(1,954.30)	60.91%	612.87
	Small Items Of Equipment		0.00		0.00			0.00
324			0.00	0.00	61.19	61.19	No Budget	0.00
	Household And Janitorial Supplies		0.00		0.00			0.00
325			0.00	0.00	401.52	401.52	No Budget	0.00
	Agricultural and Horticultural Supplies		0.00		0.00			0.00
326			(2,000.00)	(2,000.00)	2,793.53	793.53	139.68%	0.00
	Clothing And Uniforms		0.00		0.00			0.00
331			(38,610.00)	(38,610.00)	24,452.21	(14,157.79)	63.33%	2,766.12
	Gas, Oil, Diesel Fuel, Grease, Etc.		0.00		0.00			0.00
332			0.00	0.00	25,383.63	25,383.63	No Budget	4,496.60
	Vehicle Parts And Repair		0.00		0.00			0.00
334			(7,000.00)	(7,000.00)	6,948.68	(51.32)	99.27%	0.00
	Tires, Tubes And Etc.		0.00		0.00			0.00
335			0.00	0.00	167.41	167.41	No Budget	0.00
	Electrical Supplies		0.00		0.00			0.00
340			0.00	0.00	423.79	423.79	No Budget	0.00
	Other Repair And Maintenance Supplies		0.00		0.00			0.00
341			0.00	0.00	1,063.67	1,063.67	No Budget	47.46
	Consumable Tools		0.00		0.00			0.00
342			(5,000.00)	(5,000.00)	3,106.98	(1,893.02)	62.14%	256.60
	Sign Parts And Supplies		0.00		0.00			0.00
343			0.00	0.00	52.66	52.66	No Budget	0.00
	Traffic Signal Supplies		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
344			(1,000.00)	(1,000.00)	749.18	(250.82)	74.92%	234.00
	Safety Supplies		0.00		0.00			0.00
390			(1,500.00)	(1,500.00)	32.64	(1,467.36)	2.18%	0.00
	Miscellaneous Supplies		0.00		0.00			0.00
395			(2,500.00)	(2,500.00)	832.72	(1,667.28)	33.31%	0.00
	Storm Water		0.00		0.00			0.00
410			0.00	0.00	8,429.28	8,429.28	No Budget	0.00
	Concrete And Clay Products		0.00		0.00			0.00
451			0.00	0.00	1,691.21	1,691.21	No Budget	258.02
	Rock and Crushed Stone		0.00		0.00			0.00
454			(10,000.00)	(10,000.00)	11,037.26	1,037.26	110.37%	0.00
	Sodium Chloride		0.00		0.00			0.00
471			0.00	0.00	6,217.19	6,217.19	No Budget	1,227.27
	Asphalt And Asphalt Filler		0.00		0.00			0.00
472			0.00	0.00	336.90	336.90	No Budget	0.00
	Concrete		0.00		0.00			0.00
473	974		0.00	0.00	270,441.58	270,441.58	No Budget	0.00
	Curbing, Sidewalks, and Rock		0.00		0.00			0.00
473			(25,000.00)	(25,000.00)	1,656.76	(23,343.24)	6.63%	0.00
	Curbing, Sidewalks, and Rock		0.00		0.00			0.00
474			(150,000.00)	(150,000.00)	47,491.00	(102,509.00)	31.66%	0.00
	Street Paving		0.00		0.00			0.00
486			0.00	0.00	1,177.60	1,177.60	No Budget	0.00
	Wire Or Fencing		0.00		0.00			0.00
533			0.00	0.00	800.00	800.00	No Budget	0.00
	Machinery And Equipment Rental		0.00		0.00			0.00
535			(3,500.00)	(3,500.00)	2,909.76	(590.24)	83.14%	247.20
	Equipment Leases & Maint Contracts		0.00		0.00			0.00
560			(5,000.00)	(5,000.00)	0.00	(5,000.00)	0.00%	0.00
	State Storm Water Maintenance Fees		0.00		0.00			0.00
732			0.00	0.00	498.08	498.08	No Budget	0.00
	Compensation For Damages		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
805			0.00	0.00	240.00	240.00	No Budget	0.00
	Dirty Street Fighters		0.00		0.00			0.00
933			0.00	0.00	43,598.00	43,598.00	No Budget	0.00
	Sidewalks		0.00		0.00			0.00
	Total 43100	**Highways And Streets**	**(1,185,925.00)**	**(1,185,925.00)**	**1,057,794.13**	**(128,130.87)**	**89.20%**	**76,772.84**
			0.00		**0.00**			**0.00**
43170	**City Garage**							
121			(93,689.00)	(93,689.00)	71,479.91	(22,209.09)	76.29%	8,776.48
	Salaries and Wages		0.00		0.00			0.00
141			(7,167.00)	(7,167.00)	4,794.29	(2,372.71)	66.89%	600.17
	Oasi (Employer's Share)		0.00		0.00			0.00
142			(29,933.00)	(29,933.00)	23,053.70	(6,879.30)	77.02%	2,305.37
	Hospital And Health Insurance		0.00		0.00			0.00
143			(5,564.00)	(5,564.00)	4,242.34	(1,321.66)	76.25%	526.60
	Employee Retirement Plan		0.00		0.00			0.00
146			(2,400.00)	(2,400.00)	0.00	(2,400.00)	0.00%	0.00
	Workmen's Compensation		0.00		0.00			0.00
147			(80.00)	(80.00)	31.51	(48.49)	39.39%	0.00
	Unemployment Insurance		0.00		0.00			0.00
148			(1,500.00)	(1,500.00)	0.00	(1,500.00)	0.00%	0.00
	Employee Education And Training		0.00		0.00			0.00
211			0.00	0.00	180.34	180.34	No Budget	0.00
	Postage, Box Rent, Etc.		0.00		0.00			0.00
230			(250.00)	(250.00)	1,199.88	949.88	479.95%	0.00
	Publicity, Subscriptions, And Dues		0.00		0.00			0.00
241			(5,000.00)	(5,000.00)	3,039.26	(1,960.74)	60.79%	394.18
	Electric		0.00		0.00			0.00
242			(1,000.00)	(1,000.00)	586.93	(413.07)	58.69%	0.00
	Water		0.00		0.00			0.00
244			0.00	0.00	3,142.62	3,142.62	No Budget	578.58
	Natural Gas		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
245			(2,250.00)	(2,250.00)	2,663.43	413.43	118.37%	248.78
	Telephone And Other Communication Services		0.00		0.00			0.00
248			(400.00)	(400.00)	195.91	(204.09)	48.98%	24.58
	GPS Services		0.00		0.00			0.00
251			(1,000.00)	(1,000.00)	345.85	(654.15)	34.59%	0.00
	Medical Services		0.00		0.00			0.00
261			(2,800.00)	(2,800.00)	0.00	(2,800.00)	0.00%	0.00
	Repair And Maintenance Motor Vehicles		0.00		0.00			0.00
262			(2,000.00)	(2,000.00)	0.00	(2,000.00)	0.00%	0.00
	Repair And Maintenance Equipment		0.00		0.00			0.00
266			(8,000.00)	(8,000.00)	5,240.16	(2,759.84)	65.50%	1,735.89
	Repair And Maintenance Buildings		0.00		0.00			0.00
290			0.00	0.00	231.15	231.15	No Budget	231.15
	Other Contracted Services		0.00		0.00			0.00
311			(600.00)	(600.00)	548.72	(51.28)	91.45%	0.00
	Office Supplies		0.00		0.00			0.00
312			(3,470.00)	(3,470.00)	1,933.72	(1,536.28)	55.73%	385.57
	Small Items Of Equipment		0.00		0.00			0.00
322			0.00	0.00	641.83	641.83	No Budget	463.21
	Chemical, Laboratory, And Medical Supplies		0.00		0.00			0.00
324			(1,900.00)	(1,900.00)	2,684.39	784.39	141.28%	612.83
	Household And Janitorial Supplies		0.00		0.00			0.00
326			(2,500.00)	(2,500.00)	2,592.71	92.71	103.71%	443.99
	Clothing And Uniforms		0.00		0.00			0.00
331			(3,000.00)	(3,000.00)	1,448.55	(1,551.45)	48.29%	120.86
	Gas, Oil, Diesel Fuel, Grease, Etc.		0.00		0.00			0.00
332			0.00	0.00	1,137.32	1,137.32	No Budget	0.00
	Vehicle Parts And Repair		0.00		0.00			0.00
333			0.00	0.00	222.00	222.00	No Budget	0.00
	Other Equipment Parts And Repairs		0.00		0.00			0.00
334			(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
	Tires, Tubes And Etc.		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
335			0.00	0.00	1,548.16	1,548.16	No Budget	1,450.81
	Electrical Supplies		0.00		0.00			0.00
340			0.00	0.00	256.18	256.18	No Budget	0.00
	Other Repair And Maintenance Supplies		0.00		0.00			0.00
341			(2,800.00)	(2,800.00)	502.62	(2,297.38)	17.95%	0.00
	Consumable Tools		0.00		0.00			0.00
344			(1,000.00)	(1,000.00)	156.48	(843.52)	15.65%	13.54
	Safety Supplies		0.00		0.00			0.00
345			(900.00)	(900.00)	692.16	(207.84)	76.91%	391.57
	Welding Supplies		0.00		0.00			0.00
346			(2,500.00)	(2,500.00)	410.00	(2,090.00)	16.40%	0.00
	Wash Bay Maintenance and Supplies		0.00		0.00			0.00
390			(1,000.00)	(1,000.00)	37.37	(962.63)	3.74%	0.00
	Miscellaneous Supplies		0.00		0.00			0.00
533			0.00	0.00	295.00	295.00	No Budget	295.00
	Machinery And Equipment Rental		0.00		0.00			0.00
535			(4,000.00)	(4,000.00)	3,580.07	(419.93)	89.50%	334.41
	Equipment Leases & Maint Contracts		0.00		0.00			0.00
	Total 43170 City Garage		**(187,703.00)**	**(187,703.00)**	**139,114.56**	**(48,588.44)**	**74.11%**	**19,933.57**
			0.00		**0.00**			**0.00**
44320	**Senior Citizen Facilities**							
121	IIIB		(37,652.00)	(37,652.00)	26,925.17	(10,726.83)	71.51%	2,883.20
	Salaries and Wages		0.00		0.00			0.00
121			(409,614.00)	(409,614.00)	293,655.03	(115,958.97)	71.69%	31,689.15
	Salaries and Wages		0.00		0.00			0.00
141	IIIB		(2,880.00)	(2,880.00)	1,777.69	(1,102.31)	61.73%	190.73
	Oasi (Employer's Share)		0.00		0.00			0.00
141			(31,335.00)	(31,335.00)	21,418.31	(9,916.69)	68.35%	2,302.56
	Oasi (Employer's Share)		0.00		0.00			0.00
142			(70,687.00)	(70,687.00)	49,434.68	(21,252.32)	69.93%	4,801.66
	Hospital And Health Insurance		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
142	TRANS		0.00	0.00	0.00	0.00	No Budget	(81.81)
	Hospital And Health Insurance		0.00		0.00			0.00
142	IIIB		(13,280.00)	(13,280.00)	11,109.70	(2,170.30)	83.66%	1,192.78
	Hospital And Health Insurance		0.00		0.00			0.00
143			(21,954.00)	(21,954.00)	15,505.13	(6,448.87)	70.63%	1,626.43
	Employee Retirement Plan		0.00		0.00			0.00
143	IIIB		(2,249.00)	(2,249.00)	1,581.07	(667.93)	70.30%	173.00
	Employee Retirement Plan		0.00		0.00			0.00
146			(1,672.00)	(1,672.00)	0.00	(1,672.00)	0.00%	0.00
	Workmen's Compensation		0.00		0.00			0.00
147			(220.00)	(220.00)	199.59	(20.41)	90.72%	21.47
	Unemployment Insurance		0.00		0.00			0.00
147	IIIB		(21.00)	(21.00)	0.00	(21.00)	0.00%	0.00
	Unemployment Insurance		0.00		0.00			0.00
148	IIIB		(2,500.00)	(2,500.00)	1,419.72	(1,080.28)	56.79%	263.85
	Employee Education And Training		0.00		0.00			0.00
148			(2,000.00)	(2,000.00)	94.43	(1,905.57)	4.72%	0.00
	Employee Education And Training		0.00		0.00			0.00
168			0.00	0.00	1,500.00	1,500.00	No Budget	0.00
	USDA Wildlife Management		0.00		0.00			0.00
211			(1,200.00)	(1,200.00)	1,046.42	(153.58)	87.20%	48.77
	Postage, Box Rent, Etc.		0.00		0.00			0.00
213			0.00	0.00	20.45	20.45	No Budget	0.00
	Automobile Licenses And Titles		0.00		0.00			0.00
230			(3,500.00)	(3,500.00)	2,477.46	(1,022.54)	70.78%	195.00
	Publicity, Subscriptions, And Dues		0.00		0.00			0.00
230	978		0.00	0.00	2,500.00	2,500.00	No Budget	0.00
	Publicity, Subscriptions, And Dues		0.00		0.00			0.00
238			0.00	0.00	2,965.30	2,965.30	No Budget	0.00
	Marketing and Advertising		0.00		0.00			0.00
241			(28,000.00)	(28,000.00)	9,688.71	(18,311.29)	34.60%	1,621.85
	Electric		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
242			(4,000.00)	(4,000.00)	3,351.51	(648.49)	83.79%	484.58
	Water		0.00		0.00			0.00
244			0.00	0.00	4,132.28	4,132.28	No Budget	772.44
	Natural Gas		0.00		0.00			0.00
245			(10,000.00)	(10,000.00)	3,847.96	(6,152.04)	38.48%	462.07
	Telephone And Other Communication Services		0.00		0.00			0.00
245	IIIB		(780.00)	(780.00)	455.00	(325.00)	58.33%	65.00
	Telephone And Other Communication Services		0.00		0.00			0.00
248			(1,200.00)	(1,200.00)	782.68	(417.32)	65.22%	98.32
	GPS Services		0.00		0.00			0.00
251			(2,500.00)	(2,500.00)	1,061.60	(1,438.40)	42.46%	0.00
	Medical Services		0.00		0.00			0.00
261			(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
	Repair And Maintenance Motor Vehicles		0.00		0.00			0.00
262			(1,000.00)	(1,000.00)	355.00	(645.00)	35.50%	0.00
	Repair And Maintenance Equipment		0.00		0.00			0.00
265			(10,000.00)	(10,000.00)	2,467.43	(7,532.57)	24.67%	1,776.70
	Repair And Maintenance Grounds And		0.00		0.00			0.00
266			(40,000.00)	(40,000.00)	10,786.62	(29,213.38)	26.97%	1,077.70
	Repair And Maintenance Buildings		0.00		0.00			0.00
288			0.00	0.00	453.30	453.30	No Budget	0.00
	Travel/Training		0.00		0.00			0.00
290	SCNTR		0.00	0.00	200.00	200.00	No Budget	0.00
	Other Contracted Services		0.00		0.00			0.00
290			0.00	0.00	2,517.24	2,517.24	No Budget	23.82
	Other Contracted Services		0.00		0.00			0.00
300	IIIB		0.00	0.00	0.00	0.00	No Budget	0.00
	Supplies		0.00		0.00			0.00
311			(3,200.00)	(3,200.00)	2,225.35	(974.65)	69.54%	165.68
	Office Supplies		0.00		0.00			0.00
311	IIIB		(554.00)	(554.00)	220.83	(333.17)	39.86%	54.99
	Office Supplies		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
312			(5,000.00)	(5,000.00)	5,782.36	782.36	115.65%	1,639.00
	Small Items Of Equipment		0.00		0.00			0.00
316			0.00	0.00	369.85	369.85	No Budget	159.90
	Technology Supplies		0.00		0.00			0.00
320			0.00	0.00	18.45	18.45	No Budget	0.00
	Recreational Equipment and Supplies		0.00		0.00			0.00
321			0.00	0.00	615.29	615.29	No Budget	254.89
	Paper/Plastics		0.00		0.00			0.00
322			0.00	0.00	38.10	38.10	No Budget	0.00
	Chemical, Laboratory, And Medical Supplies		0.00		0.00			0.00
324			(8,000.00)	(8,000.00)	7,377.27	(622.73)	92.22%	922.97
	Household And Janitorial Supplies		0.00		0.00			0.00
325			0.00	0.00	113.80	113.80	No Budget	0.00
	Agricultural and Horticultural Supplies		0.00		0.00			0.00
326			(750.00)	(750.00)	782.21	32.21	104.29%	0.00
	Clothing And Uniforms		0.00		0.00			0.00
331			(2,000.00)	(2,000.00)	809.96	(1,190.04)	40.50%	26.40
	Gas, Oil, Diesel Fuel, Grease, Etc.		0.00		0.00			0.00
334			(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
	Tires, Tubes And Etc.		0.00		0.00			0.00
335			0.00	0.00	861.80	861.80	No Budget	0.00
	Electrical Supplies		0.00		0.00			0.00
340			0.00	0.00	468.18	468.18	No Budget	0.00
	Other Repair And Maintenance Supplies		0.00		0.00			0.00
341			0.00	0.00	380.92	380.92	No Budget	25.52
	Consumable Tools		0.00		0.00			0.00
344			(500.00)	(500.00)	132.80	(367.20)	26.56%	0.00
	Safety Supplies		0.00		0.00			0.00
360	IIIB		(12,000.00)	(12,000.00)	0.00	(12,000.00)	0.00%	0.00
	Transportation		0.00		0.00			0.00
390	SCNTR		0.00	0.00	203.85	203.85	No Budget	203.85
	Miscellaneous Supplies		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
390			(1,500.00)	(1,500.00)	1,767.39	267.39	117.83%	480.75
	Miscellaneous Supplies		0.00		0.00			0.00
460			0.00	0.00	767.26	767.26	No Budget	767.26
	Electrical Fixtures And Small Appliances		0.00		0.00			0.00
522	978		0.00	0.00	1,638.70	1,638.70	No Budget	827.02
	Vehicle Insurance		0.00		0.00			0.00
535			(25,500.00)	(25,500.00)	16,493.22	(9,006.78)	64.68%	2,330.83
	Equipment Leases & Maint Contracts		0.00		0.00			0.00
568			0.00	0.00	55.00	55.00	No Budget	0.00
	Annual Permit Fees		0.00		0.00			0.00
805			0.00	0.00	292.49	292.49	No Budget	41.75
	Dirty Street Fighters		0.00		0.00			0.00
836			(100.00)	(100.00)	0.00	(100.00)	0.00%	0.00
	Ada Compliance		0.00		0.00			0.00
837			(16,000.00)	(16,000.00)	10,499.10	(5,500.90)	65.62%	881.10
	Parrish Nurse/Wellness Program		0.00		0.00			0.00
838			(35,000.00)	(35,000.00)	19,549.10	(15,450.90)	55.85%	380.00
	Health Promotion Program		0.00		0.00			0.00
839			(55,000.00)	(55,000.00)	0.00	(55,000.00)	0.00%	0.00
	Senior Center-Special Projects Ex		0.00		0.00			0.00
	Total 44320	**Senior Citizen Facilities**	**(865,348.00)**	**(865,348.00)**	**545,192.76**	**(320,155.24)**	**63.00%**	**60,851.18**
			0.00		**0.00**			**0.00**
44400	**Parks and Recreation**							
121			(397,295.00)	(397,295.00)	251,391.43	(145,903.57)	63.28%	29,959.56
	Salaries and Wages		0.00		0.00			0.00
141			(30,393.00)	(30,393.00)	17,848.76	(12,544.24)	58.73%	2,141.43
	Oasi (Employer's Share)		0.00		0.00			0.00
142			(62,300.00)	(62,300.00)	55,537.16	(6,762.84)	89.14%	5,733.76
	Hospital And Health Insurance		0.00		0.00			0.00
143			(23,596.00)	(23,596.00)	14,900.38	(8,695.62)	63.15%	1,785.58
	Employee Retirement Plan		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
146			(4,900.00)	(4,900.00)	1,000.00	(3,900.00)	20.41%	1,000.00
	Workmen's Compensation		0.00		0.00			0.00
147			(205.00)	(205.00)	142.30	(62.70)	69.41%	23.06
	Unemployment Insurance		0.00		0.00			0.00
148			(2,000.00)	(2,000.00)	450.00	(1,550.00)	22.50%	450.00
	Employee Education And Training		0.00		0.00			0.00
168			0.00	0.00	2,900.00	2,900.00	No Budget	0.00
	USDA Wildlife Management		0.00		0.00			0.00
211			(500.00)	(500.00)	129.25	(370.75)	25.85%	51.73
	Postage, Box Rent, Etc.		0.00		0.00			0.00
220			(500.00)	(500.00)	0.00	(500.00)	0.00%	0.00
	Printing, Duplicating, Typing, And Binding		0.00		0.00			0.00
230			(2,000.00)	(2,000.00)	675.00	(1,325.00)	33.75%	0.00
	Publicity, Subscriptions, And Dues		0.00		0.00			0.00
241			(37,500.00)	(37,500.00)	31,039.13	(6,460.87)	82.77%	4,422.12
	Electric		0.00		0.00			0.00
242			(20,000.00)	(20,000.00)	14,821.62	(5,178.38)	74.11%	503.02
	Water		0.00		0.00			0.00
245			(10,000.00)	(10,000.00)	7,629.04	(2,370.96)	76.29%	807.80
	Telephone And Other Communication Services		0.00		0.00			0.00
248			(1,200.00)	(1,200.00)	978.35	(221.65)	81.53%	122.90
	GPS Services		0.00		0.00			0.00
251			(2,000.00)	(2,000.00)	2,709.45	709.45	135.47%	0.00
	Medical Services		0.00		0.00			0.00
261			(5,000.00)	(5,000.00)	744.70	(4,255.30)	14.89%	0.00
	Repair And Maintenance Motor Vehicles		0.00		0.00			0.00
262			(7,000.00)	(7,000.00)	99.55	(6,900.45)	1.42%	0.00
	Repair And Maintenance Equipment		0.00		0.00			0.00
265			(225,000.00)	(225,000.00)	107,477.22	(117,522.78)	47.77%	7,300.00
	Repair And Maintenance Grounds And		0.00		0.00			0.00
265	905		0.00	0.00	85,861.30	85,861.30	No Budget	3,174.79
	Repair And Maintenance Grounds And		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
266			(8,000.00)	(8,000.00)	909.09	(7,090.91)	11.36%	0.00
	Repair And Maintenance Buildings		0.00		0.00			0.00
266	905		0.00	0.00	37.94	37.94	No Budget	37.94
	Repair And Maintenance Buildings		0.00		0.00			0.00
290			(500.00)	(500.00)	13,626.65	13,126.65	2725.33%	180.30
	Other Contracted Services		0.00		0.00			0.00
293			0.00	0.00	264.00	264.00	No Budget	0.00
	Software service		0.00		0.00			0.00
311			(2,000.00)	(2,000.00)	149.73	(1,850.27)	7.49%	14.99
	Office Supplies		0.00		0.00			0.00
312			(8,000.00)	(8,000.00)	6,009.47	(1,990.53)	75.12%	1,108.25
	Small Items Of Equipment		0.00		0.00			0.00
312	905		0.00	0.00	5,700.27	5,700.27	No Budget	5,662.56
	Small Items Of Equipment		0.00		0.00			0.00
316			0.00	0.00	14.24	14.24	No Budget	0.00
	Technology Supplies		0.00		0.00			0.00
320			0.00	0.00	240.01	240.01	No Budget	0.00
	Recreational Equipment and Supplies		0.00		0.00			0.00
323			(1,000.00)	(1,000.00)	131.48	(868.52)	13.15%	0.00
	Food		0.00		0.00			0.00
324			(5,500.00)	(5,500.00)	7,463.61	1,963.61	135.70%	49.58
	Household And Janitorial Supplies		0.00		0.00			0.00
325			0.00	0.00	11,304.43	11,304.43	No Budget	464.21
	Agricultural and Horticultural Supplies		0.00		0.00			0.00
325	905		0.00	0.00	24,750.80	24,750.80	No Budget	0.00
	Agricultural and Horticultural Supplies		0.00		0.00			0.00
326			(2,000.00)	(2,000.00)	4,632.18	2,632.18	231.61%	0.00
	Clothing And Uniforms		0.00		0.00			0.00
330			0.00	0.00	354.61	354.61	No Budget	0.00
	Repair And Maintenance Supplies		0.00		0.00			0.00
331			(5,000.00)	(5,000.00)	5,491.26	491.26	109.83%	487.34
	Gas, Oil, Diesel Fuel, Grease, Etc.		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
332			0.00	0.00	2,051.14	2,051.14	No Budget	1,591.12
	Vehicle Parts And Repair		0.00		0.00			0.00
333			0.00	0.00	96.00	96.00	No Budget	96.00
	Other Equipment Parts And Repairs		0.00		0.00			0.00
334			(1,200.00)	(1,200.00)	568.28	(631.72)	47.36%	0.00
	Tires, Tubes And Etc.		0.00		0.00			0.00
335			0.00	0.00	3,702.69	3,702.69	No Budget	0.00
	Electrical Supplies		0.00		0.00			0.00
340			0.00	0.00	1,717.69	1,717.69	No Budget	0.00
	Other Repair And Maintenance Supplies		0.00		0.00			0.00
341			0.00	0.00	828.20	828.20	No Budget	29.68
	Consumable Tools		0.00		0.00			0.00
342	905		0.00	0.00	400.00	400.00	No Budget	400.00
	Sign Parts And Supplies		0.00		0.00			0.00
342			0.00	0.00	2,414.66	2,414.66	No Budget	300.00
	Sign Parts And Supplies		0.00		0.00			0.00
344			(1,500.00)	(1,500.00)	246.71	(1,253.29)	16.45%	0.00
	Safety Supplies		0.00		0.00			0.00
390			(1,800.00)	(1,800.00)	358.35	(1,441.65)	19.91%	300.00
	Miscellaneous Supplies		0.00		0.00			0.00
520			0.00	0.00	2,036.67	2,036.67	No Budget	0.00
	Property/Liability Insurance		0.00		0.00			0.00
532			0.00	0.00	798.09	798.09	No Budget	798.09
	Land Rental		0.00		0.00			0.00
533			0.00	0.00	7,161.33	7,161.33	No Budget	794.38
	Machinery And Equipment Rental		0.00		0.00			0.00
535			(3,500.00)	(3,500.00)	4,007.09	507.09	114.49%	410.04
	Equipment Leases & Maint Contracts		0.00		0.00			0.00
556			0.00	0.00	1,033.64	1,033.64	No Budget	39.95
	Credit Card Fees		0.00		0.00			0.00
556	905		0.00	0.00	351.01	351.01	No Budget	76.12
	Credit Card Fees		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
568			0.00	0.00	1,000.00	1,000.00	No Budget	0.00
	Annual Permit Fees		0.00		0.00			0.00
732			0.00	0.00	5,000.00	5,000.00	No Budget	0.00
	Compensation For Damages		0.00		0.00			0.00
805			0.00	0.00	5,938.21	5,938.21	No Budget	855.76
	Dirty Street Fighters		0.00		0.00			0.00
844			(20,000.00)	(20,000.00)	18,722.69	(1,277.31)	93.61%	300.21
	Special Events		0.00		0.00			0.00
845	905		0.00	0.00	1,009.14	1,009.14	No Budget	1,009.14
	Athletic Programs		0.00		0.00			0.00
845			(15,000.00)	(15,000.00)	17,521.19	2,521.19	116.81%	4,937.62
	Athletic Programs		0.00		0.00			0.00
848			0.00	0.00	158.00	158.00	No Budget	0.00
	Jpac/Repertory Theatre		0.00		0.00			0.00
849			(3,500.00)	(3,500.00)	4,011.94	511.94	114.63%	37.50
	Flag Committee Expenditures		0.00		0.00			0.00
850	905		0.00	0.00	8,000.00	8,000.00	No Budget	8,000.00
	Townscape		0.00		0.00			0.00
850			(50,000.00)	(50,000.00)	35,053.08	(14,946.92)	70.11%	0.00
	Townscape		0.00		0.00			0.00
851			(3,000.00)	(3,000.00)	890.88	(2,109.12)	29.70%	360.00
	Keep Jonesborough Beautiful Progr		0.00		0.00			0.00
852			(5,000.00)	(5,000.00)	380.00	(4,620.00)	7.60%	0.00
	Lprf Grant-Lincoln Community Park		0.00		0.00			0.00
853			(3,000.00)	(3,000.00)	3,589.03	589.03	119.63%	284.02
	Chuckey Depot Museum Reserve Exp		0.00		0.00			0.00
854			(16,000.00)	(16,000.00)	12,703.95	(3,296.05)	79.40%	1,695.10
	E.Gillespie Bldg.Utilities&Suppli		0.00		0.00			0.00
855			0.00	0.00	4,206.84	4,206.84	No Budget	510.23
	Jackson Theatre Utilities		0.00		0.00			0.00
856			0.00	0.00	500.20	500.20	No Budget	150.00
	Boone Street Mkt Utilities		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
857			(7,000.00)	(7,000.00)	6,285.88	(714.12)	89.80%	262.36
	Chuckey Depot Operating Expenses		0.00		0.00			0.00
860			(500.00)	(500.00)	26.00	(474.00)	5.20%	0.00
	Tree & Townscape Exp		0.00		0.00			0.00
861	947		(500.00)	(500.00)	0.00	(500.00)	0.00%	0.00
	Special Programs		0.00		0.00			0.00
939	900		0.00	0.00	32,200.00	32,200.00	No Budget	29,000.00
	Other Improvements		0.00		0.00			0.00
	Total 44400	**Parks and Recreation**	**(994,889.00)**	**(994,889.00)**	**862,382.99**	**(132,506.01)**	**86.68%**	**117,718.24**
			0.00		**0.00**			**0.00**
44490	**Wetlands Water Park**							
121			(234,218.00)	(234,218.00)	188,203.68	(46,014.32)	80.35%	4,990.92
	Salaries and Wages		0.00		0.00			0.00
141			(17,920.00)	(17,920.00)	13,966.19	(3,953.81)	77.94%	336.18
	Oasi (Employer's Share)		0.00		0.00			0.00
142			(19,211.00)	(19,211.00)	16,098.80	(3,112.20)	83.80%	1,609.88
	Hospital And Health Insurance		0.00		0.00			0.00
143			(3,893.00)	(3,893.00)	2,780.10	(1,112.90)	71.41%	299.46
	Employee Retirement Plan		0.00		0.00			0.00
146			(6,275.00)	(6,275.00)	0.00	(6,275.00)	0.00%	0.00
	Workmen's Compensation		0.00		0.00			0.00
147			(700.00)	(700.00)	480.47	(219.53)	68.64%	0.00
	Unemployment Insurance		0.00		0.00			0.00
148			(2,000.00)	(2,000.00)	2,642.04	642.04	132.10%	0.00
	Employee Education And Training		0.00		0.00			0.00
211			(200.00)	(200.00)	142.15	(57.85)	71.08%	73.25
	Postage, Box Rent, Etc.		0.00		0.00			0.00
220			(800.00)	(800.00)	0.00	(800.00)	0.00%	0.00
	Printing, Duplicating, Typing, And Binding		0.00		0.00			0.00
230			(1,500.00)	(1,500.00)	187.83	(1,312.17)	12.52%	0.00
	Publicity, Subscriptions, And Dues		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
235			0.00	0.00	(379.92)	(379.92)	No Budget	0.00
	Memberships, Registration Fees, And Tuition		0.00		0.00			0.00
238			(20,000.00)	(20,000.00)	28,359.35	8,359.35	141.80%	1,000.00
	Marketing and Advertising		0.00		0.00			0.00
241			(45,000.00)	(45,000.00)	34,531.48	(10,468.52)	76.74%	2,504.00
	Electric		0.00		0.00			0.00
242			(15,000.00)	(15,000.00)	12,382.00	(2,618.00)	82.55%	50.13
	Water		0.00		0.00			0.00
245			(6,000.00)	(6,000.00)	6,139.80	139.80	102.33%	667.05
	Telephone And Other Communication Services		0.00		0.00			0.00
251			(1,500.00)	(1,500.00)	0.00	(1,500.00)	0.00%	0.00
	Medical Services		0.00		0.00			0.00
262			(2,500.00)	(2,500.00)	0.00	(2,500.00)	0.00%	0.00
	Repair And Maintenance Equipment		0.00		0.00			0.00
265			(6,000.00)	(6,000.00)	0.00	(6,000.00)	0.00%	0.00
	Repair And Maintenance Grounds And		0.00		0.00			0.00
266			(10,000.00)	(10,000.00)	14,630.16	4,630.16	146.30%	542.74
	Repair And Maintenance Buildings		0.00		0.00			0.00
288			(2,000.00)	(2,000.00)	0.00	(2,000.00)	0.00%	0.00
	Travel/Training		0.00		0.00			0.00
290			(500.00)	(500.00)	1,405.00	905.00	281.00%	0.00
	Other Contracted Services		0.00		0.00			0.00
291			(15,000.00)	(15,000.00)	4,177.03	(10,822.97)	27.85%	0.00
	Pool Maintenance		0.00		0.00			0.00
296			(20,000.00)	(20,000.00)	0.00	(20,000.00)	0.00%	0.00
	Pool Pump Repair/Replacement		0.00		0.00			0.00
311			(800.00)	(800.00)	270.46	(529.54)	33.81%	214.39
	Office Supplies		0.00		0.00			0.00
312			(6,500.00)	(6,500.00)	3,390.42	(3,109.58)	52.16%	2,282.70
	Small Items Of Equipment		0.00		0.00			0.00
316			0.00	0.00	112.88	112.88	No Budget	25.96
	Technology Supplies		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
320			0.00	0.00	521.77	521.77	No Budget	25.44
	Recreational Equipment and Supplies		0.00		0.00			0.00
321			(5,000.00)	(5,000.00)	1,025.91	(3,974.09)	20.52%	0.00
	Paper/Plastics		0.00		0.00			0.00
322			0.00	0.00	23.88	23.88	No Budget	0.00
	Chemical, Laboratory, And Medical Supplies		0.00		0.00			0.00
323			(45,000.00)	(45,000.00)	36,102.22	(8,897.78)	80.23%	0.00
	Food		0.00		0.00			0.00
324			(4,000.00)	(4,000.00)	3,715.56	(284.44)	92.89%	0.00
	Household And Janitorial Supplies		0.00		0.00			0.00
325			(8,500.00)	(8,500.00)	582.96	(7,917.04)	6.86%	409.80
	Agricultural and Horticultural Supplies		0.00		0.00			0.00
326			(2,000.00)	(2,000.00)	46.54	(1,953.46)	2.33%	0.00
	Clothing And Uniforms		0.00		0.00			0.00
333			0.00	0.00	414.51	414.51	No Budget	0.00
	Other Equipment Parts And Repairs		0.00		0.00			0.00
335			0.00	0.00	302.19	302.19	No Budget	0.00
	Electrical Supplies		0.00		0.00			0.00
337			(500.00)	(500.00)	179.99	(320.01)	36.00%	179.99
	Photo ID Supplies		0.00		0.00			0.00
340			0.00	0.00	765.02	765.02	No Budget	0.00
	Other Repair And Maintenance Supplies		0.00		0.00			0.00
341			0.00	0.00	549.68	549.68	No Budget	30.82
	Consumable Tools		0.00		0.00			0.00
344			(800.00)	(800.00)	0.00	(800.00)	0.00%	0.00
	Safety Supplies		0.00		0.00			0.00
351			(750.00)	(750.00)	1,421.47	671.47	189.53%	0.00
	Merchandise Purchased For Resale		0.00		0.00			0.00
352			0.00	0.00	3,669.69	3,669.69	No Budget	0.00
	Concession Supplies for Resale		0.00		0.00			0.00
390			(750.00)	(750.00)	28.96	(721.04)	3.86%	0.00
	Miscellaneous Supplies		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
410			0.00	0.00	6.63	6.63	No Budget	0.00
	Concrete And Clay Products		0.00		0.00			0.00
460			0.00	0.00	132.05	132.05	No Budget	0.00
	Electrical Fixtures And Small Appliances		0.00		0.00			0.00
493			(30,000.00)	(30,000.00)	15,202.45	(14,797.55)	50.67%	0.00
	Chemicals		0.00		0.00			0.00
533			0.00	0.00	730.00	730.00	No Budget	0.00
	Machinery And Equipment Rental		0.00		0.00			0.00
535			(5,500.00)	(5,500.00)	4,370.69	(1,129.31)	79.47%	1,316.86
	Equipment Leases & Maint Contracts		0.00		0.00			0.00
556			(8,000.00)	(8,000.00)	14,999.62	6,999.62	187.50%	325.44
	Credit Card Fees		0.00		0.00			0.00
565			0.00	0.00	340.00	340.00	No Budget	0.00
	Permit Fee		0.00		0.00			0.00
857			0.00	0.00	225.47	225.47	No Budget	0.00
	Chuckey Depot Operating Expenses		0.00		0.00			0.00
	Total 44490	**Wetlands Water Park**	**(548,317.00)**	**(548,317.00)**	**414,877.18**	**(133,439.82)**	**75.66%**	**16,885.01**
			0.00		**0.00**			**0.00**
44491	**McKinney Center**							
121			(302,198.00)	(302,198.00)	213,852.06	(88,345.94)	70.77%	24,284.96
	Salaries and Wages		0.00		0.00			0.00
141			(23,118.00)	(23,118.00)	16,029.14	(7,088.86)	69.34%	1,823.58
	Oasi (Employer's Share)		0.00		0.00			0.00
142			(24,674.00)	(24,674.00)	19,419.40	(5,254.60)	78.70%	1,961.94
	Hospital And Health Insurance		0.00		0.00			0.00
143			(13,503.00)	(13,503.00)	9,417.84	(4,085.16)	69.75%	1,056.97
	Employee Retirement Plan		0.00		0.00			0.00
146			(203.00)	(203.00)	0.00	(203.00)	0.00%	0.00
	Workmen's Compensation		0.00		0.00			0.00
147			(180.00)	(180.00)	190.88	10.88	106.04%	22.33
	Unemployment Insurance		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
148			(1,500.00)	(1,500.00)	295.00	(1,205.00)	19.67%	0.00
	Employee Education And Training		0.00		0.00			0.00
211			(300.00)	(300.00)	303.94	3.94	101.31%	60.61
	Postage, Box Rent, Etc.		0.00		0.00			0.00
220			(2,000.00)	(2,000.00)	2,560.00	560.00	128.00%	0.00
	Printing, Duplicating, Typing, And Binding		0.00		0.00			0.00
230			(400.00)	(400.00)	1,656.78	1,256.78	414.20%	0.00
	Publicity, Subscriptions, And Dues		0.00		0.00			0.00
238			(2,500.00)	(2,500.00)	3,608.06	1,108.06	144.32%	0.00
	Marketing and Advertising		0.00		0.00			0.00
241			(8,500.00)	(8,500.00)	4,315.36	(4,184.64)	50.77%	480.27
	Electric		0.00		0.00			0.00
242			(800.00)	(800.00)	696.66	(103.34)	87.08%	96.44
	Water		0.00		0.00			0.00
244			0.00	0.00	2,186.30	2,186.30	No Budget	408.09
	Natural Gas		0.00		0.00			0.00
245			(5,500.00)	(5,500.00)	1,700.88	(3,799.12)	30.93%	186.23
	Telephone And Other Communication Services		0.00		0.00			0.00
251			(800.00)	(800.00)	671.00	(129.00)	83.88%	0.00
	Medical Services		0.00		0.00			0.00
261			(500.00)	(500.00)	0.00	(500.00)	0.00%	0.00
	Repair And Maintenance Motor Vehicles		0.00		0.00			0.00
262			(1,000.00)	(1,000.00)	244.85	(755.15)	24.49%	0.00
	Repair And Maintenance Equipment		0.00		0.00			0.00
266			(30,000.00)	(30,000.00)	5,220.00	(24,780.00)	17.40%	185.00
	Repair And Maintenance Buildings		0.00		0.00			0.00
279			(2,400.00)	(2,400.00)	974.40	(1,425.60)	40.60%	477.28
	Website Maintenance		0.00		0.00			0.00
288			0.00	0.00	1,372.95	1,372.95	No Budget	1,243.20
	Travel/Training		0.00		0.00			0.00
290			(500.00)	(500.00)	376.80	(123.20)	75.36%	0.00
	Other Contracted Services		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
293			0.00	0.00	836.05	836.05	No Budget	0.00
	Software service		0.00		0.00			0.00
311			(2,300.00)	(2,300.00)	1,386.85	(913.15)	60.30%	787.78
	Office Supplies		0.00		0.00			0.00
312			(7,500.00)	(7,500.00)	3,459.16	(4,040.84)	46.12%	88.44
	Small Items Of Equipment		0.00		0.00			0.00
313			0.00	0.00	35.77	35.77	No Budget	0.00
	Stationary/Forms		0.00		0.00			0.00
316			0.00	0.00	18.51	18.51	No Budget	0.00
	Technology Supplies		0.00		0.00			0.00
321			0.00	0.00	18.99	18.99	No Budget	0.00
	Paper/Plastics		0.00		0.00			0.00
322			(200.00)	(200.00)	176.25	(23.75)	88.13%	40.18
	Chemical, Laboratory, And Medical Supplies		0.00		0.00			0.00
323			(1,500.00)	(1,500.00)	789.63	(710.37)	52.64%	145.54
	Food		0.00		0.00			0.00
324			(4,500.00)	(4,500.00)	3,334.79	(1,165.21)	74.11%	462.22
	Household And Janitorial Supplies		0.00		0.00			0.00
326			(500.00)	(500.00)	461.00	(39.00)	92.20%	0.00
	Clothing And Uniforms		0.00		0.00			0.00
331			(1,200.00)	(1,200.00)	0.00	(1,200.00)	0.00%	0.00
	Gas, Oil, Diesel Fuel, Grease, Etc.		0.00		0.00			0.00
335			0.00	0.00	270.17	270.17	No Budget	0.00
	Electrical Supplies		0.00		0.00			0.00
340			0.00	0.00	119.23	119.23	No Budget	0.00
	Other Repair And Maintenance Supplies		0.00		0.00			0.00
341			0.00	0.00	47.07	47.07	No Budget	0.00
	Consumable Tools		0.00		0.00			0.00
342			0.00	0.00	309.33	309.33	No Budget	0.00
	Sign Parts And Supplies		0.00		0.00			0.00
344			(125.00)	(125.00)	53.12	(71.88)	42.50%	0.00
	Safety Supplies		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
390			(450.00)	(450.00)	49.98	(400.02)	11.11%	0.00
	Miscellaneous Supplies		0.00		0.00			0.00
535			(8,500.00)	(8,500.00)	7,808.27	(691.73)	91.86%	502.62
	Equipment Leases & Maint Contracts		0.00		0.00			0.00
556			(600.00)	(600.00)	492.28	(107.72)	82.05%	54.77
	Credit Card Fees		0.00		0.00			0.00
805			0.00	0.00	203.80	203.80	No Budget	0.00
	Dirty Street Fighters		0.00		0.00			0.00
861	725		(5,000.00)	(5,000.00)	0.00	(5,000.00)	0.00%	0.00
	Special Programs		0.00		0.00			0.00
862			(5,000.00)	(5,000.00)	1,362.08	(3,637.92)	27.24%	0.00
	Special Programs		0.00		0.00			0.00
864			(50,000.00)	(50,000.00)	36,012.04	(13,987.96)	72.02%	10,188.37
	Mary Martin Prog.For The Arts		0.00		0.00			0.00
865			(15,000.00)	(15,000.00)	31,872.78	16,872.78	212.49%	12,469.00
	Story Town Radio Show		0.00		0.00			0.00
866			(5,000.00)	(5,000.00)	24.98	(4,975.02)	0.50%	0.00
	Mckinney Scholarship Fund		0.00		0.00			0.00
868			0.00	0.00	107.83	107.83	No Budget	0.00
	Tn Disability Coalition Grant		0.00		0.00			0.00
949			0.00	0.00	23,845.71	23,845.71	No Budget	0.00
	Other Machinery And Equipment		0.00		0.00			0.00
	Total 44491	**McKinney Center**	**(527,951.00)**	**(527,951.00)**	**398,187.97**	**(129,763.03)**	**75.42%**	**57,025.82**
			0.00		**0.00**			**0.00**
47210	**Tourism/Visitors Center**							
121			(427,315.00)	(427,315.00)	306,633.08	(120,681.92)	71.76%	32,889.56
	Salaries and Wages		0.00		0.00			0.00
141			(32,690.00)	(32,690.00)	22,246.59	(10,443.41)	68.05%	2,377.83
	Oasi (Employer's Share)		0.00		0.00			0.00
142			(56,600.00)	(56,600.00)	48,293.71	(8,306.29)	85.32%	5,105.29
	Hospital And Health Insurance		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
143			(20,411.00)	(20,411.00)	14,492.51	(5,918.49)	71.00%	1,538.49
	Employee Retirement Plan		0.00		0.00			0.00
146			(1,480.00)	(1,480.00)	0.00	(1,480.00)	0.00%	0.00
	Workmen's Compensation		0.00		0.00			0.00
147			(220.00)	(220.00)	215.86	(4.14)	98.12%	22.72
	Unemployment Insurance		0.00		0.00			0.00
148			(9,000.00)	(9,000.00)	2,397.00	(6,603.00)	26.63%	0.00
	Employee Education And Training		0.00		0.00			0.00
211			(1,200.00)	(1,200.00)	1,198.36	(1.64)	99.86%	95.71
	Postage, Box Rent, Etc.		0.00		0.00			0.00
220			(50,000.00)	(50,000.00)	12,096.00	(37,904.00)	24.19%	0.00
	Printing, Duplicating, Typing, And Binding		0.00		0.00			0.00
221			0.00	0.00	585.04	585.04	No Budget	585.04
	Electronic Ticketing Service		0.00		0.00			0.00
230			(7,050.00)	(7,050.00)	3,325.50	(3,724.50)	47.17%	27.49
	Publicity, Subscriptions, And Dues		0.00		0.00			0.00
235			0.00	0.00	960.99	960.99	No Budget	0.00
	Memberships, Registration Fees, And Tuition		0.00		0.00			0.00
238			(100,000.00)	(100,000.00)	64,443.87	(35,556.13)	64.44%	12,329.41
	Marketing and Advertising		0.00		0.00			0.00
241			(13,500.00)	(13,500.00)	5,703.78	(7,796.22)	42.25%	595.59
	Electric		0.00		0.00			0.00
242			(2,300.00)	(2,300.00)	1,942.18	(357.82)	84.44%	204.91
	Water		0.00		0.00			0.00
244			0.00	0.00	3,392.78	3,392.78	No Budget	617.36
	Natural Gas		0.00		0.00			0.00
245			(8,500.00)	(8,500.00)	4,283.06	(4,216.94)	50.39%	317.41
	Telephone And Other Communication Services		0.00		0.00			0.00
248			0.00	0.00	195.91	195.91	No Budget	24.58
	GPS Services		0.00		0.00			0.00
251			(1,500.00)	(1,500.00)	714.10	(785.90)	47.61%	0.00
	Medical Services		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
261			(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
	Repair And Maintenance Motor Vehicles		0.00		0.00			0.00
262			(4,200.00)	(4,200.00)	0.00	(4,200.00)	0.00%	0.00
	Repair And Maintenance Equipment		0.00		0.00			0.00
266			(50,000.00)	(50,000.00)	1,019.50	(48,980.50)	2.04%	40.00
	Repair And Maintenance Buildings		0.00		0.00			0.00
279			0.00	0.00	444.00	444.00	No Budget	0.00
	Website Maintenance		0.00		0.00			0.00
288			0.00	0.00	2,809.41	2,809.41	No Budget	1,726.16
	Travel/Training		0.00		0.00			0.00
290			(500.00)	(500.00)	4,401.25	3,901.25	880.25%	1,721.00
	Other Contracted Services		0.00		0.00			0.00
293			0.00	0.00	1,053.60	1,053.60	No Budget	0.00
	Software service		0.00		0.00			0.00
311			(2,000.00)	(2,000.00)	1,495.18	(504.82)	74.76%	45.24
	Office Supplies		0.00		0.00			0.00
312			(15,000.00)	(15,000.00)	8,353.30	(6,646.70)	55.69%	6,329.62
	Small Items Of Equipment		0.00		0.00			0.00
313			(300.00)	(300.00)	97.96	(202.04)	32.65%	0.00
	Stationary/Forms		0.00		0.00			0.00
315			0.00	0.00	1,937.82	1,937.82	No Budget	0.00
	Information Technology Equipment		0.00		0.00			0.00
316			0.00	0.00	362.05	362.05	No Budget	48.59
	Technology Supplies		0.00		0.00			0.00
319			0.00	0.00	43.37	43.37	No Budget	0.00
	Other Office Supplies And Materials		0.00		0.00			0.00
323			(1,500.00)	(1,500.00)	454.43	(1,045.57)	30.30%	0.00
	Food		0.00		0.00			0.00
324			(3,500.00)	(3,500.00)	1,745.85	(1,754.15)	49.88%	0.00
	Household And Janitorial Supplies		0.00		0.00			0.00
325			0.00	0.00	97.06	97.06	No Budget	0.00
	Agricultural and Horticultural Supplies		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
326			(500.00)	(500.00)	719.76	219.76	143.95%	0.00
	Clothing And Uniforms		0.00		0.00			0.00
331			(1,200.00)	(1,200.00)	412.93	(787.07)	34.41%	137.99
	Gas, Oil, Diesel Fuel, Grease, Etc.		0.00		0.00			0.00
335			0.00	0.00	54.68	54.68	No Budget	0.00
	Electrical Supplies		0.00		0.00			0.00
339			0.00	0.00	880.00	880.00	No Budget	880.00
	Sundry Repair And Maintenance Supplies		0.00		0.00			0.00
340			0.00	0.00	31.62	31.62	No Budget	0.00
	Other Repair And Maintenance Supplies		0.00		0.00			0.00
341			0.00	0.00	205.18	205.18	No Budget	35.92
	Consumable Tools		0.00		0.00			0.00
342			0.00	0.00	2,353.00	2,353.00	No Budget	0.00
	Sign Parts And Supplies		0.00		0.00			0.00
344			(300.00)	(300.00)	90.94	(209.06)	30.31%	90.94
	Safety Supplies		0.00		0.00			0.00
390			(750.00)	(750.00)	297.09	(452.91)	39.61%	31.25
	Miscellaneous Supplies		0.00		0.00			0.00
535			(9,000.00)	(9,000.00)	10,007.84	1,007.84	111.20%	1,672.34
	Equipment Leases & Maint Contracts		0.00		0.00			0.00
556			(4,500.00)	(4,500.00)	5,741.36	1,241.36	127.59%	320.71
	Credit Card Fees		0.00		0.00			0.00
598			(30,000.00)	(30,000.00)	29,241.06	(758.94)	97.47%	3,291.27
	Gift Shop Expenditures		0.00		0.00			0.00
815			(10,000.00)	(10,000.00)	16,177.54	6,177.54	161.78%	9,788.28
	Main Street Jones.Program Exp		0.00		0.00			0.00
816			(12,000.00)	(12,000.00)	7,964.80	(4,035.20)	66.37%	0.00
	Main St.-Brews & Tunes Program		0.00		0.00			0.00
817			(65,000.00)	(65,000.00)	41,200.71	(23,799.29)	63.39%	0.00
	Main St.-Jonesborough Days		0.00		0.00			0.00
844			(20,000.00)	(20,000.00)	16,432.27	(3,567.73)	82.16%	0.00
	Special Events		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
846			(48,000.00)	(48,000.00)	25,685.17	(22,314.83)	53.51%	2,820.53
	Music On The Square Exp		0.00		0.00			0.00
861			(20,000.00)	(20,000.00)	8,323.28	(11,676.72)	41.62%	4,130.65
	Special Programs		0.00		0.00			0.00
873			(50,000.00)	(50,000.00)	43,691.14	(6,308.86)	87.38%	0.00
	Seasonal Lighting		0.00		0.00			0.00
	Total 47210	**Tourism/Visitors Center**	**(1,081,016.00)**	**(1,081,016.00)**	**726,945.47**	**(354,070.53)**	**67.25%**	**89,841.88**
			0.00		**0.00**			**0.00**
51623	**Operating Transfer to Jackson Theatre Fund**							
760			(461,483.00)	(461,483.00)	0.00	(461,483.00)	0.00%	0.00
	Transfer To Other Funds		0.00		0.00			0.00
	Total 51623	**Operating Transfer to**	**(461,483.00)**	**(461,483.00)**	**0.00**	**(461,483.00)**	**0.00%**	**0.00**
			0.00		**0.00**			**0.00**
51630	**Operating Transfer To Debt Service Fd**							
760			(3,330,991.00)	(3,330,991.00)	2,235,162.21	(1,095,828.79)	67.10%	379,643.40
	Transfer To Other Funds		0.00		0.00			0.00
	Total 51630	**Operating Transfer To Debt**	**(3,330,991.00)**	**(3,330,991.00)**	**2,235,162.21**	**(1,095,828.79)**	**67.10%**	**379,643.40**
			0.00		**0.00**			**0.00**
51640	**Operating Transfer To Capital Proj Fd**							
760			(135,500.00)	(135,500.00)	0.00	(135,500.00)	0.00%	0.00
	Transfer To Other Funds		0.00		0.00			0.00
	Total 51640	**Operating Transfer To**	**(135,500.00)**	**(135,500.00)**	**0.00**	**(135,500.00)**	**0.00%**	**0.00**
			0.00		**0.00**			**0.00**
Total For Fund:	**110**		(14,395,701.00)	(14,395,701.00)	10,174,883.27	(4,220,817.73)	70.68%	1,223,561.28
			0.00		0.00			0.00

Fund : **131**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
43200	**Sanitation Services**							
121			(370,091.00)	(370,091.00)	259,789.48	(110,301.52)	70.20%	25,617.96
	Salaries and Wages		0.00		0.00			0.00
141			(28,312.00)	(28,312.00)	18,984.87	(9,327.13)	67.06%	1,849.47
	Oasi (Employer's Share)		0.00		0.00			0.00
142			(60,969.00)	(60,969.00)	44,746.10	(16,222.90)	73.39%	3,498.12
	Hospital And Health Insurance		0.00		0.00			0.00
143			(22,034.00)	(22,034.00)	15,336.80	(6,697.20)	69.61%	1,537.07
	Employee Retirement Plan		0.00		0.00			0.00
146			(14,421.00)	(14,421.00)	0.00	(14,421.00)	0.00%	0.00
	Workmen's Compensation		0.00		0.00			0.00
147			(224.00)	(224.00)	151.70	(72.30)	67.72%	1.99
	Unemployment Insurance		0.00		0.00			0.00
148			(1,500.00)	(1,500.00)	131.00	(1,369.00)	8.73%	0.00
	Employee Education And Training		0.00		0.00			0.00
235			(500.00)	(500.00)	0.00	(500.00)	0.00%	0.00
	Memberships, Registration Fees, And Tuition		0.00		0.00			0.00
237			(2,500.00)	(2,500.00)	0.00	(2,500.00)	0.00%	0.00
	Keep Jonesborough Beautiful Program		0.00		0.00			0.00
238			(500.00)	(500.00)	88.19	(411.81)	17.64%	0.00
	Marketing and Advertising		0.00		0.00			0.00
241			(4,500.00)	(4,500.00)	0.00	(4,500.00)	0.00%	0.00
	Electric		0.00		0.00			0.00
245			(3,000.00)	(3,000.00)	1,288.52	(1,711.48)	42.95%	135.66
	Telephone And Other Communication Services		0.00		0.00			0.00
248			(3,000.00)	(3,000.00)	1,565.36	(1,434.64)	52.18%	196.64
	GPS Services		0.00		0.00			0.00
251			(2,200.00)	(2,200.00)	1,078.14	(1,121.86)	49.01%	0.00
	Medical Services		0.00		0.00			0.00
261			(80,000.00)	(80,000.00)	13,835.82	(66,164.18)	17.29%	0.00
	Repair And Maintenance Motor Vehicles		0.00		0.00			0.00

Fund : **131**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
266			(2,000.00)	(2,000.00)	0.00	(2,000.00)	0.00%	0.00
	Repair And Maintenance Buildings		0.00		0.00			0.00
280			(550.00)	(550.00)	0.00	(550.00)	0.00%	0.00
	Travel		0.00		0.00			0.00
290			(500.00)	(500.00)	1,128.18	628.18	225.64%	0.00
	Other Contracted Services		0.00		0.00			0.00
294			(3,000.00)	(3,000.00)	0.00	(3,000.00)	0.00%	0.00
	Tire Disposal Services		0.00		0.00			0.00
295			(135,000.00)	(135,000.00)	102,199.46	(32,800.54)	75.70%	11,520.83
	Waste Disposal Fees		0.00		0.00			0.00
311			(550.00)	(550.00)	271.00	(279.00)	49.27%	0.00
	Office Supplies		0.00		0.00			0.00
312			(1,000.00)	(1,000.00)	319.73	(680.27)	31.97%	0.00
	Small Items Of Equipment		0.00		0.00			0.00
316			0.00	0.00	60.88	60.88	No Budget	0.00
	Technology Supplies		0.00		0.00			0.00
322			0.00	0.00	237.81	237.81	No Budget	0.00
	Chemical, Laboratory, And Medical Supplies		0.00		0.00			0.00
324			0.00	0.00	173.15	173.15	No Budget	0.00
	Household And Janitorial Supplies		0.00		0.00			0.00
326			(4,000.00)	(4,000.00)	2,034.25	(1,965.75)	50.86%	0.00
	Clothing And Uniforms		0.00		0.00			0.00
331			(70,000.00)	(70,000.00)	55,181.34	(14,818.66)	78.83%	4,157.68
	Gas, Oil, Diesel Fuel, Grease, Etc.		0.00		0.00			0.00
332			0.00	0.00	22,673.11	22,673.11	No Budget	1,736.80
	Vehicle Parts And Repair		0.00		0.00			0.00
334			(13,000.00)	(13,000.00)	8,832.52	(4,167.48)	67.94%	0.00
	Tires, Tubes And Etc.		0.00		0.00			0.00
340			0.00	0.00	29.30	29.30	No Budget	0.00
	Other Repair And Maintenance Supplies		0.00		0.00			0.00
341			0.00	0.00	70.74	70.74	No Budget	0.00
	Consumable Tools		0.00		0.00			0.00

Fund : **131**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
344			(550.00)	(550.00)	347.08	(202.92)	63.11%	0.00
	Safety Supplies		0.00		0.00			0.00
350			(50,000.00)	(50,000.00)	46,528.00	(3,472.00)	93.06%	0.00
	Supplies For Resale		0.00		0.00			0.00
390			(2,500.00)	(2,500.00)	5.68	(2,494.32)	0.23%	0.00
	Miscellaneous Supplies		0.00		0.00			0.00
520			(6,750.00)	(6,750.00)	16,707.48	9,957.48	247.52%	0.00
	Property/Liability Insurance		0.00		0.00			0.00
533			(1,500.00)	(1,500.00)	0.00	(1,500.00)	0.00%	0.00
	Machinery And Equipment Rental		0.00		0.00			0.00
535			(2,000.00)	(2,000.00)	2,822.77	822.77	141.14%	233.68
	Equipment Leases & Maint Contracts		0.00		0.00			0.00
555			(350.00)	(350.00)	393.66	43.66	112.47%	0.00
	Bank Service Charges		0.00		0.00			0.00
565			(2,500.00)	(2,500.00)	3,005.71	505.71	120.23%	0.00
	Permit Fee		0.00		0.00			0.00
620			0.00	0.00	0.00	0.00	No Budget	0.00
	Note Principal		0.00		0.00			0.00
640			0.00	0.00	0.00	0.00	No Budget	0.00
	Interest On Notes		0.00		0.00			0.00
940			0.00	0.00	7,945.00	7,945.00	No Budget	0.00
	Machinery And Equipment		0.00		0.00			0.00
	Total 43200	**Sanitation Services**	**(889,501.00)**	**(889,501.00)**	**627,962.83**	**(261,538.17)**	**70.60%**	**50,485.90**
			0.00		**0.00**			**0.00**
51630	**Operating Transfer To Debt Service Fd**							
760			(105,296.00)	(105,296.00)	92,969.97	(12,326.03)	88.29%	4,108.58
	Transfer To Other Funds		0.00		0.00			0.00
	Total 51630	**Operating Transfer To Debt**	**(105,296.00)**	**(105,296.00)**	**92,969.97**	**(12,326.03)**	**88.29%**	**4,108.58**
			0.00		**0.00**			**0.00**
Total For Fund:	**131**		(994,797.00)	(994,797.00)	720,932.80	(273,864.20)	72.47%	54,594.48
			0.00		0.00			0.00

Fund : **171**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
44550	**Jackson Theater**							
121			(296,312.00)	(296,312.00)	234,547.58	(61,764.42)	79.16%	24,707.65
	Salaries and Wages		0.00		0.00			0.00
141			(22,668.00)	(22,668.00)	17,957.78	(4,710.22)	79.22%	1,892.42
	Oasi (Employer's Share)		0.00		0.00			0.00
142			(6,624.00)	(6,624.00)	7,591.30	967.30	114.60%	779.13
	Hospital And Health Insurance		0.00		0.00			0.00
143			(11,636.00)	(11,636.00)	8,353.10	(3,282.90)	71.79%	909.13
	Employee Retirement Plan		0.00		0.00			0.00
146			(500.00)	(500.00)	0.00	(500.00)	0.00%	0.00
	Workmen's Compensation		0.00		0.00			0.00
147			(216.00)	(216.00)	178.26	(37.74)	82.53%	28.09
	Unemployment Insurance		0.00		0.00			0.00
148			(1,500.00)	(1,500.00)	0.00	(1,500.00)	0.00%	0.00
	Employee Education And Training		0.00		0.00			0.00
211			(500.00)	(500.00)	64.03	(435.97)	12.81%	34.71
	Postage, Box Rent, Etc.		0.00		0.00			0.00
220			(7,500.00)	(7,500.00)	252.47	(7,247.53)	3.37%	252.47
	Printing, Duplicating, Typing, And Binding		0.00		0.00			0.00
221			0.00	0.00	1,939.61	1,939.61	No Budget	1,939.61
	Electronic Ticketing Service		0.00		0.00			0.00
230			(4,000.00)	(4,000.00)	3,571.20	(428.80)	89.28%	500.34
	Publicity, Subscriptions, And Dues		0.00		0.00			0.00
231			0.00	0.00	106.50	106.50	No Budget	0.00
	Publication Of Legal Notices		0.00		0.00			0.00
238		70100	0.00	0.00	13.12	13.12	No Budget	0.00
	Marketing and Advertising		0.00		0.00			0.00
238			(35,000.00)	(35,000.00)	10,456.92	(24,543.08)	29.88%	2,722.96
	Marketing and Advertising		0.00		0.00			0.00
241			(18,000.00)	(18,000.00)	12,377.54	(5,622.46)	68.76%	1,660.66
	Electric		0.00		0.00			0.00

Fund : **171**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
242			(4,000.00)	(4,000.00)	1,018.54	(2,981.46)	25.46%	172.47
	Water		0.00		0.00			0.00
244			0.00	0.00	3,594.53	3,594.53	No Budget	610.64
	Natural Gas		0.00		0.00			0.00
245			(10,000.00)	(10,000.00)	1,972.42	(8,027.58)	19.72%	199.18
	Telephone And Other Communication Services		0.00		0.00			0.00
250	70014		0.00	0.00	875.00	875.00	No Budget	0.00
	Professional Entertainment		0.00		0.00			0.00
250	70028		0.00	0.00	277.50	277.50	No Budget	0.00
	Professional Entertainment		0.00		0.00			0.00
250	70011		0.00	0.00	3,594.60	3,594.60	No Budget	0.00
	Professional Entertainment		0.00		0.00			0.00
250	70007		0.00	0.00	1,821.19	1,821.19	No Budget	0.00
	Professional Entertainment		0.00		0.00			0.00
250	70025		0.00	0.00	200.00	200.00	No Budget	200.00
	Professional Entertainment		0.00		0.00			0.00
250	70034		0.00	0.00	3,500.00	3,500.00	No Budget	0.00
	Professional Entertainment		0.00		0.00			0.00
250	70031		0.00	0.00	3,200.00	3,200.00	No Budget	3,000.00
	Professional Entertainment		0.00		0.00			0.00
250	70024		0.00	0.00	3,941.10	3,941.10	No Budget	0.00
	Professional Entertainment		0.00		0.00			0.00
250	70023		0.00	0.00	2,125.55	2,125.55	No Budget	0.00
	Professional Entertainment		0.00		0.00			0.00
250	70012		0.00	0.00	6,174.45	6,174.45	No Budget	0.00
	Professional Entertainment		0.00		0.00			0.00
250	70020		0.00	0.00	22,027.29	22,027.29	No Budget	0.00
	Professional Entertainment		0.00		0.00			0.00
250	70026		0.00	0.00	205.41	205.41	No Budget	105.41
	Professional Entertainment		0.00		0.00			0.00
250	70009		0.00	0.00	5,975.70	5,975.70	No Budget	0.00
	Professional Entertainment		0.00		0.00			0.00

Fund : **171**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
250	70016		0.00	0.00	4,071.80	4,071.80	No Budget	0.00
	Professional Entertainment		0.00		0.00			0.00
250	70032		0.00	0.00	200.00	200.00	No Budget	200.00
	Professional Entertainment		0.00		0.00			0.00
250	70015		0.00	0.00	7,093.50	7,093.50	No Budget	0.00
	Professional Entertainment		0.00		0.00			0.00
250	70021		0.00	0.00	100.00	100.00	No Budget	0.00
	Professional Entertainment		0.00		0.00			0.00
250	70029		0.00	0.00	3,600.57	3,600.57	No Budget	676.08
	Professional Entertainment		0.00		0.00			0.00
250	70010		0.00	0.00	0.00	0.00	No Budget	0.00
	Professional Entertainment		0.00		0.00			0.00
250	70022		0.00	0.00	4,371.22	4,371.22	No Budget	0.00
	Professional Entertainment		0.00		0.00			0.00
250	70100		0.00	0.00	8,595.52	8,595.52	No Budget	0.00
	Professional Entertainment		0.00		0.00			0.00
250	70019		0.00	0.00	4,567.89	4,567.89	No Budget	0.00
	Professional Entertainment		0.00		0.00			0.00
250	70027		0.00	0.00	4,221.46	4,221.46	No Budget	21.46
	Professional Entertainment		0.00		0.00			0.00
250	70017		0.00	0.00	5,018.17	5,018.17	No Budget	0.00
	Professional Entertainment		0.00		0.00			0.00
250	70035		0.00	0.00	6,250.00	6,250.00	No Budget	6,250.00
	Professional Entertainment		0.00		0.00			0.00
250			(150,000.00)	(150,000.00)	941.29	(149,058.71)	0.63%	0.00
	Professional Entertainment		0.00		0.00			0.00
250	70030		0.00	0.00	6,517.20	6,517.20	No Budget	3,517.20
	Professional Entertainment		0.00		0.00			0.00
250	70013		0.00	0.00	1,230.00	1,230.00	No Budget	0.00
	Professional Entertainment		0.00		0.00			0.00
250	70006		0.00	0.00	100.00	100.00	No Budget	0.00
	Professional Entertainment		0.00		0.00			0.00

Fund : **171**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
251			0.00	0.00	279.55	279.55	No Budget	0.00
	Medical Services		0.00		0.00			0.00
255			0.00	0.00	150.00	150.00	No Budget	0.00
	IT and Network Services		0.00		0.00			0.00
257			(50,000.00)	(50,000.00)	264.34	(49,735.66)	0.53%	264.34
	Royalties		0.00		0.00			0.00
257	70100		0.00	0.00	27,021.81	27,021.81	No Budget	3,023.18
	Royalties		0.00		0.00			0.00
262			(6,000.00)	(6,000.00)	16,837.35	10,837.35	280.62%	42.58
	Repair And Maintenance Equipment		0.00		0.00			0.00
266			(20,000.00)	(20,000.00)	13,417.06	(6,582.94)	67.09%	62.14
	Repair And Maintenance Buildings		0.00		0.00			0.00
287			0.00	0.00	172.31	172.31	No Budget	0.00
	Meals And Entertainment		0.00		0.00			0.00
287	70013		0.00	0.00	46.42	46.42	No Budget	0.00
	Meals And Entertainment		0.00		0.00			0.00
290			(35,000.00)	(35,000.00)	24,749.55	(10,250.45)	70.71%	2,500.00
	Other Contracted Services		0.00		0.00			0.00
293			0.00	0.00	396.00	396.00	No Budget	0.00
	Software service		0.00		0.00			0.00
311			(2,000.00)	(2,000.00)	1,975.41	(24.59)	98.77%	716.82
	Office Supplies		0.00		0.00			0.00
312			(30,000.00)	(30,000.00)	1,712.90	(28,287.10)	5.71%	0.00
	Small Items Of Equipment		0.00		0.00			0.00
313			(500.00)	(500.00)	0.00	(500.00)	0.00%	0.00
	Stationary/Forms		0.00		0.00			0.00
315			0.00	0.00	2,706.00	2,706.00	No Budget	0.00
	Information Technology Equipment		0.00		0.00			0.00
316			0.00	0.00	222.10	222.10	No Budget	15.57
	Technology Supplies		0.00		0.00			0.00
321			0.00	0.00	82.28	82.28	No Budget	0.00
	Paper/Plastics		0.00		0.00			0.00

Fund : **171**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
323			(2,000.00)	(2,000.00)	431.26	(1,568.74)	21.56%	76.73
	Food		0.00		0.00			0.00
324			(7,000.00)	(7,000.00)	9,047.74	2,047.74	129.25%	932.29
	Household And Janitorial Supplies		0.00		0.00			0.00
325			0.00	0.00	41.40	41.40	No Budget	0.00
	Agricultural and Horticultural Supplies		0.00		0.00			0.00
331			(2,500.00)	(2,500.00)	16.75	(2,483.25)	0.67%	0.00
	Gas, Oil, Diesel Fuel, Grease, Etc.		0.00		0.00			0.00
335			0.00	0.00	25.59	25.59	No Budget	0.00
	Electrical Supplies		0.00		0.00			0.00
340			0.00	0.00	526.34	526.34	No Budget	0.00
	Other Repair And Maintenance Supplies		0.00		0.00			0.00
341			0.00	0.00	427.31	427.31	No Budget	0.00
	Consumable Tools		0.00		0.00			0.00
342			0.00	0.00	419.50	419.50	No Budget	0.00
	Sign Parts And Supplies		0.00		0.00			0.00
351			0.00	0.00	6,111.90	6,111.90	No Budget	2,260.80
	Merchandise Purchased For Resale		0.00		0.00			0.00
352			(25,000.00)	(25,000.00)	19,726.67	(5,273.33)	78.91%	2,037.19
	Concession Supplies for Resale		0.00		0.00			0.00
354			0.00	0.00	288.00	288.00	No Budget	288.00
	Alcohol for Resale		0.00		0.00			0.00
390			(6,000.00)	(6,000.00)	297.26	(5,702.74)	4.95%	200.00
	Miscellaneous Supplies		0.00		0.00			0.00
514			0.00	0.00	100.00	100.00	No Budget	100.00
	Surety Bonds - Officials And Employees		0.00		0.00			0.00
533			0.00	0.00	574.86	574.86	No Budget	0.00
	Machinery And Equipment Rental		0.00		0.00			0.00
535			(20,000.00)	(20,000.00)	13,657.33	(6,342.67)	68.29%	1,041.24
	Equipment Leases & Maint Contracts		0.00		0.00			0.00
556			(3,000.00)	(3,000.00)	23,883.36	20,883.36	796.11%	510.37
	Credit Card Fees		0.00		0.00			0.00

Fund : **171**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
561			0.00	0.00	687.00	687.00	No Budget	102.00
	Sales Tax Paid		0.00		0.00			0.00
565			0.00	0.00	209.99	209.99	No Budget	20.47
	Permit Fee		0.00		0.00			0.00
568			0.00	0.00	350.00	350.00	No Budget	0.00
	Annual Permit Fees		0.00		0.00			0.00
598			0.00	0.00	1,736.92	1,736.92	No Budget	140.00
	Gift Shop Expenditures		0.00		0.00			0.00
	Total 44550	**Jackson Theater**	**(777,456.00)**	**(777,456.00)**	**583,383.57**	**(194,072.43)**	**75.04%**	**64,713.33**
			0.00		**0.00**			**0.00**
51630	**Operating Transfer To Debt Service Fd**							
760			(175,027.00)	(175,027.00)	130,408.66	(44,618.34)	74.51%	27,436.00
	Transfer To Other Funds		0.00		0.00			0.00
	Total 51630	**Operating Transfer To Debt**	**(175,027.00)**	**(175,027.00)**	**130,408.66**	**(44,618.34)**	**74.51%**	**27,436.00**
			0.00		**0.00**			**0.00**
Total For Fund:	**171**		(952,483.00)	(952,483.00)	713,792.23	(238,690.77)	74.94%	92,149.33
			0.00		0.00			0.00

Fund : **210**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
49101	**2020 RD Facilities $3.294M**							
620	41500	110	(63,552.00)	(63,552.00)	47,492.16	(16,059.84)	74.73%	5,327.56
	Note Principal		0.00		0.00			0.00
640	41500	110	(85,872.00)	(85,872.00)	64,575.84	(21,296.16)	75.20%	7,124.44
	Interest On Notes		0.00		0.00			0.00
	Total 49101	**2020 RD Facilities $3.294M**	**(149,424.00)**	**(149,424.00)**	**112,068.00**	**(37,356.00)**	**75.00%**	**12,452.00**
			0.00		**0.00**			**0.00**
49102	**2021 GO Refunding $3.315M Tax-Exempt**							
620	44320	110	(95,000.00)	(95,000.00)	0.00	(95,000.00)	0.00%	0.00
	Note Principal		0.00		0.00			0.00
640	44320	110	(85,650.00)	(85,650.00)	42,825.00	(42,825.00)	50.00%	0.00
	Interest On Notes		0.00		0.00			0.00
	Total 49102	**2021 GO Refunding**	**(180,650.00)**	**(180,650.00)**	**42,825.00**	**(137,825.00)**	**23.71%**	**0.00**
			0.00		**0.00**			**0.00**
49201	**2020 Capital Improvement $1M**							
620	41500	110	(126,000.00)	(126,000.00)	126,000.00	0.00	100.00%	0.00
	Note Principal		0.00		0.00			0.00
640	41500	110	(10,190.00)	(10,190.00)	5,794.20	(4,395.80)	56.86%	0.00
	Interest On Notes		0.00		0.00			0.00
	Total 49201	**2020 Capital Improvement**	**(136,190.00)**	**(136,190.00)**	**131,794.20**	**(4,395.80)**	**96.77%**	**0.00**
			0.00		**0.00**			**0.00**
49202	**2024 CON Engel Property**							
620	41500	110	(22,949.00)	(22,949.00)	17,107.29	(5,841.71)	74.54%	2,031.04
	Note Principal		0.00		0.00			0.00
640	41500	110	(15,265.00)	(15,265.00)	11,553.30	(3,711.70)	75.68%	1,153.47
	Interest On Notes		0.00		0.00			0.00
	Total 49202	**2024 CON Engel Property**	**(38,214.00)**	**(38,214.00)**	**28,660.59**	**(9,553.41)**	**75.00%**	**3,184.51**
			0.00		**0.00**			**0.00**

Fund : **210**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
49203	**2023 Capital Improvement $1M**							
620	41500	110	(73,196.00)	(73,196.00)	54,444.95	(18,751.05)	74.38%	6,031.27
	Note Principal		0.00		0.00			0.00
640	41500	110	(27,821.00)	(27,821.00)	21,317.86	(6,503.14)	76.63%	2,386.82
	Interest On Notes		0.00		0.00			0.00
	Total 49203	**2023 Capital Improvement**	**(101,017.00)**	**(101,017.00)**	**75,762.81**	**(25,254.19)**	**75.00%**	**8,418.09**
			0.00		**0.00**			**0.00**
49204	**2021 Police Vehicles**							
620	42100	110	(123,000.00)	(123,000.00)	123,000.00	0.00	100.00%	0.00
	Note Principal		0.00		0.00			0.00
640	42100	110	(1,039.00)	(1,039.00)	2,269.35	1,230.35	218.42%	0.00
	Interest On Notes		0.00		0.00			0.00
	Total 49204	**2021 Police Vehicles**	**(124,039.00)**	**(124,039.00)**	**125,269.35**	**1,230.35**	**100.99%**	**0.00**
			0.00		**0.00**			**0.00**
49205	**2021 Fire Truck**							
620	42200	110	(48,000.00)	(48,000.00)	48,000.00	0.00	100.00%	0.00
	Note Principal		0.00		0.00			0.00
640	42200	110	(7,909.00)	(7,909.00)	7,909.20	0.20	100.00%	3,673.80
	Interest On Notes		0.00		0.00			0.00
	Total 49205	**2021 Fire Truck**	**(55,909.00)**	**(55,909.00)**	**55,909.20**	**0.20**	**100.00%**	**3,673.80**
			0.00		**0.00**			**0.00**
49206	**2021 Wetlands CON**							
620	44490	110	(34,100.00)	(34,100.00)	34,100.00	0.00	100.00%	0.00
	Note Principal		0.00		0.00			0.00
640	44490	110	(610.00)	(610.00)	933.05	323.05	152.96%	0.00
	Interest On Notes		0.00		0.00			0.00
	Total 49206	**2021 Wetlands CON**	**(34,710.00)**	**(34,710.00)**	**35,033.05**	**323.05**	**100.93%**	**0.00**
			0.00		**0.00**			**0.00**
49207	**2025 TMBF CON - Equipment**							
620	43170	110	(6,666.00)	(6,666.00)	0.00	(6,666.00)	0.00%	0.00
	Note Principal		0.00		0.00			0.00

Fund : **210**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
620	42200	110	(9,690.00)	(9,690.00)	0.00	(9,690.00)	0.00%	0.00
	Note Principal		0.00		0.00			0.00
620	43100	110	(52,331.00)	(52,331.00)	0.00	(52,331.00)	0.00%	0.00
	Note Principal		0.00		0.00			0.00
620	44490	110	(27,636.00)	(27,636.00)	0.00	(27,636.00)	0.00%	0.00
	Note Principal		0.00		0.00			0.00
620	44491	110	(3,636.00)	(3,636.00)	0.00	(3,636.00)	0.00%	0.00
	Note Principal		0.00		0.00			0.00
620	44320	110	(846.00)	(846.00)	0.00	(846.00)	0.00%	0.00
	Note Principal		0.00		0.00			0.00
620	41500	110	(14,093.00)	(14,093.00)	0.00	(14,093.00)	0.00%	0.00
	Note Principal		0.00		0.00			0.00
620	44400	110	(6,273.00)	(6,273.00)	0.00	(6,273.00)	0.00%	0.00
	Note Principal		0.00		0.00			0.00
620	42100	110	(47,358.00)	(47,358.00)	0.00	(47,358.00)	0.00%	0.00
	Note Principal		0.00		0.00			0.00
620	47210	110	(11,274.00)	(11,274.00)	0.00	(11,274.00)	0.00%	0.00
	Note Principal		0.00		0.00			0.00
640	42100	110	(30,384.00)	(30,384.00)	0.00	(30,384.00)	0.00%	0.00
	Interest On Notes		0.00		0.00			0.00
640	44491	110	(2,791.00)	(2,791.00)	0.00	(2,791.00)	0.00%	0.00
	Interest On Notes		0.00		0.00			0.00
640	44320	110	(649.00)	(649.00)	0.00	(649.00)	0.00%	0.00
	Interest On Notes		0.00		0.00			0.00
640	42200	110	(4,974.00)	(4,974.00)	0.00	(4,974.00)	0.00%	0.00
	Interest On Notes		0.00		0.00			0.00
640	44400	110	(2,563.00)	(2,563.00)	0.00	(2,563.00)	0.00%	0.00
	Interest On Notes		0.00		0.00			0.00
640	47210	110	(8,656.00)	(8,656.00)	0.00	(8,656.00)	0.00%	0.00
	Interest On Notes		0.00		0.00			0.00
640	43170	110	(5,118.00)	(5,118.00)	0.00	(5,118.00)	0.00%	0.00
	Interest On Notes		0.00		0.00			0.00

Fund : **210**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
640	44490	110	(20,573.00)	(20,573.00)	0.00	(20,573.00)	0.00%	0.00
	Interest On Notes		0.00		0.00			0.00
640	41500	110	(10,820.00)	(10,820.00)	0.00	(10,820.00)	0.00%	0.00
	Interest On Notes		0.00		0.00			0.00
640	43100	110	(35,368.00)	(35,368.00)	0.00	(35,368.00)	0.00%	0.00
	Interest On Notes		0.00		0.00			0.00
	Total 49207	**2025 TMBF CON -**	**(301,699.00)**	**(301,699.00)**	**0.00**	**(301,699.00)**	**0.00%**	**0.00**
			0.00		**0.00**			**0.00**
49301	**2023 RDA #22**							
620	41500	110	(107,998.00)	(107,998.00)	80,941.73	(27,056.27)	74.95%	18,490.16
	Note Principal		0.00		0.00			0.00
640	41500	110	(84,962.00)	(84,962.00)	63,778.27	(21,183.73)	75.07%	13,669.84
	Interest On Notes		0.00		0.00			0.00
	Total 49301	**2023 RDA #22**	**(192,960.00)**	**(192,960.00)**	**144,720.00**	**(48,240.00)**	**75.00%**	**32,160.00**
			0.00		**0.00**			**0.00**
49302	**2023 RDA #23**							
620	41500	110	(237,597.00)	(237,597.00)	178,092.13	(59,504.87)	74.96%	40,726.85
	Note Principal		0.00		0.00			0.00
640	41500	110	(196,563.00)	(196,563.00)	147,527.87	(49,035.13)	75.05%	31,633.15
	Interest On Notes		0.00		0.00			0.00
	Total 49302	**2023 RDA #23**	**(434,160.00)**	**(434,160.00)**	**325,620.00**	**(108,540.00)**	**75.00%**	**72,360.00**
			0.00		**0.00**			**0.00**
49303	**2023 RDA #24**							
620	41500	110	(265,945.00)	(265,945.00)	199,318.96	(66,626.04)	74.95%	45,532.01
	Note Principal		0.00		0.00			0.00
640	41500	110	(209,219.00)	(209,219.00)	157,054.04	(52,164.96)	75.07%	33,661.99
	Interest On Notes		0.00		0.00			0.00
	Total 49303	**2023 RDA #24**	**(475,164.00)**	**(475,164.00)**	**356,373.00**	**(118,791.00)**	**75.00%**	**79,194.00**
			0.00		**0.00**			**0.00**
49304	**2023 RDA #25**							
620	41500	110	(267,295.00)	(267,295.00)	200,330.74	(66,964.26)	74.95%	45,763.14
	Note Principal		0.00		0.00			0.00

Fund : **210**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
640	41500	110	(210,281.00)	(210,281.00)	157,851.26	(52,429.74)	75.07%	33,832.86
	Interest On Notes		0.00		0.00			0.00
	Total 49304	**2023 RDA #25**	**(477,576.00)**	**(477,576.00)**	**358,182.00**	**(119,394.00)**	**75.00%**	**79,596.00**
			0.00		**0.00**			**0.00**
49305	**2023 RDA #27**							
620	41500	110	(82,447.00)	(82,447.00)	61,792.24	(20,654.76)	74.95%	14,089.17
	Note Principal		0.00		0.00			0.00
640	41500	110	(60,113.00)	(60,113.00)	45,127.76	(14,985.24)	75.07%	9,670.83
	Interest On Notes		0.00		0.00			0.00
	Total 49305	**2023 RDA #27**	**(142,560.00)**	**(142,560.00)**	**106,920.00**	**(35,640.00)**	**75.00%**	**23,760.00**
			0.00		**0.00**			**0.00**
49306	**2023 RDA #28**							
620	41500	110	(192,377.00)	(192,377.00)	144,181.87	(48,195.13)	74.95%	32,874.72
	Note Principal		0.00		0.00			0.00
640	41500	110	(140,263.00)	(140,263.00)	105,298.13	(34,964.87)	75.07%	22,565.28
	Interest On Notes		0.00		0.00			0.00
	Total 49306	**2023 RDA #28**	**(332,640.00)**	**(332,640.00)**	**249,480.00**	**(83,160.00)**	**75.00%**	**55,440.00**
			0.00		**0.00**			**0.00**
49307	**2023 RDA Tiger Park $2M - New**							
620	41500	110	(42,835.00)	(42,835.00)	0.00	(42,835.00)	0.00%	0.00
	Note Principal		0.00		0.00			0.00
640	41500	110	(69,317.00)	(69,317.00)	0.00	(69,317.00)	0.00%	0.00
	Interest On Notes		0.00		0.00			0.00
	Total 49307	**2023 RDA Tiger Park $2M -**	**(112,152.00)**	**(112,152.00)**	**0.00**	**(112,152.00)**	**0.00%**	**0.00**
			0.00		**0.00**			**0.00**
49308	**2016 Fire Truck**							
620	42200	110	(41,004.00)	(41,004.00)	30,644.63	(10,359.37)	74.74%	3,436.99
	Note Principal		0.00		0.00			0.00
640	42200	110	(923.00)	(923.00)	800.38	(122.62)	86.72%	56.90
	Interest On Notes		0.00		0.00			0.00

Fund : **210**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
Total 49308		**2016 Fire Truck**	**(41,927.00)**	**(41,927.00)**	**31,445.01**	**(10,481.99)**	**75.00%**	**3,493.89**
			0.00		**0.00**			**0.00**
49309		**Tiger Park Bond Anticipation Note**						
640	41500	110	0.00	0.00	55,100.00	55,100.00	No Budget	5,911.11
Interest On Notes			0.00		0.00			0.00
Total 49309		**Tiger Park Bond**	**0.00**	**0.00**	**55,100.00**	**55,100.00**	**100.00%**	**5,911.11**
			0.00		**0.00**			**0.00**
49341		**2025 RDA #26**						
620	44550	171	(46,037.00)	(46,037.00)	34,315.45	(11,721.55)	74.54%	7,694.57
Note Principal			0.00		0.00			0.00
640	44550	171	(61,699.00)	(61,699.00)	46,486.55	(15,212.45)	75.34%	10,261.43
Interest On Notes			0.00		0.00			0.00
Total 49341		**2025 RDA #26**	**(107,736.00)**	**(107,736.00)**	**80,802.00**	**(26,934.00)**	**75.00%**	**17,956.00**
			0.00		**0.00**			**0.00**
49342		**2025 New Debt**						
620	44550	171	(25,701.00)	(25,701.00)	7,039.77	(18,661.23)	27.39%	2,242.36
Note Principal			0.00		0.00			0.00
640	44550	171	(41,590.00)	(41,590.00)	21,400.23	(20,189.77)	51.46%	7,237.64
Interest On Notes			0.00		0.00			0.00
660	44550	171	0.00	0.00	8,500.00	8,500.00	No Budget	0.00
Debt Issuance Costs			0.00		0.00			0.00
Total 49342		**2025 New Debt**	**(67,291.00)**	**(67,291.00)**	**36,940.00**	**(30,351.00)**	**54.90%**	**9,480.00**
			0.00		**0.00**			**0.00**
49343		**Jackson Bond Anticipation Note**						
620	44550	171	0.00	0.00	1,200,000.00	1,200,000.00	No Budget	0.00
Note Principal			0.00		0.00			0.00
640	44550	171	0.00	0.00	12,666.66	12,666.66	No Budget	0.00
Interest On Notes			0.00		0.00			0.00
Total 49343		**Jackson Bond Anticipation**	**0.00**	**0.00**	**1,212,666.66**	**1,212,666.66**	**100.00%**	**0.00**
			0.00		**0.00**			**0.00**

Fund : **210**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
49371	**2020 Garbage Truck**							
620	43200	131	(43,807.00)	(43,807.00)	34,497.94	(9,309.06)	78.75%	3,866.45
	Note Principal		0.00		0.00			0.00
640	43200	131	(5,496.00)	(5,496.00)	2,479.28	(3,016.72)	45.11%	242.13
	Interest On Notes		0.00		0.00			0.00
	Total 49371	**2020 Garbage Truck**	**(49,303.00)**	**(49,303.00)**	**36,977.22**	**(12,325.78)**	**75.00%**	**4,108.58**
			0.00		**0.00**			**0.00**
49372	**2025 Garbage Truck**							
620	43200	131	(30,069.00)	(30,069.00)	30,069.00	0.00	100.00%	0.00
	Note Principal		0.00		0.00			0.00
640	43200	131	(25,924.00)	(25,924.00)	25,923.75	(0.25)	100.00%	0.00
	Interest On Notes		0.00		0.00			0.00
	Total 49372	**2025 Garbage Truck**	**(55,993.00)**	**(55,993.00)**	**55,992.75**	**(0.25)**	**100.00%**	**0.00**
			0.00		**0.00**			**0.00**
Total For Fund:	**210**		(3,611,314.00)	(3,611,314.00)	3,658,540.84	47,226.84	101.31%	411,187.98
			0.00		0.00			0.00

Fund : **310**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
47500	**Capital Equipment**							
941	42200		(65,000.00)	(65,000.00)	0.00	(65,000.00)	0.00%	0.00
	Vehicles		0.00		0.00			0.00
942	43200		0.00	0.00	47,500.00	47,500.00	No Budget	47,500.00
	General Purpose Machinery And Equipment		0.00		0.00			0.00
942	43100		(125,000.00)	(125,000.00)	122,703.81	(2,296.19)	98.16%	0.00
	General Purpose Machinery And Equipment		0.00		0.00			0.00
942	44400		(32,000.00)	(32,000.00)	12,799.00	(19,201.00)	40.00%	0.00
	General Purpose Machinery And Equipment		0.00		0.00			0.00
945	42100		(74,884.00)	(74,884.00)	0.00	(74,884.00)	0.00%	0.00
	Communication Equipment		0.00		0.00			0.00
949	44320	151	0.00	0.00	5,140.55	5,140.55	No Budget	5,140.55
	Other Machinery And Equipment		0.00		0.00			0.00
949	42100		(35,000.00)	(35,000.00)	0.00	(35,000.00)	0.00%	0.00
	Other Machinery And Equipment		0.00		0.00			0.00
949	WETLD		(50,000.00)	(50,000.00)	24,499.00	(25,501.00)	49.00%	0.00
	Other Machinery And Equipment		0.00		0.00			0.00
949	42200		(14,000.00)	(14,000.00)	14,674.60	674.60	104.82%	0.00
	Other Machinery And Equipment		0.00		0.00			0.00
952			(186,927.00)	(186,927.00)	189,762.57	2,835.57	101.52%	0.00
	Police Vehicles		0.00		0.00			0.00
952	Debt		(560,783.00)	(560,783.00)	359,238.00	(201,545.00)	64.06%	359,238.00
	Police Vehicles		0.00		0.00			0.00
954	42100		(443,355.00)	(443,355.00)	359,112.81	(84,242.19)	81.00%	295,448.41
	Radios		0.00		0.00			0.00
954	42200		(90,435.00)	(90,435.00)	87,020.86	(3,414.14)	96.22%	0.00
	Radios		0.00		0.00			0.00
	Total 47500	**Capital Equipment**	**(1,677,384.00)**	**(1,677,384.00)**	**1,222,451.20**	**(454,932.80)**	**72.88%**	**707,326.96**
			0.00		**0.00**			**0.00**

Fund : **310**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
47510	**Capital Projects**							
910	41500		0.00	0.00	251,638.21	251,638.21	No Budget	0.00
	Land		0.00		0.00			0.00
929	44491		(64,500.00)	(64,500.00)	17,919.00	(46,581.00)	27.78%	17,919.00
	Other Buildings		0.00		0.00			0.00
929	41500		(100,000.00)	(100,000.00)	0.00	(100,000.00)	0.00%	0.00
	Other Buildings		0.00		0.00			0.00
929	43100		0.00	0.00	3,696.84	3,696.84	No Budget	(3,118.09)
	Other Buildings		0.00		0.00			0.00
929	41500	150	0.00	0.00	45,360.00	45,360.00	No Budget	0.00
	Other Buildings		0.00		0.00			0.00
929	43170		(118,261.00)	(118,261.00)	118,260.06	(0.94)	100.00%	118,260.06
	Other Buildings		0.00		0.00			0.00
929	44400		(25,000.00)	(25,000.00)	21,263.32	(3,736.68)	85.05%	10,009.57
	Other Buildings		0.00		0.00			0.00
929	47210		(200,000.00)	(200,000.00)	0.00	(200,000.00)	0.00%	0.00
	Other Buildings		0.00		0.00			0.00
931			0.00	0.00	0.00	0.00	No Budget	0.00
	Roads, Street, And Parking Lots		0.00		0.00			0.00
931	43100		(630,900.00)	(630,900.00)	109,242.70	(521,657.30)	17.32%	0.00
	Roads, Street, And Parking Lots		0.00		0.00			0.00
931	44320		(15,000.00)	(15,000.00)	22,463.62	7,463.62	149.76%	2,979.62
	Roads, Street, And Parking Lots		0.00		0.00			0.00
933	41500		(100,000.00)	(100,000.00)	149,537.66	49,537.66	149.54%	851.25
	Sidewalks		0.00		0.00			0.00
937	44400		(135,500.00)	(135,500.00)	0.00	(135,500.00)	0.00%	0.00
	Parks And Recreation Facilities		0.00		0.00			0.00
937	44490		(420,000.00)	(420,000.00)	238,344.56	(181,655.44)	56.75%	90,698.87
	Parks And Recreation Facilities		0.00		0.00			0.00
939	41500	150	0.00	0.00	60,705.00	60,705.00	No Budget	0.00
	Other Improvements		0.00		0.00			0.00

Fund : **310**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
939	41500		(50,000.00)	(50,000.00)	0.00	(50,000.00)	0.00%	0.00
	Other Improvements		0.00		0.00			0.00
992	43100		(50,000.00)	(50,000.00)	48,162.87	(1,837.13)	96.33%	13,387.37
	Street/Solid Waste Buidling		0.00		0.00			0.00
	Total 47510	**Capital Projects**	**(1,909,161.00)**	**(1,909,161.00)**	**1,086,593.84**	**(822,567.16)**	**56.91%**	**250,987.65**
			0.00		**0.00**			**0.00**
Total For Fund:	**310**		(3,586,545.00)	(3,586,545.00)	2,309,045.04	(1,277,499.96)	64.38%	958,314.61
			0.00		0.00			0.00

Fund : **334**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
41591	**Health Insurance Reimbursement**							
142	131		0.00	0.00	10,671.33	10,671.33	No Budget	5,392.97
	Hospital And Health Insurance		0.00		0.00			0.00
142	110		0.00	0.00	60,288.05	60,288.05	No Budget	9,128.68
	Hospital And Health Insurance		0.00		0.00			0.00
142	413		0.00	0.00	51,023.44	51,023.44	No Budget	2,559.12
	Hospital And Health Insurance		0.00		0.00			0.00
	Total 41591	**Health Insurance**	**0.00**	**0.00**	**121,982.82**	**121,982.82**	**100.00%**	**17,080.77**
			0.00		**0.00**			**0.00**
Total For Fund:	**334**		0.00	0.00	121,982.82	121,982.82	100.00%	17,080.77
			0.00		0.00			0.00

Fund : **413**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
52113	**Water Treatment Plant**							
121			(526,060.00)	(526,060.00)	389,105.22	(136,954.78)	73.97%	42,121.58
	Salaries and Wages		0.00		0.00			0.00
121	5102		0.00	0.00	61,448.73	61,448.73	No Budget	6,539.50
	Salaries and Wages		0.00		0.00			0.00
141	5102		0.00	0.00	4,563.34	4,563.34	No Budget	484.95
	Oasi (Employer's Share)		0.00		0.00			0.00
141			(40,244.00)	(40,244.00)	28,591.83	(11,652.17)	71.05%	3,070.82
	Oasi (Employer's Share)		0.00		0.00			0.00
142	5102		0.00	0.00	4,966.74	4,966.74	No Budget	0.00
	Hospital And Health Insurance		0.00		0.00			0.00
142			(75,633.00)	(75,633.00)	51,985.29	(23,647.71)	68.73%	6,478.37
	Hospital And Health Insurance		0.00		0.00			0.00
143			(31,253.00)	(31,253.00)	22,338.14	(8,914.86)	71.48%	2,515.29
	Employee Retirement Plan		0.00		0.00			0.00
143	5102		0.00	0.00	3,686.92	3,686.92	No Budget	392.37
	Employee Retirement Plan		0.00		0.00			0.00
146			(11,341.00)	(11,341.00)	1,244.60	(10,096.40)	10.97%	0.00
	Workmen's Compensation		0.00		0.00			0.00
147			(300.00)	(300.00)	213.02	(86.98)	71.01%	8.27
	Unemployment Insurance		0.00		0.00			0.00
147	5102		0.00	0.00	21.77	21.77	No Budget	0.00
	Unemployment Insurance		0.00		0.00			0.00
148			(7,000.00)	(7,000.00)	1,363.00	(5,637.00)	19.47%	0.00
	Employee Education And Training		0.00		0.00			0.00
211			(700.00)	(700.00)	459.21	(240.79)	65.60%	34.71
	Postage, Box Rent, Etc.		0.00		0.00			0.00
213			0.00	0.00	26.33	26.33	No Budget	0.00
	Automobile Licenses And Titles		0.00		0.00			0.00
230			(4,000.00)	(4,000.00)	1,056.33	(2,943.67)	26.41%	0.00
	Publicity, Subscriptions, And Dues		0.00		0.00			0.00

Fund : **413**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
236			0.00	0.00	107.98	107.98	No Budget	0.00
	Public Relation		0.00		0.00			0.00
241			(600,000.00)	(600,000.00)	416,850.06	(183,149.94)	69.48%	55,008.22
	Electric		0.00		0.00			0.00
242			(2,400.00)	(2,400.00)	1,626.35	(773.65)	67.76%	256.75
	Water		0.00		0.00			0.00
245			(20,000.00)	(20,000.00)	15,912.29	(4,087.71)	79.56%	1,712.42
	Telephone And Other Communication Services		0.00		0.00			0.00
248			(1,500.00)	(1,500.00)	2,427.01	927.01	161.80%	73.74
	GPS Services		0.00		0.00			0.00
251			(3,500.00)	(3,500.00)	2,099.00	(1,401.00)	59.97%	0.00
	Medical Services		0.00		0.00			0.00
259			(15,500.00)	(15,500.00)	23,098.35	7,598.35	149.02%	4,302.00
	Contract Lab Services		0.00		0.00			0.00
261			(15,000.00)	(15,000.00)	1,329.66	(13,670.34)	8.86%	0.00
	Repair And Maintenance Motor Vehicles		0.00		0.00			0.00
262			0.00	0.00	2,978.65	2,978.65	No Budget	0.00
	Repair And Maintenance Equipment		0.00		0.00			0.00
265			0.00	0.00	259.77	259.77	No Budget	0.00
	Repair And Maintenance Grounds And		0.00		0.00			0.00
266			(100,000.00)	(100,000.00)	40,261.16	(59,738.84)	40.26%	19,128.95
	Repair And Maintenance Buildings		0.00		0.00			0.00
266	100		0.00	0.00	1,142.00	1,142.00	No Budget	0.00
	Repair And Maintenance Buildings		0.00		0.00			0.00
269			(200.00)	(200.00)	0.00	(200.00)	0.00%	0.00
	Repair And Maintenance Utility Lines		0.00		0.00			0.00
271			0.00	0.00	10,557.43	10,557.43	No Budget	0.00
	Repair And Maintenance Water Tank		0.00		0.00			0.00
281	100		0.00	0.00	128,813.00	128,813.00	No Budget	1,622.00
	Repair and Maintenance Plant		0.00		0.00			0.00
281			(110,000.00)	(110,000.00)	36,681.78	(73,318.22)	33.35%	1,968.29
	Repair and Maintenance Plant		0.00		0.00			0.00

Fund : **413**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
288			0.00	0.00	1,630.20	1,630.20	No Budget	919.20
	Travel/Training		0.00		0.00			0.00
290			(250.00)	(250.00)	8,612.84	8,362.84	3445.14%	0.00
	Other Contracted Services		0.00		0.00			0.00
293			0.00	0.00	9,846.74	9,846.74	No Budget	0.00
	Software service		0.00		0.00			0.00
311			(10,000.00)	(10,000.00)	3,081.01	(6,918.99)	30.81%	234.66
	Office Supplies		0.00		0.00			0.00
312			(25,000.00)	(25,000.00)	22,873.66	(2,126.34)	91.49%	7,117.73
	Small Items Of Equipment		0.00		0.00			0.00
315			0.00	0.00	12,689.34	12,689.34	No Budget	0.00
	Information Technology Equipment		0.00		0.00			0.00
316			0.00	0.00	975.95	975.95	No Budget	132.93
	Technology Supplies		0.00		0.00			0.00
321			0.00	0.00	36.52	36.52	No Budget	0.00
	Paper/Plastics		0.00		0.00			0.00
322			(35,000.00)	(35,000.00)	15,219.12	(19,780.88)	43.48%	1,635.94
	Chemical, Laboratory, And Medical Supplies		0.00		0.00			0.00
323			0.00	0.00	979.00	979.00	No Budget	12.32
	Food		0.00		0.00			0.00
324			(3,250.00)	(3,250.00)	5,019.16	1,769.16	154.44%	183.29
	Household And Janitorial Supplies		0.00		0.00			0.00
326			(7,000.00)	(7,000.00)	8,491.44	1,491.44	121.31%	1,734.12
	Clothing And Uniforms		0.00		0.00			0.00
331			(10,000.00)	(10,000.00)	38,423.46	28,423.46	384.23%	378.88
	Gas, Oil, Diesel Fuel, Grease, Etc.		0.00		0.00			0.00
332			0.00	0.00	9,604.89	9,604.89	No Budget	597.69
	Vehicle Parts And Repair		0.00		0.00			0.00
333			0.00	0.00	77.89	77.89	No Budget	36.99
	Other Equipment Parts And Repairs		0.00		0.00			0.00
334			(1,500.00)	(1,500.00)	0.00	(1,500.00)	0.00%	0.00
	Tires, Tubes And Etc.		0.00		0.00			0.00

Fund : **413**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
335			0.00	0.00	12,761.39	12,761.39	No Budget	0.00
	Electrical Supplies		0.00		0.00			0.00
340			0.00	0.00	878.00	878.00	No Budget	675.03
	Other Repair And Maintenance Supplies		0.00		0.00			0.00
341			0.00	0.00	2,773.49	2,773.49	No Budget	573.64
	Consumable Tools		0.00		0.00			0.00
342			0.00	0.00	30.00	30.00	No Budget	0.00
	Sign Parts And Supplies		0.00		0.00			0.00
344			(25,000.00)	(25,000.00)	240.40	(24,759.60)	0.96%	85.00
	Safety Supplies		0.00		0.00			0.00
390			(6,000.00)	(6,000.00)	145.09	(5,854.91)	2.42%	0.00
	Miscellaneous Supplies		0.00		0.00			0.00
451			0.00	0.00	12,917.31	12,917.31	No Budget	0.00
	Rock and Crushed Stone		0.00		0.00			0.00
493			(295,500.00)	(295,500.00)	262,239.95	(33,260.05)	88.74%	34,181.42
	Chemicals		0.00		0.00			0.00
533			(32,000.00)	(32,000.00)	51,190.30	19,190.30	159.97%	49,540.00
	Machinery And Equipment Rental		0.00		0.00			0.00
535			(8,500.00)	(8,500.00)	9,948.58	1,448.58	117.04%	933.83
	Equipment Leases & Maint Contracts		0.00		0.00			0.00
732			0.00	0.00	1,067.83	1,067.83	No Budget	0.00
	Compensation For Damages		0.00		0.00			0.00
824			(7,500.00)	(7,500.00)	0.00	(7,500.00)	0.00%	0.00
	Intake Access Road Maintenance		0.00		0.00			0.00
949	5102		0.00	0.00	924,758.25	924,758.25	No Budget	89,932.20
	Other Machinery And Equipment		0.00		0.00			0.00
949			0.00	0.00	1,105.49	1,105.49	No Budget	0.00
	Other Machinery And Equipment		0.00		0.00			0.00
981			0.00	0.00	1,148,108.75	1,148,108.75	No Budget	862,215.35
	Water Treatment Plant		0.00		0.00			0.00
981	5400		0.00	0.00	1,657,981.91	1,657,981.91	No Budget	1,657,981.91
	Water Treatment Plant		0.00		0.00			0.00

Fund : **413**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
982			0.00	0.00	5,354.05	5,354.05	No Budget	0.00
	Plant Transmission Line		0.00		0.00			0.00
	Total 52113	**Water Treatment Plant**	**(2,031,131.00)**	**(2,031,131.00)**	**5,484,276.97**	**3,453,145.97**	**270.01%**	**2,854,820.36**
			0.00		**0.00**			**0.00**
52114	**Transmission And Distribution**							
121			(912,666.00)	(912,666.00)	636,679.00	(275,987.00)	69.76%	67,647.13
	Salaries and Wages		0.00		0.00			0.00
121	100		0.00	0.00	2,723.65	2,723.65	No Budget	0.00
	Salaries and Wages		0.00		0.00			0.00
141			(69,819.00)	(69,819.00)	46,426.71	(23,392.29)	66.50%	4,902.27
	Oasi (Employer's Share)		0.00		0.00			0.00
141	100		0.00	0.00	207.72	207.72	No Budget	0.00
	Oasi (Employer's Share)		0.00		0.00			0.00
142			(126,634.00)	(126,634.00)	90,855.29	(35,778.71)	71.75%	9,216.90
	Hospital And Health Insurance		0.00		0.00			0.00
143	100		0.00	0.00	163.42	163.42	No Budget	0.00
	Employee Retirement Plan		0.00		0.00			0.00
143			(52,031.00)	(52,031.00)	37,550.57	(14,480.43)	72.17%	4,034.81
	Employee Retirement Plan		0.00		0.00			0.00
146			(16,760.00)	(16,760.00)	909.31	(15,850.69)	5.43%	0.00
	Workmen's Compensation		0.00		0.00			0.00
147			(350.00)	(350.00)	394.40	44.40	112.69%	4.98
	Unemployment Insurance		0.00		0.00			0.00
148			(20,000.00)	(20,000.00)	2,740.00	(17,260.00)	13.70%	0.00
	Employee Education And Training		0.00		0.00			0.00
211			0.00	0.00	133.32	133.32	No Budget	60.61
	Postage, Box Rent, Etc.		0.00		0.00			0.00
213			0.00	0.00	39.37	39.37	No Budget	26.33
	Automobile Licenses And Titles		0.00		0.00			0.00
230			(10,000.00)	(10,000.00)	373.00	(9,627.00)	3.73%	0.00
	Publicity, Subscriptions, And Dues		0.00		0.00			0.00

Fund : **413**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
245			(12,500.00)	(12,500.00)	11,141.62	(1,358.38)	89.13%	954.32
	Telephone And Other Communication Services		0.00		0.00			0.00
248			(5,000.00)	(5,000.00)	3,432.47	(1,567.53)	68.65%	498.17
	GPS Services		0.00		0.00			0.00
249			(15,000.00)	(15,000.00)	7,105.12	(7,894.88)	47.37%	7,105.12
	GIS Mapping Services		0.00		0.00			0.00
251			(6,500.00)	(6,500.00)	3,147.39	(3,352.61)	48.42%	0.00
	Medical Services		0.00		0.00			0.00
259			(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
	Contract Lab Services		0.00		0.00			0.00
261			(40,000.00)	(40,000.00)	14,304.57	(25,695.43)	35.76%	1,617.99
	Repair And Maintenance Motor Vehicles		0.00		0.00			0.00
262			(7,000.00)	(7,000.00)	862.10	(6,137.90)	12.32%	0.00
	Repair And Maintenance Equipment		0.00		0.00			0.00
266			(5,000.00)	(5,000.00)	0.00	(5,000.00)	0.00%	0.00
	Repair And Maintenance Buildings		0.00		0.00			0.00
269	5300		0.00	0.00	20,305.00	20,305.00	No Budget	0.00
	Repair And Maintenance Utility Lines		0.00		0.00			0.00
269			(200,000.00)	(200,000.00)	33,000.00	(167,000.00)	16.50%	0.00
	Repair And Maintenance Utility Lines		0.00		0.00			0.00
290			(45,000.00)	(45,000.00)	9,094.49	(35,905.51)	20.21%	44.05
	Other Contracted Services		0.00		0.00			0.00
293			0.00	0.00	6,745.00	6,745.00	No Budget	0.00
	Software service		0.00		0.00			0.00
311			(3,000.00)	(3,000.00)	1,257.57	(1,742.43)	41.92%	273.39
	Office Supplies		0.00		0.00			0.00
312			(15,000.00)	(15,000.00)	11,091.46	(3,908.54)	73.94%	456.36
	Small Items Of Equipment		0.00		0.00			0.00
315			0.00	0.00	1,620.00	1,620.00	No Budget	0.00
	Information Technology Equipment		0.00		0.00			0.00
316			0.00	0.00	374.42	374.42	No Budget	149.00
	Technology Supplies		0.00		0.00			0.00

Fund : **413**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
322			0.00	0.00	509.17	509.17	No Budget	146.39
	Chemical, Laboratory, And Medical Supplies		0.00		0.00			0.00
323			0.00	0.00	725.96	725.96	No Budget	0.00
	Food		0.00		0.00			0.00
324			0.00	0.00	671.75	671.75	No Budget	12.27
	Household And Janitorial Supplies		0.00		0.00			0.00
325			0.00	0.00	605.20	605.20	No Budget	74.50
	Agricultural and Horticultural Supplies		0.00		0.00			0.00
326			(12,000.00)	(12,000.00)	12,744.95	744.95	106.21%	1,530.20
	Clothing And Uniforms		0.00		0.00			0.00
331			(50,000.00)	(50,000.00)	19,208.81	(30,791.19)	38.42%	5,135.12
	Gas, Oil, Diesel Fuel, Grease, Etc.		0.00		0.00			0.00
332			0.00	0.00	30,207.15	30,207.15	No Budget	4,510.18
	Vehicle Parts And Repair		0.00		0.00			0.00
333			0.00	0.00	1,644.36	1,644.36	No Budget	0.00
	Other Equipment Parts And Repairs		0.00		0.00			0.00
334			(15,000.00)	(15,000.00)	19,179.55	4,179.55	127.86%	0.00
	Tires, Tubes And Etc.		0.00		0.00			0.00
338			0.00	0.00	373,644.19	373,644.19	No Budget	58,127.97
	Repair Parts - Water Or Sewer Lines, Meters,		0.00		0.00			0.00
338	100		0.00	0.00	1,323.00	1,323.00	No Budget	0.00
	Repair Parts - Water Or Sewer Lines, Meters,		0.00		0.00			0.00
340			0.00	0.00	238.04	238.04	No Budget	0.00
	Other Repair And Maintenance Supplies		0.00		0.00			0.00
341			0.00	0.00	3,681.45	3,681.45	No Budget	488.62
	Consumable Tools		0.00		0.00			0.00
344			(8,000.00)	(8,000.00)	2,828.88	(5,171.12)	35.36%	435.84
	Safety Supplies		0.00		0.00			0.00
348	5052		0.00	0.00	56,887.68	56,887.68	No Budget	544.62
	Water Line Upgrades		0.00		0.00			0.00
348			(144,805.00)	(144,805.00)	54.06	(144,750.94)	0.04%	54.06
	Water Line Upgrades		0.00		0.00			0.00

Fund : **413**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
348	5050		0.00	0.00	4,327.45	4,327.45	No Budget	0.00
	Water Line Upgrades		0.00		0.00			0.00
349			(10,000.00)	(10,000.00)	1,687.40	(8,312.60)	16.87%	0.00
	Water Loss Reduction		0.00		0.00			0.00
390			(25,000.00)	(25,000.00)	1,510.42	(23,489.58)	6.04%	100.00
	Miscellaneous Supplies		0.00		0.00			0.00
392			(35,000.00)	(35,000.00)	3,100.00	(31,900.00)	8.86%	0.00
	Fire Hydrants		0.00		0.00			0.00
451	100		0.00	0.00	7,353.42	7,353.42	No Budget	0.00
	Rock and Crushed Stone		0.00		0.00			0.00
451			(35,000.00)	(35,000.00)	59,767.15	24,767.15	170.76%	4,820.15
	Rock and Crushed Stone		0.00		0.00			0.00
471			(20,000.00)	(20,000.00)	5,903.01	(14,096.99)	29.52%	3,141.37
	Asphalt And Asphalt Filler		0.00		0.00			0.00
472			0.00	0.00	310.64	310.64	No Budget	0.00
	Concrete		0.00		0.00			0.00
491			(8,500.00)	(8,500.00)	879.38	(7,620.62)	10.35%	0.00
	Direct Boring Machine		0.00		0.00			0.00
533			(2,000.00)	(2,000.00)	0.00	(2,000.00)	0.00%	0.00
	Machinery And Equipment Rental		0.00		0.00			0.00
535			(12,000.00)	(12,000.00)	13,347.73	1,347.73	111.23%	1,121.06
	Equipment Leases & Maint Contracts		0.00		0.00			0.00
565			0.00	0.00	18,889.00	18,889.00	No Budget	0.00
	Permit Fee		0.00		0.00			0.00
732			0.00	0.00	16,091.59	16,091.59	No Budget	15,100.46
	Compensation For Damages		0.00		0.00			0.00
940			0.00	0.00	90,606.36	90,606.36	No Budget	0.00
	Machinery And Equipment		0.00		0.00			0.00
941			0.00	0.00	80,512.00	80,512.00	No Budget	80,512.00
	Vehicles		0.00		0.00			0.00
942			0.00	0.00	18,500.00	18,500.00	No Budget	0.00
	General Purpose Machinery And Equipment		0.00		0.00			0.00

Fund : **413**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
Total 52114	**Transmission And**		**(1,940,565.00)**	**(1,940,565.00)**	**1,789,616.72**	**(150,948.28)**	**92.22%**	**272,846.24**
			0.00		**0.00**			**0.00**
52117	**Administration And General Expenses**							
121			(810,591.00)	(810,591.00)	577,917.40	(232,673.60)	71.30%	62,288.29
	Salaries and Wages		0.00		0.00			0.00
135			0.00	0.00	7,589.36	7,589.36	No Budget	0.00
	Town Christmas Luncheon		0.00		0.00			0.00
141			(62,010.00)	(62,010.00)	41,918.82	(20,091.18)	67.60%	4,534.71
	Oasi (Employer's Share)		0.00		0.00			0.00
142			(120,492.00)	(120,492.00)	99,849.61	(20,642.39)	82.87%	8,073.60
	Hospital And Health Insurance		0.00		0.00			0.00
143			(48,237.00)	(48,237.00)	33,237.42	(14,999.58)	68.90%	3,587.01
	Employee Retirement Plan		0.00		0.00			0.00
146			(1,614.00)	(1,614.00)	0.00	(1,614.00)	0.00%	0.00
	Workmen's Compensation		0.00		0.00			0.00
147			(300.00)	(300.00)	251.37	(48.63)	83.79%	7.46
	Unemployment Insurance		0.00		0.00			0.00
211			(90,000.00)	(90,000.00)	67,935.30	(22,064.70)	75.48%	9,605.04
	Postage, Box Rent, Etc.		0.00		0.00			0.00
230			(750.00)	(750.00)	2,167.75	1,417.75	289.03%	0.00
	Publicity, Subscriptions, And Dues		0.00		0.00			0.00
231			(750.00)	(750.00)	1,175.50	425.50	156.73%	104.80
	Publication Of Legal Notices		0.00		0.00			0.00
234			(350.00)	(350.00)	0.00	(350.00)	0.00%	0.00
	Fees and Permits - Non-State		0.00		0.00			0.00
235			(1,400.00)	(1,400.00)	380.00	(1,020.00)	27.14%	0.00
	Memberships, Registration Fees, And Tuition		0.00		0.00			0.00
241			(9,900.00)	(9,900.00)	7,509.01	(2,390.99)	75.85%	1,164.23
	Electric		0.00		0.00			0.00
242			(950.00)	(950.00)	752.75	(197.25)	79.24%	195.56
	Water		0.00		0.00			0.00

Fund : **413**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
245			(5,000.00)	(5,000.00)	4,292.82	(707.18)	85.86%	396.35
	Telephone And Other Communication Services		0.00		0.00			0.00
251			(2,700.00)	(2,700.00)	1,329.90	(1,370.10)	49.26%	0.00
	Medical Services		0.00		0.00			0.00
252			(62,000.00)	(62,000.00)	36,439.22	(25,560.78)	58.77%	4,905.37
	Legal Services		0.00		0.00			0.00
253			(31,300.00)	(31,300.00)	29,815.00	(1,485.00)	95.26%	0.00
	Accounting And Auditing Services		0.00		0.00			0.00
255			(43,000.00)	(43,000.00)	47,381.75	4,381.75	110.19%	0.00
	IT and Network Services		0.00		0.00			0.00
256			(2,000.00)	(2,000.00)	0.00	(2,000.00)	0.00%	0.00
	Engineering Services & Land Services		0.00		0.00			0.00
266			(4,000.00)	(4,000.00)	1,518.75	(2,481.25)	37.97%	840.00
	Repair And Maintenance Buildings		0.00		0.00			0.00
271			(33,235.00)	(33,235.00)	0.00	(33,235.00)	0.00%	0.00
	Repair And Maintenance Water Tank		0.00		0.00			0.00
288			(5,000.00)	(5,000.00)	4,624.14	(375.86)	92.48%	388.25
	Travel/Training		0.00		0.00			0.00
290			(28,620.00)	(28,620.00)	29,360.86	740.86	102.59%	3,648.13
	Other Contracted Services		0.00		0.00			0.00
293			0.00	0.00	226.00	226.00	No Budget	0.00
	Software service		0.00		0.00			0.00
311			(7,400.00)	(7,400.00)	4,886.01	(2,513.99)	66.03%	628.01
	Office Supplies		0.00		0.00			0.00
312			(6,000.00)	(6,000.00)	3,931.50	(2,068.50)	65.53%	0.00
	Small Items Of Equipment		0.00		0.00			0.00
313			(7,000.00)	(7,000.00)	852.80	(6,147.20)	12.18%	0.00
	Stationary/Forms		0.00		0.00			0.00
315			0.00	0.00	3,924.96	3,924.96	No Budget	0.00
	Information Technology Equipment		0.00		0.00			0.00
321			0.00	0.00	150.84	150.84	No Budget	0.00
	Paper/Plastics		0.00		0.00			0.00

Fund : **413**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
323			(15,000.00)	(15,000.00)	5,840.85	(9,159.15)	38.94%	23.70
	Food		0.00		0.00			0.00
324			0.00	0.00	21.41	21.41	No Budget	0.00
	Household And Janitorial Supplies		0.00		0.00			0.00
326			(400.00)	(400.00)	268.58	(131.42)	67.15%	0.00
	Clothing And Uniforms		0.00		0.00			0.00
328			(300.00)	(300.00)	0.00	(300.00)	0.00%	0.00
	Educational Supplies		0.00		0.00			0.00
335			0.00	0.00	211.68	211.68	No Budget	0.00
	Electrical Supplies		0.00		0.00			0.00
390			(3,200.00)	(3,200.00)	452.21	(2,747.79)	14.13%	182.56
	Miscellaneous Supplies		0.00		0.00			0.00
439			0.00	0.00	324.00	324.00	No Budget	0.00
	Other Wood Products		0.00		0.00			0.00
520			(137,000.00)	(137,000.00)	143,030.58	6,030.58	104.40%	0.00
	Property/Liability Insurance		0.00		0.00			0.00
535			(32,250.00)	(32,250.00)	16,939.29	(15,310.71)	52.52%	1,196.15
	Equipment Leases & Maint Contracts		0.00		0.00			0.00
540			(1,960,000.00)	(1,960,000.00)	1,469,999.99	(490,000.01)	75.00%	163,333.33
	Depreciation		0.00		0.00			0.00
552			11,627.00	11,627.00	(7,751.20)	3,875.80	66.67%	0.00
	Amortization Of Bond Premium		0.00		0.00			0.00
555			(10,000.00)	(10,000.00)	4,099.97	(5,900.03)	41.00%	310.24
	Bank Service Charges		0.00		0.00			0.00
564			(18,889.00)	(18,889.00)	0.00	(18,889.00)	0.00%	0.00
	Annual Maintenance Fee		0.00		0.00			0.00
568			0.00	0.00	110.00	110.00	No Budget	0.00
	Annual Permit Fees		0.00		0.00			0.00
592			(300,000.00)	(300,000.00)	225,000.00	(75,000.00)	75.00%	25,000.00
	Payments In Lieu Of Taxes		0.00		0.00			0.00
630	BD13B		(43,873.00)	(43,873.00)	33,013.63	(10,859.37)	75.25%	3,636.09
	Interest On Bond Debt		0.00		0.00			0.00

Fund : **413**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
630	BND22		(119,653.00)	(119,653.00)	119,653.26	0.26	100.00%	0.00
	Interest On Bond Debt		0.00		0.00			0.00
630	BD21B		(63,125.00)	(63,125.00)	31,562.50	(31,562.50)	50.00%	0.00
	Interest On Bond Debt		0.00		0.00			0.00
630	TMBF		(121,941.00)	(121,941.00)	7,854.11	(114,086.89)	6.44%	0.00
	Interest On Bond Debt		0.00		0.00			0.00
630	NEW		(144,559.00)	(144,559.00)	0.00	(144,559.00)	0.00%	0.00
	Interest On Bond Debt		0.00		0.00			0.00
630	BND13		(92.00)	(92.00)	82.65	(9.35)	89.84%	0.00
	Interest On Bond Debt		0.00		0.00			0.00
630	BD21A		(66,500.00)	(66,500.00)	33,250.00	(33,250.00)	50.00%	0.00
	Interest On Bond Debt		0.00		0.00			0.00
630	BND12		(22,221.00)	(22,221.00)	16,723.56	(5,497.44)	75.26%	1,841.05
	Interest On Bond Debt		0.00		0.00			0.00
640	CP22A		(44,413.00)	(44,413.00)	44,412.51	(0.49)	100.00%	0.00
	Interest On Notes		0.00		0.00			0.00
641			0.00	0.00	1,404.00	1,404.00	No Budget	0.00
	Fiscal Agent Fees		0.00		0.00			0.00
692			0.00	0.00	103,000.00	103,000.00	No Budget	103,000.00
	Bond Sales Expense		0.00		0.00			0.00
747	00004		0.00	0.00	(1.00)	(1.00)	No Budget	0.00
	Cash Over/Short		0.00		0.00			0.00
	Total 52117	**Administration And**	**(4,476,388.00)**	**(4,476,388.00)**	**3,258,921.42**	**(1,217,466.58)**	**72.80%**	**398,889.93**
			0.00		**0.00**			**0.00**
52118	**Meter Department**							
121			(466,414.00)	(466,414.00)	362,180.56	(104,233.44)	77.65%	36,682.04
	Salaries and Wages		0.00		0.00			0.00
141			(35,681.00)	(35,681.00)	26,640.59	(9,040.41)	74.66%	2,701.42
	Oasi (Employer's Share)		0.00		0.00			0.00
142			(52,970.00)	(52,970.00)	45,687.87	(7,282.13)	86.25%	4,367.99
	Hospital And Health Insurance		0.00		0.00			0.00

Fund : **413**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
143			(27,674.00)	(27,674.00)	21,195.35	(6,478.65)	76.59%	2,176.92
	Employee Retirement Plan		0.00		0.00			0.00
146			(11,279.00)	(11,279.00)	348.08	(10,930.92)	3.09%	348.08
	Workmen's Compensation		0.00		0.00			0.00
147			(250.00)	(250.00)	210.03	(39.97)	84.01%	0.00
	Unemployment Insurance		0.00		0.00			0.00
148			(6,000.00)	(6,000.00)	1,089.00	(4,911.00)	18.15%	0.00
	Employee Education And Training		0.00		0.00			0.00
211			0.00	0.00	55.58	55.58	No Budget	0.00
	Postage, Box Rent, Etc.		0.00		0.00			0.00
230			(6,500.00)	(6,500.00)	4,165.00	(2,335.00)	64.08%	0.00
	Publicity, Subscriptions, And Dues		0.00		0.00			0.00
245			(6,000.00)	(6,000.00)	6,381.55	381.55	106.36%	523.06
	Telephone And Other Communication Services		0.00		0.00			0.00
248			(2,500.00)	(2,500.00)	1,761.03	(738.97)	70.44%	221.22
	GPS Services		0.00		0.00			0.00
251			(2,500.00)	(2,500.00)	910.30	(1,589.70)	36.41%	0.00
	Medical Services		0.00		0.00			0.00
261			(8,000.00)	(8,000.00)	0.00	(8,000.00)	0.00%	0.00
	Repair And Maintenance Motor Vehicles		0.00		0.00			0.00
266			0.00	0.00	1,740.00	1,740.00	No Budget	0.00
	Repair And Maintenance Buildings		0.00		0.00			0.00
290			(15,000.00)	(15,000.00)	191.80	(14,808.20)	1.28%	0.00
	Other Contracted Services		0.00		0.00			0.00
311			(7,000.00)	(7,000.00)	1,607.21	(5,392.79)	22.96%	482.36
	Office Supplies		0.00		0.00			0.00
312			(30,000.00)	(30,000.00)	7,181.81	(22,818.19)	23.94%	1,033.36
	Small Items Of Equipment		0.00		0.00			0.00
315			0.00	0.00	7,453.00	7,453.00	No Budget	0.00
	Information Technology Equipment		0.00		0.00			0.00
316			0.00	0.00	578.51	578.51	No Budget	55.24
	Technology Supplies		0.00		0.00			0.00

