

JONESBOROUGH BEER BOARD

DECEMBER 8, 2014

The Board of Mayor and Aldermen (BMA) met as the Beer Board on Monday, December 8, 2014, at 7:00 p.m., at Town Hall, 123 Boone Street, Jonesborough, TN

The Dining Room Restaurant, 105 East Main Street, requested approval for an On-Premise Beer Permit. Mayor Wolfe asked if all fees had been paid. Town Recorder Abbey Miller said all fees had been paid. Motion was made by Alderman Countermine, seconded by Alderman Dickson and duly passed to approve the On-Premise Beer Permit for the Dining Room Restaurant at 105 East Main Street.

There being no further business for the Beer Board, the meeting was adjourned.

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ABBHEY MILLER, RECORDER

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KELLY WOLFE, MAYOR

BOARD OF MAYOR AND ALDERMEN

REGULAR MEETING

DECEMBER 8, 2014

The Board of Mayor and Aldermen (BMA) met in Regular Session on Monday, December 8, 2014, at 7:00 p.m., at Town Hall, 123 Boone Street, Jonesborough, TN.

Mayor Wolfe called the meeting to order and led the group in an opening prayer. Alderman David Sell led the pledge to the Flag.

Upon call of the roll those present were: Mayor Kelly Wolfe, Alderman Terry Countermine, Alderman Adam Dickson, Alderman David Sell, and Alderman Chuck Vest. Also present were: Town Administrator Bob Browning, Town Recorder Abbey Miller, and Operations Manager Craig Ford.

The next item on the agenda was the Consent Agenda. Mayor Wolfe asked if there were any items the Aldermen would like to have moved to the Regular Agenda for discussion. There were none. Mayor Wolfe said he noted that the JRT production of "Pippin" did not make a profit and encouraged the staff to try to better balance production costs and revenues. Alderman Vest said he was glad to see Mike Reid back with the Public Safety Department. Motion was made by Alderman Countermine, seconded by Alderman Dickson and duly passed to approve the Consent Agenda as follows:

1. The minutes of the November 24<sup>th</sup> Charter and Called Meetings will be presented for approval at the January meeting.
2. Approve the following November bills for payment:

<u>VENDOR</u>	<u>GENERAL</u>	<u>WATER</u>	<u>SANITATION</u>
76621-Club Hotel Nashville	164.00		
76622-76644 AP	1,236.99		

76656-Equinox	4,102.25
76646-76809 AP	193,630.86

<u>VENDOR</u>	<u>GENERAL</u>	<u>WATER</u>	<u>SANITATION</u>
76810-76829 AP	72,286.75		
76830-Register of Deeds	196.00		
76831-76842 AP	10,517.71		
76843-76848 AP	6,199.78		
76849-Washington County	2,432.00		
76850-76882 AP	12,096.86		
76883-76884 AP	160,041.16		
76885-76890 AP	1,078.46		
76891-76892 AP	2,625.79		
	<b>\$466,608.61</b>		
52164-52259 AP		290,552.49	
52260-52269 AP		40,064.61	
52270-52274 AP		3,976.77	
52275-52277 AP		333,471.14	
52278-52279 AP		3,022.50	
52280-52290 AP		16,325.75	
52291-52292 AP		1,325.00	
52293-JC Power Board		1,757.07	
		<b>\$690,495.33</b>	
<b>Sanitation</b>			
6408-6439 AP			20,673.78
6437-6439 AP			1,297.41
6440-6443 AP			7,117.50
6444-Nationwide Retirement			132.93
			<b>\$29,221.62</b>

3. Approve the following Town Administrator Report:

**Wastewater Improvements**

The entire project is substantially complete and we are taking steps to close out all of the grants. All phases of the comprehensive project went remarkably well. We expect to have some contingency funding remaining, but we will have to see if Rural Development allows us to use any of it. You may remember that when we requested an additional \$400,000 to complete the Persimmon Ridge Pump Station upgrade, Rural Development gave us the entire \$400,000 in grant funds and not the normal 70% loan 30% grant. RD said, however, that we would need to return any unused grant funds. We are taking the position that our remaining funding is not from the pump station upgrade project but the outfall line construction. We will see if Rural Development will find that position acceptable.

