BOARD OF MAYOR AND ALDERMEN
TOWN OF JONESBOROUGH
Town Hall Board Room
123 Boone Street
Jonesborough, TN 37659

MEETING NOTICES

MONDAY, NOVEMBER 9, 2026
6:00 PM

PUBLIC COMMENTS REGARDING AGENDA ITEMS

Members of the public wishing to speak during the Public Comment period must sign up by calling the Town Administrative Office at 423-753-1030 with their name, address, and subject about which they wish to speak no later than 2 hours before the meeting if the meeting occurs during normal business hours or by 3:45 p.m. the day of the meeting if the meeting occurs after hours. Otherwise, such member of the public must sign in at the location of the meeting, prior to the beginning of the meeting, by seeing the Town Recorder at meetings of the Board of Mayor and Aldermen, or the secretary or staff of any board, commission or committee constituting any other governing body under this resolution.

Each individual shall be given three (3) minutes to address the Board during public comment.

PUBLIC HEARING

1. An Ordinance amending the Town of Jonesborough Municipal Code, Title 13, Chapter 1, Section 13-118, Billing, Paragraph (7).

2. An Ordinance amending the Town of Jonesborough Municipal Code, Title 13, Chapter 1, Section 13-117, Multiple Services Through a Single Meter.

3. An Ordinance amending the Town of Jonesborough Municipal Code, Title 1, Chapter 18, Section 1-1805, Rules and Staff, and Section 1-1806 Meetings, The Keep Jonesborough Beautiful Advisory Council.

REGULAR MEETING

1. Call to Order
2. Opening Prayer
3. Pledge to the Flag
4. Roll Call

AGENDA

1. Financial Report
   A. Special Financial Reports

2. Communications from the Mayor
   A. Proclamation for Tom Pardue
   B. Discussion and possible action concerning a Resolution adding Thomas Pardue to the Faces of Jonesborough Initiative.

C. Employee of the Month

3. Citizen Comments

4. Aldermen Communications

5. Town Attorney Comments

6. **CONSENT AGENDA**
    1. Approval of Minutes
    2. Approval of Bills
    3. Town Administrator Report
    4. Operations Manager Report
    5. Committee Reports
    6. Supervisor Reports
    7. Approval of 2027 Holiday Schedule
    8. Special Event – Chocolate Fest
    9. Special Event – Jeeps on Main
    10. Approval of Planning Commission Re-Appointments
    11. Approval of Historic Zoning Commission Re-Appointment
    12. Report on Debt Obligation – 2026 Loan Agreement Tiger Park
    13. Approval of GovDeals Liquidation Request 11/9/26
    14. Approval of Arbor Day Proclamation

7. **OLD BUSINESS**
    A. Second and Final Reading on an Ordinance amending the Town of Jonesborough Municipal Code, Title 13, Chapter 1, Section 13-118, Billing, Paragraph (7).

    B. Second and Final Reading on an Ordinance amending the Town of Jonesborough Municipal Code, Title 13, Chapter 1, Section 13-117, Multiple Services Through a Single Meter.

    C. Second and Final Reading on an Ordinance amending the Town of Jonesborough Municipal Code, Title 1, Chapter 18, Section 1-1805, Rules and Staff, and Section 1-1806 Meetings, The Keep Jonesborough Beautiful Advisory Council.

    D. Discussion and possible action concerning Update on Traffic Signalization Project.

8. **NEW BUSINESS**
    A. Discussion and possible action concerning an Ordinance amending the Jonesborough Municipal Code Title 4, Chapter 1, Sections 4-101, 4-102, 4-103, and 4-106. Building Code on First Reading.

    B. Discussion and possible action concerning a Resolution to adopt THDA HOME Grant Policies and Procedures updates.

C. Discussion and possible action concerning Employee Reimbursable Training/Equipment Agreements.

D. Discussion and possible action concerning First Frontier Trail Construction LPRF Grant Phase I Bid Change Order.

E. Discussion and possible action concerning a Resolution Committing to the First Frontier Trail Route at the intersection of Oak Grove Avenue and College Street to the intersection of College Street and May Drive, terminating at the end of May Drive.

F. Discussion and possible action concerning Restriping the Blue Line on Boone Street.

G. Adjournment.

TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION

DATE: November 9, 2026 **AGENDA ITEM #:** *1*

SUBJECT: Financial Reports

	Full Year	Current Year		Prior Year	
	Budget	September	YTD	September	YTD
GENERAL FUND					
Revenues	15,628,502	1,453,509	2,924,455	818,775	2,324,800
Expenditures	15,628,502	1,399,700	3,654,102	1,262,308	3,409,730
Rev. Over/(Under) Exp.	-	53,809	(729,647)	(443,533)	(1,084,930)
SOLID WASTE FUND					
Revenues	1,039,176	91,812	267,522	84,990	260,857
Expenditures	1,050,092	69,792	214,446	113,715	229,674
Rev. Over/(Under) Exp.	(10,916)	22,020	53,076	(28,725)	31,183
JACKSON THEATRE FUND					
Revenues	962,203	44,973	120,009	35,297	77,301
Expenditures	959,203	91,399	224,562	71,341	197,097
Rev. Over/(Under) Exp.	3,000	(46,426)	(104,553)	(36,044)	(119,796)
DEBT SERVICE FUND					
Revenues	3,655,903	277,907	738,936	1,567,062	1,823,584
Expenditures	3,655,903	277,907	738,936	1,567,062	1,823,584
Rev. Over/(Under) Exp.	-	-	-	-	-
CAPITAL PROJECTS FUND*					
Revenues	880,400	440,731	490,376	-	217,655
Expenditures	880,400	733,777	1,259,753	47,344	308,310
Rev. Over/(Under) Exp.	-	(293,046)	(769,377)	(47,344)	(90,655)
HRA INTERNAL SERV. FUND					
Revenues	-	5,790	17,370	5,790	17,370
Expenditures	-	3,902	27,079	17,287	44,117
Rev. Over/(Under) Exp.	-	1,888	(9,709)	(11,497)	(26,747)
WATER/SEWER FUND**					
Revenues	12,125,200	1,020,992	3,138,638	865,392	2,668,647
Expenditures	12,125,200	3,136,036	5,277,141	965,347	2,591,439
Rev. Over/(Under) Exp.	-	(2,115,044)	(2,138,503)	(99,955)	77,208
DRUG FUND					
Revenues	9,500	653	1,041	296	1,002
Expenditures	9,500	-	-	-	2,000
Rev. Over/(Under) Exp.	-	653	1,041	296	(998)

* Spending from prior year fund balance; projects carried over from FY 2025-26

** Includes $546,632 FEMA expense, $1,738,413 in Water Treatment Plant expenditures coming from bond proceeds

Fund : **110** General Fund

Monthly Comparative 25.00%

			Total Estimated	MTD Realized	YTD Realized	Unrealized	% UnRealized
31100		Property Taxes (Current)	3,896,345.00	(296,534.00)	(399,233.00)	3,497,112.00	89.75%
31120		Public Utilities Property Tax (Current)	44,491.00	0.00	0.00	44,491.00	100.00%
31200		Property Taxes (Prior Years)	0.00	(11,902.00)	(136,830.00)	(136,830.00)	No Budget
31210		Real And Personal Prop Tax Prior Year	80,198.00	0.00	0.00	80,198.00	100.00%
31310		Inter And Penalty On Prop Taxs (Current)	18,000.00	(871.22)	(10,209.39)	7,790.61	43.28%
31320		Inter And Penalty On Prop Taxes (Prior)	0.00	(995.44)	(1,197.03)	(1,197.03)	No Budget
31500		Payments In Lieu Of Property Taxes	300,000.00	0.00	0.00	300,000.00	100.00%
31510		Payments In Lieu of Power Board Tax	60,143.00	0.00	0.00	60,143.00	100.00%
31511		Pay In Lieu of TVA Tax	92,921.00	0.00	0.00	92,921.00	100.00%
31600		Local Option Sales Tax	3,256,674.00	(281,718.22)	(281,718.22)	2,974,955.78	91.35%
31710		Wholesale Beer Tax	225,000.00	(16,318.50)	(34,785.99)	190,214.01	84.54%
31720		Wholesale Liquor Tax	132,000.00	(9,063.95)	(19,336.52)	112,663.48	85.35%
31800		Business Taxes	203,000.00	(3,261.32)	(3,381.32)	199,618.68	98.33%
31870		Hotel/Motel Tax	72,000.00	(4,820.97)	(10,687.19)	61,312.81	85.16%
31912		Cable TV Franchise Tax	67,500.00	0.00	0.00	67,500.00	100.00%
32200		Alcoholic Beverage Fees/Applications	6,300.00	(750.00)	(750.00)	5,550.00	88.10%
32610		Building Permits	294,000.00	(23,664.12)	(36,856.42)	257,143.58	87.46%
32661		Rezoning/Plan Review/Variance Fee	32,000.00	(550.00)	(3,175.00)	28,825.00	90.08%
33411	973	State of TN Police Recruitment and	0.00	(2,500.00)	(2,500.00)	(2,500.00)	No Budget
33490		Other State Grants	21,000.00	0.00	0.00	21,000.00	100.00%
33490	974	Other State Grants	0.00	(258,988.80)	(263,713.80)	(263,713.80)	No Budget
33491	SCNTR	State Revenue	12,558.00	(1,106.50)	(2,213.00)	10,345.00	82.38%
33510		State Sales Tax	915,439.00	(63,098.74)	(63,098.74)	852,340.26	93.11%
33530		State Beer Tax	2,891.00	0.00	(5.75)	2,885.25	99.80%
33535		State Telecommunication Tax	5,900.00	(477.63)	(477.63)	5,422.37	91.90%
33536		State Local Occupancy Tax	14,500.00	(2,022.93)	(2,022.93)	12,477.07	86.05%
33540		State Alcoholic Beverage Tax	18,500.00	(1,340.61)	(1,340.61)	17,159.39	92.75%
33550		State Street Aid	249,853.00	(18,964.02)	(18,964.02)	230,888.98	92.41%
33552		State-City Streets And Transportation	15,556.00	(1,601.02)	(1,601.02)	13,954.98	89.71%
33570		State Maintenance Reimbursement	30,000.00	0.00	(427.70)	29,572.30	98.57%
33580		State Sports Betting	15,831.00	0.00	0.00	15,831.00	100.00%

Fund : **110** General Fund

Monthly Comparative 25.00%

			Total Estimated	MTD Realized	YTD Realized	Unrealized	% UnRealized
33593		Corporate Excise Tax	30,000.00	0.00	0.00	30,000.00	100.00%
33600		State Police Training Supplement	16,000.00	0.00	0.00	16,000.00	100.00%
33601		State Fire Training Supplement	4,800.00	0.00	0.00	4,800.00	100.00%
33711	SCNTR	Washington County	48,500.00	0.00	0.00	48,500.00	100.00%
34191		Utility Cut Fees	30,000.00	(10,525.00)	(15,030.00)	14,970.00	49.90%
34741		Parks and Recreation Programming	32,500.00	(245.00)	(14,994.00)	17,506.00	53.86%
34746		Parks and Recreation Pavilion Rental	1,000.00	(300.00)	(780.00)	220.00	22.00%
34747		Parks and Recreation - Court/Field Rental	1,000.00	0.00	(425.00)	575.00	57.50%
36331		Sale of Property	0.00	(96,249.64)	(290,632.55)	(290,632.55)	No Budget
36350		Insurance Recoveries	0.00	0.00	(317.24)	(317.24)	No Budget
36351		Refunds and Reimbursements	0.00	(5,130.00)	(7,831.85)	(7,831.85)	No Budget
36705	980	Advertising/Sponsorship	3,000.00	0.00	0.00	3,000.00	100.00%
36705	PARKS	Advertising/Sponsorship	6,000.00	0.00	(100.00)	5,900.00	98.33%
36705	WETLD	Advertising/Sponsorship	1,500.00	0.00	0.00	1,500.00	100.00%
36720	726	Contri And Donations-Organizations	6,000.00	0.00	0.00	6,000.00	100.00%
36730	42200	Contri And Donations-Individuals	0.00	0.00	(100.00)	(100.00)	No Budget
36750		Judgments and Settlements	0.00	0.00	(503.08)	(503.08)	No Budget
38100		Other Programs	46,000.00	(46,036.62)	(46,036.62)	(36.62)	-0.08%
38101	SCNTR	Title IIIB Transportation	12,000.00	(1,000.00)	(2,000.00)	10,000.00	83.33%
38102	SCNTR	Service Coordination Funds	62,300.00	(4,871.66)	(10,560.12)	51,739.88	83.05%
38104	SCNTR	United Way Funding	6,000.00	0.00	(1,500.00)	4,500.00	75.00%
38105	SCNTR	Tcad State Grant	0.00	0.00	0.00	0.00	No Budget
38106	SCNTR	Health Promo & Class Revenue	58,250.00	(7,574.00)	(18,811.50)	39,438.50	67.71%
38107	SCNTR	Rental Revenue	2,350.00	(460.00)	(2,180.00)	170.00	7.23%
38108	SCNTR	Membership Dues	35,246.00	(12,393.08)	(14,557.97)	20,688.03	58.70%
38109	SCNTR	My Ride Fees	7,500.00	(635.00)	(955.00)	6,545.00	87.27%
38111		Pep Safety Grant-Employee Wellnes	2,000.00	(12.00)	(12.00)	1,988.00	99.40%
38112		Pep Driver Safety Grant	5,000.00	0.00	0.00	5,000.00	100.00%
38114		Washington County Fire Funds	807,004.00	0.00	(201,751.00)	605,253.00	75.00%
38117		Visitor Center - Auditorium Rent	20,000.00	(3,595.00)	(5,260.00)	14,740.00	73.70%

Fund : **110** General Fund

Monthly Comparative 25.00%

			Total Estimated	MTD Realized	YTD Realized	Unrealized	% UnRealized
38118		Visitor Center Gift Shop	55,000.00	(9,563.78)	(15,221.57)	39,778.43	72.32%
38119		Visitor Center Miscellaneous	0.00	(3,525.33)	(30,117.36)	(30,117.36)	No Budget
38120		Visitor Center - Special Program	40,000.00	(3,743.48)	(10,099.18)	29,900.82	74.75%
38125		Music On The Square Revenues	48,000.00	(3,190.43)	(8,068.48)	39,931.52	83.19%
38126		NETTA Tourism Contribution	50,000.00	(68,000.00)	(68,000.00)	(18,000.00)	-36.00%
38130		Story Town Radio Show Revenue	22,000.00	(2,627.44)	(10,861.16)	11,138.84	50.63%
38132		Main Street Usa Revenues	7,000.00	0.00	(2,185.00)	4,815.00	68.79%
38132	00050	Main Street Usa Revenues	6,000.00	0.00	0.00	6,000.00	100.00%
38133		Main St.Brews & Tunes Revenues	10,000.00	(1,603.05)	(4,282.65)	5,717.35	57.17%
38134		Main St.Jonesborough Days Revenue	35,000.00	(86.77)	(6,433.89)	28,566.11	81.62%
38135	WETLD	Season Passes	30,000.00	0.00	(1,390.00)	28,610.00	95.37%
38136	WETLD	Facility Rental	65,000.00	(1,755.00)	(24,098.50)	40,901.50	62.93%
38137	WETLD	Daily Admissions	335,000.00	(10,093.00)	(196,269.76)	138,730.24	41.41%
38138	WETLD	Concessions	130,000.00	(4,747.25)	(95,468.50)	34,531.50	26.56%
38139	WETLD	Merchandise Sales	2,500.00	(60.00)	(1,052.50)	1,447.50	57.90%
38140	WETLD	Tube and Locker Rentals	1,500.00	(50.00)	(1,008.00)	492.00	32.80%
38142	WETLD	Swim Lessons/Cpr Training	2,500.00	0.00	(520.00)	1,980.00	79.20%
38143		Police Fines	210,000.00	(12,315.75)	(41,436.75)	168,563.25	80.27%
38144		Police Fines - Cameras	65,000.00	(1,330.90)	(7,315.69)	57,684.31	88.75%
38145		General Sessions Court Fines	3,000.00	(137.75)	(527.75)	2,472.25	82.41%
38146		Litigation Tax	22,000.00	(1,075.22)	(3,730.96)	18,269.04	83.04%
38147		Defensive Driving School Revenue	40,000.00	(2,100.00)	(6,756.00)	33,244.00	83.11%
38148		Shop With Cop Program	29,000.00	0.00	(3,500.00)	25,500.00	87.93%
38149		Driving School Tech Fees	4,100.00	(180.00)	(564.00)	3,536.00	86.24%
38150		Ps Electronic Citation Fee Reserv	4,700.00	(260.00)	(872.00)	3,828.00	81.45%
38154		Clerk Electronic Citation Fee Res	1,200.00	(65.00)	(218.00)	982.00	81.83%
38156		Paws In Blue Canine Revenue Cont	8,000.00	(48.50)	(6,194.00)	1,806.00	22.58%

Fund : **110** General Fund

Monthly Comparative 25.00%

			Total Estimated	MTD Realized	YTD Realized	Unrealized	% UnRealized
38157		Mckinney Center - Rental Fees	14,000.00	(1,040.00)	(3,120.55)	10,879.45	77.71%
38159		Mary Martin-Education Fees	77,000.00	(4,476.23)	(27,723.07)	49,276.93	64.00%
38160		Mckinney Scholarship Fund Revenue	5,000.00	0.00	0.00	5,000.00	100.00%
38161		Mckinney Center Membership Revenu	2,500.00	0.00	0.00	2,500.00	100.00%
38162		Tac Grant-Story Town Radio Show	4,500.00	0.00	0.00	4,500.00	100.00%
38167		Interest Earned	14,000.00	(766.04)	(2,624.71)	11,375.29	81.25%
38167	WC	Interest Earned	0.00	(75,005.36)	(223,132.45)	(223,132.45)	No Budget
38168		Post Office Rent	90,323.00	(8,067.39)	(24,202.17)	66,120.83	73.20%
38169		Lease Revenue	61,842.00	(5,195.19)	(15,585.57)	46,256.43	74.80%
38169	WC	Lease Revenue	2,167,212.00	0.00	0.00	2,167,212.00	100.00%
38172		Auction Proceeds - Surplus Equip	15,000.00	(420.00)	(420.00)	14,580.00	97.20%
38173		In Lieu Sidewalk Payment Reserve	50,000.00	0.00	0.00	50,000.00	100.00%
38174	SCNTR	Special Projects Re	55,000.00	(3.35)	(24,673.16)	30,326.84	55.14%
38176		Flag Replacement Revenue	3,500.00	(700.00)	(2,775.00)	725.00	20.71%
38177		Chuckey Depot Museum Revenue	0.00	0.00	(42.91)	(42.91)	No Budget
38203	965	Other Grant Revenue	3,190.00	0.00	0.00	3,190.00	100.00%
38206		PEP Property Grant	5,000.00	0.00	0.00	5,000.00	100.00%
38209		Interest - Leases	6,985.00	0.00	0.00	6,985.00	100.00%
38210		Washington Co Contrib for K-8	500,400.00	(41,700.00)	(125,100.00)	375,300.00	75.00%
Total For Fund:	**110**		**15,628,502.00**	**(1,453,509.20)**	**(2,924,454.50)**	**12,704,047.50**	**81.29%**

Fund : **131** Solid Waste Management Fund

Monthly Comparative 25.00%

		Total Estimated	MTD Realized	YTD Realized	Unrealized	% UnRealized
34410	Solid Waste Collection Charges	1,008,264.00	(86,968.36)	(258,784.36)	749,479.64	74.33%
34426	Solid Waste Service Charges	19,742.00	(1,803.64)	(4,443.64)	15,298.36	77.49%
34427	Tote Cart/Dumpster Charges	500.00	(1,368.12)	(1,368.12)	(868.12)	-173.62%
34454	Sale Of Recyclable Materials	2,870.00	(757.40)	(757.40)	2,112.60	73.61%
34455	Sale of Compost/Mulch	6,300.00	(914.77)	(2,168.16)	4,131.84	65.58%
38170	Miscellaneous Revenue	1,500.00	0.00	0.00	1,500.00	100.00%
Total For Fund: 131		**1,039,176.00**	**(91,812.29)**	**(267,521.68)**	**771,654.32**	**74.26%**

Fund : **171** Jackson Theatre Fund

Monthly Comparative 25.00%

			Total Estimated	MTD Realized	YTD Realized	Unrealized	% UnRealized
33494		State of TN - Arts Commission Grant	32,000.00	(14,500.00)	(14,500.00)	17,500.00	54.69%
34751		Auditorium Rental Revenue	45,000.00	(6,090.00)	(13,730.00)	31,270.00	69.49%
34752		Ticket Sales	150,000.00	9,420.10	(9,816.40)	140,183.60	93.46%
34752	70010	Ticket Sales	0.00	0.00	(63.00)	(63.00)	No Budget
34752	70023	Ticket Sales	0.00	(70.00)	50.40	50.40	No Budget
34752	70036	Ticket Sales	0.00	0.00	(2,117.00)	(2,117.00)	No Budget
34752	70038	Ticket Sales	0.00	(1,109.94)	(4,575.94)	(4,575.94)	No Budget
34752	70039	Ticket Sales	0.00	0.00	(4,525.00)	(4,525.00)	No Budget
34752	70040	Ticket Sales	0.00	(1,605.00)	(3,560.00)	(3,560.00)	No Budget
34752	70041	Ticket Sales	0.00	(600.00)	(6,840.00)	(6,840.00)	No Budget
34752	70042	Ticket Sales	0.00	0.00	(6,059.00)	(6,059.00)	No Budget
34752	70043	Ticket Sales	0.00	(1,990.00)	(3,235.00)	(3,235.00)	No Budget
34752	70044	Ticket Sales	0.00	(1,476.00)	(2,476.00)	(2,476.00)	No Budget
34752	70045	Ticket Sales	0.00	(7,305.00)	(7,305.00)	(7,305.00)	No Budget
34752	70047	Ticket Sales	0.00	(341.00)	(341.00)	(341.00)	No Budget
34752	70049	Ticket Sales	0.00	(150.00)	(150.00)	(150.00)	No Budget
34752	70100	Ticket Sales	0.00	(2,393.00)	(7,110.98)	(7,110.98)	No Budget
34753		Ticket Sales - Preservation Fee	15,000.00	(1,092.93)	(3,729.29)	11,270.71	75.14%
34755		Concessions Revenue	45,000.00	(3,439.21)	(10,754.25)	34,245.75	76.10%
34756		Merchandise Sales	15,000.00	(74.43)	(714.44)	14,285.56	95.24%
34757		Alcohol Sales	10,000.00	(1,114.86)	(3,152.27)	6,847.73	68.48%
36705		Advertising/Sponsorship	40,000.00	(8,762.30)	(8,962.30)	31,037.70	77.59%
36706		Fundraising Events	45,000.00	0.00	0.00	45,000.00	100.00%
36710		Contri And Donations-Businesses	5,000.00	0.00	(47.00)	4,953.00	99.06%
36720		Contri And Donations-Organizations	68,000.00	0.00	0.00	68,000.00	100.00%
36730		Contri And Donations-Individuals	10,000.00	(1,279.49)	(4,120.14)	5,879.86	58.80%
36961		Operating Transfer From Gen Fund	476,203.00	0.00	0.00	476,203.00	100.00%
38108		Membership Dues	6,000.00	(1,000.00)	(2,175.10)	3,824.90	63.75%
Total For Fund:	**171**		**962,203.00**	**(44,973.06)**	**(120,008.71)**	**842,194.29**	**87.53%**

Fund : **210** Debt Service Fund

Monthly Comparative 25.00%

		Total Estimated	MTD Realized	YTD Realized	Unrealized	% UnRealized
36961	Operating Transfer From Gen Fund	3,330,991.00	(264,189.46)	(686,242.99)	2,644,748.01	79.40%
36963	Operating Transfer from Jackson Theatre	164,616.00	(13,718.00)	(41,154.00)	123,462.00	75.00%
36967	Operating Transfer From Sanitation	160,296.00	0.00	(11,539.30)	148,756.70	92.80%
Total For Fund: 210		**3,655,903.00**	**(277,907.46)**	**(738,936.29)**	**2,916,966.71**	**79.79%**

Fund : **310** Capital Project Funds

Monthly Comparative 25.00%

			Total Estimated	MTD Realized	YTD Realized	Unrealized	% UnRealized
33406		TN State Museum Maintenance &	0.00	0.00	(40,195.00)	(40,195.00)	No Budget
33408		TNECD - Downtown Improvement Grant	0.00	0.00	0.00	0.00	No Budget
33492	974A	State of TN Grant - LPRF	0.00	(181,742.40)	(186,467.40)	(186,467.40)	No Budget
36922		Loan Proceeds	813,400.00	0.00	0.00	813,400.00	100.00%
36961		Operating Transfer From Gen Fund	0.00	(181,742.40)	(181,742.40)	(181,742.40)	No Budget
36961	42200	Operating Transfer From Gen Fund	42,000.00	0.00	0.00	42,000.00	100.00%
36961	974	Operating Transfer From Gen Fund	0.00	(77,246.40)	(81,971.40)	(81,971.40)	No Budget
36967		Operating Transfer From Sanitation	25,000.00	0.00	0.00	25,000.00	100.00%
Total For Fund:	**310**		**880,400.00**	**(440,731.20)**	**(490,376.20)**	**390,023.80**	**44.30%**

Fund : **334** Health Reimbursement Fund

Monthly Comparative 25.00%

			Total Estimated	MTD Realized	YTD Realized	Unrealized	% UnRealized
36992	110	HRA Contributions	0.00	(2,730.00)	(8,190.00)	(8,190.00)	No Budget
36992	131	HRA Contributions	0.00	(750.00)	(2,250.00)	(2,250.00)	No Budget
36992	413	HRA Contributions	0.00	(2,310.00)	(6,930.00)	(6,930.00)	No Budget
Total For Fund: 334			**0.00**	**(5,790.00)**	**(17,370.00)**	**(17,370.00)**	**100.00%**

Fund : **413** Water & Sewer Fund

Monthly Comparative 25.00%

			Total Estimated	MTD Realized	YTD Realized	Unrealized	% UnRealized
36100		Interest Earnings	5,400.00	(272.93)	(836.60)	4,563.40	84.51%
36130		Interest Earnings - Other Securities	0.00	(18,393.91)	(191,719.63)	(191,719.63)	No Budget
36220		Lease Of Property	500.00	0.00	0.00	500.00	100.00%
36350		Insurance Recoveries	0.00	(19,282.76)	(19,282.76)	(19,282.76)	No Budget
36351		Refunds and Reimbursements	0.00	(5,000.00)	(5,000.00)	(5,000.00)	No Budget
37110		Metered Water Sales	8,250,000.00	(658,407.76)	(1,989,591.33)	6,260,408.67	75.88%
37115		Collection on Delinquent Accounts	0.00	(14,135.15)	(46,707.05)	(46,707.05)	No Budget
37151		Disconnect Fees	43,000.00	(4,480.00)	(14,706.84)	28,293.16	65.80%
37152		Service Charges	59,000.00	(5,874.00)	(15,874.00)	43,126.00	73.09%
37196		Water Tap Fees	850,000.00	(79,400.00)	(217,450.00)	632,550.00	74.42%
37196	5015	Water Tap Fees	51,000.00	0.00	(12,950.00)	38,050.00	74.61%
37197		Water Line Extension Charges	73,000.00	0.00	0.00	73,000.00	100.00%
37210		Sewer Charges	2,400,000.00	(183,570.46)	(545,544.52)	1,854,455.48	77.27%
37220		Sewer Tap Inspection Fees	2,300.00	(250.00)	(650.00)	1,650.00	71.74%
37296		Sewer Tap Fees	360,000.00	(31,925.00)	(78,325.00)	281,675.00	78.24%
37726		Gain on Disposal of Capital Assets	25,000.00	0.00	0.00	25,000.00	100.00%
38170		Miscellaneous Revenue	6,000.00	0.00	0.00	6,000.00	100.00%
Total For Fund:	**413**		**12,125,200.00**	**(1,020,991.97)**	**(3,138,637.73)**	**8,986,562.27**	**74.11%**

Fund : **619** Drug Enforcement Fund

Monthly Comparative 25.00%

		Total Estimated	MTD Realized	YTD Realized	Unrealized	% UnRealized
35140	Drug Related Fines	2,000.00	(653.12)	(1,040.62)	959.38	47.97%
36529	Auction Proceeds	4,000.00	0.00	0.00	4,000.00	100.00%
36571	Property Forfeitures	1,500.00	0.00	0.00	1,500.00	100.00%
36990	Miscellaneous Revenues	2,000.00	0.00	0.00	2,000.00	100.00%
Total For Fund: 619		**9,500.00**	**(653.12)**	**(1,040.62)**	**8,459.38**	**89.05%**

