

JONESBOROUGH BEER BOARD

DECEMBER 11, 2017

The Board of Mayor and Aldermen (BMA) met as the Beer Board on Monday, December 11, 2017, at 7:00 p.m., at Town Hall, 123 Boone Street, Jonesborough, TN.

The request is for a Retail Off-Premise Beer Permit for Walgreens Boots Alliance, Inc. dba Rite Aid #1728, 417 Boones Creek Road, Jonesborough, TN. Motion was made by Alderman Vest, seconded by Alderman Countermine, and duly passed to approve the Retail Beer Off-Premise Permit application for Rite Aid #1728, located at 417 Boones Creek Road in Jonesborough now owned by Walgreens Boots Alliance, Inc.

There being no further business for the Beer Board, the meeting was adjourned.

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ABBEY MILLER, RECORDER

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KELLY WOLFE, MAYOR

BOARD OF MAYOR AND ALDERMEN

PUBLIC HEARING

December 11, 2017

The Board of Mayor and Aldermen (BMA) met in a Public Hearing on Monday, December 11, 2017, at 7:00 p.m., at Town Hall, 123 Boone Street, Jonesborough, TN.

Mayor Wolfe said the only item on the Public Hearing agenda was the Ordinance exempting the Town of Jonesborough from requiring sprinkler systems in one-family and two-family dwellings. There were no comments.

The Public Hearing was closed.

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ABBEY MILLER, RECORDER

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KELLY WOLFE, MAYOR

BOARD OF MAYOR AND ALDERMEN

REGULAR MEETING

DECEMBER 11, 2017

The Board of Mayor and Aldermen (BMA) met in Regular Session on Monday, December 11, 2017, at 7:00 p.m., at Town Hall, 123 Boone Street, Jonesborough, TN.

Mayor Wolfe called the meeting to order and led the group in an opening Prayer. Bill Chatman led the pledge to the Flag.

Upon call of the roll those present were: Mayor Kelly Wolfe, Alderman Terry Countermine, Alderman Jerome Fitzgerald, Alderman David Sell, and Alderman Chuck Vest. Also present were: Town Recorder Abbey Miller, Operations Manager Craig Ford, and Town Attorney Jim Wheeler. Town Administrator Bob Browning was absent.

The next item was the Consent Agenda. Mayor Wolfe asked if there were any items that the Aldermen wished to have pulled from the Consent Agenda. There was none. Mayor Wolfe announced that we had found an outstanding candidate with a wide range of experience for the Water Treatment Plant Director position. He said he feels the new Plant Director will mesh well with the staff, continue to develop the staff, and will do a great job. Alderman Countermine made the motion, seconded by Alderman Fitzgerald, and duly passed to approve the following items on the Consent Agenda:

1. Approval of the minutes for November 13, 2017, BMA meeting was deferred until the January, 2018, meeting.
2. Approval of the following bills for payment:

<u>VENDOR</u>	<u>GENERAL</u>	<u>WATER</u>	<u>SANITATION</u>
87442-87560 AP	134,650.83		
87561-87596 AP	24,715.24		
87597-87611 AP	15,438.21		
87612-87632 AP	36,541.62		
87633-87648 AP	15,818.26		
87649 AP	6,500.00		
87650-87665 AP	25,041.74		
87666-87704 AP	14,188.73		
	<b>\$272,894.63</b>		

56874-56928 AP	218,244.37
56929-56933 AP	13,772.63
56934-56938	6,408.70
56939-56944 AP	45,117.44
56945-56948 AP	5,756.75
56949 AP	260.00
56950-56957 AP	10,580.49
56958-56966 AP	2,574.08

**\$259,799.56**

7758-7772 AP	8,050.60
7773-7775 AP	3,774.17
7776-7777 AP	378.28
7778 AP	1,100.00
7779 AP	190.00
7780 AP	154.23
	<b>\$13,647.40</b>