Fund : **413**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
326			(7,000.00)	(7,000.00)	4,728.77	(2,271.23)	67.55%	351.66
	Clothing And Uniforms		0.00		0.00			0.00
331			(15,000.00)	(15,000.00)	8,809.41	(6,190.59)	58.73%	1,022.42
	Gas, Oil, Diesel Fuel, Grease, Etc.		0.00		0.00			0.00
332			0.00	0.00	319.67	319.67	No Budget	132.39
	Vehicle Parts And Repair		0.00		0.00			0.00
334			(5,000.00)	(5,000.00)	2,510.72	(2,489.28)	50.21%	957.84
	Tires, Tubes And Etc.		0.00		0.00			0.00
341			0.00	0.00	422.80	422.80	No Budget	0.00
	Consumable Tools		0.00		0.00			0.00
344			(2,000.00)	(2,000.00)	334.59	(1,665.41)	16.73%	186.21
	Safety Supplies		0.00		0.00			0.00
390			(6,000.00)	(6,000.00)	30.00	(5,970.00)	0.50%	0.00
	Miscellaneous Supplies		0.00		0.00			0.00
391			(350,000.00)	(350,000.00)	33,246.17	(316,753.83)	9.50%	19,945.67
	Water Meters		0.00		0.00			0.00
493			0.00	0.00	37.42	37.42	No Budget	0.00
	Chemicals		0.00		0.00			0.00
535			(12,000.00)	(12,000.00)	6,425.37	(5,574.63)	53.54%	932.78
	Equipment Leases & Maint Contracts		0.00		0.00			0.00
	Total 52118	**Meter Department**	**(1,074,768.00)**	**(1,074,768.00)**	**546,242.19**	**(528,525.81)**	**50.82%**	**72,120.66**
			0.00		**0.00**			**0.00**
52119	**Wash Co WL**							
121			0.00	0.00	256,015.55	256,015.55	No Budget	30,579.72
	Salaries and Wages		0.00		0.00			0.00
141			0.00	0.00	18,361.78	18,361.78	No Budget	2,194.34
	Oasi (Employer's Share)		0.00		0.00			0.00
142			0.00	0.00	49,712.98	49,712.98	No Budget	5,585.80
	Hospital And Health Insurance		0.00		0.00			0.00
143			0.00	0.00	15,084.40	15,084.40	No Budget	1,786.54
	Employee Retirement Plan		0.00		0.00			0.00

Fund : **413**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
146			0.00	0.00	2,193.60	2,193.60	No Budget	0.00
	Workmen's Compensation		0.00		0.00			0.00
147			0.00	0.00	210.83	210.83	No Budget	3.81
	Unemployment Insurance		0.00		0.00			0.00
245			0.00	0.00	388.18	388.18	No Budget	38.14
	Telephone And Other Communication Services		0.00		0.00			0.00
251			0.00	0.00	1,373.28	1,373.28	No Budget	0.00
	Medical Services		0.00		0.00			0.00
262			0.00	0.00	756.90	756.90	No Budget	0.00
	Repair And Maintenance Equipment		0.00		0.00			0.00
290			0.00	0.00	210.10	210.10	No Budget	0.00
	Other Contracted Services		0.00		0.00			0.00
311			0.00	0.00	24.98	24.98	No Budget	0.00
	Office Supplies		0.00		0.00			0.00
312			0.00	0.00	1,639.08	1,639.08	No Budget	198.00
	Small Items Of Equipment		0.00		0.00			0.00
315			0.00	0.00	0.00	0.00	No Budget	0.00
	Information Technology Equipment		0.00		0.00			0.00
326			0.00	0.00	6,428.68	6,428.68	No Budget	477.00
	Clothing And Uniforms		0.00		0.00			0.00
331			0.00	0.00	16,803.08	16,803.08	No Budget	2,198.72
	Gas, Oil, Diesel Fuel, Grease, Etc.		0.00		0.00			0.00
332			0.00	0.00	7,533.09	7,533.09	No Budget	2,019.42
	Vehicle Parts And Repair		0.00		0.00			0.00
333			0.00	0.00	42.51	42.51	No Budget	42.51
	Other Equipment Parts And Repairs		0.00		0.00			0.00
334			0.00	0.00	7,148.58	7,148.58	No Budget	0.00
	Tires, Tubes And Etc.		0.00		0.00			0.00
341			0.00	0.00	2,045.19	2,045.19	No Budget	111.00
	Consumable Tools		0.00		0.00			0.00
451			0.00	0.00	72,142.14	72,142.14	No Budget	20,273.15
	Rock and Crushed Stone		0.00		0.00			0.00

Fund : **413**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
471			0.00	0.00	3,027.95	3,027.95	No Budget	0.00
	Asphalt And Asphalt Filler		0.00		0.00			0.00
934	5027		0.00	0.00	105,461.52	105,461.52	No Budget	476.89
	Water/Sewer Imp		0.00		0.00			0.00
934	5025		0.00	0.00	579,659.40	579,659.40	No Budget	0.00
	Water/Sewer Imp		0.00		0.00			0.00
934	5024		0.00	0.00	146,696.07	146,696.07	No Budget	50,207.88
	Water/Sewer Imp		0.00		0.00			0.00
934	5030		0.00	0.00	142,602.78	142,602.78	No Budget	52.50
	Water/Sewer Imp		0.00		0.00			0.00
934	5029		0.00	0.00	188,349.04	188,349.04	No Budget	9,708.50
	Water/Sewer Imp		0.00		0.00			0.00
934	5022		0.00	0.00	168,905.00	168,905.00	No Budget	0.00
	Water/Sewer Imp		0.00		0.00			0.00
934	5020		0.00	0.00	823,230.69	823,230.69	No Budget	0.00
	Water/Sewer Imp		0.00		0.00			0.00
934	5016		0.00	0.00	355,925.00	355,925.00	No Budget	0.00
	Water/Sewer Imp		0.00		0.00			0.00
934	5028		0.00	0.00	25,628.92	25,628.92	No Budget	0.00
	Water/Sewer Imp		0.00		0.00			0.00
934	5031		0.00	0.00	245.00	245.00	No Budget	245.00
	Water/Sewer Imp		0.00		0.00			0.00
934	5026		0.00	0.00	17,634.61	17,634.61	No Budget	0.00
	Water/Sewer Imp		0.00		0.00			0.00
940			0.00	0.00	0.00	0.00	No Budget	0.00
	Machinery And Equipment		0.00		0.00			0.00
949	5102		0.00	0.00	0.00	0.00	No Budget	0.00
	Other Machinery And Equipment		0.00		0.00			0.00
	Total 52119	**Wash Co WL**	**0.00**	**0.00**	**3,015,480.91**	**3,015,480.91**	**100.00%**	**126,198.92**
			0.00		**0.00**			**0.00**

Fund : **413**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
52213	**Sewer Treatment And Disposal**							
121			(802,094.00)	(802,094.00)	568,977.42	(233,116.58)	70.94%	60,898.77
	Salaries and Wages		0.00		0.00			0.00
141			(61,360.00)	(61,360.00)	40,673.86	(20,686.14)	66.29%	4,323.99
	Oasi (Employer's Share)		0.00		0.00			0.00
142			(125,458.00)	(125,458.00)	107,645.47	(17,812.53)	85.80%	11,031.65
	Hospital And Health Insurance		0.00		0.00			0.00
143			(47,712.00)	(47,712.00)	33,646.67	(14,065.33)	70.52%	3,653.94
	Employee Retirement Plan		0.00		0.00			0.00
146			(13,860.00)	(13,860.00)	933.92	(12,926.08)	6.74%	210.24
	Workmen's Compensation		0.00		0.00			0.00
147			(336.00)	(336.00)	357.00	21.00	106.25%	10.04
	Unemployment Insurance		0.00		0.00			0.00
148			(15,000.00)	(15,000.00)	1,760.00	(13,240.00)	11.73%	0.00
	Employee Education And Training		0.00		0.00			0.00
211			(250.00)	(250.00)	380.84	130.84	152.34%	50.99
	Postage, Box Rent, Etc.		0.00		0.00			0.00
230			(18,000.00)	(18,000.00)	11,647.80	(6,352.20)	64.71%	0.00
	Publicity, Subscriptions, And Dues		0.00		0.00			0.00
235			0.00	0.00	264.00	264.00	No Budget	0.00
	Memberships, Registration Fees, And Tuition		0.00		0.00			0.00
241	PLANT		(145,000.00)	(145,000.00)	109,405.11	(35,594.89)	75.45%	15,172.58
	Electric		0.00		0.00			0.00
241	ADMIN		(5,000.00)	(5,000.00)	0.00	(5,000.00)	0.00%	0.00
	Electric		0.00		0.00			0.00
241	LIFTS		(60,000.00)	(60,000.00)	47,523.28	(12,476.72)	79.21%	7,507.50
	Electric		0.00		0.00			0.00
245			(22,000.00)	(22,000.00)	18,720.98	(3,279.02)	85.10%	1,507.55
	Telephone And Other Communication Services		0.00		0.00			0.00
248			(5,000.00)	(5,000.00)	2,348.04	(2,651.96)	46.96%	294.96
	GPS Services		0.00		0.00			0.00

Fund : **413**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
249			(15,000.00)	(15,000.00)	7,105.12	(7,894.88)	47.37%	7,105.12
	GIS Mapping Services		0.00		0.00			0.00
251			(8,000.00)	(8,000.00)	2,597.05	(5,402.95)	32.46%	0.00
	Medical Services		0.00		0.00			0.00
259			(20,000.00)	(20,000.00)	14,742.93	(5,257.07)	73.71%	3,556.00
	Contract Lab Services		0.00		0.00			0.00
261			(30,000.00)	(30,000.00)	19,743.98	(10,256.02)	65.81%	310.70
	Repair And Maintenance Motor Vehicles		0.00		0.00			0.00
262			0.00	0.00	5,777.83	5,777.83	No Budget	482.57
	Repair And Maintenance Equipment		0.00		0.00			0.00
262	GENER		(23,000.00)	(23,000.00)	0.00	(23,000.00)	0.00%	0.00
	Repair And Maintenance Equipment		0.00		0.00			0.00
262	PLANT		(35,000.00)	(35,000.00)	30,619.10	(4,380.90)	87.48%	565.06
	Repair And Maintenance Equipment		0.00		0.00			0.00
265	PLANT		0.00	0.00	5,899.00	5,899.00	No Budget	0.00
	Repair And Maintenance Grounds And		0.00		0.00			0.00
266			0.00	0.00	11,219.22	11,219.22	No Budget	130.00
	Repair And Maintenance Buildings		0.00		0.00			0.00
266	COMPO		(500.00)	(500.00)	0.00	(500.00)	0.00%	0.00
	Repair And Maintenance Buildings		0.00		0.00			0.00
266	PLANT		(3,000.00)	(3,000.00)	370.00	(2,630.00)	12.33%	220.00
	Repair And Maintenance Buildings		0.00		0.00			0.00
269			(40,000.00)	(40,000.00)	29,809.73	(10,190.27)	74.52%	3,031.02
	Repair And Maintenance Utility Lines		0.00		0.00			0.00
269	5300		0.00	0.00	11,925.00	11,925.00	No Budget	0.00
	Repair And Maintenance Utility Lines		0.00		0.00			0.00
269	5201		0.00	0.00	287,194.55	287,194.55	No Budget	100,550.69
	Repair And Maintenance Utility Lines		0.00		0.00			0.00
281			0.00	0.00	8,665.57	8,665.57	No Budget	0.00
	Repair and Maintenance Plant		0.00		0.00			0.00
290			0.00	0.00	176.20	176.20	No Budget	0.00
	Other Contracted Services		0.00		0.00			0.00

Fund : **413**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
293			0.00	0.00	14,488.00	14,488.00	No Budget	0.00
	Software service		0.00		0.00			0.00
311			(2,500.00)	(2,500.00)	840.17	(1,659.83)	33.61%	0.00
	Office Supplies		0.00		0.00			0.00
312			(500.00)	(500.00)	287.02	(212.98)	57.40%	0.00
	Small Items Of Equipment		0.00		0.00			0.00
322			(20,000.00)	(20,000.00)	25,912.99	5,912.99	129.56%	4,839.43
	Chemical, Laboratory, And Medical Supplies		0.00		0.00			0.00
324			(1,000.00)	(1,000.00)	1,127.55	127.55	112.76%	147.04
	Household And Janitorial Supplies		0.00		0.00			0.00
325			0.00	0.00	821.99	821.99	No Budget	259.50
	Agricultural and Horticultural Supplies		0.00		0.00			0.00
326			(15,000.00)	(15,000.00)	13,616.14	(1,383.86)	90.77%	3,593.04
	Clothing And Uniforms		0.00		0.00			0.00
331			(32,000.00)	(32,000.00)	25,744.03	(6,255.97)	80.45%	3,259.81
	Gas, Oil, Diesel Fuel, Grease, Etc.		0.00		0.00			0.00
332			0.00	0.00	14,526.03	14,526.03	No Budget	868.02
	Vehicle Parts And Repair		0.00		0.00			0.00
333			0.00	0.00	4,478.38	4,478.38	No Budget	204.18
	Other Equipment Parts And Repairs		0.00		0.00			0.00
334			(3,000.00)	(3,000.00)	995.20	(2,004.80)	33.17%	0.00
	Tires, Tubes And Etc.		0.00		0.00			0.00
335			0.00	0.00	663.22	663.22	No Budget	0.00
	Electrical Supplies		0.00		0.00			0.00
338			0.00	0.00	3,543.66	3,543.66	No Budget	112.80
	Repair Parts - Water Or Sewer Lines, Meters,		0.00		0.00			0.00
340			0.00	0.00	1,373.28	1,373.28	No Budget	10.43
	Other Repair And Maintenance Supplies		0.00		0.00			0.00
341			0.00	0.00	5,445.04	5,445.04	No Budget	677.66
	Consumable Tools		0.00		0.00			0.00
344			(6,000.00)	(6,000.00)	1,574.16	(4,425.84)	26.24%	237.62
	Safety Supplies		0.00		0.00			0.00

Fund : **413**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
390			(7,000.00)	(7,000.00)	0.00	(7,000.00)	0.00%	0.00
	Miscellaneous Supplies		0.00		0.00			0.00
410			0.00	0.00	401.08	401.08	No Budget	307.56
	Concrete And Clay Products		0.00		0.00			0.00
451			0.00	0.00	13,118.95	13,118.95	No Budget	3,521.52
	Rock and Crushed Stone		0.00		0.00			0.00
471			(25,000.00)	(25,000.00)	5,994.10	(19,005.90)	23.98%	2,776.44
	Asphalt And Asphalt Filler		0.00		0.00			0.00
472			0.00	0.00	7,315.29	7,315.29	No Budget	0.00
	Concrete		0.00		0.00			0.00
493			(75,000.00)	(75,000.00)	19,574.24	(55,425.76)	26.10%	(135.00)
	Chemicals		0.00		0.00			0.00
494			(5,000.00)	(5,000.00)	(913.80)	(5,913.80)	-18.28%	0.00
	Pretreatment		0.00		0.00			0.00
533			(15,000.00)	(15,000.00)	1,232.32	(13,767.68)	8.22%	0.00
	Machinery And Equipment Rental		0.00		0.00			0.00
535			(6,500.00)	(6,500.00)	5,631.84	(868.16)	86.64%	566.39
	Equipment Leases & Maint Contracts		0.00		0.00			0.00
568			(10,000.00)	(10,000.00)	4,965.00	(5,035.00)	49.65%	0.00
	Annual Permit Fees		0.00		0.00			0.00
762			(59,474.00)	(59,474.00)	0.00	(59,474.00)	0.00%	0.00
	Transfer To Sanitation Fund		0.00		0.00			0.00
820			(30,000.00)	(30,000.00)	0.00	(30,000.00)	0.00%	0.00
	Sewer Rehabilitation		0.00		0.00			0.00
821			(100,000.00)	(100,000.00)	33,723.43	(66,276.57)	33.72%	6,603.94
	Lift Stations Maintenance		0.00		0.00			0.00
822			(25,000.00)	(25,000.00)	9,779.31	(15,220.69)	39.12%	4,008.57
	Sludge Disposal Fees		0.00		0.00			0.00
823			(3,500.00)	(3,500.00)	0.00	(3,500.00)	0.00%	0.00
	Electrical Maintenance Service		0.00		0.00			0.00
949			0.00	0.00	54,111.67	54,111.67	No Budget	0.00
	Other Machinery And Equipment		0.00		0.00			0.00

Fund : **413**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
978			0.00	0.00	211,125.40	211,125.40	No Budget	163,922.50
	Sewer Pump Station A		0.00		0.00			0.00
	Total 52213	**Sewer Treatment And**	**(1,937,044.00)**	**(1,937,044.00)**	**1,861,625.36**	**(75,418.64)**	**96.11%**	**416,394.82**
			0.00		**0.00**			**0.00**
52315	**Shop & Maintenance**							
121			(247,056.00)	(247,056.00)	179,896.23	(67,159.77)	72.82%	18,960.50
	Salaries and Wages		0.00		0.00			0.00
141			(18,900.00)	(18,900.00)	12,440.15	(6,459.85)	65.82%	1,309.59
	Oasi (Employer's Share)		0.00		0.00			0.00
142			(52,909.00)	(52,909.00)	46,698.31	(6,210.69)	88.26%	4,694.33
	Hospital And Health Insurance		0.00		0.00			0.00
143			(14,663.00)	(14,663.00)	10,660.21	(4,002.79)	72.70%	1,137.63
	Employee Retirement Plan		0.00		0.00			0.00
146			(3,944.00)	(3,944.00)	0.00	(3,944.00)	0.00%	0.00
	Workmen's Compensation		0.00		0.00			0.00
147			(110.00)	(110.00)	90.22	(19.78)	82.02%	0.00
	Unemployment Insurance		0.00		0.00			0.00
211			0.00	0.00	46.08	46.08	No Budget	0.00
	Postage, Box Rent, Etc.		0.00		0.00			0.00
241			(12,000.00)	(12,000.00)	3,039.20	(8,960.80)	25.33%	394.18
	Electric		0.00		0.00			0.00
242			(1,000.00)	(1,000.00)	316.73	(683.27)	31.67%	0.00
	Water		0.00		0.00			0.00
244			0.00	0.00	3,142.69	3,142.69	No Budget	578.59
	Natural Gas		0.00		0.00			0.00
245			(3,200.00)	(3,200.00)	2,841.33	(358.67)	88.79%	248.78
	Telephone And Other Communication Services		0.00		0.00			0.00
248			(300.00)	(300.00)	195.91	(104.09)	65.30%	24.58
	GPS Services		0.00		0.00			0.00
251			(1,680.00)	(1,680.00)	304.95	(1,375.05)	18.15%	0.00
	Medical Services		0.00		0.00			0.00

Fund : **413**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
261			(3,350.00)	(3,350.00)	1,812.64	(1,537.36)	54.11%	1,812.64
	Repair And Maintenance Motor Vehicles		0.00		0.00			0.00
262			(1,100.00)	(1,100.00)	170.00	(930.00)	15.45%	0.00
	Repair And Maintenance Equipment		0.00		0.00			0.00
266			(2,000.00)	(2,000.00)	300.00	(1,700.00)	15.00%	0.00
	Repair And Maintenance Buildings		0.00		0.00			0.00
288			(2,000.00)	(2,000.00)	0.00	(2,000.00)	0.00%	0.00
	Travel/Training		0.00		0.00			0.00
290			0.00	0.00	648.15	648.15	No Budget	231.15
	Other Contracted Services		0.00		0.00			0.00
312			(9,300.00)	(9,300.00)	12,010.03	2,710.03	129.14%	0.00
	Small Items Of Equipment		0.00		0.00			0.00
315			0.00	0.00	49.49	49.49	No Budget	0.00
	Information Technology Equipment		0.00		0.00			0.00
316			0.00	0.00	6.39	6.39	No Budget	0.00
	Technology Supplies		0.00		0.00			0.00
322			0.00	0.00	1,751.21	1,751.21	No Budget	0.00
	Chemical, Laboratory, And Medical Supplies		0.00		0.00			0.00
324			(4,500.00)	(4,500.00)	305.98	(4,194.02)	6.80%	9.69
	Household And Janitorial Supplies		0.00		0.00			0.00
326			(3,000.00)	(3,000.00)	2,648.01	(351.99)	88.27%	444.00
	Clothing And Uniforms		0.00		0.00			0.00
331			(2,800.00)	(2,800.00)	1,142.05	(1,657.95)	40.79%	120.85
	Gas, Oil, Diesel Fuel, Grease, Etc.		0.00		0.00			0.00
332			0.00	0.00	892.91	892.91	No Budget	0.00
	Vehicle Parts And Repair		0.00		0.00			0.00
333			0.00	0.00	307.36	307.36	No Budget	0.00
	Other Equipment Parts And Repairs		0.00		0.00			0.00
334			(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
	Tires, Tubes And Etc.		0.00		0.00			0.00
335			0.00	0.00	541.84	541.84	No Budget	77.18
	Electrical Supplies		0.00		0.00			0.00

Fund : **413**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
340			0.00	0.00	60.00	60.00	No Budget	0.00
	Other Repair And Maintenance Supplies		0.00		0.00			0.00
341			(13,310.00)	(13,310.00)	7,324.84	(5,985.16)	55.03%	5,738.13
	Consumable Tools		0.00		0.00			0.00
344			(2,000.00)	(2,000.00)	572.99	(1,427.01)	28.65%	53.99
	Safety Supplies		0.00		0.00			0.00
345			(1,000.00)	(1,000.00)	1,085.30	85.30	108.53%	0.00
	Welding Supplies		0.00		0.00			0.00
346			(2,200.00)	(2,200.00)	1,038.24	(1,161.76)	47.19%	430.00
	Wash Bay Maintenance and Supplies		0.00		0.00			0.00
390			(1,000.00)	(1,000.00)	71.99	(928.01)	7.20%	0.00
	Miscellaneous Supplies		0.00		0.00			0.00
533			0.00	0.00	295.00	295.00	No Budget	295.00
	Machinery And Equipment Rental		0.00		0.00			0.00
535			(3,200.00)	(3,200.00)	4,266.96	1,066.96	133.34%	337.35
	Equipment Leases & Maint Contracts		0.00		0.00			0.00
	Total 52315	**Shop & Maintenance**	**(407,522.00)**	**(407,522.00)**	**296,973.39**	**(110,548.61)**	**72.87%**	**36,898.16**
			0.00		**0.00**			**0.00**
Total For Fund:	**413**		(11,867,418.00)	(11,867,418.00)	16,253,136.96	4,385,718.96	136.96%	4,178,169.09
			0.00		0.00			0.00

Fund : **619**

Monthly Comparative: 75.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
42129	**Drug Investigation And Control**							
280			(3,000.00)	(3,000.00)	0.00	(3,000.00)	0.00%	0.00
	Travel		0.00		0.00			0.00
290			0.00	0.00	2,000.00	2,000.00	No Budget	0.00
	Other Contracted Services		0.00		0.00			0.00
308			(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
	K-9 Supplies and Training		0.00		0.00			0.00
309			(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
	Undercover Cash		0.00		0.00			0.00
312			(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
	Small Items Of Equipment		0.00		0.00			0.00
519			(2,500.00)	(2,500.00)	0.00	(2,500.00)	0.00%	0.00
	Other Liability Insurance		0.00		0.00			0.00
599			(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
	Sundry		0.00		0.00			0.00
	Total 42129	**Drug Investigation And**	**(9,500.00)**	**(9,500.00)**	**2,000.00**	**(7,500.00)**	**21.05%**	**0.00**
			0.00		**0.00**			**0.00**
Total For Fund: 619			(9,500.00)	(9,500.00)	2,000.00	(7,500.00)	21.05%	0.00
			0.00		0.00			0.00

TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION

DATE: May 11, 2026 **AGENDA ITEM #:** *1-A*

SUBJECT: Special Financial Reports

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1. Current Year Property Tax
2. Property Taxes Receivable Update
3. Local Sales Tax Collections
4. Health Reimbursement Account
5. Capital Projects Fund – Governmental
6. Jonesborough Locally Grown Activity

Town of Jonesborough
Current Year Property Tax Billing
As of March 31,2026

	Current Tax Year (2025-26)		Prior Tax Year (2024-25)	
Property Appraised and Assessed Values				
Real and Personal Property Value	1,110,290,852		1,043,498,550	
Taxable Assessed Value	313,036,212		294,152,673	
Billings				
Real and Personal	3,881,659		2,842,104	
Public Utilities	44,491		33,046	
Total Billings		3,926,150		2,875,150
Adjustments:				
Real and Personal Reductions		(2,458)		(9,845)
Real and Personal Pick-ups		12,707		2,539
Adjusted Tax Billing		3,936,399		2,867,844
Payments:				
Real, Personal and Public Utility	92.90%	(3,656,825)	91.55%	(2,625,517)
Property Tax Outstanding	7.10%	279,574	8.45%	242,327
Reconciliation to Open Tax Listing:				
Real and Personal		279,189		242,327
Public Utilities		385		-
Total Open Tax List		279,574		242,327
Difference		-		-

Town of Jonesborough
Property Taxes Receivable
As of March 31, 2026

Tax Year	Amount Billed	6/30/2025 Balance	Collected	Adjustments	3/31/2026 Balance	% Collected
2014	1,698,685	1,968	-	-	1,968	99.88%
2015	1,714,059	555	-	-	555	99.97%
2016	1,734,978	763	-	-	763	99.96%
2017	1,764,377	997	-	-	997	99.94%
2018	1,797,636	1,537	-	-	1,537	99.91%
2019	1,914,327	2,742	-	-	2,742	99.86%
2020	1,961,968	1,497	-	-	1,497	99.92%
2021	2,028,891	1,662	-	-	1,662	99.92%
2022	2,116,289	1,875	-	-	1,875	99.91%
2023	2,701,691	12,491	10,071	-	2,420	99.91%
2024	2,833,572	199,360	180,308	(1,253)	17,799	99.37%
Totals		$225,447	$190,379	$ (1,253)	$ 33,815	

2025 Real and Personal Taxes Billed	3,881,659	
2025 Public Utility Taxes Billed	44,491	
Collected Through 3/31/26	(3,656,825)	92.90%
Total Adjustments:		
Reductions	(2,458)	
Pick-ups	12,707	
Balance 2025 Property Taxes	279,574	
Total Outstanding Property Taxes	313,389	

Town of Jonesborough
Comparative Local Sales Tax Collections

Retail Sales Month	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	Current Month % Growth	YTD % Growth
July	$ 149,814.99	$ 146,797.86	$ 154,758.39	$ 181,234.32	$ 221,930.41	$ 226,386.30	$ 236,685.00	$ 228,015.45	$ 249,036.85	9.22%	9.22%
August	137,299.17	157,323.64	157,863.60	181,244.01	189,478.07	211,229.31	226,332.76	237,636.05	255,783.97	7.64%	8.41%
September	151,571.87	161,151.69	159,074.80	178,788.96	207,002.17	226,466.35	249,969.62	219,475.66	256,460.57	16.85%	11.12%
October	137,782.95	149,448.62	151,882.16	184,195.31	196,842.35	223,709.37	240,092.90	259,434.92	266,979.65	2.91%	8.86%
November	142,968.58	151,202.03	153,617.36	183,608.84	214,268.95	238,699.54	260,527.63	256,064.50	265,657.21	3.75%	7.77%
December	159,458.04	169,082.03	177,127.90	213,896.25	233,742.11	259,640.04	262,136.42	273,278.72	305,413.09	11.76%	8.51%
January	127,416.58	135,234.22	140,781.81	179,991.50	190,334.77	212,252.13	217,489.76	221,093.81	245,893.21	11.22%	8.86%
February	127,945.05	134,822.85	142,290.13	164,213.28	184,027.14	199,473.61	218,860.17	213,941.08	227,856.73	6.50%	8.60%
March	156,129.40	162,786.00	183,966.80	215,568.04	223,679.00	242,969.97	249,483.25	273,415.56			
April	149,219.62	156,558.86	183,153.95	204,688.52	222,053.76	320,646.71	259,799.65	267,895.51			
May	156,267.02	167,495.96	196,546.46	214,867.25	238,459.96	246,079.54	239,414.08	260,001.34			
June	164,321.92	170,764.62	195,799.56	197,429.44	244,631.05	251,601.07	252,570.61	254,520.70			
Totals	$ 1,760,195.19	$ 1,862,668.38	$ 1,996,862.92	$ 2,299,725.72	$ 2,566,459.74	$ 2,859,153.94	$ 2,913,361.85	$ 2,964,773.30	$ 2,073,081.28		
					2025-26 Budget		3,094,600.00				
					Budgeted Growth		129,826.70	1,908,940.19			
					% Budgeted Growth		4.38%				

Town of Jonesborough
Health Reimbursement Account
2025-26 Fiscal Year

	Fund				
Date	General	Solid Waste	Water/Sewer	Total	Balance
July Deposit	2,730.00	750.00	2,310.00	5,790.00	157,974.17
7/8/2025	(1,504.65)		(1,265.70)	(2,770.35)	155,203.82
7/14/2025	(328.47)		(149.02)	(477.49)	154,726.33
7/21/2025	(237.72)		(2,498.48)	(2,736.20)	151,990.13
7/28/2025	(53.33)		(6,204.09)	(6,257.42)	145,732.71
7/31/2025	605.83	750.00	(7,807.29)	(6,451.46)	
August Deposit	2,730.00	750.00	2,310.00	5,790.00	151,522.71
8/4/2025	(647.99)		(110.53)	(758.52)	150,764.19
8/11/2025	(499.13)		(1,401.22)	(1,900.35)	148,863.84
8/18/2025	(1,828.67)		(4,167.87)	(5,996.54)	142,867.30
8/25/2025	(5,725.43)		(208.04)	(5,933.47)	136,933.83
8/31/2025	(5,365.39)	1,500.00	(11,384.95)	(15,250.34)	
September Deposit	2,730.00	750.00	2,310.00	5,790.00	142,723.83
9/2/2025	(963.35)		(1,659.88)	(2,623.23)	140,100.60
9/8/2025	(986.60)		(3,323.52)	(4,310.12)	135,790.48
9/15/2025	(6,151.02)		(4,202.56)	(10,353.58)	125,436.90
9/22/2025	(233.12)		(6,250.69)	(6,483.81)	118,953.09
9/29/2025	(1,471.45)		(2,384.67)	(3,856.12)	115,096.97
9/30/2025	(12,440.93)	2,250.00	(26,896.27)	(37,087.20)	
October Deposit	2,730.00	750.00	2,310.00	5,790.00	120,886.97
10/6/2025	(546.76)		(187.89)	(734.65)	120,152.32
10/14/2025	(913.46)		(522.30)	(1,435.76)	118,716.56
10/20/2025	(71.40)		(473.49)	(544.89)	118,171.67
10/27/2025	(2,411.29)		(349.83)	(2,761.12)	115,410.55
10/31/2025	(13,653.84)	3,000.00	(26,119.78)	(36,773.62)	
November Deposit	2,730.00	750.00	2,310.00	5,790.00	121,200.55
11/3/2025	(1,875.94)		(46.72)	(1,922.66)	119,277.89
11/10/2025	(844.47)		(791.24)	(1,635.71)	117,642.18
11/17/2025	(243.75)		(787.47)	(1,031.22)	116,610.96
11/24/2025	(2,031.87)		(753.71)	(2,785.58)	113,825.38
11/30/2025	(15,919.87)	3,750.00	(26,188.92)	(38,358.79)	

Town of Jonesborough

Health Reimbursement Account

2025-26 Fiscal Year

	Fund				
Date	General	Solid Waste	Water/Sewer	Total	Balance
December Deposit	2,730.00	750.00	2,310.00	5,790.00	119,615.38
12/1/2025	(1,407.78)		(321.22)	(1,729.00)	117,886.38
12/8/2025	(314.28)		(2,498.88)	(2,813.16)	115,073.22
12/15/2025	(8,264.37)		(216.82)	(8,481.19)	106,592.03
12/22/2025	(2,251.83)		(169.95)	(2,421.78)	104,170.25
12/29/2025	(5,895.04)		(1,033.65)	(6,928.69)	97,241.56
12/31/2025	(31,323.17)	4,500.00	(28,119.44)	(54,942.61)	
January Deposit	2,730.00	750.00	2,310.00	5,790.00	103,031.56
1/5/2026	(395.30)		(449.92)	(845.22)	102,186.34
1/12/2026	(379.85)		(210.13)	(589.98)	101,596.36
1/20/2026	(19.34)	(5,278.36)	(123.87)	(5,421.57)	96,174.79
1/26/2026	(1,164.15)		(153.95)	(1,318.10)	94,856.69
1/31/2026	(30,551.81)	(28.36)	(26,747.31)	(57,327.48)	
February Deposit	2,730.00	750.00	2,310.00	5,790.00	100,646.69
2/2/2026		5,278.36	(86.78)	5,191.58	105,838.27
2/9/2026		(5,278.36)	(5,148.79)	(10,427.15)	95,411.12
2/17/2026	(931.45)		-	(931.45)	94,479.67
2/23/2026	(566.11)		(311.44)	(877.55)	93,602.12
2/28/2026	(29,319.37)	721.64	(29,984.32)	(58,582.05)	
March Deposit	2,730.00	750.00	2,310.00	5,790.00	99,392.12
3/2/2026	(1,037.20)	-	106.96	(930.24)	98,461.88
3/9/2026	(128.82)	-	(1,915.69)	(2,044.51)	96,417.37
3/17/2026	(1,361.20)	-	-	(1,361.20)	95,056.17
3/23/2026	(401.28)	-	(750.39)	(1,151.67)	93,904.50
3/30/2026	(6,200.18)	(5,392.97)	-	(11,593.15)	82,311.35
3/31/2026	(35,718.05)	(3,921.33)	(30,233.44)	(69,872.82)	

6/30/2025 Balance	152,184.17
Year-to-date HRA Contributions	52,110.00
Year-to-date HRA Claims	(121,982.82)
3/31/2026 Balance	82,311.35

Town of Jonesborough

Capital Projects Fund

Fiscal Year 2025-26

As of March 31, 2026

Account Number	Description	Department	Funding Source	Budget	Year-to-Date Revenue To-Date	Year-to-Date Spent To-Date	Year-to-Date Transfers	Budget Remaining	
			Equipment						
310-47500-941-42200*	1 Fire Take Home Vehicle	Fire	Debt	65,000.00				65,000.00	
310-47500-942-43100	Mini Excavator w/boom	Streets	Debt	65,000.00	65,000.00	89,721.41	27,017.60	2,296.19	
310-47500-942-43100	Used Backhoe Loader	Streets	Debt	60,000.00	60,000.00		(60,000.00)	-	
310-47500-942-43100	Trailer for Mini Excavator	Streets	Debt		-	14,995.00	14,995.00	-	
310-47500-942-43100	Milling Machine	Streets	Debt		-	17,987.40	17,987.40	-	
310-47500-942-43200	Bobcat Skid Steer	Solid Waste	Savings		47,500.00	47,500.00	-	(47,500.00)	
310-47500-942-44400	Lawn Mower	Parks & Rec	Debt	12,000.00	12,000.00			12,000.00	
310-47500-942-44400	Gator for Tiger Park	Parks & Rec	Debt	15,000.00	15,000.00	12,799.00		2,201.00	
310-47500-942-44400	Pressure Washer	Parks & Rec	Debt	5,000.00	5,000.00			5,000.00	
310-47500-945-42100	2nd 9-1-1 Line	Police	Debt	74,884.00	74,884.00			74,884.00	
310-47500-949-42100	Special Event Equipment	Police	Debt	35,000.00	35,000.00			35,000.00	
310-47500-949-42200	Fit Test Machine	Fire	Debt	14,000.00	14,000.00	14,674.60		[redacted]	Move Senior Funds
310-47500-949-WETLD	Pool Heater	Wetlands	Debt	50,000.00	50,000.00	24,499.00	(25,501.00)	-	
310-47500-949-44320-151	Nustep T4R Cross Trainer	Senior Center	Grant			5,140.55		(5,140.55)	
310-47500-952	3 Police Vehicles	Police	Auction	186,927.00	217,655.00	189,762.57		(2,835.57)	
310-47500-952-Debt*	9 Police Vehicles	Police	Debt	560,783.00		359,238.00		201,545.00	
310-47500-954-42100	Radio Replacement	Police	Debt	443,355.00	443,355.00	359,112.81		84,242.19	
310-47500-954-42200	11 Portable Radios	Fire	Debt	68,310.00	68,310.00	87,020.86		(18,710.86)	
310-47500-954-42200	3 Mobile Radios	Fire	Debt	22,125.00	22,125.00			22,125.00	
Total Equipment				1,677,384.00	1,129,829.00	1,222,451.20	(25,501.00)	429,431.80	

*Capital Outlay Note in last half of fiscal year; deferred principal and interest payments

Town of Jonesborough

Capital Projects Fund

Fiscal Year 2025-26

As of March 31, 2026

Account Number	Description	Department	Funding Source	Budget	Year-to-Date Revenue To-Date	Year-to-Date Spent To-Date	Year-to-Date Transfers	Budget Remaining	
			Projects						
310-47510-910-41500	Land - 217 W College St	Gen. Admin.	Debt/CapEq	-		251,638.21	25,501.00	[illegible]	Move Senior Funds
			Debt				86,900.00		
			Debt				122,708.26		
310-47510-929-41500	ISC HVAC Replacement	Gen. Admin.	Debt	100,000.00	100,000.00			100,000.00	
310-47510-929-41500-150	ISC Exterior Deck Renov	Gen. Admin.	Grant	-	34,020.00	45,360.00		(45,360.00)	Downtown Imp Grant
			General Fund		11,340.00				
310-47510-929-43170	Exhaust Evacuation Syst	Garage	Debt	56,841.00	56,841.00	56,840.42		0.58	
310-47510-929-43170	Lift Replacement	Garage	Debt	61,420.00	61,420.00	61,419.64		0.36	
310-47510-929-44400	Bathroom Upgrade	Parks & Rec	Debt	10,000.00	10,000.00	21,263.32		(11,263.32)	
310-47510-929-44400	Tiger Park Storage Unit	Parks & Rec	Debt	15,000.00	15,000.00			15,000.00	
310-47510-929-44491	Window Replacement	McKinney	Debt	54,500.00	54,500.00			54,500.00	
310-47510-929-44491	Soundproof Curtains	McKinney	Debt	10,000.00	10,000.00			10,000.00	
		McKinney	Grant	-	99,655.00	17,919.00		(17,919.00)	TN State Museum Grant
310-47510-929-47210	Restroom Remodel	Tourism	Debt	150,000.00	150,000.00			150,000.00	
310-47510-929-47210	Office Renovation	Tourism	Debt	50,000.00	50,000.00			50,000.00	
310-47510-931-43100	Resurfacing	Streets	Debt	500,000.00	500,000.00	84,902.70		415,097.30	
310-47510-931-43100	Connector Road	Streets	Debt	130,900.00	130,900.00		(44,000.00)	-	
			Debt				(86,900.00)	-	
310-47510-931-43100	Traffic Signal Study	Streets	Debt	-		24,340.00	44,000.00	19,660.00	
310-47510-931-44320	Stairway - Parking Lot	Senior Ctr	Debt/Grant	15,000.00	15,000.00	22,463.62		(7,463.62)	$15,000 grant coming
					15,000.00				
310-47510-933-41500	Sidewalks	Gen. Admin.	Debt/Gov $	100,000.00	100,000.00	149,537.66		(49,537.66)	Include $22,770.49 overag
310-47510-937-44400	Ballfields	Parks & Rec	Reserve	135,500.00				135,500.00	
310-47510-937-44490	Park Fencing	Wetlands	Debt	20,000.00	20,000.00			20,000.00	
310-47510-937-44490	Roofing	Wetlands	Debt	50,000.00	50,000.00			50,000.00	
310-47510-937-44490	Pump Room Repl	Wetlands	Debt	350,000.00	350,000.00	238,344.56	(122,708.26)	(11,052.82)	Bid w/staff doing demo
310-47510-939-41500	Dumpster Pad-Jackson	Gen. Admin.	Debt	50,000.00	50,000.00			50,000.00	
310-47510-939-41500-150	Exterior Wall Renov-Stage	Gen. Admin.	Grant	-	45,528.54	60,705.00		(60,705.00)	Downtown Imp Grant
	Door, JRT, Jackson, ISC		General Fund		15,176.46				
310-47510-992-43100	Streets Building	Streets	Debt	50,000.00	50,000.00	51,859.71		(1,859.71)	
Total Projects				1,909,161.00	1,994,381.00	1,086,593.84	25,501.00	848,068.16	
Total Capital Projects Fund				3,586,545.00	3,124,210.00	2,309,045.04	-	1,277,499.96	

Profit and Loss by Class
Jonesborough Locally Grown
January 1-March 31, 2026

	Boone St Mkt	Farmers Mkt	Locally Grown	Total
Income				
Fundraising Events				
Special Dinners/Events			2,461.32	2,461.32
Sponsorships		6,250.00	2,500.00	8,750.00
Total for Fundraising Events		**6,250.00**	**4,961.32**	**$11,211.32**
Grants				
FMPP (USDA)			10,039.97	10,039.97
Total for Grants			**10,039.97**	**$10,039.97**
Memberships	595.00		4,152.38	4,747.38
Other Contributions				
Credit card cash back			200.00	200.00
Donation - general	330.00		7,225.75	7,555.75
Donations - designated	400.00			400.00
Farm Fresh Fit Walking Program		700.00		700.00
Interest Earned			97.48	97.48
Total for Other Contributions	**730.00**	**700.00**	**7,523.23**	**$8,953.23**
Program Service Revenue				
Local food sales	29,851.88	84.00		29,935.88
BSM Kitchen Sales	5,748.37			5,748.37
DTC Sales	37,538.96			37,538.96
OUFB Reimbursement		41.00		41.00
Token Sales for FM		405.00		405.00
Wholesale Sales	23,309.65			23,309.65
Total for Local food sales	**96,448.86**	**530.00**		**$96,978.86**
Program Fee Income				
Vendor Fees	763.30	1,127.50		1,890.80
Total for Program Fee Income	**763.30**	**1,127.50**		**$1,890.80**
Total for Program Service Revenue	**97,212.16**	**1,657.50**		**$98,869.66**
Sales of Promotional Products (Merchandise)	79.00			79.00
Total for Income	**$98,616.16**	**$8,607.50**	**26,676.52**	**$129,300.18**
Expenses				
Administrative				
Accounting Fees			80.00	80.00
Donor Management Software Fee/Expense			910.11	910.11
Insurance				
Board of Directors Insurance (Mt. Vernon/USLI)			168.20	168.20
Total for Insurance			**168.20**	**$168.20**
Postage, Mailing Service			7.24	7.24

Professional memberships			805.00	805.00
Taxes and License Fees			5,745.26	5,745.26
Sales Tax Paid	3,545.00			3,545.00
Total for Taxes and License Fees	**3,545.00**		**5,745.26**	**$9,290.26**
Total for Administrative	**3,545.00**		**7,715.81**	**$11,260.81**
Facilities and Equipment				
Property Expense				
Furnishings	2,077.00			2,077.00
Maintenance and Repair Costs	381.65			381.65
Total for Property Expense	**2,458.65**			**$2,458.65**
Utilities				
Electric	2,328.14			2,328.14
Gas	545.60			545.60
Phone/Internet	306.35			306.35
Water	365.46			365.46
Total for Utilities	**3,545.55**			**$3,545.55**
Total for Facilities and Equipment	**6,004.20**			**$6,004.20**
Operations				
Bank and Credit Card Fees	2,625.96	13.41	294.47	2,933.84
Program Expense (food)				
DTC	52,300.71			52,300.71
Kitchen	3,440.32			3,440.32
Wholesale	27,243.15			27,243.15
Total for Program Expense (food)	**82,984.18**			**$82,984.18**
Program Expense (non-food)				
Token Payments for FM		614.00		614.00
Total for Program Expense (non-food)		**614.00**		**$614.00**
Promotions				
Advertising			239.20	239.20
Total for Promotions			**239.20**	**$239.20**
Service Expenses				
Dishwasher	728.01			728.01
Kitchen Linens	465.00			465.00
Pest Control	84.00			84.00
Shopkeep	547.00			547.00
Web hosting/services			179.90	179.90
Total for Service Expenses	**1,824.01**		**179.90**	**$2,003.91**
Special Dinner Expenses			47.29	47.29
Supplies				
Food Service Consumables	533.62			533.62
Kitchen Supplies	138.30			138.30
Office Supplies	361.52		75.09	436.61
Paper Products	319.36			319.36

Total for Supplies	1,352.80		75.09	$1,427.89
Total for Operations	88,786.95	627.41	835.95	$90,250.31
Personnel Expenses	29.00			29.00
Employees				
Hourly	19,200.54		8,519.87	27,720.41
Salaried				
IRA match	663.20		635.56	1,298.76
Total for Salaried	663.20		635.56	$1,298.76
Total for Employees	19,863.74		9,155.43	$29,019.17
Payroll Expense			2,761.26	2,761.26
Total for Personnel Expenses	19,892.74		11,916.69	$31,809.43
Total for Expenses	118,228.89	627.41	20,408.45	$139,324.75
Net Operating Income	19,512.73	7,980.09	6,208.45	$33,701.27

TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION

DATE: May 11, 2026 **AGENDA ITEM #:** *2-A*

SUBJECT: Mayor Communications – JRT Board Member Appointment

BACKGROUND:

Michelle Shelton Stewart is recommended to replace Donna Cobb whose term expired October 2025 on the Jonesborough Repertory Theater Board.

Member Name	Term Expiring	Appointment Term (3 Years)
Michelle Shelton Stewart (replacing Donna Cobb)	October 2025	October 2028

RECOMMENDATION:

Approve the appointment of Michelle Selton Stewart to the JRT Board replacing expired member Donna Cobb. (Term 3 Years) as presented.

TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION

DATE: May 11, 2026 **AGENDA ITEM #:** *2-B*

SUBJECT: Mayor Communications - Employee of the Month

TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION

DATE: May 11, 2026 **AGENDA ITEM #:** Consent Agenda 6.1

SUBJECT: Approval of Minutes

- March 30, 2026 Budget Work Session Minutes
- April 13, 2026 Regular Meeting Minutes

BOARD OF MAYOR AND ALDERMEN

BUDGET WORKSHOP

MARCH 30, 2026

The Board of Mayor and Aldermen (BMA) met in a Budget Workshop on Monday, March 30, 2026, at 6:00 p.m., at the International Storytelling Center, 100 W. Main Street, Jonesborough, TN.

Mayor Wolfe called the meeting to order and led the group to open Prayer. Upon call of the roll those present were Mayor Kelly Wolfe, Alderman Virginia Causey, Alderman Terry Countermine, Alderman Adam Dickson, and Alderman Zac Jenkins. Also present were Town Administrator Glenn Rosenoff, Town Recorder Janet Jennings, Operations Manager Craig Ford, and Town Attorney Jim Wheeler.

Mayor Wolfe said the purpose of the Workshop was discussion of the FY26-27 Budget for the General, Drug, Solid Waste, and Water/Sewer funds. Town Administrator Glenn Rosenoff stated that all Directors were diligent in providing all details of their budgets and all Directors met with himself and Town Recorder Janet Jennings. Operations Manager Craig Ford participated in all the budget sessions for the departments he oversees. The budget was balanced with no property tax increase, no utility fee increases, and no solid waste fee increases, and we were able to include debt service "roll off' into other capital projects.

The General Fund reflects a total growth in revenues of 9.5% and 5.9% growth in tax revenues. We are predicting a 5.2% growth in sales tax revenues. Due to unprecedented population growth the State is allowing us additional funding based on the Tennessee State Data Center's estimated population figures which will be released in May, rather than waiting until the 2030 census. We are assuming an 8% increase in health insurance premiums. Michelle Stewart is working with our Health Insurance broker to keep the increase as low as possible. We should receive the final premium figures on April 1st. There was discussion about possibly increasing the Senior Center membership fees. These fees have remained the same for the last 10 years. A slight increase in dues will offset the increase to the Program Coordinator position that adds more duties associated with travel programming. The Public Safety Department is applying for additional officers through the DOJ Cops Grant.

Historically we submit a request to the County for $135,000 and last year we requested an additional $535,000 to cover additional salaries per our agreement with the County to hire 7 firefighters. We are very appreciative of our relationship with the county and appreciate their support. Attorney Wheeler suggested requesting the $135,000 annual appropriation for Jonesborough Fire Department payment from the county separately from the salary amount. There was discussion on the inflationary personnel costs from the original time the town submitted for the additional $535,000 back in FY24.

The final payment on the newest fire truck will be made during FY27. The department is in need of a new firetruck and with a 2-year build time it will be necessary to start the specification process soon. The FY27 budget does not include any money towards a new fire truck. Mayor stated the cost of the new truck needs to be $1M or less. The final cost of the new truck will be presented to the BMA for approval.

The current budget includes $50,000 for Visitor Center upgrades; these projects will likely not be completed by the end of FY26. This amount will be carried forward to the FY27 budget. Improvements include additional office space, and reconfiguration of storage area to include additional office space and bathroom renovation.

Last budget cycle solid waste rates were raised to help offset raising disposal costs. Landfill tipping fees were then raised to match the increase. The Solid Waste Department continues to investigate other recycling opportunities. The current three trucks are averaging $86k/year in repairs. The department requested a new front-load garbage truck. Advancements in truck mechanical technology have improved greatly, with these advancements a new truck will hopefully reduce the repair fees.

The Jackson Theatre plans to hire a part-time marketing coordinator which is budget neutral. The Jackson Theatre ticket sales and auditorium rentals have steadily increased.

Water and Sewer funds have seen revenue growth of 2.5% in water sales, 7.9% in sewer, and 5.6% growth in water tap revenues. The Solid Waste position that had historically been subsidized through water/sewer has been absorbed in the Solid Waste budget. Wastewater requested additional positions however it was agreed to revisit the request during the FY28 budget process.

Alderman Causey requested that salary/classification sheets be created for review prior to budget approval. Mayor Wolfe requested that Aldermen review and discuss budget documents with Town Administrator Glenn Rosenoff.

Mayor Wolfe expressed his appreciation to the leadership and staff for what they do in serving the Town and being good stewards of taxpayer money. With no formal action acted upon and no further business for discussion, Mayor Wolfe adjourned the Budget Workshop.

JANET JENNINGS, RECORDER

KELLY WOLFE, MAYOR

BOARD OF MAYOR AND ALDERMEN
PUBLIC HEARING

Jonesborough Town Hall – Board Room
123 Boone Street, Jonesborough, TN
April 13, 2026 – 6:00 PM

The Board of Mayor and Aldermen (BMA) met in a Public Hearing; there was one item on the public hearing agenda:

1. Ordinance granting a franchise to ATMOS Energy Corporation, its Successors and Assigns for a period of One (1) Year to erect, construct, reconstruct, maintain and operate a Natural Gas Plant or Plants for the manufacturing and processing of any and all kinds of gas for the distribution of natural gas and for the installation and maintenance of mains, pipes, pipelines, distribution lines, and other equipment necessary or incidental to distribution of said gas upon, across, along and under the highways, streets, avenues, roads, alleys, lanes and other public grounds of the Town of Jonesborough, Washington County, Tennessee.

There were no public comments made. The Public Hearing was closed.

JANET JENNINGS, RECORDER

KELLY WOLFE, MAYOR

BOARD OF MAYOR AND ALDERMEN
REGULAR MEETING MINUTES

Jonesborough Town Hall – Board Room
123 Boone Street, Jonesborough, TN
April 13, 2026 – 6:00 PM

The Board of Mayor and Aldermen (BMA) resumed their recessed Regular Session on Monday, April 13, 2026, at 6:00 p.m., at Town Hall, 123 Boone Street, Jonesborough, TN.

Mayor Kelly Wolfe called the meeting to order and Alderman Dickson led the group in an opening Prayer. Pauline Douglas led the pledge to the flag.

Upon call of the roll those present were: Mayor Kelly Wolfe, Alderman Virginia Causey, Alderman Terry Countermine, Alderman Adam Dickson, and Alderman Zac Jenkins. Also present were: Town Administrator Glenn Rosenoff, Town Recorder Janet Jennings, Operations Manager Craig Ford, and Attorney Jim Wheeler.

The first item on the agenda was approval of the Financial Report, Special Financial Reports and Debt Report. Finance Director, Janet Jennings, stated the Town's financial health of the Town is in good shape. She stated that Delinquent 2024 taxes have been filed with the Chancery of Court. Property tax collections sales tax collections continue to be healthy. With no other questions Alderman Countermine made a motion to accept the financial report as presented. Alderman Dickson seconded the motion. The motion was duly passed.

Communications from the Mayor was the next item on the agenda. Mayor Wolfe stated there have been conversations with Brightridge about buffering efforts where the small house in front of the substation was removed. There is a possibility that a park will be created in the area to act as a buffer as well as a nice addition to the forthcoming Frontier Trail system. Mayor Wolfe will continue to provide updates as the conversation and planning continues. Mayor Wolfe thanked Robin Harpe and Senior Center Director Mary Regen for their efforts in organizing the Jonesborough Ambassador Program. Prior to the meeting Mayor Wolfe met with the fifteen graduating members of the pilot Ambassador Program. Participants met Town leaders and staff over the past six weeks to learn about Town Departments, Committees and opportunities to be more engaged in the Town and community.

Mayor Wolfe asked that consideration of a mural for the back wall of the Board Chambers be added to the agenda. Alderman Jenkins made the motion, seconded by Alderman Causey. The motion duly passed. Mayor Wolfe has met with Tom Foster about creating a wrap of an Omar Hensley photo that will be added behind the Aldermen's seating. The photo is a panoramic view from Greens Hill looking downtown. Mayor Wolfe stated the project will be approximately $2,600 and will be funded through private donations. Mayor Wolfe asked if there were any other questions, with there being none, Alderman Jenkins made amotion to approve a mural for the back wall of the board chambers with funding coming from private donations. The motion was seconded by Alderman Countermine. The motion duly passed.

The next item under Communications from the Mayor was Employee of the Month. Mayor Wolfe asked Pam Kruger to come up to accept the Employee of the Month Award. Mayor Wolfe read the following: *The April Town of Jonesborough Employee of the Month is Pam Kruger. Pam has been a hostess at the Senior Center since 2018. Pam is one of those people who greet the visitors and members with a warm and welcoming personality. She is known for checking on her evening members when they miss a few evening visits; she cares about people and it shows. Not only is Pam warm and welcoming, but she is also incredibly talented at creating forms, flyers and assists with office duties. Recently, Pam stepped outside her normal duties as hostess and designed note sheets and surveys for the Town of Jonesborough Ambassador Program pilot. She worked extremely hard creating detailed note pages for each of the six sessions: listing speakers and providing resources. She also made the participant notebooks. Now, let's talk about those surveys she created; the survey was clear and concise and gathered useful information from the participants in an easy, uniform manner. We are grateful for Pam's normal delivery of her job duties, always willing to help with a smile and a warm greeting but recently her attitude and stepping up to assist the Ambassador program shined the light on her willingness to always make the Senior Center and the Town of Jonesborough shine. Congrats to Pam Kruger, The Town of Jonesborough April Employee of the Month.*

Mayor Wolfe shared a video of recent happenings around Jonesborough which included Governor Lee's visit to Jonesborough in celebration of America's 250th, the new live-stream camera being installed on the corner of First Avenue and West Main, updates to the Town of Jonesborough website, the movie, Love in Storytown, selling out two viewings at the Jackson Theatre and condolences for the Pardue family with the passing of Joyce Pardue.

Citizen Comments was the next item on the agenda. Two citizens spoke:
Brandon Crussell of 233 New Hope Road addressed the BMA with concerns about the Data Center Ordinance that will be up for second and final reading at the May meeting. Mr. Crussell urged the BMA to make the ordinance more restrictive.

Allyson Wilkinson residing at 107 Sevier addressed the BMA with appreciation for the Consent Agenda item approving the DAR Immigrant Trail Marker Relocation. Ms. Wilkinson invited everyone to the dedication ceremony on April 25, 2026 at 2:00 PM.

Alderman Communications was the next item on the agenda. Mayor Wolfe asked the Aldermen if they had any comments. Alderman Countermine stated there were over 40 volunteers the participated in the litter pickup event sponsored by Keep Jonesborough Beautiful. Alderman Dickson attended the State of the City-County-Town event and noted that Mayor Wolfe did a great job speaking about the importance of getting involved.

Town Attorney Comments was the next item on the agenda. Mr. Wheeler stated the contract for the property on Dual Lane (Mauk) has a few modifications, such as naming rights to the property. Mr. Wheeler requested that a motion be made to add consideration of the Mauk heirs contract agreement to the agenda. Alderman Jenkins made that motion, seconded by Alderman Dickson. The motion duly passed. Attorney Wheeler called for a motion to approve the contract and authorize the Town Administrator to negotiate the language of paragraph 9.3.2 regarding lifetime naming rights. Alderman Countermine made the motion, seconded by Alderman Jenkins. The motion duly passed.

Attorney Wheeler stated that there needs to be an executive session at the end of the meeting to discuss pending matters. No action will be taken after executive session.

The next item was the Consent Agenda. Mayor Wolfe gave kudos to the Historic Zoning Commission for their tracking of non-compliant properties, kudos to Matt Gulley and the Visitors Center for having a record sales day of $6,200 during the St. Paddy's Day celebration, thanked the Street Department employees for their hard work/sweat equity on the new Street Department building which is turning out great, and complemented Parks and Recreation Director for his comprehensive Wetlands Employee manuals and compensation plan. Mayor Wolfe asked if there were any items that the Aldermen wished to have pulled from the Consent Agenda. There being none, Alderman Countermine made a motion to approve the Consent Agenda as presented. Alderman Causey seconded the motion. The motion duly passed.

1. Approval of Minutes – March 16, 2026 BMA Regular Meeting
2. Approve the following bills for payment:

Check Register - General Fund - March 2026

03/04/26	115801 - 115818	$	1,495.00
03/05/26	115819 - 115951	$	164,371.15
03/10/26	115952	$	6,663.51
03/12/26	115953	$	9,239.72
03/13/26	115954 - 116011	$	165,553.37
03/13/26	116012 - 116018	$	12,389.00
03/13/26	116019	$	4,731.90
03/17/26	116020 - 116036	$	56,358.03
03/19/26	116037 - 116061	$	1,319.25
03/20/26	115594 - void	$	(75.00)
03/23/26	116062 - 116118	$	456,602.91
03/24/26	115854 - void	$	(4,177.03)
03/27/26	116119 - 116129	$	30,300.79
		$	**904,772.60**

Check Register- Water Fund March 2026

03/05/26	70178 - 70217	$	59,032.45
03/06/26	70218 - 70221	$	(2,407.57)
03/06/26	70222 - 70225	$	212,074.68
03/09/26	70226 - 70227	$	1,133,623.25
03/10/26	70228	$	6,944.33
03/11/26	70226 - void	$	(166,571.70)
03/12/26	70229	$	2,407.57
03/13/26	70230 - 70249	$	75,422.01
03/13/26	70250	$	5,829.23
03/17/26	70251 - 70286	$	635,906.42
03/19/26	70287	$	15,000.00
03/23/26	70288 - 70314	$	190,062.97
03/27/26	70315 - 70317	$	186,858.43
03/31/26	70276 - void	$	(722.33)
		$	**2,353,459.74**

Check Register -Sanitation Fund - March 2026

03/05/26	11021 - 11026	$	1,811.61
03/12/26	11027	$	36.06
03/13/26	11028 - 11030	$	15,518.01
03/13/26	11031	$	859.81
03/17/26	11032	$	257.16
03/23/26	11033 - 11035	$	4,527.22
		$	**23,009.87**

3. Approve the following Town Administrator Report:
   - *Worked extensively with Town Recorder Janet Jennings, Operations Manager Craig Ford, and Utility Manager Kevin Brobeck reviewing and compiling the Fiscal Year 27 budget. Budget documents were provided to BMA members in advance of the BMA Budget Work Session scheduled for Monday. March 30th.*
   - *Participated in the BMA FY27 Budget Work Session held on March 30th at the International Storytelling Center. The work session went very well. Management worked very diligently to present a balanced budget in all funds, General, Solid Waste, and Utilities. A brief report on the Visitor's Center expansion needs, former Broyles Florist building and the Building Department's space needs, and future site of Fire Station 2 at Persimmon Ridge was provided during the work session.*
   - *Attended a Tennessee Arts Commission FY 27 grant presentation virtual meeting with Jackson Theatre Director Amber Crumley and Administrative Assistant Brandi Miller. We submitted this grant a couple of months ago and this was the review board's opportunity to ask any questions about the application. We feel the question-and-answer session went very well and expect to be awarded the same grant amount as this year (FY26) of $32,000.00 (we requested $100,000.00).*
   - *Shared the Data Center and Cryptocurrency ordinance with Planning Commission members. They will review the Ordinance at their April 21st meeting. A map was being developed to identify our M-2 zone(s), substations, and how using GIS to show 1,500-foot radius areas will be relevant if a potential data center was to look at Jonesborough. The map will be provided as part of the Planning Commission meeting and the BMA as part of second reading on the ordinance scheduled for May.*
   - *Held monthly one-on-one meetings with Directors from each department, as well as holding the Town Administrator's Monthly Directors/Supervisors meeting.*
   - *Met with Mayor Kelly Wolfe, Tourism Director Cameo Waters, and Digital Media Manager Mitchell Calvin to review the new website staging site. The updated website will be presented at the next scheduled BMA meeting in April.*

- *I Participated in a "Harmony" call with our Utilities Manager Kevin Brobeck and other utility staff to discuss ways to improve our communications to water customers regarding alerts, leak issues, or important updates. Harmony Encore is their software suite designed to manage and analyze meter data, providing utilities with a user-friendly interface and advanced features for better customer service. Our group will follow up in April to hopefully finalize the different elements of communications and abilities, including Local Government Corporation (our financial software company) for potential connections between both systems.*
- *Worked with County Planning Director on various land use topics related to zoning and subdivision regulations. These documents are both outdated and in need of thorough review and revisions to meet current planning practices and principles, as well as legal frameworks. We are both determining whether outsourcing its review and revision recommendations, based on guidance and monitoring from planning staff, is a viable option to achieve the best product more speedily.*
- *Met with County Planner Director Angie Charles and Building Inspectors Kevin Fair and JW Greene regarding various planning topics regarding zoning districts signage and common areas of HOAs.*
- *Met with Parks and Recreation Director Chris Kudera to discuss transitioning town facilities that are currently using Comcast internet to Brightridge internet services. Mr. Kudera gathered information about other Town facilities while he was working to get Brightridge service to the new Street Department Building. Brightridge's pricing is more favorable as well as their service is more reliable. In addition to better pricing, Brightridge has committed to be more responsive in the event of an outage. Recently we have had a lot of internet services downtimes at Town Hall through Comcast. We anticipate a fair amount of monthly savings by making the switch. Mr. Kudera has also gathered information on using another phone provider. The phones that are currently VoIP would remain VoIP however the monthly charge is significantly less. Mr. Kudera is serving as a beta test at Wetlands on the phones before deciding on this. There have been no issues thus far.*
- *Met with Tourism Director Cameo Waters and Street Department Director Steve Prisament regarding a more strategic plan for location of temporary handicap parking signs when downtown street closures occur. Additional temporary handicap signs have been ordered and received. A report on the subject will be provided by the end of this month. Town staff have done a very good job of already increasing temporary handicapped parking areas in town.*
- *Met with Administrative Assistant Brandi Miller to finalize the uniform processes currently in place across all departments. We feel that we have received enough information to complete the Uniform policy and processes. This information will be shared with Human Resources Director Michelle Stewart and Operations Manager Craig Ford to collaboratively finalize.*
- *Attended monthly Jackson Theatre Board meeting to hear about all theatre activities.*
- *Met with Tennessee City Management Association (TCMA) representative to discuss how TCMA can help Jonesborough and other cities (last meeting was about better coordination between entities during emergencies and looking at working among cities to improve buying power (cooperative purchasing agreements or piggybacking on bids, etc.).*
- *Organized two additional days (Monday & Tuesday) of Town Staff being onsite at the Senior Center to gather surveys for the CDBG project. We still need over 100 complete surveys, so we made the decision to offer incentives.*
- *Met with Administrative Assistant Brandi Miller and Community Development Partners Representative Rachel Conger to discuss the two in-process CDBG grants and survey results. We will continue to review information in hopes of having enough results to submit the grant applications (due April 10).*
- *Met with a property owner/developer, County Planner Director Angie Charles, and Building Inspector Kevin Fair to discuss the separation of authority over public matters like zoning and structures versus Homeowners Association rules. This meeting was very productive*

and helped planning staff think of ways of more in-depth pre-planning items to discuss with potential developers, builders, contractors, etc., regarding town ordinance/regulation and best way to communicate about common areas to the property owners investing into the development(s).

- *Met with different property owners/residents to listen on various issues and topics. All issues are addressed by appropriate departments.*
- *Making more progress on plans for the extension of the First Frontier Trail both through the Governor's 2.4 million non-matching appropriation being leveraged for projects and being used as the matching portion for the trail sections under grant award.*
- *Continuing to monitor and advance all grants currently either awarded or in the application phase, including but not limited to, additional Local Parks and Recreation Fund projects (emphasis projects), TN Arts Commission, Community Development Block Grant, Appalachian Regional Commission, USDA Rural Development, Tennessee Department of Tourism and Development, TN Economic and Community Development, and other.*

4. Approve the following Operations Manager Report:

The Street Department has completed the building that will house the Street Department, Parks and Recreation Department, and Solid Waste Department. Staff did a phenomenal job with the building. They are currently pouring concrete for the two entrances. I would like to do an open house for the Board Members in the month of April.

The Street Department continues to work on repairing potholes and utility cuts throughout the Town. The Street Department also have begun mowing rights-of-ways within the Town's corporate limits.

The new traffic signal is near completion at Tiger Way. The temporary signals have been removed, and the permanent signals are now up and flashing. I am told by the engineer and staff at Stansell Electric that they plan on completing the project by April 15.

I worked on several grant projects this month with Rachel Conger. I attended the Parks and Recreation Advisory Committee meeting on March 26, as the Persimmon Ridge grant application was submitted to the committee for their approval.

I also worked with Chris Kudera on several other projects with Parks and Recreation to include a planting plan for the Brightridge site on East Main Street, new employee handbook and compensation plan for Wetlands, a computer system for the new building, remediation of a couple of issues at Tiger Park for Public Entity Partners, (our liability insurance company), and compiling information for Rachel Conger on the Park grants she is working on.

We also had one of the mowing contractors quit. The first mowing cycle began on March 23, 2026. On March 26, Southern Boys Mowing informed Chris they would not be able to fulfill their contractual mowing obligations moving forward.

Following that notice, Chris contacted the next lowest bidders and reassigned the affected properties accordingly.

- *KES Property Services will take over the following: Wetlands Waterpark at $385.00 per week, an increase of $185.00 Mill Spring Park at $75.00 per week, an increase of $25.00 Main Street Village at $50.00 per week, an increase of $10.00.*
- *Watt's Lawncare will take over: Persimmon Ridge Park at $300.00 per week, an increase of $140.00 Mountain View Estates Detention Ponds at $110.00 per week, an increase of $30.00*

The total weekly increase across all reassigned properties is $390.00. Based on this adjustment, the total increase over the next 14 weeks (FY26) is $5,460.00. The total increase in FY27 is $6,630.00. The total annual increase is $175,200.00 to $187,290.00, which is a total of a $12,090.00 increase.

I continued to work with you and Janet on the 2026/2027 budget. We had several needs in Solid Waste. We were able to acquire a bobcat for the mulch yard and Steve Beckett is currently working on a new front-loader garbage truck for the new budget year.

The camera pole and power were installed at First Avenue. I am still awaiting installation of the broadband. The new camera is scheduled to be installed on April 09, 2026. Brightridge is currently working on installing the broadband.

I also attended the Historic Zoning Commission meeting on March 26. I presented three items to the commission. Those were the new sign for the Stage Door, moving the DAR sign from Second Avenue to the Christopher Taylor site, and the new camera on West Main Street.

I have worked with Todd Wood on a couple of projects. One of those projects is a parking lot extension at Town Hall. We are close to final plans for it.

I also met with Jason Carder, a traffic engineer with Mattern & Craig, regarding repairs to Boone Street. He has given me the name of a contractor to reach out regarding these repairs.

I met with Mayor Joe Grandy and several officials with Washington County on a new coverage map for the Fire Department. I also attended the EMS Board of Director's Meeting.

We met with the Architect on the Trail Head building for a design consultation.

5. Approve Committee Reports: Historic Zoning, Jonesborough Planning Commission, Chuckey Depot, Main Street Board, McKinney Center Advisory Committee, Senior Citizens Advisory Committee, and Flag Committee.

6. Approve Supervisor Reports: McKinney Center, Visitor Center, Fire Department, Police Department, Building Inspector, Senior Center, Utilities, Parks & Recreation, Jackson Theatre, Human Resources, and Street Department.

7. Approve Staff Accountant Job Description.

STAFF ACCOUNTANT

JOB STATUS: EXEMPT
DATE MODIFIED: 4/13/2026
GRADE 14

Class specifications are intended to present a descriptive list of the range of duties performed by employees in this class. Specifications are not intended to reflect all duties performed within the job.

DEFINITION

An employee in this class performs intermediate professional accounting work in the maintenance and review of fiscal records.

DISTINGUISHING CHARACTERISTICS

The Staff Accountant in this class maintains complex fiscal records of Town assets, liabilities, revenues and expenses, applying professional accounting principles and methods. This position encompasses a broad scope of duties and independence of action in the solution of more difficult professional accounting problems. The work in this class involves responsibility for preparing various analyses, accounting record adjustments, and management reports.

SUPERVISION RECEIVED AND EXERCISED

Direct supervision is received from Finance Director.

ESSENTIAL AND MARGINAL FUNCTION STATEMENTS

Essential and other important responsibilities and duties may include, but are not limited to, the following:

Essential Functions:

- Reconciles bank accounts to the general ledger.

- Reconciles property tax receivable to the subsidiary ledger.
- Coordinates quarterly delinquent property tax billing.
- Posts monthly utility billing packet.
- Reconciles utility receivables to the aging report and subsidiary ledger.
- Reconciles balance sheet accounts and maintains files (notebooks) for auditors.
- Reviews daily revenue coding for accuracy.
- Reviews daily cash reporting and close-out for accuracy.
- Assist departments with implementation of cash collection and internal controls.
- Reviews expenditures coding (purchase orders and payment documents) for accuracy.
- Assists with tracking and reporting for grants.
- Assists with tracking and reporting on capital spending.
- Assists with fixed asset tracking (additions, disposals, etc.) and inventories.
- Assists with tracking of bonds payable and preparation of debt service schedules.
- Assists with preparation of monthly financial statements.
- Assists departments and Finance Director with operating budget preparation.
- Provides monthly expenditure reports to departments.
- Prepares monthly sales tax returns and remits collections.
- Calculates and prepares unclaimed property reporting.
- Prepares and enters general journal entries.
- Assists with development of financial policies and procedures.

Marginal Functions:

1. Performs related duties and responsibilities as needed.
2. Assists department directors as needed with printing budget reports and requests.

KNOWLEDGE SKILLS AND ABILITIES

Knowledge of:

- Utilization of office equipment, such as printers, phones, computers, and copiers.
- Principles and practices of professional governmental accounting.
- Accounting methods used in maintaining financial records

Skill in:

- Utilization of Microsoft programs, financial software and database software.
- Proficient use of Excel software.

Ability to:

- Understand and conduct oral and written instructions.
- Communicate clearly and concisely, both orally and in writing.
- Prioritize and adhere to strict deadlines; follow through on assigned and self-appointed tasks.
- Establish and maintain cooperative working relationships with those contracted in the course of work.
- Collaborate with other staff.
- Work autonomously, identify and resolve issues in a timely manner and effectively prioritize work activities.
- Convey accounting procedures and policies.
- Maintain effective professional relationships with elected officials, staff, residents, and vendors.
- Take initiative.
- Work extended periods of time sitting at workstation or desk.

REQUIRED QUALIFICATIONS:

- Graduation from a college or university of recognized standing with a bachelor's degree in accounting.
- At least 3 years of professional accounting experience.
- Certifications are preferred (i.e., Certified Municipal Financial Officer, Certified Public Accountant) but not required.
- Excellent interpersonal, analytical, research, presentation, written and oral communication skills.
- Organized and meticulous with strong level of accuracy and the ability to multi-task.
- Elevated level of integrity; ability to manage confidential information.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT:

The physical demands and working environment demand described here are representative of those that must be met by an employee to successfully perform the essential functions of this position. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential job functions.

Environment:

This position is primarily executed indoors without exposure to adverse weather/environmental conditions. Contact with low noise levels is common in an indoor working environment. Moderate noise levels may be experienced during certain activities.

Physical:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job with reasonable accommodation. Must be able to sit, walk, stand, use fingers in a repetitive motion, twist and turn for extended periods of time. The position may require some light lifting, pulling, pushing, and carrying up to 10 pounds. Tasks may involve extended periods of time at a keyboard.

Mental:

While performing the duties of this class, the employee is regularly required to use oral and written communication skills, read documents or instructions; analyze and solve problems; observe and interpret data or information; use math and mathematical reasoning; learn and apply new information or skills; interact with Town staff, other organizations, and customers who may be upset or dissatisfied.

Vision:

See in the normal visual range with or without correction; vision sufficient to read printed documents and to operate assigned equipment.

Hearing:

Hear in the normal audio range with or without correction.

8. Approve GovDeals Surplus Liquidation Requests - BMA Requests 4-13-26

2 steel storage boxes.

2 damaged axles.

2009 Chevrolet Tahoe.

2007 Ford pickup truck.

Street sweeper.

3 Semi trailers.

S300 Bobcat.

329 Bobcat Excavator.

Old salt spreader.

Grad-all grapple.

4-Post 30,000 lb. capacity lift, Jerry not included.

Old Police parts; lights, radars, light bars, control boxes, partitions, center consoles, K-9 Kennel, seats, door panels and old gun locks.

9. Approve Revised Farmers Market Application – The BMA approved the Special Event Application for Jonesborough Locally Grown (JLG) Farmers Market taking place every Saturday from May 2, 2026, through October 31, 2026. JLG is requesting a revised site layout for their original application. Since the initial submission of the Special Event application, the applicant has made a minor revision to the site layout within the

Stephenson parking lot for vendors and adding Courthouse West entry area as a vendor area. Specifically, vendor placement has been adjusted a short distance away from the existing dumpster area. This modification is intended to enhance overall site organization, maintain clear service access, and support a positive experience for vendors and attendees, while continuing to use the downtown parking lot areas efficiently. Staff have reviewed the revised layout and found the change to be reasonable and consistent with standard event organizing

10. Approve Special Event Request – TN Hills 10-Year Anniversary Celebration – Jessica Callahan, representing Tennessee Hills Distillery, submitted a special event permit application to hold the "TN Hills 10 Year Anniversary Celebration" on Saturday, July 18, 2026, from 5:00 PM to 10:00 PM to be in the Downtown Upper Parking Lot, which is being requested to be closed for the event. The sponsors for the event are The Bridge Home and TN Hills. The purpose of the event is to host a celebration for TN Hills 10-year anniversary. The event is free to the public and will include music, food trucks, and vendors. The estimated number of people to attend is 250 and approximately 150 town citizens are expected to attend. The Special Event/Special Occasion Use Permit Application was submitted as part of the special event is within the Downtown Upper Parking Lot. Alcohol use within the Parking Lot is being requested with signs stating "No Alcohol Beyond this Point" within the parking lot and in particular at all entries and exits. The Bridge Home, a non-profit 501(3)c organization, and no-kill animal shelter, is obtaining the Special Event permit from the State of Tennessee ABC as the listed sponsoring organization to serve alcohol. Staff discussed the potential of the music ending at 9:00 PM in the parking lot rather than 10:00 PM and she stated to staff that would be workable. Police Chief Matt Rice reviewed the application and reported no issues with working this event with public safety personnel. The Proof of Insurance and Hold Harmless Agreement are complete. It is recommended to approve the Special Event for the TN Hills 10 Year Anniversary Celebration on Saturday, July 18, 2026, from 5:00 PM to 10:00 PM, and music ending at 9:00 PM.

11. Approve DAR Immigrant Trail Marker Relocation – For years, the Daughters of the American Revolution (DAR) had an Immigrant Trail marker at the intersection of Second Avenue and West Main Street. The marker was struck several times over the years by large trucks pulling trailers which eventually broke the marker. The marker was removed and repaired but has not been returned to its base. The DAR is requesting to have the marker moved from its current location to the lawn of the Christopher Taylor Cabin. Currently there is a state historic marker on the southeast corner of the property for the Christopher Taylor cabin. For this reason, the best placement of the marker would be the southwest corner of the property, near the rock wall of the Presbyterian Church.

    This was presented to the Historic Zoning Commission on March 25, 2026, for approval. The HZC unanimously approved moving the marker from West Main and Second Avenue to the southwest corner of the Christopher Taylor sight.

    As this is a private marker and the request is to move it to Town property, the Board of Mayor and Alderman must approve the site and approve the Street Department to move the base of the marker to the new site. Once the base is moved, the DAR will have the marker reinstalled on the base. The marker will be placed between the utility lid and the stone wall.

12. Approve Wetlands Employee Manual

EMPLOYEE MANUAL

Welcome Section

This handbook neither implies nor establishes an employment contract. Its contents summarize current policies and programs, and it is intended as an informational guideline only. The Town of Jonesborough retains the right to change, modify, suspend, interpret, or cancel in whole or in part any of its published or unpublished policies or practices, without advance notice, in its sole discretion, without having to give cause or justification to any employee.

Recognition of these rights and prerogatives is a term and condition of employment and continued employment. As such, this handbook's contents do not constitute an employment contract. Nothing contained in this handbook should be construed as a guarantee of continued employment, but rather, employment with the Town of Jonesborough is on an at-will basis. This means that the employment relationship may be terminated at any time by either the employee or the company for any reason not expressly prohibited by law. Any written or oral statement to the contrary by a supervisor, director or Town Administrator, or other agent of the company is invalid and should not be relied upon by any prospective or existing employee.

INTRODUCTION

The Wetlands Water Park is located in Jonesborough, Tennessee and is owned and operated by the Town. The Wetlands is designed to encourage the entire family to participate together in an enjoyable and safe aquatic experience. Jonesborough's facility is on the leading edge of the latest trends in the aquatics industry and will be held to high standards and evaluated by people across the state.

We owe it to our guests to provide the best services possible and to operate the Wetlands Water Park as a model for other communities. As a staff member of Wetlands, you serve as an example for family, friends, season pass members, and daily guests who see you each day while you are working.

SAFETY, CUSTOMER SERVICE and CLEANLINESS are the hallmarks of our operation. It is essential that we develop the reputation for being the place that guests can come to and know they are safe, that they are greeted and served by friendly and competent staff, and that they are visiting one of the most beautiful facilities in Northeast Tennessee.

Every staff member has an obligation to carry out his or her responsibilities to the best of their ability in the most positive manner. The future of Wetlands Water Park depends on your success.

MISSION STATEMENT

At The Wetlands Water Park, our mission is to create a welcoming, safe, and memorable aquatic experience for every guest who visits. We believe that a day spent with us should be filled with relaxation, joy, and connection—whether that means splashing with family, enjoying the thrill of our attractions, or simply finding a place to unwind.

We are committed to delivering the highest standards of customer service by treating every guest with genuine care, respect, and courtesy. Our employees are the heart of our park, and each team member dedicates themselves to ensuring that every interaction reflects honesty, integrity, and professionalism.

Beyond providing fun, we value safety, cleanliness, and inclusivity as core pillars of our service. We strive to maintain an environment where all guests—regardless of age or background—feel welcomed, supported, and valued.

As stewards of both our community and our natural surroundings, we also recognize the importance of sustainability and responsibility in how we operate. Through teamwork, ongoing training, and a passion for

hospitality, The Wetlands Water Park will continue to be a place where lasting memories are made, families come together, and the joy of water is shared with all.

General Employment Information

HIRING PROCESS OVERVIEW

At The Wetlands Water Park, we believe in hiring individuals who reflect our values of honesty, courtesy, and dedication to guest service. Our hiring process is designed to be fair, consistent, and transparent for all applicants.

1. Application Submission:
Interested candidates must complete an employment application, available online. Applications should be filled out completely and honestly.

2. Screening and Review:
Our management team reviews applications to determine if candidates meet the basic requirements for the position. Qualified applicants will be contacted for the next step.

3. Interview Process:
Applicants may participate in one or more interviews. During interviews, we look for strong communication skills, a positive attitude, and commitment to guest service.

4. Reference and Background Checks:
References may be contacted to verify past work performance and character. Some positions may require a background check.

5. Job Offer:
Candidates who are selected will receive a formal job offer. Employment is contingent on completing all required paperwork, training, and certifications (if applicable).

6. Training and Orientation:
All new hires must complete orientation and training before beginning work. This ensures that every employee understands our policies, safety standards, and customer service expectations.

EQUAL EMPLOYMENT OPPORTUNITY (EEO) POLICY

The Wetlands Water Park is committed to providing equal employment opportunities to all employees and applicants. We believe that a diverse and inclusive workforce strengthens our team and enhances the experience we provide for our guests.

Employment decisions—including recruiting, hiring, training, promotion, compensation, and all other aspects of employment—are made without regard to race, color, religion, sex, sexual orientation, gender identity or expression, pregnancy, national origin, age, disability, veteran status, or any other status protected by applicable law.

We are dedicated to maintaining a workplace that is free from discrimination, harassment, and retaliation. All employees are expected to treat one another with respect, professionalism, and fairness at all times.

Any employee who believes they have been subjected to discrimination or harassment is encouraged to report the concern to their supervisor or a member of management. All reports will be reviewed promptly and handled with confidentiality to the fullest extent possible. Retaliation against anyone who makes a good-faith complaint or participates in an investigation is strictly prohibited.

The Wetlands Water Park is proud to be an equal opportunity employer, and we are committed to fostering an environment where every individual feels valued, respected, and supported in their role.

ANTI-DISCRIMINATION/HARASSMENT POLICY

We strictly prohibit unlawful conduct in any form, whether by managers, supervisors, employees, or guests.

We do not tolerate discrimination or harassment based on:

Race, color, religion, sex (including pregnancy orientation and gender identity), national origin, age, disability, genetic information, veteran or military status, and other status protected under federal state, or local law.

It is the policy of the Town of Jonesborough to uphold a system of personnel management that ensures high standards of honesty, integrity, impartiality, and conduct. Sexual harassment is misconduct that compromises these standards. It weakens the employment relationship, reduces morale, and jeopardizes productivity.

1. General -The Town of Jonesborough will not tolerate the sexual harassment of any employee and will take immediate positive steps to eliminate harassment when it occurs. Any Town employee that feels they are being sexually harassed by a Town official, an employee, or by the actions of a non-employee is encouraged and expected to immediately contact a supervisor, Department Head, the Town Administrator, or a member of the Board of Mayor and Aldermen to communicate a complaint.

2. Definition - Sexual harassment is an unlawful employment practice and absolutely prohibited by the Town of Jonesborough. Sexual harassment is unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature in the form of pinching, grabbing, patting, propositioning; making either explicit or implied job threats or promises in return for submission to sexual favors; making inappropriate sex-oriented comments on appearance; telling embarrassing sex-oriented stories; displaying sexually explicit or pornographic material no matter how it is displayed; or sexual assault; when promulgated on the job by elected officials, supervisors, fellow employees, or non-employees; when any of the foregoing unwelcome conduct affects employment decisions or makes the job environment hostile, distracting and unreasonable, or interferes with work performance. In addition, any employee who uses implicit or explicit coercive sexual behavior to control, influence, or otherwise affect the career, salary, or job of another individual is engaging in sexual harassment.

Sexual harassment is a form of unlawful sex discrimination when one or more of the following conditions exists:
a. Submission to the conduct is an implicit or explicit term or condition of employment,
b. Submission to or rejection of the conduct is the basis for an employment decision,
c. The conduct has the purpose or effect of unreasonably interfering with the work performance of an employee, or
d. The conduct creates an intimidating hostile, or offensive work environment.

3. Filing a Complaint - Employees who believe that they are victims of sexual harassment may file a complaint. Employees also have the right to circumvent the employee Chain-of-Command in selecting which person to whom they want to communicate a complaint of sexual harassment. Complaints may be made orally or in writing to one or more of the following people with whom the employee feels the most comfortable:

a. Human Resources Director
b. Wetlands Waterpark Director
c. Parks and Recreation Director

Regardless of which person the employee communicates with regarding a complaint of sexual harassment, the employee will be expected to provide the following information:

a. The name of the person or persons allegedly committing the sexual harassment including their title or position if working for the Town, or home or business locations if a non-employee,
b. The specific nature of the sexual harassment, how long it has gone on, and any employment action that may have been involved including but not limited to demotion, failure to promote, dismissal, refusal to hire, transfer, or any threats made against the employee as a result of the harassment,
c. Witnesses to the harassment (if any), and
d. Whether the employee has previously reported the harassment and, if so, when and to whom.

4. Investigating Sexual Harassment Complaints - The HR Director and Chief of Police are the persons designated by the Town of Jonesborough to be the investigator of complaints of sexual harassment against employees. In the event the sexual harassment complaint is filed against the HR Director or Chief of Police, the investigation shall be carried out by the Town Administrator.

The Town employee or Town official receiving a complaint about sexual harassment shall immediately file a report with the Director of Human Resources. The HR Director or Chief of Police shall keep a written record of the investigation including any notes on verbal responses made to the investigator by the person complaining of harassment, witnesses interviewed, conversations with the person against whom the complaint has been made, and any other information or notes taken by the investigator from other persons in connection with the investigation.

The Town reserves the right to assign or refer the investigation of any sexual harassment complaint to the Town Attorney or an independent attorney in the discretion of the Town Administrator.

5. Action On Investigation Report - Upon receipt of a report of the investigation of a complaint of sexual harassment, the Town Administrator shall immediately review the report. If the Administrator determines that the report is not complete in some respect, he or she may undertake an additional investigation or may direct the Police Chief or designated investigator to collect additional information.

Based upon the findings collected, the Town Administrator, within a reasonable period of time, will make a determination whether the conduct of the person(s) against whom a complaint has been made constitutes sexual harassment. In making the determination, the Administrator shall look at the record as a whole and in the totality of the circumstances including the nature of the conduct in question, the context in which the alleged conduct occurred, and the conduct of the person filing the complaint. The determination of whether sexual harassment occurred will be made on a case-by-case basis.

If the Town Administrator determines that the complaint of harassment is founded, he or she shall take immediate and appropriate disciplinary actions consistent with the authority delegated to the Town Administrator by the Board of Player and Aldermen. Disciplinary action may include any possible alternatives up to and including termination. A written record of any disciplinary action will be kept in the employee's personnel file.

All reasonable steps possible will be taken by the Town Administrator to prevent an employee found guilty of sexual harassment from retaliating against the person filing the complaint, or any witnesses connected with the investigation.

In cases in which the sexual harassment of a Town employee is allegedly committed in the workplace by a non-employee, the Administrator shall take whatever lawful action against the non-employee is possible and necessary to bring the sexual harassment to an immediate end.

6. Obligation Of Employees – Employees are obligated to report instances of sexual harassment and to cooperate in any investigation of alleged harassment. Employees are also obligated to refrain from making bad faith accusations of sexual harassment. Disciplinary action may be initiated against any employee that refuses to cooperate in the reporting or the investigation of sexual harassment complaints, or who files a complaint of sexual harassment in bad faith.

7. Interaction with Patrons – Employees may not whistle at patrons, make suggestive comments to patrons about their physical appearance, inappropriately touch or hug patrons. Employees cannot be perceived as making a sexually aggressive comment to patrons. Comments such as, "Hey, baby", "You're looking hot", or "That bathing suit shows off your assets" or other suggestive comments will not be tolerated or allowed.

CONFIDENTIALITY AGREEMENT

As an employee of The Wetlands Water Park, you may have access to confidential information. To protect the privacy of our guests, staff, and business operations, all employees are required to always maintain strict confidentiality.

Confidential information includes, but is not limited to:

- Guest personal information (such as contact details, payment information, or special needs/accommodations)
- Employee personal information (such as personnel records, payroll details, or disciplinary actions)

- Business information (such as financial records, vendor agreements, security procedures, or internal policies not available to the public)
- Training materials, operational procedures, or proprietary methods used by Wetlands.

Employee Responsibilities

- Do not share, disclose, or discuss confidential information with anyone who does not have a legitimate business need to know.
- Do not remove, copy, or distribute confidential documents, whether physical or digital, without authorization.
- Protect all sensitive information by following company guidelines for storage, computer use, and record keeping.
- Maintain confidentiality even after your employment with The Wetlands Water Park ends.

Exceptions

- Confidential information may only be shared if required by law, court order, or with prior written authorization from management.

Consequences of Violation

- Any violation of this policy may result in disciplinary action, up to and including termination of employment and potential legal action.

CODE OF CONDUCT

At The Wetlands Water Park, our team is dedicated to creating a safe, fun, and welcoming environment for every guest. Each employee represents the park, and our behavior should always reflect honesty, courtesy, and professionalism. The following standards of conduct apply to all employees:

1. Professionalism and Courtesy
   - Treat all guests, coworkers, and supervisors with respect and kindness.
   - Provide the highest level of customer service by being attentive, friendly, and helpful.
   - Refrain from rude, disrespectful, or disruptive behavior at all times.
2. Attendance and Punctuality
   - Arrive on time, dressed in the appropriate uniform, bring issued equipment and ready to work.
   - Follow assigned schedules and notify supervisors promptly of any absences or emergencies.
   - Excessive lateness or unexcused absences may result in disciplinary action.
3. Workplace Safety
   - Follow all safety procedures, rules, and training at all times.
   - Immediately report any hazards, injuries, or unsafe behavior to a supervisor.
   - Never engage in horseplay, reckless behavior, or use of equipment without proper training.
4. Integrity and Honesty
   - Perform all job duties truthfully and responsibly.
   - Do not engage in theft, dishonesty, falsification of records, or misuse of company property.
   - Follow the Confidentiality Agreement regarding guest and Wetlands Water Park and/or Town of Jonesborough.
5. Substance-Free Workplace
   - The use, possession, or being under the influence of drugs or alcohol while on duty is strictly prohibited.
   - The use of tobacco products, to include by not limited to smoking, dip, and vaping are not permitted while on duty, regardless of designated areas.
6. Harassment and Discrimination
   - All employees are expected to uphold our Anti-Discrimination and Anti-Harassment policies.
   - Treat every individual fairly, regardless of race, gender, religion, age, disability, or other protected status.
   - Report any inappropriate behavior or harassment immediately to management.
7. Guest Experience
   - Always put guest safety and enjoyment first.
   - Respond promptly and respectfully to questions or concerns.
   - Represent the park positively both on and off duty.

8. Use of Technology and Social Media
    - Personal phone use during work hours is only permitted in the employee break room.
    - Smart watches are not permitted on lifeguards or slide attendants.
    - Do not post confidential or negative information about the park, coworkers, or guests on social media.
    - Only authorized employees may speak publicly on behalf of Wetlands or the Town of Jonesborough.
9. Dress Code and Appearance
    - Wear the approved uniform, clean and in good condition, always while on duty.
    - Maintain good personal hygiene and a professional appearance.
    - Follow all grooming and safety requirements (such as hair tied back or appropriate footwear).
10. Accountability and Discipline
    - Violations of this Code of Conduct may result in disciplinary action, up to and including termination of employment.
    - Employees are encouraged to ask questions if unsure about policies or expectations.

Workplace Policies

GENERAL

All staff must accept responsibility for assignments as communicated by their supervisor.
Any employee in a supervisory position may not supervise an immediate family member.

Any employees that are immediate family members may not work the same shift together. Each of the family members must work different shifts as to the Parks and Recreation Director's and the Water Park Manager's discretion.
Falsification or alteration of timecards or making false statements regarding hours worked will result in immediate termination. This includes sharing your clock-in code with a team member.
No employee shall be under the influence of alcohol or drugs at any time they are either working or on the property of the Town of Jonesborough.
All employees are held accountable for information contained in the employee manual, job folders, staff meetings, in-service training, and periodic written directives,
Employees are responsible for getting work schedules from their supervisors and are responsible for their assigned hours. Schedules are posted on the approved scheduling app.
Employees are required to park in the designated staff lot.
All employees are responsible for keeping Wetlands clean and spotless, EVERYONE is expected to "pitch in" and clean up, as necessary.
Personal cell phones are not permitted to be used by employees while on duty at Wetlands. Cell phones must stay secured in a locker or in your personal vehicle and may only be used during break periods in proper break locations.
All Town of Jonesborough property and personal property contained on Town property are subject to inspection at any time without notice. There should be no expectation of privacy in or on such property. Property includes, but is not limited to, vehicles, desks, containers, files, and lockers. Employee-assigned lockers that are locked by the employee are also subject to inspection by the employee's supervisor in the presence of the employee after reasonable advance notice to the employee, unless such notice is waived by the Town Administrator.

SAFETY

Staff shall report any maintenance problems or safety concerns to the Water Park Director or Water Park Manager as soon as it is witnessed.
Employees shall not participate in "horseplay". Employees shall use careful discretion regarding physical conduct with guests and co-workers.
Employees must obey all water park rules and set a good example.

Staff must report all problems beyond their control to their supervisor or Water Park Director, immediately.
Staff shall not leave their workstation without notifying their supervisor and relief can be established.
No food or drink is to be consumed inside the concession area.
Rules will be enforced consistently for everyone, including staff, friends and family.
All employees shall be properly trained in the use of a fire extinguisher and must learn where the fire extinguishers are located within the park.

Employees are required to know the location of the phone closest to their workstation in case they need to call 911 for assistance.
It is the responsibility of all employees to report all incidents, injuries or accidents involving themselves, other employees, and patrons of the waterpark immediately to the Seasonal Manager or the Water Park Director. All incidents involving injury, no matter how minor, must be reported immediately, and kept on file.
Cell phones, smart watches, ear buds, or other devices are not allowed while working any position at the Waterpark. Your focus needs to be on our customers' safety. Failure to comply could result in your immediate dismissal.

COMMUNICATIONS

Employees who have any questions are expected to ask for clarification or information; please do not assume, ask. Although a concerted effort is being made to explain operating procedures and policies, if something remains unclear to an employee, it is his/her responsibility to ask their supervisor for information and clarification.

1. Always speak in a courteous and friendly manner with guests and fellow workers. Rudeness will never be tolerated and will result in immediate disciplinary action, up to and including termination. Employees are expected to show a pleasant, helpful attitude in their body language, facial expressions, and conversation. Employees will maintain a professional demeanor and avoid any appearance of "flirting" or inappropriate fraternization with guests or fellow workers while on duty or on the property of the Waterpark. Such conduct is addressed further in Section XII(A)(7).
2. Profanity by employees will not be tolerated and will result in immediate disciplinary action.
3. Employees managing guests' complaints should first listen to everything the complaining party has to say and then react only after he or she fully understands the concern. An employee should then attempt to solve the problem or provide an appropriate explanation. If an employee cannot manage the situation, he or she should immediately contact their supervisor.
4. All lifeguards and slide attendants will wear Fox 40 whistles. Whistles will be used when as outlined in the lifeguard operations manual.
5. Hand signals must be learned by designated staff and will be used as outlined in the lifeguard operations manual.
6. Only the following personnel may use the public address system: Water Park Director, Water Park Manager, and others, as directed by the Water Park Director. Any misuse of the public address system will result in disciplinary actions.
7. In an accident, emergency, or evacuation of the pool area, the Water Park Director or Water Park Manager will contact all proper emergency services and the media, if necessary.
8. Employees/staff are not to discuss accidents or emergencies with anyone except approved Town staff and are forbidden to post on social media regarding said events.

ATTENDANCE

Excessive tardiness or absences will not be tolerated and will result in disciplinary action or dismissal. Employees are expected to be properly dressed and ready to begin work, five minutes before their scheduled shift.

WORK SCHEDULES

Work schedules will be posted on the scheduling app. Schedules will normally be available at least two weeks in advance. It is the responsibility of every employee to know his or her work schedule. If there is any confusion about the schedule, it is the responsibility of the employee to get a clarification from their supervisor.

AVAILABILITY

It is every employee's responsibility to update their availability in the approved scheduling app. Once it has been updated, the employee will need to inform the Manager so the availability change can be viewed and either accepted or rejected. Availability requests that show unavailable on weekends will not be accepted.

TIME OFF REQUESTS

All requests for time off during the season must be done in the approved scheduling app. Requests have to be made at least 3 weeks in advance. Not all requests are guaranteed to be accepted, especially if a reason is not given.

EMPLOYEE RESPONSIBILITY TO WORK SCHEDULE

All employees are responsible for their assigned hours. If an employee cannot work, the assigned schedule or will be late, he/she must inform the Waterpark Manager or Waterpark Director at least two (2) hours before their

scheduled shift. There are very limited exceptions. If an employee calls out but finds their own replacement, it will not be counted against them.

EMERGENCIES

If an emergency arises that prevents an employee from providing a two-hour notice of an absence or delay in getting to work, it is the responsibility of the employee to communicate at the earliest possible moment with the supervisor or seasonal manager if the supervisor is unavailable, providing the reason for the absence or delay and an estimated time of arrival.

SUBSTITUTIONS

If an employee is scheduled to work and cannot, or if an employee desires a shift change, it is the employee's responsibility to find a replacement. The employee must use the approved scheduling app to find a replacement once a replacement has agreed to cover the shift. The Water Park Manager or Water Park Director must approve the proposed substitution before it takes place. If the cover does not show up for the agreed shift and the switch was not done in approved scheduling, it is still the individual scheduled for that day's shift responsibility.

SICKNESS

If an employee is ill and is unable to work, it is his/her responsibility to notify their supervisor or seasonal manager if their supervisor is not available, at least two hours prior to the scheduled assignment. All Wetlands employees are seasonal and only get paid for actual time worked. Employees that are absent from work three (3) consecutive days due to illness must provide a doctor's certification of illness and that the employee is well enough to return to work. An employee who calls in sick when they are not sick will be subject to immediate disciplinary action. It would be extremely helpful for an employee that is sick to find a substitute, if possible. If a substitute is obtained in the scheduling app, this will prevent having an absent record.

VACATIONS

The Wetlands Water Park operates for approximately 120 days. If vacation time-off is necessary, it will be the responsibility of the employee to request time off at least 3 weeks prior to the dates requested in the scheduling app and to get approval which a request will not be guaranteed. If the schedule has been prepared, it is your reasonability to find a replacement. This must be done on the approved scheduling app. The maximum time off is seven (7) days. Wetlands Water Park does not offer paid vacation to seasonal employees.

WORK WEEK / WORK HOURS

The workweek for the Wetlands Water Park will be from Thursday through Wednesday for payroll purposes. According to IRS and Treasury department regulations, seasonal full-time employees are not considered full-time and are not benefits eligible. Except, if an employee works over 30 hours a week, they will be offered the opportunity to purchase health insurance, which fulfills the ACA requirements. The employee pays 25% of the premium and there is a waiting period. Health insurance coverage terminates the month employment terminates.

Employees Fifteen (15) Years of Age May Not Be Employed:

a. During school hours.
b. Between the hours of 7:00 p.m. and 7:00 a.m., if the next day is a school day.
c. More than three (3) hours a day on school days.
d. More than eighteen (18) hours a week during a school week.
e. More than eight (8) hours a day on non-school days.
f. More than forty (40) hours per week

Employees Sixteen (16) and Seventeen (17) May Not Be Employed:

a. During those hours when the minor is required to attend class.
b. Between the hours of 10:00 p.m. and 6:00 a.m., Sunday through Thursday evenings proceeding a school day, except with parental or guardian consent. Then the minor may work until midnight no more than three (3) of the Sunday through Thursday nights.

WORK RELATED MEETINGS:

Employees are required to attend the following meetings:

a. Staff Meetings will be posted and employees notified in advance to attend. Employees are required to attend and will be compensated for their time at their hourly rate of pay. Staff meetings are mandatory for employment. If an employee is unable to attend, he or she is responsible for obtaining the material missed.
b. Training (also called in-service) is required for all employees. Employees participating in training sponsored or directed by Wetlands Water Park will be compensated for their time at their hourly rate.

This does not apply to training that is necessary for an individual employee to meet any certification requirements that are a condition of their employment.

BREAKS

Employees are required to have thirty minutes of break time (meal break) for every six hours of work. Such break shall not be scheduled during the first hour of scheduled work. You must clock out for meal breaks as you will not be paid for your 30-minute breaks. An employee on the clock may not leave the grounds of Wetlands Water Park. All breaks are taken at the discretion of your supervisor as to when you will be permitted to take your meal break. Employees are also provided a 15-minute break rotation and are not required to clock out.

Break Area: Breaks are to be taken in the designated break area. Breaks are not to be taken in the downstairs customer service office, inside the café or in the first aid room. If you elect to go into the pool on your break, you are not permitted to wear your uniform.

FOOD PURCHASES:

During an employee's meal break, they are permitted to purchase food and drinks at a 50% discount. This discount is only available during an employee's current work shift and is also only valid for the employee and not for relatives, friends, and employees currently not working. Failure to comply with this rule will result in loss of privilege.

Food and drink must be obtained by employees through the sales windows of the concession stand and taken to the break area for consumption during the break period.

NO ONE OTHER THAN STAFF ON DUTY IS TO BE ALLOWED IN THE KITCHEN AREA. LIFEGUARDS, OFF DUTY CONCESSION WORKERS, OR SLIDE ATTENDANTS ARE NOT ALLOWED IN THE KITCHEN AREA.

OVERTIME POLICY

Wetlands Water Park recognizes that occasionally employees may be required to work beyond their regular schedules to meet operational needs of Wetlands. Employees will be compensated for overtime in accordance with federal and state laws. Overtime pay is calculated at one and one-half (1.5) times the employee's regular rate of pay for all hours worked over 40 hours in a single workweek. Overtime must be approved in advance by a seasonal manager or director. Unauthorized overtime may result in disciplinary action, though all hours worked will be compensated in accordance with the law.

EMPLOYEE PROBATION POLICY

All employees will have a minimum 14-day probation period. At that point they will be issued their evaluation by their supervisor. The Water Park Director shall forward a copy of all evaluations to the Human Resource Director.

APPEARANCE

All employees shall wear the specified Wetlands uniform. All uniforms shall be clean and wrinkle-free. Off-duty employees shall not wear uniforms when at the Wetlands facility or outside the facility. No hair curlers, facial piercings or excessive jewelry are worn on duty. Showering and shaving before duty shall be done at home. Employees shall present a professional appearance, with clean uniforms, good posture: and with alert attentive and courteous behavior. Remember you not only represent yourself but as an employee you represent the Town of Jonesborough and Wetlands Water Park. Employees are required to wear socks and closed-toed shoes (no flip-flops, sandals or "Croc" style shoes) when working in areas outside the pool deck. Shoes are to be properly laced and tied. Employees may not use tobacco, eat or chew gum while on duty. Fingernails should be trimmed and clean.

Compensation and Benefits

PAY RATE/ PAY PERIODS

Wetlands employees are paid an hourly rate of pay for hours worked. Employees will be paid bi-weekly on Fridays.

- The Town pays all employees by direct deposit. All Wetlands employees are required to have a valid bank account for deposit prior to reporting to work. No paper checks are issued.
- You are expected to work until the last day that the park is open (late September or early October). Anyone not working until the last day that the park is open will not receive their bonus unless otherwise approved in writing.

- If you go to year-round school, please submit a letter at the beginning of the season to ensure you receive your bonus if you qualify. Failure to submit documentation in a timely manner could result in you not receiving your bonus.
- If you go to college out of town you may submit a letter with the day that school starts, and you may leave early and get your bonus. You can only leave the season early if you have college out of town. You can only leave five days before the day that classes are scheduled to start in order to get your bonus.

TIME CLOCK / CARDS

Employees are issued an employee number to be used in conjunction with the time scheduling app. Staff will be paid by the hours recorded from the time clock. Every employee is responsible for clocking in and out using the time clock every day they work. If no time is recorded, no time will be paid. Employees must review their timecard at the end of each day, and it is their responsibility to make sure their time is correct. No employee will clock in or out for another employee. Clocking in or out for another employee(s) is grounds for immediate termination for involved parties.

All employees must go immediately to check in with their supervisor upon arrival at work, then to their assigned station. Excessive tardiness will result in disciplinary action.

Employees that forget to clock in are responsible for letting the Wetlands Manager or Waterpark Director know as soon as possible so corrective action can be taken. Excessive amounts of forgetting to clock in may result in disciplinary action.

EMPLOYEE BONUS PROGRAM

As an incentive to all seasonal employees of Wetlands Water Park, the Town of Jonesborough offers an end-of-season bonus to all employees who remain in good standing with all employment requirements met throughout the season. Bonuses are based on hours worked and a scale assigned to each employee's job title, which is located below. Bonuses are not guaranteed to any employee and may be forfeited through disciplinary or attendance issues.

Employees must maintain scheduled employment through the end of the water park season. All absences must be excused through proper documentation (physician's note, school schedule, etc.)
All employees will start in tier 1 bonus of $1 per hour worked.

Tier 1	98% on time rate or better, no corrective actions, and no missed days. Earn $1 per hour.
Tier 2	96% on time rate or better, no corrective actions, no missed days. Earn $0.75 per hour.
Tier 3	94% on time rate or better, no corrective actions, no missed days. Earn $0.50 per hour.
Tier 4	90% on time rate or better, no more than one corrective action, and one missed day. Earn $0.25 per hour.
Tier 5	85% on time rate or better, no more than one corrective action, and two missed days. Earn $0.10 per hour.

Performance and Development

Training and Certifications

All employees are required to maintain the necessary training and certifications for their positions to ensure a safe and professional environment. Lifeguards must hold a valid lifeguard certification, which includes CPR, First Aid, and AED training. This certification may be obtained through our in-house training program or from an approved outside provider. Slide attendants are required to have current CPR, First Aid, and AED certifications prior to beginning work. Proof of certification must be submitted before an employee's first scheduled shift and kept current throughout employment.
Employees who remain with the waterpark for the entire season without any major disciplinary issues will be eligible for reimbursement of their training or certification costs at the end of the season.

Conduct and Discipline

Regulations to govern employee conduct are necessary for the orderly operation of the Wetlands Water Park. These expectations are listed in the Operations Manual under Staff Policies and Procedures. The Town of Jonesborough requires all Wetlands Water Park employees to conform to these employment regulations and to otherwise conduct themselves in a responsible and professional manner.

Whenever an employee's performance, attitude, work habits, or personal conduct falls below a desirable level, the appropriate supervisor shall inform the employee promptly and specifically of such lapses and shall give counsel and assistance.

Supervisors are asked to identify the employee's specific problem area(s) in job performance, attitude, or behavior that requires improvement. Supervisors are also asked to indicate to the employee the necessary changes in behavior or activity that will bring the employee's performance up to a satisfactory level. If appropriate and justified, a reasonable period for improvement may be allowed before adverse disciplinary measures are initiated. If an improvement period is provided, the failure of an employee to respond appropriately to requested improvements will result in adverse disciplinary action.

In certain instances, a specific incident may justify immediate severe disciplinary action. However, the action to be taken will depend on the seriousness of the incident and the entire pattern of the employee's past performance and conduct.

It is the Wetlands' Water Park policy that to the extent possible, discipline is a progressive process and disciplinary measures of less severity than dismissal is taken to correct inappropriate conduct before termination. HOWEVER, DISMISSAL MAY BE APPROPRIATE FOR FIRST VIOLATIONS INVOLVING MISCONDUCT. NO EMPLOYEE HAS A RIGHT OR A GUARANTEE TO ANY PROGRESSIVE DISCIPLINARY ACTION.

ADMINISTRATIVE RESPONSIBILITY

The Water Park Director, with the assistance of the Wetlands supervisory staff, is responsible for administering timely and consistent disciplinary measures for inappropriate conduct or job performance pursuant to the procedures and policies established by the Town of Jonesborough.
The Town Administrator maintains final review authority for all disciplinary actions and his/her decisions are binding on all parties involved.

DISCIPLINARY ACTIONS

Disciplinary actions may be an oral reprimand, written reprimand, suspension, demotion, or dismissal.

EMPLOYEE REPRIMAND POLICY

Written up once:
A meeting will be held to address the issue at hand and informed on how to correct the problem. You will be asked to sign a copy of the disciplinary form which will go into your personnel folder.
Written up twice:
You will meet with the Director and could be suspended for your next shift. Suspension is at the discretion of the Waterpark Director.
Written up three times:
You will be terminated, effective immediately.
If at any time your actions are found to be negligent (i.e. they severely compromise the health and safety of yourself, your fellow employees, or the Water Park patrons) you may be terminated whether it is a first or third offense.

IMMEDIATE SUSPENSION BY SUPERVISOR

The Water Park Director, Seasonal Manager, or Parks and Recreation Director have the authority to immediately suspend an employee under their responsibility for a period of up to twenty-four (24) hours if they determine that the employee's inappropriate behavior poses an immediate threat to the safety or discipline of other employees or the employee's continued presence is detrimental to the smooth operation of the Wetlands Water Park.

If the Parks & Recreation Director or the Town Administrator determines that a suspension action is not justified, the employee shall be immediately notified to return to work. All employees previously scheduled to work but

losing hours due to an inappropriate suspension may be compensated for the hours lost at the discretion of the Parks and Recreation Director or Town Administrator.

DEMOTION OR TRANSFER

The Water Park Director is granted the discretionary authority to demote or transfer an employee for disciplinary reasons under the following conditions:

- The demotion or transfer is a disciplinary action to reprimand the employee for inappropriate conduct.
- A demotion is accompanied by a reduction in compensation.
- The affected employee is notified of the action.
- The demotion or transfer action is subject to the review of the Parks and Recreation Director and/or Town Administrator.

TERMINATION

The Water Park Director may dismiss an employee under the following conditions:

- The dismissal is a disciplinary action resulting from inappropriate behavior by the employee.
- The dismissal action is documented by the Water Park Director.
- The dismissal action is subject to review by the Parks and Recreation Director and/or Town Administrator.

Disciplinary Actions Are Not Subject To Appeal.

13. Approve Wetlands Compensation Plan – The Parks and Recreation Director requested a change to the current compensation plan for the 2026-27 Wetlands Waterpark employees. The proposed plan contains five (5) paygrades rather than the six (6) contained in the current plan. The five paygrades are consistent with the new position descriptions that were approved by the BMA at their March 16, 2026, meeting. Grades one, two, and three of the old plan are now grades one and two of the proposed plan. The starting pay for the seasonal managers was increased by one dollar per hour. Under the old plan, there were inconsistent increases for returning employees from twenty-five cents per hour to one dollar more per hour. Under the proposed plan, all annual increases will be $1 per hour. We need to stay competitive with parks in the region and encourage employees to return year after year. Staff projects that the proposed plan will attract prospective employees to return to maximize a stable work force for the season. Due to the extended season, parties, and cabana rentals, as well as the great season we had last year, the operating budget can absorb any additional costs associated with the increase.

								2025
Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	
6	$ 14.00	$ 14.50	$ 15.00	$ 15.50	$ 16.00	$ 16.50	$ 17.00	
5	$ 13.00	$ 13.00	$ 13.50	$ 14.00	$ 14.50	$ 15.00	$ 15.50	
4	$ 12.00	$ 12.50	$ 13.00	$ 13.50	$ 14.00	$ 14.50	$ 15.00	
3	$ 10.00	$ 10.25	$ 10.50	$ 10.75	$ 11.00	$ 11.25	$ 11.50	
2	$ 10.00	$ 10.25	$ 10.50	$ 10.75	$ 11.00	$ 11.25	$ 11.50	
1	$ 10.00	$ 10.25	$ 10.50	$ 10.75	$ 11.00	$ 11.25	$ 11.50	

PROPOSED								2026
Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	
5	$15.00	$16.00	$17.00	$18.00	$19.00	$20.00	$21.00	
4	$13.00	$14.00	$15.00	$16.00	$17.00	$18.00	$19.00	
3	$12.00	$13.00	$14.00	$15.00	$16.00	$17.00	$18.00	
2	$10.00	$11.00	$12.00	$13.00	$14.00	$15.00	$16.00	
1	$10.00	$11.00	$12.00	$13.00	$14.00	$15.00	$16.00	

GRADE 6 SEASONAL OPERATIONS MANAGERS

GRADE 5 ADMINISTRATIVE ASSISTANTS, HEAD LIFEGUARD, CAFÉ SUPERVISOR

GRADE 4 LIFEGUARD CERTIFIED POSITION

GRADE 3 SLIDE ATTENDANTS

GRADE 2 CASHIER, MAINTENANCE, COOK, CUSTOMER SERVICE

GRADE 1 GREETER

GRADE 5 SEASONAL OPERATIONS MANAGER

GRADE 4 ADMINISTRATIVE ASSISTANTS, HEAD LIFEGUARD

GRADE 3 LIFEGUARD CERTIFIED POSITION

GRADE 2 Slide Attendant

GRADE 1 Team Member

14. Approve Outdoor Use Permit for Fern & Fable – Ethan Clemons, owner of Fern & Fable, located at 131 E. Main Street applied for an outdoor use permit for the intended use of a sandwich board sign to be placed on the sidewalk in front of the store. A Certificate of Appropriateness has been issued by the Historic Zoning Commission. The display will not interfere with the sidewalk, and the sidewalk will remain ADA accessible. The Hold Harmless Agreement and Proof of Insurance are complete.

15. Approve Liquidation of Surplus Police Vehicles – The Police Department started taking delivery on some of the new cruisers. Chief Rice requested to surplus the older vehicles that are being removed from the fleet. Under normal circumstances, we request equipment to be declared surplus to be sold on the GovDeals auction site. It is typically different with cruisers that are being removed from service in the Police Department. Many times, a different department may have need of a vehicle and the surplus Police Explorer is passed on to that department. There is a provision in the law regarding surplus equipment that allows local government to sell directly to another local government. If a cruiser is sold on GovDeals, we must remove all graphics, as well as all police equipment. This requires a lot of staff time to remove this equipment. Should a local Police or Sheriff's Department wish to purchase one of these vehicles, we only have to remove the graphics. Chief Rice requested ten (10) Ford Explorers be declared surplus property for Police use. Of the ten (10) Explorers, nine (9) are 2017 models and one (1) is a 2016 model. He is further requesting these vehicles be passed to other departments as needed, sold directly to other law enforcement agencies, or sold on GovDeals if needed.

2017	Ford	Explorer XLT	1FM5K8D85HGB89371
2017	Ford	Explorer XLT	1FM5K8D89HGB61461
2017	Ford	Explorer XLT	1FM5K8D86HGC88460
2017	Ford	Interceptor UT	1FM5K8AR3HGC86842
2017	Ford	Interceptor UT	1FMK8AR7HGD59355
2017	Ford	Interceptor UT	1FM5K8AR5HGD59354
2017	Ford	Interceptor UT	1FM5K8AR0HGD59357
2017	Ford	Interceptor UT	1FM5K8AR9HGD59356
2017	Ford	Interceptor UT	1FM5K8AR2HGD59358
2016	Ford	Interceptor U.T.	1FM5K8AR0GGD30570

The one item under New Business was discussion and possible action concerning an Ordinance regarding an Atmos Franchise Agreement on second and final reading. For decades, the Town has had a Franchise Agreement with Atmos, with the current one being approved in 2006 for a period of 20 years. The agreement by ordinance was passed by the BMA on second reading April 10, 2026. Atmos has provided us with a draft agreement stating a period of 10 years and can be extended for 2 successive periods of 5 years (or a total of 10 additional years). It is not uncommon to have a fee associated with the franchise agreements. For example, the City of Johnson City has a franchise fee as part of their agreement with Atmos with a 5% fee on annual gross revenue of natural gas sales made, billed and collected by Atmos on all classes of customers within the city limits of Johnson City. In our exploration of different revenue sources to help mitigate increases in inflation and property taxes, studying the inclusion of a fee with the agreement would be reasonable. Therefore, the draft ordinance was revised to a one-year franchise agreement to give staff time to study a reasonable franchise fee. Atmos Energy uses city-owned streets, alleys, and easements to install and operate gas pipelines. Multiple local governments explicitly require Atmos to pay a fee for the use of public rights-of-way.

Franchise fees are a predictable revenue stream that help fund road repair, public safety, and administrative oversight. Adding a franchise fee ensures Atmos Energy contributes its fair share for using public property, supports essential town services, and brings our agreement up to modern standards, like multiple other cities have done in recent years.

The recommendation is to approve the ordinance for a one (1) year period to give staff time to study the inclusion of a franchise fee, and time to negotiate a fee with Atmos Energy. Town Attorney Jim Wheeler will be part of discussions/negotiations as there will likely be a need for an additional ordinance and/or amendment, resolution, etc., and approval by the Tennessee Regulatory Authority (TRA). The Tennessee Code Annotated (TCA) section on franchises is:

Tennessee Code Annotated 65-4-107. Approval of privilege or franchise.

(a) No privilege or franchise hereafter granted to any public utility by the state or by any political subdivision of the state shall be valid until approved by the commission, such approval to be given when, after hearing, the commission determines that such privilege or franchise is necessary and proper for the public convenience and properly conserves the public interest, and the commission shall have power, if it so approves, to impose such conditions as to construction, equipment, maintenance, service or operation as the public convenience and interest may reasonably require; provided, however, that nothing contained in this chapter shall be construed as applying to the laying of sidings, sidetracks, or switchouts, by any public utility, and it shall not be necessary for any such public utility to obtain a certificate of convenience from the commission for such purpose.

(b) All terms, obligations, and rights of a privilege or franchise approved by the commission for the provision of natural gas service shall remain in effect until approval of a subsequent privilege or franchise by the commission.

With no other comments Mayor Wolfe called for a motion. Alderman Dickson made a motion to approve the Ordinance regarding the Franchise Agreement between the Town of Jonesborough and Atmos Energy for only a one (1) year period on Second and Final Reading. Alderman Jenkins seconded the motion. The motion duly passed.

ORDINANCE NO. 2026-06

AN ORDINANCE GRANTING A FRANCHISE TO ATMOS ENERGY CORPORATION, ITS SUCCESSORS AND ASSIGNS FOR PERIOD OF ONE YEAR TO ERECT, CONSTRUCT, RECONSTRUCT, MAINTAIN AND OPERATE A NATURAL GAS PLANT OR PLANTS FOR THE MANUFACTURING AND PROCESSING OF ANY AND ALL KINDS OF GAS AND FOR THE DISTRIBUTION OF NATURAL GAS AND FOR THE INSTALLATION AND MAINTENANCE OF MAINS, PIPES, PIPELINES, DISTRIBUTION LINES, AND OTHER EQUIPMENT NECESSARY OR INCIDENTAL TO DISTRIBUTION OF SAID GAS UPON, ACROSS, ALONG AND UNDER THE HIGHWAYS, STREETS, AVENUES, ROADS, ALLEYS, LANES AND OTHER PUBLIC GROUNDS OF THE TOWN OF JONESBOROUGH, WASHINGTON COUNTY, TENNESSEE.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE TOWN OF JONESBOROUGH, WASHINGTON COUNTY, TENNESSEE AS FOLLOWS:

SECTION 1.

DEFINITIONS:

As used in this Agreement, the following words and phrases shall have the following meanings:

(A) *"Agency"* refers to and is the Tennessee Public Utility Commission, the state utility regulatory agency, having jurisdiction over the rates, services and operations of Grantee within the State of Tennessee or other administrative or regulatory authority succeeding to the regulatory powers of the Agency.

(B) *"Board of Alderman"* or *"Board"* refers to and is the governing body of the Jonesborough, Tennessee.

(C) *"Force Majeure"* shall mean any and all causes beyond the control and without the fault or negligence of Grantee. Such causes shall include but not be limited to acts of God, pandemics, endemics, acts of the public enemy, insurrections, terrorism, riots, labor disputes, boycotts, labor and material shortages, fires, explosions, flood, breakdowns of or damage to equipment of facilities, interruptions to transportation, embargoes, acts of military authorities, or other causes of a similar nature whether or not foreseen or foreseeable which wholly or partly prevent Grantee from performing one or more of its obligations hereunder.

(D) *"Franchise"* shall mean the rights and privileges granted by the Grantor to Grantee under the terms and provisions of this franchise ordinance.

(E) *"Grantee"* shall mean Atmos Energy Corporation.

(F) *"Grantor"* shall mean Town of Jonesborough, Tennessee.

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(G) *"Public Right-of-Way"* shall mean the surface, the airspace above the surface and area below the surface of any street, highway, alley, avenue, boulevard, sidewalk, pedestrian/bicycle lane or trail, driveway, bridge, utility easement or any other public ways owned, dedicated by plat, occupied or used by the public and within Grantor's geographical limits or boundaries established by applicable law.

(H) *"System"* is the system of works, pipes, pipelines, facilities, fixtures, apparatus, lines, machinery, equipment, structures, appliances, appurtenances or other infrastructure reasonably necessary for the storage, transportation, distribution or sale of natural, artificial or mixed gas to residential and commercial customers and the public generally, within the geographical limits or boundaries of the Grantor.

(I) *"Town"* refers to and is the Town of Jonesborough, Washington County, Tennessee, and includes to territory as currently is or may in the future be included within the boundaries of the Town of Jonesborough.

SECTION 2.

GRANT OF FRANCHISE:

.(A) There is hereby created and granted unto Grantee a non-exclusive franchise to enter upon, acquire, construct, operate, maintain and repair in the Public Right-of-Way the System, subject to the provisions of this Agreement. The franchise granted hereunder shall be extended to territories that are annexed by Grantor upon the same terms and conditions herein, subject to the approval of the Commission, if any such approval is required.

(B) The franchise granted to Grantee by the Grantor shall not be exclusive and the Grantor reserves the right to grant a similar franchise to any other person or entity at any time. In the event the Grantor shall grant to another person or entity during the term hereof a franchise for a gas distribution system within the geographical boundaries or limits of Grantor similar to the one herein granted to Grantee, it is agreed that the terms of any such franchise agreement shall be no more favorable to such new additional grantee than those terms contained herein. Additionally, it is agreed that any such new/additional grantee shall have no right to use any portion of the System without Grantee's written consent.

SECTION 3.

TERM, EFFECTIVE DATE, AND ACCEPTANCE OF FRANCHISE:

(A) The term of this Franchise shall be for a term of one (1) year. The franchise and all rights and privileges herein provided shall be extended for two (2) successive periods of one (1) year each unless the Grantor by notice given to the Grantee and by Ordinance duly enacted and approved at least six (6) months before the end of such term of one (1) year, or before the end of the first extended term of one (1) year, as the case may be, shall declare such termination effective.

(B) The franchise created hereby shall become effective upon its final passage and approval by the Town, in accordance with applicable laws and regulations, upon approval by the Agency, and upon acceptance by the Grantee by written instrument within sixty (60) days of passage by the governing body and filed with the Clerk of the Grantor. If the Grantee does not, within sixty (60) days following passage of this Ordinance, express in writing its objections to any terms or provisions contained therein, or reject this Ordinance in its entirety, the Grantee shall be deemed to have accepted this Ordinance and all of its terms and conditions.

(C) The terms and conditions of Ordinance No. 2008-02 are superseded by the terms and conditions hereof.

(D) On the expiration of this franchise, in the event the same is not renewed, or on the termination of any renewal of said franchise, or on termination of said franchise for any other reason, the plant and facilities of the Grantee installed, constructed and operated hereunder shall, at the option of the Town become the property of the Town, upon payment to the Grantee, its successors and/or assigns, of a fair valuation thereof, such fair valuation to be determined by agreement between the Town and the Grantee, its successors and/or assigns. Grantor agrees that, at the time of such transfer of facilities, it shall assume Grantee's contractual and regulatory obligations maintained in connection with the system. If the Town does not exercise the option hereunder, then Grantee may exercise its rights under Section 10(B).