Fund : **110**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
41500	**General Administration**							
121			(609,620.00)	(609,620.00)	125,253.21	(484,366.79)	20.55%	47,003.28
	Salaries and Wages		0.00		0.00			0.00
141			(46,636.00)	(46,636.00)	9,119.87	(37,516.13)	19.56%	3,435.95
	Oasi (Employer's Share)		0.00		0.00			0.00
142			(71,312.00)	(71,312.00)	22,468.58	(48,843.42)	31.51%	5,916.58
	Hospital And Health Insurance		0.00		0.00			0.00
143			(33,931.00)	(33,931.00)	8,733.95	(25,197.05)	25.74%	3,279.92
	Employee Retirement Plan		0.00		0.00			0.00
146			(4,400.00)	(4,400.00)	0.00	(4,400.00)	0.00%	0.00
	Workmen's Compensation		0.00		0.00			0.00
147			(185.00)	(185.00)	21.88	(163.12)	11.83%	2.22
	Unemployment Insurance		0.00		0.00			0.00
148			(1,500.00)	(1,500.00)	584.50	(915.50)	38.97%	300.00
	Employee Education And Training		0.00		0.00			0.00
166			(10,000.00)	(10,000.00)	2,275.00	(7,725.00)	22.75%	700.00
	Municipal Judge		0.00		0.00			0.00
168			(3,100.00)	(3,100.00)	0.00	(3,100.00)	0.00%	0.00
	USDA Wildlife Management		0.00		0.00			0.00
211			(2,500.00)	(2,500.00)	693.16	(1,806.84)	27.73%	413.39
	Postage, Box Rent, Etc.		0.00		0.00			0.00
230			(6,000.00)	(6,000.00)	1,261.76	(4,738.24)	21.03%	578.33
	Publicity, Subscriptions, And Dues		0.00		0.00			0.00
231			(2,500.00)	(2,500.00)	1,450.10	(1,049.90)	58.00%	726.10
	Publication Of Legal Notices		0.00		0.00			0.00
236			(4,300.00)	(4,300.00)	1,000.00	(3,300.00)	23.26%	500.00
	Public Relation		0.00		0.00			0.00
238			(700.00)	(700.00)	0.00	(700.00)	0.00%	0.00
	Marketing and Advertising		0.00		0.00			0.00
239			(3,500.00)	(3,500.00)	3,446.00	(54.00)	98.46%	0.00
	MTAS/TML Fees		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
241			(18,000.00)	(18,000.00)	3,851.42	(14,148.58)	21.40%	1,223.94
	Electric		0.00		0.00			0.00
242			(8,000.00)	(8,000.00)	905.95	(7,094.05)	11.32%	378.08
	Water		0.00		0.00			0.00
244			(2,500.00)	(2,500.00)	109.62	(2,390.38)	4.38%	55.27
	Natural Gas		0.00		0.00			0.00
245			(12,000.00)	(12,000.00)	3,001.87	(8,998.13)	25.02%	1,464.30
	Telephone And Other Communication Services		0.00		0.00			0.00
248			(1,000.00)	(1,000.00)	249.65	(750.35)	24.97%	120.40
	GPS Services		0.00		0.00			0.00
251			(2,000.00)	(2,000.00)	625.15	(1,374.85)	31.26%	184.05
	Medical Services		0.00		0.00			0.00
252			(60,000.00)	(60,000.00)	10,913.42	(49,086.58)	18.19%	5,205.74
	Legal Services		0.00		0.00			0.00
253			(30,000.00)	(30,000.00)	0.00	(30,000.00)	0.00%	0.00
	Accounting And Auditing Services		0.00		0.00			0.00
255			(68,000.00)	(68,000.00)	56,292.48	(11,707.52)	82.78%	0.00
	IT and Network Services		0.00		0.00			0.00
256			(40,000.00)	(40,000.00)	3,900.00	(36,100.00)	9.75%	3,900.00
	Engineering Services & Land Services		0.00		0.00			0.00
258			(30,000.00)	(30,000.00)	0.00	(30,000.00)	0.00%	0.00
	Planning and Zoning Services		0.00		0.00			0.00
261			0.00	0.00	607.49	607.49	No Budget	607.49
	Repair And Maintenance Motor Vehicles		0.00		0.00			0.00
262			0.00	0.00	39.98	39.98	No Budget	0.00
	Repair And Maintenance Equipment		0.00		0.00			0.00
266			(30,000.00)	(30,000.00)	18,049.85	(11,950.15)	60.17%	16,800.00
	Repair And Maintenance Buildings		0.00		0.00			0.00
267			(5,000.00)	(5,000.00)	997.97	(4,002.03)	19.96%	0.00
	Repair And Maintenance Buildings - ISC Bldg		0.00		0.00			0.00
279			(1,000.00)	(1,000.00)	70.00	(930.00)	7.00%	0.00
	Website Maintenance		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
288			(6,500.00)	(6,500.00)	211.60	(6,288.40)	3.26%	11.60
	Travel/Training		0.00		0.00			0.00
290			(30,000.00)	(30,000.00)	409.35	(29,590.65)	1.36%	281.38
	Other Contracted Services		0.00		0.00			0.00
293			0.00	0.00	2,529.66	2,529.66	No Budget	666.67
	Software service		0.00		0.00			0.00
311			(5,500.00)	(5,500.00)	1,289.03	(4,210.97)	23.44%	190.08
	Office Supplies		0.00		0.00			0.00
312			(9,000.00)	(9,000.00)	6,572.08	(2,427.92)	73.02%	3,965.28
	Small Items Of Equipment		0.00		0.00			0.00
313			(2,000.00)	(2,000.00)	1,005.78	(994.22)	50.29%	0.00
	Stationary/Forms		0.00		0.00			0.00
315			(4,000.00)	(4,000.00)	1,763.00	(2,237.00)	44.08%	1,763.00
	Information Technology Equipment		0.00		0.00			0.00
316			(2,000.00)	(2,000.00)	0.00	(2,000.00)	0.00%	0.00
	Technology Supplies		0.00		0.00			0.00
323			(19,000.00)	(19,000.00)	0.00	(19,000.00)	0.00%	0.00
	Food		0.00		0.00			0.00
324			(5,000.00)	(5,000.00)	819.83	(4,180.17)	16.40%	22.74
	Household And Janitorial Supplies		0.00		0.00			0.00
326			(2,000.00)	(2,000.00)	559.44	(1,440.56)	27.97%	239.94
	Clothing And Uniforms		0.00		0.00			0.00
331			(3,500.00)	(3,500.00)	540.65	(2,959.35)	15.45%	322.47
	Gas, Oil, Diesel Fuel, Grease, Etc.		0.00		0.00			0.00
332			(2,000.00)	(2,000.00)	810.22	(1,189.78)	40.51%	3.39
	Vehicle Parts And Repair		0.00		0.00			0.00
334			(1,500.00)	(1,500.00)	0.00	(1,500.00)	0.00%	0.00
	Tires, Tubes And Etc.		0.00		0.00			0.00
341			0.00	0.00	25.63	25.63	No Budget	0.00
	Consumable Tools		0.00		0.00			0.00
390			(1,500.00)	(1,500.00)	483.38	(1,016.62)	32.23%	51.03
	Miscellaneous Supplies		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
520			(182,000.00)	(182,000.00)	57,918.00	(124,082.00)	31.82%	0.00
	Property/Liability Insurance		0.00		0.00			0.00
532			0.00	0.00	500.00	500.00	No Budget	0.00
	Land Rental		0.00		0.00			0.00
535			(35,000.00)	(35,000.00)	10,419.59	(24,580.41)	29.77%	1,939.09
	Equipment Leases & Maint Contracts		0.00		0.00			0.00
555			(2,565.00)	(2,565.00)	22.00	(2,543.00)	0.86%	0.00
	Bank Service Charges		0.00		0.00			0.00
591			(1,300.00)	(1,300.00)	1,159.00	(141.00)	89.15%	1,159.00
	Property Taxes		0.00		0.00			0.00
595			(36,000.00)	(36,000.00)	2,395.00	(33,605.00)	6.65%	2,301.00
	Tax Relief Program		0.00		0.00			0.00
732			0.00	0.00	133.82	133.82	No Budget	133.82
	Compensation For Damages		0.00		0.00			0.00
801			(13,500.00)	(13,500.00)	0.00	(13,500.00)	0.00%	0.00
	Library Appropriation		0.00		0.00			0.00
802			(2,000.00)	(2,000.00)	0.00	(2,000.00)	0.00%	0.00
	NE TN Tourism Appropriation		0.00		0.00			0.00
803			(50,000.00)	(50,000.00)	16,666.68	(33,333.32)	33.33%	8,333.34
	WC Museum/Heritage Alliance Appro		0.00		0.00			0.00
804			(5,000.00)	(5,000.00)	462.86	(4,537.14)	9.26%	0.00
	Building Inspection		0.00		0.00			0.00
805			(8,000.00)	(8,000.00)	1,253.01	(6,746.99)	15.66%	544.71
	Dirty Street Fighters		0.00		0.00			0.00
806			(1,649.00)	(1,649.00)	1,649.00	0.00	100.00%	1,649.00
	F.T.D.D. Appropriation		0.00		0.00			0.00
807			(7,310.00)	(7,310.00)	0.00	(7,310.00)	0.00%	0.00
	F.T.H.R.A. Appro		0.00		0.00			0.00
808			(50,000.00)	(50,000.00)	0.00	(50,000.00)	0.00%	0.00
	WC E.M.S. Appropriation		0.00		0.00			0.00
809			0.00	0.00	2,500.00	2,500.00	No Budget	0.00
	NE TN Regional Economic Partnersh		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
815			0.00	0.00	1,349.97	1,349.97	No Budget	449.99
	Main Street Jones.Program Exp		0.00		0.00			0.00
817			0.00	0.00	109.59	109.59	No Budget	53.99
	Main St.-Jonesborough Days		0.00		0.00			0.00
991			(10,000.00)	(10,000.00)	0.00	(10,000.00)	0.00%	0.00
	Facade Renovation		0.00		0.00			0.00
	Total 41500	**General Administration**	**(1,605,508.00)**	**(1,605,508.00)**	**389,481.03**	**(1,216,026.97)**	**24.26%**	**116,876.56**
			0.00		**0.00**			**0.00**
42100	**Police**							
121			(1,660,455.00)	(1,660,455.00)	332,293.35	(1,328,161.65)	20.01%	118,007.51
	Salaries and Wages		0.00		0.00			0.00
141			(127,025.00)	(127,025.00)	24,033.61	(102,991.39)	18.92%	8,575.28
	Oasi (Employer's Share)		0.00		0.00			0.00
142			(319,965.00)	(319,965.00)	77,832.70	(242,132.30)	24.33%	19,380.45
	Hospital And Health Insurance		0.00		0.00			0.00
143			(96,100.00)	(96,100.00)	22,380.64	(73,719.36)	23.29%	9,056.69
	Employee Retirement Plan		0.00		0.00			0.00
146			(43,500.00)	(43,500.00)	0.00	(43,500.00)	0.00%	0.00
	Workmen's Compensation		0.00		0.00			0.00
147			(600.00)	(600.00)	20.11	(579.89)	3.35%	20.11
	Unemployment Insurance		0.00		0.00			0.00
148			(18,000.00)	(18,000.00)	8,643.85	(9,356.15)	48.02%	6,805.71
	Employee Education And Training		0.00		0.00			0.00
164			(10,000.00)	(10,000.00)	0.00	(10,000.00)	0.00%	0.00
	Reserve Officer Program		0.00		0.00			0.00
165			(2,500.00)	(2,500.00)	111.00	(2,389.00)	4.44%	28.50
	Court Costs		0.00		0.00			0.00
211			0.00	0.00	327.04	327.04	No Budget	77.70
	Postage, Box Rent, Etc.		0.00		0.00			0.00
230			(3,500.00)	(3,500.00)	0.00	(3,500.00)	0.00%	0.00
	Publicity, Subscriptions, And Dues		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
236			(5,000.00)	(5,000.00)	792.87	(4,207.13)	15.86%	492.87
	Public Relation		0.00		0.00			0.00
245			(22,000.00)	(22,000.00)	3,077.01	(18,922.99)	13.99%	1,772.70
	Telephone And Other Communication Services		0.00		0.00			0.00
248			(5,250.00)	(5,250.00)	1,197.60	(4,052.40)	22.81%	577.20
	GPS Services		0.00		0.00			0.00
251			(11,000.00)	(11,000.00)	2,113.84	(8,886.16)	19.22%	591.72
	Medical Services		0.00		0.00			0.00
260	RADIO		(1,000.00)	(1,000.00)	168.46	(831.54)	16.85%	31.22
	Repair And Maintenance Services		0.00		0.00			0.00
261			(25,000.00)	(25,000.00)	3,245.12	(21,754.88)	12.98%	2,542.55
	Repair And Maintenance Motor Vehicles		0.00		0.00			0.00
262			(1,000.00)	(1,000.00)	1,867.28	867.28	186.73%	1,867.28
	Repair And Maintenance Equipment		0.00		0.00			0.00
266			(1,000.00)	(1,000.00)	155.00	(845.00)	15.50%	155.00
	Repair And Maintenance Buildings		0.00		0.00			0.00
270			(5,000.00)	(5,000.00)	0.00	(5,000.00)	0.00%	0.00
	Repair And Maintenance Surplus Vehicles &		0.00		0.00			0.00
280			(7,000.00)	(7,000.00)	1,011.69	(5,988.31)	14.45%	1,011.69
	Travel		0.00		0.00			0.00
288			0.00	0.00	938.00	938.00	No Budget	938.00
	Travel/Training		0.00		0.00			0.00
289			(5,000.00)	(5,000.00)	0.00	(5,000.00)	0.00%	0.00
	Travel - Surplus Vehicles & Equip		0.00		0.00			0.00
290			(69,465.00)	(69,465.00)	7,357.50	(62,107.50)	10.59%	655.00
	Other Contracted Services		0.00		0.00			0.00
293			0.00	0.00	13,904.62	13,904.62	No Budget	666.67
	Software service		0.00		0.00			0.00
307			(29,000.00)	(29,000.00)	75.96	(28,924.04)	0.26%	75.96
	Shop with a Cop		0.00		0.00			0.00
311			(3,500.00)	(3,500.00)	558.15	(2,941.85)	15.95%	373.44
	Office Supplies		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
312			(20,000.00)	(20,000.00)	3,839.56	(16,160.44)	19.20%	1,637.08
	Small Items Of Equipment		0.00		0.00			0.00
315			0.00	0.00	1,748.60	1,748.60	No Budget	0.00
	Information Technology Equipment		0.00		0.00			0.00
323			0.00	0.00	107.27	107.27	No Budget	0.00
	Food		0.00		0.00			0.00
326			(30,000.00)	(30,000.00)	8,715.14	(21,284.86)	29.05%	692.63
	Clothing And Uniforms		0.00		0.00			0.00
327			(10,000.00)	(10,000.00)	193.46	(9,806.54)	1.93%	193.46
	Fire Arm and Public Safety Protection Supplies		0.00		0.00			0.00
331			(60,000.00)	(60,000.00)	11,722.76	(48,277.24)	19.54%	5,851.99
	Gas, Oil, Diesel Fuel, Grease, Etc.		0.00		0.00			0.00
332			0.00	0.00	6,018.48	6,018.48	No Budget	3,266.41
	Vehicle Parts And Repair		0.00		0.00			0.00
334			(10,000.00)	(10,000.00)	97.74	(9,902.26)	0.98%	97.74
	Tires, Tubes And Etc.		0.00		0.00			0.00
344			(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
	Safety Supplies		0.00		0.00			0.00
390			(6,000.00)	(6,000.00)	1,123.25	(4,876.75)	18.72%	384.44
	Miscellaneous Supplies		0.00		0.00			0.00
535			(63,000.00)	(63,000.00)	41,258.98	(21,741.02)	65.49%	1,224.55
	Equipment Leases & Maint Contracts		0.00		0.00			0.00
560			(25,000.00)	(25,000.00)	3,173.14	(21,826.86)	12.69%	937.62
	State Police Fines		0.00		0.00			0.00
701			(5,000.00)	(5,000.00)	0.00	(5,000.00)	0.00%	0.00
	DOJ Bullet Proof Vests Grant		0.00		0.00			0.00
702			(10,000.00)	(10,000.00)	0.00	(10,000.00)	0.00%	0.00
	TN Highway Safety Grant		0.00		0.00			0.00
831			(5,000.00)	(5,000.00)	0.00	(5,000.00)	0.00%	0.00
	Ps Electr.Citation Reserve Exp		0.00		0.00			0.00
832			(1,200.00)	(1,200.00)	0.00	(1,200.00)	0.00%	0.00
	Clerk Electr.Citation Reserve Exp		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
833			(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
	Handgun Permit Class Expense		0.00		0.00			0.00
834			(3,000.00)	(3,000.00)	0.00	(3,000.00)	0.00%	0.00
	Driving School Tech Fund Expenses		0.00		0.00			0.00
835			(8,000.00)	(8,000.00)	914.62	(7,085.38)	11.43%	676.03
	Paws In Blue Canine Expenses		0.00		0.00			0.00
	Total 42100 Police		**(2,730,060.00)**	**(2,730,060.00)**	**581,018.40**	**(2,149,041.60)**	**21.28%**	**188,665.20**
			0.00		**0.00**			**0.00**
42200	**Fire Protection And Control Services**							
121			(953,354.00)	(953,354.00)	173,010.73	(780,343.27)	18.15%	66,718.05
	Salaries and Wages		0.00		0.00			0.00
141			(72,932.00)	(72,932.00)	12,531.83	(60,400.17)	17.18%	4,869.45
	Oasi (Employer's Share)		0.00		0.00			0.00
142			(193,349.00)	(193,349.00)	25,982.74	(167,366.26)	13.44%	4,985.43
	Hospital And Health Insurance		0.00		0.00			0.00
143			(54,843.00)	(54,843.00)	11,843.06	(42,999.94)	21.59%	4,327.52
	Employee Retirement Plan		0.00		0.00			0.00
146			(17,400.00)	(17,400.00)	0.00	(17,400.00)	0.00%	0.00
	Workmen's Compensation		0.00		0.00			0.00
147			(447.00)	(447.00)	18.83	(428.17)	4.21%	1.68
	Unemployment Insurance		0.00		0.00			0.00
148			(15,500.00)	(15,500.00)	4,836.99	(10,663.01)	31.21%	324.99
	Employee Education And Training		0.00		0.00			0.00
211			(200.00)	(200.00)	348.20	148.20	174.10%	120.35
	Postage, Box Rent, Etc.		0.00		0.00			0.00
220			(150.00)	(150.00)	0.00	(150.00)	0.00%	0.00
	Printing, Duplicating, Typing, And Binding		0.00		0.00			0.00
230			(6,000.00)	(6,000.00)	0.00	(6,000.00)	0.00%	0.00
	Publicity, Subscriptions, And Dues		0.00		0.00			0.00
236			(500.00)	(500.00)	0.00	(500.00)	0.00%	0.00
	Public Relation		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
245			(6,250.00)	(6,250.00)	1,109.10	(5,140.90)	17.75%	448.69
	Telephone And Other Communication Services		0.00		0.00			0.00
248			(1,500.00)	(1,500.00)	449.10	(1,050.90)	29.94%	216.45
	GPS Services		0.00		0.00			0.00
251			(7,500.00)	(7,500.00)	1,080.42	(6,419.58)	14.41%	214.97
	Medical Services		0.00		0.00			0.00
261			(40,000.00)	(40,000.00)	10,346.75	(29,653.25)	25.87%	7,661.75
	Repair And Maintenance Motor Vehicles		0.00		0.00			0.00
262			(4,000.00)	(4,000.00)	2,612.13	(1,387.87)	65.30%	799.56
	Repair And Maintenance Equipment		0.00		0.00			0.00
266			(11,508.00)	(11,508.00)	0.00	(11,508.00)	0.00%	0.00
	Repair And Maintenance Buildings		0.00		0.00			0.00
280			(3,000.00)	(3,000.00)	0.00	(3,000.00)	0.00%	0.00
	Travel		0.00		0.00			0.00
288			(500.00)	(500.00)	0.00	(500.00)	0.00%	0.00
	Travel/Training		0.00		0.00			0.00
290			(15,000.00)	(15,000.00)	4,576.40	(10,423.60)	30.51%	4,576.40
	Other Contracted Services		0.00		0.00			0.00
293			(7,500.00)	(7,500.00)	1,259.15	(6,240.85)	16.79%	666.67
	Software service		0.00		0.00			0.00
311			(1,500.00)	(1,500.00)	2,298.00	798.00	153.20%	0.00
	Office Supplies		0.00		0.00			0.00
312			(65,000.00)	(65,000.00)	17,310.33	(47,689.67)	26.63%	4,446.21
	Small Items Of Equipment		0.00		0.00			0.00
313			(200.00)	(200.00)	0.00	(200.00)	0.00%	0.00
	Stationary/Forms		0.00		0.00			0.00
315			(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
	Information Technology Equipment		0.00		0.00			0.00
316			(1,500.00)	(1,500.00)	0.00	(1,500.00)	0.00%	0.00
	Technology Supplies		0.00		0.00			0.00
322			(4,000.00)	(4,000.00)	0.00	(4,000.00)	0.00%	0.00
	Chemical, Laboratory, And Medical Supplies		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
323			(1,000.00)	(1,000.00)	456.02	(543.98)	45.60%	0.00
	Food		0.00		0.00			0.00
324			(3,000.00)	(3,000.00)	354.92	(2,645.08)	11.83%	111.44
	Household And Janitorial Supplies		0.00		0.00			0.00
326			(22,500.00)	(22,500.00)	7,497.52	(15,002.48)	33.32%	2,022.75
	Clothing And Uniforms		0.00		0.00			0.00
329			(56,500.00)	(56,500.00)	0.00	(56,500.00)	0.00%	0.00
	Fire Fighting Gear		0.00		0.00			0.00
331			(13,000.00)	(13,000.00)	5,063.57	(7,936.43)	38.95%	2,336.67
	Gas, Oil, Diesel Fuel, Grease, Etc.		0.00		0.00			0.00
332			(10,000.00)	(10,000.00)	5,634.77	(4,365.23)	56.35%	1,222.46
	Vehicle Parts And Repair		0.00		0.00			0.00
333			(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
	Other Equipment Parts And Repairs		0.00		0.00			0.00
334			(8,000.00)	(8,000.00)	97.71	(7,902.29)	1.22%	97.71
	Tires, Tubes And Etc.		0.00		0.00			0.00
340			(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
	Other Repair And Maintenance Supplies		0.00		0.00			0.00
341			(2,500.00)	(2,500.00)	0.00	(2,500.00)	0.00%	0.00
	Consumable Tools		0.00		0.00			0.00
344			(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
	Safety Supplies		0.00		0.00			0.00
390			(20,500.00)	(20,500.00)	630.00	(19,870.00)	3.07%	0.00
	Miscellaneous Supplies		0.00		0.00			0.00
535			(6,500.00)	(6,500.00)	2,726.85	(3,773.15)	41.95%	504.26
	Equipment Leases & Maint Contracts		0.00		0.00			0.00
	Total 42200	**Fire Protection And Control**	**(1,631,133.00)**	**(1,631,133.00)**	**292,075.12**	**(1,339,057.88)**	**17.91%**	**106,673.46**
			0.00		**0.00**			**0.00**
43100	**Highways And Streets**							
121			(484,832.00)	(484,832.00)	70,146.81	(414,685.19)	14.47%	29,038.45
	Salaries and Wages		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
141			(37,090.00)	(37,090.00)	5,118.26	(31,971.74)	13.80%	2,148.07
	Oasi (Employer's Share)		0.00		0.00			0.00
142			(59,913.00)	(59,913.00)	11,729.45	(48,183.55)	19.58%	4,283.65
	Hospital And Health Insurance		0.00		0.00			0.00
143			(28,845.00)	(28,845.00)	5,068.66	(23,776.34)	17.57%	2,136.43
	Employee Retirement Plan		0.00		0.00			0.00
146			(29,700.00)	(29,700.00)	0.00	(29,700.00)	0.00%	0.00
	Workmen's Compensation		0.00		0.00			0.00
147			(220.00)	(220.00)	39.38	(180.62)	17.90%	18.60
	Unemployment Insurance		0.00		0.00			0.00
148			(3,000.00)	(3,000.00)	0.00	(3,000.00)	0.00%	0.00
	Employee Education And Training		0.00		0.00			0.00
241			(5,000.00)	(5,000.00)	0.00	(5,000.00)	0.00%	0.00
	Electric		0.00		0.00			0.00
242			0.00	0.00	100.26	100.26	No Budget	50.13
	Water		0.00		0.00			0.00
245			(3,500.00)	(3,500.00)	452.43	(3,047.57)	12.93%	158.69
	Telephone And Other Communication Services		0.00		0.00			0.00
247			(212,000.00)	(212,000.00)	42,351.36	(169,648.64)	19.98%	21,062.10
	Street Lighting (Electric And Maint.)		0.00		0.00			0.00
248			(2,250.00)	(2,250.00)	449.11	(1,800.89)	19.96%	216.46
	GPS Services		0.00		0.00			0.00
251			(2,500.00)	(2,500.00)	971.44	(1,528.56)	38.86%	307.24
	Medical Services		0.00		0.00			0.00
261			(30,000.00)	(30,000.00)	2,502.92	(27,497.08)	8.34%	2,212.93
	Repair And Maintenance Motor Vehicles		0.00		0.00			0.00
262			(2,000.00)	(2,000.00)	9.89	(1,990.11)	0.49%	9.89
	Repair And Maintenance Equipment		0.00		0.00			0.00
265			0.00	0.00	156.59	156.59	No Budget	0.00
	Repair And Maintenance Grounds And		0.00		0.00			0.00
266			(2,500.00)	(2,500.00)	211.29	(2,288.71)	8.45%	0.00
	Repair And Maintenance Buildings		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
268			(5,000.00)	(5,000.00)	14,576.78	9,576.78	291.54%	0.00
	Repair And Maintenance Roads And Streets		0.00		0.00			0.00
293			0.00	0.00	666.67	666.67	No Budget	666.67
	Software service		0.00		0.00			0.00
311			(1,000.00)	(1,000.00)	113.01	(886.99)	11.30%	51.98
	Office Supplies		0.00		0.00			0.00
312			(5,000.00)	(5,000.00)	4,161.40	(838.60)	83.23%	3,762.41
	Small Items Of Equipment		0.00		0.00			0.00
324			(500.00)	(500.00)	70.43	(429.57)	14.09%	0.00
	Household And Janitorial Supplies		0.00		0.00			0.00
325			0.00	0.00	299.98	299.98	No Budget	0.00
	Agricultural and Horticultural Supplies		0.00		0.00			0.00
326			(4,000.00)	(4,000.00)	2,043.50	(1,956.50)	51.09%	224.95
	Clothing And Uniforms		0.00		0.00			0.00
331			(38,610.00)	(38,610.00)	7,788.14	(30,821.86)	20.17%	4,232.16
	Gas, Oil, Diesel Fuel, Grease, Etc.		0.00		0.00			0.00
332			(38,610.00)	(38,610.00)	9,330.52	(29,279.48)	24.17%	6,787.00
	Vehicle Parts And Repair		0.00		0.00			0.00
333			0.00	0.00	187.92	187.92	No Budget	(7.00)
	Other Equipment Parts And Repairs		0.00		0.00			0.00
334			(7,000.00)	(7,000.00)	3,946.69	(3,053.31)	56.38%	1,004.17
	Tires, Tubes And Etc.		0.00		0.00			0.00
340			(500.00)	(500.00)	56.42	(443.58)	11.28%	4.19
	Other Repair And Maintenance Supplies		0.00		0.00			0.00
341			0.00	0.00	71.19	71.19	No Budget	0.00
	Consumable Tools		0.00		0.00			0.00
342			(5,000.00)	(5,000.00)	450.00	(4,550.00)	9.00%	25.00
	Sign Parts And Supplies		0.00		0.00			0.00
344			(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
	Safety Supplies		0.00		0.00			0.00
390			(1,500.00)	(1,500.00)	152.68	(1,347.32)	10.18%	0.00
	Miscellaneous Supplies		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
395			(2,500.00)	(2,500.00)	0.00	(2,500.00)	0.00%	0.00
	Storm Water		0.00		0.00			0.00
454			(20,000.00)	(20,000.00)	2,351.74	(17,648.26)	11.76%	0.00
	Sodium Chloride		0.00		0.00			0.00
471			0.00	0.00	2,953.05	2,953.05	No Budget	674.49
	Asphalt And Asphalt Filler		0.00		0.00			0.00
472			(15,000.00)	(15,000.00)	66.30	(14,933.70)	0.44%	66.30
	Concrete		0.00		0.00			0.00
473			(25,000.00)	(25,000.00)	396.68	(24,603.32)	1.59%	396.68
	Curbing, Sidewalks, and Rock		0.00		0.00			0.00
474			(150,000.00)	(150,000.00)	1,018.48	(148,981.52)	0.68%	792.91
	Street Paving		0.00		0.00			0.00
486			(2,000.00)	(2,000.00)	0.00	(2,000.00)	0.00%	0.00
	Wire Or Fencing		0.00		0.00			0.00
533			(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
	Machinery And Equipment Rental		0.00		0.00			0.00
535			(3,500.00)	(3,500.00)	1,993.88	(1,506.12)	56.97%	328.11
	Equipment Leases & Maint Contracts		0.00		0.00			0.00
569			(5,000.00)	(5,000.00)	0.00	(5,000.00)	0.00%	0.00
	Other State Fees And Charges		0.00		0.00			0.00
732			0.00	0.00	999.51	999.51	No Budget	999.51
	Compensation For Damages		0.00		0.00			0.00
	Total 43100	**Highways And Streets**	**(1,235,070.00)**	**(1,235,070.00)**	**193,002.82**	**(1,042,067.18)**	**15.63%**	**81,652.17**
			0.00		**0.00**			**0.00**
43170	**City Garage**							
121			(96,501.00)	(96,501.00)	23,871.11	(72,629.89)	24.74%	8,103.92
	Salaries and Wages		0.00		0.00			0.00
141			(7,382.00)	(7,382.00)	1,633.34	(5,748.66)	22.13%	573.98
	Oasi (Employer's Share)		0.00		0.00			0.00
142			(29,730.00)	(29,730.00)	5,858.89	(23,871.11)	19.71%	(917.32)
	Hospital And Health Insurance		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
143			(5,744.00)	(5,744.00)	1,475.97	(4,268.03)	25.70%	299.72
	Employee Retirement Plan		0.00		0.00			0.00
146			(2,600.00)	(2,600.00)	0.00	(2,600.00)	0.00%	0.00
	Workmen's Compensation		0.00		0.00			0.00
147			(50.00)	(50.00)	0.00	(50.00)	0.00%	0.00
	Unemployment Insurance		0.00		0.00			0.00
148			(1,500.00)	(1,500.00)	0.00	(1,500.00)	0.00%	0.00
	Employee Education And Training		0.00		0.00			0.00
241			(5,000.00)	(5,000.00)	973.55	(4,026.45)	19.47%	474.59
	Electric		0.00		0.00			0.00
242			(1,000.00)	(1,000.00)	231.27	(768.73)	23.13%	119.88
	Water		0.00		0.00			0.00
244			0.00	0.00	75.92	75.92	No Budget	39.44
	Natural Gas		0.00		0.00			0.00
245			(2,400.00)	(2,400.00)	1,284.83	(1,115.17)	53.53%	750.64
	Telephone And Other Communication Services		0.00		0.00			0.00
248			(400.00)	(400.00)	49.90	(350.10)	12.48%	24.05
	GPS Services		0.00		0.00			0.00
251			(1,300.00)	(1,300.00)	157.70	(1,142.30)	12.13%	40.90
	Medical Services		0.00		0.00			0.00
261			(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
	Repair And Maintenance Motor Vehicles		0.00		0.00			0.00
262			(2,000.00)	(2,000.00)	409.00	(1,591.00)	20.45%	0.00
	Repair And Maintenance Equipment		0.00		0.00			0.00
266			(10,000.00)	(10,000.00)	292.10	(9,707.90)	2.92%	0.00
	Repair And Maintenance Buildings		0.00		0.00			0.00
290			0.00	0.00	75.00	75.00	No Budget	0.00
	Other Contracted Services		0.00		0.00			0.00
293			0.00	0.00	666.67	666.67	No Budget	666.67
	Software service		0.00		0.00			0.00
311			(600.00)	(600.00)	0.00	(600.00)	0.00%	0.00
	Office Supplies		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
312			(3,470.00)	(3,470.00)	1,145.75	(2,324.25)	33.02%	337.24
	Small Items Of Equipment		0.00		0.00			0.00
324			(1,900.00)	(1,900.00)	155.56	(1,744.44)	8.19%	0.00
	Household And Janitorial Supplies		0.00		0.00			0.00
326			(2,500.00)	(2,500.00)	754.88	(1,745.12)	30.20%	278.19
	Clothing And Uniforms		0.00		0.00			0.00
331			(3,000.00)	(3,000.00)	356.72	(2,643.28)	11.89%	190.25
	Gas, Oil, Diesel Fuel, Grease, Etc.		0.00		0.00			0.00
332			(2,800.00)	(2,800.00)	20.00	(2,780.00)	0.71%	0.00
	Vehicle Parts And Repair		0.00		0.00			0.00
334			(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
	Tires, Tubes And Etc.		0.00		0.00			0.00
341			(2,800.00)	(2,800.00)	50.72	(2,749.28)	1.81%	0.00
	Consumable Tools		0.00		0.00			0.00
344			(1,000.00)	(1,000.00)	260.00	(740.00)	26.00%	0.00
	Safety Supplies		0.00		0.00			0.00
345			(1,200.00)	(1,200.00)	38.32	(1,161.68)	3.19%	0.00
	Welding Supplies		0.00		0.00			0.00
346			(2,500.00)	(2,500.00)	0.00	(2,500.00)	0.00%	0.00
	Wash Bay Maintenance and Supplies		0.00		0.00			0.00
390			(1,000.00)	(1,000.00)	20.89	(979.11)	2.09%	0.00
	Miscellaneous Supplies		0.00		0.00			0.00
535			0.00	0.00	1,670.64	1,670.64	No Budget	389.55
	Equipment Leases & Maint Contracts		0.00		0.00			0.00
	Total 43170	**City Garage**	**(190,377.00)**	**(190,377.00)**	**41,528.73**	**(148,848.27)**	**21.81%**	**11,371.70**
			0.00		**0.00**			**0.00**
44320	**Senior Citizen Facilities**							
121			(426,123.00)	(426,123.00)	85,666.87	(340,456.13)	20.10%	32,232.62
	Salaries and Wages		0.00		0.00			0.00
121	IIIB		(39,176.00)	(39,176.00)	8,022.08	(31,153.92)	20.48%	3,027.20
	Salaries and Wages		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
141			(32,598.00)	(32,598.00)	6,184.38	(26,413.62)	18.97%	2,342.75
	Oasi (Employer's Share)		0.00		0.00			0.00
141	IIIB		(2,997.00)	(2,997.00)	524.18	(2,472.82)	17.49%	201.75
	Oasi (Employer's Share)		0.00		0.00			0.00
142			(78,580.00)	(78,580.00)	18,798.24	(59,781.76)	23.92%	4,810.75
	Hospital And Health Insurance		0.00		0.00			0.00
142	IIIB		(14,389.00)	(14,389.00)	4,443.91	(9,945.09)	30.88%	1,110.97
	Hospital And Health Insurance		0.00		0.00			0.00
143	IIIB		(2,316.00)	(2,316.00)	598.42	(1,717.58)	25.84%	225.82
	Employee Retirement Plan		0.00		0.00			0.00
143			(22,875.00)	(22,875.00)	5,629.38	(17,245.62)	24.61%	2,165.86
	Employee Retirement Plan		0.00		0.00			0.00
146			(2,350.00)	(2,350.00)	0.00	(2,350.00)	0.00%	0.00
	Workmen's Compensation		0.00		0.00			0.00
147			(200.00)	(200.00)	3.16	(196.84)	1.58%	0.00
	Unemployment Insurance		0.00		0.00			0.00
147	IIIB		(21.00)	(21.00)	0.00	(21.00)	0.00%	0.00
	Unemployment Insurance		0.00		0.00			0.00
148	IIIB		(2,500.00)	(2,500.00)	477.89	(2,022.11)	19.12%	257.78
	Employee Education And Training		0.00		0.00			0.00
148			(2,000.00)	(2,000.00)	420.00	(1,580.00)	21.00%	250.00
	Employee Education And Training		0.00		0.00			0.00
168			(1,500.00)	(1,500.00)	0.00	(1,500.00)	0.00%	0.00
	USDA Wildlife Management		0.00		0.00			0.00
211			(1,400.00)	(1,400.00)	90.57	(1,309.43)	6.47%	7.80
	Postage, Box Rent, Etc.		0.00		0.00			0.00
213			(50.00)	(50.00)	0.00	(50.00)	0.00%	0.00
	Automobile Licenses And Titles		0.00		0.00			0.00
230			(3,000.00)	(3,000.00)	90.00	(2,910.00)	3.00%	90.00
	Publicity, Subscriptions, And Dues		0.00		0.00			0.00
238			(1,200.00)	(1,200.00)	0.00	(1,200.00)	0.00%	0.00
	Marketing and Advertising		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
241			(24,000.00)	(24,000.00)	5,378.07	(18,621.93)	22.41%	2,669.55
	Electric		0.00		0.00			0.00
242			(5,000.00)	(5,000.00)	816.03	(4,183.97)	16.32%	342.28
	Water		0.00		0.00			0.00
244			(4,000.00)	(4,000.00)	109.62	(3,890.38)	2.74%	55.27
	Natural Gas		0.00		0.00			0.00
245			(10,000.00)	(10,000.00)	1,372.74	(8,627.26)	13.73%	305.74
	Telephone And Other Communication Services		0.00		0.00			0.00
245	IIIB		(780.00)	(780.00)	195.00	(585.00)	25.00%	0.00
	Telephone And Other Communication Services		0.00		0.00			0.00
248			(1,200.00)	(1,200.00)	199.60	(1,000.40)	16.63%	96.20
	GPS Services		0.00		0.00			0.00
251			(2,500.00)	(2,500.00)	699.30	(1,800.70)	27.97%	161.41
	Medical Services		0.00		0.00			0.00
261			(1,000.00)	(1,000.00)	2,570.34	1,570.34	257.03%	2,570.34
	Repair And Maintenance Motor Vehicles		0.00		0.00			0.00
262			(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
	Repair And Maintenance Equipment		0.00		0.00			0.00
265			(1,500.00)	(1,500.00)	124.54	(1,375.46)	8.30%	21.72
	Repair And Maintenance Grounds And		0.00		0.00			0.00
266			(35,000.00)	(35,000.00)	15,217.25	(19,782.75)	43.48%	5,129.96
	Repair And Maintenance Buildings		0.00		0.00			0.00
288			(500.00)	(500.00)	0.00	(500.00)	0.00%	0.00
	Travel/Training		0.00		0.00			0.00
290			(4,000.00)	(4,000.00)	0.00	(4,000.00)	0.00%	0.00
	Other Contracted Services		0.00		0.00			0.00
293			0.00	0.00	666.67	666.67	No Budget	666.67
	Software service		0.00		0.00			0.00
311			(2,500.00)	(2,500.00)	306.64	(2,193.36)	12.27%	68.91
	Office Supplies		0.00		0.00			0.00
311	IIIB		(554.00)	(554.00)	16.88	(537.12)	3.05%	16.88
	Office Supplies		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
312			(5,000.00)	(5,000.00)	2,476.20	(2,523.80)	49.52%	501.20
	Small Items Of Equipment		0.00		0.00			0.00
316			(500.00)	(500.00)	0.00	(500.00)	0.00%	0.00
	Technology Supplies		0.00		0.00			0.00
320			(500.00)	(500.00)	222.04	(277.96)	44.41%	222.04
	Recreational Equipment and Supplies		0.00		0.00			0.00
321			0.00	0.00	334.94	334.94	No Budget	194.03
	Paper/Plastics		0.00		0.00			0.00
321	977		(800.00)	(800.00)	0.00	(800.00)	0.00%	0.00
	Paper/Plastics		0.00		0.00			0.00
322			(500.00)	(500.00)	175.00	(325.00)	35.00%	0.00
	Chemical, Laboratory, And Medical Supplies		0.00		0.00			0.00
324			(10,000.00)	(10,000.00)	2,221.65	(7,778.35)	22.22%	517.40
	Household And Janitorial Supplies		0.00		0.00			0.00
325			(8,000.00)	(8,000.00)	0.00	(8,000.00)	0.00%	0.00
	Agricultural and Horticultural Supplies		0.00		0.00			0.00
326			(750.00)	(750.00)	350.97	(399.03)	46.80%	129.99
	Clothing And Uniforms		0.00		0.00			0.00
331			(2,000.00)	(2,000.00)	853.47	(1,146.53)	42.67%	439.67
	Gas, Oil, Diesel Fuel, Grease, Etc.		0.00		0.00			0.00
334			(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
	Tires, Tubes And Etc.		0.00		0.00			0.00
335			(1,000.00)	(1,000.00)	325.92	(674.08)	32.59%	0.00
	Electrical Supplies		0.00		0.00			0.00
340			(500.00)	(500.00)	0.00	(500.00)	0.00%	0.00
	Other Repair And Maintenance Supplies		0.00		0.00			0.00
341			(500.00)	(500.00)	0.00	(500.00)	0.00%	0.00
	Consumable Tools		0.00		0.00			0.00
344			(500.00)	(500.00)	0.00	(500.00)	0.00%	0.00
	Safety Supplies		0.00		0.00			0.00
360	IIIB		(12,000.00)	(12,000.00)	0.00	(12,000.00)	0.00%	0.00
	Transportation		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
390			(1,500.00)	(1,500.00)	352.63	(1,147.37)	23.51%	352.63
	Miscellaneous Supplies		0.00		0.00			0.00
522	978		(1,000.00)	(1,000.00)	549.84	(450.16)	54.98%	349.92
	Vehicle Insurance		0.00		0.00			0.00
535			(25,500.00)	(25,500.00)	5,860.84	(19,639.16)	22.98%	3,021.62
	Equipment Leases & Maint Contracts		0.00		0.00			0.00
805			(800.00)	(800.00)	345.41	(454.59)	43.18%	140.40
	Dirty Street Fighters		0.00		0.00			0.00
836			(100.00)	(100.00)	0.00	(100.00)	0.00%	0.00
	Ada Compliance		0.00		0.00			0.00
837			(15,500.00)	(15,500.00)	2,898.00	(12,602.00)	18.70%	1,159.20
	Parrish Nurse/Wellness Program		0.00		0.00			0.00
838			(37,500.00)	(37,500.00)	3,371.80	(34,128.20)	8.99%	1,113.00
	Health Promotion Program		0.00		0.00			0.00
839			(55,000.00)	(55,000.00)	17,917.21	(37,082.79)	32.58%	0.00
	Senior Center-Special Projects Ex		0.00		0.00			0.00
	Total 44320	**Senior Citizen Facilities**	**(907,259.00)**	**(907,259.00)**	**196,877.68**	**(710,381.32)**	**21.70%**	**66,969.33**
			0.00		**0.00**			**0.00**
44400	**Parks and Recreation**							
121			(409,214.00)	(409,214.00)	86,706.97	(322,507.03)	21.19%	31,209.29
	Salaries and Wages		0.00		0.00			0.00
141			(31,305.00)	(31,305.00)	6,186.66	(25,118.34)	19.76%	2,236.95
	Oasi (Employer's Share)		0.00		0.00			0.00
142			(76,446.00)	(76,446.00)	22,158.59	(54,287.41)	28.99%	5,167.05
	Hospital And Health Insurance		0.00		0.00			0.00
143			(24,322.00)	(24,322.00)	6,138.09	(18,183.91)	25.24%	2,246.39
	Employee Retirement Plan		0.00		0.00			0.00
146			(7,750.00)	(7,750.00)	0.00	(7,750.00)	0.00%	0.00
	Workmen's Compensation		0.00		0.00			0.00
147			(150.00)	(150.00)	0.27	(149.73)	0.18%	0.00
	Unemployment Insurance		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
148			(2,000.00)	(2,000.00)	229.00	(1,771.00)	11.45%	0.00
	Employee Education And Training		0.00		0.00			0.00
168			(2,900.00)	(2,900.00)	0.00	(2,900.00)	0.00%	0.00
	USDA Wildlife Management		0.00		0.00			0.00
211			(500.00)	(500.00)	87.19	(412.81)	17.44%	7.80
	Postage, Box Rent, Etc.		0.00		0.00			0.00
220			(500.00)	(500.00)	0.00	(500.00)	0.00%	0.00
	Printing, Duplicating, Typing, And Binding		0.00		0.00			0.00
230			(2,000.00)	(2,000.00)	119.00	(1,881.00)	5.95%	0.00
	Publicity, Subscriptions, And Dues		0.00		0.00			0.00
235			(2,000.00)	(2,000.00)	0.00	(2,000.00)	0.00%	0.00
	Memberships, Registration Fees, And Tuition		0.00		0.00			0.00
238			0.00	0.00	465.45	465.45	No Budget	0.00
	Marketing and Advertising		0.00		0.00			0.00
241			(40,000.00)	(40,000.00)	8,172.43	(31,827.57)	20.43%	4,453.37
	Electric		0.00		0.00			0.00
242			(25,000.00)	(25,000.00)	2,951.35	(22,048.65)	11.81%	482.12
	Water		0.00		0.00			0.00
245			(10,500.00)	(10,500.00)	3,223.32	(7,276.68)	30.70%	1,055.28
	Telephone And Other Communication Services		0.00		0.00			0.00
248			(1,200.00)	(1,200.00)	249.65	(950.35)	20.80%	120.40
	GPS Services		0.00		0.00			0.00
251			(2,000.00)	(2,000.00)	807.15	(1,192.85)	40.36%	325.05
	Medical Services		0.00		0.00			0.00
261			(5,000.00)	(5,000.00)	216.93	(4,783.07)	4.34%	0.00
	Repair And Maintenance Motor Vehicles		0.00		0.00			0.00
262			(7,000.00)	(7,000.00)	355.16	(6,644.84)	5.07%	55.79
	Repair And Maintenance Equipment		0.00		0.00			0.00
265			(125,000.00)	(125,000.00)	80,590.03	(44,409.97)	64.47%	22,975.00
	Repair And Maintenance Grounds And		0.00		0.00			0.00
266			(8,000.00)	(8,000.00)	2,842.51	(5,157.49)	35.53%	2,731.31
	Repair And Maintenance Buildings		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
266	905		0.00	0.00	194.82	194.82	No Budget	0.00
	Repair And Maintenance Buildings		0.00		0.00			0.00
290			(10,000.00)	(10,000.00)	0.00	(10,000.00)	0.00%	0.00
	Other Contracted Services		0.00		0.00			0.00
292			(85,000.00)	(85,000.00)	24,020.00	(60,980.00)	28.26%	7,910.00
	Landscaping Services		0.00		0.00			0.00
293			0.00	0.00	1,616.03	1,616.03	No Budget	666.67
	Software service		0.00		0.00			0.00
311			(2,000.00)	(2,000.00)	49.75	(1,950.25)	2.49%	0.00
	Office Supplies		0.00		0.00			0.00
312			(24,400.00)	(24,400.00)	1,200.43	(23,199.57)	4.92%	715.95
	Small Items Of Equipment		0.00		0.00			0.00
323			(1,000.00)	(1,000.00)	2,149.11	1,149.11	214.91%	1,886.23
	Food		0.00		0.00			0.00
324	905		0.00	0.00	195.98	195.98	No Budget	195.98
	Household And Janitorial Supplies		0.00		0.00			0.00
324			(6,500.00)	(6,500.00)	2,704.80	(3,795.20)	41.61%	815.37
	Household And Janitorial Supplies		0.00		0.00			0.00
325			(35,000.00)	(35,000.00)	9,050.97	(25,949.03)	25.86%	28.48
	Agricultural and Horticultural Supplies		0.00		0.00			0.00
326			(2,000.00)	(2,000.00)	386.99	(1,613.01)	19.35%	386.99
	Clothing And Uniforms		0.00		0.00			0.00
331			(5,000.00)	(5,000.00)	2,264.20	(2,735.80)	45.28%	1,161.96
	Gas, Oil, Diesel Fuel, Grease, Etc.		0.00		0.00			0.00
332			0.00	0.00	262.60	262.60	No Budget	192.42
	Vehicle Parts And Repair		0.00		0.00			0.00
334			(1,200.00)	(1,200.00)	157.63	(1,042.37)	13.14%	157.63
	Tires, Tubes And Etc.		0.00		0.00			0.00
335			(2,000.00)	(2,000.00)	0.00	(2,000.00)	0.00%	0.00
	Electrical Supplies		0.00		0.00			0.00
341			0.00	0.00	251.73	251.73	No Budget	150.19
	Consumable Tools		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
342			0.00	0.00	209.26	209.26	No Budget	0.00
	Sign Parts And Supplies		0.00		0.00			0.00
344			(1,500.00)	(1,500.00)	2,584.21	1,084.21	172.28%	0.00
	Safety Supplies		0.00		0.00			0.00
390			(1,800.00)	(1,800.00)	237.33	(1,562.67)	13.19%	83.44
	Miscellaneous Supplies		0.00		0.00			0.00
451			0.00	0.00	196.22	196.22	No Budget	0.00
	Rock and Crushed Stone		0.00		0.00			0.00
493			0.00	0.00	16.99	16.99	No Budget	16.99
	Chemicals		0.00		0.00			0.00
533			(5,000.00)	(5,000.00)	0.00	(5,000.00)	0.00%	0.00
	Machinery And Equipment Rental		0.00		0.00			0.00
535			(3,500.00)	(3,500.00)	2,501.36	(998.64)	71.47%	509.93
	Equipment Leases & Maint Contracts		0.00		0.00			0.00
556	903		0.00	0.00	449.55	449.55	No Budget	159.56
	Credit Card Fees		0.00		0.00			0.00
556			(2,000.00)	(2,000.00)	417.07	(1,582.93)	20.85%	54.98
	Credit Card Fees		0.00		0.00			0.00
805			(6,000.00)	(6,000.00)	968.76	(5,031.24)	16.15%	493.59
	Dirty Street Fighters		0.00		0.00			0.00
844			(20,000.00)	(20,000.00)	5,930.20	(14,069.80)	29.65%	5,475.93
	Special Events		0.00		0.00			0.00
845			(20,000.00)	(20,000.00)	20,022.04	22.04	100.11%	12,262.82
	Athletic Programs		0.00		0.00			0.00
849			(3,500.00)	(3,500.00)	4,071.08	571.08	116.32%	2,805.93
	Flag Committee Expenditures		0.00		0.00			0.00
850			(50,000.00)	(50,000.00)	8.52	(49,991.48)	0.02%	8.52
	Townscape		0.00		0.00			0.00
851			(3,000.00)	(3,000.00)	0.00	(3,000.00)	0.00%	0.00
	Keep Jonesborough Beautiful Progr		0.00		0.00			0.00
852			(5,000.00)	(5,000.00)	0.00	(5,000.00)	0.00%	0.00
	Lprf Grant-Lincoln Community Park		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
853			(3,000.00)	(3,000.00)	6,005.43	3,005.43	200.18%	0.00
	Chuckey Depot Museum Reserve Exp		0.00		0.00			0.00
854			(16,000.00)	(16,000.00)	3,537.49	(12,462.51)	22.11%	1,878.63
	E.Gillespie Bldg.Utilities&Suppli		0.00		0.00			0.00
855			0.00	0.00	510.23	510.23	No Budget	0.00
	Jackson Theatre Utilities		0.00		0.00			0.00
856			0.00	0.00	150.00	150.00	No Budget	150.00
	Boone Street Mkt Utilities		0.00		0.00			0.00
857			(7,000.00)	(7,000.00)	2,245.96	(4,754.04)	32.09%	439.79
	Chuckey Depot Operating Expenses		0.00		0.00			0.00
860			(500.00)	(500.00)	32.24	(467.76)	6.45%	0.00
	Tree & Townscape Exp		0.00		0.00			0.00
861	947		(500.00)	(500.00)	0.00	(500.00)	0.00%	0.00
	Special Programs		0.00		0.00			0.00
872			(40,000.00)	(40,000.00)	0.00	(40,000.00)	0.00%	0.00
	K-8 Maintenance		0.00		0.00			0.00
939	900		0.00	0.00	3,000.00	3,000.00	No Budget	0.00
	Other Improvements		0.00		0.00			0.00
	Total 44400	**Parks and Recreation**	**(1,145,187.00)**	**(1,145,187.00)**	**319,098.73**	**(826,088.27)**	**27.86%**	**111,673.78**
			0.00		**0.00**			**0.00**
44490	**Wetlands Water Park**							
121			(291,244.00)	(291,244.00)	125,675.01	(165,568.99)	43.15%	26,648.12
	Salaries and Wages		0.00		0.00			0.00
141			(22,280.00)	(22,280.00)	9,477.04	(12,802.96)	42.54%	1,992.93
	Oasi (Employer's Share)		0.00		0.00			0.00
142			(20,855.00)	(20,855.00)	6,439.60	(14,415.40)	30.88%	1,609.88
	Hospital And Health Insurance		0.00		0.00			0.00
143			(4,010.00)	(4,010.00)	1,035.45	(2,974.55)	25.82%	383.50
	Employee Retirement Plan		0.00		0.00			0.00
146			(5,850.00)	(5,850.00)	246.87	(5,603.13)	4.22%	246.87
	Workmen's Compensation		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
147			(650.00)	(650.00)	403.71	(246.29)	62.11%	62.33
	Unemployment Insurance		0.00		0.00			0.00
148			(3,000.00)	(3,000.00)	114.50	(2,885.50)	3.82%	0.00
	Employee Education And Training		0.00		0.00			0.00
211			(200.00)	(200.00)	105.94	(94.06)	52.97%	7.80
	Postage, Box Rent, Etc.		0.00		0.00			0.00
220			(800.00)	(800.00)	0.00	(800.00)	0.00%	0.00
	Printing, Duplicating, Typing, And Binding		0.00		0.00			0.00
230			(1,500.00)	(1,500.00)	309.90	(1,190.10)	20.66%	149.95
	Publicity, Subscriptions, And Dues		0.00		0.00			0.00
238			(30,000.00)	(30,000.00)	12,768.65	(17,231.35)	42.56%	902.50
	Marketing and Advertising		0.00		0.00			0.00
241			(50,000.00)	(50,000.00)	14,875.14	(35,124.86)	29.75%	7,080.53
	Electric		0.00		0.00			0.00
242			(20,000.00)	(20,000.00)	11,840.82	(8,159.18)	59.20%	6,884.95
	Water		0.00		0.00			0.00
244			(2,000.00)	(2,000.00)	0.00	(2,000.00)	0.00%	0.00
	Natural Gas		0.00		0.00			0.00
245			(7,000.00)	(7,000.00)	4,998.59	(2,001.41)	71.41%	767.19
	Telephone And Other Communication Services		0.00		0.00			0.00
251			(1,500.00)	(1,500.00)	0.00	(1,500.00)	0.00%	0.00
	Medical Services		0.00		0.00			0.00
262			(2,500.00)	(2,500.00)	190.00	(2,310.00)	7.60%	0.00
	Repair And Maintenance Equipment		0.00		0.00			0.00
265			(6,000.00)	(6,000.00)	299.80	(5,700.20)	5.00%	0.00
	Repair And Maintenance Grounds And		0.00		0.00			0.00
266			(10,000.00)	(10,000.00)	1,607.05	(8,392.95)	16.07%	487.84
	Repair And Maintenance Buildings		0.00		0.00			0.00
288			(2,000.00)	(2,000.00)	0.00	(2,000.00)	0.00%	0.00
	Travel/Training		0.00		0.00			0.00
290			(1,000.00)	(1,000.00)	837.26	(162.74)	83.73%	0.00
	Other Contracted Services		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
291			(15,000.00)	(15,000.00)	495.62	(14,504.38)	3.30%	0.00
	Pool Maintenance		0.00		0.00			0.00
293			0.00	0.00	1,259.15	1,259.15	No Budget	666.67
	Software service		0.00		0.00			0.00
296			(20,000.00)	(20,000.00)	0.00	(20,000.00)	0.00%	0.00
	Pool Pump Repair/Replacement		0.00		0.00			0.00
311			(800.00)	(800.00)	90.98	(709.02)	11.37%	0.00
	Office Supplies		0.00		0.00			0.00
312			(35,700.00)	(35,700.00)	1,358.49	(34,341.51)	3.81%	132.80
	Small Items Of Equipment		0.00		0.00			0.00
321			(5,000.00)	(5,000.00)	689.94	(4,310.06)	13.80%	0.00
	Paper/Plastics		0.00		0.00			0.00
322			0.00	0.00	32.41	32.41	No Budget	0.00
	Chemical, Laboratory, And Medical Supplies		0.00		0.00			0.00
323			(50,000.00)	(50,000.00)	47,594.21	(2,405.79)	95.19%	2,535.99
	Food		0.00		0.00			0.00
324			(6,000.00)	(6,000.00)	2,646.75	(3,353.25)	44.11%	815.20
	Household And Janitorial Supplies		0.00		0.00			0.00
325			(8,500.00)	(8,500.00)	0.00	(8,500.00)	0.00%	0.00
	Agricultural and Horticultural Supplies		0.00		0.00			0.00
326			(2,500.00)	(2,500.00)	130.00	(2,370.00)	5.20%	130.00
	Clothing And Uniforms		0.00		0.00			0.00
337			(500.00)	(500.00)	0.00	(500.00)	0.00%	0.00
	Photo ID Supplies		0.00		0.00			0.00
344			(800.00)	(800.00)	0.00	(800.00)	0.00%	0.00
	Safety Supplies		0.00		0.00			0.00
351			(1,500.00)	(1,500.00)	470.11	(1,029.89)	31.34%	0.00
	Merchandise Purchased For Resale		0.00		0.00			0.00
352			0.00	0.00	246.94	246.94	No Budget	26.94
	Concession Supplies for Resale		0.00		0.00			0.00
390			(750.00)	(750.00)	27.49	(722.51)	3.67%	0.00
	Miscellaneous Supplies		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
460			(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
	Electrical Fixtures And Small Appliances		0.00		0.00			0.00
493			(35,000.00)	(35,000.00)	32,240.75	(2,759.25)	92.12%	20,294.78
	Chemicals		0.00		0.00			0.00
535			(5,500.00)	(5,500.00)	1,474.48	(4,025.52)	26.81%	314.48
	Equipment Leases & Maint Contracts		0.00		0.00			0.00
556			(10,000.00)	(10,000.00)	8,418.44	(1,581.56)	84.18%	2,159.24
	Credit Card Fees		0.00		0.00			0.00
	Total 44490	**Wetlands Water Park**	**(680,939.00)**	**(680,939.00)**	**288,401.09**	**(392,537.91)**	**42.35%**	**74,300.49**
			0.00		**0.00**			**0.00**
44491	**McKinney Center**							
121			(311,264.00)	(311,264.00)	64,311.77	(246,952.23)	20.66%	24,184.33
	Salaries and Wages		0.00		0.00			0.00
141			(23,812.00)	(23,812.00)	4,841.88	(18,970.12)	20.33%	1,824.11
	Oasi (Employer's Share)		0.00		0.00			0.00
142			(25,132.00)	(25,132.00)	5,370.40	(19,761.60)	21.37%	1,410.08
	Hospital And Health Insurance		0.00		0.00			0.00
143			(13,855.00)	(13,855.00)	3,532.23	(10,322.77)	25.49%	1,315.56
	Employee Retirement Plan		0.00		0.00			0.00
146			(215.00)	(215.00)	0.00	(215.00)	0.00%	0.00
	Workmen's Compensation		0.00		0.00			0.00
147			(180.00)	(180.00)	12.70	(167.30)	7.06%	5.96
	Unemployment Insurance		0.00		0.00			0.00
148			(3,500.00)	(3,500.00)	343.50	(3,156.50)	9.81%	0.00
	Employee Education And Training		0.00		0.00			0.00
211			(300.00)	(300.00)	84.09	(215.91)	28.03%	9.63
	Postage, Box Rent, Etc.		0.00		0.00			0.00
220			(4,000.00)	(4,000.00)	0.00	(4,000.00)	0.00%	0.00
	Printing, Duplicating, Typing, And Binding		0.00		0.00			0.00
230			(400.00)	(400.00)	49.28	(350.72)	12.32%	49.28
	Publicity, Subscriptions, And Dues		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
238			(2,500.00)	(2,500.00)	1,478.20	(1,021.80)	59.13%	0.00
	Marketing and Advertising		0.00		0.00			0.00
241			(8,500.00)	(8,500.00)	1,576.70	(6,923.30)	18.55%	772.39
	Electric		0.00		0.00			0.00
242			(800.00)	(800.00)	320.88	(479.12)	40.11%	152.37
	Water		0.00		0.00			0.00
244			(1,000.00)	(1,000.00)	108.70	(891.30)	10.87%	54.35
	Natural Gas		0.00		0.00			0.00
245			(5,500.00)	(5,500.00)	727.47	(4,772.53)	13.23%	359.64
	Telephone And Other Communication Services		0.00		0.00			0.00
251			(1,000.00)	(1,000.00)	253.47	(746.53)	25.35%	61.35
	Medical Services		0.00		0.00			0.00
261			(500.00)	(500.00)	0.00	(500.00)	0.00%	0.00
	Repair And Maintenance Motor Vehicles		0.00		0.00			0.00
262			(1,000.00)	(1,000.00)	93.83	(906.17)	9.38%	0.00
	Repair And Maintenance Equipment		0.00		0.00			0.00
265			(500.00)	(500.00)	0.00	(500.00)	0.00%	0.00
	Repair And Maintenance Grounds And		0.00		0.00			0.00
266			(25,000.00)	(25,000.00)	2,182.03	(22,817.97)	8.73%	1,282.55
	Repair And Maintenance Buildings		0.00		0.00			0.00
279			(2,400.00)	(2,400.00)	100.00	(2,300.00)	4.17%	0.00
	Website Maintenance		0.00		0.00			0.00
288			(1,500.00)	(1,500.00)	0.00	(1,500.00)	0.00%	0.00
	Travel/Training		0.00		0.00			0.00
290	965		(3,500.00)	(3,500.00)	0.00	(3,500.00)	0.00%	0.00
	Other Contracted Services		0.00		0.00			0.00
290			(500.00)	(500.00)	265.00	(235.00)	53.00%	0.00
	Other Contracted Services		0.00		0.00			0.00
293			(1,000.00)	(1,000.00)	1,616.02	616.02	161.60%	666.66
	Software service		0.00		0.00			0.00
311			(2,300.00)	(2,300.00)	1,809.16	(490.84)	78.66%	85.95
	Office Supplies		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
312			(5,000.00)	(5,000.00)	518.18	(4,481.82)	10.36%	0.00
	Small Items Of Equipment		0.00		0.00			0.00
313			(200.00)	(200.00)	0.00	(200.00)	0.00%	0.00
	Stationary/Forms		0.00		0.00			0.00
316			(500.00)	(500.00)	0.00	(500.00)	0.00%	0.00
	Technology Supplies		0.00		0.00			0.00
322			(200.00)	(200.00)	0.00	(200.00)	0.00%	0.00
	Chemical, Laboratory, And Medical Supplies		0.00		0.00			0.00
323			(1,500.00)	(1,500.00)	0.00	(1,500.00)	0.00%	0.00
	Food		0.00		0.00			0.00
324			(4,500.00)	(4,500.00)	1,299.44	(3,200.56)	28.88%	296.08
	Household And Janitorial Supplies		0.00		0.00			0.00
326			(500.00)	(500.00)	0.00	(500.00)	0.00%	0.00
	Clothing And Uniforms		0.00		0.00			0.00
331			(1,200.00)	(1,200.00)	0.00	(1,200.00)	0.00%	0.00
	Gas, Oil, Diesel Fuel, Grease, Etc.		0.00		0.00			0.00
335			(300.00)	(300.00)	0.00	(300.00)	0.00%	0.00
	Electrical Supplies		0.00		0.00			0.00
340			(200.00)	(200.00)	0.00	(200.00)	0.00%	0.00
	Other Repair And Maintenance Supplies		0.00		0.00			0.00
341			(100.00)	(100.00)	0.00	(100.00)	0.00%	0.00
	Consumable Tools		0.00		0.00			0.00
342			(300.00)	(300.00)	0.00	(300.00)	0.00%	0.00
	Sign Parts And Supplies		0.00		0.00			0.00
344			(200.00)	(200.00)	0.00	(200.00)	0.00%	0.00
	Safety Supplies		0.00		0.00			0.00
390			(450.00)	(450.00)	46.46	(403.54)	10.32%	0.00
	Miscellaneous Supplies		0.00		0.00			0.00
535			(8,500.00)	(8,500.00)	4,757.07	(3,742.93)	55.97%	422.76
	Equipment Leases & Maint Contracts		0.00		0.00			0.00
556			(600.00)	(600.00)	31.07	(568.93)	5.18%	11.07
	Credit Card Fees		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
805			(200.00)	(200.00)	37.99	(162.01)	19.00%	0.00
	Dirty Street Fighters		0.00		0.00			0.00
861	725		(5,000.00)	(5,000.00)	0.00	(5,000.00)	0.00%	0.00
	Special Programs		0.00		0.00			0.00
862			(5,000.00)	(5,000.00)	0.00	(5,000.00)	0.00%	0.00
	Special Programs		0.00		0.00			0.00
864	718		0.00	0.00	1,779.24	1,779.24	No Budget	498.49
	Mary Martin Prog.For The Arts		0.00		0.00			0.00
864	717		0.00	0.00	139.88	139.88	No Budget	139.88
	Mary Martin Prog.For The Arts		0.00		0.00			0.00
864	711		0.00	0.00	7,647.10	7,647.10	No Budget	5,776.68
	Mary Martin Prog.For The Arts		0.00		0.00			0.00
864	720		0.00	0.00	713.16	713.16	No Budget	541.90
	Mary Martin Prog.For The Arts		0.00		0.00			0.00
864			(50,000.00)	(50,000.00)	1,974.09	(48,025.91)	3.95%	1,764.11
	Mary Martin Prog.For The Arts		0.00		0.00			0.00
865			(15,000.00)	(15,000.00)	5,398.41	(9,601.59)	35.99%	1,692.05
	Story Town Radio Show		0.00		0.00			0.00
865	753		0.00	0.00	1,307.50	1,307.50	No Budget	0.00
	Story Town Radio Show		0.00		0.00			0.00
865	757		0.00	0.00	251.13	251.13	No Budget	250.00
	Story Town Radio Show		0.00		0.00			0.00
866			(5,000.00)	(5,000.00)	0.00	(5,000.00)	0.00%	0.00
	Mckinney Scholarship Fund		0.00		0.00			0.00
	Total 44491 McKinney Center		**(544,608.00)**	**(544,608.00)**	**114,978.03**	**(429,629.97)**	**21.11%**	**43,627.23**
			0.00		**0.00**			**0.00**
47210	**Tourism/Visitors Center**							
121			(440,134.00)	(440,134.00)	89,274.51	(350,859.49)	20.28%	33,176.10
	Salaries and Wages		0.00		0.00			0.00
141			(33,670.00)	(33,670.00)	6,318.63	(27,351.37)	18.77%	2,367.67
	Oasi (Employer's Share)		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
142			(68,586.00)	(68,586.00)	24,894.03	(43,691.97)	36.30%	6,216.26
	Hospital And Health Insurance		0.00		0.00			0.00
143			(20,957.00)	(20,957.00)	5,284.84	(15,672.16)	25.22%	1,957.09
	Employee Retirement Plan		0.00		0.00			0.00
146			(1,550.00)	(1,550.00)	0.00	(1,550.00)	0.00%	0.00
	Workmen's Compensation		0.00		0.00			0.00
147			(220.00)	(220.00)	0.00	(220.00)	0.00%	0.00
	Unemployment Insurance		0.00		0.00			0.00
148			(9,000.00)	(9,000.00)	685.00	(8,315.00)	7.61%	(204.00)
	Employee Education And Training		0.00		0.00			0.00
211			(1,200.00)	(1,200.00)	250.36	(949.64)	20.86%	79.92
	Postage, Box Rent, Etc.		0.00		0.00			0.00
220			(50,000.00)	(50,000.00)	0.00	(50,000.00)	0.00%	0.00
	Printing, Duplicating, Typing, And Binding		0.00		0.00			0.00
221			0.00	0.00	2,915.10	2,915.10	No Budget	1,283.23
	Electronic Ticketing Service		0.00		0.00			0.00
230			(6,000.00)	(6,000.00)	153.00	(5,847.00)	2.55%	26.50
	Publicity, Subscriptions, And Dues		0.00		0.00			0.00
235			(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
	Memberships, Registration Fees, And Tuition		0.00		0.00			0.00
238			(100,000.00)	(100,000.00)	19,249.94	(80,750.06)	19.25%	5,616.96
	Marketing and Advertising		0.00		0.00			0.00
241			(12,000.00)	(12,000.00)	2,067.45	(9,932.55)	17.23%	967.48
	Electric		0.00		0.00			0.00
242			(2,300.00)	(2,300.00)	610.26	(1,689.74)	26.53%	221.89
	Water		0.00		0.00			0.00
244			(1,000.00)	(1,000.00)	108.70	(891.30)	10.87%	54.35
	Natural Gas		0.00		0.00			0.00
245			(8,500.00)	(8,500.00)	1,456.99	(7,043.01)	17.14%	376.07
	Telephone And Other Communication Services		0.00		0.00			0.00
248			(200.00)	(200.00)	49.90	(150.10)	24.95%	24.05
	GPS Services		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
251			(1,500.00)	(1,500.00)	245.40	(1,254.60)	16.36%	81.80
	Medical Services		0.00		0.00			0.00
261			(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
	Repair And Maintenance Motor Vehicles		0.00		0.00			0.00
262			(4,200.00)	(4,200.00)	630.00	(3,570.00)	15.00%	0.00
	Repair And Maintenance Equipment		0.00		0.00			0.00
266			(50,000.00)	(50,000.00)	19,973.55	(30,026.45)	39.95%	1,916.94
	Repair And Maintenance Buildings		0.00		0.00			0.00
279			(500.00)	(500.00)	0.00	(500.00)	0.00%	0.00
	Website Maintenance		0.00		0.00			0.00
288			(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
	Travel/Training		0.00		0.00			0.00
290			(3,000.00)	(3,000.00)	0.00	(3,000.00)	0.00%	0.00
	Other Contracted Services		0.00		0.00			0.00
293			(2,000.00)	(2,000.00)	2,565.39	565.39	128.27%	666.67
	Software service		0.00		0.00			0.00
311			(2,000.00)	(2,000.00)	695.49	(1,304.51)	34.77%	21.84
	Office Supplies		0.00		0.00			0.00
312			(10,000.00)	(10,000.00)	1,252.89	(8,747.11)	12.53%	551.47
	Small Items Of Equipment		0.00		0.00			0.00
313			(300.00)	(300.00)	0.00	(300.00)	0.00%	0.00
	Stationary/Forms		0.00		0.00			0.00
315			(2,000.00)	(2,000.00)	0.00	(2,000.00)	0.00%	0.00
	Information Technology Equipment		0.00		0.00			0.00
316			(200.00)	(200.00)	0.00	(200.00)	0.00%	0.00
	Technology Supplies		0.00		0.00			0.00
319			(100.00)	(100.00)	0.00	(100.00)	0.00%	0.00
	Other Office Supplies And Materials		0.00		0.00			0.00
323			(1,000.00)	(1,000.00)	47.34	(952.66)	4.73%	47.34
	Food		0.00		0.00			0.00
324			(3,000.00)	(3,000.00)	253.55	(2,746.45)	8.45%	137.25
	Household And Janitorial Supplies		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
325			(100.00)	(100.00)	0.00	(100.00)	0.00%	0.00
	Agricultural and Horticultural Supplies		0.00		0.00			0.00
326			(500.00)	(500.00)	0.00	(500.00)	0.00%	0.00
	Clothing And Uniforms		0.00		0.00			0.00
331			(1,200.00)	(1,200.00)	44.20	(1,155.80)	3.68%	44.20
	Gas, Oil, Diesel Fuel, Grease, Etc.		0.00		0.00			0.00
335			(50.00)	(50.00)	0.00	(50.00)	0.00%	0.00
	Electrical Supplies		0.00		0.00			0.00
340			(50.00)	(50.00)	0.00	(50.00)	0.00%	0.00
	Other Repair And Maintenance Supplies		0.00		0.00			0.00
341			(100.00)	(100.00)	30.32	(69.68)	30.32%	30.32
	Consumable Tools		0.00		0.00			0.00
342			(3,000.00)	(3,000.00)	110.00	(2,890.00)	3.67%	110.00
	Sign Parts And Supplies		0.00		0.00			0.00
344			(300.00)	(300.00)	0.00	(300.00)	0.00%	0.00
	Safety Supplies		0.00		0.00			0.00
390			(750.00)	(750.00)	7.15	(742.85)	0.95%	7.15
	Miscellaneous Supplies		0.00		0.00			0.00
535			(9,000.00)	(9,000.00)	3,840.94	(5,159.06)	42.68%	974.11
	Equipment Leases & Maint Contracts		0.00		0.00			0.00
556			(6,000.00)	(6,000.00)	1,895.99	(4,104.01)	31.60%	669.32
	Credit Card Fees		0.00		0.00			0.00
598			(30,000.00)	(30,000.00)	7,125.72	(22,874.28)	23.75%	3,708.95
	Gift Shop Expenditures		0.00		0.00			0.00
815	00051		0.00	0.00	14,649.37	14,649.37	No Budget	0.00
	Main Street Jones.Program Exp		0.00		0.00			0.00
815			(10,000.00)	(10,000.00)	1,759.99	(8,240.01)	17.60%	0.00
	Main Street Jones.Program Exp		0.00		0.00			0.00
816			(12,000.00)	(12,000.00)	6,630.00	(5,370.00)	55.25%	2,000.00
	Main St.-Brews & Tunes Program		0.00		0.00			0.00
817			(65,000.00)	(65,000.00)	54,032.71	(10,967.29)	83.13%	1,500.00
	Main St.-Jonesborough Days		0.00		0.00			0.00

