

BOARD OF MAYOR AND ALDERMEN

PUBLIC HEARING

MARCH 9, 2015

The Board of Mayor and Aldermen (BMA) met in a Public Hearing on Monday, March 9, 2015, at 7:00 p.m., at Town Hall, 123 Boone Street, Jonesborough, TN.

Mayor Wolfe called the Public Hearing to order and led the group in a prayer. He said the only item on the Public Hearing agenda was the amendment to the off-premise restrictions of beer consumption in convenience stores or markets in Title 2, Chapter 2, Section 2-211, of the Beer Ordinance, allowing sampling of craft beers at no cost under certain conditions. He said we are having public comments on this tonight from residents who reside in the Town of Jonesborough or own property in the Town. The Mayor asked that anyone who wanted to speak to please raise his or her hand to be recognized and come to the podium to speak one at a time. He ask each person to state his or her name and address of where they live or own property in Jonesborough.

The first to speak was George Campbell of 216 Forest View Drive. Mr. Campbell said he was born and raised here and does not smoke, drink and tries not to cuss. He said he would like to speak to this Ordinance on behalf of children. He said when a parent with a child goes into a convenience store he shouldn't have to worry about exposing his child to open drinking of alcohol. He said he has seen a dad give a child a drink because the child ask for it and he does not want to see that happen in Jonesborough. He said the server is supposed to be licensed and with at least two shifts, there would have to be two licensed people to make sure that this is done correctly. He said there are a lot of other places that people can go and have a drink.

Tammy Cloyd addressed the Board on behalf of her mother who owns property at 701 Persimmon Ridge Road. Ms. Cloyd stated that she was also speaking on behalf of children. She said our society has set up boundaries for children, and if we allow sampling of an alcoholic beverage in a convenience store, she feels that is taking away those boundaries. She said she is also concerned about the liability issues for the Town. She asked if there was a possibility that the samples could be bottled and sold for \$0.50 or \$1.00. She said she is concerned that this is a stepping stone in the city limits for anyone that has craft beer for sale. She said the Town should consider checking with other historical towns to see if they allow this. She added that this is a tourist town, and she would hate for visitors to see this.

There being no further comments, Mayor Wolfe closed the Public Hearing.

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ABBEY MILLER, RECORDER

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KELLY WOLFE, MAYOR

BOARD OF MAYOR AND ALDERMEN

REGULAR MEETING

MARCH 9, 2015

The Board of Mayor and Aldermen (BMA) met in Regular Session on Monday, March 9, 2015, at 7:00 p.m., at Town Hall, 123 Boone Street, Jonesborough, TN.

Mayor Kelly Wolfe called the meeting to order. Nancy Kavanaugh led the pledge to the Flag.

Upon call of the roll those present were: Mayor Kelly Wolfe, Alderman Adam Dickson, Alderman David Sell, and Alderman Chuck Vest. Alderman Terry Countermine was absent. Also present were: Town Attorney Jim Wheeler, Town Administrator Bob Browning, Town Recorder Abbey Miller, and Operations Manager Craig Ford.

The next item on the agenda was the Consent Agenda. Mayor Wolfe pointed out that the appointment of the Environmental Services Director would be retroactive to February 18<sup>th</sup> and that the mowing bids were in and slightly higher than last year. He said Stephen Callahan and Dean Chesnut were present and are sponsors of the Wheels in the Hills event again this year. He said we appreciate what they do for the community and last year's event was equivalent to the amount of business that the Storytelling Festival brings in. The Mayor added that the Miata Club is coming to Jonesborough. Mayor Wolfe asked if there were any items the Aldermen would like to have moved to the Regular Agenda for discussion. The Town Attorney asked that the Special Event Requests for Tri-Cities Miata Club and Wheels in the Hills be pulled from the Consent Agenda because neither application included the required insurance certification. Mr. Wheeler said the Board could approve the applications separately but they need to be added to the Regular Agenda and approved separately subject to his approval of insurance and the hold-harmless agreement. Ms. Causey said she has the insurance for the Miata Club and failed to get it in the packet. Motion was made by Alderman Dickson, seconded by Alderman Vest and duly passed to approve the Consent Agenda minus the approval of Special Event Requests for Tri-Cities Miata Club and Wheels in the Hills as follows:

1. Approve the minutes for the February 9, 2015, Regular BMA meeting.
2. Approve the following February bill for payment:

<u>VENDOR</u>	<u>AMOUNT</u>
A-Z Office Resources	953.46
Advance Auto Parts	163.36
AFLAC	2792.44
Aggregates USA, LLC	1385.09
Allan Dearstone	30.40
ALSCO	57.90
American General Life	285.40
American Tire Distributor	768.66
American Waterworks Assoc.	196.00
Andy Oxy Company, Inc.	355.25
Another Touch	10.83
APW	194.00
Aramark "Purchase"	1375.03
Aramark Uniform Service	988.33
Archer Electric Service	760.00
Auto Zone #2087	160.19
B & H Sales	496.40
Banc of America NA	3073.83
Bank of Tennessee	2697.07
Barbara L. Bogart	72.00
Barker Fluid Power	175.44
Barnes Exterminating co.	40.00
Bear Anderson	160.00
Becky Chapman	261.00
Ben Caldwell	140.00
Blue Cross-Blue Shield	65469.94
Blue Ridge Country	17.95
BMI General Licensing	301.50