SECTION 4.

GRANTEE'S RIGHTS IN AND TO PUBLIC RIGHT-OF-WAY:

The Grantee shall have the right and privilege of constructing, erecting, laying, operating, maintaining, replacing, removing and/or repairing a gas distribution system through, along, across and under the public right-of-way within the geographical boundaries or limits of the Grantor as it now exists or may hereafter be constructed or extended, subject to the inherent police powers conferred upon or reserved unto the Grantor and the provisions of this Agreement.

SECTION 5.

OPERATION OF SYSTEM; EXCAVATION OF PUBLIC RIGHT-OF-WAY:

(A) The System shall at all times be installed, operated and maintained in good working condition as will enable the Grantee to furnish adequate and continuous service to all of its residential, commercial and industrial customers. The System shall be designed, installed, constructed and replaced in locations and at depths which comply with all applicable federal and state laws and regulations regarding minimum safety standards for design, construction, maintenance and operation of gas distribution systems.

(B) Grantee shall have the right to disturb, break, and excavate in the Public Right-of-Way as may be reasonable and necessary to provide the service authorized hereby.

(C) Grantee will repair any damage caused solely by Grantee to any part of the Public Right-of-Way and will restore, as nearly as practicable, such property to substantially its condition immediately prior to such damage, and will endeavor to make such repairs as quickly as is practicable. In the event the Grantee shall fail to restore Public Right-of-Way to its former state as nearly as possible, the Grantor may itself, after giving the Company reasonable notice, make restoration and charge the costs thereof to the Grantee.

(D) Grantee shall use reasonable care in conducting its work and activities in order to prevent injury to any person and unnecessary damage to any real or personal property.

(E) Grantee shall, when reasonably practicable, install all pipelines underground at such depth and in such manner so as not to interfere with the existing pavement, curbs, gutters, underground wires or cables or water or sewer pipes owned or controlled by the Grantor.

SECTION 6.

DEGRADATION/RESTORATION OF PUBLIC RIGHT-OF-WAY:

(A) In the event that Grantor or any other entity acting on behalf of Grantor requests or demands that Grantee remove, move, modify, relocate, reconstruct or adjust any part of the system from their then-current locations within the streets, alleys, and public places of Grantor in connection with a public project or improvement, then Grantee shall relocate, at its expense, the system facilities affected by such project or improvement. Grantee's obligations under this paragraph shall apply without regard to whether Grantee has acquired, or claims to have acquired, an easement or other property right with respect to such system facilities. Notwithstanding the foregoing provisions of this paragraph, Grantee shall not be obligated to relocate, at its expense, any of the following (i) system facilities that are located on private property at the time relocation is requested or demanded; (ii) system facilities that are relocated in connection with sidewalk improvements when such sidewalk improvements are not adjacent to the Public Right-of-Way; or (iii) the work being done by the Grantor is for the primary purpose of beautification or to accommodate a private party.

(B) Grantor and Grantee recognize that both parties benefit from economic development within the boundaries of Grantor. Accordingly, when it is necessary to relocate any of Grantee's facilities within the boundaries of Grantor, Grantor and Grantee shall work cooperatively to minimize costs, delays, and inconvenience to both parties while ensuring compliance with applicable laws and regulations. In addition, Grantor and Grantee shall communicate in a timely fashion to coordinate projects included in

Grantor's five-year capital improvement plan, Grantor's short-term work program, or Grantor's annual budget in an effort to minimize relocation of Grantee's facilities. Such communication may include, but is not limited to, (i) both parties' participation in a local utility's coordinating council (or any successor organization) and (ii) both parties' use of the National Joint Utility Notification System (or any alternative comparable systems or successor to such system mutually acceptable to both parties).

SECTION 7.

SERVICE TO NEW AREAS.

If during the term of this franchise the boundaries of the Grantor are expanded, the Grantor will promptly notify Grantee in writing of any geographic areas annexed by the Grantor during the term hereof ("Annexation Notice"). Any such Annexation Notice shall be sent to Grantee by certified mail, return receipt requested, and shall contain the effective date of the annexation, maps showing the annexed area and such other information as Grantee may reasonably require in ascertaining whether there exist any customers of Grantee receiving natural gas service in said annexed area.

SECTION 8.

BREACH OF FRANCHISE; REMEDIES:

In the event of a breach by Grantee of any material provision hereof, the Grantor may terminate the franchise and rights granted to Grantee hereunder, provided, however, that such termination shall not be effective unless and until the procedures described below have been followed:

(A) Grantor must deliver to Grantee, by certified or registered mail, a written notice signed by the mayor or other duly authorized member of Grantor's governing body, attested by the Grantor's secretary, and sealed with the official seal of the Grantor. Such notice must (i) fairly and fully set forth in detail each of the alleged acts or omissions of Grantee that the Grantor contends constitutes a substantial breach of any material provision hereof, (ii) designate which of the terms and conditions hereof the Grantor contends Grantee breached, and (iii) specify the date, time, and place at which a public hearing will be held by the governing body of the Grantor for the purpose of determining whether the allegations contained in the notice did in fact occur, provided, however, that the date of such hearing may not be less than thirty (30) days after the date of such notice.

(B) Within thirty (30) days following the adjournment of the publics hearing described in Subsection (A) above, the Grantor must deliver to Grantee, by certified or registered mail, a written notice signed by the mayor or other duly authorized member of Grantor's governing body, attested by the Grantor's secretary, and sealed with the official seal of the Grantor, setting forth (i) the acts and omissions of Grantee described in the first notice that the governing body of the Grantor determines to have in fact occurred and (ii) the specific terms and conditions hereof listed in the first notice that the governing body of the Grantor determines to have in fact been breached by such acts or omissions of Grantee.

(C) The Grantor must permit Grantee the opportunity to substantially correct all of the breaches hereof set forth in the written notice described in Subsection (B) above within sixty (60) days after Grantee's receipt of such notice.

SECTION 9.

ADDITIONAL REQUIREMENTS; MISCELLANEOUS PROVISIONS

(A) Grantee shall at all times indemnify and hold harmless the Grantor from and against any and all lawful claims for injury to any person or property by reason of Grantee's or its employees' failure to exercise reasonable care in installing, maintaining and operating the System. Provided, however, that none of the provisions of this paragraph shall be applicable to the extent the Grantor, its officials, officers, employees, contractors, or agents, were negligent and such negligence was the sole or contributing factor in bringing about injury to any person or property. In such event, any liability shall be apportioned between the Grantor and the Grantee based upon the percentage of fault assigned to each by a court of competent jurisdiction.

(B) Subject to the Town's option under Section 3 (D), Grantee may remove all or any part of its System upon the expiration or termination of the franchise and rights granted hereby.

(C) Grantee may transfer or assign the franchise created by this agreement to any other person, proprietorship, partnership, firm or corporation with written notification to the Grantor.

(D) If any section, subsection or provision of this ordinance or any part thereof is for any reason found or held to be in conflict with any applicable statute or rule of law, or is otherwise held to be unenforceable, the invalidity of any such section, subsection or provision shall not affect any or all other remaining sections and provisions of this ordinance, which shall remain in full force and effect.

(E) This agreement shall extend to, be binding upon, and inure to the benefit of, the parties hereto, and their respective successors and assigns.

(F) To the extent that any other ordinances of the Grantor or portions thereof are in conflict or inconsistent with any of the terms or provisions hereof, then the terms of this Ordinance shall control.

SECTION 10. This Ordinance shall be submitted to the Tennessee Public Utility Commission pursuant to Tenn. Code Ann. Section 65-4-107 for approval and shall take effect from the day and date of its passage, but only after it has been accepted in all its terms and revisions by the Company, in writing, within sixty days after its passage; otherwise, the same shall be null and void and of no effect.

SECTION 11. That this ordinance shall take effect from and after its final passage, or fifteen days after its first passage, whichever occurs later, the general welfare of the

Jonesborough, Washington County, Tennessee, requiring it.

IN TESTIMONY WHEREOF, witness the signatures of the parties on this the 13th day of April, 2026.

JONESBOROUGH, TENNESSEE

By: _____
Kelly Wolfe, Mayor

ATTEST:

_____
Janet Jennings, Town Recorder

ATMOS ENERGY CORPORATION

By: _____
J. Kevin Dobbs, President
Kentucky/Mid-States Division

Town's Mailing Address and Phone Number:

123 Boone Street
Jonesborough, TN 37659
423-753-1030

The first item under New Business was discussion and possible action concerning Resolutions hiring Administrative, Engineering, and Architect Services for the 2026 LPRF Grant. On March 16, 2026, the BMA passed a Resolution authorizing the submission of an application for Local Parks and Recreation Fund (LPRF) grant program for Persimmon Ridge Park improvements. The Town proposed a comprehensive series of upgrades to the

ballfields and associated amenities at Persimmon Ridge Park, a heavily used community recreation facility serving residents and visitors of Jonesborough and Washington County. The proposed improvements are intended to modernize aging infrastructure, address ongoing drainage and accessibility issues, and enhance safety, functionality, and ADA compliance throughout the park. As part of our effort to secure funding for the project through LPRF funds, Request for Qualification (RFQ) letters were sent to three administration firms, six engineering firms, and four architectural firms. The deadline to submit RFQs was April 9, 2026 at 2:00 PM EST.

Administrative Services – The town received one response for RFQs on administration services from Community Development Partners, LLC (CDP). Staff completed the required evaluations/scorecards regarding qualifications. CDP scored high and has a long history of providing excellent administrative services to the town.

Engineering Services – The town received two responses for RFQs on engineering services from DTWood Engineering and McGill Associates. Staff completed the required evaluations/scorecards regarding qualifications. DTWood scored higher than McGill Associates. DTWood has a strong history of providing excellent engineering services to the town.

Architectural Services – The town received one response for RFQs on architectural services from ClarkNexsen. Staff completed the required evaluations/scorecards regarding qualifications. ClarkNexsen scored high and has a strong history of providing excellent architectural services to the town.

Alderman Jenkins made a motion, seconded by Alderman Dickson, to approve Resolutions for Community Development Partners, LLC to provide Administrative Services, DTWood Engineering, Inc to provide Engineering Services, and ClarkNexsen to provide Architectural Services for the Town of Jonesborough as part of the State of Tennessee's FY26 Local Parks and Recreation Fund grant for the Persimmon Ridge Park project. The motion duly passed.

RESOLUTION NO. 2026-12

TOWN OF JONESBOROUGH, TENNESSEE

FOR

ADMINISTRATIVE SERVICES

WHEREAS, the Town of Jonesborough, Tennessee is applying for financial grant assistance as provided under the State of Tennessee's FY 2026 Local Parks and Recreation Fund (LPRF) program; and

WHEREAS, the Mayor and Board of Aldermen of the Town of Jonesborough find it in the Town's best interest to secure the assistance of an experienced and qualified professional administrative management services firm to assist in preparing and administering the Town's 2025 LPRF program; and

WHEREAS, in compliance with pertinent State regulations, the Town has solicited and evaluated statements of qualifications of interested professional administrative assistance firms; and

WHEREAS, Community Development Partners, LLC has been chosen to assist in the administration of the project.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Jonesborough hereby select Community Development Partners, LLC to provide assistance in administration of the Town's 2026 LPRF grant project.

READ AND ADOPTED this on the 13th day of April 2026.

Kelly Wolfe, Mayor

ATTEST:

Janet Jennings, Town Recorder

RESOLUTION 2026-13
TOWN OF JONESBOROUGH, TENNESSEE
FOR
ENGINEERING SERVICES

WHEREAS, the Town of Jonesborough, Tennessee has been awarded financial assistance as provided under the State of Tennessee's Local Parks & Recreational Fund Grant project; and

WHEREAS, the Mayor and Board of Name finds it in the Town's best interest to secure the assistance of an experienced and qualified Engineering firm to for assistance in construction implementation engineering services.

WHEREAS, in compliance with pertinent State regulations, the Town of Jonesborough has solicited and evaluated statements of qualifications of interested professional Engineering firms; and

WHEREAS, DTWood Engineering, Inc. has the most appropriate experience, background and qualifications to provide said services; and

WHEREAS, DTWood Engineering, Inc. will conduct the work necessary to complete construction implementation services for the project.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Board of The Town of Jonesborough hereby select DTWood Engineering, Inc. to provide assistance in construction implementation services of the Town's LPRF Project.

READ AND ADOPTED this on the 13th day of April 2026.

Kelly Wolfe, Mayor

ATTEST:

Janet Jennings, Town Recorder

RESOLUTION NO. 2026-11
TOWN OF JONESBOROUGH, TENNESSEE
FOR
ARCHITECTURAL SERVICES

WHEREAS, the Town of Jonesborough, Tennessee is applying for financial grant assistance as provided under the State of Tennessee's FY 2026 Local Parks and Recreation Fund (LPRF) program; and

WHEREAS, the Mayor and Board of Aldermen of the Town of Jonesborough find it in the Town's best interest to secure the assistance of an experienced and qualified professional Architectural services firm to assist construction implementation architectural services; and

WHEREAS, in compliance with pertinent State regulations, the Town has solicited and evaluated statements of qualifications of interested professional Architectural firms; and

WHEREAS, ClarkNexsen has the most appropriate experience, background and qualifications to provide said services; and

WHEREAS, ClarkNexsen will conduct the work necessary to complete architectural implementation services for the project.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Jonesborough hereby select ClarkNexsen to provide assistance in architectural implementation services of the Town's LPRF project.

READ AND ADOPTED this on the 13th day of April 2026.

Kelly Wolfe, Mayor

ATTEST:

Janet Jennings, Town Recorder

The next item on the agenda was discussion and possible action concerning approval a Resolution regarding Equipment and Acquisition Capital Outlay Note, Series 2026, authorizing the issuance of interest-bearing equipment acquisition capital outlay notes, in an amount not to exceed $625,783. During the 2025-26 budget process, the BMA approved capital projects for the General Fund totaling $1,677,384. Funding sources are outlined below:

- Auction Proceeds - $186,927 – Three (3) Police Vehicles
- Debt Issue later in the fiscal year- $625,783 –Nine (9) Police Vehicles & One (1) Fire Vehicle
- Debt Issue early in the fiscal year- $864,674 –Various Departmental Vehicles & Equipment

In November, debt was issued to fund the $864,674 grouping of vehicles and equipment. During the budget process, the election was made to defer the $625,783 debt issuance until later in the year, to align with debt roll-off. We are now in the appropriate timeframe to issue this debt. Average annual debt service of $142,000 is completely offset by savings from the debt that is rolling off. The Tennessee Municipal Bond Fund (TBMF) has secured us an interest rate of 4.36%. They are coordinating approval through the Comptroller's office and will administer the closing and reporting as we move through the loan process.

Alderman Jenkins made a motion, seconded by Alderman Causey, to approve Resolution 2026-10 authorizing the issuance of interest-bearing equipment acquisition capital outlay notes, in an amount not to exceed $625,783. The motion duly passed.

RESOLUTION NO. 2026-10

RESOLUTION OF THE TOWN OF JONESBOROUGH, TENNESSEE, AUTHORIZING THE ISSUANCE OF INTEREST BEARING EQUIPMENT ACQUISITION CAPITAL OUTLAY NOTES, SERIES 2026, IN AN AMOUNT NOT TO EXCEED $625,783, AND PROVIDING FOR THE PAYMENT OF SAID NOTES

WHEREAS, the Board of Mayor and Aldermen (the "Board"), of the Town of Jonesborough, Tennessee (the "Municipality" or the "Town"), has determined that it is necessary and desirable to authorize, issue, sell, and provide for the payment of its interest bearing capital outlay notes for the purpose of financing the acquisition of equipment for the Police and Fire Department of the Town, including nine police vehicles and one fire vehicle, and to pay all legal, fiscal, administrative, and engineering costs incident thereto (collectively, the "Project");

WHEREAS, the Municipality finds and determines that the Project will promote or provide a traditional governmental activity or otherwise fulfill a public purpose;

WHEREAS, in order to proceed as expeditiously as possible with such an essential Project, it is necessary that interest bearing capital outlay notes be issued for the purpose of providing funds to finance the Project;

WHEREAS, the Municipality is authorized by the provisions of Title 9, Chapter 21, Tennessee Code Annotated, as amended (the "Act"), to issue such notes for said purposes upon the approval of the Comptroller of the Treasury or the Comptroller's designee; and,

WHEREAS, the Town has determined that the Project is a public works project within the meaning of the Act.

NOW, THEREFORE, BE IT RESOLVED by the Board of Mayor and Aldermen of the Town of Jonesborough, Tennessee, as follows:

Section 1. Authority. The Notes herein authorized shall be issued pursuant to the Act, and other applicable provisions of law.

Section 2. Authorization. For the purpose of providing funds to finance the costs of the Project there shall be issued pursuant to, and in accordance with, the provisions of the Act, and other applicable provisions of law, the interest bearing capital outlay notes of the Municipality, in the aggregate principal amount of not to exceed $625,783, or such lesser amount as may be determined by the Mayor of the Municipality (the "Mayor") at the time of sale (collectively, the "Notes", individually, the "Note").

Section 3. Terms of the Notes. The Notes shall be designated "Equipment Acquisition Capital Outlay Notes, Series 2026". The Notes shall be issued in registered form, without coupons. The Notes shall be numbered from 1 upwards, shall be dated the date of issuance and delivery, shall be sold at not less than the par amount thereof, shall bear interest at a rate not to exceed 4.50% per annum, such interest being payable at such times as agreed upon with the purchaser of such Notes, but in no event less than semiannually each year commencing six months from the dated date or such date as shall be designated by the Mayor (the "Interest Payment Date"), and shall mature not later than the end of the fifth fiscal year following the fiscal year in which the Notes are issued. Each year the Notes are outstanding, the Municipality shall retire principal on the Notes in an amount that is estimated to be at least equal to an amortization which reflects level debt service on the Notes. If the Notes are issued through the Tennessee Municipal Bond Fund ("TMBF"), alternative loan program, the rate of interest will include an annual fee equal to 15 basis points (0.15%), payable to TMBF by the bank, to be paid from each periodic payment of interest on the Notes, based on the outstanding

principal amount of the Notes. The Notes shall contain such terms, conditions, and provisions other than as expressly provided or limited herein as may be agreed upon by the Mayor of the Municipality and the purchaser of the Notes. The weighted average maturity of the Note shall not exceed the reasonably expected weighted average life of the Project which is hereby estimated to exceed five (5) years.

Interest on the Notes shall be payable by wire transfer, electronic means, or by check or other form of draft of the "Note Registrar," as such term is hereinafter defined, deposited by the Note Registrar in the United States mail, first class postage prepaid, in a sealed envelope, addressed to the owner of such Notes, as of the applicable Interest Payment Date, at its address as shown on the Registration Books of the Municipality maintained by the Note Registrar as of the close of business fifteen (15) calendar days preceding the next Interest Payment Date. All payments of the principal of and interest on the Notes shall be made in any coin or currency of the United States of America which, on the date of payment thereof, shall be legal tender for the payment of public and private debts.

Section 4. Redemption. The Notes shall be subject to redemption, in whole, prior to maturity, at the option of the Town, upon thirty (30) calendar days written notice to the registered owner, from funds of the Town, at the price of par plus accrued interest to the date of redemption. If the Notes are to be prepaid from proceeds of a new debt issuance, the Town may prepay the Notes, in whole, upon thirty (30) calendar days' written notice to the registered owner, at the price of 101%, plus accrued interest to the date of redemption. The Town may also make additional principal payments on the Notes upon fifteen (15) calendar days' written notice to the registered owner, from its own funds, not borrowed funds.

Section 5. Execution. The Notes shall be executed in the name of the Municipality, shall bear the manual signature of the Mayor and shall be countersigned by the Recorder of the Municipality (the "Recorder"), with his or her manual signature. In the event any officer whose signature appears on the Notes shall cease to be such officer, such signature shall nevertheless be valid and sufficient for all purposes. The Notes shall be issued in typed, printed, or photocopied form, or any combination thereof, substantially in the form attached hereto as Exhibit "A", with such minor changes therein or such variations thereof as the Mayor may deem necessary or desirable, the blanks to be appropriately completed by the Mayor prior to the issuance of the Notes.

Section 6. Registration, Negotiability, and Payment. (a) The Recorder of the Municipality is hereby appointed the note registrar and paying agent (the "Note Registrar"), and as such shall establish and maintain suitable books (the "Registration Books"), for recording the registration, conversion, and payment of the Notes, and shall also perform such other duties as may be required in connection with any of the foregoing. The Note Registrar is hereby authorized to authenticate and deliver the Notes to the original purchaser thereof, or as it may designate, upon receipt by the Municipality of the proceeds of the sale thereof and to authenticate and deliver Notes in exchange for Notes of the same principal amount delivered for transfer upon receipt of the Notes to be transferred in proper form with proper documentation as herein described. The Notes shall not be valid for any purpose unless authenticated by the Note Registrar by the manual signature of the Note Registrar on the certificate set forth in Exhibit "A" hereto. The Notes shall be fully registered as to both principal and interest and shall be fully negotiable upon proper endorsement by the registered owner thereof. No transfer of any Notes shall be valid unless such transfer is noted upon the Registration Books and until such Note is surrendered, cancelled, and exchanged for a new Note which shall be issued to the transferee, subject to all the conditions contained herein.

(b) In the event that any amount payable on any Note as interest shall at any time exceed the rate of interest lawfully chargeable thereon under applicable law, then any such excess shall, to the extent of such excess, be applied against the principal of such Note as a prepayment thereof without penalty, and such excess shall not be considered to be interest. All rates of interest specified herein shall be computed on the basis of a three hundred sixty (360) day year composed of twelve (12) months of thirty (30) days each.

Section 7. Transfer of Notes. Each Note shall be transferable only on the Registration Books maintained by the Note Registrar at the principal office of the Note Registrar, upon the surrender for cancellation thereof at the principal office of the Note Registrar, together with an assignment of such Note duly executed by the owner thereof or its attorney or legal representative, and upon payment of the charges hereinafter provided, and subject to such other limitations and conditions as may be provided therein or herein. Upon the cancellation of any such Note, the Note Registrar shall, in exchange for the surrendered Note or Notes, deliver in the name of the transferee or transferees a new Note or Notes of authorized denominations, of the same aggregate principal amount, maturity, and rate of interest as such surrendered Note or Notes, and the transferee or transferees shall take such new Note or Notes subject to all of the conditions herein contained.

Section 8. Regulations with Respect to Transfers. In all cases in which the privilege of transferring Notes is exercised, the Municipality shall execute, and the Note Registrar shall deliver, Notes in accordance with the provisions of this Resolution. For every transfer of Notes, whether temporary or definitive, the Municipality and the Note Registrar may make a charge, unless otherwise herein to the contrary expressly provided, sufficient to pay for any tax, fee, or other governmental charge required to be paid with respect to such transfer, all of which taxes, fees, and other governmental charges shall be paid to the Municipality by the person or entity requesting such transfer as a condition precedent to the exercise of the privilege of making such transfer. Neither the Municipality nor the Note Registrar shall be obligated to transfer any Note during the fifteen (15) calendar days next preceding the maturity date of the Notes or any call for redemption.

Section 9. Mutilated, Lost, Stolen, or Destroyed Notes. In the event any Note issued hereunder shall become mutilated, or be lost, stolen, or destroyed, such note shall, at the written request of the registered owner, be cancelled on the Registration Books and a new Note shall be authenticated and delivered, corresponding in all aspects but number to the mutilated, lost, stolen, or destroyed Note. Thereafter, should such mutilated, lost, stolen, or destroyed Note or Notes come into possession of the registered owner, such Notes shall be returned to the Note Registrar for destruction by the Note Registrar. If the principal on said mutilated, lost, stolen, or destroyed Note shall be due within fifteen (15) calendar days of receipt of the written request of the registered owner for authentication and delivery of a new Note, payment therefor shall be made as scheduled in lieu of issuing a new Note. In every case the registered owner shall certify in writing as to the destruction, theft, or loss of such Note, and shall provide indemnification satisfactory to the Municipality and to the Note Registrar, if required by the Municipality and the Note Registrar.

Any notice to the contrary notwithstanding, the Municipality and all of the officials, employees, and agents thereof, including the Note Registrar, may deem and treat the registered owner of the Notes as the absolute owner thereof for all purposes, including, but not limited to, payment of the principal thereof, and the interest thereon, regardless of whether such payment shall then be overdue.

Section 10. Authentication. Only such of the Notes as shall have endorsed thereon a certificate of authentication, substantially in the form set forth in Exhibit "A" hereto duly executed by the Note Registrar shall be entitled to the rights, benefits, and security of this Resolution. No Note shall be valid or obligatory for any purpose unless, and until, such certificate of authentication shall have been duly executed by the Note Registrar. Such executed certificate of authentication by the Note Registrar upon any such Note shall be conclusive evidence that such Note has been duly authenticated and delivered under the Resolution as of the date of authentication.

Section 11. Source of Payment and Security. The Notes, as to both principal and interest, shall be payable from funds of the Municipality legally available therefor and to the extent necessary from ad valorem taxes to be levied on all taxable property within the corporate limits of the Municipality without limitation as to time, rate, or amount. Said Notes shall be a direct general obligation of the Municipality, for which the punctual payment of the principal of and interest on the Notes, the full faith and credit of the Municipality is irrevocably pledged.

Section 12. Levy of Taxes. For the purpose of providing for the payment of the principal of and interest on the Notes, to the extent required, there shall be levied in each year in which such Notes shall be outstanding a direct tax on all taxable property in the Municipality, fully sufficient to pay all such principal and interest falling due prior to the time of collection of the next succeeding tax levy. Said tax shall be assessed, collected, and paid at the time, and in the same manner, as the other taxes of said Municipality, shall be in addition to all other taxes, and shall be without limitation as to time, rate, or amount, and for that purpose there is hereby levied a direct annual tax in such amount as may be found necessary each year to pay said principal of and interest on the Notes maturing in said year. Principal or interest falling due at any time when there shall be insufficient funds on hand from such tax levy for the payment thereof shall be paid from the general fund or other available funds of the Municipality, but reimbursement therefor may be made from the taxes herein provided when the same shall have been collected. Such taxes levied and collected therefor shall be deposited in the general fund or debt service fund and used solely for the payment of principal of and interest on the Notes as the same shall become due.

Section 13. Approval of Comptroller of the Treasury or the Comptroller's Designee. Anything herein contained to the contrary notwithstanding, no Notes authorized under this Resolution shall be issued, sold, or delivered, unless and until the Town has received the written approval of the Comptroller of the Treasury or the Comptroller's designee, as provided by Section 9-21-601 et. seq., Tennessee Code Annotated, as amended. The Mayor, Recorder, Town Attorney, and Bond Counsel are hereby authorized to take or cause to be taken such steps as are necessary to obtain such approval.

After the issuance and sale of the Notes, and for each year that any of the Notes are outstanding, the Municipality shall prepare an annual budget and budget ordinance in a form consistent with accepted governmental standards, and as approved by the Comptroller of the Treasury or the Comptroller's designee. The budget shall be kept balanced during the life of the Notes and shall appropriate sufficient monies to pay all debt service. The annual budget and ordinance shall be submitted to the Comptroller of the Treasury or the Comptroller's designee immediately upon its adoption; provided however, it shall not become the official budget for the fiscal year until such budget is approved by the Comptroller of the Treasury or the Comptroller's designee, in accordance with the Act. If the Comptroller of the Treasury or the Comptroller's designee determines that the budget does not comply with the Act, the Municipality shall adjust its estimates or make additional tax levies sufficient to comply with the Act, or as directed by the Comptroller of the Treasury or the Comptroller's designee.

Section 14. Sale of Notes. The Notes herein authorized shall be sold by the Mayor by the informal bid process at a price of not less than par, in accordance with the Act.

Section 15. Disposition of Note Proceeds. The proceeds from the sale of the Notes shall be paid to the official of the Municipality designated by law as the custodian of the funds thereof to be deposited in a special fund known as the "Equipment Acquisition Capital Outlay Notes, Series 2026 Project Fund" (the "Project Fund"), which is hereby authorized to be created, to be kept separate and apart from all other funds of the Municipality. The monies in the Project Fund shall be disbursed solely to finance the Project and to pay the costs of issuance of the Notes. Monies in the Project Fund may be invested and shall be secured in the manner prescribed by applicable statutes relative to the investment and securing of public or trust funds. Any monies remaining in the Project Fund after completion of the Project shall be used to pay principal on the Notes.

Section 16. Non-Arbitrage Certification. The Municipality certifies and covenants with the owner of the Notes that so long as the principal of any Note remains unpaid, monies on deposit in any fund or account in connection with the Notes, whether or not such monies were derived from the proceeds of the sale of the Notes or from any other source, will not be used in a manner which will cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Internal Revenue Code of 1986, as amended (the "Code"), and any lawful regulations promulgated thereunder, as the same presently exist, or may from time to time

hereafter be amended, supplemented, or revised. The Municipality reserves the right, however, to make any investment of such monies permitted by Tennessee law and this Resolution if, when and to the extent that said Section 148 or regulations promulgated thereunder shall be repealed or relaxed or shall be held void by final decision of a court of competent jurisdiction, but only if any investment made by virtue of such repeal, relaxation, or decision would not, in the opinion of counsel of recognized competence in such matters, result in making the interest on the Notes subject to inclusion in gross income of the owner thereof for federal income tax purposes.

The Municipality covenants that it shall comply with Section 148(f) of the Code, unless legally exempted therefrom and it represents that in the event it shall be required by Section 148(f) of the Code to pay "Rebatable Arbitrage," as defined in the regulations promulgated under the Code, to the United States Government, it will make such payments as and when required by said Section 148(f) and will take such other actions as shall be necessary or permitted to prevent the interest on the Notes from becoming subject to inclusion in federal gross income of the owner of the Notes for purposes of federal income taxation.

Section 17. Resolution a Contract. The provisions of this Resolution shall constitute a contract between the Municipality and the owner of the Notes, and after the issuance of the Notes, no change, variation, or alteration of any kind in the provisions of this Resolution shall be made in any manner, until such time as all installments of the principal of and interest on the Notes shall have been paid in full or the consent of the registered owner of the Notes has been obtained; provided, however, that the Municipality is hereby authorized to make such amendments to this Resolution as will not impair the rights or security of the owner of the Notes

Section 18. No Action to be Taken Affecting Validity of the Notes. The Municipality hereby covenants and agrees that it will not take any action, that would in any manner affect the validity of the Notes or limit the rights and remedies of the owner from time to time of such Notes. The Municipality further covenants that it will not take any action that will cause the interest on the Notes to be subject to inclusion in gross income of the owner thereof for purposes of federal income taxation.

Section 19. Miscellaneous Acts. The Mayor, the Recorder, the Town Administrator, and all other appropriate officials of the Municipality are hereby authorized, empowered, and directed to do any and all such acts and things, and to execute, acknowledge, and deliver all such documents, instruments, and certifications, in addition to those acts, things, documents, instruments, and certifications hereinbefore authorized and approved, as may in their discretion, be necessary or desirable to implement or comply with the intent of this Resolution; or any of the documents herein authorized and approved; or for the authorization, issuance, and delivery of the Notes.

Section 20. Failure to Present Notes. Subject to the provisions of Section 3 hereof, in the event any Note shall not be presented for payment when the principal becomes due at maturity and in the event monies sufficient to pay such Note shall be held by the Note Registrar for the benefit of the owner thereof, all liability of the Municipality to such owner for the payment of such Note shall forthwith cease, terminate, and be completely discharged. Thereupon, the Note Registrar shall hold such monies, without liability for interest thereon, for the benefit of the owner of such Note who shall thereafter be restricted exclusively to such monies for any claim under this Resolution or on, or with respect to, said Note, subject to escheat or other similar law, and any applicable statute of limitation.

Section 21. Payments Due on Saturdays, Sundays, and Holidays. Whenever the interest on or principal of any Note is due on a Saturday or Sunday or, at the place designated for payment, a legal holiday or a day on which banking institutions are authorized by law to close, then the payment of the interest on, or the principal of, such Note need not be made on such date but must be made on the next succeeding day not a Saturday,

Sunday, or a legal holiday or a day upon which banking institutions are authorized by law to close, with the same force and effect as if made on the date of maturity; and no interest shall accrue for the period after such date.

Section 22. No Recourse Under Resolution or on Notes. All stipulations, promises, agreements, and obligations of the Municipality contained in this Resolution shall be deemed to be the stipulations, promises, agreements, and obligations of the Municipality and not of any officer, director, or employee of the Municipality in his or her individual capacity, and no recourse shall be had for the payment of the principal of or interest on the Notes or for any claim based thereon or under this Resolution against any officer, director, or employee of the Municipality or against any official or individual executing the Notes.

Section 23. Severability. If any section, paragraph, or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, or provision shall not affect any of the remaining provisions hereof.

Section 24. Repeal of Conflicting Resolutions and Effective Date. All resolutions and orders, or parts thereof, in conflict with the provisions of this Resolution, are, to the extent of such conflict, hereby repealed, and this Resolution shall be in effect as of the date of its adoption the welfare of the Municipality requiring it.

Approved and adopted this 13th day of April, 2026.

Mayor

Attest:

Janet Jennings

Recorder

STATE OF TENNESSEE)
COUNTY OF WASHINGTON)

I, Janet Jennings, hereby certify that I am the duly qualified and acting Recorder of the Town of Jonesborough, Tennessee (the "Municipality"), and, as such official, I further certify as follows: (1) that attached hereto is a copy of a resolution excerpted from the minutes of the meeting of the Board of Mayor and Aldermen (the "Board"), of said Municipality held on April 13, 2026; (2) that I have compared said copy with the original minute record of said meeting in my official custody; (3) that said copy is a true, correct, and complete transcript from said original record insofar as said original record relates to, among other matters, the authorization of the issuance of not to exceed $625,783 Equipment Acquisition Capital Outlay Notes, Series 2026, by said Municipality; (4) that the actions by said Board including the aforementioned, at said meeting were promptly and duly recorded by me in a book kept for such purpose; and, (5) that a quorum of the members of said Board was present and acting throughout said meeting.

WITNESS my official signature and the seal of said Municipality this 13th day of April, 2026.

Janet Jennings

Recorder

The next item on the agenda was discussion and possible action concerning an Ordinance replacing Title 13, Chapter 2, Sewer and Wastewater Treatment of Jonesborough Municipal Code in its entirety. Environmental Services Director Cobern Rasnick submitted a draft amended ordinance for consideration. At a minimum, EPA and TDEC require a review of our pretreatment local limits every 5 years. This process is also triggered whenever a significant change is made to any new or existing industrial discharge to ensure it remains effective and up to date. The review process helps to identify any changes in the treatment plant's performance, influent flow, or pollutant characteristics that may require adjustments to the local limits. This ensures that the pretreatment program continues to meet the necessary standards and effectively reduces the discharge of potentially toxic pollutants into the environment. While this process is necessary, amendments to other aspects of the Sewer Use Ordinance (SUO) are often unnecessary. TDEC has acknowledged that recent changes, such as tap fees, are minor and do not require prior approval. The National Pretreatment Regulations, developed as part of the Streamlining Rule, required significant changes to Jonesborough's SUO. Jonesborough met these requirements with the revisions made in 2018. Since then, the only significant changes have been the development of local limits.

Removing the publication of the local limits from the SUO in 13-208 (2) and referencing the TDEC-approved local limits as an external source document, with the addition of 13-208 (3), allows Jonesborough to develop local limits without requiring future modification to the SUO. This change will reduce the number of public notices published and shorten the overall implementation timeframe during future review processes.

Alderman Countermine made a motion, seconded by Alderman Jenkins, to approve the Ordinance to amend Jonesborough Municipal Code Title 13, Chapter 2, Sewer Use and Wastewater Treatment in its entirety on First Reading as presented. The motion duly passed.

[INSERT ORDINANCE]

The next item on the agenda was discussion and possible action concerning Anderson Road Streetlights. A complaint was filed by a resident that lives in one of the developments off Anderson Road. The complaint was the lack of streetlights in this section of roadway. The two developments are within the Town's corporate limits, and these developments have streetlights internally. Anderson Road is a county road with a very short section that is within the town's corporate boundaries. As you turn onto Anderson Road off West College Street, the properties on the right (East side) are in the county. There is a sidewalk in Ashley Meadows that runs parallel to Anderson Road. The purpose of streetlights is for pedestrian safety; however, the Board of Mayor and Alderman would need to approve the installation of the streetlights on Anderson Road due to it being a county road.

Operations Manager Craig Ford met with an Engineer from Brightridge. There are several wooden poles on the county side of the road and ample transformers on the line. The Engineer recommends the placement of seven cobra-head streetlights on the existing wooden poles. The cost would be $2,805 and would be added to the Town's monthly investment fee. According to the Engineer, it would cost over $50,000 to add decorative streetlights on the Ashley Meadows side of the street and the Town would have to pay that fee upfront.

This street is very dark as there are currently no streetlights on this stretch of roadway. Adding the seven cobra-head streetlights will provide adequate light for the Town's sidewalk. Alderman Jenkins thanked Mr. Ford and stated he had received calls about the darkness and met homeowners out there and confirmed the roadway is very dark. With there being no further discussion Alderman Causey made a motion to approve seven cobra streetlights to be installed by Brightridge on the east side of Anderson Road on the existing wood poles and authorize the Operations Manager to place the order and add the lights to the Town's investment. Alderman Countermine seconded the motion. The motion duly passed.

The next item on the agenda was discussion and possible action concerning approval of changes to Senior Center Membership Dues. The Senior Center Advisory Board voted unanimously to recommend an increase to their annual membership dues which had not been increased since 2022. The increases include the following membership categories:

- Inside Jonesborough Residents - $20 (unchanged)
- Washington County Residents - $30 to $35 yearly
- Outside Washington County Residents - $40 to $45 yearly

When you think about all that our accredited Senior Center has to offer our aging population, which is based on 50 years old and older, an additional $5 annually is fair and reasonable. Their classes, programs and staff operate on a high level of service and satisfaction. For example, the gym alone is worth the proposed increase in annual membership dues with their commercial grade weight bearing equipment and exercise equipment.

Alderman Countermine made a motion, seconded by Alderman Jenkins, to approve the changes of the membership categories at the Jonesborough Senior Center as presented. The motion duly passed.

The next item on the agenda was discussion and possible action concerning an Emergency Alert System. The Town doesn't currently have an emergency alert system. An emergency alert system is vital in warning residents of impending danger due to a weather event or disaster. There are also times when a smaller system would be helpful. For example, there have been times during the Storytelling Festival when a major storm event has come through the area. The Police Department must get on the PA in their cruisers and drive through the festival boundaries to warn festival goers of potential danger.

Chief of Police Matt Rice has been working to find a solution that could cover both circumstances. An alert system that could be heard town-wide, as well as a smaller system that could be directed to a specific area. Federal Signal submitted a proposal to Chief Rice followed by a conference call with them, Chief Rice and Operations Manager Craig Ford. Pricing for the system is in three parts. The first part is the base unit that would be installed in dispatch and would cost $22,230 and includes the hardware/software to operate up to ten separate sites. An additional fee of $1,240 would allow for digital voice recording and text messages.

The second part of the system is the siren and equipment for the main site. Chief Rice and Mr. Ford propose that the old water tower at Maple Lawn cemetery would be a good site. There is power and a backup generator at that site for a VHF radio system Public Safety no longer uses.

According to the Federal Signal representative, the rotating electro-mechanical siren gives better coverage than the electronic siren. The cost for this system is $39,512 and includes the siren, equipment cell tower and antenna kit, as well as installation of the unit.

The third part of the system is the smaller 100dB units. These units are capable of sending voice messages over the speakers. This could include weather alerts, lost child alerts, or any other emergency messages we need to get out quickly to a smaller area. One of these units downtown would be great for the number of festivals we host. These units are activated by sending text messages which can be sent to all units or one isolated unit. Authorized users with cell service can text a message to this system from anywhere.

The smaller systems are less than $5,000. We would propose one for downtown, one for Wetlands/Persimmon Ridge Park and one for Tiger Park. With the main site at Maple Lawn water tower and the three smaller sites, there would be a total of four sites. This leaves six additional sites in which we could expand. Washington County may want to pay for a couple of sites that could warn David Crockett High School and Grandview School.

The total cost of the startup system would be $77,982. There is currently $35,000 in capital outlay for security improvements downtown. This was to replace the traffic bollards that have become worn out or damaged. Although important, we can make the bollards last a little longer if these funds are directed to the Emergency Alert System, leaving a balance of $42,982. Chief Rice and Mr. Ford propose funding the remaining balance from Litigation Tax funds and funding the two smaller systems out of Parks and Recreation.

Chief Rice spoke with Evan Clyburn, EMA Director for Washington County. According to Director Clyburn, there would be some grant money available for this project that would he would provide to Jonesborough as reimbursement.

This system does not have a feature to text residents, but that may be a possibility in the future utilizing Reverse 911.

Alderman Dickson made a motion to approve the change in FY26 approved capital equipment purchase in the amount of $35,000 from traffic bollards to emergency alert system equipment, $32,982 from Litigation Tax Fund, and $10,000 from Parks and Recreation with all purchases being submitted to EMA for projected reimbursement as presented. Alderman Countermine seconded the motion. The motion duly passed.

The last item on the agenda was discussion and possible action concerning approval of the 2026 Health Insurance Renewal. When we began the renewal process, we were told to expect a 15% renewal in health premiums. Despite continued increases in healthcare and insurance costs nationwide, the Town was able to successfully renew the medical and dental plans with NO increase in premiums and NO plan design changes. This outcome reflects careful planning and a commitment to managing costs while maintaining quality coverage for Town employees and their families. The vision plan has a 4% premium increase, which equates to less than $50 per year total for this coverage. Employees pay 100% of this coverage, and the increase is minimal compared to broader market trends and was the lowest option available while preserving current benefits.

Overall, while the cost of insurance continues to rise across the industry, the Town was able to hold employee medical and dental premiums steady and limit the vision increase to a very small amount. This demonstrates the Town's ongoing commitment to supporting employees by controlling benefit costs wherever possible and demonstrates that employees are making wise choices for health care.

Mayor Wolfe commended Human Resource Director Michelle Stewart for her diligent work in securing a zero increase to the Health Insurance renewal rate. Alderman Jenkins made a motion to approve the FY26-27 insurance renewal as presented. Alderman Causey seconded the motion. The motion duly passed.

Alderman Countermine announced that he will not be able to attend the June 8, 2026, BMA meeting. After discussion amongst the Board of Mayor and Aldermen it was agreed to move the June BMA meeting to June 15, 2026.

Mayor Wolfe adjourned the meeting at 7:07 pm.

JANET JENNINGS, RECORDER

KELLY WOLFE, MAYOR

TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION

DATE: May 11, 2026 **AGENDA ITEM #:** Consent Agenda 6.2

SUBJECT: Approval of Bills

Check Register - General Fund - April 2026

04/02/26		116130 - 116256	$	716,190.80
04/07/26		116257	$	15,279.83
04/10/26		116258 - 116318	$	77,051.88
04/15/26		116304 - void	$	(300.00)
04/17/26		116319 - 116405	$	135,046.68
04/17/26		116330 - void	$	(35,019.18)
04/20/26		116406	$	30,469.17
04/20/26		116407	$	5,138.56
04/24/26		116408 - 116474	$	199,479.00
04/24/26		116475 - 116476 (printing error)		-
04/24/26		116477	$	395,800.69
04/28/26		116478	$	1,579.20
04/29/26		116479 - 116490	$	6,744.38
			$	**1,547,461.01**

Check Register- Water Fund April 2026

04/02/26		70318 - 70364	$	59,040.17
04/07/26		70365	$	6,755.04
04/10/26		70366 - 70409	$	1,979,953.27
04/17/26		70410 - 70442	$	146,678.56
04/20/26		70443	$	15,116.58
04/24/26		70444 - 70470	$	128,932.15
04/28/26		70471	$	1,269.13
04/29/26		70472 - 70478	$	23,886.07
			$	**2,361,630.97**

Check Register -Sanitation Fund - April 2026

04/02/26		11036 - 11042	$	2,424.16
04/10/26		11043 - 11046	$	20,324.12
04/17/26		11047 - 11052	$	33,382.67
04/24/26		11053 - 11058	$	5,225.58
04/28/26		11059	$	48.40
04/29/26		11060 - 11061	$	494.72
			$	**61,899.65**

TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION

DATE: May 11, 2026 **AGENDA ITEM #:** Consent Agenda 6.3

SUBJECT: Town Administrator Report

TOWN ADMINISTRATOR MONTHLY REPORT - APRIL 2026

- Attended the State of the City-County-Town Chamber event at Grace Meadows. The Town was represented by Mayor Wolfe, Alderman Dickson, Town Recorder Janet Jennings, HR Director Michelle Stewart, Utilities Manager Kevin Brobeck, Fire Chief Jeff White, Parks and Recreation Director Chris Kudera, Jackson Theatre Operations Manager Amber Crumley and me. The program was good, with Mayor Wolfe doing an excellent job speaking about our Town and being a servant to your community (getting involved).

- We organized additional times to collect surveys for the two Community Development Block Grant applications. As you recall we were hoping to apply for funds to support the Skyline Road Extension and Walkway project and the Washington County Community Infrastructure project (in conjunction with Washington County). We had representatives at the Senior Center collecting surveys **multiple times** and made **multiple attempts** working with the school system, and even having representatives present at ball games to collect surveys. Although we were able to collect the minimum number of completed surveys for each CDBG project, we were not able to meet the household Low to Moderate Income threshold. A special thank you to the town staff and school system for making every effort to collect surveys. I am working with Community Development Partners on different key strategies on surveys if the town pursues CDBG funding next year.

- Governor Bill Lee visited Jonesborough in celebration of America's 250. The visit began at the Chester Inn where McKinney Center Program Manager Anne G'Fellers Mason lead a discussion on the history of the Inn, its significance throughout the town's history, and Andrew Jackson's time both at the inn and in Jonesborough. Governor Lee then delivered remarks at the Courthouse steps, sharing the state's excitement for this milestone in American history followed by an event held at Corner Company Beverage Emporium on Main Street. He also reflected on a visit he made to Jonesborough and stated that sitting in our historic downtown was a crucial stop to his decision to run for Governor.

- Mattern and Craig have completed the second deliverables on the traffic signal study, the coordinated timing plans, and improvements to our traffic signals from the first part of the

study are in progress and should be started next month. While addressing traffic signalization, the Tiger Way Traffic Signal Project is complete with a final punch list/walk-through on May 7th. Staff are already addressing some reported curbing issues on Tiger Way which are outside the scope of the TDOT project, but the town will mitigate some realignment between striping and curbing. Staff painted the curb yellow in the meantime.

- Staff continue to find ways to partner with recycling type companies on our cardboard as we are only looking to collect and provide a reputable company that utilizes it for recycling purposes. We have also retained our cardboard balers if we, the town, get back into baling our own collections. Also, we continue to seek more partners in the plastics recycling world like Eastman's program with Food City. During the month of May, I will be contacting representatives at Eastman, Food City, and Goodwill (follow-up) on advancing our recycling efforts.

- I have been working with our Digital Manager Mitchell Calvin on upgrading our website to comply with ADA Title II standards which were going into effect April 2027. The new DOJ rule extends our compliance to April 2028; however, we believe that this upgrade is important to those with disabilities **NOW,** so we are working with different companies for quotes on pricing and implementation. Since we have 5 separate websites, like general town website, tourism, and the Jackson Theatre, to name a few, all those websites must be compliant. The estimated first year cost is $12,000 +/-. We will have firmer quotes by end of April or first part of May. More information about the subject matter is below:

  State and local government websites must comply with ADA Title II by meeting WCAG 2.1 Level AA standards to ensure accessibility for people with disabilities. Under Title II of the Americans with Disabilities Act (ADA), state and local governments are required to ensure that all services, programs, and activities offered through websites and mobile applications are accessible to individuals with disabilities, preventing discrimination or exclusion based on disability (28 CFR 35.104, 35.200). This includes all departments, agencies, special purpose districts, and other public entities, as well as private contractors providing public services. The ADA applies to a wide range of disabilities, including visual, auditory, physical, speech, cognitive, learning, and neurological impairments.

- We are finalizing steps with our partners from Master Meter who were instrumental in us modernizing our meter reading system when we embarked on AMR technology. By August 2026, we will be launching and having the ability to message customers through our system Encore (we must have mobile or email contact) of any water issues or general advisories. Additionally, we will have the capacity to use GIS to pinpoint an area or areas that are affected by a utility issue and message only those affected. We would draw a polygon around the area and that area would populate with contact information of all customers within this area, then the message is strategically sent to them. I do see this tool as a potential communication device of not just "bad news" like a leak or water outage, but also to inform them of the great things Jonesborough is doing for the community at large.

- Met with Community Development Partners Project Manager Rachel Conger to discuss our intent to apply for the next round of Downtown Improvement Grant. Some of the ideas of potential exterior improvement within our downtown are private businesses (roofs, doors, windows, etc), potential façade of AME Zion Church property once Quiet Title is complete and we close on the property (most likely the use would need to be something like a museum to work for grant funds), wayfinding signage possibilities, and other exterior improvements of commercial buildings downtown. We are expecting the grant to be $300,000.00 or greater. More details will be provided as we explore eligible projects downtown.

- Held monthly one-on-one meetings with Alderman Terry Countermine, Alderman Adam Dickson, Alderwoman Virginia Causey, and Alderman Zac Jenkins. We had very productive discussions about matters of the town. Also held monthly one-on-one meetings with multiple town departments.

- Working with Alderman Adam Dickson, Senior Center Director Mary Regen and Digital Manager Mitchell Calvin on a new page of our website to promote ***Community Engagement***, with the site featuring both the Jonesborough Ambassador Program and Jonesborough 101 Program, as well as volunteer opportunities. Each program will include program purpose and scope, and their individual fillable applications. The goal is to promote a community engagement Ecosystem, a place to find “your” way to engage the community we call home, Jonesborough.

- Attended the flag committee meeting to present GIS mapping provided in partnership between BrightRidge (BR) and Washington County Planning and Zoning Office (WC). The idea is to utilize BR identification of our street light poles with plaques and flags and match with WC GIS to eventually be able to identify each pole by location, description, and a way through mapping to find “your” plaque. This process will likely take 60-90 days in cooperation between flag committee and WC.

- Met with Mayor Wolfe to go over progress of all our active projects that are either in the concept, planning, design, construction, or implementation stages. We are making progress on projects like the First Frontier Trail, Boone Street Road assessment, Red-light repairs, Data Center Ordinance, Fire Annex building, Town signage, just to name a few. Meeting often with Operations Manager Craig Ford as well to stay current on projects. Mr. Ford has great momentum on our projects throughout their different stages.

- Worked with Finance Director Janet Jennings on eligibility requirements of our insurance company Public Entity Partner’s Cyber Extension Coverage to help the town reduce risk and receive a higher level of coverage in the event of a cyber-related incident. We have all documents together, except for the BMA having to pass an Electronic Funds Transfer policy, by which the policy has been prepared for adoption for the May BMA meeting.

- Working with Washington County Mayor Grandy on potential funding opportunities related to our utility's infrastructure damages caused by Hurricane Helene, including Tennessee Governor's Response and Recovery Fund (GRRF), TEMA, and FEMA.

- Working with staff to iron out due process for advancing noncompliant cases that are before the Board of Dwelling Standards and Review (BODS). Buildings in disrepair or dilapidated conditions increase risk of fires, collapse, and injuries, and not to mention nearby property values decline when blighted structures are present. Similar in scope to Historic Zoning Demolition by Neglect except BODS is town-wide, not just within the boundaries of the historic district.

- Met with Operations Manager Craig Ford, Jackson Theatre (JT) Operations Manager Amber Crumley, JT Technical Director Mike D'Avella, and Facilities Director Rick Duvall to discuss and plan to repair or replace the HVAC at the Jackson Theatre. The system has not been working correctly on the second floor of the Stage Door, and I am asking for a permanent resolve. The repairs have been costly and have not achieved any solution. We are following 2 parallel quotes, (1) the cost of a new motherboard for the outside unit; and (2) a new indoor/outdoor unit. We have the manufacturer of the units quoting the motherboard and at least 3 mechanical commercial HVAC companies quoting the units. I anticipate the new units as being the solution to our issues.

- Working with Administrative Assistant Brandi Miller and Digital Media Manager Mitchell Calvin on ideas to prevent special event applicants from being scammed. Lately applicants have been receiving emails with invoices for their special event applications once approval is given by BMA. These are fraud and often are over $1,000 for application. The scammer poses like the Town, and the invoices look very convincing. We have sent out an alert on our website and social media, but a permanent solution/plan is forthcoming.

- Worked with Town Attorney Jim Wheeler on various matters of the town. Of significance is the town paid the closing statement of costs for the purchase of the Mauk property. I delivered it personally to the title company Brandt & Robbins (B&R). We are officially closed and the deed is being recorded.

- Working with Parks and Recreation Director Chris Kudera on the placement of our walkway meter monitoring systems to strategically begin tracking usage of our multiple walkway areas/destinations. The idea is to gather intelligence on the volume of pedestrians geographically, and to identify frequency of use whether seasonal, during special events, etc. It will help not only with usage, but that data will allow us to provide strong data sets when pursuing future grants related to walkability. Another idea is to label our walking areas between low-medium-high density to potentially help individuals at different levels of health and mobility.

- Worked closely with HR Director Michelle Stewart on various matters of the town regarding personnel.

- Worked with Operations Manager Craig Ford and Finance Director Janet Jennings on narrowing down the projected cost of a future Fire Station to be located at Persimmon Ridge Park and the potential funding source as part of our FY27 budget.

- Permitting in town for constructions whether new builds, renovations, additions, etc., are doing incredible. I am working on a report to show the activity along with the revenue generated thus far in 2026 which should be complete by end of May.

- Worked on adding more provisions to the Data Center Ordinance to maximize neighboring protection of noise from this type of land use. I added more clarification on where the noise study boundary is (property line of parcel of the data center use), added requirements concerning rooftop fans, and equipment enclosures. These are the results of some information presented to the town and others regarding concern about the noise issues associated with Data Centers. This was a good exercise in listening to public concerns and addressing them in revisions to the Ordinance coming up on final reading at the May 11th meeting.

- Completing a report outlining our current parking plans for enhancing the availability of handicap parking during special events where street closure on Main Street occurs will be available in May.

- Met with Building Inspector (BI) Kevin Fair about progress on building permit software, training, implementation schedule, and future launching date; and the ongoing issue of businesses and individuals performing work on buildings without permits, and to go as far as lack of business licenses, safety plans, and no certificate of occupancies. At times the town is painted as the “bad” person in the equation of working without permits and therefore we are working on a plan for periodic messaging to the public about the importance of contacting the BI prior to the commencement of work to minimize issues.

- Met with Human Resources Director Michelle Stewart and MTAS Consultant Matt Hensley to plan out upcoming leadership trainings to be held at upcoming monthly Director’s meetings. Investing in our Directors by providing these training courses has been very beneficial. Assistant supervisors have completed the DiSC training with us planning a directors/assistant directors training course together in the summer.

TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION

DATE: May 11, 2026 **AGENDA ITEM #:** Consent Agenda 6.4

SUBJECT: Operations Manager Report

MEMORANDUM

To: Glenn Rosenoff, Town Administrator
From: Craig Ford, Operations Manager
Ref: April 2026 Monthly Report
Date: April 30, 2026

- The Street Department building is completed. Sharp installed the computer infrastructure on April 20, 2026. This building will house the Street Department, Parks and Recreation, and Solid Waste. These departments will move into the new building the week of May 04, 2026.

- The Street Department is currently working with the Washington County Highway Department on repairing and milling roads in order to prepare them for paving. Washington County has stated they will try to begin paving the week of May 04.

- The streets that were paved last year have been re-striped and the intersection of College Street and Washington Drive was re-painted.

- The permanent traffic signal at Tiger Way was completed on April 15. A final walkthrough for this project has been scheduled for May 06, 2026, at 2:00pm. The Town faced criticism on social media regarding the lane transition on Tiger Way. This project was engineered by Mattern and Craig and approved by TDOT. I am currently working on a solution to this lane transition.

- The new camera at the intersection of First Avenue and West Main Street was installed on April 09, 2026. I met with Sunny Ezell in reference to adding some additional plants to this planter to conceal the short meter pole that had to be installed. The plants have been installed.

- Pursuant to approval of the Board of Mayor and Alderman at the April meeting, the Street Department moved the DAR stone base from Second Avenue to the Christopher Taylor property on April 15, 2026. Again, I requested Sunny Ezell to landscape this area, and it was completed prior to the DAR event on April 25, 2026.

- On April 10, 2026, I met with Pierce Firetruck representative Michael Miranda. Chief Jeff White and Major Chason Freeman were also present. Pursuant to this meeting, we have

received a quote of nearly $998,000.00 for the new firetruck. I have a follow-up meeting with Mr. Miranda on May 15, 2026, for the purpose of negotiating this price.

- Rogersville Seamless Guttering Inc. completed the installation of the gutter guards on the ISC building. They began the project on April 13 and completed it on April 15, 2026. The majority of this project was funded through the Downtown Improvement grant.

- On April 14, 2026, the Street Department and contract electrician completed the installation of the two new streetlights at the amphitheater at Lincoln Park. The lights will operate like typical streetlights; however, a switch was installed on these two lights that will allow staff to turn them off in the event there is a performance at the theater after hours.

- Pursuant to approval of the Board of Mayor and Alderman to install the streetlights on Anderson Road, I placed an order for the lights to Brightridge on April 14, 2026. I have not received a start date from Brightridge on this project.

- I spoke with the Brightridge Engineer who is handling the Anderson Road project on May 04, 2026. According to Mr. Peterson, the job is in the construction department, but they are behind. At this point they cannot give me a start date on this project.

- I also started the renovation project of the Finance Office on April 14, 2026. Matt Townsend and William "Beebo" Russell, Parks and Recreation, are assisting me on this project. I hope to have it completed by the middle of May.

- Jeff McCurry, of Precision Ironworks, began installing the new handrail on the new section of sidewalk between Second Avenue and Washington Drive. He began installation of the handrail on May 04, 2026.

- The new Stage Door sign has been approved and has been ordered. Foster Signs stated they should install that sign the first or second week of May. Again, this sign is partially funded by the Downtown Improvement grant and will be the last item to complete, which will allow us to close this grant.

- I have worked on the Brightridge project, located at 1115 East Main Street. After an initial meeting at the site, I met a few more times with Sunny Ezell and Chris Kudera on a site plan. This plan was presented to Brightridge on April 23, 2026.

- Brightridge is excited about the plan and wants to get started as soon as possible. A lease agreement was drafted, and the Town Attorney reviewed and approved the plan. I attended the Tree and Townscape meeting for the presentation on April 28, and it was unanimously approved.

- I have communicated with Brightridge, and they have forwarded the lease agreement to their legal department. As soon as we obtain approval at the May 11, 2026, BMA meeting, and the legal department at Brightridge, we will begin this project.

- As you are aware, Boone Street has been a source of frustration for several years due to the concrete expansion-joints underneath the pavement. I met with Jason Carder of Mattern and Craig Traffic Engineering, and he referred me to Aaron Rogers of Uretek USA, Inc.

- I placed a phone call and sent an email to Mr. Rogers. He contacted me back and stated this is exactly what the company does and he can most definitely fix the problem on Boone Street. He advised me he would come to Jonesborough during the month of May and look at the project. After that meeting, he will provide me with a quote.

- I participated in a couple of meetings with Sheriff Keith Sexton's detention center staff. We are trying to establish a county inmate construction crew for the Town, similar to what we had with the state prison.

- I solicited price quotes for an HVAC unit for the upstairs administrative offices. TNT was the lowest quote, and I am told the unit should be installed the month of May.

- I have also worked with Cameo on some remodeling quotes at the Visitors Center.

TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION

DATE: May 11, 2026 **AGENDA ITEM #:** Consent Agenda 6.5

SUBJECT: Committee Reports

- HZC Minutes – March 26, 2026
- HZC Minutes – April 9, 2026
- Planning Commission Minutes – March 17, 2026
- BZA Minutes – October 21, 2025
- Senior Citizens Advisory Committee – March 26, 2025
- Flag Committee Minutes – April 24, 2026
- McKinney Center Advisory Committee – April 16, 2026

Historic Zoning Commission

Jonesborough Town Hall – Board Room
123 Boone Street, Jonesborough, TN
March 26, 2026 – 6:00 PM
Minutes

Roll call noting the presence of a quorum, additions to the agenda, or any conflicts of interest with items on the agenda.

Members Present: Frank Collins, Rebecca Moss, Marcy Hawley, Chad Hylton, Herman Jenkins, Michael Kieta, Matt Kehn, Brian Ponder
Members Absent: Nita VanTil

Call to Order
Chair, Frank Collins, called the meeting to order at 6:00 PM.

Item I: Public Comments
No comments made.

Addition to Agenda
Chairman Collins requested that a motion be made to add 125 W Main St., 123 E Main St., 122 E Main St., 131 E. Main St., 111 E College St., request to move the DAR historic marker, and approval for the Towns's camera pole near the intersection of W Main and First Avenue to the agenda.

Motion: Michael Kieta made a motion to add the requested items to the agenda, seconded by Rebecca Moss. Motion passed unanimously.

Item II. New Business:
113 Spring St. – Owner: Andrea Erb
Owner requested to replace the lower 20% of two of the windows with planter boxes. The two windows are on the brick rear addition facing Clay Avenue and are currently 6 over 9 grid. The request would make the windows 6 over 6. Commissioners recommend adding the planter boxes to all three windows in that section to make it look more uniform. The owner also requested approval to add a small vent above the two windows near the roofline to vent a gas range in the kitchen. The vent would be painted to match the brick. Commissioner Matt Kehn recommended rather than cutting the brick to vent out the side that the vent ran up and through the soffit. This would hide the vent, and the brick would not have to be cut. The roofline and bathroom on the second floor is not conducive to route the vent out the roof.

Motion: Matt Kehn made a motion, seconded by Michael Kieta, to approve reducing the three windows facing Clay Avenue to six over six windows and adding planter boxes to the windows, and venting the gas range, preferably by installing the vent in the soffit or if that is not possible the vent can be installed on the side of the house by cutting the brick and painting the vent to match the brick. The motion passed unanimously.

Street Lighting Update (Commission asked for update from Operations Manager Craig Ford) Town of Jonesborough Operations Manager reported that during his last meeting with Brightridge about Street Lighting they stated that technology is changing quickly. They anticipate new bulbs coming out that can adjust from 5,000 Kelvins (k) down to 2,000k. Brightridge has been receptive to our concerns about downtown street lighting and we are hopeful that the new bulbs will be available soon. Craig will continue to update the Town Administrator and the Mayor. Herman Jenkins and Marcy Hawley stated they would be meet with Mr. Ford, Mr. Rosenoff, and the Mayor to review Commissions concerns if necessary.

125 W Main St. (Stage Door) – Owner: Town of Jonesborough Presenter: Craig Ford
Request approval on new Stage Door sign. To close out the Downtown Improvement Grant (DIG) the sign needs to be in place. The sign will replace the sign that was removed prior to renovations of the property. The replacement sign will have the same character and dimensions as the sign that was removed. The old sign read, "JRT-Stage Door", the new sign will read "Stage Door". The sign bracket is already in place. A mock-up of the new sign was provided. There was discussion on finessing the font, color of the font and background to make the sign more attractive and fit into the area better.

Motion: Brian Ponder made a motion, seconded by Matt Kehn to approve the sign size. The Town must update the font, and font color, update the background to cream to match the trim of the building and present the updated mock-up to HZC for expedited approval.
Discussion: The green border is acceptable, but it may look better if the thickness of the border is increased.
Motion passed unanimously.

Relocating the DAR Historic Marker Presenters: Craig Ford and Allyson Wilkinson
Request from the local Daughters of the American Revolution to move the stone monument sign from the corner of Second Avenue and Main Street to a location in front of the Christopher Taylor Log Cabin. The marker was removed from the monument for repairs. The monument, in its current location, has been struck many times by large trucks with trailers turning off Second Avenue onto Main Street. It is recommended to place the DAR monument marker on the southwest corner of the property between the utility base and the rock wall of the Presbyterian Church in front of the Christopher Taylor Cabin. Allyson Wilkinson stated DAR has been hoping to move the historic marker since 2017 and the group is thrilled to have this move come to fruition. Once the stone is placed DAR will install the monument face on the stone. DAR plans to have an unveiling celebration on April 25.

Motion: Rebecca Moss made a motion to approve relocating the DAR historic monument in front of the Christopher Taylor Cabin as presented, seconded by Brian Ponder. Motion passed unanimously.

First Ave & Main St. – Owner: Town of Jonesborough Presenter: Craig Ford
Request to approve installation of 30-foot camera pole near the intersection of First Avenue and Main St. The 30-foot pole will be painted black and house the new live-stream camera. The camera will provide live shots looking down the east end of Main St. The base of the pole replicates the street light poles.

Motion: Brian Ponder made a motion, seconded by Herman Jenkins to approve the installation of the 30-ft black camera pole as presented. Motion passed unanimously.

111 E College St. – Owner/Presenter: Erin Bryant
Request to replace the siding on the guest house with the same material and color as the outbuildings and finish the roof on the outbuilding where there is bare particle board with asphalt shingles to match.

Motion: Michael Kieta made a motion to approve the requests as presented, seconded by Brian Ponder. Motion passed unanimously.

123 E Main St. – Presenter: Herman Jenkins
Herman Jenkins recused himself from the vote.
Request to remove the Noelle sign from under the Seasonal Décor signs. Two new oval signs (logo), 32" wide by 24-28" tall (black and white) will be installed on the front facing windows to the left and right of door. Also requested approval to add a small oval logo sign on a bracket over the windows. The sign will meet the 7 ½ foot from sidewalk guidelines.

Motion: Rebecca Moss made a motion, seconded by Michael Kieta, to approve signage as presented. Motion passed unanimously.

122 E Main St. – Owner: Brian Ponder
Brian Ponder Recused himself from the vote.
Request to add two windows side-by-side, total approximate size is 6x5 for fire escape purposes for the third bedroom. The windows would be black metal framed to match what he previously installed.

Motion: Matt Kehn made a motion to approve adding two black metal framed windows as presented, seconded by Chad Hylton. Motion passed unanimously.

131 E Main St. – Owner: Ethan Clemon Presenter: Frank Collins
Request approval on adding a sandwich board and adding a small Fern & Fable logo to the door. Both requests meet signage guidelines.

Motion: Brian Ponder made a motion to approve the Fern & Fable's sandwich board and logo on the door as presented, seconded by Herman Jenkins. Motion passed unanimously.

111 E Main St. – Owner: Steve Bacon Presenter: Frank Collins
Request to remove cinder block retaining wall in the rear of the building. Architectural plans for the window, door, deck, brick repair, drainage, and utility lines will be presented at an April HZC meeting.

Motion: Rebecca Moss made a motion to approve removing the cinder block retaining wall in the rear of the building as presented, seconded by Michael Kieta. Motion passed unanimously.

312 W Main St. – Owner: Academy Hill **Presenter: Frank Collins**
Frank Collins recused himself from the vote.
Request to install a vinyl covering on the ceilings of the two parking shelters. The parking shelters were constructed in 1980. The ceilings are made of sheetrock and when painted they crack and peel in short time due to the outdoor weather. The ceilings cannot be seen unless the viewer is standing directly underneath them. There was discussion about if the vinyl covering the sheetrock would trap the moisture. Requestor will talk to contractor about this possible issue.

Requesting approval to paint the balusters and rails above the front parking shelter and the siding along the rear of the parking shelter the same white color. Paint is peeling from the rail.

Requesting approval to repair the stucco and cracks on the large front planter boxes on the stairs and to repaint them the same light-yellow color.

Motion: Brian Ponder made a motion to approve installing a vinyl covering on the ceilings of the two parking shelters, painting the balusters and rails above the front parking shelter the same white color, and repairing and painting the stucco and cracks on the large front planter boxes the same light-yellow color as presented, seconded by Herman Jenkins. Motion passed unanimously.

Item III: Old Business
203 S Cherokee St. – Owners: Jennifer Geer
Owner was not in attendance. There was no discussion.

215 W Woodrow Ave. – Owner: John & Charlene Buchanan
The owners invited the HZC to visit the property to see the progress and answer any questions. HZC members Frank Collins and Brian Ponder, and HZC Advisor Bill Kennedy visited the property on March 21st. All three were satisfied that the open roof was not causing any damage inside the structure. The owners have scheduled grading the rear of the property, but the company delayed the start. Once graded, the Buchanan's have a framer scheduled to being erecting the rear addition.

Item IV: Expedited
111 E College St. – Owner: Erin Bryant
Request to replace the light gray standing seam metal roof on the house and two outbuildings with the same material and same color roof. Owner states that the real estate agent told her she was not in the historic district. She ordered "Tuff-Rib" roofing which has a short life span and a poor appearance and is not allowed to be used in the H-1 zone. Request to install a EPDM (ethylene propylene diene monomer) rubber membranes roof on the flat surfaces that cannot be seen from the ground. The flat areas are porch/kitchen area in the West rear of the property, and above a three-window dormer on the East side of the property. Expedited approval granted by Chairman, Frank Collins and HZC member Herman Jenkins.

Item V: Property Designation Committee
The initial review of properties as contributing vs. non-contributing in the H-1 and H-2 districts is complete. Vice-Chair Nita VanTil will complete the entries in the near future and present the findings to the full HZC for further review.

Item VI: Demolition by Neglect Update

To protect historic properties in the Jonesborough H-1 and H-2 overlay zones, the Historic Zoning Commission periodically identifies properties that are showing significant neglect that compromises their long-term viability. Once identified, the HZC requests that the building inspector to give a professional opinion about issues impacting the property.

The following property owners were contacted in the past about their properties experiencing conditions qualifying as Demolition by Neglect.

- **208 W. Woodrow Ave. – Owner AMEZ Church**

Due to a non-existent title, the process for the town to acquire the property will take much longer than expected. Paint and some siding is in very bad condition, however, the town cannot address these issues until they take ownership.

- **117 Spring St. – Owner: Allyson Wilkerson**

Owner addressed the overgrown vegetation that was further damaging the building. Owner will present a plan and timetable in early 2026 to repair and repair the exterior of the structure. The owner is currently working on a plan and asked to delay presenting it until May 2026.

- **239 E. Main St. – Owner: Mikki Henley**

Owner removed the rotten lower part of the front porch, and the two rear additions. Owner is currently addressing issues with the foundation. Owner will present a plan and timetable during the first half of 2026 for more exterior repair and to add a rear addition.

- **209 W. Main St. – Owner: Gemma Velaquez**

Owner previously agreed to make the exterior repairs shown on the Building Inspector's report. The owner is not local and has not made the repairs because of difficulty finding affordable tradesmen to complete the work. The Owner stated that she contracted a wildlife company to again remove the racoons and other invasive animals from the home. Owner expects to be in the area in May.

- **512 W. Main St. – Owner: Marie Cooper Nelson**

Owner and son will address the bare wood and peeling paint in the near future.

- **204 W. Main St. – Owners: Donald Dale & Elizabeth Foxx**

Volunteers helped the owner stabilize the brick outbuilding in the rear of the property. The rotten wood and overgrown vegetation were removed. The original brick walls remain. The structure is now in a state where it can be rebuilt in the future. HZC members requested that a roof or sealant be placed on the exposed brick to preserve the brick. Owner agreed to address the main house including the hole in the rear, the peeling paint and bare wood, the overgrown vegetation, and the failing gutter and will provide an update by April 2026.

- **129 E. Main St. – Owner: Jeff Gurley**

Owner stated that he will have the brick work completed by May 2026. Chairman is not clear about how the brick company will address the separating brick walls. Owner received an estimate for painting, but the estimate was too high. Owner asked for painter recommendations and sent two. Windowsills that are bare wood are the primary HZC concern. Owner is working with the town regarding a façade grant that will match up to $2,500 of the expense. Recently, the town received a safety complaint about bricks that have fallen from the

building to the sidewalk. Brick pieces were observed on the sidewalk. Building Inspector Kevin Fair has been in contact with Mr. Gurley about addressing the safety concerns as they need immediate attention.

- **505 W. Main St. – Owner: William & Barbara Stout**

The owner has agreed to repair the upper and lower parts of the porch within the next twelve months. The HZC will monitor progress during the year and ask for an update later in the year.

- **102 W. Woodrow Ave. (2 buildings) – Owner: Parson's Brew LLC**

Chairman Frank Collins and Building Inspector Kevin Fair met with the Co-Owner Scott Andrew. Mr. Andrew agreed to address items pointed out as safety concerns by the building inspector. Mr. Andrew agreed to fix holes in the roof where water is entering the structure. Owners do not want to address other repairs for the property at this time as they are focused on their Bristol location. They also want to confirm one or two items with the town. After March 2027, they will consider further repairs and restoration.

- **306 S. Cherokee St. – Owner: Nestor Levotch**

Owner agreed to repair the porch, repaint siding, and make other structural repairs. Will provide an update on progress in April 2026.

Item VII: Future Items

The following information is provided to help keep track of future items.

a) 100 Oak Grove Ave. – Jackson Park Church may want to expand parking lot.
b) 211 W Main St. – Will present plan to repaint & repair steeple.

Item VIII: Additions to the H-1 and H-2 Overlay Zones

Will be discussed at future meeting.

Item IX: Municipal Code Enforcement

Will be discussed at future meeting.

Item X: Commissioner Comments

The next scheduled HZC meeting is April 9, 2026.

Marcy Hawley shared concerns about the size of the Spa sign and stated that it blocks the architectural features of the historic building and porch. The sign was approved at a previous meeting and does meet the guidelines.

Marcy Hawley shared ongoing concerns about the rotting windowsills at the flower shop next to Kaleys. Also where the two buildings join the down spout is leaking water. One of the covers on the gables has blown off. Ms. Hawley will try to visit the flower shop and share her concerns.

Item XI: Approval of Minutes

Approval of March 12, 2026, minutes.

Motion: Rebecca Moss made a motion to approve the minutes, seconded by Marcy Hawley. Motion passed unanimously.

Chair, Frank Collins, adjourned the meeting.

Historic Zoning Commission

Jonesborough Town Hall – Board Room
123 Boone Street, Jonesborough, TN
April 9, 2026 – 6:00 PM
Minutes

Roll call noting the presence of a quorum, additions to the agenda, or any conflicts of interest with items on the agenda.

Members Present: Frank Collins, Nita Van Til, Rebecca Moss, Marcy Hawley, Chad Hylton, Herman Jenkins, Michael Kieta, Matt Kehn, Brian Ponder

Members Absent:

Others Present: Bill Kennedy

Call to Order

Chair, Frank Collins, called the meeting to order at 6:00 PM.

Item I: Public Comments

No comments made.

Item II: New Business:

HZC Database – Amy Collins
Amy Collins presented the HZC Database program reviewing the different capabilities of the program with Commissioners. Commissioners expressed their appreciation to Amy Collins for all of her efforts and hard work on the Database program.

Item III: Old Business

111 East Main Street – Owner: Steven Bacon
There was no discussion. The Architect will present the final drawings for the rear of the building at the May 14, 2025 HZC meeting.

137 East Main Street – First Class Floral Design
No discussion, will be presented at the next regular meeting.

312 W Main St. – Owner: Academy Hill
Chairman Collins said the sheetrock has been removed and installation of the new covering on the parking shelter ceilings was completed today.

Item IV: Expedited

120 Boone Street – The Blooming Lilly (new hair boutique), Owner: Wendy Lilly
Request for new sign that will hang from the existing black metal pole, utilizing the existing black pole and bracket. The previous "Wanderlust" sign will have a new wrap for "The Blooming Lilly" sign. Expedited approval was granted by Chairman Frank Collins, and HZC member Brian Ponder.

213 West Woodrow Ave – Owner, Jody Beckett
Request to make repairs the foundation and raise up with all new block and concrete, and take off the current siding in order to make repairs to the wood framing and saving it to replace back. Expedited approval was granted by Chairman Frank Collins and HZC member Matt Kehn.

Item V: Property Designation Committee
The initial review of properties as contributing vs. non-contributing in the H-1 and H-2 districts is complete and will be presented at the next regular meeting of the Historic Zoning Commission.

Item VI: Demolition by Neglect Update

To protect historic properties in the Jonesborough H-1 and H-2 overlay zones, the Historic Zoning Commission periodically identifies properties that are showing significant neglect that compromises their long-term viability. Once identified, the HZC requests that the building inspector to give a professional opinion about issues impacting the property.

The following property owners were contacted in the past about their properties experiencing conditions qualifying as Demolition by Neglect.

- **208 W. Woodrow Ave. – Owner AMEZ Church**

Due to a non-existent title, the process for the town to acquire the property will take much longer than expected. Paint and some siding is in very bad condition.

- **117 Spring St. – Owner: Allyson Wilkerson**

Owner addressed the overgrown vegetation that was further damaging the building. Owner will present a plan and timetable in early 2026 to repair and repair the exterior of the structure. The owner is currently working on a plan and asked to delay presenting it until May 2026.

- **239 E. Main St. – Owner: Mikki Henley**

Owner removed the rotten lower part of the front porch, and the two rear additions. Owner is currently addressing issues with the foundation; and will present a plan and timetable during the first half of 2026 for more exterior repair and to add a rear addition.

- **209 W. Main St. – Owner: Gemma Velaquez**

Owner previously agreed to make the exterior repairs shown on the Building Inspector's report. The owner is not local and has not made the repairs because of difficulty finding affordable tradesmen to complete the work. The Owner stated that she contracted a wildlife company to again remove the racoons and other invasive animals from the home. Chairman Collins said owner has contacted several contractors for estimates and will be in Jonesborough in early May.

- **512 W. Main St. – Owner: Marie Cooper Nelson / Contact: Steve Guthrie**

Owner and son will address the bare wood and peeling paint in the near future.

- **204 W. Main St. – Owners: Donald Dale & Elizabeth Foxx**

Owner agreed to address the main house including the hole in the rear, the peeling paint and bare wood, the overgrown vegetation, and the failing gutter and will provide an update by April 2026.

- **505 W. Main St. – Owner: William & Barbara Stout**

The owner has agreed to repair the upper and lower parts of the porch within the next twelve months. The HZC will monitor progress during the year and ask for an update later in the year.

- **129 E. Main St. – Owner: Jeff Gurley / Contractor: Jim Cantrell, Brick Mason**

Owner stated that he will have the brick work completed by May 2026. Owner offered to provide contact information for the Brick Company to the Building Inspector to have a discussion about safety and structural integrity. Owner will address the bare wood on the window sills after the brick work is complete. Owner stated he is applying for the Town's façade grant. Bill Kennedy said that the owner and brick mason should present specifications in regard the point work, brick, mortar.

- **102 W. Woodrow Ave. (2 buildings) – Owner: Parson's Brew LLC**

Addressed items pointed out as safety concerns by the Building Inspector. Both buildings have significant issues and boarded up windows. The front door of the Parson's Table consistently shows signs of attempts to force it open. Co-owners Scott Andrew and Stephen Callahan do not want to address restoring the property until after March 2027 as they prefer to focus on their Bristol location.

- **306 S. Cherokee St. – Owner: Nestor Levotch**

Owner's daughter Sally Hannon asked for more time to make repairs due to her father's current situation. Ms. Hannon asked for names of tradesmen and will schedule the work and provide an update in the coming weeks.

Item VII: Future Items

The following information is provided to help keep track of future items.

a) 100 Oak Grove Ave. – Jackson Park Church may want to expand parking lot.
b) 211 W Main St. – Will present plan to repaint & repair steeple.

Item VIII: Additions to the H-1 and H-2 Overlay Zones

Commissioners discussed the next area for potential consideration for expanding the H-1 and H-2 Overlay Zones from 256 to 277 East Main Street as well as the McKinney Center. Chairman Collins presented photos and year bult of the proposed properties. Commissioners discussed the proposed properties as presented and the consensus was to expand to N. Lincoln Ave and S. Lincoln Ave. Bill Kennedy suggested that the Commission keep the expansion limited for now and possibly consider a H-3 Overlay Zone in the future.

Item IX: Municipal Code Enforcement

There are a large number of Municipal Code violations within the Historic District. The primary items include:

1. Oversized temporary signs (6 sq ft max)
2. Temporary signs that are displayed more than 30 days
3. Multiple temporary signs displayed on the same property
4. Business string lighting (widespread holiday lighting still up well after January 31)

Chairman Collins said there was no update due to the Town currently planning to put in place an enforcement officer to address municipal code violations.

Item X: Commissioner Comments

The next scheduled HZC meeting is April 23, 2026. Chairman Collins said he will not be able to attend and Vice-Chairman Nita Van Till will preside. Herman Jenkins noted that he will not be in attendance at the April 23rd meeting. Chairman Collins asked Commissioners if they had comments. Michael Keita asked if there was any kind of requirement by the town that realtors would have to inform people that property is inside the historic district. It was noted that if it was not true a realtor could possibly get in trouble with the realty board. Discussion took place about how to inform people that their property is in the historic district. Chairman Collins said that a mailout with a flyer was sent out to property owners to let them know that their property is located in the historic district

Item XI: Approval of Minutes

Approval of March 26, 2026, minutes

Motion: Brian Ponder made a motion to approve the minutes of March 26, 2026 as presented, seconded by Herman Jenkins. Motion passed unanimously.

Chair, Frank Collins, adjourned the meeting.

JONESBOROUGH PLANNING COMMISSION

MINUTES – MARCH 17, 2026

The Jonesborough Planning Commission met in a regular meeting on Tuesday, March 17, 2026, at 6:00 p.m., in the Board Room at Town Hall, 123 Boone Street, Jonesborough, Tennessee.

Members Present: Tom Foster – Chairman, Frank Collins, Josh Conger, Terry Countermine, Darrell Fowler, Bill Graham, Richie Hayward, Jim Rhein

Members Absent: Robin Harpe

Staff Present: Angie Charles, Kevin Fair, JW Greene

Chairman Tom Foster called the meeting to order and noted a quorum was present. Josh Conger led the group in Prayer and led in the pledge to the Flag.

1. **Public Comments** - There were none

2. **Approval of Minutes – Meeting of February 17, 2026**

   The motion to approve the minutes of the February 17, 2026 meeting as presented, was made by Bill Graham, seconded by Darrell Fowler and duly passed.

3. **Site Plan and Grading Permit Security – Taco Bell, 1452 East Jackson Blvd**

   The request is for site plan approval of the Taco Bell restaurant to be relocated at 1452 E. Jackson Blvd. The subject property is adjacent to Zaxby's restaurant, in front of Lowes, containing approximately 0.69 acres, and further described on Washington County Tax Map 52 Parcel 225.09.

   Attached is the site plan, and the following is a review of the site plan:

   Developer/Engineer: Tacala / Mike Gray, P.E.

   Proposed Use: The site is currently vacant and a 2,285-sq.ft. Taco Bell restaurant, which will include sit-down dining and a drive-thru window, is proposed.

   Zone: The property is within the town limits and is zoned B-3 (arterial business) and CO (corridor overlay).

   Setbacks: The setbacks are determined as Front: 30 feet, Rear: 25 feet, and Sides: 10 feet. The plan appears to meet the minimum setback requirements.

Ingress/Egress: The site plan shows two means of ingress/egress (access) off the rear of the property from the Lowes property.

Utilities: All utilities are available to the subject property, and extensions of said utilities into the site by the developer will be placed underground.

Parking: Parking meets the Town's requirements.

Hydrants: The developer will work with the Jonesborough Fire Department to ensure adequate fire protection at the site before the issuance of a building permit.

Stormwater: An existing stormwater management pond, designed and sized to accommodate this development, presently exists, and no modifications are necessary.

Erosion: The erosion control plan has been included with the overall site plan.

Landscaping: Sheet C6 shows the Landscaping Plan with plantings along the periphery at the edge of the parking and drive areas. The Planning Commission approves the landscape layout, and the Tree and Townscape Committee will approve the formal landscape plan.

Bonding: Bonding is required as part of the site plan approval process for grading. The Grading Permit Security Calculation Form amount totals $67,628.00.

Chairman Foster read staff recommendation #1 for the approval of the site plan as submitted, subject to approval from the Town's Tree and Townscape Committee. Chairman Foster asked Commissioners if they had any questions or comments. With there being none, Chairman Foster called for a motion.

Motion: Josh Conger made the motion to approve the site plan for Taco Bell as submitted, subject to approval from the Tree and Townscape Committee. Jim Rhein seconded the motion and it was duly passed.

Chairman Foster read staff recommendation #2 for the approval of the Grading Permit Security for $67,628.00. Chairman Foster asked Commissioners if they had any questions or comments. With there being none, Chairman Foster called for a motion.

Motion: Darrell Fowler made the motion to approve the Taco Bell Grading Permit Security in the amount of $67,628.00. Bil Graham seconded the motion and it was duly passed.

4. Final Plat – Division of the Wolfe Development GP Property – Hairetown Rd

Chairman Foster asked for a motion to add approval of the Final Plat – Division of the Wolfe Development GP Property – Hairetown Rd to the agenda.

Motion: Jim Rhein made the motion add approval of the Final Plat – Division of the Wolfe Development GP Property to the agenda. Josh Conger seconded the motion and it was duly passed.

The proposed subdivision, located on Tax Map 51 Parcel 44, consists of 9.75 acres. The plat depicts five lots, located off Hairetown Rd. The property is situated outside the Town's corporate limits, zoned R-1 in Washington County. All proposed lots exceed the minimum lot size requirements of the district. This is a minor plat, as no new infrastructure is proposed. The lots will be served by an existing public street, public water, and private (septic) sewer.

Chairman Foster read staff recommendation, recommending approval of the Division of Wolfe Development GP Property final plat as submitted.

Motion: Richie Hayward made a motion to approve the Division of Wolfe Development GP Property final plat as submitted. Josh Conger seconded the motion and it was duly passed.

With there being no further business for discussion, Chairman Foster adjourned the meeting.

JONESBOROUGH BOARD OF ZONING APPEALS
MINUTES - October 21, 2025

The Jonesborough Board of Zoning of Appeals met in a regular meeting on Tuesday, October 21, 2025, at 6:00 p.m., in the Board Room at Town Hall, 123 Boone Street, Jonesborough, Tennessee.

Members Present:

Tom Foster, Chairman	Terry Countermine	Robin Harpe
Frank Collins	Darrell Fowler	Richie Hayward
Josh Conger	Bill Graham	Jim Rhein

Members Absent:

Staff Present:
Kevin Fair, Building Inspector — Brandi Miller, Administrative Assistant

Chairman Tom Foster called the meeting to order and noted a quorum was present. Josh Conger led the group in Prayer and Chairman Foster led in the pledge to the Flag.

1. **Public Comments** – No comments made.

2. **Approval of Minutes** – September 16, 2025
   Motion: *Josh Conger made a motion, seconded by Robin Harpe, to approve the September 16, 2025, minutes as presented. Motion carried unanimously.*

3. **Request for a Variance to the left side of the property setback - 2020 Ida Sue Dr.**
   Adam & Christina Ogle, Property Owners (Item was tabled from 9/16/2025)

The petitioner requests a 5-ft side yard setback variance to Section 11-512A.(3)(n) of the Zoning Ordinance, which requires individual lot setbacks to be established on the development's site plan. The variance would allow for a 2.5-ft side yard setback for the property.

The property owner claims that drainage issues prevent construction of a carport in the rear of the property; however, Town staff has photographed an existing accessory structure (yard barn) in the rear yard with no visible water damage.

Of concern is that unpermitted construction of the lean-to carport has already occurred and been attached to the principal structure without inspections, and, at this time, staff does not determine that a special circumstance exists on this property

Staff's assessment is that Section 11-528(4)(c) of the Zoning Ordinance standards for variances are not met for granting a variance to the side yard setback requirement.

Chairman Foster met with staff to determine if there was any way to accommodate the variance and determined that if a variance was granted it would set an unacceptable precedent for future requests.

Motion: *Jim Rhein made a motion, seconded by Richie Hayward, to deny the variance request but allow the owners to keep the concrete slab that is already in place. Motion carried unanimously.*

4. **Adjournment** - With there being no further business for discussion, Chairman Tom Foster adjourned the meeting.

JONESBOROUGH AREA SENIOR CITIZENS ADVISORY COMMITTEE

Minutes for March 26, 2026

Members Present:	Joe Allison Lorena Cradduck Pauline Douglas Phyllis Fabozzi Charlene MacIntyre Tom Pardue Carlos Turriate Mike Willis Hing Wong
Members Absent:	Pat Wolfe
Senior Center Staff Present:	Mary Regen
Next Meeting:	April 23, 2026, at 4:00 p.m.

REGULAR MEETING:

1. Meeting was called to order by Tom Pardue.
2. Mike Willis led the Committee in the Pledge of Allegiance
3. Tom Pardue led the Committee in Prayer.
4. Attendance (roll call) was taken by Charlene MacIntyre

AGENDA:

1. Approval of Minutes
Minutes from the February 26, 2026, meeting were reviewed. A motion to approve was made by Pauline Douglas. Seconded by Joe Allison. Approved by unanimous Committee vote.

2. Financial Accounts Review
Mary Regen provided handouts detailing February statement balances. Special projects balance through February was $23,621.08. Up-to-date balance is $25,034.50. First Horizon credit card statement was presented. MyRide account balance is $5,482.97. Benevolence balance is $4,787.31. Cafe Connection balance is $2,306.17. Trip Fund is $710.93. Health Fair income to date is $4,200.00.

Membership count is 2,340. A motion to approve the February financial accounts was made by Lorena Cradduck. Seconded by Phyllis Fabozzi. Approved by unanimous Committee vote.

3. Old/Unfinished Business
There was no old, unfinished business to be reviewed.

4a. New Business – Advisory Board Picture
Picture of Advisory Committee members present at meeting was taken.

4b. New Business – Health Fair
Mary advised the Health Fair will be held April 22, 2026, from 9:00 a.m. to noon. As stated above, vendor table income is $4,200. Committee members encouraged to volunteer to help where needed.

4c. New Business – Volunteer Appreciation
Mary advised the volunteer appreciation lunch would be held on May 15, 2026. Costume theme this year will be Superhero.

4d. New Business – Grant Updates
Mary advised the new bike in the fitness room has arrived and parts were used to fix the other two bikes. Two (2) light poles for the stairs going to Lincoln Park have been purchased from BrightRidge, Town will own and control the poles. Once completed, the current grant will be exhausted.

Mary also advised carpet for the stairs has been priced and will need to wait until next year's budget. The roof has leaks that need to be fixed prior to carpet. New lighting over the pool tables has been completed.

4e. New Business – Trip Updates
Mary advised the Mackinac and New England/Canada trips now have enough participants for the trip to go forward. A day trip entitled Welcome Home, a narrated trip of areas of Northeast Tennessee, has been started. The first one in Carter County took place this week and will be repeated a second time. Future trip areas to be determined.

4f. New Business – Parking Lot Policy
Mary presented a draft of the parking lot policy to be handed out with new membership applications as well as being posted. Suggestions were made to add a line in the membership application to be initialed by members which would acknowledge receipt of the parking lot policy. Mary to discuss with Area Agency.

Also suggested would be to add parking lot speed limit as well as liability statement if accident caused by driving wrong way.

A motion to approve the Parking Lot Policy along with suggested changes was made by Lorena Cradduck. Seconded by Hing Wong. Approved by unanimous Committee vote.

4g. New Business – Upcoming Events, Trips and Programs
Mary advised that in addition to the Trip Updates above, the staff would be attending the Area Agency Conference on April 28th. The Center will also be participating in the Jonesborough Days parade. The Center has also been hosting the new Jonesborough Ambassador program which is meeting weekly for six weeks.

5. Citizen Comments
There were no Citizen Comments.

6. Advisory Board Comments
Committee advised that new receptionist, Donna Sims, will start on Monday, March 30, 2026.

7. Adjournment
Motion to adjourn made by Phyllis Fabozzi. Seconded by Mike Willis. Approved by unanimous Committee vote.

Flag Committee Meeting Minutes: **APRIL 24, 2026**

Present: Dana, Jen, Chris, Glenn, Terry, Rick, Allyson, Ruth

FINANCIAL REPORT:

No significant change from last meeting: Year-to-date revenue: $7077 (as of 3/4/2026). Expenses year to date: $3793.

*2 new flag adoptions in April for $150

NEW FLAG LOCATIONS:

Allyson to speak with Mayor Grandy to inform him that the flag committee recommendation is to install ONLY American Flags in the courthouse parking lot (which is part of the expansion). This program is Adopt an American flag, not a TN flag. The 6 state flags are fine (and beautiful) and will remain around the courthouse.

PRIORITY OF NEW PLACEMENT:

The flag committee will begin installing (when we get the Grandy nod) in the Courthouse Parking Lot, hopefully installed in time for JBO days.

Secondary importance of expansion will be the restroom area of farmers market, library, senior center, N. Cherokee, and McKinney Center. Dana and Chris will do a 'golf cart tour' to determine exact inventory of which poles are able to have flags. This includes which poles can have flags but need allowable tree trimming (we of course won't compromise any tree integrity).

MANPOWER FOR FLAGS:

Dana to speak with Brandon Robinson about joining the committee. Brandon took care of the ladies while Dana was cruising. He did a wonderful job, and we will need the extra manpower when we expand the program. If Brandon wants to be on the committee, we will make that recommendation to the BMA and have him formally appointed.

Committee will speak with Mary Regen from Senior Center about asking people to volunteer there to unfurl the flags when we expand there. They can be called FLAG LEADERS. We can supply them with the flag sticks.

UTILIZING BRIGHTRIDGE POLE MAPPING:

Glenn brought the Brightridge map. We spoke about breaking up the 'map' into zones. Glenn to get the map tailored down to just historical poles only, meaning the ones that are 11feet tall.

Glenn to speak with BR about furnishing/paying for a sticker on back of plaque, since they will need to identify their poles anyway. They can also just donate toward the cost of that

stamping the plaques with identifying info. But we do need to coordinate with BR to identify the poles so we can eliminate the old system of white paint and numbers.

We spoke about pole identification from BR, a vertical plate on the back (yellow or white).

TN FLAG STATUS AND ACTION:

We will be purchasing 12 TN state flags from Grace Alley. They are a bit expensive at $58.06 per flag, but the quality will get us 2 years (at least) out of them. There are 6 around the courthouse. *Grace Alley gives us a 10% discount, no tax, and free shipping. So the cost will be around $630.

Ruth to speak with Rebecca about reimbursing the committee for the TN flags. Maybe get her Rusty Crowe and Tim Hicks to split the cost. Rebecca has previously donated the flags, but they are no longer made in the size we need.

MISCELLANEOUS INFO:

Dana has found that just washing the flags in the washing machine gives them new and extended life. We want to always make sure the flags lining Main Street are the 'best and newest' so they will be rotated out and the 'older but still in great shape' flags can be moved to more secondary locations. We are getting so much life out of these flags!

With Grace Alley as a partner, we have saved about $3000 in flag purchases since these are lasting so long.

Flag Retirement ceremony will be SUNDAY OCTOBER 25th at 2pm. Ruth to speak with the Major to firm up details.

Dana to work on creating a structure chart of flag committee with a breakdown of responsibilities.

Dana/Jen to work on letter of recognition for Grace Alley Flags.

Jen voted in as Vice Chair of Flag Committee.

NEXT FLAG COMMITTEE MEETING: MONDAY MAY 18th 10am. Visitors Center

McKinney Center Advisory Committee Meeting
April 16, 2026
McKinney Center – in Person
Agenda Presentation

Attendance:

Advisory Committee Members: Richie Hayward, Pauline Douglas, Michelle Treece, Starlene Casey, Nancy Kavanugh, Kay Grogg. **McKinney Center Staff:** Theresa Hammons, Martha Blaser, Breanna Walker-Schadler, Nori Shaw, Skye McFarland

A Quorum was established. McKinney Center Director called the meeting to order at 3:31pm.

Motion #1: (Kavanaugh/Grogg) Motion to accept the minutes from the January Advisory Committee Meeting.

6 in favor/0 opposed/0 abstention. Motion carries.

Director Report:

There is one spring class left to start. There are over 230 registrations for the spring semester. Several summer camps are already full. We raised over $4,500 during Ernest McKinney Day of Giving. The window repair project is underway. Masterpiece Mingle is next week.

Motion #2: (Treece/Douglas) Motion to accept the Director Report.

6 in favor/0 opposed/0 abstention. Motion carries.

Outreach Report:

At St. Patty's Day and Easter, staff interacted with over 2,000 people. Social media outreach for the month is over 68,000. Staff will begin to do farmers' markets once a month. Staff are looking into participating on Fridays after 5, since Blue Plum is cancelled. Martha will be doing a weaving workshop in partnership with the Heritage Alliance.

Motion #4: (Hayward/Casey) Motion to accept Outreach verbal report.

6 in favor/0 opposed/0 abstention. Motion carries.

StoryTown Report:

The StoryTown Radio Show for April has sold over 30 tickets and will feature the Science Hill Toppers. This month's show will feature stories about Jimmy Neil Smith. Love in StoryTown premiered at the Jackson Theater. We have 7 performances at the Jackson Theater planned to celebrate the 250th.

Motion #5: (Grogg/Treece) Motion to accept StoryTown report.

6 in favor/0 opposed/0 abstention. Motion carries.

Visitation Report:

There was a visible increase in visitation from February to March. We made $440 in rentals in March. We did a partnership with Simple Elegance so we could use their wedding photos for advertising.

Motion #6: (Douglas/Casey) Motion to accept Visitation report.

6 in favor/0 opposed/0 abstention. Motion carries.

Old Business:

Theresa is narrowing down documentary screenings dates with Frederick Murphy. The BMA approved the reappointment of 3 advisory committee members.

Motion #7: (Douglas/Treece) Motion to accept Old Business report.

6 in favor/0 opposed/0 abstention. Motion carries.

Respectfully submitted by:

Breanna Walker-Schadler

TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION

DATE: May 11, 2026 **AGENDA ITEM #:** ***Consent Agenda*** 6.6

SUBJECT: SUPERVISOR REPORTS

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1. Senior Center
2. Street Department
3. Visitors Center
4. Utilities
5. Fire Department
6. Police Department
7. McKinney Center
8. Solid Waste & Recycling
9. Director of Human Resources
10. Jackson Theatre
11. Parks and Recreation
12. Building Inspector

Jonesborough
Senior Center
Your place to be "Active, Fit and Connected"

Senior Center:

We completed our compliance call with Tennessee Department of Transportation TDOT, and we are 100% in compliance with the use of our handicap bus. Our bus was awarded to use through a 5310 grant in 2019, and we complete quarterly reporting and every three years a compliance review for the life of the vehicle. This vehicle makes it possible to transport folks in wheelchairs and with other mobility challenges.

We received notification from the United Way that we have been approved for funding for the next three years at $6,000 a year before we must apply again. This funding helps make the MyRide program possible, the funding is used to provide scholarships, software for the MyRide program, supplies and training. We are very grateful to our community partners.

Our Welcome Home program is going great, and we received such good feedback in March, we are repeating Carter Co for April, and May will include a trip to Sullivan County.

The Ambassador Program wrapped up at the beginning of April, special thank you to Mayor Wolfe for his presentation to the Ambassadors. We are very pleased at how the program turned out and the feedback from the Ambassadors. We look forward to the impact they will have on Jonesborough and are looking forward to future groups.

Our Spring Expo and Health Fair was on April 22nd, and we had over 40 vendors and around 325 participants. The event serves as a fundraiser for the Senior Center, and we were very pleased with the outcome. A special thank you to Glenn Rosenoff and Chris Kudera for attending our event. Thank you to the Visitor Center and Storytelling Center for participating as vendors.

We kicked off our Hiking and Walking groups in April. I led the Red Liners group at Warriors Path, Jen's Trails and Tails, our beginner group hiked at Sycamore Shoals and Rockin' with Robin our Walking group went to Tusculum Linear Trail.

Lincoln Park

The raised garden beds are taking shape, a big thank you to Sunny Ezell for her designing the garden layout and coordinating supplies and helping us clean the beds, fertilize and add soaker hoses. We appreciate our volunteers who are involved in this great project that helps provide hundreds of pounds of produce for our Senior Center members and the community.

All programming has resumed in the Park including bocce ball, shuffleboard, cornhole, pickleball, and Lincoln Loopers, Art in the Park, Draw your World and Meditation and Parkour Silver.

Respectfully,

Mary Regen, Director

Jonesborough Senior Center
Your place to be "Active, Fit and Connected"

April 2026

Monday	Tuesday	Wednesday	Thursday	Friday
Calendar Key: ...Closing Announcements or Altered Classes ... New or Infrequent Classes, or Special Events ... Trips ...Scheduled Activities meeting at Lincoln Park	**UPDATED 4/1/26**	**1** 9A: Silver Sneakers Classic 9:30A: Kindness Rock Painting – A&C Room 10A: Silver Sneakers Circuit 11:30A: Café Connection 12P: Hand & Foot 1P: Scrabble 1P: An Encouraging Word for Women 1:30P: Meditation with Lotus – at Lincoln Park 2P: Fun Pump 2P-4:30P: Chess – in the Dining Room 2:45P: Fitness Equipment Orientation 3P: Chair Yoga	**2** 8A: Silver Sneakers Splash 9A: *Red Liner's: Advanced Hike* 9A: Silver Sneakers Ener-Chi 9:30A: *Veteran's Meet & Greet* – Arts & Crafts Room 10A: Bocce Ball 10A-2P: Massage Therapy 10A: Gentle Yoga 12P: Mexican Train Game – Card Room 1P: Bridge 1:30P: Jonesborough Dulcimer Players – in the Arts & Crafts Room 2P: Kickboxing Class 3P: Yogalates 4:30P: Line Dancing 6P: Join the Jam – in the Arts & Crafts Room 6:15P: *WERQ* - Group Fitness Room	**3** **As a government / town of Jonesborough entity, The Senior Center will be Closed in Honor of Good Friday today**
6 8A: Silver Sneakers Splash 9A: Silver Sneakers Classic 9:30A: Stitch Therapy 10A: Instructional Shuffleboard 10A: Silver Sneakers Circuit 10:30A-11:30A: "Coffee & Chat with Kathy" 12:30P: BINGO sponsored by *AssureSource* 1P: Mahjong 1:30P: *Healthy Eating Every Day* – Classroom 1:30P: ROOK 2P: Life Fit 3P: Gentle Yoga	**7** 9A: Silver Sneakers Ener-Chi 9A: Instructional Cornhole 9A: Lincoln Loopers 9A: Pickleball at Lincoln Park 10A: Chair Yoga 10A-2P: Massage Therapy 10A: Bridge 12:30P: Cribbage 1P: Crochet Class – in Classroom 1:30P: Knit Pickers 2P: Zumba Class 3P: Yogalates 5P: *Flow & Yin Yoga* – Group Fitness Room 5:30P-7P: *Senior Financial Group:* Medicare Seminar – in the Arts & Crafts Room 6:15P: *WERQ* - Group Fitness Room	**8** 9A: Silver Sneakers Classic 10A: Silver Sneakers Circuit 10A: Select-Care Chiropractic - Arts & Crafts Room 11:30A: Café Connection 12P: Hand & Foot 1P: Scrabble 1P: An Encouraging Word for Women 1:30P: Meditation with Lotus – at Lincoln Park 2P: Fun Pump 2P-4:30P: Chess – in the Dining Room 2:45P: Fitness Equipment Orientation 3P: Chair Yoga	**9** 8A: Silver Sneakers Splash 9A: Silver Sneakers Ener-Chi 10A: "Home Sweet Home" presented by Oasis and ReMax - Classroom 10A: Bocce Ball 10A-2P: Massage Therapy 10A: Gentle Yoga 12P: Mexican Train Game – Card Room 1P: Bridge 1:30P: Jonesborough Dulcimer Players – in the Arts & Crafts Room 2P: Kickboxing Class 3P: Yogalates 4:30P: Line Dancing 6P: Join the Jam – in the Arts & Crafts Room 6:15P: *WERQ* - Group Fitness Room	**10** 9A: *8-Ball Tournament* 9A: Silver Sneakers Classic 9:30A: Cooking Class with Mary & Tracy 10A: Silver Sneakers Circuit 10A: Bridge 10:30A: Fun with Trivia 1P: Joyful Women's Bible Study 1P: Beg. Double-Deck Pinochle 1P: Scrabble 1P: Parkour Silver 1:30P: ROOK

Flip over, to see the rest of the month

13 8A: Silver Sneakers Splash 9A: Silver Sneakers Classic 9:30A: Stitch Therapy 10A: Instructional Shuffleboard 10A: Silver Sneakers Circuit 10:30A-11:30A: "Coffee & Chat with Kathy" 12:30P: BINGO sponsored by *Abundant Christian Living* 1P: Mahjong 1:30P: *Healthy Eating Every Day* – Classroom 1:30P: ROOK 2P: Life Fit 3P: Gentle Yoga	**14** 9A: Silver Sneakers Ener-Chi 9A: Instructional Cornhole 9A: Lincoln Loopers 9A: Pickleball at Lincoln Park 10A: Chair Yoga 10A-2P: Massage Therapy 10A: Bridge 12:30P: Cribbage 1P: *Trivia with Budds* by Olde Towne Pharmacy 1:30P: Knit Pickers 2P-3P: General Technology Assistance 2P: Zumba Class 2P: Alzheimer's TN 3P: Yogalates 5P: *Flow & Yin Yoga* – Group Fitness Room 6:15P: *WERQ* - Group Fitness Room	**15** 9A-12P: Coordinated School Health: *School Bus Drivers only* CPR training - Classroom 9A: Silver Sneakers Classic 10A: Silver Sneakers Circuit 10A: Book Crazies – in Arts & Crafts Room 11A: *Mid-South Financial* Medicare Seminar – Music Room 11:30A: Café Connection 12P: Hand & Foot 1P: Scrabble 1P: An Encouraging Word for Women *1P-3p: *Painting with Tania - in Arts & Crafts Room* 1:30P: Meditation with Lotus – at Lincoln Park 2P: Fun Pump 2P-4:30P: Chess – in the Dining Room 2:45P: Fitness Equipment Orientation 3P: Chair Yoga	**16** 8A: Silver Sneakers Splash 9A: Silver Sneakers Ener-Chi 10A: Gentle Yoga 10A: Bocce Ball 10A-2P: Massage Therapy 10:30A: *Lunch Bunch*: Lakeview Marina 12P: Mexican Train Game – Card Room 1P: Bridge 1:30P: Jonesborough Dulcimer Players – in the Arts & Crafts Room 2P: Kickboxing Class 3P: Yogalates 4:30P: Line Dancing 5:30P-7P: *Senior Financial Group:* Medicare Seminar 6P: Join the Jam – in the Arts & Crafts Room 6:15P: *WERQ* - Group Fitness Room	**17** 9A: *9-Ball Tournament* 9A: Silver Sneakers Classic 9:30A: Not Your Mother's Sewing Guild 10A: Silver Sneakers Circuit 10A: Bridge 10:30A: Fun with Trivia 11A: Bus leaves for *Rockin' with Robin* 1P: Joyful Women's Bible Study 1P: Beg. Double-Deck Pinochle 1P: Scrabble 1P: Parkour Silver 1:30P: ROOK
20 8A: Silver Sneakers Splash 9A: Silver Sneakers Classic 9:30A: Stitch Therapy 10A: Instructional Shuffleboard 10A: Silver Sneakers Circuit 10:30A-11:30A: "Coffee & Chat with Kathy" 12:30P: BINGO sponsored by *Dillow-Taylor* 1P: Mahjong 1:30P: *Healthy Eating Every Day* – Classroom 1:30P: ROOK 2P: Life Fit 3P: Gentle Yoga	**21** *The following will not meet this Day due to the Spring Expo/ Health Fair set up:* Cribbage Knit Pickers 9A: *Jen's Trails & Tales:* Beginner Hike 9A: Silver Sneakers Ener-Chi 9A: Instructional Cornhole 9A: Lincoln Loopers 9A: Pickleball at Lincoln Park 10A: Chair Yoga 10A-2P: Massage Therapy 10A: Bridge 2P: Zumba Class 3P: Yogalates 5P: *Flow & Yin Yoga* – Group Fitness Room 6:15P: *WERQ* - Group Fitness Room	**22** *The following will not meet this Day due to the Spring Expo/Health Fair:* Café Connection Silver Sneakers Classic Silver Sneakers Circuit Hand & Foot Scrabble Chess 9A-12P: Spring Expo/Health Fair 1P: An Encouraging Word for Women 1:30P: Meditation with Lotus– at Lincoln Park 2P: Fun Pump 2:45P: Fitness Equipment Orientation 3P: Chair Yoga	**23** 8A: Silver Sneakers Splash 9A: Funshine - in the Music Room 9A: Hamrick's Bus Trip and Lunch 9A-12P: Stained Glass Class – Arts & Crafts Room 9A: Silver Sneakers Ener-Chi 9:30A-10:45A: *Draw Your World: at Lincoln Park* 10A: Gentle Yoga 10A: Bocce Ball 10A-2P: Massage Therapy 12P: Mexican Train Game – Card Room 1P: Bridge 1:30P: Jonesborough Dulcimer Players – in the Arts & Crafts Room 2P: Kickboxing Class 3P: Yogalates 4P: Advisory Board Meeting 4:30P: Line Dancing 6P: Join the Jam – in the Arts & Crafts Room 6:15P: *WERQ* - Group Fitness Room	**24** 9A-10:30A: *Spring Door Hanger painting class* 9A: Silver Sneakers Classic 9:30A: Bowling & Lunch 10A: Silver Sneakers Circuit 10A: Bridge 10:30A: Fun with Trivia 1P: Joyful Women's Bible Study 1P: Beginner Double-Deck Pinochle 1P: Scrabble 1P: Parkour Silver 1:30P: ROOK
27 8A: Silver Sneakers Splash 9A: Silver Sneakers Classic 9:30A: Stitch Therapy 10A: Instructional Shuffleboard 10A: Silver Sneakers Circuit 10:30A-11:30A: "Coffee & Chat with Kathy" 12:30P: BINGO sponsored by *Visiting Angels* 1P: Mahjong 1:30P: *Healthy Eating Every Day* – Classroom 1:30P: ROOK 2P: Life Fit 3P: Gentle Yoga 3:30P: Coin Club – in the Music Room	**28** Senior Center Closed: Staff Attending FTAAAD Aging Conference	**29** 9A-12P: Coordinated School Health: *School Bus Drivers only* CPR training - Classroom 9A: Silver Sneakers Classic 10A: Silver Sneakers Circuit 10:45A: *Card Making* with Donna Beckett - A&C Room 11:30A: Café Connection 12P: Hand & Foot 1P: Scrabble 1P: An Encouraging Word for Women 1:30P: Meditation with Lotus– at Lincoln Park 2P: Fun Pump 2P-4:30P: Chess – in the Dining Room 2:45P: Fitness Equipment Orientation 3P: Chair Yoga	**30** No Massage Therapy today 8A: Silver Sneakers Splash 9A: Bus leaves for *Welcome Home: Getting to Know Our Area (Carter County for those who didn't get to go in March)* 9A: Silver Sneakers Ener-Chi 9A-12P: Stained Glass Class – Arts & Crafts Room 10A: Gentle Yoga 10A: Bocce Ball 10A: Researching Family History – Classroom 12P: Mexican Train Game – Card Room 1P: Bridge 1:30P: Jonesborough Dulcimer Players – in the Arts & Crafts Room 2P: Kickboxing Class 3P: Yogalates 4:30P: Line Dancing 6P: Join the Jam – in the Arts & Crafts Room 6:15P: *WERQ* - Group Fitness Room	Walk Across America Competition : *Starts:* April 1st *Ends:* May 30th

Jonesborough
Senior Center
423-753-4781
MyRide TN
VOLUNTEER ASSISTED
TRANSPORTATION FOR SENIORS
EXIT

TOWN OF JONESBOROUGH

123 BOONE STREET
JONESBOROUGH, TN 37659
TELEPHONE (423) 753-1030
WEBSITE: WWW.JONESBOROUGHTN.ORG

Street Department

Monthly Report

April 2026

The street department has continued many projects throughout town this month. We have been keeping the new asphalt hot box very busy almost daily completing many pothole repairs along with sewer and water department cuts in the town and out in the county as well. Along with that we have completed a few larger patching areas one at the corner of Depot St. and Patton Dr. another place we did quite a few large patches at is the entrance to the police departments gym entrance road.

The team has started assisting the Washington County Highway department in preparations to continue with the paving of roads we were unable to finish in the fall due to the cold weather. We are in the process of prepping East Woodrow Ave, New Hope Rd, and Headtown Rd. and shortly they should be paving those streets.

The team also was able to move the historical marker from the corner of second Ave. and Main Street don the road to in front of Christopher Taylor House where the parks and rec. department did a beautiful job with the landscaping around it. We also assisted parks and rec. by repairing an inlet that had undermine itself at wetlands water park.

TOWN OF JONESBOROUGH

123 BOONE STREET
JONESBOROUGH, TN 37659
TELEPHONE (423) 753-1030
WEBSITE: WWW.JONESBOROUGHTN.ORG

We installed two new streetlights at Lincoln Park they are located at the top of the steps in front of the amphitheater the crew dug the holes with our excavator set the poles and concreted them in and to finish it of the put down grass seed and straw around the bases of both poles.

The team also found time to pour our front steps and ramp at the front of the new building also poured a 10' by 28' pad on the side of the building where our emergency generator and air compressor will sit. We not far from completing the outside work on the building.

Director of Streets

Steve Prisament

Town of Jonesborough

123 Boone Street
Jonesborough, TN 37659
Telephone (423) 753-1030
Website: www.JonesboroughTN.org

HISTORIC Jonesborough TENNESSEE · 1779
Storytelling Capital of the World™

Cameo Waters
Director of Tourism & Main Street
April 2026 Monthly Report

Updates and Projects

1. Tourism/Marketing
2. Main Street and Downtown
3. Events
4. Other

Tourism/Marketing

Below you will find an updated marketing report details from our digital Spring Campaign and Jackson Theatre campaign. We are working on ads for Wetlands, Jonesborough Days and general summer trip ideas.

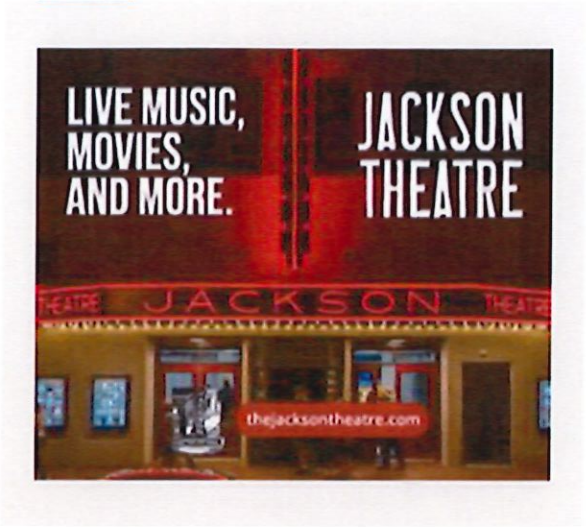
Target Cities: Greenville/Spartanburg/Asheville, Chatt., Charlotte, Knoxville

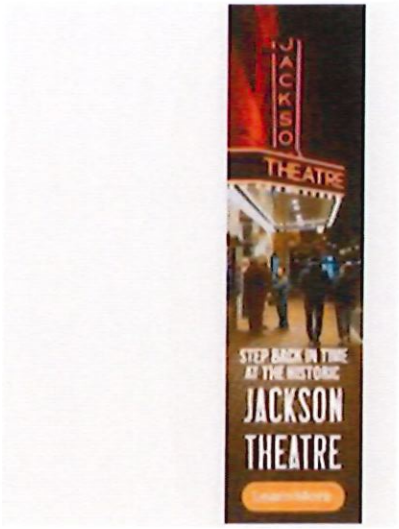
- Placement: Meta, Display, and paid search
- Run Dates: 1/20/26 – 5/02/26
- Results: **over 2 million impressions**, 60,779 clicks, 5.12% CTR
- *(Click here to view Spring ad samples, video, and photos. Some Samples are below.)*

We launched a digital campaign for the Jackson Theatre beginning in March.

Target Cities: Greenville/Spartanburg/Asheville, Chatt., Charlotte, Knoxville

- Placement: Meta, Display, and paid search
- Run Dates: 3/01/26 – current
- Results: 978,225 impressions, 23,076 clicks, 4% CTR
- *(Click here to view Jackson Theatre ad samples, video, and photos. Some samples are below.)*

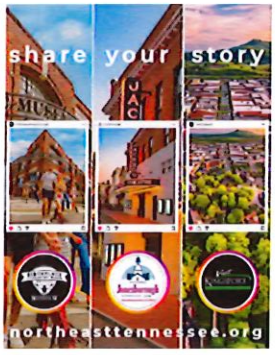




Throughout the month, we placed a strong emphasis on the Jackson Theatre programming, Wetlands Water Park, Masterpiece Mingle, small businesses, both the tourism department and Parks and Rec. Easter events, along with other community activities.

We are in high gear regarding marketing efforts for Wetlands Water Park such as website updates, video creations, ads, reels, new rack card designs, etc. Here you can view the newly designed rack card.

We wrapped up collateral for a marketing co-op in Smoky Mountain Living magazine including an ad and an advertorial. The magazine and online publication have a target audience of residents and enthusiasts of the Appalachian region, covering Western North Carolina, Eastern Tennessee, North Georgia, and Southwestern Virginia. It caters to people interested in local culture, people, and places, offering national exposure via retail outlets like Barnes & Noble and Ingles.



Submitted a number of awards for the Northeast Tennessee Tourism Pinnacle Awards which celebrates the region's top tourism destinations.

Main Street and Downtown

The second downtown camera in in place and has a place to live on both websites, Jonesborough.com and jonesboroughtn.org.

Attended all Jonesborough Area Merchants & Service Association (JAMSA) meetings to provide assistance as needed.

Attended the Main Street Now Conference, the nation's largest conference focused on preservation-based economic development and downtown revitalization. The conference provided opportunities to network with community leaders from across the country, explore innovative strategies for strengthening downtown districts, and gain new tools and ideas to support economic growth, tourism, and community development initiatives in Jonesborough.

Events

A portion of the month was spent on a number of upcoming events including planning for Jonesborough Days Festival, Music on the Square, Brews & Tunes, and the Wizardly World of Jonesborough.

Other

Submitted a 2025 Tennessee Municipal League Excellence in Economic and Community Development Award for the Halloween in Jonesborough Event series, a multi-department festival series that transformed Tennessee's Oldest Town into an immersive fall destination through coordinated programming centered on storytelling, arts, history, and community engagement. Led collaboratively by Town departments including Tourism, Parks and Recreation, Main Street Jonesborough, the McKinney Center, Jackson Theatre, and public safety departments, the initiative featured events such as the Great Jonesborough Pumpkin Party, Brews & Boos storytelling event, Halloween Haunts & Happenings trick-or-treating, cemetery plays, art exhibits, film screenings, and the highly successful Great Jonesborough Pumpkin Hut installation. The festival utilized existing public facilities, strong community partnerships, and local vendors to maximize efficiency while minimizing costs, resulting in more than 20,000 attendees, increased downtown visitation and sales, over $1 million in earned media value, and widespread regional recognition. The event strengthened economic development, enhanced resident quality of life, supported small businesses and nonprofits, and demonstrated a scalable model for collaborative municipal programming and placemaking.

Working on updates to the Visitors Center, including floor refinishing in the community room and auditorium, as well as installing drywall and board-and-batten in the auditorium and board-and-batten in the community room. These improvements will significantly enhance the appearance and functionality of the facility, creating a more versatile and welcoming environment for community events, rentals, and programming.

Monthly Report April 2026

Mitchell Calvin, Digital Media Manager

General
- Updated the .com home page to show the newest events coming up
- Daily/weekly website edits for the .com, .org, McKinney Center and Wetlands sites
- BMA Agenda updates on the .org site
- BMA Meeting Minutes updated on the .org site
- Post links for online town meetings when needed
- Update Google calendar (used on .org, McKinney and tourism sites)
- Update back end calendar for .com site
- Answer/forward email inquiries that come to .com site
- Track online Employment Applications
- Adding new employment applications to the website for new positions
- Prepare deposit summaries and submit to Gina
- Track online Registration Forms
- Working on SEO for .com, .org, and the McKinney Center to help drive traffic to the websites
- Attended the BMA meeting and worked the livestream

Senior Center
- Updated the Monthly calendar
- Updated the weekly newsletter
- Updating the centers page on the website
- Adding event announcements to the centers page
- Tech class for the Senior Center members

McKinney Center
- Monthly marketing meeting
- Creating webpages for upcoming events
- Editing current event pages to show new information
- Added upcoming events to the website and created pages for the event
- Promoting the upcoming events on the newsletter

Marketing
- Attended Marketing meetings
- Attended Main Street Meeting
- Attended JAMSA Meetings
- Creating event pages for new events the team has created

This week in Jonesborough Newsletter
- Creating the newsletter that is sent out every Sunday with the events for the week
- Making sure the calendar is up to date on the events for the week
- Checking Facebook and websites for events happening at downtown restaurants and shops
- Reviewing the analytics to see how many users opened the email and how many clicked on links leading them to Jonesborough events

Parks and Recreation/Wetlands
- Meeting with the Director of P&R to go over marketing efforts for the upcoming year
- Updating Wetlands website as needed
- Promoting the upcoming events on the newsletter
- Updated the webpage to show P&R volunteer section

Jackson Theatre Website
- Attended the monthly meeting with the Jackson staff
- Working on troubleshooting and fixing bugs as they present themselves as we work on get the information up to date
- Promoting the upcoming events on the newsletter

Website ADA
- Talking with multiple companies about ADA accessibility for the town websites
- Researching best practices for website ADA compliancy
- Sitting in on webinars to learn more about programs and systems offered to municipalities
- Met with Glenn to go over ADA proposals

Website Updates
- Worked with Dustin from Six Rivers to get the updates on the website
    - Mega Menu
    - Video Header
- We moved hosting services from Six Rivers Media to the High Road Agency
- Updated the Aldermen page
- Added the new downtown camera to the websites

Brews and Tunes
- Working on the schedule card and graphics for the upcoming season

Jonesborough Days
- Updated the applications for Food, Craft and Parade
- Emailed past vendors to sign up for craft vendor spots
- Updated Jonesborough Days webpage with 2026 information

Analytics April 2026
- The Civic website had 22,167 views for the month of April
    - Town Employment had 2,414 views for the month
    - Senior Center had 890 views for the month
- The Tourism website had 22,455 for the month of April
- We mailed out 27 Visitor Guides in April

Isabel Hawley-Lopez
Events Manager
isabel@jonesboroughtn.org
423-753-3128

April 2026 Monthly Report

Tasks Completed & Updates

1. Events

Events

- Attended MTAS DISC Training on 4/8
- Attended JAMSA Board Retreat meeting on 4/1
- Met with the new marketing person from NETTA and took him on a lunch & town tour.
- Met with Advance Travel to go over our spring campaign & Jackson Theatre campaign
- Worked with JAMSA Star Wars Committee for Force Fest Event on 5/2
    - Was the point of contact for ticket sales
        - Gave ticket sale updates, comparisons, etc.
    - Booked the Food Truck for the event
    - Created the Event page for the event and sent it to our Marketing Manager to create
    - Sent JAMSA Board Member a template for the event guide
- Created an ad for the Johnson City "brochure" Visitors Guide
- Continued working closely with Hannah Maultbay and the Tuesday Garden Club on Garden Gala details
- Talked with T McLoed of McLeod Organics to go over the Music on the Square order for the first event on 5/1
- Worked on Music on the Square Details
    - Created, printed, and distributed Schedule cards around town
    - Designed and made all the MOTS Merch
    - Got hats embroidered for MOTS
- Submitted Jonesborough Days 2026 to the Tennessee 250 event calendar
- Worked on new Ad sets for our campaign with Advance Travel
- Design the Wetlands Rack Card
- Created Event Page for "Make & Take" National Travel and Tourism Week Event
- Attended the National Main Street Conference in Oklahoma, 4/11-4/15
- Created a banner across Boone Street for the Senior Center Spring Health Fair and Expo
- Worked heavily on Jonesborough Days Details
    - Booked the main entertainment band for July 4th
    - Booked Fireworks for July 4th

- Met with the Jonesborough Days committee to go over the main “general” details
- Began accepting craft vendors' applications
- Began accepting parade applications
- Met with WJHL to have the parade livestreamed
- Booked Band boosters to work on parking at the old middle school

TENNESSEE'S CLASSIC TOWN
Jonesborough
DAYS
FIREWORKS
JULY 4 | 10 PM

TENNESSEE'S CLASSIC TOWN
Jonesborough
DAYS
JULY 3 & 4
10 AM-10 PM

GRAND MARSHALL
LTG RONALD HITE
VIETNAM COMBAT
ARMY VETERAN
TENNESSEE'S CLASSIC TOWN
Jonesborough
DAYS
PARADE
JULY 3 | 10 AM

MAIN STREET, DOWNTOWN JONESBOROUGH

07 PM | **FRIDAYS** | 09 PM

2026 DATES

JONESBOROUGH.COM/MOTS

DATES	MUSICIANS	FOOD TRUCKS
5/01/26	ETSU BLUEGRASS, OLD-TIME, & ROOTS BAND	LIL DELIGHTS
5/08/26	CRUZ CONTRERAS & THE BLACK LILLIES	PASTOR PIG BBQ
5/15/26	MARTHA SPECNCER	BLUE CRAB BITES
5/22/26	DAVE EGGAR & DAVID SHENTON	SPANQUIS
5/29/26	COSMIC INTUITION FT. KNOEL SCOTT & FRED ADAMS	MAYBE TODAY
6/05/26	BIG DADDY LOVE ACOUSTIC TRIO	THE ONE SAIGON
6/12/26	SOUL COLLECTIVE	FOWL PLAY CAFE
6/19/26	ASHLEY HEATH	TBD
6/26/26	EMANUEL WYNTER	LIL DELIGHTS
7/10/26	ES PEARL AKA ED SNODDERLY	BLUE CRAB BITES
7/17/26	MAL COOPER	SPANQUIS
7/24/26	LUCILLE KLEMENT	ESHTA
7/31/26	JP MATHES	THE ONE SAIGON
8/07/26	PETERSON PERKINS QUARTET	PASTOR PIG BBQ
8/14/26	CARSON PETERS & IRON MOUNTIAN BAND	ESHTA
8/21/26	SARAH JEAN FIDDLE	TBD
8/28/26	KALIA YEAGLE	MAYBE TODAY
9/04/26	SONGWRITERS IN THE ROUND WITH DONNIE & THE DRYHEAVERS	LIL DELIGHTS
9/11/26	MR.FANCY	BLUE CRAB BITES
9/18/26	LARRY & JOE	SNAPP'S CRAFT
9/25/26	YARN	FOWL PLAY CAFE

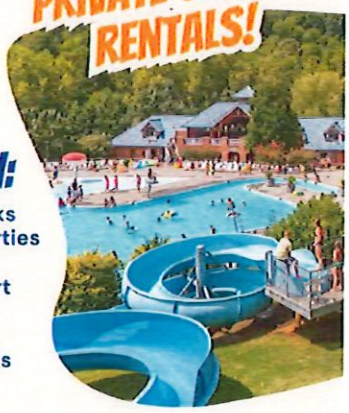
LOCATED IN HISTORIC JONESBOROUGH, YOUR HOME FOR SUMMER TIME FAMILY FUN!