Fund : **110**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
844	00051		0.00	0.00	1,813.97	1,813.97	No Budget	0.00
	Special Events		0.00		0.00			0.00
844			(20,000.00)	(20,000.00)	650.00	(19,350.00)	3.25%	0.00
	Special Events		0.00		0.00			0.00
846			(48,000.00)	(48,000.00)	23,825.00	(24,175.00)	49.64%	11,370.00
	Music On The Square Exp		0.00		0.00			0.00
861			(15,000.00)	(15,000.00)	4,611.37	(10,388.63)	30.74%	2,819.81
	Special Programs		0.00		0.00			0.00
873			(50,000.00)	(50,000.00)	0.00	(50,000.00)	0.00%	0.00
	Seasonal Lighting		0.00		0.00			0.00
	Total 47210	**Tourism/Visitors Center**	**(1,109,167.00)**	**(1,109,167.00)**	**300,009.05**	**(809,157.95)**	**27.05%**	**78,820.74**
			0.00		**0.00**			**0.00**
51623	**Operating Transfer to Jackson Theatre Fund**							
760			(476,203.00)	(476,203.00)	0.00	(476,203.00)	0.00%	0.00
	Transfer To Other Funds		0.00		0.00			0.00
	Total 51623	**Operating Transfer to**	**(476,203.00)**	**(476,203.00)**	**0.00**	**(476,203.00)**	**0.00%**	**0.00**
			0.00		**0.00**			**0.00**
51630	**Operating Transfer To Debt Service Fd**							
760			(3,330,991.00)	(3,330,991.00)	673,917.25	(2,657,073.75)	20.23%	260,080.88
	Transfer To Other Funds		0.00		0.00			0.00
	Total 51630	**Operating Transfer To Debt**	**(3,330,991.00)**	**(3,330,991.00)**	**673,917.25**	**(2,657,073.75)**	**20.23%**	**260,080.88**
			0.00		**0.00**			**0.00**
51640	**Operating Transfer To Capital Proj Fd**							
760	974		0.00	0.00	263,713.80	263,713.80	No Budget	258,988.80
	Transfer To Other Funds		0.00		0.00			0.00
760			(42,000.00)	(42,000.00)	0.00	(42,000.00)	0.00%	0.00
	Transfer To Other Funds		0.00		0.00			0.00
	Total 51640	**Operating Transfer To**	**(42,000.00)**	**(42,000.00)**	**263,713.80**	**221,713.80**	**627.89%**	**258,988.80**
			0.00		**0.00**			**0.00**
Total For Fund:	**110**		(15,628,502.00)	(15,628,502.00)	3,654,101.73	(11,974,400.27)	23.38%	1,399,700.34
			0.00		0.00			0.00

Fund : **131**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
43200	**Sanitation Services**							
121			(339,035.00)	(339,035.00)	72,203.05	(266,831.95)	21.30%	26,501.89
	Salaries and Wages		0.00		0.00			0.00
141			(25,936.00)	(25,936.00)	5,197.22	(20,738.78)	20.04%	1,918.62
	Oasi (Employer's Share)		0.00		0.00			0.00
142			(66,137.00)	(66,137.00)	19,855.97	(46,281.03)	30.02%	5,151.86
	Hospital And Health Insurance		0.00		0.00			0.00
143			(20,188.00)	(20,188.00)	5,250.87	(14,937.13)	26.01%	1,962.12
	Employee Retirement Plan		0.00		0.00			0.00
146			(14,000.00)	(14,000.00)	0.00	(14,000.00)	0.00%	0.00
	Workmen's Compensation		0.00		0.00			0.00
147			(150.00)	(150.00)	0.00	(150.00)	0.00%	0.00
	Unemployment Insurance		0.00		0.00			0.00
148			(1,500.00)	(1,500.00)	625.00	(875.00)	41.67%	0.00
	Employee Education And Training		0.00		0.00			0.00
213			(500.00)	(500.00)	0.00	(500.00)	0.00%	0.00
	Automobile Licenses And Titles		0.00		0.00			0.00
230			(250.00)	(250.00)	194.39	(55.61)	77.76%	0.00
	Publicity, Subscriptions, And Dues		0.00		0.00			0.00
235			(500.00)	(500.00)	225.00	(275.00)	45.00%	0.00
	Memberships, Registration Fees, And Tuition		0.00		0.00			0.00
238			(500.00)	(500.00)	0.00	(500.00)	0.00%	0.00
	Marketing and Advertising		0.00		0.00			0.00
241			(4,500.00)	(4,500.00)	0.00	(4,500.00)	0.00%	0.00
	Electric		0.00		0.00			0.00
245			(3,000.00)	(3,000.00)	415.35	(2,584.65)	13.85%	146.33
	Telephone And Other Communication Services		0.00		0.00			0.00
248			(3,000.00)	(3,000.00)	399.20	(2,600.80)	13.31%	192.40
	GPS Services		0.00		0.00			0.00
251			(2,200.00)	(2,200.00)	205.50	(1,994.50)	9.34%	0.00
	Medical Services		0.00		0.00			0.00

Fund : **131**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
261			(42,000.00)	(42,000.00)	4,335.03	(37,664.97)	10.32%	0.00
	Repair And Maintenance Motor Vehicles		0.00		0.00			0.00
266			(2,000.00)	(2,000.00)	0.00	(2,000.00)	0.00%	0.00
	Repair And Maintenance Buildings		0.00		0.00			0.00
280			(550.00)	(550.00)	781.72	231.72	142.13%	559.72
	Travel		0.00		0.00			0.00
290			(500.00)	(500.00)	0.00	(500.00)	0.00%	0.00
	Other Contracted Services		0.00		0.00			0.00
293			0.00	0.00	666.66	666.66	No Budget	666.66
	Software service		0.00		0.00			0.00
294			(3,000.00)	(3,000.00)	0.00	(3,000.00)	0.00%	0.00
	Tire Disposal Services		0.00		0.00			0.00
295			(158,000.00)	(158,000.00)	27,926.53	(130,073.47)	17.68%	13,191.91
	Waste Disposal Fees		0.00		0.00			0.00
311			(2,500.00)	(2,500.00)	0.00	(2,500.00)	0.00%	0.00
	Office Supplies		0.00		0.00			0.00
312			(1,000.00)	(1,000.00)	949.85	(50.15)	94.99%	666.75
	Small Items Of Equipment		0.00		0.00			0.00
316			(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
	Technology Supplies		0.00		0.00			0.00
322			0.00	0.00	21.30	21.30	No Budget	0.00
	Chemical, Laboratory, And Medical Supplies		0.00		0.00			0.00
326			(4,000.00)	(4,000.00)	541.83	(3,458.17)	13.55%	130.00
	Clothing And Uniforms		0.00		0.00			0.00
331			(70,000.00)	(70,000.00)	13,818.49	(56,181.51)	19.74%	6,366.26
	Gas, Oil, Diesel Fuel, Grease, Etc.		0.00		0.00			0.00
332			(19,000.00)	(19,000.00)	7,362.28	(11,637.72)	38.75%	3,904.68
	Vehicle Parts And Repair		0.00		0.00			0.00
334			(13,000.00)	(13,000.00)	5,625.79	(7,374.21)	43.28%	3,982.83
	Tires, Tubes And Etc.		0.00		0.00			0.00
344			(550.00)	(550.00)	0.00	(550.00)	0.00%	0.00
	Safety Supplies		0.00		0.00			0.00

Fund : **131**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
350			(50,000.00)	(50,000.00)	17,800.00	(32,200.00)	35.60%	0.00
	Supplies For Resale		0.00		0.00			0.00
390			(2,500.00)	(2,500.00)	352.40	(2,147.60)	14.10%	41.33
	Miscellaneous Supplies		0.00		0.00			0.00
520			(6,750.00)	(6,750.00)	736.37	(6,013.63)	10.91%	0.00
	Property/Liability Insurance		0.00		0.00			0.00
533			(1,500.00)	(1,500.00)	0.00	(1,500.00)	0.00%	0.00
	Machinery And Equipment Rental		0.00		0.00			0.00
535			(2,000.00)	(2,000.00)	1,938.82	(61.18)	96.94%	300.08
	Equipment Leases & Maint Contracts		0.00		0.00			0.00
555			(350.00)	(350.00)	152.23	(197.77)	43.49%	0.00
	Bank Service Charges		0.00		0.00			0.00
565			(3,200.00)	(3,200.00)	3,000.00	(200.00)	93.75%	0.00
	Permit Fee		0.00		0.00			0.00
	Total 43200	**Sanitation Services**	**(864,796.00)**	**(864,796.00)**	**190,580.85**	**(674,215.15)**	**22.04%**	**65,683.44**
			0.00		**0.00**			**0.00**
51630	**Operating Transfer To Debt Service Fd**							
760			(160,296.00)	(160,296.00)	23,865.04	(136,430.96)	14.89%	4,108.58
	Transfer To Other Funds		0.00		0.00			0.00
	Total 51630	**Operating Transfer To Debt**	**(160,296.00)**	**(160,296.00)**	**23,865.04**	**(136,430.96)**	**14.89%**	**4,108.58**
			0.00		**0.00**			**0.00**
51640	**Operating Transfer To Capital Proj Fd**							
760			(25,000.00)	(25,000.00)	0.00	(25,000.00)	0.00%	0.00
	Transfer To Other Funds		0.00		0.00			0.00
	Total 51640	**Operating Transfer To**	**(25,000.00)**	**(25,000.00)**	**0.00**	**(25,000.00)**	**0.00%**	**0.00**
			0.00		**0.00**			**0.00**
Total For Fund:	**131**		(1,050,092.00)	(1,050,092.00)	214,445.89	(835,646.11)	20.42%	69,792.02
			0.00		0.00			0.00

Fund : **171**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
44550	**Jackson Theater**							
121			(359,346.00)	(359,346.00)	67,064.06	(292,281.94)	18.66%	25,613.95
	Salaries and Wages		0.00		0.00			0.00
141			(27,490.00)	(27,490.00)	5,000.32	(22,489.68)	18.19%	1,916.12
	Oasi (Employer's Share)		0.00		0.00			0.00
142			(12,279.00)	(12,279.00)	9,319.80	(2,959.20)	75.90%	2,379.92
	Hospital And Health Insurance		0.00		0.00			0.00
143			(12,008.00)	(12,008.00)	3,133.08	(8,874.92)	26.09%	1,188.70
	Employee Retirement Plan		0.00		0.00			0.00
146			(100.00)	(100.00)	43.61	(56.39)	43.61%	0.00
	Workmen's Compensation		0.00		0.00			0.00
147			(241.00)	(241.00)	16.34	(224.66)	6.78%	3.93
	Unemployment Insurance		0.00		0.00			0.00
211			(500.00)	(500.00)	82.51	(417.49)	16.50%	7.80
	Postage, Box Rent, Etc.		0.00		0.00			0.00
220			(5,000.00)	(5,000.00)	0.00	(5,000.00)	0.00%	0.00
	Printing, Duplicating, Typing, And Binding		0.00		0.00			0.00
221			(5,000.00)	(5,000.00)	3,700.89	(1,299.11)	74.02%	608.26
	Electronic Ticketing Service		0.00		0.00			0.00
230			(4,000.00)	(4,000.00)	1,136.25	(2,863.75)	28.41%	1,082.25
	Publicity, Subscriptions, And Dues		0.00		0.00			0.00
231			(220.00)	(220.00)	0.00	(220.00)	0.00%	0.00
	Publication Of Legal Notices		0.00		0.00			0.00
238			(35,000.00)	(35,000.00)	6,311.85	(28,688.15)	18.03%	2,689.17
	Marketing and Advertising		0.00		0.00			0.00
241			(14,400.00)	(14,400.00)	3,296.83	(11,103.17)	22.89%	1,568.42
	Electric		0.00		0.00			0.00
242			(3,000.00)	(3,000.00)	511.93	(2,488.07)	17.06%	165.02
	Water		0.00		0.00			0.00
244			(2,000.00)	(2,000.00)	145.92	(1,854.08)	7.30%	83.82
	Natural Gas		0.00		0.00			0.00

Fund : **171**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
245			(6,500.00)	(6,500.00)	1,729.19	(4,770.81)	26.60%	673.24
	Telephone And Other Communication Services		0.00		0.00			0.00
250	70048		0.00	0.00	463.93	463.93	No Budget	463.93
	Professional Entertainment		0.00		0.00			0.00
250	70042		0.00	0.00	6,100.95	6,100.95	No Budget	125.50
	Professional Entertainment		0.00		0.00			0.00
250	70044		0.00	0.00	2,800.00	2,800.00	No Budget	2,800.00
	Professional Entertainment		0.00		0.00			0.00
250	70039		0.00	0.00	8,313.72	8,313.72	No Budget	0.00
	Professional Entertainment		0.00		0.00			0.00
250	70040		0.00	0.00	3,500.00	3,500.00	No Budget	0.00
	Professional Entertainment		0.00		0.00			0.00
250	70045		0.00	0.00	3,250.00	3,250.00	No Budget	3,250.00
	Professional Entertainment		0.00		0.00			0.00
250	70100		0.00	0.00	185.00	185.00	No Budget	185.00
	Professional Entertainment		0.00		0.00			0.00
250	70041		0.00	0.00	10,000.00	10,000.00	No Budget	10,000.00
	Professional Entertainment		0.00		0.00			0.00
250			(150,000.00)	(150,000.00)	742.44	(149,257.56)	0.49%	34.94
	Professional Entertainment		0.00		0.00			0.00
250	70036		0.00	0.00	1,400.00	1,400.00	No Budget	0.00
	Professional Entertainment		0.00		0.00			0.00
250	70046		0.00	0.00	2,250.00	2,250.00	No Budget	2,250.00
	Professional Entertainment		0.00		0.00			0.00
250	70038		0.00	0.00	3,724.73	3,724.73	No Budget	1,800.00
	Professional Entertainment		0.00		0.00			0.00
250	70043		0.00	0.00	288.08	288.08	No Budget	288.08
	Professional Entertainment		0.00		0.00			0.00
250	70023		0.00	0.00	1,750.00	1,750.00	No Budget	0.00
	Professional Entertainment		0.00		0.00			0.00
250	70037		0.00	0.00	1,000.00	1,000.00	No Budget	0.00
	Professional Entertainment		0.00		0.00			0.00

Fund : **171**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
251			(300.00)	(300.00)	309.00	9.00	103.00%	0.00
	Medical Services		0.00		0.00			0.00
257			(40,000.00)	(40,000.00)	1,547.89	(38,452.11)	3.87%	725.38
	Royalties		0.00		0.00			0.00
257	70100		0.00	0.00	4,995.00	4,995.00	No Budget	2,220.00
	Royalties		0.00		0.00			0.00
262			(9,103.00)	(9,103.00)	1,327.50	(7,775.50)	14.58%	225.00
	Repair And Maintenance Equipment		0.00		0.00			0.00
266			(15,000.00)	(15,000.00)	558.55	(14,441.45)	3.72%	103.07
	Repair And Maintenance Buildings		0.00		0.00			0.00
287			(400.00)	(400.00)	47.59	(352.41)	11.90%	47.59
	Meals And Entertainment		0.00		0.00			0.00
290			(4,000.00)	(4,000.00)	5,000.00	1,000.00	125.00%	2,500.00
	Other Contracted Services		0.00		0.00			0.00
293			(500.00)	(500.00)	954.54	454.54	190.91%	666.66
	Software service		0.00		0.00			0.00
311			(2,000.00)	(2,000.00)	490.43	(1,509.57)	24.52%	100.28
	Office Supplies		0.00		0.00			0.00
312			(12,000.00)	(12,000.00)	2,485.12	(9,514.88)	20.71%	2,459.26
	Small Items Of Equipment		0.00		0.00			0.00
315			(3,000.00)	(3,000.00)	0.00	(3,000.00)	0.00%	0.00
	Information Technology Equipment		0.00		0.00			0.00
316			(300.00)	(300.00)	0.00	(300.00)	0.00%	0.00
	Technology Supplies		0.00		0.00			0.00
321			(100.00)	(100.00)	0.00	(100.00)	0.00%	0.00
	Paper/Plastics		0.00		0.00			0.00
323			(1,000.00)	(1,000.00)	283.29	(716.71)	28.33%	225.76
	Food		0.00		0.00			0.00
324			(10,000.00)	(10,000.00)	2,816.55	(7,183.45)	28.17%	806.33
	Household And Janitorial Supplies		0.00		0.00			0.00
326			(400.00)	(400.00)	0.00	(400.00)	0.00%	0.00
	Clothing And Uniforms		0.00		0.00			0.00

Fund : **171**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
330			(400.00)	(400.00)	0.00	(400.00)	0.00%	0.00
	Repair And Maintenance Supplies		0.00		0.00			0.00
341			(400.00)	(400.00)	0.00	(400.00)	0.00%	0.00
	Consumable Tools		0.00		0.00			0.00
342			(500.00)	(500.00)	0.00	(500.00)	0.00%	0.00
	Sign Parts And Supplies		0.00		0.00			0.00
351			(5,000.00)	(5,000.00)	0.00	(5,000.00)	0.00%	0.00
	Merchandise Purchased For Resale		0.00		0.00			0.00
352			(23,000.00)	(23,000.00)	5,783.29	(17,216.71)	25.14%	2,920.81
	Concession Supplies for Resale		0.00		0.00			0.00
354			(3,500.00)	(3,500.00)	1,033.28	(2,466.72)	29.52%	353.13
	Alcohol for Resale		0.00		0.00			0.00
520			0.00	0.00	295.19	295.19	No Budget	0.00
	Property/Liability Insurance		0.00		0.00			0.00
535			(15,000.00)	(15,000.00)	6,446.52	(8,553.48)	42.98%	4,362.49
	Equipment Leases & Maint Contracts		0.00		0.00			0.00
556			(9,000.00)	(9,000.00)	1,275.89	(7,724.11)	14.18%	453.73
	Credit Card Fees		0.00		0.00			0.00
561			(500.00)	(500.00)	390.00	(110.00)	78.00%	227.00
	Sales Tax Paid		0.00		0.00			0.00
565			(200.00)	(200.00)	20.47	(179.53)	10.24%	20.47
	Permit Fee		0.00		0.00			0.00
568			(400.00)	(400.00)	36.00	(364.00)	9.00%	36.00
	Annual Permit Fees		0.00		0.00			0.00
598			(1,500.00)	(1,500.00)	0.00	(1,500.00)	0.00%	0.00
	Gift Shop Expenditures		0.00		0.00			0.00
733			0.00	0.00	50.00	50.00	No Budget	50.00
	Prizes And Awards		0.00		0.00			0.00
	Total 44550	**Jackson Theater**	**(794,587.00)**	**(794,587.00)**	**183,407.53**	**(611,179.47)**	**23.08%**	**77,681.01**
			0.00		**0.00**			**0.00**

Fund : **171**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
51630	**Operating Transfer To Debt Service Fd**							
760			(164,616.00)	(164,616.00)	41,154.00	(123,462.00)	25.00%	13,718.00
	Transfer To Other Funds		0.00		0.00			0.00
	Total 51630	**Operating Transfer To Debt**	**(164,616.00)**	**(164,616.00)**	**41,154.00**	**(123,462.00)**	**25.00%**	**13,718.00**
			0.00		**0.00**			**0.00**
Total For Fund:	**171**		(959,203.00)	(959,203.00)	224,561.53	(734,641.47)	23.41%	91,399.01
			0.00		0.00			0.00

Fund : **210**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
49101	**2020 RD Facilities $3.294M**							
620	41500	110	(65,403.00)	(65,403.00)	16,175.08	(49,227.92)	24.73%	5,404.60
	Note Principal		0.00		0.00			0.00
640	41500	110	(84,021.00)	(84,021.00)	21,180.92	(62,840.08)	25.21%	7,047.40
	Interest On Notes		0.00		0.00			0.00
	Total 49101	**2020 RD Facilities $3.294M**	**(149,424.00)**	**(149,424.00)**	**37,356.00**	**(112,068.00)**	**25.00%**	**12,452.00**
			0.00		**0.00**			**0.00**
49102	**2021 GO Refunding $3.315M Tax-Exempt**							
620	44320	110	(95,000.00)	(95,000.00)	0.00	(95,000.00)	0.00%	0.00
	Note Principal		0.00		0.00			0.00
640	44320	110	(82,800.00)	(82,800.00)	0.00	(82,800.00)	0.00%	0.00
	Interest On Notes		0.00		0.00			0.00
	Total 49102	**2021 GO Refunding**	**(177,800.00)**	**(177,800.00)**	**0.00**	**(177,800.00)**	**0.00%**	**0.00**
			0.00		**0.00**			**0.00**
49201	**2020 Capital Improvement $1M**							
620	41500	110	(129,000.00)	(129,000.00)	0.00	(129,000.00)	0.00%	0.00
	Note Principal		0.00		0.00			0.00
640	41500	110	(7,359.00)	(7,359.00)	0.00	(7,359.00)	0.00%	0.00
	Interest On Notes		0.00		0.00			0.00
	Total 49201	**2020 Capital Improvement**	**(136,359.00)**	**(136,359.00)**	**0.00**	**(136,359.00)**	**0.00%**	**0.00**
			0.00		**0.00**			**0.00**
49202	**2024 CON Engel Property**							
620	41500	110	(24,051.00)	(24,051.00)	5,888.44	(18,162.56)	24.48%	1,958.35
	Note Principal		0.00		0.00			0.00
640	41500	110	(14,163.00)	(14,163.00)	4,142.75	(10,020.25)	29.25%	1,385.38
	Interest On Notes		0.00		0.00			0.00
	Total 49202	**2024 CON Engel Property**	**(38,214.00)**	**(38,214.00)**	**10,031.19**	**(28,182.81)**	**26.25%**	**3,343.73**
			0.00		**0.00**			**0.00**

Fund : **210**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
49203	**2023 Capital Improvement $1M**							
620	41500	110	(75,644.00)	(75,644.00)	18,482.32	(57,161.68)	24.43%	6,205.78
	Note Principal		0.00		0.00			0.00
640	41500	110	(25,373.00)	(25,373.00)	6,771.95	(18,601.05)	26.69%	2,212.31
	Interest On Notes		0.00		0.00			0.00
	Total 49203	**2023 Capital Improvement**	**(101,017.00)**	**(101,017.00)**	**25,254.27**	**(75,762.73)**	**25.00%**	**8,418.09**
			0.00		**0.00**			**0.00**
49205	**2021 Fire Truck**							
620	42200	110	(49,000.00)	(49,000.00)	49,000.00	0.00	100.00%	49,000.00
	Note Principal		0.00		0.00			0.00
640	42200	110	(6,774.00)	(6,774.00)	3,673.80	(3,100.20)	54.23%	3,673.80
	Interest On Notes		0.00		0.00			0.00
	Total 49205	**2021 Fire Truck**	**(55,774.00)**	**(55,774.00)**	**52,673.80**	**(3,100.20)**	**94.44%**	**52,673.80**
			0.00		**0.00**			**0.00**
49207	**2025 TMBF CON - Equipment**							
620	43100	110	(10,220.00)	(10,220.00)	0.00	(10,220.00)	0.00%	0.00
	Note Principal		0.00		0.00			0.00
620	44490	110	(2,000.00)	(2,000.00)	0.00	(2,000.00)	0.00%	0.00
	Note Principal		0.00		0.00			0.00
620	41500	110	(2,085.00)	(2,085.00)	0.00	(2,085.00)	0.00%	0.00
	Note Principal		0.00		0.00			0.00
620	44400	110	(2,615.00)	(2,615.00)	0.00	(2,615.00)	0.00%	0.00
	Note Principal		0.00		0.00			0.00
620	42100	110	(45,217.00)	(45,217.00)	0.00	(45,217.00)	0.00%	0.00
	Note Principal		0.00		0.00			0.00
620	42200	110	(8,537.00)	(8,537.00)	0.00	(8,537.00)	0.00%	0.00
	Note Principal		0.00		0.00			0.00
640	44490	110	(1,089.00)	(1,089.00)	0.00	(1,089.00)	0.00%	0.00
	Interest On Notes		0.00		0.00			0.00
640	41500	110	(1,135.00)	(1,135.00)	0.00	(1,135.00)	0.00%	0.00
	Interest On Notes		0.00		0.00			0.00

Fund : **210**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
640	43100	110	(5,564.00)	(5,564.00)	0.00	(5,564.00)	0.00%	0.00
	Interest On Notes		0.00		0.00			0.00
640	42100	110	(24,620.00)	(24,620.00)	0.00	(24,620.00)	0.00%	0.00
	Interest On Notes		0.00		0.00			0.00
640	42200	110	(4,649.00)	(4,649.00)	0.00	(4,649.00)	0.00%	0.00
	Interest On Notes		0.00		0.00			0.00
640	44400	110	(1,424.00)	(1,424.00)	0.00	(1,424.00)	0.00%	0.00
	Interest On Notes		0.00		0.00			0.00
	Total 49207	**2025 TMBF CON -**	**(109,155.00)**	**(109,155.00)**	**0.00**	**(109,155.00)**	**0.00%**	**0.00**
			0.00		**0.00**			**0.00**
49208	**2025 TMBF CON - Capital Projects**							
620	43170	110	(7,581.00)	(7,581.00)	0.00	(7,581.00)	0.00%	0.00
	Note Principal		0.00		0.00			0.00
620	44320	110	(284.00)	(284.00)	0.00	(284.00)	0.00%	0.00
	Note Principal		0.00		0.00			0.00
620	44400	110	(1,603.00)	(1,603.00)	0.00	(1,603.00)	0.00%	0.00
	Note Principal		0.00		0.00			0.00
620	43100	110	(38,065.00)	(38,065.00)	0.00	(38,065.00)	0.00%	0.00
	Note Principal		0.00		0.00			0.00
620	44490	110	(19,050.00)	(19,050.00)	0.00	(19,050.00)	0.00%	0.00
	Note Principal		0.00		0.00			0.00
620	47210	110	(12,821.00)	(12,821.00)	0.00	(12,821.00)	0.00%	0.00
	Note Principal		0.00		0.00			0.00
620	41500	110	(34,257.00)	(34,257.00)	0.00	(34,257.00)	0.00%	0.00
	Note Principal		0.00		0.00			0.00
640	41500	110	(24,631.00)	(24,631.00)	0.00	(24,631.00)	0.00%	0.00
	Interest On Notes		0.00		0.00			0.00
640	44400	110	(1,152.00)	(1,152.00)	0.00	(1,152.00)	0.00%	0.00
	Interest On Notes		0.00		0.00			0.00
640	43170	110	(5,451.00)	(5,451.00)	0.00	(5,451.00)	0.00%	0.00
	Interest On Notes		0.00		0.00			0.00

Fund : **210**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
640	43100	110	(27,369.00)	(27,369.00)	0.00	(27,369.00)	0.00%	0.00
	Interest On Notes		0.00		0.00			0.00
640	44490	110	(13,696.00)	(13,696.00)	0.00	(13,696.00)	0.00%	0.00
	Interest On Notes		0.00		0.00			0.00
640	47210	110	(9,218.00)	(9,218.00)	0.00	(9,218.00)	0.00%	0.00
	Interest On Notes		0.00		0.00			0.00
640	44320	110	(204.00)	(204.00)	0.00	(204.00)	0.00%	0.00
	Interest On Notes		0.00		0.00			0.00
	Total 49208	**2025 TMBF CON - Capital**	**(195,382.00)**	**(195,382.00)**	**0.00**	**(195,382.00)**	**0.00%**	**0.00**
			0.00		**0.00**			**0.00**
49209	**2026 TMBF CON - Public Safety**							
620	42200	110	(12,030.00)	(12,030.00)	0.00	(12,030.00)	0.00%	0.00
	Note Principal		0.00		0.00			0.00
620	42100	110	(103,753.00)	(103,753.00)	0.00	(103,753.00)	0.00%	0.00
	Note Principal		0.00		0.00			0.00
640	42200	110	(2,835.00)	(2,835.00)	0.00	(2,835.00)	0.00%	0.00
	Interest On Notes		0.00		0.00			0.00
640	42100	110	(24,449.00)	(24,449.00)	0.00	(24,449.00)	0.00%	0.00
	Interest On Notes		0.00		0.00			0.00
	Total 49209	**2026 TMBF CON - Public**	**(143,067.00)**	**(143,067.00)**	**0.00**	**(143,067.00)**	**0.00%**	**0.00**
			0.00		**0.00**			**0.00**
49210	**2026 TMBF CON - New**							
620	42100	110	(2,006.00)	(2,006.00)	0.00	(2,006.00)	0.00%	0.00
	Note Principal		0.00		0.00			0.00
620	47210	110	(4,008.00)	(4,008.00)	0.00	(4,008.00)	0.00%	0.00
	Note Principal		0.00		0.00			0.00
620	43100	110	(6,817.00)	(6,817.00)	0.00	(6,817.00)	0.00%	0.00
	Note Principal		0.00		0.00			0.00
620	42200	110	(10,426.00)	(10,426.00)	0.00	(10,426.00)	0.00%	0.00
	Note Principal		0.00		0.00			0.00
620	44400	110	(6,817.00)	(6,817.00)	0.00	(6,817.00)	0.00%	0.00
	Note Principal		0.00		0.00			0.00

Fund : **210**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
640	47210	110	(2,270.00)	(2,270.00)	0.00	(2,270.00)	0.00%	0.00
	Interest On Notes		0.00		0.00			0.00
640	43100	110	(3,861.00)	(3,861.00)	0.00	(3,861.00)	0.00%	0.00
	Interest On Notes		0.00		0.00			0.00
640	42100	110	(1,136.00)	(1,136.00)	0.00	(1,136.00)	0.00%	0.00
	Interest On Notes		0.00		0.00			0.00
640	44400	110	(3,861.00)	(3,861.00)	0.00	(3,861.00)	0.00%	0.00
	Interest On Notes		0.00		0.00			0.00
640	42200	110	(5,904.00)	(5,904.00)	0.00	(5,904.00)	0.00%	0.00
	Interest On Notes		0.00		0.00			0.00
	Total 49210	**2026 TMBF CON - New**	**(47,106.00)**	**(47,106.00)**	**0.00**	**(47,106.00)**	**0.00%**	**0.00**
			0.00		**0.00**			**0.00**
49301	**2023 RDA #22**							
620	41500	110	(110,453.00)	(110,453.00)	27,211.07	(83,241.93)	24.64%	9,011.30
	Note Principal		0.00		0.00			0.00
640	41500	110	(82,507.00)	(82,507.00)	21,028.93	(61,478.07)	25.49%	7,068.70
	Interest On Notes		0.00		0.00			0.00
	Total 49301	**2023 RDA #22**	**(192,960.00)**	**(192,960.00)**	**48,240.00**	**(144,720.00)**	**25.00%**	**16,080.00**
			0.00		**0.00**			**0.00**
49302	**2023 RDA #23**							
620	41500	110	(242,998.00)	(242,998.00)	59,844.79	(183,153.21)	24.63%	19,809.51
	Note Principal		0.00		0.00			0.00
640	41500	110	(191,162.00)	(191,162.00)	48,695.21	(142,466.79)	25.47%	16,370.49
	Interest On Notes		0.00		0.00			0.00
	Total 49302	**2023 RDA #23**	**(434,160.00)**	**(434,160.00)**	**108,540.00**	**(325,620.00)**	**25.00%**	**36,180.00**
			0.00		**0.00**			**0.00**
49303	**2023 RDA #24**							
620	41500	110	(271,991.00)	(271,991.00)	67,007.24	(204,983.76)	24.64%	22,190.31
	Note Principal		0.00		0.00			0.00
640	41500	110	(203,173.00)	(203,173.00)	51,783.76	(151,389.24)	25.49%	17,406.69
	Interest On Notes		0.00		0.00			0.00

Fund : **210**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
Total 49303	**2023 RDA #24**		**(475,164.00)**	**(475,164.00)**	**118,791.00**	**(356,373.00)**	**25.00%**	**39,597.00**
			0.00		**0.00**			**0.00**
49304	**2023 RDA #25**							
620	41500	110	(273,372.00)	(273,372.00)	67,347.39	(206,024.61)	24.64%	22,302.96
Note Principal			0.00		0.00			0.00
640	41500	110	(204,204.00)	(204,204.00)	52,046.61	(152,157.39)	25.49%	17,495.04
Interest On Notes			0.00		0.00			0.00
Total 49304	**2023 RDA #25**		**(477,576.00)**	**(477,576.00)**	**119,394.00**	**(358,182.00)**	**25.00%**	**39,798.00**
			0.00		**0.00**			**0.00**
49305	**2023 RDA #27**							
620	41500	110	(84,216.00)	(84,216.00)	20,766.62	(63,449.38)	24.66%	6,880.67
Note Principal			0.00		0.00			0.00
640	41500	110	(58,344.00)	(58,344.00)	14,873.38	(43,470.62)	25.49%	4,999.33
Interest On Notes			0.00		0.00			0.00
Total 49305	**2023 RDA #27**		**(142,560.00)**	**(142,560.00)**	**35,640.00**	**(106,920.00)**	**25.00%**	**11,880.00**
			0.00		**0.00**			**0.00**
49306	**2023 RDA #28**							
620	41500	110	(196,505.00)	(196,505.00)	48,455.44	(148,049.56)	24.66%	16,054.89
Note Principal			0.00		0.00			0.00
640	41500	110	(136,135.00)	(136,135.00)	34,704.56	(101,430.44)	25.49%	11,665.11
Interest On Notes			0.00		0.00			0.00
Total 49306	**2023 RDA #28**		**(332,640.00)**	**(332,640.00)**	**83,160.00**	**(249,480.00)**	**25.00%**	**27,720.00**
			0.00		**0.00**			**0.00**
49307	**2023 RDA Tiger Park $2M - New**							
620	41500	110	(42,835.00)	(42,835.00)	0.00	(42,835.00)	0.00%	0.00
Note Principal			0.00		0.00			0.00
640	41500	110	(69,317.00)	(69,317.00)	0.00	(69,317.00)	0.00%	0.00
Interest On Notes			0.00		0.00			0.00
Total 49307	**2023 RDA Tiger Park $2M -**		**(112,152.00)**	**(112,152.00)**	**0.00**	**(112,152.00)**	**0.00%**	**0.00**
			0.00		**0.00**			**0.00**

Fund : **210**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
49308	**2016 Fire Truck**							
620	42200	110	(10,432.00)	(10,432.00)	10,432.07	0.07	100.00%	3,485.14
	Note Principal		0.00		0.00			0.00
640	42200	110	(49.00)	(49.00)	49.60	0.60	101.22%	8.75
	Interest On Notes		0.00		0.00			0.00
	Total 49308	**2016 Fire Truck**	**(10,481.00)**	**(10,481.00)**	**10,481.67**	**0.67**	**100.01%**	**3,493.89**
			0.00		**0.00**			**0.00**
49309	**Tiger Park Bond Anticipation Note**							
640	41500	110	0.00	0.00	23,855.32	23,855.32	No Budget	8,444.37
	Interest On Notes		0.00		0.00			0.00
650	41500	110	0.00	0.00	500.00	500.00	No Budget	0.00
	Bonds - Other Fees		0.00		0.00			0.00
	Total 49309	**Tiger Park Bond**	**0.00**	**0.00**	**24,355.32**	**24,355.32**	**100.00%**	**8,444.37**
			0.00		**0.00**			**0.00**
49341	**2025 RDA #26**							
620	44550	171	(47,335.00)	(47,335.00)	11,580.57	(35,754.43)	24.47%	3,811.85
	Note Principal		0.00		0.00			0.00
640	44550	171	(60,401.00)	(60,401.00)	15,353.43	(45,047.57)	25.42%	5,166.15
	Interest On Notes		0.00		0.00			0.00
	Total 49341	**2025 RDA #26**	**(107,736.00)**	**(107,736.00)**	**26,934.00**	**(80,802.00)**	**25.00%**	**8,978.00**
			0.00		**0.00**			**0.00**
49342	**2025 New Debt**							
620	44550	171	(13,986.00)	(13,986.00)	3,361.04	(10,624.96)	24.03%	1,084.41
	Note Principal		0.00		0.00			0.00
640	44550	171	(42,894.00)	(42,894.00)	10,858.96	(32,035.04)	25.32%	3,655.59
	Interest On Notes		0.00		0.00			0.00
	Total 49342	**2025 New Debt**	**(56,880.00)**	**(56,880.00)**	**14,220.00**	**(42,660.00)**	**25.00%**	**4,740.00**
			0.00		**0.00**			**0.00**
49371	**2020 Garbage Truck**							
620	43200	131	(47,365.00)	(47,365.00)	11,725.87	(35,639.13)	24.76%	3,917.10
	Note Principal		0.00		0.00			0.00

Fund : **210**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
640	43200	131	(1,938.00)	(1,938.00)	599.87	(1,338.13)	30.95%	191.48
	Interest On Notes		0.00		0.00			0.00
	Total 49371	**2020 Garbage Truck**	**(49,303.00)**	**(49,303.00)**	**12,325.74**	**(36,977.26)**	**25.00%**	**4,108.58**
			0.00		**0.00**			**0.00**
49372	**2025 Garbage Truck**							
620	43200	131	(32,000.00)	(32,000.00)	0.00	(32,000.00)	0.00%	0.00
	Note Principal		0.00		0.00			0.00
640	43200	131	(23,079.00)	(23,079.00)	11,539.30	(11,539.70)	50.00%	0.00
	Interest On Notes		0.00		0.00			0.00
	Total 49372	**2025 Garbage Truck**	**(55,079.00)**	**(55,079.00)**	**11,539.30**	**(43,539.70)**	**20.95%**	**0.00**
			0.00		**0.00**			**0.00**
49999	**New Debt**							
620	43200	131	(34,590.00)	(34,590.00)	0.00	(34,590.00)	0.00%	0.00
	Note Principal		0.00		0.00			0.00
640	43200	131	(21,324.00)	(21,324.00)	0.00	(21,324.00)	0.00%	0.00
	Interest On Notes		0.00		0.00			0.00
	Total 49999	**New Debt**	**(55,914.00)**	**(55,914.00)**	**0.00**	**(55,914.00)**	**0.00%**	**0.00**
			0.00		**0.00**			**0.00**
Total For Fund:	**210**		(3,655,903.00)	(3,655,903.00)	738,936.29	(2,916,966.71)	20.21%	277,907.46
			0.00		0.00			0.00

