

# HISTORIC ZONING COMMISSION

Jonesborough Town Hall – Board Room

123 Boone Street, Jonesborough, TN

**April 10, 2025 – 6:00 PM**

Minutes

**Members Present:** Frank Collins, Herman Jenkins, Chad Hylton, Rebecca Moss, Nita VanTil, Matt Kehn

**Members Absent:** Marcy Hawley, Michael Kieta, Colton Brasure

## **Call to Order**

Chair, Frank Collins, called the meeting to order at 6:00 PM.

## **Additions to the Agenda**

***Frank Collins moved to table the First Avenue – Behind the Eureka Hotel discussion to the April 24, 2025, meeting to allow proper notice to be sent to adjoining property owners; adding 105 Fox St bench discussion; and 100 N. Cherokee exterior paint request to the agenda. Nita Van Til seconded the motion. Motion passed.***

## **Public Comments**

There were no public comments.

## **Item 1: - New Business**

### **1. First Avenue – Behind the Eureka Hotel – Presenter: Craig Ford**

Frank Collins stated that this discussion will be moved to the April 24, 2025 meeting to allow proper notice to be sent to adjoining property owners.

### **2. 105 Fox St – Business Owner/Presenter: Noah Davis**

**Discussion:** Requested approval to put a wood bench (church pew) in front of his business to allow for outside seating. In addition, a request was made to allow moving two indoor tables and two chairs per table on nice days. On the days the tables were outside the pew would be moved indoors. The tables are small round, marble topped.

***Motion: Nita VanTil made a motion, seconded by Chad Hylton, to approve one wooden bench (pew) or two small tables with four chairs outside the business as presented. Motion passed.***

### **3. 100 N. Cherokee – Owner: Don Bacon**

**Discussion:** Requested approval to paint the exterior of his home green. The home is currently cream colored. Mr. Bacon was unable to attend, and no color samples were provided prior to the meeting.

***Motion: Nita Van Til made a motion, seconded by Rebecca Moss, table the discussion until a paint sample is available. Motion passed.***

## **Item II: Expedited**

### **1. 105 Fox St – Business Owner: Noah Davis**

**Discussion:** Business owner requested approval to paint the business name, Neuma Coffee, on glass door. The request met the criteria for expedited approval. Approval granted by Chair Frank Collins and Vice Chair Nita Van Til.

### **Item III: Sandwich Board Discussion**

**Discussion:** Chair Frank Collins shared photos of existing sandwich boards in Jonesborough. A variety of sandwich boards are currently being used, some have a historic look and feel (wood/chalkboard) while others are plastic, and in late 2024, HZC agreed that the standards and guidelines for portable signs needed to be updated. Herman Jenkins stated that while Zac Jenkins was on the HZC there was discussion of allowing business owners two years to replace the non-complying boards. Frank Collins will contact Zac to find out if notice was given to business owners.

It was agreed that the business owners with plastic/dry eraser boards that don't fall in the guidelines and were not approved by the HZC be contacted. Matt Kehn will contact the Ice Cream store and Frank Collins will contact the Eureka Inn.

Nita Van Til will draft revisions to the guidelines and share with the commission for review.

### **Item IV: Old Business**

#### **1. Training Plan**

**Discussion:** The next training session is Thursday, April 24. The training sessions will be held at the Visitor's Center and will start promptly at 6pm. The training session is scheduled for 1 ½ hours. An abbreviated regular HZC meeting will follow the training session.

#### **2. Commissioner Comments**

**Discussion:** Concerns about not having adequate time to review all agenda items shared. There are times when an item is added to the agenda at the meeting, not allowing the commissioners enough time to review the request.

The meeting agenda is now posted on the front page of the Jonesborough town website. Brandi Miller will request that the agenda also be placed on the "agenda" section of the HZC so it can be found more easily.

#### **3. Demolition by Neglect Update - 208 W Woodrow Ave – "Historic Church"**

Contact has been made. It was reported that they do have a plan for the building. We will continue to receive updates.

#### **4. Approval of Minutes - March 27, 2025 Minutes**

**Motion:** *Nita VanTil made a motion, seconded by Rebecca Moss, to approve the March 27, 2025 minutes as presented. The motion passed unanimously.*

Chair Frank Collins adjourned the meeting.