

BOARD OF MAYOR AND ALDERMEN

PUBLIC HEARING

APRIL 11, 2016

The Board of Mayor and Aldermen (BMA) met in a Public Hearing on Monday, April 11, 2016, at 7:00 p.m., at Town Hall, 123 Boone Street, Jonesborough, TN.

The only item on the Public Hearing agenda was amendments to the Animal Control Ordinance. There were no comments.

Mayor Wolfe closed the Public Hearing.

ABBEY MILLER, RECORDER

KELLY WOLFE, MAYOR

BOARD OF MAYOR AND ALDERMEN

REGULAR MEETING

April 11, 2016

The Board of Mayor and Aldermen (BMA) met in Regular Session on Monday, April 11, 2016, at 7:00 p.m., at Town Hall, 123 Boone Street, Jonesborough, TN.

Mayor Wolfe called the meeting to order. Alderman Terry Countermine led the group in an opening Prayer and Tom Pardue led the pledge to the Flag.

Upon call of the roll those present were: Mayor Kelly Wolfe, Alderman Terry Countermine, Alderman Adam Dickson, Alderman David Sell, and Alderman Chuck Vest. Also present were: Town Administrator Bob Browning, Operation Manager Craig Ford, and Town Attorney Jim Wheeler. In the absence of Town Recorder Abbey Miller, Virginia Causey, Executive Assistant, was present.

The next item was the Consent Agenda. Mayor Wolfe asked if there were any items that the Aldermen wished to have pulled from the Consent Agenda. There were none. Alderman Countermine made the motion, seconded by Alderman Vest, and duly passed to approve the following items:

1. Approve the minutes of the March 21, 2016, BMA meeting.
2. Approve the following March bills for payment:

<u>VENDOR</u>	<u>GENERAL</u>	<u>WATER</u>	<u>SANITATION</u>
81499-81687 AP	272,885.22		
81688-81705AP	33,096.95		
81706-81720 AP	3,243.81		
81721-81729 AP	7,559.60		
81730-81768 AP	26,446.49		
81779-81781 AP	5,880.36		

<u>VENDOR</u>	\$349,112.43	<u>GENERAL</u>	<u>WATER</u>	<u>SANITATION</u>
54287-54383 AP			198,934.41	
54384-54390 AP			47,485.84	
54391-54394 AP			1,671.70	
54395-54411 AP			10,178.36	
54412-54417 AP			3,019.00	
54418-Gary Lykins			362.32	
			\$261,651.63	
Sanitation				
7073-7108 AP				23,958.54
7109-Aflac				210.72
7110-Nationwide Retirement				130.00
7111-7112 AP				3,160.50
				\$27,459.76

3. Approve the following Town Administrator Report:

Wastewater Improvements

We had a much better March as far as I&I goes. Cobern Rasnick's staff repaired points of ground water access into our collection system that the crew found when we had all the rain in February. We are working on a long-term solution to issues with the influent pump station at the Wastewater Treatment Plant. I'll take a minute to review the issues with this pump station at the head of our wastewater treatment process.

The 18" wastewater interceptor coming into the plant is capable of sending more wastewater into the influent pump station than the pumps can pump up to the headworks of the treatment plant. When all four pumps are pumping sewer flow out of the influent pump station, they can move about 2.4 million gallons per day to the treatment plant. Our normal daily flow is just over 500,000 gallons per day, and under normal conditions we just have one or two pumps pumping. The two additional pumps are sequenced so that when the flow into the influent pump station reaches a certain level another pump comes on, and if three pumps together cannot handle the flow coming in, the fourth pump kicks on. When all four of the pumps are pumping we can move about 2.4 million gallons a day up the hill.

There have been times during very heavy storms like we had in February when the incoming flow through the main interceptor is greater than the four pumps can handle. This is not a design problem, but a major I&I problem. Engineers normally design for twice the average flow, but in our case we can pump about four times our normal flow into the plant. When those four pumps cannot pump what is coming into the plant, flow backs up to the previous manhole and overflows. This happened a number of times in February. Obviously the flow is greatly diluted because the increase in the flow is not wastewater, but groundwater. It is still considered a sewer overflow and a violation.

So what is the solution? We are obviously working on reducing infiltration/inflow. If we tighten up our collection system we do not have to have all four pumps running at once. In the meantime, we can help ourselves tremendously by increasing our ability to pump up the hill. Cobern Rasnick has three recommendations related to improving the influent pump station:

1. Size of force main pipe up the hill - There is an 8" force main that connects the influent pump station to the headworks (screens and grit chamber to remove debris). This is the same pipe that was in the ground before the influent pump station was rebuilt and enlarged. This 8" line can handle 4 times our average daily flow, so the fact that it was not enlarged is

understandable. Cobern, however, is recommending that we replace this line with a 12" force main. A twelve inch line can pump over 4 million gallons into the treatment plant at the top of the hill.

Note 1: Can the treatment plant handle 4 million gallons per day? No, but it can handle 3 million gallons for a few days, and if we do get more incoming flow than we can treat at the plant, it still goes through the plant, gets some treatment, and is chlorinated. It is considered a by-pass and not an overflow, and the impact of partially treated effluent that has been fully chlorinated going into the Nolichucky River is substantially less of a problem than a manhole overflow that sends raw wastewater (even diluted) into Little Limestone Creek. So we want to pump everything that comes into the influent pump station up into the treatment plant.

Note 2: A twelve inch force main up the hill creates less resistance than an 8" line, so the 4 pumps in the influent pump station will pump more influent up the hill. They may be able to pump 3 million if we had a twelve inch line.

2. Install a new pump – in the old influent wetwell that can pump at least 4 million gallons up the hill to the WWTP. Cobern has priced out a pump for about \$50,000 that can be installed in the old wetwell, which is connected to the new influent pump station nearby. This wetwell can be connected to the new 12 inch line along with the new pump station, and the four existing pumps can be programmed so they cut-off if the flow into the new influent pump station is greater than all four pumps can handle. This one pump is essentially the emergency back-up pump that can keep up with the incoming flow and send it up the hill. This type diesel pump is not efficient on a normal basis and would be expensive to operate regularly. On a real high flow situation, it is the big horse pump that handles the emergency situation and keeps us from violations that result in TDEC action.