Fund : **310**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
47500	**Capital Equipment**							
940	43200		(438,400.00)	(438,400.00)	452,724.00	14,324.00	103.27%	0.00
	Machinery And Equipment		0.00		0.00			0.00
941	43200		(25,000.00)	(25,000.00)	0.00	(25,000.00)	0.00%	0.00
	Vehicles		0.00		0.00			0.00
942	44400		(35,000.00)	(35,000.00)	28,261.05	(6,738.95)	80.75%	0.00
	General Purpose Machinery And Equipment		0.00		0.00			0.00
942	43100		(85,000.00)	(85,000.00)	53,860.17	(31,139.83)	63.36%	53,860.17
	General Purpose Machinery And Equipment		0.00		0.00			0.00
949	42100		(25,000.00)	(25,000.00)	0.00	(25,000.00)	0.00%	0.00
	Other Machinery And Equipment		0.00		0.00			0.00
949	42200		(130,000.00)	(130,000.00)	0.00	(130,000.00)	0.00%	0.00
	Other Machinery And Equipment		0.00		0.00			0.00
952	Debt		0.00	0.00	50,018.17	50,018.17	No Budget	49,218.17
	Police Vehicles		0.00		0.00			0.00
952			0.00	0.00	0.00	0.00	No Budget	0.00
	Police Vehicles		0.00		0.00			0.00
954	42100		0.00	0.00	93,090.21	93,090.21	No Budget	93,090.21
	Radios		0.00		0.00			0.00
954	42200		(42,000.00)	(42,000.00)	0.00	(42,000.00)	0.00%	0.00
	Radios		0.00		0.00			0.00
	Total 47500	**Capital Equipment**	**(780,400.00)**	**(780,400.00)**	**677,953.60**	**(102,446.40)**	**86.87%**	**196,168.55**
			0.00		**0.00**			**0.00**
47510	**Capital Projects**							
929	41500	150	0.00	0.00	2,838.00	2,838.00	No Budget	0.00
	Other Buildings		0.00		0.00			0.00
929	907		0.00	0.00	3,000.00	3,000.00	No Budget	1,500.00
	Other Buildings		0.00		0.00			0.00
929	47210		(50,000.00)	(50,000.00)	89,411.00	39,411.00	178.82%	89,411.00
	Other Buildings		0.00		0.00			0.00

Fund : **310**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
929	44491		0.00	0.00	29,344.00	29,344.00	No Budget	0.00
	Other Buildings		0.00		0.00			0.00
929	43100		0.00	0.00	1,425.00	1,425.00	No Budget	0.00
	Other Buildings		0.00		0.00			0.00
931	974A		0.00	0.00	363,484.80	363,484.80	No Budget	363,484.80
	Roads, Street, And Parking Lots		0.00		0.00			0.00
933	974		0.00	0.00	77,246.40	77,246.40	No Budget	77,246.40
	Sidewalks		0.00		0.00			0.00
937	44490		0.00	0.00	(51.00)	(51.00)	No Budget	0.00
	Parks And Recreation Facilities		0.00		0.00			0.00
937	974A		0.00	0.00	0.00	0.00	No Budget	5,250.00
	Parks And Recreation Facilities		0.00		0.00			0.00
937	44400	152	0.00	0.00	9,450.00	9,450.00	No Budget	0.00
	Parks And Recreation Facilities		0.00		0.00			0.00
937	44400		(50,000.00)	(50,000.00)	1,853.45	(48,146.55)	3.71%	715.95
	Parks And Recreation Facilities		0.00		0.00			0.00
939	41500	150	0.00	0.00	3,798.00	3,798.00	No Budget	0.00
	Other Improvements		0.00		0.00			0.00
	Total 47510 Capital Projects		**(100,000.00)**	**(100,000.00)**	**581,799.65**	**481,799.65**	**581.80%**	**537,608.15**
			0.00		**0.00**			**0.00**
Total For Fund: 310			(880,400.00)	(880,400.00)	1,259,753.25	379,353.25	143.09%	733,776.70
			0.00		0.00			0.00

Fund : **311**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
95003	**AG Learning Center**							
254			0.00	0.00	7,475.00	7,475.00	No Budget	5,462.50
	Architectural Services		0.00		0.00			0.00
	Total 95003	**AG Learning Center**	**0.00**	**0.00**	**7,475.00**	**7,475.00**	**100.00%**	**5,462.50**
			0.00		**0.00**			**0.00**
95002	**Tiger Park - LPRF**							
937	902		0.00	0.00	0.00	0.00	No Budget	0.00
	Parks And Recreation Facilities		0.00		0.00			0.00
	Total 95002	**Tiger Park - LPRF**	**0.00**	**0.00**	**0.00**	**0.00**	**100.00%**	**0.00**
			0.00		**0.00**			**0.00**
Total For Fund:	**311**		0.00	0.00	7,475.00	7,475.00	100.00%	5,462.50
			0.00		0.00			0.00

Fund : **334**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
41591	**Health Insurance Reimbursement**							
142	110		0.00	0.00	11,532.94	11,532.94	No Budget	979.13
	Hospital And Health Insurance		0.00		0.00			0.00
142	413		0.00	0.00	14,429.42	14,429.42	No Budget	1,806.04
	Hospital And Health Insurance		0.00		0.00			0.00
142	131		0.00	0.00	1,117.01	1,117.01	No Budget	1,117.01
	Hospital And Health Insurance		0.00		0.00			0.00
	Total 41591	**Health Insurance**	**0.00**	**0.00**	**27,079.37**	**27,079.37**	**100.00%**	**3,902.18**
			0.00		**0.00**			**0.00**
Total For Fund:	**334**		0.00	0.00	27,079.37	27,079.37	100.00%	3,902.18
			0.00		0.00			0.00

Fund : **413**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
52113	**Water Treatment Plant**							
121	5102		0.00	0.00	16,458.44	16,458.44	No Budget	3,553.34
	Salaries and Wages		0.00		0.00			0.00
121			(585,349.00)	(585,349.00)	124,715.77	(460,633.23)	21.31%	48,490.79
	Salaries and Wages		0.00		0.00			0.00
141	5102		0.00	0.00	1,220.71	1,220.71	No Budget	264.16
	Oasi (Employer's Share)		0.00		0.00			0.00
141			(44,779.00)	(44,779.00)	9,078.15	(35,700.85)	20.27%	3,550.23
	Oasi (Employer's Share)		0.00		0.00			0.00
142			(86,349.00)	(86,349.00)	26,814.22	(59,534.78)	31.05%	6,482.91
	Hospital And Health Insurance		0.00		0.00			0.00
143	5102		0.00	0.00	1,227.80	1,227.80	No Budget	265.08
	Employee Retirement Plan		0.00		0.00			0.00
143			(33,567.00)	(33,567.00)	8,626.09	(24,940.91)	25.70%	3,310.09
	Employee Retirement Plan		0.00		0.00			0.00
146			(11,425.00)	(11,425.00)	206.10	(11,218.90)	1.80%	206.10
	Workmen's Compensation		0.00		0.00			0.00
147			(291.00)	(291.00)	10.13	(280.87)	3.48%	4.50
	Unemployment Insurance		0.00		0.00			0.00
148			(7,000.00)	(7,000.00)	8,217.80	1,217.80	117.40%	2,295.70
	Employee Education And Training		0.00		0.00			0.00
211			(700.00)	(700.00)	86.95	(613.05)	12.42%	7.80
	Postage, Box Rent, Etc.		0.00		0.00			0.00
230			(4,000.00)	(4,000.00)	0.00	(4,000.00)	0.00%	0.00
	Publicity, Subscriptions, And Dues		0.00		0.00			0.00
241			(600,000.00)	(600,000.00)	112,836.75	(487,163.25)	18.81%	55,994.06
	Electric		0.00		0.00			0.00
242			(2,400.00)	(2,400.00)	564.70	(1,835.30)	23.53%	263.35
	Water		0.00		0.00			0.00
245			(20,000.00)	(20,000.00)	5,538.66	(14,461.34)	27.69%	1,495.32
	Telephone And Other Communication Services		0.00		0.00			0.00

Fund : **413**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
248			(5,000.00)	(5,000.00)	197.95	(4,802.05)	3.96%	120.40
	GPS Services		0.00		0.00			0.00
251			(3,500.00)	(3,500.00)	731.80	(2,768.20)	20.91%	0.00
	Medical Services		0.00		0.00			0.00
259			(35,000.00)	(35,000.00)	6,156.40	(28,843.60)	17.59%	5,161.40
	Contract Lab Services		0.00		0.00			0.00
261			(15,000.00)	(15,000.00)	2,363.57	(12,636.43)	15.76%	1,964.57
	Repair And Maintenance Motor Vehicles		0.00		0.00			0.00
262			(8,000.00)	(8,000.00)	900.54	(7,099.46)	11.26%	0.00
	Repair And Maintenance Equipment		0.00		0.00			0.00
265			(5,000.00)	(5,000.00)	101.50	(4,898.50)	2.03%	0.00
	Repair And Maintenance Grounds And		0.00		0.00			0.00
266			(100,000.00)	(100,000.00)	6,215.64	(93,784.36)	6.22%	3,413.75
	Repair And Maintenance Buildings		0.00		0.00			0.00
269			(200.00)	(200.00)	0.00	(200.00)	0.00%	0.00
	Repair And Maintenance Utility Lines		0.00		0.00			0.00
271			0.00	0.00	8,308.79	8,308.79	No Budget	0.00
	Repair And Maintenance Water Tank		0.00		0.00			0.00
281	100		0.00	0.00	546,631.66	546,631.66	No Budget	442,000.00
	Repair and Maintenance Plant		0.00		0.00			0.00
281			(110,000.00)	(110,000.00)	36,153.05	(73,846.95)	32.87%	2,775.00
	Repair and Maintenance Plant		0.00		0.00			0.00
290			(500.00)	(500.00)	0.00	(500.00)	0.00%	0.00
	Other Contracted Services		0.00		0.00			0.00
293			0.00	0.00	5,158.54	5,158.54	No Budget	4,530.66
	Software service		0.00		0.00			0.00
311			(10,000.00)	(10,000.00)	3,434.92	(6,565.08)	34.35%	2,745.90
	Office Supplies		0.00		0.00			0.00
312			(25,000.00)	(25,000.00)	1,709.32	(23,290.68)	6.84%	0.00
	Small Items Of Equipment		0.00		0.00			0.00
315			(15,000.00)	(15,000.00)	0.00	(15,000.00)	0.00%	0.00
	Information Technology Equipment		0.00		0.00			0.00

Fund : **413**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
322			(35,000.00)	(35,000.00)	4,865.95	(30,134.05)	13.90%	2,614.14
	Chemical, Laboratory, And Medical Supplies		0.00		0.00			0.00
324			(5,000.00)	(5,000.00)	1,436.82	(3,563.18)	28.74%	886.61
	Household And Janitorial Supplies		0.00		0.00			0.00
326			(7,000.00)	(7,000.00)	3,010.95	(3,989.05)	43.01%	1,219.11
	Clothing And Uniforms		0.00		0.00			0.00
331			(25,000.00)	(25,000.00)	2,424.99	(22,575.01)	9.70%	1,478.30
	Gas, Oil, Diesel Fuel, Grease, Etc.		0.00		0.00			0.00
332			0.00	0.00	4,506.37	4,506.37	No Budget	3,607.65
	Vehicle Parts And Repair		0.00		0.00			0.00
334			(3,000.00)	(3,000.00)	1,056.75	(1,943.25)	35.23%	97.71
	Tires, Tubes And Etc.		0.00		0.00			0.00
335			(15,000.00)	(15,000.00)	1,034.16	(13,965.84)	6.89%	591.20
	Electrical Supplies		0.00		0.00			0.00
341			(4,000.00)	(4,000.00)	9,708.42	5,708.42	242.71%	6,255.07
	Consumable Tools		0.00		0.00			0.00
344			(10,000.00)	(10,000.00)	418.00	(9,582.00)	4.18%	418.00
	Safety Supplies		0.00		0.00			0.00
390			(6,000.00)	(6,000.00)	160.46	(5,839.54)	2.67%	40.57
	Miscellaneous Supplies		0.00		0.00			0.00
451			(15,000.00)	(15,000.00)	0.00	(15,000.00)	0.00%	0.00
	Rock and Crushed Stone		0.00		0.00			0.00
493			(350,000.00)	(350,000.00)	64,378.64	(285,621.36)	18.39%	25,369.50
	Chemicals		0.00		0.00			0.00
533			(32,000.00)	(32,000.00)	0.00	(32,000.00)	0.00%	0.00
	Machinery And Equipment Rental		0.00		0.00			0.00
535			(10,000.00)	(10,000.00)	3,468.78	(6,531.22)	34.69%	985.67
	Equipment Leases & Maint Contracts		0.00		0.00			0.00
640	5401		0.00	0.00	536,805.50	536,805.50	No Budget	536,805.50
	Interest On Notes		0.00		0.00			0.00
824			(7,500.00)	(7,500.00)	0.00	(7,500.00)	0.00%	0.00
	Intake Access Road Maintenance		0.00		0.00			0.00

Fund : **413**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
941			0.00	0.00	89,853.50	89,853.50	No Budget	0.00
	Vehicles		0.00		0.00			0.00
949	5102		0.00	0.00	797.53	797.53	No Budget	0.00
	Other Machinery And Equipment		0.00		0.00			0.00
981	5400		0.00	0.00	1,101,835.05	1,101,835.05	No Budget	1,101,835.05
	Water Treatment Plant		0.00		0.00			0.00
981			0.00	0.00	99,772.50	99,772.50	No Budget	25,450.00
	Water Treatment Plant		0.00		0.00			0.00
982			0.00	0.00	800.00	800.00	No Budget	0.00
	Plant Transmission Line		0.00		0.00			0.00
	Total 52113	**Water Treatment Plant**	**(2,252,560.00)**	**(2,252,560.00)**	**2,860,000.32**	**607,440.32**	**126.97%**	**2,296,549.19**
			0.00		**0.00**			**0.00**
52114	**Transmission And Distribution**							
121			(940,047.00)	(940,047.00)	191,015.11	(749,031.89)	20.32%	69,519.02
	Salaries and Wages		0.00		0.00			0.00
141			(71,914.00)	(71,914.00)	13,875.27	(58,038.73)	19.29%	5,042.94
	Oasi (Employer's Share)		0.00		0.00			0.00
142			(159,145.00)	(159,145.00)	33,053.48	(126,091.52)	20.77%	9,145.77
	Hospital And Health Insurance		0.00		0.00			0.00
143			(53,600.00)	(53,600.00)	14,104.09	(39,495.91)	26.31%	5,141.36
	Employee Retirement Plan		0.00		0.00			0.00
146			(17,300.00)	(17,300.00)	84.00	(17,216.00)	0.49%	84.00
	Workmen's Compensation		0.00		0.00			0.00
147			(350.00)	(350.00)	42.54	(307.46)	12.15%	0.00
	Unemployment Insurance		0.00		0.00			0.00
148			(20,000.00)	(20,000.00)	0.00	(20,000.00)	0.00%	0.00
	Employee Education And Training		0.00		0.00			0.00
211			0.00	0.00	450.27	450.27	No Budget	9.36
	Postage, Box Rent, Etc.		0.00		0.00			0.00
230			(15,000.00)	(15,000.00)	0.00	(15,000.00)	0.00%	0.00
	Publicity, Subscriptions, And Dues		0.00		0.00			0.00

Fund : **413**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
245			(15,000.00)	(15,000.00)	2,998.08	(12,001.92)	19.99%	1,067.81
	Telephone And Other Communication Services		0.00		0.00			0.00
248			(7,500.00)	(7,500.00)	917.30	(6,582.70)	12.23%	529.10
	GPS Services		0.00		0.00			0.00
249			(18,000.00)	(18,000.00)	5,328.97	(12,671.03)	29.61%	3,828.97
	GIS Mapping Services		0.00		0.00			0.00
251			(6,500.00)	(6,500.00)	892.50	(5,607.50)	13.73%	0.00
	Medical Services		0.00		0.00			0.00
259			(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
	Contract Lab Services		0.00		0.00			0.00
261			(17,500.00)	(17,500.00)	716.02	(16,783.98)	4.09%	0.00
	Repair And Maintenance Motor Vehicles		0.00		0.00			0.00
262			(8,500.00)	(8,500.00)	1,642.90	(6,857.10)	19.33%	708.99
	Repair And Maintenance Equipment		0.00		0.00			0.00
266			(5,000.00)	(5,000.00)	0.00	(5,000.00)	0.00%	0.00
	Repair And Maintenance Buildings		0.00		0.00			0.00
269	100		0.00	0.00	0.00	0.00	No Budget	0.00
	Repair And Maintenance Utility Lines		0.00		0.00			0.00
269			0.00	0.00	8,935.00	8,935.00	No Budget	6,285.00
	Repair And Maintenance Utility Lines		0.00		0.00			0.00
290			(45,000.00)	(45,000.00)	0.00	(45,000.00)	0.00%	0.00
	Other Contracted Services		0.00		0.00			0.00
293			(8,000.00)	(8,000.00)	666.67	(7,333.33)	8.33%	666.67
	Software service		0.00		0.00			0.00
311			(3,000.00)	(3,000.00)	409.99	(2,590.01)	13.67%	373.95
	Office Supplies		0.00		0.00			0.00
312			(18,000.00)	(18,000.00)	7,603.49	(10,396.51)	42.24%	1,025.58
	Small Items Of Equipment		0.00		0.00			0.00
316			(250.00)	(250.00)	0.00	(250.00)	0.00%	0.00
	Technology Supplies		0.00		0.00			0.00
322			(500.00)	(500.00)	578.61	78.61	115.72%	259.49
	Chemical, Laboratory, And Medical Supplies		0.00		0.00			0.00

Fund : **413**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
323			(1,500.00)	(1,500.00)	535.54	(964.46)	35.70%	535.54
	Food		0.00		0.00			0.00
324			(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
	Household And Janitorial Supplies		0.00		0.00			0.00
325			(1,000.00)	(1,000.00)	817.99	(182.01)	81.80%	357.00
	Agricultural and Horticultural Supplies		0.00		0.00			0.00
326			(15,000.00)	(15,000.00)	4,572.01	(10,427.99)	30.48%	1,395.80
	Clothing And Uniforms		0.00		0.00			0.00
331			(50,000.00)	(50,000.00)	11,007.07	(38,992.93)	22.01%	5,379.67
	Gas, Oil, Diesel Fuel, Grease, Etc.		0.00		0.00			0.00
332			(22,500.00)	(22,500.00)	7,358.82	(15,141.18)	32.71%	1,747.14
	Vehicle Parts And Repair		0.00		0.00			0.00
334			(25,500.00)	(25,500.00)	306.23	(25,193.77)	1.20%	97.71
	Tires, Tubes And Etc.		0.00		0.00			0.00
338			(200,000.00)	(200,000.00)	83,265.65	(116,734.35)	41.63%	52,521.04
	Repair Parts - Water Or Sewer Lines, Meters,		0.00		0.00			0.00
338	100		0.00	0.00	57,900.00	57,900.00	No Budget	0.00
	Repair Parts - Water Or Sewer Lines, Meters,		0.00		0.00			0.00
340			(200.00)	(200.00)	0.00	(200.00)	0.00%	0.00
	Other Repair And Maintenance Supplies		0.00		0.00			0.00
341			(3,500.00)	(3,500.00)	360.10	(3,139.90)	10.29%	52.00
	Consumable Tools		0.00		0.00			0.00
344			(9,000.00)	(9,000.00)	0.00	(9,000.00)	0.00%	0.00
	Safety Supplies		0.00		0.00			0.00
348			(45,000.00)	(45,000.00)	0.00	(45,000.00)	0.00%	0.00
	Water Line Upgrades		0.00		0.00			0.00
349			(10,000.00)	(10,000.00)	0.00	(10,000.00)	0.00%	0.00
	Water Loss Reduction		0.00		0.00			0.00
390			(25,000.00)	(25,000.00)	2,589.73	(22,410.27)	10.36%	875.99
	Miscellaneous Supplies		0.00		0.00			0.00
392			(35,000.00)	(35,000.00)	0.00	(35,000.00)	0.00%	0.00
	Fire Hydrants		0.00		0.00			0.00

Fund : **413**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
451			(85,000.00)	(85,000.00)	39,225.42	(45,774.58)	46.15%	2,898.10
	Rock and Crushed Stone		0.00		0.00			0.00
471			(20,000.00)	(20,000.00)	4,911.89	(15,088.11)	24.56%	3,525.98
	Asphalt And Asphalt Filler		0.00		0.00			0.00
472			(500.00)	(500.00)	0.00	(500.00)	0.00%	0.00
	Concrete		0.00		0.00			0.00
491			(8,500.00)	(8,500.00)	0.00	(8,500.00)	0.00%	0.00
	Direct Boring Machine		0.00		0.00			0.00
533			(2,250.00)	(2,250.00)	0.00	(2,250.00)	0.00%	0.00
	Machinery And Equipment Rental		0.00		0.00			0.00
535			(12,000.00)	(12,000.00)	4,761.55	(7,238.45)	39.68%	1,247.02
	Equipment Leases & Maint Contracts		0.00		0.00			0.00
565			0.00	0.00	18,938.40	18,938.40	No Budget	18,938.40
	Permit Fee		0.00		0.00			0.00
	Total 52114	**Transmission And**	**(2,003,556.00)**	**(2,003,556.00)**	**519,864.69**	**(1,483,691.31)**	**25.95%**	**193,259.40**
			0.00		**0.00**			**0.00**
52117	**Administration And General Expenses**							
121			(838,009.00)	(838,009.00)	168,503.81	(669,505.19)	20.11%	63,526.31
	Salaries and Wages		0.00		0.00			0.00
141			(64,108.00)	(64,108.00)	12,381.78	(51,726.22)	19.31%	4,694.14
	Oasi (Employer's Share)		0.00		0.00			0.00
142			(120,836.00)	(120,836.00)	27,267.34	(93,568.66)	22.57%	7,065.41
	Hospital And Health Insurance		0.00		0.00			0.00
143			(48,058.00)	(48,058.00)	11,940.20	(36,117.80)	24.85%	4,517.15
	Employee Retirement Plan		0.00		0.00			0.00
146			(2,240.00)	(2,240.00)	0.00	(2,240.00)	0.00%	0.00
	Workmen's Compensation		0.00		0.00			0.00
147			(300.00)	(300.00)	0.00	(300.00)	0.00%	0.00
	Unemployment Insurance		0.00		0.00			0.00
211			(94,235.00)	(94,235.00)	26,276.41	(67,958.59)	27.88%	9,200.37
	Postage, Box Rent, Etc.		0.00		0.00			0.00

Fund : **413**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
230			(750.00)	(750.00)	0.00	(750.00)	0.00%	0.00
	Publicity, Subscriptions, And Dues		0.00		0.00			0.00
231			(1,100.00)	(1,100.00)	283.60	(816.40)	25.78%	0.00
	Publication Of Legal Notices		0.00		0.00			0.00
235			(1,400.00)	(1,400.00)	0.00	(1,400.00)	0.00%	0.00
	Memberships, Registration Fees, And Tuition		0.00		0.00			0.00
241			(9,900.00)	(9,900.00)	2,333.42	(7,566.58)	23.57%	1,288.13
	Electric		0.00		0.00			0.00
242			(950.00)	(950.00)	107.97	(842.03)	11.37%	0.00
	Water		0.00		0.00			0.00
245			(5,000.00)	(5,000.00)	799.36	(4,200.64)	15.99%	266.01
	Telephone And Other Communication Services		0.00		0.00			0.00
251			(2,700.00)	(2,700.00)	368.10	(2,331.90)	13.63%	0.00
	Medical Services		0.00		0.00			0.00
252			(62,000.00)	(62,000.00)	8,311.87	(53,688.13)	13.41%	3,388.12
	Legal Services		0.00		0.00			0.00
253			(31,300.00)	(31,300.00)	0.00	(31,300.00)	0.00%	0.00
	Accounting And Auditing Services		0.00		0.00			0.00
255			(54,000.00)	(54,000.00)	36,215.48	(17,784.52)	67.07%	0.00
	IT and Network Services		0.00		0.00			0.00
266			(4,000.00)	(4,000.00)	163.70	(3,836.30)	4.09%	0.00
	Repair And Maintenance Buildings		0.00		0.00			0.00
288			(5,000.00)	(5,000.00)	376.00	(4,624.00)	7.52%	176.00
	Travel/Training		0.00		0.00			0.00
290			(38,620.00)	(38,620.00)	9,202.16	(29,417.84)	23.83%	3,099.88
	Other Contracted Services		0.00		0.00			0.00
293			0.00	0.00	1,242.43	1,242.43	No Budget	666.67
	Software service		0.00		0.00			0.00
311			(7,400.00)	(7,400.00)	2,292.91	(5,107.09)	30.99%	254.43
	Office Supplies		0.00		0.00			0.00
312			(6,000.00)	(6,000.00)	0.00	(6,000.00)	0.00%	0.00
	Small Items Of Equipment		0.00		0.00			0.00

Fund : **413**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
313			(7,000.00)	(7,000.00)	1,146.12	(5,853.88)	16.37%	0.00
	Stationary/Forms		0.00		0.00			0.00
315			(4,000.00)	(4,000.00)	0.00	(4,000.00)	0.00%	0.00
	Information Technology Equipment		0.00		0.00			0.00
323			(15,000.00)	(15,000.00)	0.00	(15,000.00)	0.00%	0.00
	Food		0.00		0.00			0.00
326			(400.00)	(400.00)	59.49	(340.51)	14.87%	0.00
	Clothing And Uniforms		0.00		0.00			0.00
328			(300.00)	(300.00)	0.00	(300.00)	0.00%	0.00
	Educational Supplies		0.00		0.00			0.00
390			(3,200.00)	(3,200.00)	49.63	(3,150.37)	1.55%	0.00
	Miscellaneous Supplies		0.00		0.00			0.00
520			(143,000.00)	(143,000.00)	58,063.87	(84,936.13)	40.60%	145.87
	Property/Liability Insurance		0.00		0.00			0.00
535			(32,250.00)	(32,250.00)	5,501.65	(26,748.35)	17.06%	1,049.39
	Equipment Leases & Maint Contracts		0.00		0.00			0.00
540			(2,000,000.00)	(2,000,000.00)	500,000.01	(1,499,999.99)	25.00%	166,666.67
	Depreciation		0.00		0.00			0.00
552			11,627.00	11,627.00	(2,906.70)	8,720.30	25.00%	(968.90)
	Amortization Of Bond Premium		0.00		0.00			0.00
555			(10,000.00)	(10,000.00)	2,038.71	(7,961.29)	20.39%	370.28
	Bank Service Charges		0.00		0.00			0.00
564			(18,889.00)	(18,889.00)	0.00	(18,889.00)	0.00%	0.00
	Annual Maintenance Fee		0.00		0.00			0.00
592			(300,000.00)	(300,000.00)	0.00	(300,000.00)	0.00%	0.00
	Payments In Lieu Of Taxes		0.00		0.00			0.00
630	BD21B		(61,298.00)	(61,298.00)	0.00	(61,298.00)	0.00%	0.00
	Interest On Bond Debt		0.00		0.00			0.00
630	TMBF		(129,954.00)	(129,954.00)	0.00	(129,954.00)	0.00%	0.00
	Interest On Bond Debt		0.00		0.00			0.00
630	NEW		(107,725.00)	(107,725.00)	0.00	(107,725.00)	0.00%	0.00
	Interest On Bond Debt		0.00		0.00			0.00

Fund : **413**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
630	BD21A		(64,250.00)	(64,250.00)	0.00	(64,250.00)	0.00%	0.00
	Interest On Bond Debt		0.00		0.00			0.00
630	BND12		(21,596.00)	(21,596.00)	5,458.23	(16,137.77)	25.27%	1,815.06
	Interest On Bond Debt		0.00		0.00			0.00
630	BD13B		(42,703.00)	(42,703.00)	10,786.55	(31,916.45)	25.26%	3,587.36
	Interest On Bond Debt		0.00		0.00			0.00
630	BND22		(108,601.00)	(108,601.00)	57,102.00	(51,499.00)	52.58%	0.00
	Interest On Bond Debt		0.00		0.00			0.00
640	CP22A		(40,481.00)	(40,481.00)	21,250.01	(19,230.99)	52.49%	0.00
	Interest On Notes		0.00		0.00			0.00
747	00001		0.00	0.00	(30.70)	(30.70)	No Budget	(27.01)
	Cash Over/Short		0.00		0.00			0.00
747			0.00	0.00	(0.06)	(0.06)	No Budget	0.00
	Cash Over/Short		0.00		0.00			0.00
	Total 52117	**Administration And**	**(4,496,926.00)**	**(4,496,926.00)**	**966,585.35**	**(3,530,340.65)**	**21.49%**	**270,781.34**
			0.00		**0.00**			**0.00**
52118	**Meter Department**							
121			(480,406.00)	(480,406.00)	90,575.29	(389,830.71)	18.85%	33,888.83
	Salaries and Wages		0.00		0.00			0.00
141			(36,751.00)	(36,751.00)	6,569.34	(30,181.66)	17.88%	2,472.62
	Oasi (Employer's Share)		0.00		0.00			0.00
142			(60,742.00)	(60,742.00)	18,572.86	(42,169.14)	30.58%	4,623.04
	Hospital And Health Insurance		0.00		0.00			0.00
143			(28,524.00)	(28,524.00)	6,712.17	(21,811.83)	23.53%	2,513.19
	Employee Retirement Plan		0.00		0.00			0.00
146			(11,300.00)	(11,300.00)	0.00	(11,300.00)	0.00%	0.00
	Workmen's Compensation		0.00		0.00			0.00
147			(250.00)	(250.00)	0.00	(250.00)	0.00%	0.00
	Unemployment Insurance		0.00		0.00			0.00
148			(8,000.00)	(8,000.00)	390.00	(7,610.00)	4.88%	0.00
	Employee Education And Training		0.00		0.00			0.00

Fund : **413**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
230			(6,500.00)	(6,500.00)	0.00	(6,500.00)	0.00%	0.00
	Publicity, Subscriptions, And Dues		0.00		0.00			0.00
245			(6,000.00)	(6,000.00)	1,412.84	(4,587.16)	23.55%	505.00
	Telephone And Other Communication Services		0.00		0.00			0.00
248			(2,500.00)	(2,500.00)	401.00	(2,099.00)	16.04%	168.35
	GPS Services		0.00		0.00			0.00
251			0.00	0.00	242.50	242.50	No Budget	0.00
	Medical Services		0.00		0.00			0.00
261			(8,000.00)	(8,000.00)	0.00	(8,000.00)	0.00%	0.00
	Repair And Maintenance Motor Vehicles		0.00		0.00			0.00
290			(15,000.00)	(15,000.00)	684.88	(14,315.12)	4.57%	185.15
	Other Contracted Services		0.00		0.00			0.00
293			(8,000.00)	(8,000.00)	666.67	(7,333.33)	8.33%	666.67
	Software service		0.00		0.00			0.00
311			(7,000.00)	(7,000.00)	99.50	(6,900.50)	1.42%	99.50
	Office Supplies		0.00		0.00			0.00
312			(30,000.00)	(30,000.00)	122.55	(29,877.45)	0.41%	0.00
	Small Items Of Equipment		0.00		0.00			0.00
322			(4,000.00)	(4,000.00)	0.00	(4,000.00)	0.00%	0.00
	Chemical, Laboratory, And Medical Supplies		0.00		0.00			0.00
326			(10,000.00)	(10,000.00)	2,020.87	(7,979.13)	20.21%	772.39
	Clothing And Uniforms		0.00		0.00			0.00
331			(20,000.00)	(20,000.00)	3,639.08	(16,360.92)	18.20%	1,980.93
	Gas, Oil, Diesel Fuel, Grease, Etc.		0.00		0.00			0.00
332			0.00	0.00	121.25	121.25	No Budget	0.00
	Vehicle Parts And Repair		0.00		0.00			0.00
334			(5,000.00)	(5,000.00)	0.00	(5,000.00)	0.00%	0.00
	Tires, Tubes And Etc.		0.00		0.00			0.00
344			(2,000.00)	(2,000.00)	0.00	(2,000.00)	0.00%	0.00
	Safety Supplies		0.00		0.00			0.00
390			(7,200.00)	(7,200.00)	366.68	(6,833.32)	5.09%	0.00
	Miscellaneous Supplies		0.00		0.00			0.00

Fund : **413**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
391			(150,000.00)	(150,000.00)	0.00	(150,000.00)	0.00%	0.00
	Water Meters		0.00		0.00			0.00
535			(17,000.00)	(17,000.00)	3,698.34	(13,301.66)	21.75%	2,221.30
	Equipment Leases & Maint Contracts		0.00		0.00			0.00
	Total 52118	**Meter Department**	**(924,173.00)**	**(924,173.00)**	**136,295.82**	**(787,877.18)**	**14.75%**	**50,096.97**
			0.00		**0.00**			**0.00**
52119	**Wash Co WL**							
121			0.00	0.00	75,067.16	75,067.16	No Budget	31,566.94
	Salaries and Wages		0.00		0.00			0.00
141			0.00	0.00	5,469.56	5,469.56	No Budget	2,305.10
	Oasi (Employer's Share)		0.00		0.00			0.00
142			0.00	0.00	19,344.21	19,344.21	No Budget	6,137.66
	Hospital And Health Insurance		0.00		0.00			0.00
143			0.00	0.00	5,555.28	5,555.28	No Budget	2,339.99
	Employee Retirement Plan		0.00		0.00			0.00
147			0.00	0.00	28.45	28.45	No Budget	7.45
	Unemployment Insurance		0.00		0.00			0.00
245			0.00	0.00	153.51	153.51	No Budget	49.99
	Telephone And Other Communication Services		0.00		0.00			0.00
251			0.00	0.00	38.00	38.00	No Budget	0.00
	Medical Services		0.00		0.00			0.00
262			0.00	0.00	115.26	115.26	No Budget	115.26
	Repair And Maintenance Equipment		0.00		0.00			0.00
312			0.00	0.00	338.23	338.23	No Budget	0.00
	Small Items Of Equipment		0.00		0.00			0.00
323			0.00	0.00	237.50	237.50	No Budget	0.00
	Food		0.00		0.00			0.00
325			0.00	0.00	596.50	596.50	No Budget	269.50
	Agricultural and Horticultural Supplies		0.00		0.00			0.00
326			0.00	0.00	2,137.28	2,137.28	No Budget	411.80
	Clothing And Uniforms		0.00		0.00			0.00

Fund : **413**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
331			0.00	0.00	13,628.59	13,628.59	No Budget	6,497.48
	Gas, Oil, Diesel Fuel, Grease, Etc.		0.00		0.00			0.00
332			0.00	0.00	10,539.49	10,539.49	No Budget	8,137.61
	Vehicle Parts And Repair		0.00		0.00			0.00
333			0.00	0.00	6.99	6.99	No Budget	6.99
	Other Equipment Parts And Repairs		0.00		0.00			0.00
334			0.00	0.00	2,880.00	2,880.00	No Budget	0.00
	Tires, Tubes And Etc.		0.00		0.00			0.00
341			0.00	0.00	830.53	830.53	No Budget	138.34
	Consumable Tools		0.00		0.00			0.00
451			0.00	0.00	13,255.41	13,255.41	No Budget	3,122.02
	Rock and Crushed Stone		0.00		0.00			0.00
471			0.00	0.00	3,568.72	3,568.72	No Budget	0.00
	Asphalt And Asphalt Filler		0.00		0.00			0.00
934	5022		0.00	0.00	184,305.00	184,305.00	No Budget	0.00
	Water/Sewer Imp		0.00		0.00			0.00
934	5020		0.00	0.00	823,230.69	823,230.69	No Budget	0.00
	Water/Sewer Imp		0.00		0.00			0.00
934	5016		0.00	0.00	0.00	0.00	No Budget	0.00
	Water/Sewer Imp		0.00		0.00			0.00
934	5028		0.00	0.00	206,315.56	206,315.56	No Budget	122,344.23
	Water/Sewer Imp		0.00		0.00			0.00
934	5034		0.00	0.00	10,000.00	10,000.00	No Budget	0.00
	Water/Sewer Imp		0.00		0.00			0.00
934	5031		0.00	0.00	45,121.63	45,121.63	No Budget	0.00
	Water/Sewer Imp		0.00		0.00			0.00
934	5033		0.00	0.00	94,796.70	94,796.70	No Budget	0.00
	Water/Sewer Imp		0.00		0.00			0.00
934	5026		0.00	0.00	21,815.61	21,815.61	No Budget	4,181.00
	Water/Sewer Imp		0.00		0.00			0.00
934	5032		0.00	0.00	73,646.98	73,646.98	No Budget	0.00
	Water/Sewer Imp		0.00		0.00			0.00

Fund : **413**

Monthly Comparative: 25.00%

Object	Cost Center / Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
934	5025	0.00	0.00	720,248.70	720,248.70	No Budget	0.00
	Water/Sewer Imp	0.00		0.00			0.00
934	5024	0.00	0.00	793,597.52	793,597.52	No Budget	104,916.90
	Water/Sewer Imp	0.00		0.00			0.00
934	5035	0.00	0.00	20,495.81	20,495.81	No Budget	0.00
	Water/Sewer Imp	0.00		0.00			0.00
	Total 52119 Wash Co WL	**0.00**	**0.00**	**3,147,364.87**	**3,147,364.87**	**100.00%**	**292,548.26**
		0.00		**0.00**			**0.00**
52213	**Sewer Treatment And Disposal**						
121		(826,157.00)	(826,157.00)	165,555.38	(660,601.62)	20.04%	64,877.54
	Salaries and Wages	0.00		0.00			0.00
141		(63,201.00)	(63,201.00)	11,675.11	(51,525.89)	18.47%	4,633.18
	Oasi (Employer's Share)	0.00		0.00			0.00
142		(166,130.00)	(166,130.00)	48,120.13	(118,009.87)	28.97%	13,401.28
	Hospital And Health Insurance	0.00		0.00			0.00
143		(49,167.00)	(49,167.00)	12,331.82	(36,835.18)	25.08%	4,821.22
	Employee Retirement Plan	0.00		0.00			0.00
146		(15,918.00)	(15,918.00)	0.00	(15,918.00)	0.00%	0.00
	Workmen's Compensation	0.00		0.00			0.00
147		(350.00)	(350.00)	24.57	(325.43)	7.02%	16.44
	Unemployment Insurance	0.00		0.00			0.00
148		(15,000.00)	(15,000.00)	1,000.00	(14,000.00)	6.67%	1,000.00
	Employee Education And Training	0.00		0.00			0.00
211		(250.00)	(250.00)	139.81	(110.19)	55.92%	64.80
	Postage, Box Rent, Etc.	0.00		0.00			0.00
213		0.00	0.00	26.33	26.33	No Budget	26.33
	Automobile Licenses And Titles	0.00		0.00			0.00
230		(10,000.00)	(10,000.00)	150.00	(9,850.00)	1.50%	0.00
	Publicity, Subscriptions, And Dues	0.00		0.00			0.00
235		0.00	0.00	273.00	273.00	No Budget	0.00
	Memberships, Registration Fees, And Tuition	0.00		0.00			0.00

Fund : **413**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
241	ADMIN		(5,000.00)	(5,000.00)	0.00	(5,000.00)	0.00%	0.00
	Electric		0.00		0.00			0.00
241	LIFTS		(70,000.00)	(70,000.00)	14,582.58	(55,417.42)	20.83%	7,227.49
	Electric		0.00		0.00			0.00
241	PLANT		(150,000.00)	(150,000.00)	31,706.88	(118,293.12)	21.14%	14,764.54
	Electric		0.00		0.00			0.00
245			(26,000.00)	(26,000.00)	4,707.21	(21,292.79)	18.10%	1,500.08
	Telephone And Other Communication Services		0.00		0.00			0.00
248			(4,000.00)	(4,000.00)	719.04	(3,280.96)	17.98%	408.84
	GPS Services		0.00		0.00			0.00
249			(15,000.00)	(15,000.00)	2,983.36	(12,016.64)	19.89%	2,983.36
	GIS Mapping Services		0.00		0.00			0.00
251			(8,000.00)	(8,000.00)	2,655.25	(5,344.75)	33.19%	71.82
	Medical Services		0.00		0.00			0.00
259			(20,000.00)	(20,000.00)	3,361.00	(16,639.00)	16.81%	1,501.00
	Contract Lab Services		0.00		0.00			0.00
261			(35,000.00)	(35,000.00)	1,180.39	(33,819.61)	3.37%	855.39
	Repair And Maintenance Motor Vehicles		0.00		0.00			0.00
262	PLANT		(45,000.00)	(45,000.00)	1,382.86	(43,617.14)	3.07%	952.14
	Repair And Maintenance Equipment		0.00		0.00			0.00
262			0.00	0.00	451.86	451.86	No Budget	334.90
	Repair And Maintenance Equipment		0.00		0.00			0.00
262	GENER		(10,000.00)	(10,000.00)	7,981.73	(2,018.27)	79.82%	7,080.18
	Repair And Maintenance Equipment		0.00		0.00			0.00
265	PLANT		(9,000.00)	(9,000.00)	0.00	(9,000.00)	0.00%	0.00
	Repair And Maintenance Grounds And		0.00		0.00			0.00
266			0.00	0.00	599.22	599.22	No Budget	0.00
	Repair And Maintenance Buildings		0.00		0.00			0.00
266	COMPO		(500.00)	(500.00)	0.00	(500.00)	0.00%	0.00
	Repair And Maintenance Buildings		0.00		0.00			0.00
266	PLANT		(15,000.00)	(15,000.00)	1,728.16	(13,271.84)	11.52%	129.64
	Repair And Maintenance Buildings		0.00		0.00			0.00

Fund : **413**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
269			(40,000.00)	(40,000.00)	6,533.50	(33,466.50)	16.33%	4,344.83
	Repair And Maintenance Utility Lines		0.00		0.00			0.00
281			0.00	0.00	0.00	0.00	No Budget	0.00
	Repair and Maintenance Plant		0.00		0.00			0.00
293			(8,000.00)	(8,000.00)	666.66	(7,333.34)	8.33%	666.66
	Software service		0.00		0.00			0.00
311			(1,500.00)	(1,500.00)	500.55	(999.45)	33.37%	325.34
	Office Supplies		0.00		0.00			0.00
312			(500.00)	(500.00)	0.00	(500.00)	0.00%	0.00
	Small Items Of Equipment		0.00		0.00			0.00
315			(5,000.00)	(5,000.00)	0.00	(5,000.00)	0.00%	0.00
	Information Technology Equipment		0.00		0.00			0.00
322			(30,000.00)	(30,000.00)	3,283.56	(26,716.44)	10.95%	3,191.90
	Chemical, Laboratory, And Medical Supplies		0.00		0.00			0.00
324			(1,500.00)	(1,500.00)	790.99	(709.01)	52.73%	63.23
	Household And Janitorial Supplies		0.00		0.00			0.00
325			(1,000.00)	(1,000.00)	2,158.51	1,158.51	215.85%	834.07
	Agricultural and Horticultural Supplies		0.00		0.00			0.00
326			(15,000.00)	(15,000.00)	4,338.71	(10,661.29)	28.92%	2,031.96
	Clothing And Uniforms		0.00		0.00			0.00
331			(32,000.00)	(32,000.00)	9,710.84	(22,289.16)	30.35%	4,655.73
	Gas, Oil, Diesel Fuel, Grease, Etc.		0.00		0.00			0.00
332			0.00	0.00	4,932.28	4,932.28	No Budget	2,886.50
	Vehicle Parts And Repair		0.00		0.00			0.00
333			0.00	0.00	111.09	111.09	No Budget	111.09
	Other Equipment Parts And Repairs		0.00		0.00			0.00
334			(3,000.00)	(3,000.00)	2,357.55	(642.45)	78.59%	720.59
	Tires, Tubes And Etc.		0.00		0.00			0.00
338			0.00	0.00	2,601.45	2,601.45	No Budget	555.09
	Repair Parts - Water Or Sewer Lines, Meters,		0.00		0.00			0.00
340			0.00	0.00	5.21	5.21	No Budget	0.00
	Other Repair And Maintenance Supplies		0.00		0.00			0.00

Fund : **413**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
341			(5,000.00)	(5,000.00)	1,359.64	(3,640.36)	27.19%	17.98
	Consumable Tools		0.00		0.00			0.00
344			(5,000.00)	(5,000.00)	468.91	(4,531.09)	9.38%	0.00
	Safety Supplies		0.00		0.00			0.00
390			(2,000.00)	(2,000.00)	0.00	(2,000.00)	0.00%	0.00
	Miscellaneous Supplies		0.00		0.00			0.00
410			(1,500.00)	(1,500.00)	2,042.40	542.40	136.16%	0.00
	Concrete And Clay Products		0.00		0.00			0.00
451			(15,000.00)	(15,000.00)	2,449.45	(12,550.55)	16.33%	2,449.45
	Rock and Crushed Stone		0.00		0.00			0.00
471			(8,500.00)	(8,500.00)	609.71	(7,890.29)	7.17%	0.00
	Asphalt And Asphalt Filler		0.00		0.00			0.00
472			(8,500.00)	(8,500.00)	0.00	(8,500.00)	0.00%	0.00
	Concrete		0.00		0.00			0.00
493			(75,000.00)	(75,000.00)	11,121.03	(63,878.97)	14.83%	6,990.45
	Chemicals		0.00		0.00			0.00
494			(5,000.00)	(5,000.00)	0.00	(5,000.00)	0.00%	0.00
	Pretreatment		0.00		0.00			0.00
533			(15,000.00)	(15,000.00)	0.00	(15,000.00)	0.00%	0.00
	Machinery And Equipment Rental		0.00		0.00			0.00
535			(8,000.00)	(8,000.00)	2,382.88	(5,617.12)	29.79%	650.11
	Equipment Leases & Maint Contracts		0.00		0.00			0.00
568			(10,000.00)	(10,000.00)	0.00	(10,000.00)	0.00%	0.00
	Annual Permit Fees		0.00		0.00			0.00
820			(30,000.00)	(30,000.00)	0.00	(30,000.00)	0.00%	0.00
	Sewer Rehabilitation		0.00		0.00			0.00
821			(100,000.00)	(100,000.00)	18,450.23	(81,549.77)	18.45%	3,735.49
	Lift Stations Maintenance		0.00		0.00			0.00
822			(30,000.00)	(30,000.00)	5,775.05	(24,224.95)	19.25%	2,090.22
	Sludge Disposal Fees		0.00		0.00			0.00
823			(3,500.00)	(3,500.00)	2,105.00	(1,395.00)	60.14%	0.00
	Electrical Maintenance Service		0.00		0.00			0.00