<u>VENDOR</u>	<u>AMOUNT</u>
Bob Patton	12.00
Branham Corporation	71.31
Builders First Source	5916.26
Business Health	5502.32
California Contractors	98.70
Carver Engineering Service	350.00
Central Paper & Supply	916.92
Centralized Child Support	815.31
CenturyLink	283.50
Champion Chevrolet	217.98
Chappell's Pest Control	45.00
Chocklett Press	19711.00
Cintas Corporation #202	244.15
Citizens Security	4000.86
Clay-King.Com, Inc.	1231.76
Coca Cola Enterprises, Inc.	303.00
Community Development	2000.00
Comptroller of the Treasury	1997.00
Consolidated Pipe & Supply	1170.00
Contractor's Machinery	246.40
Corelogic Real Estate	1100.50
Crazy Tommy's	200.00
Cummins Crosspoint	839.67
D.Todd Wood	4915.00
Daleray Tank Service	628.00
Darrell W. Brinson	165.00
David Crum	210.00
Dearborn National	491.65
Dennis Dwayne Brooks	525.00
Diamond Ticketing System	652.90
Diesel Sales & Service	111.17
Donald Shane Atkins	158.44
Down to Earth	92.40
East TN Rent-Alls	99.90
Ecosafe Landfill	6175.41
Employee Security	475.00
Erwin Utilities/Water Test	125.00
Esc Lab Science	2783.00
Evelyn Davis King	11.96
Facility Systems Cons.	1300.00
Fastenall Company	13.99
Ferguson Enterprises #5	4017.64
Fire Extinguisher Co.	190.00
First Tennessee Bank	3030.50
First Tennessee Bank	12537.56
First Tennessee Bank	4793.77
First Tennessee Bank	3792.73
Fisher Auto Parts, Inc.	190.94
Fleenor Security System	244.00
Fleet Pride	831.18
Foster Signs	644.85
Free Service Tire co.	2871.05
Fuelman	3085.81
G & C Supply Company, Inc.	14270.03
Garland Hardwoods	84.00
General Sessions Court	242.50
Grainger	282.40
Great Smoky Mtn Assoc.	320.55
GRP	63.00

GRW Engineers, Inc.	15080.00
Hach	3494.31
<u>VENDOR</u>	<u>AMOUNT</u>
Hampton Textile Printing	1015.00
Harbor Freight Tools	36.92
Harley English	1000.00
Harold Cochran	500.00
Hayes Pipe & Supply	5132.28
HD Supply Waterworks, Ltd	1023.75
Heisse Johnson Hand Up	143.19
Henry Schein	61.31
Herald and Tribune	55.00
Highwater Clays	327.93
Hillhouse Graphic Design	2354.25
Ingles #4205	225.76
International Storytelling	25.80
Jacob Anderson	1035.00
Janette Gaines	183.17
Janpak, Inc.	1199.29
Jefferson Sales South	502.00
Jeffrey Allen Story	30.00
Jeri Jones	18.40
Jo A Gillespie	81.91
John A Capsalis	81.91
John Deere Landscapes	160.38
Johnson City Ford	113.26
Johnson City Press	84.00
Jonesborough General	26.00
Jonesborough HRA	6900.00
Jonesborough/Washington	3750.00
Joshua David Heltzel	425.00
Kansas State Bank	8962.25
Kimball Midwest	309.82
LD Construction	105.82
Lisa Acuff	4.76
Logic 1 Engineering	135.00
Lorie Norman	120.50
Lowe's	2882.48
Mail Works, Inc.	139.42
Main Street Catering	702.38
Marks Self Storage	375.00
Matthew Byrd	4.80
McCoy Land Surveying	2500.00
Melinda Copp	10.95
Mes-Carolinas	172.11
MHC Kenworth-Kingsport	63.43
Microbac A/R	210.70
Modern Supply Co.	42.00
Nafeco, Inc.	203.15
Nanseewilliams	36.66
Napa Auto Parts	1598.54
National Main St Center	350.00
Nationwide Retirement	1785.89
Networkfleet, Inc.	490.70
News & Neighbor	650.00
Northeast TN Tourism	2550.00
Office Depot Credit Plan	73.98
Office of the Chapter 1	877.00
Olde Towne Hardware	1106.57
Olde Towne Small Engine	259.95