THREE FLUME WATER SLIDES!

OPEN MEMORIAL DAY THROUGH SEPTEMBER!

Visit our website for updates!

PRIVATE CABANA RENTALS!



MAKE A SPLASH WITH:

Season Passes + Perks
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Lazy River
Sand Volleyball Court
Full-Service Café
School Field Trips
Large Pavillion Rentals (60+ people)

SCAN TO GET YOUR TICKETS & EXCLUSIVE PERKS!

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1523 Persimmon Ridge Rd. Jonesborough, TN

WETLANDSJONESBOROUGH.COM

Hannah Maultbay

Marketing Manager

May 1, 2026

Monthly Report – April 2026

I began April off attending the JAMSA retreat at Jackson's Prime. It was a great opportunity to connect with the group, review plans for the year, and gain a deeper understanding of the organization.

I also met with Vince Sicca, Director of Solid Waste, to film a video highlighting mulch sales. We had a great time collaborating and focused on creating clear, informative content to make it easier for community members to learn about available resources.

I met with the Parks and Recreation team to discuss upcoming marketing needs. We are currently working on launching new billboards and advertisements, as well as developing an updated rack card with improved imagery and more detailed information. We also reviewed current programming needs and discussed upcoming updates.

Additionally, I met with Mary and Robin to film videos promoting the Ambassador Program. These videos will be used in future marketing efforts to help showcase and support the program as it moves into its next phase.

I also attended a meeting at the McKinney Center to review the success of recent events and discuss ways the marketing department can continue to support and enhance future programming.

Content

I utilized my posting schedule to enhance the town's marketing efforts, including the following, all of which are listed in chronological order.

Historic Jonesborough

- The Force Fest announcement post
- Shared McKinney Center's Ernest McKinney Day
- Easter Sensory Craft reel
- Wetlands Water Park (grand opening, polar plunge, and cardboard boat race)
- Shared Boone Street Market
- Shared The Jackson Theatre
- Shared Spring Litter Cleanup
- Shared Wetlands Polar Plunge
- Shared Vernon Dalhart
- The Force Fest details

- Reel of weekly showings at The Jackson Theatre
- Spring Reel
- The Force Fest
- Weekly Showings at The Jackson Theatre
- Shared One Week away from StoryTown Radio Show
- National Travel and Tourism Week
- Jonesborough's Smallest Art Gallery
- Shared First summer market of the season
- Shared Honor Flight at the Senior Center

Main Street Jonesborough

- Sensory Easter Event
- Spring Litter Clean Up
- The Force Fest Event
- Governor Bill Lee visit reel
- Shared weekly events at The Jackson Theatre
- Posted Vernon Dalhart at The Jackson Theatre
- Spring Time in Jonesborough Reel
- Master Piece Mingle Reel
- Arbor Day
- Wetlands Grand Opening + Pre season Events
- Shared Parks and Rec soccer camp
- Earth Day
- Created a boosted post for The Force Fest
- Announcement for the First MOTS of the year
- Shared Visitor Center Reel – Mother's Day
- Shared polar plunge info

Civic

- Parks and Rec Sensory Easter Event
- Town Offices closed – good Friday
- BMA meeting info
- April Employee of the Month
- Senior Center Spring Expo and Health Fair
- Scam Alert
- Hiring – Opening positions
- Honor Flight
- Pliny Fisk Composting and Recycling Facility reel
- The Force Fest Event

Parks and Rec

- Spring Litter Clean up
- Paint in the Park
- Spring Litter Clean up
- Greenhouse – Volunteer

- Arbor day Event page
- Arbor Day announcement graphic
- Soccer Camp
- Arbor Day Treevia 2X a day Monday – Friday
- Wetlands Polar Plunge

Wetlands Waterpark

- Hiring lifeguards
- Polar Plunge
- Season pass perks
- Hiring lifeguards
- Boat Race
- Updates happening at Wetlands
- Hiring
- 30 days away
- Polar Plunge
- 26 days away reel
- Hiring

Press Release

1. **Jonesborough Senior Center to Hold Spring Expo and Health Fair on April 22**
2. Wetlands Water Park Announces New Upgrades and Features for the Upcoming Season
3. **StoryTown Radio Show Remembers Storytelling Founder Jimmy Neil Smith on April 27**
4. **Jonesborough Senior Center Receives State Grant**
5. **Jonesborough Senior Center Gears Up for Spring Activities**
6. The Heritage Alliance to Host Afternoon Tea on Mother's Day Weekend
7. **Jonesborough Parks and Recreation to Hold Three-Day Arbor Day**
8. **Jonesborough Community Chest Announces "Jonesborough 101" Initiative**
9. **Hands-On History: Weaving Workshop Presented by the Heritage Alliance and the McKinney Center to Kick Off Summer**
10. **Music on the Square Kicks Off with ETSU Bluegrass, Old-Time, & Roots Band in Downtown Jonesborough**
11. **Jonesborough Celebrates National Travel and Tourism Week with a "Make & Take" Event**

Visitors Center April Report – May 1, 2026

Gift shop revenue was down versus last year by <$200; however, it was over $200 over our historical average for April dating back to 2006. We have not had to raise our prices considerably despite inflation and fuel prices wrecking up most of everything else; I consider that a win. With our revenue being slightly above average, it's difficult to say whether or not the current economic climate is having much of an effect on the gift shop. Who's to say?

Rental revenue paints a rosier picture, with $1,435 brought in through our spaces this month. This was our highest grossing April since 2018; I believe word of mouth has been getting around more recently as well as repeat customers. I believe this is due to our accommodating nature as well as being the most affordable rental space in town with the lowest overhead costs. We may see a dip in rental revenue in May and possibly June because of the visitor center renovations that began right at the end of April. The process has started with the cleaning of our ceilings, which I assume is the first time ever. I could be wrong, but it's really dirty up there. After our ceilings are cleaned, the next steps will be installing drywall over the auditorium's current wood paneling, refinishing the floors, and then doing a board & batten trim on the new drywall. We're planning for it to be a brighter, more inviting space; we will reevaluate our rental prices after the renovations as well as whether or not to include a damage deposit.

We're looking forward to Jonesborough Days and all the folks that come through our doors, in addition to hopefully having products they want to take home. We will keep our fingers crossed that everything goes swimmingly.

Matt Gulley, Visitors Center Manager

Utilities April 2026 Monthly Report

From Utility Manager, Kevin Brobeck

To: Jonesborough Board of Mayor and Aldermen

The Town of Jonesborough Utilities Department continued to maintain strong operational performance throughout April 2026, supporting water, wastewater, and infrastructure systems across all service areas. Departments remained focused on system maintenance, regulatory compliance, customer service, and ongoing capital improvements. Staff worked collaboratively to address increased service demands, complete critical projects, and implement system upgrades, while continuing to provide reliable and efficient service to the community.

Water Quality completed all scheduled meter readings for the month, totaling 14,009 meters read across Cycles 1-4, with readings submitted on time. The department managed ongoing service operations including 130 cut-ons, 51 cut-offs, 70 meter rechecks, and 61 non-payment accounts, along with assisting Water Distribution on leak-related inquiries. A total of 371 customer inquiries were handled, addressing concerns such as leaks, billing, water quality, and service issues, with over 1,006 dispatch and service calls completed. Operational work included 14 new taps installed in areas such as Teagan's Way, Presidential Drive, and Maverick Road, along with meter maintenance activities including 12 meters marked, 20 serviced, and 59 locations entered into Harmony. Additional system maintenance included 168 water line flushings, 32 service line leaks addressed, 52 valves exercised, and 13 water line locates completed. Due to increased customer complaints regarding water quality, the department implemented proactive daily flushing and sampling to maintain system performance.

Water Quality remained engaged in ongoing system improvements and training, participating in multiple sessions with Hannah Keesy and Kyle Peele related to Cartegraph,

while coordinating meter data for GPS mapping with GIS Manager. Additional training was completed for the upcoming Comcate system. The department also coordinated public notification efforts regarding a road closure along Rocky Hollow through Tipton and Hairetown beginning April 1, adjusting for the Good Friday holiday weekend. In total, Water Quality recorded 1,004 reports and spreadsheets, contributing to 17,058 total actions taken for the month.

The Cross Connection Specialist completed a variety of system maintenance, inspections, and installations throughout the month, including installing a 7" repurposed riser with locking rings and a new curb key on Oakland, installing a new meter on Barkley Road, and replacing meter boxes and lids at multiple locations including Liberty Circle, Bugaboo Springs Road, Highway 81 South, Cherokee Road, and J.A. Ramsey Lane. Additional field work included mounting and programming an octave meter on E. Jackson Blvd, antenna coordination and troubleshooting with Consolidated, and performing GPS data collection for Cartegraph and Water Quality, including mapping meter locations and updating electronic ID data at multiple sites.

The department conducted backflow and compliance – related work, including assembly testing on Carriage Lane, inspection of a newly installed backflow device on Sweetgrass Lane, and completion of three backflow inspections with additional inspections scheduled. Irrigation meters were unlocked for testing at multiple locations but remained off pending certification reports, while another irrigation account on Goldenrod Drive was returned to service after meeting compliance requirements. The Cross Connection Specialist also updated the cross-connection database on Old State Route 34 and continued efforts to access a blocked meter on Bumpus Cove, with further action pending. Support was also provided to Water Quality operations, including assistance with cut-offs, cut-ons, rechecks, and cut-off list management across multiple instances throughout the month. The Specialist performed leak investigations on Miller Road, Telford/New Victory, E. Jackson Blvd, and JD Phillips, identifying one issue as a city service line leak and ensuring customer follow-up and resolution. Additionally, a moderate to severe main line leak was

identified on Old Boones Creek Road and reported to Water Distribution for repair. Overall, the Cross Connection Specialist maintained consistent field support, compliance enforcement, and system monitoring throughout the month.

The Valve Maintenance Specialists performed extensive system maintenance and field support throughout the month, including assisting Water Distribution with multiple repairs and leak responses at locations such as West Hills Ford Tractor (service line, meter, and box replacement), Old Boones Creek Road (6" main leak), Slate Hill, Bacon Branch Road, Sam Aiken Road, and Carson Creek. Additional work included replacing a meter and repairing a valve at Burger King, repairing a blowoff value on Dee Runion Road, installing parts on a flush valve on Glendale, and identifying infrastructure needs such as a new valve box on Matson Road and replacement of an air relief valve system at Muddy Fork Road, which was marked and forwarded to Water Distribution. The Specialist also assisted with pressure-related concerns, valve locating, and system troubleshooting across multiple areas.

Routine maintenance and system monitoring included flushing a total of 61 locations, operating hydrants, and assisting with sampling efforts in areas such as Mill Creek Subdivision, Mill Street, Arnold Road, and Town & Country Drive in response to customer concerns. Valve inspections and upkeep included rechecking 29 valves, changing batteries, locating and marking multiple mainline, blowoff, and air relief valves across areas including Jarrett Road, Old Embreeville Road, Hillrise Drive, McGee Road, Clark Road, OJ Campbell Road, D. Ward Road, and Lola Humphreys Road. Additional efforts included GPS coordination, marking infrastructure for visibility, assisting customers with Water Quality concerns, and recommending system improvements such as installing a blowoff at Town & Country Drive to prevent future issues. Overall, Valve Maintenance provided consistent operational support, system upkeep, and customer response throughout the month.

Water Distribution Department maintained a high level of operational activity throughout April, completing 325 Tennessee 811 locates, 28 water leaks repairs, 25 taps (including meter sets), and replacing 3 two-inch meters at Burger King (2) and McCarty Hollow. Additional work included replacing 3 meter boxes and addressing 3 customer complaints. While no yard cleanups were completed this month, 25 locations have been identified and added for future work.

Weekly operations included service line replacement and blowoff repair at A.J. Willis Road, installation of approximately 700 feet of pipe along Stockyard Road with associated tees and valves, and continued leak repairs totaling over 20 for the month. Crews also completed fire hydrant adjustments, including raising hydrants and installing breakaways, replaced an air release valve for Valve Maintenance, and installed a new yard hydrant for the Street Department. Upcoming work includes planned tie-in at Armentrout Road and Matthew Mills, with final completion of the Stockyard Road project pending delivery of a fire hydrant raiser.

The Washington County Crew made significant progress on system expansion projects, completing work along Rocky Hollow Road and beginning installation on M. Kyker Road, where approximately 700 feet of pipe, 2 tees, 6 valves, and a 6" main tap were installed for a road crossing. Crews also completed multiple driveway crossings and advanced to a creek crossing as of April 24th, with clean up, mailbox reinstallation, and cold patching ongoing as work progresses.

The Utilities Maintenance Department completed several major operational and infrastructure improvements throughout April, including placing the Highway 81 North Booster Pump Station online with routine station checks per shift. The crew successfully completed the Automatic Transfer Switch installation at the Raw Water Intake, which included conduit installation, feeder wire placement, removal of the old manual transfer switch, and a full Water Plant shutdown and restart to complete the tie-in. Additional plant work included generator startup and commissioning at the Water Treatment Plant, completion of the Raw Water Intake lighting upgrade, and replacement of damaged check

valves at the Lagoon Pump Station following fabrication of modified flange spacers by Baird Machine Shop.

Ongoing maintenance and system support included troubleshooting pressure fluctuations at Rockhouse Booster Station, with a new pressure transducer being ordered, replacing a limit switch control arm, changing locks at Highway 81 North Booster Station, and removing test radios at multiple sites. The department also supported facility and operational improvements by installing fire storage cabinets, organizing the warehouse and shop, constructing shelving, and assisting with installation of new roll-up doors. Additional efforts included continued asset updates in Cartegraph and preparation of material quotes for future upgrades, ensuring continued system reliability and readiness across all facilities.

The GIS/GPS & Inspections Department completed extensive GPS surveying and ArcGIS Online (AGOL) mapping throughout April, focusing on critical water infrastructure including isolation valves, fire hydrants, shut `off valves, and blow off valves across multiple areas. Key mapping locations included Headtown (from E. Main Street to Highway 321), Lowes tie-in areas, Birds Eye View to Stuarts Hill Water Tank, Chapmans Reserve Subdivision, Jonesborough Middle and Elementary School, Presidential Drive, Tobie Drive, Union Church Road, Boones Creek Road (Highway 354), Parsons Circle, Alders Grove Master Meter, and Boones Creek Village Court. These efforts continue to improve system accuracy, accessibility, and field response capabilities for operations and maintenance teams. Project coordination efforts included completion of the Highway 81 North Booster Pump Station, along with continued progress on the Charlie Hicks and Bumpus Cove Booster Pump Station replacements. GRC completed the concrete slab base for the Charlie Hicks Package Pump Station, with enclosure installation and electrical work scheduled to follow. No GPS mapping was conducted during the final week of the month due to schedule leave; however, upcoming work includes electrical installation and Variable Frequency Drive (VFD) replacements by Clay-Greene in early May. Overall, the department maintained steady progress in system mapping, infrastructure tracking, and project coordination.

As of April 20th, 2026, the Water Treatment Plant processed a total of 54 million gallons of water, with a daily average of 2.71 million gallons, a maximum of 2.98 million, and a minimum of 2.41 million gallons. The plant remained in full compliance throughout the month, with all bacteriological testing negative and all in-house and external laboratory results within established State and Federal standards. Required sampling, including bacteriological, TOC/DOC, and fluoride testing, was completed and submitted to Tennessee Department of Environment and Conservation and WayPoint Analytical, with all results well below regulatory limits. The Monthly Operations Report (MOR) was completed and submitted as required.

Operational and maintenance efforts included wiring and connecting with new generator at the Raw Water Intake Station, with startup and load testing pending by Cummins. Additional work included replacing check valves at the Lagoon Pump Station, completing oil changes on all plant pumps, and installation of new electronic roll-up doors at the maintenance shop by Precision Door. The department also addressed facility repairs, including damage to the front gate keypad caused during delivery, which was repaired by McCall Fencing. Staff participated in professional development and community engagement, including a 2026 Rules and Regulations update class with Tennessee Association of Utility Districts, Director's DISC training, and an Ambassador Meeting at the Senior Center. Overall, plant operations remained stable and efficient while meeting all water demand and regulatory requirements.

The Parts Inventory and Purchasing Department maintained consistent support operations throughout April, including coding bills, processing requisitions, and ensuring adequate inventory levels across all departments. Work included purchasing essential materials such as repair clamps, Mega Lug kits, street signs and stands, and obtaining pricing for Water Distribution supplies. Janitorial supplies were ordered and distributed to multiple departments throughout the month. Additionally, all bids for the Maverick Road County project were received, reviewed, and awarded to vendors, with requisitions submitted to

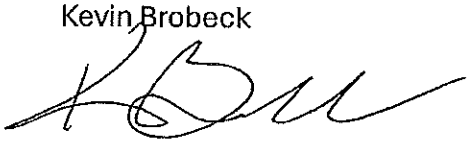
Town Hall. Inventory organizations efforts were completed across multiple storage areas, including the office, downstairs and upstairs parts room, and the exterior storage shed, ensuring improved accessibility and readiness of materials needed for daily operations.

The Wastewater Department maintained full operational compliance throughout April, with the Wastewater Treatment Plant operating within all NPDES permit limits and no violations reported. A total of 6 customer calls were received and resolved, along with 375 Tennessee One Call 811 locates (139 requiring action). System activity included 1 new sewer tap, 3 pending taps, and over 100 contracted taps currently being consolidated. Maintenance efforts included 500 feet of line cleaning, 100 feet of line inspections, 8 station cleanings, 1 station repair, 2 system repairs, and 2 STEP unit repairs. The plant processed flows with an average I&I rate of 30% (approximately 188,000 gallons per day), with 7 days of precipitation total 3.38 inches. All bacteriological, CBOD, TSS, Ammonia, and E. Coli levels remained well within regulatory standards, and industrial pretreatment users remained in compliance with ongoing local limit revisions and reporting requirements.
Operationally, crews completed major repairs and ongoing projects including Schriber unit rehabilitation, Woodrow mainline repairs, and continued progress on the Stormwater project along Angle Street. Additional work included sewer main repairs, tap installations (including Trailblazers Coffee), lateral replacements, camera inspections, and jetting operations across multiple locations. Two overflow events occurred during the month due to power loss and debris-related pump issues; both were addressed promptly with corrective actions taken, including generator repair and pump maintenance. Significant maintenance efforts included debris removal from the Schrieber unit (requiring multiple days of labor and disposal), pump station repairs at several locations, and ongoing inspections and system checks. Contracted work remains underway, including CIPP lining project (approximately 96% complete) and the A Station project (approximately 40% complete). Overall, the department demonstrated strong system performance, regulatory compliance, and continued progress on infrastructure improvements.

Overall, the Utilities Department continues to operate efficiently while addressing system needs, supporting ongoing projects, and maintaining a high level of service for the Town of Jonesborough. Staff remained committed to improving infrastructure, responding to customer concerns, and ensuring reliable operations moving forward.

Thank you,

Kevin Brobeck



Town of Jonesborough
Water Quality Department
Monthly Report
APRIL 2026

Meters Read:	Meters Cut On/CBOP	Meters Cut Off:	Meters Rechecked:
14,009	130	51	70

Meter Maintenance:	Non-Payment:	Customer Inquiries:
Meters Marked - 12	61	371
Meters Serviced- 20		
Locations Entered in Harmony- 59		

Water Line Flushing:	Service Line Leaks:	Reports & Spreadsheets:
168	32	1,004

Valve Maintenance:	Dispatch & Service Calls:	Water Line Locates:
Valves exercised- 52	1,006	13

Total Actions Taken:

17,058

TOWN OF JONESBOROUGH
123 BOONE STREET
JONESBOROUGH, TN 37659
TELEPHONE (423) 753-1030
FAX (423) 753-1074

Monthly Report April 2026

Water Distribution

Complaints - 3 for the month 2- Total Complaints Last Month

Taps Installed - 25 installed including meter sets 11 - Total Taps Last Month

Tennessee One Call - 325 one call tickets were located/marked 345 Last Month

Water Leaks Total - 28 have been completed 25 Total Last Month

2' Meters Installed - 3 replaced 2 Total Last Month

Meter Box Replacement Total - 3 total for the month 10 Total Last Month

Yard Work Clean Up Total - 0 for this month, 25 added 15 Total Last Month

For the month of April, the department has completed the following tasks:

Week of 4/1/26

They dug out a blow off @ 165 A.J. Willis Road and replaced a service. There were two leaks and 2 taps installed.

Week of 4/6/26

We installed the tee and valves along with roughly 700' of pipe on Stockyard Road, 5 leaks were repaired and 14 taps installed.

Week of 4/13/26

8 leaks were repaired, 3 - 2" meters were replaced, 4 taps were installed, and a fire hydrant was raised.

Week of 4/20/26

10 leaks have been repaired; 3 taps were completed. We also installed 2 breakaways on fire hydrants and replaced an air release valve for Jim Nease. We also installed a new yard hydrant for the Street Department this week.

We are planning to do the tie-in for Armentrout Road and Matthew Mills Road next week. We are waiting on a fire hydrant riser for job completion on Stockyard Road.

Washington County Crew

The County Crew completed around 1000' Rocky Hollow Road this month along with clean up and taps. They started on M. Kyker Road this month and have laid roughly 700' along with 2 tees and 6 valves; and a 6" main tap to cross the road. They have completed multiple driveway crossings on this job. As of 4/24/26, they estimated the creek crossing to be completed in the following week. They are doing partial cleanup as they progress, reinstalling mailboxes, and cold patching.

Utilities Maintenance Dept.

Month of April 2026

1. *Placed Hwy 81 Booster Pump Station online with operations performing a station check per shift.*
2. *Started performing installation work in preparation for Automatic Transfer Switch cut over at Raw Water Intake, core drilled holes in block wall, cut and threaded rigid conduit, installed conduit, Transfer Switch and enclosure on exterior of building.*
3. *Week of 4/6/2026*
4. *Performed Water Treatment Plant generator startup and commissioning.*
5. *Pulled generator feeder wire at Intake from generator to Transfer Switch, final preparations for Transfer Switch cut over.*
6. *Initiated Water Plant shutdown to tie in Transfer Switch at Raw Water Intake, removed old manual transfer switch and conduit, installed new conduit and enclosure on interior wall, installed remaining feeder wire, re-energized Intake and initiated Water Plant startup.*
7. *Started changing out damaged check valves at Water Plant Lagoon Pump Station.*
8. *Week of 4/13/2026*
9. *Attempted to swap analog input at Rockhouse Booster Station Hightide unit to cure station discharge pressure fluctuation with no results. Ordering new pressure transducer as the last resort.*
10. *Gathered material list to quote Intake lighting upgrade.*
11. *Replaced limit switch control arm at Rockhouse Booster Station for main door intrusion.*
12. *Changed locks at Hwy 81 Booster Pump Station to match Water Treatment key.*
13. *Removed test radios at Hwy 81 Booster Station and Persimmon Ridge Tank.*
14. *Received fire cabinets that were ordered to store gas cans and other flammables*
15. *Cleaned and organized warehouse and shop*
16. *Finished building shelves at warehouse.*
17. *Continued work on Cartegraph assets.*
18. *Completed Raw Water Intake lighting upgrade.*
19. *Week of 4/20/2026*
20. *Dropped off flange spacers at Baird Machine shop to have milled down to spec after attempting to continue Lagoon check valve replacement.*
21. *Finished replacing Lagoon check valves after picking up modified flange spacers.*
22. *Assisted garage door installers installing shop roll up doors.*
23. *Finished installing shop lighting*

TOWN OF JONESBOROUGH

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TELEPHONE (423) 753-1030
WEBSITE: WWW.JONESBOROUGHTN.ORG

To: Kevin Brobeck

From: Craig Persinger

Kevin, for the month of April 2026 the GIS/GPS & Inspections Department will complete the following tasks per week:

Week of 4/06/2026.

GPS Survey & ArcGIS Online (AGOL) Mapping for Critical Areas: (4/9) GPS the existing 24-inch transmission main water isolation valves, FH's and shutoff valves along Headtown Rd from E Main St up to Lowes entrance at 16-inch tie-in, through Lowes parking lot out to tie-in at Hwy 321 (E Jackson Blvd). (4/10) GPS the existing 6-inch Asbestos Concrete (AC) waterline isolation valves, FH's and shutoff valves along Headtown Rd from E Main St to Hwy 321 (E Jackson Blvd). (4/6) GPS the existing 6-inch water valves & FH's from dead-end on Birds Eye View, through field to tie-in at 12-inch waterline at Stuarts Hill Water Tank. (4/8) GPS the 6-inch waterline valve's, FH's and blow-off valves (BOV) in the new Chapman's Reserve subdivision.

Hwy 81 North Booster Pump Station (BPS): Project Completed.

Charlie Hicks & Bumpus Cove Booster Pump Station (BPS) Replacements: No construction site activities planned. GRC is scheduled to be back on site the week of April 13th to pour the concrete slab base for the Charlie Hicks Package Pump Station (PPS), following the concrete slab base work, they will set and secure the enclosures over both PPS's for Charlie Hicks (CH's) & Bumpus Cove (BC).

TOWN OF JONESBOROUGH

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Week of 4/13/2026

GPS Survey & ArcGIS Online (AGOL) Mapping for Critical Areas: (4/13) GPS the existing (ex) 6-inch waterline isolation valves & FH's, FH shutoff valves & BOV's at Jonesborough Middle & Elementary (E Jackson Blvd). (4/14) GPS the ex 6-inch waterline valves, FH's, FH shutoff valves & BOV's along Presidential Dr from Headtown Rd to Baileigh Lynn Loop down to E Jackson Blvd (Hwy 321) including 6" valves & FH on Tobie Dr. (4/14) GPS the ex 6-inch waterline valves , FH's, FH shutoff valves & BOV's along Headtown Rd from E Jackson Blvd down to Union Church Rd.

Charlie Hicks & Bumpus Cove Booster Pump Station (BPS) Replacements: GRC completed construction of concrete forms, reinforcements and concrete pour for the Charlie Hicks PPS slab base.

Week of 4/20/2026

GPS Survey & ArcGIS Online (AGOL) Mapping for Critical Areas: (4/21) GPS the existing (ex) 6-inch waterline isolation valves & FH's, FH shutoff valves & BOV's in utility easement along Boones Creek Rd (Hwy 354) from Hales Rd down to Semore Dr. (4/22) GPS the existing (ex) 6-inch waterline isolation valves & FH's, FH shutoff valves & BOV's along Parsons Circle including the Master Meter at Alders Grove. (4/22) GPS the existing (ex) 6-inch waterline isolation valves, FH's, FH shutoff valves & BOV's along Boones Creek Village Court from Hwy 354 back to end of 6-inch waterline.

Charlie Hicks (CH) & Bumpus Cove (BC) BPS Replacements: No scheduled site activity.

TOWN OF JONESBOROUGH

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Week of 4/27/2026

GPS Survey & ArcGIS Online (AGOL) Mapping for Critical Areas: No GPS or AGOL Mapping activities planned (GIS manager is on vacation)

Charlie Hicks & Bumpus Cove BPS Replacements: GRC's electrical contractor will begin the electrical work at both PPS locations. GRC will set and secure the housing enclosures over both (CH's) & (BC) PPS's. Clay-Greene scheduled to replace the four Variable Frequency Drives (VFD's) the week of May 4th.

Jonesborough Water Treatment Facility

Monthly Report

April 2026

As of April 20th 2026, the total amount of water processed was 54 million gallons, with a daily average of 2.71 million, a maximum of 2.98 million, and a minimum of 2.41 million.

This month, Monthly Bac T samples were finished and all samples tested negative. The plant operated within all established parameters. All in-house laboratory test results, as well as all external laboratory test results, were well within the appropriate standards and regulations. The Monthly Operations Report (MOR) was completed and turned into TDEC (State). We pulled wire and connected the new generator to the Raw Water Intake Station. We are awaiting Cummins to perform their "Generator Startup procedure" and "Loading Testing." Once completed, the generator will be ready for emergency use. Attended a 2026 Rules and Regulations update class provided by TAUD in Blountville on April 2, 2026. Attended "Director's DISC" training class on April 8, 2026. This class helps improve communication skills amongst staff. Changed oil in all pumps at the WTP. Replacing check valves at the WTP Lagoon Pump Station. Precision Door installed new electronic roll-up door on the shop at the WTP.

If you have any questions, please do not hesitate to contact me at: 423-791-3837

Seth Van Wyck
Director of Water Treatment

TOWN OF JONESBOROUGH
123 BOONE STREET
JONESBOROUGH, TN 37659
TELEPHONE (423) 753-1030
FAX (423) 753-1074

Wastewater – April 2026
Monthly System Operations Summary

Date: April 28, 2026

Customer Calls:

Total: 6 Resolved: 6

TN811: Taken: 375 Required Action: 139

Sewer Taps:

New: 1 Completed: 0 Pending: 3 Pending Contracted: *

* Contracted Taps are being consolidated. Over 100 active contracted taps are pending.

Projects Completed:

1. Schrieber Repairs & Maintenance
2. Woodrow – Mainline Repairs & Rehab

Projects Underway:

1. CIPP – E. Main – Forest Circle
2. A Station Project – 3rd to A Station
3. Stormwater @ Angle Street

System Maintenance:

Line Cleaning: 500' Line Inspections: 100' System Repairs: 2
Station Repairs: 7 Station Cleaning: 8 STEP Unit Repairs: 2

Overflows/Releases/Bypasses:

4/1/26 – Overflow – MH B-168 – Power Loss
4/6/26 – Overflow – Spring Street LS – Debris/Clogged Pumps

Town of Jonesborough Environmental Services Department Monthly Report	April 1, 2026 thru April 28, 2026

Wastewater Plant: The WWTP is operating well. The Diesel Redundancy Pump operated in April. In April Jonesborough experienced, 7 days had precipitation, totaling 3.38 inches. The need for further I&I work is still apparent. The previous year's data indicates a daily inflow rate of 32%. In April, this rate was 30%, equating to an average of nearly 188,000 gallons per day.

Wastewater Plant Compliance – April 2026

Parameter	Result	Limit	Violation Y/N
CBOD Monthly	4mg/l – 22lb/d	21mg/l – 167lb/d	N
CBOD Weekly	5mg/l – 27lb/d	25mg/l – 208lb/d	N
CBOD Daily	6mg/l – 97%Rmv	30mg/l – +40%Rmv	N
Ammonia Mo.	0.6mg/l – 3.1lb/d	8mg/l – 67lb/d	N
Ammonia Wk.	0.8 mg/l – 4.4lb/d	12mg/l – 100lb/d	N
Ammonia Day.	1.6mg/l	16mg/l	N
TSS Monthly	3mg/l – 15lb/d	30mg/l – 250lb/d	N
TSS Weekly	4mg/l – 23lb/d	40mg/l – 304lb/d	N
TSS Daily	6mg/l – 98%Rmv	45mg/l – +40%Rmv	N
E. coli Monthly	62/100ml	126/100ml	N
E. coli Daily	1.65/100ml	198/100ml	N
Chlorine	0.8 mg/l	2.0mg/l	N
Sett. Solids	0.1ml/l	1.0ml/l	N
Diss. Oxygen	8.5 mg/l	6.0mg/l Minimum	N
pH	7.4su/7.6su	6su – 9su min/max	N

Please note that the information provided in the compliance table is accurate through 4/24/26

Activity Tracking:

	Current Month	Previous Month	% Change
Tasks Generated	522	546	-4%
Tasks Completed	387	452	-14%
Work Hours Recorded	1855.28	1513.13	+18%

Please note that the information provided in the compliance table is accurate through 4/28/26

Industrial Pretreatment: All industries are currently in compliance with their industrial pretreatment permits. Local Limits revisions are ongoing. Public notice for preliminary approval is underway. APC has been sampled. The Semi Annual Report is due in April.

NPDES Permit: The WWTP is in full compliance with the NPDES permit.

If you have any questions, please do not hesitate to contact me at: 753-1022

Cobern O. Rasnick
Director of Environmental Services

Jonesborough Fire Incident Count (NERIS)

Dataset: Fire Incidents (NERIS)

Date of Export: May 01, 2026 at 08:23:46

Created: December 22, 2025 at 18:19:48

Last Updated: April 26, 2026 at 14:35:21

Count of Total Incidents

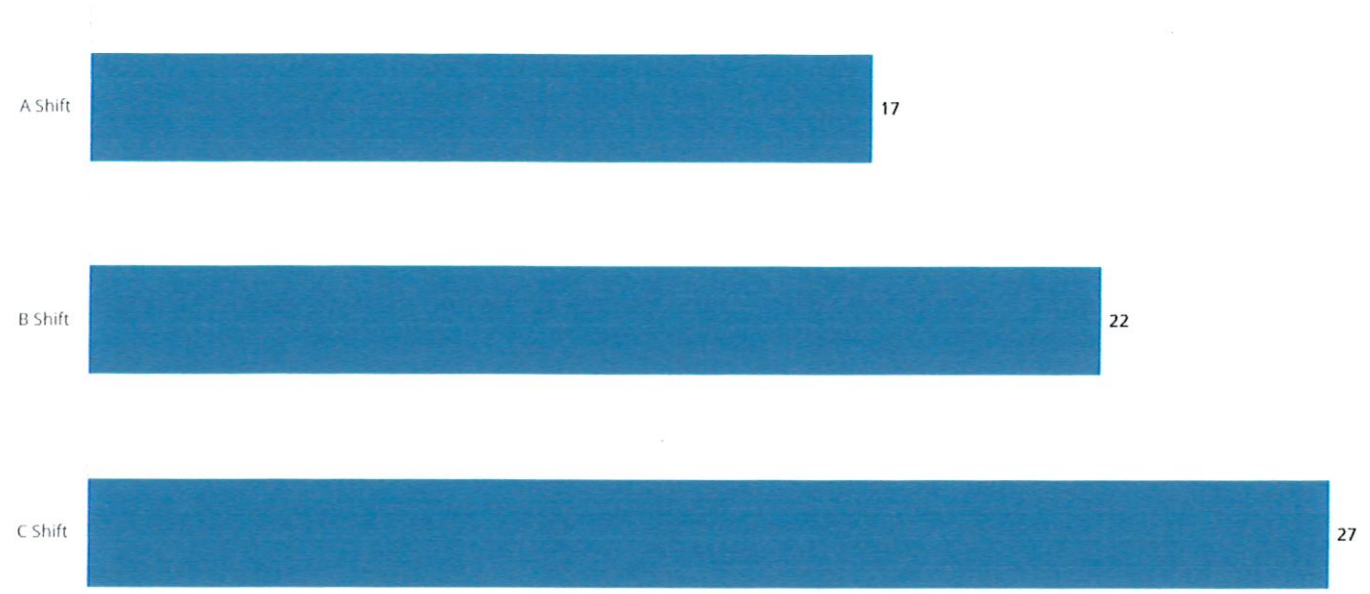
Count of Total Incidents

Count of Incidents

66

Incidents by Shift

Incidents by Shift



Incidents by District

Incidents by District

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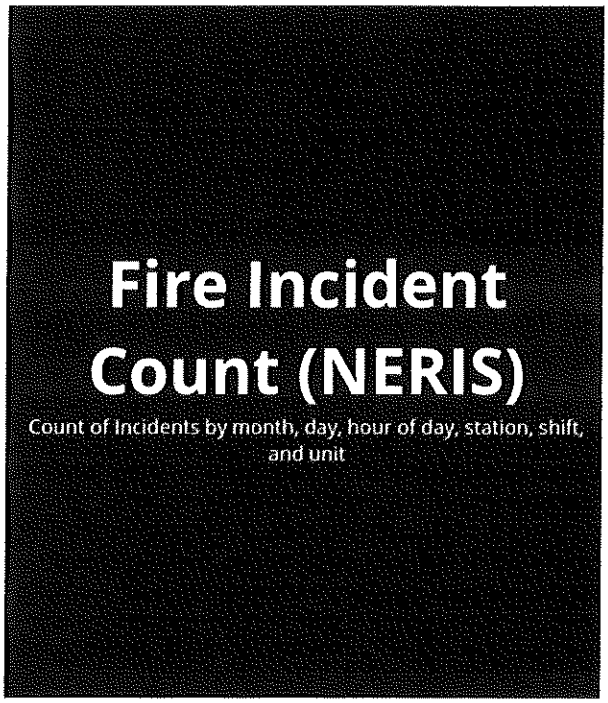
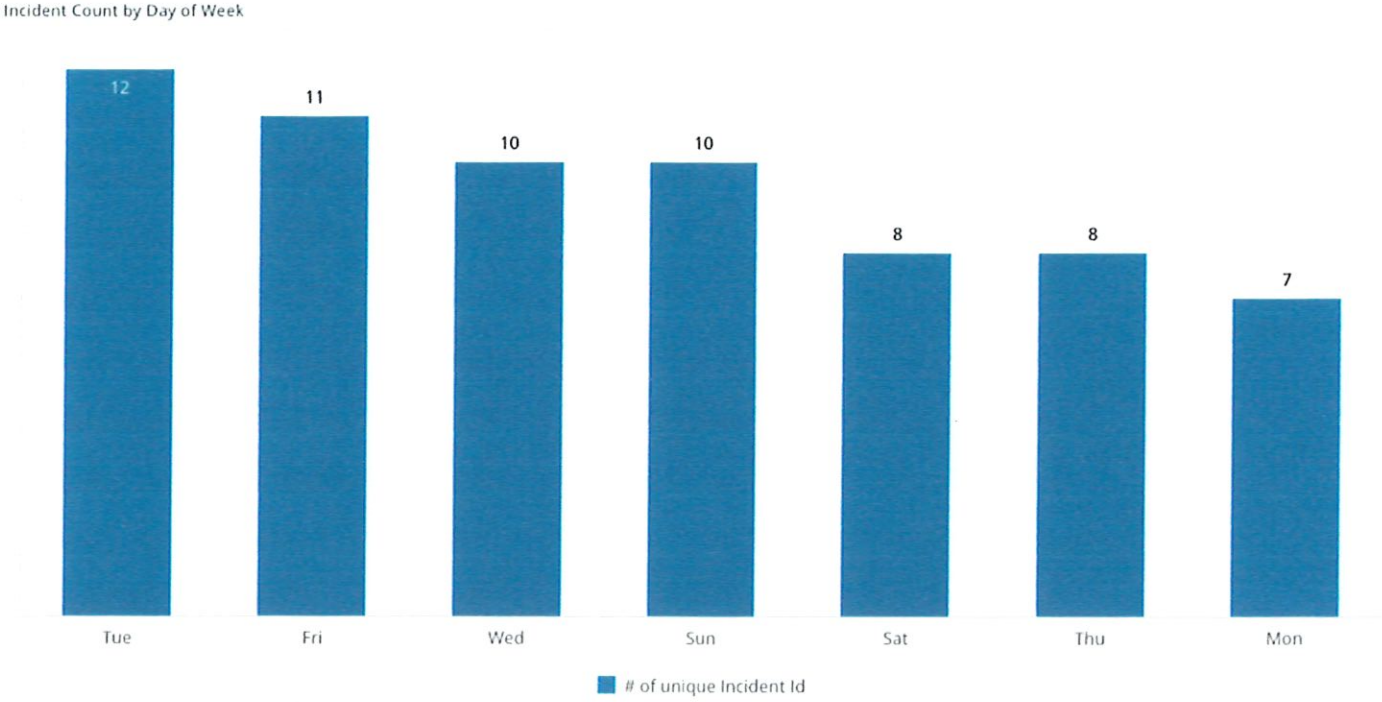
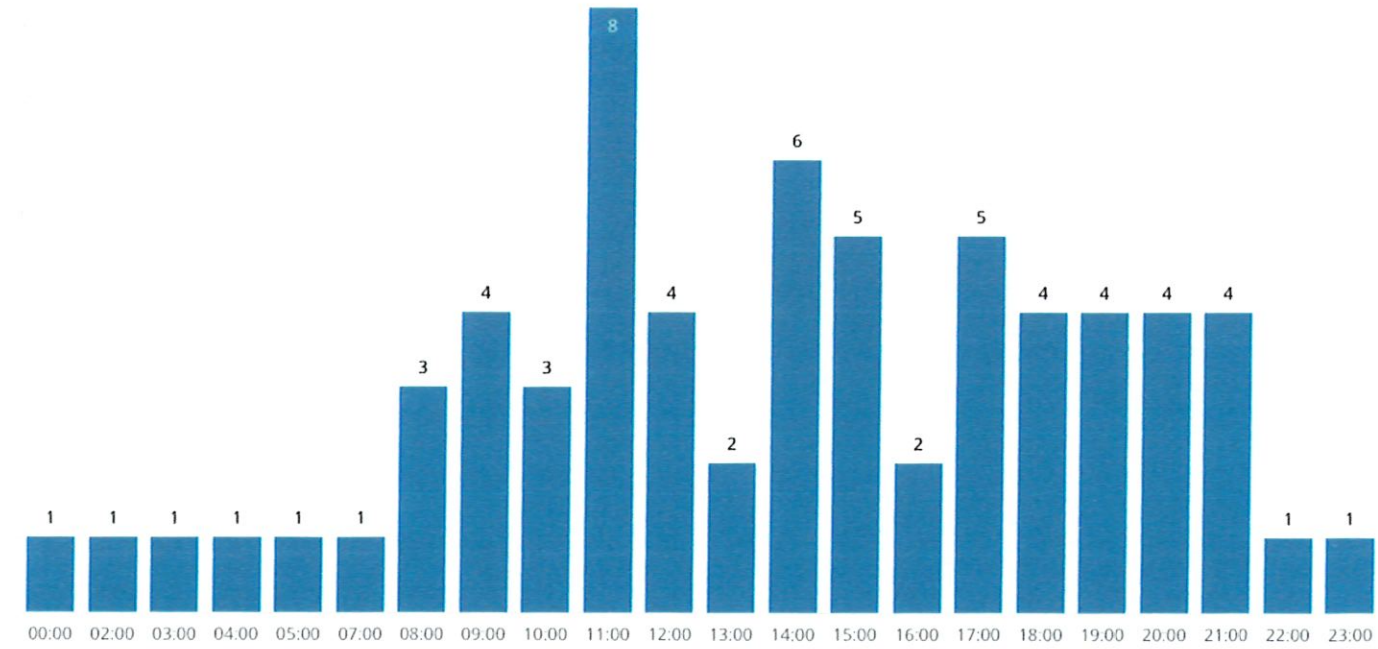


Incident Count by Day of Week

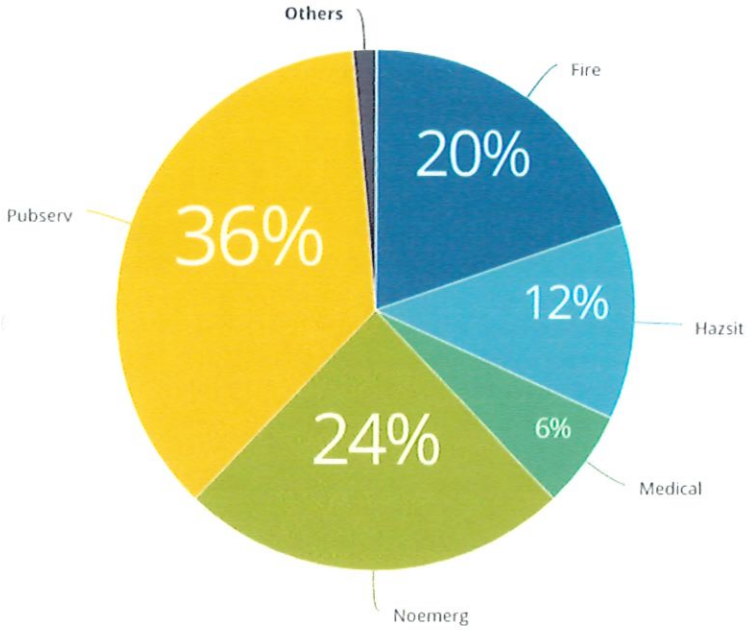


Incident Count by Hour of Day



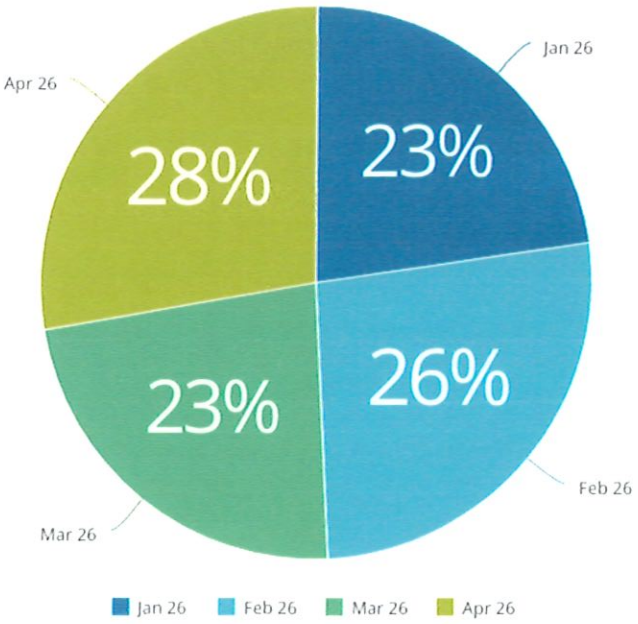
Percent of Incident Responses by Incident Type

Percent of Incident Responses by Incident Type



Incident Count By Month (This Year)

Incident Count By Month (This Year)



Incident Count By Month (This Year)

Months in Core incident onset date/time	Count of Incidents
January 2026	54
February 2026	63
March 2026	55
April 2026	66
Count of Incidents	238

Jonesborough
DEPARTMENT of PUBLIC SAFETY
123 BOONE STREET JONESBOROUGH TN 37659 PHONE 423-753-1053 FAX 423-753-1072

Jonesborough Department of Public Safety
April 2026 Monthly Report

- **CITATIONS & ARRESTS**

Offenses	Count
Robbery	2
Sex Offenses, Forcible	1
Assault	2
Burglary	2
Larceny/Theft	3
Fraud	2
Vandalism	1
Drug/Narcotic	1
Miscellaneous (TIBRS Group B)	6
Miscellaneous (Department Only)	10
Total:	30

Memos	Count
Accident Report Refusal	4
Assisting Other Agency	3
Crisis Intervention Report	4
Event After Action Report	2
Field Interview	6
Found Property	2
K9 Deployment	9
K9 Training	1
Miscellaneous Information	14
Officer Assistance Form	7
Property Damage/Misc	9
Sensitive Information Report	5
Trespass Warning	5
Total:	71

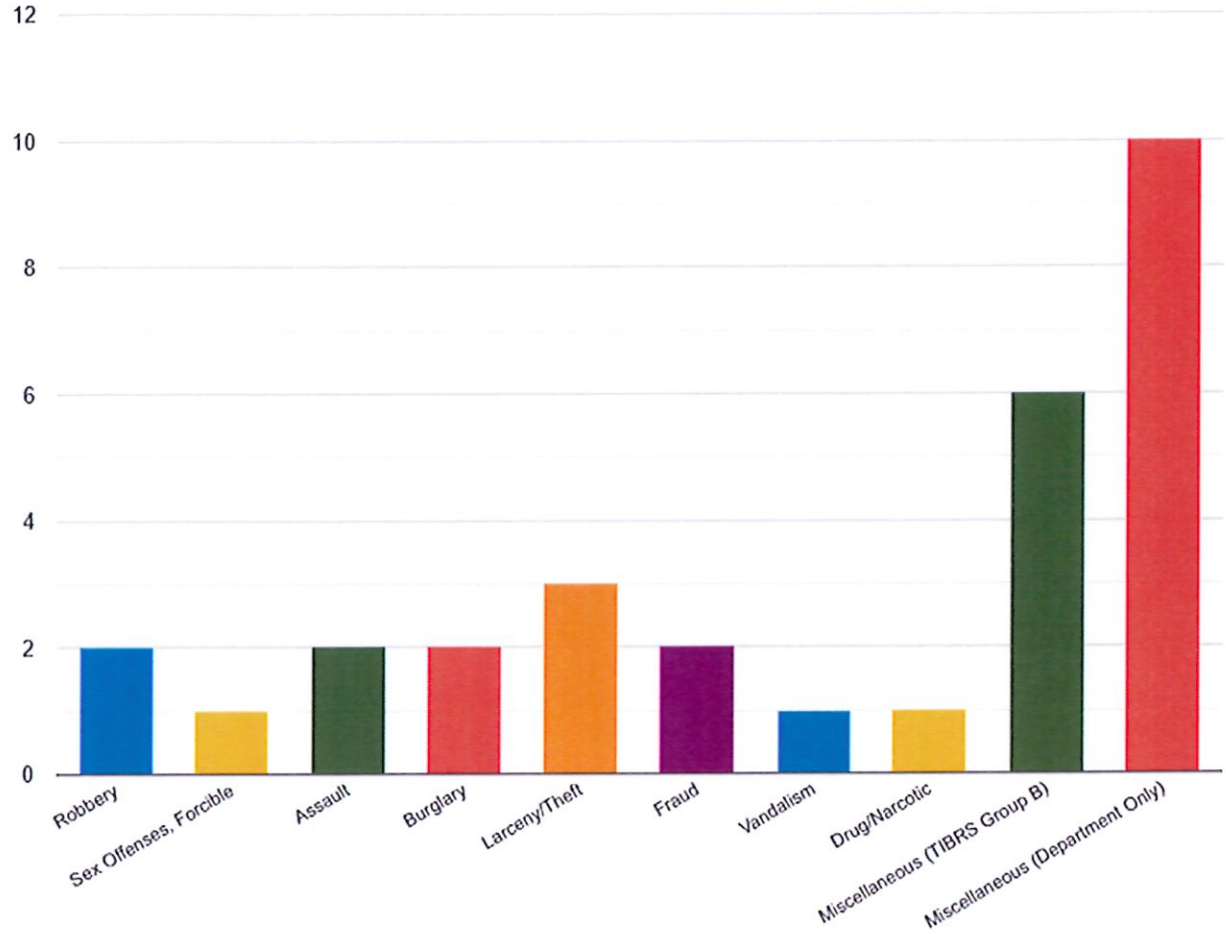
Arrests	Count
Adult (On-View Arrest)	11
Adult (Summoned/Cited)	34
Adult (Taken Into Custody)	2
Total:	47

Crashes	Count
Injury (incapacitating)	1
Injury possible	1
Property damage (over $ threshold)	16
Property damage (under $ threshold)	8
Total:	26

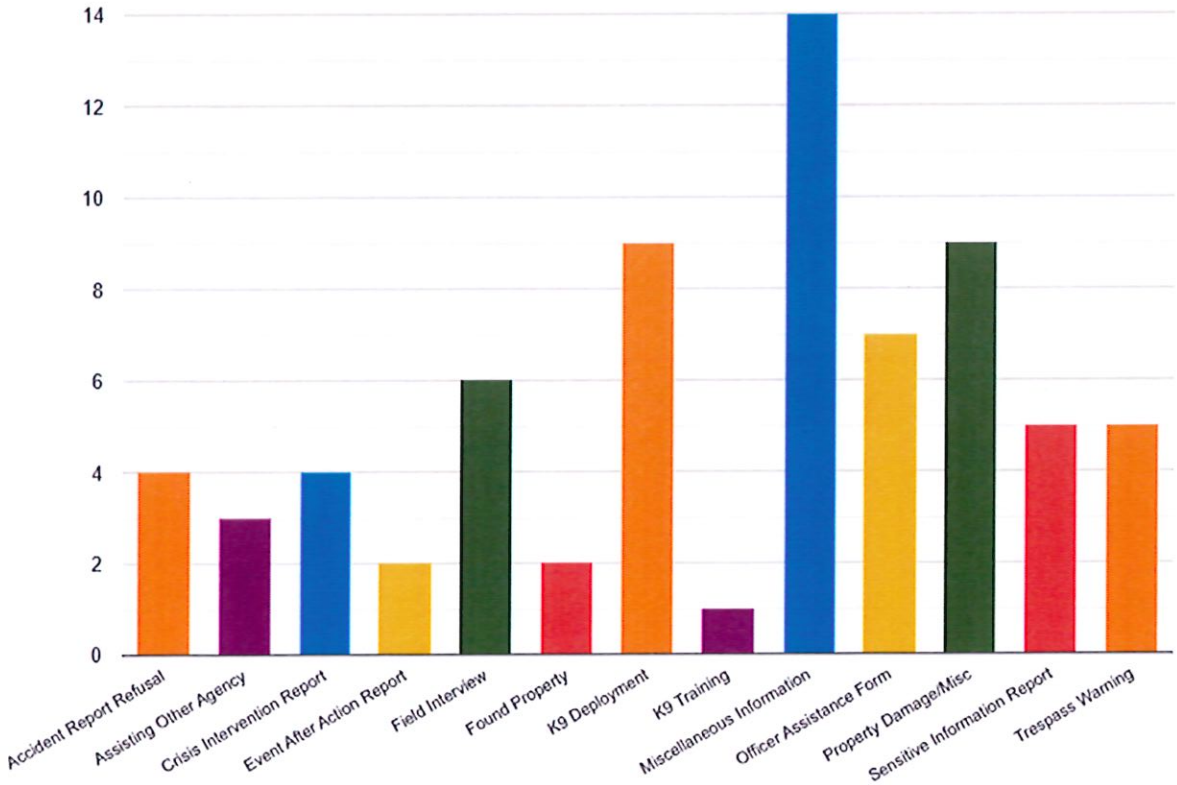
Non-Investigatory Crashes	Count
Injury possible	1
Property damage (over $ threshold)	1
Property damage (under $ threshold)	1
Total:	3

Tickets	Count
Traffic (Municipal Court)	147
Traffic (Washington County Juvenile Court)	7
Traffic Charges (Municipal Court)	296
Traffic Charges (Washington County Juvenile Court)	9
Ordinance (Municipal Court)	1
Tow	15
Warning	171
Total:	341

Incidents - 04/01/2026 - 04/30/2026

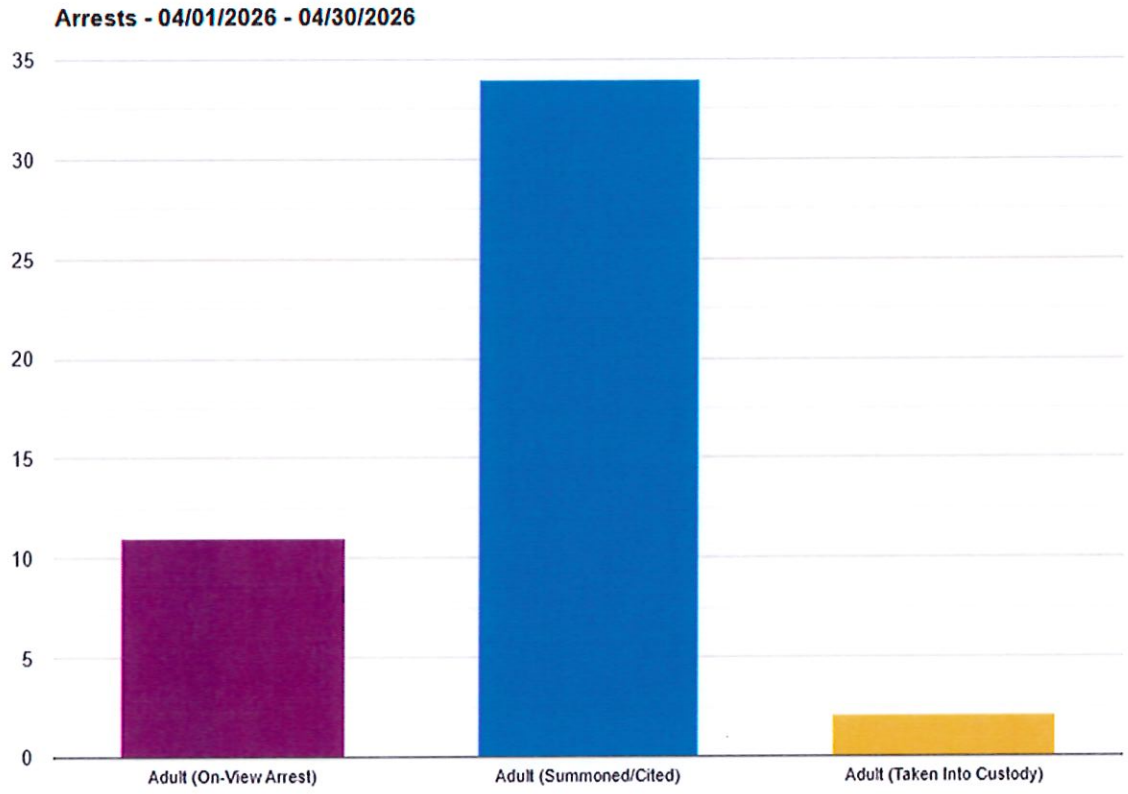


Memos - 04/01/2026 - 04/30/2026



- **TRAFFIC**
  - *A total of 158 traffic tickets were written in the month of April.*

- **CRIMINAL INVESTIGATIONS**
  - *There are several open and active investigations currently and several Presentments scheduled for the Grand Jury in mid-May.*



- **MOTOR VEHICLE CRASHES**

A total of (**30**) crashes were reported and investigated for the month of April. Most crashes occurred on East/West Jackson Blvd; most crashes were over $400 in damage with some resulting in a possible or confirmed injury.

- **CANINE**

K9 Hours were not reported for the month of April but will be in next month's report.

- **RESERVES**

Reserve Officer Hours - 2026

Reserve Officer	January	February	March	April	May	June	July	August	September	October	November	December	Year To Date
Beagle, William	4	16.5	0	25									45.5
Chiarieri, James	44	12	16	21									93
Collins, Robin	10	0	8	21									39
Greenway, Chester	20	0	0	0									20
Hough, Richard	6.5	0	0	9									15.5
McCracken, Logan	4	0	0	0									4
Rice, Jesse	0	0	0	0									0
Wilt, Paul	8	8	13	45.5									74.5
Wood, George	8	10	0										18
TOTALS:	104.5	46.5	37	121.5	0	0	0	0	0	0	0	0	309.5

- **CODE ENFORCEMENT**

There were (**1**) ordinance violations issued during the month of April.

- **DISPATCH TRANSACTIONS FOR JCPD**

For April, our dispatchers assisted Johnson City Police Department with approximately (**11**) transactions.

- **OTHER CALLS FOR SERVICE**

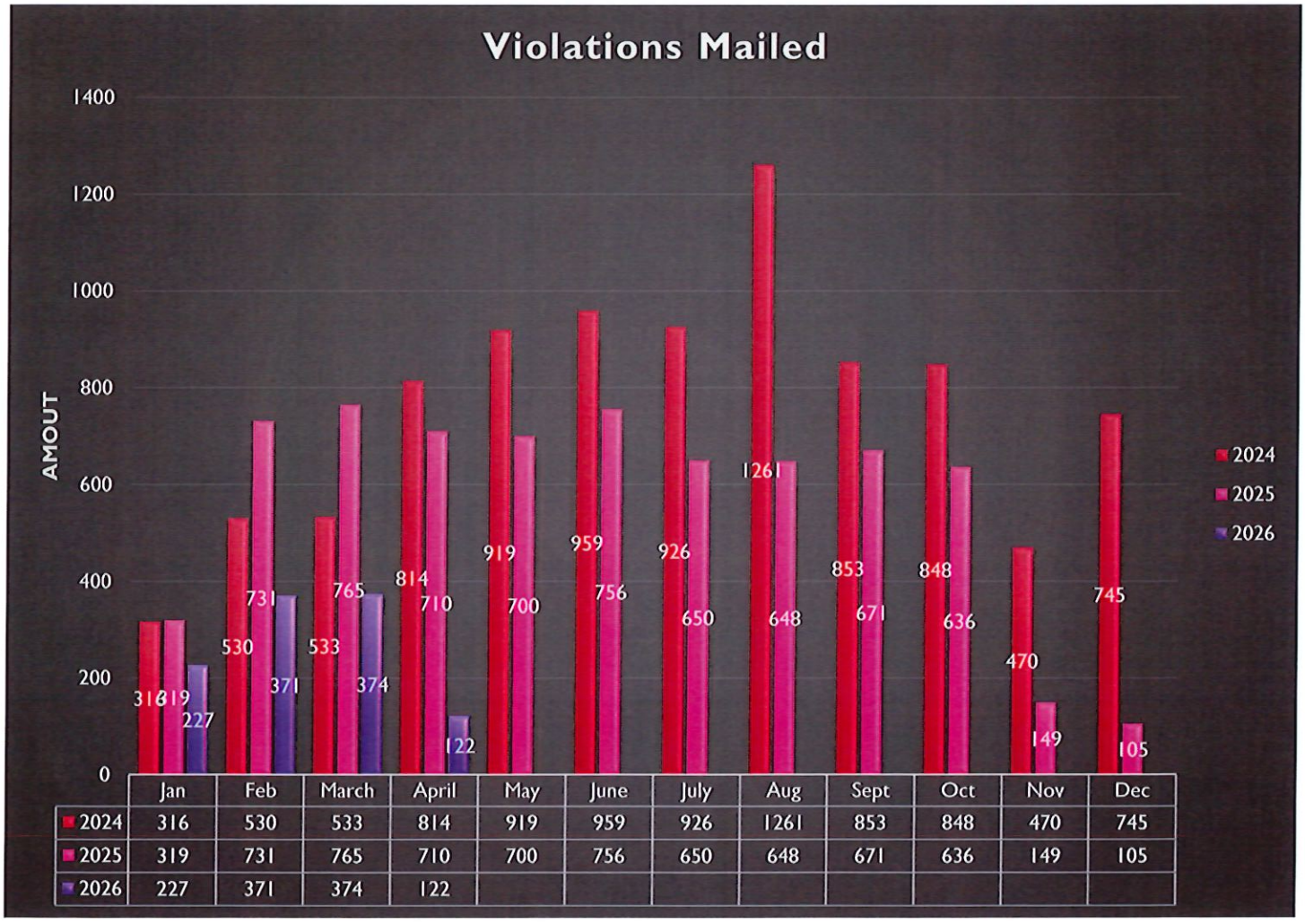
There were (**1732**) CAD Entries for the month of April.

Jonesborough
DEPARTMENT of PUBLIC SAFETY
123 BOONE STREET JONESBOROUGH TN 37659 PHONE 423-753-1053 FAX 423-753-1072

April 2026 Redflex Report

From April 1st through April 30th the traffic cameras registered a total of (**538**) violations with (**338**) violations remaining for processing. Of the total violations, Redflex and Jonesborough officers rejected (**78**) resulting in (**122**) violations mailed. The primary reasons for violations being rejected are Plate/Vehicle Obstruction, Glare/Weather Conditions, Incorrect Plate and Extended Vehicle.

The highest number of violations occurred at Jackson at Forrest (Eastbound) with (**66**) violations followed by Jackson at Forrest (Westbound) with (**39**) violations.



	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
2024	316	530	533	814	919	959	926	1261	853	848	470	745
2025	319	731	765	710	700	756	650	648	671	636	149	105
2026	227	371	374	122								

Theresa Hammons, McKinney Center Director, Monthly Report – April 2026

PAST/ONGOING EVENTS

Spring 2026 - Spring classes are wrapping up. We have one more workshop at the end of May and then spring will be complete. On May 7, we will celebrate the semester with Ms. Brown's End of the Year Program.

Summer 2026 –

Play-in-a-Week Camp	June 1-6	9am – 2pm	Full
Artsploration	June 8-12	9am – noon	Full
Pottery Studio 101	June 8-12	1pm – 4pm	Full
Artsploration	June 22-26	9am – noon	5 spots left.
Pottery Studio 202	June 22 – 26	1pm – 4pm	Full

We are partnering with the Heritage Alliance on a **Tabletop Weaving Workshop** for 3rd – 5th graders on May 28. The Heritage Alliance will provide students with a brief history on Appalachian Weaving. Our staff, specifically Martha Blazer, will then teach the students how to use the tabletop loom. The students will take home their creation. This is a free event.

I've met and interviewed three new instructors for summer camps. We have completed background checks and paperwork for two of them.

Our guitar instructor suddenly decided to step away from teaching. We put out a call for a new instructor. I spoke with Roxanne McDaniels about picking up as many current students as possible. Roxanne has taught dulcimer lessons here for several years. Due to her limited schedule, we may need to look for an additional teacher.

Fall 2026

I submitted a grant to Berea College once again to support our traditional art workshops and classes. I also submitted the interim report for the last grant we received from Berea.

I wrote a description of the types of classes and teachers we are looking to add to the catalog in the fall. I will be sending that out to our current teachers and specific artists in the next week in hopes of expanding our offerings.

Traffic Box Art Wrap – We received 6 submissions for the traffic box project. Our committee agrees that none of the submissions are the right fit for the traffic box located at the Cookout at the corner of 11E and Boone Street. I will be revising the call for artists and sending it out once again.

250th Programming with the Jackson Theatre – Anne and Amber have worked out new dates for these events throughout the year. We are still workshopping a title for the series. Anne has been working on confirming guests, acts, and musicians. Both departments will assist with

marketing and promotion.

Ernest McKinney Day of Giving – April 2, 2026. This was a remarkable success. We raised over $4,000.

Washington County Public Schools Exhibition – April 9, 2026 – We had over 300 students, parents, family, and friends, at this event.

Masterpiece Mingle – April 24 – Sold out once again! We raised over $6,000 at this event. All went well. The Jazz Exchange provided the music. The David Crockett Culinary Arts program provided the food. I followed up with all our vendors and made sure they had everything they needed. I curated the exhibit. I secured the dirty street fighter crew to bring up all our display panels and pedestals. My staff did a terrific job as this event is very much a team effort.

Jonesborough Ambassador Program – April 7 – I created a presentation for this event. On the 7th, I attended the session and made a presentation about the McKinney Center.

UPCOMING EVENTS

Washington County's Got Teen Talent – May 9 – Again, we have been involved this month with this event in partnership with the Jackson Theatre. Skye has organized all the submissions and as part of the committee, I have reviewed the submissions. Skye has secured small cash prizes for the top three contestants.

C4K Exhibition – May 21 - My staff and one of our teachers, Sydney Jackson, has led an art class once a week at the Jonesborough School during the after-school program, Coalition 4 Kids. This program was 16 weeks long. We will be exhibiting their artwork on the night of May 21. This program was funded by Kiwanis National.

Community Chest – July 11 – I spoke with Sandy Countermine to reserve the McKinney Center on this day for their Jonesborough 101 program. Anne or I will be present to provide a tour of the building.

Film Screening – August 14 – I am working again with Frederick Murphy with History Before Us to screen his new film on this date which features a Jonesborough local, Paul Braxton.

BUDGET, BUILDINGS, AND GROUNDS

Budget

- **Berea College Traditional Arts Grant** – I turned in the interim report for last year's Berea College Traditional Arts Grant and submitted a new request for 2026-27. The BC grant

has been less each year, so I am adjusting it to use the funds solely to support summer camps in hope of making our summer camps more affordable for families.

Building & Grounds

- Work on the windows continue. The work crew will return the week of June 11 to finish painting the windows after the glaze has cured. I have submitted another change request for additional work this month.
- I contacted the Street Department about the hole in the Broyles field, and it has been fixed.
- I have spoken with Glenn, Craig, Rick, and Herman regarding the work that needs to be done at the Broyles building. Our goal is to have the building cleaned and painted internally in May. We do not have a budget for major renovations or additions. We will be taking what we have and doing our best with it. My hope is to move our food preparation courses, private music lessons, and a few other workshops into that space. I have secured the Dirty Street Fighters to start cleaning the week of May 11. Parks and Recreation will be lending us a power washer to clean the outside of the building. I have an artist lined up to do a window display once the cleaning is finished.

OTHER TASKS

- Prepare agenda and preside over Weekly Staff Meetings.
- Prepare agenda and preside over Advisory Committee Meeting.
- Attend Main Street meeting.
- Attend monthly meetings with the Marketing Team and prepare the agenda.
- Prepared and coded invoices.
- Sent Gina Course Storm deposit information from classes.
- Communicating with instructors about classes, promoting classes, etc.
- Coded invoices and receipts and turned in.
- Ordered supplies.
- Researched Cintas invoices and payments that had not been settled. Turned in invoices and requested payment again.
- Attended the Governor's visit downtown.

April 2026 Monthly Report, Anne G'Fellers-Mason
Program Manager

StoryTown Radio Show/StoryTown Initiative

Our April 27th show featuring Jimmy Neil Smith stories with musical guests, the Science Hill High School Steel Toppers was sold out and a huge hit. The May show will be our annual Salute to Veterans with the Jonesborough Novelty Band.

1) We've raised $4,050 in sponsorship money.
2) We have sold/reserved 59 season passes.

Story Collecting/Story Brigade

Our next Listening Day will be June 11 from 5:30-7:30 pm at the Jonesborough Senior Center. This will be our first time trying an evening time slot. We hope this will encourage people who work during the daytime to come and share their stories. We have a Listening Day booked from 9:00-12:00 on July 28th at the Johnson City Public Library.

250th Community Play – The First and Last Town in TN

I am working on the interim report for the grant.

America's 250th

We have selected the following dates for the Jackson Theatre performances. These programs will focus on local history, taking vignettes from the play and expanding upon them with music and other speakers. Each date will have a theme or time period with a Paul Fink type character serving as narrator for the series. The goal is to have everything set by April 27, finalized by May 4, and rolled out over Memorial Day weekend. Price is pending, but we talked about $5.00.

June 25th from 7:00-8:30 – Historic Preservation in Jonesborough (Dr. Kennedy, Ozone Rangers)
July 23rd from 7:00-8:30 – Revolutionary War History (Scenes from Play, Sycamore Shoals)
August 20th from 7:00-8:30, School performance at 10:00 am – African American History (*Nancy* w/Heritage Alliance, musical act pending)
September 24th from 7:00-8:30 – Lost State of Franklin (Scenes from Play, Dr. Hardy from MTSU, Tipton-Haynes Historic Site)
October 22nd from 7:00-8:30, School performance at 10:00 am – Civil War History (Scenes from Play, Dr. Lee from ETSU, Regimental String Band)

Podcast

We continue to post Voices of the Archive, Director's Cut, and StoryTown Radio Show podcasts every month.

Total Downloads: 714 in the last thirty days

Social Media Posts

Facebook last 28 days
Page Followers: 1,770
Page Following: 438

Most interacted with Post – Boosted post for April show (16,856 views and 10,002 viewers), One Week Reminder for April show (834 views, 542 viewers)

Views: 26,316
Reactions: 231
New Page Followers: 5
Interactions: 298
Shares: 55

Instagram last 30 days
Followers: 933

Views: 3,232 (60.4% followers, 39.6% non-followers)
Content Interactions: 151
Profile Visits: 51
Link Clicks: 4

Two-week reminder for April Radio Show had 524 views. Jimmy Neil Smith story snippet featuring HA archival photo had 257 views.

YouTube last 28 days
Subscribers: 21
Views: 71
Watch Time: 11.0
New Subscribers: 1
Impressions: 324

Numbers for Month

StoryTown Volunteers – 26 for Radio Show, 104 hours
4 for Concessions/Front of House, 8 hours

Story Brigade – 6 Brigade Members, 6 Hours

Interactions: JAMSA – 11, Marketing Team – 2, DISC Training – 9, Northeast TN Museum Assoc – 15, Johnson City Women's Club - 33, April Radio Show – 125, Production Mtg – 2, Story Collecting - 1

Total for Month – 234
Total Volunteer Hours – 164

April 2026 Monthly Report, Skye McFarland

Outreach During the month of April, we have not had any in-person events. Otherwise, our social media has stayed consistent throughout this month. We have had a little less to post about as our Spring semester classes are ending. We have been sharing about Summer Camp, but those classes are already almost full. We also handed out a lot of paper flyers for Summer Camps, 5,921 to Johnson City Schools and Private Schools. We also share the flyer on the Washington County School app, so we have no idea how many people that reaches, but we can guess close to another 2,000. Between the flyers and our posts for this month, we still reached about 68,500 people. For these outreach events I have worked to make posts, take photographs, create graphics, schedules posts, make reels, get permissions to give out flyers, ask the schools to pass them out. Worked with our part-time staff to get the flyers printed and cut and counted out. We have also continued and completed our first ever semester of our Outreach Art Class at the Coalition for Kids at Jonesborough Elementary. I have also been working to replace our typical Blue Plum outreach that we have in June by attending another event in Johnson City. We have a meeting with someone from Johnson City about Founders After 5 tomorrow, May 1st. We are also preparing to attend the first Farmer's Market of the season on May 16th.

Facebook- Page Follows: 6,074
New Page Follows: 33
Instagram- Page Follows: 2,243
New Follows: 27
YouTube- Subscribers: 297
Watch Time: 4 Hours
New Subscribers: -1

Month	Number	Digital	Paper	
January		55,894	60	
February		74,190	100	
March	1847	56,430	30	
April		62,579	5921	
May				
June				
July				
August				
September				
October				
November				
December				
	1,847	249,093	6,111	257,051

Volunteers The events we had in April that required volunteers were Masterpiece Mingle and

the StoryTown Radio show. As usual I work to communicate with volunteers through email. I send requests for needs that we have, and reminder emails with specific instructions. I sent our volunteer need to University High School's Key Club multiple times, but it is a challenging time of year for the younger kids to get involved. For I created name tags and a map of the art exhibit to help our volunteers. We also have a quick meeting at the event so that volunteers know what to do. Our next volunteer opportunity is to bring refreshments for our Student Art Show in May. We have many signed up. I will send a reminder email to them the week of.

	McKinney	StoryTown	Total
January		4950	4950
February	49	600	649
March	47	3623	3670
April	25		
May			
June			
July			
August			
September			
October			
November			
December			
			9269

Marketing & Miscellaneous Videos: I created two reels about Masterpiece Mingle, to advertise before and to show a wrap-up. I created a reel about Washington County Teen's Got Talent, as well. I also worked with the Jonesborough Community Chest to promote their upcoming Jonesborough 101 course and created a promotional video for that.

Photos: I took photos at the April StoryTown Radio Show, photos of our teacher Roxanne to promote her teaching guitar lessons, Modern Dance photos, Dance Discovery photos, Chair Weaving photos. I have also made sure to take photos throughout our Outreach class at Jonesborough Elementary School.

Graphics: I have made a graphic to promote the Jonesborough 101 course for the Community Chest, a graphic for the free weaving workshop we will be hosting with the Heritage Alliance, the May StoryTown Radio Show graphics. I created the Masterpiece Mingle program and signage, a flyer for the Coalition for Kids Art Show, and updated the Halloween Haunts and Happenings exhibit flyer for this year.

This month I have also worked to help plan the Washinton County's Teen Got Talent event that will take place May 9th by creating a google form, a permission slip for parents, and working to ask for money for prizes for the winners. I have been working to communicate with a person associated with the Johnson City Zine Fest to have them come teach a Zine workshop here in

the Fall. I have also emailed the artists who submitted the Electrical Box proposals and sent the proposals to our committee. I helped hang the Masterpiece Mingle show as well worked the event and took videos during it. I have been helping plan the weaving workshop with the Heritage Alliance and managing our part-time employees to make sure they're ready to work the Farmer's Market this summer.

Breanna Walker-Schadler April Monthly Report- McKinney Center

Classes & Special Events:

Our semester long classes are beginning to wrap up. Sharon Squibb taught her final Intro to Watercolor. Sydney Jackson taught the final sessions of Homeschool Art Adventures, Art Adventures, and Creative Constructions. She finished the last session of Young Potters. Robin Castania finished teaching her beginning sewing class and began teaching Intermediate Sewing. \ Roxanne McDaniels and Rheva Myhre continued to teach private lessons in April. We had nine private lesson students in April. Earlene Hopkins will continue to teach Dance Discovery and Gyrokinesis into May. We had 263 students in April.

Our annual Ernest McKinney Day of Giving was hosted online on April 2nd. We ended the event was $4,563.50 in donations. We hosted the Washington County Spring Art Reception at the McKinney Center on April 9th from 5-7pm. We had over seven schools contribute and had 450 guests in two hours! Masterpiece Mingle, on April 24th, was sold out! We had 160 people in attendance, including guests, the band, catering, staff, and volunteers! StoryTown Radio Show held their April performance in honor of Jimmy Neil Smith on April 27th. We had a full house with over 125 people in attendance.

Rentals:

We had 5 rentals in the month of April. A community member held a dance party here on a Saturday and paid $135 for it. A community member held a memorial luncheon during the day and paid $375 for it. The Washington Co. Sheriff's Department held their monthly behavioral health meeting here and it was comped. A church group held service in the auditorium for three Sundays and paid $292.50 for all three events. We had 91 rental visitors in April. We had two rentals cancel last minute. Total rental income for April was $802.50.

Front desk:

I cover the front desk when Nori Shaw and Martha Blaser are unable to.

MBM Support:

For Spring classes, we have had over 20 classes made and we had 230 adults and kids register for the spring semester. We are shifting our focus towards summer camp since most of the classes are wrapping up. The teacher payment schedule, teacher payment excel, and teacher letter of agreements have all been updated throughout the month. Weekly schedules and the host schedule are reviewed weekly to reflect these changes as well. Teacher payments for the month of April have been submitted.

Summer camps were released in March. We have been pushing them by promoting them online, via email, and with physical flyers. We have had over 60 registrations, and all summer camps have made.

I spent time throughout the month working on the May host schedule. Some private lesson instructors had changes to their availability, so it took several days to get new schedules ready for May. The May host schedule and weekly calendars were sent out on April 29th.

Donations:
We received $4,834.50 in donations in April.

Martha Blaser – April 2026 Monthly Report

Classes & Special Events:
In April, most of our attention was put on the Masterpiece Mingle fundraiser. I assisted Bre in inventorying all the donations for the Mingle and the silent auction. During the week of the Mingle, I assisted in placing and hanging all the artwork. This included attaching hanging hardware to pieces in need of it, repainting sections of the display panels, and finding appropriate ways to display 3D pieces of artwork. I worked on the Mingle on May 24, assisting guests and staff with any needs.

We held our annual Ernest L. McKinney Day of Giving on April 2. I worked with Ernest "Buttons" McKinney Jr. to set up a time on the day to do a building tour in honor of the day.

I have been updating the membership board as we are getting both new memberships and renewals coming in. I work with Bre to ensure that everyone is accounted for, and all names get put on the board.

Front Desk:
I spend most of my shifts at the front desk. I answer phone calls about upcoming events, rentals, classes, and community events. I greet and assist anyone who comes into the center with any needs they have. I work to assist Bre in communicating to Roger about the classroom set-up for the day and anything needed for upcoming events. I assisted with rentals as needed when Bre was unavailable. I help to check students in and out for our children's classes on Thursdays.

Outreach:
We did not have any outreach events in April. I began planning for the upcoming Farmer's Market season and started brainstorming with Skye for Jonesborough Days. I reached out to a Johnson City Board member to get more information on doing a craft for their Fridays After 5 events in June and July. Skye and I will be working with Sara DelBene, the Johnson City Special Events Manager, to see if we could do a free craft at some of these events.

Coalition for Kids:
In January, the McKinney Center began a partnership with Jonesborough Elementary Coalition for Kids with grant money from Jonesborough Kiwanis. Skye McFarland, Sydney Jackson, our children's teacher, and I worked with C4K staff to prepare 2 8-week long sessions for different age groups. Sydney and I go to Jonesborough Elementary every Tuesday for an "art club" for selected C4K children. We have been working with the older group of children since March 24. We are planning to have a show to display their artwork on May 21.

Noriah Shaw, April Monthly Report- McKinney Center

Outreach:

This month, I printed and distributed copies of StoryTown Radio Show posters in downtown Jonesborough and Johnson City, as well as distributed summer camp flyers to local private schools. Another way I contributed to outreach this April is by making social media posts. I created and uploaded six social media posts to our StoryTown Facebook and Instagram page, in addition to the posts made by other members of our staff. These seven posts accumulated approx. 255 views over the month of April. During the month of April, I also assisted with Jonesborough's Easter Eggstravaganza event, in which Martha, Skye and I set up a table in the Christopher Taylor Cabin and assisted children in making an Easter themed craft! We were also able to share what we do at the McKinney Center with many parents and families during this event.

StoryTown:

This month, I produced April's episode of Voices of The Archives. I chose the story to share from our interview archives, and then scripted and recorded audio for the podcast. Another StoryTown project I worked on was the Story Snippet for April's newsletter. I chose a short story to be shared from our interview archives and then touched up the transcription to be read in a story format. The last StoryTown project I took part in was our StoryTown Radio Show. I attended the rehearsal for the event and helped with props and set up. On the day of, I helped gather supplies and set them up beforehand, and once the event started, I managed concessions and member benefits for the show. After the event ended, I helped take down and clean up. During the month of April, I also hosted three different interviews with alumni of Booker T. Washington School, including Elmer Gillespie, Sue Gillespie, and Chuck Pace. These interviews are to be shared during the Booker T. Washington Alumni exhibit we're hosting September of 2025.

Meetings:

During the Month of April I attended four weekly staff meetings, an office safety training meeting, a community engagement meeting, our monthly advisory committee meeting, a marketing meeting, and Jonesborough's monthly JAMSA meeting.

Front desk:

When Bre goes to lunch at 1pm, I cover the front desk. I answer phone calls while they're away and greet any visitors we have. If a caller needs to speak with a member of our staff who is unavailable at the moment, I gather their information and leave a note for Bre to reach back out to them.

Special events:

This April, we attended the Jonesborough's Easter Eggstravaganza event, as mentioned above. During this event, we set up a table and assisted children with a craft, as well as shared information about our programs and events with parents. Another event we hosted this month was the reception for our Washington County Schools art exhibition. I assisted with set-up and take-down for this event, as well as served as a greeter. This was also an opportunity for me to distribute information on our summer camps to parents and families who attended. This month, we also prepared for and hosted our annual Masterpiece Mingle and Reception Event. During the artist reception I assisted with set-up and take-down, kept refreshments stocked, and greeted attendees. In preparation for Masterpiece Mingle, I assisted with collecting art and auction donations, as well as setting up and taking down the event itself. During the event, I assisted attendees with trading their art and navigating the showroom. The last event we held this month was our monthly Storytown Radio show. I assisted with this event by printing scripts, attending production meetings, attending, and assisting with setting up for rehearsal, and assisting on the evening of the event itself. During this event, I ran concessions and member benefits and assisted with set-up and take-down.

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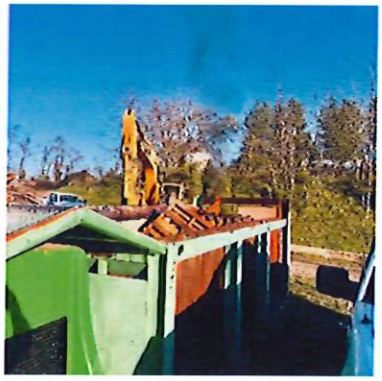
Jonesborough Solid Waste & Recycling | March 2026 Division Report

Week of March 1 - March 8

The first week of March brought unseasonably warm temperatures, driving a significant uptick in demand for our wood and leaf mulch. In response, our team worked proactively to manage this surge while maintaining service levels and ensuring material availability for the community.

At the same time, we saw a notable increase in wooden pallets being delivered from town facilities to our yard. Managing this influx requires careful coordination, as it impacts our team's capacity and introduces additional operational steps, including burn management in partnership with the fire department.

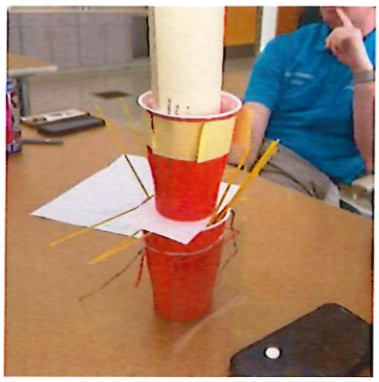


Week of March 9 - March 15

The second week of March reflected a strong, coordinated effort to support our community partners through a growing number of donation requests. We were proud to work alongside local organizations including the Gray Fossil Site, Jonesborough Community Garden, Jonesborough Presbyterian Church, and Jimmy Neil Smith Park to ensure these efforts had a meaningful impact across the community.

In addition to our outreach work, we participated in a Municipal Technical Advisory Service (MTAS) team-building session, while also advancing recycling initiatives through ongoing coordination with Washington County Solid Waste and Sullivan County Solid Waste.

We closed out the week by supporting and engaging with the community during the Jonesborough St. Patrick's Day Parade and its accompanying festivities.



Week of March 16 - March 22

An aging fleet contributed to a higher-than-average level of service disruptions this week, requiring thoughtful coordination and quick adjustments across our team. Despite these challenges, operations remained focused and responsive, allowing us to stay aligned with service expectations and continue meeting the needs of the community.

At the same time, we took a proactive approach to long-term planning by engaging with multiple vendors to evaluate fleet and operational needs ahead of the upcoming budget cycle. These discussions are an important step in identifying sustainable solutions and ensuring our team is equipped to deliver reliable service moving forward.

Week of March 23 – March 31

As we wrapped up the month of March, I had the opportunity to attend a board meeting with Keep Jonesborough Beautiful in preparation for the upcoming community cleanup event in April. This provided a valuable platform to share more about our division's work and strengthen alignment with community partners ahead of a key initiative.

Later in the week, our team continued supporting local efforts through additional mulch donations, as well as a personal contribution of worm castings to Lincoln Park. We also engaged with residents through our division's presentations for the Jonesborough Ambassador Program at the Senior Center, helping build awareness and connection within the community.

Thank you.

Vincent Sicca

JONESBOROUGH TENNESSEE Est. 1779

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Jonesborough Solid Waste & Recycling | April 2026 Division Report

Week of April 1 - April 5

The first week of April was marked by continued unseasonably warm conditions, which helped amplify public engagement and outreach around our Pliny Fisk Composting and Recycling Center.

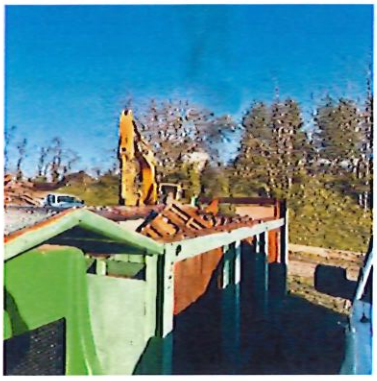
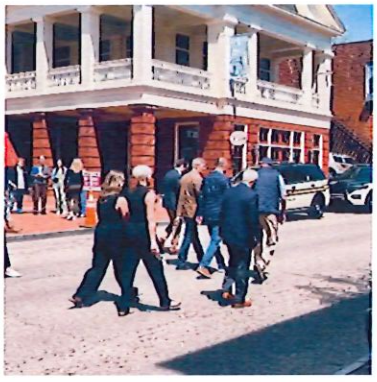
During this period, we supported social media coverage highlighting our town-generated wood mulch and leaf compost program, with additional visibility expected to roll out later in the month. These efforts continue to strengthen awareness of local recycling and organics diversion initiatives.

Operationally, we also remained focused on regulatory readiness ahead of a pending Tennessee Department of Environment and Conservation Air Quality Control Inspection to maintain our permitting compliance. In support of these requirements, we were relieved to have our brush yard excavator returned from repair this week, restoring critical capacity and ensuring we remain fully prepared for both operational demands and inspection standards.

Week of April 6 - April 12

This week was a strong example of coordinated effort across operations, regulatory compliance, and community engagement. We began with our Tennessee Department of Environment and Conservation compliance inspection at the Pliny Fisk Composting and Recycling Center, ensuring our facility continues to meet required environmental and operational standards.

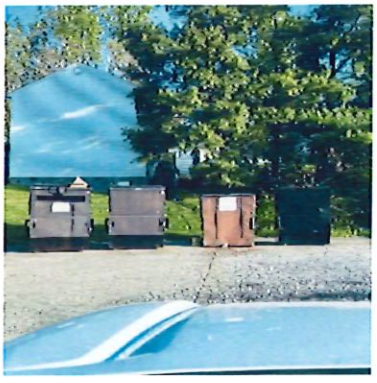
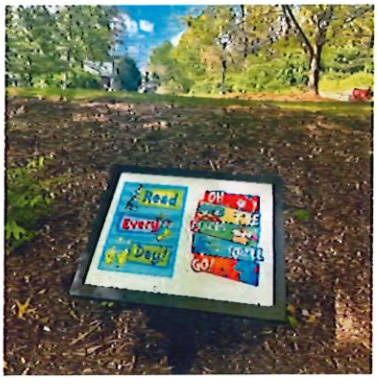
We also had the opportunity to support and prepare for a visit from Tennessee Governor Bill Lee, which highlighted the importance of our local work within the broader state context. Later in the week, we strengthened our operational capacity with the addition of a gently used Bobcat for the brush yard and closed out the week by attending the Keep Jonesborough Beautiful springtime community cleanup day.

Week of April 13 - April 19

The third week of April was largely focused on strengthening our internal systems through detailed review and organization of operational documentation. This includes updating trackers that capture our diversion efforts, brush yard activity, and community mulch donations, all work that is essential to maintaining transparency, accountability, and informed decision-making across the division for our current needs and long term grant opportunities.

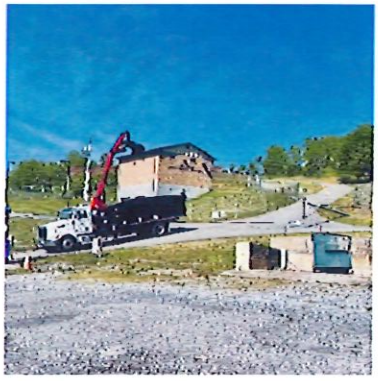
Looking ahead into early May, this period also marks a transition phase as we continue organizing materials and preparing for the move into our new office building. While this shift requires time and coordination, it represents an important step in improving our long-term operational efficiency and workspace functionality.

Week of March 20 – March 30

As we wrapped up the month, we welcomed a new team member, Dino Fillers, to the division. His addition strengthens our overall team capacity, and we look forward to integrating him into ongoing operations and supporting his development within the role.

The week also began with an operational incident at the brush yard—the first of its kind in some time for our team. Through a focused and coordinated response, we were able to stabilize operations quickly and maintain service continuity. The situation will be carried forward as a learning opportunity as we continue refining procedures and reinforcing safe, efficient practices across all daily operations.



Thank you.

Vincent Sicca

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From The Desk Of:
Michelle Stewart
Director of Human Resources

April 2026 Director Report

During the month of April, the Human Resources Department continued to support Town operations through recruitment, onboarding, training, policy development, and employee engagement initiatives.

Staffing & Onboarding

- Completed onboarding for new firefighters Jayden Allen and Braelyn Vonglis.
- Onboarded Aaron Potts, new Wastewater employee.
- Onboarded Tara Malone, new part-time custodian at the Jackson Theatre.
- Onboarded 63 seasonal staff for Wetlands.
- Celebrating the graduation of Rookie Fire School graduates, Dayton Hodge & Jaycee Barrett.
- Posted numerous positions: Water Worker I, Public Safety Officer, Equipment Operator II and Firefighter.
- Wished several employees well as they left the Town to pursue other opportunities; to include exit interviews.

Recruitment & Workforce Development

- Participated in Career Day at David Crockett High School alongside Nick Bogle and Chris Kudera to promote municipal career opportunities.
- Met with Matt Hensley, MTAS Training Consultant, to plan and coordinate upcoming training offerings for Town directors.
- Arranged DISC Training through MTAS for directors and assistant directors.

Training & Professional Development

- Attended Municipal Leadership Training session.

- Attended TN PRIMA workshop focused on First Amendment Audits and Civility.
- Attended the State of Affairs Chamber Luncheon.

Compliance, Policy & Risk Management

- Scheduled and completed quarterly random drug screenings in compliance with policy requirements.
- Finalized the Random GPS Policy.
- Began work on the Workers Compensation Audit.

Employee Engagement

- Assisted with planning the Employee and Family Appreciation Party held at the Wetlands.

Continued the ebb and flow of tasks in my office. As I compile a list of accomplishments for the month, I pause and am grateful that I remember not to forget the HUMAN in Human Resources.

Jackson Theatre- Operations Manager

Monthly Report for April 2026

Programming:

- We hosted 7 live events in April on the Ballad Health Stage, we had:
  - A rental event with BHT presents Trial by Fire, a Journey Tribute Band. This was a sold-out event.
  - We hosted our first Annual Volunteer Appreciation Event on April 11th. We had around 40 in attendance and provided refreshments as well as live music from S.E. Wild & Co.
  - We hosted two nights of storytelling concerts with Donald Davis. This is a great event for us as Mr. Davis offers us a 50/50 split on ticket proceeds.
  - We hosted Jack Hinshelwood and Ted Olson as "The First Star of Country Music: Vernon Dalhart Story" in partnership with the International Storytelling Center.
  - We hosted a rental event that featured the KnoxCAM (Knoxville Christian Arts Ministry) for a free concert at the Jackson.
  - We hosted a rental event with the Johnson City Jazz Festival for a second year in a row.
- Gift certificate sales are still going very well; we have sold $5,486.00 in gift certificates and redemptions are at $1,466.00.
- We have raised $3,710.00 in our online donation campaign.
- We also launched our Marquee Supporters membership-based program on November 1st, and so far, we have $1,700 in membership.
- Booked all movies shown at Jackson in April.
  - April 1st- April Fool's Day
  - April 4th- How to Train Your Dragon
  - April 4th- O'Brother Where Art Thou?
  - April 8th- Clerks
  - April 10th- Flags of Our Fathers
  - April 12th- The Neverending Story
  - April 12th- Love in StoryTown
  - April 16th- Love in StoryTown
  - April 22nd- The Jerk

    - April 23rd- The Quick and the Dead
    - April 24th- The Public Enemy
    - April 29th- The Burbs
- Continue to work on music/live event programming for 2026.
    - May 9th- Washington County's Teen Talent
    - May 23rd- The Secret Sisters
    - May 30th- Chuck Brodsky
- The "Pay What You Can" movies continue to go well, with on average, two events per month that are PWYC.
- Continue to work on programming movies and speakers to celebrate the nation's 250th.
- Continue to work with the McKinney Center on programming for special live performances to celebrate the nation's 250th.
- We offered one free facility tour this month with around 25 people in attendance.
- Organized and attended a June/July movie planning meeting with Lori Powell and Matt Gulley.
- Donation/Sponsorship revenue total for this fiscal year is currently $58,126.90.
- The total concession and alcohol sales revenue for this fiscal year is $59,808.88.

Rentals/User Group Agreements for April 2026:

- Booked 3 dates with T. and Jennifer McLeod for their Restoring the Foundations series on Mondays at the Jackson Theatre.
- 4 dates rented by Christ Church of Jonesborough for church services on Sundays from 9am-1pm.
- Documentary film with Washington County Sheriff's Department, comp rental.
- KnoxCAM (Knoxville Christian Arts Ministry) offered a free concert and hosted a food drive for the JAMA Food Pantry.
- Rental with the Johnson City Jazz Festival for one concert featuring the ETSU Jazz Band and the JC Jazz Band.
- Rental revenue for this fiscal year is $42,705.58.

Marketing:

- I continue to work with Jessica Sanders, contract employee, on all social media posts, posters, table tent graphics, press releases and graphics.
- Worked with Lamar Advertising on 5 billboard locations in the Johnson City area for the end of March and first of April to advertise the Jackson Theatre.
- Working on a marketing brochure for printing and distribution.

- Continue working with Six Rivers Media on an ad in the Erwin Record and a monthly ad in the "Hometown Mailer" that goes out to all new residents in the Johnson City/Washington County area.
- Attended one marketing meeting with Jessica Sanders and Lori Powell to discuss upcoming events/promotions and Pinnacle Award submissions.

Building Info:

- Continue to work with Rick Duvall on the 2nd floor/Stage Door HVAC needs.
- Working with Mike D'Avella on cosmetic touch ups needed around the theatre.
- Working with Mike D'Avella on additional stage curtains and an upgrade to our stage flooring.

Staffing:

- Excited to welcome our new custodian, Tera Malone, to the staff. We had 4 interviews lined up, but only 2 that actually showed up.

Additional Info:

- Attended and supplied agenda/materials for the January Jackson Theatre Board meeting on April 1st.
- Attended two planning meetings for an added event to the Jackson Theatre's schedule, Washington County's Got TEEN Talent. We are working in partnership with the McKinney Center, Washington County Schools, Johnson City Schools, and 4Thirteen.
- Presented to the Jonesborough Ambassador Program attendees at the Senior Center. Prepared a PowerPoint with our history and followed it up with our 8-minute documentary.
- Attended a meeting with the newly opened Capital Hall in Erwin.
- Attended the State of the City, County, Town luncheon with town staff.
- Organized and attended planning meetings with Betty Sullivan, "Love in StoryTown" Director.
- Attended a meeting with the JC Doughboys and Chris Kudera to discuss our Jonesborough Night at the Doughboys game as well as the Doughboys sponsored night at the Jackson Theatre.
- Attended a meeting with Emily Bidgood to discuss plans for the next 5 months of rentals and events to be held at the Jackson Theatre.

- Organized and attended a meeting with the Met Opera reps and Mike D'Avella to discuss bringing the Met Live HD to the Jackson Theatre for their upcoming season.
- Completed our April 2026 staff newsletter. I'm attaching the link here for your review, https://canva.link/glnx1pi05253a6a.
- Organized and attended a meeting with Texas Roadhouse of Greeneville to discuss potential partnership events.
- Attended a meeting with the JC Chamber reps concerning a potential rental for a gala in January 2027.
- Organized and attended a meeting with Providence Academy on their upcoming art show at the Jackson.

Jackson Theatre Monthly - May 2026

Staff Newsletter

MAY 2026 MOVIES

May 1st at 7pm- Rogue One: A Star Wars Story (2016)
May 2nd at 6pm- Star Wars: A New Hope (1977) *Sponsored by JAMSA
May 3rd at 3pm- Treasure Planet (2002)
May 7th at 7pm- The Sixth Sense (1999)
May 8th at 7pm- School of Rock (2003)
May 10th at 3pm- Breakfast at Tiffany's (1961)
May 13th at 7pm- Naked Gun: From the Files of Police Squad (1988)
May 14th at 7pm- The Faculty (1998)
May 15th at 7pm- Wings (1927) *Speakeasy Cinema
May 16th at 6pm- The Right Stuff (1983)
May 17th- The Lion King (1994)
May 19th at 7pm- Biggest Little Farm (Rental with Appalachian RC&D)
May 20th at 7pm- This is Spinal Tap (1984)
May 24th at 3pm- The Longest Day (1962)*Free- Sponsored by McLeod Organics
May 25th at 3pm- The Deer Hunter (1978)*Free- Sponsored by McLeod Organics
May 27th at 7pm- The Blues Brothers (1980)
May 28th at 7pm- Rushmore (1998)
May 31st at 3pm- Paint Your Wagon (1969)

RENTAL EVENTS-MAY 2026

May 4th, 8am-3pm, May 5th, 8am-3pm, May 6th, 12pm-9pm: Providence Academy/Art Show/PRIVATE EVENT (meeting with teachers on 4/30, will email details of rental needs after that)

May 8th at 9:45am: Field Trip with Lamar Elementarty(will be showing "Charlotte's Web, teachers copy of movie, will need 39 snack packs)

May 12th at 9am: Field Trip with Lamar Elementary (will be showing "Dog Man", teachers copy, TBD on # of snack packs)

May 14th at 12pm: Field Trip with Jonesborough Elementary (will be showing "Nim's Island", teachers copy, will need 100 snack packs)

May 18th at 9:30am: Field Trip with Woodland Elementary (will be showing "BFG", teachers copy is already here, will need 88 snack packs)

May 21st from 5-9pm: International Storytelling Center/Fundraising Event/Private Event (stage, tech, green rooms, concessions, more details on needs as they are available)

May 11th, 18th, 25th: Restoring the Foundations with the McLeods/FREE EVENT (Stage, flag, tech needs, concessions)

May 3rd, 10th, 17th, 24th, 31st: Christ Church Rentals from 9am-1pm

No Jackson Theatre Facility Tour for May!

LIVE EVENTS- MAY 2026

WEDNESDAY, MAY 6TH, 12PM-9PM - RENTAL EVENT: PROVIDENCE ACADEMY ART SHOW

Private Event

Details will be provided after 4/30/26 meeting. Providence will be using the space to set up on May 4th and May 5th from 8am-3pm both days.

SATURDAY, MAY 9TH, 7PM-9PM: WASHINGTON COUNTY'S GOT TEEN TALENT

This will be organized by the Jackson Theatre, McKinney Center, 4Thirteen, Washington County Schools, Johnson City Schools. Event seating is free, but a reserved seat is required through ThunderTix. We will be showcasing 10 acts on stage from local high school students. There will be a 1st, 2nd and 3rd place price for "People's Choice Winner".

THURSDAY, MAY 21ST FROM 5PM-9PM- RENTAL EVENT: INTERNATIONAL STORYTELLING CENTER/FUNDRAISING EVENT

We will be hosting the entertainment portion of the event for the International Storytelling Center. We will have 3 storytelling acts present that evening. We will need to run concessions/alcohol for this event. Tech details will given as available.

SATURDAY, MAY 23RD AT 7PM- THE SECRET SISTERS (CONCERT)

Since their 2010 self-titled debut, The Secret Sisters have brought their spellbinding harmonies to songs that untangle the thorniest aspects of life and love and womanhood. In the making of their new album, Mind, Man, Medicine, Alabama-bred siblings Laura Rogers and Lydia Slagle found their songwriting transformed by a newfound sense of self-reliance and equanimity, threading their lyrics with hard-won insight into the complexities of motherhood, commitment, compassion, and self-preservation in an endlessly chaotic world. Centered on a kaleidoscopic sound that boldly blurs the edges of country-folk, the duo's fifth full-length ultimately confronts many of modern life's harshest challenges while leading the listener toward a more open-hearted state of mind. "In our previous records there was a feeling that we had something to prove, but now we're leaning toward a place of peaceful acceptance and trying to stay immersed in the present," says Slagle, noting that their shared experience in parenting young children greatly informed that shift in perspective. "There are definitely still moments of frustration and anger on this album, but there's also a little more light," Rogers adds. "I think a lot of that came from getting older, and from letting go of the pressure we put on ourselves in the past. We finally reached the point of saying, 'Let's just write the songs honestly as we can, and trust that they'll reach whoever they're meant to reach.'" The follow-up to Saturn Return—their 2020 Grammy-nominated LP co-produced by Brandi Carlile and lavishly praised by the likes of Rolling Stone—Mind, Man, Medicine finds The Secret Sisters co-producing alongside Ben Tanner (Alabama Shakes, St. Paul & the Broken Bones) and John Paul White (formerly of Grammy-winning duo the Civil Wars). "On Saturn Return we'd gotten much more confident as far as directing the sound of the record and knowing how to capture our voices in the most honest way, so it felt like the right time for our first foray into production," says Rogers. The latest in a series of critically lauded releases, the album came to life at FAME Studios (the historic spot in their hometown of Muscle Shoals) and at Sun Drop Sound in nearby Florence, with contributions from such esteemed musicians as Alabama Shakes bassist Zac Cockrell and legendary multi-instrumentalist Larry Campbell (Paul Simon, Willie Nelson, Levon Helm).

SATURDAY, MAY 30TH AT 7PM- CHUCK BRODSKY (CONCERT)

Chuck Brodsky is a storyteller, a songwriter, a troubadour, a modern day bard. His wit and irony, down-to-earth warmth, and quirky, rootsy, finely crafted songs, tell stories of oddball and underdog characters. His songs celebrate the goodness in people, the eccentric, the holy, the profound, the courageous, the inspiring, the beautiful. They poke fun at what needs poking, and sometimes challenge what needs to be challenged. They're sworn to tell the truth.

Over the past 29 years Chuck has performed at festivals and in concerts all across the USA, Canada, Ireland, Denmark, England, Israel, Lithuania, Latvia, Wales, and the Shetland Islands of Scotland. He's performed three times at the National Baseball Hall of Fame, and 22 of his Baseball story songs have been enshrined in the Hall of Fame's sound recording library.

Born and raised in Philadelphia, a very young Chuck fell in love with the piano. Despite taking lessons, he still managed to teach himself how to play. Years later, on his first day of university orientation, he saw two guys playing guitars. He soon got one of his own, transferred out of the university and into the school of life. Influenced by Bob Dylan, Woody Guthrie, Lowell George, John Hartford, Jackson Browne, Bruce Springsteen, Greg Brown, The Rolling Stones, and Nic Jones, Chuck started writing songs in a style that is very much his own, yet pays homage to the traditions.

After hitchhiking to San Francisco and singing weekly at the Tattoo Rose Cafe's open mic, Chuck spent a few years singing for tips on the streets of Europe, and worked as a fruit picker back in the USA. In the late 1980's, he began performing in small coffeehouses around the San Francisco Bay Area.

Chuck and his songs have appeared in several films and on tv. His beloved Philadelphia Phillies featured an interview with him as well as his song "Whitey & Harry" in the documentary "Richie Ashburn: A Baseball Life." The 2003 Sony Pictures release "Radio" included a cameo by Chuck as well as his closing title track. "Moe Berg: The Song" is featured in the PBS film "Jews and Baseball: An American Love Story" (2010). Kathy Mattea's recording of his song "We Are Each Other's Angels" is in the film "Dear Mr. Goodlife" (1998). "Blow 'em Away" has been recorded by David Wilcox and many others, and also appears on the Christine Lavin produced "Laugh Tracks." In April of 2019 Chuck was inducted into the Philadelphia Jewish Sports Hall Of Fame for his songs about Baseball.

Four of Chuck's early CDs were produced in Atlanta by Sugarland's Kristian Bush, while four of his more recent CDs were produced in Cape Breton, Nova Scotia, by J.P. Cormier. His last three albums have been self-produced in Asheville NC, including his newest, "Gravity, Wings, And Heavy Things."

EVENT DATES ON HOLD

Reminder that we are holding Friday, May 22nd and Friday, May 29th as a rain back-up location for Music on the Square. Events will be called around 2pm on the day of the show if the plan is to move the event inside the Jackson Theatre.

What's Happening in Downtown Jonesborough?

May 1st from 7:45am-8:15am: Honor Flight Send Off

Open to the community. Will meet at the JBO Senior Center

May 2nd from 11am-5pm: JAMSA presents Force Fest

Various businesses will be open and participating as a treat stop for ticketed attendees. The Jackson will be handing out chocolate covered oreos provided by JAMSA. Rebel Legion and R2D2 will be inside the Jackson as well as Bingo with the Lollipop Shop in the Jackson at 5:30pm.

May 2nd, 9th, 16th, 23rd, 30th from 9am-12pm: Jonesborough Locally Grown Farmer's Market

Will be located in the parking lot next to Courthouse Public Restrooms. Will not be allowed to park in this lot until market is over.

May 7th from 6pm-7pm: Miss Brown's End of Year Program at McKinney Center

Join us to see student artwork and performances from the 2026 Spring semester.

May 5th, 12th, 19th and 26th:

7pm-8pm: Jonesborough Storytelling Guild at the International Storytelling Center

Second Annual Afternoon Tea: Heritage Alliance-at Chester Inn

Will take place from 11am-3pm. Ticketed event, available on ThunderTix. Victorian-themed tea held on Mother's Day Weekend on the historic Chester Inn porch. Three seating times to choose from.

May 16th from 10am-4pm: Mill Spring Makers Faire

Vendor market on Spring Street and Mill Spring Park featuring over 70 handmade vendors and food trucks. Free event.

May 25th from 10am-2pm: Memorial Day Celebration

Main Street will be closed for event, plan accordingly for parking. Will feature music and keynote speakers. Free event.

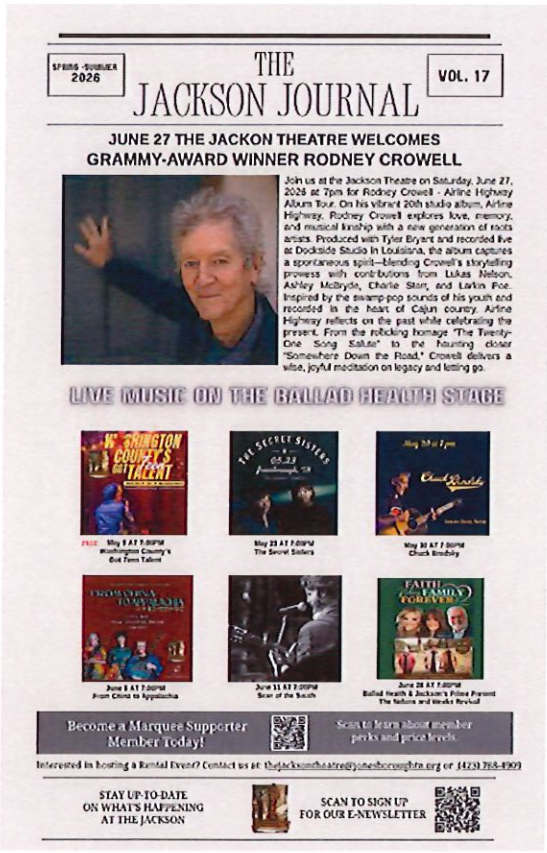
Date: 5/1/26

To: Amber Crumley (for BMA meeting)

From: Lori Powell

Re: Assistant Operations Manager Report – period 4/1/26 to 4/30/26

- **Marketing and Community Outreach**: Current Edition of The Jackson Journal



SPRING - SUMMER 2026

THE JACKSON JOURNAL

VOL. 17

JUNE 27 THE JACKON THEATRE WELCOMES GRAMMY-AWARD WINNER RODNEY CROWELL

Join us at the Jackson Theatre on Saturday, June 27, 2026 at 7pm for Rodney Crowell - Airline Highway Album Tour. On his vibrant 20th studio album, Airline Highway, Rodney Crowell explores love, memory, and musical kinship with a new generation of roots artists. Produced with Tyler Bryant and recorded live at Dockside Studio in Louisiana, the album captures a spontaneous spirit—blending Crowell's storytelling prowess with contributions from Lukas Nelson, Ashley McBryde, Charlie Starr, and Larkin Poe. Inspired by the swamp-pop sounds of his youth and recorded in the heart of Cajun country, Airline Highway reflects on the past while celebrating the present. From the rollicking homage 'The Twenty-One Song Salute' to the haunting closer 'Somewhere Down the Road,' Crowell delivers a wise, joyful meditation on legacy and letting go.

LIVE MUSIC ON THE BALLAD HEALTH STAGE

Washington County's Got Talent — May 9 AT 7:00PM Washington County's Got Talent

The Secret Sisters — May 23 AT 7:00PM The Secret Sisters

May 30 at 7pm — May 30 AT 7:00PM Chuck Brodsky

From China to Appalachia — June 6 AT 7:00PM From China to Appalachia

Scar of the South — June 13 AT 7:00PM Scar of the South

Faith Family Forever — June 20 AT 7:00PM Ballad Health & Jackson's Prime Present The Nations and Wendy Revival

Become a Marquee Supporter Member Today!

Scan to learn about member perks and price levels

Interested in hosting a Rental Event? Contact us at: thejacksontheatre@jonesborough.org or (423) 788-4909

STAY UP-TO-DATE ON WHAT'S HAPPENING AT THE JACKSON

SCAN TO SIGN UP FOR OUR E-NEWSLETTER

NOW SHOWING AT THE JACKSON

MAY MOVIES

JUNE MOVIES

JULY MOVIES

*PAY WHAT YOU CAN MOVIES

JACKSON THEATRE BOX OFFICE HOURS
TUESDAY - SATURDAY 11 AM - 5 PM
& 1 HOUR PRIOR TO SHOWTIME

PURCHASE TICKETS ONLINE OR AT OUR BOX OFFICE, LOCATED AT 121 W. MAIN ST. JONESBOROUGH, TN 37659

VISIT OUR WEBSITE AT THEJACKSONTHEATRE.COM OR CALL US AT 423-788-4909

- **Ticketing**: Entered movie events for May, June and July Thundertix, Google calendar and Jackson website. Submit the daily Thundertix deposit reports to Town's Financial Deposit. Reporting for Gift Certificates.
- **Volunteer coordination;** Follow up emailing and recruiting, we currently have 66 people signed up on our volunteer list. Sign up for events here: VOLUNTEER SIGN UP FOR JACKSON THEATRE SHOWS.xlsx We received new sign ups from our Volunteer Appreciation Event on April 11.
- **Total visitor counts for** April: 1439
- **Constant Contact:** (email mailing list) we have currently have 2526 sign up to receive our e-newsletter.
- **Day to Day operations:**
    - Created May host work schedule. Training of new Custodian and House Manager.
    - Concession/Merch (Clover) deposit reporting: Concessions, merchandise, rentals and donations: **gross revenue for April $12,295.22**
    - Continue oversee alcohol sales and inventory spreadsheets for tax reporting

Parks and Recreation
April 2026

Wetlands Waterpark

April was a very busy and productive month as staff continued preparations for the opening of the Wetlands Waterpark. Significant maintenance and improvement projects were completed throughout the facility for the upcoming season.

Several key upgrades were made across the park. New drain covers were installed, and handrail nets were added to improve overall safety. The pool liner and surrounding sidewalks were thoroughly pressure washed, enhancing both cleanliness and appearance. In addition, new manual soap dispensers were installed to replace the previous battery-operated units, which had been malfunctioning and causing soap to dispense onto the floor.

Preparation of the pool deck is well underway. Tables and chairs have been cleaned and are currently being placed throughout the park for guest use. Repainting of the upstairs flooring is also in progress and will be completed prior to opening.

Staffing efforts remain ongoing, with continued hiring and orientation of Wetlands employees to ensure the team is fully prepared for the season. To date, we have onboarded over 60 employees with more in the pipeline. We have seen a large increase of returning employees, specifically lifeguards, apply since last month when the BMA approved the $1 raise for returners.

Landscaping work is nearly complete, with valuable assistance from the Dirty Street Fighters work crews, who helped spread mulch throughout the park. These crews also assisted in cleaning the pavilion ceiling in preparation for staining.

Equipment upgrades have also been completed, including the installation of a new pool heater. We also switched propane companies from Amerigas to Marsh. That change will save over $90 a year in tank rentals and it is over $1 cheaper per gallon. The system is ready for testing once the pool becomes operational.

Season pass sales totaled $3,516, facility rentals generated $7,695, and swim lessons brought in $1,010, for a total April revenue of $12,221.

Revenue YTD as of April 30th:

	FY 26 YTD	Projected FY26 Closeout	Difference
Water Park - Season Passes	$ 10,475.00	$ 28,000.00	$ 17,525.00
Wetlands - Facility Rental	$ 52,441.00	$ 65,000.00	$ 12,559.00
Wetlands - Daily Admissions	$ 217,740.40	$ 365,000.00	$ 147,259.60
Wetlands - Concessions	$ 89,248.75	$ 134,000.00	$ 44,751.25
Wetlands - Merchandise Sales	$ 1,442.50	$ 2,500.00	$ 1,057.50
Wetlands - Tube Rentals/Locker	$ 1,258.00	$ 1,600.00	$ 342.00
Wetlands - Snowball Sales	$ 1,185.18	$ 1,185.18	$ -
Wetlands - Swim Lessons/CPR Training	$ 1,730.00	$ 2,000.00	$ 270.00

Open Spaces Division

April was an extremely busy and productive month for the Open Spaces Division, with a strong focus on landscaping and beautification.

A significant portion of the month was dedicated to a full landscaping overhaul at the Wetlands Waterpark. Staff installed a variety of perennial and annual flowers throughout mulch beds, planters, and cabana areas, including the addition of new garden boxes around a recently constructed cabana. Ongoing care of these plantings included watering, fertilization, and general maintenance, along with the installation of an automated watering system once plants became established.

Additional maintenance efforts included continued upkeep of the Town's food forest, where staff performed weeding, mowing, and general cleanup around the planting beds. Mulch was refreshed in several high-visibility areas, including Main Street and Boone Street downtown, as well as at Wetlands Waterpark and Golden Oak Park. Landscaping improvements were also completed at the Immigrant Trail dedication stone in front of the Christopher Taylor House, enhancing the visual appeal of this important historic feature.

Staff also focused on preparation work for several upcoming landscape projects. At the Storytelling Resource Place, existing shrubs and outdated landscaping were removed and beds were prepped for installation scheduled for early May. This phase of work, particularly the removal of established woody shrubs, is one of the most labor-intensive aspects of landscaping and will allow for a smoother installation process. Similar preparation work was completed at the greenspace at Fox St. and Main St., including the removal of invasive plant species and general site clearing.

Sunny designed the landscape plan for Brightridge Park and pitched the idea to their team. It received overwhelming support and they agreed to fully fund the project. It was presented at the April Tree and Townscape meeting and was also approved.

April also featured a highly successful Arbor Week celebration. The Open Spaces Division hosted a three-day series of events that promoted environmental education and community engagement. Activities included a tree identification hike at Persimmon Ridge led by Tennessee State Forester Brandon Lemmons, as well as a sapling giveaway at the greenhouse. The week concluded with a large event at Jonesborough Elementary School, where all second-grade students (111 total) participated in a multi-station program. Stations included sunflower planting for students to take home, educational sessions on Arbor Day and the importance of trees, a storytelling booth focused on environmental stewardship, a hands-on tree planting station, and an art station. Artwork created during this event will be displayed in public spaces throughout Jonesborough in the near future.

In addition, the Town received 86 trees through the reforestation TAEP grant program, and installation has begun at Tiger Park. Staff also continued routine responsibilities, including maintaining park cleanliness and caring for plantings in downtown planters.

Maintenance Division

With an increase in activities, programs, and events throughout our park system, staff has worked diligently to stay ahead of maintenance demands and ensure all facilities remain safe, functional, and welcoming.

With both Little League Baseball and Jonesborough Middle School Baseball and Softball in full swing, our staff has been heavily focused on preparing and maintaining our athletic facilities for both players and spectators. Persimmon Ridge Park, being one of our older facilities, continues to present maintenance challenges. Despite this, staff has done an excellent job maintaining field conditions and addressing general building upkeep. This park remains our most heavily utilized facility this time of year, requiring significant time and resources. At

Tiger Park, the baseball and softball fields have been maintained in excellent condition. While minor issues remain, overall feedback from school teams and spectators has been very positive. The spring season at Tiger Park concluded in April, and staff will continue focusing on improving outfield conditions in preparation for next season.

The Old Jonesborough Middle School football field has been utilized for our Spring Soccer League and requires consistent attention. Staff conducts daily monitoring of restrooms and trash, along with routine inspections of the field and equipment to ensure safety. Field lines are repainted weekly to maintain a high-quality playing surface.

Downtown activity increased significantly throughout April, with events taking place nearly every weekend. This has required additional attention from our maintenance staff, including placing signage for parking, cleaning sidewalks and flowerbeds, and addressing any issues that arise. These efforts help ensure that visitors have a positive experience while attending events in the downtown area.

At Town Hall, staff began work removing the old bill payment office and initiating construction of a new lobby space designed to better serve customers. Due to the increased workload associated with the spring season, this project is currently on hold as staff prioritizes operational needs throughout the park system.

A significant portion of staff time has also been dedicated to preparing Wetlands Waterpark for the upcoming 2026 season. Work has included pressure washing, facility repairs, and landscaping improvements. With opening day approaching, staff will continue working on-site daily to ensure the park is fully prepared for the public.

Town-wide mowing operations have been ongoing for the past month. Contractors have generally performed well, with only minor issues identified. Weekly site visits are conducted to ensure work meets expectations, and any concerns are communicated via email to provide documentation and maintain accountability.

Several key maintenance improvements were completed during the month of April. At Persimmon Ridge Park, a waterless urinal was installed in the restroom to address a longstanding leakage issue. Additionally, 17 field lights at the park were replaced through a contracted service. At Tiger Park, staff repaired a damaged fence in the playground area and installed new center straps on the pickleball courts due to wear and dry rot.

Director Activities

April was a very active month across multiple areas of Parks and Recreation, with continued focus on programming, partnerships, community engagement, and operational improvements.

Parks and Recreation hosted the second annual Sensory Easter Egg Hunt at Lincoln Park, which saw approximately 100 children participate. This event continues to grow and serves an important role in providing inclusive recreational opportunities for our community. The success of the event would not have been possible without the efforts of Parks and Recreation staff, as well as Mary and Lotus from the Senior Center, who assisted with arts and crafts. It was a very rewarding event and a great example of interdepartmental collaboration.

Nick and I partnered with Jonesborough Soccer to transition the program into a Town-run operation. While we continue to utilize their volunteer board for day-to-day support, the Town now manages financials, registration, and scheduling. The program currently has over 200 participants and is running smoothly. In addition, I coordinated a special training session in partnership with Sporting JC, a semi-professional team that is exploring relocating operations to Jonesborough this fall. The long-term goal is to keep this program under the Town's

umbrella, with the potential to generate modest revenue that can be reinvested into field improvements and programming.

I had the opportunity to present at the inaugural Ambassador Program, where I highlighted the wide-ranging impact of the Parks and Recreation Department. Many attendees were surprised to learn how extensively the department is involved in Town operations, including events, programming, sidewalks, landscaping, mowing, downtown decorations, and Wetlands Waterpark. It was a valuable opportunity to showcase the work our staff does on a daily basis.

I coordinated with Sharp Business Systems to install IT infrastructure in the new Street Department building and worked with BrightRidge to complete fiber installation. The building is now fully functional from an IT standpoint, with the copier scheduled for installation on May 11th. Townhall is slated to have Brightridge fiber installed in early May. With the help of the Water Distribution team boring conduit, Wetlands Waterpark is slated to have Fiber installed by the end of May.

Community engagement remained a priority throughout the month. Sunny Ezell and I participated in the Keep Jonesborough Beautiful Spring Cleanup on April 11th, where over 760 pounds of trash and more than 80 electronic waste items were collected with the help of approximately 40 volunteers. I also attended the Chuckey Depot Advisory Board meeting, where several maintenance needs were identified and are currently being addressed.