Fund : **413**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
940			0.00	0.00	175,000.00	175,000.00	No Budget	0.00
	Machinery And Equipment		0.00		0.00			0.00
978			0.00	0.00	140,065.50	140,065.50	No Budget	140,590.50
	Sewer Pump Station A		0.00		0.00			0.00
	Total 52213	**Sewer Treatment And**	**(2,018,173.00)**	**(2,018,173.00)**	**713,156.39**	**(1,305,016.61)**	**35.34%**	**303,561.36**
			0.00		**0.00**			**0.00**
52315	**Shop & Maintenance**							
121			(254,468.00)	(254,468.00)	46,352.49	(208,115.51)	18.22%	15,357.11
	Salaries and Wages		0.00		0.00			0.00
141			(19,466.00)	(19,466.00)	3,140.94	(16,325.06)	16.14%	1,056.03
	Oasi (Employer's Share)		0.00		0.00			0.00
142			(60,563.00)	(60,563.00)	15,182.62	(45,380.38)	25.07%	1,344.63
	Hospital And Health Insurance		0.00		0.00			0.00
143			(15,150.00)	(15,150.00)	3,344.85	(11,805.15)	22.08%	1,032.61
	Employee Retirement Plan		0.00		0.00			0.00
146			(5,195.00)	(5,195.00)	0.00	(5,195.00)	0.00%	0.00
	Workmen's Compensation		0.00		0.00			0.00
147			(110.00)	(110.00)	0.00	(110.00)	0.00%	0.00
	Unemployment Insurance		0.00		0.00			0.00
241			(12,000.00)	(12,000.00)	973.54	(11,026.46)	8.11%	474.59
	Electric		0.00		0.00			0.00
242			(1,000.00)	(1,000.00)	119.86	(880.14)	11.99%	119.86
	Water		0.00		0.00			0.00
244			0.00	0.00	75.92	75.92	No Budget	39.44
	Natural Gas		0.00		0.00			0.00
245			(3,200.00)	(3,200.00)	813.25	(2,386.75)	25.41%	279.04
	Telephone And Other Communication Services		0.00		0.00			0.00
248			(300.00)	(300.00)	49.90	(250.10)	16.63%	24.05
	GPS Services		0.00		0.00			0.00
251			(2,000.00)	(2,000.00)	286.05	(1,713.95)	14.30%	0.00
	Medical Services		0.00		0.00			0.00

Fund : **413**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
261			(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
	Repair And Maintenance Motor Vehicles		0.00		0.00			0.00
262			(1,100.00)	(1,100.00)	0.00	(1,100.00)	0.00%	0.00
	Repair And Maintenance Equipment		0.00		0.00			0.00
266			(2,000.00)	(2,000.00)	75.00	(1,925.00)	3.75%	0.00
	Repair And Maintenance Buildings		0.00		0.00			0.00
288			(2,000.00)	(2,000.00)	0.00	(2,000.00)	0.00%	0.00
	Travel/Training		0.00		0.00			0.00
290			0.00	0.00	75.00	75.00	No Budget	0.00
	Other Contracted Services		0.00		0.00			0.00
293			0.00	0.00	666.66	666.66	No Budget	666.66
	Software service		0.00		0.00			0.00
312			(12,000.00)	(12,000.00)	6,325.25	(5,674.75)	52.71%	65.25
	Small Items Of Equipment		0.00		0.00			0.00
324			(4,500.00)	(4,500.00)	0.00	(4,500.00)	0.00%	0.00
	Household And Janitorial Supplies		0.00		0.00			0.00
326			(3,200.00)	(3,200.00)	624.91	(2,575.09)	19.53%	278.20
	Clothing And Uniforms		0.00		0.00			0.00
331			(2,800.00)	(2,800.00)	356.71	(2,443.29)	12.74%	190.25
	Gas, Oil, Diesel Fuel, Grease, Etc.		0.00		0.00			0.00
332			(3,350.00)	(3,350.00)	337.69	(3,012.31)	10.08%	146.93
	Vehicle Parts And Repair		0.00		0.00			0.00
334			(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
	Tires, Tubes And Etc.		0.00		0.00			0.00
341			(13,310.00)	(13,310.00)	62.89	(13,247.11)	0.47%	0.00
	Consumable Tools		0.00		0.00			0.00
344			(2,000.00)	(2,000.00)	623.02	(1,376.98)	31.15%	285.42
	Safety Supplies		0.00		0.00			0.00
345			(1,400.00)	(1,400.00)	75.92	(1,324.08)	5.42%	37.60
	Welding Supplies		0.00		0.00			0.00
346			(2,200.00)	(2,200.00)	0.00	(2,200.00)	0.00%	0.00
	Wash Bay Maintenance and Supplies		0.00		0.00			0.00

Fund : **413**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
390			(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
	Miscellaneous Supplies		0.00		0.00			0.00
535			(3,500.00)	(3,500.00)	1,676.53	(1,823.47)	47.90%	389.55
	Equipment Leases & Maint Contracts		0.00		0.00			0.00
	Total 52315	**Shop & Maintenance**	**(429,812.00)**	**(429,812.00)**	**81,239.00**	**(348,573.00)**	**18.90%**	**21,787.22**
			0.00		**0.00**			**0.00**
Total For Fund:	**413**		(12,125,200.00)	(12,125,200.00)	8,424,506.44	(3,700,693.56)	69.48%	3,428,583.74
			0.00		0.00			0.00

Fund : **619**

Monthly Comparative: 25.00%

Object	Cost Center	Sub Object	Original Budget/ Amendments	Total Budget	YTD Expenditures/ Encumbrances	Funds Available	% Used	MTD Actual/ Encumbrance
42129	**Drug Investigation And Control**							
280			(2,000.00)	(2,000.00)	0.00	(2,000.00)	0.00%	0.00
	Travel		0.00		0.00			0.00
290			(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
	Other Contracted Services		0.00		0.00			0.00
308			(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
	K-9 Supplies and Training		0.00		0.00			0.00
309			(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
	Undercover Cash		0.00		0.00			0.00
312			(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
	Small Items Of Equipment		0.00		0.00			0.00
519			(2,500.00)	(2,500.00)	0.00	(2,500.00)	0.00%	0.00
	Other Liability Insurance		0.00		0.00			0.00
599			(1,000.00)	(1,000.00)	0.00	(1,000.00)	0.00%	0.00
	Sundry		0.00		0.00			0.00
	Total 42129	**Drug Investigation And**	**(9,500.00)**	**(9,500.00)**	**0.00**	**(9,500.00)**	**0.00%**	**0.00**
			0.00		**0.00**			**0.00**
Total For Fund:	**619**		(9,500.00)	(9,500.00)	0.00	(9,500.00)	0.00%	0.00
			0.00		0.00			0.00

TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION

DATE: November 9, 2026 **AGENDA ITEM #:** *1-A*

SUBJECT: Special Financial Reports

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1. Current Year Property Tax
2. Property Taxes Receivable Update
3. Local Sales Tax Collections
4. Health Reimbursement Account
5. Capital Projects Fund – Governmental
6. Jonesborough Locally Grown Activity

Town of Jonesborough
Current Year Property Tax Billing
As of September 30, 2026

	Current Tax Year (2026-27)		Prior Tax Year (2025-26)	
Property Appraised and Assessed Values				
Real and Personal Property Value	1,168,412,722		1,110,290,852	
Taxable Assessed Value	329,420,849		313,036,212	
Billings				
Real and Personal	4,084,834		3,881,659	
Public Utilities	-		-	
Total Billings		4,084,834		3,881,659
Adjustments:				
Real and Personal Reductions		(60)		(1,395)
Real and Personal Pick-ups		-		977
Adjusted Tax Billing		4,084,774		3,881,241
Payments:				
Real, Personal and Public Utility	9.65%	(394,378)	10.16%	(394,455)
Property Tax Outstanding	90.35%	3,690,396	89.84%	3,486,786
Reconciliation to Open Tax Listing:				
Real and Personal		3,690,396		3,486,786
Public Utilities		-		-
Total Open Tax List		3,690,396		3,486,786
Difference		-		-

Town of Jonesborough
Property Taxes Receivable
As of September 30, 2026

Tax Year	Amount Billed	6/30/2026 Balance	Collected	Adjustments	9/30/2026 Balance	% Collected
2015	**1,714,059**	555	-	-	555	99.97%
2016	**1,734,978**	763	-	-	763	99.96%
2017	**1,764,377**	997	-	-	997	99.94%
2018	**1,797,636**	1,537	-	-	1,537	99.91%
2019	**1,914,327**	2,742	-	-	2,742	99.86%
2020	**1,961,968**	1,497	5	-	1,492	99.92%
2021	**2,028,891**	1,622	6	-	1,616	99.92%
2022	**2,116,289**	1,802	7	-	1,795	99.92%
2023	**2,701,691**	2,356	63	-	2,293	99.92%
2024	**2,833,572**	13,633	7,793	-	5,840	99.79%
2025	**3,926,150**	231,927	132,408	(54)	99,465	97.47%
Totals		**$ 259,431**	**$ 140,282**	**$ (54)**	**$ 119,095**	

2026 Real and Personal Taxes Billed	4,084,834	
2026 Public Utility Taxes Billed	-	
Collected Through 9/30/2026	(394,378)	**9.65%**
Total Adjustments:		
Reductions	(60)	
Pick-ups		
Balance 2026 Property Taxes	**3,690,396**	
Total Outstanding Property Taxes	**3,809,491**	

Town of Jonesborough
Comparative Local Sales Tax Collections

Retail Sales Month	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Current Month % Growth	YTD % Growth
July	$ 146,797.86	$ 154,758.39	$ 181,234.32	$ 221,930.41	$ 226,386.30	$ 236,685.00	$ 228,015.45	$ 249,036.85	$ 281,718.22	**13.12%**	**13.12%**
August	157,323.64	157,863.60	181,244.01	189,478.07	211,229.31	226,332.76	237,636.05	255,783.97			
September	161,151.69	159,074.80	178,788.96	207,002.17	226,466.35	249,969.62	219,475.66	256,460.57			
October	149,448.62	151,882.16	184,195.31	196,842.35	223,709.37	240,092.90	259,434.92	266,979.65			
November	151,202.03	153,617.36	183,608.84	214,268.95	238,699.54	260,527.63	256,064.50	265,657.21			
December	169,082.03	177,127.90	213,896.25	233,742.11	259,640.04	262,136.42	273,278.72	305,413.09			
January	135,234.22	140,781.81	179,991.50	190,334.77	212,252.13	217,489.76	221,093.81	245,893.21			
February	134,822.85	142,290.13	164,213.28	184,027.14	199,473.61	218,860.17	213,941.08	227,856.73			
March	162,786.00	183,966.80	215,568.04	223,679.00	242,969.97	249,483.25	273,415.56	272,706.23			
April	156,558.86	183,153.95	204,688.52	222,063.76	320,646.71	259,799.65	267,895.51	266,332.91			
May	167,495.96	196,546.46	214,867.25	238,459.96	246,079.54	239,414.08	260,001.34	275,360.47			
June	170,764.62	195,799.56	197,429.44	244,631.05	251,601.07	252,570.61	254,520.70	289,176.08			
Totals	**$ 1,862,668.38**	**$ 1,996,862.92**	**$ 2,299,725.72**	**$ 2,566,459.74**	**$ 2,859,153.94**	**$ 2,913,361.85**	**$ 2,964,773.30**	**$ 3,176,656.97**	**$ 281,718.22**		

Town of Jonesborough

Health Reimbursement Account

2026-27 Fiscal Year

	Fund				
Date	General	Solid Waste	Water/Sewer	Total	Balance
July Deposit	2,730.00	750.00	2,310.00	5,790.00	58,158.13
7/6/2026	(308.58)		(4,727.56)	(5,036.14)	53,121.99
7/13/2026	(3,603.11)		(160.12)	(3,763.23)	49,358.76
7/20/2026	(668.74)		(130.69)	(799.43)	48,559.33
7/27/2026	(36.39)		(449.80)	(486.19)	48,073.14
7/31/2026	(1,886.82)	750.00	(3,158.17)	(4,294.99)	
August Deposit	2,730.00	750.00	2,310.00	5,790.00	53,863.14
8/4/2026	(1,935.53)		(2,469.45)	(4,404.98)	49,458.16
8/10/2026	(66.48)		(4,080.26)	(4,146.74)	45,311.42
8/17/2026	(1,227.26)		(39.11)	(1,266.37)	44,045.05
8/24/2026	(106.90)		(365.05)	(471.95)	43,573.10
8/31/2026	(2,600.82)		(201.34)	(2,802.16)	40,770.94
8/31/2026	(3,206.99)	750.00	(4,845.21)	(7,302.20)	
Sept. Deposit	2,730.00	750.00	2,310.00	5,790.00	46,560.94
9/8/2026	(162.87)	(964.34)	(86.52)	(1,213.73)	45,347.21
9/14/2026	(298.10)		(72.40)	(370.50)	44,976.71
9/21/2026	(378.83)	(152.67)	(39.11)	(570.61)	44,406.10
9/28/2026	(139.34)		(1,608.01)	(1,747.35)	42,658.75
9/30/2026	1,750.86	(367.01)	503.96	1,887.81	

6/30/2026 Balance	52,368.13
Year-to-date HRA Contributions	17,370.00
Year-to-date HRA Claims	(27,079.38)
9/30/2026 Balance	42,658.75

Town of Jonesborough

Capital Projects Fund

Fiscal Year 2026-27

As of September 30, 2026

Description	Department	Funding Source	New Budget	Beginning Fund Balance	Year-to-Date Revenue To-Date	Year-to-Date Spent To-Date	Year-to-Date Transfers	Fund Balance	2026-27 Budget Remaining
				Equipment					
New Budget									
SCBA Air Packs	Fire	Debt	130,000.00	-				-	130,000.00
Fire Equipment, etc.	Fire	Cash	42,000.00	-				-	42,000.00
Earth & Turf Topdresser, etc.	Parks & Rec	Debt	35,000.00	-		28,261.05		(28,261.05)	6,738.95
Side by Side Utility Vehicle	Police	Debt	25,000.00	-				-	25,000.00
Front Loader Refuse Truck	Solid Waste	Debt	438,400.00	-		452,724.00		(452,724.00)	(14,324.00)
Crew Cab Truck	Solid Waste	Cash	25,000.00	-		-		-	25,000.00
Enclosed Tractor w/mower	Streets	Debt	85,000.00	-		53,860.17		(53,860.17)	31,139.83
Carryover from Previous Year									
3 Mobile Radios	Fire	Debt		3,414.14				3,414.14	
1 Fire Take Home Vehicle	Fire	Debt		20,143.67				20,143.67	
Lawn Mower	Parks & Rec	Debt		12,000.00				12,000.00	
2nd 9-1-1 Line	Police	Debt		74,884.00				74,884.00	
Special Event Equipment	Police	Debt		35,000.00				35,000.00	
3 Police Vehicles	Police	Auction		4,040.10			(4,040.10)	0.00	
9 Police Vehicles	Police	Debt		10,000.00		50,018.17	4,040.10	(35,978.07)	
Radio Replacement	Police	Debt		79,830.69		93,090.21		(13,259.52)	
Total Equipment			780,400.00	239,312.60	-	677,953.60	-	(438,641.00)	245,554.78

Town of Jonesborough

Capital Projects Fund

Fiscal Year 2026-27

As of September 30, 2026

Description	Department	Funding Source	New Budget	Beginning Fund Balance	Year-to-Date Revenue To-Date	Year-to-Date Spent To-Date	Transfers	Fund Balance	2026-27 Budget Remaining
				Projects					
New Budget									
Depot Street Park	Parks & Rec	Debt	50,000.00	-				-	50,000.00
Visitor's Center Bldg Imp	Tourism	Debt	50,000.00	-				-	50,000.00
Carryover from Previous Year									
New Fire Hall	Fire	County		233,867.28				233,867.28	
ISC Exterior Deck Renov	Gen. Admin.	Grant		-		2,838.00		(2,838.00)	
		General Fund		-				-	
Exterior Wall Renov-Stage	Gen. Admin.	Grant		-		3,798.00		(3,798.00)	
Door, JRT, Jackson, ISC		General Fund		-				-	
Agricultural Learning Center	Gen. Admin.	County		617,000.00		3,000.00		614,000.00	
ISC HVAC Replacement	Gen. Admin.	Debt		90,000.00				90,000.00	
Dumpster Pad-Jackson	Gen. Admin.	Debt		50,000.00				50,000.00	
ADA Automatic Door	McKinney	Grant		-	40,195.00	29,344.00		10,851.00	
Tiger Park Storage Unit	Parks & Rec	Debt		12,991.06				12,991.06	
BrightRidge Park	Parks & Rec	Donation		32,520.32		1,853.45		30,666.87	
First Frontier Trail	Parks & Rec	Gov $		-	181,742.40	363,484.80		-	
		Grant		-	181,742.40				
Trailhead Building	Parks & Rec	Gov $		-	4,725.00	9,450.00		-	
		Grant		-	4,725.00				
Sidewalks	Streets	Gov $		-	77,246.40	77,246.40		-	
Resurfacing	Streets	Debt		344,509.25			(1,425.00)	343,084.25	
Streets Building	Streets	Debt		-		1,425.00	1,425.00	-	
Restroom/Office Remodel	Tourism	Debt		200,000.00		89,411.00		110,589.00	
Park Fencing	Wetlands	Debt		20,000.00				20,000.00	
Roofing	Wetlands	Debt		18,493.70		(51.00)		18,544.70	
Total Projects			100,000.00	1,619,381.61	490,376.20	581,799.65	-	1,527,958.16	100,000.00
Total Capital Projects Fund			880,400.00	1,858,694.21	490,376.20	1,259,753.25	-	1,089,317.16	345,554.78

Debt not yet issued

Jonesborough Locally Grown
Profit and Loss by Class
January-September, 2026

	Boone St Mkt	Farmers Mkt	Locally Grown	Total
Income				
Fundraising Events				
Farm to Table Dinner Sponsors			22,100.00	22,100.00
Farm to Table Dinner Ticket Sales			27,243.21	27,243.21
Special Dinners/Events			3,431.32	3,431.32
Sponsorships		9,700.00	2,500.00	12,200.00
Total for Fundraising Events	**$0.00**	**9,700.00**	**55,274.53**	**$64,974.53**
Grants				
FMPP (USDA)			23,353.36	23,353.36
TAEP (thru TDA)		1,400.00		1,400.00
Total for Grants	**$0.00**	**1,400.00**	**23,353.36**	**$24,753.36**
Memberships			8,524.42	8,524.42
Other Contributions				
Credit card cash back			600.00	600.00
Donation - general	562.96	17.00	13,659.76	14,239.72
Donations - designated	400.00			400.00
Farm Fresh Fit Walking Program		4,200.00		4,200.00
Interest Earned			190.63	190.63
Total for Other Contributions	**962.96**	**4,217.00**	**14,450.39**	**$19,630.35**
Program Service Revenue				
Local food sales	171,046.30	661.00		171,707.30
BSM Kitchen Sales	17,194.29			17,194.29
DTC Sales	99,449.21			99,449.21
DUFB Reimbursement	138.00	659.00		797.00
NKC Reimbursement		1,276.00		1,276.00
Online Market Sales	42.73			42.73
Produce Prescription Reimbursement	67.00	16,868.00		16,935.00

Token Sales for FM		10,735.00		10,735.00
Wholesale Sales	60,194.28			60,194.28
Total for Local food sales	**348,131.81**	**30,199.00**	**$0.00**	**$378,330.81**
Program Fee Income				
Vendor Fees	2,515.40	4,895.47		7,410.87
Total for Program Fee Income	**2,515.40**	**4,895.47**	**$0.00**	**$7,410.87**
Total for Program Service Revenue	**350,647.21**	**35,094.47**	**$0.00**	**$385,741.68**
Sales of Promotional Products (Merchandise)	202.49	245.00	75.00	522.49
Total Income	**351,812.66**	**50,656.47**	**101,677.70**	**$504,146.83**
Expenses				
Administrative				
Accounting Fees			1,380.00	1,380.00
Donor Management Software Fee/Expense			2,851.24	2,851.24
Insurance				
Board of Directors Insurance (Mt. Vernon/USLI)			168.20	168.20
Liability Insurance (Auto Owners)			385.80	385.80
Total for Insurance	**$0.00**	**$0.00**	**554.00**	**$554.00**
Postage, Mailing Service			7.24	7.24
Professional memberships		50.00	875.47	925.47
Taxes and License Fees	383.15			383.15
Sales Tax Paid	10,791.00		1,207.00	11,998.00
Total for Taxes and License Fees	**11,174.15**	**$0.00**	**1,207.00**	**$12,381.15**
Total for Administrative	**11,174.15**	**50.00**	**6,874.95**	**$18,099.10**
cash on hand	2,000.00		$0.00	2,000.00
Facilities and Equipment				
Property Expense				
Furnishings	2,077.00			2,077.00
Maintenence and Repair Costs	719.51			719.51
Total for Property Expense	**2,796.51**	**$0.00**	**$0.00**	**$2,796.51**
Utilities				
Electric	6,717.83			6,717.83
Gas	1,614.71			1,614.71

Phone/internet	920.02			920.02
Water	1,107.21			1,107.21
Total for Utilities	**10,359.77**	**$0.00**	**$0.00**	**$10,359.77**
Total for Facilities and Equipment	**13,156.28**	**$0.00**	**$0.00**	**$13,156.28**
Office/General Administrative Expenses			391.28	391.28
Operations				
Bank and Credit Card Fees	8,690.09	341.03	1,054.97	10,086.09
Farm to Table Dinner Expenses			8,699.77	8,699.77
FTT Food			3,146.51	3,146.51
Total for Farm to Table Dinner Expenses	**$0.00**	**$0.00**	**11,846.28**	**$11,846.28**
Membership Expense			29.50	29.50
Musicians	240.00	1,730.00		1,970.00
Program Expense (food)				
Donation In-Kind (JAMA)	20.63			20.63
DTC	156,125.68			156,125.68
Kitchen	14,995.69			14,995.69
Wholesale	90,934.94	140.00		91,074.94
Total for Program Expense (food)	**262,076.94**	**140.00**	**$0.00**	**$262,216.94**
Program Expense (non-food)				
Token Payments for FM	272.00	31,395.00		31,667.00
Total for Program Expense (non-food)	**272.00**	**31,395.00**	**$0.00**	**$31,667.00**
Promotions				
Advertising		925.00	1,708.38	2,633.38
Promotional Products (t-shirts, totes, cookbooks)			728.77	728.77
Total for Promotions	**$0.00**	**925.00**	**2,437.15**	**$3,362.15**
Service Expenses				
Dishwasher	3,408.28			3,408.28
Kitchen Linens	1,494.58			1,494.58
Pest Control	210.00			210.00
Shopkeep	1,681.00			1,681.00
Subscriptions/Shopping Memberships			129.00	129.00
Web hosting/services			482.12	482.12

Total for Service Expenses	**6,793.86**	**$0.00**	**611.12**	**$7,404.98**
Special Dinner Expenses		500.00	987.59	1,487.59
Supplies				
Cleaning Supplies	19.46			19.46
Food Service Consumables	1,849.17			1,849.17
Kitchen Supplies	613.06			613.06
Office Supplies	883.50	8.74	97.28	989.52
Paper Products	818.59			818.59
Total for Supplies	**4,183.78**	**8.74**	**97.28**	**$4,289.80**
Total for Operations	**282,256.67**	**35,039.77**	**17,063.89**	**$334,360.33**
Personnel Expenses	29.00			29.00
Employees				
Hourly	59,798.96		27,887.47	87,686.43
Salaried				
IRA match	1,989.44		1,981.58	3,971.02
Total for Salaried	**1,989.44**	**$0.00**	**1,981.58**	**$3,971.02**
Total for Employees	**61,788.40**	**$0.00**	**29,869.05**	**$91,657.45**
Payroll Expense			25,373.26	25,373.26
Unemployment Tax (SUTA)			69.56	69.56
Total for Payroll Expense	**$0.00**	**$0.00**	**25,442.82**	**$25,442.82**
Workers Comp Insurance (AccidentFund)			1,261.00	1,261.00
Total for Personnel Expenses	**61,817.40**	**$0.00**	**56,572.87**	**$118,390.27**
Total Expenses	**370,404.50**	**35,089.77**	**80,902.99**	**$486,397.26**
Net Operating Income	**-18,591.84**	**15,566.70**	**20,774.71**	**$17,749.57**

TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION

DATE: November 9, 2026 **AGENDA ITEM #:** *2-A*

SUBJECT: Mayor Communications – Tom Pardue Proclamation

A PROCLAMATION RECOGNIZING

A PROCLAMATION HONORING THE LIFE OF THOMAS F. PARDUE, LONG TIME LEADER, COMMUNITY ACTIVIST, AND DOER OF GOOD DEEDS IN THE TOWN OF JONESBOROUGH, TENNESSEE

WHEREAS, at the age of 80 Tom Pardue recently passed away in his home on W. Main Street in Jonesborough on October 21st; and

WHEREAS, as his family and numerous friends mourn his death, it is certainly important to celebrate Tom's life and his significant impact on Jonesborough and his country; and

WHEREAS, after his parents moved to Washington County and Tom graduated from high school in Knoxville, he enrolled at East Tennessee State University where he drove a Johnson City school bus as a side job and met Joyce Montgomery, the love of his life for over 60 years, whom he married in 1966; and

Before graduating from ETSU he voluntarily joined the United States Marine Corps and served the majority of his military service in Vietnam as a reconnaissance photographer in the 1st Marine Aircraft Wing, earning numerous awards for his exceptional tour of duty including the National Defense Service Medal, Vietnam Service Medal, Good Conduct Medal, Expert Rifle Badge, and in a short time being promoted to a staff Sergeant; and

WHEREAS, after being honorably discharged from the Marines in 1971, Sergeant Pardue returned to civilian life and finished his degree at ETSU. He moved to Jonesborough and working for Magnavox in Greeneville, TN while continuing his love for photography when he had the time to until he made the leap full time, opening Pardue Photographics, actively photographing school pictures, weddings and numerous Town activities and events in Jonesborough; and

WHEREAS, in 1984 Tom Pardue ran for and won one of the four Aldermen positions for the Jonesborough Board of Mayor and Aldermen serving two terms and becoming a significant force on the Town Board enhancing the efforts to revive Jonesborough from a dying small town and greatly improving the quality of life in Tennessee's oldest town, resulting in Jonesborough consistently being included in the listings of best small towns in Tennessee; and

WHEREAS, while on the Town Board, Tom was a key Alderman in elevating Kevin McKinney to filling the vacant Mayor's position on the BMA making Mr. McKinney one of only two African American mayors in Tennessee at the time, the other mayor in Memphis; and

WHEREAS, through the remainder of his life, Tom Pardue continued to attribute to making Jonesborough a great place to live and working serving on the Senior Center Advisory Board, being a leader in Jonesborough United Methodist Church, being a long-time member of Jonesborough Civitan, and becoming the Town of Jonesborough's official photographers; and

WHEREAS, throughout his many decades in Jonesborough, Tom has been a constant example of a truly wonderful human being, showing his heartfelt love day after day for his family, friends, church and community.

NOW THEREFORE I, KELLY WOLFE, Mayor of the Town of Jonesborough, Tennessee, ON BEHALF OF THE BOARD OF MAYOR AND ALDERMEN AND CITIZENS OF JONESBOROUGH DO HEREBY PROCLAIM NOVEMBER 1, 2026 as TOM PARDUE DAY in the Town of Jonesborough in acknowledgement of Tom Pardue's life well lived, and his love and service to his community I encourage all residents to take a moment to express thanks for Tom's life, and to use him as an example of how we can love and care for our neighbors and community.



IN WITNESS WHEREOF, I have hereunto set my hand and caused the Official Seal of the Town of Jonesborough, Tennessee, to be affixed this 30th day of October 2026.

KELLY WOLFE, MAYOR

ATTEST:

JANET JENNINGS, RECORDER

TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION

DATE: November 9, 2026 **AGENDA ITEM #:** ***2-B***

SUBJECT: Mayor Communications – Resolution adding Thomas Pardue to the Faces of Jonesborough Initiative

RESOLUTION NO. 2026-26

A RESOLUTION TO ADD THOMAS F. PARDUE TO THE "FACES OF JONESBOROUGH" HISTORICAL DISPLAY COMPOSITE IN TOWN HALL

WHEREAS, the Town of Jonesborough recognizes that Jonesborough's history and success has been positively impacted by Thomas F. Pardue through his long time leadership, community activist, and doer of good deeds upon the Town and its community; and

WHEREAS, the Town has established the "Faces of Jonesborough" display in Town Hall to recognize and honor individuals and groups who have made historically significant contributions to the development, preservation, advancement, or success of Jonesborough; and

WHEREAS, the display serves as a permanent historical recognition of individuals and groups whose contributions are considered significant to the history and heritage of the Town; and

WHEREAS, the Board of Mayor and Aldermen desires to add Thomas F. Pardue to "The Faces of Jonesborough" and to place Thomas F. Pardue's display composite in Town Hall; and

WHEREAS, any proposed addition of an individual or group to the "Faces of Jonesborough" historical display shall require approval by resolution of the Board of Mayor and Aldermen.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN OF THE TOWN OF JONESBOROUGH, TENNESSEE, AS FOLLOWS:

The Board of Mayor and Aldermen hereby approves the addition of Thomas F. Pardue to the "Faces of Jonesborough" historical display and authorizes the placement of his display composite in Town Hall.

BE IT FURTHER RESOLVED that this resolution shall take effect upon its adoption, the public welfare requiring it.

Adopted and approved this 12th day of October 2026.

_____
Kelly Wolfe, Mayor

Attest:

_____
Janet Jennings, Town Recorder

TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION

DATE: November 9, 2026 **AGENDA ITEM #:** *2-C*

SUBJECT: Mayor Communications – Employee of the Month

TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION

DATE: November 9, 2026 **AGENDA ITEM #:** Consent Agenda 6.1

SUBJECT: Approval of Minutes

- October 12, 2026, Regular Meeting Minutes

BOARD OF MAYOR AND ALDERMEN
PUBLIC HEARING

Jonesborough Town Hall – Board Room
123 Boone Street, Jonesborough, TN
October 12, 2026 – 6:00 PM

The Board of Mayor and Aldermen (BMA) met in a Public Hearing; there was one item on the public hearing agenda:

1. An Ordinance amending the Jonesborough Municipal Code Title 1, Chapter 23, Section 1-1703 Jackson Theater Board Composition.

There were no public comments made. The Public Hearing was closed.

JANET JENNINGS, RECORDER

KELLY WOLFE, MAYOR

BOARD OF MAYOR AND ALDERMEN
REGULAR MEETING MINUTES

Jonesborough Town Hall – Board Room
123 Boone Street, Jonesborough, TN
October 12, 2026 – 6:00 PM

The Board of Mayor and Aldermen (BMA) met in Regular Session on Monday, October 12, 2026, at 6:00 p.m., at Town Hall, 123 Boone Street, Jonesborough, TN.

Mayor Kelly Wolfe called the meeting to order and led the group in an opening Prayer. Allyson Wilkinson led the pledge to the flag.

Upon call of the roll those present were: Mayor Kelly Wolfe, Alderman Virginia Causey, Alderman Terry Countermine, Alderman Adam Dickson, and Alderman Zac Jenkins. Also present were: Town Administrator Glenn Rosenoff, Operations Manager Craig Ford, Town Recorder Janet Jennings and Attorney Jim Wheeler.

The first item on the agenda was approval of the Financial Report, and Special Financial Reports. Town Recorder Janet Jennings reported that tax collections are strong, and her department is preparing for the auditors' visit which will be next month. Mayor Wolfe stated that last year's final report on sales tax collections came in 7.2% over projections. Mayor Wolfe noted that there is approximately $344,000 left in the paving line item for the Capitol Outlet and we are currently working on some intersections. We recently completed Long View Avenue by the Senior Center, and currently working on Ben Gamble Road and Headtown Rd. Alderman Countermine made a motion, seconded by Alderman Jenkins to approve the financial report and special reports as presented. The motion duly passed.

Communications from the Mayor was the next item on the agenda. Mayor Wolfe requested a motion be made to appoint Major Jonathan Peace to serve on the Washington County-Johnson City Emergency Medical Services Board of Directors replacing Operations

Manager Craig Ford, effective November 1, 2026. Alderman Dickson made a motion, seconded by Alderman Jenkins, to appoint Major Jonathan Peace to the EMS Board of Directors. The motion duly passed.

Mayor Wolfe read an email Chief Rice received commending the Public Safety team for the excellent job they did during the recent National Storytelling Festival. The email noted that the uniformed officers and other staff looked impressive and effective at keeping the community safe.

Mayor Wolfe asked the October Employee of the Month Parks and Recreation Director Chris Kudera to join him at the podium. Mayor Wolfe read the following statement: *Chris joined our team in May 2024, and he brings a tremendous amount of energy, enthusiasm, creativity, and dedication to everything he does. Since he joined the Town, Chris has worked to streamline processes, improve the appearance and operation of all the Town's 11 parks, oversaw the addition of 2 new parks, the completion of Tiger Park and he has created programs, services and activities benefiting our entire community. Chris does a phenomenal job partnering with other departments and organizations to make Jonesborough a better place; from partnering with the Senior Center to create Christmas at Lincoln Park, to adding a sensory egg hunt, to helping departments with technology challenges, to setting up for all Town tourism events, organizing a touch football league and soccer league, even being a chef for Café Connection once at the Senior Center. Chris works to bring people together and accomplish the work while stretching himself and his small team to fulfill the mission of making Jonesborough a great place to live, work and visit.*

Another phenomenal job that has happened since May 2024 is the numerous improvements to Wetlands. Under Chris' direction, the team has improved the appearance, efficiency, and profitability of the park. He also works with Town Hall staff to make the employee parties more fun and enjoyable, especially the family Wetlands day. In addition to all of this, Chris is very financially responsible and has identified cost saving opportunities that benefit the Town as a whole which has included finding invoices with tax added and having it removed and switching the internet service to BrightRidge which resulted in quite a bit of cost savings to the Town. But Chris did not just stop there, he volunteered to manage that project, projecting the savings and making the change seamless.

A fellow director that nominated Chris wrote "Perhaps one of Chris' greatest qualities is his genuine passion for serving people with disabilities. He created the Easter event at Lincoln Park specifically for children with disabilities and developed an adaptive sports league to give children with special needs the opportunity to participate in sports. These programs demonstrate not only his creativity and leadership but his heart for others and his desire to make sure everyone in our community has opportunities to participate and feel included. Chris' creativity, strong work ethic, fiscal responsibility, and commitment to teamwork make him a tremendous asset to the Town of Jonesborough. He is supportive of others, consistently praising his team and quick to give credit to those around him. For these reasons, I believe Chris Kudera deserves being named the Employee of the Month."

Congratulations Chris, we are proud of you and the work you do in Jonesborough every day.

Chris Kudera thanked town leadership, BMA members, and his staff.

Mayor Wolfe shared a slideshow of recent events including recognition from the Comptroller's office recognizing how quickly and efficiently our budget was presented this year and that it was completed in such a professional manner. Mayor Wolfe thanked Town Recorder Janet Jennings and her staff for their level of professionalism. Other slideshow topics included recent paving projects, the A-Station sewer line is being replaced with a gravity line that will tie into the line where the A-Station currently is and will do away with any mechanical apparatus. Stansel Electric continues working on the traffic light synchronization project. Sidewalks have been poured and topsoil has gone in at BrightRidge Park on East Main Street. Mayor Wolfe stated that Governor Bill Lee will be visiting BrightRidge Park and inspecting our progress on the First Frontier Trail on October 29th. Other topics included in the slideshow were the Candidates Forum, and the Faces of Jonesborough initiative. Mayor Wolfe invited Anne Mason to join him at the podium. Anne Mason did an outstanding job capturing stories and compiling framed displays of many of the most influential people and groups in Jonesborough's history. Mayor Wolfe stated that along with the help and input from Ms. Mason and Town Administrator Glenn Rosenoff 13 framed tributes have been compiled and will be displayed throughout the boardroom and Town Hall. A list was comprised and prioritized based on historic figures, more modern figures, impact on legacy, notoriety, importance and humble sacrifice. Ms. Mason thanked the Mayor for allowing her to work on the project and stated it was a great honor. Many family members of those honored in the Faces of Jonesborough project were in attendance.

Mayor Wolfe ended this section of the agenda thanking the sons and daughters of Jonesborough for their dedication and service to our town. Mayor Wolfe announced that item 8.A. on the agenda is a resolution concerning the Faces of Jonesborough project. He explained that the resolution allows for up to 36 compilations to be displayed on a permanent basis in Town Hall. Mayor Wolfe requested this agenda item be acted on at this time and asked if there was any discussion about the topic. Attorney Jim Wheeler stated that a board cannot bind a future board by resolution as it can be undone by the next resolution. Mr. Wheeler stated that one paragraph and one phrase might be removed from the resolution prior to adoption. Alderman Dickson made a motion to approve the amended resolution adding Mr. Wheelers revisions. Discussion: Alderman Countermine asked if a process for adding additional "faces" needed to be added to the resolution. Attorney Wheeler recommended adding "Addition" to section 3. Alderman Dickson included that recommendation in his motion. It was clarified that any additions after those 13 presented at the meeting would be subject to the provision of Section 3. The motion was seconded by Alderman Countermine. The motion duly passed.

RESOLUTION NO. 2026-22

A RESOLUTION ESTABLISHING AND RECOGNIZING THE "FACES OF JONESBOROUGH" HISTORICAL DISPLAY IN TOWN HALL AND ESTABLISHING PROCEDURES FOR THE MODIFICATION, RELOCATION, OR REMOVAL OF DISPLAY COMPOSITES

WHEREAS, the Town of Jonesborough recognizes that its history and success have been shaped by individuals and groups whose leadership, service, vision, accomplishments, and contributions have had a significant and lasting impact upon the Town and its community; and

WHEREAS, the Town has established the "Faces of Jonesborough" display in Town Hall to recognize and honor individuals and groups who have made historically significant contributions to the development, preservation, advancement, or success of Jonesborough; and

WHEREAS, the display serves as a permanent historical recognition of individuals and groups whose contributions are considered significant to the history and heritage of the Town; and

WHEREAS, the Board of Mayor and Aldermen desires to establish a consistent and transparent process governing the placement, modification, relocation, or removal of composites included within the "Faces of Jonesborough" display; and

WHEREAS, the Board recognizes that Town Hall is a public facility and that changes to a historical display recognizing individuals and groups should be made in a manner that preserves the historical integrity of the display while allowing the Town to address changes in space, building use, historical information, or other legitimate municipal needs;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN OF THE TOWN OF JONESBOROUGH, TENNESSEE, AS FOLLOWS:

Section 1. Establishment of the Display

The "Faces of Jonesborough" display is hereby recognized as an official Town historical and commemorative display located in Town Hall for the purpose of honoring individuals and groups who have made significant and lasting contributions to the Town of Jonesborough.

Section 2. Placement of Composites

Placement of an individual's or group's composite within the "Faces of Jonesborough" display shall be considered an official recognition by the Town.

No individual or department shall have authority to permanently remove, relocate, alter, or substantially modify a composite without authorization as provided in this Resolution.

Section 3. Addition, Modification, Relocation, or Removal

Any proposed addition, modification, relocation, or removal of a composite from the "Faces of Jonesborough" display shall require approval by Resolution of the Board of Mayor and Aldermen.

Routine maintenance, repair, replacement of damaged materials, or other non-substantive work necessary to preserve a composite **shall not** constitute removal or modification for purposes of this section, provided that the individual's or group's recognition and historical significance are not diminished.

Section 4. Board Authority

Nothing in this Resolution shall prevent the Board of Mayor and Aldermen from exercising its authority over Town-owned property, facilities, historical displays, and commemorative recognitions.

Any decision to relocate or remove a composite shall be approved by Resolution and documented in the minutes of the Board meeting.

Section 5. Historical Integrity

The Town shall make reasonable efforts to preserve the "Faces of Jonesborough" display as a historical record of individuals and groups recognized by the Town and shall maintain appropriate records concerning each individual or group contribution to the Town.

Section 6. Effective Date

This Resolution shall take effect from and after its adoption, the welfare of the Town requiring it.

Adopted and approved this 12th day of October 2026.

Kelly Wolfe, Mayor

Attest:

Janet Jennings, Town Recorder

Mayor Wolfe recessed the meeting for 5 minutes.

Mayor Wolfe resumed the meeting. The next item on the agenda, Citizens Comments, had no one sign up to speak. The next item on the agenda was Alderman Comments. Alderman Jenkins commended Park and Recreation Director Chris Kudera and his team for the improvements to the soccer program and that the Storytelling Festival was a great success.

Town Attorney Comments was the next item on the agenda. Mr. Wheeler had no report.

The next item was the Consent Agenda. Mayor Wolfe asked if there were any items that the Aldermen wished to have pulled from the Consent Agenda. There being none, Alderman Countermine made a motion to approve the Consent Agenda as presented. Alderman Jenkins seconded the motion. The motion duly passed.

1. Approval of Minutes – September 14, 2026 Regular Meeting Minutes.
2. Approve the following bills for payment:

Check Register - General Fund - September 2026

09/01/26		117748 - void	$	(660.00)
09/01/26		110894 - void	$	(800.00)
09/01/26		112425 - void	$	(120.00)
09/01/26		112783 - void	$	(48.00)
09/01/26		110703 - void	$	(9.56)
09/01/26		110828 - void	$	(19.12)
09/01/26		111363 - void	$	(9.56)
09/01/26		112186 - void	$	(439.25)
09/01/26		111991 - void	$	(22.40)
09/01/26		111726 - void	$	(10.40)
09/01/26		116390 - void	$	(1,938.00)
09/01/26		116682 - void	$	(150.00)
09/01/26		111248 - void	$	(165.00)
09/01/26		113290 - void	$	(400.00)
09/01/26		115885 - void	$	(750.00)
09/01/26		115719 - void	$	(150.00)
09/02/26		113716 - void	$	(500.00)
09/03/26		117754 - 117870	$	239,074.66
09/08/26		115719 - void	$	(150.00)
09/08/26		116837 - void	$	(340.78)
09/08/26		117348 - void	$	(328.20)
09/08/26		117871 - 117887	$	27,394.44
09/10/26		117888 - void	$	-
09/10/26		117889	$	25,879.58
09/15/26		117890 - 117893	$	82,520.54
09/18/26		117894 - 117963	$	103,241.79
09/22/26		117964 - 117970	$	209,852.71
09/23/26		117771 - void	$	(400.00)
09/23/26		117971	$	474.59
09/25/26		117972 - 118042	$	427,153.83
			$	**259,458.83**

Note:	The numerous voided checks were not deposited timely and were reissued or are in the process of being sent to the state as unclaimed property.

Check Register- Water Fund September 2026

09/01/26		68442 - void	$	(119.60)
09/01/26		68640 - void	$	(150.00)
09/01/26		69340 - void	$	(31.20)
09/03/26		70995 - 71027	$	56,915.31
09/08/26		71028 - 71034	$	8,906.96
09/15/26		71035 - 71037	$	1,133,612.38
09/16/26		69075 - void	$	(100.00)
09/16/26		68931 - void	$	(100.00)
09/18/26		71038 - 71082	$	446,100.97
09/22/23		71083 - 71084	$	96,754.94
09/23/26		71085 - 71086	$	106,580.84
09/25/26		71087 - 71120	$	73,248.37
			$	**1,921,618.97**

Note:	The numerous voided checks were not deposited timely and were reissued or are in the process of being sent to the state as unclaimed property.

Check Register -Sanitation Fund - September 2026

09/01/26	10704 - void	$	(350.00)
09/03/26	11171 - 11178	$	3,117.86
09/08/26	11179	$	226.11
09/18/26	11180 - 11188	$	23,553.59
09/22/26	11189	$	4,356.41
09/25/26	11190 - 11199	$	4,927.18
		$	**35,831.15**

Check Register -School Fund September 2026

09/25/26	1171	$	5,462.50
		$	**5,462.50**

3. Approve the following Town Administrator Report:
    - *Spent much time on reviews of the Planning Commission, Design Review and Board of Zoning Appeals agenda items that went before the Planning Commission at their September 15th meeting. Additionally, much time was spent on preparing the agenda presentations/board packet for the upcoming BMA meeting scheduled for October 12th.*
    - *Another busy month has come and gone! Here are a few of the important items I've been working on: The Planning Commission approved scheduling a public hearing and action to adopt the Traffic Impact Study (TIS). After further review by planning staff, we are looking at some edits prior to holding a public hearing and prior to the BMA considering it on first reading.*
    - *Participated in a joint meeting with ECU officials, Mayor Kelly Wolfe and Operations Manager Craig Ford to discuss the trail system at ECU's new site. The Planning Commission/Design Review Commission approved the overall site plan for the new ECU on September 15th. The design of the building looks great and the collaboration on the trail between ECU and Town regarding the trail along College Street/SR81N was once again a great result of 2 entities working together on a valuable project for both ECU and the Town.*
    - *Attended a Cartograph (OpenGov) Asset Management program conducted by utility staff Craig Persinger GIS Manager, Chris Christian Water Distribution Director, Cobern Rasnick Wastewater Director, and Kevin Brobeck Utility Manager. The team presented to me, Operations Manager Craig Ford, and special attention to Directors from the Street Department, Solid Waste, and Parks and Recreation as we look at advancing our technology, task management, and accountability on projects and/or work orders soon.*
    - *Scheduled a demo with me for OpenGov to show how their asset management program can improve other work order related processes throughout the town with advanced technology.*
    - *Met with Operations Manager Craig Ford, Street Director Billy Miller and Assistant Street Director James Walden to discuss drainage issues (post-rainstorms). Town Engineer Todd Wood provided plans of suggested plan of actions on some of the drainage issues located on Meadow Brook Avenue. Update: Scheduled meeting with property owner to discuss the plan. Mr. Ford is gathering previous plans that addressed drainage years ago, looking for established easements, etc., and how to re-establish former improved drainage/ditch lines that have since lost their distinct delineation as a drainage ditch.*
    - *Held the monthly Directors Meeting. Topics of the meeting included BMA meeting updates, grants that have been received by various departments, monthly cyber security trainings, upcoming Civility in the Workplace training, upcoming video concepts highlighting a range of topics and good work being completed throughout the town, and upcoming deadlines for the October BMA meeting.*
    - *Worked on multiple personnel issues.*

- *Worked with Town Attorney Jim Wheeler on various town related issues and pending proposed ordinance amendments to the municipal code.*
- *Working on unfinished business related to the Board of Dwelling Standards, and other property maintenance issues throughout town. City Court is being utilized often for these issues with the hope that cases would not need to escalate to Chancery Court to hear and decide outcomes on code violations. Properties (structures) in disrepair or considered dilapidated, or with property maintenance violations, do not get any better with time unless compliance early on in the violation process is achieved. We are still in the process of hiring a part-time codes enforcement officer to help navigate issues/cases more expeditiously. The other great news about being awarded $540,000.00 from THDA HOME program is that some of our chronic building/home disrepairs could be eligible for funding. This is a No-Match grant!*
- *Continue to stay up to date on all grants either already awarded, in progress, or closing out. There are multiple layers of required progress or reporting for each grant. As you are aware, grants provide critical funding that helps the Town of Jonesborough leverage additional resources and complete important projects.*
- *The ISC flat roof persistent leak issue at the cupola has been fixed with replacement. Prior to roof replacement, one major obstruction in the rear of the building with one of the downspouts that enters the actual building was cleared and is now working properly. We are examining all other downspouts to make sure they are all clear and "draining" properly. The ISC HVAC project bid opening was 11:00 am September 16th and the recommendations on the award will be presented for approval at the October BMA meeting. Our mechanical engineer consultant is reviewing all bids prior to staff providing the details of the bid project.*
- *Met with ClarkNexsen Architect Aaron Brumo, Operations Manager Craig Ford, Engineer Tood Wood and Community Development's Project Planner Rachel Conger to discuss the Frontier Park Trailhead project. The design of the building that will house a concessions area, storage area, and 4 individual family use bathrooms pleased all of those attending who have worked on providing input for a few months now. We are discussing next steps on the building including the "normal" bidding process or bidding the project based on a Guaranteed Maximum Price (GMP), as well as force account labor/equipment work by town staff/departments (cost savings strategy). All plans of work must meet the thresholds of the Grantee – TDEC Office of Outdoor Recreation.*
- *Continued work with County Planner Angie Charles on various growth management strategies including Traffic Impact Study as you are already aware of and we worked on recent RFP to review county and town zoning regulations. In the interest of growth management, an exhaustive review of land use regulations is essential. Without a good base of regulations that can be reviewed for potential strategies to address best growth management practices, we will not be successful.*
- *Continued work with Building Inspector Kevin Fair and Fire Chief Jeff White on upcoming required code changes from 2018 to 2024. More time was spent double checking the proposed amendment and therefore the proposed amendment to the municipal code amendments will be presented at the November BMA meeting. Various other municipal code amendments are being prepared for the October meeting.*
- *Continued work on a best management practice/policy approach to how the town accepts new roads developed to our public road system requirements into the public road system. A draft is still being worked on, and it will be presented for discussion at the October 2026 Planning Commission meeting. Since the PC is the body to accept Bonds on infrastructure as part of the subdivision regulations, it makes most sense to use them as the review "committee".*
- *The town continues to explore a Property Tax Freeze option in parallel with the County's efforts.*
- *Continue to work on analyzing our public facilities for future expansion, renovation, or new space needs for the future. We cannot grow by population and housing at our rate*

for over 20 years without feeling the growing pains of facilities that provide a direct service to taxpayers, residents, utility customers, etc.