Osborne Electric Inc.	292.50
Pardue Photographics	500.00
Pat Smith	100.00
<u>VENDOR</u>	<u>AMOUNT</u>
Paul Shelton	130.00
Perry's Enterprises, Inc.	265.25
Print Distribution Service	921.09
Printek, Inc.	4483.98
Purity Chemicals, Inc.	183.25
Quality Trophy & Engraving	12.50
Qwik Pack & Ship	124.89
Refuse Parts Depot	17.03
Reliance Standard (Vol)	359.24
Ricoh USA, Inc.	4674.53
Ricoh USA, Inc.	149.43
Robert Lee Harrison	100.00
S & ME, Inc.	1700.00
Saratoga	1190.80
Saratoga Financial	5140.39
Schaeffer's Mfg Co.	405.52
Sharon Neuhaus	9.60
Shirt Tail Designs	31.75
Shred-It	12.20
Smoky Mountain Living	525.00
Southern Finance & Thri	14.66
Specialized Operations	1651.03
Spectra Environmental G	99.99
Standard Forms	506.90
State of Tennessee	15.00
Stowers	341.70
Summers Hardware	38.85
Sweeper Parts Sales	1475.88
Taff & Frye Co., Inc	23650.00
Taylor Battery East Whs	1219.53
TBI-Fiscal Services	705.00
Terminix Processing Center	41.00
Thomson Reuters – West	156.45
TN Dept. of Health F.S.	450.00
TN Local Dev. Authority	3183.61
TN Safety & Health Council	110.00
TNSA	300.00
Total ID Solutions	419.00
Town of Jonesborough	1189.32
Town of Jonesborough (T	1228.65
Tri-Cities Battery	99.95
Tri-City Beverage Corp	198.00
Tri-City Rubber & Gasket	52.90
Tri-State Bolt & Screw	124.16
Trigg Enterprises	32.90
Triplett Farms	42.00
Trublue Tactical	403.90
TWWA	20.00
Tysinger, Hampton & Partners	1025.00
United Art & Education	102.67
United Parcel Service	87.62
United Way	340.00
USA Blue Book	1304.97
Valley Equipment Co	33.35
Verizon Wireless	172.14
Verizon Wireless–Lert B	100.00

Wal-Mart Store / GEMB	733.15
Wascon, Inc	4430.57
Washington Farmers Co-op	174.73
Washington Farmers Co-op	14764.12

<u>VENDOR</u>	<u>AMOUNT</u>
Waste Management	2256.10
Weems Florist	140.00
Wells Fargo Equipment	3451.00
Wheeler & Seeley	4464.00
White's Auto Parts	1230.28
Williams Electric	224.35
Willis Jones	120.00
Wm. S. Trimble Company	431.88
Workman Publishing Co.	208.14
<b>TOTAL</b>	<b>\$368943.12</b>

<u>VENDOR</u>	<u>GENERAL</u>	<u>WATER</u>	<u>SANITATION</u>
77489-77649 AP	240,327.48		
77650-77663 AP	44,282.41		
77664-Glen Diamond	440.00		
77665-77684 AP	44,580.18		
77682-77692 AP	11,973.52		
77697-William Bledsoe	250.00		
77698-77708 AP	15,371.61		
77709-77727 AP	7,808.30		
77728-77730 AP	1,600.00		
	<b>\$366,633.50</b>		
52554-52645 AP		289,563.10	
52646-52649 AP		18,003.04	
52650-52657 AP		56,567.00	
52658-52665 AP		3,229.58	
52666-Erwin Utilities		70.26	
52667-52668 AP		7,664.60	
52669-52672 AP		771.26	
		<b>\$375,868.78</b>	
<b>Sanitation</b>			
6535-6557 AP			13,068.12
6558-6261 AP			6,934.14
6562-6565 AP			3,837.39
6566-6567 AP			230.53
			<b>\$24,070.18</b>

3. Approve the following Town Administrator Report:

**Insert Report**

4. Approve the following Operations Manager Report:

**Insert Report**

5. Approve the following Committee Reports: Historic Zoning Commission, Keep Jonesborough Beautiful Council, Tree and Townscape Board, Traffic Advisory Committee and Jonesborough Repertory Theatre Board of Directors.

6. Approve the following Supervisor Reports: Visitor Center Manager, Director of Tourism and Marketing, Water Distribution, Building Inspector, Street Department,

Animal Control, Park and Recreation, Solid Waste and Recycle, Fire Department, Police Department, Senior Center, Water Park, Fleet Management, Event Coordinator, Water Treatment and JRT Artistic Director.