Note 3: There is no way to project I&I flow into the plant because there are a number of variables that generate high I&I. You have to have major storm events when ground water levels are very high. That was the case this February, but we have not experienced those conditions to that extent in a number of years. We get major storm events, but if the groundwater is not high we are not nearly impacted so negatively. It may seem the engineering was short-sighted, but that is really not the case. You really don't expect to have to deal with over four times normal flows, and if you do it will be at what cost?

Redundancy is very important and in our current situation we should seriously consider Cobern Rasnick's recommendation to install this diesel pump that is capable of pumping 4 million gallons of flow per day up the hill to the treatment plant.

3. The third recommendation is to buy a back-up pump for the influent pump station. As I said there are four pumps, and they are the same size and brand. Cobern Rasnick is recommending that we spend the \$20,000 to have one of these pumps in storage as a back-up. Manufacturers do not stock pumps and parts anymore, and as you may be aware it can take months to get a pump repaired or a new pump to replace it. I have reported that we had two pumps go out in January and we still have not received the second pump that was sent out for repairs. We have had to rent a pump to make sure we can operate the pump station to its capacity. It will cost us as much to rent the pump as buy a new one since it takes so long to get a new pump.

The bottom line is that we will need to look at a capital outlay note to put us in much better shape with the influent pump station. These improvements will provide us with some security while the Wastewater crew is working on reducing I&I.

Crockett H.S. Sewer – Cobern Rasnick has been working with GRW Engineers to more clearly define the project. The decisions that need to be made include the location of the pump station at the school. We looked at locating the station behind the school where it could receive gravity flow from any existing or future school building, and any athletic or outbuilding on the school property. While the thought was good, the added gravity flow and force main escalated costs to the point it was not feasible. So the pump station site is out near SR-353 and sewer from any facility on the complex besides the school itself will have to be pumped to the main pump station. We were trying to collect as much flow as possible in order to achieve proper scouring velocities in the force main back to our WWTP.

We also looked at building a new pump station at the Hexpol plant and locating it on the highway side of the creek. It is now located on the same side as the plant. We will have to have a four (4") inch force main from the pump station at Crockett to the Hexpol plant. Because of cost, we need to use the existing station. We will upgrade the pumps, but it appears we will need to use the existing basin. From that pump station a new 6" force main will be constructed to a manhole along SR-353 below the apartments. From that point, we are proposing Town staff construct a gravity sewer line to a pump station we will need to build on the Rosenbaum property. This pump station will allow us to eliminate the two smaller pump stations along SR-353 serving the apartments and condos, and will allow us to eliminate the large pump station we have at the southeast corner of Five Points. The pump station on the Rosenbaum property will also allow us to gravity flow any development in the Five Points area to that pump station including any development we initiate on the Rosenbaum property which we own.

You may remember from previous correspondence on sewer service in this area, pumps at Hexpol, the apartments and condos, and the 5-Points pump station all pump sewer flow up Depot Street to manhole at the Co-op which flows down towards the creek to the interceptor flowing back to the west to the WWTP. We can eliminate all this crazy flow by gravity flowing to a pump station on the Rosenbaum property. We cannot gravity flow from SR-353 into the plant, it has to be pumped. We did not have a way to get under the railroad tracks until we put in an extra 8" line when we had the new effluent line to the river bored under the tracks.

We are expecting the cost that would have had to be invested in a 6" force main from the Hexpol pump station to the WWTP to be invested in materials we will have to obtain to gravity flow to the new pump station on the Rosenbaum property. Although we are much closer on conceptual design, it is still not finalized, and Cobern is working with GRW to detail out plans and cost to get from the manhole on SR-353 that more or less ends the County project to the Rosenbaum pump station and then to the influent pump station at the WWTP. It is possible a specific proposal will be ready to present to the BMA at the May meeting.

Wastewater Complex – We are currently preparing the building site of the Wastewater office and parts room, and vehicle storage. Cobern Rasnick's crew has moved a tremendous amount of red clay dirt over to the firing range at Persimmon Ridge Park. The seized vehicle or impound lot has been fenced at the site above the Recycling Center and with a little more compacted gravel we will start moving the vehicles in the police impound lot at the Town garage over to the Recycling/Wastewater area. Also, areas designated in the Master Plan for waste dirt/rock, brick, granite, etc. have been graded. We are currently

looking at any need for jersey walls or screening, and then will be start moving this material out of the Town garage area. We do not have room at the Town garage, and the current placement is an eye-sore. We do not want to repeat making a mess above the Recycling Center. It has to be placed in its proper place long term and screened. We will be working on moving Conex boxes and large pieces of equipment we do not use regularly to the westend site as well. There are locations for this equipment in the Master Plan for the northside of the tracks. We have substantial buffering along the top and side fence line above the brush yard that helps visually separate the Recycling/Wastewater area from nearby residential properties.

We are continuing to work on detailing conceptual plans and developing cost estimates on completing Wastewater's move out of the Recycling Center to their own building, and Distribution, Meter, Street, and Fleet Maintenance's move to the Recycling Center. This proposed move will be addressed in the budget process.

Ashley Meadows Sewer – Jim Wheeler has indicated that he will file the amended condemnation suite to obtain the sewer easement by the end of this week.

Camera Equipment – We have worn out camera equipment we use to find leaks in our sewer collection sewers. We have had the camera system for over a decade, and Cobern is having real problems finding the parts needed when it has problems. He cannot get anymore parts from the manufacturer, so he has to find used systems to get parts from them. Cobern has been researching a good camera system. The technology has greatly improved. It is not inexpensive, but we have to have the capability to examine our lines. If we do not have the equipment, we have to pay someone to monitor it for us, and the cost is three times our cost. We will also be looking at this equipment in the budget process and the possible capital note.