We are still working through the easement situation in the Meadows Subdivision with Brian King. We are working on the dedication of open space property that was supposed to be dedicated to the Town, and the sewer easement needed for the line coming down from Ashley Meadows. I hope to have everything resolved this month.

David Crocket H.S. Package Plant – The Development District is handling the application for CDBG funds for Washington County. As I mentioned previously, GRW Engineers is preparing the Preliminary Engineering Report, and they expect to have the report completed by the middle of this month. Washington County will have to provide the match for the project, however, there is likely to be a substantial amount of the force main back to the WWTP from Crocket High School that the Town can install with our crew. This would save the County a

substantial amount of money. Any proposal that includes the use of Town staff on this project will need to go to the BMA for approval.

## **Water**

We continue to have excellent results in the reduction of leaks in Zones 1 and 2. GRW continues to work on Zone 3, and we continue to fix a number of leaks in this area weekly. GRW is also working on the Preliminary Engineering Report needed for a CDBG (Community Development Block Grant) application due in February. The application will be for a water loss project, and the engineers are working on the background information needed to submit an application to the TN Dept. of Economic and Community Development, which administers federal CDBG funds from HUD that are sent to the State. One component to the water loss project not previously discussed is possible telemetry associated with the master meters in each zone that can be continuously read through a computer at the town garage or water plant. A continuous reading that is alarmed with major variations of flow or pressure, can give us instant notifications that there is a problem.

East Main Street – We continue to have a really bad problem with the section of very old (80 years) cast iron water line that exists up E. Main Street. There is a section of this line that constantly breaks along E. Main near New Halifax. We may have to replace a major section of this line with ductile iron pipe if we continue to have constant leak issues.

## **Transportation**

Five Points – Still no problems.

Persimmon Ridge Rd & Shell Road – This project has started but the weather has given us fits. We focused on the work along Shell Road so we might be able to get Shell Road back in shape where we could at least get a base coat of asphalt on it. We have reworked sewer there to eliminate a pump station, and we are reworking storm drainage as well. The contractor has started on the Cloyd property, and we are working on relocating the driveway to where it comes off of Shell Road instead of the corner of Persimmon Ridge Road and W. Main Street. The water line serving the house on the top of the hill is in the process of being relocated along the new driveway off Shell Road. We are making progress, but it is slow.

Woodrow Ave – Status at Woodrow and 2<sup>nd</sup> avenues is the same.

Jackson Blvd/SR-354 – I had a conversation with Paul Bebee, traffic designer for TDOT in Knoxville, last week and he agreed with the recommendations from the Traffic Advisory Committee. The recommendations included the following:

1. No left turn lane from Boone St. onto North Lincoln Ave be installed because it would really throw the axis of the intersection off, and it would push the through lane well into the triangular island which would make it very confusing to motorists.
2. A painted island between through lanes on Boone Street along with stop bars on the pavement, and do not block intersection signage, all on the south or Main Street side of N. Lincoln should be very helpful in reducing the number of times Boone Street traffic blocks access to N. Lincoln Ave.
3. It will be helpful to use some kind of reflection to help mark the path of left turn traffic when turning from Jackson Blvd onto Boone Street especially at night and in inclement weather.

4. We need to have more effective street signage at the intersection of Jackson Blvd and Boone Street/SR-354. TDOT is going to look at pole usage and cabling and determine a good way to improve street name signage.

Paul Bebee of TDOT was very appreciative of the Town's input, and said TDOT would work to implement the suggestions. He said the preliminary construction plans should be available in late spring or early summer. He asked us to make sure we communicated with him if we felt our concerns were not adequately addressed.