7. Approve the hiring of Cobern Rasnick as the Director of Environmental Services and head of the wastewater treatment and collection operations at Grade 20 Step 1 (\$51,297) annually with the condition that Mr. Rasnick get his Wastewater Collection II license within 12 months, and that upon receiving the required certification, he be moved one step in the compensation plan. This appointment is retroactive to February 18, 2015.
8. Accept the resignation of Patrick Nienast, Public Safety Officer, with regrets.
9. Approve Patrick Nienast as a Reserve Office in the Jonesborough Police Department subject to completion of all pre-appointment conditions.
10. Approve the appointment of Hunter Curtis as a Volunteer Reserve Firefighter in the Jonesborough Fire Department subject to all pre-appointment conditions.
11. Approve moving the Senior Center Director's position from Grade 15 to Grade 19 in the Town's Compensation Plan and approve the hiring of Mary Sanger as the Director of the Jonesborough Senior Center at Grade 19 Step 1 (\$48,854), subject to all pre-employment conditions.
12. Approve the Special Event Permit Application for 2015 by the Jonesborough Farmers Market, closing the eastside of Courthouse Square each Saturday morning from 7:00 a.m. – 1:00 p.m. from May through October except during certain Town events, and allowing storage space use in the Town's restroom building behind the courthouse including Jonesborough Days and the National Storytelling Festival, and possibly September 5, 2015, depending on planning solutions with Wheels in the Hills.
13. Approve the Special Event Permit application for the Farm-to-Table Dinner sponsored by the Jonesborough Farmers Market and Main Street Café, Saturday, August 22, 2015, including closing Main Street and associated streets from Fox Street to 2<sup>nd</sup> Avenue from 5:00 p.m. – 10:00 p.m. with no parking in the seating and food preparation areas, as well as street cleaning and refuse container assistance and collection by the Town, as requested.
14. Approve the Special Event/Special Occasion Outdoor Use Permit submitted by Jonesborough Locally Grown and Main Street Catering authorizing wine and beer to be served in conjunction with the Farm-to-Table Dinner to be held August 22, 2015.
15. Approve the Justice in Motion 5K Run event to be held Saturday, April 25, 2015 between 8:00 a.m. – 10:30 a.m. in downtown Jonesborough as presented subject to the Town Attorney's review and acceptance of the Hold Harmless Agreement and the Proof of Liability Insurance form.
16. Approve the water line extension request of Ross Bowser for 520 linear feet on Lowe Lane subject to the terms of Jonesborough Water Line Extension Policy.
17. Approve the contracted mowing bids as follows:
  1. Poor Boy's Lawn Care to mow:
    - Persimmon Ridge Walkway - \$135
    - Depot Street Park - \$30
    - Main Street Village Pavilion and Detention Pond - \$30
  2. Down to Earth to mow:
    - Wetlands - \$196.99

Persimmon Ridge Park - \$196.99  
Senior Center - \$40  
Stage Road Park - \$127.99  
Mill Spring Park - \$60  
Downtown Courthouse, Parson's Table - \$60  
Old Jonesborough Cemetery - \$170  
African-American Cemetery - \$147.01  
Detention Ponds at Mountain View Estates - \$30  
Detention Pond at Walnut Grove - \$27.97  
Barkley Creek Park - \$64.99  
Library - \$40  
Visitors Center - \$40  
Oak Hill School/Duncan House - \$33

3. Snapp's to mow:  
Persimmon Ridge Ballfields - \$185

4. K&S Mowing Services to mow:  
Medians - \$395  
Booker T. Washington School - \$60

18. Approve Reinhart Food Service of Johnson City as the food vendor for Wetlands Water Park 2015 season.

The next item was the approval of the two items that were pulled from the Consent Agenda concerning the Special Event permits for the Tri-Cities Miata Club and Wheels in the Hills events. Mayor Wolfe asked Attorney Wheeler for the wording of a motion to satisfy his concerns. Motion was made by Alderman Vest, seconded by Alderman Sell and duly passed to add these two items to the agenda.

Attorney Wheeler said the motion should read "approval of Items 8d and 8e on the Consent Agenda subject to the Town Attorney's review and approval of both the Hold Harmless Agreement and proof of insurance". Alderman Dickson said he wanted to clarify that the insurance has been turned in. Mayor Wolfe said for one of the events only, but this makes the Town Attorney responsible for making sure all documents are submitted and meet with his approval before the event can be conducted. Motion was made by Alderman Vest, seconded by Alderman Sell and duly passed to (1) approve the Special Event Permit for the Tri-Cities Miata Club's "Zoomin The Mountains of East Tennessee" event to be held June 6, 2015, from 8:00 a.m. until 12:30 p.m. using the Parson's Table lot and reserving 10 spaces on the southeast corner of the Courthouse parking lot, with the Town providing pre-cleaning and refuse containers and Police Department assistance as needed; (2) approve the Special Event Permit request for the Wheels in the Hills event, using the Parson's Table Parking lot beginning Friday, September 4<sup>th</sup> through September 5<sup>th</sup>, with no closing of Main Street, and using the Courthouse parking lot with the timing of the use to be worked out in cooperation with the Farmers Market and (3) approve the Special Event/Special Occasion Outdoor Use Permit for Wheels in the Hills on September 5, 2015, authorizing beer sales at a designated tent in the Parson's Table lot with sales beginning at 11:0 a.m., beer being served by a person with an ABC server's license, and on the condition any security requirements beyond the Outdoor Use Policy are worked out in advance with the Jonesborough Police Department and brought back to the Town Board for final approval, with each event subject to approval by the Town Attorney of the Hold Harmless Agreement and proof of insurance.