3. Approval of the following Town Administrator Report:

**Wastewater**

The Wastewater Crew completed the work they were doing around the Slemmons House and did a great job. They corrected some major stormwater flow issues while they were on-site. They discovered a major issue at College Street near the entrance to the Christopher Taylor parking lot. They found a 10-foot deep buried man-hole along College Street no one knew was there that was receiving the sewer flows from the Burger King area. The flow is going into an old 8" clay tile line that serves the Presbyterian Church, and that line was having problems that were impacting the church. The crew accessed the line, straightened out the problems, and raised the manhole to the surface so they could access it in the future. If we continue to have problems with this line, there is a fall back plan in place to re-route sewer and solve the sewer issues in that area once and for all. Cobern thinks what his crew did will solve the problems with not much cost. If that doesn't work, we will go to the alternate plan.

Infiltration/Inflow – Cobern's staff has been working on additional I&I issues. Most of that work will be accomplished January – March. Knock on wood, we haven't had a major issue in quite a while.

Crockett H.S. Sewer –As previously stated, we have completed our work associated with the service to Crockett H.S. The new pump station at Crockett is

supposed to be activated when the students are out for Christmas. We will start receiving Crockett's flow at that time.

Pump Station Elimination –We are working with Todd Wood on the plans to send TDOT to get a sewer line under 5-Points and US-11E at College Street, (A Station) so we can eliminate the two pump stations in those locations. The College & 11E project actually goes all the way back to SR-354 (Boones Creek Road). We need to gravity flow under 11E down to W. Main Street while eliminating the old clay sewer line along Barkley Creek. This would be one project, and we would have to construct a new sewer line across the Mitchell property to accomplish that. Cobern is going to start talking to Sam Mitchell. We have a plan to eliminate the pump station at Thompson Meadow Lane and N. Cherokee (Tavern Hill Road) by gravity flowing a new sewer line from N. Cherokee St. at Thompson Meadow Lane through N. Jonesborough subdivision. That would be a second phase project, and then we would actually replace the pump station at the Farm Bureau and move it to just beyond Hales Road. We would pump sewer flow back by the Farm Bureau and across the Prichette Farm to Thompson Meadow Lane where it would gravity flow all the way back to the interceptor line at Barkley Creek Park. This would get that line set up for growth in that entire area for the future. The only pump station remaining would be at Hales Road at the end of our city limits and growth boundary.

Cobern's crew is also reworking the sewer on the eastside of SR-354 in the area of Neuman's Air Conditioning so they can gravity flow a line under the highway from that side of the highway and eliminate some problems there.

## **Water**

Water Treatment – We are waiting for the third pump at Rock House Road to come in so it can be installed. The variable drives and other electrical equipment has been ordered. When the new Water Plant Director is hired, an immediate priority will be to go over the pumps at the intake, and water plant in addition to the Rock House Road pump station and make sure the redundancy we have put in place is all working properly. We still need to address the ability to feed more carbon at our intake to help take more organics out of the water coming into the Water Plant.

By-Products Reduction – We sampled again for by-products this week, and we hope we will be under the four-quarter average. The ability to feed more carbon may help us some, and we need to resolve the feeder issue. We will expect the new Water Plant Director to focus on any additional steps necessary to bring us into on-going compliance with by-products limits.

Water Loss – Our water loss has stayed around 20% which is very good. Mike McCracken will be working in January with GRW Engineering to move forward with additional zoning in the Leesburg area. We have completed our CDBG Water Loss grant project. It is being closed out. Mike McCracken's crew completed the Bailey Bridge project generated by TDOT, and he is working next

week on Franklin Ave. He has four line extensions, and when he gets approval of the TDOT permit for W. Main Street (SR-81) from Oak Grove to 3<sup>rd</sup> Ave, he will be cleared to replace the remaining 8" cast iron pipe along that section of W. Main St. We have funding in place for that work.

Note: Mike got the TDOT permit for W. Main St. today.

His is running material costs on E. Main Street. We need to replace the cast iron line from Longview Ave to the point the 24" ductile iron crosses E. Main Street near "Buckhorn" next to the McCoy property. We need to pave E. Main Street up to Headtown Road, and we need to replace the cast iron line first, if possible. We need to see if we have funds available based on these material costs.