W. Jackson Medians – We did get a response back from Mark Ferguson on the possibility of a partner relationship with improving the turn lane situation on West Jackson Blvd. The TAC will address the W. Jackson Blvd turn lanes again at their meeting in January. They are likely to develop a recommendation that will be sent to the BMA for consideration.

### **Grants**

LPRF Walkway/Playground Grant – We have sent in our final pay request to TDEC. The project is complete as far as the LPRF grant is concerned. We still have more landscape work to undertake next spring.

Safe Routes to School – We are still waiting on TDOT's review of the design plan sent in over a month ago.

T-21 Walkway Grant – I spent a lot of my time in November working on right-of-ways for this TDOT project. We have sent into TDOT all the substantial amount of documentation they require on right-of-way acquisition. We have acquired all of the right-of-ways and completed related documents. We have to wait for TDOT's approval to move forward. The contract for constructing a gated crossing signal at the 2<sup>nd</sup> Ave track crossing has been fully executed by Norfolk-Southern Railway. This \$220,000 project is to be funded through the Metropolitan Transportation Planning Organization which has offices in Johnson City's transit building.

### **Jackson Theatre**

We have not heard anything formally on our ARC (Appalachian Regional Commission) application for \$450,000 for the Jackson Theatre renovation. Rural Development is completing the environmental review, and Louis Trivette expects to send our Community Facilities application to Nashville in the next week.

### **Senior Center**

Progress continues to be slow. The metal roofing is on site, and installation is supposed to be initiated soon. However, that was said last month. The roof needs to be on to prevent leaks inside so they can start constructing walls, ceilings, etc. Most of the electrical and plumbing is complete, and the bottom floor has been poured. The brick work looks very good, and the quality of work to-date is actually good. It is just slow.

### **Farmers Market**

The building renovation is not quite complete. The installation of the commercial hood and fire suppression system is supposed to start by the end of this week (Dec. 5<sup>th</sup>) and it should be complete the first of next week. Then we have to hook up the gas cooking stove. Raymond Yoakley has been working to replace a faulty gas line, and that should be complete next week as well. We should have the building including the commercial kitchen fully operational by the end of next week (Dec. 12<sup>th</sup>).

## **Downtown Streetscape Plan**

We have received the remaining signage needed downtown, however, we do not have all the sign brackets which are custom made by Precision Ironworks. Some of these signs are stop for pedestrian signs at some cross-walks, and speed humps ahead signs. The speed hump signs are now designed to alert motorists that there are more than one so we do not have to have a sign at each speed hump. This will reduce some signage while we are adding some for pedestrian safety. Signs are also here for the Library, Visitor Center and Lodging Information. The only remaining signage is the kiosk signage. This is a very slow process, but we hope to be finished by the first of next year.

## **Model Railroad Museum**

I had a very good meeting with Dr. Fred Alsop and Jim Pharris of the George C. Carter Railroad Museum. ETSU is taking a possible arrangement through their channels, and I have a list of improvements we need to make in the building. These improvements are really necessary regardless of who is in the building. We are planning on the improvements while ETSU is looking at a possible agreement. They have a copy of the agreement we had with the Northeast Tennessee Tourism Association as a guide to what the BMA has expected in the past. Thus far, all the interactions have been very positive.

Background Note: We have been talking to the model railroad group running the George C. Carter Railroad Museum at ETSU about opening a satellite operation in Jonesborough. They are really interested because there are a number of their members that live in Jonesborough and want to see a model railroad operation here. Also, they are running out of room, and could easily use space in Jonesborough, and the parking situation at ETSU creates a problem for visitation. The museum is normally just open on Saturday because that is when people can find a place to park near the building. We are interested in the satellite railroad operation because of its potential (tourism) to draw people to Jonesborough.