Mayor Wolfe asked Cobern Rasnick to come forward and introduced him as the new Environmental Services Director. Mr. Rasnick said he has been in the industry for about thirteen years. He said he looks forward to working for the Town. Mayor Wolfe said we are honored to have Mr. Rasnick join our Town staff.

Mayor Wolfe then introduced Mary Sanger, Senior Center Director. Mayor Wolfe said Ms. Sanger has a lot of experience working with seniors. Ms. Sanger said she is



from Morristown originally and is married with a two year old son. She said this is a dream job for her and feels she is joining a great team. Mayor Wolfe said Ms. Sanger told them in her interview that she decided in college that she wanted to be a Senior Center Director.

The next item on the agenda was the Financial Report. Mayor Wolfe asked Recorder Abbey Miller the status of the Town's finances. Ms. Miller said we are where we should be at this point in the budget year. She said that with Sarah Byrd's help her office is concentrating on the collection of delinquent taxes and starting to work on next year's budget. Mayor Wolfe said we will be having budget workshops coming up very soon, and added that all of the Town Funds are currently in the black. Motion was made by Alderman Sell, seconded by Alderman Dickson and duly passed to approve the Financial Report as presented.

Mayor's Comments was the next item on the agenda. Mayor Wolfe said there is a request from the Keep Jonesborough Beautiful Council to add some new members to fill vacancies. He said the names recommended are Don Burger (E. Main Street), Audrey Tillman (E. Main Street), and Tim Weiscarver (Food City). Mayor Wolfe asked for a motion to add this to the agenda. Motion was made by Alderman Vest, seconded by Alderman Sell and duly passed to add these appointments to the agenda.

Motion was made by Alderman Dickson, seconded by Alderman Vest and duly passed to approve the appointment of Don Burger (E. Main Street), Audrey Tillman (E. Main Street), and Tim Weiscarver (Food City) to fill vacancies on the Keep Jonesborough Beautiful Council.

Mayor Wolfe said the Board needed to accept the resignation of Maria Bledsoe from the Keep Jonesborough Beautiful Council. Motion was made by Alderman Dickson, seconded by Alderman Sell and duly passed to accept the resignation of Maria Bledsoe with regrets from the Keep Jonesborough Beautiful Council.

Mayor Wolfe presented the United Way Proclamation as follows:  
Proclamation

Mayor Wolfe read thank you notes from the families of Luke Story and John Crawford during the loss of loved ones.

Mayor Wolfe read a thank you note from Helen Thatcher thanking Officer Mike Reid for his assistance during the snow storm.

Mayor Wolfe read a note from Kathy Lamb thanking Lorena Craddock and Public Safety for making a welfare check on William Ford, a resident at Bethel Housing. The snow storm prevented Ms. Lamb from getting much needed medicine to Mr. Ford and Ms. Craddock and Public Safety Officer Reid took care of the problem.

Mayor Wolfe read a thank you from Terri Mullenix Jackson for the snow removal on her street. Ms. Jackson wrote that she is the only house on the street at the present time and the snow removal team has done a great job. She added that she loves living in Jonesborough and plans to attend events downtown.

Mayor Wolfe then asked Sarah Byrd to come forward as Employee of the Month. He read the following:

*It is my distinct honor to nominate Sarah Byrd for the Employee of the Month for March. Sarah has worked as Senior Staff Accountant in the Recorder's Office since June, 2010, and in that time she had distinguished herself as an exceptional employee. Sarah was hired to learn all aspects of the Recorder's Office and Water Administration with the plan in mind that she would one day seamlessly move into the Recorder's position. Having worked with Sarah for almost five years, I know she will one day make an exceptional Recorder. Since coming to work for the Town, Sarah has passed all four parts of the CPA exam*

*and is now a licensed CPA, and believe me, studying for the CPA exam while working full time and then the sitting for four parts of the exam is a truly grueling experience. Sarah is always available and willing to help other employees and customers alike, and always with a smile. Oh, and by the way, in the middle of all of this, Sarah had a baby – Miss Emma Byrd! I feel Sarah and her efforts and accomplishments while working for the Town of Jonesborough merit her recognition as Employee of the Month. Respectfully submitted, Abbey Miller, Town Recorder*

Sarah said she would like to thank Abbey Miller and said she works with a wonderful team in the Water Department staff. She said it is an exceptional group of ladies and she is grateful to be part of it.

Mayor Wolfe read the following prayer list: Bud Causey, Mark Arwood, Kenneth Story, Ms. Fox (Mayor's Grandmother), Dickie Wines, Sandy Grizzle (Ben's wife), Jada Freeman (Chason Freeman's wife), Robin Goodman, Joan Miller's niece and Jeff Thomas during the death of his grandmother.

Mayor Wolfe said he received many compliments on how good the Town's streets looked during all the recent snow and ice activity and how hard our staff worked during this time. He thanked the staff for their hard work and dedication to the Town.