### **Transportation**

Jackson Blvd – Boones Creek Rd Intersection – This project is underway. We worked on some signage to help reduce congestion and back-up.

Persimmon Ridge Road & W. Main Street – This project has been pushed back to a May letting in May 2018 instead of February. I assume that was due to funding availability.

SR-81 at Persimmon Ridge Rd/Jackson Blvd – We are still waiting to see if we can get some funding for engineering through the MTPO.

2<sup>nd</sup> Ave/Woodrow Ave. Intersection. – The Street Crew is supposed to move to 2<sup>nd</sup> Ave next week.

N. Cherokee St./Smith Lane - Janice Randolph accepted the appraised value of the property needed for the connector between N. Cherokee Street and Smith Lane, which is \$15,000. A funding proposal for the 50-foot wide strip between N. Cherokee and Smith Lane will be submitted to the BMA for consideration in January.

Franklin Ave – Mike McCracken's crew is going to lay a new 6" ductile iron water line down Franklin Ave next week. He should get the new line in the ground next week, but not tie in the few residents on Franklin until the week after because of flushing and disinfection. Moving the water line to the west side of Franklin is necessary to eliminate the 2" water line in the ditchline on the eastside of Franklin. The two-inch line will be abandoned so the Street Crew can install drainage tile up the east of Franklin eliminating the ditch so we can curb that side of the street. The curbing along the east side of Franklin Ave is necessary to complete the grading and landscaping from the new McKinney Center parking area down to Franklin Ave. The Street Crew will try to complete Woodrow and 2<sup>nd</sup> Ave while the Distribution Crew is constructing the new water line, then the Street Crew will return to Franklin Ave to complete that project.

2<sup>nd</sup> Ave and Jackson Blvd – If we can get the asphalt, we hope to pave that right turn lane after we complete Franklin Ave.

Speed tables. – The speed tables on Scott Lane were installed this week. We are monitoring S. Lincoln and the curve on E. Main St. above 1<sup>st</sup> Baptist Church. The 2<sup>nd</sup> Ave speed table on Main Street needs drainage work first. If the weather is ok, we could move to 2<sup>nd</sup> Ave & West Main Street after the right turn lane on 2<sup>nd</sup> Ave and 11E.

Paving. – With the County Highway Dept. helping us by hauling asphalt, our crew re-paved W. Main Street above 2<sup>nd</sup> Ave to Oak Grove Ave, the intersection of College St and Washington Drive, and E. Main Street from N. Lincoln Ave to Longview Ave. The Street Crew did a very good job.

## **Grants**

LPRF Grant – The BMA will get a LPRF grant update/contract for consideration at the January meeting.

Tourism Enhancement Grant –\$50,000 will be spent early in the Jackson Theatre project.

Tennessee Arts Commission Grant – The \$1,640 Arts Build Community Grant for the Senior Center Storytelling Performance is complete. The performances were outstanding.

The \$4,440 grant from the Arts Commission will sponsor two events, the 1940's Christmas Party/Dance at the McKinney Center next Tuesday evening with the big band, and an April musical performance at the Senior Center.

Jackson Theatre – Plans have been sent back to the State Fire Marshall addressing issues they have raised. Plans have been sent to Rural Development as well. I am working with Rural Development on the project approach where they allow us to be the general contractor on the project using the Carter County Work Camp Crew. We will be using Request For Proposals for subcontracted work, and I am working on those.

CDBG Façade Grant – The \$100,000 grant for the Jackson Theatre has been cleared to proceed. Plans and specifications are being sent to ECD (TN Economic & Community Development). The funding will also be used fairly early on the Jackson Theatre project on structural work on the front wall, the Marquee and new signage.

## **Senior Center**

The “Not All That I Carry” performance at the Senior Center in November was wonderful and tickets sold out. The Senior Center “Not All That I Carry” cast is performing the show at David Crockett High School the morning of Monday, December 18<sup>th</sup>.