Planning and project development efforts continued as well. I worked closely with Operations Manager Craig Ford and Open Spaces Coordinator Sunny Ezell on the landscape plan for BrightRidge Park. Sunny led the design and presentation to BrightRidge, and her expertise and enthusiasm played a key role in securing support for the project. Additionally, I prepared and presented the April agenda for the Tree and Townscape Board, which included landscape plans for BrightRidge Park, the Slemmons House, and the greenspace at Fox and Main Street. All plans were approved unanimously. I also communicated with Taco Bell regarding deficiencies in their submitted landscaping plan, which did not meet Town requirements. An updated plan is expected to be presented to the Tree and Townscape Board in May.

Lastly, I secured a new partnership and sponsorship for Parks and Recreation programming and Wetlands Waterpark through Texas Roadhouse. This opportunity was made possible through the efforts of community member Jen Richman, whose support and advocacy for Parks and Recreation have been greatly appreciated.

2026
BUILDING PERMITS REPORT

	# PERMITS	AMOUNT	FEES	NEW HOUSES	COMMERCIAL	RENOVATIONS PLUMBING MECHANICAL MISCELLANEOUS	ADDITIONS	SIGNS
January	38	8,121,653.67	68,412.87	25	3	9	1	0
February	17	1,412,658.50	11,988.29	1	2	13	1	0
March	49	7,289,244.87	61,565.73	27	4	17	0	1
April	51	7,211,476.84	61,902.77	23	4	21	1	2
May								
June								
July								
August								
September								
October								
November								
December								
TOTALS	**155**	**$24,035,033.88**	**$203,869.66**	**76**	**13**	**60**	**3**	**3**

	Monthly Total	Year-To-Date
New House Permits	**6,061,220.00**	**$20,060,622.00**
New House Permit Fees	**51,520.30**	**$170,409.18**
Commercial Permits	**873,100.00**	**$2,016,078.00**
Commercial Permit Fees	**7,888.70**	**$16,914.95**
Renovations, Additions Permits	**277,156.84**	**$1,958,333.88**
Renovations, Additions Permit Fees	**2,493.77**	**$16,545.53**

JONESBOROUGH BUILDING PERMITS

COMPARISON SHEET

YEAR - 2025				YEAR - 2026			
MONTH	**# OF PERMITS**	**PROJECT COST**	**PERMIT FEE**	**MONTH**	**# OF PERMITS**	**PROJECT COST**	**PERMIT FEE**
January	33	6,498,570.94	55,963.25	January	38	8,121,653.67	68,412.87
February	8	1,820,062.31	16,087.09	February	17	1,412,658.50	11,988.29
March	13	1,608,839.08	13,717.34	March	49	7,289,244.87	61,565.73
April	***13***	***1,478,238.21***	***12,799.09***	***April***	***51***	***7,211,476.84***	***61,902.77***
May	13	1,493,560.00	13,318.10	May			
June	15	1,492,616.81	13,312.24	June			
July	18	2,758,978.66	21,126.11	July			
August	16	3,067,821.00	26,639.02	August			
September	18	1,635,159.00	14,052.46	September			
October	18	1,229,468.66	10,587.06	October			
November	15	1,650,667.60	13,496.03	November			
December	20	844,010.00	8,321.00	December			
TOTALS	**200**	**$25,577,992.27**	**$219,418.79**	**TOTALS**	**155**	**$24,035,033.88**	**$203,869.66**

TOWN OF JONESBOROUGH
2026 BUILDING PERMITS

	DATE	OWNER	ADDRESS	TYPE OF CONSTRUCTION	ZONING DISTRICT	PROJECT COST	PERMIT FEE	# UNITS	TOTAL SQ. FT.
APRIL	Page 1								
	4/1/26	Fullbright Enterprise GP	702 May Drive	Renovation	R-1	20,000.00	170.00		
	4/1/26	Hometown Plumbing	812 Old Franklin Place	Plumbing Renovation	R-3	12,772.81	108.56		
	4/2/26	BCB Builders	525 Middays Rest	Deck Stairs	R-1A	10,000.00	85.00		
	4/2/26	Jason Day Construction	619 East Main Street	House	R-1	515,000.00	4,377.50	1	
	4/2/26	Jason Day Construction	621 East Main Street	House	R-1	513,000.00	4,360.50	1	
	4/2/26	Jason Day Construction	126 & 128 Jay Henry Drive	Duplex	B-3	600,000.00	5,100.00	2	
	4/2/26	Jason Day Construction	209 & 211 Alex Run	Duplex	B-3	600,000.00	5,100.00	2	
	4/6/26	Cornerstone Design Build Group	888 Old Boones Creek Rd	Detached Garage	B-3	32,000.00	272.00		
	4/6/26	Zac Jenkins	236 East Main Street	Lean-to Rear Garage	R-2/H-1	2,700.00	22.95		
	4/7/26	Robert Foss	206 Scott Lane	Demolition Basement	R-1	5,000.00	42.50		
	4/7/26	Diane Rovig	506 Pine Street	Repair Basement	R-1	5,000.00	85.00		
	4/7/26	Jason Day Construction	625 East Main Street	House	R-1	350,000.00	2,975.00	1	
	4/8/26	Jeremy Spurlock	313 Bethany Drive	Front Porch	R-1A	1,000.00	17.00		
	4/8/26	DBJ Construction	878 Vine Farm Lane	Deck Addition	PRD	13,717.00	116.60		
	4/8/26	The Rusty Wood Company	213 West Woodrow Ave	Renovation	R-2/H-1	37,000.00	314.50		
	4/8/26	Jeffrey Riddle	648 Twilight Falls	Deck into Sunroom	R-1A	10,000.00	85.00		
	4/8/26	Tucker Home Builders	532 Middays Rest	House	R-1A	325,000.00	2,762.50	1	
	4/8/26	Tucker Home Builders	546 Middays Rest	House	R-1A	325,000.00	2,762.50	1	
	4/8/26	Tucker Home Builders	550 Middays Rest	House	R-1A	325,000.00	2,762.50	1	
	4/9/26	Zac Jenkins / Kenny Cole	103 Sevier Ave	Renovation	R-2/H-1	60,000.00	510.00		
	4/9/26	US General Construction Co.	1452 East Jackson Blvd	New Taco Bell	B-3	735,000.00	6,247.50		
	4/9/26	Hometown Plumbing	201 N. First Ave	Sewer Line Repair	R-2	8,099.55	68.24		
	4/9/26	Hurd Realty LLC	203 South Cherokee St	Renovation	R-2/H-1	9,300.00	79.05		
	4/14/26	Charles Burgin	601 S. Cherokee St	Grading	R-1	1,500.00	100.00		
	4/14/26	Wolfe Development	560 Catalina Ct.	10' Fence	PRD	5,000.00	42.50		
	4/17/26	Orth Construction	140 Marigold Lane	House	PRD	340,000.00	2,890.00	1	
	4/17/26	LFG Homes	206 Alex Run	House	R-1	180,000.00	1,530.00	1	
	4/17/26	LFG Homes	210 Alex Run	House	R-1	180,000.00	1,530.00	1	
	4/17/26	LFG Homes	214 Alex Run	House	R-1	175,000.00	1,487.50	1	
	4/20/26	Deven Patalla	1404 Ben Gamble Road	New Deck	R-2	4,500.00	38.25		
	4/21/26	Haven of Mercy	1003 East Jackson Blvd	Sign	B-3	1,000.00	35.00		
	4/21/26	Nick Agulla	313 Bethany Drive	Covered Deck	R-1A	4,200.00	35.70		
	4/22/26	Roto Rooter	702 West Jackson Blvd	Sewer Clean Out	B-3	3,000.00	25.50		
	4/23/26	Steve Bacon	111 East Main Street	Renovation	R-3/H-1	75,000.00	637.50		
	4/23/26	Aaron Woodacre	839-841 Old Boones Creek Rd	Duplex	PRD	400,000.00	3,400.00	2	

TOWN OF JONESBOROUGH
2026 BUILDING PERMITS

	DATE	OWNER	ADDRESS	TYPE OF CONSTRUCTION	ZONING DISTRICT	PROJECT COST	PERMIT FEE	# UNITS	TOTAL SQ. FT.
April	Page 2								
	4/24/26	DR Horton	24 Teagan's Terrace	Townhome	B-3	123,322.00	1,048.23	1	
	4/24/26	DR Horton	26 Teagan's Terrace	Townhome	B-3	123,322.00	1,048.23	1	
	4/24/26	DR Horton	28 Teagan's Terrace	Townhome	B-3	123,322.00	1,048.23	1	
	4/24/26	DR Horton	30 Teagan's Terrace	Townhome	B-3	123,322.00	1,048.23	1	
	4/24/26	DR Horton	41 Teagan's Terrace	Townhome	B-3	123,322.00	1,048.23	1	
	4/24/26	DR Horton	43 Teagan's Terrace	Townhome	B-3	123,322.00	1,048.23	1	
	4/24/26	DR Horton	45 Teagan's Terrace	Townhome	B-3	123,322.00	1,048.23	1	
	4/24/26	DR Horton	47 Teagan's Terrace	Townhome	B-3	123,322.00	1,048.23	1	
	4/24/26	DR Horton	49 Teagan's Terrace	Townhome	B-3	123,322.00	1,048.23	1	
	4/24/26	DR Horton	51 Teagan's Terrace	Townhome	B-3	123,322.00	1,048.23	1	
	4/24/25	Steve Weiner	187 Addie Marie Dr	Swimming Pool	PRD	26,167.48	222.42		
	4/27/26	Bristol Signs/Trailblazer Coffee	304 East Jackson Blvd	Sign	B-3	24,100.00	843.50		
	4/28/26	Russell Sansom	110 Jackson Lane	Roof Over Deck	R-1	3,000.00	25.50		
	4/28/26	Wolfe Development	806 East Jackson Blvd	Grading	B-3	35,000.00	100.00		
	4/29/26	Melanie Jarrett	64 Mountain Creek Ct.	Deck	PRD	3,200.00	27.20		
	4/30/26	Skymax Construction	109 New Street #10	Renovation	R-1	3,000.00	25.50		
					TOTAL	$7,211,476.84	$61,902.77		

TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION

DATE: May 11, 2026 **AGENDA ITEM #:** Consent Agenda 6.7

SUBJECT: Electronic Fund Transfer Policy

BACKGROUND:

As part of management's continued efforts to minimize vulnerabilities, Finance Director Janet Jennings and I have worked together to go through eligibility requirements through our insurance provider PEP for the Cyber Extension Coverage. Ms. Jennings drafted the final piece of the puzzle, a formal **Electronic Funds Transfer (EFT) Policy and Procedures,** which is a critical control for mitigating cybersecurity-driven financial risk. As cybercrime increasingly targets payment systems, strong governance over electronic fund transfers is essential to protecting organizational assets, ensuring accountability, and meeting fiduciary obligations.

Cyber incidents involving unauthorized electronic payments—particularly business email compromise, phishing, and credential theft—remain one of the most common and costly categories of cyber loss. These attacks frequently bypass technical controls by exploiting process weaknesses and human decision-making. Without a clearly defined and enforced EFT policy, the town is exposed to undue financial, operational, and reputational risk.

This policy matters to protect financial assets, reduce exposure to cyber-enabled fraud, improve governance and accountability, strengthen detection and response capabilities, and support regulatory, audit, and insurance expectations.

The policy represents a low-cost, high-impact measure that significantly reduces exposure to some of the most prevalent cyber risks facing local governments today.

Once the BMA approves the policy, staff will forward all other required documents we feel will make us eligible for the Cyber Extension Coverage. The documents required for eligibility are as follows:

- A copy of our written policy for electronic funds transfers (in progress)
- A copy of written procedures for identifying and responding to data breaches (done)
- The results report from our latest network security audit (done)
- Details regarding data breaches, malware or virus infections or social engineering events within the last 5 years that have compromised our data or caused financial loss (no data breaches reported)
- Data is backed up daily to a device on-site and to East and West Coast data centers (done)

- We use M365 for Exchange Email (done)
- KnowBe4, the program/subscription service used for monthly training with all employees, provides training components and testing components (done)

RECOMMENDATION:

Approve the Electronic Funds Transfer (EFT) Policy and Procedures, as present

Town of Jonesborough

Electronic Funds Transfer (EFT) Policy and Procedures

Approved: _____

Policy Statement:

The Town of Jonesborough recognizes the use of various electronic payment methods as a safe and efficient method to process certain disbursements. The Town is committed to establishing controls and procedures for the utilization of electronic funds transfers (EFTs). This policy provides a framework of procedures to ensure that proper protocols are followed, and that adequate oversight is in place for the use of EFTs.

Purpose:

The primary goal of this policy is to ensure EFTs are initiated, executed and approved in a secure manner. This policy establishes general guidelines for using EFTs for payables and receivables.

Definitions:

- Electronic Funds Transfer (EFT): The electronic exchange (transfer of money from one bank account to another), either within a single financial institution or across multiple institutions, through computer-based systems. Wire transfers and ACH payments are examples of EFTs. This form of disbursement is authorized under state law.

- Automated Clearing House (ACH): An electronic payment delivery system that processes electronic credit and debit transactions, including direct deposits, within the United States using the American Bankers Association (ABA) number. These should be set up in the vendor master that denotes this payment method.

- Banking Information: Information from the payee or their bank regarding their account. This information includes bank name, account name, account number, routing number, bank contact information and any other information necessary to transmit funds.

- Wire Transfer: An electronic transfer of funds from one bank account to another initiated directly with the payer's bank. This type of transfer utilizes a system operated by the Federal Reserve Banks.

General Guidelines:

The Town utilizes EFTs for receipt of intergovernmental payments, grant payments, auto drafted utility billing payments and other revenues where practical. EFTs are also used for the transmittal of payroll, certain withholdings, tax deposits, bond payments, credit card processing fees, banking fees and other disbursements where practical or required.

All EFT payments will be coordinated and submitted through the Finance Department. The Finance Director or their designee will approve all new requests and any changes to electronic funds transfer requests. They will further ensure that the payment via EFT is

necessary, all required documentation is provided and appropriately approved, that the request and banking account information is accurate and valid and that the transaction is accurately recorded in the general ledger system.

All EFTs are subject to applicable Purchasing Policies and all other policies and procedures in relation to the purchase of goods and/or services.

The Town's preferred payment method is via check for vendor invoices. Payroll payments are made via ACH (direct deposit). Wire transfers should only be used under specific circumstances that require immediate funds to settle a transaction. Bond payments are made by wire transfer. Exceptions to these must be pre-approved by the Finance Director.

If bank fraud is discovered in the EFT process, the fraud must be reported to the Finance Director immediately. In the absence of the Finance Director, the Town Administrator must be notified. The Finance Director must notify the Town Administrator of the potential fraud as soon as possible after it is detected. After determination that a fraud has occurred, the Finance Director must notify the State of Tennessee Comptroller's Office within five (5) working days. Steps will be taken with the Town's banking institution to mitigate the fraud, and the appropriate entities will be notified as necessary.

This policy will be reviewed periodically for accuracy and process verification. The Finance Director and Town Administrator are authorized to make minor administrative changes to this policy, provided such changes are consistent with state and federal laws.

Procedures:

The Finance Department is the only department authorized to initiate EFTs. Finance shall be responsible for the review of EFT requests to ensure compliance, completeness and proper general ledger recording. This method of payment will be used only when authorized by the Finance Director or their designee.

To promote the safety of Town funds in the EFT environment, the following procedures will be used by all Town employees involved in processing payments via EFT.

- The procedure to initiate an EFT is subject to the same financial policies, procedures and controls that govern disbursement by any other payment method.

- Authentication of new EFT requests and changes to existing EFTs are required prior to the transactions being input in the computer-based banking system and include the following steps:

    - Validate: All new electronic payment instruction requests received, even if the request is internal.

- Contact: The supplier or requester must be contacted directly by phone to confirm any requests for payment method or payment instruction changes. Do not use the contact information provided on the request to change payment method or payment instructions. Contact information known to be genuine must be used, such as the contact information in the master file or information collected from the original contract.

- Verify: The new information provided on the payment instructions must be verified with the known contact (i.e., contact bank to confirm correct account name, number and routing information).

- Document: The verification process that was followed must be documented to validate payment instructions. The person responsible for entering/updating instructions and the person approving the new/updated instructions must approve the record of verification.

- When ACH payments are approved, they will be set up in the master file database in the financial accounting system by individuals authorized to perform vendor maintenance.

- All invoices will be approved in accordance with the Town's Purchasing Policies and entered into the financial accounting software by Accounts Payable.

- Transmission of the ACH file from financial system to bank will occur through secure single user account login by authorized Finance staff, verifying the number of EFTs submitted to the bank and that the total matches the report in the financial accounting system.

- Bank balances will be monitored daily for unusual or unexpected transactions.

- Reconciliation of banking activity to the general ledger will be accomplished in a timely manner with investigation and resolution of reconciling items.

Wire Transfers:

The Finance Department is the only department authorized to initiate wire transfers. Finance shall be responsible for the review of wire requests to ensure compliance, completeness and proper general ledger recording. This method of payment will be used only when authorized by the Finance Director or their designee.

The Town will utilize security measures offered by the Town's banking institution to prevent unauthorized individuals from initiating or modifying a wire transfer. Online banking systems should only be used by employees with proper system credentials and separate banking user IDs.

All wire transfer requests, including back-up wire information, invoice or other supporting documents will be forwarded to those authorized in the Finance Department to initiate wires. The wire transfer request must include the name and address of the payee, and full payment instructions including banking information. The bank and invoice information must be verified. If there is an inconsistency with the information provided, the wire initiator will contact the initiating party to obtain additional information. If all information agrees with the documentation, the wire will be requested with the Town's financial institution by the authorized Finance employee.

The wire transfer request and all documentation will be forwarded to the Finance Director or their designee for payment approval. The pending wire information is reviewed online against the back-up documentation. If there is an error, the wire will be rejected online, and the wire initiator will make any necessary corrections to the data. If all information is correct, the wire will be approved. The payment approval confirmation should be attached to the documentation for future reference. Upon completion of the wire transfer, the entry will be recorded in the financial accounting system by the proper Finance employee.

The Town may establish a wire template for wires that will be completed on a regular basis for items such as bond payments or regularly scheduled payments.

ACH Payments to Vendors:

The procedure to initiate an ACH payment is subject to the same procedures and controls that govern disbursement by any other payment mechanism including a check payment. ACH transactions will not be made without proper authorization of affected parties. Currently, vendors are paid primarily through the check processes.

All vendor payment requests for ACH processing must be justified and reviewed by the Finance Director. If approved, all security measures in place for wire transfers will apply.

Payroll Direct Deposit:

For the processing of Direct Deposit disbursements for payroll, each new employee is required to complete a Direct Deposit Authorization Form. This form must contain name, signature and bank information documentation to ensure proper setup. Account documentation must include a voided check or a bank notification stating the bank's routing number in addition to the employee's account number. The completed form is provided to Human Resources who will forward it to Payroll. Information is entered from the form into the employee record within the payroll system. If an employee wishes to change direct deposit information, a new form must be completed in person and signed. This information is limited to Human Resources personnel and Finance staff responsible for payroll. Al new employee setup or existing employee changes will be reviewed and approved by the Human Resources Director and Payroll.

The financial accounting system will generate an electronic direct deposit transmittal file and a Direct Deposit report that will be used to complete the direct deposit transmission.

The electronic generated banking file from the financial accounting system is electronically transmitted to the Town's banking institution, authorizing the debit and credit of funds between banks.

Once the direct deposit file is uploaded to the bank, the Finance Director will verify the amount matches the Direct Deposit payroll reports.

Payroll Withholding:

The Town currently pays certain invoices relating to payroll withholdings and expenses through an EFT process. Through a secure single user account, payroll staff initiate an ACH payment on the vendor site for the specific amount identified for each payroll cycle. The information including vendor, disbursement amount and payroll cycle is maintained along with confirmation that the ACH disbursement was accepted by the vendor.

Additionally, EFT payments are processed through a secure IRS portal for federal taxes withheld and employer and employee paid Social Security and Medicare taxes. The total of payments transmitted are verified to the payroll system and general ledger entries.

Internal Controls:

The following internal controls are in place to validate that all available safety precautions are utilized:

- Utilization of bank offered security measures to prevent unauthorized individuals from initiating or modifying a transfer.
- Each user initiating or approving wire transfers must have a separate banking user identification.
- Wire transfers are only initiated with approval of the Finance Director.
- Utilization of computer standards, policies and procedures to protect the computers and computing processes used for EFTs from computer malware.
- Ensuring a secure process for creating, securing, sending and authenticating direct deposit transmittal files to prevent unauthorized modification or submission.
- Bank balances are monitored daily for unusual or unexpected transactions.
- Bank balances are reconciled to the general ledger at least monthly.
- All confidential information will be stored in locked cabinets and in offices with locked doors.

TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION

DATE: May 11, 2026 **AGENDA ITEM #:** Consent Agenda 6.8

SUBJECT: Town Vehicle GPS Tracking & Random Review Policy

BACKGROUND:

The purpose of implementing a *Town Vehicle GPS Tracking & Random Review Policy* is to ensure accountability, safety, and operational efficiency across all work-related activities that involve travel, fieldwork, or use of Town of Jonesborough vehicles and equipment. Random GPS checks serve as a proactive, non-intrusive method to confirm that employees are following assigned routes, completing tasks within expected timeframes, and adhering to all relevant policies and safety standards.

Random checks discourage misuse of town vehicles or work time, support fair work practices among staff, and promote public trust by ensuring taxpayer-funded resources are used appropriately.

By applying GPS checks randomly and uniformly, the Town ensures fairness, avoids predictable monitoring patterns, and reinforces a culture of transparency and accountability that reflects the expectations of Tennessee's Oldest Town.

RECOMMENDATION:

Approve the Town Vehicle GPS Tracking & Random Review Policy, as presented.

TOWN VEHICLE GPS TRACKING & RANDOM GPS REVIEW POLICY

1. Purpose

   This administrative policy purpose is to ensure the safe, lawful, and efficient operation of all Town of Jonesborough owed vehicles, to protect Town assets, promote responsible driving behavior, and support accountability, public safety, and operational effectiveness. This purpose, also, is to establish a standardized procedure for conducting random reviews of GPS data from Town owned, lease or assigned vehicles.

   Random reviews are conducted to:

   - Ensure compliance with Town vehicle policies.
   - Promote safe and lawful driving behavior.
   - Protect Town assets and public resources.
   - Reduce liability exposure.
   - Maintain operational accountability.

2. Scope

   This administrative policy applies to all individuals authorized to operate or possess a Town owned, leased, or assigned vehicle, including:

   - Employees
   - Elected Officials (when operating Town vehicles)
   - Contractors and volunteers authorized for vehicle use.

   Participation in random review is a condition of vehicle use.

3. Responsibilities of operators of Town vehicles:

   - Complying with all traffic laws and Town of Jonesborough vehicle use policies.
   - Operating vehicles safely and professionally at all times
   - Using Town vehicles for authorized purposes only
   - Reporting accidents, damage, or equipment issues promptly to the authorities and/or supervisor

4. GPS Tracking and Monitoring

   Town vehicles, owned, leased, or assigned, may be equipped with GPS tracking systems that collect data including, but not limited to:

   - Vehicle location and route history
   - Speed and driving behavior (hard braking, rapid acceleration, idling)
   - Time and duration of vehicle use; including after-hours usage
   - Compliance with work schedules and take-home vehicle compliance

This information may be used to:

- Promote safe driving practices.
- Improve operational efficiency and service delivery.
- Protect Town assets and property and reduce liability.
- Investigate accidents, complaints, or suspected misuse.
- Support compliance with Town policies and applicable laws.

5. Administration and Oversight

The Town Administrator or designee is responsible for oversight of this procedure. Random reviews may be conducted by:

- Town Administrator
- Human Resources Director
- Risk Management/Safety Personnel
- Other designated supervisory personnel
- Legal counsel, as appropriate

Data will be used solely for legitimate Town business purposes and managed in accordance with appliable privacy and record retention laws.

The Town reserves the right to review GPS data on both:

- A random basis, as part of routine operational oversight and safety compliance, and
- A cause-based basis, when there is reasonable suspicion of unsafe driving, policy violations, misuse of Town vehicles, or involvement in an accident, complaint, or incident.

To ensure fairness and consistency:

Vehicle or operators will be selected using a neutral and objective method (verifiable random generator, rotational schedule, automated exception report).

- Selection shall not be based on personal bias, protected characteristics, or retaliatory motives.
- No suspicion of misconduct is required for a random review.
- The method of election shall be documented for recordkeeping purposes.

Random GPS reviews may be conducted:

- Quarterly
- Or as otherwise determined by the Town Administrator based on operational needs.

All reviews must follow the objective selection standards outlined in this policy.

Review Process

- The reviewer selects the vehicle using the approved random method.
- GPS data for the designated review period is retrieved.
- The reviewer evaluates compliance with Town policies and safe driving standards.
- Findings are documented using a standardized review form or memorandum.
- The matter is referred to the Town Administrator.

Documentation will be compiled on each random review conducted and documentation shall be retained in accordance with Town record retention schedules; the following must be documented:

- Date of review
- Name of reviewer
- Vehicle and/or operator reviewed.
- Time period examined
- Summary of findings
- Any corrective action or follow up required.

6. Findings and disciplinary action
    A. No compliance issues- no further action is required. Documentation is retained for administrative records.
    B. Minor compliance concerns- supervisory coaching, written reminder, or counseling may occur.
    C. Policy violations or unsafe conduct- may result in corrective or disciplinary action consistent with Town personnel policies.

Random GPS review is an administrative compliance tool and shall not be used for:

- Retaliation
- Discriminatory manners
- To target specific employees outside the established random selection method

Concerns regarding application of this procedure should be directed to the Human Resources Director.

7. No Expectation of Privacy

Consistent with Town policy, authorized vehicle operators have no expectation of privacy regarding the location, operation, or use of Town vehicles.

TOWN VEHICLE GPS TRACKING & RANDOM GPS REVIEW POLICY

Employee Acknowledgment

I acknowledge and understand the following:

1. I have received and reviewed the **GPS Tracking Policy** provided by the organization.
2. I understand that GPS tracking may be used for purposes including, but not limited to:
    - Safety and security
    - Operational efficiency
    - Accuracy of timekeeping and location-based work activities
    - Protection of organizational property
3. I understand that GPS tracking may apply to:
    - Company-owned vehicles
    - Company-issued mobile devices
    - Company-owned equipment with GPS capabilities
4. I understand that GPS tracking data may be reviewed by management when necessary for legitimate business purposes.
5. I understand that tampering with, disabling, or attempting to evade GPS tracking systems is prohibited and may result in disciplinary action.
6. I understand that if I have questions about the GPS Tracking Policy, I may contact my supervisor or Human Resources for clarification.

By signing below, I acknowledge that I have read and fully understand the GPS Tracking Policy and agree to comply with its requirements.

Employee Signature

Employee Signature: _____

Date: _____

GPS RANDOM REVIEW FORM

1. Review Information

Date of Review: _____

Reviewer Name: _____

Department: _____

Review Period Examined (Date Range):
From: _____ To: _____

---

2. Vehicle / Operator Information

Vehicle Number / Identifier: _____

License Plate: _____

Operator Name: _____

---

3. Selection Method (Check One)

☐ Random number generator
☐ Rotational schedule
☐ Automated system selection
☐ Other neutral method (describe): _____

---

4. Reviewed Items (Check All That Apply)

☐ Vehicle location history
☐ Route efficiency
☐ Mileage accuracy
☐ Speed compliance
☐ Hard braking / aggressive driving alerts
☐ Excessive idling
☐ After-hours usage
☐ Take-home vehicle compliance
☐ Schedule compliance
☐ Other (describe): _____

5. Findings

A. Overall Compliance Determination (Check One)

☐ No compliance issues identified
☐ Minor compliance concern(s)
☐ Policy violation identified
☐ Requires further investigation

B. Summary of Findings

(Provide objective summary of review results. Include dates, times, and specific data points as applicable.)

6. Action Taken (If Applicable)

☐ No action required

☐ Informal coaching provided

☐ Written counseling issued

☐ Referred to supervisor

☐ Referred to Human Resources

☐ Initiated disciplinary review

☐ Other (describe): _____

7. Follow-Up Required

☐ No follow-up necessary

☐ Monitor next review cycle

☐ Schedule performance meeting

☐ Additional audit required

☐ Other: _____

---

8. Reviewer Certification

I certify that this GPS Random Review was conducted in accordance with Administrative Policy using an objective and non-discriminatory selection method.

Reviewer Signature: _____

Date: _____

---

9. Supervisor Acknowledgment (If Applicable)

I have reviewed the findings of this GPS Random Review.

Supervisor Signature: _____

Date: _____

TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION

DATE: May 11, 2026 **AGENDA ITEM #:** Consent Agenda 6.9

SUBJECT: Wetlands Waterpark Menu

BACKGROUND:

Parks and Recreation Director Chris Kudera and Waterpark Director Nick Bogle are requesting approval for the 2026 Wetlands Café Menu. You will find a comprehensive profit analysis attached, which includes last year's pricing for reference alongside proposed adjustments to better reflect profitability. Several new items have been added based on recommendations from sales representatives and staff, which are projected to be successful additions to our offerings. Please note that all item prices include associated costs such as trays, condiments, toppings, cups, frying oil etc.

Wetlands will be operating the Snow Hut this year that is located within the park. All the frozen items on the menu will be offered at this location, as well as the café.

Overall, even with inflationary costs, the menu pricings are reasonable to visitors to the water park.

RECOMMENDATION:

Approve the updated menu and pricing for the 2026 Wetlands Water Park Season, as presented.

TOWN OF JONESBOROUGH
123 Boone Street
Jonesborough, TN, 37659
Telephone: 423-753-1030

Memo

To: Craig Ford

From: Christopher Kudera

CC: Nick Bogle

Date: 4/22/26

Re: 2026 Wetlands Café and Sweet Shack Menu

I am requesting approval of the proposed pricing structure for the Wetlands Café and Sweet Shack for the 2026 operating season.

For your review, I have attached a detailed comparison of last year's pricing alongside the proposed 2026 pricing, including the calculated profit margin for each item. These margins have been developed to ensure financial sustainability while remaining mindful of affordability for our patrons.

Please note that all item costs reflected in the analysis are fully loaded. This includes not only the base product cost, but also associated expenses such as trays, utensils, condiments, frying oil, and other necessary supplies required for service. This provides a more accurate representation of true operating costs and ensures our pricing decisions are based on complete financial data.

The proposed pricing strikes a balance between being economical for our guests and generating the necessary revenue to support operations, maintenance, and continued improvements at Wetlands Waterpark. As we continue to enhance the overall guest experience, it is important that our concessions program contributes positively to the park's financial performance.

Menu Item Name	Menu Item Category	2025 prices	2026 Menu Item Price	Food Cost	Food Cost%	Gross Profit$
16" Cheese Pizza	Entree	$18	$20.00	$8.09	40.45%	$11.91
16" Pepp and Sausage Pizza	Entree	$18	$20.00	$9.00	45.01%	$11.00
16" Pepperoni Pizza	Entree	$18	$20.00	$8.69	43.45%	$11.31
7" Cheese Pizza	Entree	$7	$8.00	$2.49	31.13%	$5.51
7" Pepp and Sausage Pizza	Entree	$7	$8.00	$2.95	36.83%	$5.05
7" Pepperoni Pizza	Entree	$7	$8.00	$2.64	33.00%	$5.36
BBQ Sandwich	Entree	5.5	$5.50	$2.15	39.17%	$3.35
Cheese Sticks	Appetizer	$5.00	$5.00	$1.94	38.87%	$3.06
Cheeseburger	Entree	$6.00	$6.50	$3.00	50.01%	$3.00
Chicken Sandwich	Entree	$5.50	$5.50	$2.63	47.88%	$2.87
Chicken Sandwich w/cheese	Entree	$6	$6.50	$2.72	45.33%	$3.28
Chicken Tenders	Entree	$6.00	$6.00	$2.51	41.87%	$3.49
Chili and Cheese Dog	Entree	$4.00	$4.00	$1.17	29.33%	$2.83
Chips	Appetizer	$1.50	$2.00	$0.54	36.06%	$0.96
CHURRO CREAM CHEESE FILLED	Dessert	$2.50	$2.50	$1.16	46.24%	$1.34
Fries	Appetizer	$3.50	$3.50	$0.71	20.19%	$2.79
Fries w/cheese and/or chili	Appetizer	$4.00	$4.00	$1.11	27.72%	$2.89
Funnel Cake Fries 10pc	Dessert	$3	$3.00	$1.38	45.89%	$1.62
Grandma's Cookies	Dessert	$1.50	$1.50	$0.69	45.67%	$0.82
Hamburger	Entree	$6.00	$6.50	$2.91	52.98%	$2.59
Hotdog	Entree	$3.75	$3.50	$0.97	27.69%	$2.53
Ice cream cup	Dessert	$1.50	$1.50	$0.53	35.36%	$0.97
Ice Cream Sandwich	Dessert	$2.25	$2.50	$1.17	46.67%	$1.33
Iced Lemon Loaf Cake	Dessert	$3	$3.00	$1.52	50.68%	$1.48
Large Fountain Drink 32oz	Beverage	$3.25	$3.75	$1.33	35.60%	$2.42
Nachos and Cheese	Appetizer	$4.00	$4.00	$1.46	36.49%	$2.54
Nachos w/ Cheese and Chili	Appetizer	$4.25	$4.50	$1.69	37.48%	$2.81
Pretzel	Appetizer	$3.00	$3.00	$0.99	32.88%	$2.01
Pretzel W/Cheese	Appetizer	$3.25	$3.25	$1.18	36.25%	$2.07
Small Fountain Drink 16oz	Beverage	$2.50	$2.50	$0.75	30.11%	$1.75
Uncrustables	Appetizer	$2.50	$2.50	$0.88	35.13%	$1.62
Dippn Dots Large	Dessert	$9.00	$9.00	$5.20	57.78%	$3.80
Dippn Dots Med	Dessert	$7.00	$7.00	$3.75	53.57%	$3.25
Dippn Dots small	Dessert	$5.00	$5.00	$2.13	42.60%	$2.87
Slush puppy 12oz	Dessert	New	$3.00	$0.77	25.67%	$2.23
Slush puppy 24oz	Dessert	New	$5.00	$1.50	30.00%	$3.50

TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION

DATE: May 11, 2026 **AGENDA ITEM #:** Consent Agenda 6.10

SUBJECT: Town Event – Wizardly World of Jonesborough

BACKGROUND:

Tourism and Marketing Director Cameo Waters is requesting approval for the Wizardly World of Jonesborough event. Ms. Waters has provided the details of the event for approval below including road closure.

Main Street Jonesborough is planning activities for Friday, July 31, 2026, and Saturday, August 1, 2026 as part of the annual Wizardly World of Jonesborough event. Traditionally, this event has been hosted by JAMSA, but since it has consistently been executed by Town staff, JAMSA and the Town agreed to transition this to an official Town-led initiative. The event will continue in partnership with the Goose Chase, which will host the 1-mile sprint. Their insurance information is attached.

On Friday evening, we are introducing a ticketed dinner at the International Storytelling Center followed by special programming at The Jackson Theatre, coordinated by Amber Crumley and her staff, in an effort to increase overnight stays for the weekend. Alcohol will be served at the dinner at the Storytelling Center. We will work with Main Street Café and Catering. Given the expanded efforts of adding a dinner, we will collaborate with the Goose Chase to share staff, resources, and volunteer support. The Tourism Department will also host MOTS on Main Street that evening, but we feel we can juggle both and appropriately manage parking.

On Saturday, August 1, the event will begin at 4 p.m. and feature our traditional ticketed treat, drink, and experience stops. The goal remains to encourage both residents and visitors to explore Jonesborough while increasing foot traffic to local businesses. Alcoholic beverages will be available, and we will partner with a nonprofit organization to secure the appropriate special event permit through the State. We are discussing the idea of hosting a butter beer garden, a drink featured in the book and movie series, on the plaza of the International Storytelling Center as we do for Brews & Tunes. We will work with Main Street Café and Catering to offer alcoholic and non-alcoholic options.

Other activities include the children's train, which will be transformed into the Hogwarts Express from the book and film series. At the Christopher Taylor House, visitors will have the opportunity to meet Hagrid and explore his hut, inspired by the series. There will be wand-making stations and meet and greets with owls and raptors along with other themed activities and experiences. We will also have 3-4 food trucks and a small selection of vendors. The Goose Chase will once again partner with us to host the 1-mile run at 7 p.m. The route will remain the same as last year and has already been approved by the Police Department. You will find the route on the following page.

We are requesting street closure on Saturday, August 1, on Main Street from Fox Street to Second Avenue from 2 p.m. to 9 p.m. Streets may reopen earlier at the discretion of the Police Department.

RECOMMENDATION:

Approve the event to hold the Wizardly World of Jonesborough event on Friday. July 31, 2026, and Saturday, August 1, 2026, including the requested street closure, and 1-mile Goose Chase run at 7:00 PM, as presented.

MEMO

To: Glenn Rosenoff, Town Administrator
From: Cameo Waters, Tourism & Main Street Director
Date: April 29, 2026
RE: Wizardly World of Jonesborough Event

Main Street Jonesborough is planning activities for Friday, July 31 and Saturday, August 1 as part of the annual Wizardly World of Jonesborough event. Traditionally, this event has been hosted by JAMSA, but since it has consistently been executed by Town staff, JAMSA and the Town agreed to transition this to an official Town-led initiative. The event will continue in partnership with the Goose Chase, which will host the 1-mile sprint. Their insurance information is attached.

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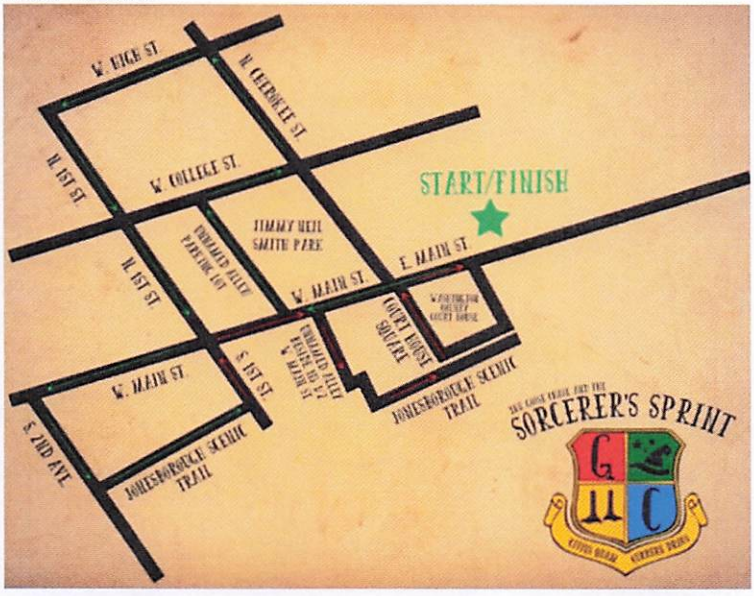
Thanks,
Cameo Waters
Enclosed: run route and insurance from The Goose Chase

Run Route



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 04/21/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Assured Insurance Consultants LLC 2908 E Oakland Ave Johnson City TN 37601	CONTACT NAME: Philip Jones PHONE (A/C, No, Ext): (423) 282-3111 FAX (A/C, No): (423) 282-3667 E-MAIL ADDRESS: pjones@myassuredinsurance.com
INSURED Karen Hubbs, DBA: The Goose Chase 3101 Browns Mill Rd Suite 6-182 Johnson City TN 37604	INSURER(S) AFFORDING COVERAGE / NAIC # INSURER A: Next Generation Underwriters 524210 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES **CERTIFICATE NUMBER:** 25-26 Master COI **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC [ ] OTHER:	Y		NXTPHKHPX7-02-GL	09/23/2025	09/23/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 100,000 $ 15,000 $ 1,000,000 $ 2,000,000 $ 2,000,000
	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ $ $ $
A	[X] UMBRELLA LIAB [X] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $			NXTPHKHPX7-02-GL	09/23/2025	09/23/2026	EACH OCCURRENCE AGGREGATE	$ 2,000,000 $ 2,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ] N/A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					[ ] PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ $ $
A	Professional Liability			NXTPHKHPX7-02-GL	09/23/2025	09/23/2026	Gen Aggregate Limit Each Occruence	1,000,000 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Town of Jonesborough is listed as an Additional Insured in regards to the General Liability policy.

Event: Sorcerer's Sprint
August 1, 2026
Jonesborough, TN

CERTIFICATE HOLDER

Town of Jonesborough TN
123 Boone Street
Jonesborough TN 37659

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION

DATE: May 11, 2026 **AGENDA ITEM #:** Consent Agenda 6.11

SUBJECT: GovDeals Liquidation Requests

BACKGROUND:

Steve Beckett, Fleet Management Director, has prepared a list of items that he is recommending be declared as surplus and sold at auction. He has spoken with the appropriate Directors regarding the equipment. A list of the equipment is attached with photographs.

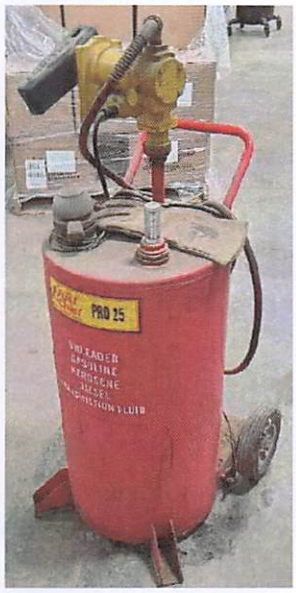
RECOMMENDATION:

Declare the attached list as surplus property to be listed on GovDeals for public auction.

TOWN OF JONESBOROUGH
123 BOONE STREET
JONESBOROUGH, TN 37659
TELEPHONE (423) 753-1030
FAX (423) 753-1074

GovDeals liquidation Requests 5-1-26

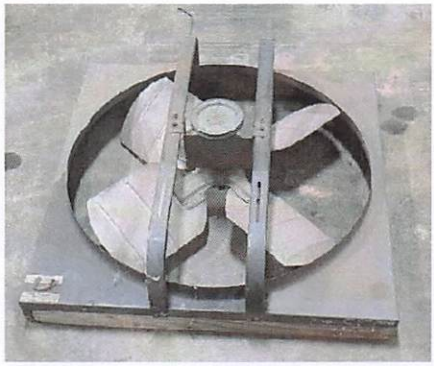
Old fuel transfer tank.



Worn out jack.

Old cutting torch cart.

Old Fan with not motor.



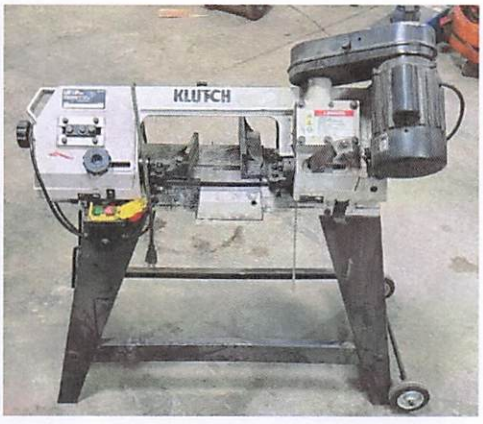
3 barrel carts.

A/C machine is past it's servicable life.

Old filing cabinet.

Pressure washer has bad pump.

Band saw has stripped transmission.



Pressure washer has bad pump.

Old Cart.

Surplus vent pipe and fittings.

Damaged topside creeper.

15 Six gallon cases of RV antifreeze

1997 crane truck has failed cables inside boom, very expensive to repair.

TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION

DATE: May 11, 2026 **AGENDA ITEM #:** Consent Agenda 6.12

SUBJECT: Surplus Property

BACKGROUND:

We are having an increasing problem with items delivered on pallets. With no real way to dispose of these used pallets, they are being stacked in different locations. This is unsightly and takes up space.

For years there were numerous companies that would purchase and refurbish old pallets for re-sale. These businesses have long since passed. I requested Steve Beckett, Fleet Maintenance Director, to solicit local companies to see if there was an interest in purchasing these pallets. Steve made an attempt to contact thirteen (13) local companies he was able to find contact information for. There were a few who were no longer in business. Of the remaining companies he contacted, no one was interested in purchasing the used pallets. He was able to find one company, J & M Pallets in Greeneville, who stated they would come to Jonesborough and take the used pallets, but would not pay for them.

Although we were hoping to be able to sell these pallets, we simply could not find one vendor willing to purchase them. We will still be better to allow J & M Pallets to take possession of the pallets because our only other option is to transport/haul them to the landfill, which costs the Town in labor, fuel, and tipping fees.

RECOMMENDATION:

Declare used pallets received by the Town of Jonesborough as surplus, now and in the future, and allow J & M Pallets to retrieve the pallets at no cost to the company.

TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION

DATE: May 11, 2026 **AGENDA ITEM #:** 7-A

SUBJECT: Approval of an Ordinance amending the Municipal Code, Title 11, Chapter 5, Town of Jonesborough, Tennessee, regarding Data Processing Centers and Cryptocurrency Mining on Second Reading.

BACKGROUND:

An ordinance on Data Centers and Cryptocurrency Mining was approved on first reading by the BMA on March 16, 2026, board meeting. The ordinance was recommended for approval by the Jonesborough Planning Commission at their April 21, 2026, board meeting. A public hearing will be conducted on the ordinance prior to the BMA acting on the ordinance on second and final reading.

The ordinance contains sections from Zoning as follows:

- Section 11-503 – Definitions
- Section 11-525 – M-2 Zoning District
- Section 11-507 – Parking Regulations

The proposed ordinance amends the Jonesborough Municipal Code Title 11 (Planning and Zoning), Chapter 5 (General Provisions Relating to Zoning):

- Defines Data Center and Cryptocurrency Mining
- Adds parking standards for those uses
- Provides that the applicant must submit an application outlining regulations
- Important criteria include Yard, Location, and Separation Distances; Noise Performance Standards; Water Usage and Wastewater Sustainability; Electrical Demand and Grid Impact; and Annual Reporting
- The application must be approved by the Board of Mayor and Aldermen

The purpose of regulating data centers is because they are high-impact, infrastructure-intensive facilities that can significantly affect land use, utilities, and neighborhoods. Data centers operate 24/7 and often include large cooling systems and rooftop mechanical equipment; and backup generators (with periodic testing). Additionally, they can create noise impacts, can strain water supply and wastewater operations, and may require new substations or trigger transmission upgrades (or both).

The proposal safeguards potential impacts from data centers regarding noise, water and wastewater, power, and creates predictable standards for developers.

Finally, a map showing the current M-2 zoning district along with the 1500-foot buffer and the location of the existing power substations is provided for planning and geographical reference only.

Infrastructure improvements and costs associated with this type of development, industrial land use, would be the responsibility of the owner and/or developer.

Town Administrator Note: After some citizen comments about data centers at the Planning Commission, I added to the ordinance before you the following under the *Noise Performance Standards:*

- Such sound study shall be conducted using generally accepted methodology and measured at the property line of any sensory receptor." This addition provides clearer measurements standards as part of the required study.
- Fan Enclosure Requirements**:** All rooftop fans are required to be enclosed in sound-attenuating housings that reduce output by 15-20 dB.
- Equipment enclosure: All cooling, ventilating, and power equipment are required to be enclosed or screened to reduce both visual and noise impacts.

RECOMMENDATION:

Approve the Ordinance to amend the Jonesborough Municipal Code Title 11, Chapter 5 regarding Data Processing Centers and Cryptocurrency Mining, on Second and Final Reading, as presented.

ORDINANCE NO. 2026-06

AN ORDINANCE AMENDING THE MUNICIPAL CODE TITLE 11, CHAPTER 5, TOWN OF JONESBOROUGH, TENNESSEE, REGARDING DATA PROCESSING CENTERS AND CRYPTOCURRENCY MINING

Be it ordained by the Board of Mayor and Aldermen of the Town of Jonesborough, Tennessee as follows:

SECTION I. That Section 11-503 of the Municipal Code, Town of Jonesborough, Tennessee by adding the following text:

Sec. 11-503. – Definitions:

Cryptocurrency Mining means the process by which cryptocurrency transactions are verified and added to the public ledger, known as the block chain, and also the means through which new units of crypto are released, through the use of data centers. This definition does not include use of not more than five computers from which *cryptocurrency* is mined in an enclosed structure, provided the cryptocurrency is not mined for commercial purposes.

Data Center means a facility consisting of buildings or structures specifically designed or modified for storage, management, processing, and/or transmission of digital data. This includes *Cryptocurrency Mining*. Such facilities may include high-density computer and/or network equipment, systems, servers, appliances, air handlers, power generators, water cooling and storage facilities, utility substations, and other associated utility infrastructure to support sustained operations. Administrative areas and offices for the purpose of supporting the primary activity may be located within the buildings.

SECTION II. That Section 11-525 of the Municipal Code, Town of Jonesborough, Tennessee, is amended by adding subparagraph 6 to read as follows:

(6) Cryptocurrency Mining and Data Centers, provided that upon findings of fact all the following criteria are submitted and approved by the Board of Mayor and Aldermen:

Yard, Location, and Separation Distances

A. There shall be a one hundred (100) foot green space buffer along the perimeter of the original tract, and no structures may be built in this perimeter.

B. All digital data operations use shall be conducted in a completely enclosed building.

C. No facilities shall be located within one thousand and five hundred

(1,500) feet of any residential use or district. This includes any zoning district that permits single-family residences or dwellings. The measurement shall be made from the nearest property line or zoning line of the residential use or district, whichever is closer, to the nearest property line of the property that contains the data center use.

Noise Performance Standards

A. The applicant shall demonstrate through a sound study conducted by a professional acoustic expert that the sound generated by a data center shall be limited to a maximum decibel level of 55 (dBA) between the hours of 7:00 am to 10:00 pm, and 45 (dBA) between the hours of 10:00 pm to 7:00 am, as measured from the property line of the use. Such sound study shall be conducted using generally accepted methodology and measured at the property line of any sensory receptor. A sound study shall be conducted at the following phases:

1. A preliminary study shall be conducted and supplied as part of this section. The preliminary sound study shall include recommended sound reducing materials or systems as needed to meet the required sound limit.

2. An interim sound study shall be conducted during the building permit approval process based upon the proposed user or users of the data center uses depicted on the building plans. Any sound reducing materials or systems recommended by interim sound study shall be incorporated into the construction plans for the use.

3. Fan Enclosure Requirements: All rooftop fans are required to be enclosed in sound-attenuating housings that reduce output by 15-20 dB.

4. Equipment Enclosure: All cooling, ventilating, and power equipment are required to be enclosed or screened to reduce both visual and noise impacts.

5. An as-built sound study shall be conducted ninety (90) days after issuance of the certificate of occupancy. If it is determined by the as-built sound study that there is a violation of the aforesaid noise limits, it shall be considered a violation of this ordinance.

B. The applicant shall provide a vibration study prepared by a qualified professional, i.e.: Professional Engineer (P.E) with Acoustic Specialization or Environmental Acoustical Engineer that demonstrates that no vibration from the data center or associated equipment will be perceptible to the human sense of feeling beyond the property line.

Water Usage and Wastewater Sustainability

A. The projected daily, peak, and annual water usage.

B. Water Impact Analysis stating the impact of such water usage on the effected residential, agricultural, emergency, and public water supplies.

C. All conservation, reuse, recycling, or closed-loop system measures to be implemented.

D. Drought response plan and other contingency planning.

E. Phased usage caps during declared water emergencies.

F. Proof that the usage will not materially impair, degrade, deplete, contaminate, or adversely affect the availability, quality, reliability, pressure, or reasonable and beneficial use of water for residential or public purposes.

G. Cooling system description. including wastewater, blowdown, and discharge associated with cooling or operations.

H. Chemical composition and thermal impacts of the wastewater, blowdown, and discharge.

I. The compatibility of the facility's wastewater, blowdown, and discharge with the Jonesborough treatment systems.

J. The potential effects of the proposed facility's wastewater, blowdown, and discharge on consumers of water downstream of the facility.

K. Must present proof of proper permitting of any state and/or federal agency.

Electrical Demand and Grid Impact

A. Total planned megawatt demand.

B. Phasing schedule.

C. Facilities exceeding 20 MW shall provide a Grid Impact Study prepared in coordination with the electric utility.

D. Load management plan during grid emergency declarations.

E. On-site substation screening plan.

Annual Reporting
Operator shall submit an annual report to the Board of Mayor and Aldermen documenting:

A. Actual water consumption.

B. Actual electrical consumption.

C. Generator testing hours.

D. Any violations associated with the Jonesborough water and wastewater systems, and electrical utility.

E. Noise compliance certification.

SECTION III. That Section 11-507 of the Municipal Code, Town of Jonesborough, Tennessee is amended by amending subparagraph 6 to read as follows:

6a. Industry: One (1) space for each three (3) employees computed on the basis of the greatest number of persons employed at any period during day or night.

6b. Data Center: one parking space per 8,000 square feet of floor area designed and intended to be accessible regularly by employees, or one parking space for every one employee, based upon the maximum number of employees on site during the largest shift, whichever is less.

SECTION IV. That this ordinance shall take effect from and after the date of its passage, the public welfare of the Town of Jonesborough, Tennessee requiring it.

Motion was made by Alderman Countermine and seconded by Alderman Jenkins that the preceding ordinance be adopted on first reading. Those voting for the adoption thereof

were: Alderman Countermine, Alderman Jenkins, Alderman Causey, Alderman Dickson
Those voting against: _____

PASSED ON FIRST READING March 16, 2026

_____
KELLY WOLFE, MAYOR

ATTEST:

_____
JANET JENNINGS, RECORDER

APPROVED AS TO FORM

_____
JAMES R. WHEELER, TOWN ATTORNEY

Motion was made by _____ and seconded by _____ that the preceding ordinance be adopted on second and final reading. Those voting for the adoption thereof were: _____

_____

Those voting against: _____

PASSED ON SECOND READING _____

_____
KELLY WOLFE, MAYOR

ATTEST:

_____
JANET JENNINGS, RECORDER

APPROVED AS TO FORM

_____
JAMES R. WHEELER, TOWN ATTORNEY

TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION

DATE: May 11, 2026 **AGENDA ITEM #:** 7-B

SUBJECT: Approval of an Ordinance to Amend Jonesborough Municipal Code 13, Chapter 2, Sewer Use and Wastewater Treatment in its entirety on Second Reading

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BACKGROUND:

Director of Environmental Services Cobern Rasnick has submitted a comprehensive memorandum regarding an amendment to our Sewer Use Ordinance, as well as a draft amended ordinance for consideration. The amendment replaces Jonesborough Municipal Code Title 13, Chapter 2, Sewer Use and Wastewater Treatment.

At a minimum, EPA and TDEC require a review of our pretreatment local limits every 5 years. This process is also triggered whenever a significant change is made to any new or existing industrial discharge to ensure it remains effective and up to date. The review process helps to identify any changes in the treatment plant's performance, influent flow, or pollutant characteristics that may require adjustments to the local limits. This ensures that the pretreatment program continues to meet the necessary standards and effectively reduces the discharge of potentially toxic pollutants into the environment.

While this process is necessary, amendments to other aspects of the Sewer Use Ordinance (SUO) are often unnecessary. TDEC has acknowledged that recent changes, such as tap fees, are minor and do not require prior approval. The National Pretreatment Regulations, developed as part of the Streamlining Rule, required significant changes to Jonesborough's SUO. Jonesborough met these requirements with the revisions made in 2018. Since then, the only significant changes have been the development of local limits.

Removing the publication of the local limits from the SUO in 13-208 (2) and referencing the TDEC-approved local limits as an external source document, with the addition of 13-208 (3), allows Jonesborough to develop local limits without requiring future modification to the SUO. This change will reduce the number of public notices published and shorten the overall implementation timeframe during future review processes.

Mr. Rasnick is recommending Board approval. The BMA approved the ordinance on first reading at the April 13th meeting.

RECOMMENDATION:

Approve the Ordinance to amend Jonesborough Municipal Code Title 13, Chapter 2, Sewer Use and Wastewater Treatment in its entirety on Second and Final Reading, as presented.

TOWN OF JONESBOROUGH
123 BOONE STREET
JONESBOROUGH, TN 37659
TELEPHONE (423) 753-1030
FAX (423) 753-1074

MEMO

Date: 4/7/2026

To: Glenn Rosenoff, Town Administrator

From: Cobern Rasnick, Director of Environmental Services

RE: Sewer Use Ordinance Amendments

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Thank you for your consideration,

Cobern Rasnick

Director of Environmental Services

ORDINANCE NO. 2026-07

AN ORDINANCE REPLACING TITLE 13, CHAPTER 2 (SEWER USE AND WASTEWATER TREATMENT) OF JONESBOROUGH MUNICIPAL CODE IN ITS ENTIRETY

WHEREAS, the Town of Jonesborough has established policies and regulations related to the provision of wastewater services to Jonesborough residents as well as some household and industrial facilities outside of the city limits, and

WHEREAS, it is necessary to update and revised said policies and regulations so that expectations are clear for the provision of sewer service, and the Town's is in compliance with State and Federal guidelines, and

WHEREAS, revisions have been submitted to the Board of Mayor and Aldermen that make it more practical to adopt an adopt an entirely new Chapter on sewer and wastewater treatment, then

NOW, THEREFORE BE IT ORDAINED by the Board of Mayor and Aldermen of the Town of Jonesborough, Tennessee that Title 13, Chapter 2 of the Jonesborough Municipal Code be replaced in its entirety as follows:

CHAPTER 2

SEWER USE AND WASTEWATER TREATMENT

SECTION

13-201 Purpose and policy
13-202 Abbreviations
13-203 Definitions
13-204 Industrial Pretreatment
13-205 Prohibited Discharge Standards
13-206 National Categorical Pretreatment Standards
13-207 State Pretreatment Standards
13-208 Local Limits
13-209 Town of Jonesborough Right of Revision
13-210 Dilution
13-211 Pretreatment Facilities
13-212 Additional Pretreatment Measures
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13-214 Hauled Wastewater
13-215 Wastewater Analysis
13-216 Individual Wastewater Discharge Permit and General Permit Requirement

13-217 Individual Wastewater Discharge and General Permitting: Existing Connections
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13-220 Wastewater Discharge Permitting: General Permits
13-221 Application Signatories and Certifications
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13-237 Reports from Unpermitted Users
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13-258 Civil Penalties
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13-262 Performance Bonds
13-263 Liability Insurance
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13-265 Water Supply Severance
13-266 Public Nuisances
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13-268 Prohibited Discharge Standards
13-269 Bypass
13-270 Wastewater Treatment Tap Fee Schedule
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13-274 Sewer Pre-Construction And Engineering Requirements
13-275 Sewer Operation And Construction Guidelines
13-276 Grease Trap and Oil Separators
13-277 Effective Date

13-201 Purpose and Policy

This Chapter sets forth uniform requirements for Users of the Waste Water Facilities for the Town of Jonesborough and enables the Town to comply with all applicable State and Federal laws, including the State Pretreatment Requirements (Tennessee Rule 0400-40-14), the Clean Water Act (33 United States Code [U.S.C.] section 1251 et seq.) and the General Pretreatment Regulations (Title 40 of the *Code of Federal Regulations* CFR Part 403). The objectives of this ordinance are:

(1) To prevent the introduction of pollutants into the Waste Water Facilities that will interfere with its operation;

(2) To prevent the introduction of pollutants into the Waste Water Facilities that will pass through the Waste Water Facilities, inadequately treated, into receiving waters, or otherwise be incompatible with the Waste Water Facilities;

(3) To protect both Waste Water Facilities personnel who may be affected by wastewater and sludge in the course of their employment and the general public;

(4) To promote reuse and recycling of industrial wastewater and sludge from the Waste Water Facilities;

(5) To provide for fees for the equitable distribution of the cost of operation, maintenance, and improvement of the Waste Water Facilities; and

(6) To enable the Town to comply with its National Pollutant Discharge Elimination System permit conditions, sludge use and disposal

requirements, and any other Federal or State laws to which the Waste Water Facilities is subject.

This ordinance shall apply to all Users of the Waste Water Facilities. The ordinance authorizes the issuance of individual wastewater discharge permits or general permit; provides for monitoring, compliance, and enforcement activities; establishes administrative review procedures; requires User reporting; and provides for the setting of fees for the equitable distribution of costs resulting from the program established herein.

13-202 Abbreviations

The following abbreviations, when used in this ordinance, shall have the designated meanings:

BOD – Biochemical Oxygen Demand
BMP – Best Management Practice
BMR – Baseline Monitoring Report
CFR – *Code of Federal Regulations*
CIU – Categorical Industrial User
COD – Chemical Oxygen Demand
DES – Director of Environmental Services
EPA – U.S. Environmental Protection Agency
gpd – gallons per day
IU – Industrial User
mg/l – milligrams per liter
NPDES – National Pollutant Discharge Elimination System
NSCIU – Non-Significant Categorical Industrial User
RCRA – Resource Conservation and Recovery Act
SIU – Significant Industrial User
SNC – Significant Noncompliance
TSS – Total Suspended Solids
U.S.C. – United States Code
WWF – Waste Water Facilities

13-203 Definitions

Unless a provision explicitly states otherwise, the following terms and phrases, as used in this ordinance, shall have the meanings hereinafter designated.

(1) Act or "the Act." The Federal Water Pollution Control Act, also known as the Clean Water Act, as amended, 33 U.S.C. section 1251 et seq.

(2) Approval Authority. The Tennessee Division of Water Resources Director or his/her representative(s)

(3) Authorized or Duly Authorized Representative of the User.

(a) If the User is a corporation:

(i) The president, secretary, treasurer, or a vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy or decision-making functions for the corporation; or

(ii) The manager of one or more manufacturing, production, or operating facilities, provided the manager is authorized to make management decisions that govern the operation of the regulated facility including having the explicit or implicit duty of making major capital investment recommendations, and initiate and direct other comprehensive measures to assure long-term environmental compliance with environmental laws and regulations; can ensure that the necessary systems are established or actions taken to gather complete and accurate information for individual wastewater discharge permit or general permit requirements; and where authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures.

(b) If the User is a partnership or sole proprietorship: a general partner or proprietor, respectively.

(c) If the User is a Federal, State, or local governmental facility: a director or highest official appointed or designated to oversee the operation and performance of the activities of the government facility, or their designee.

(d) The individuals described in paragraphs (a) through (c), above, may designate a Duly Authorized Representative if the authorization is in writing, the authorization specifies the individual or position responsible for the overall operation of the facility from which the discharge originates or having overall responsibility for environmental matters for the company, and the written authorization is submitted to the Town of Jonesborough.

(4) Biochemical Oxygen Demand or BOD. The quantity of oxygen utilized in the biochemical oxidation of organic matter under standard laboratory procedures for five (5) days at 20 degrees centigrade, usually expressed as a concentration (e.g., mg/l).

(5) Best Management Practices or BMPs means schedules of activities, prohibitions of practices, maintenance procedures, and other

management practices to implement the prohibitions listed in Section 13-205 (1) and (2) and Tennessee Rule 0400-40-14-.05(1)(a) and (2). BMPs include treatment requirements, operating procedures, and practices to control plant site runoff, spillage or leaks, sludge or waste disposal, or drainage from raw materials storage.

(6) Categorical Pretreatment Standard or Categorical Standard. Any regulation containing pollutant discharge limits promulgated by EPA in accordance with sections 307(b) and (c) of the Act (33 U.S.C. section 1317) that apply to a specific category of Users and that appear in 40 CFR Chapter I, Subchapter N, Parts 405-471.

(7) Categorical Industrial User. An Industrial User subject to a categorical Pretreatment Standard or categorical Standard.

(8) Town: Town of Jonesborough or Board/BMA: Board of Mayor and Alderman.

(9) Chemical Oxygen Demand or COD. A measure of the oxygen required to oxidize all compounds, both organic and inorganic, in water.

(10) Control Authority. The Town of Jonesborough

(11) Daily Maximum. The arithmetic average of all effluent samples for a pollutant (except pH) collected during a calendar day.

(12) Daily Maximum Limit. The maximum allowable discharge limit of a pollutant during a calendar day. Where Daily Maximum Limits are expressed in units of mass, the daily discharge is the total mass discharged over the course of the day. Where Daily Maximum Limits are expressed in terms of a concentration, the daily discharge is the arithmetic average measurement of the pollutant concentration derived from all measurements taken that day.

(13) Environmental Protection Agency or EPA. The U.S. Environmental Protection Agency or, where appropriate, the Regional Water Management Division Director, the Regional Administrator, or other duly authorized official of said agency.

(14) Existing Source. Any source of discharge that is not a "New Source."

(15) Grab Sample. A sample that is taken from a wastestream without regard to the flow in the wastestream and over a period of time not to exceed fifteen (15) minutes.

(16) Indirect Discharge or Discharge. The introduction of pollutants into the WWF from any nondomestic source.

(17) Instantaneous Limit. The maximum concentration of a pollutant allowed to be discharged at any time, determined from the analysis of any discrete or composited sample collected, independent of the industrial flow rate and the duration of the sampling event.

(18) Interference. A discharge that, alone or in conjunction with a discharge or discharges from other sources, inhibits or disrupts the WWF, its treatment processes or operations or its sludge processes, use or disposal; or exceeds the design capacity of the treatment works or the collection system.

(19) Local Limit. Specific discharge limits developed and enforced by the Town of Jonesborough upon industrial or commercial facilities to implement the general and specific discharge prohibitions listed in Tennessee Rule 0400-40-14-.05(1)(a) and (2).

(20) Medical Waste. Isolation wastes, infectious agents, human blood and blood products, pathological wastes, sharps, body parts, contaminated bedding, surgical wastes, potentially contaminated laboratory wastes, and dialysis wastes.

(21) Monthly Average. The sum of all "daily discharges" measured during a calendar month divided by the number of "daily discharges" measured during that month.

(22) Monthly Average Limit. The highest allowable average of "daily discharges" over a calendar month, calculated as the sum of all "daily discharges" measured during a calendar month divided by the number of "daily discharges" measured during that month.

(23) New Source.

(a) Any building, structure, facility, or installation from which there is (or may be) a discharge of pollutants, the construction of which commenced after the publication of proposed Pretreatment Standards under section 307(c) of the Act that will be applicable to such source if such Standards are thereafter promulgated in accordance with that section, provided that:

(i) The building, structure, facility, or installation is constructed at a site at which no other source is located; or

(ii) The building, structure, facility, or installation totally replaces the process or production equipment that causes the discharge of pollutants at an Existing Source; or

(iii) The production or wastewater generating processes of the building, structure, facility, or installation are substantially independent of an Existing Source at the same site. In

determining whether these are substantially independent, factors such as the extent to which the new facility is integrated with the existing plant, and the extent to which the new facility is engaged in the same general type of activity as the Existing Source, should be considered.

(b) Construction on a site at which an Existing Source is located results in a modification rather than a New Source if the construction does not create a new building, structure, facility, or installation meeting the criteria of Section (1)(b) or (c) above but otherwise alters, replaces, or adds to existing process or production equipment.

(c) Construction of a New Source as defined under this paragraph has commenced if the owner or operator has:

(i) Begun, or caused to begin, as part of a continuous onsite construction program:

1. any placement, assembly, or installation of facilities or equipment; or

2. significant site preparation work including clearing, excavation, or removal of existing buildings, structures, or facilities which is necessary for the placement, assembly, or installation of new source facilities or equipment; or

(ii) Entered into a binding contractual obligation for the purchase of facilities or equipment which are intended to be used in its operation within a reasonable time. Options to purchase or contracts which can be terminated or modified without substantial loss, and contracts for feasibility, engineering, and design studies do not constitute a contractual obligation under this paragraph.

(24) Noncontact Cooling Water. Water used for cooling that does not come into direct contact with any raw material, intermediate product, waste product, or finished product.

(25) Pass Through. A discharge which exits the WWF into waters of the United States in quantities or concentrations which, alone or in conjunction with a discharge or discharges from other sources, is a cause of a violation of any requirement of Town of Jonesborough's NPDES permit, including an increase in the magnitude or duration of a violation.

(26) Person. Any and all persons, including individuals, firms, partnerships, associations, public or private institutions, state and federal agencies, municipalities or political subdivisions, or officers thereof, departments,

agencies, or instrumentalities, or public or private corporations or officers thereof, organized or existing under the laws of this or any state or country.

(27) pH. A measure of the acidity or alkalinity of a solution, expressed in standard units.

(28) Pollutant. Dredged spoil, solid waste, incinerator residue, filter backwash, sewage, garbage, sewage sludge, munitions, Medical Wastes, chemical wastes, biological materials, radioactive materials, heat, wrecked or discarded equipment, rock, sand, cellar dirt, municipal, agricultural and industrial wastes, and certain characteristics of wastewater (e.g., pH, temperature, TSS, turbidity, color, BOD, COD, toxicity, or odor).

(29) Pretreatment. The reduction of the amount of pollutants, the elimination of pollutants, or the alteration of the nature of pollutant properties in wastewater prior to, or in lieu of, introducing such pollutants into the WWF. This reduction or alteration can be obtained by physical, chemical, or biological processes; by process changes; or by other means, except by diluting the concentration of the pollutants unless allowed by an applicable Pretreatment Standard.

(30) Pretreatment Requirements. Any substantive or procedural requirement related to pretreatment imposed on a User, other than a Pretreatment Standard.

(31) Pretreatment Standards or Standards. Pretreatment Standards shall mean prohibited discharge standards, categorical Pretreatment Standards, and Local Limits.

(32) Prohibited Discharge Standards or Prohibited Discharges. Absolute prohibitions against the discharge of certain substances; these prohibitions appear in Section 13-205 of this ordinance.

(33) Significant Industrial User (SIU).

Except as provided in paragraphs (c) and (d) of this Section, a Significant Industrial User is:

(a) An Industrial User subject to categorical Pretreatment Standards; or

(b) An Industrial User that:

(i) Discharges an average of twenty-five thousand (25,000) gpd or more of process wastewater to the WWF (excluding sanitary, noncontact cooling and boiler blowdown wastewater);

(ii) Contributes a process wastestream which makes up five (5) percent or more of the average dry weather hydraulic or organic capacity of the WWF treatment plant; or

(iii) Is designated as such by the Town of Jonesborough on the basis that it has a reasonable potential for adversely affecting the WWF's operation or for violating any Pretreatment Standard or Requirement.

(c) The Town of Jonesborough may determine that an Industrial User subject to categorical Pretreatment Standards is a Non-Significant Categorical Industrial User rather than a Significant Industrial User on a finding that the Industrial User never discharges more than 100 gallons per day (gpd) of total categorical wastewater (excluding sanitary, non-contact cooling and boiler blowdown wastewater, unless specifically included in the Pretreatment Standard) and the following conditions are met:

(i) The Industrial User, prior to the Town of Jonesborough finding, has consistently complied with all applicable categorical Pretreatment Standards and Requirements;

(ii) The Industrial User annually submits the certification statement required in Section 13-244(2) [see Tennessee Rule 0400-40-14-.12(17)], together with any additional information necessary to support the certification statement; and

(iii) The Industrial User never discharges any untreated concentrated wastewater.

(d) Upon a finding that a User meeting the criteria in Subsection (2) of this part has no reasonable potential for adversely affecting the WWF's operation or for violating any Pretreatment Standard or Requirement, the Town of Jonesborough may at any time, on its own initiative or in response to a petition received from an Industrial User, and in accordance with procedures in Tennessee Rule 0400-40-14-.08(6)(f), determine that such User should not be considered a Significant Industrial User.

(34) Slug Load or Slug Discharge. Any discharge at a flow rate or concentration, which could cause a violation of the prohibited discharge standards in Section 13-205 of this ordinance. A Slug Discharge is any Discharge of a non-routine, episodic nature, including but not limited to an accidental spill or a non-customary batch Discharge, which has a reasonable potential to cause Interference or Pass Through, or in any

other way violate the WWF's regulations, Local Limits or Permit conditions.

(35) Waste Water Facilities or WWF. All treatment facilities, as defined by section 212 of the Act (33 U.S.C. section 1292), which is owned by the Town of Jonesborough. This definition includes any devices or systems used in the collection, storage, treatment, recycling, and reclamation of sewage or industrial wastes of a liquid nature and any conveyances, which convey wastewater to a treatment plant.

(36) Septic Tank Waste. Any sewage from holding tanks such as vessels, chemical toilets, campers, trailers, and septic tanks.

(37) Sewage. Human excrement and gray water (household showers, dishwashing operations, etc.).

(38) Storm Water. Any flow occurring during or following any form of natural precipitation, and resulting from such precipitation, including snowmelt.

(39) Director of Environmental Servicesor DES. The person designated by the Town of Jonesborough to supervise the operation of the WWF, and who is charged with certain duties and responsibilities by this ordinance. The term also means a Duly Authorized Representative of the Board of Mayor and Alderman.

(40) Total Suspended Solids or Suspended Solids or TSS. The total suspended matter that floats on the surface of, or is suspended in, water, wastewater, or other liquid, and that is removable by laboratory filtering.

(41) User or Industrial User. A source of indirect discharge.

(42) Wastewater. Liquid and water-carried industrial wastes and sewage from residential dwellings, commercial buildings, industrial and manufacturing facilities, and institutions, whether treated or untreated, which are contributed to the WWF.

(43) Wastewater Treatment Plant or Treatment Plant. That portion of the WWF which is designed to provide treatment of municipal sewage and industrial waste.

13-205 Prohibited Discharge Standards

(1) General Prohibitions. No User shall introduce or cause to be introduced into the WWF any pollutant or wastewater which causes Pass Through or Interference. These general prohibitions apply to all Users of the WWF whether or not they are subject to categorical Pretreatment Standards or

any other National, State, or local Pretreatment Standards or Requirements.

(2) Specific Prohibitions. No User shall introduce or cause to be introduced into the WWF the following pollutants, substances, or wastewater:

(a) Pollutants which create a fire or explosive hazard in the WWF, including, but not limited to, wastestreams with a closed-cup flashpoint of less than 140 degrees F (60 degrees C) using the test methods specified in 40 CFR 261.21;

(b) Wastewater having a pH less than 5.5 or more than 9.5, or otherwise causing corrosive structural damage to the WWF or equipment;

(c) Solid or viscous substances in amounts which will cause obstruction of the flow in the WWF resulting in Interference but in no case solids greater than 1.5 inch(es);

(d) Pollutants, including oxygen-demanding pollutants (BOD, etc.), released in a discharge at a flow rate and/or pollutant concentration which, either singly or by interaction with other pollutants, will cause Interference with the WWF;

(e) Wastewater having a temperature that will inhibit biological activity in the treatment plant resulting in Interference, but in no case wastewater which causes the temperature at the introduction into the treatment plant to exceed 104 degrees F (40 degrees C);

(f) Petroleum oil, non-biodegradable cutting oil, or products of mineral oil origin, in amounts that will cause Interference or Pass Through;

(g) Pollutants which result in the presence of toxic gases, vapors, or fumes within the WWF in a quantity that may cause acute worker health and safety problems;

(h) Trucked or hauled pollutants, except at discharge points designated by the DES in accordance with Section 13-214 of this ordinance;

(i) Noxious or malodorous liquids, gases, solids, or other wastewater which, either singly or by interaction with other wastes, are sufficient to create a public nuisance or a hazard to life, or to prevent entry into the sewers for maintenance or repair;

(j) Wastewater which imparts color which cannot be removed by the treatment process, such as, but not limited to, dye wastes and vegetable

tanning solutions, which consequently imparts color to the treatment plant's effluent, thereby violating Town of Jonesborough NPDES permit;

(k) Wastewater containing any radioactive wastes or isotopes except in compliance with applicable State or Federal regulations;

(l) Storm Water, surface water, ground water, artesian well water, roof runoff, subsurface drainage, swimming pool drainage, condensate, deionized water, Noncontact Cooling Water, and unpolluted wastewater, unless specifically authorized by the Director of Environmental Services.

(m) Sludges, screenings, or other residues from the pretreatment of industrial wastes.

(n) Medical Wastes, except as specifically authorized by the Director of Environmental Services in an individual wastewater discharge permit or a general permit;

(o) Wastewater causing, alone or in conjunction with other sources, the treatment plant's effluent to fail toxicity test;

(p) Detergents, surface-active agents, or other substances which that might cause excessive foaming in the WWF;

(q) Fats, oils, or greases of animal or vegetable origin in concentrations greater than 30 mg/l;

(r) Wastewater causing two readings on an explosion hazard meter at the point of discharge into the WWF, or at any point in the WWF, of more than 10 percent or any single reading over 10 percent of the Lower Explosive Limit of the meter.

Pollutants, substances, or wastewater prohibited by this Section shall not be processed or stored in such a manner that they could be discharged to the WWF.

13-206 National Categorical Pretreatment Standards

Users must comply with the categorical Pretreatment Standards found at 40 CFR Chapter I, Subchapter N, Parts 405–471.

(1) Where a categorical Pretreatment Standard is expressed only in terms of either the mass or the concentration of a pollutant in wastewater, the Director of Environmental Services may impose equivalent concentration or mass limits in accordance with Sections 13-206(5) and 13-206(6).

(2) When the limits in a categorical Pretreatment Standard are expressed only in terms of mass of pollutant per unit of production, the Director of Environmental Services may convert the limits to equivalent limitations expressed either as mass of pollutant discharged per day or effluent concentration for purposes of calculating effluent limitations applicable to individual Industrial Users.

(3) When wastewater subject to a categorical Pretreatment Standard is mixed with wastewater not regulated by the same Standard, the Director of Environmental Services shall impose an alternate limit in accordance with Tennessee Rule 0400-40-14-.06(5).

(4) A CIU may obtain a net/gross adjustment to a categorical Pretreatment Standard in accordance with the following paragraphs of this Section.

(a) Categorical Pretreatment Standards may be adjusted to reflect the presence of pollutants in the Industrial User's intake water in accordance with this Section. Any Industrial User wishing to obtain credit for intake pollutants must make application to the Town of Jonesborough. Upon request of the Industrial User, the applicable Standard will be calculated on a "net" basis (i.e., adjusted to reflect credit for pollutants in the intake water) if the requirements of paragraph (2) of this Section are met.

(b) Criteria.

(i) Either (i) The applicable categorical Pretreatment Standards contained in 40 CFR subchapter N specifically provide that they shall be applied on a net basis; or (ii) The Industrial User demonstrates that the control system it proposes or uses to meet applicable categorical Pretreatment Standards would, if properly installed and operated, meet the Standards in the absence of pollutants in the intake waters.

(ii) Credit for generic pollutants such as biochemical oxygen demand (BOD), total suspended solids (TSS), and oil and grease should not be granted unless the Industrial User demonstrates that the constituents of the generic measure in the User's effluent are substantially similar to the constituents of the generic measure in the intake water or unless appropriate additional limits are placed on process water pollutants either at the outfall or elsewhere.

(iii) Credit shall be granted only to the extent necessary to meet the applicable categorical Pretreatment Standard(s), up to a maximum value equal to the influent value. Additional monitoring

may be necessary to determine eligibility for credits and compliance with Standard(s) adjusted under this Section.

(iv) Credit shall be granted only if the User demonstrates that the intake water is drawn from the same body of water as that into which the WWF discharges. The Town of Jonesborough may waive this requirement if it finds that no environmental degradation will result.

(5) When a categorical Pretreatment Standard is expressed only in terms of pollutant concentrations, an Industrial User may request that the Town convert the limits to equivalent mass limits. The determination to convert concentration limits to mass limits is within the discretion of the DES. The Town may establish equivalent mass limits only if the Industrial User meets all the conditions set forth in Sections 13-206(5)(a)(i) through 13-206(5)(a)(v) below.

(a) To be eligible for equivalent mass limits, the Industrial User must:

(i) Employ, or demonstrate that it will employ, water conservation methods and technologies that substantially reduce water use during the term of its individual wastewater discharge permit;

(ii) Currently use control and treatment technologies adequate to achieve compliance with the applicable categorical Pretreatment Standard, and not have used dilution as a substitute for treatment;

(iii) Provide sufficient information to establish the facility's actual average daily flow rate for all wastestreams, based on data from a continuous effluent flow monitoring device, as well as the facility's long-term average production rate. Both the actual average daily flow rate and the long-term average production rate must be representative of current operating conditions;

(iv) Not have daily flow rates, production levels, or pollutant levels that vary so significantly that equivalent mass limits are not appropriate to control the Discharge; and

(v) Have consistently complied with all applicable categorical Pretreatment Standards during the period prior to the Industrial User's request for equivalent mass limits.

(b) An Industrial User subject to equivalent mass limits must:

(i) Maintain and effectively operate control and treatment technologies adequate to achieve compliance with the equivalent mass limits;

(ii) Continue to record the facility's flow rates through the use of a continuous effluent flow monitoring device;

(iii) Continue to record the facility's production rates and notify the DES whenever production rates are expected to vary by more than 20 percent from its baseline production rates determined in paragraph 13-206(5)(a)(iii) of this Section. Upon notification of a revised production rate, the DES will reassess the equivalent mass limit and revise the limit as necessary to reflect changed conditions at the facility; and

(iv) Continue to employ the same or comparable water conservation methods and technologies as those implemented pursuant to paragraph 13-206(5)(a)(i) of this Section so long as it discharges under an equivalent mass limit.

(c) When developing equivalent mass limits, the DES:

(i) Will calculate the equivalent mass limit by multiplying the actual average daily flow rate of the regulated process(es) of the Industrial User by the concentration-based Daily Maximum and Monthly Average Standard for the applicable categorical Pretreatment Standard and the appropriate unit conversion factor;

(ii) Upon notification of a revised production rate, will reassess the equivalent mass limit and recalculate the limit as necessary to reflect changed conditions at the facility; and

(iii) May retain the same equivalent mass limit in subsequent individual wastewater discharger permit terms if the Industrial User's actual average daily flow rate was reduced solely as a result of the implementation of water conservation methods and technologies, and the actual average daily flow rates used in the original calculation of the equivalent mass limit were not based on the use of dilution as a substitute for treatment pursuant to Section 13-210. The Industrial User must also be in compliance with Section 13-269 regarding the prohibition of bypass.

(6) The DES may convert the mass limits of the categorical Pretreatment Standards of 40 CFR Parts 414, 419, and 455 to concentration limits for purposes of calculating limitations applicable to individual Industrial Users. The conversion is at the discretion of the DES.

(7) Once included in its permit, the Industrial User must comply with the equivalent limitations developed in this Section (13-206) in lieu of the promulgated categorical Standards from which the equivalent limitations were derived.

(8) Many categorical Pretreatment Standards specify one limit for calculating maximum daily discharge limitations and a second limit for calculating maximum Monthly Average, or 4-day average, limitations. Where such Standards are being applied, the same production or flow figure shall be used in calculating both the average and the maximum equivalent limitation.

(9) Any Industrial User operating under a permit incorporating equivalent mass or concentration limits calculated from a production-based Standard shall notify the DES within two (2) business days after the User has a reasonable basis to know that the production level will significantly change within the next calendar month. Any User not notifying the DES of such anticipated change will be required to meet the mass or concentration limits in its permit that were based on the original estimate of the long term average production rate.

13-207 State Pretreatment Standards

Users must comply with State of Tennessee Pretreatment Standards codified at Tennessee Rule 0400-40-14 to State statute or law.

13-208 Local Limits

The Town of Jonesborough is mandated by our NPDES permit to monitor the Pass Through limits for some or all of the pollutants listed below, and may need to establish local limits for pollutants not listed below. The municipality may also establish Best Management Practices (BMPs) to control certain pollutants. The Town of Jonesborough will provide public notice and an opportunity to respond to interested parties (40 CFR 403.5(c)(3)). This requirement applies whether local limits are set by ordinance or on a case-by-case basis. The Town of Jonesborough has developed Protection limits and local limits based on the Pass Through limits and will apply them to IU's on a case-by-case basis.

(1) The DES is authorized to establish Local limits pursuant to Tennessee Rule 0400-40-14-.05(3).

(2) The Town of Jonesborough Pollutant Local Limits is hereby adopted. The pollutant local limits are established to protect against Pass Through and Interference. The list of pollutants has been established by the town's NPDES Permit and may not be limited only to the noted pollutants. No person shall discharge wastewater containing in excess of the limits indicated. The limits apply at the point where the wastewater is discharged to the collection system.

All concentrations for metallic substances are for total metal unless indicated otherwise. The DES may impose mass limitations in addition to the concentration-based limitations indicated.

(3) Available at Town Hall. Pursuant to the requirements of Tennessee Code T.C.A. § 10-7-503, one (1) copy of the Town of Jonesborough Pollutant Local Limits will be placed in the administration office at town hall and shall be kept there for the use and inspection of the public.

(4) The DES may develop Best Management Practices (BMPs), by ordinance or in individual wastewater discharge permits or general permits, to implement Local Limits and the requirements of Section 13-205.

13-209 Town of Jonesborough's Right of Revision

The Town reserves the right to establish, by ordinance or in individual wastewater discharge permits or in general permits, more stringent Standards or Requirements on discharges to the WWF consistent with the purpose of this ordinance.

13-210 Dilution

No User shall ever increase the use of process water, or in any way attempt to dilute a discharge, as a partial or complete substitute for adequate treatment to achieve compliance with a discharge limitation unless expressly authorized by an applicable Pretreatment Standard or Requirement. DES may impose mass limitations on Users who are using dilution to meet applicable Pretreatment Standards or Requirements or in other cases when the imposition of mass limitations is appropriate.

13-211 Pretreatment Facilities

Users shall provide wastewater treatment as necessary to comply with this ordinance and shall achieve compliance with all categorical Pretreatment Standards, Local Limits, and the prohibitions set out in Section 13-205 of this ordinance within the time limitations specified by EPA, the State, or the Town of Jonesborough, whichever is more stringent. Any facilities necessary for compliance shall be provided, operated, and maintained at the User's expense. Detailed plans describing such facilities and operating procedures shall be submitted to Town of Jonesborough for review, and shall be acceptable by Town of Jonesborough before such facilities are constructed. The review of such plans and operating procedures shall in no way relieve the User from the responsibility of modifying such facilities as necessary to produce a discharge acceptable to Town under the provisions of this ordinance.

13-212 Additional Pretreatment Measures

(1) Whenever deemed necessary, DES may require Users to restrict their discharge during peak flow periods, designate that certain wastewater be discharged only into specific sewers, relocate and/or consolidate points of discharge, separate sewage wastestreams from industrial wastestreams, and such other conditions as may be necessary to protect the WWF and determine the User's compliance with the requirements of this ordinance.

(2) The DES may require any person discharging into the WWF to install and maintain, on their property and at their expense, a suitable storage and flow-control facility to ensure equalization of flow. An individual wastewater discharge permit or a general permit may be issued solely for flow equalization.

(3) Grease, oil, and sand interceptors shall be provided when, in the opinion of DES, they are necessary for the proper handling of wastewater containing excessive amounts of grease and oil, or sand; except that such interceptors shall not be required for residential users. All interception units shall be of a type and capacity approved by the Town of Jonesborough, shall comply with the Town's Oil and Grease Management ordinance, and shall be so located to be easily accessible for cleaning and inspection. Such interceptors shall be inspected, cleaned, and repaired in accordance with the Town's Oil and Grease Management ordinance by the User at their expense.

(4) Users with the potential to discharge flammable substances may be required to install and maintain an approved combustible gas detection meter.

13-213 Accidental Discharge/Slug Discharge Control Plans

The DES shall evaluate whether each SIU needs an accidental discharge/slug discharge control plan or other action to control Slug Discharges. The DES may require any User to develop, submit for approval, and implement such a plan or take such other action that may be necessary to control Slug Discharges. Alternatively, the DES may develop such a plan for any User. An accidental discharge/slug discharge control plan shall address, at a minimum, the following:

(1) Description of discharge practices, including non-routine batch discharges;

(2) Description of stored chemicals;

(3) Procedures for immediately notifying the DES of any accidental or Slug Discharge, as required by Section 13-236 of this ordinance; and

(4) Procedures to prevent adverse impact from any accidental or Slug Discharge. Such procedures include, but are not limited to, inspection and maintenance of storage areas, handling and transfer of materials, loading and unloading operations, control of plant site runoff, worker training, building of containment structures or equipment, measures for containing toxic organic pollutants, including solvents, and/or measures and equipment for emergency response.

13-214 Hauled Wastewater

(1) Septic tank waste may be introduced into the WWF only at locations designated by the DES, and at such times as are established by the DES. Such waste shall not violate Sections 13-205 through 13-210 of this ordinance or any other requirements established by the Town. The DES may require septic tank waste haulers to obtain individual wastewater discharge permits or general permits.

(2) If sewer needs to be hauled by the Town of Jonesborough in a Pump and Haul situation a request must be made to the Town no less than forty five(45) days prior to the service needed. The Town of Jonesborough will be responsible for requesting a Pump and Haul Permit from TDEC.

13-215 Wastewater Analysis

When requested by DES, a User must submit information on the nature and characteristics of its wastewater within 14 days of the request. The DES is authorized to prepare a form for this purpose and may periodically require Users to update this information.

13-216 Individual Wastewater Discharge Permit and General Permit Requirement

(1) No Significant Industrial User shall discharge wastewater into the WWF without first obtaining an individual wastewater discharge permit or a general permit from the Town of Jonesborough, except that a Significant Industrial User that has filed a timely application pursuant to Section 13-217 of this ordinance may continue to discharge for the time period specified therein.

(2) The DES may require other Users to obtain individual wastewater discharge permits or general permits as necessary to carry out the purposes of this ordinance.

(3) Any violation of the terms and conditions of an individual wastewater discharge permit or a general permit shall be deemed a violation of this ordinance and subjects the wastewater discharge permittee to the

sanctions set out in Sections 10 through 12 of this ordinance. Obtaining an individual wastewater discharge permit or a general permit does not relieve a permittee of its obligation to comply with all Federal and State Pretreatment Standards or Requirements or with any other requirements of Federal, State, and local law.

13-217 Individual Wastewater Discharge and General Permitting: Existing Connections

Any User required to obtain an individual wastewater discharge permit or an effective date of this ordinance and who wishes to continue such discharges in the future, shall, within 45 days after said date, apply to the DES for an individual wastewater discharge permit or a general permit in accordance with Section 13-219 of this ordinance, and shall not cause or allow discharges to the WWF to continue after 45 days of the effective date of this ordinance except in accordance with an individual wastewater discharge permit or a general permit issued by the DES.

13-218 Individual Wastewater Discharge and General Permitting: New Connections

Any User required to obtain an individual wastewater discharge permit or a general permit who proposes to begin or recommence discharging into the WWF must obtain such permit prior to the beginning or recommencing of such discharge. An application for this individual wastewater discharge permit or general permit, in accordance with Section 13-219 of this ordinance, must be filed at least 45 days prior to the date upon which any discharge will begin or recommence.

13-219 Individual Wastewater Discharge and General Permit Application Contents

(1) All Users required to obtain an individual wastewater discharge permit or a general permit must submit a permit application. Users that are eligible may request a general permit under Section 13-220. The DES may require Users to submit all or some of the following information as part of a permit application:

(a) Identifying Information.

(i) The name and address of the facility, including the name of the operator and owner.

(ii) Contact information, description of activities, facilities, and plant production processes on the premises;

(b) Environmental Permits. A list of any environmental control permits held by or for the facility.

(c) Description of Operations.

(i) A brief description of the nature, average rate of production (including each product produced by type, amount, processes, and rate of production), and standard industrial classifications of the operation(s) carried out by such User. This description should include a schematic process diagram, which indicates points of discharge to the WWF from the regulated processes.

(ii) Types of wastes generated, and a list of all raw materials and chemicals used or stored at the facility which are, or could accidentally or intentionally be, discharged to the WWF;

(iii) Number and type of employees, hours of operation, and proposed or actual hours of operation;

(iv) Type and amount of raw materials processed (average and maximum per day);

(v) Site plans, floor plans, mechanical and plumbing plans, and details to show all sewers, floor drains, and appurtenances by size, location, and elevation, and all points of discharge;

(d) Time and duration of discharges;

(e) The location for monitoring all wastes covered by the permit;

(f) Flow Measurement. Information showing the measured average daily and maximum daily flow, in gallons per day, to the WWF from regulated process streams and other streams, as necessary, to allow use of the combined wastestream formula set out in Section 13-206(3) (Tennessee Rule 0400-40-14-.06(5)).

(g) Measurement of Pollutants.

(i) The categorical Pretreatment Standards applicable to each regulated process and any new categorically regulated processes for Existing Sources.

(ii) The results of sampling and analysis identifying the nature and concentration, and/or mass, where required by the Standard or by the DES, of regulated pollutants in the discharge from each regulated process.

(iii) Instantaneous, Daily Maximum, and long-term average concentrations, or mass, where required, shall be reported.

(iv) The sample shall be representative of daily operations and shall be analyzed in accordance with procedures set out in Section 13-240 of this ordinance. Where the Standard requires compliance with a BMP or pollution prevention alternative, the User shall submit documentation as required by the DES or the applicable Standards to determine compliance with the Standard.

(v) Sampling must be performed in accordance with procedures set out in Section 13-241 of this ordinance.

(h) Any requests for a monitoring waiver (or a renewal of an approved monitoring waiver) for a pollutant neither present nor expected to be present in the discharge based on Section 13-234(2), Tennessee Rule 0400-40-14-.12(5)(b).

(i) Any request to be covered by a general permit based on Section 13-220.

(j) Any other information as may be deemed necessary by the DES to evaluate the permit application.

(k) Incomplete or inaccurate applications will not be processed and will be returned to the User for revision.

13-220 Wastewater Discharge Permitting: General Permits

(1) At the discretion of the DES, the DES may use general permits to control SIU discharges to the WWF if the following conditions are met. All facilities to be covered by a general permit must:

(a) Involve the same or substantially similar types of operations;

(b) Discharge the same types of wastes;

(c) Require the same effluent limitations;

(d) Require the same or similar monitoring; and

(e) In the opinion of the DES, are more appropriately controlled under a general permit than under individual wastewater discharge permits.

(2) To be covered by the general permit, the SIU must file a written request for coverage that identifies its contact information, production processes, the types of wastes generated, the location for monitoring all wastes covered by the general permit, any requests in accordance with Section 13-234(2)

for a monitoring waiver for a pollutant neither present nor expected to be present in the Discharge, and any other information the WWF deems appropriate. A monitoring waiver for a pollutant neither present nor expected to be present in the discharge is not effective in the general permit until after the DES has provided written notice to the SIU that such a waiver request has been granted in accordance with Section 13-234(2).

(3) The DES will retain a copy of the general permit, documentation to support the WWF's determination that a specific SIU meets the criteria in Section 13-220(1)(a) to (e) and applicable State regulations, and a copy of the User's written request for coverage for three (3) years after the expiration of the general permit.

(4) They may not control an SIU through a general permit where the facility is subject to production-based categorical Pretreatment Standards or categorical Pretreatment Standards expressed as mass of pollutant discharged per day or for IUs whose limits are based on the Combined Wastestream Formula (Section 13-206(3)) or Net/Gross calculations (Section 13-206(4)).

13-221 Application Signatories and Certifications

(1) All wastewater discharge permit applications, User reports and certification statements must be signed by an Authorized Representative of the User and contain the certification statement in Section 13-244(1).

(2) If the designation of an Authorized Representative is no longer accurate because a different individual or position has responsibility for the overall operation of the facility or overall responsibility for environmental matters for the company, a new written authorization satisfying the requirements of this Section must be submitted to the DES prior to or together with any reports to be signed by an Authorized Representative.

(3) A facility determined to be a Non-Significant Categorical Industrial User by the DES pursuant to 13-203(33)(c) must annually submit the signed certification statement in Section 13-244(2).

13-222 Individual Wastewater Discharge and General Permit Decisions

The DES will evaluate the data furnished by the User and may require additional information. Within 45 days of receipt of a complete permit application, the DES will determine whether to issue an individual wastewater discharge permit or a general permit. The DES may deny any application for an individual wastewater discharge permit or a general permit.

13-223 Individual Wastewater Discharge and General Permit Duration

An individual wastewater discharge permit or a general permit shall be issued for a specified time period, not to exceed five (3) years from the effective date of the permit. An individual wastewater discharge permit or a general permit may be issued for a period less than five (3) years, at the discretion of the DES. Each individual wastewater discharge permit or a general permit will indicate a specific date upon which it will expire.

13-224 Individual Wastewater Discharge Permit and General Permit Contents

An individual wastewater discharge permit or a general permit shall include such conditions as are deemed reasonably necessary by the DES to prevent Pass Through or Interference, protect the quality of the water body receiving the treatment plant's effluent, protect worker health and safety, facilitate sludge management and disposal, and protect against damage to the WWF.

(1) Individual wastewater discharge permits and general permits must contain:

(a) A statement that indicates the wastewater discharge permit issuance date, expiration date and effective date;

(b) A statement that the wastewater discharge permit is nontransferable without prior notification to the Town in accordance with Section 13-227 of this ordinance, and provisions for furnishing the new owner or operator with a copy of the existing wastewater discharge permit;

(c) Effluent limits, including Best Management Practices, based on applicable Pretreatment Standards;

(d) Self monitoring, sampling, reporting, notification, and record-keeping requirements. These requirements shall include an identification of pollutants or best management practice to be monitored, sampling location, sampling frequency, and sample type based on Federal, State, and local law.

(e) The process for seeking a waiver from monitoring for a pollutant neither present nor expected to be present in the Discharge in accordance with Section 13-234(2).

(f) A statement of applicable civil and criminal penalties for violation of Pretreatment Standards and Requirements, and any applicable compliance schedule. Such schedule may not extend the time for compliance beyond that required by applicable Federal, State, or local law.

(g) Requirements to control Slug Discharge, if determined by the Director of Environmental Services to be necessary.

(h) Any grant of the monitoring waiver by the DES (Section 13-234(2)) must be included as a condition in the User's permit or other control mechanism.

(2) Individual wastewater discharge permits or general permits may contain, but need not be limited to, the following conditions:

(a) Limits on the average and/or maximum rate of discharge, time of discharge, and/or requirements for flow regulation and equalization;

(b) Requirements for the installation of pretreatment technology, pollution control, or construction of appropriate containment devices, designed to reduce, eliminate, or prevent the introduction of pollutants into the treatment works;

(c) Requirements for the development and implementation of spill control plans or other special conditions including management practices necessary to adequately prevent accidental, unanticipated, or non-routine discharges;

(d) Development and implementation of waste minimization plans to reduce the amount of pollutants discharged to the WWF;

(e) The unit charge or schedule of User charges and fees for the management of the wastewater discharged to the WWF;

(f) Requirements for installation and maintenance of inspection and sampling facilities and equipment, including flow measurement devices;

(g) A statement that compliance with the individual wastewater discharge permit or the general permit does not relieve the permittee of responsibility for compliance with all applicable Federal and State Pretreatment Standards, including those which become effective during the term of the individual wastewater discharge permit or the general permit; and

(h) Other conditions as deemed appropriate by the DES to ensure compliance with this ordinance, and State and Federal laws, rules, and regulations.

13-225 Permit Issuance Process

(1) Public Notification. All records pertaining to Industrial User permits are public record and can be reviewed at the office of the DES. The only items that may be restricted are anything pertaining to trade secrets or to a proprietary process. If someone wishes to review permits, a request must be submitted in writing and an appointment made with the DES.

(2) Permit Appeals. The DES shall provide public notice of the issuance of an individual wastewater discharge permit or a general permit. Any person, including the User, may petition the DES to reconsider the terms of an individual wastewater discharge permit or a general permit within 30 days of notice of its issuance.

(a) Failure to submit a timely petition for review shall be deemed to be a waiver of the administrative appeal.

(b) In its petition, the appealing party must indicate the individual wastewater discharge permit or a general permit provisions objected to, the reasons for this objection, and the alternative condition, if any, it seeks to place in the individual wastewater discharge permit or a general permit.

(c) The effectiveness of the individual wastewater discharge permit or a general permit shall not be stayed pending the appeal.

(d) If the DES fails to act within 30 days, a request for reconsideration shall be deemed to be denied. Decisions not to reconsider an individual wastewater discharge permit or a general permit, not to issue an individual wastewater discharge permit or a general permit, or not to modify an individual wastewater discharge permit [or a general permit shall be considered final administrative actions for purposes of judicial review.

(e) Aggrieved parties seeking judicial review of the final administrative individual wastewater discharge permit or general permit decision must do so by filing a complaint with the appropriate Legal Authorities for proper jurisdiction within the State of Tennessee Statute of Limitations.

13-226 Permit Modification

(1) The DES may modify an individual wastewater discharge permit for good cause, including, but not limited to, the following reasons:

(a) To incorporate any new or revised Federal, State, or local Pretreatment Standards or Requirements;

(b) To address significant alterations or additions to the User's operation, processes, or wastewater volume or character since the time of the individual wastewater discharge permit issuance;

(c) A change in the WWF that requires either a temporary or permanent reduction or elimination of the authorized discharge;

(d) Information indicating that the permitted discharge poses a threat to [the Town's WWF, Town personnel, or the receiving waters;

(e) Violation of any terms or conditions of the individual wastewater discharge permit;

(f) Misrepresentations or failure to fully disclose all relevant facts in the wastewater discharge permit application or in any required reporting;

(g) Revision of or a grant of variance from categorical Pretreatment Standards pursuant to Tennessee Rule 0400-40-14-.13;

(h) To correct typographical or other errors in the individual wastewater discharge permit; or

(i) To reflect a transfer of the facility ownership or operation to a new owner or operator where requested in accordance with Section 13-227.

(2) The DES may modify a general permit for good cause, including, but not limited to, the following reasons:

(a) To incorporate any new or revised Federal, State, or local Pretreatment Standards or Requirements;

(b) A change in the WWF that requires either a temporary or permanent reduction or elimination of the authorized discharge;

(c) To correct typographical or other errors in the individual wastewater discharge permit; or

(d) To reflect a transfer of the facility ownership or operation to a new owner or operator where requested in accordance with Section 13-227.

13-227 Individual Wastewater Discharge Permit and General Permit Transfer

Individual wastewater discharge permits or coverage under general permits may be transferred to a new owner or operator only if the permittee gives at least 45 days advance notice to the DES and the DES approves the individual wastewater discharge permit or the general permit coverage transfer. The notice to the DES must include a written certification by the new owner or operator which:

(1) States that the new owner and/or operator has no immediate intent to change the facility's operations and processes;

(2) Identifies the specific date on which the transfer is to occur; and

(3) Acknowledges full responsibility for complying with the existing individual wastewater discharge permit or general permit.

Failure to provide advance notice of a transfer renders the individual wastewater discharge permit or coverage under the general permit void as of the date of facility transfer.

13-228 Individual Wastewater Discharge Permit and General Permit Revocation

The DES may revoke an individual wastewater discharge permit or coverage under a general permit for good cause, including, but not limited to, the following reasons:

(1) Failure to notify the DES of significant changes to the wastewater prior to the changed discharge;

(2) Failure to provide prior notification to the DES of changed conditions pursuant to Section 13-235 of this ordinance;

(3) Misrepresentation or failure to fully disclose all relevant facts in the wastewater discharge permit application;

(4) Falsifying self-monitoring reports and certification statements;

(5) Tampering with monitoring equipment;

(6) Refusing to allow the DES timely access to the facility premises and records;

(7) Failure to meet effluent limitations;

(8) Failure to pay fines;

(9) Failure to pay sewer charges;

(10) Failure to meet compliance schedules;

(11) Failure to complete a wastewater survey or the wastewater discharge permit application;

(12) Failure to provide advance notice of the transfer of business ownership of a permitted facility; or

(13) Violation of any Pretreatment Standard or Requirement, or any terms of the wastewater discharge permit or the general permit or this ordinance.

Individual wastewater discharge permits or coverage under general permits shall be voidable upon cessation of operations or transfer of business ownership. All individual wastewater discharge permits or general permits issued to a User are void upon the issuance of a new individual wastewater discharge permit or a general permit to that User.

13-229 Individual Wastewater Discharge Permit and General Permit Reissuance

A User with an expiring individual wastewater discharge permit or general permit shall apply for individual wastewater discharge permit or general permit reissuance by submitting a complete permit application, in accordance with Section 13-224 of this ordinance, a minimum of 90 days prior to the expiration of the User's existing individual wastewater discharge permit or general permit.

13-230 Regulation of Waste Received from Other Jurisdictions

(1) If another municipality, or User located within another municipality, contributes wastewater to the WWF, the DES shall enter into an inter-municipal agreement with the contributing municipality.

(2) Prior to entering into an agreement required by paragraph (1), above, the DES shall request the following information from the contributing municipality:

(a) A description of the quality and volume of wastewater discharged to the WWF by the contributing municipality;

(b) An inventory of all Users located within the contributing municipality that are discharging to the WWF; and

(c) Such other information as the DES may deem necessary.

(3) An inter-municipal agreement, as required by paragraph (1), above, shall contain the following conditions:

(a) A requirement for the contributing municipality to adopt a sewer use ordinance which is at least as stringent as this ordinance and Local Limits, including required Baseline Monitoring Reports (BMRs), which are at least as stringent as those set out in Section 13-208 of this ordinance. The requirement shall specify that such ordinance and limits

must be revised as necessary to reflect changes made to the Town's ordinance or Local Limits;

(b) A requirement for the contributing municipality to submit a revised User inventory on at least an annual basis;

(c) A provision specifying which pretreatment implementation activities, including individual wastewater discharge permit or general permit issuance, inspection and sampling, and enforcement, will be conducted by the contributing municipality; which of these activities will be conducted by the DES; and which of these activities will be conducted jointly by the contributing municipality and the DES;

(d) A requirement for the contributing municipality to provide the DES with access to all information that the contributing municipality obtains as part of its pretreatment activities;

(e) Limits on the nature, quality, and volume of the contributing municipality's wastewater at the point where it discharges to the WWF;

(f) Requirements for monitoring the contributing municipality's discharge;

(g) A provision ensuring the DES access to the facilities of Users located within the contributing municipality's jurisdictional boundaries for the purpose of inspection, sampling, and any other duties deemed necessary by the DES; and

(h) A provision specifying remedies available for breach of the terms of the inter-municipal agreement.

13-231 Baseline Monitoring Reports

(1) Within either one hundred eighty (180) days after the effective date of a categorical Pretreatment Standard, or the final administrative decision on a category determination under Tennessee Rule 0400-40-14-.06(1)(d), whichever is later, existing Categorical Industrial Users currently discharging to or scheduled to discharge to the WWF shall submit to the DES a report which contains the information listed in paragraph (2), below. At least ninety (90) days prior to commencement of their discharge, New Sources, and sources that become Categorical Industrial Users subsequent to the promulgation of an applicable categorical Standard, shall submit to the DES a report which contains the information listed in paragraph B, below. A New Source shall report the method of pretreatment it intends to use to meet applicable categorical Standards. A New Source also shall give estimates of its anticipated flow and quantity of pollutants to be discharged.

(2) Users described above shall submit the information set forth below.

(a) All information required in Section 13-219(1)(a)(i), Section 13-219(1)(b), Section 13-219(1)(c)(i), and Section 13-219(1)(f).

(b) Measurement of pollutants.

(i) The User shall provide the information required in Section 13-219(1)(g)(i) through (iv).

(ii) The User shall take a minimum of one representative sample to compile that data necessary to comply with the requirements of this paragraph.

(iii) Samples should be taken immediately downstream from pretreatment facilities if such exist or immediately downstream from the regulated process if no pretreatment exists. If other wastewaters are mixed with the regulated wastewater prior to pretreatment the User should measure the flows and concentrations necessary to allow use of the combined wastestream formula in Tennessee Rule 0400-40-14-.06(5) to evaluate compliance with the Pretreatment Standards. Where an alternate concentration or mass limit has been calculated in accordance with Tennessee Rule 400-40-14-.06(5) this adjusted limit along with supporting data shall be submitted to the Control Authority;

(iv) Sampling and analysis shall be performed in accordance with Section 13-240;

(v) The DES may allow the submission of a baseline report which utilizes only historical data so long as the data provides information sufficient to determine the need for industrial pretreatment measures;

(vi) The baseline report shall indicate the time, date and place of sampling and methods of analysis, and shall certify that such sampling and analysis is representative of normal work cycles and expected pollutant Discharges to the WWF.

(c) Compliance Certification. A statement, reviewed by the User's Authorized Representative as defined in Section 13-203(3) and certified by a qualified professional, indicating whether Pretreatment Standards are being met on a consistent basis, and, if not, whether additional operation and maintenance (O&M) and/or additional

pretreatment is required to meet the Pretreatment Standards and Requirements.

(d) Compliance Schedule. If additional pretreatment and/or O&M will be required to meet the Pretreatment Standards, the shortest schedule by which the User will provide such additional pretreatment and/or O&M must be provided. The completion date in this schedule shall not be later than the compliance date established for the applicable Pretreatment Standard. A compliance schedule pursuant to this Section must meet the requirements set out in Section 13-232 of this ordinance.

(e) Signature and Report Certification. All baseline monitoring reports must be certified in accordance with Section 13-244(1) of this ordinance and signed by an Authorized Representative as defined in Section 13-203(3).

13-232 Compliance Schedule Progress Reports

The following conditions shall apply to the compliance schedule required by Section 13-231(2)(d) of this ordinance:

(1) The schedule shall contain progress increments in the form of dates for the commencement and completion of major events leading to the construction and operation of additional pretreatment required for the User to meet the applicable Pretreatment Standards (such events include, but are not limited to, hiring an engineer, completing preliminary and final plans, executing contracts for major components, commencing and completing construction, and beginning and conducting routine operation);

(2) No increment referred to above shall exceed nine (9) months;

(3) The User shall submit a progress report to the DES no later than fourteen (14) days following each date in the schedule and the final date of compliance including, as a minimum, whether or not it complied with the increment of progress, the reason for any delay, and, if appropriate, the steps being taken by the User to return to the established schedule; and

(4) In no event shall more than nine (9) months elapse between such progress reports to the DES.

13-233 Reports on Compliance with Categorical Pretreatment Standard Deadline

Within ninety (90) days following the date for final compliance with applicable categorical Pretreatment Standards, or in the case of a New Source following commencement of the introduction of wastewater into the WWF, any User

subject to such Pretreatment Standards and Requirements shall submit to the DES a report containing the information described in Sections 13-219(1)(f) and (g) and 13-231(2)(b) of this ordinance. For Users subject to equivalent mass or concentration limits established in accordance with the procedures in Section 13-206, this report shall contain a reasonable measure of the User's long-term production rate. For all other Users subject to categorical Pretreatment Standards expressed in terms of allowable pollutant discharge per unit of production (or other measure of operation), this report shall include the User's actual production during the appropriate sampling period. All compliance reports must be signed and certified in accordance with Section 13-244(1) of this ordinance. All sampling will be done in conformance with Section 13-241.

13-234 Periodic Compliance Reports

(1) All Significant Industrial Users must, at a frequency determined by the DES submit no less than twice per year on the dates specified in their permit, reports indicating the nature, concentration of pollutants in the discharge which are limited by Pretreatment Standards and the measured or estimated average and maximum daily flows for the reporting period. In cases where the Pretreatment Standard requires compliance with a Best Management Practice (BMP) or pollution prevention alternative, the User must submit documentation required by the DES or the Pretreatment Standard necessary to determine the compliance status of the User.

(2) The Town may authorize an Industrial User subject to a categorical Pretreatment Standard to forego sampling of a pollutant regulated by a categorical Pretreatment Standard if the Industrial User has demonstrated through sampling and other technical factors that the pollutant is neither present nor expected to be present in the Discharge, or is present only at background levels from intake water and without any increase in the pollutant due to activities of the Industrial User. See Tennessee Rule 0400-40-14-.12(5)(b). This authorization is subject to the following conditions:

(a) The waiver may be authorized where a pollutant is determined to be present solely due to sanitary wastewater discharged from the facility provided that the sanitary wastewater is not regulated by an applicable categorical Standard and otherwise includes no process wastewater.

(b) The monitoring waiver is valid only for the duration of the effective period of the individual wastewater discharge permit, but in no case longer than 3 years. The User must submit a new request for the waiver before the waiver can be granted for each subsequent individual wastewater discharge permit. See Section 13-219(1)(h).

(c) In making a demonstration that a pollutant is not present, the Industrial User must provide data from at least one sampling of the facility's process wastewater prior to any treatment present at the facility that is representative of all wastewater from all processes.

(d) The request for a monitoring waiver must be signed in accordance with Section 13-203(3) and include the certification statement in 13-244(1) (Tennessee Rule 0400-40-14-.06(1)(b)2).

(e) Non-detectable sample results may be used only as a demonstration that a pollutant is not present if the EPA approved method from 40 CFR Part 136 with the lowest minimum detection level for that pollutant was used in the analysis.

(f) Any grant of the monitoring waiver by the DES must be included as a condition in the User's permit. The reasons supporting the waiver and any information submitted by the User in its request for the waiver must be maintained by the DES for 3 years after expiration of the waiver.

(g) Upon approval of the monitoring waiver and revision of the User's permit by the DES, the Industrial User must certify on each report with the statement in Section 13-244(3) below, that there has been no increase in the pollutant in its wastestream due to activities of the Industrial User.

(h) In the event that a waived pollutant is found to be present or is expected to be present because of changes that occur in the User's operations, the User must immediately: Comply with the monitoring requirements of Section 13-234(1), or other more frequent monitoring requirements imposed by the DES, and notify the DES.

(i) This provision does not supersede certification processes and requirements established in categorical Pretreatment Standards, except as otherwise specified in the categorical Pretreatment Standard.

(3) All periodic compliance reports must be signed and certified in accordance with Section 13-244(1) of this ordinance.

(4) All wastewater samples must be representative of the User's discharge. Wastewater monitoring and flow measurement facilities shall be properly operated, kept clean, and maintained in good working order at all times. The failure of a User to keep its monitoring facility in good working order shall not be grounds for the User to claim that sample results are unrepresentative of its discharge.

(5) If a User subject to the reporting requirement in this section monitors any regulated pollutant at the appropriate sampling location more frequently than required by the DES, using the procedures prescribed in Section 13-241 of this ordinance, the results of this monitoring shall be included in the report.

13-235 Reports of Changed Conditions

Each User must notify the DES of any significant changes to the User's operations or system which might alter the nature, quality, or volume of its wastewater at least 45 days before the change.

(1) The DES may require the User to submit such information as may be deemed necessary to evaluate the changed condition, including the submission of a wastewater discharge permit application under Section 13-219 of this ordinance.

(2) The DES may issue an individual wastewater discharge permit or a general permit under Section 13-229 of this ordinance or modify an existing wastewater discharge permit or a general permit under Section 13-226 of this ordinance in response to changed conditions or anticipated changed conditions.

13-236 Reports of Potential Problems

(1) In the case of any discharge, including, but not limited to, accidental discharges, discharges of a non-routine, episodic nature, a non-customary batch discharge, a Slug Discharge or Slug Load, that might cause potential problems for the WWF, the User shall immediately telephone and notify the DES of the incident. This notification shall include the location of the discharge, type of waste, concentration and volume, if known, and corrective actions taken by the User.

(2) Within five (5) days following such discharge, the User shall, unless waived by the DES, submit a detailed written report describing the cause(s) of the discharge and the measures to be taken by the User to prevent similar future occurrences. Such notification shall not relieve the User of any expense, loss, damage, or other liability which might be incurred as a result of damage to the WWF, natural resources, or any other damage to person or property; nor shall such notification relieve the User of any fines, penalties, or other liability which may be imposed pursuant to this ordinance.

(3) A notice shall be permanently posted on the User's bulletin board or other prominent place advising employees who to call in the event of a discharge described in Section 13-236(1). Employers shall ensure that all employees,

who could cause such a discharge to occur, are advised of the emergency notification procedure.

(4) Significant Industrial Users are required to notify the DES immediately of any changes at its facility affecting the potential for a Slug Discharge

13-237 Reports from Unpermitted Users

All Users not required to obtain an individual wastewater discharge permit or general permit shall provide appropriate reports to the DES as the DES may require.

13-238 Notice of Violation/Repeat Sampling and Reporting

If sampling performed by a User indicates a violation, the User must notify the DES within twenty-four (24) hours of becoming aware of the violation. The User shall also repeat the sampling and analysis and submit the results of the repeat analysis to the DES within thirty 14 days after becoming aware of the violation. Resampling by the Industrial User is not required if the Town performs sampling at the User's facility at least once a month, or if the Town performs sampling at the User between the time when the initial sampling was conducted and the time when the User or the Town receives the results of this sampling, or if the Town has performed the sampling and analysis in lieu of the Industrial User.

12-239 Notification of the Discharge of Hazardous Waste

(1) Any User who commences the discharge of hazardous waste shall notify the WWF, the EPA Regional Waste Management Division Director, and State hazardous waste authorities, in writing, of any discharge into the WWF of a substance which, if otherwise disposed of, would be a hazardous waste under 40 CFR Part 261. Such notification must include the name of the hazardous waste as set forth in 40 CFR Part 261, the EPA hazardous waste number, and the type of discharge (continuous, batch, or other). If the User discharges more than one hundred (100) kilograms of such waste per calendar month to the WWF, the notification also shall contain the following information to the extent such information is known and readily available to the User: an identification of the hazardous constituents contained in the wastes, an estimation of the mass and concentration of such constituents in the wastestream discharged during that calendar month, and an estimation of the mass of constituents in the wastestream expected to be discharged during the following twelve (12) months. All notifications must take place no later than one hundred and eighty (180) days after the discharge commences. Any notification under this paragraph need be submitted only once for each hazardous waste discharged. However, notifications of changed conditions must be submitted under Section 13-235 of this ordinance. The notification requirement in this Section does not apply to pollutants already reported by Users subject to categorical Pretreatment Standards under the self-monitoring requirements of Sections 13-231, 13-233, and 13-234 of this ordinance.

(2) Dischargers are exempt from the requirements of paragraph A, above, during a calendar month in which they discharge no more than fifteen (15) kilograms of hazardous wastes, unless the wastes are acute hazardous wastes as specified in 40 CFR 261.30(d) and 261.33(e). Discharge of more than fifteen (15) kilograms of non-acute hazardous wastes in a calendar month, or of any quantity of acute hazardous wastes as specified in 40 CFR 261.30(d) and 261.33(e), requires a one-time notification. Subsequent months during which the User discharges more than such quantities of any hazardous waste do not require additional notification.

(3) In the case of any new regulations under section 3001 of RCRA identifying additional characteristics of hazardous waste or listing any additional substance as a hazardous waste, the User must notify the DES, the EPA Regional Waste Management Waste Division Director, and State hazardous waste authorities of the discharge of such substance within ninety (90) days of the effective date of such regulations.

(4) In the case of any notification made under this Section, the User shall certify that it has a program in place to reduce the volume and toxicity of hazardous wastes generated to the degree it has determined to be economically practical.

(5) This provision does not create a right to discharge any substance not otherwise permitted to be discharged by this ordinance, a permit issued thereunder, or any applicable Federal or State law.

13-240 Analytical Requirements

All pollutant analyses, including sampling techniques, to be submitted as part of a wastewater discharge permit application or report shall be performed in accordance with the techniques prescribed in 40 CFR Part 136 and amendments thereto, unless otherwise specified in an applicable categorical Pretreatment Standard. If 40 CFR Part 136 does not contain sampling or analytical techniques for the pollutant in question, or where the EPA determines that the Part 136 sampling and analytical techniques are inappropriate for the pollutant in question, sampling and analyses shall be performed by using validated analytical methods or any other applicable sampling and analytical procedures, including procedures suggested by the DES or other parties approved by EPA.

13-241 Sample Collection

Samples collected to satisfy reporting requirements must be based on data obtained through appropriate sampling and analysis performed during the period covered by the report, based on data that is representative of conditions occurring during the reporting period.

(1) Except as indicated in Section 2 and 3 below, the User must collect wastewater samples using 24-hour flow-proportional composite sampling techniques, unless time-proportional composite sampling or grab sampling is authorized by the DES. Where time-proportional composite sampling or grab sampling is authorized by the Town of Jonesborough, the samples must be representative of the discharge. Using protocols (including appropriate preservation) specified in 40 CFR Part 136 and appropriate EPA guidance, multiple grab samples collected during a 24-hour period may be composited prior to the analysis as follows: for cyanide, total phenols, and sulfides the samples may be composited in the laboratory or in the field; for volatile organics and oil and grease, the samples may be composited in the laboratory. Composite samples for other parameters unaffected by the compositing procedures as documented in approved EPA methodologies may be authorized by the Town, as appropriate. In addition, grab samples may be required to show compliance with Instantaneous Limits.

(2) Samples for oil and grease, temperature, pH, cyanide, total phenols, sulfides, and volatile organic compounds must be obtained using grab collection techniques.

(3) For sampling required in support of baseline monitoring and 90-day compliance reports required in Section 13-231 and 13-233 Tennessee Rule 0400-40-14-.12(2) and (4), a minimum of four (4) grab samples must be used for pH, cyanide, total phenols, oil and grease, sulfide and volatile organic compounds for facilities for which historical sampling data do not exist; for facilities for which historical sampling data are available, the DES may authorize a lower minimum. For the reports required by paragraphs Section 13-234 (Tennessee Rule 0400-40-14-.12(5) and (8)), the Industrial User is required to collect the number of grab samples necessary to assess and assure compliance by with applicable Pretreatment Standards and Requirements.

13-242 Date of Receipt of Reports

Written reports will be deemed to have been submitted on the date postmarked. For reports, which are not mailed, postage prepaid, into a mail facility serviced by the United States Postal Service, the date of receipt of the report shall govern.

13-243 Recordkeeping

Users subject to the reporting requirements of this ordinance shall retain, and make available for inspection and copying, all records of information obtained pursuant to any monitoring activities required by this ordinance, any additional records of information obtained pursuant to monitoring activities undertaken by the User independent of such requirements, and documentation associated with Best Management Practices established under Section 13-208(3). Records shall

include the date, exact place, method, and time of sampling, and the name of the person(s) taking the samples; the dates analyses were performed; who performed the analyses; the analytical techniques or methods used; and the results of such analyses. These records shall remain available for a period of at least three (3) years. This period shall be automatically extended for the duration of any litigation concerning the User or the Town, or where the User has been specifically notified of a longer retention period by the DES.

13-244 Certification Statements

(1) Certification of Permit Applications, User Reports and Initial Monitoring Waiver. The following certification statement is required to be signed and submitted by Users submitting permit applications in accordance with Section 13-221; Users submitting baseline monitoring reports under Section 13-231(2)(e); Users submitting reports on compliance with the categorical Pretreatment Standard deadlines under Section 13-233; Users submitting periodic compliance reports required by Section 13-234(1)-(3), and Users submitting an initial request to forego sampling of a pollutant on the basis of Section 13-234(2)(d). The following certification statement must be signed by an Authorized Representative as defined in Section 13-203(3):

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

(2) Annual Certification for Non-Significant Categorical Industrial Users-A facility determined to be a Non-Significant Categorical Industrial User by the DES pursuant to 13-203(33)(c) and 13-221(3) must annually submit the following certification statement signed in accordance with the signatory requirements in Section 13-203(3). This certification must accompany an alternative report required by the DES:

Based on my inquiry of the person or persons directly responsible for managing compliance with the categorical Pretreatment Standards under 40 CFR ____, I certify that, to the best of my knowledge and belief that during the period from _____, _____ to _____, _____ [months, days, year]:

(i) The facility described as _____

[facility name] met the definition of a Non-Significant Categorical Industrial User as described in 13-203(33)(c);

(ii) The facility complied with all applicable Pretreatment Standards and requirements during this reporting period; and

(iii) the facility never discharged more than 100 gallons of total categorical wastewater on any given day during this reporting period.

(3) Certification of Pollutants Not Present

Users that have an approved monitoring waiver based on Section 13-234(2) must certify on each report with the following statement that there has been no increase in the pollutant in its wastestream due to activities of the User.

Based on my inquiry of the person or persons directly responsible for managing compliance with the Pretreatment Standard for 40 CFR _____ [specify applicable National Pretreatment Standard part(s)], I certify that, to the best of my knowledge and belief, there has been no increase in the level of _____ [list pollutant(s)] in the wastewaters due to the activities at the facility since filing of the last periodic report under Section 13-234(1).

13-245 Right of Entry: Inspection and Sampling

The DES shall have the right to enter the premises of any User to determine whether the User is complying with all requirements of this ordinance and any individual wastewater discharge permit or general permit or order issued hereunder. Users shall allow the DES ready access to all parts of the premises for the purposes of inspection, sampling, records examination and copying, and the performance of any additional duties.

(1) Where a User has security measures in force which require proper identification and clearance before entry into its premises, the User shall make necessary arrangements with its security guards so that, upon presentation of suitable identification, the DES shall be permitted to enter without delay for the purposes of performing specific responsibilities.

(2) The DES shall have the right to set up on the User's property, or require installation of, such devices as are necessary to conduct sampling and/or metering of the User's operations.