Alderman Vest said it was good to hear the compliment on Officer Reid. He said he knows there have been positive statements about him in the past and that although Officer Reid left for a short time, we are glad he has returned; he is a good representative of our Public Safety Department and they are all a good group of people.

Alderman Sell said he received numerous comments from citizens about the great job the Town staff did during the recent bad weather.

Attorney Wheeler said he needed to meet with the Board in Executive Session regarding the School Board lawsuit after the Regular Meeting.

Citizen Comments was the next item on the agenda. Ruth Verhegge, 601 W. Main Street, addressed the Board and said she works in Kingsport leaving around 6:30 a.m. each morning and said she would like to echo the great job done on the roads by the Town staff.

Carol Lyle, 303 W. Main Street, thanked the Town for the prompt repair of her driveway after the recent water break. She said she was disappointed, however, that she was not told that she was going to be without water. She also said the Town needs a sidewalk up Main Street to the new Senior Center and future park. Mayor Wolfe said there are plans to install a sidewalk and hopefully it will be done this year.

Mayor Wolfe read a thank you note from Tom and Joyce Pardue thanking Mike McCracken and his crew for their prompt response to the water line break in front of their home.

The next item on the agenda was the final reading of the amendment to the Beer Ordinance. Mayor Wolfe asked Attorney Wheeler if he had reviewed this Ordinance and was satisfied legally with the language. Attorney Wheeler said that he was. Mayor Wolfe asked Operations Manager Ford if he had information about whether other towns in our area have craft beer sampling similar to what is being proposed here. Mr. Ford said the City of Greeneville adopted on-premise consumption of alcohol after the Town of Jonesborough did. He said he talked to the Greeneville Police Chief who told him that there had been no problems. He said Greeneville allowed these stores to apply for an on premise consumption license and that makes the store have to deal with the ABC directly. He said there is one convenience store in Greeneville that actually allows drinking at a small bar. Mayor Wolfe asked if they restrict the consumption to a certain area of the store as we are proposing. Mr. Ford said there is a location set aside for the consumption in that store. He said the tasting area was to the right when you walked in

the front door. Mr. Ford said the difference between the off-premise and on premise consumption license, is that the on premise license puts the enforcement on the ABC. He said the enforcement of our proposed Ordinance would fall on Town's Police Department. He said the servers have to be licensed but the risk is on the owner of the business, not the servers. Mayor Wolfe asked what liability issues the Town would face by doing this. Mr. Ford said the liability falls on the license holder and not the Town. Mayor Wolfe asked if there is a possibility of selling samples as suggested in the Public Hearing. Mr. Ford said the way ABC law is written gives the local governing body the authority to allow the tasting. He said if the samples were bottled and sold, that would fall under off-premise consumption. Mr. Browning said that ABC regulations and enforcement apply only to beverages that have five percent or more alcohol content which are not allowed to be sold in convenience stores. Mr. Ford said he does not think the way the Town's Ordinance is written that a convenience store could get an on-premise consumption license. Mayor Wolfe asked Mr. Ford his thoughts about our police force enforcing this Ordinance to make sure it is strictly adhered to. Mr. Ford said the Officers will enforce the Ordinance as written. He said a customer can only get three (3) two ounce samples, and reiterated that the liability is on the license holder and if the license is suspended for any length of time, it would be very costly to the store; they could not sell beer for whatever length of time the license is suspended. He said in the Ordinance is being proposed if there are multiple offenses, the license could be suspended and the owner could not reapply for ten years. Alderman Sell said he would like to know how and where in the store the samples would be served. Mr. Ford said at the Roadrunner the beer samples will be served and consumed at the end of the counter where the craft beer is dispensed. Alderman Vest asked if there will be a counter separating this area from customers. Mr. Ford said the dispensers are behind the counter at the present time. Mr. Browning said a customer cannot get the beer themselves; it has to be dispensed by a server. Alderman Vest said we need to make sure there is a defined area for tasting and sampling. Mr. Ford agreed that we would not want someone to get a sample and go wandering through the store or into the parking lot with the sample. Alderman Vest said he feels we should require the dispensers to be behind a counter and thinks the Ordinance is vague concerning this; we should have a defined boundary for sampling such as within fifteen feet of the dispenser. Alderman Sell asked if the area where the samples are being served could be shielded from the public. Mayor Wolfe proposed the following wording: "All samples should be consumed on premise within fifteen feet of the dispenser and no sample should be consumed out of close eyesight of the server. The dispenser should be blocked from easy access by the general public". Alderman Vest said he thinks the wording should also include that the dispensers need to be behind a counter. Alderman Sell said he respects all comments made, that he has children, too, and has looked at the pros and cons of this Ordinance. He said he feels it comes down to personal responsibility. He said back several years ago when the lottery came to Tennessee, he was in line at a store and his son asked if he could get a scratch off ticket. He said his son did not know what it was; he just wanted to scratch the ticket. Alderman Sell explained to his son that it was gambling, that he was underage, and it could be harmful. He said it comes down to personal responsibility to explain to your child what is right and wrong. He said he has faith in Roadrunner Markets because they have first class retail operations. Alderman Dickson said Alderman Sell is correct. He said he feels the Town will enforce the Ordinance and he has no doubt Mr. Broyles' staff will abide by the Ordinance. Alderman Vest said he feels the Broyles family will stop the sampling if it becomes a problem for their business. Mayor Wolfe proposed the following addition to Item 7 of the Ordinance: All samples shall be consumed on premise within fifteen feet of the dispenser; no sample shall be consumed out of close eyesight of the server; and said dispenser shall be blocked by a counter from easy access by the general public". Attorney Wheeler said the proposed language was acceptable.