## **McKinney Center Parking**

When the curb gets constructed down the eastside of Franklin Ave, then the backfilling and landscaping between the new parking lot and Franklin Ave can be completed.

## **Community Meetings**

I have continued preparing agenda presentations for the BMA meetings, the Planning Commission, Tree & Townscape Board, Traffic Advisory Committee, JRT Board of Directors, and minutes for most.

### 4. Approval of the following Operations Manager Report:

As you are aware, I did not have the inmate crew for three weeks during this reporting period. When the crew did return, we were able to complete the Barkley Creek pedestrian bridge. The crew did an amazing job.

The bridge was only 5 feet wide. After construction of the trail from Barkley Creek to downtown, the ramps were 8 feet wide leading up to the bridge and it just cramped everything down. We constructed new concrete pillars in order to widen the bridge to the same 8 foot width. It made a tremendous difference on this project. We also built an additional park bench near the bridge.

The inmate crew also completed a small project at the Storytelling Center. Under the direction of the electrician, we ran electrical conduit from inside the building to the exterior of the building for the purpose of installing an ATM outside of the Storytelling Center.

We completed the work in a manner in which everything was hidden in order not to make sure it was aesthetically pleasing. This will be beneficial to the Town as our officers are asked numerous times during festivals where the closest ATM is located.

As I am sure you have noticed, we finally completed some paving. Milling took longer than anticipated. The streets that were repaired by paving are as follows:

- West Main Street from Second Avenue to Oak Grove
- Oak Grove Road
- West College Street from Oak Grove to Washington
- Washington Drive from Academy Hills Condos to Main
- East College Street from Sabine to Cherokee
- East Main Street from Lincoln Avenue to Longview
- Creasy Lane off of 11-E

We will attempt to complete the paving list this winter if possible, but at this point it is obviously a “weather permitting” scenario.

We were also able to get the speed tables constructed on Scott Lane. The speed tables have also been painted and signage installed. In addition to that construction, we are completing shoulder work on this road as it is very narrow. That work should be completed by December 08.

The Street Department crew also completed the curb cut at the Billington residence behind the courthouse. I will work with a private contractor to re-lay the brick to complete this project.

The Visitors Center roof has finally been replaced. So far staff found one small leak and the contractor repaired it. At some point we will need to do some interior work to the skylights that were covered, but it is good to see this project completed.

The guardrail contractor will be here on Friday morning to completed installation of the guardrail on Spring Street and repair the guardrail at the Forest/Old Boones Creek road intersection. Thankfully yet another project we can cross off the list as completed.

I am attaching the project list and paving list for your review. As always, should priorities change just let me know where we are needed.

## **PROJECTS PENDING**

### **Bridge Replacement @ Barkley Creek**

1. Bridge Replacement @ Main Street Café
2. Pave rest of street and parking area @ Willow Creek
3. Complete renovation of Storytelling Center (downstairs)
4. Complete Franklin Avenue Project (500' of tile, 3 catch basins, move waterline to west side of street, curb, & pave)
5. Complete grade work at McKinney Center
6. Landscape the McKinney Center
7. Construct new speed table for sidewalk at Main and Franklin
8. Stripe new stop configuration at Franklin and Main
9. Drainage and widening project @ Woodrow & Second Avenue
10. Repaint most speed tables and intersections
11. Construct spaces at Wastewater for salt, mulch, and/or compost
12. Construct speed tables on Scott Lane
13. Construct stone shoulders on Scott Lane
14. Construct speed table on Spring Street
15. Construct speed table on Main Street west of Second Avenue
16. Repair all speed tables downtown