- *Continue to work with marketing team to produce short video clips of our town services/operations highlighting positive outcomes of what our folks do for a living. This month will have 1-2 short clips. The first clip will be about the additional funds marketing personnel are receiving due to our partnership with Washington County based on motel/hotel lodging tax collected in the county. I am working with Tourism Director Cameo Waters for her team to produce the video clip on this subject highlighting the data/return on investment of those additional funds (it is impressive!). Next is a short clip showing the great length water distribution fixes leaks permanently.*
- *Continuing to explore options for onsite IT Professional Services: I met with an IT consultant and staff to explore this review of internal and external IT needs. We are gathering requested information for the consultant which Sharp will be providing like number of tickets per month "help desk" associated services, setups, on-site installs or problem solving, etc. This will give us a good sense of the level of internal IT services needed and whether those services can be performed at least in the beginning by a single "IT" town employee.*
- *Continued working to resolve our internet-related phone system when we lose internet connection due to storms or other issues that may arise from our carrier (if any). Starlink will be set up at Town Hall and tests will be carried out to make sure it works as a redundant type of internet service for our building. Based on its success, this method will be looked at for utilities. October is the month to perform a test with primary internet (BrightRidge) being "lost/off" and the redundancy program (Starlink) automatically startup.*
- *We are approved for the TDOT reimbursement in the amount of $779,000.00 for the Tiger Way Signalization project. We should have the deposit into our bank account the first week of October.*
- *We received our Mauk Property reimbursement in the amount of $305,000.00. The project is officially complete and closed!*

4. Approve the following Operations Manager Report:
    - *I have continued to work with Derwin Cartmel, Holston Engineering on the geo-thermal HVAC bid for the ISC building. The bid was opened on September 16, 2026. I am still awaiting Mr. Cartmel's review.*
    - *The winning bidder on the West Main Street project is scheduled to begin the work the week of October 12, 2026.*
    - *The flat roof has now been replaced on the ISC building. As of this date, there have been no leaks reported in the building. I will be scheduling a drywall contractor to repair the ceiling in the lobby. Once we have the ceiling repaired and the geo-thermal HVAC system replaced, I hope we have finally solved the problems with this building.*
    - *One of the main HVAC units had to be replaced in the Post Office building. The indoor and outdoor unit had to be replaced. Work has been completed on this project.*
    - *The contractor completed the Visitor Center Restroom Remodel project this month prior to the Storytelling Festival. The contractor did a phenomenal job on this project and was great to work with. As stated earlier, I would like to look at some renovations at Town Hall next budget year.*
    - *The contractor completed the East Main Street/First Frontier Trail project. It was not without numerous problems and complaints we had to deal with, but the end product is great. It is certainly an upgrade to the East Main Street area. The concrete work was also completed in Brightridge Park. I hope to complete the park project within this next month.*
    - *Speaking of Brightridge Park, I had a meeting with Jeff Dykes and Bonnie Donnelly to finalize the agreement between the Town and Brightridge. We also discussed some additional tree planting on the site for Brightridge.*

- *The Street Department started grade work on the new Fire Station site. Once we have the site prepared to final grade, I will prepare bid documents for the building.*
- *The Street Department completed the final drainage work at the tile near Bojangles on East Jackson Boulevard.*
- *The street Department also took delivery of the new tractor for right-of-way mowing in the month of September.*
- *Federal Signal has completed the site visit to the Town to complete the plans for the installation of the emergency alert/early warning system. According to the representative I spoke with, installation should begin within the next couple of weeks. The equipment has been delivered for this project.*
- *From the staff perspective, we had a successful Storytelling Event with little to no problems.*
- *I attended a site plan meeting with representatives with Clark Nexsen regarding the pavilion plan for the First Frontier Trailhead Project. I attended various other meetings and/or conducted meetings with staff throughout the month.*
- *I attended the Planning Commission meeting in September to discuss and answer questions on the ECU project with respect to the Town's plans for a sidewalk.*

5. Approve Committee Reports: Historic Zoning Commission Minutes; Planning Commission Minutes; Design Review Commission Minutes; Senior Citizens Advisory Committee Minutes; McKinney Center Advisory Minutes.

6. Approve Supervisor Reports: Street Department; Human Resources; Fire Department; Utilities; McKinney Center; Police Department; Jackson Theatre; Visitor Center; Solid Waste; Building Inspector; Parks & Recreation; Senior Center.

7. Approval of Comptroller PBA Loan Letter and Heightened Risk Letter – The Comptroller's office acknowledged receipt of our request for approval for the Town to enter into a 25-year loan agreement with the PBA of Clarksville in an amount not to exceed $2 million. They have also acknowledged receipt of our request for approval for the Town to issue heightened risk debt for this loan. These approvals are being provided to the governing body at the request of the Comptroller's Office.

8. Request for Proposals (RFP) for Review and Update of Zoning Code – Town Administrator Glenn Rosenoff has been exploring updates to our zoning code as it is an important project and would provide value to the Town by helping ensure that the zoning regulations remain current, clear, and responsive to the Town's future needs. In cooperation with Washington County Planning & Zoning Office a RFP requesting proposals for zoning codes update was sent out. The RFP was one document but separated by county and town as part of any approval or award procedures. Washington County had approved in their FY27 budget up to $200,000.00 for their zoning code to be comprehensively reviewed and updated. For Jonesborough, we asked as part of the RFP for an existing code assessment and initial code update of the Comprehensive Sign section only. The projected cost of this type of service was estimated at $40,000.00. Three companies submitted proposals, including Camiros, Kimley-Horn, and Smith Seckman Reid (SSR). During the process of the RFPs town staff attempted to identify a funding source since the RFP was issued after the FY27 budget was adopted. As part of that review, staff evaluated the funds appropriated for FY27 projects have been assigned, and staff have not identified additional available funding to undertake the zoning code review and updates at this time. Instead, staff will include the proposed zoning code review and updates as part of the FY28 budget planning process, allowing the Board to consider the project along with other priorities

and available funding for the upcoming fiscal year. Staff recommend that the Board deny the proposals at this time and direct that the zoning code review and update project be considered as part of the FY28 budget planning process.

9. Approval Town Event-Jackson Theatre Fundraising Gala – Jackson Theatre Operations Manager Amber Crumley provided a memorandum regarding the Jackson Theatre Fundraising Gala titled "The Marquee Ball at the Jackson". The event will be held on November 14th. The event will consist of heavy hors d'oeuvres, drinks, dancing, a live auction and music from the Wanna Beatles. Doors will open at 5:30 PM and the band will take the stage at 7:00 PM. The event will utilize the alley between the theatre and Main Street Café. Ms. Crumley has checked with Chief Rice, Shane Adams (house behind the theatre) and Zac Jenkins with Main Street Café. Alcoholic drinks will be served and consumed within the alley from 5:30 PM – 8:00 PM. Jackson Theatre staff and volunteers will be present in the alley to monitor, "No Alcohol Beyond This Point" signage at each end of the alley, and they plan to have barricades on each end as well. People will be routed from inside the theatre, through the theatre hallway, and out the side door to the alley with any beverages, so no alcohol will be on the sidewalk.

10. Approval of Easement on Walnut Grove – The property located at 1002 Walnut Grove Road is a vacant lot in which a detention pond is located for Walnut Grove subdivision. Property owner, Nancy Stanton, has requested assistance from the Town in maintaining this pond as she does not have the means to keep it properly maintained. She is requesting to donate the property to the Town; however, it would be preferred for the Town to have a permanent easement on the property. If the Town owns the pond, we will have to keep it mowed and maintained on a weekly basis however, if we have a permanent easement, it will allow Town staff to maintain the proper flow of storm water without the need to maintain the property on a weekly basis. It is in the Town's best interest and the general public's best interest to see that this pond is properly maintained to prevent flooding in this subdivision.

There was one item under Old Business. Discussion and possible action concerning an Ordinance amending the Jonesborough Municipal Code, Title 1, Chapter 23, Section 1-1703 Jackson Theater Board Composition. The Jackson Theater Board (JTB) was initially established with five (5) members to provide a manageable advisory body while town Staff and the JTB helped to develop operating procedures, extensive programming, rentals, sponsorships, marketing and economic analytics, and professionally led strategic planning sessions to gain experience overseeing the theater. After two years of operation, the proposal to increase to seven (7) members is appropriate based upon the theater's growth, expanded programming, increased community involvement, and the need for broader representation and expertise.

Increasing membership to seven members after two years would provide several benefits:

- Broader community representation by allowing additional perspectives from community stakeholders.
- Additional expertise in areas such as theater operations, fundraising, marketing, finance, historic preservation, events, and economic trends.
- Greater workload capacity as programming, events, fundraising, and operational responsibilities increase.
- Greater financial oversight and aid in developing new revenue sources.
- Provide additional community connections in identifying more grant opportunities.

- Additional board participation to protect the town's financial and economic interests.

One major driving force to increase membership is the economic justifications through the theater's continued economic impact. In two years, the theater has generated economic activity beyond ticket sales or rentals, as it acts as a catalyst for local commerce, tourism, and job creation. When people attend shows, they often spend additional money downtown and the surrounding area, on dining, retail, and other services. The experience at the theater reverberates in the community far beyond its walls. The proposed new composition does continue to consist of a member of the Board of Mayor and Aldermen, adds a provision of a designee, selected by the BMA, to serve the Jackson Theater Board and provide the important connection between the theater and Town elected leadership to foster effective communications and accessing public resources.

With no further discussion Alderman Dickson made a motion, seconded by Alderman Causey, to approve the ordinance amending the Jonesborough Municipal Code Title 1, Chapter 23, Section 1-1703, Composition, Appointment, Membership, and Terms on second and final reading. The motion duly passed.

ORDINANCE NO. 2026-10

AN ORDINANCE AMENDING THE JONESBOROUGH MUNICIPAL CODE TITLE 1 CHAPTER 23 SECTION 1-1703 JACKSON THEATER BOARD

Be it ordained by the Board of Mayor and Aldermen of the Town of Jonesborough, Tennessee as follows:

SECTION 1. That the Jonesborough, Tennessee Municipal Code, Section 1-1703 be amended regarding the Composition, Appointment and Membership and to read as follows:

1-1703. Composition, appointment, membership and terms. The Jackson Theater Board shall be composed of five (5) members. The membership of the Jackson Theater Board may be increased to no more than seven (7) members. One (1) member shall be a member of the Board of Mayor and Aldermen or a designee, selected by the board. The term of the member of the Board of Mayor and Aldermen shall be coterminous with the term of office of the mayor or alderman whom such member represents. The term of the designee member shall be four (4) years. The remaining six (6) positions on the Board will be made up of members of the community that are interested in carrying out the purpose and duties of the Jackson Theater Board as established by the Board of Mayor and Aldermen. Those positions will be filled by a recommendation for the position being made by the Jackson Theater Board and an appointment of a member then being made by the Board of Mayor and Aldermen. Any application process adopted by the Board of Mayor and Alderman for volunteer appointments will be followed. The terms of the six (6) appointed members shall be three (3) year terms and may be extended to another (3) years at the BMA's discretion with or without a recommendation from the Jackson Theater Board. Any vacancy in the appointed membership shall be filled for the unexpired term by the Board of Mayor and Aldermen after requesting a recommendation from the Jackson Theater Board. The Board of Mayor and Aldermen shall have the power to remove any board member, at their discretion at any time with or without cause.

SECTION 2. This ordinance shall take effect from and after its final passage, the public welfare requiring it.

Motion was made by Alderman Causey and seconded by Alderman Jenkins that the preceding ordinance be adopted on first reading. Those voting for the adoption thereof were: Alderman Causey, Alderman Jenkins, Alderman Countermine, Alderman Dickson
Those voting against: _____

PASSED ON FIRST READING September 14, 2026

KELLY WOLFE, MAYOR

ATTEST:

JANET JENNINGS, RECORDER

APPROVED AS TO FORM

JAMES R. WHEELER, TOWN ATTORNEY

Motion was made by Alderman Dickson and seconded by Alderman Causey that the preceding ordinance be adopted on second and final reading. Those voting for the adoption thereof were: Alderman Dickson, Alderman Causey, Alderman Countermine, Alderman Jenkins.

Those voting against:

PASSED ON SECOND READING October 12, 2026

KELLY WOLFE, MAYOR

ATTEST:

JANET JENNINGS, RECORDER

APPROVED AS TO FORM

JAMES R. WHEELER, TOWN ATTORNEY

The next item discussed under New Business was discussion and possible action concerning a Resolution authorizing the development of a Historic District Gateway Sign and landscaping improvement at the entrance to Jonesborough's Historic District within the right of way of West Main Street abutting the Kehn property. Historic Zoning Commission (HZC) member Matt Kehn of 703 W Main Street currently has a large billboard on his property under lease agreement with a billboard company that he receives annual payment for. The billboard is at the edge of Jonesborough's Historic District. Mr. Kehn reported to HZC at their last meeting that he is considering not renewing the lease and foregoing the annual payment and requesting the company to remove the billboard from his property. Furthermore, Mr. Kehn reported that he would enjoy working collaboratively with the town on the design and installation of a nice gateway sign placed within the public right-of-way in close vicinity of where the billboard is planned to be removed, an area welcoming passerby to Jonesborough's Historic District. The resolution outlines the intent and proposed plan before the BMA upon the removal of the billboard which is a private matter between the Kehn's and Lamar Advertising.

The resolution determines that the BMA expresses its support in pursuing locating a Historic District Gateway Sign and placement of said sign and associated landscaping improvements within the public right-of-way area in proximity to the area currently occupied by the existing

billboard, contingent upon the billboard's removal. The BMA further approves as part of said resolution the following:

1. The Board expresses its support for Town staff to work collaboratively with the Kehn's and supports consideration of their input in the development of the final gateway sign design.
2. The proposed gateway sign shall be designed to complement the character of Jonesborough's Historic District and be consistent with the Town's adopted Town Limit sign objectives.
3. The project shall be presented to the appropriate advisory and regulatory boards, including the Historic Zoning Commission, Tree and Townscape Committee, and shall be subject to approval by the BMA prior to implementation.
4. Upon receipt of all necessary approvals, the Historic District Gateway Sign shall be considered and added as a priority project under the Town Limits Sign initiative previously approved by the BMA on June 15, 2026.
5. This Resolution expresses the Town's intent to pursue the project and authorizes staff to prepare the necessary agreements and plans for future consideration by the BMA.

Staff recommendation is similar in scope to the action by the board on June 15th regarding the "Town Limits Signs", in that the approval of a "Historic District Gateway Sign" be added to the "Town Limits Sign" plan and added as a priority sign. Once management determines a funding source, management will return to the board for funding approval. This will allow staff time to work through a design in collaboration with the Kehn's. There being no further discussion Alderman Jenkins made a motion, seconded by Alderman Countermine, to approve the resolution as presented. The motion duly passed.

RESOLUTION NO. 2026-23

A RESOLUTION OF THE BOARD OF MAYOR AND ALDERMEN OF THE TOWN OF JONESBOROUGH AUTHORIZING THE DEVELOPMENT OF A "HISTORIC DISTRICT GATEWAY SIGN" AND LANDSCAPING IMPROVEMENT AT THE ENTRANCE TO JONESBOROUGH'S HISTORIC DISTRICT WITHIN THE RIGHT OF WAY OF WEST MAIN STREET ABUTTING THE KEHN PROPERTY

WHEREAS, Matthew and Michelle Kehn, owner of property located at 703 W. Main Street, and further described on Washington County Tax Map 060I, Group A, Parcel 019.00 and 019.01 (Property), currently leases a portion of his property to Lamar Advertising for a billboard identified as LAMAR 12167 and receives annual compensation under such lease agreement; and

WHEREAS, the Kehn's are considering not renewing the existing billboard lease and will be requesting removal of the billboard from the property; and

WHEREAS, the removal of the billboard would provide an opportunity to enhance the appearance of a prominent entrance to the Town and the Historic District; and

WHEREAS, the Kehn's have expressed that in the absence of the billboard signage, the Town of Jonesborough consider locating a "Historic District Gateway Sign" and accompanying landscaping in the public space within the public road right-of-way area fronting their property and in vicinity of the existing billboard, welcoming residents and visitors to Jonesborough's Historic District; and

WHEREAS, the Board of Mayor and Aldermen recognizes the value of gateway signage and beautification efforts that promote the Town's historic character, sense of place, and community identity; and

WHEREAS, the Board of Mayor and Aldermen previously approved the design and locations of the Town's new "Town Limit Signs" at its meeting on June 15, 2026, and desires for the proposed Historic District Gateway Sign to be incorporated as a priority project under the Town Limits Sign program; and

WHEREAS, any proposed gateway sign and associated landscaping improvements shall be subject to all applicable reviews and approvals including but not limited to the Jonesborough Historic Zoning Commission, the Jonesborough Tree and Townscape Committee, and final approval by the Board of Mayor and Aldermen.

NOW, THEREFORE, BE IT RESOLVED by the Board of Mayor and Aldermen of the Town of Jonesborough that:

1. The Board expresses its support in pursuing locating a Historic District Gateway Sign and placement of said sign and associated landscaping improvements within the public right-of-way area in proximity of the area currently occupied by the existing billboard, contingent upon the billboard's removal.
2. The Board expresses its support for Town staff to work collaboratively with the Kehn's and supports consideration of their input in the development of the final gateway sign design.
3. The proposed gateway sign shall be designed to complement the character of Jonesborough's Historic District and be consistent with the Town's adopted Town Limit signage objectives.
4. The project shall be presented to the appropriate advisory and regulatory boards, including the Historic Zoning Commission, Tree and Townscape Committee, and shall be subject to approval by the Board of Mayor and Aldermen prior to implementation.
5. Upon receipt of all necessary approvals, the Historic District Gateway Sign shall be considered and added as a priority project under the Town Limits Sign initiative previously approved by the Board of Mayor and Aldermen on June 15, 2026.
6. This Resolution expresses the Town's intent to pursue the project and authorizes staff to prepare the necessary agreements and plans for future consideration by the Board of Mayor and Aldermen.

This Resolution shall take effect from and after its adoption, the welfare of the Town requiring it.

Adopted and approved this 12th day of October 2026.

Kelly Wolfe, Mayor

Attest:

Janet Jennings, Town Recorder

The next item under New Business was discussion and possible action concerning First Reading of an Ordinance Amending the Jonesborough Municipal Code Title 13, Chapter 1, Section 13-118, Billing, Paragraph (7). Utilities Manager Kevin Brobeck requested a re-inspection fee be reviewed after evaluating costs associated with repetitive calls by customers for utilities to provide more than one initial check of meter, meter reading, regarding a customer's request related to the same reported issue, and said issue is determined to not be on the "town side". Under the proposed amendment, the initial service call would continue to be provided at no charge. If Utilities responds and determines that there is no issue with the Town's meter, service, or other Town-maintained infrastructure, the customer would not be charged for the initial visit. However, if the customer requests an additional service call or rechecks for the same concern and Utilities again determines that there is no issue on the Town's side, a $100 fee is proposed to be assessed.

The purpose of this change is to help offset the labor, vehicle, fuel, and operational costs associated with repeated service calls when no Town-related issue is found. These repeat calls require Utilities personnel to be directed from scheduled maintenance, repairs, and other daily operational responsibilities and therefore cost the department delays in other prioritized tasks/projects.

Alderman Jenkins asked that customers be notified prior to the follow-up visit that the re-inspection fee will be charged if no issue is found. Alderman Causey noted that in the current ordinance that the re-inspection fee was $5 and this amendment is increasing the fee to $100. Alderman Causey asked if the fee could be $50 rather than $100. Alderman Jenkins stated that the BMA recently passed a $40 reinspection fee for Building Inspections and wondered if there was a significant time difference between the two reinspection's. Water Quality Director Artie White stated that some inspections can be 20-30 minutes or more, gas and employee time are other factors to consider. Alderman Jenkins stated that it should be the Town's hope to break even, not make money on these fees. Mr. White stated that his recommendation is to approve the $100 fee. Mayor Wolfe reminded the Aldermen that the fee can be changed to something they are more comfortable with if that number is not $100.

Alderman Causey made a motion to amend the re-inspection fee to be $50.00. Motion failed due to a lack of a second. Further Discussion: Town Administrator Glenn Rosenoff was asked for his input. Mr. Rosenoff stated that in regards to the Building Inspector re-inspection fee those checks are within the city limits and general involve one inspector. On the Utilities re-inspection visit could involve one person or a crew of employees, and the inspection site could be outside the town limits requiring more travel time, expenses, etc. Mr. Rosenoff stated that often on the Utility side they are dealing in some cases with chronic repeat callers on the exact same issue that continues to come back as not on the "Town side". Alderman Jenkins questioned if there was leeway to not apply the re-inspection fee in cases where the "problem" has been resolved and then in the near future the same "problem" persists. Mr. Rosenoff stated that yes, there would be a level of discernment in certain cases if needed. He also noted that within our OpenGov program that Utilities are utilizing they can track task management which allows us to track the history of calls to the same location about the exact same issue. Town Recorder Janet Jennings stated that with the digital water meters her department as well as Water Quality can pull up the reading to see if water has continuously run for 24 hours. Water Administration receives multiple calls about higher than normal bills and can view this data and instruct the customer to call a plumber or the meter department. With no further discussion Alderman Jenkins made a motion, seconded by Alderman Countermine to approve the Ordinance on first reading as presented. Three yea votes. Alderman Causey voted nay. The motion passed.

ORDINANCE NO. 2026-11

AN ORDINANCE AMENDING JONESBOROUGH MUNICIPAL CODE TITLE 13 CHAPTER 1 SECTION 13-118 BILLING

Be it ordained by the Board of Mayor and Aldermen of the Town of Jonesborough, Tennessee as follows:

SECTION 1. That the Jonesborough, Tennessee Municipal Code, Section 13-118, paragraph (7) be amended regarding the Multiple Services Through a Single Meter and to read as follows:

(7) The Water Department shall recheck a water meter and meter reading at the request of a customer. The initial service call and recheck shall be provided at no charge to the customer. If the Utilities Department responds to the customer's request and determines that the meter, meter reading, and related Town-owned water equipment or services are functioning properly and that there is no issue on the Town's side, no adjustment shall be made to the customer's bill and no fee shall be assessed for the initial service call. If the customer requests an additional service call or recheck concerning the same issue, and the Utilities Department again determines that the meter, meter reading, and related Town-owned water equipment or services are functioning properly and that there is no issue on the Town's side, a service call fee of one hundred dollars ($100.00) shall be assessed to the customer. Notwithstanding the foregoing, when a customer discovers a leak in the customer's water service line or other customer-owned plumbing, the customer shall be eligible for a one-time adjustment to the customer's water bill attributable to the leak, in accordance with the Town's applicable policies and procedures.

Motion was made by Alderman Jenkins and seconded by Alderman Countermine that the preceding ordinance be adopted on first reading. Those voting for the adoption thereof were: Alderman Jenkins, Alderman Countermine, Alderman Dickson

Those voting against: Alderman Causey

PASSED ON FIRST READING October 12, 2026

KELLY WOLFE, MAYOR

ATTEST:

JANET JENNINGS, RECORDER

APPROVED AS TO FORM

JAMES R. WHEELER, TOWN ATTORNEY

Motion was made by _____ and seconded by _____ that the preceding ordinance be adopted on second and final reading. Those voting for the adoption thereof were: _____

Those voting against: _____

PASSED ON SECOND READING _____

KELLY WOLFE, MAYOR

ATTEST:

_____
JANET JENNINGS, RECORDER

APPROVED AS TO FORM

_____
JAMES R. WHEELER, TOWN ATTORNEY

The next item on the agenda was discussion and possible action concerning a First reading of an Ordinance Amending the Jonesborough Municipal Code, Title 13, Chapter 1, Section 13-117. Utilities Manager Kevin Brobeck discussed with Finance Director Janet Jennings and Town Recorder Glenn Rosenoff issues regarding multiple services through a single meter and discontinuing this practice. Over the years a single meter for multiple residences has caused disadvantages including:

- Users arguing whether they are paying their fair share.
- A single meter makes it harder to pinpoint where excess usage is occuring.
- Water leaks go undetected for longer periods of time.
- Less accurate on water usage and billing.
- Not as organized on accuracy of meter and service records.

There are examples of multiple dwellings with separate water lines per dwelling being connected to one utility meter. The utility bill is associated based on a single meter. Typically, the “owner” or customer of the meter allocates costs among the other individual dwellings. Establishing individual metering as the standard will provide the Utility Department with a consistent process of tracking, maintaining, and managing each service. Additionally, this standard will help prevent future discrepancies involving property ownership, customer accounts, and service responsibility. Alderman Countermine made a motion to approve the Ordinance on first reading as presented. Alderman Dickson seconded the motion. The motion duly passed.

ORDINANCE NO. 2026-12

AN ORDINANCE AMENDING JONESBOROUGH MUNICIPAL CODE TITLE 13 CHAPTER 1 SECTION 13-117 MULTIPLE SERVICES THROUGH A SINGLE METER

Be it ordained by the Board of Mayor and Aldermen of the Town of Jonesborough, Tennessee as follows:

SECTION 1. That the Jonesborough, Tennessee Municipal Code, Section 13-117 be amended regarding the Multiple Services Through a Single Meter and to read as follows:

13-117. Multiple Services Through a Single Meter.

(a) **General requirement.** No customer shall supply water or sewer service to more than one (1) separate dwelling or premises through a single service line or single meter. Each separate dwelling or premises shall be served through an individual service line and individual meter, unless otherwise specifically approved by the Town in accordance with applicable Town policies and procedures.

(b) **Individual service and billing.** Each separate service shall be individually connected, metered, maintained, and billed in accordance with the Town's applicable policies, rules, regulations, and procedures. Multiple services through a single meter shall not be permitted except as provided in subsection (c).

(c) **Previously approved multiple-service arrangements.** Any multiple-service arrangement through a single service line and meter that was approved in writing by the Town prior to the effective date of this amendment may continue under the existing approved arrangement, subject to the provisions of this section.

The Town shall not be responsible for allocating charges, collecting payments, or resolving any dispute between or among customers, tenants, owners, occupants, or other parties arising from a multiple-service arrangement through a single meter.

(d) **Modification, relocation, replacement, or new connection.** If an existing approved multiple-service arrangement is modified, relocated, replaced, expanded, or otherwise requires a new connection, each separate dwelling or premises shall thereafter be served through an individual service line and individual meter in accordance with this section.

For purposes of this section, ordinary repair or maintenance that does not require relocation, replacement, or a new connection shall not constitute a modification requiring separate meters.

(e) **Unreported or improperly billed multiple services.** When the Town determines that multiple dwellings or premises are being served by a single meter and the arrangement has not been properly reported to and approved by the Jonesborough Water Department, the Town may take appropriate corrective action, including:

1. Correcting the account to reflect the applicable number of separate dwellings or premises and the applicable minimum bills and charges;
2. Assessing the current service charge applicable to the work necessary to correct or rework the account or service arrangement;
3. Requiring the customer or property owner to submit the appropriate application and obtain written approval for the service arrangement;
4. Requiring the installation of separate service lines and meters for each separate dwelling or premises; and
5. Disconnecting water and/or sewer service until the required application, written approval, billing corrections, and service modifications have been completed, subject to any notice or other requirements imposed by applicable law.

(f) **Correction of billing.** The Town's discovery of an unreported or improperly billed multiple-service arrangement shall not prevent the Town from correcting the account and applying the applicable charges in accordance with the Town's current water and sewer rate schedules and applicable policies and procedures.

(g) **Responsibility of customer.** The customer whose name the service is supplied shall remain responsible for all charges assessed to the account, regardless of any private agreement concerning the allocation or payment of utility costs among owners, tenants, occupants, or other parties.

SECTION 2. This ordinance shall take effect from and after its final passage, the public welfare requiring it.

Motion was made by Alderman Countermine and seconded by Alderman Dickson that the preceding ordinance be adopted on first reading. Those voting for the adoption thereof were: Alderman Countermine, Alderman Dickson, Alderman Causey, Alderman Jenkins
Those voting against: _____

PASSED ON FIRST READING October 12, 2026

_____
KELLY WOLFE, MAYOR

ATTEST:

_____
JANET JENNINGS, TOWN RECORDER

APPROVED AS TO FORM

_____
JAMES R. WHEELER, TOWN ATTORNEY

Motion was made by _____ and seconded by _____ that the preceding ordinance be adopted on second and final reading. Those voting for the adoption thereof were:

Those voting against: _____

PASSED ON SECOND READING _____

_____
KELLY WOLFE, MAYOR

ATTEST:

_____
JANET JENNINGS, TOWN RECORDER

APPROVED AS TO FORM

_____
JAMES R. WHEELER, TOWN ATTORNEY

The next item under New Business was discussion and possible action concerning First Reading of an Ordinance Amending the Jonesborough Municipal Code, Title 1, Chapter 18, Section 1-1805 Rules and Staff and Section 1-1806 Meetings, The Keep Jonesborough Beautiful Advisory Council. Parks and Recreation Director Chris Kudera has been working with The Keep Jonesborough Beautiful Advisory Council (KJB) as staff lead for quite some time now rather than Solid Waste. Mr. Kudera is helping KJB with developing bylaws but prior to adopting them, he is recommending that we transition away from the Solid Waste Director being the main point of contact and change to Town Administrator or designee. In practice, the Director of Solid Waste is less involved in the meetings, involved more in the clean-up

projects, and with the funding for KJB coming from Parks and Recreation budget, it makes sense to amend the municipal code. Alderman Dickson asked if Solid Waste Director Vince Sicca has been pre-occupied with other tasks not allowing him to participate in KJB. Town Administrator Glenn Rosenoff stated that for quite a while Mr. Sicca has been more of support services to the program where as it seems that Parks and Recreation staff have been more of the staff support to the advisory board. With no further discussion Alderman Dickson made a motion, seconded by Alderman Causey to approve the amended Ordinance on first reading as presented. The motion duly passed.

ORDINANCE NO. 2026-13

AN ORDINANCE AMENDING JONESBOROUGH MUNICIPAL CODE TITLE 1 CHAPTER 18 THE KEEP JONESBOROUGH BEAUTIFUL ADVISORY COUNCIL

Be it ordained by the Board of Mayor and Aldermen of the Town of Jonesborough, Tennessee as follows:

SECTION 1. That the Jonesborough, Tennessee Municipal Code, Section 1-1805 Rules and Staff and Section 1-1806 Meetings be amended as follows:

1-1805. Rules and Staff. The council shall adopt rules and regulations for the orderly discharge of its duties subject to the approval of the Board of Mayor and Aldermen. Meetings shall normally be held at least monthly and minutes of proceedings shall be recorded and submitted for review by the Board of Mayor and Aldermen. A schedule of meetings less often than once a month may be established by the council provided that the meeting schedule for the entire calendar year is established and advertised. The Town Administrator or their designee shall serve as the director of the Keep Jonesborough Beautiful Program and serve as staff to the advisory council. Other town employees shall serve as staff to the Keep Jonesborough Beautiful Advisory Council on an as-needed basis or as assigned by the Operations Manager or Town Administrator.

1-1806. Meetings. Upon creation by the Board of Mayor and Aldermen, the Keep Jonesborough Beautiful Advisory Council serving as the pre-certification team shall hold an organizational meeting and elect an interim chairman to direct the council through the certification process. Upon receiving certification as an official certified affiliate, the council shall be expanded to nine (9) members, and an additional organizational meeting shall be held to elect officers and make any changes in the regular meeting schedule. With reasonable notice, special or called meetings of the committee may be called by the council chairman or the Town Administrator or their designee. All meetings are open to the public and shall be posted on the community bulletin board at Town Hall.

SECTION 2. This ordinance shall take effect from and after its final passage, the public welfare requiring it.

Motion was made by Alderman Dickson and seconded by Alderman Causey that the preceding ordinance be adopted on first reading. Those voting for the adoption thereof were: Alderman Dickson, Alderman Causey, Alderman Countermine, Alderman Jenkins

Those voting against: _____

PASSED ON FIRST READING October 12, 2026

_____
KELLY WOLFE, MAYOR

ATTEST:

_____
JANET JENNINGS, TOWN RECORDER

APPROVED AS TO FORM

_____
JAMES R. WHEELER, TOWN ATTORNEY

Motion was made by _____ and seconded by _____ that the preceding ordinance be adopted on second and final reading. Those voting for the adoption thereof were:

Those voting against:_____

PASSED ON SECOND READING _____

_____
KELLY WOLFE, MAYOR

ATTEST:

_____
JANET JENNINGS, TOWN RECORDER

APPROVED AS TO FORM

_____
JAMES R. WHEELER, TOWN ATTORNEY

The next item on the agenda was discussion and possible action concerning awarding the Water Transmission Line Project Bid and USDA Resolution. The new 24" Water Transmission Line Project titled "GRW Project 7606-36" was sent out for bid. Bids for the project were sealed, opened, and publicly read aloud at Jonesborough Town Hall on October 6, 2026 at 1:30 PM. The Bids received were as follows:

Contractor	Base Bid
Southeast Connections, LLC	**$15,242,282.40**
Ruby-Collins, Inc.	**$21,101,362.50**
MidSouth Utility Group, Inc.	**$14,826,318.00**
Brabston, Inc.	**$14,189,347.00**
King General Contractors, Inc.	**$20,249,433.48**
Cleary Construction, Inc.	**$17,997,820.00**
JDS, Inc.	**$15,676,045.00**
Timberline Construction Co.	**$20,875,935.00**
Morgan Contracting, Inc.	**$17,618,078.00**
Merkel Bros. Construction, Inc.	**$12,919,226.00**

GRW stated that the bids are both competitive and responsive and the bidders have complied with the rules and regulations of the State Contractor's Licensing Board. Merkel Bros. Construction, Inc. is an experienced company and has completed several similar projects. They are appropriately licensed by the State of Tennessee and sufficiently bonded to perform the work for this contract.

Based on this information, GRW recommends awarding the contract to Merkel Bros. Construction, Inc. for the base bid amount of $12,919,226.00. We are all aware of the long awaited 24" Water Transmission Line Project which was sequenced timing wise to the Water Treatment Plant Project under construction.

We will be utilizing interim financing during the construction phases of the project. This is a USDA approved project with permanent committed funding once the project is complete. With no further discussion Alderman Jenkins made a motion to award the 24" Water Transmission Line Project titled "GRW Project 7606-36" to Merkel Bros. Construction for the base bid amount of $12,919,226.00 as presented. Alderman Countermine seconded the motion. The motion duly passed.

USDA Rural Development requires that the board include a Resolution awarding the bid subject to Rural Development approval. Alderman Jenkins made a motion to approve the USDA Resolution to award the project to Merkel Bros. Construction for the base bid amount of $12,919,226.00 subject to USDA Rural Development approval. Alderman Dickson seconded the motion. The motion duly passed.

RESOLUTION NO. 2026-24

BE IT RESOLVED by the Board of Mayor and Aldermen of the Town of Jonesborough, Tennessee, that the bid for the new 24" Water Transmission Line Project titled "GRW Project 7606-36" be awarded to **Merkel Bros. Construction** for the base bid amount of **$12,919,226.00** subject to U.S. Department of Agriculture Rural Development approval.

DULY PASSED BY THE BOARD OF MAYOR AND ALDERMEN on this the 12th day of October 2026.

Motion was made by Alderman Jenkins and duly seconded by Alderman Dickson that this Resolution be adopted. Those voting for the adoption thereof were: Alderman Jenkins, Alderman Dickson, Alderman Causey, Alderman Countermine.

Those voting against:_____.

KELLY WOLFE, MAYOR

ATTEST:

JANET JENNINGS, RECORDER

APPROVED AS TO FORM:

JAMES R. WHEELER, TOWN ATTORNEY

The next item on the agenda was discussion and possible action concerning awarding the International Storytelling Building Geo-Thermal HVAC bid. Bids were received and publicly read aloud at Jonesborough Town Hall on September 16, 2026. The following bids were received:

Contractor	Base Bid
Wright Contracting	$206,834.00
S.B. White Co.	$255,500.00
Nor-Well Company Inc	$286,300.00

A representative from Holston Engineering (mechanical engineer) was present at the bid opening and all bids were emailed to the firm for review. Mr. Cartmel, the mechanical engineer handing the project for Holston Engineering, stated he was not familiar with Wright Contracting so he was going to contact them and request cut sheets to review them and make sure the company is in compliance with the bid documents. At meeting time, Operations Manager Craig Ford had not heard back from Mr. Cartmel.

There was $100,000.00 set aside for this project as that was the estimate initially received from Mr. Cartmel. Holston Engineering was paid $10,000.00 to design the system, review the bids, and oversee the final installation, leaving a balance of $90,000.00. The remaining balance of $116,834.00 will be funded through project savings from the capital projects account. Alderman Causey requested that a list be provided outlining what projects the funds are coming from.

Staff recommends awarding the contract to Wright Contracting as the low bidder. If Holston Engineering disqualifies their bid staff will return to the BMA.

Operations Manager Craig Ford stated that Wright Contracting is based in Knoxville and have completed multiple projects for the University of Tennessee.

Alderman Causey made a motion to approve awarding the contract to Wright Contracting for the Geo-Thermal HVAC replacement project at the International Storytelling Center in the amount of $206,834.00, including the funding source and, and requests a list be provided showing what line items in the Capital Project budget are being used to fund the project. Alderman Countermine seconded the motion. The motion duly passed.

The last item on the agenda was discussion and possible action concerning an amendment to the Personal Handbook Health Insurance. An employee with 30 years of service in the Tennessee Consolidated Retirement System is eligible to retire with full retirement benefits. The problem for some employees who retire or are contemplating retirement from Jonesborough is health insurance and not being eligible for Medicare.

Currently there is no provision allowing a retiree to carry the Town's health insurance. Health insurance in the secondary market is expensive for the aging population. This forces Town employees to have to delay retirement and continue to work for the Town as they cannot afford to retire and pay for health insurance on the secondary market.

The cost associated with allowing retirees to carry health insurance is often cited as the reason it is not offered to Town retirees. With that in mind, let's look first at cost. Below is a chart of health insurance costs for employee coverage and employee-plus-one coverage:

Employee Only Coverage

- Total annual premium: $8,830.00
- Employee/Retiree contribution (25%): $2,208.00
- Town contribution (75%): $6,623.00

Employee Plus One Coverage

- Total annual premium: $17,630.00
- Employee/Retiree contribution (25%): $4,408.00
- Town contribution (75%): $13,223.00

Utilizing the Town's contribution for employee-only coverage of $6,623.00 and for employee-plus-one coverage of $13,223.00 at an eight percent (8%) annual increase for five (5) years, the Town's insurance cost for employee coverage is estimated to be $9,731.00 and $19,429.00 for employee-plus-one coverage in the fifth year.

Most employees contemplating retirement are near the top of their pay grade, while their replacements are often hired at the lower end of the pay grade. Using paygrade 10, which is in the middle of the compensation plan, there is currently a $15,300.00 gap between step 1 and step 12. Even if the new hire starts at step 2 and replaces a step 12 employee, the salary savings cover the retiree insurance for employee-plus-one.

If the retirees' spouse, (employee-plus-one), was on the Town's insurance and the retiree becomes Medicare eligible, the spouse could only continue on the Town's insurance on COBRA coverage. This means the retiree would have to pay 100% of the plus-one of the insurance costs. Also, if the retiree's spouse, (plus-one), reaches Medicare eligibility prior to the retiree, the spouse, (plus-one), would be removed from the Town's health insurance, and the retiree health insurance would be changed to employee-only coverage. Currently, there are 5 employees working for the Town with 30 years of service with TCRS. Of those, 1 will reach age 65 in 2027. So, we are basically talking about 4 employees. (Note: of the remaining 4 eligible employees, their current pay grades are 7, 8, 9, and 20.)
It will be another 2 years before an additional employee is eligible. It will be 7 years following before another employee is eligible and 8 years before another employee is eligible.

Any retiree who requests to continue to carry the Town's health insurance coverage would be mandated to set up an ACH (Automatic Clearing House) account with the Town's Finance Department establishing the electronic money transfer setup, prior to retirement. The retiree's portion of the health care costs would be electronically transferred from the retiree's bank account to the Town's bank account the first day of each month.

If approved, the following language would be added to the Town's Personnel Policy in section V – Employee Benefits, sub-section C – Health & Life Insurance:

RETIREE HEALTH INSURANCE:
Retirees who have 30 years of service and are eligible to retire with full benefits as defined by Tennessee Consolidated Retirement System are eligible to carry employee, or employee-plus-one health insurance coverage at the current employee rate, which is 25% of the health insurance premium. The 30 years of service shall be with the Town, or retirees who have 30 years of service in TCRS with a minimum of the last 10 years of service with the Town.
Once the retiree reaches Medicare eligibility, the retiree will be removed from the Town's Health Insurance coverage. If the retiree elects to carry employee-plus-one, the "plus one" may continue coverage under COBRA insurance, which will be at no cost to the Town. Should the "plus-one" reach Medicare eligibility prior to the retiree, the "plus-one" shall be removed from the Town's Health Insurance coverage and the retiree's health insurance coverage will be changed to employee-only coverage.

Any retiree who requests to continue to carry the Town's health insurance coverage shall set up an ACH (Automatic Clearing House) account with the Town's Finance Department establishing the electronic money transfer setup, prior to retirement. The retiree's portion of the health care costs would be electronically transferred from the retiree's bank account to the Town's bank account the first day of each month.

Mayor Wolfe noted that this is a great benefit that will allow people who meet TCRS retirement requirements and have worked for the town for a significant portion of their career to bridge the health insurance gap until they qualify for Medicare. He stated that while other portions of the personnel policy need to be reviewed and updated, this topic needs to be addressed immediately and that other personnel policy discussions can take place through a workshop in the future. Alderman Causey shared her support of offering retiree health insurance and asked for clarification on if there will be an age requirement or just length of service requirement and clarification on the payouts the retiree will receive when leaving employment (sick time, vacation, comp. time). Alderman Causey stated that the figures listed are not necessarily a cost savings to the town because those payouts will use those funds. Alderman Causey requested a funding source be provided showing where their insurance would be paid out of.

Alderman Causey made a motion to approve the amendment to the Personnel Handbook Health Insurance as presented and provide a funding source line item that shows where the retiree insurance will be paid from.

Discussion: Operations Manager Craig Ford noted that typically if there is a retiree that qualifies for this benefit, they are typically at a higher grade/step than what their replacement will be hired at. Alderman Causey clarified that if an employee retires now, their insurance will be paid through June 30th (current fiscal year), and she is requesting that a line item be presented showing where the insurance payments will be taken from through the end of the current fiscal year. Alderman Countermine asked when someone does retire how much besides the health insurance does the town pay? Town Recorder Janet Jennings stated that each payout is different but there have been payouts upwards of $30,000.00. Operations Manager Craig Ford said that typically while working on the budget those who are close to retirement are typically asked if retirement is in their near future to allow the town to budget for the payout. Town Recorder Janet Jennings stated that the current budget does not include any retiree payouts, however there are a lot of salary savings so far this year from open positions. There are three employees who are paid out of the water/sewer fund and one employee from the Police Department. There are savings in those funds to cover those costs, if needed. Mayor Wolfe clarified with Town Recorder Janet Jennings that there is enough reserve (slack) funds in the salary line item in the appropriate funds (Water/Sewer Fund and Police Fund) to cover the Health Insurance premium expenses for the rest of the current fiscal year if eligible employees in the Water/Sewer fund and Police fund should decide to retire. The next budget cycle will include a line item to cover health insurance costs.

Alderman Jenkins seconded the motion. The motion duly passed.

With no further business to discuss, Mayor Wolfe adjourned the meeting at 7:50 pm.