## **Economic Development**

EPA Grant – An application is being prepared for a Brownsfield Assessment Grant through EPA in which grant funds would pay 100% of the cost of an environment assessment of the Valley Equipment site, and pay for a visioning process in which the best use of the large tract in the future would be determined through a comprehensive planning process. The Valley Equipment site is in our growth boundary, served by our utilities, and has tremendous potential as either a major retail center or manufacturing site. The Robertsons, who own Valley Equipment, are very much in favor of the assessment.

Smart Communities Initiative – I have been meeting with people directing the Smart Communities Initiative that has recently been established out of the University of Tennessee in Knoxville. They are meeting with me and some of our staff Friday, December 5<sup>th</sup> in Jonesborough. This program has great possibilities for Jonesborough, and I will update the BMA in the near future after we carry our conversations a little further.

## **Committee Meetings**

I have continued preparing agenda presentations for the BMA meetings, the Planning Commission, Tree & Townscape Board, Traffic Advisory Committee, JRT Board of Directors, and minutes for most.

4. Approve the following Operations Manager Report:

The prison guard was vacating the first two weeks of November; therefore we did not get to work the crew. In addition, the crew only worked three 6-hour shifts the week of Thanksgiving. The weather was not very cooperative with respect to projects during the month of November.

The prison crew did construct and hang a new bay door at the Recycling Center. This will be a huge benefit to workers in this facility during the winter months. This large opening actually created a wind tunnel effect. The roof of this building needs to be replaced in the spring, or certainly sometime next year during the warmer months.

We have started construction on the 40-foot by 70-foot storage facility at the Water Treatment Plant. The materials for this project were previously bid and have been ordered and are on site. The footer and pad has been prepared and we are scheduled for concrete on Monday. The plan is to pour the building the pad and footer in two days.

I participated in a couple of planning meetings for the future garage facility move to the current Wastewater Treatment Facility. I have also been working closely with Dwight Rasnick as he is currently filling in for the Wastewater Treatment Director.

Work on the Shell Road/Cloyd project is also progressing slowly due to the weather. Most of the trees have been cleared, the drainage tile has been installed, grading at the Sparks property is nearly complete, the new driveway to the Cloyd house has been cut, and the waterline installed. The Wastewater construction crew has also installed the new sewer line as far as they can go until grading continues. This will allow the town to remove the sewer pump station at the corner of Persimmon Ridge Road and Shell Road.

I participated in the Shop-With-A-Cop fundraiser at Pizza Plus. The fundraising efforts are going really well for this awesome program.

Finally, it is my duty as the Director of Public Safety for the Town to inform you of the latest regulations from the Department of Homeland Security. As per their new regulations, local governing bodies are requested to grant airspace for Santa Clause and his sleigh on Christmas Eve and into Christmas morning. This can be completed by a formal resolution or a voice vote. The clearance is then transferred to NORAD.

NORAD stands for North American Aerospace Defense Command and is a combined organization of the United States and Canada that provides aerospace warning, air sovereignty and defense for North America. It is headquartered at Peterson Air Base in Colorado. Once we approve the airspace for Santa's sleigh, this information is entered into the NORAD data base for the purpose of tracking Santa during his North American flight. NORAD also provides a website that allows parents and children to track Santa's whereabouts during his flight. The website address is [www.noradsanta.org](http://www.noradsanta.org).

5. Approve the following Committee Reports: Jonesborough Planning Commission, Board of Zoning Appeals, Historic Zoning Commission, Visitor Center Committee, and McKinney Center Advisory Committee.
6. Approve the following Supervisor Reports: Visitor Center Manager, Director of Tourism & Marketing, Water Distribution, Building Inspector, Street Department, Animal Control, Park and Recreation, Solid Waste & Recycle, Fire Division, Police Division, Senior Center, Water Park, Fleet Management, McKinney Center, Event Coordinator, Water Treatment and JRT Artistic Director.
7. Approve moving Jessie Rice from Grade 9 Step 1 (\$29,992) in the Employee Compensation Plan to Grade 9 Step 2 (\$30,892) retroactive to July 1, 2014, with

the additional \$900 to come from an amended Fire Department budget transferring \$900 from the Fire Department Small Equipment and Furnishings line item to the Salaries and Wages line item.