Water

We are feeding the algaecide at the intake, and Jon Lucas says his staff is really focused on addressing any algae issues that might cause us turbidity problems like it has the past couple of years.

Our by-products quarterly tests came back with the lowest levels we have ever recorded for by-product levels in highly prone areas of our system. Jon Lucas is doing a great job addressing this issue.

You may remember, we really need to install an additional pump at the Rock House Road Pump Station. We cannot afford to be down to one pump in order to serve our system. We need redundancy even when one pump goes out. GRW is working with Jon Lucas to finalize the cost of the pump. We have two Peerless pumps in Rock House Road and the third pump needs to be a Peerless as well. One of our existing pumps has a variable drive and the other does not. All three pumps need to be the same size with variable drives, and Water Treatment can set up an operating schedule where the pumps are used on a regular rotating schedule. The additional pump is not inexpensive, and we are exploring purchase and financing methods.

Water Loss – Mike McCracken, Ben Grizzle and I will be meeting with GRW Engineers in Knoxville next Tuesday, the 12th to hopefully finalize our recommendations on priorities for line replacement in our CDBG Water Loss Reduction Project. We have completed the environmental review and been cleared by ECD to move forward with the project. The design has to be completed and approved by ECD and TDEC, but we are cleared to move forward. We also received approval this week from ECD to undertake our Block Grant Project force account using the Water Distribution crew. This approval allows us to meet our 20% match with in-kind work, and we can come

close to doubling the amount of line replaced because we not only eliminate labor and equipment costs, but profit and overhead as well. We are expecting TDEC and ECD to approve our line replacement priorities, and allow us to send in engineering design plans piece-meal so we can get started as soon as possible.

Transportation

Intersection of Jackson Blvd & SR-354 – Design plans are complete and TDOT is looking to obligate funding to undertake the project.

W. Jackson Medians – TDOT has asked for some additional information on the turn lane into Family Dollar. Our plan is different from the initial plan TDOT approved for Mark Ferguson because we will be extending the turn lane to the normal size required and eliminating the existing acceleration lane. TDOT has indicated they expect to approve the revision. It may be May before our staff can starting working on it.

Woodrow Ave/2nd Ave – Trying to get this improvement scheduled. It is not a higher priority.

North Cherokee Street / Smith Lane – We have to make contact with a critical property owner to see if we can get cooperation with a N. Cherokee St/Smith Lane connector.

SR-354 Corridor – The committee that was formed by the Washington County Commission made up of staff from Johnson City, Washington County and Jonesborough, and some larger property owners along the Boones Creek Road corridor has completed its work and made recommendations to the Washington County Commission. The overlay district includes some restrictions on materials that can be used (it lists materials that cannot be used in new construction or renovations). There are lighting guidelines that are very similar to Jonesborough's and signage requirements including monument signs that are also very similar to Jonesborough's.

The committee also recommended to the County Commission that all the property within the overlay district corridor be rezoned Planned Residential-Business District (PR-BD), and I have attached the use information related to the County's PR-BD zone. The overlay district proposed and associated zone recommended are all in the County and have no direct impact on zoning in either Jonesborough or Johnson City. As I said, there are a number of important components to the overlay that are very compatible to our existing requirements, especially lighting and signage. The signage requirements are more restrictive than what Johnson City requires. It limits height to 14 feet, the same as ours. We may want to look at specifying certain materials you cannot use in an R-4 zone, which is the zone much of the property is zoned along SR-354 from our city limits. The R-4 zone requires an architectural review, and materials have to be compatible to surrounding residences. However, we may want to restrict the use of corrugated metal siding and limit how much painted standard block that can be used, even on outbuildings.

The property owners on the committee all feel very good about the restrictions proposed to the County Commission.

E. Main Street – The Street Department has installed granite curb up the southside of E. Main Street and re-landscaped the yards. CenturyLink has completed their work, and are connected underground to the residences. The Power Board has to activate their main underground trunk line they constructed and then Herman Archer is being paid by the homeowners to connect the underground sewer line to the individual meters at the homes. These switch over of electrical connections is supposed to start next week. Work on the

northside of the street is not complete as far as the underground services, but almost. We expect to complete that side next week and hopefully Herman Archer will start the switch over on the northside the week after next. It could go more quickly, but that really depends on the Power Board.

Once the houses are connected underground we can take the poles down and start working on the renovation of the sidewalk. The goal is to complete the project by the end May. All the homeowners have been very cooperative.

W. Main Street Traffic Calming – The Traffic Advisory Committee discussed traffic speed and volume at their meeting in February 25th. These recommendations have been passed on to the BMA in an agenda presentation for the April meeting.

Grants

T-21 Walkway Grant – The project is under construction building a walkway from the end of the existing bridge over Little Limestone Creek at Barkley Creek Park into downtown. The project involves some ramping off 2nd Ave, and bridging across drainage ways. The wooden ADA ramps and bridges are essentially complete, and the gravel walkway base is almost all in and compacted from Barkley Creek Park to 2nd Ave. Fencing will go up between the walkway and Viktor Sikowski's property east of 3rd Ave, and Ben Parrish had donated fencing that will be installed between the walkway and the County Highway Garage. If the weather remains good, walkway paving should be initiated within the next week or so.

Because we could not get authorization to go behind the Eureka Inn, the walkway at First Ave comes out on existing sidewalks to Main Street and then goes through Norman Hankins' alleyway to the existing bridge over Little Limestone Creek at the Stephenson lot. The specifications called for this section to be stamped asphalt. King General Contractors has priced alternative walkway construction through the alley that would be granite edging and real brick. This is our preference because our experience with stamping is that it does not hold up for any length of time. The use of brick with granite edging is a long-term installation. The proposed change will come to the BMA in the form of a change order. There will also be a change order associated with the section of walkway from 2nd Ave to the Bacon property by the Chuckey Depot. The street lamps there are in the middle of the walkway so the recommendation is to have an 11' x 11' stamped concrete area around the four street lamps that will allow pedestrians or bicyclists to easily go around the lamp poles. This change will actually create some nice sitting areas. It is our understanding that any added costs with either of these two changes will be grant eligible at 80% grant funding.