JANET JENNINGS, RECORDER

KELLY WOLFE, MAYOR

TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION

DATE: November 9, 2026 **AGENDA ITEM #:** Consent Agenda 6.2

SUBJECT: Approval of Bills

Check Register - General Fund - October 2026

10/01/26		118043 - 118075	$	36,910.19
10/01/06		118071 - void	$	(300.00)
10/01/26		118076	$	300.00
10/05/26		118077 - 118081	$	7,287.00
10/06/26		118082	$	3,626.96
10/07/26		118083 - 118087	$	79,256.18
10/09/26		118088 - 118197	$	114,977.53
10/13/26		117933 - void	$	(250.00)
10/14/26		118198 - 118228	$	190,613.49
10/27/26		118229 - 118230	$	4,356.55
10/29/26		117150 - void	$	(200.00)
10/29/26		118011 - void unclaimed property	$	(672.00)
10/29/26		112069 - void unclaimed property	$	(73.00)
10/29/26		112175 - void unclaimed property	$	(6.00)
10/29/26		112260 - void unclaimed property	$	(22.32)
10/29/26		112557 - void unclaimed property	$	(10.00)
10/29/26		113378 - void unclaimed property	$	(10.97)
10/30/26		118231 - 118359	$	499,928.15
			$	**935,711.76**

Check Register- Water Fund September 2026

10/01/26		71121 - 71130	$	15,113.59
10/05/26		71131 - 71132	$	73,978.00
10/06/26		71133	$	4,325.45
10/07/26		71134	$	500,301.30
10/09/26		71135 - 71178	$	596,180.93
10/14/26		70788 - void	$	(285.42)
10/14/26		71179 - 71198	$	198,922.79
10/27/26		71199	$	1,582.28
10/29/26		69173 - void unclaimed property	$	(50.00)
10/29/26		68689 - void unclaimed property	$	(23.11)
10/29/26		68951 - void unclaimed property	$	(125.00)
10/29/26		69074 - void unclaimed property	$	(200.00)
10/29/26		69189 - void unclaimed poperty	$	(6,000.00)
10/30/26		71200 - 71265	$	1,437,399.39
			$	**2,821,120.20**

Check Register -Sanitation Fund - October 2026

10/01/26	11200 - 11205	$	2,234.55
10/05/26	11206 - 11207	$	2,250.00
10/09/26	11208 - 11219	$	25,328.23
10/14/26	11220 - 11222	$	2,007.86
10/23/26	11223	$	238.00
10/27/26	11224	$	90.03
10/29/26	10800 - void unclaimed property	$	(50.00)
10/30/26	11225 - 11238	$	10,806.38
		$	**42,905.05**

TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION

DATE: November 9, 2026 **AGENDA ITEM #:** Consent Agenda 6.3

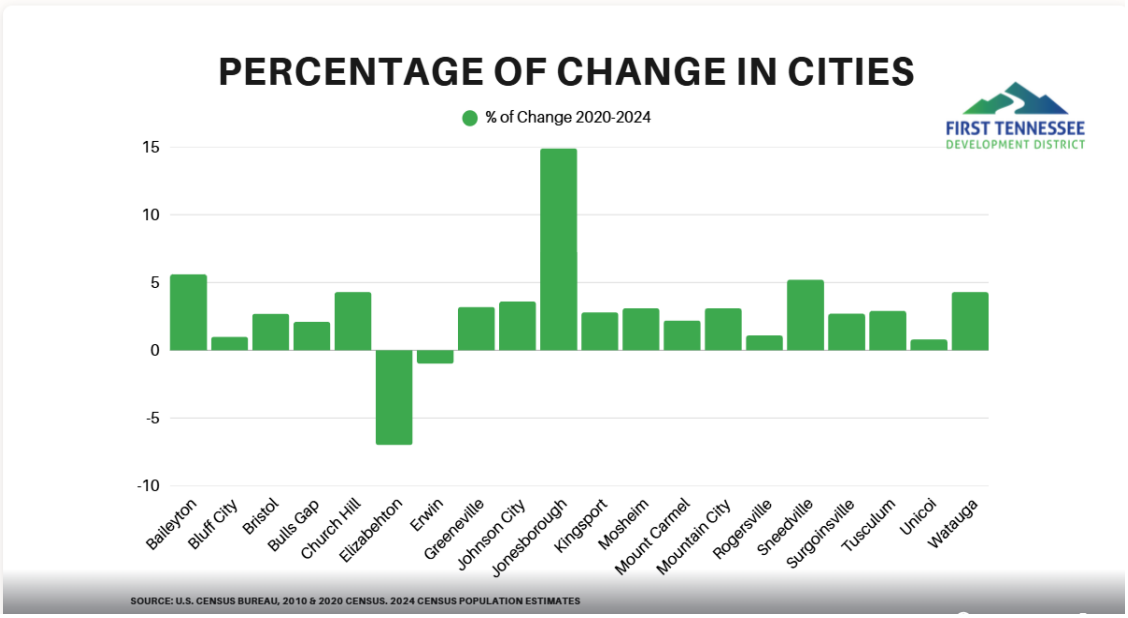
SUBJECT: Town Administrator Report

Another busy month has come and gone! Here are a few of the important items I've been working on:

- Met with Major Jonathan Peace to discuss Board of Dwelling Standards cases and in particular those pending action by City Court. Attended City Court on 10/15. We are experiencing more due process activity on properties in violation.
- Attended October BMA regular meeting. Action was taken on various subject matters with Employee Retiree healthcare being passed.
- Met with different property owners to continue discussions on drainage issues as a result of our major rain/stormwater season a short time ago. Engineer Todd Wood is helping with guidance on mitigation.
- Held meeting with Parks and Recreation Director Chris Kudera and Open Space Coordinator Sunny Ezell to comprehensively review the town's Landscape Ordinance. We are looking at updating and refreshing this section of the code with future discussion with Planning Commission and Tree and Townscape Committee prior to presenting a working draft to the BMA. This document has not been updated in several years.
- Had monthly Director one-on-one meeting with Jackson Theatre Operations Manager Amber Crumley. We discussed the major lineup of activities for the remainder of the calendar year including the Marquee Ball in November (largest fundraiser of the year). November will mark 2 years since the doors opened to the Theatre and the multitude of programming and partnering to make the Theatre part of Jonesborough's Community Engagement Ecosystem.
- Held monthly Directors Meeting. I had invited OpenGov representatives, the same company our utilities is under contract with for Asset Management, to showcase their OpenGov 311 software system which helps governments log, route, and resolve resident requests in real time, replacing scattered in-boxes and spreadsheets (or in our case paper workorder systems) with one connected system internal staff and external residents can trust. This is my ongoing initiative to advance the town with higher resolve technology solutions. I am negotiating the cost with representatives and should have an answer back on the final price next week.
- Worked with Town Attorney Jim Wheeler on various issues including proposed amendment(s) to the municipal code and matters of personnel policy.
- We continue the process of hiring a part-time codes enforcement officer to help navigate issues/cases more expeditiously. That position will serve as a liaison for Board of Dwelling Standards and Historic Zoning Commission Demolition by Neglect. This has not been going according to the plan to hire a retired JBO police officer. The Operations Manager Craig Ford and I are reassessing the matter.

- Continue to stay up to date on all grants either already awarded, in progress, or closing out. There are multiple layers of required progress or reporting for each grant. As you are aware, grants provide critical funding that helps the Town of Jonesborough leverage additional resources and complete important projects.
- Worked with Operations Manager Craig Ford on scheduling drywall repairs at the ISC since the roof was repaired and downspouts cleared of debris.
- Continued work with County Planner Angie Charles on various growth management strategies including revisions to the current draft of the Traffic Impact Study. One concern is what happens when a developer's traffic study shows that other residual public roads may be in need of improvements. Currently, Impact Fees are what is used for developers to pay impact on roads for example that are impacted by their development. The State Legislature did not pass the town's request to authorize us to development impact fees. Without such legislation in place, the town would have a very hard time requiring a developer to invest in improvements on land or areas that are not the owner's property.
- Continued work with Building Inspector Kevin Fair and Fire Chief Jeff White on upcoming required code changes from 2018 to 2024. Municipal code amendments will be presented to the BMA at the November board meeting on first reading.
- Continued work on a best management practice/policy approach to how the town accepts new roads developed to our public road system requirements into the public road system. The draft proposal will be presented for discussion and possible action at the November Planning Commission meeting. Subjects like maintenance bonds and process of the BMA officially accepting roads into the public road system are being ironed out.
- The town continues to explore a Property Tax Freeze option in parallel with the County's efforts. More discussion continues with the count on a secondary focus related to raising the income level threshold for the Tax Relief Program already in existence at the State, County, and Town levels. Raising the threshold would attract more property owners that quality to the program including the elderly and disabled veterans. More updates will be forthcoming.
- Continue to work on analyzing our public facilities for future expansion, renovation, or new space needs for the future. We cannot grow by population and housing at our rate for over 20 years without feeling the growing pains of facilities that provide a direct service to taxpayers, residents, utility customers, etc.
- Attended the Jackson Theatre Board meeting. It was very productive with much discussion on performances, increase in rentals, upcoming events, the second annual Marquis Ball on November 14th, and future potential activities. There is a tremendous amount of cross pollination between town departments, ISC, Heritage Alliance, school systems, etc, which is a testimony of support from the town, Jackson Theatre Board, and other local, regional and state partners.
- Met with Wastewater Director Cobern Rasnick to discuss the A-Station project, timelines, and impacted properties.
- Met with Visitors Center Director Cameo Waters to discuss various organizational matters.
- Met with Administrative Services Manager Donna Freeman, Administrative Assistant to the Town Administrator Brandi Miller and Town Hall Receptionist Jackie Ledesma to begin discussions on a succession plan. Donna plans to retire in June and we want to have plans in motion to be sure that everything is taken care of during this transition.
- I completed final reimbursement documentation for the TDOT Tiger Way Signalization Project; the amount is less than $1,500.00 but this should close this project out with TDOT. There will be final paperwork through TDOT to work on after the final payout.

- One major area of concentration has and will remain analysis of population trends not only in anticipation of the FY28 budget but for our current and future services and programming efforts. For example, the graph below shows the phenomenon of our percentage growth from 2020-2024 within the First TN Development (FTDD) Region. FTDD's region consists of 8 counties and 20 municipalities, or a total combined local government area of 28 entities.



Why analyze data? Well, when working on budget and operational related activities on the Senior Center, I know from data-diving, that approximately 40% of Town of Jonesborough population are 50 years of age or older, or in other words, 40% of the town (alone) are age-eligible for membership at the Senior Center. Upon further analysis, Washington County on a whole is similar at 40%. So, not only is our population age 50+ increasing based on related growth factors, so is our older population needs, like better striping and marking of our roads (will be a plan as part of the FY28 budget) which will help "older" drivers, pedestrians, and other road users navigate road environments safely. Age-related changes affect vision, reaction time, and mobility. More attention to replacing older signs with reflective signage (and larger font sizes per MUTCD regulations) is also part of Street budget planning process. More on population trends and how that will play a major factor with departments and the BMA as we approach FY28 BMA budget work sessions.

- Conducted Pre-Planning FY28 budget meetings with Building Inspector Kevin Fair and JW Greene, Water Treatment Plant Director Seth Van Wyck (and Kevin Brobeck), Parks and Recreation Director Chris Kudera (and Craig Ford), Jackson Theatre Operations Manager Amber Crumley, Water Quality Supervisor Tammy White (and Kevin Brobeck, Kayla Gass), Facilities Director Rick Duvall (and Craig Ford), Senior Center Director Mary Regen, Visitors Center Director Cameo Waters, Street Department Director Billy Miller (and Craig Ford), and Solid Waste Director Vince Sicca (and Craig Ford). These meetings have proven to be very beneficial in planning for the upcoming budget cycle as well as looking at department needs, upcoming projects and planning for the future.
- Working to secure funding source options (if possible) for the OpenGov 311 Citizen Request & Service Management (town wide), as well as Asset Management for departments outside Utilities like Street, Parks and Recreation, and Solid Waste. 311 software system helps governments log, route, and resolve resident requests in real time, replacing scattered inboxes and spreadsheets (or in our case paper workorder systems) with one connected system internal staff and external residents can trust. This continues to be my initiative to advance the town with higher resolve technology solutions. A follow-up call is scheduled to finalize costs next week which will include fiscal year and partial fiscal year options.

- Completed the Starlink order. This will provide much needed redundancy for internet at Town Hall. Once received we will work with Sharp to connect the unit to our firewall (protected mode). In the event of our BrightRidge internet going down, Starlink will automatically engage.
- Continued work on Town Hall succession planning. We established a General Administration shared email account. Administrative Services Manager Donna Freeman, Admin. Assistant to the Town Administrator Brandi Miller and Town Hall Receptionist Jackie Ledesma will all have access to the account. The email account will be used for program logins and verification codes. This will allow us to have access to programs without the account being tied to an individual's email account. A General Administration cell phone is also being established. Many accounts we use require a multifactor authentication code to be texted, while currently this code is being sent to Donna Freeman's personal cell phone. The General Administration cell phone will also provide redundancy if the Town Hall phones were to go down.
- I continue to spend time reviewing the town's signage regulations contained in the Municipal Code and in particular to assess our regulations against court decisions on freedom of speech and content. A preliminary analysis has been completed by me relative to First Amendment and our "Business and Advertising Signs". There are over 20 areas or language needing further study and review. The basis of much to do with First Amendment and signage is relevant based on a US Supreme Court case Reed v. Town of Gilbert, 576 U.S. 155 (2015). The Court held that sign regulations that distinguish signs based on their messages are content-based and generally subject to strict scrutiny. The analysis is intended to support review by the Town Attorney prior to presenting recommended amendments to the Planning Commission and then eventually adoption by the Board of Mayor and Aldermen.

TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION

DATE: November 9, 2026 **AGENDA ITEM #:** Consent Agenda 6.4

SUBJECT: Operations Manager Report

MEMORANDUM

To: Glenn Rosenoff, Town Administrator
From: Craig Ford, Operations Manager
Ref: October 2026 Monthly Report
Date: November 04, 2026

- Derwin Cartmel, Holston Engineering, has finally cleared the low bidder on the ISC geo-thermal HVAC bid. The bid was opened on September 16, 2026. The contractor is Wright Contracting, located in Knoxville, Tennessee.
- I have spoken with them by phone. They are currently working on providing all “cut sheets” for the project to Mr. Cartmel. Once approved, they can order the equipment. I have also spoken with Sandy Reaves and ISC is going to keep their calendar clear for January 2027, in hopes the contractor can begin work.
- The West Main Street project is substantially complete. The contractor did a really nice job. Hopefully, this will prevent this bank from future erosion.
- The Washington County Highway Department completed the last round of paving for the Town. The streets paved were Longview Avenue, Headtown Road (north side of Jackson Boulevard), and the west end of Ben Gamble Road.
- The Washington County Highway Department did a phenomenal job. The striping is also complete on these projects. We did have to contract some emergency repairs to the traffic signal loops at the Ben Gamble Road intersection prior to completing this paving project.
- The Street Department works to finish the first phase of the First Frontier Trail. The contractor did the trail work, but our Street Department staff has been working on “tying in” all the street and driveway connections to the trail. The Street Department is also installing the stop bars and crosswalks. This is being accomplished utilizing the thermoplastic material as it lasts much longer than paint.
- The Street Department has also ordered all the signage for the trail and will install when the signs arrive.
- Speaking of the trail, the Street Department and the Parks and Recreation staff completed Brightridge Park at Jonesborough. Governor Bill Lee visited the park on October 29, 2026, as a part of the ribbon cutting ceremony for the First Frontier Trail.
- The first new Jonesborough Town limits sign was installed on West Main Street as a part of the First Frontier Trail project. A second sign has been ordered for the north entrance of Headtown Road.
- Grade work continues on the new fire station site at Persimmon Ridge. We hope to have this work completed in the near future in order that we can bid the structure in the winter months.

- Leaf pick up began on November 01, 2026. All of the Street Department staff attended the inmate training at the Washington County Sheriff's Office as we utilize inmates for leaf pick up.
- After finally feeling relatively confident that the leaks have been repaired, the damaged drywall has been replaced and repaired.
- The Fire Department took delivery of their new air packs. This was an upgrade required due to the air packs we have expiring in the near future.
- I am continuing to work with Clark Nexsen on the pavilion for the First Frontier Trail Head project.
- I am also working with Todd Wood on the final leg of the First Frontier Trail, which will be West College Street and May Drive. Todd is working closely with the developer of the Eastman Credit Union site.
- The Police Department has completed the general orders and will be submitting their application for state accreditation at the December 2026, Chiefs of Police meeting in Nashville. I will be conducting a formal review of the general orders with the police department staff on October 06, 2026.
- I am currently working on my required forty-hour in-service hours for my law enforcement certification. I am working on this as time permits.
- The police department also completed getting the new police vehicles in service. Most of the older vehicles that came out of service have been re-assigned to various departments throughout town that needed vehicles. I have worked with Chief Matt Rice to fulfill as many needs as possible.
- The emergency alert system has been ordered through Federal Signal. We are hoping installation is started soon on this project.
- The vendor finally installed the drawers in the office section of the Finance Department. The custom-built cabinets are very high quality. I have two small shelves to add in this space and need to install drawer pulls on the drawers. This will complete this project.
- I attended my final EMS Board of Director's meeting on October 13, 2026.
- I also attended various staff meetings throughout the month and worked on a comprehensive project list.

TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION

DATE: November 9, 2026 **AGENDA ITEM #:** Consent Agenda 6.5

SUBJECT: Committee Reports

- Historic Zoning Commission Minutes 9-24-26
- Planning Commission Minutes 9-15-26
- Board of Zoning Appeals Minutes 4-21-26
- Senior Citizens Advisory Committee Minutes 9-24-26
- McKinney Center Advisory Committee Minutes 10-15-26

Historic Zoning Commission

Jonesborough Town Hall – Board Room
123 Boone Street, Jonesborough, TN
September 24, 2026 – 6:00 PM
Minutes

Roll call noting the presence of a quorum, additions to the agenda, or any conflicts of interest with items on the agenda.

Members Present: Frank Collins-Chairman, Nita VanTil, Rebecca Moss, Marcy Hawley, Chad Hylton, Herman Jenkins, Matt Kehn, Michael Kieta, Brian Ponder

Members Absent: None

Call to Order

Chairman Frank Collins called the meeting to order at 6:00 PM.

Item I: Public Comments

1. No public comments

2. **208 W. Woodrow Ave. – Owner: AMEZ Church**
   Presenter: Max Glover, Jim Wheelers office
   Mr. Glover presented information regarding the inability to locate a deed for the historic church. Discussion was held regarding the property's history and available options. It was communicated that a condemnation suit may be pursued to obtain the deed. Mr. Glover noted that the condemnation suit requires to be filed with the court followed by a public notice giving anyone with ownership a chance to make ownership known. Mr. Glover anticipates the process to be finalized in approximately 4 months. The Town and The Heritage Alliance are ready to assist with restoration efforts before the building deteriorates further.

Item II. New Business:

239 East Main Street – Owner/Presenter: Mikki Henley

Request to replace windows and other continued work.

The main/front door will remain and be restored and will no longer have an aluminum storm door. The back porch currently has two doors. The door on the

left side of the porch will be replaced with a large window. The large porch window will be a 6-over-6 design. Three windows on the addition will be smaller and 3-over-3 in design. All windows will be PlyGem Mira Premium in a sandstone color. These are wood windows that are aluminum-clad.

Motion: Nita VanTil made the motion to approve the request to install the windows on the addition and porch for 239 East Main Street, seconded by Matt Kehn and passed unanimously.

Discussion was also held regarding the front windows on the original house. No decision was made pending further discussion with Town Building Inspector Kevin Fair.

123 Boone Street – Presenter: Frank Collins

Request to extend the town hall parking lot.

At the September 14th BMA meeting the BMA approved the Town Hall Parking lot expansion project. The proposed plan will add 45 additional parking spaces at Town Hall. Following review and discussion the Board approved the plan and requested additional information regarding proposed landscaping and lighting be brought back for Historic Zoning commission for review and approval.

Motion: Matt Kehn made the motion to approve the Town Hall parking lot expansion project and request that landscaping and lighting plan be brought back for review and approval seconded by Brian Ponder and passed unanimously.

Item III: Old Business

Scam Alert –

The Historic Zoning Commission has been made aware of two instances where scam invoices were sent by email to people who presented requests at our meeting. The scam used details from the HZC minutes. The scam makes it appear that the HZC is sending the email and wants the receiver to contact the sender to wire money. The HZC never charges any fees for our work.

Item IV: Expedited

None

Item V: Property Designation Committee

The Property Designation review is complete. Several properties that were not considered Contributing to the Historical Character of Jonesborough in 2002/2003 are now considered Contributing after the 2026 review. This was mainly due to the properties now being more than 50 years old. In November HZC will send a letter to the owners of these properties informing them of the change. The primary difference in the status change for a historic property is that demolition of the property would not be allowed now or in the future.

Item VI: Signage - Authentic Historic Appearance of Jonesborough

Jonesborough sent letters to remind seven properties about certain provisions in the Jonesborough Municipal Code section 11-1207 and Historic Zoning Commission Advertising Standards and Guidelines regarding temporary signs (size, number, duration). The HZC will continue to monitor the situation. The following also need to be addressed:

107 Fox St. - plastic sign affixed to the apartment building on Fox Street for over four months. Owner agreed to remove the corrugated plastic sign. F.Collins followed-up and gave the owner until September 10 to remove the sign. If she would like a permanent sign, the HZC is open to receiving a request

Frank Collins reported that he has attempted to contact the property owner by phone and email but has not received a response.

703 W Main St. – billboard in or at edge of historic district.

Matt Kehn provided an update regarding the annual lease, noting that cancellation was required prior to July and that the lease is paid annually. Mr. Kehn stated once the billboard is removed, he would like the town to install a nice sign designating Jonesborough's Historic District. Frank Collins will discuss this option with Town Administrator Glenn Rosenoff.

Item VII: Demolition by Neglect

To protect historic properties in the Jonesborough H-1 and H-2 overlay zones, the Historic Zoning Commission periodically identifies properties that are showing significant neglect that compromises their long-term viability. Once identified, the HZC requests that the building inspector to give a professional opinion about issues impacting the property.

The following property owners were contacted in the past about their properties experiencing conditions qualifying as Demolition by Neglect. The status of each is below.

208 W. Woodrow Ave. – Owner: AMEZ Church

Due to a non-existent title, the process for the town to acquire the property is taking longer than expected. Paint and wood siding are in very bad condition.

117 Spring St. – Owner: Allyson Wilkerson

Owner is scheduling contractors and will present a plan by the end of October.

209 W. Main St. – Owner: Gemma Velaquez

Owners visited Jonesborough and completed some exterior repairs between July 27 until roughly August 7. The owners bought the house 30 years ago and had not visited in 20 years. They tentatively plan to retire to Jonesborough in six years. Chairman reached out to receive an update about continued work.

505 W Main St. – Owners: William & Barbara Stout

Owner agreed to repair the upper and lower parts of the porch by December 2026. Equipment is onsite to begin repair of the second-floor porch.

129 E Main St. – Owner: Jeff Gurley

Owner had a structural engineer visit to provide a quote. Town staff is waiting to receive the quote. There are two potential grants, but the larger one would not be available until mid-2027.

102 W Woodrow Ave (2 buildings) – Owner: Parson's Brew LLC

Both buildings have significant repair issues and still have boarded up windows. Co-Owners Scott Andrew and Stephen Callahan do not want to address restoring the properties until after March 2027 as they prefer to focus on their Bristol location.

120 Franklin Ave – Owner: April Borel

Chairman has prepared a letter. Waiting for guidance about when to send the letter.

Item VIII: Future Items

The following information is provided to help keep track of future items.

a) 306 S Cherokee St. – Obtaining estimates to repair & repaint bare wood
b) 512 W Main St. – Obtaining estimates to repaint bare wood.
c) 204 W Main St. – Need update about when approved painting is scheduled.

Item IX: Additions to the H-1 & H-2 Overlay Zones

Chairman will prepare a spreadsheet for a final review and discussion with the HZC members at a future meeting. Chairman will then discuss the next steps with town staff. The HZC will make a recommendation to the Mayor and Board of Aldermen (BMA) and follow the next steps detailed by town staff

Item X: Commissioner Comments

Next meeting is Thursday, October 8.

Item XI: Approval of Minutes

Approval of the HZC meeting minutes for September 10.

Motion: Nita VanTil made the motion to approve the minutes for September 10, 2026 Historic Zoning Commission minutes as presented, Rebecca Moss seconded the motion, and it was passed unanimously.

Chairman Frank Collins adjourned the meeting.

JONESBOROUGH PLANNING COMMISSION

MINUTES – September 15, 2025

The Jonesborough Planning Commission met in a regular meeting on Tuesday, September 15, 2026, at 6:00 p.m., in the Board Room at Town Hall, 123 Boone Street, Jonesborough, Tennessee.

Members Present: Frank Collins, Josh Conger, Terry Countermine, Darrel Fowler, Bill Graham, Robin Harpe, Richie Hayward, Jim Rhein

Members Absent: Tom Foster

Staff Present: Angie Charles, Craig Ford, Kevin Fair, Donna Freeman

Due to the absence of Chairman Tom Foster, Vice-Chairman Jim Rhein presided and called the meeting to order and noted a quorum was present. Josh Conger led the group in Prayer and Vice-Chairman Jim Rhein led the pledge to the Flag.

1. **Public Comments –** There were none.

2. **Approval of Minutes – Meeting of August 18, 2026**

   Vice-Chairman Rhein asked Commissioners if they had any comments or corrections to the minutes of August 18, 2026. With there being none, Vice Chairman Rhein called for a motion.

   Motion: The motion to approve the minutes of the August 18, 2026 Planning Commission meeting was made by Bill Graham, seconded by Darrell Fowler and was duly passed.

3. **Home Occupation, Little Dog Groom Room, 1113 East Jackson Blvd**
   Presented by: Gretchen Peterson, Owner

   Request for approval of a home occupation, Little Dog Groom Room, located within the principal residential structure located at 1113 E. Jackson Blvd (adjacent to McCoy Cir). The property is approximately 0.33-ac and the dwelling is 2,095-sq.ft. An incidental home occupation is an allowed use in the R-4 (transition residential) zoning district. The proposed home occupation is for a small dog bathing and grooming business and will occupy 100-sqft of the home. There are two proposed off-street parking spaces, and appointments will be required for clients. A 2.25-sq.ft. sign is also being requested to advertise the business. The request conforms to the standards for a home occupation.

Vice-Chairman read the staff recommendation for the approval of the home occupation request as submitted. Vice-Chairman Rhein asked Commissioners if they had any comments or questions, and with there being none called for a motion.

Motion: Terry Countermine made the motion to approve the home occupation request for Little Dog Groom Room to be located at 1113 East. Jackson Blvd as presented, seconded by Robin Harpe and duly passed.

4. Site Plan and Grading Permit Security – Eastman Credit Union
419 West Jackson Blvd
Presented by: Representatives of Eastman Credit Union

Request for approval of a site plan for the Eastman Credit Union (ECU) development on an approximate 2.69-acre tract on E. Jackson Blvd, zoned B-3 (arterial business) and CO (corridor overlay). The plan shows the location of a proposed new building, 5,015-sq.ft in size. The building is located within the setbacks (30-ft front, 10-ft side, 25-ft rear) and is an allowed use in the zoning district. A grading permit security in the amount of $118,435 is also associated with the development. The plan reflects two parking areas, code requires 10 spaces, and 51 are provided. Three of the spaces are handicap (ADA) accessible. As the entrance is located on a divided highway, ingress and egress is restricted to right-turn movement. Unrestricted turn movement will be provided along the secondary access point on Hwy 81-N (West College St). Driveway permits from TDOT will be required as E. Jackson Blvd Hwy 81-N are both state roads. Due to the size of the development, additional stormwater controls and water quality devices are required and have been incorporated into the design and construction. The construction plans have been reviewed by Todd Wood, P.E., and are recommended for approval, after addressing minor comments to meet all requirements. The development will have landscaping, with eleven new shade trees along E. Jackson Blvd and fourteen along Hwy 81-N. There will be eight more trees around the parking areas. The building will also be landscaped with thirty additional shrubs. The new access onto Hwy 81-N (West College St) and all proposed free-standing monument signs will need to be reviewed in conjunction with the proposed public trail to be installed by the Town.

Vice-Chairman Rhein asked Commissioners if they had questions or comments. Bill Graham inquired about the walking trail along West College Street. Craig Ford addressed the Planning Commission in regard to the walking trail/sidewalk. Craig Ford said Town staff and ECU representatives had met and worked out plan to work in conjunction on the construction of a sidewalk along that area of West College Street.

Vice-Chairman Rhein read the following two staff recommendations:

(1.) Approval of the 419 W. Jackson Blvd site plan upon receipt of revised plans addressing planning staff comments, subject to approval from the Tree & Townscape Board and alignment with the Town's trail design plans.

(2.) Approval of the associated grading permit security amount of $118,435. Vice-Chairman Rhein asked Commissioners if there were any further questions, with there being none called for a motion.

Motion: Bill Graham made the motion to approve staff recommendation one and two as presented. Josh Conger seconded the motion and it was duly passed.

5. Free-Standing Signage – 11-E Diner, 1406 West Jackson Blvd

NOTE: This request was deferred from the August 18, 2026 meeting.

Request for a freestanding ground-mounted sign for the 11-E Diner restaurant, located at 1406 W. Jackson Blvd. The property is 0.57-ac in size, and zoned B-3 (arterial business district) and CO (corridor overlay district). The proposed sign meets the requirements outlined in Chapter 12 (Business and Advertising Signs), Section 11-1214.(3) for commercial districts, the sign area being approximately 56-sq.ft. in size and 7-ft in height. The freestanding sign will also meet or exceed the minimum 7.5-ft setback from property lines.

Vice-Chairman Rhein asked Commissioners if they had any questions or comments. Frank Collins made the motion to table the sign request due to the business owner not being present. Discussion took place in regard to the sign request and question was raised about the size, setbacks, and content. Kevin Fair, Building Inspector, said the business owner had informed him that Foster Signs will be doing the sign face. Angie Charles said the Planning Commission regulates sign size, height and setback requirements; and not sign content, font, or lettering. Frank Collins withdrew his motion.

Vice-Chairman Rhein read the staff recommendation for the approval of the free-standing sign as submitted and asked if there was any further discussion. With there being none, called for a motion.

Motion: Terry Countermine made the motion to approve the freestanding monument sign for the 11-E Diner Restaurant, 1406 West Jackson Blvd as presented. Josh Conger seconded the motion and it was duly passed.

6. Traffic Impact Study

A vital statistic that is shaping Jonesborough is our continued unprecedented growth for the last 20-30 years. As you will recall, the latest 2020 Census showed us a 16% increase in population from 2010 to 2020. This 10-year growth span was not the full story. If you roll back time, 1990 to 2000 saw a 20% increase; 2000 to 2010 was a 21% increase, and already from 2020 to 2023 is a 10.6% increase in population. The Tennessee State Data Center and UT Center for Business & Economic Research presented the incorporated places population estimates and changes between 2022 to 2023. Jonesborough's change (increase) was estimated at 5.3%. Out of 345

incorporated places, only seven (7) cities, including Jonesborough, gained a population increase of 5% or greater, or in other words, only 2% of all Tennessee cities achieved this status. With our growth, especially over the last few years, staff is considering strategies on in-depth growth management or growth policy concepts for recommendations. The impact of the increase in the volume of traffic in town is staggering, and as you know speeding is a major topic related to our road system as well. Staff is proposing the Planning Commission consider requirements for a "Traffic Impact Study (TIS)" that would accompany new development submittals meeting a base threshold of traffic generation. The purpose of TIS is to:

- Determine the potential traffic impacts of a proposed development on the existing road system.
- Ensure safe and reasonable traffic conditions once the development is complete.
- Protect the community's investment in its street system.
- Identify on-site and off-site improvements that might be needed because of the development.

Addressing the impact of traffic has fallen on the Town to react to new developments under construction, or shortly thereafter. Developments meeting certain parameters or metrics would include the submittal of a TIS to the Planning Commission as part of their consideration for review. This step requires a traffic engineering perspective on developmental impacts to the Town's street infrastructure system as relative to overall traffic growth management. Should the Commission wish to proceed with consideration of TIS requirements, staff recommend amending the Subdivision Regulations and Zoning Ordinance by adding a section for Traffic Impact Study. A public hearing is required before adopting an amendment to the Subdivision Regulations, and a recommendation to the Board of Mayor and Aldermen would be necessary for amendments to the Zoning Ordinance, which further requires 2 readings and a public hearing before adoption.

Vice-Chairman Rhein asked Commissioners if they had any questions or comments, and with there being none called for a motion.

Motion: Josh Conger made the motion to approve staff recommendations one and two as presented. Robin Harpe seconded the motion and it was duly passed.

With there being no further business for discussion, Vice-Chairman Jim Rein adjourned the meeting.

JONESBOROUGH BOARD OF ZONING APPEALS

MINUTES – April 21, 2026

The Jonesborough Board of Zoning of Appeals met in a regular meeting on Tuesday, April 21, 2026, at 6:00 p.m., in the Board Room at Town Hall, 123 Boone Street, Jonesborough, Tennessee.

Members Present: Tom Foster-Chairman, Terry Countermine, Bill Graham, Robin Harpe, Richie Hayward

Members Absent: Frank Collins, Josh Conger, Darrell Fowler, Jim Rhein

Staff Present: Glenn Rosenoff, Angie Charles, Kevin Fairm, JW Greene, Donna Freeman

Chairman Tom Foster called the meeting to order and noted a quorum was present. Chairman Foster led the group in Prayer and Robin Harpe led in the pledge to the Flag.

Public Comments -

1. Approval of Minutes – Meeting of October 21, 2025

Chairman Tom Foster asked Commissioners if they had any comments or corrections to the minutes of October 21, 2025. With there being none, Chairman Foster called for a motion.

Motion: The motion to approve the minutes of the October 21, 2025 Board of Zoning Appeals meeting was made by Bill Graham, seconded by Robin Harpe and was passed unanimously.

2. Signage Variance – Trail Blazer Coffee, 304 East Jackson Boulevard
Presented by: Lisa Walden, 23115 Moonshine Drive, Bristol Sign Company

The request is for a variance to Section 11-1214.(3)(i) of the Zoning Ordinance (p. 11-162), which allows for one monument sign per street frontage. The variance would allow for an additional monument for the property. The second monument sign will be small, under 3-sq.ft. in size and 3-ft in height, and serve as an entrance/exit directional sign for Trail Blazer Coffee. There is a special circumstance that exists on this property, as the ingress/egress is restricted on E. Jackson Blvd to right-in/out turn movement only. As the total square footage for both the primary freestanding and secondary freestanding sign are within the total allowable size, no additional variances are requested. Staff's assessment is that the Zoning Ordinance standards for variances are met for granting a variance to allow a second freestanding sign.

Chairman Foster read the staff recommendation for the approval of a variance to Section 11-1214.(3)(i). to allow for an additional monument directional (enter/exit) sign on the property. Chairman Foster asked Commissioners if they had any questions, with there being none called for a motion.

Motion: Terry Countermine made the motion to approve the variance request for Trail Blazer Coffee to Section 11-1214.(3)(i). to allow for an additional directional (enter/exit) monument sign on the property of 3-sq.ft. in size and 3-ft. in height. Motion was seconded by Richie Hayward and duly passed.

With there being no further business for discussion, Chairman Tom Foster adjourned the meeting.

JONESBOROUGH AREA SENIOR CITIZENS ADVISORY COMMITTEE

Minutes for September 24, 2026

Members Present:	Joe Allison Lorena Cradduck Phyllis Fabozzi Debra Hooser-Ruud Charlene MacIntyre Tom Pardue Leo Salgado Mike Willis Pat Wolfe
Members Absent:	Pauline Douglas
Senior Center Staff Present:	Mary Regen
Next Meeting:	October 22, 2026, at 4:00 p.m.

REGULAR MEETING:

1. Meeting was called to order by Tom Pardue.
2. Pat Wolfe led the Committee in the Pledge of Allegiance
3. Tom Pardue led the Committee in Prayer.
4. Attendance (roll call) was taken by Charlene MacIntyre

AGENDA:

1. **Approval of Minutes**
Minutes from the August 27, 2026 meeting were reviewed. A motion to approve was made by Pat Wolfe. Seconded by Lorena Cradduck. Approved by unanimous Committee vote.

2. **Financial Accounts Review**
Mary Regen provided handouts detailing August statement balances. Special projects balance through August was $33,407.74. Up-to-date balance is $31,202.00 of which $14,168.61 is allocated. First Horizon credit card statement was presented. MyRide account balance is $7,722.97. Benevolence balance is $3,845.94. Cafe Connection balance is $1,888.77. Trip Fund is $710.93.

Membership count is 2,025. A motion to approve the August 2026 financial accounts was made by Lorena Cradduck. Seconded by Mike Willis. Approved by unanimous Committee vote.

3. **Old/Unfinished Business**
Charlene questioned if revised Policies and Procedures needed to be approved by Board of Alderman prior to publishing at the Center. Mary advised yes and she would be submitting them for approval.

4a. **New Business – Grant Award**
Mary advised a Grant contract for $11,000 would be signed in November. This will cover gym equipment to include two ellipticals and two recumbent bikes. One current bike will need to be trashed, and the others will be donated to the Town of Jonesborough gym.

4b. **New Business – Craft Show**
Discussion was held about volunteering for the Craft Show on October 24th. Volunteers for kitchen are Lorena, Joe and Charlene. Volunteers to help at bake sale and help route attendees to all three rooms are Debra and Leo. Phyllis to head up bake sale. Charlene and Mary to make Potato Soup and Cheddar Biscuits. Donna Willis and Don to make chili. Mary will ask Donna Sims and Don to make cornbread. Phyllis advised she would not be available on Friday, October 23rd to price bake sale items. Charlene to assist on the 23rd.

4c. **New Business – Brain Olympics**
Brain Olympics will be held November 5, 2026. Lunch at 11:30. Games at 1:00. Charlene volunteered to assist.

4d. **New Business – Veterans Appreciation Lunch**
Mary advised the Veterans Appreciation Lunch would be held on November 13, 2026, at 11:00 a.m. Lunch being provided by local business. Open to any Veteran, Spouse, Retired military,

4e**. New Business – Senior Center Maintenance**
Mary advised there has been much maintenance needed at this point. $14,000 has been spent on HVAC. Two of the buses have broken air conditioners. Mary to meet with town administrator to discuss HVAC situation. Lines in fitness center and exercise room have been insulated. Ceiling tiles replaced. Floor on the first floor to be done week of October 30th.

4f. New Business – Upcoming Events, Trips and Programs
Mary advised that a lot is happening in October and beyond. Several hikes have been scheduled, a seminar on elder fraud prevention will be held 10/28, continuation of Lunch Bunch and several other fall events. Alaska trip is open and Christmas 2027 trip scheduled to New York City.
Kathy advised water was found in the HVAC lines downstairs. The Fitness Center and Exercise Room will be closed on 9/8, 9/9 and 9/10 for repair.

5. Citizen Comments
There were no Citizen Comments.

6. Advisory Board Comments
There were no additional Advisory Board Comments.

7. Adjournment
Motion to adjourn made by Pat Wolfe. Seconded by Phyllis Fabozzi. Approved by unanimous Committee vote.

McKinney Center Advisory Committee Meeting
October 15, 2026
McKinney Center – in Person
Agenda Presentation

Attendance:

Advisory Committee Members: Nancy Kavanaugh, Starlene Casey, Pauline Douglas, Michelle Treece, Kay Grogg, Richie Hayward, Sharon Squibb McKinney Center Staff: Martha Blaser, Anne Mason, Nori Shaw, Theresa Hammons, Breanna Walker-Schadler

A Quorum was established. Theresa Hammons called the meeting to order.

Motion #1: (Grogg/Casey) Motion to accept the minutes from the September Advisory Committee Meeting.

7 in favor/0 opposed/0 abstention. Motion carries.

Director Report:

As of 9/30 we have had 191 registrations and 25 classes have made. Theresa and Skye will be meeting with artists Kay Grogg and Michelle O'Patick-Ollis to make a new traffic box art wrap submission. Staff have begun working on the spring catalog and hope to have the digital version live on Halloween. Nancy Comer resigned as a host.

Motion #2: (Treece/Douglas) Motion to accept the Director Report.

7 in favor/0 opposed/0 abstention. Motion carries.

Outreach Report:

Staff went to the farmers market, UMOJA, and the Downtown with Dolly event. The volunteer appreciation was a brunch and Skye had McKinney Center Volunteer shirts made. We need donations for Soups and Songs and the fall art show. The Wild Women of Jonesborough donated for Coalition for Kids.

Motion #3: (Kavanaugh/McKinney) Motion to accept the Outreach Report.

7 in favor/0 opposed/0 abstention. Motion carries.

StoryTown Report:

The September show had 79 people in attendance. We have currently sold 60 tickets for the October show. The final 2026 Listening Day is November 12th 9am – noon. The Story Collecting class is being offered in November. We have the final performances for the 250th history variety show on October 22. Anne is currently working on a timeline for the panels to be completed for the town hall project.

Motion #4: (Squibb/Grogg) Motion to accept the StoryTown Report.

7 in favor/0 opposed/0 abstention. Motion carries.

Visitation Report:

We had 1,092 visitors in the month of September. We had $700 in rental revenue in September. There were three rentals in September.

Motion #5: (Treece/Hayward) Motion to accept the StoryTown Report.

7 in favor/0 opposed/0 abstention. Motion carries.

Old Business:

Soups and Songs will be catered this year.

Meeting adjourned at 3:50p.m.

Respectfully submitted by:

Breanna Walker-Schadler

TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION

DATE: November 9, 2026 **AGENDA ITEM #:** Consent Agenda 6.6

SUBJECT: Supervisor Reports

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1. Street Department
2. McKinney Center
3. Utilities
4. Fire Department
5. Visitors Center
6. Police
7. Human Resources
8. Senior Center
9. Jackson Theatre
10. Parks and Recreation
11. Building Inspector

Town of Jonesborough
123 Boone Street
Jonesborough, TN 37659
Telephone (423) 753-1030
Website: www.JonesboroughTN.org

Street Department: October Monthly Report

October began with the **National Storytelling Festival**. The Street Department played a key role in festival preparations and setup, and the event was completed without incident. Our seasoned employees know what to expect and where barricades need to be placed. With assistance from Public Safety, Jersey barriers (large concrete barricades) were positioned throughout the event area, and everything went smoothly.

The sidewalk project along East Main Street progressed well. Signage and crosswalk markings are being installed as materials arrive from vendors. Tie-ins at several driveways will be patched as weather and scheduling allow us to complete the necessary asphalt work.

Washington County assisted by milling and paving several larger sections of roadway, including **Ben Gamble Road, Longview Avenue, and Headtown Road**. Milling on Ben Gamble Road required a significantly deeper cut to ensure proper pavement adhesion to the underlying concrete base. All roadwork was completed, striped, and turn-lane markings restored within one week of the County beginning work.

The Street Department was responsible for cleaning up millings as they were removed and hauling them away. We also provided all traffic control, flagging, and signage throughout the project. Crew members remained on-site while County crews were working and reopened streets and intersections each evening after work concluded. Both crews did an exceptional job on this project despite working on some of our busiest streets and roads.

The Street Department also assisted with backfilling activities for the **BrightRidge Park** sidewalk project.

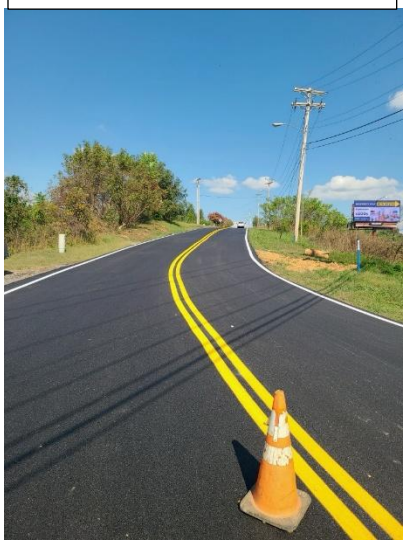
Street crews continue to work in the area of the new fire hall in preparation for construction of the new facility. Routine mowing of rights-of-way continues, along with several other ongoing projects throughout the town.

Preparations for the annual fall leaf collection program have begun. Leaf pickup services will start on **November 2, 2026**.

Town of Jonesborough

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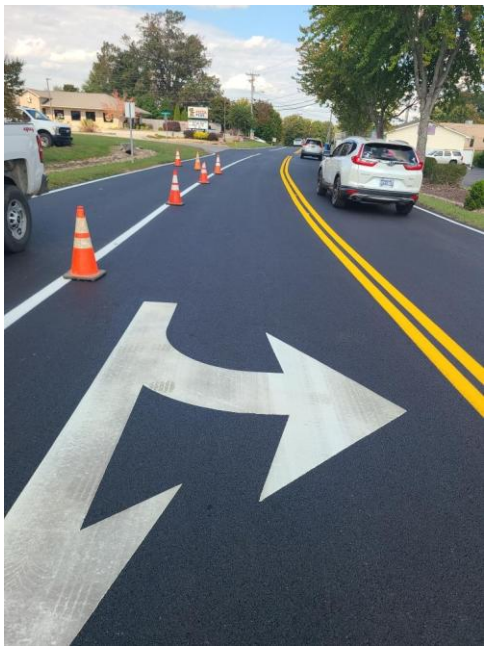
Ben Gamble Road



Headtown Road



Headtown Road



The Oldest Town in Tennessee

Theresa Hammons, McKinney Center Director, Monthly Report – October 2026

Director's report

PAST/ONGOING EVENTS

Fall 2026 – As of 10/2930 we have 208 registrations and 25 classes have made. We are really pushing the classes on social media to try and up those numbers as much as possible. I send payment information from our registration site, Course Storm, to Gina every Monday morning. Also, on Monday mornings, I run registration reports. I assess which classes should move forward and which classes should be canceled due to low registration. I send updates to the instructors and my staff each Monday informing them of their class status. I think recommend which classes to next push through media outlets. We also continue to order supplies for classes and workshops throughout the semester.

Traffic Box Wrap – Skye and I met with artists, Kay Grogg and Michelle O'Patick- Ollis to brainstorm about a design that they can create for us. They have created two possibilities for us and we love the concept. My next step will be sending these concepts to our committee and getting their feedback.

Spring 2027 – We are close to having our spring 2027 catalog finished. The digital version should be ready by October 31st. The printed version should be ready by the first week in November. I spent a lot of time this month corresponding with teachers working on their class offerings, descriptions, and budgets. I also met with two teachers who prefer to meet in person and discuss class possibilities and logistics. I still have one teacher that is not teaching due to cancer treatment. Another instructor has stepped away for the spring semester due to a new cancer diagnosis. Also, one instructor that was teaching 5 children's classes wanted to back down to teaching just two of the children's pottery classes. I have found an instructor to take over one of those classes. We put a call out for a children's art teacher. I am currently vetting 14 inquiries for that teaching position.

Halloween Haunts and Happenings Exhibition and Opening – October 9 – We had a considerable number of submissions for this year's exhibit. At the opening we had over 50 people in attendance. My staff and I made creepy, crawly food for the reception. We also sold 3 works of art. It was a magnificent event. The exhibit will go down on Friday, November 6. Nori and Martha did an excellent job installing the exhibit this year.

Spot on a Hill – October 8-17 – Once again, Anne's cemetery play sold out! Despite some shows that had to be moved inside due to dangerous weather, the shows went well. We had valuable feedback from people who attended.

Halloween Trivia – October 23 – Another successful trivia night with the Heritage Alliance! We had fewer attendees than in past years, but the energy of the event was upbeat and fun.

Radio Show – October 26 – This Halloween Show took place at the Jackson Theatre this year. We have over 120 people in attendance. The musical guest, Lighting Charlie, was a tremendous success! The audience loved the show and music!

BUDGET, BUILDINGS, AND GROUNDS

Building & Grounds

- We have several parking lot lamps out again. They go out very quickly. Roger has marked those poles, and Rick will work with Bright Ridge to get them fixed.
- Our ice machine just stopped working again. I have called and left messages with Pete's Refrigeration who we always use.
- I've also reached out to the contractor who is supposed to install my mini-split and he is not responding.