8. Accept the resignation of Leslie Hammond at the Water Plant and Hugh Thomason at the Wastewater Plant, and the retirement of Rodney Ward at the Water Plant.
9. Approve the re-hiring of Mike Reid as a Sergeant in the Police Department at Grade 12 Step 1 (\$34,719), effective December 1, 2014.
10. Approve the Agreement with Steve Cook to direct Music-on-the-Square for the 2015 season under the terms established in the following contract:

**INSERT CONTRACT**

11. Approve the following 2015 Barn and Land Lease with Mitch Triplett for the Water Plant property:

**INSERT CONTRACT**

Approve the following 2015 Barn and Land Lease with Mitch Triplett for the Water Intake property:

**INSERT CONTRACT**

12. Approve the following Holiday Schedule for 2015 for employees:

Thursday	January 1, 2015	New Years Day
Monday	January 19	Martin Luther King Day
Monday	February 16	Presidents Day
Friday	April 3	Good Friday
Friday	May 22	½ day Employee Day at the Par
Monday	May 25	Memorial Day
Friday	July 3	4 <sup>th</sup> of July
Friday	September 4	½ day for the employees that Contribute to United Way
Monday	September 7	Labor Day
Friday	October 2	Storytelling
Thursday & Friday	November 26 & 27	Thanksgiving
Friday	December 18	½ day Christmas party
Thursday & Friday	December 24 & 25	Christmas
Friday	January 1, 2016	New Years Day

13. Approve Franklin Avenue being one way down the hill between 2:30 – 5:30 p.m. or as needed based on Police Department determination on Saturday, December 13, 2014, and reduce the speed limit on Spring Street at the intersection with Franklin Avenue to allow parking and pedestrian safety associated with the Santa Train activity that will be carried out by the Watauga Valley Railroad Association.
14. Approve partnering with Sister Cities of the Tri-Cities on a fundraiser intended to support the development of a Sister Cities relationship with Katsura, Japan, home headquarters of Nakatetsu Corporation located in the Washington County Industrial Park, with the partnership including use of the International Storytelling Center facility with charge, and staff support as feasible, for the fundraising event.

The next item on the agenda was the approval of the financial report. Ms. Miller said she received a draft of the audit report last week and the final report will be presented for approval at the January BMA meeting. Mayor Wolfe said he would not be at the January meeting. Ms. Miller said that property taxes are coming in more slowly than in previous years but she hoped that would pick up by the end of the month. Motion was made by Alderman Countermine, seconded by Alderman Sell and duly passed to approve the financial report as presented.

The next item on the agenda was Communications from the Mayor. Mayor Wolfe said Operations Manager Ford had researched Santa Claus air space. He recommended that the Board approve allowing Santa air space over Jonesborough on December 24<sup>th</sup>. Motion was made by Alderman Vest, seconded by Alderman Countermine and duly passed to approve allowing Santa air space over Jonesborough on December 24<sup>th</sup>.

Mayor Wolfe announced the employee Christmas party will be on Friday, December 19<sup>th</sup>, at noon at the Visitor Center. Virginia Causey said the party is for employees, Board members, retirees, Town Attorney and other invited guests. The Mayor said if Board members are planning to attend to please let Virginia Causey or Donna Freeman know.

Mayor Wolfe said he attended the Progressive Dinner and it was a spectacular success this year. Alderman Countermine said this is another event that could not take place without the volunteers.

Mayor Wolfe read a thank you from the Principal at the Jonesborough Middle School thanking the Jonesborough Flag Committee for the donation of an American Flag.

Mayor Wolfe read the following prayer list: John Crawford is not doing well and the family needs our prayers; Rhonda Canter had surgery and is doing better; Mark Arwood is scheduled for surgery on Thursday in Knoxville; Kim McCrary's father-in-law passed away; Alderman David Sell will be having surgery tomorrow; and Luke Story and Kenneth Story and their family continue to need our prayers.