(3) The DES may require the User to install monitoring equipment as necessary. The facility's sampling and monitoring equipment shall be maintained at all times in a safe and proper operating condition by the User

at its own expense. All devices used to measure wastewater flow and quality shall be calibrated annually to ensure their accuracy.

(4) Any temporary or permanent obstruction to safe and easy access to the facility to be inspected and/or sampled shall be promptly removed by the User at the written or verbal request of the DES and shall not be replaced. The costs of clearing such access shall be born by the User.

(5) Unreasonable delays in allowing the DES access to the User's premises shall be a violation of this ordinance.

13-246 Search Warrants

If the DES has been refused access to a building, structure, or property, or any part thereof, and is able to demonstrate probable cause to believe that there may be a violation of this ordinance, or that there is a need to inspect and/or sample as part of a routine inspection and sampling program of the Town of Jonesborough designed to verify compliance with this ordinance or any permit or order issued hereunder, or to protect the overall public health, safety and welfare of the community, the DES may seek issuance of a search warrant from the appropriate Court of the State of Tennessee.

13-247 Confidential Information

Information and data on a User obtained from reports, surveys, wastewater discharge permit applications, individual wastewater discharge permits, general permits, and monitoring programs, and from the DES's inspection and sampling activities, shall be available to the public without restriction, unless the User specifically requests, and is able to demonstrate to the satisfaction of the DES, that the release of such information would divulge information, processes, or methods of production entitled to protection as trade secrets under applicable State law. Any such request must be asserted at the time of submission of the information or data. When requested and demonstrated by the User furnishing a report that such information should be held confidential, the portions of a report which might disclose trade secrets or secret processes shall not be made available for inspection by the public, but shall be made available immediately upon request to governmental agencies for uses related to the NPDES program or pretreatment program, and in enforcement proceedings involving the person furnishing the report. Wastewater constituents and characteristics and other effluent data, as defined at 40 CFR 2.302 shall not be recognized as confidential information and shall be available to the public without restriction.

13-248 Publication Of Users In Significant Noncompliance

The DES shall publish annually, in a newspaper of general circulation that provides meaningful public notice within the jurisdictions served by the Town of

Jonesborough, a list of the Users which, at any time during the previous twelve (12) months, were in Significant Noncompliance with applicable Pretreatment Standards and Requirements. The term Significant Noncompliance shall be applicable to all Significant Industrial Users (or any other Industrial User that violates paragraphs (3), (4) or (8) of this Section) and shall mean:

(1) Chronic violations of wastewater discharge limits, defined here as those in which sixty-six percent (66%) or more of all the measurements taken for the same pollutant parameter taken during a six- (6-) month period exceed (by any magnitude) a numeric Pretreatment Standard or Requirement, including Instantaneous Limits as defined in Sections 13-205 to 13-210;

(2) Technical Review Criteria (TRC) violations, defined here as those in which thirty-three percent (33%) or more of wastewater measurements taken for each pollutant parameter during a six- (6-) month period equals or exceeds the product of the numeric Pretreatment Standard or Requirement including Instantaneous Limits, as defined by Section 2 multiplied by the applicable criteria (1.4 for BOD, TSS, fats, oils and grease, and 1.2 for all other pollutants except pH);

(3) Any other violation of a Pretreatment Standard or Requirement as defined by Sections 13-205 to 13-210 (Daily Maximum, long-term average, Instantaneous Limit, or narrative standard) that the DES determines has caused, alone or in combination with other discharges, Interference or Pass Through, including endangering the health of WWF personnel or the general public;

(4) Any discharge of a pollutant that has caused imminent endangerment to the public or to the environment, or has resulted in the DES's exercise of its emergency authority to halt or prevent such a discharge;

(5) Failure to meet, within ninety (90) days of the scheduled date, a compliance schedule milestone contained in an individual wastewater discharge permit or a general permit or enforcement order for starting construction, completing construction, or attaining final compliance;

(6) Failure to provide within forty-five (45) days after the due date, any required reports, including baseline monitoring reports, reports on compliance with categorical Pretreatment Standard deadlines, periodic self-monitoring reports, and reports on compliance with compliance schedules;

(7) Failure to accurately report noncompliance; or

(8) Any other violation(s), which may include a violation of Best Management Practices, which the DES determines will adversely affect the operation or implementation of the local pretreatment program.

13-249 Notification of Violation

When the DES finds that a User has violated, or continues to violate, any provision of this ordinance, an individual wastewater discharge permit, or a general permit or order issued hereunder, or any other Pretreatment Standard or Requirement, the DES may serve upon that User a written Notice of Violation. Within 3 days of the receipt of such notice, an explanation of the violation and a plan for the satisfactory correction and prevention thereof, to include specific required actions, shall be submitted by the User to the DES. Submission of such a plan in no way relieves the User of liability for any violations occurring before or after receipt of the Notice of Violation. Nothing in this Section shall limit the authority of the DES to take any action, including emergency actions or any other enforcement action, without first issuing a Notice of Violation.

13-250 Consent Orders

The DES may enter into Consent Orders, assurances of compliance, or other similar documents establishing an agreement with any User responsible for noncompliance. Such documents shall include specific action to be taken by the User to correct the noncompliance within a time period specified by the document. Such documents shall have the same force and effect as the administrative orders issued pursuant to Sections 13-252 and 13-253 of this ordinance and shall be judicially enforceable.

13-251 Show Cause Hearing

The DES may order a User which has violated, or continues to violate, any provision of this ordinance, an individual wastewater discharge permit, or a general permit or order issued hereunder, or any other Pretreatment Standard or Requirement, to appear before the DES and show cause why the proposed enforcement action should not be taken. Notice shall be served on the User specifying the time and place for the meeting, the proposed enforcement action, the reasons for such action, and a request that the User show cause why the proposed enforcement action should not be taken. The notice of the meeting shall be served personally or by registered or certified mail (return receipt requested) at least 15 days prior to the hearing. Such notice may be served on any Authorized Representative of the User as defined in Section 13-203(3) and required by Section 13-221(1). A show cause hearing shall not be a bar against, or prerequisite for, taking any other action against the User.

13-252 Compliance Orders

When the DES finds that a User has violated, or continues to violate, any provision of this ordinance, an individual wastewater discharge permit, or a general permit or order issued hereunder, or any other Pretreatment Standard or Requirement, DES may issue an order to the User responsible for the discharge

directing that the User come into compliance within a specified time. If the User does not come into compliance within the time provided, sewer service may be discontinued unless adequate treatment facilities, devices, or other related appurtenances are installed and properly operated. Compliance orders also may contain other requirements to address the noncompliance, including additional self-monitoring and management practices designed to minimize the amount of pollutants discharged to the sewer. A compliance order may not extend the deadline for compliance established for a Pretreatment Standard or Requirement, nor does a compliance order relieve the User of liability for any violation, including any continuing violation. Issuance of a compliance order shall not be a bar against, or a prerequisite for, taking any other action against the User.

13-253 Cease and Desist Orders

When the DES finds that a User has violated, or continues to violate, any provision of this ordinance, an individual wastewater discharge permit, or a general permit or order issued hereunder, or any other Pretreatment Standard or Requirement, or that the User's past violations are likely to recur, the DES may issue an order to the User directing it to cease and desist all such violations and directing the User to:

(1) Immediately comply with all requirements; and

(2) Take such appropriate remedial or preventive action as may be needed to properly address a continuing or threatened violation, including halting operations and/or terminating the discharge. Issuance of a cease and desist order shall not be a bar against, or a prerequisite for, taking any other action against the User.

13-254. Administrative Penalties

(1) When the DES finds that a User has violated, or continues to violate, any provision of this ordinance, an individual wastewater discharge permit, or a general permit or order issued hereunder, or any other Pretreatment Standard or Requirement, the DES may fine such User in an amount not to exceed maximum fine allowed under State Law. Such fines shall be assessed on a per-violation, per-day basis. In the case of monthly or other long-term average discharge limits, fines shall be assessed for each day during the period of violation.

(2) Unpaid charges and penalties shall, after (30) calendar days, be assessed an additional penalty of ten percent (10%) of the unpaid balance, and interest shall accrue thereafter at a rate of ten percent (10%) per month. A lien against the User's property shall be sought for unpaid charges and penalties.

(3) Users desiring to dispute such fines must file a written request for the DES to reconsider the fine along with full payment of the fine amount within 30 days of being notified of the fine. Where a request has merit, the DES may convene a hearing on the matter. In the event the User's appeal is successful, the payment, together with any interest accruing thereto, shall be returned to the User. The DES may add the costs of preparing administrative enforcement actions, such as notices and orders, to the fine.

(4) Issuance of an administrative fine shall not be a bar against, or a prerequisite for, taking any other action against the User.

13-255 Emergency Suspensions

The DES may immediately suspend a User's discharge, after informal notice to the User, whenever such suspension is necessary to stop an actual or threatened discharge, which reasonably appears to present, or cause an imminent or substantial endangerment to the health or welfare of persons. The DES may also immediately suspend a User's discharge, after notice and opportunity to respond, that threatens to interfere with the operation of the WWF, or which presents, or may present, an endangerment to the environment.

(1) Any User notified of a suspension of its discharge shall immediately stop or eliminate its contribution. In the event of a User's failure to immediately comply voluntarily with the suspension order, the DES may take such steps as deemed necessary, including immediate severance of the sewer connection, to prevent or minimize damage to the WWF, its receiving stream, or endangerment to any individuals. The DES may allow the User to recommence its discharge when the User has demonstrated to the satisfaction of the DES that the period of endangerment has passed, unless the termination proceedings in Section 13-256 of this ordinance are initiated against the User.

(2) A User that is responsible, in whole or in part, for any discharge presenting imminent endangerment shall submit a detailed written statement, describing the causes of the harmful contribution and the measures taken to prevent any future occurrence, to the DES prior to the date of any show cause or termination hearing under Sections 13-251 or 13-256 of this ordinance. Nothing in this Section shall be interpreted as requiring a hearing prior to any Emergency Suspension under this Section.

13-256 Termination of Discharge

In addition to the provisions in Section 13-228 of this ordinance, any User who violates the following conditions is subject to discharge termination:

(1) Violation of individual wastewater discharge permit or general permit conditions;

(2) Failure to accurately report the wastewater constituents and characteristics of its discharge;

(3) Failure to report significant changes in operations or wastewater volume, constituents, and characteristics prior to discharge;

(4) Refusal of reasonable access to the User's premises for the purpose of inspection, monitoring, or sampling; or

(5) Violation of the Pretreatment Standards in Sections 13-205 to 13-210 of this ordinance. Such User will be notified of the proposed termination of its discharge and be offered an opportunity to show cause under Section 13-251 of this ordinance why the proposed action should not be taken. Exercise of this option by the DES shall not be a bar to, or a prerequisite for, taking any other action against the User.

13-257 Injunctive Relief

When the DES finds that a User has violated, or continues to violate, any provision of this ordinance, an individual wastewater discharge permit, or a general permit or order issued hereunder, or any other Pretreatment Standard or Requirement, the DES may petition the appropriate Court through the Town's Attorney for the issuance of a temporary or permanent injunction, as appropriate, which restrains or compels the specific performance of the individual wastewater discharge permit, the general permit, order, or other requirement imposed by this ordinance on activities of the User. The DES may also seek such other action as is appropriate for legal and/or equitable relief, including a requirement for the User to conduct environmental remediation. A petition for injunctive relief shall not be a bar against, or a prerequisite for, taking any other action against a User.

13-258 Civil Penalties

Violations, Administrative civil penalty. Under the authority of Tennessee Code Annotated, § 69-3-125.

(1) Any person including, but not limited to, industrial users, who does any of the following acts or omissions is subject to a civil penalty of up to ten thousand dollars ($10,000.00) per day for each day during which the act or omission continues or occurs:

(a) Unauthorized discharge, discharging without a permit;

(b) Violates an effluent standard or limitation;

(c) Violates the terms or conditions of a permit;

(d) Fails to complete a filing requirement;

(e) Fails to allow or perform an entry, inspection, monitoring or reporting requirement;

(f) Fails to pay user or cost recovery charges; or

(g) Violates a final determination or order of the local hearing authority or the local administrative officer.

(2) Any administrative civil penalty must be assessed in the following manner:

(a) The local administrative officer may issue an assessment against any person or industrial user responsible for the violation;

(b) Any person or industrial user against whom an assessment has been issued may secure a review of the assessment by filing with the local administrative officer a written petition setting forth the grounds and reasons for the violator's objections and asking for a hearing in the matter involved before the local hearing authority and, if a petition for review of the assessment is not filed within thirty (30) days after the date the assessment is served, the violator is deemed to have consented to the assessment and it becomes final;

(c) Whenever any assessment has become final because of a person's failure to appeal the assessment, the local administrative officer may apply to the appropriate court for a judgment and seek execution of the judgment, and the court, in such proceedings, shall treat a failure to appeal the assessment as a confession of judgment in the amount of the assessment;

(d) In assessing the civil penalty the local administrative officer may consider the following factors:

(i) Whether the civil penalty imposed will be a substantial economic deterrent to the illegal activity;

(ii) Damages to the pretreatment agency, including compensation for the damage or destruction of the facilities of the publicly owned treatment works, and also including any penalties, costs and attorneys' fees incurred by the pretreatment agency as the result of the illegal activity, as well as the expenses involved in enforcing this section and the costs involved in rectifying any damages;

(iii) Cause of the discharge or violation;

(iv) The severity of the discharge and its effect upon the facilities of the publicly owned treatment works and upon the quality and quantity of the receiving waters;

(v) Effectiveness of action taken by the violator to cease the violation;

(vi) The technical and economic reasonableness of reducing or eliminating the discharge; and

(vii) The economic benefit gained by the violator.

(e) The local administrative officer may institute proceedings for assessment in the chancery court of the county in which all or part of the pollution or violation occurred, in the name of the pretreatment agency.

(3) The local hearing authority may establish by regulation a schedule of the amount of civil penalty which can be assessed by the local administrative officer for certain specific violations or categories of violations.

(4) Assessments may be added to the user's next scheduled sewer service charge and the local administrative officer shall have such other collection remedies as may be available for other service charges and fees.

(5) Any civil penalty assessed to a violator pursuant to this section may be in addition to any civil penalty assessed by the commissioner for violations of Tennessee Code Annotated, § 69-3-115(a)(1)(F). However, the sum of penalties imposed by this section and by Tennessee Code Annotated, § 69-3-115(a) shall not exceed ten thousand dollars ($10,000) per day for each day during which the act or omission continues or occurs.

13-259 Criminal Prosecution

Judicial proceedings and relief. Under the authority of Tennessee Code Annotated, § 69-3-127.

The local administrative officer may initiate proceedings in the chancery court of the county in which the activities occurred against any person or industrial user who is alleged to have violated or is about to violate the pretreatment program, this section, or orders of the local hearing authority or local administrative officer. In the action, the local administrative officer may seek, and the court may grant, injunctive relief and any other relief available in law or equity.

13-260 Remedies Nonexclusive

The remedies provided for in this ordinance are not exclusive. The DES may take any, all, or any combination of these actions against a noncompliant User.

Enforcement of pretreatment violations will generally be in accordance with the Town's enforcement response plan. However, the DES may take other action against any User when the circumstances warrant. Further, the DES is empowered to take more than one enforcement action against any noncompliant User.

13-261 Penalties for Late Reports

A penalty of $100 per day shall be assessed to any User for each day that a report required by this ordinance, a permit or order issued hereunder is late, beginning five days after the date the report is due and higher penalties may also be assessed where reports are more than 30 days late. Actions taken by the DES to collect late reporting penalties shall not limit the DES's authority to initiate other enforcement actions that may include penalties for late reporting violations.

13-262 Performance Bonds

The DES may decline to issue or reissue an individual wastewater discharge permit or a general permit to any User who has failed to comply with any provision of this ordinance, a previous individual wastewater discharge permit, or a previous general permit or order issued hereunder, or any other Pretreatment Standard or Requirement, unless such User first files a satisfactory bond, payable to the Town, in a sum not to exceed a value determined by the DES to be necessary to achieve consistent compliance.

13-263 Liability Insurance

The DES may decline to issue or reissue an individual wastewater discharge or a general permit to any User who has failed to comply with any provision of this ordinance, a previous individual wastewater discharge permit, or a previous general permit or order issued hereunder, or any other Pretreatment Standard or Requirement, unless the User first submits proof that it has obtained financial assurances sufficient to restore or repair damage to the WWF caused by its discharge.

13-264 Payment of Outstanding Fees and Penalties

The DES may decline to issue or reissue an individual wastewater discharge permit or a general permit to any User who has failed to pay any outstanding fees, fines or penalties incurred as a result of any provision of this ordinance, a previous individual wastewater discharge permit, or a previous general permit or order issued hereunder.

13-265 Water Supply Severance

Whenever a User has violated or continues to violate any provision of this ordinance, an individual wastewater discharge permit, a general permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, water

service to the User may be severed. Service will recommence, at the User's expense, only after the User has satisfactorily demonstrated its ability to comply.

13-266 Public Nuisances

A violation of any provision of this ordinance, an individual wastewater discharge permit, a general permit, or order issued hereunder, or any other Pretreatment Standard or Requirement is hereby declared a public nuisance and shall be corrected or abated as directed by the DES. Any person(s) creating a public nuisance shall be subject to the provisions of Jonesborough Municipal Code sections 8-301 thru 8-311 governing such nuisances, including reimbursing Town of Jonesborough for any costs incurred in removing, abating, or remedying said nuisance.

13-267 Upset

(1) For the purposes of this Section, upset means an exceptional incident in which there is unintentional and temporary noncompliance with categorical Pretreatment Standards because of factors beyond the reasonable control of the User. An upset does not include noncompliance to the extent caused by operational error, improperly designed treatment facilities, inadequate treatment facilities, lack of preventive maintenance, or careless or improper operation.

(2) An upset shall constitute an affirmative defense to an action brought for noncompliance with categorical Pretreatment Standards if the requirements of paragraph (3), below, are met.

(3) A User who wishes to establish the affirmative defense of upset shall demonstrate, through properly signed, contemporaneous operating logs, or other relevant evidence that:

(a) An upset occurred and the User can identify the cause(s) of the upset;

(b) The facility was at the time being operated in a prudent and workman-like manner and in compliance with applicable operation and maintenance procedures;

(c) The User has submitted the following information to the DES within twenty-four (24) hours of becoming aware of the upset if this information is provided orally, a written submission must be provided within three (3) days:

(i) A description of the indirect discharge and cause of noncompliance;

(ii) The period of noncompliance, including exact dates and times or, if not corrected, the anticipated time the noncompliance is expected to continue; and

(iii) Steps being taken and/or planned to reduce, eliminate, and prevent recurrence of the noncompliance.

(4) In any enforcement proceeding, the User seeking to establish the occurrence of an upset shall have the burden of proof.

(5) Users shall have the opportunity for a judicial determination on any claim of upset only in an enforcement action brought for noncompliance with categorical Pretreatment Standards.

(6) Users shall control production of all discharges to the extent necessary to maintain compliance with categorical Pretreatment Standards upon reduction, loss, or failure of its treatment facility until the facility is restored or an alternative method of treatment is provided. This requirement applies in the situation where, among other things, the primary source of power of the treatment facility is reduced, lost, or fails.

13-268 Prohibited Discharge Standards

A User shall have an affirmative defense to an enforcement action brought against it for noncompliance with the general prohibitions in Section 13-205(1) of this ordinance or the specific prohibitions in Sections 13-205(2)(c) through 13-205(2)(r) of this ordinance if it can prove that it did not know, or have reason to know, that its discharge, alone or in conjunction with discharges from other sources, would cause Pass Through or Interference and that either:

(1) A Local Limit exists for each pollutant discharged and the User was in compliance with each limit directly prior to, and during, the Pass Through or Interference; or

(2) No Local Limit exists, but the discharge did not change substantially in nature or constituents from the User's prior discharge when the Town of Jonesborough was regularly in compliance with its NPDES permit, and in the case of Interference, was in compliance with applicable sludge use or disposal requirements.

13-269 Bypass

(1) For the purposes of this Section,

(a) Bypass means the intentional diversion of wastestreams from any portion of a User's treatment facility.

(b) Severe property damage means substantial physical damage to property, damage to the treatment facilities which causes them to become inoperable, or substantial and permanent loss of natural resources which can reasonably be expected to occur in the absence of a bypass. Severe property damage does not mean economic loss caused by delays in production.

(2) A User may allow any bypass to occur which does not cause Pretreatment Standards or Requirements to be violated, but only if it also is for essential maintenance to assure efficient operation. These bypasses are not subject to the provision of paragraphs (3) and (4) of this Section.

(3) Bypass Notifications

(a) If a User knows in advance of the need for a bypass, it shall submit prior notice to the DES, at least ten (10) days before the date of the bypass, if possible.

(b) A User shall submit oral notice to the DES of an unanticipated bypass that exceeds applicable Pretreatment Standards within twenty-four (24) hours from the time it becomes aware of the bypass. A written submission shall also be provided within five (5) days of the time the User becomes aware of the bypass. The written submission shall contain a description of the bypass and its cause; the duration of the bypass, including exact dates and times, and, if the bypass has not been corrected, the anticipated time it is expected to continue; and steps taken or planned to reduce, eliminate, and prevent reoccurrence of the bypass. The DES may waive the written report on a case-by-case basis if the oral report has been received within twenty-four (24) hours.

(4) Bypass

(a) Bypass is prohibited, and the DES may take an enforcement action against a User for a bypass, unless

(i) Bypass was unavoidable to prevent loss of life, personal injury, or severe property damage;

(ii) There were no feasible alternatives to the bypass, such as the use of auxiliary treatment facilities, retention of untreated wastes, or maintenance during normal periods of equipment downtime. This condition is not satisfied if adequate back-up equipment should have been installed in the exercise of reasonable engineering judgment to prevent a bypass which

occurred during normal periods of equipment downtime or preventive maintenance; and

(iii) The User submitted notices as required under paragraph (3) of this section.

(b) The DES may approve an anticipated bypass, after considering its adverse effects, if the DES determines that it will meet the three conditions listed in paragraph (4)(a) of this Section.

13-270 Wastewater Treatment Tap Fee Schedule

(1) Sewer tap fee inside corporate limits:

All persons connecting to sewers utilizing a 4" tap, shall pay a fee of two thousand nine hundred dollars ($2,900.00) or utilizing a 6", tap shall pay a fee of three thousand one hundred dollars ($3,100.00) for the privilege of each tap that is connected inside the Corporate Town Limits of Jonesborough plus a twenty five dollar ($25.00) inspection fee, payable in advance with the following exceptions:

(4) Multi-family units inside the city limits shall pay the applicable:

Single dwelling rate of two thousand nine hundred dollars ($2,900.00) if utilizing a 4" tap or three thousand one hundred dollars if utilizing a 6" tap for the first unit plus an additional one thousand dollars ($1,000.00) for each additional unit. Each building of an apartment complex will be considered as a new initial tap and be charged the applicable first unit rate based on tap size. There will be a twenty-five dollar ($25.00) inspection fee per building.

(5) Sewer taps fees for households outside the city limits of the town:

Outside customers utilizing a 4" tap. shall pay a fee of four thousand two hundred dollars ($4,200.00) or utilizing a 6" tap, shall pay a fee of four thousand four hundred dollars ($4,400.00) for the privilege of each tap, payable in advance. There will be a twenty-five dollar ($25.00) inspection fee per household. Multi-family units outside shall pay the applicable single dwelling rate of four thousand two hundred dollars ($4,200.00) if utilizing a a 4" tap or four thousand four hundred dollars ($4,400.00) for the first unit plus an additional one-thousand six hundred fifty dollars ($1,650.00) for each additional unit. Each building of an apartment complex will be considered as a new initial tap and be charged the applicable first unit rate based on tap size outside. There will also be a twenty-five-dollar ($25.00) inspection fee per building.

(6) Sewer taps for industrial/commercial facilities inside the city limits:

Buildings such as factories, warehouses, shopping centers utilizing a 4" tap shall pay two thousand nine hundred dollars ($2,900.00) or utilizing a 6" tap, shall pay a fee of three thousand one hundred dollars ($3,100.00) for structures up to ten thousand (10,000) square feet plus one thousand five hundred dollars ($1,500.00) for each additional ten thousand (10,000) square feet or portion thereof. Motels/hotels shall pay the same sewer tap fees as charged for multi-family units. Sewer taps for a car wash structure shall pay two thousand nine hundred ($2,900.00) for the first bay and one thousand five hundred dollars ($1,500.00) for each additional bay. The town reserves the right to surcharge industrial users for any treatment activity that is above the normal requirements for household treatment, or requires pre-treatment. A twenty-five dollar ($25.00) inspection fee will be charged per building for sewer connections.

(7) Sewer taps for industrial/commercial facilities outside the city limits:

Buildings such as factories, warehouses, shopping centers outside utilizing a 4" tap shall pay four thousand two hundred dollars ($4,200.00) or utilizing a 6" tap, shall pay a fee of four thousand four hundred dollars ($4,400.00)for structures up to ten thousand (10,000) square feet plus two thousand six hundred fifty dollars ($2,650.00) for each additional ten thousand (10,000) square feet or portion thereof. Motels/hotels outside shall pay the same sewer tap fees as charged outside multi-family units. Sewer taps for an outsidecar wash structure shall pay four thousand two hundred dollars ($4,200.00) for the first bay and two thousand six hundred fifty dollars ($2,650.00) for each additional bay. The town reserves the right to surcharge industrial users for any treatment activity that is above the normal requirements for household treatment, or requires pre-treatment. A twenty-five-dollar ($25.00) inspection fee will be charged per building for sewer connections.

(8) Sewer taps fees for households that require residential grinder pump stations inside the town limits.

The Town of Jonesborough has adopted a plan to eliminate septic tanks from being added to our system. Any residential household that is located below grade of the main sewer line that is available to their property will be required to the extent possible to use a residential grinder pump station. If the property is within the existing city limits with available sewer service or in a new subdivision within the city limits, the sewer tap fee for the grinder pump is three thousand seven hundred dollars ($3,700.00). Sewer tap fees for residential grinder pump stations installed

as a result of annexation of an area initiated by the Board of Mayor and Aldermen will be the same as the established sewer tap fee for the annexed area. This includes the wetwell, pump, controls and installation. This does not include electrical conduit, wiring, disconnect box, other electrical items needed to connect the station to the home, or the services of a licensed electrician. These must be provided by the homeowner.

(9) Sewer taps fees for households that require residential grinder pump stations outside the town limits.

The Town of Jonesborough has adopted a plan to eliminate septic tanks from being added to our system. Any residential household that is located below grade of the main sewer line that is available to their property will be required to the extent possible to use a residential grinder pump station. If the property is outside the existing city limits with available sewer service, the sewer tap fee for the grinder pump is five thousand dollars ($5,000.00). Sewer tap fees for residential grinder pump stations installed as a result of annexation of an area initiated by the Board of Mayor and Aldermen will be the same as the established sewer tap fee for the annexed area. This includes the wetwell, pump, controls and installation. This does not include electrical conduit, wiring, disconnect box, other electrical items needed to connect the station to the home, or the services of a licensed electrician. These must be provided by the homeowner.

13-271 Pretreatment Charges and Fees

The Town of Jonesborough has adopted reasonable fees for reimbursement of costs of setting up and operating the Jonesborough Pretreatment Program, which may include:

(1) Fees for wastewater discharge permit applications including the cost of processing such applications. There is an application fee of $1,500 dollars, which must be paid within thirty (30) days of receiving an Industrial User Permit. The Town of Jonesborough charges an annual permitting fee of $1,000 which covers that calendar year billed.

(2) Fees for monitoring, inspection, and surveillance procedures including the cost of collection and analyzing a User's discharge, and reviewing monitoring reports and certification statements submitted by Users; Costs for quarterly or semi-annually testing will be billed to the industry on an annual basis.

(3) Fees for reviewing and responding to accidental discharge procedures and construction;

(4) Fees for filing appeals;

(5) Fees to recover administrative and legal costs (not included in Section 13-271(2)) associated with the enforcement activity taken by the DES to address IU noncompliance; and

(6) Other fees as the Town of Jonesborough may deem necessary to carry out the requirements contained herein. These fees relate solely to the matters covered by this ordinance and are separate from all other fees, fines, and penalties chargeable by the Town of Jonesborough.

13-272Equipment Charge

(1) In cases where a developer, contractor or a plumber requests the services of the Jonesborough sewer department specialty equipment such as remote sewer camera or sewer line jetter/cleaner, a rate of $195.00 per hour with a one hour minimum charge will be used. This rate will be charged when a developer, contractor or a plumber requests a lateral locate or a lateral blockage that is not the responsibility of the Town of Jonesborough. This only applies to sewer specialty equipment.

(2) When a septic tank is requested to be pumped and the tank is not the cause of a sewer problem, a charge of $100.00 will be charged for the unnecessary service requested. All restaurants, cafeterias, hotels, motels, hospitals, schools, grocery stores, prisons, jails, churches, camps, caterers, brewery, manufacturing plants that request a septic tank to be pumped, and it is determined that the problem is due to the customer failing to pump their grease trap, waste separator or for any other action by the customer that causes the septic tank to stop working properly or septic system failure, will be charged the $100 pumping fee.

13-273 Severability

If any provision of this ordinance is invalidated by any court of competent jurisdiction, the remaining provisions shall not be affected and shall continue in full force and effect.

13-274 Sewer Pre-Construction And Engineering Requirements

(1) Any developer or contractor must have a licensed engineer design the new extension or development.

(2) The Town of Jonesborough staff must review and approve the project plans before going to the state for final approval.

(3) The Town of Jonesborough Board of Mayor and Alderman and Planning Board must approve all developments, subdivisions, and/or industries inside or outside the city limits that use the Jonesborough sewer system.

(4) The Jonesborough Sewer Department will receive a paper set and electronic set of project plans after plans are approved by the State of Tennessee. (Electronic Set in Auto Cad).

(5) If or when a construction project deviates from the designed plans, a set of As Built plans must be submitted to the DES in paper and electronic forms.

(6) If there is an electric component to the project such as a lift station, the Johnson City Power Board must be notified in advance for service design. All connection and installation fees will be at the cost of the developer.

(7) Whether inside or outside the town corporate limits, access easements to cleanouts must be recorded on deeds or plats.

(8) All new subdivisions or developments shall install six (6) inch diameter stub out connections for lateral line connections. This includes subdivision extensions or developments with plans approved, but not yet constructed.

13-275 Sewer Operation And Construction Guidelines

(1) Connection to public sewers. Requirements for proper wastewater disposal

(a) It shall be unlawful for any person to place, deposit, or permit to be deposited in any unsanitary manner on public or private property within the service area of the Town of Jonesborough, any human or animal excrement, garbage, or other objectionable waste.

(b) It shall be unlawful to discharge to any waters of the state within the service area of the town any sewage or other polluted waters, except where suitable treatment has been provided in accordance with provisions of this chapter.

(c) Except as herein provided, it shall be unlawful to construct or maintain any privy, privy vault, septic tank, cesspool, or other facility intended or used for the disposal of sewage.

(d) Except as provided below in Section 13-275(1)(h), the owners of all existing houses, buildings, and other properties used for human occupancy, employment, recreation, or other purpose located within the town's corporate limits and situated within the town's public sanitary service area but not previously connected to the Town's sewer system, are hereby required at his or her expense to install suitable toilet facilities therein, and to connect such facilities directly with the proper public sewer in accordance with the provisions of this Chapter, within one-hundred twenty (120) days after the date of official notice to

do so, provided said public sewer is adjacent to the property line or designated sewer easement area.

Houses, buildings, or other properties or structures used for human occupancy, employment, recreation, or other purposes that are intended to be developed and constructed within the town corporate limits must install suitable toilet facilities therein that are connected directly to the proper public sewer collection system as part of the development of said structures.

(e) The owner of a manufacturing facility may discharge wastewater to the waters of the state provided that he obtains an NPDES permit and meets all requirements of the Federal Clean Water Act, the NPDES permit, and any other applicable local, state, or federal statutes and regulations.

(f) Where a public sanitary sewer is not available under the provisions above, the building sewer shall be connected to a private sewage disposal system complying with the provisions of this chapter.

(g) When properties are annexed into the city limits of the Town of Jonesborough, the Board of Mayor and Aldermen shall adopt a Plan of Services that projects a reasonable schedule for installation of sanitary sewer into an annexed area.

(h) When sanitary sewer service is constructed by the Town after annexation and available to receive sewer flow, all houses, businesses, buildings and structures used for human occupancy must connect to the Town's sewer system within one-hundred twenty (120) days after date of official notice to do so, and monthly billing will be initiated at one-hundred twenty (120) days with the following exceptions:

(i) Any dwelling or other such existing building for human occupancy more than five hundred (500) feet from the Town's sewer system can be exempt provided that the septic system serving such dwelling or building has been inspected and determined to be in proper working condition and not a source of contamination, and

(ii) The owner of an existing dwelling or building considered for exemption must sign a form requesting the exemption, acknowledging that any tap fee discount with the sewer extension project will not be extended, and upon documented septic tank failure the owner will be required to connect to the Town's sewer system at the charges current when the application is made.

(iii) Any existing dwelling or building exempted above shall not be billed for sewer service, however, unless any discounted tap fee is paid by the official end of construction, any future tap fee payment made to connect said dwelling or building to the Town's sewer system will be at the full tap fee charge when the application for service is made.

(iv) Any septic system failure at a dwelling or building exempted above that results in an unsanitary condition is a violation of the ordinance with every day of unsanitary condition being considered a separate violation. When such unsanitary conditions result in one or more citations, connection to the Town's sewer system will be mandatory and billing will begin immediately.

(2) Physical connection to sewer

(a) No person shall uncover, make any connections with or opening into, use, alter, or disturb any public sewer or appurtenance thereof. Homeowners, contractors, developers, etc. must contact the Director of Environmental Services to receive authorization to connect to the town's sewer system. When authorization is received for non-town personnel to make the connection to the sewer tap, the connection must be inspected by designated town personnel, before the lines are covered. Within the town corporate limits, extensions to the town's sewer system must be approved by the Planning Commission and be undertaken under the Town's Sewer Extension Policy. Sewer system extensions outside of the town's corporate limits must also be undertaken under the Town's Sewer Extension Policy, and must be approved by the Board of Mayor and Aldermen.

(b) Unless approved otherwise by the Jonesborough Board of Mayor and Aldermen, or through policy established by the Jonesborough Board of Mayor and Aldermen, all costs and expenses incident to the installation, connection, and inspection of the building or construction of a sewer line service or extension shall be borne by the owner, contractor or developer. The owner, contractor or developer shall indemnify and hold-harmless the town from any loss or damage that may directly or indirectly be occasioned by the installation of the sewer line(s).

(c) A separate and independent building sewer shall be provided for every building; except where one building stands at the rear of another on an interior lot and no private sewer is available or can be constructed to the rear building through an adjoining alley, court, yard, or driveway; the building sewer from the front building may be extended to the rear building and the whole considered as one building sewer.

(d) Old building sewers may be used in connection with new buildings provided that the entire line meets current code requirements and passes inspection by the Town Building Inspector and/or appropriate representative from the Department of Environmental Services.

(e) Sewer service connections to buildings shall conform to the following requirements:

(i) Conventional gravity sewer lateral lines shall be a minimum of four (4") inches.

(ii) Residential grinder pump lateral lines from the pump shall be a minimum of one and one-quarter (1¼") inches.

(iii) Residential septic tanks, when used, the lateral line to the main collector shall be a minimum of two (2") inches. Whenever possible, septic tank usage within the town's sanitary sewer system shall be terminated and the gravity service lateral constructed as a replacement shall be a minimum of four (4") inches.

(iv) Pipe will be PVC sewer pipe or equivalent.

(v) The recommended depth of sewer service laterals to customers is thirty (30") inches unless topography prohibits. However, the minimum depth of a sewer service lateral is eighteen (18") inches. Slope of alignment of sewers to buildings shall be neat and regular.

(vi) The minimum slope for a four (4") inch service lateral is 1% slope from clean out to main line. Larger sewer service lines to buildings shall be designated by the project engineer.

(vii) Sewer service laterals shall be constructed using ductile iron, class 50 or above, or by using PVC (poly vinyl chloride) SDR-35 pipe for gravity sewers, and SDR-21 (Schedule 40) pipe for pressure or gravity sewers. Joints shall be rubber or neoprene "O" ring compression joints, and no other joints shall be acceptable.

(viii) Clean outs on the service lateral shall be located in the following locations:

a. Three (3) feet outside the building.

b. At the point the service lateral crosses the property or easement line.

3. At any change in direction in the sewer service lateral is more than forty-five (45°) degrees. Additional cleanouts shall be

placed not more than one-hundred (100) feet apart in sewer laterals serving buildings when the sewer line is six (6") inches in diameter or more. Cleanouts shall be extended to or slightly above the finished grade level as closely as feasible to the location of the cleanout connection. A wye (4") and 1/8 bend shall be used for the cleanout base. Cleanouts shall not be smaller than four (4") inches.

(ix) Owners, contractors and developers must receive authorization from the Town's Director of Environmental Services before making any direct connection of sewer service lateral from a building or dwelling to the public sewer system. Connections shall be made at the appropriate locations using fittings and materials and connection standards determined by the Director of Environmental Services. All authorized connections to the town's sewer system must be inspected by designated personnel from the town's Department of Environmental Services.

(x) All dwelling or building locations in which the basement or ground floor level is lower than below the ground elevation at the point of connection to the town's sewer system, are required to install check valves or backflow prevention devices to protect against flooding and backflow into the dwelling. Such devices shall be installed at the expense of the owner, contractor or developer.

Except as may be determined in other sections of this Chapter, the cost of pumping sewer from a dwelling or building to the public sewer system will be the responsibility of the owner, contractor or developer.

Four (4) inch sewers – minimum 1% Slope from cleanout to main line.

Larger building sewers shall be laid on a grade that will produce a velocity, when flowing full of at least 2.0 feet per second.

New subdivisions or developments shall install six (6) inch diameter stub out connections for lateral connections.

(xi) Slope and alignment of all building sewers shall be neat and regular.

(xii) Connections of building sewers to the public sewer system shall be made only with the approval of the DES or his representative,

and shall be made at the appropriate existing wyes or tee branch using compression type couplings or collar type rubber joint with stainless steel bands. Where existing wye or tee branches are not available, connections of building sewer laterals to the town's system shall be made by removing a length of pipe and replacing it with a wye or tee fitting using flexible neoprene adapters with stainless steel bands of a type approved by and under the supervision of the DES. All such connections shall be made gas tight and watertight.

(xiii) The methods to be used in excavating, placing of pipe, jointing, testing, backfilling the trench, or other activities in the construction of a building sewer which have not been described above shall conform to the requirements of the building and plumbing code or other applicable rules and regulations of the town or to the procedures set forth in appropriate specifications of the ASTM and Water Pollution Control Federal Manual or International Codes. Any deviation from the prescribed procedures and materials must be approved by the Building Inspector and/or the DES before installation.

(xix) An installed building sewer shall be gastight and watertight.

(xv) All excavations for building sewer installation shall be adequately guarded with barricades and lights so as to protect the public from hazard. Streets, sidewalks, parkways, and other public property disturbed in the course of the work shall be restored in a manner satisfactory to the town.

(xvi) No person shall make connection of roof downspouts, exterior foundation drains, areaway drains, basement drains, or other sources of surface runoff or groundwater to a building directly or indirectly to a public sanitary sewer.

(3) Inspection of connections

(a) The sewer connection and all building sewers from the building to the public sewer main line shall be inspected before the underground portion is covered, by the Building Inspector, the DES or his authorized representative.

(b) The applicant for discharge shall notify the wastewater director when the building sewer service line is ready for inspection and connection to the public sewer. The connection shall be made under the supervision of and inspected by the DES or his representative.

(4) Maintenance of building sewers

Each individual property owner or user of the Jonesborough Sewer System shall be entirely responsible for the maintenance which will include repair or replacement of the building sewer from the building to the public sewer system.

(5) Availability of private domestic wastewater disposal

(a) Where a public sanitary sewer is not available the sewer shall be connected to a private wastewater disposal system complying with the provisions of this section.

(b) Any residence, office, recreational facility, or other establishment used for human occupancy where the building drain is below the elevation to obtain a grade that achieves 2 feet per second.

(c) Where a public sewer becomes available, the building sewer shall be connected to said sewer within one-hundred twenty (120) days after date of official notice from the town to do so.

(6) Requirements

(a) A private domestic wastewater disposal system may not be constructed within the service area unless and until a certificate is obtained from the board of mayor and aldermen stating that a public sewer is not accessible to the property and no such sewer is proposed for construction in the immediate future. No certificate shall be issued for any private domestic wastewater disposal system employing subsurface soil absorption facilities where the area of the lot is less than that specified by the Tennessee Department of Environment and Conservation.

(b) Before commencement of construction of a private sewage disposal system the owner shall first obtain written permission from the Town of Jonesborough and the Tennessee Department of Environment and Conservation. The owner shall supply any plans, specifications, and other information as are deemed necessary by the Town of Jonesborough and the Tennessee Department of Environment and Conservation.

(c) A private sewage disposal system shall not be placed in operation until the installation is completed to the satisfaction of the Town of Jonesborough and the Tennessee Department of Environment and Conservation. They shall be allowed to inspect the work at any stage of construction and the owner shall notify the Town of Jonesborough and the Tennessee Department of Environment and Conservation when the work is ready for final inspection, before any underground

portions are covered. The inspection shall be made within a reasonable period of time after the receipt of notice by the Town of Jonesborough and the Tennessee Department of Environment and Conservation.

(d) The type, capacity, location, and layout of the private sewage disposal system shall comply with all recommendations of the Department of Environment and Conservation of the State of Tennessee, and the Town of Jonesborough.

(e) The owner shall operate and maintain the private sewage disposal facilities in a sanitary manner at all times, at no expense to the town. When the public sewer becomes available, the building sewer shall be connected to the public sewer within sixty (60) days of the date of availability and the private sewage disposal system should be cleaned of sludge and if no longer used as a part of the town's treatment system, filled with suitable material.

(f) No statement contained in this chapter shall be construed to interfere with any additional or future requirements that may be imposed by the Town of Jonesborough and the Tennessee Department of Environment and Conservation.

(7) Holding tank waste disposal

(a) No person, firm, association or corporation shall clean out, drain, or flush any septic tank that is designated a part of the town's sewer collection system without first contacting the Director of Environmental Services. Waste collected by private haulers from a septic tank within the town's sewer system may only be discharged into a town operated dump station by obtaining a permit from the DES.

(b) Discharging by permit. No person, firm, association or corporation shall discharge into a town operated dump station without obtaining a permit from the DES.

(c) Designated disposal locations. No person, firm, association or corporation shall discharge waste of any form into a manhole, clean out, pipe, or other such connection in the town's sewer collection system, with the exception of dump stations established under the authority of the Department of Environmental Services. Discharge into said official town dump stations must be by permit.

(d) Any permit to discharge into the town's sewer system may be immediately revoked by the DES or his representative at his absolute discretion if there is any indication the permitted discharge may

interfere with the efficient operation of the Wastewater Treatment Plant.

13-276 Grease Traps and Oil Separators

(1) Fat, Oil, and Grease (FOG) and Waste Food and Oil. FOG, grease traps or oil and grease interceptors shall be installed when, in the opinion of the DES, they are necessary for the proper handling of liquid wastes containing fats, oils, and grease, any flammable wastes, ground food waste, sand, soil, and solids, or other harmful ingredients in excessive amount which impact the wastewater collection system. Such separators or traps shall not be required for single family residences, but may be required on multiple family residences. All traps or interceptors shall be of a type and capacity approved by the DES, and shall be located as to be readily and easily accessible for cleaning and inspection. Grease traps and oil and grease interceptors must be maintained properly by the owner, and must be cleaned and pumped regularly.

(2) Required Users and Trap Size

(a) New construction and renovation. Upon construction or renovation, all restaurants, cafeterias, hotels, motels, hospitals, nursing homes, schools, grocery stores, prisons, jails, churches, camps, caterers, manufacturing plants and any other sewer users who discharge applicable waste shall submit a FOG and food waste control plan that will effectively control the discharge of FOG and food waste so that it does not negatively impact the town's sewer system.

(b) Existing structures. All existing restaurants, cafeterias, hotels, motels, hospitals, nursing homes, schools, grocery stores, prisons, jails, churches, camps, caterers, manufacturing plants and any other sewer users who discharge applicable waste shall be required to submit a plan for control of FOG and food waste. If or when the DES determines that FOG and food waste are causing excessive loading, plugging, damage or potential problems to structures or equipment in the public sewer system, the existing sewer user creating the problem will be required to install a grease trap or separator as it applies to the waste discharged. Any installation required shall be installed at the expense of the owner.

(c) The minimum exterior grease trap size is 1000 gallons. Larger size traps may be required based on type of and amount of materials discharged. Food or oil separators located inside structures will be evaluated on a case by case basis.

(3) FOG or Food Waste Plan

(a) The DES must approve the users plan before implementation and the plan must be implemented within a reasonable amount of time. Required plan components are spill control, pumping schedules, maintenance and housekeeping procedures and records.

(b) The owner or operator must service and maintain the equipment in order to prevent impact upon the sewer collection system and treatment facility. If in the opinion of the DES the user continues to impact the collection system and treatment plan, additional pretreatment may be required, including a requirement to meet numeric limits and have surcharges applied.

(c) Sand, soil, and oil separators. All car washes, truck washes, garages, service stations and other sources of sand, soil, and oil shall install effective sand, soil, and oil interceptors. These interceptors shall be sized to effectively remove sand, soil, and oil at the expected flow rates. The interceptors shall be cleaned on a regular basis to prevent impact upon the wastewater collection and treatment system. Owners whose interceptors are deemed to be ineffective by the DES may be asked to change the cleaning frequency or to increase the size of the separators or traps. Owners or operators of washing facilities will prevent the inflow of rainwater into the sanitary sewers.

(d) Laundries. Commercial laundries shall be equipped with an interceptor with a wire basket or similar device, removable for cleaning, that prevents passage into the sewer system of solids 1/2 inch or larger in size such as strings, rags, buttons, or other solids detrimental to the system.

(e) Control equipment. The equipment of facilities installed to control FOG, food waste, sand and soil, must be designed in accordance with the Tennessee Department of Environment and Conservation engineering standards or applicable town guidelines. Underground equipment shall be tightly sealed to prevent inflow of rainwater and easily accessible to allow regular maintenance. Control equipment shall be maintained by the owner or operator of the facility so as to prevent a stoppage of the public sewer, and the accumulation of FOG in the lines, pump stations and treatment plant. If the city is required to clean out the public sewer lines as a result of a stoppage resulting from poorly maintained control equipment, the property owner shall be required to refund the labor, equipment, materials and overhead costs to the town. Nothing in this subsection shall be construed to prohibit or restrict any other remedy the city has under this chapter, or state or federal law. The city retains the right to inspect and approve installation of control equipment.

(f) Solvents Prohibited. The use of degreasing or line cleaning products containing petroleum based solvents is prohibited by all FOG programs. The use of other products for the purpose of keeping FOG dissolved or suspended until it has traveled into the collection system of the town is prohibited unless approved by the Town of Jonesborough.

(g) The DES may use industrial wastewater discharge permits to regulate the discharge of fat, oil, grease and food waste.

13-277 Effective Date

This ordinance shall be in full force and effect immediately following its passage, approval, and publication, as provided by law.

Motion was made by Alderman Countermine and seconded by Alderman Jenkins that the preceding ordinance be adopted on first reading. Those voting for the adoption thereof were: Alderman Countermine, Alderman Jenkins, Alderman Causey, Alderman Dickson.
Those voting against:_____

PASSED ON FIRST READING April 13, 2026

_____
KELLY WOLFE, MAYOR

ATTEST:

_____
JANET JENNINGS, TOWN RECORDER

APPROVED AS TO FORM

_____
JAMES R. WHEELER, TOWN ATTORNEY

Motion was made by _____ and seconded by_____ that the preceding ordinance be adopted on second and final reading. Those voting for the adoption thereof were: _____
Those voting against:_____

PASSED ON SECOND READING _____

_____
KELLY WOLFE, MAYOR

ATTEST:

_____

JANET JENNINGS, RECORDER

APPROVED AS TO FORM

_____

JAMES R. WHEELER, TOWN ATTORNEY

TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION

DATE: May 11, 2026 **AGENDA ITEM #:** 8-A

SUBJECT: Grant of Easement between McCoy & Saylor and Town of Jonesborough

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BACKGROUND:

As we continue to extend our walkability in Jonesborough, and strategically connecting to existing sidewalk/walkway infrastructure, we are fortunate to be granted "Easement Area from McCoy & Saylor to the Town of Jonesborough". This easement is essential to the future walkway connection from May Drive through McCoy & Saylor easement, to Saylor's Place residential development. This connection will basically provide direct connections from W. College Street to May Drive and connect with Saylor's Place and onto Cherokee Road/Jonesborough Elementary School. Of course, from that area it connects to the south part of town.

RECOMMENDATION:

Accept the Grant of Easement between Charles W. Saylor and the Board of Mayor and Aldermen of Jonesborough, Tennessee, and accept Grant of Easement between Joseph Gregg McCoy III and the Board of Mayor and Aldermen of Jonesborough, Tennessee, said easements titled "Easement Area from McCoy & Saylor to the Town of Jonesborough", as identified on Exhibit A survey by McCoy Land Surveying, dated 1/30/2026.

This Instrument Prepared By:
Brandt & Robbins, P.C.
206 Princeton Road, Suite 25
Johnson City, TN 37601
(423)282-1981

GRANT OF EASEMENT

THIS GRANT OF EASEMENT made and entered into on this the 20th day of April, 2026, by and between **CHARLES W. SAYLOR ,** Party of the First Part, and **THE BOARD OF MAYOR AND ALDERMEN OF JONESBOROUGH, TENNESSEE, a duly incorporated municipality located within Washington County, Tennessee,** Party of the Second Part;

WITNESSETH:

That for and in consideration of the sum of Ten Dollars ($10.00) Dollars, cash in hand paid, and other good and valuable considerations, receipt of all of which is hereby acknowledged, the Party of the First Part has this day granted a perpetual, non-exclusive easement for ingress and egress purposes for a pedestrian walkway and for the construction of the pedestrian walkway to the Party of the Second Part, its successors and assigns, across the following easement area more particularly described as follows:

Situate, lying and being in the 15th Civil District of Washington County, Tennessee, and more particularly described as follows, to-wit:

BEGINNING at a point being North 43° 11' 58" East a distance of 1.50 feet from the terminus of May Drive being a point in the line of McCoy; thence along the line of McCoy North 48° 49' 33" West, a distance of 109.32 feet to a point in the line of Landstar Partners; thence along said line North 43° 07' 33" East, a distance of 8.50 feet to a point; thence leaving said line South 48° 49' 33" East, a distance of 6.12 feet to a point; thence South 03° 49' 33" East, a distance of 5.18 feet to a point; thence South 48° 49' 33" East, a distance of 2.26 feet to a point; thence North 86° 10' 27" East, a distance of 5.18 feet to a point; thence South 48° 49' 33" East, a distance of 93.62 feet to a point; thence South 43° 11' 58" West, a distance of 8.51 feet to the POINT OF BEGINNING, containing 0.02 of an acre, more or less, as shown on map entitled "Easement Area From McCoy & Saylor to the Town of Jonesborough," dated January 30, 2026, prepared by Joseph G. McCoy, III, TRLS No. 1430,

McCoy Land Surveying, 806 E. Jackson Blvd., Suite 11, Jonesborough, TN 37659, a copy of which is attached hereto as Exhibit "A".

FOR SOURCE OF TITLE see deed from Charlotte Saylor to Charles W. Saylor and wife, Carolyn C. Saylor, dated June 14, 1996, of record on Roll 94, Image 2227, in the Register's Office for Washington County, Tennessee. The said Carolyn C. Saylor passed away on September 19, 2018, leaving Charles W. Saylor the surviving tenant by the entirety.

This Grant of Easement is made subject to all valid restrictive covenants and easements, if any, of record.

IN WITNESS WHEREOF, this Grant of Easement has been executed on the day and year first above written.

Charles W. Saylor
CHARLES W. SAYLOR

STATE OF TENNESSEE
COUNTY OF WASHINGTON

Personally appeared before me, the undersigned Notary Public in and for said County and State, **CHARLES W. SAYLOR**, with whom I am personally acquainted (or who proved to me on the basis of satisfactory evidence), and who acknowledged that he executed the foregoing instrument for the purposes therein contained.

WITNESS my hand and seal on this the 20th day of April, 2026.

Donna Freeman
NOTARY PUBLIC

My Commission Expires: 04-29-2026

DONNA FREEMAN
STATE OF TENNESSEE NOTARY PUBLIC
WASHINGTON COUNTY

This Instrument Prepared By:
Brandt & Robbins, P.C.
206 Princeton Road, Suite 25
Johnson City, TN 37601
(423)282-1981

GRANT OF EASEMENT

The legal description and how title to the property is vested have been furnished to the draftsman by the Grantor, by third parties or from the record. No examination of title has been undertaken by the draftsman hereof, and no representations or warranties as to the state of title of the subject property are made. The draftsman assumes no liability as to the accuracy thereof nor the consequences of any tax laws. Failure to record this document timely may jeopardize your rights to the property.

THIS GRANT OF EASEMENT made and entered into on this the 6th day of May, 2026, by and between **JOSEPH GREGG McCOY, III,** Party of the First Part, and **THE BOARD OF MAYOR AND ALDERMEN OF JONESBOROUGH, TENNESSEE, a duly incorporated municipality located within Washington County, Tennessee,** Party of the Second Part;

WITNESSETH:

That for and in consideration of the sum of Ten Dollars ($10.00) Dollars, cash in hand paid, and other good and valuable considerations, receipt of all of which is hereby acknowledged, the Party of the First Part has this day granted a perpetual, non-exclusive easement for ingress and egress purposes for a pedestrian walkway and for the construction of the pedestrian walkway to the Party of the Second Part, its successors and assigns, across the following easement area more particularly described as follows:

> Situate, lying and being in the 15th Civil District of Washington County, Tennessee, and more particularly described as follows, to-wit:
>
> BEGINNING at a point in the terminus of May Drive and Douglas; thence along the right of way of May Drive North 48° 49' 33" West, a distance of 50.00 feet to an iron pin; thence leaving said right of way along the line of Ward North 48° 49' 33" West a distance of 59.32 feet to a point being the common corner with Landstar Partners; thence leaving said line

North 43° 07' 33" East, a distance of 1.50 feet to a point in the line of Saylor; thence along said line South 48° 49' 33" East, a distance of 109.32 feet to a point; thence South 43° 11' 58" West, a distance of 1.50 feet to the point of BEGINNING, containing 164.00 square feet, as shown on map entitled "Easement Area From McCoy & Saylor to the Town of Jonesborough," dated January 30, 2026, prepared by Joseph G. McCoy, III, TRLS No. 1430, McCoy Land Surveying, 806 E. Jackson Blvd., Suite 11, Jonesborough, TN 37659, a copy of which is attached hereto as Exhibit "A".

AND BEING part of the same property conveyed to Joe G. McCoy and Joe G. McCoy, Jr., by deed from Elizabeth Shipley Ferguson and husband, William H. Ferguson, dated September 20, 1961, of record in Deed Book 346, page 398, in the Register's Office for Washington County, Tennessee. The said Joe G. McCoy testate on September 7, 1982, devising the above property to Joe G. McCoy, Jr., his son, and his four grandchildren, Marjorie Jeanette McCoy Street, being one and the same person as Marjorie Jeanette McCoy Miller, Joe Gregg McCoy, III, Robert Shelton McCoy and Elizabeth Estelle McCoy. The said Joe G. McCoy, Jr. died testate on February 24, 1985, devising his interest in the property to Marjorie Jeanette McCoy Street, being one and the same person as Marjorie Jeanette McCoy Miller, Joe Gregg McCoy, III, Robert Shelton McCoy and Elizabeth Estelle McCoy. See Will Book 24, page 192, in the Chancery Court for Washington County, Tennessee at Jonesborough. Robert Shelton McCoy deeded his interest in the above described property to Joseph G. McCoy, III, Elizabeth McCoy and Jeanette McCoy Miller by Partition Deed dated May 24, 1988, of record in Deed Book 662, page 504, in the Register's Office for Washington County, Tennessee at Jonesborough. The said Marjorie Jeanette McCoy Street, being one and the same person as Marjorie Jeanette McCoy Miller, died testate on December 14, 2018. In her Will of record in Washington County Probate Court File No. 19-PR-0019, she devised her ½ interest in the above property to Joseph Gregg McCoy, III, Cathy McCoy and Elizabeth E. McCoy. Reference is also made to a Personal Representative's Deed from Joseph Gregg McCoy, III, Personal Representative of the Estate of Marjorie Jeanette McCoy Miller to Joseph Gregg McCoy, III, Cathy McCoy and Elizabeth E. McCoy, dated August 1, 2010, of record on Roll 991, Image 1113, in the Register's Office for Washington County, Tennessee.

This Grant of Easement is made subject to all valid restrictive covenants and easements, if any, of record.

IN WITNESS WHEREOF, this Grant of Easement has been executed on the day and year first above written.

JOSEPH GREGG McCOY, III

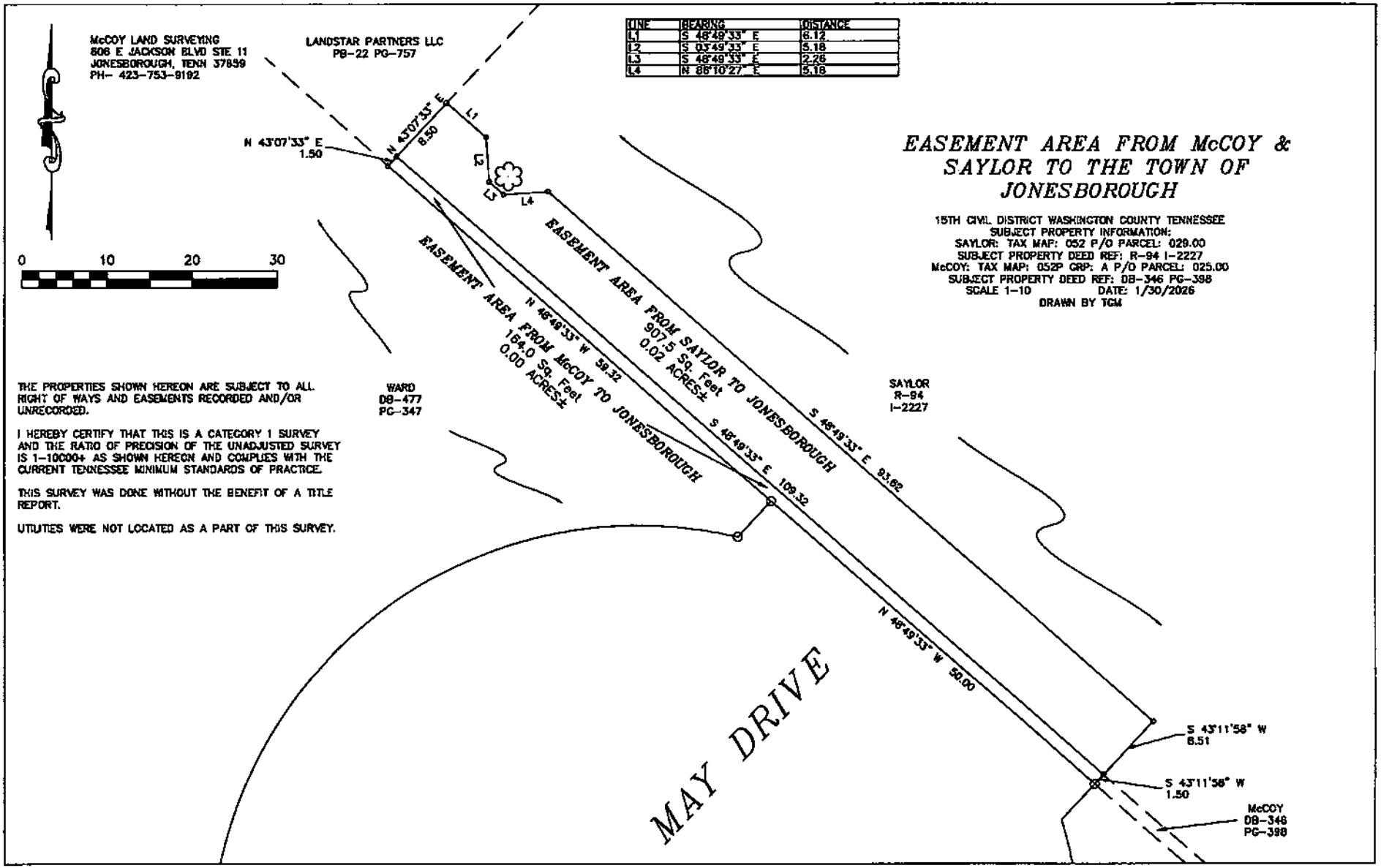
STATE OF TENNESSEE
COUNTY OF WASHINGTON

Personally appeared before me, the undersigned Notary Public in and for said County and State, **JOSEPH GREGG McCOY, III**, with whom I am personally acquainted (or who proved to me on the basis of satisfactory evidence), and who acknowledged that he executed the foregoing instrument for the purposes therein contained.

WITNESS my hand and seal on this the 6th day of May, 2026.

NOTARY PUBLIC

My Commission Expires: 5.25.27


McCOY LAND SURVEYING
808 E JACKSON BLVD STE 11
JONESBOROUGH, TENN 37659
PH- 423-753-9192
LANDSTAR PARTNERS LLC
PB-22 PG-757
LINE | BEARING | DISTANCE
L1 | S 46°49'33" E | 6.12
L2 | S 03°49'33" E | 5.18
L3 | S 46°49'33" E | 2.26
L4 | N 86°10'27" E | 5.18
N 43°07'33" E 1.50
N 43°07'33" E 8.50
L1
L2
L3
L4
EASEMENT AREA FROM McCOY & SAYLOR TO THE TOWN OF JONESBOROUGH
15TH CIVIL DISTRICT WASHINGTON COUNTY TENNESSEE
SUBJECT PROPERTY INFORMATION:
SAYLOR: TAX MAP: 052 P/O PARCEL: 029.00
SUBJECT PROPERTY DEED REF: R-94 I-2227
McCOY: TAX MAP: 052P GRP: A P/O PARCEL: 025.00
SUBJECT PROPERTY DEED REF: DB-346 PG-398
SCALE 1-10 DATE: 1/30/2026
DRAWN BY TCM
0 10 20 30
EASEMENT AREA FROM McCOY TO JONESBOROUGH
N 46°49'33" W 59.32
154.0 Sq. Feet
0.00 ACRES±
EASEMENT AREA FROM SAYLOR TO JONESBOROUGH
907.5 Sq. Feet
0.02 ACRES±
S 46°49'33" E 93.92
S 46°49'33" E 109.32
N 46°49'33" W 50.00
WARD
DB-477
PG-347
SAYLOR
R-94
I-2227
THE PROPERTIES SHOWN HEREON ARE SUBJECT TO ALL RIGHT OF WAYS AND EASEMENTS RECORDED AND/OR UNRECORDED.
I HEREBY CERTIFY THAT THIS IS A CATEGORY 1 SURVEY AND THE RATIO OF PRECISION OF THE UNADJUSTED SURVEY IS 1-10000+ AS SHOWN HEREON AND COMPLIES WITH THE CURRENT TENNESSEE MINIMUM STANDARDS OF PRACTICE.
THIS SURVEY WAS DONE WITHOUT THE BENEFIT OF A TITLE REPORT.
UTILITIES WERE NOT LOCATED AS A PART OF THIS SURVEY.
MAY DRIVE
S 43°11'58" W 8.51
S 43°11'58" W 1.50
McCOY
DB-346
PG-398

TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION

DATE: May 11, 2026 **AGENDA ITEM #:** 8-B

SUBJECT: Chuckey Depot Amendment

BACKGROUND:

There is a current lease agreement ("Agreement") with the Watauga Valley Railroad Historical Society and Museum ("WVRHSM"), the Heritage Alliance of Northeast Tennessee and Southwest Virginia ("Alliance"), and the Town of Jonesborough Board of Mayor and Aldermen ("Town"). This Agreement established the relationship between the WVRHSM, Alliance and Town related to the operation and management of the Chuckey Depot Museum at Jonesborough.

The Chuckey Depot Museum Advisory Board approached the town several months ago mainly regarding two sections of the agreement, (1) Insurance and Liability, and (2) Financial Accounting. The first, insurance and liability was edited based on clarifying that the town has primary property insurance on the building, and the town would maintain separate insurance intended for artifacts and loaned collection items housed in display cases or otherwise under the Town's care, custody, or control. The second, financial accounting, has had several months of discussions with a final meeting of Town Staff, including Finance Director Janet Jennings. The advisory board strongly desires to have more financial control of their fund(s) which has led to their request for an amendment of this section of the Agreement. The Advisory Board does have strong leadership with good financial senses.

Those sections regarding the amendment with marked-ups, are as follows:

Insurance and Liability. The Town will carry insurance covering the building and contents, and to the extent possible liability insurance on volunteers and any staff. All parties must provide property insurance coverage for items in their ownership used for ~~interpretation, and~~interpretation and should carry adequate liability insurance protecting their organization.

The Town acknowledges that its primary property insurance does not extend coverage to artifacts or loaned items displayed within the facility. Therefore, the Town will maintain a separate secondary insurance policy specifically intended to provide coverage for artifacts and loaned collection items housed in display cases or otherwise under the Town's care, custody, or control.

Financial Accounting. The Chuckey Depot Advisory Board, through the Chuckey Depot Railroad Museum 501c3, will provide accounting services for funds raised through the efforts of the Advisory Board. The Advisory Board will not have the authority to financially obligate the Town for any purpose without first receiving formal approval from the Town. The Town

Recorder's office will provide accounting services solely for the operation of the museum. ~~The Town Recorder's office will provide accounting services for the operation of the Museum. Funds raised through the efforts of the Advisory Board shall be placed in a special revenue account, and the balance of that account is carried over from one fiscal year to the next. Use of the funds deposited into the Museum's special revenue account will be at the sole discretion of the Advisory Board under standard accounting principles used by the Town. The Advisory Board will not have the authority to financially obligate the Town for any purpose without first receiving formal approval from the Town. The Advisory Board should designate the person(s) in the regular operation of the Museum that have responsibility for handling daily revenues and expense receipts.~~

RECOMMENDATION:

Approve the amendment to the Agreement as presented.

TOWN OF JONESBOROUGH

AGREEMENT

THIS LEASE AGREEMENT, made and entered into this, the _____ day of _____ _____, 2021~~4~~6 by and between the Watauga Valley Railroad Historical Society and Museum, hereinafter called WVRHSM, the Heritage Alliance of Northeast Tennessee and Southwest Virginia hereinafter call the Alliance, and the Board of Mayor and Aldermen of the Town of Jonesborough, hereinafter called the Town.

WITNESSETH:

This Agreement establishes the relationship between the WVRHSM, Alliance and Town related to the operation and management of the Chuckey Depot Museum at Jonesborough. The Chuckey Depot building is being reconstructed and renovated by the Town, and when completed the Town desires to enter into a relationship with both the WVRHSM and Alliance in developing interpretive exhibits and providing the operating manpower to open the Chuckey Depot Museum in Jonesborough to the general public.

IN CONSIDERATION OF THE CONDITIONS AND AGREEMENTS HEREAFTER STATED, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

The development and operation of the Chuckey Depot Museum at Jonesborough requires the cooperation of the parties as well as the commitment by the Town to undertake and complete the following:

(a) Procurement of Chuckey Depot Site. The Town shall enter into a long term lease with Jonesborough United Methodist Church that shall provide the site necessary to reconstruct the Chuckey Depot, with the site being in walking distance of downtown and near the Norfolk Southern railroad line through Jonesborough.

(b) Provision of Utilities and Parking. The Town shall install utility services including water, sewer, electrical, security and telephone to the Chuckey Depot building once it is reconstructed, as well as develop parking closely associated with said facility.

(c) **Reconstruction of Chuckey Depot.** The Town shall reconstruct the Chuckey Depot building, taking all measures reasonable to undertake said reconstruction of the building as close as possible to the original structure while at the same time making the building functional and effectively addressing ADA accessibility, energy efficiency, and the necessary infrastructure and layout to develop and operate a museum within the facility.

(d) **Exterior Lighting.** The Town shall provide lighting necessary around the building exterior for safe ingress and egress, as well as parking lot lighting for safe vehicular use of the adjoining parking lot.

(e) **Signage.** The Town will provide a sign designating the location of the Chuckey Depot Museum at Jonesborough, and obtain, to the extent possible, the necessary approval from Jonesborough United Methodist Church as to the appropriate sign location.

(f) **Building Maintenance.** The Town will provide all maintenance and care of the exterior of the building, decking and grounds. Maintenance responsibility will also include mechanical and electrical throughout the building, and care of interior walls, floors and ceilings where interpretive elements are not present. The Town will have no obligation to maintain or care for interpretive exhibits or elements within or outside of the Depot building. WVRHSM shall have responsibility for normal housekeeping activities within the entire building when the building is open to the public and on a regular basis. Cleaning duties outside the building by WVRHSM shall be necessary routine cleaning of entry sidewalks, ramping, decking, and doorways.

(g) **Staff Restroom.** The Town will provide a restroom for staff and volunteers to be located in the office area of the Depot.

(h) **ADA Access.** Handicapped accessibility to both elevations of the Depot interior will be developed by the Town through ramping and decking, and a handicapped accessibility entry door will be installed.

The Heritage Alliance of Northeast Tennessee and Southwest Virginia, located at 212 East Sabine Drive in Jonesborough shall provide staff time only in the following services to the development and operation of the Chuckey Depot Museum:

(a) **Development of Exhibits.** Leadership in developing interpretive exhibits and elements within the Chuckey Depot Museum at Jonesborough.

(b) **Care of Exhibits.** Assistance in the care and maintenance of interpretive exhibits and care of the Museum interior.

(c) **Documenting Artifacts.** Expertise in the proper documentation of all contributed items that are used or could be considered for use with interpretation, internally or on the exterior of the Museum.

(d) **Assistance in Volunteer Recruitment.** To the extent possible, help with recruitment of volunteers needed in the Chuckey Depot Museum, and recommend interested parties to the WVRHSM.

(e) **Consultation Assistance.** Help provide oversight of the Museum operation, helping to ensure the safety of artifacts and interpretive elements as well as the safety of the general public.

(f) **Historical Research.** Research to the extent practical the history of the railroad in Jonesborough, and the impact of Jonesborough's efforts to bring the railroad into East Tennessee.

(g) **Educational Programming.** Develop and schedule educational programs to be undertaken at the Museum, and assist in bringing student groups to the Museum once it is developed and opened.

(h) **Training.** Train volunteers and any staff to effectively deal with the general public, and to provide visitors with pertinent information to enhance their Museum experience.

The Watauga Valley Railroad Historic Society and Museum, located at 210 Spring Street in Jonesborough shall provide the following services to the development and operation of the Chuckey Depot Museum:

(a) **Railroad Artifacts and Information.** Provide artifacts, materials, and information that can be used to develop the interpretive elements within the Museum.

(b) **Care of Exhibits.** Assist in the care and maintenance of interpretive exhibits and care of the Museum Interior.

(c) **Interpretation Assistance.** Assist the Alliance in developing and implementing the Interpretive Plan for the Museum.

(d) **Artifact Care.** Assist in the care of all artifacts and materials used in interpretation, as well as those items needing to be stored for possible future use in the Museum's interpretative offerings.

(e) **Volunteer Management.** Direct efforts to recruit volunteers, and oversee volunteers selected to assist in the development and operation of the Museum facility. Work with the Chuckey Depot Advisory Board, Heritage Alliance, Town, and other organizations and individuals to establish a list of volunteers needed for an effective operation.

(f) **Historical Research.** Assist in the research of the history of the railroad in Jonesborough since it was constructed in the early 1800's, and the development and impact of the railroad lines in the Jonesborough area and region.

(g) **Consistent Schedule of Operation.** Ensure that the manpower is present that is necessary to operate the Museum and open it to the public on a schedule approved by the Chuckey Depot Museum Advisory Board.

Chuckey Depot Museum at Jonesborough Advisory Board. The Jonesborough Board of Mayor and Aldermen shall establish by ordinance the Chuckey Depot Museum at Jonesborough Advisory Board for the purpose of providing on-going direction to and management of the operation of the Museum. The Chuckey Depot Museum Advisory Board that is established shall operate with the following areas of responsibility:

(a) The Advisory Board shall be made up of seven (7) members initially with membership including representatives of the Alliance, WVRHSM, and the Town as well as members of the community committed to the success of the Museum.

(b) The persons representing the WVRHSM and the Alliance shall be appointed by those organizations respectively. All other appointments shall be made by the Jonesborough Mayor and confirmed by the Jonesborough Board of Aldermen.

(c) Members not representing the WVRHSM and the Alliance shall be appointed for four (4) years, within initial terms staggered from 1 to 4 years to spread out Advisory Board change over. Members directly representing the WVRHSM, Alliance, and the Town shall serve at the will of the organizations they represent.

(d) Duties of the Advisory Board shall include the following:

(i.) Determine operating schedule of museum.

(ii.) Work to obtain volunteers to assist in the Museum development and operation

(iii.) Develop activities and events designed to raise funds to support the operation and long term stability of the Museum.

(iv.) Assist in seeking out artifacts and interpretive materials that help improve the educational and historical effectiveness of the Museum, and develop areas for storage as necessary for artifacts and materials desired to be kept but not currently used in interpretation.

(v.) Determine priorities for interpretation and make final decisions, when needed, on use of interpretive elements within the museum.

(vi.) Make recommendations to the Jonesborough Board of Mayor and Aldermen on building improvements, and any operating policies that may need to be established by the Town Board.

(vii.) Establish policies and procedures for the receiving, documenting, care and maintenance of artifacts and interpretive elements, the use and training of volunteers, and the management and effective use of any funds that are raised by the Advisory Board in support of the Museum.

(viii.) Approve any fees associated with entry to the Chuckey Depot Museum and recommend appropriate financial management procedures. The Jonesborough Board of Mayor and Aldermen will ultimately have the authority to establish financial management procedures and guidelines or delegate the authority to establish effective financial procedures and guidelines that will help ensure revenues and expenditures associated with the development and operation of the Chuckey Depot Museum are transparent, clearly documented, and handled appropriately through standard accounting principles.

(ix.) The Advisory Board shall participate in the development of an operating budget each year that is submitted through the Recreation Department to the Jonesborough Town Board for review during the Town's annual budget process.

(x.) Determine who shall have keys or other such means to access the Museum.

(xi.) Review and approve all manuals, training procedures, and position descriptions for non-Town employees associated with the Museum operation regardless of whether the position is filled by a volunteer or eventually someone who is paid.

Artifacts Ownership. Artifacts used in the Museum currently owned by the WVRHSM or the Alliance shall remain in ownership of the respective organizations. However, unless there is upfront notification of a limited period of use for certain artifacts or materials, it is the expectation that items collected for interpretation will be available for long term use. Items donated to the Museum after the Advisory Board is formed, if accepted, shall be under the supervision of the Advisory Board. The Advisory Board may transfer ownership to other partners at is discretion. Artifacts or furnishings donated to the Town by the Johnson family, who contributed the Chuckey Depot building to the Town, shall remain in the ownership of the Town and be considered as if they are part of the building itself. These items will be under the care of the Alliance and WVRHSM as may be determined by the Advisory Board, and the Advisory Board may determine if they are used in interpretation or stored.

Insurance and Liability. The Town will carry insurance covering the building and contents, and to the extent possible liability insurance on volunteers and any staff. All parties must provide property insurance coverage for items in their ownership used for

~~interpretation, and~~interpretation and should carry adequate liability insurance protecting their organization.

The Town acknowledges that its primary property insurance does not extend coverage to artifacts or loaned items displayed within the facility. Therefore, the Town will maintain a separate secondary insurance policy specifically intended to provide coverage for artifacts and loaned collection items housed in display cases or otherwise under the Town's care, custody, or control.

Training. The Alliance with the assistance of the WVRHSM will provide manuals to volunteers and any future staff, and training associated with the educational programming taking place at the Museum. Training shall include town railroad history, artifact care, and customer service. Documents provided to volunteers and staff may be printed by the Town.

Utility Payments. The Town will pay utility costs for the operation of the Museum facility, however, the Town reserves the right to limit utility costs to an average of $250 per month if it is determined that utility costs have been unnecessarily high as a result of lack of attention and inefficiencies in the Museum operation. The Town will rely on average utility payments over a period of time as one primary means of identifying unnecessary high bills, as well as periodic observations.

Financial Accounting. The Chuckey Depot Advisory Board, through the Chuckey Depot Railroad Museum 501c3, will provide accounting services for funds raised through the efforts of the Advisory Board. The Advisory Board will not have the authority to financially obligate the Town for any purpose without first receiving formal approval from the Town. The Town Recorder's office will provide accounting services solely for the operation of the museum. ~~The Town Recorder's office will provide accounting services for the operation of the Museum. Funds raised through the efforts of the Advisory Board shall be placed in a special revenue account, and the balance of that account is carried over from one fiscal year to the next. Use of the funds deposited into the Museum's special revenue account will be at the sole discretion of the Advisory Board under standard accounting principles used by the Town. The Advisory Board will not have the authority to financially obligate the Town for any purpose without first receiving formal approval from the Town. The Advisory Board should designate the person(s) in the regular operation of the Museum that have responsibility for handling daily revenues and expense receipts.~~

Interpretive Changes. Changes in interpretive displays and exhibits shall be approved in advance by the Advisory Board.

Building Changes. Any changes to the Chuckey Depot building not related to interior exhibits and interpretation, whether related to exterior color, electrical, mechanical or structural; and any changes in the grounds associated with the building must be reviewed by the Advisory Committee, and must be approved in advance by the Town.

The Town reserves the right to make emergency repairs or changes that impact public safety.

Hold Harmless Agreement. The WVRHSM and Alliance agree that the Town shall not be held responsible for any damages to artifacts or materials that may occur as a result of the Museum operation. The WVRHSM and Alliance agree to hold each other harmless for damages that may occur to property, artifacts, and exhibits in the normal operation of the Museum.

Volunteer Expectations. Background checks shall be undertaken on all volunteers that may come into contact with the general public. Volunteers will also be trained in proper care of artifacts, exhibits, and displays to help ensure that these important components of the Museum are not damaged or altered, and said volunteers shall be trained in techniques to enhance customer service and safety.

Marketing. Town marketing staff will assist to the extent possible in the marketing of the Chuckey Depot Museum, however, all parties in this Agreement shall assist the Advisory Board to the extent possible in the development and implementation of marketing plans. The Advisory Board shall designate a representative from the Chuckey Depot Museum to participate in the Town's Publicity Committee. All parties shall assist to the extent possible the Advisory Board in implementing are effective social media marketing campaign.

Term of Agreement. This Agreement is intended to be perpetual with all parties working long term in partnership to develop and operate a successful railroad museum in Jonesborough. Changes in responsibilities that effect the continued participation of any one of the parties, including termination of duties, must be provided in written notice to all parties twelve (12) months in advance of the intended change or must be agreed to in advance by all parties.

Amendments to Agreement. Any amendment to this Agreement should be reviewed by the Advisory Board before action is taken, and must be approved by all parties.

THE PARTIES HERETO HAVE EXECUTED THIS AGREEMENT as of the date first above written.

TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN

By:_____
KELLY WOLFE, MAYOR

ATTEST:_____
~~ABBEY MILLER~~JANET JENNINGS, RECORDER

HERITAGE ALLIANCE OF NORTHEAST TENNESSEE AND SOUTHWEST VIRGINIA

By:_____

_____, President

WITNESS:_____

WATAUGA VALLEY RAILROAD HISTORICAL SOCIETY AND MUSEUM

By:_____

_____, President

WITNESS:_____

Approved to as Form:_____
JAMES R. WHEELER, TOWN ATTORNEY

TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION

DATE: May 11, 2026 **AGENDA ITEM #:** 8-C

SUBJECT: Brightridge Park Lease Agreement

BACKGROUND:

At the March meeting of the Board of Mayor and Alderman, Mayor Wolfe presented to the Board that he was requesting Brightridge work with the Town to plant trees on their property located at 1115 East Main Street for the purpose of screening the power sub-station.

This is a residential area and Brightridge removed a home on the property. This left the sub-station exposed in this residential neighborhood.

On March 23, 2026, I received an email from Jeff Dykes, Chief Executive Officer, notifying me of the staff at Brightridge who would serve as contact for this project. A meeting was scheduled with these individuals, Bonnie Donnolly and Bill Hunt, at the site on 04/02/2026. At this meeting we proposed an actual "trail park" for the site and they were receptive to the idea.

I met with town Parks and Recreation staff Sunny Ezell and Chris Kudera. Sunny began working on the plan, and after a couple of additional meetings, we presented the plan to Brightridge on April 23, 2026. On April 29, 2026, we received word that Brightridge accepted our plan, wanted to enter into a lease agreement with the Town, and was excited to get the project started as quickly as possible.

Brightridge is funding the project, and the Town will provide the labor and oversight. The total project cost is $34,284.00. A Power Point presentation is included in this agenda presentation for review by the Mayor and Board Members.

The Tree and Townscape Committee unanimously approved the plan as presented at their April 28, 2026, regular meeting.

Town Attorney Jim Wheeler reviewed the agreement and found no issues.

RECOMMENDATION:
Approve the plan as presented and authorize the Mayor to sign the lease agreement as the official representative of the Town.

I would further recommend the Town name this park "Brightridge Park" or "Brightridge Park at Jonesborough."

LEASE AGREEMENT

THIS LEASE AGREEMENT, made and entered into on the ____ day of May, 2026, by and between **BRIGHTRIDGE ELECTRIC,** hereinafter referred to as the "LESSOR" and the **MAYOR AND ALDERMEN OF JONESBOROUGH,** a duly incorporated municipality located within Washington County, with its principal office and place of business at 123 Boone Street, Jonesborough, Tennessee, hereinafter referred to as the "LESSEE":

WITNESSETH:

That for and in consideration of the annual rental hereinafter set forth, the conditions and the mutual covenants hereinafter contained, the LESSOR does hereby let, lease, and demise unto the LESSEE the hereinafter described property (hereinafter called "property" or "premises"), situated, lying and being in the 15th Civil District of Washington County, Tennessee, being assigned the physical address of 1115 East Main Street Jonesborough, Tennessee and being more particularly shown in the shaded yellow area, with the park area shaded in red in the attached "Exhibit A", consisting of a portion of the property owned by the LESSOR shown along the right-of-way for East Main Street, for the purpose of using the property as a trail rest area/park for the use of the Town during the term of lease and subject to the conditions contained herein.

EFFECTIVE DATE

This lease will take effect as of the _____ day of May, 2026, and will terminate on the _____ day of May, 2050, unless the option to renew contained herein takes effect.

OPTION TO RENEW

Should the terms of the lease herein expressed be carried out fully and faithfully for the first term, this lease shall renew on the same rental terms provided for in the first term for an additional 25 years. This renewal shall be automatic unless the LESSOR gives the LESSEE ninety (90) days' notice prior to the end of the first term of any terms of the lease that

the LESSOR believes have not been fully and faithfully carried out. The LESSEE shall have the remainder of the first term to address any such terms for the automatic renewal to go into effect.

RENT

In consideration for the leasing of the above-described property, LESSEE agrees to pay to LESSOR as rent for the property the initial sum of $1.00, and to receive approval of the LESSOR for a park plan for the area shaded in red on exhibit A. The plan will include the removal of the asphalt in the park area, and the planting of trees, shrubs, flowers, and grass, and the installation of park benches, bicycle rack and digital kiosk called for herein, the payment of which rent is acknowledged as received. The LESSOR agrees to provide the trees for the purpose of screening. LESSEE understands the plantings are to be fifteen (15) feet and thirty (30) feet distance from the power lines within the designated park area.

The LESSOR and the LESSE agree mutually on naming the park.

The LESSOR agrees to allow employees or contractors of the LESSEE to park in the driveway to the power substation for the purpose of maintaining the park; however, no vehicles will be left unattended in a manner to block access of Brightridge employees into the substation.

MAINTENANCE AND CAPITAL IMPROVEMENTS

The LESSEE agrees that it will maintain the property in a reasonable manner with regular maintenance and keep the area picked up and in a state of reasonable cleanliness and returning the property to the LESSOR in as good a condition as received at the end of the lease period, normal wear and tear excepted.

The LESSEE agrees that it will be responsible for such other capital improvements as the LESSEE deems necessary and appropriate and subject to the written approval of the LESSOR, which shall not be unreasonably withheld.

LESSOR shall not be responsible for any capital improvements or major repairs, but reserves the

right to make capital improvements to the property subject to the LESSEE verifying that said improvements do not impair LESSEE's ability to effectively utilize the property as initially intended under the terms of this Agreement.

The LESSEE will submit any future improvements for approval of the LESSOR prior to implementing any changes after the initial plans for the park have been approved.

TITLE TO THE PREMISES TO REMAIN UNENCUMBERED AND SALE OF THE PROPERTY

The LESSOR shall provide to the LESSEE the above premises free and clear of any lien or encumbrance and shall not encumber the premises in any other way during the initial period of the lease except for existing rights-of-way and/or other agreements regarding the property, which the LESSEE agrees shall remain in effect. The LESSOR agrees that any sale of the property without proper notification of termination of this Agreement must be approved in advance by the LESSEE and such sale is subject to this lease and the terms contained herein. This lease will run with the land and shall not be altered by any subsequent transfer of the property.

FIRST RIGHT OF REFUSAL TO PURCHASE PROPERTY OPTION TO PURCHASE PORTION

LESSEE shall have a first right of refusal to purchase the subject property in the event the LESSOR decides to sell the property for the fair market value of the property to be determined by an appraiser chosen by the parties.

RESPONSIBILITY FOR LIABILITY

LESSEE agrees to assume all responsibility for any injury, damage, or adverse situation resulting from the use of the leased land. LESSEE agrees to add the LESSOR as an additional insured to its liability policy, and the LESSOR acknowledges that the LESSEE only has insurance sufficient to cover the limits of liability on the part of the LESSEE under the ***Tennessee Governmental Tort Liability Act.***

REMOVAL OF EQUIPMENT, MATERIALS, OR REFUSE

At the end of the term of the lease, if the lease is not renewed; the LESSEE agrees to remove all equipment, materials, or any other item not on the leased property at the beginning of the initial lease term within ninety (90) days if requested by the LESSOR.

TERMINATION

This Agreement shall not be terminated except by agreement of both of the parties in writing.

IN TESTIMONY WHEREOF the Parties have hereunto set their hands and seals on this the _____ day of _____, 2026, binding themselves, their representatives, successors, and assigns.

THIS INSTRUMENT HAS BEEN EXECUTED IN DUPLICATE, EITHER OF WHICH MAY BE TREATED AS AN ORIGINAL.

LESSOR:

BRIGHTRIDGE

By: _____

Jeffery R. Dykes, Chief Executive Officer

LESSEE:

MAYOR AND ALDERMEN OF JONESBOROUGH, TENNESSEE

By: _____

Kelly Wolfe, Mayor

Attest:

_____

Janet Jennings, Town

Recorder Approved as to

form only:

_____

James R. Wheeler, Town Attorney

STATE OF TENNESSEE
COUNTY OF
WASHINGTON

BEFORE ME, the undersigned Notary Public in and for the State and County aforesaid, personally appeared _____, with whom I am personally acquainted (or whose identity was proven to me on the basis of satisfactory evidence) and who, upon oath, acknowledged himself/herself to be the Chief Executive Officer of **BRIGHTRIDGE ELECTRIC,** the within named bargainer, and that he/she, as such officer, being authorized to do so, executed the foregoing instrument for the purposes therein contained by signing the name of himself/herself as such officer.

WITNESS my hand and official seal at office in the State and County aforesaid, this, the _____day of 2026.

_____

NOTARY PUBLIC

My Commission Expires: _____

STATE OF TENNESSEE
COUNTY OF
WASHINGTON

BEFORE ME, the undersigned Notary Public in and for the State and County aforesaid, personally appeared **KELLY WOLFE,** with whom I am personally acquainted (or whose identity was proven to me on the basis of satisfactory evidence) and who, upon oath, acknowledged himself to be the Mayor of the **MAYOR AND ALDERMEN OF JONESBOROUGH, TENNESSEE,** the within named bargainer, and that he, as such officer, being authorized to do so, executed the foregoing instrument for the purposes therein contained by signing the name of the Board by himself/herself as such officer.

WITNESS my hand and official seal at office in the State and County aforesaid, this, the _____day of _____, 2026.

_____

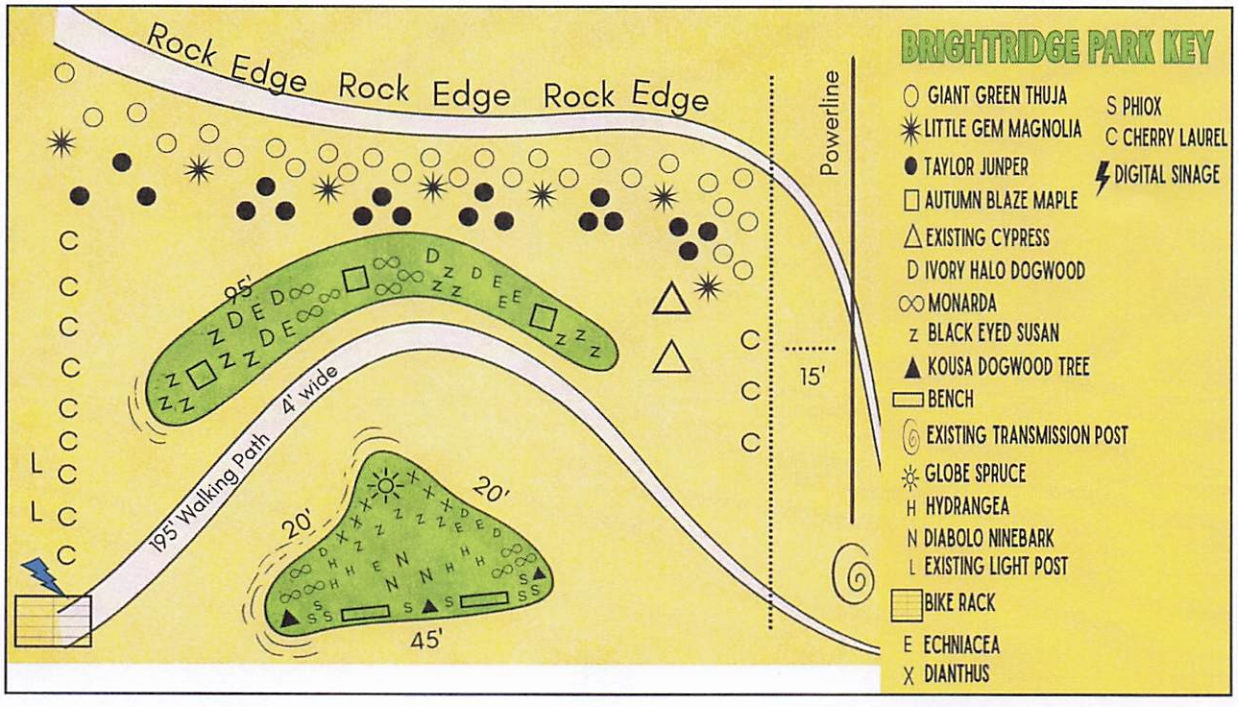
NOTARY PUBLIC

My Commission Expires: _____

EXHIBIT A:

BrightRidge Park Landscaping

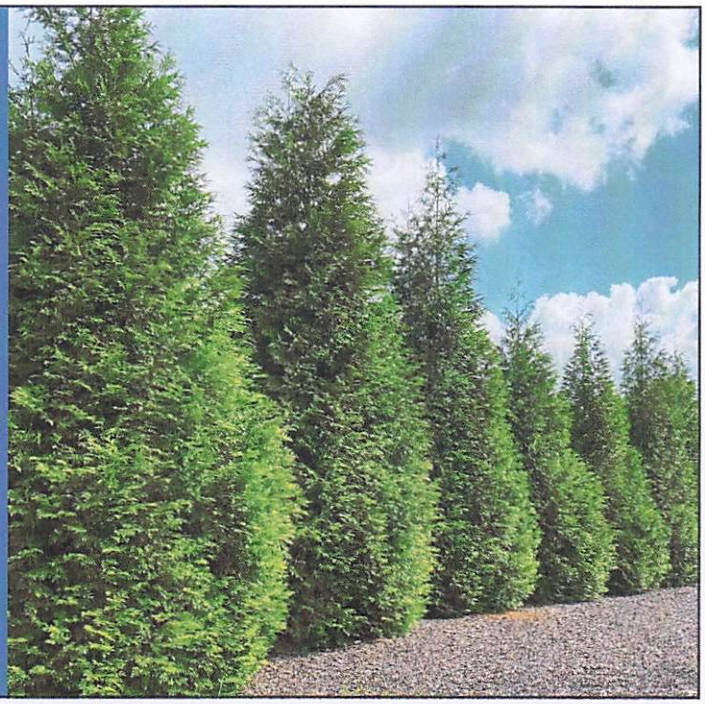
1



2

Green Giant Thuja

- Planted along the back edge staggered every 8 feet. Grow to 60' in height and 20' in width at maturity. Fast growing evergreen suggests 2-3' a year growth in height in ideal conditions. Recommending we need 27



3

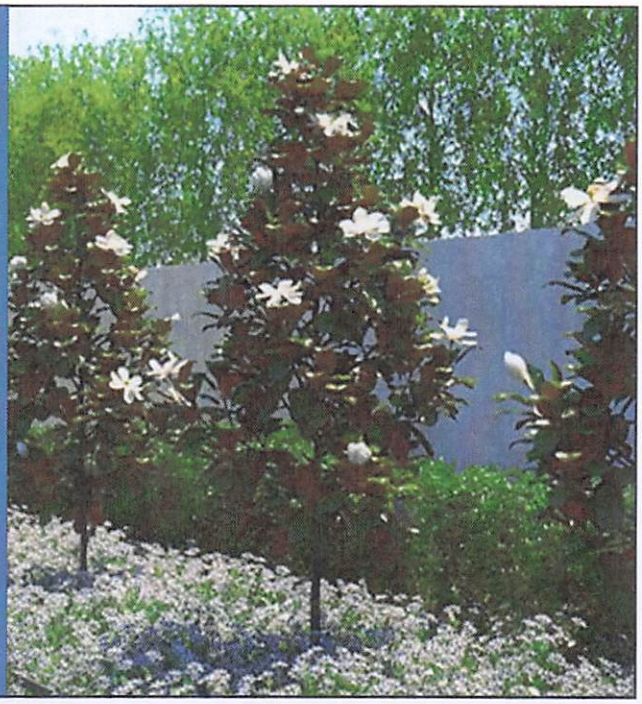
Taylor Juniper

Planted in clusters of three in front of the Thuja. Grows 30 feet tall x 5 feet wide. Moderate grower, low maintenance, adaptable to harsh soil conditions. Recommend we need 18.

4

Little Gem Magnolia

- Smaller variety to plant in front of the thuja alternated with the juniper clusters to add a screen layer and texture diversity. This variety grows 25' tall x 15' wide. A moderately fast growth rate 2 feet per year. Recommendations we need 7.



5

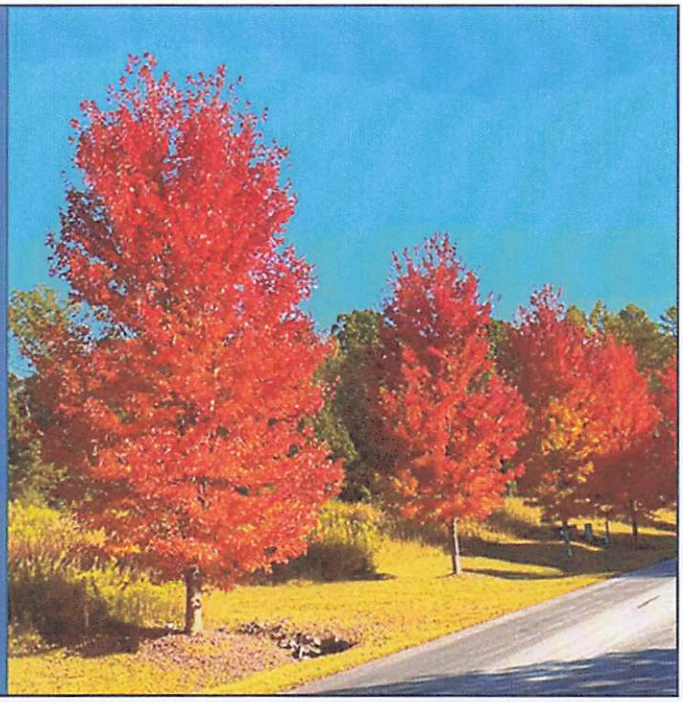
Compact Cherry Laurel

- Screening all the way down on the left and right side to square off the park. Growing 10' x 8' dense evergreen. Would suggest to plant three on the righthand side and nine on the left.

6

Autumn Blaze Maple

- Fast growing tree, slightly pyramidal shape. Beautiful early fall color, it would create lovely contrast in late summer early fall. At maturity 50' wide by 30' wide. Recommending we need three. Planted along proposed path.



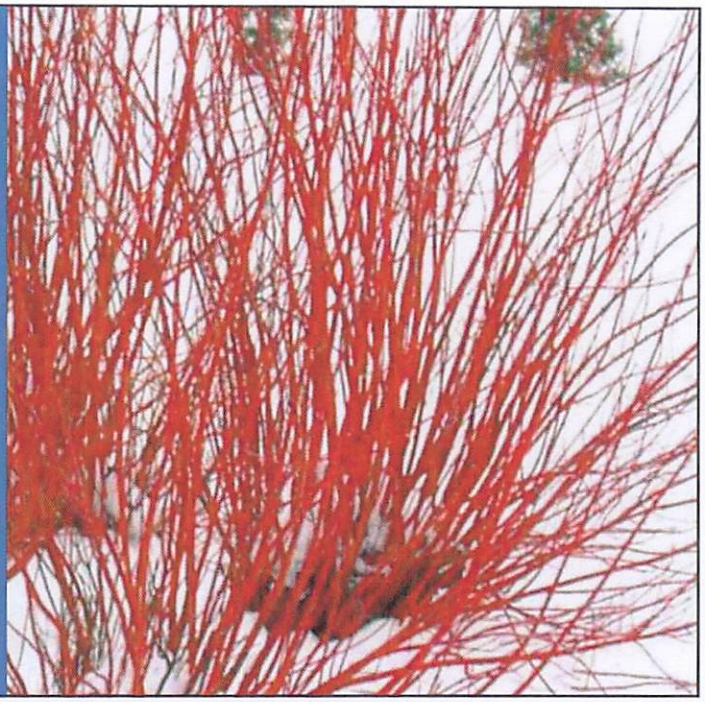
7

Ivory Halo Dogwood

- Low maintenance shrub that is easy to care for. Bright red limbs provide year-round contrast and interest 5x5 height and spread. Planted in bed along path under maple trees Recommending we need six.

8

Ivory Halo Dogwood Shrub in Winter



9

Kousa Dogwood Tree

- Would plant in larger landscaped bed, near benches. Grows 20' high by 20' wide. Average growth rate of 2' per year. Recommending we need 3.

10

Globe Spruce

- Specimen tree, Mature size 5' tall x 5' wide. Slow growing, as a focal point does not need to be a rapid grower. Planted in the large landscaped bed. Recommending we need one.

11

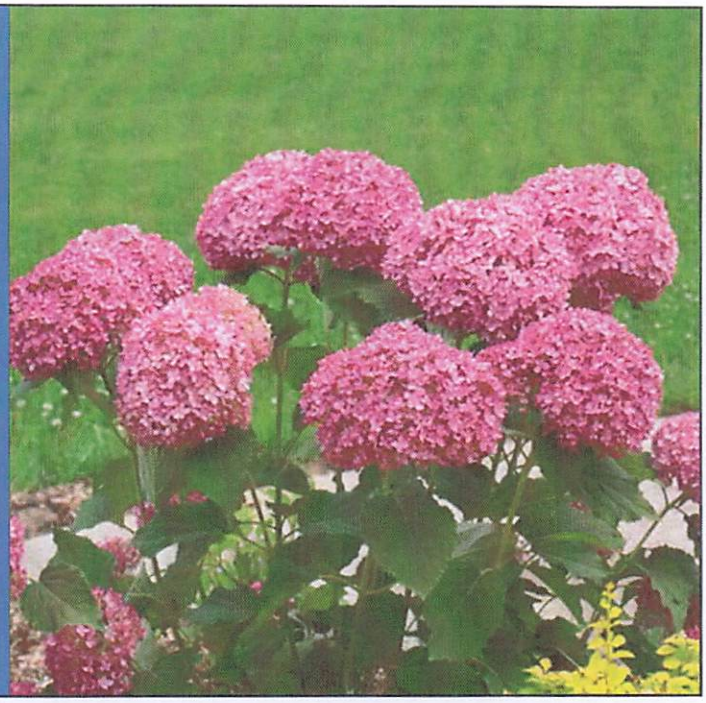
Diabolo Ninebark

- Low maintenance, can tolerate lots of soil conditions and sun or shade. Dense, colorful reaching maturity of 8' x 8'. Recommending we need three.

12

Dwarf Hydrangea

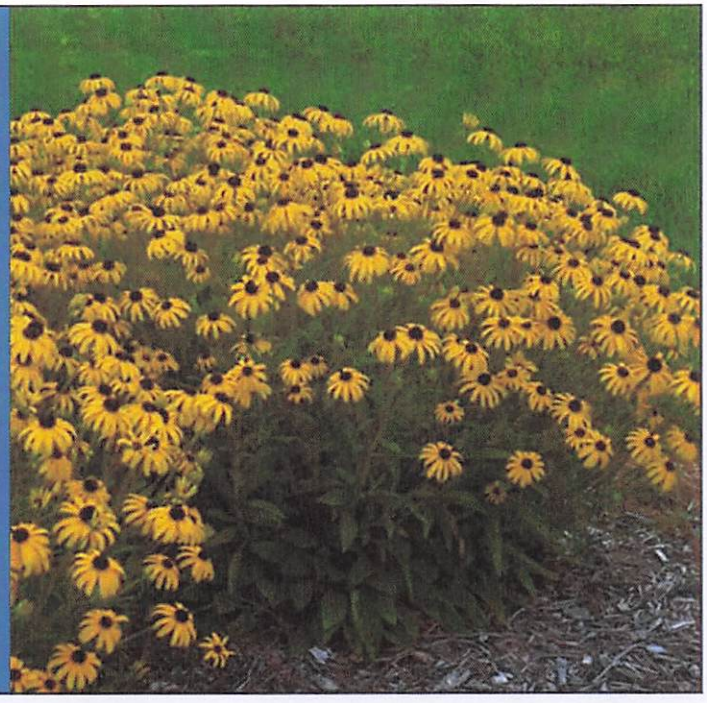
- Mini Mauvette double blooming hydrangea. Mature growth is 4x4. Planted in clusters in large landscaped bed Recommending we need six.



13

Black Eyed Susan

- Low maintenance, perennial flower fall bloom time, 2'x2'.



14

Monarda (Bee Balm)

- Low Maintenance, long blooming native perennial. 3x3.

15

Echinacea

- Tennessee Coneflower! Native blooming perennial.

16

Dianthus

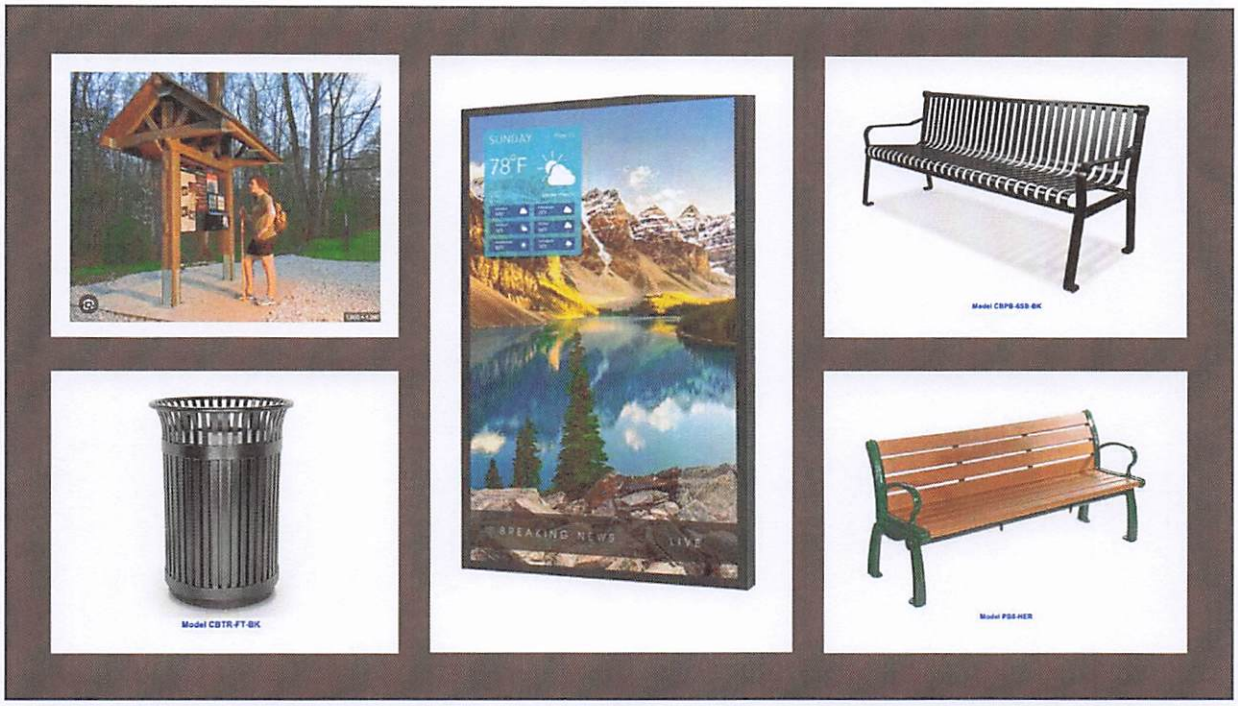
- Perennial clustering groundcover, low maintenance prolific bloomer.

17

Phlox

- Creeping phlox. Drought tolerant, low maintenance spreading groundcover. Long bloom period, quick grower.

18



19

	Plant Name	Size at Install	Units Needed	Unit Cost	Total
2	Leyland cypress/Green Giant Thuja	8' tall	28	$ 325.00	9,100
3	Taylor Juniper	6' tall	18	$ 145.00	2,610
4	Little Gem Magnolia	6' tall	9	$ 175.00	1,575
5	Autumn Blaze Maple	1.5 caliper in	3	$ 95.00	285
6	Kousa Dogwood	1.5 caliper in	3	$ 165.00	495
7	Ivory Halo Dogwood	5 gallon	6	$ 45.00	270
8	Ninebark	5 gallon	6	$ 65.00	390
9	Hydrangea	3 gallon	6	$ 45.00	270
10	Globe Spruce	5 gallon	1	$ 150.00	150
11	Perennials Assorted	1 gallon	115	$ 14.00	1,610
12	Gravel 195'x4'2"depth	5 cubic yards	5	$ 75.00	375
13	Mulch	8 cubic yards	8	$ 45.00	360
14	Landscape fabric	2 300x6 rolls	2	$ 60.00	120
15	Grass seed	10 , 50lb bags	10	$ 88.00	880
16	Turf Builder Fertilizer	2, 18lb bags	2	$ 24.00	48
17	Cherry Laurel	5 gallon	12	$ 60.00	720
18	TOTAL				$19,258
19					
20					
21	6' Steel Powder-Coated Bench		2	$1,100.00	$ 2,200.00
22	Steel Trash Cans with Rain Lid		1	$1,231.00	$ 1,231.00
23	6" Composite Bench		2	$1,532.00	$ 3,064.00
24	Composite 32 gal Trash Can with Lid		1	$1,053.00	$ 1,053.00
25	Dog Waste Station		1	$ 478.00	$ 478.00
26	55" outdoor tv kiosk (parts and labor included)		1	$7,000.00	$ 7,000.00
27					
28				Total	$15,026.00
29					
30				Grand Total	$34,284.00

20

TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION

DATE: May 11, 2026 **AGENDA ITEM #:** 8-D

SUBJECT: First Reading on Ordinance B-26-01 Adopting the Annual General, Solid Waste, Jackson Theatre, Drug Enforcement, Debt Service and Capital Project Fund Budgets and Establishing Property Tax Rate for FY2026-27.

BACKGROUND

Attached for your consideration is the proposed Budget Ordinance for fiscal year 2026-27. Below is a summary of each fund:

General Fund – Balanced With No Property Tax Rate Increase

Expenditures – No changes were made to the assumptions, personnel or capital expenditures presented at the March 30th Budget Workshop.

Personnel Changes: (1) Senior Center Program Coordinator upgraded slightly to reflect additional duties resulting from higher demand from the members for local travel options; upgrade is budget neutral, as it is funded by a small increase in membership fees, (2) Police Department headcount increase to address 20% increase in calls; currently budget neutral, as unobligated payroll funds from FY 2025-26 will be utilized to leverage grant funding for two positions, (3) Fire Department budget reflects an "additional" $672,000 in County funds, to provide for seven additional personnel, including salaries, benefits, training, fees, tools and equipment; both revenues and expenditures reflect a like increase, resulting in this being budget neutral.

Capital Equipment and Projects: Capital spending for governmental funds is tracked within the Capital Projects Fund. We were able to utilize debt roll-off to debt fund $375,000 in General Fund capital equipment and projects, resulting in a budget neutral scenario. The detailed list is attached to the budget ordinance. Note that funding is not yet being requested for a new fire engine, however, due to a two-year build time, the board's endorsement to commence the procurement process is requested. In the event of a down payment requirement, staff will submit a funding request to the Board.

Solid Waste Fund – Balanced With No Fee Increase – Use of Equipment Reserve

Expenditures – No change to assumptions or personnel presented at the March 30th Budget Workshop. One minor change was made to the cash-funded capital. The skid steer loader, presented as being funded from the equipment reserve (savings account) in the amount of $50,000, has been moved to FY 2025-26.

Capital Equipment: Capital spending for governmental funds is tracked within the Capital Projects Fund. As previously discussed, funding has been provided in the budget for debt service on a new front loader. Because the debt service is offset by savings in vehicle repair costs, this investment is budget neutral. This budget also includes a $25,000 transfer from the equipment reserve (savings) to the Capital Projects Fund to purchase a small truck. The detailed list is attached to the budget ordinance.

Jackson Theatre Fund – Balanced With the Use of Ballad Reserve for Equipment

Expenditures – No change to assumptions or personnel presented at the March 30th Budget Workshop.

Personnel Changes: Part-time Marketing Coordinator offset by a reduction in contracted marketing services, resulting in a budget neutral position.

Drug Enforcement Fund – Balanced

Expenditures and Revenues – This fund was not presented in the budget workshop, due to the low level of activity. Expenditures have been budgeted at $9,500, the same as last year. There is nothing unusual occurring within this fund.

Debt Service Fund – Balanced

The budget presented reflects the annual principal and interest payments for all governmental fund notes, loans and bonds. Funding is provided by a transfer from each fund to which the debt belongs (General Fund, Solid Waste Fund, Jackson Theatre Fund).

Capital Projects Fund – Balanced

The budget presented reflects the capital equipment and projects spending for the General Fund and Solid Waste Fund, as previously presented to the Board. Funding sources include proceeds from an anticipated borrowing ($813,400) and a transfer from the Solid Waste Fund ($25,000) and General Fund ($42,000). Note that the purchase of fire capital to accommodate the new firefighters is contingent on receiving all county funds budgeted.

Summary

Management and staff have thoroughly reviewed every line item that comprises the budget and are confident that it reflects the needs of the Town at this point in time.

RECOMMENDATION

Approval of Ordinance No. B-26-01, adopting the annual budget for the General Fund, Solid Waste Fund, Jackson Theatre Fund, Drug Enforcement Fund, Debt Service Fund and Capital Project Fund, and establishing the property tax rate, as presented.

ORDINANCE No. B-26-01

AN ORDINANCE OF THE TOWN OF JONESBOROUGH, TENNESSEE ADOPTING THE ANNUAL GENERAL FUND, SOLID WASTE FUND, JACKSON THEATRE FUND, DRUG ENFORCEMENT FUND, DEBT SERVICE FUND AND CAPITAL PROJECT FUND BUDGETS AND ESTABLISHING THE PROPERTY TAX RATE FOR THE FISCAL YEAR JULY 1, 2026 THROUGH JUNE 30, 2027

WHEREAS, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

WHEREAS, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and

WHEREAS, the Board of Mayor and Aldermen has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the Board will consider final passage of the budget.

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE TOWN OF JONESBOROUGH, TENNESSEE, AS FOLLOWS:

SECTION 1: That the governing body projects anticipated revenues from all sources and appropriates planned expenditures for each department, board, office or other agency of the municipality, herein presented together with the actual annual receipts and expenditures of the last preceding fiscal year and the estimated annual expenditures for the current fiscal year, and from those revenues and unexpended and unencumbered funds as follows for fiscal year 2027, and including the projected ending balances for the budget year, the actual ending balances for the most recent ended fiscal year and the estimated ending balances for the current fiscal year:

GENERAL FUND	Actual FY 2025	Estimated Actual FY 2026	Budget FY 2027
Revenues			
Local Taxes	$ 6,443,133	$ 7,823,039	$ 7,985,272
Licenses and Permits	299,299	285,000	300,300
Intergovernmental	1,982,884	2,198,482	2,577,072
Charges for Services	961,874	800,000	875,096
Fines and Forfeitures	303,915	280,300	358,800
Revenue from Use of Property	681,640	672,718	661,550
Contributions and Restricted Revenues	169,422	212,500	165,500
Interest Income	876,814	995,718	958,842
Other Revenues	193,090	227,500	223,700
Other Financing Sources			
Issuance of Debt/Debt Proceeds	9,489,107	-	-
Sale of Capital Assets	1,099,223	1,196,494	1,222,370
Transfers In - from other funds (PILOT)	260,000	300,000	300,000
Total Revenues and Other Financing Sources	$22,760,401	$14,991,751	$15,628,502
Appropriations			
Expenditures			
Government Administration	$ 1,308,512	$ 1,597,566	$ 1,605,508
Police	2,327,004	2,545,565	2,730,061
Fire	967,411	1,336,866	1,631,132
Streets	950,060	1,185,925	1,235,070
Garage	180,771	187,703	190,377
Senior Center	809,825	865,348	907,259
Parks and Recreation	1,105,918	994,889	1,145,187
Visitor's Center	939,410	1,081,016	1,109,167
Water Park	564,997	548,317	680,939
McKinney Center	471,934	527,951	544,608
Capital Outlay	1,294,582	303,000	-
Debt Service	11,484,632	-	-
Other Financing Uses			
Transfers Out - to other funds	2,468,028	3,953,105	3,849,194
Total Appropriations and Other Financing Uses	$24,873,084	$15,127,251	$15,628,502
Change in Fund Balance	(2,112,683)	(135,500)	-
Beginning Fund Balance July 1	6,465,049	4,352,366	4,216,866
Ending Fund Balance June 30	$ 4,352,366	$ 4,216,866	$ 4,216,866
Ending Fund Balance as a % of Total Appropriations and Other Financing Uses	17.5%	27.9%	27.0%

SOLID WASTE FUND	Actual FY 2025	Estimated Actual FY 2026	Budget FY 2027
Revenues			
Charges for Services	$ 869,837	$ 931,723	$ 1,034,806
Other Revenues	10,894	3,600	4,370
Other Financing Sources			
Issuance of Debt/Debt Proceeds	479,069	-	-
Sale of Capital Assets	2,750	-	-
Transfers In - from other funds	-	59,474	-
Total Revenues and Other Financing Sources	$ 1,362,550	$ 994,797	$ 1,039,176
Appropriations			
Expenditures			
Salaries and Benefits	$ 381,635	$ 488,106	$ 465,446
Operations	440,101	393,450	399,350
Capital Outlay	479,069	7,945	-
Debt Service	49,303	-	-
Other Financing Uses			
Transfers Out - to other funds	-	155,296	185,296
Total Appropriations and Other Financing Uses	$ 1,350,108	$ 1,044,797	$ 1,050,092
Change in Fund Balance	12,442	(50,000)	(10,916)
Beginning Fund Balance July 1	124,608	137,050	87,050
Ending Fund Balance June 30	$ 137,050	$ 87,050	$ 76,134
Ending Fund Balance as a % of Total Appropriations and Other Financing Uses	10.2%	8.3%	7.3%

JACKSON THEATRE FUND	Actual FY 2025	Estimated Actual FY 2026	Budget FY 2027
Revenues			
Intergovernmental	$ -	$ -	$ 32,000
Charges for Services	127,687	286,000	235,000
Revenue from Use of Property	-	25,000	45,000
Contributions and Restricted Revenues	23,600	127,000	168,000
Other Revenues	-	12,000	6,000
Other Financing Sources			
Issuance of Debt/Debt Proceeds	557,991	-	-
Transfers In - from other funds	288,268	461,483	476,203
Total Revenues and Other Financing Sources	$ 997,546	$ 911,483	$ 962,203
Appropriations			
Expenditures			
Salaries and Benefits	$ 261,804	$ 337,956	$ 411,464
Operations	342,802	439,500	383,123
Capital Outlay	135,831	-	-
Debt Service	142,939	-	-
Other Financing Uses			
Transfers Out - to other funds	-	175,027	164,616
Total Appropriations and Other Financing Uses	$ 883,376	$ 952,483	$ 959,203
Change in Fund Balance	114,170	(41,000)	3,000
Beginning Fund Balance July 1	-	114,170	73,170
Ending Fund Balance June 30	$ 114,170	$ 73,170	$ 76,170
Ending Fund Balance as a % of Total Appropriations and Other Financing Uses	12.9%	7.7%	7.9%

DRUG ENFORCEMENT FUND	Actual FY 2025	Estimated Actual FY 2026	Budget FY 2027
Revenues			
Fines and Forfeitures	$ 4,067	$ 3,500	$ 3,500
Other Revenues	-	2,000	2,000
Other Financing Sources			
Sale of Capital Assets	31,870	4,000	4,000
Total Revenues and Other Financing Sources	$ 35,937	$ 9,500	$ 9,500
Appropriations			
Expenditures			
Drug Enforcement	$ 4,739	$ 9,500	$ 9,500
Capital Outlay	35,335	-	-
Total Appropriations	$ 40,074	$ 9,500	$ 9,500
Change in Fund Balance	(4,137)	-	-
Beginning Fund Balance July 1	113,160	109,023	109,023
Ending Fund Balance June 30	$ 109,023	$ 109,023	$ 109,023
Ending Fund Balance as a % of Total Appropriations and Other Financing Uses	272.1%	1147.6%	1147.6%

DEBT SERVICE FUND	Actual FY 2025	Estimated Actual FY 2026	Budget FY 2027
Other Financing Sources			
Transfers In - from other funds	$ -	$ 3,611,314	$ 3,655,903
Total Other Financing Sources	$ -	$ 3,611,314	$ 3,655,903
Appropriations			
Expenditures			
Debt Service	$ -	$ 3,611,314	$ 3,655,903
Total Appropriations	$ -	$ 3,611,314	$ 3,655,903
Change in Fund Balance	-	-	-
Beginning Fund Balance July 1	-	-	-
Ending Fund Balance June 30	$ -	$ -	$ -
Ending Fund Balance as a % of Total Appropriations and Other Financing Uses	0.0%	0.0%	0.0%

CAPITAL PROJECTS FUND	Actual FY 2025	Estimated Actual FY 2026	Budget FY 2027
Other Financing Sources			
Issuance of Debt/Debt Proceeds	$ -	$ 3,264,118	$ 813,400
Sale of Capital Assets	-	186,927	-
Transfers In - from other funds	-	185,500	67,000
Total Other Financing Sources	$ -	$ 3,636,545	$ 880,400
Appropriations			
Expenditures			
Capital Outlay	$ -	$ 3,636,545	$ 880,400
Total Appropriations	$ -	$ 3,636,545	$ 880,400
Change in Fund Balance	-	-	-
Beginning Fund Balance July 1	-	-	-
Ending Fund Balance June 30	$ -	$ -	$ -
Ending Fund Balance as a % of Total Appropriations and Other Financing Uses	0.0%	0.0%	0.0%

SECTION 2: At the end of the fiscal year 2026, the governing body estimates fund balances or deficits as follows:

General Fund	$4,216,866
Solid Waste Fund	87,050
Jackson Theatre Fund	73,170
Drug Enforcement Fund	109,023
Debt Service Fund	-0-
Capital Project Fund	-0-

SECTION 3: That the governing body recognizes that the municipality has outstanding bonded and other indebtedness as follows:

Bonded or Other Indebtedness	Principal Outstanding at June 30, 2026	Principal Requirements 2026-27	Interest Requirements 2026-27	Debt Authorized and Unissued
Capital Outlay Notes	$ 7,646,456	$ 775,109	$ 333,894	$ -
Rural Development USDA	46,810,541	1,306,259	1,062,841	-
General Obligation Bonds	2,825,000	95,000	82,800	-

SECTION 4: During the coming fiscal year the governing body has planned capital projects with proposed funding as follows:

Proposed Capital Equipment and Projects	Total Expenditures	Financed by Estimated Revenues and/or Reserves	Financed by Debt Proceeds
Public Safety Equipment	$ 25,000	$ -	$ 25,000
Fire Equipment	172,000	42,000	130,000
Street Department Equipment	85,000	-	85,000
Parks and Recreation Equipment	35,000	-	35,000
Depot Street Park Upgrade	50,000	-	50,000
Visitor's Center Facility Improvements	50,000	-	50,000
Solid Waste Heavy Equipment	438,400	-	438,400
Solid Waste Vehicles	25,000	25,000	-

SECTION 5: No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 (*Tennessee Code Annotated* Section 6-56-208). In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accord with *Tennessee Code Annotated* Section 6-56-205.

SECTION 6: Money may be transferred from one appropriation to another in the same fund as provided by *Tennessee Code Annotated* Section 6-56-209. Any resulting transfers shall be reported to the governing body at its next regular meeting and entered into the minutes.

SECTION 7: A detailed financial plan will be attached to this budget and become part of this budget ordinance.

SECTION 8: There is hereby levied a property tax of $1.24 per $100 of assessed value on all real and personal property.

SECTION 9: This annual operating and capital budget ordinance and supporting documents shall be submitted to the Comptroller of the Treasury or Comptroller's Designee for approval pursuant to Title 9, Chapter 21 of the *Tennessee Code Annotated* within fifteen (15) days of its adoption. If the Comptroller of the Treasury or Comptroller's Designee determines that the budget does not comply with the Statutes, the Governing Body shall adjust its estimates or make additional tax levies sufficient to comply with the Statutes or as directed by the Comptroller of the Treasury or Comptroller's Designee.

SECTION 10: All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 11: All ordinances and parts of ordinances in conflict with any provision of this ordinance are hereby repealed.

SECTION 12: This ordinance shall take effect July 1, 2026, the public welfare requiring it.