The project is currently scheduled to be completed by June 29th of this year. It is close to 50% complete time-wise and about the same as far as construction progress. That is not bad considering the work was undertaken in the winter months. It will definitely speed up.

LPRF Application – The application is comprehensive and has to be put in a power-point format. Community Development Partners is doing that and we have provided them with almost all the information needed. CDP has undertaken the initial Environmental Review, which is time consuming. We are trying to finalize the cost-estimate on the project. This estimate is very detailed and has to be broken down into materials, labor and equipment. Rachel Conger was putting all the information on an Excel spreadsheet, but had her baby Thursday. She and the baby, Eliza Jane, are fine. She let us know she would try to complete the spreadsheet Friday while she is in the hospital, but I do not expect her to do that. I will provide the BMA an update on cost as soon

as possible. Based on the preliminary figures, with the \$208,000 value of the land, we will easily over match the project.

TDOT Senior Center Bus Grant – This application for a new wheelchair accessible 16 passenger van/bus for the Senior Center has been submitted and is being reviewed, however, we have not received any notification from TDO one way or the other. The new vehicle would be extremely helpful with the increase in membership the Senior Center has experienced.

CDBG Façade Grant: Jackson Theatre – We are preparing for another application ECD stated will be due in May. We have not received any notification ECD is receiving applications at this point.

Washington County Fund – An application has been submitted by the McKinney Center that is actually called a “Letter of Intent”. The WCF Committee reviews the submittals, and then invites a full application. We have not received any feedback to-date.

Jackson Theatre

Bass, Berry, and Sims has sent a request to the Comptroller’s Office in behalf of the Town to pay off the capital outlay notes. We found out that after two years for some reason the State has to approve local jurisdictions paying off a capital outlay note early. It is my understanding that when that approval is received, the initial closing of the Community Facilities loan will be scheduled. Abbey Miller has been working on the documentation for the reimbursement request. The initial request for reimbursement will be for just less than \$600,000 which does not include what is needed to pay off the capital outlay notes. The preliminary breakdown is attached.

The structural engineer is working to see if we can rework the structural support system for the third floor so it can become a functional part of the building space available, and achieving that goal in a cost-effective manner. If we can come up with a solid plan that can be implemented by the inmates, and we get the CF loan closed, we want to address the structural improvements as soon as possible while prices are low.

Senior Center

As you know the bottom floor opened in March and the Fitness Center alone has had over 400 visits since it opened. There is a dedication of the lower level scheduled for Wednesday, April 13th at 11:45 am, and all Board members are invited and encouraged to attend.

Craig Ford, Town staff, and Carter County Work Camp Crew did a tremendous job, and the Center participants are giving the downstairs rave reviews. The Wellness Program has really taken off as well. The only negative feedback we are getting is parking, and the Center is running a shuttle service to the McKinney Center and Visitor Center during events they know will attract a large crowd. That has worked well, but people still complain.

Chuckey Depot

The Carter County Work Camp Crew is moving along on the Depot construction. People are noticing what a wonderful renovation is going on. It has the capability of being another “home run” project. A committee has been working on the details of the possible operation and possibilities for interpretation. I gave this group a list of questions to think about and answer that would be necessary to develop an agreement between the Watauga Valley Railroad Historical Society and Museum, the Heritage Alliance and the Town. I received responses to those

questions yesterday and will prepare a preliminary document for Jim Wheeler to review and then for the BMA to consider.

Budget

We have been working with Department Heads on their budgets for next fiscal year. We are trying to move this process along more quickly this spring so we have a better picture of where we are financially.

Committee Meetings

I have continued preparing agenda presentations for the BMA meetings, the Planning Commission, Tree & Townscape Board, Traffic Advisory Committee, JRT Board of Directors, Jonesborough Community Chest, and minutes for most.

4. Approve the following Operations Manager Report:

As reported last month, we did get the last of the curbing and surrounding sidewalks finished at the Senior Center. We corrected a couple of small issues this month inside the center and have completed most of the landscaping. I am awaiting the remainder of the plants to be delivered and once we have received them, we will get them in the ground. Director Mary Sanger is reporting that the downstairs section has been a real hit and that the even though it was not opened until the middle of the month, the fitness center received the most participation for the entire month of March.

The prison construction crew has worked on the Train Depot project this month. We are making good progress. The ceilings and floors have been insulated. The majority of the siding has been installed and the exterior trim has been installed. We had to re-construct some of the exterior trim due to years of water exposure and they have done an excellent job.

The windows have been stripped and primed; ready for paint. We installed the attic flooring over the front offices for storage and have also installed an attic ladder in the office. The rough-in plumbing for the restroom has been completed and we have started on the rough-in electrical.

The underground project on East Main Street is progressing. The underground bores to each home is complete except for one. The wire has already been pulled as well and the lawns have been repaired and re-sown in grass. The curb installation on the south side of the street is also complete. We had one driveway to repair and that has been completed as well. The south side of the street is essentially complete except for the actual change-over from overhead to underground.

The north side of the project has essentially been completed by Water Distribution with respect to the underground bores to each residential meter base. These lawns have also been repaired. The Street Department will begin on Monday, April 11 installing the new sidewalk. This work will begin at the cemetery.

In order to complete the work on the north side of the street, the power, phone, and cable will have to be removed from the overhead poles. I am happy to report that the phone company has already removed their lines.

I had a follow-up meeting with the Power Board on April 07 in order bring this project to a close. There is going to have to be a power outage downtown in order for the new section of underground to be energized. The Power Board has tentatively set this for Tuesday April 12 at midnight. I am hoping they confirm this on Monday. Once this is complete, we can begin converting the residents from

overhead to underground. The Power Board worked on Friday to get the Baptist Church converted.