Mayor Wolfe presented the Employee of the Month presentation and asked Melinda Copp, Special Events and Main Street Coordinator, to come forward. Mayor Wolfe read the following:

*I would like to submit, Melinda Copp as the Town of Jonesborough Employee of the Month for December. During this time of year, Jonesborough does an amazing job celebrating the holidays and season. The events of our town are a staple in the plans of most of our area's residents. These events could not take place without the excellent leadership of Melinda Copp. Having participated in most of the special events hosted by Jonesborough, I can attest to the outstanding effort and hard work displayed by Melinda during each of these events. From planning to completion, Melinda ensures each of these events go off splendidly and positively promote our Main Street area to all visitors. An example of this was on display Saturday, November 29<sup>th</sup>, better known as Small Business Saturday. During this day, Melinda organized "A Whoville Christmas" as well as the Jonesborough Tree Lighting Ceremony, which brought more visitors to our downtown area, helping all of the businesses on Main Street. Anyone who attended these events can attest to the fact that we had a huge crowd downtown, which not only helps our downtown businesses, but it helps promote everything that the downtown area has to offer. Without the tremendous leadership of Melinda Copp, these events would not be possible. She is truly an asset to this town and hope she will be recognized as such.*

*Submitted by: Matt Townsend, Assistant Parks and Recreation Director*

Mayor Wolfe said Ms. Copp was very shy when she came to work in 2003 and she is a testament to the influence of good leadership. He added that she is fantastic at her job and puts up with a lot as Main Street Coordinator. Ms. Copp said she has a lot of help from Matt Townsend, Rachel Conger, Terry Alexander and Gaye Griffith at the Storytelling Center.

Mayor Wolfe said there was a control burn in Town this week. He said Jonesborough Fire Department, along with other volunteer fire departments, had a good day training for different firefighting methods.



Alderman Dickson asked if there was an update on Luke Story. Ms. Causey said she was told last week that Luke had completed his last treatment in this round of chemo and was doing as well as could be expected.

Attorney Wheeler said he needed to meet with the Board in Executive Session at the end of the meeting.

Citizen Comments was the next item on the agenda. There were none.

The next item on the agenda was the renewal of the Town Administrator Employment Agreement. Mayor Wolfe said in previous times this was a point of discussion and even contention but he feels it is actually a point of privilege. He said Bob Browning has been doing the best work of his career and has been able to achieve things for this Town that no one else could have. The Mayor said Mr. Browning was the guiding force behind the sewer plant upgrades and the building of our new Senior Center, and that his vision for this Town has touched the lives of Jonesborough and Washington County residents. Mayor Wolfe said he highly recommends the approval of this agreement. Mayor Wolfe added that he knows of no person with greater love and sense of sacrifice for the Town of Jonesborough than Bob Browning, and that he is truly a blessing to this Town. Alderman Dickson said he appreciates Mr. Browning for his vision for the McKinney Center when it was just in the talking stage. Motion was made by Alderman Countermine, seconded by Alderman Sell and duly passed to approve the following Town Administrator Employment Agreement with Mr. Bob Browning for a two year period ending December 31, 2016:

#### **INSERT AGREEMENT**

The next item on the agenda was the election of a Vice Mayor. Motion was made by Alderman Vest, seconded by Alderman Dickson and duly passed to approve the appointment of Alderman Countermine to the position of Vice Mayor for a two year period ending December 31, 2016. Alderman Countermine abstained from the vote.

The next item on the agenda was the appointment of a Town representative to the Johnson City Power Board. Mayor Wolfe said he is the current appointee. Motion was made by Alderman Countermine, seconded by Alderman Sell and duly passed to approve Kelly Wolfe as the Town of Jonesborough representative on the Johnson City Power Board for a four year term ending August 31, 2018. Mayor Wolfe said the Power Board under the leadership of Jeff Dykes is doing a lot of good things, making good decisions for its customers and continuing its high level of service.