Passed on 1st Reading: _____

Public Hearing: _____

Passed on 2nd Reading: _____

_____
Kelly Wolfe, Mayor

ATTESTED:

_____
Janet Jennings, Town Recorder

APPROVED AS TO FORM:

_____
James R. Wheeler, Town Attorney

Town of Jonesborough
Annual Budget for Fiscal Year 2026-27
General Fund

Account Code	Description	Actual FY 2025	Budget FY 2026	Department Request			Management Request		
				Proposed FY 2027	2027 vs 2026	% Change	Proposed FY 2027	2027 vs 2026	% Change
			REVENUES						
110-31100	Property Taxes - Current	2,779,021	3,689,273	3,896,345	207,072	5.61%	3,896,345	207,072	5.61%
110-31120	Current Year Public Utility	33,046	33,046	44,491	11,445	34.63%	44,491	11,445	34.63%
110-31210	Property Taxes - Delinquent	-	80,198	80,198	-	0.00%	80,198	-	0.00%
110-31310	Property Taxes - Interest & Penalty - Current	20,363	18,000	18,000	-	0.00%	18,000	-	0.00%
110-31320	Property Taxes - Interest & Penalty - Delinq	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-31500	In Lieu of Property Tax	260,000	300,000	300,000	-	0.00%	300,000	-	0.00%
110-31510	In Lieu of Power Board Tax	60,143	60,000	60,143	143	0.24%	60,143	143	0.24%
110-31511	In Lieu of TVA Tax	71,192	74,422	92,921	18,499	24.86%	92,921	18,499	24.86%
110-31520	TVA Impact Payment	14,525	-	-	-	#DIV/0!	-	-	#DIV/0!
110-31600	Local Sales Tax	2,984,773	3,094,600	3,256,674	162,074	5.24%	3,256,674	162,074	5.24%
110-31710	Wholesale Beer Tax	213,364	230,000	225,000	(5,000)	-2.17%	225,000	(5,000)	-2.17%
110-31720	Wholesale Liquor Tax	128,947	135,000	132,000	(3,000)	-2.22%	132,000	(3,000)	-2.22%
110-31800	Business Taxes	195,756	206,000	203,000	(3,000)	-1.46%	203,000	(3,000)	-1.46%
110-31870	Hotel-Motel Tax	71,483	75,000	72,000	(3,000)	-4.00%	72,000	(3,000)	-4.00%
110-31912	Cable Franchise Fee	57,508	104,000	67,500	(36,500)	-35.10%	67,500	(36,500)	-35.10%
110-32200	Alcoholic Bev. Fees/Applications	5,296	6,000	6,300	300	5.00%	6,300	300	5.00%
110-32610	Building Permits	294,003	350,000	294,000	(56,000)	-16.00%	294,000	(56,000)	-16.00%
110-32661	Rezoning/Planning Review Fees	15,107	18,000	32,000	14,000	77.78%	32,000	14,000	77.78%
110-33102	WIOA Grant - Americorp Employees	7,198	4,500	-	(4,500)	-100.00%	-	(4,500)	-100.00%
110-33411- -973	State of TN Police Recruitment	3,000	-	-	-	#DIV/0!	-	-	#DIV/0!
110-33480	Visitor's Center - TDTD Grant	-	30,000	21,000	(9,000)	-30.00%	21,000	(9,000)	-30.00%
110-33490- -974	Other State Grants - Trail	348,544	-	-	-	#DIV/0!	-	-	#DIV/0!
110-33491- -SCNTR	Senior Citizen - State Revenue	12,180	13,300	13,050	(250)	-1.88%	12,558	(742)	-5.58%
110-33510	State Sales Tax	739,462	750,000	915,439	165,439	22.06%	915,439	165,439	22.06%
110-33520	State Income Tax	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-33530	State Beer Tax	2,466	2,700	2,891	191	7.07%	2,891	191	7.07%
110-33535	State Telecommunication Tax	4,985	5,900	5,900	-	0.00%	5,900	-	0.00%
110-33536	State Local Occupancy Tax	14,086	12,700	14,500	1,800	14.17%	14,500	1,800	14.17%
110-33540	State Mixed Drink Tax	8,361	18,500	18,500	-	0.00%	18,500	-	0.00%
110-33550	State Street Aid Revenues	198,652	210,960	249,853	38,893	18.44%	249,853	38,893	18.44%
110-33552	State City Street	20,227	15,750	15,556	(194)	-1.23%	15,556	(194)	-1.23%
110-33570	State Hwy Maint. Reimbursement	36,369	45,000	30,000	(15,000)	-33.33%	30,000	(15,000)	-33.33%
110-33580	State Sports Betting	13,155	12,000	15,831	3,831	31.93%	15,831	3,831	31.93%
110-33593	Corporate Excise Tax	25,494	30,000	30,000	-	0.00%	30,000	-	0.00%
110-33600	State Police Training Supplement	16,000	16,000	16,000	-	0.00%	16,000	-	0.00%
110-33601	State Fire Training Supplement	5,600	6,400	4,800	(1,600)	-25.00%	4,800	(1,600)	-25.00%
110-33602	State Police Salary Supplement	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-33711- -SCNTR	Senior Citizen - County Revenue	47,500	47,500	48,500	1,000	2.11%	48,500	1,000	2.11%
110-34191	Utility Cut Fees		20,000	30,000	10,000	50.00%	30,000	10,000	50.00%
110-34741	Parks and Recreation Programming	7,978	-	32,500	32,500	#DIV/0!	32,500	32,500	#DIV/0!
110-34746	Parks and Recreation Pavilion Rental	200	-	1,000	1,000	#DIV/0!	1,000	1,000	#DIV/0!
110-34747	Parks and Recreation Court/Field Rental	-	-	1,000	1,000	#DIV/0!	1,000	1,000	#DIV/0!
110-34901	Stormwater Fees	-	24,000	-	(24,000)	-100.00%	-	(24,000)	-100.00%

Town of Jonesborough
Annual Budget for Fiscal Year 2026-27
General Fund

Account Code	Description	Actual FY 2025	Budget FY 2026	Department Request			Management Request		
				Proposed FY 2027	2027 vs 2026	% Change	Proposed FY 2027	2027 vs 2026	% Change
110-36210	Equipment Rental	300	500	-	(500)	-100.00%	-	(500)	-100.00%
110-36330	Sale of Equipment	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-36331	Sale of Property	1,051,508	-	-	-	#DIV/0!	-	-	#DIV/0!
110-36350	Insurance Recoveries	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-36351	Refunds and Reimbursements	15,566	-	-	-	#DIV/0!	-	-	#DIV/0!
110-36705- -980	Advertising/Sponsorship - Lincoln Pk Trees	-	-	3,000	3,000	#DIV/0!	3,000	3,000	#DIV/0!
110-36705- -PARKS	Advertising/Sponsorship	1,229	-	6,000	6,000	#DIV/0!	6,000	6,000	#DIV/0!
110-36705- -WETLD	Advertising/Sponsorship	-	-	1,500	1,500	#DIV/0!	1,500	1,500	#DIV/0!
110-36710	Contributions - Businesses	4,505	-	-	-	#DIV/0!	-	-	#DIV/0!
110-36720	Contributions - Organizations	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-36730	Contributions - Individuals	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-36730- -725	Contributions - Individuals - Story Initiative Pr	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-36730- -726	Contributions - Individuals - McKinney	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-36730- -SCNTR	Contributions - Individuals - Senior Center	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-36750	Judgments and Settlements				-	#DIV/0!		-	#DIV/0!
110-36935	Proceeds from Sale of Capital Assets	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-38100	Visitor's Center - ARPA Funds	-	40,000	46,000	6,000	15.00%	46,000	6,000	15.00%
110-38101- -SCNTR	SC-Title IIIB Transportation	12,000	12,000	12,000	-	0.00%	12,000	-	0.00%
110-38102- -SCNTR	SC - Service Coordination Fund	53,575	53,392	51,300	(2,092)	-3.92%	62,300	8,908	16.68%
110-38103- -SCNTR	Senior Citizen - CARES-My Ride Program	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-38104- -SCNTR	SC - United Way Funding	5,636	6,000	6,000	-	0.00%	6,000	-	0.00%
110-38105- -SCNTR	SC - TCAD State Grant	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-38106- -SCNTR	SC - Health Promo & Class Revenue	65,456	55,000	58,250	3,250	5.91%	58,250	3,250	5.91%
110-38107- -SCNTR	Senior Center - Building Rentals	2,229	1,600	2,350	750	46.88%	2,350	750	46.88%
110-38108- -SCNTR	Senior Center - Membership Dues	29,772	30,000	35,246	5,246	17.49%	35,246	5,246	17.49%
110-38109- -SCNTR	SC - My Ride Fees	4,304	5,900	7,500	1,600	27.12%	7,500	1,600	27.12%
110-38110	Veteran's War Memorial Project	220	-	-	-	#DIV/0!	-	-	#DIV/0!
110-38111	TML Safety Grant - Employee Wellness	-	2,000	2,000	-	0.00%	2,000	-	0.00%
110-38112	PEP Driver Safety Grant	-	5,000	5,000	-	0.00%	5,000	-	0.00%
110-38113	Tree & Townscape Spec Prj. Rev	195	-	-	-	#DIV/0!	-	-	#DIV/0!
110-38114	Washington County Annual Fire Fund	135,000	135,000	807,004	672,004	497.78%	807,004	672,004	497.78%
110-38115	County - Fire Equipment Funds	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-38116	School Project Management Fees	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-38117	Visitor Center - Auditorium	20,534	18,000	20,000	2,000	11.11%	20,000	2,000	11.11%
110-38118	Visitor Center - Gift Shop	40,659	55,000	55,000	-	0.00%	55,000	-	0.00%
110-38119	Visitor Center - Miscellaneous	11,326	15,000	-	(15,000)	-100.00%	-	(15,000)	-100.00%
110-38120	Visitor Center - Special Programs	14,011	12,000	40,000	28,000	233.33%	40,000	28,000	233.33%
110-38121	Gazebo Rental	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-38122	Recreation Events/Special Program	3,289	7,500	-	(7,500)	-100.00%	-	(7,500)	-100.00%
110-38123	State of TN Tourism Grant (s/b 33490)	69,267		-	-	#DIV/0!	-	-	#DIV/0!
110-38124	Spring Juried Art Show	-			-	#DIV/0!		-	#DIV/0!
110-38125	Music-On-The-Square (MOTS)	43,750	48,000	48,000	-	0.00%	48,000	-	0.00%
110-38126	Wash Co. Tourism Contribution - HOT		25,000	50,000	25,000	100.00%	50,000	25,000	100.00%
110-38127	Repertory Theatre / JRT	103,099	-	-	-	#DIV/0!	-	-	#DIV/0!
110-38128	JRT Players Education Program	17,002	-	-	-	#DIV/0!	-	-	#DIV/0!

Town of Jonesborough
Annual Budget for Fiscal Year 2026-27
General Fund

Account Code	Description	Actual FY 2025	Budget FY 2026	Department Request			Management Request		
				Proposed FY 2027	2027 vs 2026	% Change	Proposed FY 2027	2027 vs 2026	% Change
110-38129	Story Initiative Program Revenues	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-38130	Story Town Radio Show	23,724	22,000	22,000	-	0.00%	22,000	-	0.00%
110-38131	JRT - Don Squibb Scholarship Prog.	25	-	-	-	#DIV/0!	-	-	#DIV/0!
110-38132	Main Street USA Program Revenue	4,688	4,500	7,000	2,500	55.56%	7,000	2,500	55.56%
110-38132- -00050	Main Street USA Program Revenue-Wiz Wid	-	-	6,000	6,000	#DIV/0!	6,000	6,000	#DIV/0!
110-38133	Main Street Brews & Tune	4,945	12,000	10,000	(2,000)	-16.67%	10,000	(2,000)	-16.67%
110-38134	Main Street - Jonesborough Days	48,312	35,000	35,000	-	0.00%	35,000	-	0.00%
110-38135- -WETLD	Water Park - Season Passes	26,858	33,100	30,000	(3,100)	-9.37%	30,000	(3,100)	-9.37%
110-38136- -WETLD	Wetlands - Facility Rental	73,109	45,000	65,000	20,000	44.44%	65,000	20,000	44.44%
110-38137- -WETLD	Wetlands - Daily Admissions	301,819	325,000	335,000	10,000	3.08%	335,000	10,000	3.08%
110-38138- -WETLD	Wetlands - Concessions	99,328	95,000	130,000	35,000	36.84%	130,000	35,000	36.84%
110-38139- -WETLD	Wetlands - Merchandise Sales	1,284	-	2,500	2,500	#DIV/0!	2,500	2,500	#DIV/0!
110-38140- -WETLD	Wetlands - Tube Rentals	582	-	1,500	1,500	#DIV/0!	1,500	1,500	#DIV/0!
110-38141- -WETLD	Wetlands - Snowball Sales	2,248	3,000	-	(3,000)	-100.00%	-	(3,000)	-100.00%
110-38142- -WETLD	Wetlands - Swim Lessons/CPR Training	4,172	3,500	2,500	(1,000)	-28.57%	2,500	(1,000)	-28.57%
110-38143	Police Fines	187,793	163,000	210,000	47,000	28.83%	210,000	47,000	28.83%
110-38144	Police Fines - Cameras	68,903	60,000	65,000	5,000	8.33%	65,000	5,000	8.33%
110-38145	General Sessions Court Fines	1,772	3,000	3,000	-	0.00%	3,000	-	0.00%
110-38146	Litigation Tax	19,926	18,500	22,000	3,500	18.92%	22,000	3,500	18.92%
110-38147	Defensive Driving School Revenue	24,540	19,000	40,000	21,000	110.53%	40,000	21,000	110.53%
110-38148	Shop With A Cop Program	61,380	30,000	29,000	(1,000)	-3.33%	29,000	(1,000)	-3.33%
110-38149	Driving School Tech Fees	2,220	2,250	4,100	1,850	82.22%	4,100	1,850	82.22%
110-38150	PS Electronic Citation Fee	3,580	3,500	4,700	1,200	34.29%	4,700	1,200	34.29%
110-38151	DOJ Bullet Proof Vest Grant	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-38152	DOJ Cops Grant	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-38153	TN Hwy Safety Grant	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-38154	Clerk Electronic Citation Fee	1,103	1,000	1,200	200	20.00%	1,200	200	20.00%
110-38155	Jonesborough Cops For Kids	1,100	-	-	-	#DIV/0!	-	-	#DIV/0!
110-38156	Paws in Blue Canine Revenue Cont.	8,097	8,000	8,000	-	0.00%	8,000	-	0.00%
110-38157	McKinney Center Rentals	13,966	14,000	14,000	-	0.00%	14,000	-	0.00%
110-38158	Mary B Martin Donations/Sponsors	1,943	-	-	-	#DIV/0!	-	-	#DIV/0!
110-38159	Mary B Martin Education Fees	95,649	85,000	77,000	(8,000)	-9.41%	77,000	(8,000)	-9.41%
110-38160	McKinney Scholarship Fund Rev	4,391	5,000	5,000	-	0.00%	5,000	-	0.00%
110-38161	McKinney Center Membership Rev	3,141	3,000	2,500	(500)	-16.67%	2,500	(500)	-16.67%
110-38162	TN Arts Comm. Grant -Radio Show	7,259	8,880	4,500	(4,380)	-49.32%	4,500	(4,380)	-49.32%
110-38163	LPRF Grant - Lincoln Park	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-38164	Serving TN Seniors Grant	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-38165	TN Arts Comm. ABC Grant - Story PLAY	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-38167	Interest Earned	17,993	25,000	14,000	(11,000)	-44.00%	14,000	(11,000)	-44.00%
110-38167- -WC	Interest Earned - Washington County	858,832	-	-	-	#DIV/0!	-	-	#DIV/0!
110-38168	Post Office Rent	85,269	85,801	90,323	4,522	5.27%	90,323	4,522	5.27%
110-38169	Lease Revenue	85,323	61,637	61,842	205	0.33%	61,842	205	0.33%
110-38169- -WC	Lease Revenue - Washington County	-	2,167,212	2,167,212	-	0.00%	2,167,212	-	0.00%
110-38170	Miscellaneous Revenue	9,089	-	-	-	#DIV/0!	-	-	#DIV/0!

Town of Jonesborough
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General Fund

Account Code	Description	Actual FY 2025	Budget FY 2026	Department Request			Management Request		
				Proposed FY 2027	2027 vs 2026	% Change	Proposed FY 2027	2027 vs 2026	% Change
110-38171	Water Fund Rent Payment	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-38172	Auction Proceeds - Surplus Equip.	17,808	15,000	15,000	-	0.00%	15,000	-	0.00%
110-38173	In Lieu Sidewalk Payment Reserve	37,953	50,000	50,000	-	0.00%	50,000	-	0.00%
110-38174- -SCNTR	Senior Center - Special Projects	91,332	70,000	55,000	(15,000)	-21.43%	55,000	(15,000)	-21.43%
110-38175	Keep Jonesborough Beautiful	125	-	-	-	#DIV/0!	-	-	#DIV/0!
110-38176	Flag Replacement Revenue	5,929	3,500	3,500	-	0.00%	3,500	-	0.00%
110-38177	Chuckey Depot Museum Revenue	7,045	-	-	-	#DIV/0!	-	-	#DIV/0!
110-38178	Cemetery Maintenance Revenue	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-38190	Grant -McKinney - Humanities Neighborhood	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-38191	Insurance Recoveries	29,907	-	-	-	#DIV/0!	-	-	#DIV/0!
110-38192	Police Vehicle Towing Fees	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-38193	E. TN Foundation Hope in Action Grant	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-38194	Visitor Center - Ticket Surcharge		-	-	-	#DIV/0!	-	-	#DIV/0!
110-38203	Other Grant Revenue			-	-	#DIV/0!	-	-	#DIV/0!
110-XXXXX	Berea College Grant			6,000	6,000	#DIV/0!	6,000	6,000	
110-38203- -965	TN Arts Council - ABC Grant - Play In a Week	2,450	-	3,190	3,190	#DIV/0!	3,190	3,190	#DIV/0!
110-38203- -975	Other Grant Revenue - TCAD - ARP IIIB	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-38203- -976	Other Grant Revenue - ARP IIID	2,345	-	-	-	#DIV/0!	-	-	#DIV/0!
110-38203- -977	Other Grant Revenue - ARP IIIC	1,298	-	-	-	#DIV/0!	-	-	#DIV/0!
110-38203- -979	Other Grant Revenue - TN Arts Comm Senr	3,031	-	-	-	#DIV/0!	-	-	#DIV/0!
110-38206	PEP Property Grant	-	5,000	5,000	-	0.00%	5,000	-	0.00%
110-38208	Violent Crime Intervention Grant	8,477	-	-	-	#DIV/0!	-	-	#DIV/0!
110-38209	Interest - Leases	10,429	8,780	6,985	(1,795)	-20.44%	6,985	(1,795)	-20.44%
110-38210	Wash Co. Contribution for K-8 Maint.	500,400	500,400	500,400	-	0.00%	500,400	-	0.00%
110-38211	Wash Co Contribution - Software	-	-	-	-	#DIV/0!	-	-	#DIV/0!
	Total Revenues	**13,271,310**	**14,260,201**	**15,617,994**	**1,357,793**	**9.52%**	**15,629,502**	**1,368,301**	**9.60%**

Town of Jonesborough
Annual Budget for Fiscal Year 2026-27
General Fund

Account Code	Description	Actual FY 2025	Budget FY 2026	Department Request			Management Request		
				Proposed FY 2027	2027 vs 2026	% Change	Proposed FY 2027	2027 vs 2026	% Change
				EXPENDITURES					
General Administration									
	Personnel Services								
110-41500-121	Salaries and Wages	468,750	656,618	672,804	16,186	2.47%	609,620	(46,998)	-7.16%
110-41500-141	FICA	34,267	50,201	51,470	1,269	2.53%	46,636	(3,565)	-7.10%
110-41500-142	Hospital and Health Insurance	59,654	96,973	85,592	(11,381)	-11.74%	71,312	(25,661)	-26.46%
110-41500-143	Retirement	25,455	37,135	37,722	587	1.58%	33,931	(3,204)	-8.63%
110-41500-146	Worker's Compensation	4,335	4,900	4,400	(500)	-10.20%	4,400	(500)	-10.20%
110-41500-147	Unemployment Insurance	201	180	185	5	2.78%	185	5	2.78%
	Total Personnel Services	592,662	846,007	852,173	6,166	0.73%	766,084	(79,923)	-9.45%
	Non-Personnel								
110-41500-135	Town Christmas Luncheon	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-41500-148	Employee Education and Training	175	1,500	1,500	-	0.00%	1,500	-	0.00%
110-41500-166	Municipal Judge	9,975	10,000	10,000	-	0.00%	10,000	-	0.00%
110-41500-167	Animal Control	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-41500-168	USDA Wildlife Management	-	3,100	3,100	-	0.00%	3,100	-	0.00%
110-41500-211	Postage, Box Rent, Etc.	1,938	2,000	2,500	500	25.00%	2,500	500	25.00%
110-41500-230	Publicity, Subscriptions, And Dues	4,135	2,500	6,000	3,500	140.00%	6,000	3,500	140.00%
110-41500-231	Publication of Legal Notices	1,129	-	2,500	2,500	#DIV/0!	2,500	2,500	#DIV/0!
110-41500-234	Fees and Permits - Non-State	250	-	-	-	#DIV/0!	-	-	#DIV/0!
110-41500-235	Memberships, Registration Fees, Tuition	650	-	-	-	#DIV/0!	-	-	#DIV/0!
110-41500-236	Public Relations	5,500	5,000	4,300	(700)	-14.00%	4,300	(700)	-14.00%
110-41500-238	Marketing and Advertising	55	-	700	700	#DIV/0!	700	700	#DIV/0!
110-41500-239	MTAS/TML Fees	3,312	3,500	3,500	-	0.00%	3,500	-	0.00%
110-41500-241	Electric/Gas	20,756	15,000	18,000	3,000	20.00%	18,000	3,000	20.00%
110-41500-242	Water	893	1,200	8,000	6,800	566.67%	8,000	6,800	566.67%
110-41500-244	Natural Gas	-	-	2,500	2,500	#DIV/0!	2,500	2,500	#DIV/0!
110-41500-245	Telephone and Other Comm Services	13,528	12,000	12,000	-	0.00%	12,000	-	0.00%
110-41500-248	GPS - Telematics	1,423	1,000	1,000	-	0.00%	1,000	-	0.00%
110-41500-250	Professional Entertainment	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-41500-251	Medical Services	3,166	2,600	2,000	(600)	-23.08%	2,000	(600)	-23.08%
110-41500-252	Legal Services	71,128	60,000	60,000	-	0.00%	60,000	-	0.00%
110-41500-253	Audit & Accounting	29,042	30,000	30,000	-	0.00%	30,000	-	0.00%
110-41500-255	IT and Network Services	38,041	50,000	68,000	18,000	36.00%	68,000	18,000	36.00%
110-41500-256	Engineering Services	44,080	40,000	40,000	-	0.00%	40,000	-	0.00%
110-41500-258	Planning and Zoning Services	-	-	30,000	30,000	#DIV/0!	30,000	30,000	#DIV/0!
110-41500-261	Repair and Maintenance Motor Vehicles	953	2,000	-	(2,000)	-100.00%	-	(2,000)	-100.00%
110-41500-262	Repair and Maintenance Equipment	-	500	-	(500)	-100.00%	-	(500)	-100.00%

Town of Jonesborough
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General Fund

Account Code	Description	Actual FY 2025	Budget FY 2026	Department Request			Management Request		
				Proposed FY 2027	2027 vs 2026	% Change	Proposed FY 2027	2027 vs 2026	% Change
110-41500-265	Repair and Maintenance Buildings	13,604	30,000	30,000	-	0.00%	30,000	-	0.00%
110-41500-267	Repair and Maintenance Buildings - ISC	3,381	5,000	5,000	-	0.00%	5,000	-	0.00%
110-41500-270	Repair and Maintenance Surplus Vehicles	110	-	-	-	#DIV/0!	-	-	#DIV/0!
110-41500-279	Website Maintenance	385	1,000	1,000	-	0.00%	1,000	-	0.00%
110-41500-280	Travel	-	2,000	-	(2,000)	-100.00%	-	(2,000)	-100.00%
110-41500-283	Professional Development	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-41500-288	Travel/Training/Car Allowance	2,581	6,500	6,500	-	0.00%	6,500	-	0.00%
110-41500-289	Other Contracted Services	22,815	25,000	30,000	5,000	20.00%	30,000	5,000	20.00%
110-41500-293	Software service	1,737	-	-	-	#DIV/0!	-	-	#DIV/0!
110-41500-297	Veteran's Memorial Expense	490	2,500	-	(2,500)	-100.00%	-	(2,500)	-100.00%
110-41500-306	Public Relations Supplies				-	#DIV/0!		-	#DIV/0!
110-41500-311	Office Supplies	5,048	5,500	5,500	-	0.00%	5,500	-	0.00%
110-41500-312	Small Equipment & Furnishings	6,545	9,000	9,000	-	0.00%	9,000	-	0.00%
110-41500-313	Stationery/Forms	2,219	2,000	2,000	-	0.00%	2,000	-	0.00%
110-41500-315	Information Technology Equipment	-	-	4,000	4,000	#DIV/0!	4,000	4,000	#DIV/0!
110-41500-316	Technology Supplies	34	-	2,000	2,000	#DIV/0!	2,000	2,000	#DIV/0!
110-41500-321	Paper/Plastics	4	-	-	-	#DIV/0!	-	-	#DIV/0!
110-41500-323	Food	11,808	19,000	19,000	-	0.00%	19,000	-	0.00%
110-41500-323-EMERG	Food - Emergency	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-41500-324	Household And Janitorial Supplies	3,695	5,000	5,000	-	0.00%	5,000	-	0.00%
110-41500-326	Clothing And Uniforms	2,376	2,000	2,000	-	0.00%	2,000	-	0.00%
110-41500-331	Gas, Oil, Diesel Fuel, Grease, Etc.	3,053	2,500	3,500	1,000	40.00%	3,500	1,000	40.00%
110-41500-332	Vehicle Parts	-	-	2,000	2,000	#DIV/0!	2,000	2,000	#DIV/0!
110-41500-334	Tires, Tubes	1,122	1,500	1,500	-	0.00%	1,500	-	0.00%
110-41500-335	Electrical Supplies	95	-	-	-	#DIV/0!	-	-	#DIV/0!
110-41500-336	Municipal Judge Supplies	-	1,000	-	(1,000)	-100.00%	-	(1,000)	-100.00%
110-41500-340	Other Repair and Maintenance Supplies	284	-	-	-	#DIV/0!	-	-	#DIV/0!
110-41500-341	Consumable Tools	132	-	-	-	#DIV/0!	-	-	#DIV/0!
110-41500-342	Sign Parts and Supplies	211	-	-	-	#DIV/0!	-	-	#DIV/0!
110-41500-344	Safety Supplies			-	-	#DIV/0!	-	-	#DIV/0!
110-41500-390	Miscellaneous Supplies	3,588	4,500	1,500	(3,000)	-66.67%	1,500	(3,000)	-66.67%
110-41500-460	Electrical Fixtures and Small Appliances	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-41500-493	Chemicals	16	-	-	-	#DIV/0!	-	-	#DIV/0!
110-41500-520	Property/Liability Insurance	192,125	170,000	182,000	12,000	7.06%	182,000	12,000	7.06%
110-41500-532	Land Rental	1,500	-	-	-	#DIV/0!	-	-	#DIV/0!
110-41500-535	Equipment Leases & Maintenance	38,206	40,000	35,000	(5,000)	-12.50%	35,000	(5,000)	-12.50%
110-41500-555	Credit Card Fees	1,420	5,000	2,565	(2,435)	-48.70%	2,565	(2,435)	-48.70%
110-41500-557	Interest Expense - Non-Debt	11	-	-	-	#DIV/0!	-	-	#DIV/0!
110-41500-569	Other State Fees and Charges	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-41500-591	Property Taxes	1,177	1,200	1,300	100	8.33%	1,300	100	8.33%
110-41500-595	Tax Relief Program	24,338	20,000	36,000	16,000	80.00%	36,000	16,000	80.00%

Town of Jonesborough
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General Fund

Account Code	Description	Actual FY 2025	Budget FY 2026	Department Request			Management Request		
				Proposed FY 2027	2027 vs 2026	% Change	Proposed FY 2027	2027 vs 2026	% Change
110-41500-696	Penalties for Late Filing	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-41500-641	Fiscal Agent Fees				-	#DIV/0!		-	#DIV/0!
110-41500-660	Debt Issuance Costs	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-41500-732	Compensation for Damages	2,500	2,500	-	(2,500)	-100.00%	-	(2,500)	-100.00%
110-41500-733	Prizes and Awards	231	-	-	-	#DIV/0!	-	-	#DIV/0!
110-41500-801	Jonesborough/Wash Co. Library Appro.	-	13,500	13,500	-	0.00%	13,500	-	0.00%
110-41500-802	Northeast TN Tourism (NETTA) Appro.	-	2,000	2,000	-	0.00%	2,000	-	0.00%
110-41500-803	WC Museum/Heritage Alliance Appro	50,000	50,000	50,000	-	0.00%	50,000	-	0.00%
110-41500-804	Building Inspection	4,726	4,500	5,000	500	11.11%	5,000	500	11.11%
110-41500-805	Dirty Street Fighters	10,673	8,000	8,000	-	0.00%	8,000	-	0.00%
110-41500-806	F.T.D.D. Appropriation	1,649	1,649	1,649	-	0.00%	1,649	-	0.00%
110-41500-807	F.T.H.R.A. Appropriation	-	7,310	7,310	-	0.00%	7,310	-	0.00%
110-41500-808	Wash. Co. EMS	50,000	50,000	50,000	-	0.00%	50,000	-	0.00%
110-41500-809	NE TN Regional Economic Partnersh	(7,000)	-	-	-	#DIV/0!	-	-	#DIV/0!
110-41500-811	Veterans Park Appropriation	50	-	-	-	#DIV/0!	-	-	#DIV/0!
110-41500-812	MOTS Appropriation		-	-	-	#DIV/0!	-	-	#DIV/0!
110-41500-814	JRT Appropriation		-	-	-	#DIV/0!	-	-	#DIV/0!
110-41500-815	Main Street Jones. Program Expense	5,455	-	-	-	#DIV/0!	-	-	#DIV/0!
110-41500-816	Main Street - Brews & Tunes		-	-	-	#DIV/0!	-	-	#DIV/0!
110-41500-817	Main Street - Jonesborough Days	1,076	-	-	-	#DIV/0!	-	-	#DIV/0!
110-41500-991	Façade Renovation Grant	5,000	10,000	10,000	-	0.00%	10,000	-	0.00%
#N/A	Paws-In-Blue Appropriation		-	-	-	#DIV/0!	-	-	#DIV/0!
	Total Non-Personnel	**718,595**	**761,559**	**839,424**	**87,865**	**11.69%**	**839,424**	**87,865**	**11.69%**
	Total General Administration	**1,311,257**	**1,597,666**	**1,691,597**	**94,031**	**5.89%**	**1,605,608**	**7,942**	**0.50%**
Police Department									
	Personnel Services								
110-42100-121	Salaries and Wages	1,456,519	1,550,749	1,597,271	46,522	3.00%	1,660,455	109,706	7.07%
110-42100-141	FICA	104,343	118,632	122,191	3,559	3.00%	127,025	8,393	7.07%
110-42100-142	Hospital and Health Insurance	258,495	274,756	305,685	30,929	11.26%	319,965	45,209	16.45%
110-42100-143	Retirement	84,573	89,400	92,309	2,909	3.25%	96,100	6,700	7.49%
110-42100-146	Worker's Compensation	43,544	41,800	43,500	1,700	4.07%	43,500	1,700	4.07%
110-42100-147	Unemployment Insurance	558	600	600	-	0.00%	600	-	0.00%
	Total Personnel Services	**1,948,032**	**2,075,937**	**2,161,556**	**85,619**	**4.12%**	**2,247,645**	**171,708**	**8.27%**
	Non-Personnel								
110-42100-148	Employee Education And Training	7,155	18,000	18,000	-	0.00%	18,000	-	0.00%
110-42100-164	Reserve Officer Program	17,499	10,000	10,000	-	0.00%	10,000	-	0.00%
110-42100-165	Court Costs	60	10,000	2,500	(7,500)	-75.00%	2,500	(7,500)	-75.00%

Town of Jonesborough
Annual Budget for Fiscal Year 2026-27
General Fund

Account Code	Description	Actual FY 2025	Budget FY 2026	Department Request			Management Request		
				Proposed FY 2027	2027 vs 2026	% Change	Proposed FY 2027	2027 vs 2026	% Change
110-42100-211	Postage, Box Rent, Etc.	1,543	2,500	-	(2,500)	-100.00%	-	(2,500)	-100.00%
110-42100-213	Automobile Licenses and Titles	37	-	-	-	#DIV/0!	-	-	#DIV/0!
110-42100-218	Other Communication and Transportation	1,475	-	-	-	#DIV/0!	-	-	#DIV/0!
110-42100-220	Printing,Duplicating, Typing and Binding	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-42100-230	Publicity, Subscriptions, And Dues	3,929	3,000	3,500	500	16.67%	3,500	500	16.67%
110-42100-236	Public Relation	2,853	5,000	5,000	-	0.00%	5,000	-	0.00%
110-42100-245	Telephone And Other Comm Services	12,165	20,660	22,000	1,340	6.49%	22,000	1,340	6.49%
110-42100-248	GPS Services	6,334	5,250	5,250	-	0.00%	5,250	-	0.00%
110-42100-251	Medical Services	9,192	11,500	11,000	(500)	-4.35%	11,000	(500)	-4.35%
110-42100-260-RADIO	Repair And Maintenance Services	796	1,000	1,000	-	0.00%	1,000	-	0.00%
110-42100-261	Repair And Maintenance Motor Vehicles	30,948	22,000	25,000	3,000	13.64%	25,000	3,000	13.64%
110-42100-261-980	Repair And Maintenance Motor Vehicles	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-42100-262	Repair And Maintenance Equipment	100	1,000	1,000	-	0.00%	1,000	-	0.00%
110-42100-264	Repair and Maintenance Traffic Equip	1,700	-	-	-	#DIV/0!	-	-	#DIV/0!
110-42100-266	Repair And Maintenance Buildings	8,580	-	1,000	1,000	#DIV/0!	1,000	1,000	#DIV/0!
110-42100-270	Repair And Maintenance Surplus Vehicles	906	5,000	5,000	-	0.00%	5,000	-	0.00%
110-42100-280	Travel	3,651	7,000	7,000	-	0.00%	7,000	-	0.00%
110-42100-288	Travel/Training/Car Allowance	3,188	-	-	-	#DIV/0!	-	-	#DIV/0!
110-42100-289	Travel - Surplus Vehicles & Equip	-	5,000	5,000	-	0.00%	5,000	-	0.00%
110-42100-290	Other Contracted Services	51,041	71,768	69,465	(2,303)	-3.21%	69,465	(2,303)	-3.21%
110-42100-293	Software Service	1,200	-	-	-	#DIV/0!	-	-	#DIV/0!
110-42100-307	Shop with a Cop	44,842	29,000	29,000	-	0.00%	29,000	-	0.00%
110-42100-311	Office Supplies	3,059	3,500	3,500	-	0.00%	3,500	-	0.00%
110-42100-312	Small Items Of Equipment	9,649	20,000	20,000	-	0.00%	20,000	-	0.00%
110-42100-313	Stationary/Forms	672	1,400	-	(1,400)	-100.00%	-	(1,400)	-100.00%
110-42100-314	Small Equip - TN Local Appropriation	150	-	-	-	#DIV/0!	-	-	#DIV/0!
110-42100-315	Information Technology Equipment	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-42100-316	Technology Supplies	90	-	-	-	#DIV/0!	-	-	#DIV/0!
110-42100-321	Paper/Plastics	22	-	-	-	#DIV/0!	-	-	#DIV/0!
110-42100-323	Food	72	-	-	-	#DIV/0!	-	-	#DIV/0!
110-42100-324	Household and Janitorial Supplies	340	-	-	-	#DIV/0!	-	-	#DIV/0!
110-42100-325	Agricultural and Horticultural Supplies	944	-	-	-	#DIV/0!	-	-	#DIV/0!
110-42100-326	Clothing And Uniforms	25,672	24,000	30,000	6,000	25.00%	30,000	6,000	25.00%
110-42100-327	Fire Arm Supplies	7,297	10,000	10,000	-	0.00%	10,000	-	0.00%
110-42100-331	Gas, Oil, Diesel Fuel, Grease, Etc.	49,829	60,000	60,000	-	0.00%	60,000	-	0.00%
110-42100-332	Vehicle Parts and Repair	4,058	-	-	-	#DIV/0!	-	-	#DIV/0!
110-42100-334	Tires, Tubes And Etc.	7,548	10,000	10,000	-	0.00%	10,000	-	0.00%
110-42100-335	Electrical Supplies	14	-	-	-	#DIV/0!	-	-	#DIV/0!
110-42100-341	Consumable Tools	393	-	-	-	#DIV/0!	-	-	#DIV/0!
110-42100-344	Safety Supplies	156	1,000	1,000	-	0.00%	1,000	-	0.00%
110-42100-390	Miscellaneous Supplies	5,809	6,000	6,000	-	0.00%	6,000	-	0.00%
110-42100-535	Equipment Leases & Maint Contracts	24,652	25,000	63,000	38,000	152.00%	63,000	38,000	152.00%
110-42100-560	State Police Fines	14,336	25,000	25,000	-	0.00%	25,000	-	0.00%

Town of Jonesborough
Annual Budget for Fiscal Year 2026-27
General Fund

Account Code	Description	Actual FY 2025	Budget FY 2026	Department Request Proposed FY 2027	Department Request 2027 vs 2026	Department Request % Change	Management Request Proposed FY 2027	Management Request 2027 vs 2026	Management Request % Change
110-42100-585	Permit Fee	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-42100-596	Penalties For Late Filing	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-42100-701	DOJ Bullet Proof Vests Grant	-	5,000	5,000	-	0.00%	5,000	-	0.00%
110-42100-702	TN Highway Safety Grant	-	5,000	10,000	5,000	100.00%	10,000	5,000	100.00%
110-42100-831	Ps Electr.Citation Reserve Exp	235	5,000	5,000	-	0.00%	5,000	-	0.00%
110-42100-832	Clerk Electr.Citation Reserve Exp	4,820	1,500	1,200	(300)	-20.00%	1,200	(300)	-20.00%
110-42100-833	Handgun Permit Class Expense	-	1,000	1,000	-	0.00%	1,000	-	0.00%
110-42100-834	Driving School Tech Fund Expenses	3,547	2,000	3,000	1,000	50.00%	3,000	1,000	50.00%
110-42100-835	Paws In Blue Canine Expenses	6,616	8,000	8,000	-	0.00%	8,000	-	0.00%
	Total Non-Personnel	**378,974**	**441,078**	**482,415**	**41,337**	**9.37%**	**482,415**	**41,337**	**9.37%**
	Total Police Department	**2,327,008**	**2,517,015**	**2,643,971**	**126,956**	**5.04%**	**2,730,060**	**213,045**	**8.46%**
Fire Department									
	Personnel Services								
110-42200-121	Salaries and Wages	580,832	536,093	552,176	16,083	3.00%	552,176	16,083	3.00%
110-42200-121	Salaries and Wages - County Funded			401,178	401,178	#DIV/0!	401,178	401,178	#DIV/0!
110-42200-141	FICA	42,061	41,011	42,241	1,230	3.00%	42,241	1,230	3.00%
110-42200-141	FICA - County Funded			30,690	30,690	#DIV/0!	30,690	30,690	#DIV/0!
110-42200-142	Hospital and Health Insurance	73,137	80,994	93,389	12,395	15.30%	93,389	12,395	15.30%
110-42200-142	Hospital and Health Insurance - Co Funded			99,960	99,960	#DIV/0!	99,960	99,960	#DIV/0!
110-42200-143	Retirement	30,320	30,018	31,014	996	3.32%	31,014	996	3.32%
110-42200-143	Retirement - County Funded			23,829	23,829	#DIV/0!	23,829	23,829	#DIV/0!
110-42200-146	Worker's Compensation	9,687	8,800	9,700	900	10.23%	9,700	900	10.23%
110-42200-146	Worker's Compensation - Co Funded			7,700	7,700	#DIV/0!	7,700	7,700	#DIV/0!
110-42200-147	Unemployment Insurance	210	300	300	-	0.00%	300	-	0.00%
110-42200-147	Unemployment Insurance - Co Funded			147	147	#DIV/0!	147	147	#DIV/0!
	Total Personnel Services	**736,247**	**697,216**	**1,292,324**	**595,108**	**85.35%**	**1,292,324**	**595,108**	**85.35%**
	Non-Personnel								
110-42200-148	Employee Education And Training	7,274	8,500	15,500	7,000	82.35%	15,500	7,000	82.35%
110-42200-211	Postage, Box Rent, Etc.	235	200	200	-	0.00%	200	-	0.00%
110-42200-220	Printing, Duplicating, Typing and Binding	-	-	150	150	#DIV/0!	150	150	#DIV/0!
110-42200-230	Publicity, Subscriptions, And Dues	6,604	6,000	6,000	-	0.00%	6,000	-	0.00%
110-42200-236	Public Relation	(17)	500	500	-	0.00%	500	-	0.00%
110-42200-245	Telephone And Other Comm Services	7,850	6,250	6,250	-	0.00%	6,250	-	0.00%
110-42200-248	GPS Services	2,554	1,500	1,500	-	0.00%	1,500	-	0.00%
110-42200-251	Medical Services	3,207	4,000	7,500	3,500	87.50%	7,500	3,500	87.50%
110-42200-261	Repair And Maintenance Motor Vehicles	50,076	40,000	40,000	-	0.00%	40,000	-	0.00%
110-42200-262	Repair And Maintenance Equipment	8,355	4,000	4,000	-	0.00%	4,000	-	0.00%
110-42200-266	Repair And Maintenance Buildings	3,175	15,000	15,000	-	0.00%	11,508	(3,492)	-23.28%
110-42200-280	Travel	-	2,000	3,000	1,000	50.00%	3,000	1,000	50.00%
110-42200-288	Travel/Training/Car Allowance	170	-	500	500	#DIV/0!	500	500	#DIV/0!
110-42200-290	Other Contracted Services	4,911	15,000	15,000	-	0.00%	15,000	-	0.00%
110-42200-293	Software service	-	-	7,500	7,500	#DIV/0!	7,500	7,500	#DIV/0!

Town of Jonesborough
Annual Budget for Fiscal Year 2026-27
General Fund

Account Code	Description	Actual FY 2025	Budget FY 2026	Department Request			Management Request		
				Proposed FY 2027	2027 vs 2026	% Change	Proposed FY 2027	2027 vs 2026	% Change
110-42200-311	Office Supplies	886	1,500	1,500	-	0.00%	1,500	-	0.00%
110-42200-312	Small Items Of Equipment	65,838	65,000	85,000	20,000	30.77%	65,000	-	0.00%
110-42200-313	Stationary/Forms	-	200	200	-	0.00%	200	-	0.00%
110-42200-315	Information Technology Equipment	-	-	1,000	1,000	#DIV/0!	1,000	1,000	#DIV/0!
110-42200-316	Technology Supplies	-	-	1,500	1,500	#DIV/0!	1,500	1,500	#DIV/0!
110-42200-322	Chemical, Laboratory and Medical Supplies	1,151	-	4,000	4,000	#DIV/0!	4,000	4,000	#DIV/0!
110-42200-323	Food	397	-	1,000	1,000	#DIV/0!	1,000	1,000	#DIV/0!
110-42200-324	Household and Janitorial Supplies	574	-	3,000	3,000	#DIV/0!	3,000	3,000	#DIV/0!
110-42200-328	Clothing And Uniforms	8,654	12,000	22,500	10,500	87.50%	22,500	10,500	87.50%
110-42200-329	Fire Fighting Gear	28,788	25,000	56,500	31,500	126.00%	56,500	31,500	126.00%
110-42200-331	Gas, Oil, Diesel Fuel, Grease, Etc.	10,113	13,000	13,000	-	0.00%	13,000	-	0.00%
110-42200-332	Vehicle Parts and Repair	1,262	-	10,000	10,000	#DIV/0!	10,000	10,000	#DIV/0!
110-42200-333	Other Equipment Parts	-	-	1,000	1,000	#DIV/0!	1,000	1,000	#DIV/0!
110-42200-334	Tires, Tubes And Etc.	4,698	6,000	8,000	2,000	33.33%	8,000	2,000	33.33%
110-42200-339	Sundry Repair and Maintenance Supplies	17	-	-	-	#DIV/0!	-	-	#DIV/0!
110-42200-340	Other Repair and Maintenance Supplies	737	-	1,000	1,000	#DIV/0!	1,000	1,000	#DIV/0!
110-42200-341	Consumable Tools	838		2,500	2,500	#DIV/0!	2,500	2,500	#DIV/0!
110-42200-344	Safety Supplies	257	1,000	1,000	-	0.00%	1,000	-	0.00%
110-42200-390	Miscellaneous Supplies	5,424	6,500	20,500	14,000	215.38%	20,500	14,000	215.38%
110-42200-535	Equipment Leases & Maint Contracts	7,316	6,500	6,500	-	0.00%	6,500	-	0.00%
110-42200-598	Penalties For Late Filing	-			-	#DIV/0!		-	#DIV/0!
110-42200-765	Volunteer Fire Fund	-			-	#DIV/0!		-	#DIV/0!
	Total Non-personnel	**231,164**	**239,650**	**362,300**	**122,650**	**51.18%**	**338,808**	**99,158**	**41.38%**
	Total Fire Department	**967,411**	**936,866**	**1,654,624**	**717,758**	**76.61%**	**1,631,132**	**694,266**	**74.11%**
Street Department									
	Personnel Services								
110-43100-121	Salaries and Wages	359,609	470,711	484,832	14,121	3.00%	484,832	14,121	3.00%
110-43100-141	FICA	26,428	36,009	37,090	1,081	3.00%	37,090	1,081	3.00%
110-43100-142	Hospital and Health Insurance	43,403	74,993	59,913	(15,080)	-20.11%	59,913	(15,080)	-20.11%
110-43100-143	Retirement	20,833	27,032	28,845	1,813	6.71%	28,845	1,813	6.71%
110-43100-146	Worker's Compensation	29,667	29,350	29,700	350	1.19%	29,700	350	1.19%
110-43100-147	Unemployment Insurance	177	220	220	-	0.00%	220	-	0.00%
	Total Personnel Services	**480,117**	**638,315**	**640,600**	**2,285**	**0.36%**	**640,600**	**2,285**	**0.36%**
	Non-Personnel								
110-43100-148	Travel / Training	482	1,500	3,000	1,500	100.00%	3,000	1,500	100.00%
110-43100-211	Postage, Box Rent	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-43100-213	Automobile Licenses and Titles	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-43100-230	Publicity, Subscriptions, And Dues	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-43100-241	Electric	382	5,000	5,000	-	0.00%	5,000	-	0.00%
110-43100-244	Natural Gas	18	-	-	-	#DIV/0!	-	-	#DIV/0!
110-43100-245	Telephones/Radios/Internet	1,937	3,500	3,500	-	0.00%	3,500	-	0.00%
110-43100-247	Street Lights	206,549	192,500	212,000	19,500	10.13%	212,000	19,500	10.13%

Town of Jonesborough
Annual Budget for Fiscal Year 2026-27
General Fund

Account Code	Description	Actual FY 2025	Budget FY 2026	Department Request			Management Request		
				Proposed FY 2027	2027 vs 2026	% Change	Proposed FY 2027	2027 vs 2026	% Change
110-43100-248	GPS - Telematics	22,102	2,250	2,250	-	0.00%	2,250	-	0.00%
110-43100-251	Medical	3,730	2,500	2,500	-	0.00%	2,500	-	0.00%
110-43100-261	Vehicle Repairs & Maintenance	70,580	60,000	30,000	(30,000)	-50.00%	30,000	(30,000)	-50.00%
110-43100-262	Equipment Repairs	801	2,000	2,000	-	0.00%	2,000	-	0.00%
110-43100-265	Grounds Maintenance	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-43100-266	Building Maintenance	17	2,500	2,500	-	0.00%	2,500	-	0.00%
110-43100-268	Street Repairs	19,328	18,750	5,000	(13,750)	-73.33%	5,000	(13,750)	-73.33%
110-43100-288	Travel/Training/Car Allowance	70	-	-	-	#DIV/0!	-	-	#DIV/0!
110-43100-290	Other Contracted Services	69	-	-	-	#DIV/0!	-	-	#DIV/0!
110-43100-311	Office Supplies	5	1,000	1,000	-	0.00%	1,000	-	0.00%
110-43100-312	Small Equipment & Furnishings	3,662	5,000	5,000	-	0.00%	5,000	-	0.00%
110-43100-324	Household and Janitorial Supplies	-	-	500	500	#DIV/0!	500	500	#DIV/0!
110-43100-325	Agricultural and Horticultural Supplies	53	-	-	-	#DIV/0!	-	-	#DIV/0!
110-43100-326	Uniform/Clothing/Shoes	3,323	2,000	4,000	2,000	100.00%	4,000	2,000	100.00%
110-43100-330	Repair and Maintenance Supplies	15	-	-	-	#DIV/0!	-	-	#DIV/0!
110-43100-331	Gasoline & Oil	20,165	-	38,610	38,610	#DIV/0!	38,610	38,610	#DIV/0!
110-43100-332	Vehicle Parts	3,258	38,610	38,610	-	0.00%	38,610	-	0.00%
110-43100-333	Other Equipment Parts	983	-	-	-	#DIV/0!	-	-	#DIV/0!
110-43100-334	Tires	3,537	7,000	7,000	-	0.00%	7,000	-	0.00%
110-43100-335	Electrical Supplies	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-43100-340	Other Repair and Maintenance Supplies	108	-	500	500	#DIV/0!	500	500	#DIV/0!
110-43100-341	Consumable Tools	77	-	-	-	#DIV/0!	-	-	#DIV/0!
110-43100-342	Street Signs	5,132	5,000	5,000	-	0.00%	5,000	-	0.00%
110-43100-343	Traffic Signal Supplies	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-43100-344	Safety	444	1,000	1,000	-	0.00%	1,000	-	0.00%
110-43100-350	Supplies for Resale	1,609			-	#DIV/0!		-	#DIV/0!
110-43100-390	Miscellaneous Supplies	611	1,500	1,500	-	0.00%	1,500	-	0.00%
110-43100-395	Storm Water Upgrade	-	2,500	2,500	-	0.00%	2,500	-	0.00%
110-43100-410	Concrete and Clay Products	295	-	10,000	10,000	#DIV/0!	-	-	#DIV/0!
110-43100-451	Rock and Crushed Stone	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-43100-454	Salt Purchase	9,603	10,000	20,000	10,000	100.00%	20,000	10,000	100.00%
110-43100-471	Asphalt and Asphalt Filler	13,034	-	-	-	#DIV/0!	-	-	#DIV/0!
110-43100-472	Concrete	1,242	-	5,000	5,000	#DIV/0!	15,000	15,000	#DIV/0!
110-43100-473	Curbing/Sidewalks/Trails/Rock	330,243	25,000	25,000	-	0.00%	25,000	-	0.00%
110-43100-474	Street Paving	28,416	150,000	150,000	-	0.00%	150,000	-	0.00%
110-43100-475	Paving - Shell Road	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-43100-486	Wire or Fencing	-	-	2,000	2,000	#DIV/0!	2,000	2,000	#DIV/0!
110-43100-533	Machinery and Equipment Rental	-	-	1,000	1,000	#DIV/0!	1,000	1,000	#DIV/0!
110-43100-535	Equipment Leases & Maintenance	4,859	3,500	3,500	-	0.00%	3,500	-	0.00%
110-43100-560	State Stormwater Maintenance	3,460	5,000	5,000	-	0.00%	5,000	-	0.00%
110-43100-586	Penalties for Late Filing	-			-	#DIV/0!		-	#DIV/0!
110-43100-732	Compensation for Damages	1,385			-	#DIV/0!		-	#DIV/0!
#N/A	Paving & Rock				-	#DIV/0!		-	#DIV/0!
	Total Non-Personnel	**761,564**	**547,610**	**594,470**	**46,860**	**8.56%**	**594,470**	**46,860**	**8.56%**

Town of Jonesborough
Annual Budget for Fiscal Year 2026-27
General Fund

Account Code	Description	Actual FY 2025	Budget FY 2026	Department Request			Management Request		
				Proposed FY 2027	2027 vs 2026	% Change	Proposed FY 2027	2027 vs 2026	% Change
	Total Street Department	**1,241,681**	**1,185,925**	**1,235,070**	**49,145**	**4.14%**	**1,235,070**	**49,145**	**4.14%**
Garage									
	Personnel Services								
110-43170-121	Salaries and Wages	98,854	93,689	96,501	2,812	3.00%	96,501	2,812	3.00%
110-43170-141	FICA	6,706	7,167	7,382	215	3.00%	7,382	215	3.00%
110-43170-142	Hospital and Health Insurance	27,777	29,933	29,730	(203)	-0.68%	29,730	(203)	-0.68%
110-43170-143	Retirement	5,871	5,564	5,744	180	3.24%	5,744	180	3.24%
110-43170-146	Worker's Compensation	2,616	2,400	2,600	200	8.33%	2,600	200	8.33%
110-43170-147	Unemployment Insurance	32	80	50	(30)	-37.50%	50	(30)	-37.50%
	Total Personnel Services	**141,856**	**138,833**	**142,007**	**3,174**	**2.29%**	**142,007**	**3,174**	**2.29%**
	Non-Personnel								
110-43170-148	Employee Education And Training		1,500	1,500	-	0.00%	1,500	-	0.00%
110-43170-211	Postage and Box Rent		-	-	-	#DIV/0!	-	-	#DIV/0!
110-43170-230	Publicity, Subscriptions, And Dues	-	250	-	(250)	-100.00%	-	(250)	-100.00%
110-43170-241	Electric	5,576	5,000	5,000	-	0.00%	5,000	-	0.00%
110-43170-242	Water	532	1,000	1,000	-	0.00%	1,000	-	0.00%
110-43170-244	Natural Gas	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-43170-245	Telephone And Other Comm Services	3,238	2,250	2,400	150	6.67%	2,400	150	6.67%
110-43170-248	GPS Services	170	400	400	-	0.00%	400	-	0.00%
110-43170-251	Medical Services	1,275	1,000	1,300	300	30.00%	1,300	300	30.00%
110-43170-281	Repair And Maintenance Motor Vehicles	3,802	2,800	1,000	(1,800)	-64.29%	1,000	(1,800)	-64.29%
110-43170-282	Repair And Maintenance Equipment	741	2,000	2,000	-	0.00%	2,000	-	0.00%
110-43170-286	Repair And Maintenance Buildings	2,051	8,000	10,000	2,000	25.00%	10,000	2,000	25.00%
110-43170-290	Other Contracted Services	21			-	#DIV/0!		-	#DIV/0!
110-43170-311	Office Supplies	419	600	600	-	0.00%	600	-	0.00%
110-43170-312	Small Items Of Equipment	1,892	3,470	3,470	-	0.00%	3,470	-	0.00%
110-43170-322	Chemical, Laboratory and Medical Supplies	166	-	-	-	#DIV/0!	-	-	#DIV/0!
110-43170-324	Household And Janitorial Supplies	3,667	1,900	1,900	-	0.00%	1,900	-	0.00%
110-43170-326	Clothing And Uniforms	2,972	2,500	2,500	-	0.00%	2,500	-	0.00%
110-43170-330	Repair and Maintenance Supplies	115	-	-	-	#DIV/0!	-	-	#DIV/0!
110-43170-331	Gas, Oil, Diesel Fuel, Grease, Etc.	3,374	3,000	3,000	-	0.00%	3,000	-	0.00%
110-43170-332	Vehicle Parts	-	-	2,800	2,800	#DIV/0!	2,800	2,800	#DIV/0!
110-43170-333	Other Equipment Parts	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-43170-334	Tires, Tubes And Etc.	399	1,000	1,000	-	0.00%	1,000	-	0.00%
110-43170-335	Electrical Supplies	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-43170-340	Other Repair and Maintenance Supplies	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-43170-341	Consumable Tools	532	2,800	2,800	-	0.00%	2,800	-	0.00%
110-43170-344	Safety Supplies	660	1,000	1,000	-	0.00%	1,000	-	0.00%
110-43170-345	Welding Supplies	698	900	1,200	300	33.33%	1,200	300	33.33%
110-43170-346	Wash Bay Maintenance and Supplies	405	2,500	2,500	-	0.00%	2,500	-	0.00%
110-43170-390	Miscellaneous Supplies	1,090	1,000	1,000	-	0.00%	1,000	-	0.00%
110-43170-535	Equipment Leases & Maint Contracts	5,321	4,000	-	(4,000)	-100.00%	-	(4,000)	-100.00%
	Total Non-Personnel	**38,916**	**48,870**	**48,370**	**(500)**	**-1.02%**	**48,370**	**(500)**	**-1.02%**

Town of Jonesborough
Annual Budget for Fiscal Year 2026-27
General Fund

Account Code	Description	Actual FY 2025	Budget FY 2026	Department Request			Management Request		
				Proposed FY 2027	2027 vs 2026	% Change	Proposed FY 2027	2027 vs 2026	% Change
	Total Garage	**180,772**	**187,703**	**190,377**	**2,674**	**1.42%**	**190,377**	**2,674**	**1.42%**
Senior Center									
	Personnel Services								
110-44320-121	Salaries and Wages	398,773	409,614	426,123	16,509	4.03%	426,123	16,509	4.03%
110-44320-141	FICA	29,318	31,335	32,598	1,263	4.03%	32,598	1,263	4.03%
110-44320-142	Hospital and Health Insurance	62,079	70,687	78,580	7,893	11.17%	78,580	7,893	11.17%
110-44320-143	Retirement	21,651	21,954	22,875	921	4.20%	22,875	921	4.20%
110-44320-146	Worker's Compensation	2,356	1,672	2,350	678	40.55%	2,350	678	40.55%
110-44320-147	Unemployment Insurance	230	220	200	(20)	-9.09%	200	(20)	-9.09%
110-44320-121-IIIB	Salaries and Wages	36,852	37,652	39,176	1,524	4.05%	39,176	1,524	4.05%
110-44320-141-IIIB	FICA	1,817	2,880	2,997	117	4.06%	2,997	117	4.06%
110-44320-142-IIIB	Hospital and Health Insurance	12,862	13,280	14,389	1,109	8.35%	14,389	1,109	8.35%
110-44320-143-IIIB	Retirement	1,583	2,249	2,316	67	2.98%	2,316	67	2.98%
110-44320-147-IIIB	Unemployment Insurance	-	21	21	-	0.00%	21	-	0.00%
	Total Personnel Services	**565,522**	**591,564**	**621,625**	**30,061**	**5.08%**	**621,625**	**30,061**	**5.08%**
	Non-Personnel								
110-44320-148	Employee Education And Training	1,956	2,000	2,000	-	0.00%	2,000	-	0.00%
110-44320-148-IIIB	Employee Education And Training Title IIIB	2,621	2,500	2,500	-	0.00%	2,500	-	0.00%
110-44320-148-978	Employee Education And Training ARP IIID	792			-	#DIV/0!		-	#DIV/0!
110-44320-168	USDA Wildlife Management	-	-	1,500	1,500	#DIV/0!	1,500	1,500	#DIV/0!
110-44320-211	Postage, Box Rent, Etc.	1,186	1,200	1,400	200	16.67%	1,400	200	16.67%
110-44320-213	Automobile Licenses and Titles	-	-	50	50	#DIV/0!	50	50	#DIV/0!
110-44320-220	Printing, Duplicating, Typing, Binding	620	-	-	-	#DIV/0!	-	-	#DIV/0!
110-44320-230	Publicity, Subscriptions, And Dues	3,400	3,500	3,000	(500)	-14.29%	3,000	(500)	-14.29%
110-44320-230-978	Publicity, Subscriptions, And Dues-UW Don	-	-	6,000	6,000	#DIV/0!		-	#DIV/0!
110-44320-238	Marketing and Marketing Supplies	280	-	1,200	1,200	#DIV/0!	1,200	1,200	#DIV/0!
110-44320-241	Electric	22,245	28,000	24,000	(4,000)	-14.29%	24,000	(4,000)	-14.29%
110-44320-242	Water	4,377	4,000	5,000	1,000	25.00%	5,000	1,000	25.00%
110-44320-244	Natural Gas	-	-	4,000	4,000	#DIV/0!	4,000	4,000	#DIV/0!
110-44320-245	Telephone And Other Comm Services	7,849	10,000	10,000	-	0.00%	10,000	-	0.00%
110-44320-245-IIIB	Telephone And Other Comm Services IIIB	1,333	780	780	-	0.00%	780	-	0.00%
110-44320-248	GPS Services	1,100	1,200	1,200	-	0.00%	1,200	-	0.00%
110-44320-251	Medical Services	2,614	2,500	2,500	-	0.00%	2,500	-	0.00%
110-44320-261	Repair And Maintenance Motor Vehicles	1,173	1,000	1,000	-	0.00%	1,000	-	0.00%
110-44320-262	Repair And Maintenance Equipment	938	1,000	1,000	-	0.00%	1,000	-	0.00%
110-44320-265	Repair And Maintenance Grounds And	7,545	10,000	1,500	(8,500)	-85.00%	1,500	(8,500)	-85.00%
110-44320-266	Repair And Maintenance Buildings	30,794	40,000	35,000	(5,000)	-12.50%	35,000	(5,000)	-12.50%
110-44320-279	Website Maintenance	71	-	-	-	#DIV/0!	-	-	#DIV/0!
110-44320-288	Travel/Training	-	-	500	500	#DIV/0!	500	500	#DIV/0!
110-44320-290	Other Contracted Services	146		4,000	4,000	#DIV/0!	4,000	4,000	#DIV/0!
110-44320-290-979	Other Contracted Services - TN Arts Comm	3,162			-	#DIV/0!		-	#DIV/0!
110-44320-300-IIIB	Supplies IIIB	255	554	-	(554)	-100.00%	-	(554)	-100.00%

Town of Jonesborough
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Account Code	Description	Actual FY 2025	Budget FY 2026	Department Request Proposed FY 2027	Department Request 2027 vs 2026	Department Request % Change	Management Request Proposed FY 2027	Management Request 2027 vs 2026	Management Request % Change
110-44320-311	Office Supplies	3,837	3,200	2,500	(700)	-21.88%	2,500	(700)	-21.88%
110-44320-311-IIIB	Office Supplies	232	-	554	554	#DIV/0!	554	554	#DIV/0!
110-44320-312	Small Items Of Equipment	15,126	5,000	5,000	-	0.00%	5,000	-	0.00%
110-44320-312-975	Small Items Of Equipment ARP IIIB	-			-	#DIV/0!		-	#DIV/0!
110-44320-312-977	Small Items Of Equipment ARP IIIC	2,036			-	#DIV/0!		-	#DIV/0!
110-44320-312-978	Small Items Of Equipment - UW	3,602			-	#DIV/0!		-	#DIV/0!
110-44320-313	Stationery / Forms	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-44320-316	Technology Supplies	-	-	500	500	#DIV/0!	500	500	#DIV/0!
110-44320-320	Recreational Equipment and Supplies	-	-	500	500	#DIV/0!	500	500	#DIV/0!
110-44320-321-977	Paper/Plastics ARP IIIC	78	-	800	800	#DIV/0!	800	800	#DIV/0!
110-44320-322	Chemical, Laboratory and Medical Supplies	169	-	500	500	#DIV/0!	500	500	#DIV/0!
110-44320-323	Food	86	-	-	-	#DIV/0!	-	-	#DIV/0!
110-44320-324	Household And Janitorial Supplies	6,910	8,000	10,000	2,000	25.00%	10,000	2,000	25.00%
110-44320-325	Agricultural and Horticultural Supplies	1,428	-	8,000	8,000	#DIV/0!	8,000	8,000	#DIV/0!
110-44320-326	Clothing And Uniforms	621	750	750	-	0.00%	750	-	0.00%
110-44320-330	Repair and Maintenance Supplies	28	-	-	-	#DIV/0!	-	-	#DIV/0!
110-44320-331	Gas, Oil, Diesel Fuel, Grease, Etc.	1,438	2,000	2,000	-	0.00%	2,000	-	0.00%
110-44320-334	Tires, Tubes And Etc.	983	1,000	1,000	-	0.00%	1,000	-	0.00%
110-44320-335	Electrical Supplies	-	-	1,000	1,000	#DIV/0!	1,000	1,000	#DIV/0!
110-44320-340	Other Repair and Maintenance Supplies	328	-	500	500	#DIV/0!	500	500	#DIV/0!
110-44320-341	Consumable Tools	123	-	500	500	#DIV/0!	500	500	#DIV/0!
110-44320-344	Safety Supplies	-	500	500	-	0.00%	500	-	0.00%
110-44320-360-IIIB	Transportation IIIB	-	12,000	12,000	-	0.00%	12,000	-	0.00%
110-44320-390	Miscellaneous Supplies	1,237	1,500	1,500	-	0.00%	1,500	-	0.00%
110-44320-390-976	Miscellaneous Supplies ARP IIID	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-44320-390-977	Miscellaneous Supplies ARP IIIC	-			-	#DIV/0!		-	#DIV/0!
110-44320-453-977	Dirt And Topsoil ARP IIIC	-			-	#DIV/0!		-	#DIV/0!
110-44320-522-978	Vehicle Insurance	433	-	1,000	1,000	#DIV/0!	1,000	1,000	#DIV/0!
110-44320-535	Equipment Leases & Maint Contracts	22,887	25,500	25,500	-	0.00%	25,500	-	0.00%
110-44320-556	Credit Card Fees	-			-	#DIV/0!		-	#DIV/0!
110-44320-596	Penalties For Late Filing	-			-	#DIV/0!		-	#DIV/0!
110-44320-805	Dirty Street Fighters			800	800	#DIV/0!	800	800	#DIV/0!
110-44320-836	ADA Compliance	-	100	100	-	0.00%	100	-	0.00%
110-44320-837	Parrish Nurse/Wellness Program	14,453	16,000	15,500	(500)	-3.13%	15,500	(500)	-3.13%
110-44320-838	Health Promotion Program	36,139	35,000	37,500	2,500	7.14%	37,500	2,500	7.14%
110-44320-839	Senior Center - Special Projects	77,131	55,000	55,000	-	0.00%	55,000	-	0.00%
110-44320-840	Serving TN Seniors Grant	-			-	#DIV/0!		-	#DIV/0!
110-44320-841	Senior Center State Grant Tcad Ex	1,358			-	#DIV/0!		-	#DIV/0!
	Total Non-Personnel	**285,106**	**273,784**	**291,634**	**17,850**	**6.52%**	**285,634**	**11,850**	**4.33%**
	Total Senior Center	**850,628**	**865,348**	**913,259**	**47,911**	**5.54%**	**907,259**	**41,911**	**4.84%**
McKinney Center									
	Personnel Services								
110-44491-121	Salaries and Wages	251,402	302,198	311,264	9,066	3.00%	311,264	9,066	3.00%

Town of Jonesborough
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Account Code	Description	Actual FY 2025	Budget FY 2026	Department Request			Management Request		
				Proposed FY 2027	2027 vs 2026	% Change	Proposed FY 2027	2027 vs 2026	% Change
110-44491-141	FICA	18,707	23,118	23,812	694	3.00%	23,812	694	3.00%
110-44491-142	Hospital and Health Insurance	22,847	24,674	25,132	458	1.86%	25,132	458	1.86%
110-44491-143	Retirement	13,277	13,503	13,855	352	2.61%	13,855	352	2.61%
110-44491-146	Worker's Compensation	213	203	215	12	5.91%	215	12	5.91%
110-44491-147	Unemployment Insurance	161	180	180	-	0.00%	180	-	0.00%
	Total Personnel Services	**306,607**	**363,876**	**374,458**	**10,582**	**2.91%**	**374,458**	**10,582**	**2.91%**
	Non-Personnel								
110-44491-148	Employee Education And Training	2,037	1,500	3,500	2,000	133.33%	3,500	2,000	133.33%
110-44491-211	Postage, Box Rent, Etc.	328	300	300	-	0.00%	300	-	0.00%
110-44491-220	Printing, Duplicating, Typing, And Binding	-	2,000	4,000	2,000	100.00%	4,000	2,000	100.00%
110-44491-230	Publicity, Subscriptions, And Dues	1,568	400	400	-	0.00%	400	-	0.00%
110-44491-238	Marketing and Marketing Supplies	3,143	2,500	2,500	-	0.00%	2,500	-	0.00%
110-44491-241	Electric	8,731	8,500	8,500	-	0.00%	8,500	-	0.00%
110-44491-242	Water	1,011	800	800	-	0.00%	800	-	0.00%
110-44491-244	Natural Gas	-	-	1,000	1,000	#DIV/0!	1,000	1,000	#DIV/0!
110-44491-245	Telephone And Other Comm Services	2,397	5,500	5,500	-	0.00%	5,500	-	0.00%
110-44491-251	Medical Services	1,154	800	1,000	200	25.00%	1,000	200	25.00%
110-44491-261	Repair And Maintenance Vehicles	-	500	500	-	0.00%	500	-	0.00%
110-44491-262	Repair And Maintenance Equipment	30	1,000	1,000	-	0.00%	1,000	-	0.00%
110-44491-265	Repair And Maintenance Grounds	263	-	500	500	#DIV/0!	500	500	#DIV/0!
110-44491-266	Repair And Maintenance Buildings	12,201	30,000	25,000	(5,000)	-16.67%	25,000	(5,000)	-16.67%
110-44491-272	Repair And Maintenance Buildings - Capital	60	-	-	-	#DIV/0!	-	-	#DIV/0!
110-44491-279	Website Maintenance	1,946	2,400	2,400	-	0.00%	2,400	-	0.00%
110-44491-288	Travel/Training/Car Allowance	1,005	-	1,500	1,500	#DIV/0!	1,500	1,500	#DIV/0!
110-44491-290-865	Other Contracted Services-ABC Grant-PIAW	3,277	-	3,500	3,500	#DIV/0!	3,500	3,500	#DIV/0!
110-44491-290	Other Contracted Services	348	500	500	-	0.00%	500	-	0.00%
110-44491-293	Software Service	-	-	1,000	1,000	#DIV/0!	1,000	1,000	#DIV/0!
110-44491-311	Office Supplies	2,568	2,300	2,300	-	0.00%	2,300	-	0.00%
110-44491-312	Small Items of Equipment	9,977	7,500	5,000	(2,500)	-33.33%	5,000	(2,500)	-33.33%
110-44491-313	Stationery / Forms	20	-	200	200	#DIV/0!	200	200	#DIV/0!
110-44491-316	Technology Supplies	-	-	500	500	#DIV/0!	500	500	#DIV/0!
110-44491-322	Chemical, Laboratory and Medical Supplies	168	200	200	-	0.00%	200	-	0.00%
110-44491-323	Food	2,764	1,500	1,500	-	0.00%	1,500	-	0.00%
110-44491-323-965	Food ABC Grant Play In a Week	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-44491-324	Household And Janitorial Supplies	3,976	4,500	4,500	-	0.00%	4,500	-	0.00%
110-44491-326	Clothing and Uniforms	629	500	500	-	0.00%	500	-	0.00%
110-44491-330-865	Repair and Maintenance Supplies	31	-	-	-	#DIV/0!	-	-	#DIV/0!
110-44491-331	Gas, Oil, Diesel Fuel, Grease		1,200	1,200	-	0.00%	1,200	-	0.00%
110-44491-335	Electrical Supplies		-	300	300	#DIV/0!	300	300	#DIV/0!
110-44491-340	Other Repair and Maintenance Supplies	18	-	200	200	#DIV/0!	200	200	#DIV/0!
110-44491-341	Consumable Tools	-	-	100	100	#DIV/0!	100	100	#DIV/0!
110-44491-342	Sign Parts and Supplies	-	-	300	300	#DIV/0!	300	300	#DIV/0!
110-44491-344	Safety Supplies	96	125	200	75	60.00%	200	75	60.00%
110-44491-390	Miscellaneous Supplies	88	450	450	-	0.00%	450	-	0.00%

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Account Code	Description	Actual FY 2025	Budget FY 2026	Department Request Proposed FY 2027	Department Request 2027 vs 2026	Department Request % Change	Management Request Proposed FY 2027	Management Request 2027 vs 2026	Management Request % Change
110-44491-535	Equipment Leases & Maint Contracts	10,634	8,500	8,500	-	0.00%	8,500	-	0.00%
110-44491-556	Credit Card Fees	730	600	600	-	0.00%	600	-	0.00%
110-44491-586	Penalties For Late Filing	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-44491-805	Dirty Street Fighters	-	-	200	200	#DIV/0!	200	200	#DIV/0!
110-44491-861-725	Special Programs - Story Initiative Program	-	5,000	5,000	-	0.00%	5,000	-	0.00%
110-44491-862	Special Programs	1,994	5,000	5,000	-	0.00%	5,000	-	0.00%
110-44491-863	Americorps Worker Program	15,981	-	-	-	#DIV/0!	-	-	#DIV/0!
110-44491-864	Mary Martin Prog.For The Arts	51,946	50,000	50,000	-	0.00%	50,000	-	0.00%
110-44491-864-724	Mary B. Martin - Martin Estate	4,869	-	-	-	#DIV/0!	-	-	#DIV/0!
110-44491-865	Story Town Radio Show	19,385	15,000	15,000	-	0.00%	15,000	-	0.00%
110-44491-866	McKinney Scholarship Fund	-	5,000	5,000	-	0.00%	5,000	-	0.00%
110-44491-867	Conversations that Matter Program	-			-	#DIV/0!		-	#DIV/0!
110-44491-868	TN Disability Coalition	-			-	#DIV/0!		-	#DIV/0!
#N/A	Neighborhood	-			-	#DIV/0!		-	#DIV/0!
110-44491-949	Other Machinery and Equipment	-			-	#DIV/0!		-	#DIV/0!
	Total Non-Personnel	**165,363**	**164,075**	**170,150**	**6,075**	**3.70%**	**170,150**	**6,075**	**3.70%**
	Total McKinney Center	**471,970**	**527,951**	**544,608**	**16,657**	**3.15%**	**544,608**	**16,657**	**3.15%**
Parks and Recreation									
	Personnel Services								
110-44400-121	Salaries and Wages	376,394	397,295	409,214	11,919	3.00%	409,214	11,919	3.00%
110-44400-141	FICA	27,177	30,393	31,305	912	3.00%	31,305	912	3.00%
110-44400-142	Hospital and Health Insurance	58,707	62,300	76,446	14,146	22.71%	76,446	14,146	22.71%
110-44400-143	Retirement	21,385	23,596	24,322	726	3.08%	24,322	726	3.08%
110-44400-146	Worker's Compensation	7,732	4,900	7,750	2,850	58.16%	7,750	2,850	58.16%
110-44400-147	Unemployment Insurance	218	205	150	(55)	-26.83%	150	(55)	-26.83%
	Total Personnel Services	**491,613**	**518,689**	**549,187**	**30,498**	**5.88%**	**549,187**	**30,498**	**5.88%**
	Non-Personnel								
110-44400-148	Employee Education And Training	1,072	2,000	2,000	-	0.00%	2,000	-	0.00%
110-44400-168	USDA Wildlife Management	-	-	2,900	2,900	#DIV/0!	2,900	2,900	#DIV/0!
110-44400-211	Postage, Box Rent, Etc.	236	500	500	-	0.00%	500	-	0.00%
110-44400-213	Automobile Licenses and Titles	343	-	-	-	#DIV/0!	-	-	#DIV/0!
110-44400-220	Printing, Duplicating, Typing, And Binding	157	500	500	-	0.00%	500	-	0.00%
110-44400-230	Publicity, Subscriptions, And Dues	3,617	2,000	2,000	-	0.00%	2,000	-	0.00%
110-44400-233	Subscriptions and Periodicals	3,400	-	-	-	#DIV/0!	-	-	#DIV/0!
110-44400-235	Memberships, Registration Fees and Tuition	214	-	2,000	2,000	#DIV/0!	2,000	2,000	#DIV/0!
110-44400-238	Marketing and Advertising	495	-	-	-	#DIV/0!	-	-	#DIV/0!
110-44400-241	Electric	35,008	37,500	40,000	2,500	6.67%	40,000	2,500	6.67%
110-44400-242	Water	15,277	20,000	25,000	5,000	25.00%	25,000	5,000	25.00%
110-44400-245	Telephone And Other Communication Service	9,323	10,000	10,500	500	5.00%	10,500	500	5.00%
110-44400-248	GPS Services	1,100	1,200	1,200	-	0.00%	1,200	-	0.00%
110-44400-251	Medical Services	3,385	2,000	2,000	-	0.00%	2,000	-	0.00%
110-44400-258	Engineering Services & Land Services	600	-	-	-	#DIV/0!	-	-	#DIV/0!

Town of Jonesborough
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Account Code	Description	Actual FY 2025	Budget FY 2026	Department Request			Management Request		
				Proposed FY 2027	2027 vs 2026	% Change	Proposed FY 2027	2027 vs 2026	% Change
110-44400-261	Repair And Maintenance Motor Vehicles	3,603	5,000	5,000	-	0.00%	5,000	-	0.00%
110-44400-262	Repair And Maintenance Equipment	305	7,000	7,000	-	0.00%	7,000	-	0.00%
110-44400-265	Repair And Maintenance Grounds And	269,906	225,000	125,000	(100,000)	-44.44%	125,000	(100,000)	-44.44%
110-44400-266	Repair And Maintenance Buildings	6,861	8,000	8,000	-	0.00%	8,000	-	0.00%
110-44400-290	Other Contracted Services	7,908	500	10,000	9,500	1900.00%	10,000	9,500	1900.00%
110-44400-292	Landscaping Services			85,000	85,000	#DIV/0!	85,000	85,000	#DIV/0!
110-44400-293	Software Service	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-44400-311	Office Supplies	1,192	2,000	2,000	-	0.00%	2,000	-	0.00%
110-44400-312	Small Items Of Equipment	3,660	8,000	24,400	16,400	205.00%	24,400	16,400	205.00%
110-44400-316	Technology Supplies	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-44400-320	Recreational Equipment and Supplies	8,779	-	-	-	#DIV/0!	-	-	#DIV/0!
110-44400-322	Chemical, Laboratory and Medical Supplies	95	-	-	-	#DIV/0!	-	-	#DIV/0!
110-44400-323	Food	1,014	1,000	1,000	-	0.00%	1,000	-	0.00%
110-44400-324	Household And Janitorial Supplies	8,414	5,500	6,500	1,000	18.18%	6,500	1,000	18.18%
110-44400-325	Agricultural and Horticultural Supplies	1,558	-	35,000	35,000	#DIV/0!	35,000	35,000	#DIV/0!
110-44400-326	Clothing And Uniforms	1,400	2,000	2,000	-	0.00%	2,000	-	0.00%
110-44400-331	Gas, Oil, Diesel Fuel, Grease, Etc.	5,212	5,000	5,000	-	0.00%	5,000	-	0.00%
110-44400-332	Vehicle Parts	5	-	-	-	#DIV/0!	-	-	#DIV/0!
110-44400-333	Other Equipment Parts	463	-	-	-	#DIV/0!	-	-	#DIV/0!
110-44400-334	Tires, Tubes And Etc.	760	1,200	1,200	-	0.00%	1,200	-	0.00%
110-44400-335	Electrical Supplies	38	-	2,000	2,000	#DIV/0!	2,000	2,000	#DIV/0!
110-44400-340	Other Repair & Mtnce Supplies	240	-	-	-	#DIV/0!	-	-	#DIV/0!
110-44400-341	Consumable Tools	204	-	-	-	#DIV/0!	-	-	#DIV/0!
110-44400-342	Sign Parts and Supplies	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-44400-344	Safety Supplies	3,174	1,500	1,500	-	0.00%	1,500	-	0.00%
110-44400-390	Miscellaneous Supplies	2,232	1,800	1,800	-	0.00%	1,800	-	0.00%
110-44400-451	Rock and Crushed Stone	1,193	-	-	-	#DIV/0!	-	-	#DIV/0!
110-44400-472	Concrete	13	-	-	-	#DIV/0!	-	-	#DIV/0!
110-44400-520	Property/Liability Insurance	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-44400-532	Land Rental	779	-	-	-	#DIV/0!	-	-	#DIV/0!
110-44400-533	Machinery and Equipment Rental	-	-	5,000	5,000	#DIV/0!	5,000	5,000	#DIV/0!
110-44400-535	Equipment Leases & Maint Contracts	6,478	3,500	3,500	-	0.00%	3,500	-	0.00%
110-44400-555	Bank Service Charges	30	-	-	-	#DIV/0!	-	-	#DIV/0!
110-44400-556	Credit Card Fees	242	-	2,000	2,000	#DIV/0!	2,000	2,000	#DIV/0!
110-44400-565	Permit Fee	1,000	-	-	-	#DIV/0!	-	-	#DIV/0!
110-44400-596	Penalties For Late Filing	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-44400-732	Compensation for Damages	1,094	-	-	-	#DIV/0!	-	-	#DIV/0!
110-44400-805	Dirty Street Fighters	55	-	6,000	6,000	#DIV/0!	6,000	6,000	#DIV/0!
110-44400-842	Campground Special Programs	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-44400-843	Jrt Players Education Program	10,079	-	-	-	#DIV/0!	-	-	#DIV/0!

Town of Jonesborough
Annual Budget for Fiscal Year 2026-27
General Fund

Account Code	Description	Actual FY 2025	Budget FY 2026	Department Request Proposed FY 2027	Department Request 2027 vs 2026	Department Request % Change	Management Request Proposed FY 2027	Management Request 2027 vs 2026	Management Request % Change
110-44400-844	Special Programs	20,224	20,000	20,000	-	0.00%	20,000	-	0.00%
110-44400-845	Athletic Programs	12,884	15,000	20,000	5,000	33.33%	20,000	5,000	33.33%
110-44400-846	Music On The Square Exp	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-44400-847	Jrt-Don Squibb Scholarship Awards	435	-	-	-	#DIV/0!	-	-	#DIV/0!
110-44400-848	Jpac/Repertory Theatre	35,652	-	-	-	#DIV/0!	-	-	#DIV/0!
110-44400-849	Flag Committee Expenditures	5,644	3,500	3,500	-	0.00%	3,500	-	0.00%
110-44400-850	Townscape	57,128	50,000	50,000	-	0.00%	50,000	-	0.00%
110-44400-851	Keep Jonesborough Beautiful Progr	3,263	3,000	3,000	-	0.00%	3,000	-	0.00%
110-44400-852	Lincoln Community Park	14,454	5,000	5,000	-	0.00%	5,000	-	0.00%
110-44400-853	Chuckey Depot Museum Reserve Exp	4,541	3,000	3,000	-	0.00%	3,000	-	0.00%
110-44400-854	E.Gillespie Bldg.Utilities&Suppl	17,198	16,000	16,000	-	0.00%	16,000	-	0.00%
110-44400-855	Jackson Theatre Utilities	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-44400-856	Boone Street Mkt Utilities	7,015	-	-	-	#DIV/0!	-	-	#DIV/0!
110-44400-857	Chuckey Depot Operating Expenses	7,185	7,000	7,000	-	0.00%	7,000	-	0.00%
110-44400-858	JRT Warehouse Expense	2,342	-	-	-	#DIV/0!	-	-	#DIV/0!
110-44400-860	Tree & Townscape Exp	435	500	500	-	0.00%	500	-	0.00%
110-44400-861-947	Cemetery Maint. Expenditures	32	500	500	-	0.00%	500	-	0.00%
110-44400-872	K-8 Maintenance Costs	3,900	-	-	-	#DIV/0!	40,000	40,000	#DIV/0!
110-44400-875	McKinney Center Operating Expense	-				#DIV/0!		-	#DIV/0!
	Total Non-Personnel	**614,445**	**476,200**	**556,000**	**79,800**	**16.76%**	**596,000**	**119,800**	**25.16%**
	Total Parks and Recreation	**1,105,058**	**994,889**	**1,105,187**	**110,298**	**11.09%**	**1,145,187**	**150,298**	**15.11%**
Visitor's Center									
	Personnel Services								
110-47210-121	Salaries and Wages	381,214	427,315	440,134	12,819	3.00%	440,134	12,819	3.00%
110-47210-141	FICA	27,679	32,690	33,670	980	3.00%	33,670	980	3.00%
110-47210-142	Hospital and Health Insurance	53,154	56,600	68,586	11,986	21.18%	68,586	11,986	21.18%
110-47210-143	Retirement	17,802	20,411	20,957	546	2.68%	20,957	546	2.68%
110-47210-146	Worker's Compensation	1,547	1,480	1,550	70	4.73%	1,550	70	4.73%
110-47210-147	Unemployment Insurance	260	220	220	-	0.00%	220	-	0.00%
	Total Personnel Services	**481,646**	**538,716**	**565,117**	**26,401**	**4.90%**	**565,117**	**26,401**	**4.90%**
	Non-Personnel								
110-47210-148	Employee Education And Training	6,839	9,000	9,000	-	0.00%	9,000	-	0.00%
110-47210-211	Postage, Box Rent, Etc.	602	1,200	1,200	-	0.00%	1,200	-	0.00%
110-47210-220	Printing, Duplicating, Typing, And Binding	13,088	50,000	50,000	-	0.00%	50,000	-	0.00%
110-47210-230	Publicity, Subscriptions, And Dues	5,394	7,050	6,000	(1,050)	-14.89%	6,000	(1,050)	-14.89%
110-47210-235	Memberships, Registration Fees and Tuition	-	-	1,000	1,000	#DIV/0!	1,000	1,000	#DIV/0!
110-47210-238	Marketing and Marketing Supplies	123,518	100,000	100,000	-	0.00%	100,000	-	0.00%
110-47210-241	Electric	15,200	13,500	12,000	(1,500)	-11.11%	12,000	(1,500)	-11.11%
110-47210-242	Water	2,325	2,300	2,300	-	0.00%	2,300	-	0.00%
110-47210-244	Natural Gas	-	-	1,000	1,000	#DIV/0!	1,000	1,000	#DIV/0!
110-47210-245	Telephone And Other Communication Servic	6,589	6,500	6,500	-	0.00%	6,500	-	0.00%
110-47210-248	GPS Services	92	-	200	200	#DIV/0!	200	200	#DIV/0!

Town of Jonesborough
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Account Code	Description	Actual FY 2025	Budget FY 2026	Department Request			Management Request		
				Proposed FY 2027	2027 vs 2026	% Change	Proposed FY 2027	2027 vs 2026	% Change
110-47210-251	Medical Services	1,643	1,500	1,500	-	0.00%	1,500	-	0.00%
110-47210-261	Repair And Maintenance Motor Vehicles	194	1,000	1,000	-	0.00%	1,000	-	0.00%
110-47210-262	Repair And Maintenance Equipment	1,555	4,200	4,200	-	0.00%	4,200	-	0.00%
110-47210-266	Repair And Maintenance Buildings	2,686	50,000	50,000	-	0.00%	50,000	-	0.00%
110-47210-279	Website Maintenance	-	-	500	500	#DIV/0!	500	500	#DIV/0!
110-47210-288	Travel/Training/Car Allowance	4,594	-	1,000	1,000	#DIV/0!	1,000	1,000	#DIV/0!
110-47210-290	Other Contracted Services	331	500	3,000	2,500	500.00%	3,000	2,500	500.00%
110-47210-293	Software Service	-	-	2,000	2,000	#DIV/0!	2,000	2,000	#DIV/0!
110-47210-311	Office Supplies	3,803	2,000	2,000	-	0.00%	2,000	-	0.00%
110-47210-312	Small Items Of Equipment	15,143	15,000	10,000	(5,000)	-33.33%	10,000	(5,000)	-33.33%
110-47210-313	Stationary/Forms	225	300	300	-	0.00%	300	-	0.00%
110-47210-315	Information Technology Equipment	-	-	2,000	2,000	#DIV/0!	2,000	2,000	#DIV/0!
110-47210-316	Technology Supplies	16	-	200	200	#DIV/0!	200	200	#DIV/0!
110-47210-319	Other Office Supplies and Materials	-	-	100	100	#DIV/0!	100	100	#DIV/0!
110-47210-323	Food	2,362	1,500	1,000	(500)	-33.33%	1,000	(500)	-33.33%
110-47210-324	Household And Janitorial Supplies	3,990	3,500	3,000	(500)	-14.29%	3,000	(500)	-14.29%
110-47210-325	Agricultural & Horticultural Supplies	1,477	-	100	100	#DIV/0!	100	100	#DIV/0!
110-47210-328	Uniforms & Safety Shoes	176	500	500	-	0.00%	500	-	0.00%
110-47210-331	Gas, Oil, Diesel Fuel, Grease, Etc.	837	1,200	1,200	-	0.00%	1,200	-	0.00%
110-47210-333	Other Equipment Parts and Repairs	191	-	-	-	#DIV/0!	-	-	#DIV/0!
110-47210-335	Electrical Supplies	-	-	50	50	#DIV/0!	50	50	#DIV/0!
110-47210-340	Other Repair and Maintenance Supplies	61	-	50	50	#DIV/0!	50	50	#DIV/0!
110-47210-341	Consumable Tools	-	-	100	100	#DIV/0!	100	100	#DIV/0!
110-47210-342	Sign Parts and Supplies	25	-	3,000	3,000	#DIV/0!	3,000	3,000	#DIV/0!
110-47210-344	Safety Supplies	34	300	300	-	0.00%	300	-	0.00%
110-47210-390	Miscellaneous Supplies	66	750	750	-	0.00%	750	-	0.00%
110-47210-535	Equipment Leases & Maint Contracts	12,585	9,000	9,000	-	0.00%	9,000	-	0.00%
110-47210-556	Credit Card Fees	6,177	4,500	6,000	1,500	33.33%	6,000	1,500	33.33%
110-47210-586	Penalties For Late Filing	-	-	-	-	#DIV/0!	-	-	#DIV/0!
110-47210-598	Gift Shop Expenditures	26,513	30,000	30,000	-	0.00%	30,000	-	0.00%
110-47210-815	Main Street Jones.Program Exp	9,646	10,000	10,000	-	0.00%	10,000	-	0.00%
110-47210-816	Main St.-Brews & Tunes Program	10,269	12,000	12,000	-	0.00%	12,000	-	0.00%
110-47210-817	Main St.-Jonesborough Days	62,741	65,000	65,000	-	0.00%	65,000	-	0.00%
110-47210-844	Special Events	10,819	20,000	20,000	-	0.00%	20,000	-	0.00%
110-47210-846	Music On The Square Exp	49,701	48,000	48,000	-	0.00%	48,000	-	0.00%
110-47210-881	Special Programs	8,223	20,000	15,000	(5,000)	-25.00%	15,000	(5,000)	-25.00%
110-47210-873	Seasonal Lighting	48,035	50,000	50,000	-	0.00%	50,000	-	0.00%
	Total Non-Personnel	**457,765**	**542,300**	**544,050**	**1,750**	**0.32%**	**544,050**	**1,750**	**0.32%**
	Total Visitor's Center	**939,411**	**1,081,016**	**1,109,167**	**28,151**	**2.60%**	**1,109,167**	**28,151**	**2.60%**
Water Park									
	Personnel Services								
110-44480-121	Salaries and Wages	250,167	234,218	291,244	57,026	24.35%	291,244	57,026	24.35%
110-44480-141	FICA	18,972	17,920	22,280	4,360	24.33%	22,280	4,360	24.33%

Town of Jonesborough
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General Fund

Account Code	Description	Actual FY 2025	Budget FY 2026	Department Request			Management Request		
				Proposed FY 2027	2027 vs 2026	% Change	Proposed FY 2027	2027 vs 2026	% Change
110-44490-142	Hospital and Health Insurance	8,089	19,211	20,855	1,644	8.56%	20,855	1,644	8.56%
110-44490-143	Retirement	2,862	3,893	4,010	117	3.01%	4,010	117	3.01%
110-44490-146	Worker's Compensation	5,844	6,275	5,850	(425)	-6.77%	5,850	(425)	-6.77%
110-44490-147	Unemployment Insurance	613	700	650	(50)	-7.14%	650	(50)	-7.14%
	Total Personnel Services	**286,547**	**282,217**	**344,889**	**62,672**	**22.21%**	**344,889**	**62,672**	**22.21%**
	Non-Personnel								
110-44490-148	Staff Training	629	2,000	3,000	1,000	50.00%	3,000	1,000	50.00%
110-44490-211	Postage	196	200	200	-	0.00%	200	-	0.00%
110-44490-220	Printing	168	800	800	-	0.00%	800	-	0.00%
110-44490-230	Dues/Permits/Subscriptions	4,215	1,500	1,500	-	0.00%	1,500	-	0.00%
110-44490-233	Subscriptions and Periodicals	3,400	-	-	-	#DIV/0!	-	-	#DIV/0!
110-44490-235	Memberships, Registration Fees, Tuition	380	-	-	-	#DIV/0!	-	-	#DIV/0!
110-44490-238	Marketing & Staff Recruitment	31,065	20,000	30,000	10,000	50.00%	30,000	10,000	50.00%
110-44490-241	Electric	46,005	45,000	50,000	5,000	11.11%	50,000	5,000	11.11%
110-44490-242	Water/Sewer	10,535	15,000	20,000	5,000	33.33%	20,000	5,000	33.33%
110-44490-244	Natural Gas	210	-	2,000	2,000	#DIV/0!	2,000	2,000	#DIV/0!
110-44490-245	Telephone	7,376	6,000	7,000	1,000	16.67%	7,000	1,000	16.67%
110-44490-251	Medical	96	1,500	1,500	-	0.00%	1,500	-	0.00%
110-44490-255	Data Processing Services	1,066	-	-	-	#DIV/0!	-	-	#DIV/0!
110-44490-262	Equipment Repairs	309	2,500	2,500	-	0.00%	2,500	-	0.00%
110-44490-265	Grounds Maintenance	5,668	6,000	6,000	-	0.00%	6,000	-	0.00%
110-44490-266	Building Maintenance	7,618	10,000	10,000	-	0.00%	10,000	-	0.00%
110-44490-279	Website Maintenance	302	-	-	-	#DIV/0!	-	-	#DIV/0!
110-44490-288	Travel / Training	1,735	2,000	2,000	-	0.00%	2,000	-	0.00%
110-44490-290	Other Contracted Services	1,635	500	1,000	500	100.00%	1,000	500	100.00%
110-44490-291	Pool Maintenance	3,844	15,000	15,000	-	0.00%	15,000	-	0.00%
110-44490-298	Pool Pump Replacement	-	20,000	20,000	-	0.00%	20,000	-	0.00%
110-44490-311	Office Supplies	396	800	800	-	0.00%	800	-	0.00%
110-44490-312	Small Equipment & Furnishings	17,447	6,500	35,700	29,200	449.23%	35,700	29,200	449.23%
110-44490-316	Technology Supplies	31	-	-	-	#DIV/0!	-	-	#DIV/0!
110-44490-320	Recreational Equipment and Supplies	4,398	-	-	-	#DIV/0!	-	-	#DIV/0!
110-44490-321	Paper / Plastics	7,602	5,000	5,000	-	0.00%	5,000	-	0.00%
110-44490-322	Chemical, Laboratory and Medical Supplies	(920)	-	-	-	#DIV/0!	-	-	#DIV/0!
110-44490-323	Food	43,525	45,000	50,000	5,000	11.11%	50,000	5,000	11.11%
110-44490-324	Janitorial / Cleaning	5,869	4,000	6,000	2,000	50.00%	6,000	2,000	50.00%
110-44490-325	Agricultural/Horticultural Supplies	1,744	8,500	8,500	-	0.00%	8,500	-	0.00%
110-44490-326	Uniforms/Clothing	5,432	2,000	2,500	500	25.00%	2,500	500	25.00%
110-44490-333	Other Equipment Parts and Repairs	760	-	-	-	#DIV/0!	-	-	#DIV/0!
110-44490-335	Electrical Supplies	3,274	-	-	-	#DIV/0!	-	-	#DIV/0!
110-44490-337	Photo I.D. Supplies	533	500	500	-	0.00%	500	-	0.00%
110-44490-340	Other Repair and Maintenance Supplies	2,208	-	-	-	#DIV/0!	-	-	#DIV/0!
110-44490-341	Consumable Tools	449	-	-	-	#DIV/0!	-	-	#DIV/0!

Town of Jonesborough
Annual Budget for Fiscal Year 2026-27
General Fund

Account Code	Description	Actual FY 2025	Budget FY 2026	Department Request Proposed FY 2027	Department Request 2027 vs 2026	Department Request % Change	Management Request Proposed FY 2027	Management Request 2027 vs 2026	Management Request % Change
110-44490-344	Safety	618	800	800	-	0.00%	800	-	0.00%
110-44490-350	Supplies for Resale	551	-	-	-	#DIV/0!	-	-	#DIV/0!
110-44490-351	Merchandise For Resale	508	750	1,500	750	100.00%	1,500	750	100.00%
110-44490-352	Concessions Supplies for Resale	9,525	-	-	-	#DIV/0!	-	-	#DIV/0!
110-44490-380	Miscellaneous Supplies	884	750	750	-	0.00%	750	-	0.00%
110-44490-410	Concrete and Clay Products	27	-	-	-	#DIV/0!	-	-	#DIV/0!
110-44490-480	Electrical Fixtures and Small Appliances	3	-	1,000	1,000	#DIV/0!	1,000	1,000	#DIV/0!
110-44490-493	Chemicals	29,019	30,000	35,000	5,000	16.67%	35,000	5,000	16.67%
110-44490-533	Machinery and Equipment Rental	420	-	-	-	#DIV/0!	-	-	#DIV/0!
110-44490-535	Equipment Leases & Maintenance	8,372	5,500	5,500	-	0.00%	5,500	-	0.00%
110-44490-556	Bank/Credit Card Fees	8,792	8,000	10,000	2,000	25.00%	10,000	2,000	25.00%
110-44490-565	Permit Fee	210	-	-	-	#DIV/0!	-	-	#DIV/0!
110-44490-857	Chuckey Depot Operating Expenses	150			-	#DIV/0!		-	#DIV/0!
	Total Non-Personnel	**278,279**	**286,100**	**336,050**	**69,950**	**26.29%**	**336,050**	**69,950**	**26.29%**
	Total Water Park	**564,826**	**548,317**	**680,939**	**132,622**	**24.19%**	**680,939**	**132,622**	**24.19%**
	Total Operating Expenditures	**9,961,020**	**10,442,596**	**11,768,800**	**1,326,204**	**12.70%**	**11,779,308**	**1,336,712**	**12.80%**
Capital									
	General Administration	654,078			-	#DIV/0!		-	#DIV/0!
	Police Department	-			-	#DIV/0!		-	#DIV/0!
	Fire Department	-			-	#DIV/0!		-	#DIV/0!
	Street Department	123,383			-	#DIV/0!		-	#DIV/0!
	Garage	-			-	#DIV/0!		-	#DIV/0!
	Senior Center	-			-	#DIV/0!		-	#DIV/0!
	Visitor's Center				-	#DIV/0!		-	#DIV/0!
	McKinney Center				-	#DIV/0!		-	#DIV/0!
	Parks and Recreation	126,454			-	#DIV/0!		-	#DIV/0!
	Water Park	53,240			-	#DIV/0!		-	#DIV/0!
	Total Capital	**957,155**	**-**	**-**	**-**	**#DIV/0!**	**-**	**-**	**#DIV/0!**
Debt Service									
	General Administration	11,051,788			-	#DIV/0!		-	#DIV/0!
	Police Department	124,101			-	#DIV/0!		-	#DIV/0!
	Fire Department	97,947			-	#DIV/0!		-	#DIV/0!
	Garage				-	#DIV/0!		-	#DIV/0!
	McKinney Center				-	#DIV/0!		-	#DIV/0!
	Senior Center	178,350			-	#DIV/0!		-	#DIV/0!
	Streets				-	#DIV/0!		-	#DIV/0!
	Parks and Recreation				-	#DIV/0!		-	#DIV/0!
	Visitor's Center				-	#DIV/0!		-	#DIV/0!
	Water Park	34,710			-	#DIV/0!		-	#DIV/0!
	Total Debt Service	**11,486,896**	**-**	**-**	**-**	**#DIV/0!**	**-**	**-**	**#DIV/0!**

Town of Jonesborough
Annual Budget for Fiscal Year 2026-27
General Fund

Account Code	Description	Actual FY 2025	Budget FY 2026	Department Request Proposed FY 2027	Department Request 2027 vs 2026	Department Request % Change	Management Request Proposed FY 2027	Management Request 2027 vs 2026	Management Request % Change
	Total Expenditures	**22,405,071**	**10,442,696**	**11,768,800**	**1,326,204**	**12.70%**	**11,779,308**	**1,336,712**	**12.80%**
	Excess (Deficiency) of Revenues Over (Under) Expenditures	**(9,133,761)**	**3,817,696**	**3,849,194**	**31,589**	**0.83%**	**3,849,194**	**31,589**	**0.83%**
Other Financing Sources/(Uses)									
110-38805	Proceeds - 2021 Int Loan RD - Jackson		-		-	#DIV/0!		-	#DIV/0!
110-38184	Proceeds - BAN - Jackson Theatre - BOT		-		-	#DIV/0!		-	#DIV/0!
110-36908	Proceeds - Tiger Park Interim Loan		-		-	#DIV/0!		-	#DIV/0!
110-36921	Proceeds - USDA Bond - Jackson Theater		-		-	#DIV/0!		-	#DIV/0!
110-36921- -K8	Proceeds - USDA Bond - K-8 School	9,139,107	-		-	#DIV/0!		-	#DIV/0!
110-36904	Proceeds - 2023 CON		-		-	#DIV/0!		-	#DIV/0!
110-36907	Proceeds - Bank of TN - Engel Property	350,000	-		-	#DIV/0!		-	#DIV/0!
	Proceeds - New Capital		-		-	#DIV/0!		-	#DIV/0!
	Operating Transfer to Jackson Theatre Fund	(286,287)	(486,614)	(476,203)	10,411	-2.14%	(476,203)	10,411	-2.14%
	Operating Transfer to Debt Service Fund	-	(3,330,991)	(3,330,991)	-	0.00%	(3,330,991)	-	0.00%
	Operating Transfer to Capital Projects Fund	(2,179,760)	(135,500)	(42,000)	93,500	-69.00%	(42,000)	93,500	-69.00%
	Total Other Financing Sources/(Uses)	**7,021,080**	**(3,953,105)**	**(3,849,194)**	**103,911**	**-2.63%**	**(3,849,194)**	**103,911**	**-2.63%**
	Change In Fund Balance	**(2,112,681)**	**(135,500)**	**0**	**135,500**	**100.00%**	**0**	**135,500**	**100.00%**

Town of Jonesborough
Annual Budget for Fiscal Year 2026-27
Solid Waste Fund

Account Code	Description	Actual FY 2025	Budget FY 2026	Department Request			Management Request		
				Proposed FY 2027	2027 vs 2026	% Change	Proposed FY 2027	2027 vs 2026	% Change
				REVENUES					
131-34312	Truck Rentals	150	-		-	#DIV/0!		-	#DIV/0!
131-34410	Customer Charge	838,292	894,000	1,008,264	114,264	12.78%	1,008,264	114,264	12.78%
131-34420	Brush/Tire Disposal Fees	-	-		-	#DIV/0!		-	#DIV/0!
131-34426	Service Charge	20,778	18,778	19,742	964	5.13%	19,742	964	5.13%
131-34427	Tote Cart Purchase	1,008	500	500	-	0.00%	500	-	0.00%
131-34428	Bagster Bag Sales	1,143	1,500	-	(1,500)	-100.00%	-	(1,500)	-100.00%
131-34454	Recycled Material Sales	10,522	3,600	2,870	(730)	-20.28%	2,870	(730)	-20.28%
131-34455	Compost/Mulch Sales	8,466	16,945	6,300	(10,645)	-62.82%	6,300	(10,645)	-62.82%
131-36351	Refunds and Reimbursements	372	-		-	#DIV/0!		-	#DIV/0!
131-36529	Auction Proceeds	55	-		-	#DIV/0!		-	#DIV/0!
131-38170	Miscellaneous Revenue	-	-	1,500	1,500	#DIV/0!	1,500	1,500	#DIV/0!
131-38172	Auction Proceeds - Surplus Equipment	2,695	-		-	#DIV/0!		-	#DIV/0!
131-38191	Insurance Recovery	-	-		-	#DIV/0!		-	#DIV/0!
	Total Revenues	**883,481**	**935,323**	**1,039,176**	**103,853**	**11.10%**	**1,039,176**	**103,853**	**11.10%**

Town of Jonesborough
Annual Budget for Fiscal Year 2026-27
Solid Waste Fund

Account Code	Description	Actual FY 2025	Budget FY 2026	Department Request			Management Request		
				Proposed FY 2027	2027 vs 2026	% Change	Proposed FY 2027	2027 vs 2026	% Change
				EXPENDITURES					
	Personnel Services								
131-43200-121	Salaries and Wages	288,076	370,091	339,035	(31,056)	-8.39%	339,035	(31,056)	-8.39%
131-43200-141	FICA	21,199	28,312	25,936	(2,376)	-8.39%	25,936	(2,376)	-8.39%
131-43200-142	Hospital and Health Insurance	41,312	60,969	66,137	5,168	8.48%	66,137	5,168	8.48%
131-43200-143	Retirement	16,895	22,034	20,188	(1,846)	-8.38%	20,188	(1,846)	-8.38%
131-43200-146	Worker's Compensation	13,941	14,421	14,000	(421)	-2.92%	14,000	(421)	-2.92%
131-43200-147	Unemployment Insurance	143	224	150	(74)	-33.04%	150	(74)	-33.04%
	Total Personnel Services	**381,566**	**496,051**	**465,446**	**(30,605)**	**-6.17%**	**465,446**	**(30,605)**	**-6.17%**
	Non-Personnel								
131-43200-148	Employee Education And Training	70	1,500	1,500	-	0.00%	1,500	-	0.00%
131-43200-213	Automobile Licenses And Titles	53	-	500	500	#DIV/0!	500	500	#DIV/0!
131-43200-230	Publicity, Subscriptions, And Dues	-	-	250	250	#DIV/0!	250	250	#DIV/0!
131-43200-235	Memberships, Registration Fees, And Tuition	-	500	500	-	0.00%	500	-	0.00%
131-43200-237	Keep Jonesborough Beautiful Program	-	2,500	-	(2,500)	-100.00%	-	(2,500)	-100.00%
131-43200-238	Marketing and Marketing Supplies	692	500	500	-	0.00%	500	-	0.00%
131-43200-241	Electric	-	4,500	4,500	-	0.00%	4,500	-	0.00%
131-43200-245	Telephone And Other Comm Services	2,798	3,000	3,000	-	0.00%	3,000	-	0.00%
131-43200-248	GPS Services	2,263	3,000	3,000	-	0.00%	3,000	-	0.00%
131-43200-251	Medical Services	2,769	2,200	2,200	-	0.00%	2,200	-	0.00%
131-43200-261	Repair And Maintenance Motor Vehicles	100,975	80,000	80,000	-	0.00%	42,000	(38,000)	-47.50%
131-43200-266	Repair And Maintenance Buildings	159	2,000	2,000	-	0.00%	2,000	-	0.00%
131-43200-280	Travel	-	550	550	-	0.00%	550	-	0.00%
131-43200-290	Other Contracted Services	223	500	500	-	0.00%	500	-	0.00%
131-43200-294	Tire Disposal Services	2,252	3,000	3,000	-	0.00%	3,000	-	0.00%
131-43200-295	Waste Disposal Fees	154,999	135,000	158,000	23,000	17.04%	158,000	23,000	17.04%
131-43200-310	Office Supplies And Materials	173	550	2,500	1,950	354.55%	2,500	1,950	354.55%
131-43200-312	Small Items Of Equipment	656	1,000	1,000	-	0.00%	1,000	-	0.00%
131-43200-316	Technology Supplies	-	-	1,000	1,000	#DIV/0!	1,000	1,000	#DIV/0!
131-43200-322	Chemical, Lab and Medical Supplies				-	#DIV/0!	-	-	#DIV/0!
131-43200-324	Household and Janitorial Supplies	68	-	-	-	#DIV/0!	-	-	#DIV/0!
131-43200-326	Clothing And Uniforms	3,001	4,000	4,000	-	0.00%	4,000	-	0.00%
131-43200-331	Gas, Oil, Diesel Fuel, Grease, Etc.	63,977	70,000	70,000	-	0.00%	70,000	-	0.00%
131-43200-332	Vehicle Parts	5,086	-	36,000	36,000	#DIV/0!	19,000	19,000	#DIV/0!
131-43200-334	Tires, Tubes And Etc.	12,019	13,000	13,000	-	0.00%	13,000	-	0.00%
131-43200-340	Other Repair and Maintenance Supplies	11	-	-	-	#DIV/0!	-	-	#DIV/0!
131-43200-341	Consumable Tools	60	-	-	-	#DIV/0!	-	-	#DIV/0!
131-43200-344	Safety Supplies	278	550	550	-	0.00%	550	-	0.00%
131-43200-350	Supplies For Resale	63,256	50,000	50,000	-	0.00%	50,000	-	0.00%
131-43200-390	Miscellaneous Supplies	1,616	2,500	2,500	-	0.00%	2,500	-	0.00%
131-43200-515	Workers Compensation Insurance	-	-	-	-	#DIV/0!	-	-	#DIV/0!

Town of Jonesborough
Annual Budget for Fiscal Year 2026-27
Solid Waste Fund

Account Code	Description	Actual FY 2025	Budget FY 2026	Department Request Proposed FY 2027	Department Request 2027 vs 2026	Department Request % Change	Management Request Proposed FY 2027	Management Request 2027 vs 2026	Management Request % Change
131-43200-520	Property/Liability Insurance	9,170	6,750	6,750	-	0.00%	6,750	-	0.00%
131-43200-533	Machinery And Equipment Rental	682	1,500	1,500	-	0.00%	1,500	-	0.00%
131-43200-535	Equipment Leases & Maint Contracts	7,234	2,000	2,000	-	0.00%	2,000	-	0.00%
131-43200-555	Bank Service Charges	222	350	350	-	0.00%	350	-	0.00%
131-43200-565	Permit Fee	4,910	2,500	3,200	700	28.00%	3,200	700	28.00%
131-43200-596	Penalties For Late Filing	-	-	-	-	#DIV/0!	-	-	#DIV/0!
	Total Non-Personnel	**439,872**	**393,450**	**454,350**	**60,900**	**15.48%**	**399,350**	**5,900**	**1.50%**
	Total Operating Expenditures	**821,238**	**889,501**	**919,796**	**30,295**	**3.41%**	**864,796**	**(24,705)**	**-2.78%**
Capital									
131-43200-940	Machinery and Equipment	479,069	-		-	#DIV/0!		-	#DIV/0!
131-43200-976	Dumpster Pad	-	-		-	#DIV/0!		-	#DIV/0!
	Total Capital	**479,069**	-	-	-	**#DIV/0!**	-	-	**#DIV/0!**
Debt Service	**Total Debt Service**	**49,802**	-		-	**#DIV/0!**		-	**#DIV/0!**
	Total Expenditures	**1,350,109**	**889,501**	**919,796**	**30,295**	**3.41%**	**864,796**	**(24,705)**	**-2.78%**
	Excess (Deficiency) of Revenues Over (Under) Expenditures	(466,628)	45,822	119,380	73,558	160.53%	174,380	128,558	280.56%
Other Financing Sources/(Uses)									
	Operating Transfer from Water/Sewer Fund	-	59,474	-	(59,474)	-100.00%	-	(59,474)	-100.00%
	Operating Transfer to Capital Projects Fund	-	-	-	-	#DIV/0!	(25,000)	(25,000)	#DIV/0!
	Operating Transfer to Debt Service Fund	-	(105,296)	(105,296)	-	0.00%	(160,296)	(55,000)	52.23%
	Loan Proceeds	479,069	-	-	-	#DIV/0!	-	-	#DIV/0!
	Total Other Financing Sources/(Uses)	**479,069**	**(45,822)**	**(105,296)**	**(59,474)**	**129.79%**	**(185,296)**	**(139,474)**	**304.38%**
	Change in Fund Balance	**12,441**	-	**14,084**	**14,084**	**#DIV/0!**	**(10,916)**	**(10,916)**	**#DIV/0!**

Town of Jonesborough
Annual Budget for Fiscal Year 2026-27
Jackson Theatre Fund

Account Code	Description	Actual FY 2025	Budget FY 2026	Department Request			Management Request		
				Proposed FY 2027	2027 vs 2026	% Change	Proposed FY 2027	2027 vs 2026	% Change
	REVENUES								
171-33494	State of TN - Arts Commission Grant	-	-	-	-	#DIV/0!	32,000	32,000	#DIV/0!
171-34751	Auditorium Rental	5,720	25,000	40,000	15,000	60.00%	45,000	20,000	80.00%
171-34752	Ticket Sales	85,278	210,000	150,000	(60,000)	-28.57%	150,000	(60,000)	-28.57%
171-34753	Preservation Fee	7,385	15,000	15,000	-	0.00%	15,000	-	0.00%
171-34755	Concessions	26,267	36,000	45,000	9,000	25.00%	45,000	9,000	25.00%
171-34756	Merchandise Sales	3,039	15,000	15,000	-	0.00%	15,000	-	0.00%
171-34757	Alcohol Sales		10,000	10,000	-	0.00%	10,000	-	0.00%
171-36351	Refunds and Reimbursements		-		-	#DIV/0!		-	#DIV/0!
171-36705	Advertising/Sponsorship		33,000	40,000	7,000	21.21%	40,000	7,000	21.21%
171-36706	Fundraising		45,000	45,000	-	0.00%	45,000	-	0.00%
171-36710	Contributions and Donations - Businesses	2,100	8,000	5,000	(3,000)	-37.50%	5,000	(3,000)	-37.50%
171-36720	Contributions and Donations - Organizations	5,010	37,000	100,000	63,000	170.27%	68,000	31,000	83.78%
171-36730	Contributions and Donations - Individuals	16,490	4,000	8,000	4,000	100.00%	10,000	6,000	150.00%
171-38108	Memberships		12,000	6,000	(6,000)	-50.00%	6,000	(6,000)	-50.00%
171-38206	PEP Property Grant		-					-	#DIV/0!
	Total Revenues	**151,289**	**450,000**	**479,000**	**29,000**	**6.44%**	**486,000**	**36,000**	**8.00%**

Town of Jonesborough
Annual Budget for Fiscal Year 2026-27
Jackson Theatre Fund

Account Code	Description	Actual FY 2025	Budget FY 2026	Department Request			Management Request		
				Proposed FY 2027	2027 vs 2026	% Change	Proposed FY 2027	2027 vs 2026	% Change
	EXPENDITURES								
	Personnel Services								
171-44550-121	Salaries and Wages	227,638	321,443	331,498	10,055	3.13%	359,346	37,903	11.79%
171-44550-141	FICA	17,395	22,668	25,360	2,692	11.87%	27,490	4,822	21.27%
171-44550-142	Hospital and Health Insurance	6,626	6,624	12,279	5,655	85.37%	12,279	5,655	85.37%
171-44550-143	Retirement	9,848	11,636	12,008	372	3.20%	12,008	372	3.20%
171-44550-146	Worker's Compensation	56	500	100	(400)	-80.00%	100	(400)	-80.00%
171-44550-147	Unemployment Insurance	221	216	220	4	1.85%	241	25	11.57%
	Total Personnel Services	**261,784**	**363,087**	**381,465**	**18,378**	**5.06%**	**411,464**	**48,377**	**13.32%**
	Non-Personnel								
171-44550-148	Employee Education and Training	20	1,500	1,000	(500)	-33.33%	-	(1,500)	-100.00%
171-44550-211	Postage, Box Rent, Etc.	-	500	500	-	0.00%	500	-	0.00%
171-44550-220	Printing, Duplicating, Typing and Binding	2,752	7,500	5,000	(2,500)	-33.33%	5,000	(2,500)	-33.33%
171-44550-221	Electronic Ticketing Fees				-	#DIV/0!	5,000	5,000	#DIV/0!
171-44550-230	Publicity, Subscriptions and Dues	2,921	4,000	4,000	-	0.00%	4,000	-	0.00%
171-44550-231	Publication of Legal Notices	220	-	220	220	#DIV/0!	220	220	#DIV/0!
171-44550-235	Memberships, Registration Fees, Tuition	275	-	-	-	#DIV/0!	-	-	#DIV/0!
171-44550-238	Marketing and Marketing Supplies	30,028	35,000	35,000	-	0.00%	35,000	-	0.00%
171-44550-241	Electric	25,454	18,000	18,000	-	0.00%	14,400	(3,600)	-20.00%
171-44550-242	Water	1,048	4,000	3,000	(1,000)	-25.00%	3,000	(1,000)	-25.00%
171-44550-244	Natural Gas	-	-	2,000	2,000	#DIV/0!	2,000	2,000	#DIV/0!
171-44550-245	Telephone and Other Comm Services	2,746	10,000	6,500	(3,500)	-35.00%	6,500	(3,500)	-35.00%
171-44550-250	Professional Entertainment	98,213	150,000	150,000	-	0.00%	150,000	-	0.00%
171-44550-251	Medical Services	195	-	300	300	#DIV/0!	300	300	#DIV/0!
171-44550-255	IT and Network Services			-	-	#DIV/0!		-	#DIV/0!
171-44550-257	Royalties	18,193	50,000	50,000	-	0.00%	40,000	(10,000)	-20.00%
171-44550-262	Repair and Maintenance Equipment	4,570	6,000	10,000	4,000	66.67%	9,103	3,103	51.72%
171-44550-266	Repair and Maintenance Buildings	13,985	20,000	15,000	(5,000)	-25.00%	15,000	(5,000)	-25.00%
171-44550-287	Meals and Entertainment	1,023	-	400	400	#DIV/0!	400	400	#DIV/0!
171-44550-290	Other Contracted Services	52,822	35,000	35,000	-	0.00%	4,000	(31,000)	-88.57%
171-44550-293	Software Services	-	-	500	500	#DIV/0!	500	500	#DIV/0!
171-44550-311	Office Supplies	2,521	2,000	2,000	-	0.00%	2,000	-	0.00%
171-44550-312	Small Items of Equipment	14,357	30,000	12,000	(18,000)	-60.00%	12,000	(18,000)	-60.00%
171-44550-312-991	Small Items of Equipment - Ballad Don	-			-	#DIV/0!		-	#DIV/0!
171-44550-313	Stationery / Forms	226	500	-	(500)	-100.00%	-	(500)	-100.00%
171-44550-315	Information Technology Equipment	-	-	3,000	3,000	#DIV/0!	3,000	3,000	#DIV/0!
171-44550-316	Technology Supplies	244	-	300	300	#DIV/0!	300	300	#DIV/0!

Town of Jonesborough
Annual Budget for Fiscal Year 2026-27
Jackson Theatre Fund

Account Code	Description	Actual FY 2025	Budget FY 2026	Department Request			Management Request		
				Proposed FY 2027	2027 vs 2026	% Change	Proposed FY 2027	2027 vs 2026	% Change
171-44550-321	Paper/Plastics	-	-	100	100	#DIV/0!	100	100	#DIV/0!
171-44550-323	Food	1,804	2,000	1,000	(1,000)	-50.00%	1,000	(1,000)	-50.00%
171-44550-324	Household and Janitorial Supplies	10,757	7,000	10,000	3,000	42.86%	10,000	3,000	42.86%
171-44550-325	Agricultural and Horticultural Supplies	160	-	-	-	#DIV/0!	-	-	#DIV/0!
171-44550-326	Clothing and Uniforms	1,033	-	400	400	#DIV/0!	400	400	#DIV/0!
171-44550-330	Repair and Maintenance Supplies	186	-	400	400	#DIV/0!	400	400	#DIV/0!
171-44550-331	Gas, Oil, Diesel Fuel, Grease, Etc.		2,500	-	(2,500)	-100.00%	-	(2,500)	-100.00%
171-44550-335	Electrical Supplies	131	-	-	-	#DIV/0!	-	-	#DIV/0!
171-44550-340	Other Repair and Maintenance Supplies	126	-	-	-	#DIV/0!	-	-	#DIV/0!
171-44550-341	Consumable Tools	-	-	400	400	#DIV/0!	400	400	#DIV/0!
171-44550-342	Sign Parts and Supplies	4,785	-	500	500	#DIV/0!	500	500	#DIV/0!
171-44550-351	Merchandise for Resale	375	-	5,000	5,000	#DIV/0!	5,000	5,000	#DIV/0!
171-44550-352	Concession Supplies for Resale	5,080	25,000	23,000	(2,000)	-8.00%	23,000	(2,000)	-8.00%
171-44550-354	Alcohol for Resale		-	3,500	3,500	#DIV/0!	3,500	3,500	#DIV/0!
171-44550-390	Miscellaneous Supplies	2,050	6,000	1,500	(4,500)	-75.00%	-	(6,000)	-100.00%
171-44550-514	Surety Bonds - Officials and Employees	100	-	-	-	#DIV/0!	-	-	#DIV/0!
171-44550-533	Machinery and Equipment Rental	-	-	-	-	#DIV/0!	-	-	#DIV/0!
171-44550-535	Equipment Leases & Maint Contracts	20,525	20,000	15,000	(5,000)	-25.00%	15,000	(5,000)	-25.00%
171-44550-556	Credit Card Fees	(275)	3,000	20,000	17,000	566.67%	9,000	6,000	200.00%
171-44550-561	Sales Tax Paid	-	-	500	500	#DIV/0!	500	500	#DIV/0!
171-44550-565	Permit Fee	2,660	-	200	200	#DIV/0!	200	200	#DIV/0!
171-44550-568	Annual Permit Fee	-	-	400	400	#DIV/0!	400	400	#DIV/0!
171-44550-598	Gift Shop Expenses	21,464	-	1,500	1,500	#DIV/0!	1,500	1,500	#DIV/0!
171-44550-733	Prizes and Awards	50	-	-	-	#DIV/0!	-	-	#DIV/0!
	Total Non-Personnel	**342,824**	**439,500**	**437,120**	**(2,380)**	**-0.54%**	**383,123**	**(56,377)**	**-12.83%**
	Total Operating Expenditures	**604,608**	**802,587**	**818,585**	**15,998**	**1.99%**	**794,587**	**(8,000)**	**-1.00%**
Capital									
171-44550-940	Equipment	135,831	-	-	-	#DIV/0!	-	-	#DIV/0!
	Total Capital	**135,831**	-	-	-	#DIV/0!	-	-	#DIV/0!
Debt Service									
171-44550-620	Principal - New Debt		-		-	#DIV/0!		-	#DIV/0!
171-44550-620-RDA26	Principal - RDA26	45,136	-		-	#DIV/0!		-	#DIV/0!
171-44550-640-RDA26	Interest - RDA26	62,600	-		-	#DIV/0!		-	#DIV/0!
171-44550-640-JBANO	Interest - Bond Anticipation	34,203	-		-	#DIV/0!		-	#DIV/0!
171-44550-640	Interest - New Debt		-		-	#DIV/0!		-	#DIV/0!
171-44550-660	Debt Issuance Fees	1,000	-		-	#DIV/0!		-	#DIV/0!