Motion was made by Alderman Vest, and seconded by Alderman Sell to approve on second and final reading the Ordinance amending Title 2, Chapter 2, Section 2-211(2) of the Jonesborough Municipal Code by adding Section 2-211(2)(a)(b)(c)(d) and (e) with the recommended changes. Those voting aye: Alderman Vest and Alderman Sell. Those voting nay: Alderman Dickson.

## INSERT ORDINANCE

The next item on the agenda was the contract with Blackburn, Childers, and Steagall for the 2014-15 Town Audit. Motion was made by Alderman Vest, seconded by Alderman Dickson and duly passed to approve the contract with Blackburn, Childers, and Steagall to undertake the Town's comprehensive financial audit for the 2014-2015 fiscal year in an amount not to exceed \$39,000.

## INSERT CONTRACT

The next item on the agenda was the amendment establishing the Senior Citizens Advisory Committee. Mayor Wolfe said currently the advisory committee consists of ten members with only two of the members living in the city limits. He said the Town funds the larger portion of the budget for the Senior Center and feels at least five members should be residents of the Town, and the remainder can be from the County. Mayor Wolfe said the County contributes some funding annually to the Senior Center, and we have saved a portion of those funds for furnishings and equipment in the new center. Mayor Wolfe said there have been several Honorary Members on this committee who want to continue to participate, and we are going to develop a way to leave those members in place but they will be non-voting members. Motion was made by Alderman Vest seconded by Alderman Sell and duly passed to approve on first reading the Ordinance amending Title 1, Chapter 2, Senior Center Advisory Committee, in its entirety, establishing new criteria for membership and composition of the Senior Center Advisory Committee, and immediately expiring the terms of the existing committee members. In order to provide direction for the Senior Center Advisory Committee, Mayor Wolfe is requesting conceptual approval of the following members, if acceptable to the Board of Aldermen, who will be formally appointed immediately after second and final reading of the Ordinance amending the Senior Center Advisory Committee:

Zel Hester	Town	(Town Board)	co-terminus with Mayor
Donna Gillespie	Town	(Bethel Housing)	
Lori Goodman	Town	(Four Oaks)	
Hontas Bailey	County		
Lloyd Fleenor	County		
Mike Ford	County	(Commissioner)	co-terminus
Yvonne Buford	County		
Jim Wheeler	Alternate		Serves if member is absent/also legal advisor

## INSERT ORDINANCE

The next item for discussion was the Resolution supporting Tennessee Senate and House Bills allowing the sale and on-premise consumption of alcoholic beverages in certain Town facilities. Mayor Wolfe said this is not a deviation from current practices but is a clarification of permitting paperwork. He said currently if someone wants to hold an event that would allow alcoholic beverage consumption on Town property, it would require working with a non-profit organization to get the one time permit, and the proposed Bills would eliminate having to work with a non-profit. He said in building tourism the Town facilitates all kinds of events, and this would help the Town be better prepared. The Mayor then read an email from Alderman Countermine: "As you may know, I will be out of Town and will not be able to attend the Board meeting on Monday night. I did want to take a minute to let you know, however, that I am very supportive of the Resolution supporting State Senate Bill SB0200 and State House Bill HB0975 to allow the sale of alcoholic beverages for on-premise consumption at certain facilities in Jonesborough. We have invested heavily to further economic development in the Town and this includes developing facilities like those mentioned in the Bills to consistently help bring both large and small groups to Jonesborough. We need to formalize and approve this on-premise consumption provision in state law so as to give our folks every advantage they can have in continuing to draw the tourism and meetings that our economic model so greatly depends upon. Thanks and please relay my comments to

the Board. I'll be there next month. Terry Countermine, Vice Mayor". Alderman Dickson said this is different than what was done earlier in the meeting with the beer sampling and is already happening at events. He said we just want to make sure the process with ABC is a little more expedient. He said there are Art Shows that go on in Town and children may be there, but most of the time it is adults only. Mayor Wolfe said Wheels in the Hills is an event that will be on Town-owned property. Mr. Browning said this puts the Board in control to determine the details in allowing alcoholic beverages to be served. Motion was made by Alderman Vest, seconded by Alderman Sell and duly passed to approve the Resolution supporting the passage of legislation allowing Jonesborough the authority to sell and consume on-premise alcoholic beverages in five Town-owned or leased facilities. Mayor Wolfe asked that Alderman Countermine's letter be included with the Resolution to the State.