The next item on the agenda was the Certification of Wine at Retail Food Stores Referendum. Mr. Browning said the vote was to approve allowing the sale of wine in retail food stores in Jonesborough beginning in July, 2016. He said the Town needs to change its Ordinance to reflect State law but this does not have to happen until 2016. He said the State Legislature is going to look at taking steps to move the implementation date up. He suggested getting the documentation together to change the Ordinance sooner rather than later. Mr. Browning added that at this time we do not know if there will be an application fee. Motion was made by Alderman Vest, seconded by Alderman Countermine and duly passed to accept the Certified Wine at Retail Food Stores Referendum results in Jonesborough from the Washington County Election Commission, reflecting in the Minutes that the referendum allowing the sale of wine in retail food stores passed 1,009 votes for to 496 votes against.

The next item on the agenda was the Resolution setting the 2015 regular meeting dates of the Board of Mayor and Aldermen. Motion was made by Alderman Dickson, seconded by Alderman Sell and duly passed to approve the Resolution adopting a monthly regular meeting and budget meeting schedule for the BMA for the 2015 calendar year.

#### **INSERT RESOLUTION**

The next item on the agenda was the naming of the Storytelling Park. Mayor Wolfe said one of Mr. Browning's most significant accomplishments in his life's work has been his contributions to the building of Town Hall which recently was named after him. He said when the Town acquired the Storytelling Building, it acquired the remainder of the park that was not already owned by the Town. The Mayor said he requested that as part of the negotiation to purchase the Storytelling Building that naming rights of the new city park be reserved for the Town Board. He said he feels the Town should honor the life work of Jimmy Neil Smith. He said the economic impact of the Storytelling Festival in Jonesborough is over \$10 million annually, and the Storytelling Festival is in the 42<sup>nd</sup> year. He said Jimmy Neil Smith brought Storytelling to Jonesborough many years ago and with the Storytelling Building being next to the park, he feels it is fitting to name this park in Mr. Smith's honor. The Mayor recommended appointing a Mayor's Committee to bring a recommendation to the Board as to the best way to honor Mr. Smith once the Board votes to name the park after him. Alderman Countermine said he agreed that this has been Mr. Smith's life's work. Alderman Vest asked if the fundraising plan was for the signage and art work, and Mayor Wolfe said that is correct. Mayor Wolfe said Mr. Smith is a former Mayor and former merchant in Town. He added that Mr. Smith led other projects in Jonesborough such as the Visitor Center, Town Hall Building, current Water Treatment Plant, the Tourism, Recreation, and Senior Center programs. Motion was made by Alderman Countermine, seconded by Alderman Vest and duly passed to approve the Resolution honoring Jimmy Neil Smith by naming the park area associated with the International Storytelling Center as "Jimmy Neil Smith Park", and establishing a Mayor's committee to bring back recommendations to the BMA on appropriate signage and any possible public art work associated with the honoring of Mr. Smith.

The last item on the agenda was the request by the Watauga Valley Railroad Museum to place a train caboose on Town property. Mayor Wolfe said another attraction coming to the downtown area is the railroad museum and park area off Second Avenue, and that Mike Tilley and his associates have been increasingly active on this. He said they had the Santa Train in Jonesborough last weekend. Alderman Dickson said he is very excited about having the focus on railroad history, with the train depot, caboose and hopefully getting the George L. Carter Railroad Museum close by. Motion was made by Alderman Vest, seconded by Alderman Countermine and duly passed to approve the locating of a caboose owned by the Watauga Valley Railroad Association on Town right-of-way or leased property located on the southside of the creek across from S. Washington Drive, through an Agreement to be developed by the Town Attorney that includes the conceptual conditions listed in the associated agenda presentation, and authorize the Mayor to execute the agreement once prepared.

The meeting was adjourned into Executive Session.

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ABBEY MILLER, RECORDER

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KELLY WOLFE, MAYOR