I was contacted by the Mayor, who in turn was contacted by the Washington County Highway Superintendent about paving the Library parking lot. It is on their list for paving and it is certainly in need of it. There are some serious drainage issues with this property that needs to be addressed prior to the paving being completed.

I also found out that we have a six-inch cast iron water line through this section and have contacted Water Distribution about upgrading this line to ductile iron. The parking lot is going to be paved either way and I am in agreement with the Mayor that we need to make these much needed upgrades prior to paving.

5. Approve the following Committee Report: Historic Zoning Commission and Jonesborough Repertory Theatre Board of Directors.
6. Approve the following Supervisor Reports: Visitor Center Manager, Director of Tourism and Marketing, Water Distribution, Building Inspector, Street Department, Animal Control, Solid Waste and Recycling, Fire Department, Senior Center, McKinney Center, Environmental Services/Wastewater, JRT Artistic Director, Police Department, Water Plant, Water Park, Park and Recreation, Fleet Management, and Events Coordinator.
7. Approve the transfer of Michael Kinchloe from Water Distribution to the Water Treatment Department as a non-certified Water Plant Operator at Grade 7, Step 1 (\$28,564) on the condition Mr. Kinchloe passes the necessary Water Operator certification exam in the time period required.
8. Accept the resignation of Avis Smith, Public Safety Officer, with regrets.
9. Approve the reinstatement of Chad Reece as a Public Safety Officer in the Jonesborough Police Department at Grade 10, Step 4 (\$36,133) and, to the extent possible, without loss of benefits.
10. Approve the list of seasonal employees at the Wetlands Water Park for the 2016 season including their positions and compensation levels as follows:

<u>Employee</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Grade</u>
Taylor Rice	Head Lifeguard	\$8.75 per hour	4
Jacob Anderson	Lifeguard	\$8.50 per hour	4
Odyssie Thomas	Café	\$7.45 per hour	2
Lydia Johnson	Lifeguard	\$7.75 per hour	3
Randy Koruschak	Café Supervisor	\$9.75 per hour	5
Jessica Greene	Seasonal Manager	\$12.50 per hour	5
Jessica Burgner Ridley	Seasonal Manager	\$11.50 per hour	5
Caleb Arrowood	Slide Attendant	\$7.50 per hour	2
Gabriel Gray	Café Supervisor	\$9.50 per hour	2
Patty Rosenbaum	Café	\$8.00 per hour	2
Norman Stevens	Greeter	\$7.90 per hour	1
Nancy Comer	Customer Service	\$7.50 per hour	2
Cindy Lucas	Customer Service	\$7.50 per hour	2
Holly Hamner	Slide Attendant	\$7.45 per hour	4
Destiny Morales	Slide Attendant	\$7.40 per hour	3
Whitnee Tilson	Slide Attendant	\$7.40 per hour	3
Emily Hoover	Slide Attendant	\$7.40 per hour	3
Steven Wilhoit	Café	\$7.40 per hour	2
Destinee Thomas	Café	\$7.40 per hour	2
Julie Lane	Cook	\$7.40 per hour	2
Payton Garland	Lifeguard	\$7.75 per hour	4
Chris Scaf	Head Lifeguard	\$8.50 per hour	4
Ryan Cottage	Lifeguard	\$7.50 per hour	4
Noah Reaves	Lifeguard	\$7.75 per hour	4
Trevor Henley	Slide Attendant	\$7.35 per hour	3

James Allen	Slide Attendant	\$7.45 per hour	3
Spencer Walsh	Cook	\$7.35 per hour	2
Makay Rowenhorst	Slide Attendant	\$7.35 per hour	3
Josh Smith	Lifeguard	\$7.50 per hour	4
Cynthia Dillow	Slide Attendant	\$7.30 per hour	3
Shianne Millborn	Slide Attendant	\$7.30 per hour	3
Kaitlyn Rice	Slide Attendant	\$7.30 per hour	3
Garrett Bray	Café	\$7.30 per hour	2
Emily Wilson	Admissions	\$7.30 per hour	2
Megan Woodfin	Café	\$7.30 per hour	2
Allison Flannary	Café	\$7.30 per hour	2
Nathanial Massey	Café	\$7.30 per hour	2
Dylan Stout	Slide Attendant	\$7.30 per hour	3
Robbie Lane	Café	\$7.30 per hour	2
Josh Bruni	Slide Attendant	\$7.30 per hour	3
Emily Pack	Admissions	\$7.30 per hour	2
Lauren Snyder	Lifeguard	\$7.50 per hour	4

11. Approve the appointment of Casey Hendrix as a Volunteer Pay-Per-Call Firefighter, subject to all pre-appointment conditions.
12. Accept the Settlement Agreement with TDEC, authorizing the Mayor to sign the Agreement and the payment of \$1,800 to be sent to TDEC.

Insert Agreement

13. Approve the Maintenance Agreement with the Tennessee Department of Transportation for the 2016-2017 fiscal year as follows:

Insert Agreement

Mayor Wolfe suggested that the Board pay close attention to the Town Administrator report as we continue to work on projects. He said that Operations Manager Ford's report reflects that we are making a lot of progress on the Chuckey Depot project and are installing sidewalks on East Main Street.