17. Repair curbing for drainage issues in Timberridge Subdivision
18. Construct sidewalk and/or trail on Main Street from Clay Ave. to Forrest
19. Construct guardrail on Spring Street (Contract)
20. Repair guardrail @ Forrest and Old Boones Creek (Contract)
21. Curb cut at Old Stephenson House (Billington) (Brick repair by Jim Gouge)
22. Construct curbing and/or sidewalk from Central School Board office to Main Street on Dr. Kennedy's property (perimeter flooding issues)
23. Construct drainage on North Cherokee down High Street (Property flooding)
24. Construct retention wall @ Senior Center
25. Pave parking lot and construct sidewalks and curb @ Senior Center/Town Garage
26. Move Garage operation to Rosenbaum property and/or old Wastewater facility
27. Construct park @ Senior Center
28. Construct brick and granite sidewalk from Main Street down Second Avenue to Depot
29. Move Jackson sign from Oak Grove to Second Avenue
30. Re-construct Oak Grove Road after water line replacement
31. Construct or install over 1,000' of drain tile construct, various catch basin installation, stone, curbing and asphalt to widen Shell Road to County line and correct drainage issues
32. Renovate or permanently close camp site
33. Replace or repair scales at Wastewater plant
34. Replace or repair Visitors Center sign
35. Replace roof @ Visitors center (Contract)
36. Adopt Boones Street landscape plan and implement
37. Move DAR sign @ Main & Second
38. Paving list
39. Jackson Theatre project
40. Construct bridge in park @ Mountain View Estates
41. Demolish Mears house and construct storage facility
42. Repair deep drainage basin on Forrest
43. Drainage project @ Dean Chestnut's property
44. Pave parking lot @ Persimmon Ridge park
45. Construct remaining walking trail @ Persimmon Ridge Park
46. Construct utilities @ Firing Range
47. Get truck route signage fixed
48. Remove any and all signage in town and/or repair
49. Replace signage on 11-E to MUTCD standards
50. Construct additional parking @ Town Hall at a minimum if we are not going to expand public safety any time soon
51. Repair and/or replace sidewalks on Main Street west of Second Avenue
52. Replace sidewalk on Oak Grove Road
53. Repair sidewalk @ Slemmons House (?)
54. Comcast removal of poles @ Library (Contract)
55. Restripe Parson's Table parking lot
56. Construct handicap spaces on Fox Street

57. Repair yard @ Nansee William's residence
58. Construct turn lane at property on West Jackson near Persimmon Ridge
59. Construct left turn lane into Meadow Creek off Hwy 81N
60. Restroom construction @ Depot (?)
61. Plan to replace remaining cast iron line on East Main with DI. (We should at least replace line from Clay up to Franklin and tie onto new line up Franklin prior to constructing speed table.)
62. Construct ramp @ Storytelling Center off Cherokee
63. Resolution of Public Safety radio problems
64. Resolution on County fire service
65. Resolution on RMS system for police
66. Replace medians from Lowes east to Headtown Road
67. Landscape triangle on Jackson in front of Bank of Tennessee
68. Landscaping @ Barkley Creek Park entrance on Main Street
69. Replace trees in Post Office sidewalk planters
70. Design and install Town limits signs for major and minor arterial routes into Jonesborough
71. Construct connector road from North Cherokee to Smith Lane (future project)
72. Construct right turn lane on Jackson @ Second Avenue
73. Construct frontage road behind Medicine Shop
74. Drainage problem that has never been corrected at Headtown/President's Way/ East Jackson
75. Re-evaluate drainage repairs in Walnut Grove
76. Flow fill sink hole in Water Park
77. Removal of large maple tree on common area of New Halifax across from Senior Center
78. Reconstruction of A-frame roof section in Christopher Taylor Cabin

## **INSERT REPORT**

5. Approval of the following Committee Reports: Jonesborough Board of Zoning Appeals, Jonesborough Planning Commission, Historic Zoning Commission, and JRT Board of Directors.
6. Approval of the following Supervisor Reports: Water Distribution, Water Park, Promotions Coordinator, Building Inspector, Fire Department, Solid Waste, Street Department, Animal Control, Environmental Services/Wastewater, Police Department, Director of Tourism and Marketing, Visitor Center Manager, JRT Artistic Director, Water Plant, Main Street Director, McKinney Center Director, MBM Outreach Program Director, Website Manager, Senior Center, and Parks and Recreation.
7. Acceptance of the retirement of Dwight Rasnick, Assistant Director of Environmental Services, effective December 29, 2017, with regrets.
8. Approval of the transfer of Daniel Miller from Water Distribution to the Police Department to fill the position of Public Safety Officer at Grade 10, Step 1

(\$33,067), with an automatic promotion to Grade 10 Step 2 (\$34,059) upon Police Academy Certification.