Town of Jonesborough
Annual Budget for Fiscal Year 2026-27
Jackson Theatre Fund

Account Code	Description	Actual FY 2025	Budget FY 2026	Department Request			Management Request		
				Proposed FY 2027	2027 vs 2026	% Change	Proposed FY 2027	2027 vs 2026	% Change
	Total Debt Service	**142,939**	**-**	**-**	**-**	**#DIV/0!**	**-**	**-**	**#DIV/0!**
	Total Expenditures	**883,378**	**802,587**	**818,585**	**15,998**	**1.99%**	**794,587**	**(8,000)**	**-1.00%**
	Excess (Deficiency) of Revenues Over (Under) Expenditures	**(732,089)**	**(352,587)**	**(339,585)**	**13,002**	**-3.69%**	**(308,587)**	**44,000**	**-12.5%**
Other Financing Sources/(Uses)									
171-36961	Transfer from General Fund	38,267	486,614	476,203	(10,411)	-2.14%	476,203	(10,411)	-2.14%
171-36961	Transfer from General Fund (Ballad Donation)	250,000	-		-	#DIV/0!		-	#DIV/0!
171-38184	Proceeds - Interim Loan - Jackson	557,991			-	#DIV/0!		-	#DIV/0!
	Transfer to Debt Service Fund		(175,027)	(164,616)	10,411	-5.95%	(164,616)	10,411	-5.95%
	Total Other Financing Sources/(Uses)	**846,258**	**311,587**	**311,587**	**-**	**0.00%**	**311,587**	**-**	**0.00%**
	Change in Fund Balance	**114,169**	**(41,000)**	**(27,998)**	**13,002**	**-31.71%**	**3,000**	**44,000**	**-107.32%**
	Add to Preservation Fee Reserve		(15,000)	(15,000)			(15,000)		
	Additional Funding Required	**114,169**	**(56,000)**	**(42,998)**			**(12,000)**		
	External Funding:								
	Ballad Donation Equipment/Fixtures		56,000	12,000			12,000		
	Breakdown of General Fund Transfer:								
	Debt Service		175,027	164,616			164,616		
	Operations		311,587	311,587			311,587		
	Total General Fund Transfers		**486,614**	**476,203**			**476,203**		

Town of Jonesborough
Annual Budget for Fiscal Year 2026-27
Drug Fund

Account Code	Description	Actual FY 2025	Budget FY 2026	Department Request			Management Request		
				Proposed FY 2027	2027 vs 2026	% Change	Proposed FY 2027	2027 vs 2026	% Change
				REVENUES					
619-35140	Drug Fines	4,067	2,000	2,000	-	0.00%	2,000	-	0.00%
619-36331	Sale of Property	-	-		-	#DIV/0!		-	#DIV/0!
619-36529	Auction Proceeds	31,870	4,000	4,000	-	0.00%	4,000	-	0.00%
619-36571	Property Forfeitures	-	1,500	1,500	-	#DIV/0!	1,500	-	#DIV/0!
619-36990	Miscellaneous Revenue	-	2,000	2,000	-	#DIV/0!	2,000	-	#DIV/0!
	Total Revenues	**35,937**	**9,500**	**9,500**	**-**	**0.00%**	**9,500**	**-**	**0.00%**
				EXPENDITURES					
	Non-Personnel								
619-42129-280	Travel	-	3,000	2,000	(1,000)	#DIV/0!	2,000	(1,000)	#DIV/0!
619-42129-290	Other Contracted Services	2,000	-	1,000	1,000	50.00%	1,000	1,000	50.00%
619-42129-308	K-9 Expense	-	1,000	1,000	-	#DIV/0!	1,000	-	#DIV/0!
619-42129-309	Undercover Cash	-	1,000	1,000	-	#DIV/0!	1,000	-	#DIV/0!
619-42129-312	Small Items Of Equipment	-	1,000	1,000	-	#DIV/0!	1,000	-	#DIV/0!
619-42129-519	K-9 Liability Insurance	2,739	2,500	2,500	-	0.00%	2,500	-	0.00%
619-42129-599	Miscellaneous	-	1,000	1,000	-	#DIV/0!	1,000	-	#DIV/0!
619-42129-953	Capital - Police Radios	35,335	-	-	-	0.00%	-	-	0.00%
	Total Non-Personnel	**40,074**	**9,500**	**9,500**	**-**	**0.00%**	**9,500**	**-**	**0.00%**
	Total Expenditures	**40,074**	**9,500**	**9,500**	**-**	**0.00%**	**9,500**	**-**	**0.00%**
	Change in Fund Balance	**(4,137)**	**-**	**-**	**-**	**0.00%**	**-**	**-**	**0.00%**

Town of Jonesborough
Annual Budget for Fiscal Year 2026-27
Debt Service Fund

Account Code	Description	Actual FY 2025	Budget FY 2026	Department Request			Management Request		
				Proposed FY 2027	2027 vs 2026	% Change	Proposed FY 2027	2027 vs 2026	% Change
			REVENUES						
210-36961	Transfer from General Fund	-	3,330,991	3,330,991	-	0.0%	3,330,991	-	0.0%
210-36967	Transfer from Solid Waste Fund	-	105,296	160,296	55,000	52.2%	160,296	55,000	52.2%
210-36963	Transfer from Jackson Theatre Fund	-	175,027	164,616	(10,411)	-5.9%	164,616	(10,411)	-5.9%
	Total Revenues	-	**3,611,314**	**3,655,903**	**44,589**	**1.2%**	**3,655,903**	**44,589**	**1.2%**
			EXPENDITURES						
210-49308-620-42200-110	GF 2016 Fire Truck - Principal		41,004	10,432	(30,572)	-74.6%	10,432	(30,572)	-74.6%
210-49301-620-41500-110	GF 2023 RDA #22 - Principal		107,998	110,453	2,455	2.3%	110,453	2,455	2.3%
210-49302-620-41500-110	GF 2023 RDA #23 - Principal		237,597	242,998	5,401	2.3%	242,998	5,401	2.3%
210-49303-620-41500-110	GF 2023 RDA #24 - Principal		265,945	271,991	6,046	2.3%	271,991	6,046	2.3%
210-49304-620-41500-110	GF 2023 RDA #25 - Principal		267,295	273,372	6,077	2.3%	273,372	6,077	2.3%
210-49305-620-41500-110	GF 2023 RDA #27 - Principal		82,447	84,216	1,769	2.1%	84,216	1,769	2.1%
210-49306-620-41500-110	GF 2023 RDA #28 - Principal		192,377	196,505	4,128	2.1%	196,505	4,128	2.1%
210-49307-620-41500-110	GF 2025 RDA Tiger Park $2M - Principal		42,835	42,835	-	0.0%	42,835	-	0.0%
210-49308-640-42200-110	GF 2016 Fire Truck - Interest		923	49	(874)	-94.7%	49	(874)	-94.7%
210-49301-640-41500-110	GF 2023 RDA #22 - Interest		84,962	82,507	(2,455)	-2.9%	82,507	(2,455)	-2.9%
210-49302-640-41500-110	GF 2023 RDA #23 - Interest		196,563	191,162	(5,401)	-2.7%	191,162	(5,401)	-2.7%
210-49303-640-41500-110	GF 2023 RDA #24 - Interest		209,219	203,173	(6,046)	-2.9%	203,173	(6,046)	-2.9%
210-49304-640-41500-110	GF 2023 RDA #25 - Interest		210,281	204,204	(6,077)	-2.9%	204,204	(6,077)	-2.9%
210-49305-640-41500-110	GF 2023 RDA #27 - Interest		60,113	58,344	(1,769)	-2.9%	58,344	(1,769)	-2.9%
210-49306-640-41500-110	GF 2023 RDA #28 - Interest		140,263	136,135	(4,128)	-2.9%	136,135	(4,128)	-2.9%
210-49307-640-41500-110	GF 2025 RDA Tiger Park $2M - Interest		69,317	69,317	-	0.0%	69,317	-	0.0%
210-49201-620-41500-110	GF 2020 Capital Imp $1M - Principal		126,000	129,000	3,000	2.4%	129,000	3,000	2.4%
210-49202-620-41500-110	GF 2024 CON Engel Property - Principal		22,949	24,051	1,102	4.8%	24,051	1,102	4.8%
210-49203-620-41500-110	GF 2023 Capital Imp $1M - Principal		73,196	75,644	2,448	3.3%	75,644	2,448	3.3%
210-49206-620-44490-110	GF 2021 Wetlands - Principal		34,100	-	(34,100)	-100.0%	-	(34,100)	-100.0%
210-49204-620-42100-110	GF 2021 Police Vehicle - Principal		123,000	-	(123,000)	-100.0%	-	(123,000)	-100.0%
210-49205-620-42200-110	GF 2021 Fire Truck - Principal		48,000	49,000	1,000	2.1%	49,000	1,000	2.1%
210-49201-640-41500-110	GF 2020 Capital Imp $1M - Interest		10,190	7,359	(2,831)	-27.8%	7,359	(2,831)	-27.8%
210-49202-640-41500-110	GF 2024 CON Engel Property - Interest		15,265	14,163	(1,102)	-7.2%	14,163	(1,102)	-7.2%
210-49203-640-41500-110	GF 2023 Capital Imp $1M - Interest		27,821	25,373	(2,448)	-8.8%	25,373	(2,448)	-8.8%
210-49206-640-44490-110	GF 2021 Wetlands - Interest		610	-	(610)	-100.0%	-	(610)	-100.0%
210-49204-640-42100-110	GF 2021 Police Vehicle - Interest		1,039	-	(1,039)	-100.0%	-	(1,039)	-100.0%
210-49205-640-42200-110	GF 2021 Fire Truck - Interest		7,909	6,774	(1,135)	-14.4%	6,774	(1,135)	-14.4%
210-49102-620-44320-110	GF 2021 Go Refunding $3.315M TE - Principal		95,000	95,000	-	0.0%	95,000	-	0.0%
210-49101-620-41500-110	GF 2020 RD Facilities $3.294M - Principal		63,552	65,403	1,851	2.9%	65,403	1,851	2.9%
210-49102-640-44320-110	GF 2021 Go Refunding $3.315M TE - Interest		85,650	82,800	(2,850)	-3.3%	82,800	(2,850)	-3.3%

Town of Jonesborough
Annual Budget for Fiscal Year 2026-27
Debt Service Fund

Account Code	Description	Actual FY 2025	Budget FY 2026	Department Request			Management Request		
				Proposed FY 2027	2027 vs 2026	% Change	Proposed FY 2027	2027 vs 2026	% Change
210-49101-640-41500-110	GF 2020 RD Facilities $3.294M - Interest		85,872	84,021	(1,851)	-2.2%	84,021	(1,851)	-2.2%
210-49207-620-41500-110	GF2025 TMBF CON - Equipment - Principal		14,093	2,085	(12,008)	-85.2%	2,085	(12,008)	-85.2%
210-49207-620-42100-110	GF2025 TMBF CON - Equipment - Principal		47,358	45,217	(2,141)	-4.5%	45,217	(2,141)	-4.5%
210-49207-620-42200-110	GF2025 TMBF CON - Equipment - Principal		9,690	8,537	(1,153)	-11.9%	8,537	(1,153)	-11.9%
210-49207-620-43100-110	GF2025 TMBF CON - Equipment - Principal		52,331	10,220	(42,111)	-80.5%	10,220	(42,111)	-80.5%
210-49207-620-43170-110	GF2025 TMBF CON - Equipment - Principal		6,666	-	(6,666)	-100.0%	-	(6,666)	-100.0%
210-49207-620-44320-110	GF2025 TMBF CON - Equipment - Principal		846	-	(846)	-100.0%	-	(846)	-100.0%
210-49207-620-44400-110	GF2025 TMBF CON - Equipment - Principal		6,273	2,615	(3,658)	-58.3%	2,615	(3,658)	-58.3%
210-49207-620-44490-110	GF2025 TMBF CON - Equipment - Principal		27,636	2,000	(25,636)	-92.8%	2,000	(25,636)	-92.8%
210-49207-620-44491-110	GF2025 TMBF CON - Equipment - Principal		3,636	-	(3,636)	-100.0%	-	(3,636)	-100.0%
210-49207-620-47210-110	GF2025 TMBF CON - Equipment - Principal		11,274	-	(11,274)	-100.0%	-	(11,274)	-100.0%
210-49207-640-41500-110	GF2025 TMBF CON - Equipment - Interest		10,820	1,135	(9,685)	-89.5%	1,135	(9,685)	-89.5%
210-49207-640-42100-110	GF2025 TMBF CON - Equipment - Interest		30,384	24,620	(5,764)	-19.0%	24,620	(5,764)	-19.0%
210-49207-640-42200-110	GF2025 TMBF CON - Equipment - Interest		4,974	4,649	(325)	-6.5%	4,649	(325)	-6.5%
210-49207-640-43100-110	GF2025 TMBF CON - Equipment - Interest		35,368	5,564	(29,804)	-84.3%	5,564	(29,804)	-84.3%
210-49207-640-43170-110	GF2025 TMBF CON - Equipment - Interest		5,118	-	(5,118)	-100.0%	-	(5,118)	-100.0%
210-49207-640-44320-110	GF2025 TMBF CON - Equipment - Interest		649	-	(649)	-100.0%	-	(649)	-100.0%
210-49207-640-44400-110	GF2025 TMBF CON - Equipment - Interest		2,563	1,424	(1,139)	-44.4%	1,424	(1,139)	-44.4%
210-49207-640-44490-110	GF2025 TMBF CON - Equipment - Interest		20,573	1,089	(19,484)	-94.7%	1,089	(19,484)	-94.7%
210-49207-640-44491-110	GF2025 TMBF CON - Equipment - Interest		2,791	-	(2,791)	-100.0%	-	(2,791)	-100.0%
210-49207-640-47210-110	GF2025 TMBF CON - Equipment - Interest		8,656	-	(8,656)	-100.0%	-	(8,656)	-100.0%
210-49208-620-41500-110	GF2025 TMBF CON - Projects - Principal		-	34,257	34,257	#DIV/0!	34,257	34,257	#DIV/0!
210-49208-620-43100-110	GF2025 TMBF CON - Projects - Principal		-	38,065	38,065	#DIV/0!	38,065	38,065	#DIV/0!
210-49208-620-43170-110	GF2025 TMBF CON - Projects - Principal		-	7,581	7,581	#DIV/0!	7,581	7,581	#DIV/0!
210-49208-620-44320-110	GF2025 TMBF CON - Projects - Principal		-	284	284	#DIV/0!	284	284	#DIV/0!
210-49208-620-44400-110	GF2025 TMBF CON - Projects - Principal		-	1,603	1,603	#DIV/0!	1,603	1,603	#DIV/0!
210-49208-620-44490-110	GF2025 TMBF CON - Projects - Principal		-	19,050	19,050	#DIV/0!	19,050	19,050	#DIV/0!
210-49208-620-47210-110	GF2025 TMBF CON - Projects - Principal		-	12,821	12,821	#DIV/0!	12,821	12,821	#DIV/0!
210-49208-640-41500-110	GF2025 TMBF CON - Projects - Interest		-	24,631	24,631	#DIV/0!	24,631	24,631	#DIV/0!
210-49208-640-43100-110	GF2025 TMBF CON - Projects - Interest		-	27,369	27,369	#DIV/0!	27,369	27,369	#DIV/0!
210-49208-640-43170-110	GF2025 TMBF CON - Projects - Interest		-	5,451	5,451	#DIV/0!	5,451	5,451	#DIV/0!
210-49208-640-44320-110	GF2025 TMBF CON - Projects - Interest		-	204	204	#DIV/0!	204	204	#DIV/0!
210-49208-640-44400-110	GF2025 TMBF CON - Projects - Interest		-	1,152	1,152	#DIV/0!	1,152	1,152	#DIV/0!
210-49208-640-44490-110	GF2025 TMBF CON - Projects - Interest		-	13,696	13,696	#DIV/0!	13,696	13,696	#DIV/0!
210-49208-640-47210-110	GF2025 TMBF CON - Projects - Interest		-	9,218	9,218	#DIV/0!	9,218	9,218	#DIV/0!
210-49209-620-42100-110	GF2026 TMBF CON - Public Safety - Principal		-	103,753	103,753	#DIV/0!	103,753	103,753	#DIV/0!
210-49209-620-42200-110	GF2026 TMBF CON - Public Safety - Principal		-	12,030	12,030	#DIV/0!	12,030	12,030	#DIV/0!
210-49209-640-42100-110	GF2026 TMBF CON - Public Safety - Interest		-	24,449	24,449	#DIV/0!	24,449	24,449	#DIV/0!

Town of Jonesborough
Annual Budget for Fiscal Year 2026-27
Debt Service Fund

Account Code	Description	Actual FY 2025	Budget FY 2026	Department Request			Management Request		
				Proposed FY 2027	2027 vs 2026	% Change	Proposed FY 2027	2027 vs 2026	% Change
210-49209-640-42200-110	GF2026 TMBF CON - Public Safety - Interest		-	2,835	2,835	#DIV/0!	2,835	2,835	#DIV/0!
210-49210-620-42100-110	GF 2026 New Debt Issue - Principal		-	2,006	2,006	#DIV/0!	2,006	2,006	#DIV/0!
210-49210-620-42200-110	GF 2026 New Debt Issue - Principal		-	10,426	10,426	#DIV/0!	10,426	10,426	#DIV/0!
210-49210-620-43100-110	GF 2026 New Debt Issue - Principal		-	6,817	6,817	#DIV/0!	6,817	6,817	#DIV/0!
210-49210-620-44400-110	GF 2026 New Debt Issue - Principal		-	6,817	6,817	#DIV/0!	6,817	6,817	#DIV/0!
210-49210-620-47210-110	GF 2026 New Debt Issue - Principal		-	4,008	4,008	#DIV/0!	4,008	4,008	#DIV/0!
210-49210-640-42100-110	GF 2026 New Debt Issue - Interest		-	1,136	1,136	#DIV/0!	1,136	1,136	#DIV/0!
210-49210-640-42200-110	GF 2026 New Debt Issue - Interest		-	5,904	5,904	#DIV/0!	5,904	5,904	#DIV/0!
210-49210-640-43100-110	GF 2026 New Debt Issue - Interest		-	3,861	3,861	#DIV/0!	3,861	3,861	#DIV/0!
210-49210-640-44400-110	GF 2026 New Debt Issue - Interest		-	3,861	3,861	#DIV/0!	3,861	3,861	#DIV/0!
210-49210-640-47210-110	GF 2026 New Debt Issue - Interest		-	2,270	2,270	#DIV/0!	2,270	2,270	#DIV/0!
210-49371-620-43200-131	SW 2020 Garbage Truck - Principal		43,807	47,365	3,558	8.1%	47,365	3,558	8.1%
210-49372-620-43200-131	SW 2025 Garbage Truck - Principal		30,069	32,000	1,931	6.4%	32,000	1,931	6.4%
210-49371-640-43200-131	SW 2020 Garbage Truck - Interest		5,496	1,938	(3,558)	-64.7%	1,938	(3,558)	-64.7%
210-49372-640-43200-131	SW 2025 Garbage Truck - Interest		25,924	23,079	(2,845)	-11.0%	23,079	(2,845)	-11.0%
210-xxxxx-620-43200-131	SW - New Debt - New Truck - Principal		-	34,590	34,590	#DIV/0!	34,590	34,590	#DIV/0!
210-xxxxx-640-43200-131	SW - New Debt - New Truck - Interest		-	21,324	21,324	#DIV/0!	21,324	21,324	#DIV/0!
210-49341-620-44550-171	JT 2023 RDA #26 - Principal		46,037	47,335	1,298	2.8%	47,335	1,298	2.8%
210-49342-620-44550-171	JT 2025 RDA $1.2M - Principal		25,701	13,986	(11,715)	-45.6%	13,986	(11,715)	-45.6%
210-49341-640-44550-171	JT 2023 RDA #26 - Interest		61,699	60,401	(1,298)	-2.1%	60,401	(1,298)	-2.1%
210-49342-640-44550-171	JT 2025 RDA $1.2M - Interest		41,590	42,894	1,304	3.1%	42,894	1,304	3.1%
	Total Expenditures	-	3,611,314	3,655,903	44,589	1.2%	3,655,903	44,589	1.2%
	Change in Fund Balance	-	-	-	-	#DIV/0!	-	-	#DIV/0!

Town of Jonesborough
Annual Budget for Fiscal Year 2026-27
Capital Projects Fund

Account Code	Description	Actual FY 2025	Budget FY 2026	Department Request			Management Request		
				Proposed FY 2027	2027 vs 2026	% Change	Proposed FY 2027	2027 vs 2026	% Change
			REVENUES						
310-36331- -42100	Auction Proceeds		186,927		(186,927)	-100.00%		(186,927)	-100.00%
	Total Revenues	-	186,927	-	(186,927)	-100.00%	-	(186,927)	-100.00%
			EXPENDITURES						
	Non-Personnel								
310-47500-952	Police Vehicles (3)		186,927		(186,927)	-100.00%		(186,927)	-100.00%
310-47500-952-Debt	Police Vehicles (9)		560,783		(560,783)	-100.00%		(560,783)	-100.00%
310-47500-954-42100	Police Equipment		443,355		(443,355)	-100.00%		(443,355)	-100.00%
310-47500-945-42100	Police Equipment		74,884		(74,884)	-100.00%		(74,884)	-100.00%
310-47500-949-42100	Police Equipment		35,000	25,000	(10,000)	-28.57%	25,000	(10,000)	-28.57%
310-47500-941-42200	Fire Vehicle (1)		65,000		(65,000)	-100.00%		(65,000)	-100.00%
310-47500-949-42200	Fire Equipment		14,000	130,000	116,000	828.57%	130,000	116,000	828.57%
310-47500-954-42200	Fire Equipment (Radios)		90,435	42,000	(48,435)	-53.56%	42,000	(48,435)	-53.56%
310-47500-942-43100	Streets Equipment		125,000	85,000	(40,000)	-32.00%	85,000	(40,000)	-32.00%
310-47500-942-44400	Parks and Recreation Equipment		32,000	35,000	3,000	9.38%	35,000	3,000	9.38%
310-47500-949-WETLD	Water Park Equipment		50,000		(50,000)	-100.00%		(50,000)	-100.00%
310-47500-941-43200	Solid Waste Vehicles		-	25,000	25,000	#DIV/0!	25,000	25,000	#DIV/0!
310-47500-940-43200	Solid Waste Equipment - Front Loader		-	438,400	438,400	#DIV/0!	438,400	438,400	#DIV/0!
310-47510-929-41500	Gen Admin Int Storytelling Ctr HVAC		100,000		(100,000)	-100.00%		(100,000)	-100.00%
310-47510-939-41500	Gen Admin Land Improvements		50,000		(50,000)	-100.00%		(50,000)	-100.00%
310-47510-931-43100	Streets Resurfacing		500,000		(500,000)	-100.00%		(500,000)	-100.00%
310-47510-931-43100	Streets Road Construction		130,900		(130,900)	-100.00%		(130,900)	-100.00%
310-47510-933-41500	Streets Sidewalk Reconstruction		100,000		(100,000)	-100.00%		(100,000)	-100.00%
310-47510-992-43100	Streets Building		50,000		(50,000)	-100.00%		(50,000)	-100.00%
310-47510-931-44320	Senior Center Land Improvements		15,000		(15,000)	-100.00%		(15,000)	-100.00%
310-47510-929-44400	Parks and Recreation Building Improvements		10,000		(10,000)	-100.00%		(10,000)	-100.00%
310-47510-929-44400	Parks and Recreation Facilities		15,000		(15,000)	-100.00%		(15,000)	-100.00%
310-47510-937-44400	Parks and Recreation Parks Facilities		135,500	50,000	(85,500)	-63.10%	50,000	(85,500)	-63.10%
310-47510-937-44490	Water Park Grounds Improvements		20,000		(20,000)	-100.00%		(20,000)	-100.00%
310-47510-937-44490	Water Park Building Improvements		50,000		(50,000)	-100.00%		(50,000)	-100.00%
310-47510-937-44490	Water Park Equipment		350,000		(350,000)	-100.00%		(350,000)	-100.00%
310-47510-929-47210	Visitor's Center Building Improvements		200,000	50,000	(150,000)	-75.00%	50,000	(150,000)	-75.00%

Town of Jonesborough
Annual Budget for Fiscal Year 2026-27
Capital Projects Fund

Account Code	Description	Actual FY 2025	Budget FY 2026	Department Request			Management Request		
				Proposed FY 2027	2027 vs 2026	% Change	Proposed FY 2027	2027 vs 2026	% Change
310-47510-929-44491	McKinney Center Building Improvements		54,500		(54,500)	-100.00%		(54,500)	-100.00%
310-47510-929-44491	McKinney Center Furniture & Fixtures		10,000		(10,000)	-100.00%		(10,000)	-100.00%
310-47510-929-43170	Garage Equipment		118,261		(118,261)	-100.00%		(118,261)	-100.00%
	Total Expenditures	-	**3,586,545**	**880,400**	**(2,706,145)**	**-75.45%**	**880,400**	**(2,706,145)**	**-75.45%**
	Excess (Deficiency) of Revenues Over (Under) Expenditures	-	**(3,399,618)**	**(880,400)**	**2,519,218**	**-74.10%**	**(880,400)**	**2,519,218**	**-74.10%**
Other Financing Sources/(Uses)									
310-36922	Debt Proceeds	-	3,264,118	813,400	(2,450,718)	-75.08%	813,400	(2,450,718)	-75.08%
310-36967	Transfer from Solid Waste Fund	-	-	25,000	25,000	#DIV/0!	25,000	25,000	#DIV/0!
310-36961- -42200	Transfer from General Fund	-	-	42,000	42,000	#DIV/0!	42,000	42,000	#DIV/0!
310-36961- -44400	Transfer from General Fund	-	135,500		(135,500)	-100.00%		(135,500)	-100.00%
	Total Other Financing Sources/(Uses)	-	**3,399,618**	**880,400**	**(2,519,218)**	**-74.10%**	**880,400**	**(2,519,218)**	**-74.10%**
	Change in Fund Balance	-	-	-	-	#DIV/0!	-	-	#DIV/0!

Town of Jonesborough
Capital Equipment and Projects Budget
General Fund
Fiscal Year 2026-27

Description	Department	Amount Funded	Future Funding	Notes
		Debt Issuance		
Side by Side Utility Vehicle	Police	25,000		
Fire Engine	Fire	Order	1,000,000	2 year build time; fund in future
SCBA Air Packs (10)	Fire	130,000		$500,000 for all; phase in by 2032
Enclosed Tractor w/ side rotary mower	Streets	85,000		
Earth & Turf Topdresser & Aerator & Brush Combo	Parks & Rec	35,000		
Depot Street Park	Parks & Rec	50,000		
Building Improvements	Tourism	50,000		
Total Funded with Debt		**375,000**	**1,000,000**	

Note: An additional $42,000 in fire equipment/facilities to support the new firefighters is contingent on receiving full funding from the County

Town of Jonesborough
Capital Equipment Budget
Solid Waste Fund
Fiscal Year 2026-27

Description	Amount Funded	Funding Source	Notes
Heil Front Loader Refuse Truck 28 Cu. Yd.	438,400	Debt	Offset by reduction in repairs
2026 Chevrolet Silverado 2500 HD LT Crew Cab	25,000	Cash	Maverick - Cash Fund Savings
Total	**463,400**		

TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION

DATE: May 11, 2026 **AGENDA ITEM #:** 8-E

SUBJECT: First Reading on Ordinance B-26-02 Regarding the Sanitation Fund Fees for FY 2026-27

BACKGROUND:

Presented for consideration is Ordinance No. B-26-02, an ordinance setting the sanitation fund fees for the fiscal year ending June 30, 2027. These fees and charges are necessary for the continuing operation and maintenance of the sanitation fund, as well as to service the fund's debt.

The service charge, monthly user rates and dumpster pick-up fees remain the same as last year. To fully reflect the fees of the sanitation fund, the following items have also been included in the ordinance: mulch/compost delivery fee, monthly dumpster lease and dumpster purchase rate.

RECOMMENDATION:

Approve Ordinance No. B-26-02 setting the Sanitation Fund fees for the 2026-27 fiscal year, as presented, on first reading.

ORDINANCE No. B-26-02

AN ORDINANCE SETTING THE SANITATION FUND FEES FOR THE TOWN OF JONESBOROUGH

WHEREAS, the Town of Jonesborough currently collects garbage and provides other services within the Town limits; and

WHEREAS, it is necessary to charge a garbage collection fee and other fees to cover the cost of providing these services,

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE TOWN OF JONESBOROUGH, TENNESSEE AS FOLLOWS:

SECTION I. The service charge to establish garbage collection service with the Town of Jonesborough shall be $55.00.

SECTION II. The user rates for garbage collection for tote customers shall be $19.00 per month per tote per pick up to be billed along with the water bill.

SECTION III. Customer fees for dumpster pick-up shall be as follows:

DESCRIPTION	MONTHLY AMOUNT
One dumpster picked up once per week	$125.00
One dumpster picked up twice per week	$250.00
One dumpster picked up three times per week	$375.00
Two dumpsters picked up once per week	$250.00
Two dumpsters picked up twice per week	$500.00
Two dumpsters picked up three times per week	$750.00
Two dumpsters picked up four times per week	$1,000.00
Three dumpsters picked up once per week	$375.00
Three dumpsters picked up twice per week	$750.00
Three dumpsters picked up three times per week	$1,125.00
Four dumpsters picked up once per week	$500.00
Four dumpsters picked up twice per week	$1,000.00
Four dumpsters picked up three times per week	$1,500.00
Unscheduled pick up per dumpster per week	$125.00 each

SECTION IV. Other fees shall be as follows:

DESCRIPTION	AMOUNT
Mulch per scoop (2 cubic yards or 54 cubic feet)	$25.00
Compost per scoop (2 cubic yards or 54 cubic feet)	$30.00
Delivery fee for mulch/compost (trailer - 6 cubic yards)	$30.00 per load
(truck - 26 cubic yards)	$75.00 per load
Dumpster lease (per dumpster)	$50.00 per month
Dumpster purchase	Cost + 10% delivery/handling

SECTION V. This ordinance shall upon its passage repeal or invalidate any ordinance in conflict herewith.

SECTION VI. This ordinance shall take effect July 1, 2026, the public welfare requiring it.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN OF THE TOWN OF JONESBOROUGH, TENNESSEE, that approval of this ordinance be adopted.

Passed on 1st Reading: _____

Public Hearing: _____

Passed on 2nd Reading: _____

_____
Kelly Wolfe, Mayor

ATTESTED:

_____
Janet Jennings, Town Recorder

APPROVED AS TO FORM:

_____
James R. Wheeler, Town Attorney

TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION

DATE: May 11, 2026 **AGENDA ITEM #:** 8-F

SUBJECT: First Reading on Ordinance B-26-03 Establishing Water and Sewer Rates for FY 2026-27

BACKGROUND:

Presented for consideration is Ordinance No. B-26-03, an ordinance establishing the water and sewer rates for the fiscal year ending June 30, 2027. These fees and charges are necessary for the continuing operation and maintenance of the water and sewer systems, as well as to service the fund's debt.

The service charge and monthly user rates remain the same as last year. However, as we look to the future to meet the funding requirements for the Water Treatment Plant Upgrade, it will be necessary to closely assess our rate structure and make the necessary adjustments. The State has already addressed the need for us to have a rate study performed, which will provide us with a clearer picture of the annual funding requirements. We will begin this process in the new fiscal year.

RECOMMENDATION:

Approve Ordinance No. B-26-03 establishing the Water and Sewer Fund fees for the 2026-27 fiscal year, as presented, on first reading.

ORDINANCE No. B-26-03

AN ORDINANCE ESTABLISHING WATER AND SEWER RATES TO PROVIDE FUNDS FOR THE OPERATION, MAINTENANCE AND DEBT SERVICE OF THE JONESBOROUGH WATER AND SEWER SYSTEMS

WHEREAS, Jonesborough operates water and sewer systems that serve residents within the Town of Jonesborough as well as many residents in Washington County, and

WHEREAS, as a utility provider, Jonesborough must establish water and sewer rates that allow the water/sewer system to be self-supporting, and that are at least sufficient to pay bonds and interest, provide for all expenses of operation and maintenance, including compensation of employees and pensions, as well as reserve funds,

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE TOWN OF JONESBOROUGH, TENNESSEE, that water and sewer rates are hereby established for Jonesborough Water and Sewer System customers for the 2026-2027 fiscal year, or until amended by Ordinance, as follows:

SECTION I. The calculation of water and sewer usage by customers will be determined by the water meter, and the rates shall be:

ACTIVATION SERVICE CHARGE - - - - - - - - - - - $50.00

INSIDE THE CITY LIMITS

WATER

Minimum Monthly Billing – First 1,000 gallons - - -	$23.00
1,001 – 2,500 gallons - - - - - - - - - - - - - - - - - - -	3.50 per thousand
2,501 – 5,000 gallons - - - - - - - - - - - - - - - - - - -	3.75 per thousand
Over 5,000 gallons (residential)- - - - - - - - - - - - - -	4.75 per thousand
Over 5,000 gallons (commercial/industrial)- - - - - -	6.75 per thousand

SEWER

Minimum Monthly Billing – First 1,000 gallons - - -	$27.13
1,001 – 2,500 gallons - - - - - - - - - - - - - - - - - - -	4.25 per thousand
2,501 – 5,000 gallons - - - - - - - - - - - - - - - - - - -	4.50 per thousand
Over 5,000 gallons (residential) - - - - - - - - - - - - -	5.75 per thousand
Over 5,000 gallons (commercial/industrial) - - - - -	7.75 per thousand

OUTSIDE THE CITY LIMITS

WATER

Minimum Monthly Billing – First 1,000 gallons - - -	$38.00
1,001 – 2,500 gallons - - - - - - - - - - - - - - - - - - -	5.85 per thousand
2,501 – 5,000 gallons - - - - - - - - - - - - - - - - - - -	6.10 per thousand
Over 5,000 gallons (residential)- - - - - - - - - - - - - -	7.10 per thousand
Over 5,000 gallons (commercial/industrial)- - - - - -	9.10 per thousand

SEWER

Minimum Monthly Billing – First 1,000 gallons - - -	$44.88
1,001 – 2,500 gallons - - - - - - - - - - - - - - - - - - -	7.19 per thousand
2,501 – 5,000 gallons - - - - - - - - - - - - - - - - - - -	7.44 per thousand
Over 5,000 gallons (residential) - - - - - - - - - - - - -	8.69 per thousand
Over 5,000 gallons (commercial/industrial)- - - - - -	10.69 per thousand

SECTION II. All funds collected will be for the aforementioned purposes.

SECTION III. This ordinance shall upon its passage repeal or invalidate any ordinance in conflict herewith.

SECTION IV. This ordinance shall take effect July 1, 2026, the public welfare requiring it.

NOW THERFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN OF THE TOWN OF JONESBOROUGH, TENNESSEE, that approval of this Ordinance be adopted.

Passed on 1st Reading: _____

Public Hearing: _____

Passed on 2nd Reading: _____

_____
Kelly Wolfe, Mayor

ATTESTED:

_____
Janet Jennings, Town Recorder

APPROVED AS TO FORM:

_____
James R. Wheeler, Town Attorney

TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION

DATE: May 11, 2026 **AGENDA ITEM #:** 8-G

SUBJECT: Resolution B-26-01 Adopting Budget for Water/Sewer Fund for FY 2026-27

BACKGROUND:

Presented for consideration is Resolution No. B-26-01, a Resolution adopting the budget for the Water/Sewer Fund for the fiscal year ending June 30, 2027. The resolution is in the format provided by the State of Tennessee Comptroller's Office. The detailed line-item budget is attached to the resolution, as well as the list of funded capital equipment and projects.

The fund is balanced with revenues and expenditures at $12,125,200 each. Rates remain the same as the previous fiscal year. Capital investments total approximately $1,360,000, including $860,000 in debt-funding and roughly $500,000 to be cash-funded. The request for a part-time floater at the Water Treatment Plant was funded. No changes were made to the total revenues and expenditures presented at the March 30th Board of Mayor and Aldermen Budget Workshop.

RECOMMENDATION:

Approve Resolution No. B-26-01 adopting the annual budget for the Water/Sewer Fund, as presented.

RESOLUTION No. B-26-01

A RESOLUTION ADOPTING THE ANNUAL BUDGET FOR THE WATER/SEWER FUND FOR THE FISCAL YEAR BEGINNING JULY 1, 2026, AND ENDING JUNE 30, 2027

WHEREAS, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance but does not require the appropriation of moneys expended in a proprietary type fund.

WHEREAS, the governing body recognizes the importance of the review and approval by adoption of the detailed budget(s) for proprietary fund types.

WHEREAS, pursuant to Tennessee Code Annotated § 9-21-403, the budget has been prepared on a basis consistent with generally accepted accounting principles and in a form consistent with governmental standards as approved by the Tennessee Comptroller of the Treasury.

WHEREAS, consistent with Tennessee Code Annotated § 9-21-403, the local government has demonstrated that there is adequate cash throughout the budget year to meet current obligations, including principal and interest.

WHEREAS, the local official(s) responsible for the operations of identified funds have prepared the annual operating budget identifying revenue by source and expenses by type and have presented three years of financial information, specifically, projected amounts for the budget year, estimated amounts for the current fiscal year, and actual amounts for the prior fiscal year.

WHEREAS, proprietary fund budgets reflect compliance with the requirements of Tennessee Code Annotated § 7-82-703 for a statutory increase in net position, repayment of debt, and positive ending unrestricted and total net position balanced, for utility systems under the jurisdiction of the Tennessee Board of Utility Regulation.

WHEREAS, the governing body recognizes the importance of adopting its budget prior to the beginning of the budget year and its statutory requirement pursuant to Tennessee Code Annotated § 9-21-403 to submit its budget to the Tennessee Comptroller of the Treasury within 15 days of adoption. It is further recognizes that the budget shall be submitted no later than August 31st of the budget year and should the budget be submitted after August 31, debt or financing obligations shall not be issued by the municipality until the Comptroller of the Treasury has approved the budget, or as otherwise provided for in a manner approved by the Comptroller of the Treasury pursuant to Tennessee Code Annotated § 9-21-404.

WHEREAS, the governing body recognizes its responsibility pursuant to Tennessee Code Annotated § 4-3-305 to prepare the budget in accordance with the requirements of the *Tennessee Budget Manual for Local Governments* published by the Tennessee Comptroller of the Treasury.

WHEREAS, if the Comptroller of the Treasury determines that the budget is not balanced and does not comply with state law, the Comptroller of the Treasury has authority pursuant to Tennessee Code Annotated § 9-21-403 to direct the governing body to adjust its estimates.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN OF THE TOWN OF JONESBOROUGH THAT IT HEREBY ADOPTS THE ATTACHED DETAILED BUDGET (SUMMARIZED BELOW) AS THE ANNUAL BUDGET, FOR THE UPCOMING FISCAL YEAR ENDING JUNE 30.

WATER AND SEWER FUND REVENUES	$12,125,200
WATER AND SEWER FUND EXPENSES	$12,125,200

Duly passed and adopted by the governing body this 11th day of May, 2026.

_____
Kelly Wolfe, Mayor

ATTESTED:

_____
Janet Jennings, Town Recorder

APPROVED AS TO FORM:

_____
James R. Wheeler, Town Attorney

Town of Jonesborough
Annual Budget for Fiscal Year 2026-27
Water and Sewer Fund

Account Code	Description	Actual FY 2025	Estimated FY 2026	Department Request			Management Request		
				Proposed FY 2027	2027 vs 2026	% Change	Proposed FY 2027	2027 vs 2026	% Change
			REVENUES						
413-33101	2021 EDA Indust Park Grant Rev	-	-		-	#DIV/0!		-	#DIV/0!
413-33103- -5102	Grant Revenue - USDA	93,944	83,509		(83,509)	-100.00%		(83,509)	-100.00%
413-33401	TN Direct Local ARPA Funds	99,859	-		-	#DIV/0!		-	#DIV/0!
413-33490	Other State Grants	(744)	-		-	#DIV/0!		-	#DIV/0!
413-33493	State - FEMA Reimbursements	-	-		-	#DIV/0!		-	#DIV/0!
413-34454	Sale of Recyclable Materials		-		-	#DIV/0!		-	#DIV/0!
413-36100	Interest Earned	9,169	8,000	5,400	(2,600)	-32.50%	5,400	(2,600)	-32.50%
413-36220	Lease of Property	484	484	500	16	3.31%	500	16	3.31%
413-36350	Insurance Recovery	-	-		-	#DIV/0!		-	#DIV/0!
413-36351	Refunds and Reimbursements	5,139	-		-	#DIV/0!		-	#DIV/0!
413-36529	Auction Proceeds	-	-		-	#DIV/0!		-	#DIV/0!
413-36721	Capital Contribution WC WL Projects	1,238,774	-	-	-	#DIV/0!	-	-	#DIV/0!
413-36750	Judgments and Settlements	-	-		-	#DIV/0!		-	#DIV/0!
413-37110	Water Sales	7,314,733	8,050,607	8,250,000	199,393	2.48%	8,250,000	199,393	2.48%
413-37115	Collection on Delinquent Accts	3,072	-		-	#DIV/0!		-	#DIV/0!
413-37151	Disconnect Fees	34,908	38,000	43,000	5,000	13.16%	43,000	5,000	13.16%
413-37152	Service Charges	58,121	59,000	59,000	-	0.00%	59,000	-	0.00%
413-37194	Sales of Materials - Water	-	-		-	#DIV/0!		-	#DIV/0!
413-37196	Water Tap Fees	581,200	805,000	850,000	45,000	5.59%	850,000	45,000	5.59%
413-37196- -5015	Water Tap Fees - Discounted	21,250	51,000	51,000	-	0.00%	51,000	-	0.00%
413-37197	Water Line Extension Fees	13,870	75,000	73,000	(2,000)	-2.67%	73,000	(2,000)	-2.67%
413-37210	Sewer Sales	1,948,274	2,223,618	2,400,000	176,382	7.93%	2,400,000	176,382	7.93%
413-37220	Sewer Tap Inspection Fees	6,100	7,200	2,300	(4,900)	-68.06%	2,300	(4,900)	-68.06%
413-37230	Sewer Industrial User Permit Fees		-		-	#DIV/0!		-	#DIV/0!
413-37296	Sewer Tap Fees	308,275	360,000	360,000	-	0.00%	360,000	-	0.00%
413-37297	Sewer Line Extensions		-		-	#DIV/0!		-	#DIV/0!
413-37726	Gain on Sale of Capital Assets	(1,435,623)	100,000	25,000	(75,000)	-75.00%	25,000	(75,000)	-75.00%
413-38170	Miscellaneous	4,462	6,000	6,000	-	0.00%	6,000	-	0.00%
413-38191	Insurance Recoveries	580,417	-		-	#DIV/0!		-	#DIV/0!
N/A	TDOT Revenue		-		-	#DIV/0!		-	#DIV/0!
	Total Revenues	**10,885,684**	**11,867,418**	**12,125,200**	**257,782**	**2.17%**	**12,125,200**	**257,782**	**2.17%**

Town of Jonesborough
Annual Budget for Fiscal Year 2026-27
Water and Sewer Fund

Account Code	Description	Actual FY 2025	Estimated FY 2026	Department Request Proposed FY 2027	Department Request 2027 vs 2026	Department Request % Change	Management Request Proposed FY 2027	Management Request 2027 vs 2026	Management Request % Change
			EXPENDITURES						
Water Administration									
	Personnel Services								
413-52117-121	Salaries and Wages	750,180	810,591	838,009	27,418	3.38%	838,009	27,418	3.38%
413-52117-135	Christmas Luncheon	-	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52117-141	FICA	54,260	62,010	64,108	2,098	3.38%	64,108	2,098	3.38%
413-52117-142	Hospital and Health Insurance	112,398	120,492	120,836	344	0.29%	120,836	344	0.29%
413-52117-143	Retirement	67,274	48,237	48,058	(179)	-0.37%	48,058	(179)	-0.37%
413-52117-146	Worker's Compensation	2,240	1,614	2,240	626	38.79%	2,240	626	38.79%
413-52117-147	Unemployment Insurance	255	300	300	-	0.00%	300	-	0.00%
	Total Personnel Services	**986,607**	**1,043,244**	**1,073,551**	**30,307**	**2.91%**	**1,073,551**	**30,307**	**2.91%**
	Non-Personnel								
413-52117-168	USDA Wildlife Management	-	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52117-211	Postage, Box Rent, Etc.	82,167	90,000	94,235	4,235	4.71%	94,235	4,235	4.71%
413-52117-230	Publicity, Subscriptions, And Dues	2,170	750	750	-	0.00%	750	-	0.00%
413-52117-231	Publication of Public Notices	766	750	1,100	350	46.67%	1,100	350	46.67%
413-52117-234	Fees and Permits - Non-State	350	350	-	(350)	-100.00%	-	(350)	-100.00%
413-52117-235	Memberships, Registration Fees, etc.	320	1,400	1,400	-	0.00%	1,400	-	0.00%
413-52117-236	Public Relation	-	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52117-241	Electric	8,519	9,900	9,900	-	0.00%	9,900	-	0.00%
413-52117-242	Water	938	950	950	-	0.00%	950	-	0.00%
413-52117-242-KINGS	Water	-	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52117-245	Telephone And Other Communication Servi	4,855	5,000	5,000	-	0.00%	5,000	-	0.00%
413-52117-251	Medical Services	2,918	2,700	2,700	-	0.00%	2,700	-	0.00%
413-52117-252	Legal Services	60,705	62,000	62,000	-	0.00%	62,000	-	0.00%
413-52117-253	Accounting And Auditing Services	28,850	31,300	31,300	-	0.00%	31,300	-	0.00%
413-52117-253-RATE	Accounting And Auditing Services	-	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52117-255	Data Processing Services	34,446	43,000	54,000	11,000	25.58%	54,000	11,000	25.58%
413-52117-256	Engineering Services	-	2,000	-	(2,000)	-100.00%	-	(2,000)	-100.00%
413-52117-262	Repair And Maintenance Equipment	-	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52117-266	Repair And Maintenance Buildings	2,033	4,000	4,000	-	0.00%	4,000	-	0.00%
413-52117-271	Repair And Maintenance Water Tank	24,926	33,235	-	(33,235)	-100.00%	-	(33,235)	-100.00%
413-52117-288	Travel/Training/Car Allowance	2,618	5,000	5,000	-	0.00%	5,000	-	0.00%
413-52117-290	Other Contracted Services	5,548	28,620	38,620	10,000	34.94%	38,620	10,000	34.94%
413-52117-293	Software Service	1,737	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52117-311	Office Supplies	7,396	7,400	7,400	-	0.00%	7,400	-	0.00%
413-52117-312	Small Items Of Equipment	9,170	6,000	6,000	-	0.00%	6,000	-	0.00%

Town of Jonesborough
Annual Budget for Fiscal Year 2026-27
Water and Sewer Fund

Account Code	Description	Actual FY 2025	Estimated FY 2026	Department Request Proposed FY 2027	Department Request 2027 vs 2026	Department Request % Change	Management Request Proposed FY 2027	Management Request 2027 vs 2026	Management Request % Change
413-52117-313	Stationary/Forms	13,642	7,000	7,000	-	0.00%	7,000	-	0.00%
413-52117-315	Information Technology Equipment	-	-	4,000	4,000	#DIV/0!	4,000	4,000	#DIV/0!
413-52117-321	Paper/Plastics	4	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52117-323	Food	14,349	15,000	15,000	-	0.00%	15,000	-	0.00%
413-52117-323-EMERG	Food - Emergency	-	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52117-324	Household And Janitorial Supplies	36	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52117-326	Clothing And Uniforms	119	400	400	-	0.00%	400	-	0.00%
413-52117-328	Educational Supplies	279	300	300	-	0.00%	300	-	0.00%
413-52117-390	Miscellaneous Supplies	2,184	3,200	3,200	-	0.00%	3,200	-	0.00%
413-52117-520	Property/Liability Insurance	126,250	137,000	143,000	6,000	4.38%	143,000	6,000	4.38%
413-52117-530	Rent Payment to General Fund	-	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52117-535	Equipment Leases & Maint Contracts	25,153	32,250	32,250	-	0.00%	32,250	-	0.00%
413-52117-540	Depreciation	1,923,686	1,960,000	2,000,000	40,000	2.04%	2,000,000	40,000	2.04%
413-52117-552	Amortization Of Bond Premium	(11,627)	(11,627)	(11,627)	-	0.00%	(11,627)	-	0.00%
413-52117-555	Bank Service Charges	19,768	10,000	10,000	-	0.00%	10,000	-	0.00%
413-52117-564	Annual Maintenance Fee	18,889	18,889	18,889	-	0.00%	18,889	-	0.00%
413-52117-570	NE TN Regional Economic Partnership	-	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52117-592	Payments In Lieu Of Taxes	260,000	300,000	300,000	-	0.00%	300,000	-	0.00%
413-52117-596	Penalties For Late Filing	-	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52117-733	Prizes and Awards	231	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52117-747-00001	Cash Over/Short	(4)	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52117-747-00003	Cash Over/Short	100	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52117-747-00004	Cash Over/Short				-	#DIV/0!		-	#DIV/0!
413-52117-809	NE TN Regional Economic Partnership	(8,000)	-	-	-	#DIV/0!	-	-	#DIV/0!
	Total Non-Personnel	**2,665,491**	**2,806,767**	**2,846,767**	**40,000**	**1.43%**	**2,846,767**	**40,000**	**1.43%**
	Total Water Administration	**3,652,098**	**3,850,011**	**3,920,318**	**70,307**	**1.83%**	**3,920,318**	**70,307**	**1.83%**
Water Quality									
	Personnel Services								
413-52118-121	Salaries and Wages	481,492	466,414	480,406	13,992	3.00%	480,406	13,992	3.00%
413-52118-121-100	Salaries and Wages-Flood	72,070	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52118-141	FICA	35,207	35,681	36,751	1,070	3.00%	36,751	1,070	3.00%
413-52118-141-100	FICA-Flood	5,373	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52118-142	Hospital and Health Insurance	55,735	52,970	60,742	7,772	14.67%	60,742	7,772	14.67%
413-52118-143	Retirement	47,083	27,674	28,524	850	3.07%	28,524	850	3.07%
413-52118-143-100	Retirement-Flood	4,324	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52118-146	Worker's Compensation	11,155	11,279	11,300	21	0.19%	11,300	21	0.19%

Town of Jonesborough
Annual Budget for Fiscal Year 2026-27
Water and Sewer Fund

Account Code	Description	Actual FY 2025	Estimated FY 2026	Department Request			Management Request		
				Proposed FY 2027	2027 vs 2026	% Change	Proposed FY 2027	2027 vs 2026	% Change
413-52118-147	Unemployment Insurance	210	250	250	-	0.00%	250	-	0.00%
	Total Personnel Services	**712,649**	**594,268**	**617,973**	**23,705**	**3.99%**	**617,973**	**23,705**	**3.99%**
	Non-Personnel								
413-52118-148	Travel / Training	390	6,000	8,000	2,000	33.33%	8,000	2,000	33.33%
413-52118-211	Postage, Box Rent				-	#DIV/0!		-	#DIV/0!
413-52118-213	Automobile Licenses and Titles	-	-		-	#DIV/0!		-	#DIV/0!
413-52118-230	Publicity, Subscriptions and Dues	-	6,500	6,500	-	0.00%	6,500	-	0.00%
413-52118-245	Telephone And Other Comm Services	4,161	6,000	6,000	-	0.00%	6,000	-	0.00%
413-52118-248	GPS Services	2,001	2,500	2,500	-	0.00%	2,500	-	0.00%
413-52118-251	Medical Services	1,639	2,500	-	(2,500)	-100.00%	-	(2,500)	-100.00%
413-52118-261	Repair And Maintenance Motor Vehicles	2,864	8,000	8,000	-	0.00%	8,000	-	0.00%
413-52118-290	Other Contractual Services	63,774	15,000	15,000	-	0.00%	15,000	-	0.00%
413-52118-293	Software Service	354	-	8,000	8,000	#DIV/0!	8,000	8,000	#DIV/0!
413-52118-311	Office Supplies	5,140	7,000	7,000	-	0.00%	7,000	-	0.00%
413-52118-312	Small Items of Equipment	15,988	30,000	30,000	-	0.00%	30,000	-	0.00%
413-52118-315	Information Technology Equipment		-	-	-	#DIV/0!	-	-	#DIV/0!
413-52118-316	Technology Supplies				-	#DIV/0!		-	#DIV/0!
413-52118-322	Medical Supplies			4,000	4,000	#DIV/0!	4,000	4,000	#DIV/0!
413-52118-326	Clothing And Uniforms	4,123	7,000	10,000	3,000	42.86%	10,000	3,000	42.86%
413-52118-331	Gas, Oil, Diesel Fuel, Grease, Etc.	15,927	15,000	20,000	5,000	33.33%	20,000	5,000	33.33%
413-52118-332	Vehicle Parts	592	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52118-334	Tires, Tubes And Etc.	3,273	5,000	5,000	-	0.00%	5,000	-	0.00%
413-52118-335	Electrical Supplies	111	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52118-341	Consumable Tools	237	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52118-344	Safety Supplies	1,201	2,000	2,000	-	0.00%	2,000	-	0.00%
413-52118-353	Water Purchased For Resale	-	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52118-390	Miscellaneous Supplies	2,903	6,000	7,200	1,200	20.00%	7,200	1,200	20.00%
413-52118-391	Meters	199,800	350,000	350,000	-	0.00%	150,000	(200,000)	-57.14%
413-52118-410	Concrete and Clay Products	20	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52118-535	Equip.Leases & Maint. Contracts	8,451	12,000	17,000	5,000	41.67%	17,000	5,000	41.67%
413-52118-596	Penalties for Late Filing	-	-	-	-	#DIV/0!	-	-	#DIV/0!
	Total Non-Personnel	**332,949**	**480,500**	**506,200**	**25,700**	**5.35%**	**306,200**	**(174,300)**	**-36.27%**
	Total Water Quality	**1,045,598**	**1,074,768**	**1,124,173**	**49,405**	**4.60%**	**924,173**	**(150,595)**	**-14.01%**

Town of Jonesborough
Annual Budget for Fiscal Year 2026-27
Water and Sewer Fund

Account Code	Description	Actual FY 2025	Estimated FY 2026	Department Request			Management Request		
				Proposed FY 2027	2027 vs 2026	% Change	Proposed FY 2027	2027 vs 2026	% Change
Water Distribution									
	Personnel Services								
413-52114-121	Salaries and Wages	693,863	912,666	940,047	27,381	3.00%	940,047	27,381	3.00%
413-52114-121-100	Salaries and Wages-Flood	82,878	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52114-141	FICA	50,971	69,819	71,914	2,095	3.00%	71,914	2,095	3.00%
413-52114-141-100	FICA-Flood	6,178	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52114-142	Hospital and Health Insurance	79,003	126,634	159,145	32,511	25.67%	159,145	32,511	25.67%
413-52114-143	Retirement	65,965	52,031	53,600	1,569	3.02%	53,600	1,569	3.02%
413-52114-143-100	Retirement-Flood	4,973	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52114-146	Worker's Compensation	17,293	16,760	17,300	540	3.22%	17,300	540	3.22%
413-52114-147	Unemployment Insurance	405	350	350	-	0.00%	350	-	0.00%
	Total Personnel Services	**1,001,529**	**1,178,260**	**1,242,356**	**64,096**	**5.44%**	**1,242,356**	**64,096**	**5.44%**
	Non-Personnel								
413-52114-148	Employee Education And Training	2,019	20,000	20,000	-	0.00%	20,000	-	0.00%
413-52114-211	Postage, Box Rent	-	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52114-213	Automobile Licenses And Titles	104	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52114-230	Publicity, Subscriptions, And Dues	1,861	10,000	15,000	5,000	50.00%	15,000	5,000	50.00%
413-52114-245	Telephone And Other Comm Services	9,517	12,500	15,000	2,500	20.00%	15,000	2,500	20.00%
413-52114-248	GPS Services	4,299	5,000	7,500	2,500	50.00%	7,500	2,500	50.00%
413-52114-249	GIS Mapping Services	4,204	15,000	18,000	3,000	20.00%	18,000	3,000	20.00%
413-52114-251	Medical Services	7,710	6,500	6,500	-	0.00%	6,500	-	0.00%
413-52114-259	Contract Lab Services	-	1,000	1,000	-	0.00%	1,000	-	0.00%
413-52114-261	Repair And Maintenance Motor Vehicles	34,985	40,000	17,500	(22,500)	-56.25%	17,500	(22,500)	-56.25%
413-52114-262	Repair And Maintenance Equipment	-	7,000	8,500	1,500	21.43%	8,500	1,500	21.43%
413-52114-266	Repair And Maintenance Buildings	-	5,000	5,000	-	0.00%	5,000	-	0.00%
413-52114-269	Repair And Maintenance Utility Lines	278,959	200,000	-	(200,000)	-100.00%	-	(200,000)	-100.00%
413-52114-269-100	Repair And Maintenance Utility Lines-Flood	121,998	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52114-290	Other Contracted Services	4,007	45,000	45,000	-	0.00%	45,000	-	0.00%
413-52114-293	Software service	5,234	-	8,000	8,000	#DIV/0!	8,000	8,000	#DIV/0!
413-52114-311	Office Supplies	1,288	3,000	3,000	-	0.00%	3,000	-	0.00%
413-52114-312	Small Items Of Equipment	21,456	15,000	18,000	3,000	20.00%	18,000	3,000	20.00%
413-52114-315	Information Technology Equipment	5,609	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52114-316	Technology Supplies	62	-	250	250	#DIV/0!	250	250	#DIV/0!
413-52114-322	Chemical, Lab and Medical Supplies	1,653	-	500	500	#DIV/0!	500	500	#DIV/0!
413-52114-323	Food	302	-	1,500	1,500	#DIV/0!	1,500	1,500	#DIV/0!
413-52114-324	Household And Janitorial Supplies	-	-	1,000	1,000	#DIV/0!	1,000	1,000	#DIV/0!
413-52114-325	Agricultural and Horticultural Supplies	105	-	1,000	1,000	#DIV/0!	1,000	1,000	#DIV/0!
413-52114-326	Clothing And Uniforms	10,942	12,000	15,000	3,000	25.00%	15,000	3,000	25.00%

Town of Jonesborough
Annual Budget for Fiscal Year 2026-27
Water and Sewer Fund

Account Code	Description	Actual FY 2025	Estimated FY 2026	Department Request			Management Request		
				Proposed FY 2027	2027 vs 2026	% Change	Proposed FY 2027	2027 vs 2026	% Change
413-52114-331	Gas, Oil, Diesel Fuel, Grease, Etc.	36,861	50,000	50,000	-	0.00%	50,000	-	0.00%
413-52114-332	Vehicles Parts	2,543	-	22,500	22,500	#DIV/0!	22,500	22,500	#DIV/0!
413-52114-333	Other Equipment Parts	187	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52114-334	Tires, Tubes And Etc.	18,840	15,000	25,500	10,500	70.00%	25,500	10,500	70.00%
413-52114-338	Repair Parts - Water or Sewer Lines, Meters	45,763	-	400,000	400,000	#DIV/0!	200,000	200,000	#DIV/0!
413-52114-338-100	Repair Parts - Water or Sewer Lines, Meters	700,115	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52114-339	Sundry Repair and Mtnce Supplies	17	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52114-340	Other Repair and Maintenance Supplies	68	-	200	200	#DIV/0!	200	200	#DIV/0!
413-52114-341	Consumable Tools	1,841	-	3,500	3,500	#DIV/0!	3,500	3,500	#DIV/0!
413-52114-344	Safety Supplies	7,338	8,000	9,000	1,000	12.50%	9,000	1,000	12.50%
413-52114-348	Water Line Upgrades	19,370	144,805	145,000	195	0.13%	45,000	(99,805)	-68.92%
413-52114-349	Water Loss Reduction	788	10,000	10,000	-	0.00%	10,000	-	0.00%
413-52114-350	Supplies for Resale	1,609	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52114-390	Miscellaneous Supplies	13,454	25,000	25,000	-	0.00%	25,000	-	0.00%
413-52114-390-100	Miscellaneous Supplies-Flood	12,521	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52114-391	Water Meters	-	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52114-392	Fire Hydrants	-	35,000	35,000	-	0.00%	35,000	-	0.00%
413-52114-451	Rock and Crushed Stone	30,149	35,000	85,000	50,000	142.86%	85,000	50,000	142.86%
413-52114-451-100	Rock and Crushed Stone-Flood	46,353	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52114-452	Rock - Emergency	-	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52114-471	Asphalt and Asphalt Filler	3,651	20,000	20,000	-	0.00%	20,000	-	0.00%
413-52114-472	Concrete	-	-	500	500	#DIV/0!	500	500	#DIV/0!
413-52114-491	Direct Boring Machine	6,623	8,500	8,500	-	0.00%	8,500	-	0.00%
413-52114-533	Machinery And Equipment Rental	233	2,000	2,250	250	12.50%	2,250	250	12.50%
413-52114-535	Equipment Leases & Maint Contracts	13,750	12,000	12,000	-	0.00%	12,000	-	0.00%
413-52114-565	Permit Fee	-	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52114-568	Annual Permit Fees	4	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52114-596	Penalties For Late Filing	-	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52114-732	Compensation for Damages	1,591	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52114-818	TDOT Bridge Program	-	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52114-870	EDA - Washington Co Industrial Park	(1,288)	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52119-ALL	County Water Line not reclassed	87,064	-	-	-	#DIV/0!	-	-	#DIV/0!
	Total Non-Personnel	**1,565,759**	**762,305**	**1,061,200**	**298,895**	**39.21%**	**761,200**	**(1,105)**	**-0.14%**
	Total Water Distribution	**2,567,288**	**1,940,565**	**2,303,556**	**362,991**	**18.71%**	**2,003,556**	**62,991**	**3.25%**

Town of Jonesborough
Annual Budget for Fiscal Year 2026-27
Water and Sewer Fund

Account Code	Description	Actual FY 2025	Estimated FY 2026	Department Request Proposed FY 2027	Department Request 2027 vs 2026	Department Request % Change	Management Request Proposed FY 2027	Management Request 2027 vs 2026	Management Request % Change
Garage - Water/Sewer									
	Personnel Services								
413-52315-121	Salaries and Wages	232,571	247,056	254,468	7,412	3.00%	254,468	7,412	3.00%
413-52315-121-100	Salaries and Wages-Flood	5,144	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52315-141	FICA	16,237	18,900	19,467	567	3.00%	19,467	567	3.00%
413-52315-141-100	FICA - Flood	352	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52315-142	Hospital and Health Insurance	48,141	52,909	60,563	7,654	14.47%	60,563	7,654	14.47%
413-52315-143	Retirement	21,789	14,663	15,150	487	3.32%	15,150	487	3.32%
413-52315-143-100	Retirement-Flood	309	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52315-146	Worker's Compensation	5,195	3,944	5,195	1,251	31.72%	5,195	1,251	31.72%
413-52315-147	Unemployment Insurance	115	110	110	-	0.00%	110	-	0.00%
	Total Personnel Services	**329,853**	**337,582**	**354,953**	**17,371**	**5.15%**	**354,953**	**17,371**	**5.15%**
	Non-Personnel								
413-52315-211	Postage, Box Rent	-	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52315-241	Electric	5,834	12,000	12,000	-	0.00%	12,000	-	0.00%
413-52315-242	Water	661	1,000	1,000	-	0.00%	1,000	-	0.00%
413-52315-244	Natural Gas	-	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52315-245	Telephone And Other Communication Servi	3,314	3,200	3,200	-	0.00%	3,200	-	0.00%
413-52315-248	GPS Services	228	300	300	-	0.00%	300	-	0.00%
413-52315-251	Medical Services	1,901	1,680	2,000	320	19.05%	2,000	320	19.05%
413-52315-261	Repair And Maintenance Motor Vehicles	504	3,350	1,000	(2,350)	-70.15%	1,000	(2,350)	-70.15%
413-52315-262	Repair And Maintenance Equipment	678	1,100	1,100	-	0.00%	1,100	-	0.00%
413-52315-266	Repair And Maintenance Buildings	1,789	2,000	2,000	-	0.00%	2,000	-	0.00%
413-52315-288	Travel/Training	-	2,000	2,000	-	0.00%	2,000	-	0.00%
413-52315-290	Other Contracted Services	21	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52315-311	Office Supplies	148	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52315-312	Small Items Of Equipment	8,097	9,300	12,000	2,700	29.03%	12,000	2,700	29.03%
413-52315-315	Information Technology Equipment				-	#DIV/0!		-	#DIV/0!
413-52315-316	Technology Supplies				-	#DIV/0!		-	#DIV/0!
413-52315-322	Chemical, Lab and Medical Supplies	468	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52315-324	Household And Janitorial Supplies	635	4,500	4,500	-	0.00%	4,500	-	0.00%
413-52315-326	Clothing And Uniforms	2,933	3,000	3,200	200	6.67%	3,200	200	6.67%
413-52315-331	Gas, Oil, Diesel Fuel, Grease, Etc.	1,792	2,800	2,800	-	0.00%	2,800	-	0.00%
413-52315-332	Vehicle Parts	550	-	3,350	3,350	#DIV/0!	3,350	3,350	#DIV/0!
413-52315-334	Tires, Tubes And Etc.	-	1,000	1,000	-	0.00%	1,000	-	0.00%
413-52315-335	Electrical Supplies	16	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52315-340	Other Repair and Maintenance Supplies				-	#DIV/0!		-	#DIV/0!
413-52315-341	Consumable Tools	12,737	13,310	13,310	-	0.00%	13,310	-	0.00%

Town of Jonesborough
Annual Budget for Fiscal Year 2026-27
Water and Sewer Fund

Account Code	Description	Actual FY 2025	Estimated FY 2026	Department Request			Management Request		
				Proposed FY 2027	2027 vs 2026	% Change	Proposed FY 2027	2027 vs 2026	% Change
413-52315-344	Safety Supplies	2,446	2,000	2,000	-	0.00%	2,000	-	0.00%
413-52315-345	Welding Supplies	952	1,000	1,400	400	40.00%	1,400	400	40.00%
413-52315-346	Wash Bay Maintenance and Supplies	132	2,200	2,200	-	0.00%	2,200	-	0.00%
413-52315-390	Miscellaneous Supplies	71	1,000	1,000	-	0.00%	1,000	-	0.00%
413-52315-391	Water Meters	96	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52315-535	Equipment Leases & Maint Contracts	5,405	3,200	3,500	300	9.38%	3,500	300	9.38%
413-52315-596	Penalties For Late Filing	-	-	-	-	#DIV/0!	-	-	#DIV/0!
	Total Non-Personnel	**51,408**	**69,940**	**74,860**	**4,920**	**7.03%**	**74,860**	**4,920**	**7.03%**
	Total Garage - Water/Sewer	**381,261**	**407,522**	**429,813**	**22,291**	**5.47%**	**429,813**	**22,291**	**5.47%**
Wastewater									
	Personnel Services								
413-52213-121	Salaries and Wages	763,109	802,094	826,157	24,063	3.00%	826,157	24,063	3.00%
413-52213-121-100	Salaries and Wages-Flood	13,531	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52213-141	FICA	55,022	61,360	63,201	1,841	3.00%	63,201	1,841	3.00%
413-52213-141-100	FICA-Flood	994	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52213-142	Hospital and Health Insurance	107,068	125,458	166,130	40,672	32.42%	166,130	40,672	32.42%
413-52213-143	Retirement	71,480	47,712	49,167	1,455	3.05%	49,167	1,455	3.05%
413-52213-143-100	Retirement-Flood	812	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52213-146	Worker's Compensation	15,918	13,860	15,918	2,058	14.85%	15,918	2,058	14.85%
413-52213-147	Unemployment Insurance	380	336	350	14	4.17%	350	14	4.17%
	Total Personnel Services	**1,028,314**	**1,050,820**	**1,120,923**	**70,103**	**6.67%**	**1,120,923**	**70,103**	**6.67%**
	Non-Personnel								
413-52213-148	Employee Education And Training	2,433	15,000	15,000	-	0.00%	15,000	-	0.00%
413-52213-211	Postage, Box Rent, Etc.	323	250	250	-	0.00%	250	-	0.00%
413-52213-213	Automobile Licenses And Titles	26	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52213-230	Publicity, Subscriptions, And Dues	10,410	18,000	10,000	(8,000)	-44.44%	10,000	(8,000)	-44.44%
413-52213-235	Memberships, Registration Fees, Tuition				-	#DIV/0!		-	#DIV/0!
413-52213-241-ADMIN	Electric	-	5,000	5,000	-	0.00%	5,000	-	0.00%
413-52213-241-LIFTS	Electric	87,869	60,000	70,000	10,000	16.67%	70,000	10,000	16.67%
413-52213-241-PLANT	Electric	153,644	145,000	150,000	5,000	3.45%	150,000	5,000	3.45%
413-52213-245	Telephone And Other Comm Services	23,559	22,000	26,000	4,000	18.18%	26,000	4,000	18.18%
413-52213-248	GPS Services	3,426	5,000	4,000	(1,000)	-20.00%	4,000	(1,000)	-20.00%
413-52213-249	GIS Mapping Services	-	15,000	15,000	-	0.00%	15,000	-	0.00%
413-52213-251	Medical Services	5,847	8,000	8,000	-	0.00%	8,000	-	0.00%
413-52213-259	Contract Lab Services	16,181	20,000	20,000	-	0.00%	20,000	-	0.00%

Town of Jonesborough
Annual Budget for Fiscal Year 2026-27
Water and Sewer Fund

Account Code	Description	Actual FY 2025	Estimated FY 2026	Department Request			Management Request		
				Proposed FY 2027	2027 vs 2026	% Change	Proposed FY 2027	2027 vs 2026	% Change
413-52213-261	Repair And Maintenance Motor Vehicles	29,178	30,000	35,000	5,000	16.67%	35,000	5,000	16.67%
413-52213-262	Repair And Maintenance Equipment	791	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52213-262-GENER	Repair And Maintenance Equipment	16,889	23,000	10,000	(13,000)	-56.52%	10,000	(13,000)	-56.52%
413-52213-262-PLANT	Repair And Maintenance Equipment	45,557	35,000	75,000	40,000	114.29%	45,000	10,000	28.57%
413-52213-265	Grounds Maintenance	3,630	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52213-265-PLANT	Grounds Maintenance	1,388	-	9,000	9,000	#DIV/0!	9,000	9,000	#DIV/0!
413-52213-266	Repair and Maintenance Buildings	426	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52213-266-COMPO	Repair And Maintenance Buildings	700	500	500	-	0.00%	500	-	0.00%
413-52213-266-PLANT	Repair And Maintenance Buildings	4,239	3,000	15,000	12,000	400.00%	15,000	12,000	400.00%
413-52213-269	Repair And Maintenance Utility Lines	45,161	40,000	60,000	20,000	50.00%	40,000	-	0.00%
413-52213-269-5201	Repair And Maintenance Utility Lines-CIPP				-	#DIV/0!		-	#DIV/0!
413-52213-281	Repair and Maintenance Plant				-	#DIV/0!		-	#DIV/0!
413-52213-290	Other Contracted Services	1,100	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52213-293	Software Service	1,244	-	8,000	8,000	#DIV/0!	8,000	8,000	#DIV/0!
413-52213-311	Office Supplies	903	2,500	1,500	(1,000)	-40.00%	1,500	(1,000)	-40.00%
413-52213-312	Small Items Of Equipment	2,476	500	500	-	0.00%	500	-	0.00%
413-52213-315	Information Technology Equipment	322	-	5,000	5,000	#DIV/0!	5,000	5,000	#DIV/0!
413-52213-322	Chemical, Laboratory, And Medical Supplies	18,395	20,000	30,000	10,000	50.00%	30,000	10,000	50.00%
413-52213-324	Household And Janitorial Supplies	789	1,000	1,500	500	50.00%	1,500	500	50.00%
413-52213-325	Agricultural and Horticultural Supplies	651	-	1,000	1,000	#DIV/0!	1,000	1,000	#DIV/0!
413-52213-326	Clothing And Uniforms	14,504	15,000	15,000	-	0.00%	15,000	-	0.00%
413-52213-330	Repair and Maintenance Supplies	331	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52213-331	Gas, Oil, Diesel Fuel, Grease, Etc.	33,598	32,000	32,000	-	0.00%	32,000	-	0.00%
413-52213-332	Vehicle Parts	2,802	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52213-333	Other Equipment Parts and Supplies	424	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52213-334	Tires, Tubes And Etc.	1,019	3,000	3,000	-	0.00%	3,000	-	0.00%
413-52213-335	Electrical Supplies				-	#DIV/0!		-	#DIV/0!
413-52213-338	Repair Parts - Water or Sewer Lines, Meters	3,592	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52213-340	Other Repair and Maintenance Supplies	138	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52213-341	Consumable Tools	2,081	-	5,000	5,000	#DIV/0!	5,000	5,000	#DIV/0!
413-52213-344	Safety Supplies	2,672	6,000	5,000	(1,000)	-16.67%	5,000	(1,000)	-16.67%
413-52213-390	Miscellaneous Supplies	5,474	7,000	2,000	(5,000)	-71.43%	2,000	(5,000)	-71.43%
413-52213-410	Concrete and Clay Products	1,377	-	1,500	1,500	#DIV/0!	1,500	1,500	#DIV/0!
413-52213-451	Rock and Crushed Stone	3,372	-	15,000	15,000	#DIV/0!	15,000	15,000	#DIV/0!
413-52213-471	Asphalt And Asphalt Filler	21,412	25,000	8,500	(16,500)	-66.00%	8,500	(16,500)	-66.00%
413-52213-472	Concrete			8,500	8,500	#DIV/0!	8,500	8,500	#DIV/0!
413-52213-493	Chemicals	62,790	75,000	75,000	-	0.00%	75,000	-	0.00%
413-52213-494	Pretreatment	9,513	5,000	5,000	-	0.00%	5,000	-	0.00%
413-52213-533	Equipment Rent	1,565	15,000	15,000	-	0.00%	15,000	-	0.00%

Town of Jonesborough
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Water and Sewer Fund

Account Code	Description	Actual FY 2025	Estimated FY 2026	Department Request Proposed FY 2027	Department Request 2027 vs 2026	Department Request % Change	Management Request Proposed FY 2027	Management Request 2027 vs 2026	Management Request % Change
413-52213-535	Equipment Leases & Maint.	9,933	6,500	8,000	1,500	23.08%	8,000	1,500	23.08%
413-52213-568	Annual Permit Fee	6,370	10,000	10,000	-	0.00%	10,000	-	0.00%
413-52213-596	Penalties For Late Filing	-	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52213-732	Compensation for Damages	1,362	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52213-820	Sewer Rehabilitation I&I	-	30,000	30,000	-	0.00%	30,000	-	0.00%
413-52213-821	Lift Station Maintenance	133,321	100,000	100,000	-	0.00%	100,000	-	0.00%
413-52213-822	Sludge Disposal Fees	27,107	25,000	30,000	5,000	20.00%	30,000	5,000	20.00%
413-52213-823	Electrical Maintenance Service	3,750	3,500	3,500	-	0.00%	3,500	-	0.00%
	Total Non-Personnel	**826,064**	**826,750**	**947,250**	**120,500**	**14.58%**	**897,250**	**70,500**	**8.53%**
	Total Wastewater	**1,854,378**	**1,877,570**	**2,068,173**	**190,603**	**10.15%**	**2,018,173**	**140,603**	**7.49%**
Water Treatment Plant									
	Personnel Services								
413-52113-121	Salaries and Wages	495,008	526,060	564,149	38,089	7.24%	585,349	59,289	11.27%
413-52113-121-100	Salaries and Wages-Flood	66,848	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52113-121-5102	Salaries and Wages-Generators	-	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52113-141	FICA	36,818	40,244	43,157	2,913	7.24%	44,779	4,535	11.27%
413-52113-141-100	FICA-Flood	5,010	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52113-141-5102	FICA-Generators	-	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52113-142	Hospital and Health Insurance	48,819	75,633	86,349	10,716	14.17%	86,349	10,716	14.17%
413-52113-143	Retirement	45,283	31,253	33,567	2,314	7.40%	33,567	2,314	7.40%
413-52113-143-100	Retirement-Flood	4,011	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52113-143-5102	Retirement-Generators	-	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52113-146	Worker's Compensation	11,425	11,341	11,425	84	0.74%	11,425	84	0.74%
413-52113-147	Unemployment Insurance	267	300	270	(30)	-10.00%	291	(9)	-3.00%
	Total Personnel Services	**713,489**	**684,831**	**738,917**	**54,086**	**7.90%**	**761,760**	**76,929**	**11.23%**
	Non-Personnel								
413-52113-148	Employee Education And Training	1,300	7,000	7,000	-	0.00%	7,000	-	0.00%
413-52113-211	Postage, Box Rent, Etc.	258	700	700	-	0.00%	700	-	0.00%
413-52113-213	Automobile Licenses and Titles	-	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52113-230	Publicity, Subscriptions, And Dues	2,370	4,000	4,000	-	0.00%	4,000	-	0.00%
413-52113-236	Public Relations	-	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52113-241	Electric	589,430	600,000	600,000	-	0.00%	600,000	-	0.00%
413-52113-242	Water	2,060	2,400	2,400	-	0.00%	2,400	-	0.00%
413-52113-245	Telephone And Other Comm Services	15,966	20,000	20,000	-	0.00%	20,000	-	0.00%
413-52113-248	GPS Services	4,516	1,500	5,000	3,500	233.33%	5,000	3,500	233.33%
413-52113-251	Medical Services	12,745	3,500	3,500	-	0.00%	3,500	-	0.00%

Town of Jonesborough
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Water and Sewer Fund

Account Code	Description	Actual FY 2025	Estimated FY 2026	Department Request			Management Request		
				Proposed FY 2027	2027 vs 2026	% Change	Proposed FY 2027	2027 vs 2026	% Change
413-52113-259	Contract Lab Services	19,080	15,500	35,000	19,500	125.81%	35,000	19,500	125.81%
413-52113-261	Repair And Maintenance Motor Vehicles	11,093	15,000	15,000	-	0.00%	15,000	-	0.00%
413-52113-262	Repair And Maintenance Equipment	9,523	-	8,000	8,000	#DIV/0!	8,000	8,000	#DIV/0!
413-52113-265	Repair And Maintenance Grounds and Imp	-	-	5,000	5,000	#DIV/0!	5,000	5,000	#DIV/0!
413-52113-265-100	Repair And Maintenance Grounds and Imp-	1,054,075	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52113-266	Repair And Maintenance Buildings	88,170	100,000	100,000	-	0.00%	100,000	-	0.00%
413-52113-266-100	Repair And Maintenance Buildings-Flood	39,950	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52113-269	Repair And Maintenance Utility Lines	(50)	200	200	-	0.00%	200	-	0.00%
413-52113-271	Repair And Maintenance Water Tank	-	-	35,000	35,000	#DIV/0!	-	-	#DIV/0!
413-52113-281	Repair and Maintenance Plant	62,240	110,000	110,000	-	0.00%	110,000	-	0.00%
413-52113-281-100	Repair and Maintenance Plant-Flood	13,830	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52113-288	Travel/Training/Car Allowance	3,780	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52113-290	Other Contracted Services	2,605	250	500	250	100.00%	500	250	100.00%
413-52113-290-100	Other Contracted Services-Flood	19,423	-	20,000	20,000	#DIV/0!	-	-	#DIV/0!
413-52113-293	Software Service	746	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52113-311	Office Supplies	1,394	10,000	10,000	-	0.00%	10,000	-	0.00%
413-52113-312	Small Items Of Equipment	7,826	25,000	25,000	-	0.00%	25,000	-	0.00%
413-52113-315	Information Technology Equipment	75	-	15,000	15,000	#DIV/0!	15,000	15,000	#DIV/0!
413-52113-316	Technology Supplies	-	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52113-321	Paper/Plastics	-	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52113-322	Chemical, Laboratory, And Medical Supplies	23,814	35,000	35,000	-	0.00%	35,000	-	0.00%
413-52113-322-100	Chemical, Laboratory, And Medical Supplies	36,425	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52113-323	Food	-	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52113-324	Household And Janitorial Supplies	3,256	3,250	5,000	1,750	53.85%	5,000	1,750	53.85%
413-52113-326	Clothing And Uniforms	7,607	7,000	7,000	-	0.00%	7,000	-	0.00%
413-52113-331	Gas, Oil, Diesel Fuel, Grease, Etc.	26,669	10,000	50,000	40,000	400.00%	25,000	15,000	150.00%
413-52113-332	Vehicle Parts	1,558	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52113-333	Other Equipment Parts	-	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52113-333-100	Other Equipment Parts - Flood	154,400	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52113-334	Tires, Tubes And Etc.	-	1,500	3,000	1,500	100.00%	3,000	1,500	100.00%
413-52113-335	Electrical Supplies	647	-	15,000	15,000	#DIV/0!	15,000	15,000	#DIV/0!
413-52113-340	Other Repair and Maintenance Supplies	4,575	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52113-341	Consumable Tools	1,034	-	4,000	4,000	#DIV/0!	4,000	4,000	#DIV/0!
413-52113-342	Sign Parts and Supplies	-	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52113-344	Safety Supplies	3,154	25,000	10,000	(15,000)	-60.00%	10,000	(15,000)	-60.00%
413-52113-350	Supplies for Resale	1,619	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52113-390	Miscellaneous Supplies	3,470	6,000	6,000	-	0.00%	6,000	-	0.00%
413-52113-390-100	Miscellaneous Supplies-Flood	1,091	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52113-451	Rock and Crushed Stone	-	-	15,000	15,000	#DIV/0!	15,000	15,000	#DIV/0!

Town of Jonesborough
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Water and Sewer Fund

Account Code	Description	Actual FY 2025	Estimated FY 2026	Department Request: Proposed FY 2027	Department Request: 2027 vs 2026	Department Request: % Change	Management Request: Proposed FY 2027	Management Request: 2027 vs 2026	Management Request: % Change
413-52113-493	Chemicals	194,495	295,500	350,000	54,500	18.44%	350,000	54,500	18.44%
413-52113-533	Machinery And Equipment Rental	9,845	32,000	32,000	-	0.00%	32,000	-	0.00%
413-52113-535	Equipment Leases & Maint Contracts	9,399	8,500	10,000	1,500	17.65%	10,000	1,500	17.65%
413-52113-596	Penalties For Late Filing	-	-	-	-	#DIV/0!	-	-	#DIV/0!
413-52113-824	Intake Access Road Maintenance		7,500	7,500	-	0.00%	7,500	-	0.00%
	Total Non-Personnel	**2,445,463**	**1,346,300**	**1,570,800**	**224,500**	**16.68%**	**1,490,800**	**144,500**	**10.73%**
	Total Water Treatment Plant	**3,158,952**	**2,031,131**	**2,309,717**	**278,586**	**13.72%**	**2,252,560**	**221,429**	**10.90%**
	Total Operating Expenditures	**12,659,575**	**11,181,567**	**12,155,750**	**974,183**	**8.71%**	**11,548,592**	**367,025**	**3.28%**
	Non-Operating								
413-52213-762	Operating Transfer to Solid Waste	-	59,474	-	(59,474)	-100.00%	-	(59,474)	-100.00%
413-52117-630-BD13B	2013 RD Bond Interest	45,009	43,873	42,703	(1,170)	-2.67%	42,703	(1,170)	-2.67%
413-52117-630-BD21A	2021 Refunding Bonds Interest	68,565	66,500	64,250	(2,250)	-3.38%	64,250	(2,250)	-3.38%
413-52117-630-BD21B	2021 Refunding Bonds Interest	64,506	63,125	61,298	(1,827)	-2.89%	61,298	(1,827)	-2.89%
413-52117-630-BND12	2012A RD Bond Interest	22,812	22,221	21,596	(625)	-2.81%	21,596	(625)	-2.81%
413-52117-630-BND13	2013 Capital Outlay Note Interest	1,107	92	-	(92)	-100.00%	-	(92)	-100.00%
413-52117-630-BND18	2018 Capital Outlay Note Interest		-	-	-	#DIV/0!	-	-	#DIV/0!
413-52117-630-BND22	2022 Capital Outlay Note Interest	125,103	119,653	108,601	(11,052)	-9.24%	108,601	(11,052)	-9.24%
413-52117-630-TMBF	2025 TMBF - New	228	121,941	129,954	8,013	6.57%	129,954	8,013	6.57%
413-52117-640-CP22A	2022A Capital Outlay Note Interest	46,325	44,413	40,481	(3,932)	-8.85%	40,481	(3,932)	-8.85%
413-52117-640-TDEC	2022 CON $1M Interest	-	-		-	#DIV/0!		-	#DIV/0!
413-52117-630-NEW	New Debt - Interim WTP Financing		70,028	-	(70,028)	-100.00%	-	(70,028)	-100.00%
413-52117-630-NEW	New Debt - Capital Equipment		39,517		(39,517)	-100.00%		(39,517)	-100.00%
413-52117-630-NEW	New Debt - Capital Projects		35,014	29,750	(5,264)	-15.03%	107,725	72,711	207.66%
413-52117-641	Fiscal Agent Fees	1,327	-		-	#DIV/0!		-	#DIV/0!
413-52117-650	Bonds - Other Fees	1,500	-		-	#DIV/0!		-	#DIV/0!
413-52117-692	Bond Issuance Costs	14,730	-		-	#DIV/0!		-	#DIV/0!
413-52117-650	Refunding Bonds Non P&I Fees		-		-	#DIV/0!		-	#DIV/0!
	Total Non-Operating	**391,212**	**685,851**	**498,633**	**(187,218)**	**-27.30%**	**576,608**	**(109,243)**	**-15.93%**
	Total Expenditures	**13,050,787**	**11,867,418**	**12,654,383**	**786,965**	**6.63%**	**12,125,200**	**257,782**	**2.17%**
	Net Change in Fund Balance	**(2,165,103)**	**-**	**(529,183)**	**(529,183)**	**#DIV/0!**	**(0)**	**(0)**	**#DIV/0!**

Town of Jonesborough
Capital Equipment and Projects Budget
Water/Sewer Fund
Fiscal Year 2026-27

Description	Department	Amount
Debt Issuance		
Vermeer VX50 Hydro excavator	Distribution	135,000
Tandem Axle Dump Truck - 15'-17' bed	Waste Water	175,000
Generators - Boones Creek & WCIP	Waste Water	150,000
Shortage on A Station	Waste Water	400,000
Total Funded with Debt		**860,000**
Cash Funded		
Security Equipment	Waste Water	50,000
F550 Truck	Water Treatment Plant	220,000
1,000 Gallon Diesel Tank	Water Treatment Plant	15,000
Radio Tower at WTP	Water Treatment Plant	194,183
Lagoon level control valves	Water Treatment Plant	15,129
Total Funded with Cash		**494,312**
Total Capital Equipment and Projects		**1,354,312**

Summary of Funding by Department		
Department	**Prior Year**	**Current Year**
Distribution - Equipment	230,000	135,000
Waste Water - Equipment	70,000	375,000
Waste Water - Projects	2,155,000	400,000
Water Treatment Plant - Equipment	-	444,312
Totals	**2,455,000**	**1,354,312**

TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION

DATE: May 11, 2026 **AGENDA ITEM #:** 8-H

SUBJECT: Resolution Regarding the Tennessee Housing Development Agency (THDA) HOME Grant Application

BACKGROUND:

I have been working with the First Tennessee Development District on grant funding opportunities as we recognize the need for housing rehabilitation for low-income residents within the corporate limits of the Town of Jonesborough. This resolution authorizes the Mayor to file an application for the 2026 HOME funds with the Tennessee Housing Development Agency (THDA) in the amount of $500,000.00. There are no town funds required to match the program. Another step in the process is finding eligible properties with, of course, owner commitment. Staff are also looking at properties which have known rehabilitation needs through codes enforcement or community outreach, and potentially properties that are eligible for demolition and new construction. I am very familiar and have previous experience with this grant process from start to finish. If awarded I am confident this grant program can have a positive impact for our low-income residents.

RECOMMENDATION:

Approve the Resolution authorizing the Mayor to file an application for the 2026 HOME funds with the Tennessee Housing Development Agency (THDA) in the amount of $500,000.00.

RESOLUTION 2026-14

BEFORE THE BOARD OF MAYOR AND ALDERMEN
OF
TOWN OF JONESBOROUGH, TENNESSEE

WHEREAS, the Town of Jonesborough, Tennessee recognizes the need for housing rehabilitation for low income residents within the city limits of the Town of Jonesborough; and

WHEREAS, the Town of Jonesborough, Tennessee desires to provide these services to their residents; and

WHEREAS, the Town of Jonesborough Board of Mayor and Aldermen understands that the U.S. Department of Housing and Urban Development allows for assistance through the HOME program, administered by the Tennessee Housing Development Agency (THDA), to provide housing rehabilitation for low income persons.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Jonesborough Board of Mayor and Alderment does hereby authorize the Town Mayor to file an Application for 2026 HOME funds with THDA in the amount of $500,000. There are no Town funds required to match the program.

BE IT FURTHER RESOLVED, that the Town of Jonesborough Board of Mayor and Aldermen does hereby authorize the Town Mayor to sign any and all documents, contracts, assurances, and forms of compliance necessary to effectuate the completion and submittal of the application and that the First Tennessee Development District administer this grant application and grant funds on behalf of the Town of Jonesborough, Tennessee.

This Resolution was duly considered and adopted by the Town of Jonesborough Board of Mayor and Aldermen, this the _____ day of _____ 2026.

_____
Kelly Wolfe, Mayor
Town of Jonesborough, Tennessee

Attest:

_____
Janet Jennings
Town Recorder

TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION

DATE: May 11, 2026 **AGENDA ITEM #:** 8-I

SUBJECT: USDA Loan Resolution Regarding the Water Transmission Lines Project

BACKGROUND:

The Water Transmission Lines Project has been approved and obligated for $16,833,000 in USDA loan funding. USDA has provided several documents to the town so that we can go ahead and complete those in order to get this project out to bid. We have three paths that we have to complete review on to go to bid. The paths are the engineering path, legal path, and financial path. This resolution is part of the financial path.

RECOMMENDATION:

Approve the USDA Loan Resolution (OMB. No. 0572-0121/RUS Bulletin 1780-27) in the amount of $16,833,000 for the Water Transmission Lines Project.

RUS BULLETIN 1780-27

Position 5

Resolution 2026-15

APPROVED
OMB. No. 0572-0121

LOAN RESOLUTION

(Public Bodies)

A RESOLUTION OF THE **Mayor of Board and Alderman**

OF THE **Town of Jonesborough**

AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS FOR THE PURPOSE OF PROVIDING A PORTION OF THE COST OF ACQUIRING, CONSTRUCTING, ENLARGING, IMPROVING, AND/OR EXTENDING ITS

Water Transmission Lines

FACILITY TO SERVE AN AREA LAWFULLY WITHIN ITS JURISDICTION TO SERVE.

WHEREAS, it is necessary for the **Town of Jonesborough**
(Public Body)
(herein after called Association) to raise a portion of the cost of such undertaking by issuance of its bonds in the principal amount of

Sixteen Million Eight Hundred Thirty-Three Thousand & 00 100

pursuant to the provisions of **the Laws of the State of Tennessee**; and

WHEREAS, the Association intends to obtain assistance from the United States Department of Agriculture, (herein called the Government) acting under the provisions of the Consolidated Farm and Rural Development Act (7 U.S.C. 1921 et seq.) in the planning. financing, and supervision of such undertaking and the purchasing of bonds lawfully issued, in the event that no other acceptable purchaser for such bonds is found by the Association:

NOW THEREFORE, in consideration of the premises the Association hereby resolves:

1. To have prepared on its behalf and to adopt an ordinance or resolution for the issuance of its bonds containing such items and in such forms as are required by State statutes and as are agreeable and acceptable to the Government.
2. To refinance the unpaid balance, in whole or in part, of its bonds upon the request of the Government if at any time it shall appear to the Government that the Association is able to refinance its bonds by obtaining a loan for such purposes from responsible cooperative or private sources at reasonable rates and terms for loans for similar purposes and periods of time as required by section 333(c) of said Consolidated Farm and Rural Development Act (7 U.S.C. 1983(c)).
3. To provide for, execute, and comply with Form RD 400-4, "Assurance Agreement," and Form RD 400-1, "Equal Opportunity Agreement," including an "Equal Opportunity Clause," which clause is to be incorporated in, or attached as a rider to, each construction contract and subcontract involving in excess of $10,000.
4. To indemnify the Government for any payments made or losses suffered by the Government on behalf of the Association. Such indemnification shall be payable from the same source of funds pledged to pay the bonds or any other legal ly permissible source.
5. That upon default in the payments of any principal and accrued interest on the bonds or in the performance of any covenant or agreement contained herein or in the instruments incident to making or insuring the loan, the Government at its option may (a) declare the entire principal amount then outstanding and accrued interest immediately due and payable, (b) for the account of the Association (payable from the source of funds pledged to pay the bonds or any other legally permissible source), incur and pay reasonable expenses for repair, maintenance, and operation of the facility and such other reasonable expenses as may be necessary to cure the cause of default, and/or (c) take possession of the facility, repair, maintain, and operate or rent it. Default under the provisions of this resolution or any instrument incident to the making or insuring of the loan may be construed by the Government to constitute default under any other instrument held by the Government and executed or assumed by the Association, and default under any such instrument may be construed by the Government to constitute default hereunder.
6. Not to sell, transfer, lease, or otherwise encumber the facility or any portion thereof, or interest therein, or permit others to do so, without the prior written consent of the Government.
7. Not to defease the bonds, or to borrow money, enter into any contractor agreement, or otherwise incur any liabilities for any purpose in connection with the facility (exclusive of normal maintenance) without the prior written consent of the Government if such undertaking would involve the source of funds pledged to pay the bonds.
8. To place the proceeds of the bonds on deposit in an account and in a manner approved by the Government. Funds may be deposited in institutions insured by the State or Federal Government or invested in readily marketable securities backed by the full faith and credit of the United States. Any income from these accounts will be considered as revenues of the system.
9. To comply with all applicable State and Federal laws and regulations and to continually operate and maintain the facility in good condition.
10. To provide for the receipt of adequate revenues to meet the requirements of debt service, operation and maintenance, and the establishment of adequate reserves. Revenue accumulated over and above that needed to pay operating and maintenance, debt service and reserves may only be retained or used to make prepayments on the loan. Revenue cannot be used to pay any expenses which are not directly incurred for the facility financed by USDA. No free service or use of the facility will be permitted.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0572-0121. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

11. To acquire and maintain such insurance and fidelity bond coverage as may be required by the Government.
12. To establish and maintain such books and records relating to the operation of the facility and its financial affairs and to provide for required audit thereof as required by the Government, to provide the Government a copy of each such audit without its request, and to forward to the Government such additional information and reports as it may from time to time require.
13. To provide the Government at all reasonable times access to all books and records relating to the facility and access to the property of the system so that the Government may ascertain that the Association is complying with the provisions hereof and of the instruments incident to the making or insuring of the loan.
14. That if the Government requires that a reserve account be established, disbursements from that account(s) may be used when necessary for payments due on the bond if sufficient funds are not otherwise available and prior approval of the Government is obtained. Also, with the prior written approval of the Government, funds may be withdrawn and used for such things as emergency maintenance, extensions to facilities and replacement of short lived assets.
15. To provide adequate service to all persons within the service area who can feasibly and legally be served and to obtain USDA's concurrence prior to refusing new or adequate services to such persons. Upon failure to provide services which are feasible and legal, such person shall have a direct right of action against the Association or public body.
16. To comply with the measures identified in the Government's environmental impact analysis for this facility for the purpose of avoiding or reducing the adverse environmental impacts of the facility's construction or operation.
17. To accept a grant in an amount not to exceed $ 0

under the terms offered by the Government; that the Mayor

and Town Administrator of the Association are hereby authorized and empowered to take all action necessary or appropriate in the execution of all written instruments as may be required in regard to or as evidence of such grant; and to operate the facility under the terms offered in said grant agreement(s).

The provisions hereof and the provisions of all instruments incident to the making or the insuring of the loan, unless otherwise specifically provided by the terms of such instrument, shall be binding upon the Association as long as the bonds are held or insured by the Government or assignee. The provisions of sections 6 through 17 hereof may be provided for in more specific detail in the bond resolution or ordinance; to the extent that the provisions contained in such bond resolution or ordinance should be found to be inconsistent with the provisions hereof, these provisions shall be construed as controlling between the Association and the Government or assignee.

The vote was: Yeas _____ Nays _____ Absent _____

IN WITNESS WHEREOF, the Mayor of Board and Alderman of the

Town of Jonesborough has duly adopted this resolution and caused it

to be executed by the officers below in duplicate on this _____, _____ day of _____

(SEAL) By _____
Kelly Wolfe

Attest: Title Mayor

_____
Glenn Rosenoff
Title Town Administrator

TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION

DATE: May 11, 2026 **AGENDA ITEM #:** 8-J

SUBJECT: Concession Stand Lease Agreement, Operating Rules & Regulations and Operations Guide

BACKGROUND:

As you are aware, Parks and Recreation have concessions agreements with Little League at Persimmon Ridge Park and with the Jonesborough Booster Club at Tiger Park. Recently, the Jonesborough PTA approached Parks and Recreation Director Chris Kudera about utilizing the concession stand at Tiger Park for a fundraiser event.

Upon meeting with Chris about this request, we discussed changing the concession agreement to meet the needs of the Town, as well as the civic organizations requesting use of the facility. Attached to the agenda presentation are three documents for approval.

Chris has taken the current documents included in the Little League and Booster's Agreement and developed three separate documents. Those documents are the "Operating Rules and Regulations," "Operational Guide," and the "Facility Use Agreement."

These three documents have already been approved by the Board of Mayor and Alderman in the current lease agreements. By separating the current documents, it allows for more flexibility in future requests from organizations we would not hold a longer-term lease agreement with.

The Little League agreement and the Booster's agreement would still come to the Board for approval. The new facility use agreement would allow the Town Administrator to approve certain one-time requests for facility use.

The "requesting entity" would be provided with the Operating Rules and Regulations, the Operational Guide, and the Facility Use Agreement. Once the Facility Use Agreement was completed and returned by the party responsible, the Town Administrator could approve the use, provided all documents are properly completed.

Also attached to this document is a memorandum from Chris Kudera explaining the operational use in a little more detail.

RECOMMENDATION:

Approve the three new documents as presented:

1. Operating Rules and Regulations
2. Operational Guide
3. Facility Use Agreement

In addition, to approval of the three documents, staff requests approval for the Town Administrator to approve one-time lease agreement requests throughout the year. The lease for Little League and the Jonesborough Boosters will be presented to the Board of Mayor and Alderman for approval each year.

TOWN OF JONESBOROUGH
123 Boone Street
Jonesborough, TN, 37659
Telephone: 423-753-1030

Memo

To: Craig Ford

From: Christopher Kudera

CC:

Date: 4/30/26

Re: Concession Stand Lease Agreement

I wanted to follow up regarding the recent use of the concession stand lease agreement and cash handling policy and outline my recommendation moving forward.

We recently rented out a concession stand using the current lease agreement along with the established cash handling policy, and overall, things went very smoothly. The process was clear for both staff and the user, expectations were well defined, and there were no issues from an operational or financial standpoint.

Based on that experience, I am recommending that we continue using this agreement and formally position it for broader use with future groups, such as PTA organizations and similar community partners.

My thought process is to streamline how these agreements are approved while still maintaining appropriate oversight.

The recommendation would be for the Board of Mayor and Aldermen (BMA) to approve:

- The Concession Stand Lease Agreement (condensed use form), and
- The Concession Stand Operating Rules and Regulations (full policy document, including cash handling procedures)
- Concession Stand Operations Guide

With those documents approved, the Town Administrator would have the authority to execute agreements as they arise. I believe this is important, as some of these requests come up on short notice and do not always align with the BMA meeting schedule.

If a group wants to operate under the standard agreement and policies, we can move forward administratively. However, if any group requests changes to the Operations Guide or deviates from the standard structure, that agreement would be brought before the BMA for approval.

Agreements that are more involved or structured differently such as the Little League agreement, would also continue to go before the BMA.

The Operating Rules and Regulations referenced above is the same comprehensive lease and policy document that was previously approved for the Booster Club at Jonesborough Elementary School. It serves as the legalistic operational framework, with a few key changes.

First, the agreement has been updated so that it is no longer specific to one location. It now applies to all Town-operated concession stands:

- Tiger Park
- Old Jonesborough Middle School
- Persimmon Ridge Park

This ensures consistency across all facilities and avoids having multiple versions of the same agreement.

Second, the original Booster Club agreement provided 100% of net revenue to the user. This has been adjusted so that the revenue split is determined at the time of approval and documented in the “Notes” section of the agreement.

We will continue to maintain 100% net revenue for key community partners such as Booster Clubs and PTA groups. This change simply provides flexibility to implement a cost-recovery model for outside organizations when appropriate.

The Concession Stand Operations Guide is more or less a day-to-day operations manual. It covers how to actually run the concession stand, including procedures for cash handling, opening and closing, inventory expectations, and general operational standards.

It is also important to note that the Operations Guide includes a detailed cash handling policy that I developed in coordination with the Finance Director, incorporating her input to ensure it aligns with the Town’s financial controls and best practices.

TOWN OF JONESBOROUGH
FACILITY USE APPLICATION/AGREEMENT/LEASE

(Please Type/Print)

Facility: _____ Date of Application: _____

Specific Area within Facility: _____

Name of Lessee: _____

Print Name of Authorized Representative: _____

Complete Mailing Address: _____

Daytime Phone: _____ Evening Phone: _____ Email: _____

Describe proposed activity including participant fees if applicable: _____

___ One-time rental: Date: _____ Time: _____ Fee: _____

___ On-going rental: Date and Times: _____

Fee: _____ Overtime Rate: _____

___ Special needs request: _____

Proof of Liability Insurance ____ Attached ____ Not Applicable

The Town of Jonesborough reserves the right to refuse any reservation. All information and fees are subject to change. On-going rental agreements may be terminated by either party upon thirty (30) days notice in writing, or immediately by the Town of Jonesborough for violation of the terms of this agreement.

I, the undersigned, acting on my own behalf and also acting on behalf of the organization named above, being fully authorized to do so, hereby waive and release any and all claims against the Town of Jonesborough, together with its various departments, employees officers, elected officials, agents, and any and all other persons or entities acting on its behalf, from any and all actions of any nature whatsoever asserting any injury, accident, harm, loss, damage, or cost arising in connection with the use of any facilities rented pursuant to this Agreement, and further undertake to defend and indemnify all of the aforesaid parties any and all such claims and forever hold them harmless from the same. I also certify that I have read this form and that all information stated thereon, including any information on the facility use policy appended hereto, is true to the best of my knowledge, information and belief.

_____ _____
Application, Authorized Signature Date

_____ _____
Town of Jonesborough Authorized Signature Date

Approved: [ ] Not Approved: [ ]

Amount Paid: _____ Date Paid: _____ Receipt # _____

Notes: _____

Revision Date: May 2026

FACILITY USE AND RENTAL POLICY

Section I – General

A. The reservation procedures and policies outlined below will be applied uniformly across all Parks and Recreation Facilities.
B. In all cases, Parks and Recreation reserves the right to operate any and all concessions.
C. In case of retail sales by Lessee, Lessee is responsible for collecting and remitting sales tax directly to the State of Tennessee

Section II – Reservations

A. In all cases, whether or not rental fees are charged, reservations are required.
B. As applicable, reservations are required for facility use and rental. The parks and recreation department must receive payment at the time of the reservation.
C. No refunds will be given on rentals and reservations. An appeal can be requested in writing to the Parks and Recreation Director.

Section III – Contractual Agreements

A. Applicants for reservations of a facility will be required to sign a rental agreement for use of facility regardless of whether or not fees are charged.
B. Applicants for rental or reservation of a facility will be required to state the nature of their proposed activity. Any proposed use of a facility which is contrary to public policy or not in the best interest of the Town of Jonesborough, as determined by the Parks and Recreation Director, Town Administrator, or Board of Mayor and Alderman, will be denied.
C. Proof of liability insurance may be required of any facility lessee at the discretion of the Town. The required amount of insurance for use of Town facilities is a minimum of $1 million liability coverage, naming the Town of Jonesborough as the additional insured, and coverage afforded shall be primary as respects the Town, its elected and appointed officials, agents, and employees. The insurance policy shall be provided to the department at the time of the request unless otherwise approved in writing.

Section IV – Rules and Regulations

A. No alcoholic beverages (unless approved in writing), illegal substances or firearms allowed on Town property unless explicitly allowed by state statute or local ordinance.
B. Other than assistive animals (service animals), pets are not allowed inside Parks and Recreation facilities. At parks, pets must be kept on a lease.
C. Reserving party is responsible for damages.
D. Unless specifically authorized and noted otherwise, reserving party is responsible for set-up and clean up.
E. The Town of Jonesborough Park system is tobacco-free. No tobacco use is allowed.
F. Other local and state regulations may apply.

Section V – Support Services

A. The Parks and Recreation Department may assist with media announcements and other publicity; however, the lessee is ultimately responsible for publicity and invitations. NOTE: If the department is co-sponsoring an event, it must be mentioned within advertising, and the Department reserves the right to edit such publicity prior to it bring issued.
B. In the case of weather-related cancellations and/or closings of recreation facilities, the Parks and Recreation Department will issue such notice through standard public information format. In such cases, the reserving party will have the option of receiving a full refund or rescheduling the event. If the reserving party cancels and event, that party is responsible for notifying both the Department and the appropriate media. In such cases, the normal cancellation policy will apply.

I hereby acknowledge that I have read, understand and agree to the terms of the Facility Use and Rental Policy.

_____ _____

Application, Authorized Signature Date

Revision Date: May 2026

Town of Jonesborough
Concession Stand Operating Rules and Regulation

The Town of Jonesborough Parks and Recreation Reserves the Right to operate the concession stand for any and all events. In the event a concession stand is rented or leased, the below policies and procedures are to be followed. The Parks and Recreation department operates concession stands at Persimmon Ridge Park, Old Jonesborough Middle School, and Tiger Park.

Town of Jonesborough, Tennessee, acting through its Parks and Recreation Department (hereinafter "Town" or "Licensor"), and

Approved user (hereinafter "Concessionaire").

1. PURPOSE AND PREMISES

1.1 The Town grants to Concessionaire the non-exclusive right (unless otherwise agreed by amendment of this agreement) to operate the concession stand located at the requested facility, for the purpose of selling food, drinks, and related concession-type items ("Concession Services") during events as approved by the Town.

1.2 The concession stand facility, equipment, fixtures, and the area immediately surrounding it (grounds, parking, walkways / bleachers, etc.) are included in the Premises for which this Agreement applies.

2. OPERATIONS, HOURS AND EVENTS

2.1 Concessionaire shall operate the concession stand during all events at the requested Park as scheduled by the Town or as otherwise agreed.

2.2 Concessionaire shall open and staff the concession stand during the hours required for such events, and in such condition as may be required by the Town and in compliance with all health, safety, building, and fire code requirements.

3. EXCLUSIVE SUPPLY OBLIGATIONS

3.1 Drink Sponsorship – Coke: The Town has an exclusive drink sponsorship agreement with Coca-Cola. Concessionaire must use Coca-Cola products (including water) as the sole provider of bottled / canned / fountain drinks and must order exclusively through the designated Coke representative as specified by the Town. All orders shall be approved and/or placed by Town employees designated and approved by the Town Administrator or Town Recorder.

3.2 Food / Other Supplies – US Foods: The Town has an agreement with US Foods for supply of certain basic items for resale. Concessionaire shall source those basic items through US Foods in accordance with the supply agreement of the Town, except in cases where the Town approves otherwise in writing. All orders shall be approved and/or placed by Town employees designated and approved by the Town Administrator or Town Recorder.

3.3 Prices / Menu: Concessionaire shall submit a proposed menu and price list for Town approval before commencement of operations or any modification. Prices should be reasonable and consistent with comparable concessions.

4. BUILDING, EQUIPMENT & MAINTENANCE

4.1 Town Responsibilities – Ordinary and Reasonable Maintenance: The Town shall cover the cost of ordinary, customary, and reasonable repairs necessary to preserve the building structure (roof, walls, plumbing, electrical, permanent fixtures), and equipment provided by Town, except where damage arises due to negligence, misuse, or willful misconduct by Concessionaire or its agents.

4.2 Concessionaire Responsibilities – Damage & Cleaning:

- Concessionaire is responsible for any damage beyond ordinary wear and tear or beyond what would be expected in preserving the building. If Concessionaire or its employees, agents, volunteers cause damage, Concessionaire shall repair or pay for repair (as determined by Town).
- Concessionaire shall keep all Town-provided equipment, fixtures, counters, sinks, serving surfaces, etc., clean after each use. Failure to properly clean may result in delays in the Town making payouts of any amounts owed to Concessionaire, and/or the imposition of cleaning fees or deductions from those payouts.

4.3 Equipment Inventory: An inventory of all equipment provided by Town shall be attached as Exhibit A. Concessionaire shall inspect and acknowledge condition at the start of term.

5. TRASH, SANITATION & AREA CLEANUP

5.1 Concessionaire shall be responsible for disposing of all trash generated in and around the concession stand during and after each event. The location of disposal will be communicated to the lessee as each site has its own disposal area.

5.2 Concessionaire shall walk surrounding areas, including fields, bleachers, walkways, dugouts, and adjoining areas, after each event to clean up all litter or debris caused by attendees or Concession operations.

5.3 Bathroom Cleaning: When bathrooms are in use in connection with events where concession stand is operating, Concessionaire (or those using the concession stand for the event) shall clean the bathrooms to a reasonable standard. The Town staff is typically **not** available during these

events; thus, the primary responsibility lies with Concessionaire or event-organizers. Cleaning supplies will be provided by the Town.

6. COMPLIANCE WITH LAWS, PERMITS & HEALTH REQUIREMENTS

6.1 Concessionaire shall comply with all federal, state, and local laws, ordinances, codes, and regulations applicable to operations, food service, health inspection, fire safety, labor/employment, and environmental matters.

6.2 Since Tiger Park is on property leased to the County and provided for school use (i.e. school grounds) all employees, volunteers, contractors of Concessionaire working in the concession stand must comply with Tennessee Code Annotated § 49-5-413, which requires:

- That any person applying for or holding a position (or performing a service under contract) that has proximity to school children or access to school grounds when children are present must submit fingerprints and undergo a criminal history records check by the Tennessee Bureau of Investigation (TBI) and the Federal Bureau of Investigation (FBI).
- That this occurs before they begin work, and then at least every five (5) years thereafter.
- That Concessionaire shall provide evidence of compliance on demand by the Town.

6.3 Concessionaire must maintain all required permits and licenses (health department, business license, food handler permits, etc.) and pay all associated fees.

7. INSURANCE, INDEMNITY & LIABILITY

7.1 Insurance: Concessionaire shall procure and maintain and provide documentation following policies of insurance, at its sole expense, during the term of this Agreement and shall have the Town of Jonesborough, Tennessee listed as an additional insured on each policy:

- General liability insurance (including liquor liability if applicable, product liability if selling prepared food) with minimum coverage of $1,000,000 per occurrence and $3,000,000 aggregate, with the Town named as additional insured.
- Workers' compensation insurance as required by Tennessee law.
- Any other insurance required by local or state law or by Town policy.

7.2 Indemnity: Concessionaire shall defend, indemnify, and hold harmless the Town, its elected officials, officers, employees, volunteers, and agents from and against all claims, damages, liabilities, costs, fees, or expenses arising out of or in connection with Concessionaire's negligence, willful misconduct, breach of this Agreement, or non-compliance with laws or regulations.

8. FINANCIAL TERMS / PAYMENTS / REPORTS

8.1 Fees / Revenue Share: The manner in which Concessionaire pays the Town may be one or more of:

- Fixed rent / fee per event or per season; or
- A percentage of gross or net sales; or
- Combination of fixed fee plus percentage share.

8.2 Reporting: Concessionaire shall keep accurate books and records of all sales, expenses, and operations relevant to the concession business, and shall provide the Town with periodic sales within one day after each event, using forms approved by the Town.

8.3 Cash Handling Policy: Approved users shall adhere to all established financial procedures, including the Town's cash handling policy as outlined in the Concession Stand Operating Guide, which is incorporated herein by reference.

8A. PAYMENT SYSTEM, RECONCILIATION, AND REPORTING

8A.1 Point of Sale System (Clover): The Town has established the Clover system as the sole point of sale (POS) system for all concession stand operations. Concessionaire shall use the Clover system for all transactions, including both cash and card payments. All sales activity must be entered and reconciled in the Clover system daily.

8A.2 Inventory Tracking: The Town shall enter and maintain accurate inventory in the Clover system to allow for tracking of products sold. Inventory shall be updated regularly and reconciled against sales activity.

8A.3 Training: The Town shall provide reasonable training to the Concessionaire and its employees in the use of the Clover system. Concessionaire is responsible for ensuring its staff adheres to training and operates the system correctly.

8A.4 Daily Reporting and Deposits: At the close of each operating day, Concessionaire shall complete the required Town-provided forms reflecting sales, deposits, and reconciliations. Cash receipts shall be secured in a designated area (to be determined by the Town) for pick-up by Town staff the following business day.

8A.5 Starting Cash: Concessionaire shall be responsible for providing and maintaining starting cash for registers and for ensuring proper change-making ability during operations.

8A.6 Profit Share and Payouts: Checks reflecting the Concessionaire's share of profits, if any, will be issued by the Town within ten (10) business days of receipt of accurate and complete paperwork as required by the Town. Failure to complete paperwork correctly may delay payment processing.

Concession Stand Operations Guide

Town of Jonesborough • Parks & Recreation Department

Operations, Cash Handling, Clover POS, Cleaning, Vendor Rules, and Accountability

Last Revised: May 2026

1. Purpose and How to Use This Booklet

This booklet is provided to organizations ("User Groups") approved to operate a Parks and Recreation concession stand during games, tournaments, leagues, and special events. It consolidates operational rules, financial accountability standards, cleaning expectations, and vendor requirements so every group runs the stand in a consistent, transparent, and safe manner.

The concession stand is a Town facility. Operating it is a privilege that requires careful stewardship of Town property, accurate handling of public funds, and respectful treatment of patrons.

Key Principles

- All sales must be processed through Clover.
- Cleaning is required after each event day inside the stand, around the stand, on bleachers, and in restrooms.
- Coca-Cola is the exclusive beverage supplier (including water).
- In most cases, the concession stand is stocked prior to your event.
- Failure to follow the procedures in this booklet can delay payouts and may impact future concession eligibility.

2. Roles and Responsibilities

2.1 Town of Jonesborough Parks & Recreation

The Town provides the concession facility, certain equipment, and operational oversight, including training on Clover and reconciliation procedures. The Town also retains the right to set or update policies necessary for financial accountability and facility preservation.

2.2 User Group

The User Group is responsible for staffing, daily operations, safe and courteous customer service, and meeting all cleanup and reconciliation requirements described in this booklet.

2.3 Concession Lead

Each User Group should designate one individual as the Concession Lead for each event day. The Concession Lead is responsible for ensuring procedures are followed, forms are complete, deposits are secured, and the facility is locked and left in good condition.

- Ensure all staff know the opening/closing procedures.
- Keep the reconciliation form with the drawer throughout the shift.
- Verify refunds are documented and included in end-of-day paperwork.
- Verify trash/grounds/restrooms are addressed before leaving.
- Be the primary contact for Town staff questions during the event.

3. Revenue Split and Payout Process

Revenue split arrangements will be determined as part of the approved rental or use agreement for each event or organization.

3.1 Net Revenue Definition

Net revenue equals total gross sales minus allowable deductions, including:

- Cost of Goods Sold (COGS): food, beverage, and supply costs purchased for resale through approved channels.
- Refunds: any customer refunds processed via Check Request.
- Fees: applicable payment processing fees and any system-related fees reflected in Clover reporting.
- Cleaning fees or damage charges (only if assessed due to non-compliance or damage outside ordinary wear and tear).

3.2 Documentation Required for Payout

- Nightly reconciliation form completed and signed by the Concession Lead (or designee).
- Clover end-of-day report printed and included with the deposit paperwork.
- All refunds documented and included in reconciliation totals.
- Deposit bag contents match the reconciliation form.

3.3 Payout Timing

Checks for the User Group's net revenue share are typically issued within ten (10) business days after the Town receives complete, accurate paperwork. Incomplete forms, missing reports, or unresolved discrepancies may delay payout.

4. Required Systems and Approved Vendors

4.1 Mandatory Point-of-Sale System: Clover

Clover is the required system for all concession transactions. No off-system sales are permitted. All cash and card payments must be rung through Clover to ensure accurate reconciliation, reporting, and auditability.

4.2 Exclusive Beverage Sponsor: Coca-Cola

Coca-Cola is the exclusive beverage supplier for Parks and Recreation concessions. All beverage products, including bottled water, must be ordered through the Town's designated Coca-Cola representative. No outside beverage brands may be sold. In most cases, drinks are stocked prior to the event.

4.3 Approved Food Supplier: US Foods

The Town maintains an agreement with US Foods to supply basic concession items. User Groups must source applicable items through US Foods unless written approval is provided by the Town for an exception. In most cases food is stocked prior to the event.

5. Clover POS: Daily Use Standards

5.1 Logins and Accountability

- Use only your pre-assigned Clover code to access the register.
- Do not share codes.
- The Concession Lead should know who is assigned to each code during the event.

5.2 Transaction Standards

- Ring every sale through Clover—cash and card.
- Provide receipts when requested.
- Do not 'round' totals outside Clover; use Clover discount functions only when approved.
- Process refunds through Refund Request Form (see Section 6.4).

5.3 Reporting

At the end of each event day, print the end-of-day report (exact report name may vary by Clover configuration). Include this printed report with your reconciliation paperwork in the deposit bag.

6. Cash Handling Policy – Attached Below

This cash handling policy applies to every User Group operating a Parks and Recreation concession stand. Compliance is required to protect the User Group, Town staff, and the integrity of payouts.

6.1 Starting Cash

Starting cash for the register is provided by the User Group unless otherwise agreed in writing. The Town strongly recommends starting with the same amount each day to reduce errors and confusion.

6.2 Opening Shift

Follow these steps before selling your first item:

- Confirm you have your starting cash (bills and coins) organized for making change.
- Log into Clover using your pre-assigned code.
- Open the register and insert your starting cash.
- Complete the reconciliation form: record the starting cash amount and the date.
- Sign the reconciliation form (Concession Lead or designee).
- Store the reconciliation form under the cash drawer (recommended) until the shift ends.

6.3 During-Shift Standards

- Keep the drawer closed when not actively making change.
- Never mix personal money with register money.
- Do not 'borrow' from the drawer for any purpose.
- If the drawer must be left unattended, secure it per Town instruction.
- If a discrepancy is noticed during the shift, notify the Concession Lead immediately.

6.4 Refunds and Voids

Refunds can only be processed by completing the refund request form. The Town will issue a check for the refund. If anyone requests a refund, the refund amount must be recorded on the reconciliation form and reflected in reporting.

- Keep any printed receipts associated with refunds/voids with your daily paperwork.

6.5 Closing Shift

At the end of the day, complete the following steps in order:

- Close sales in Clover and prepare to print the end-of-day report.
- Count all cash and coins in the drawer (do not rush).
- Record the counted cash and coins on the reconciliation form.
- Print the Clover end-of-day report and attach it to the reconciliation form.
- Fill in the cash sales and card sales totals from Clover.
- Note any refunds processed that day.
- Calculate overage/shortage. If there is a reason, explain it briefly; if accurate, leave explanation blank.
- Place the reconciliation form and printed Clover report in the deposit bag with the cash and any required receipts.

6.6 Deposit Drop Procedure

After closing and verifying totals, secure the deposit bag and place it in the designated drop safe. Town staff will retrieve deposits the following business morning.

7. Inventory and Product Handling

Inventory is tracked in Clover for accountability and net revenue calculations. The Town will enter inventory and COG prices in clover prior to the event.

7.1 Inventory Expectations

- Do not sell items that are not set up in Clover.
- If an item is out of stock, mark it appropriately and avoid off-system substitutions.
- Store products safely and follow basic food safety practices (see Section 8).

8. Food Safety and Basic Sanitation

User Groups are expected to follow safe food handling practices and maintain a clean service environment. This includes hand washing, keeping cold items cold and hot items hot, and maintaining sanitary preparation surfaces.

- Wash hands regularly, especially after handling cash and before handling food.
- Use gloves or utensils when appropriate; change gloves when contaminated.
- Keep refrigerators/freezers closed as much as possible.
- Wipe down surfaces frequently and immediately address spills.

- If equipment appears unsafe or malfunctioning, stop using it and notify Town staff.

9. Cleaning Standards (Concession + Grounds + Restrooms)

9.1 Concession Stand Cleaning (Required After Each Event Day)

Town-provided equipment must be cleaned after each use. Failure to clean properly may result in delayed payouts and/or cleaning fees.

- Wipe and sanitize counters, serving windows, and prep surfaces.
- Clean grills/ovens/fryers per safe cleaning procedures.
- Sweep and spot-mop floors; remove sticky residue.
- Empty indoor trash cans and replace liners if provided/available.
- Clean sinks and surrounding areas; do not leave standing water or food debris.

9.2 Trash Removal and Grounds Cleanup

User Groups are responsible for disposing of trash in and around the concession stand. After each event day, the group must walk the fields and bleachers and remove litter.

- Pick up trash around the stand, bleachers, walkways, and spectator areas.
- Bag trash securely and place it in the designated disposal area.
- Do not leave trash bags inside the concession stand overnight.

9.3 Restrooms

When restrooms are used in connection with the event, the User Group is responsible for leaving the bathrooms in a reasonable condition. Town staff is not typically available during these events.

- Pick up trash and dispose of it properly.
- Check for basic cleanliness and address obvious messes.
- Notify Town staff of any damage, supply issues, or facility concerns.

10. Keys, Security, and End-of-Season Turn-In

If your organization is issued a key for the concession stand, press box, or restrooms, it remains Town property at all times.

- Keys may not be duplicated or shared beyond authorized personnel.
- You are responsible for the facility during your scheduled use time.
- Lost keys result in a $25 replacement fee.
- Keys must be returned at the conclusion of the event, season, or when requested by the Town.

11. Compliance Requirements (School Property & Background Checks)

Because Tiger Park is located on school grounds, individuals working the concession stand must comply with Tennessee Code Annotated 49-5-413 regarding background checks, as applicable. Your organization may be required to provide proof of compliance upon request.

12. Troubleshooting and Common Mistakes

12.1 Common Issues That Delay Payouts

- Missing Clover end-of-day report.
- Reconciliation form incomplete or unsigned.
- Refunds not recorded on the reconciliation form.
- Cash deposit does not match reported totals.
- Deposit bag missing required paperwork.

12.2 Quick Fixes

- Before leaving: verify form is complete, signed, and report is printed.
- Count cash twice if totals look off.
- If an issue occurs, write a short note on the form and notify Town staff as soon as possible.

13. Contacts and Support

Use the following contacts for questions, issues, or urgent facility concerns:

Parks & Recreation Director: Chris Kudera: 423-735-9787

Waterpark Director: Nick Bogle 423-557-3941

Maintenance Supervisor: Matt Townsend: 423-791-3732

Weekend On-Call: 423-788-5720

Town Hall Address: 123 Boone Street, Jonesborough, TN 37659

Concession Stand Cash Handling Policy

All concession operations in the Parks and Recreation system shall utilize the Town-approved Clover Point-of-Sale (POS) system for processing transactions. The Clover system serves as the official record of all sales activity, and daily cash reports must reconcile with Clover transaction reports.

At the beginning of each operating shift, authorized personnel will be issued a designated amount of start-up cash ("cash drawer") by the Town or an approved user organization. This start-up cash is intended solely for making change and shall not be used for purchasing inventory or other expenses. Staff are responsible for safeguarding all cash while it is in their possession.

All cash collected during operations must be secured in the drop safe located within the concession stand. The drop safe code shall not be shared with any user group, volunteer, or concession operator. The safe may only be opened by the Parks and Recreation Director or an authorized Town designee. Under no circumstances should cash be stored outside of the designated safe or left unattended.

At the close of each operating period, staff must count all cash and complete the official Town deposit sheet and daily reconciliation report. The total cash on hand must match the Clover sales report, accounting for the start-up cash amount provided.

Daily cash reconciliation reports must be counted and signed by two adult individuals who participated in the counting process. Their signatures confirm the accuracy of the cash count and reconciliation.

If the cash count is less than the amount reflected in the Clover report, the shortage must be clearly documented on a separate line of the reconciliation report and shall not be deducted from reported revenue totals. This procedure ensures accurate tracking of sales and prevents reconciliation imbalances at the conclusion of the event. Any verified shortages will be deducted from funds owed to the user organization during the concession settlement process. Discrepancies may also result in delayed payment processing while the matter is reviewed.

Refunds are not permitted through the Clover POS system. All refunds must be requested through the Town of Jonesborough and will be issued by official Town check only, following standard municipal financial procedures.

All individuals operating the concession stand or handling funds are required to complete Town-provided cash handling and POS training prior to assuming duties. Compliance with this policy is mandatory and subject to review by the Town.

TOWN OF JONESBOROUGH
123 BOONE STREET
JONESBOROUGH, TN 37659
TELEPHONE (423) 753-1030
FAX (423) 753-1074

REFUND REQUEST FORM

Date of Request: _____

Make Check Payable to: _____

Mailing Address: _____

Amount of Check: _____

Description: _____

_____

For Town Use:

Account Distribution

Amount: _____ **Account Code:** _____

Amount: _____ **Account Code:** _____

Amount: _____ **Account Code:** _____

_____

Requested by: _____

Approved by: _____

Note: Attach supporting documentation (receipts)

Town of Jonesborough Parks and Recreation

Cash Reconciliation Report

Location:	**Tiger Park / JMS / Persimmon Ridge**	**Register #**	
Date:		**Drawer #**	

Opening Cash Drawer Amounts

Bills	**Count**	**Coin**	**Count**
$1		$0.01	
$5		$0.05	
$10		$0.10	
$20		$0.25	
$50		$0.50	
$100		$1.00	
Total:		**Total:**	

Cash Count Acknowledgements

Opening Cash Grand Total:	
Representative Counting Cash Drawer	
Print:	
Initial:	
Representative Counting Cash Drawer	
Print:	
Initial:	

Closing Cash Drawer Amounts

Bills	**Count**	**Coin**	**Count**
$1		$0.01	
$5		$0.05	
$10		$0.10	
$20		$0.25	
$50		$0.50	
$100		$1.00	
Total:		**Total:**	

Cash Count Acknowledgements

Closing Cash Grand Total:	
Representative Counting Cash Drawer	
Print:	
Initial:	
Representative Counting Cash Drawer	
Print:	
Initial:	

Final Deposit and Bag Drop Totals

Total Cash in the Drawer:	
Subtract Opening Cash:	
Total Cash to Deposit:	
Clover Report Expected Cash:	
Cash Drawer Over/Short:	
Credit Cards Receipts:	
Total Sales (cash/card combined	

Refund Request (Name and Amount)

Contact:	

Report Instructions

1. Always write clearly and always use a pencil with eraser to fill out the Cash Reconciliation Report.
2. Count carefully and use a calculator when entering your totals.
3. Turn all bills the same direction always for easy counting and processing.
4. Keep your cash drawer neat and organized at all times.