Alderman Sell asked about the paving of the Washington County Library parking lot. Mr. Ford said the County is providing the paving of the parking lot. Alderman Sell asked if the swampy area between the Visitor Center and the library could be worked on to help drain that area because it is an eyesore. Mayor Wolfe said when the bridge and sidewalk were installed, it created a break in the flow of water causing the sedimentation to back up. Mr. Browning said the area was a designated floodway, and to clean the area out and beautify it had to be part of an overall plan because the plan has to be approved by TDEC. He said timing is an issue if you are talking about now because it is not quick to get through TDEC. Mr. Ford said the bridge and concrete sidewalk do cause a backup, but the staff could possibly cut a section out and install larger tile. Mr. Browning said he would work with Todd Wood to come up with a plan. Mr. Ford said with the improvement at the parking lot, we should also make some improvements concerning the runoff in the area. He added that the parking lot belongs to the Town and the library building belongs to the County. Mayor Wolfe said this area needs to be taken care of. Alderman Sell asked if this would be paid for out of this year's budget or next year's. Mr. Ford said he is hoping to get the Town's part of the project taken care of in the next couple of weeks so when the County is ready to pave, the lot will be ready.

The next item on the agenda was approval of the Financial Report. Motion was made by Alderman Countermine, seconded by Alderman Vest, and duly passed to approve the March Financial Report as presented.

Communications from the Mayor was the next item on the agenda. Mayor Wolfe said Frances Lamberts is very excited about the American chestnut trees that are to be planted at the Town Arboretum. Mr. Browning said these trees are 94% American chestnut and the American Chestnut Foundation is sending more than one tree to be planted. The following Arbor Day Proclamation was presented to the Board and the

Arbor Day Celebration is set for April 29th at 11:00 a.m. at the Ardinna Woods Arboretum.

Insert Proclamation

Mayor Wolfe said this Wednesday at 11:45 a.m. there will be a dedication of the ground floor of the new Senior Center. He said the ground floor is very well done and credited Craig Ford's leadership for the success of the project. He invited everyone to attend the celebration and stay for lunch afterwards.

Mayor Wolfe said he received a note from Ruth Verhegge thanking the members of Public Safety for their participation in a very successful Emergency Responder Tribute event that was held on Friday, March 11, 2016. She especially thanked Natalie Hilton and Chason Freeman for their hard work and devoted effort.

Mayor Wolfe read a note from Donald Burns from Greeneville, TN, concerning his interaction with Officer Jason Rounds. Mr. Burns said that Officer Rounds provided assistance to him when he experienced car trouble and was professional, courteous, and exhibited the expertise expected in the performance of the duties of a Law Enforcement Officer.

Mayor Wolfe said Ron Kyles has resigned from the Tree and Townscape Board due to health issues and asked that Mr. Kyles' resignation be added to the agenda. Alderman Dickson made the motion, seconded by Alderman Vest and duly passed to add the resignation of Ron Kyles to the agenda.

Alderman Dickson made the motion, seconded by Alderman Vest and duly passed to approve the acceptance of the resignation of Ron Kyles from the Tree and Townscape Board due to health reasons with regrets.

Mayor Wolfe announced that Dr. William Kennedy, MD, from Jonesborough was recognized as a Leader in Christian Service for 2016.

Mayor Wolfe said we had lost two very special people, Leon Overbay and Sandi Hartwick, this past month and asked that we remember their families in our thoughts and prayers.

Mayor Wolfe read the prayer list for this month: Pam Bailey's father-in-law has a terminal illness and her husband is still struggling with health issues; Bobby Oliver had five stints and is doing well; Rachel Conger had her baby, Eliza Jayne, on April 7th and both are doing well.

Mayor Wolfe then presented the Employee of the Month award to Daniel Miller and read the following nomination letter:

I would like to take this opportunity to address an employee who has worked for the Town for eight years, Daniel Miller. During that time Daniel has become very much aware of what is going on within the operation of the Water Distribution Department on a daily basis. He addresses his assignments in a timely manner, and places a lot of pride in his work performance. He began working for the Town as a Water Worker I and is currently a Backup Equipment Operator. He also helps in the training of new employees as needed. Daniel assists me in the process of record keeping for water loss within the system which is required by TDEC. Mr. Miller is well respected within the Department, and is willing to assist his fellow coworkers as needed. I appreciate the hard work I receive from this employee. Submitted by: Mike McCracken, Water Distribution Superintendent

Daniel said this is an awesome place to work and he would not want to work anywhere else. Mayor Wolfe thank Mr. Miller for his hard work and service to the Town.

Mayor Wolfe said everyone should go see "Bye Bye Birdie" currently being performed by the JRT. He said it is a great production.

Mayor Wolfe said the staff has expressed concerns about the high level of maintenance necessary on the garbage trucks. He said these vehicles are very complicated because of so many moving parts and a lot of potential areas for break down. He said from what he has been told, we are spending 30%-40% of shop time on garbage trucks which is preventing the mechanics from working on other departmental vehicles. He said the Town bought a refurbished side arm truck expecting it to last for seven years; we are into the fifth year now and according to Gary Lykins, it is in the shop all the time. He said we are concerned about the balance in the Solid Waste fund, and we still owe two more years of debt service on the trucks. He said the Board is going to have to look creatively at the Solid Waste budget in the upcoming budget process. Mayor Wolfe said County residents pay \$16 per month for their garbage pickup which is more than Town residents pay. He said we have to consider all our options including asking Johnson City what they would charge to provide garbage service to Town residents; we could open up the garbage service to private contractors; we could look at increasing the garbage rate and reinvest in another truck. He said that it is hard for a small Town to justify buying a \$350,000 garbage truck, but added that he is not advocating anything at this point. He said our Solid Waste employees do a great job and he is 100% supportive of what they do, but the maintenance on the trucks is a big problem. Alderman Countermine asked if a used truck could be purchased. Mayor Wolfe said that is what we did previously. Alderman Sell added that the arms on the trucks wear out. Alderman Vest said the Town offers good service and hopefully, if we enclose the area at the Wastewater Plant, we can put the trucks inside at night. Mr. Browning said the cold weather is hard on the trucks because of all the hydraulics. Alderman Vest asked how many residents we serve, and Mr. Browning said he thought it was approximately 2,200 households. Mayor Wolfe said we also have a commercial dumpster pickup service. Mr. Browning said the front end loader used to pick up the dumpsters is also having some problems.