9. Approval of the promotion of PSO Chad Reece to Police Sergeant at Grade 12 Step 5 (\$41,031); approve moving Sergeant Reece to the Investigator's position; approve moving the Investigator's position to a Grade 12; and approve moving Wes Corder to a Sergeant's position at Grade 12 Step 3 (\$38,676).
10. Approval of the hiring of David Hopkins and Cody Elliott as Water Workers I in Water Distribution at Grade 1 Step 1 (\$21,315), subject to all pre-employment conditions, and if Mr. Hopkins is able to transfer his California Water Distribution certification to Tennessee, the recommendation is to move him into a higher grade.
11. Approval of the hiring of Mark Brumback as Water Plant Director at Grade 20, Step 1 (\$53,862), subject to all pre-employment conditions.
12. Acknowledgement that the Board received the State Reports on Debt Obligation as follows: \$365,000 for the lease/purchase of a 2017 KME custom pumper firetruck, and \$359,906.62 for the lease/purchase of nine (9) Public Safety vehicles.
13. Approval of the following Agreement with Steve Cook to direct Music-on-the-Square for the 2018 season under the terms established.

**INSERT AGREEMENT**

14. Approval of the following 2018 Barn and Land Lease with Mitch Triplett for the Water Plant property.

**INSERT AGREEMENT**

15. Approval of the following 2018 Barn and Land Lease with Mitch Triplett for the Water Intake property.

**INSERT AGREEMENT**

16. Approval of the designation of four (4) used vehicles in Public Safety: one (1) 2005 Impala, two (2) 2009 Impalas, and one (1) 2009 Tahoe (as surplus vehicles to be sold).

The next item on the agenda was the approval of the Financial Report. Ms. Miller said the 2016-17 audit report should be delivered this week. She said her staff is concentrating on year-end payroll reporting. Motion was made by Alderman Sell, seconded by Alderman Vest, and duly passed to approve the Financial Report as presented.

Communications from the Mayor was the next item on the agenda. Mayor Wolfe read the prayer list: Sheila Watson had gallbladder surgery and is doing well; Jeff Thomas' mother has been in the hospital and is at home now; and John Lurke, who lives in Main Street Village, went to work in Erie, PA, and is now in the hospital in critical condition.

Mayor Wolfe said that the Jonesborough Christmas Parade was great. He said even though the temperature was around 25 degrees, there were approximately 3,000 people in attendance. He thanked Craig Ford, Chief Ron Street, the Park and Recreation Department, the Street Department, and others for a job well done. He said St Nick Night has gone well, and he is thankful for a wonderful marketing team.

Mayor Wolfe said the 1940's USO Christmas Show is unbelievable, and there are so many very talented people in the show. He said there are twenty performances scheduled and most of them are sold out.

Craig Ford said that Shop With a Cop in Wednesday night. He said the program has had tremendous public support, and 77 children will be participating this year.

Mayor Wolfe asked Brad Slemons to come forward for the Employee of the Month presentation. He read the following nomination letter:

*I would like to nominate Bradley Slemons for Employee of the Month for December, 2017. Brad has been working with the Town of Jonesborough for 11 years. Brad has become an integral part of our Street Department team. During Brad's time here at the Town, he has become very familiar with the ins and outs of how our Town operates. Brad knows many of the Town's citizenry, and their individual needs in their neighborhoods. Many of the questions, involving the history of the drainage system, paving history, or other valuable information that the Street Department has to have to form and follow plans, Brad Slemons has that information. Brad can operate with a very high skill level any piece of equipment the Town owns and operates. Brad is an efficient, safe and cognizant operator. Brad cares for the other men's safety while operating said equipment, which says volumes for an operator. Brad has worked with the Director on learning more about traffic control measures, setup and placement, and traffic control needs. Brad is a very valued and hard-working employee for the Town. Brad strives each day to learn and apply a new skill or obtain new knowledge that will make the project go smoother. During the period of time that the Street Department had no Director and no Assistant Director, Brad stepped up his game and filled many of the duties of both of those important positions. Brad continues to fill whatever role is most needed at the time for the Street Department and beyond. Brad is a very valued and integral employee for the Town of Jonesborough Street Department. I think Bradley Slemons should be selected Employee of the Month for December 2017. Submitted by: Malcolm Highsmith, Street Director*

Mayor Wolfe thanked Brand for his hard work and dedication to the Town.

Mayor Wolfe said he asked Municipal Judge Dennis Brooks to come to the meeting to address the Board concerning a dog park in Jonesborough. Judge Brooks addressed the Board and said he has a lab pup and takes him to Persimmon Ridge Park to walk, and knows there is a Town Ordinance that a dog has to be on a leash in the park. He said he feels Jonesborough needs a dog park as so many towns already have. He said Johnson City charges for the use of theirs but most dog other parks are free. Judge Brooks said the Town has land that could be used for this kind of park at Persimmon Ridge; the park would need access to water and be fenced. Mayor Wolfe asked Mr. Brooks if he would be willing to serve on the Park and Recreation Committee, and he said he would be glad to serve. Mayor Wolfe said this information would be referred to Town Administrator Bob Browning to begin the process of exploring a dog park in Jonesborough. Mayor Wolfe said cost is an issue. Mr. Brooks said there is an organization in Knoxville that is awarding grant money for dog parks. Alderman Sell asked if water and fencing are the only two items that would be required for a dog park. Alderman Vest said he feels a dog park is a good idea. Mr. Brooks added that dog parks are normally one to four acres in size and some parks have small dogs in one section and larger dogs in another.

Alderman Communication was the next item on the agenda. Alderman Sell commended the Street Department for paving College Street and Main Street.

Alderman Countermine said the Park and Recreation Department has done a really good job downtown.

Town Attorney comments was the next item on the agenda. Attorney Wheeler said there has been some activity on litigation but had nothing new to report at this time.

Citizen Comments was the next item on the agenda. There were no comments.

The first item on the Regular Agenda was the Ordinance exempting the Town of Jonesborough from requiring sprinkler systems in one-family and two-family dwellings. Mayor Wolfe recused himself due to a conflict of interest. Motion was made by Alderman Vest, seconded by Alderman Countermine and duly passed to approve on second and final reading an Ordinance exempting the Town from the applicability of statewide building construction safety standards requiring sprinkler systems in one-family and two-family dwellings.

## **INSERT ORDINANCE**

The next item on the agenda was a Resolution setting the 2018 regular meeting dates and budget review dates of the Board of Mayor and Aldermen. Mayor Wolfe asked if Board members had any date conflicts, and there were none. Motion was made

by Alderman Fitzgerald, seconded by Alderman Sell, and duly passed to approve the BMA meeting schedule for 2018 and authorize it to be formally advertised.

**INSERT RESOLUTION**

The next item on the agenda was the Ordinance to re-establish Jonesborough's Driving School and associated fees. Motion was made by Alderman Vest, seconded by Alderman Countermine, and duly passed to approve on first reading the Ordinance re-establishing Jonesborough's Driving School and associated fees.

**INSERT ORDINANCE**

The next item on the agenda was the Resolution authorizing the reimbursement associated with the lease/purchase of the new Police Department vehicles. Motion was made by Alderman Fitzgerald, seconded by Alderman Sell, and duly passed to approve the Resolution authorizing the reimbursement of \$786.74 associated with the lease/purchase of new police cruisers.

**INSERT RESOLUTION**

There being no further business the meeting was duly adjourned.

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ABBHEY MILLER, RECORDER

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KELLY WOLFE, MAYOR