### **INSERT RESOLUTION**

The next item on the agenda was the Ordinance on telecommunication towers. Mayor Wolfe said we have one tower in the city limits of Jonesborough, but we have had several inquiries lately so J.W. Greene and Mr. Browning worked together to clarify the Ordinance. Motion was made by Alderman Vest, seconded by Alderman Dickson and duly passed to approve on first reading an Ordinance establishing regulations and guidelines for cell tower locations and construction within the city limits of Jonesborough.

### **INSERT ORDINANCE**

The next item on the agenda was the Resolution amending Senior Center Van Driver Policy and appointment of volunteer van drivers. Mayor Wolfe said this was a clarification of Senior Center van driver regulations. Motion was made by Alderman Dickson, seconded by Alderman Sell and duly passed to approve the Resolution amending the Senior Center Van Driver Policy and approve Clem Desso and Don McLaughlin as drivers, subject to verification by the Police Department that they have met all the conditions of the Senior Center Van Driver Policy.

### **INSERT RESOLUTION**

The next item on the agenda was the amendment to the Stormwater Erosion and Sediment Control Ordinance. Mayor Wolfe said this Ordinance is very important and Consulting Engineer Todd Wood has done an excellent job. He said this updates the Town's Ordinance to adhere to the latest round of TDEC fine tuning of stormwater regulations. Motion was made by Alderman Vest, seconded by Alderman Sell and duly passed to approve on first reading an Ordinance amending Title 11, Chapter 2, of the Municipal Code in its entirety.

### **INSERT ORDINANCE**

The next item on the agenda was the amendment to the Ordinance establishing Water Quality Stormwater. Mayor Wolfe said this is part two on design criteria and updates the technical language. Motion was made by Alderman Dickson, seconded by Alderman Sell and duly passed to approve on first reading an Ordinance amending Title 11, Chapter 18, of the Jonesborough Municipal Code in its entirety clarifying language in the Water Quality Ordinance to meet State guidelines.

### **INSERT ORDINANCE**

The next item on the agenda was the approval of Change Orders 8 – 12 for the Senior Center construction project. Mayor Wolfe said there are five change orders for the Senior Center, and with a big project, there are always some changes. He added that the change orders total less than \$20,000. Alderman Sell asked if there is a completion date for the Senior Center. Mayor Wolfe said there is no firm completion date at this time and added that the weather has delayed progress. He said we are trying to exercise great patience and focus on the end product. He said J.W. Greene,

Building Inspector, is doing a fantastic job shepherding the project and making sure that attention is paid to the details. Mayor Wolfe said workers were on the roof on Sunday morning. Alderman Sell asked if there was an approximate date for completion. Mayor Wolfe said once the roof is completed, they will start sheetrock and insulation work and at that point the Street Department crew will move in to begin the prep work on the parking lot and drainage system, and sewer staff will install the sewer tap and grease trap. He said once the weather breaks, progress will speed up, but added that there is no completion date at this point. Alderman Sell asked about the Change Order for disposal of unsuitable soils and junk. Mayor Wolfe said that during grading, the contractor ran into a fairly large pocket that had been used as a dump area, and that this material was stockpiled and had to be landfilled; the cost of the Change Order is for hauling and disposal fees of this unsuitable waste material. Mr. Browning said he has an issue with Change Order #10 related to lighting changes. He said the contractor needs to be paid because the changes were not the contractor's fault. He said there was a lighting design issue, and he is communicating with the electrical engineer on this item, and there is an invoice being held until this is resolved. Alderman Sell asked if we foresee more change orders. He said there has to be some kind of margin of error on this project. Mr. Browning said these changes are relatively small considering how much has been removed from the project. He said these should be the last Change Orders and does not anticipate any more. Mayor Wolfe said we plan on being in this Senior Center building for a long time and we have a great staff with J.W. Greene and Phil Fritts monitoring the construction. Motion was made by Alderman Vest, Seconded by Alderman Sell and duly passed to approve Change Orders 8, 9, 10, 11, and 12 on the Senior Center construction contract with Rainey Construction.

### **INSERT CHANGE ORDERS**

The Board of Mayor and Aldermen went into Executive Session with the Town Attorney.

The meeting was reconvened and Attorney Wheeler said the Washington County School Board has approved a settlement agreement to send to the Board for approval related to the liquor by the drink law suit. He recommended delaying action on this to give the Town Recorder and Aldermen time to review this agreement. He added that if the BMA has a called meeting, we will ask that this be added to the agenda, and if not, to include this on the April agenda.

There being no further business, Mayor Wolfe adjourned the meeting.

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ABBEY MILLER, RECORDER

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KELLY WOLFE, MAYOR