Alderman Communications was the next item on the agenda. There were no comments.

Town Attorney Comments was the next item on the agenda. Attorney Wheeler said he had nothing new to report.

Citizen Comments was the next item on the agenda. There were no comments.

The only item on the agenda under Old Business was the second reading of an amendment to the Animal Control Ordinance. Motion was made by Alderman Dickson, seconded by Alderman Countermine and duly passed to approve on second and final reading an Ordinance amending Title 5, Chapter 3, Section 3-302(2) of the Jonesborough Municipal Code adding authorization for training activities with the Jonesborough Police Department's K-9 program in Town open spaces and parks and under proper supervision as follows:

Insert Ordinance

The first item on the agenda under New Business was the traffic calming on West Main Street. Alderman Vest asked if the existing speed table is going to be removed or leveled down. Mayor Wolfe said the plan is to cut it down to make it smooth. Alderman Vest said he feels the speed table at Second Avenue will be very helpful in controlling vehicle speed. Motion was made by Alderman Vest, seconded by Alderman Countermine and duly passed to approve the recommendation from the Traffic Advisory Committee intended to reduce speed and improve pedestrian safety on W. Main Street near 2nd Avenue that includes constructing a speed table on the west side of the intersection of 2nd Avenue and W. Main Street; Town staff will work on leveling the existing speed table near Sisters Row, developing a truck route plan to keep through trucks out of downtown, and finding the means to obtain sets of traffic volume/speed counters needed for proper analysis of traffic-related issues.

The next item on the agenda was the Change Order for the Enhancement Grant Walkway Project. Mayor Wolfe said this walkway work has been awesome. Mr.

Browning said TDOT standards are very high. Mayor Wolfe said the County Highway Department paved the railroad crossings at 2nd Avenue and 3rd Avenue and they are very smooth. He thanked Wally Sparks for coordinating this. The Mayor said the change order being considered eliminates the use of stamped asphalt on the walkway. Alderman Sell asked if the stamped asphalt and brick are the only two items TDOT will approve on the walkway and asked if stamped concrete could be an option. Mr. Browning said in the downtown area it's probably no cheaper but would hold up as well as asphalt but we wanted to be consistent with the walkways downtown. He said the specs for this grant that were prepared by TDOT standards allow mortar and brick or asphalt; the problem with mortared brick is if you have a problem, then you have to chip up all the brick. Mayor Wolfe said when a granite curb is installed with sand based pavers, there is not as much weather breakage during cold weather as there is with asphalt and concrete. Alderman Sell asked if the funds to pay for this will be taken from the General Fund, and Mr. Browning said the 20% match will be reimbursed from the Rural Development facilities loan. Craig Ford said he has not had any experience with the stamped concrete. He said 2nd Avenue has a lot of tractor and trailer traffic and would need to be an eight inch pour. He said there is no comparison between the granite with brick and the asphalt. He said at one time Johnson City was using stamped concrete crosswalks but are now using brick. Motion was made by Alderman Countermine, seconded by Alderman Sell, and duly passed to approve Change Order No. 1 for the contract with King General Contractors on constructing the Lost State Scenic Walkway Phase II Section A from Barkley Creek Park to downtown, changing the sidewalk construction across streets, alleys, and parking lots to full brick with granite edging and building three (3) concrete pads around three lampposts on the walkway off 2nd Avenue for a total additional cost of \$33,620.75 of which the Town's portion will be \$6,724.15 to be paid with Rural Development loan funds; authorizing the Mayor to execute the necessary change order documents on the condition the change order is ultimately approved by TDOT at 80% funding.

Insert Change Order

The next item on the agenda was consideration of proposed uses for the old Senior Center Building. Mayor Wolfe said this is a 5,000 sq. ft. building with three proposed uses and room left for more uses. Alderman Countermine said he is pleased to see the Food Pantry moving there. He added that all the churches in town work together and help with the food pantry; all the food is donated and volunteers disperse the food. Alderman Dickson said Jonesborough has led the way with the Food Pantry by allowing them to have adequate space to run their program. He said there can be large crowds of people and there has to be a place for them to wait to get the food. He said the volunteers have to be able to check to make sure the people are not going from one food pantry to another to get food; the names are entered into a shared information system on the computer. Alderman Vest said he has no problem with the Food Pantry getting an enlarged space. Alderman Sell said the only issue he has is concerning the storytelling studio. He said he is fine with the classroom and the food pantry, but with all the money that has been spent in Jonesborough, why the studio could not be located in the McKinney Center or Visitor Center. Mr. Browning said the donations for the studio equipment total is \$17,500. He said the only thing that would have to be done for the studio space in the old Senior Center is to build a wall. He said the space could be used for other events if necessary. Mr. Browning said we have classroom space at the McKinney Center and the Senior Center but they are available for a variety of activities and rentals. He added that the studio needs to be set up where there are no windows and there is an extended time for recording. Mayor Wolfe said his wife has become an amateur videographer, taking videos of the homes they build and putting them on their website. He said it is a visual aid for marketing, and he feels we will promote Jonesborough tourism with a good set of videos, and we know what social media can do. Mayor Wolfe asked if there are going to be any changes to the room that would lock it in to being a studio long term. Mr. Browning said the installation of the wall would be semi-permanent and would help to divide the space, and that was it. Alderman Vest asked if that space would be better utilized moving one of the departments currently housed at the garage to this space such as the Meter Department or one of the other departments. Mayor Wolfe said when you separate departments, communication is

harder and he feels the departments at the garage need to stay together. Alderman Sell said he is not opposed to the use of the building but feels the studio would be better suited in another place; it seems we have other options to accommodate the recording studio because it is mobile. Mayor Wolfe said in light of another use not presented at the present time, it is not going to hurt anything to put the studio there, but if another use comes up that should take priority, then we will consider it. He said he is fine with conditional permission to put the studio there but to reserve the right to refurbish the room if we have something else that will fit the space better. Alderman Dickson said he feels with dedicated space, he would like to see some innovation for Community Economic Development. He said he understands what Alderman Sell is saying, but he does believe a dedicated space for this project is important, and he hopes in the future they will come back and say they need more space because they have exceeded expectations for this project. Alderman Sell reiterated that he feels the studio would be better at the Visitor Center or McKinney Center. Alderman Vest said the Senior Center space could be utilized right away. Motion was made by Alderman Countermine and seconded by Alderman Dickson to approve the use of the old Senior Center building by the Jonesborough Area Ministerial Association (JAMA) Food Pantry, through the Agreement presented, and approve use of classroom space by the Police Department, and approve a studio/recording space by the Recreation Department (McKinney Center), and approve the building use under the care and operation of the Jonesborough Parks and Recreation Department. Those voting aye: Alderman Countermine, Alderman Dickson and Alderman Vest. Those voting nay: Alderman Sell.

Insert agreement (Resolution)

The second part of this agenda item was to name the old Senior Center building. Mayor Wolfe said there is a gentleman who is the head of the Food Pantry operation, Mr. Elmer Gillespie, and he has been doing this for at least twenty years. Mayor Wolfe proposed that the building be named the Elmer Gillespie Building at Persimmon Ridge Park in honor of a man who selflessly and with love for his fellow human beings has given thousands of hours of his time to help the ministry of the Jonesborough Area Ministerial Association. Alderman Vest said what Mr. Gillespie does is impressive but who established the Food Pantry before him and what about afterwards; are we naming the building permanently or would it be renamed at a later time. Mayor Wolfe said it was established by JAMA at the Jonesborough Presbyterian Church, and he feels it is appropriate to honor Mr. Gillespie. Alderman Dickson said he is personally humbled that you would think of Mr. Gillespie because he is humble and dedicated to this project and has made the project what it is today. He said there is a group of men who have complete respect for Mr. Gillespie because he does not ask anyone to do something he would not do. Alderman Countermine said there are a number of women from his church who help with the Food Pantry and they have nothing but praise for Mr. Gillespie. Mr. Browning said there is no doubt about his passion. Mayor Wolfe said we should honor deserving people by naming buildings after them. Motion was made by Alderman Vest, seconded by Alderman Countermine and duly passed to name the old Senior Center building the "Elmer Gillespie Building at Persimmon Ridge Park".

The next item on the agenda was the Resolution requesting Washington County Election Commission to call the Town Election. Motion was made by Alderman Dickson, seconded by Alderman Countermine, and duly passed to approve the Resolution requesting and authorizing the Washington County Election Commission to call a Jonesborough Municipal Election for two Aldermen and the Mayor in November, 2016.

Insert Resolution

The next item on the agenda was the proposal to discontinue use of Fluoride in treated water. Mayor Wolfe said there are some days that the Nolichucky River has as much fluoride in it as we would add to it and call it fluoridated water. He said we are past the time that we need to add fluoride to the Town's water. Alderman Sell said he has researched this and from what he has read, he could find no benefit of adding fluoride to the water. He said when you research it, it almost sounds dangerous. Mayor Wolfe said it is hazardous for our employees to handle the chemicals. He said we

cannot vote to eliminate the fluoride in the water at this meeting; we are required to hold a Public Hearing advertised for thirty days prior to the meeting; we will solicit public input at the meeting in June and perhaps make a decision at that time. Motion was made by Alderman Sell, seconded by Alderman Countermine, and duly passed to approve moving forward with the discussion of the Town discontinuing the addition of fluoride in the Jonesborough Water System, and establishing a Public Hearing date in which possible action could be taken by the BMA on June 13, 2016, at 7:00 p.m. at Town Hall.

The next item on the agenda was the agreement with the City of Johnson City for NCIC services. Mayor Wolfe said he notified City Manager Pete Peterson of Johnson City that this issue would be discussed at this meeting. He said we have made substantial changes to our radio system, and it is going well. He said we have provided NCIC services for the City of Johnson City on nights and weekends for several years. He said the Town has taken on additional costs, and we feel we still provide a great service to Johnson City at a minimal cost. Alderman Countermine asked about the possible new software for our Police PDA system. Mayor Wolfe said at the present time Jonesborough is piggybacking on Johnson City software for the PDA system. He said if the two municipalities were in an unfriendly relationship and because we said Johnson City has to pay for the NCIC service, they could come back and force us off their PDA software. However, he said we are only asking Johnson City to pay a small portion of the cost; and if Johnson City tells us to get off their system, then we would purchase this other software. Mr. Ford said the company who makes the software says the software that will allow us to use just one vendor will not be available until this fall although it was supposed to be available last year. He said currently there are two different companies providing two different softwares; however, now there could be one company that will be providing both at a substantial savings. Alderman Countermine asked if the Town has a formal agreement with Johnson City. Mayor Wolfe said we do not. Mayor Wolfe said we need to act on this recommendation on the NCIC charges and feels we should do nothing on the PDA software change until we know that Johnson City is going to pull it from Jonesborough. He said it is the Town's desire for the hosting of that software to be continued with City of Johnson City, and for the NCIC service to continue to be provided by the Town of Jonesborough for Johnson City. He said we are all serving the citizens of Washington County. Mayor Wolfe said Johnson City has not formally accepted this offer. Alderman Vest asked if we should change the date to give us a few months if we need to move to another software vendor. Alderman Countermine suggested instead of July 1 to move the date to September 1. Motion was made by Alderman Vest, seconded by Alderman Countermine, and duly passed to approve charging the City of Johnson City \$33,750 to provide NCIC services for Johnson City during weekends and each weekday night from 12 midnight to 7:00 a.m., and any other short time schedule needed by Johnson City; the NCIC fee will be charged beginning October 1, 2016, in order to give Johnson City the opportunity to budget the additional expense.

Insert Agreement

There being no further business, the meeting was adjourned.

ABBAY MILLER, RECORDER

KELLY WOLFE, MAYOR