Broyles Building

- Rick checked prices for fuel for the Broyles Building Furnace. The best price was from Volunteer in Johnson City. I will be collaborating with them to get our fuel tank assessed and filled.

Budget

- Prepared and coded invoices. Sent in check requests.
- Sent Gina Course Storm deposit information from classes.
- I ordered acrylic risers for exhibit purposes.
- I worked with Anna and Janet on our MBM funds and scholarship line.
- We ordered a lot of outreach supplies for all the fall and Halloween activities this past month.
- We also did a joint project with the Heritage Alliance, Halloween Trivia. We will be splitting revenues from that event.
- I turned in the final Tennessee Museum Preservation Grant report that was used for the windows and ADA doors.

STAFF

- After Bre informed me of their departure, I worked with Michelle to get the Building Manager job description on the job website. We received 28 applications and I reviewed each one. Skye and Anne also reviewed the applications. We chose 9 candidates to interview. Out of those 9 candidates we interviewed 6 individuals. We have two more interviews to complete before I give a hire recommendation. However, we had particularly good applicants and I feel confident that we will find someone to fill the position.

OTHER TASKS

a. Prepare agenda and preside over Weekly Staff Meetings.
b. Prepare agenda and preside over Advisory Committee Meeting.
c. Attend monthly meetings with the Marketing Team and prepare the agenda.
d. Communicating with instructors about classes, promoting classes, etc. Met with two teachers in person to work out logistics for their spring classes.
e. Completed monthly security training, KnowB4 – Common Threats 2026
f. Sent amazon orders to Donna. Supplies for classes and outreach supplies.
g. Completed exit form for Building Manager, Breanna Walker-Schadler, who is leaving to be a stay-at-home mom.
h. Reviewed and helped edit Story Panels for Anne Mason that will be placed in Town Hall.
i. Attended our Christmas Ornament Workshop
j. Assisted Robin Harpe with exchanging her Spot on a Hill tickets.
k. Added Nori and Martha's schedule to the calendar.
l. Worked with the Jackson on our catalog printing invoice.

B. UPCOMING EVENTS

TN250 Exhibition – This project is still in development, but we are hoping to get this exhibition from the Tennessee State Museum in November, and it will be on display until the end of December. The McKinney Center is proud to have begun Jonesborough's celebration for the 250th at the beginning of the year with Anne's play. Throughout the year the play was brought back several times at the Jackson Theatre. Now, we will be ending the year with this historic exhibition.

Soups and Songs – November 30 – We are changing this event up just a smidge this year. We will have appetizers prior to the show. The soups will be catered from Main Street Café, Black Olive, and Boone Street Market. Hopefully, these changes will assist with quality consistency.

MLK Day of Service – Exhibition with Public Schools – The opening of the exhibit will be Monday, January 18. It will be open to the public until the closing reception on Thursday, January 21. Science Hill and David Crocket Culinary Art programs will be catering the reception. Johnson City Schools Orchestra will be performing music. We have reviewed, revised, and sent out the information about the project to all the related art teachers and expect another good turnout regarding participation and attendance.

Rooms to Read – Rachel Stiltner, who previously worked at ISC, reached out to me about this Indigenous Book Collection program. We will be receiving copies of 7 books written and illustrated by Indigenous authors and artists to distribute into our community. The books included are:

- Hear Us: We are the Land, the Land is Us – Bilingual, English/Hawaiian.

- Let's Build our Winter Chukka – Bilingual, English/Choctaw, Oklahoma.
- A Dream for You – Bilingual – Ojibwe
- The Gift of Tinpsila – Bilingual – English/Dakota
- Juniper Medicine – Bilingual – English/Dine
- I Am Inupiaq – Bilingual – English/Inupiaq
- Cricket's Day – Bilingual – English/Cherokee Oklahoma

October 2026 Monthly Report, Anne G'Fellers-Mason
Program Manager

StoryTown Radio Show/StoryTown Initiative

The September show had 80 people in attendance. As of now, we have sold 106 tickets for Monday's Kooky and Spooky show at the Jackson Theatre on October 26. We expect ticket sales to build over the weekend and the day of. I met with the StoryTown Players to map out the 2027 season, which will run from March-October. Season announcement will take place on November 30th with Soups and Songs. (In the past we have debuted the new season in October, but we are postponing the announcement until November due to the season starting in March instead of January.)

1) We've raised $4,050 in sponsorship money.
2) We received a **$6,900** Arts for All Grant from the Tennessee Arts Commission for the Radio Show for FY 2027.

Story Collecting/Story Brigade

Our final Listening Day for this year is from 9:00 am -12:00 pm on November 12th at the Senior Center. The Story Collecting class will be offered on November 5 & 12. Registration is open through October 26th.

Tales of Our 250: A Jonesborough History Variety Show

Each program in this Pay What You Can series includes scenes from *The First and Last in Town in Tennessee*. Tim Herron portrays Paul Fink as a running narrator.

June 25th from 7:00-8:30 – Embracing the Past (Dr. Kennedy, Ozone Rangers) – **155 tickets sold, a great first entry in the series.**
July 23rd from 7:00-8:30 – Forging a New Nation (Sycamore Shoals Re-enactors) – **150 tickets sold, immensely popular evening, especially the performers from Sycamore Shoals**
August 20th from 7:00-8:30, School performance at 10:00 am – The Road to Freedom (*Nancy* w/Heritage Alliance, Friendship Baptist Church Choir) – **134 tickets sold, successful evening with a diverse crowd, small but interested group at the school show.**
September 24th from 7:00-8:30 – Lost State of Franklin (Dr. Hardy from MTSU, Tipton-Haynes Historic Site) – **181 tickets sold.**
October 22nd from 7:00-8:30, School performance at 10:00 am – A Nation Divided (Dr. Lee from ETSU, Regimental String Band) – **149 tickets sold to cap of this remarkably successful community series, there were several kids and schools at the school show.**

A Spot on the Hill

It was a successful season. The rain drove us inside twice, but most shows were performed in the cemetery. We had several members of the Deaf community come to the outdoor matinee on October 17th when Bridges East was signing. All the outdoor shows were sold out. We added a performance at the Bonnie Kate in Elizabethton and should receive $450-$500 from that one-

time engagement. Projected ticket sales from Town are $3694.73.

Town Hall Project

I am working with Mayor Wolfe and Glenn Rosenoff to create 36 framed panels for Town Hall for their Faces of Jonesborough project. These panels will be on display in the boardroom and throughout the building. They will each feature a person who is important to the fabric of Jonesborough, including a portrait and story about them. The initial 13 portraits debuted in a special ceremony at the October 12th BMA meeting with members of the respective families present. Now it is time to decide what comes next, how long these panels stay up, and the plan for the remaining 23.

Soups and Songs Fundraiser

Tickets are now on sale for this annual holiday event. It is our only fundraiser for the Radio Show. We have already sold 28 tickets with pre-sales to McKinney Center Members. This year we are catering the soup from the Boone Street Market, Black Olive, and Main Street Café. Instead of the salad this year we are offering appetizers. Music will be provided by the Jonesborough Novelty Band and local group The Collective. Tickets are $35 for a max of 120.

Podcast

We continue to post Voices of the Archive, Director's Cut, and StoryTown Radio Show podcasts every month.

Total Downloads: 350 in the last thirty days

Social Media Posts

Facebook last 28 days
Page Followers: 1,899
Page Following: 454

Most interacted with Post –Boosted post for October Radio Show (12,550 views and 4,850 viewers), Jennifer Newhart's character feature for ASOH (1,992 views, 1,006 viewers)

Views: 36,042
Visits: 566
Engagement: 2,098
New Page Followers: 17
Reactions: 903
Shares: 134

Instagram last 30 days
Followers: 989

Views: 8,618 (68.6% followers, 31.4% non-followers)
Content Interactions: 408
Profile Visits: 147
Viewers: 1,295

Announcement that 10/16 ASOH show was moved inside had 211 views. Promo reel for October Voices of Archives had 195 views.

YouTube last 28 days
Subscribers: 22
Views: 10
Watch Time: 0.4
New Subscribers: 0
Impressions: 97

Numbers for Month

StoryTown Volunteers – 14 for September Show, 56 Hours; Hour; 3 for September Show concessions/check in, 6 Hours, 11 for ASOH Rehearsal/Performance, 330 Hours

Story Brigade – 3 Brigade Members, 5 Hours

Interactions: September Radio Show - 82, Tales 250 September – 187, Langston Story Collecting – 9, Story Collecting – 2, JAMSA Related - 7, Sept Production Mtg – 1, Media – 9, Advisory Committee – 7, ASOH Rehearsal – 69, ASOH Performances – 436, ASOH at Bonnie Kate – 77, Tales 250 Rehearsal – 9, Tales 250 School Show - 168, Tales 250 October - 161, Misc. – 2

Total for Month –1,246
Total Volunteer Hours -397

October 2026 Monthly Report, Skye McFarland

Outreach During October our in-person outreach events include the Farmer's Market, Main Street Days in Johnson City, and Halloween Haunts & Happenings on October 30. So far this month we have interacted with 227, hopefully adding at least 150 to that from the Halloween event later this month. For these events I worked to ensure we had staff to work the events as well as volunteers. Martha Blaser took care of the craft for the Farmer's Market, planned it, and ordered supplies. I produced the craft, ordered supplies, and worked on Main Street Days. For social media, this month we ran an ad for the Halloween Art Exhibit deadline extension. The Historic Jonesborough page ran an ad for us this month for rentals that gave us an additional almost 9,000 reaches on top of our other outreach online, which has stayed steadily up. I have worked this month to make posts, schedule posts, create content, upload videos, etc., including our YouTube page and even on TikTok, too. I will not keep up with TikTok analytics because I don't consistently post there at this time, but with the Halloween Trivia videos going up, I added them on that app. As for upcoming outreach we have the final Halloween event on the 30th and then we'll switch into Christmas mode to prepare for the Christmas Parade, Whoville, and Santa's Christmas Village.

We started back up for Coalition for Kids this month, as well and have had two class sessions. We are very thankful to the Wild Women of Jonesborough for donating $500.00 to us so that we can pay our teacher, Mirissa, for teaching this 8-week course at Jonesborough Elementary School.

Facebook- Page Follows: 6,430
New Page Follows: 46
Instagram- Page Follows: 2,351
New Follows: 23
YouTube- Subscribers: 298
Watch Time: 6.2 Hours
New Subscribers: 2

Month	Number	Digital	Paper	
January		55,894	60	
February		74,190	100	
March	1847	56,430	30	
April		62,579	5921	
May	149	64,600	40	
June	81	45,485	40	
July	418	77,667	560	
August	266	205,990	490	
September	272	114,343	40	
October	227	74,370	260	
November				

December				
	3,260	831,548	7,541	842,349

Volunteers - Throughout the month of October our volunteer hours have come from A Spot on the Hill play, Main Street Days, wine donations for the Halloween Exhibit opening, and the StoryTown Radio Show. As usual for these events I communicated with volunteers and recruited volunteers by emailing our volunteer list, multiple times if needed, then followed up with communication on where to be, what to expect, and my cell phone number. I am currently working to recruit volunteers for Soups and Songs, which is one of our largest volunteers' needed events, and the Student Art Show food donations. So far, we have 27 of 42 volunteer slots filled for Soups and Songs so I will continue to recruit for that event.

	McKinney	StoryTown	Total
January		792	792
February	49	600	649
March	47	3623	3670
April	25	110	135
May	20	12	32
June	39	407	446
July	4	86	90
August	9	191	200
September	2		2
October	63		63
November			0
December			0
	258	5821	6079

Miscellaneous and Marketing Videos: This month I created a reel for the October StoryTown Radio show. Otherwise, I have been posting the 5 short Halloween Trivia videos as well as the final version of the Booker T. Washington and McKinney Center tour video. The tour video was very well received on our Facebook page, it got 173 likes, 16 comments, and 22 shares.

Photos: This month I have taken photos of the Beginning Wheel class, Coalition for Kids, edited photos taken at the Halloween Exhibit opening, Art Adventures class, Creatives Construction class, Beginning Oil class, Basic Drawing class, and took photos at two different performances of A Spot on the Hill play. Kay Grogg will take photos on October 26 Radio Show and I will edit them.

Graphics: This month I have updated the Soups and Songs poster and graphics for 2026, created a template, and worked on the Spring 2027 Catalog, created updated graphics for the radio show, an ornament workshop, and designed the Artist Bios for the Halloween exhibit.
Other things I have been working on include putting photos on a hard drive for Theresa to use as we don't have enough space on our shared drive for that much media, signed up for the

Jonesborough Christmas Parade, met about the electrical box wraps with some of our artists, learned how to do budgets for the classes, checked rental calendars and weekly schedules, put some of our classes into Coursestorm for the upcoming semester. With Bre leaving soon, we will have to cover some of the catalog work and rental work in between hiring someone, so that is on my mind, as well. I have also helped to review applicants for the McKinney Center Manager position.

October 2026 Report – Martha Blaser

Classes & Special Events:

On days we have kids' classes, I collaborate with our staff to make sure we have someone outside to check in the children before class and after to help them get to the correct cars. I help our teachers with anything they need before and during their class session.

We are having our annual Halloween History Trivia with the Heritage Alliance on October 23, 7-9pm. I will be working on this event and assisting with whatever is needed.

I worked on the Spot on the Hill performance in the cemetery on October 9. I assisted with escorting audience members to their designated seating areas. I also helped Anne G'Fellers-Mason with whatever she needed during the performance, including set-up and clean-up.

We are currently showing the Halloween Haunts & Happenings Show. After jurying occurred, I emailed artists to let them know what pieces were selected to be in the show. I worked with Nori Shaw to hang the show and label the artwork. We had the reception on October 9, and I helped staff get ready for the event and stayed until I had to go to work Spot on the Hill.

On October 30, the town will be having the annual Halloween Haunts & Happenings. I will be working this event with Skye, Nori, and volunteers. Skye has prepared a Halloween themed craft for the kids.

I am beginning to prepare for upcoming holiday events. Anne has asked me to help make centerpieces for Soups & Songs, and I am helping Skye plan for the yearly Christmas parade.
I am assisting Skye and Theresa with the catalog for the upcoming Spring 2027 semester. I am helping input classes into CourseStorm and making sure the budget is accurate.

Front Desk:

I spend most of my shifts at the front desk. I answer phone calls about upcoming events, rentals, classes, and community events. I greet and assist anyone who comes into the center with any needs they have. I work to assist Bre Walker-Schadler in communicating to Roger, our custodian, about the classroom set-up for the day and anything needed for upcoming events. I assist with rentals as needed when Bre is unavailable.

Outreach:

We went to the Farmer's Market on October 17. I prepared a craft of decorating peg dolls for Halloween. I worked the Farmer's Market with our host Michelle O'Patick-Ollis and interacted with around 65 people, about 40 being children. This was the last Farmer's Market we are attending this season.

Skye has worked with Mirissa Walters, one of our kid's teachers, and Abbie Hopson with Coalition 4 Kids at Jonesborough Elementary School to provide a weekly "art club" for selected students. We began the program for this fall semester on October 15 and will be going for 8 weeks. I am assisting Mirissa and Skye as needed.

Noriah Shaw, October Monthly Report- McKinney Center

Outreach:

This October, one way I contributed to outreach is by making social media posts. I created and uploaded nine social media posts to our StoryTown Facebook and Instagram page, in addition to the posts made by other members of our staff. I also contributed to outreach this month by distributing posters for our upcoming events to local businesses in Johnson City and Jonesborough. Another way I helped contribute to outreach this month was by representing the McKinney Center during Jonesborough's Halloween Haunts and Happenings event. During this event, I and other staff members assisted children with a fun, on-theme craft, as well as shared information about the McKinney Center with parents. The last way I helped contribute to outreach this month was by representing the McKinney Center at Johnson City's Main Street Days event. During this event, I and other staff members set up a table and assisted children with a craft, while we shared information about the McKinney Center with parents.

StoryTown:

This month, I produced October's episode of Voices of The Archives, featuring Virginia Mattie. I chose this interview to share from our archives, then scripted and recorded audio for the podcast. This month, I've also been organizing our Storytown Archives, categorizing past interviews but date and recording what needs to be transcribed. I also attended three Storytown meetings, a Story-collecting Brigade meeting, a Radioshow production meeting, and a general Storytown meeting. During these meetings, we discussed upcoming Storytown projects and events. Another Storytown Event I assisted with was our monthly radio show. I assisted with sound effects for this event. I attended rehearsal before our performance, and the day I assisted with set up and concessions. The last StoryTown project I assisted with was helping post and market our monthly Radioshow podcast. I scheduled this podcast to be posted, as well as created and scheduled promotional social media posts.

Meetings:

During the Month of October, I attended four weekly staff meetings, two Storytown meetings, a

Radio Show production meeting, and an advisory committee meeting.

Front desk:

On Mondays, and when Martha goes to lunch at 1pm, I cover the front desk. I answer phone calls while they're away and greet any visitors we have. If a caller needs to speak with a member of our staff who is unavailable at the moment, I gather their information and leave a note for Martha to reach out to them. I also assist anyone wishing to sign up for a class or purchase a ticket for an event.

Special Events:

This October, I assisted with four special events. The first of which was our annual outdoor play, Spot on the Hill. In preparation for these shows, I assisted with preparing and transporting supplies and props. During the show I was responsible for assisting with, I helped with set-up, check-in, and ushering. After the show had concluded, I assisted with take-down and clean-up. The next special event I assisted with this month was The McKinney Center and the Heritage Alliance's annual event, Halloween Trivia. Before this event took place, I assisted with set-up, preparing concessions, and checking in guests as they arrived. During the event, I assisted with collecting trivia answers and assisting guests. After the event concluded, I assisted with clean-up and take-down. Another event I helped with was the reception to our Halloween art exhibit. In preparation for this event, I helped place and hang artwork, as well as tidy and organize our exhibit space. On the day of, I helped clean, prepare refreshments, greet guests, and clean-up. The last special event I assisted with this month was our holiday ornament workshop, which we hold in preparation for our annual Soups and Songs event. During this workshop, I helped create many unique Christmas ornaments out of clay. These ornaments will be fired, glazed, and presented to guests who attend our Soups and Songs fundraiser later this winter.

Breanna Walker-Schadler October Monthly Report- McKinney Center

Classes & Special Events:

Fall semester classes are in full swing and begin to slow down towards the very end of October. Sydney is continuing to teach homeschool art classes. Mirrisa Waters is teaching the evening kids art classes. Sharon is teaching her Watercolor and Watercolor online. Jess is teaching daytime pottery classes. Roxanne continues to teach Mtn dulcimer and guitar lessons. We had 348 students in the building for October.

October is a time filled to the trim with special events. We advertise our special events on the radio, news spotlights, newsletters, and social media to reach different audiences. We hosted the opening reception for the Halloween Haunts & Happenings artist reception on October 9th from 5-7pm with a total of 53 visitors. Anne opened Spot on the Hill October 11th and had a total of nine performances for said play. Martha and Michelle attended the Farmers Market on October 17th. Halloween Trivia on October 25th had 60 attendees. The Halloween Radio Show was hosted at the Jackson Theater. There were 495 general visitors to the center during the month of October.

Rentals:

There were three rentals in the month of October. Rental income for October was $1,2.45.00. Rental visitation for October was 143 people.

Front Desk:

I cover the front desk when Martha Blaser and Nori Shaw are unable to.

MBM Support:

We held the monthly Advisory Committee meeting on October 15th. We went through the agenda. I took notes and prepared the meeting minutes afterward.

I have assisted several people a day in person and over the phone with classes. Some people want a run down for classes and others need help doing online registration. I forwarded class information to past students in general and then did targeted emails for people if they wanted to take a class again.

I worked on collecting class information from all the teachers and started the 2027 online catalog for Spring. I added all this information to the McKinney Center calendar as well.

I spent time organizing the October receipts into the operating budget, special program revenue, and special program expenses. We categorize each itemized sheet with the correct budget code and then add it to our budget excel sheet. This is to keep all our papers organized for the future.

Since my last day is October 30th, I spent time making sure all the rental documents were current. I also updated the how to do my job document – that was originally created for Martha Blaser when I went on FMLA during 2025.

Donations:
We had $50 in donations for October.

Utilities October 2026 Monthly Report

From: Utility Manager, Kevin Brobeck

To: Jonesborough Board of Mayor and Aldermen

The Utilities Department continued demonstrating its commitment to operational excellence, infrastructure investment, and the long-term reliability and resiliency of the Town's utility systems throughout October. Across all divisions, staff remained focused on providing safe, reliable water and wastewater services while advancing major capital improvement projects, completing critical maintenance and system upgrades, strengthening asset management initiatives, and maintaining compliance with State and Federal regulatory requirements. Significant accomplishments included continued construction of the new Water Treatment Plant, completion of the Adams and Corby Road Waterline Extension Project, advancement of major wastewater infrastructure improvements, expansion of GIS/GPS mapping, and enhancements to system monitoring, security, and operational capabilities.

In addition to ongoing departmental operations, the Utilities Manager remained actively involved in strategic planning, project oversight, and interdepartmental coordination. Key activities included completing vehicle and facility inspections, participating in preliminary FY2028 budget planning and Water Plant Operator I interviews, attending the October 19th Water Task Force Meeting, and participating in the October 6th bid proceedings for the 24" Water Line Transmission Project and Water Intake Bypass Pump System Project. Continued coordination with FEMA/TEMA also included discussions regarding additional mitigation measures to better protect the Water Treatment Plant and Raw Water Intake from future storm and flood-related damage, including consideration of a proposed weir wall. Weekly Directors' Meetings continued reinforcing communication, accountability, and coordinated decision-making across all divisions, helping ensure operational priorities and infrastructure projects remained on track. These combined efforts reflect the Department's continued commitment to protecting critical infrastructure, maintaining dependable utility services, and preparing the Town's water and wastewater systems to meet current operational demands and future growth.

The Water Quality Department continued supporting reliable utility operations throughout October through meter reading and maintenance, customer service, system flushing, valve maintenance, and distribution system support. Staff remained focused on maintaining accurate billing records, addressing customer concerns, improving meter accessibility, and assisting other Utility divisions with system repairs, waterline projects, and operational needs. Continued coordination between Water Quality, Water Distribution, and GIS/GPS also supported timely service responses and the overall reliability of the Town's water distribution system.

Key Activities and Accomplishments for the Month Include:

- Performing meter readings for Billing Cycles 1-4, totaling 14,187 meters, compared to 14,166 in September. These readings support accurate customer billing and water usage records.
- Worked the non-payment cut-off lists, resulting in 183 service disconnections due to non-payment.

- A total of 10 new taps were entered into Local Gov (LGC) for billing.
- Meter rechecks were performed in multiple areas, totaling 86. Rechecks are performed due to leak alerts, high usage concerns, various customer requests, and to assist with locating and marking meters for improved visibility.
- Staff responded to a high volume of customer inquiries relating to leaks, high bill/water usage, service availability, pressure and flow issues, and meter concerns. The total number of customer concerns for the month was 978 compared to last month's total of 770. Staff coordinated with other departments to address these concerns in a timely manner.
- Completed 87 meter maintenance activities, including locating and marking meters, clearing vegetation and other obstructions, replacing damaged meter lids, and improving accessibility for customers and Utility personnel.
- The Cross Connection Specialist continued protecting the Town's drinking water system throughout October through backflow prevention monitoring, certification compliance, and continued improvements to digital asset management and SCADA monitoring. Staff remained focused on maintaining accurate certification records, addressing customer compliance concerns, and supporting Water Quality operations.
    - Continued monitoring 341 backflow prevention devices, with 230 actively certified, 22 expired, 5 failed, 69 inactive, and 27 air gaps recorded. Fourteen certifications are due in November.
    - Continued coordinating annual backflow certifications, updating testing records, and following up on expired or outstanding certifications at various commercial and public facilities, including Washington County EMS, Food City, Trinity Baptist Church, and Foundations Animal Hospital.
    - Completed OpenGov digital reporting integration for meter Books 1–14 and continued linking current and historical certification reports to individual backflow assets, improving compliance tracking, record accessibility, and long-term asset management.
    - Continued planning for real-time pressure monitoring at the Muddy Fork master meter and expanding SCADA asset records within OpenGov. Staff also monitored system alarms and developed winter battery maintenance procedures to support reliable remote monitoring during colder temperatures.
    - Provided additional Water Quality support through customer water usage investigations, meter maintenance, automatic flush valve improvements at Bumpus Cove, and coordination with GIS/GPS to address inaccurate asset locations.
    - Continued preparing for upcoming certification requirements and seasonal maintenance, including customer notifications regarding irrigation backflow winterization and scheduling annual testing for Washington County Schools.
- The Valve Maintenance Specialist continued supporting water quality and distribution system reliability throughout October through system flushing, automatic flush valve maintenance, valve locating, pressure and flow testing, and assistance with ongoing waterline construction and repairs.
    - Flushed approximately 162 locations throughout the distribution system to address water quality concerns, air in water lines, and other operational needs.

- Performed maintenance checks/rechecks on automatic flush valves. A new control module was also installed on the Oakland automatic flush valve to restore proper operation.
- Assisted customers with pressure and flow concerns at multiple locations, including Harmony Road, Vines Drive, Culver Road, Olivia Lee Court, Sand Ridge Circle, Butchertown Road, and Glendale Road.
- Located critical distribution assets, including mainline valves on Dave Fender Road, Forest Drive, and East Main Street, along with blowoff valves on Ridgecrest, West Main Street, and Highway 11E.
- Assisted Water Distribution with leak response and valve locating along Highway 81 North, Bradford Loop, Bob Clark Road, and Bacon Branch. Staff also continued assisting GIS/GPS with locating and identifying distribution system valves.
- Supported the Adams and Corby Road Waterline Extension Project through waterline flushing, collection of water quality samples in preparation for placing the new waterline into service and completing service connections.
- Provided additional water quality support through flushing, sampling, and chlorine testing in response to customer concerns on Poplar Drive, along with water sampling associated with repairs at Bacon Branch.

The Water Distribution Department continued strengthening the Town's water infrastructure throughout October through waterline construction, timely leak repairs, new service installations, and ongoing system maintenance. Crews remained focused on maintaining reliable water service while completing important infrastructure improvements, supporting customer needs, and advancing waterline extension projects. Significant accomplishments included completion of the Adams and Corby Road Waterline Extension Project, continued construction along Clyde Miller Road, and the addition of new equipment to improve field operations and maintenance capabilities.

Key Activities and Accomplishments for the Month Include:

- Adams and Corby Road Waterline Extension Project: The County Construction crew successfully completed the remaining waterline construction and final tie-in during October. Despite encountering extensive solid rock that required additional excavation and the use of a rock hammer, crews completed the connection to the existing water system. Final site cleanup was also completed, bringing the project to completion.
- M. Kyker/Clyde Miller Road Waterline Extension Project: Began construction along Clyde Miller Road, including the initial tie-in to the existing 6-inch ductile iron water main. The approximately 1,800-linear-foot extension remains in progress and will provide additional improvements to the County water distribution system.
- County Construction Activities: Installed approximately 740 linear feet of 6-inch ductile iron water main during October. Additional work included two ¾-inch service taps, eight valves, and two fire hydrant assemblies. Crews also completed site restoration on Rocky Hollow Road following settlement of previously disturbed ground.
- Equipment Improvements: Received the department's new Vermeer hydro excavator and completed employee training on its operation. The equipment will improve crews' ability to safely expose underground utilities, locate buried infrastructure, and perform excavation work around existing waterlines and other critical assets.

- Repaired a total of 43 water leaks during October, compared to 46 in September, including mainline and service line repairs. Crews continued responding to reported leaks and breaks promptly to minimize interruptions to customer water service.
- Installed 11 new water service taps during October, compared to 20 in September, while continuing to complete new service requests as they were received.
- Completed 368 Tennessee One Call utility locates in support of proposed work activities by utility and communication providers.
- Completed 52 customer yard cleanups following distribution system repairs and construction activities, compared to 30 in September. An additional 58 locations remain to be seeded or restored.
- Replaced aging black plastic service lines at 121 and 127 Leona Drive with new municipex piping as part of preventative maintenance efforts. Crews also replaced two faulty meter setters and repaired a deteriorated service tap at 120 Maple Lane, resolving a low-flow condition caused by corrosion within an existing 2-inch galvanized water main.
- Replaced an existing ¾-inch galvanized service line at 161 Mount Zion Road with a new 1-inch tap and municipex service line serving three meters, improving the reliability of the customer service connection.
- Performed system pressure and flow testing at 116 Frank Hilbert Road and 298 Dry Creek Road to evaluate reported water service conditions. Crews also investigated customer-side leaks at additional locations and completed fire hydrant maintenance at 1215 Old Boones Creek Road.
- Relocated two water meters at 653 and 671 Twilight Falls outside a drainage area to accommodate contractor work. Additional meter maintenance included replacing a meter lid on Bumpus Cove Road and adjusting a meter box to proper grade on Taylor Mill Road.
- Assisted Water Treatment Plant personnel with repairs to the carry water line and performed hydro-excavation at Ingles Supermarket to identify an underground utility box, determining that the structure was not owned by the Town.
- Located and identified the existing 24-inch ductile iron transmission main extending from 3rd Avenue toward the Persimmon Ridge intersection to assist contractors preparing for upcoming transmission line construction.

The Water Treatment Plant (WTP) continued providing safe, reliable drinking water throughout October while maintaining compliance with State and Federal regulatory requirements and meeting the Town's daily water demands. Staff completed required water quality monitoring and laboratory testing, advanced significant construction activities associated with the new Water Treatment Plant, performed preventative maintenance and equipment repairs, and continued improvements to critical treatment infrastructure. Significant progress was also made on the new clearwell, sedimentation basin, and transmission line project, supporting the Town's long-term water treatment capacity and operational reliability.

Key Activities and Accomplishments for the Month Include:

- Processed approximately 62.1 million gallons of water during October, with an average daily production of 2.82 million gallons per day.
- Water Treatment Plant operations remained within established operating parameters while meeting system demand throughout the reporting period. All reported in-house and external laboratory results remained within applicable State and Federal drinking water standards.
- Monthly Operations Reports (MOR) were completed and submitted to Tennessee Department of Environment and Conservation on 10/05/26. This report is a compliance document that outlines water quality, production, chemical usage, and operational details for the previous month. The report shows that all safe drinking water standards were met.
- Routine water quality monitoring including Bacteriological, TOC/DOC, and fluoride sampling all confirmed the continued delivery of safe drinking water.
    - The first round of Bacteriological samples was collected the week of 10/01/26 and the second round collected 10/19/26. We are required to collect a total of 40 Bacteriological samples per month. All 40 samples that were tested came back negative for bacteria. This sampling is done to check for the presence of bacteria, which can indicate contamination and the potential presence of harmful pathogens in the water.
    - Monthly samples for the Total Organic Carbon (TOC) and Dissolved Organic Carbon (DOC) were also collected the week of 10/05/26 and sent to Waypoint Analytical. These samples are sent in to measure the amount of organic material in a water source. The results for this month were well below maximum mandated levels.
    - Monthly fluoride samples from the distribution system were taken and submitted to Waypoint Analytical for analysis on 10/05/26. Fluoride is added to help prevent tooth decay by strengthening tooth enamel which makes teeth more resistant to cavities. The Environmental Protection Agency (EPA) requires that fluoride levels in water do not exceed 2.0 parts per million. The test results resulted in a fluoride residual of 0.52 parts per million compared to last month which was 0.54 parts per million.
- New 24-Inch Water Transmission Line: The final bid was accepted on October 6, advancing this major infrastructure project toward construction. The new transmission line will support the Town's continued investment in water transmission infrastructure and future treatment capacity.
- New Water Treatment Plant – Clearwell Construction: Construction of the new 1.5-million-gallon clearwell reached the final stages of completion during October. Pre Con Construction began demobilizing from the project site, with work nearing completion and the contractor expected to leave the site by early November.
- New Water Treatment Plant – Sedimentation Basin and Filter Building: Judy Construction began excavation for the new small sedimentation basin, an important component needed to support the new plant's anticipated treatment capacity of 8 million gallons per day. Construction of the new filter building basement also continued, with work nearing completion.
- Risk and Resilience Assessment: Submitted the Town's Risk and Resilience Assessment recertification to the Environmental Protection Agency (EPA) on October 7, supporting

continued compliance with federal requirements for water system security, risk management, and emergency preparedness.

- MIOX Disinfection System: Completed repairs to the MIOX feed system on October 22 after identifying a leak in the pre-chlorine line. Staff rerouted portions of both the pre- and post-chlorine lines to correct the issue and reduce the potential for future leaks. Specialized Operations Services also rebuilt an electrical cell within one of the MIOX generators to improve treatment equipment efficiency and reliability.
- Multiple maintenance activities were performed throughout the month of October, including:
    - Cleaned the small sedimentation basin on 10/09/26 to remove accumulated material and support continued treatment operations.
    - Completed annual overhead hoist inspections at the Water Treatment Plant, Raw Water Intake, and Rockhouse Pump Station to support safe equipment handling and maintenance operations.
    - Repaired the large tractor's Bush Hog driveline, restoring equipment needed for mowing and maintaining the Water Treatment Plant grounds.
    - Ordered a new 200-foot section of 6-inch lay-flat hose for the lagoon discharge line.
    - Coordinated replacement of the front and rear entry doors at the Raw Water Intake, with materials ordered and installation pending delivery.
- Budget Planning and Department Coordination: Participated in preliminary FY2028 budget planning discussions to identify future Water Treatment Plant needs and priorities. Staff also attended the October Directors Meeting, which included a presentation on additional OpenGov/Cartegraph capabilities and opportunities to improve departmental operations.
- Staffing: Interviews to be held 10/28/26 and 10/29/26 for open Water Treatment Plant position.

The Utilities Maintenance Department continued strengthening the reliability, safety, and operational efficiency of the Town's utility infrastructure throughout October. Staff completed important electrical and mechanical improvements, expanded remote monitoring and security capabilities at booster stations and water storage facilities, and performed critical maintenance and repairs to support uninterrupted utility operations. Significant efforts also continued in improving facility conditions, maintaining essential treatment equipment, and enhancing the Department's equipment and operational capabilities.

Key Activities and Accomplishments for the Month Include:

- Bumpus Cove and Charlie Hicks Booster Pump Stations: Completed installation of door-intrusion alarm switches at both facilities and successfully programmed and tested the new alarm inputs through the Town's High Tide Supervisory Control and Data Acquisition (SCADA) system. These improvements allow Utility personnel to remotely monitor facility access and receive notifications when station doors are opened, strengthening security and operational oversight. Staff also coordinated with Erwin Utilities to disconnect and remove the electrical service associated with the former underground Bumpus Cove Pump Station.
- Woodlawn Booster Pump Station and Water Storage Tank: Continued improvements to the facility's electrical and monitoring infrastructure, including installation of conduit and an

antenna mast in preparation for a new communications radio and tank hatch intrusion monitoring system. These upgrades will improve remote monitoring capabilities and provide additional security for critical water storage infrastructure. Staff also completed interior cleaning and general facility maintenance.

- Persimmon Ridge Tank: Began installing new electrical conduit to support upgraded radio communications and tank hatch intrusion monitoring. Staff also installed concrete-supported bollards to construct a new mounting rack for electrical and telemetry equipment, supporting future monitoring and communications improvements at the facility.
- Rockhouse Booster Pump Station: Replaced the discharge pressure transducer and continued troubleshooting pressure monitoring issues through the SCADA system. Additional adjustments to the monitoring inputs were planned to help identify the source of the issue and restore accurate pressure readings. Staff also completed interior cleaning and general station maintenance.
- Raw Water Intake Facility: Completed several facility and equipment improvements throughout October, including:
    - Replaced all exterior lighting fixtures and installed two additional lights on the standby generator enclosure to improve nighttime visibility, safety, and security.
    - Pressure-washed the exterior building and surrounding concrete areas as part of ongoing facility maintenance.
    - Relocated stored carbon pallets and spare intake screens to the Water Treatment Plant to improve organization, cleanliness, and available workspace at the Intake facility.
    - Installed a discharge pressure gauge to evaluate the pressure requirements for introducing carbon slurry into the discharge manifold. Testing confirmed a discharge pressure of approximately 19 psi, allowing staff to determine that existing carry water would be sufficient without the need for an additional booster pump.
- Water Treatment Plant Maintenance and Support:
    - Cleaned and reorganized the Water Treatment Plant electrical room to improve accessibility and maintain orderly working conditions.
    - Removed unused roof penetrations from previous electrical and communication services and completed roof repairs to prevent additional water intrusion.
    - Recalibrated the brine tank level display to maintain accurate monitoring of chemical storage levels.
    - Assisted Water Treatment personnel with cleaning the small sedimentation basin as part of routine treatment facility maintenance.
    - Repaired a chlorine leak at the chemical building during a planned Water Treatment Plant shutdown, allowing the necessary work to be completed while the facility was out of operation.
- Charlie Hicks Booster Pump Station Lighting: Made additional adjustments to the exterior lighting by reducing fixture brightness to maintain necessary site visibility while minimizing light impact on surrounding properties.
- Maintenance Equipment Improvements: Continued outfitting the Department's new crane truck with additional lighting, including work lights at the end of the crane boom and emergency strobe lights. These improvements enhance visibility and safety during

nighttime operations, equipment lifting, and maintenance activities in poorly lit pump station wet wells.

The GIS/GPS Department continued expanding and improving the Town's digital utility mapping system throughout October through high-accuracy GPS surveying and ArcGIS Online (AGOL) updates. Staff focused on documenting critical water transmission and distribution infrastructure, including waterline isolation valves, fire hydrants, hydrant shutoff valves, blowoff valves, and other essential system components. These efforts continue strengthening the accuracy and accessibility of the Town's utility records, providing valuable information for daily operations, preventative maintenance, emergency response, infrastructure planning, and future system improvements.

Key Activities and Accomplishments for the Month Include:

- Major Waterline and Transmission Infrastructure: Continued GPS surveying and digital mapping of critical waterline infrastructure throughout the Town's service area, including:
    - Documented valves, hydrants, hydrant shutoff valves, and blowoff valves along the 12-inch waterline extending from the existing 8-inch cast iron main at Depot Street, past the Fleet Maintenance Building on Old State Route 34, to the connection with the existing 6-inch ac waterline.
    - Mapped a 24-inch transmission main isolation valve along S 3rd Avenue, supporting accurate identification of critical transmission infrastructure.
    - Surveyed existing 6-inch and 12-inch waterline infrastructure along Highway 81 South, including the corridor between Charlie Parker Road, Tommy Campbell Road, Mayberry Road, and Greenwood Drive.
- Highway 107 and Surrounding Distribution System: Completed extensive GPS surveying and ArcGIS Online mapping of existing 6-inch and 8-inch waterline infrastructure along Erwin Highway 107 and surrounding roads. Work included isolation valves, fire hydrants, hydrant shutoff valves, blowoff valves, and automatic flushing equipment along Dave Fender Road, Bert Coffey Road, Chinquapin Lane, Charlie Carson Road, Thompson Lane, Hoyle Fender Road, Jerry Moore Road, and Faulkner Lane. Mapping extended to the Chuckey Utility District connection, improving documentation of infrastructure throughout this portion of the service area.
- Bailey Bridge Road and Surrounding Waterlines: Surveyed and documented existing distribution infrastructure along Bailey Bridge Road, including waterline valves, hydrants, hydrant shutoff valves, and the Chuckey master meter. Additional mapping included New Salem Drive, Lola Humphreys Road, Humphreys Road, Brobeck Hill Road, and Paul Henley Road, improving the accuracy of waterline and valve locations throughout the area.
- East Main Street and Downtown Distribution Infrastructure: Continued mapping of existing waterlines and associated system components along East Main Street, Franklin Avenue, Spring Street, and North and South Lincoln Avenues. Additional surveying included waterline infrastructure serving the McKinney Center, helping maintain accurate records of distribution assets within established service areas.
- Subdivision and Residential Distribution Systems: Completed GPS surveying and mapping of waterline valves, fire hydrants, hydrant shutoff valves, and blowoff valves

throughout several residential areas, including New Halifax Subdivision, Main Street Village, Greenwood Drive, Miller Crossing, Sand Valley Road, and Sand Valley Court. These updates improve the Town's ability to locate and maintain essential infrastructure within residential developments.

- Conklin Road and Surrounding Distribution Infrastructure: Conducted extensive GPS surveying of existing waterline infrastructure along Conklin Road and adjoining areas, including Browning Road, Hardin Drive, Woodland Circle, Spider Barnes Road, and Miller Road. Work included documenting 2-inch, 3-inch, and 6-inch waterline valves, hydrants, hydrant shutoff valves, and blowoff valves. Mapping extended toward Telford New Victory Road and the connection with M. Kyker Road, improving system records throughout this portion of the County service area.
- Additional Distribution System Mapping: Surveyed existing 3-inch and 6-inch waterline infrastructure along Old Stagecoach Road, including connections near Yankee Camp Road, Highway 81 North, and Bowmantown. These activities further expanded the Town's digital inventory of waterline valves, fire hydrants, and associated distribution system assets.

The Wastewater Department continued maintaining reliable collection and treatment system operations throughout October through preventative maintenance, infrastructure improvements, regulatory compliance, and responsive customer service. Staff advanced major wastewater capital improvement projects, completed repairs and maintenance throughout the collection system and pump stations, and continued supporting the efficient operation of the Wastewater Treatment Plant (WWTP). Additional efforts focused on improving system reliability, identifying potential equipment concerns, and addressing inflow and infiltration to support the long-term performance of the Town's wastewater infrastructure.

Key Activities and Accomplishments for the Month Include:

- CIPP Project (M&M Pipe Servies): Project 95% complete; M&M Pipe Services is preparing to complete the remaining work during Fall 2026.
- A-Station Project (Franklin Underground): Project 70% complete, with gravity sewer installation continued in the Angle Street and West College area.
- Old Boones Creek Road Extension: Preliminary construction activities began, including exploratory excavation, underground utility investigation, and elevation measurements to prepare for the proposed sewer extension.
- Hillrise Sewer Extension: Located an existing sewer manhole near Arby's and completed temporary pavement repairs in preparation for upcoming construction associated with the Hillrise Sewer Extension Project.
- Industrial Pretreatment and NPDES Permit Compliance: All industries remained in compliance with their industrial pretreatment permits. Under the National Pollutant Discharge Elimination System (NPDES) Permit, the Wastewater Treatment Plant successfully completed third-quarter IC25 testing. The October Discharge Monitoring Report Quality Assurance (DMRQA) period opened October 13, with testing scheduled to continue through December 4, 2026.

- Pump Station Maintenance and Repairs: Completed repairs and maintenance at multiple wastewater pump stations, including Stage Road, Rosenbaum, Hexpol, Rocky Hollow, Eagles Nest, 4th Avenue, and Timber Ridge. Crews also continued routine station inspections, grounds maintenance, and cleaning activities to maintain dependable system operations.
- Preventative Electrical Equipment Inspections: Coordinated with BrightRidge to conduct infrared inspections of electrical equipment throughout the Wastewater Treatment Plant and all pump stations. These inspections help identify abnormal heat conditions that may indicate developing electrical or mechanical issues. No significant concerns were identified during the inspections.
- Sewer Collection System Maintenance: Completed sewer line repairs, cleanout maintenance, and customer service work throughout the collection system, including Cherry Ridge, Mountain View, Sunset Drive, Pauline Ingle Drive, Jefferson Avenue, Forest Drive, West Jackson Boulevard, Greenback Court, Rocky Hollow, McCoy Circle, and Precision Boulevard.
- STEP Unit Maintenance: Completed repairs and service activities involving Septic Tank Effluent Pump (STEP) units at Haws Drive, Forest Avenue, West Jackson Boulevard, Hilbert Circle, and Spring Street, supporting continued operation of individual wastewater collection connections.
- Monthly System Maintenance Totals: Completed approximately 1,300 feet of sewer line cleaning, 300 feet of line inspections, eight system repairs, six pump station repairs, two station cleanings, and six STEP unit repairs during the reporting period.
- Customer Service and Utility Locates: Responded to 14 customer service calls, with all 14 resolved, and processed 265 Tennessee 811 locate requests, including 120 requiring field action. Crews also completed one new sewer tap, with additional connections remaining pending.
- Wastewater Treatment Plant Operations: The WWTP continued operating within established treatment parameters throughout the reporting period, with no violations identified in the reported compliance results. The diesel redundancy pump was not required during October, and no wastewater overflows, releases, or bypasses were reported.
- Rainfall and Inflow/Infiltration Monitoring: Jonesborough experienced six days of precipitation during October, totaling approximately 2.18 inches of rainfall. Inflow and infiltration (I&I), which occurs when stormwater or groundwater enters the wastewater collection system, accounted for approximately 26% of daily influent flow, averaging nearly 162,000 gallons per day. Continued monitoring and infrastructure improvements remain important in reducing unnecessary flows into the treatment system.

The Purchasing Clerk continued providing essential support to utility operations throughout October by coordinating procurement, maintaining inventory, processing purchasing documentation, and ensuring necessary materials and supplies were available for daily operations

and ongoing departmental needs. Staff remained focused on maintaining adequate stock levels, obtaining competitive pricing, coordinating supply purchases, and supporting accurate and timely purchasing processes across all Utility divisions.

Key Activities and Accomplishments for the Month Include:

- Processed and submitted purchasing requisitions for purchase orders, coded invoices and bills, and coordinated purchasing documentation to support timely procurement and payment processing across Utility departments.
- Coordinated a major inventory restocking effort by preparing and distributing a bid request for multiple parts and materials needed to replenish existing stock. Reviewed returned pricing, prepared the necessary requisitions, and continued coordinating purchases to maintain adequate inventory levels.
- Reviewed inventory levels throughout October to identify needed replacement parts and materials, helping ensure essential supplies remained available for routine maintenance, emergency repairs, and daily Utility operations.
- Coordinated the ordering and procurement of safety supplies and janitorial materials for multiple departments, supporting workplace safety, facility maintenance, and ongoing operational needs.
- Ordered signage and thermoplastic pavement-marking materials for the Street Department, providing purchasing assistance to support departmental maintenance activities.
- Participated in a vendor appreciation and product demonstration event hosted by G&C Supply in Dandridge, Tennessee, alongside Water Distribution Director Chris Christian. The event provided an opportunity to review available utility products and equipment, including valves, locking kits, and fire hydrants, and explore potential purchasing options for future departmental needs.
- Continued organizing and maintaining the parts inventory area, including general cleanup and routine inventory management to improve accessibility and support efficient parts distribution.

In closing, the Utilities Department remains focused on accountability, operational excellence, and responsible stewardship of the Town's utility infrastructure. Through coordinated efforts across all divisions, staff continued making significant progress on major capital improvement projects, critical infrastructure upgrades, preventative maintenance, regulatory compliance, and asset management initiatives while maintaining safe, reliable water and wastewater services. Continued investment in employee development, safety, technology, equipment, and emergency preparedness further strengthens operational efficiency and long-term system reliability. Strategic planning and collaboration with engineering consultants and State and Federal agencies remain essential to advancing infrastructure improvements and addressing future challenges. Together, these efforts strengthen the Town's utility systems, protect critical infrastructure, and position the Department to effectively support current operational needs and future growth.

Thank you,
Kevin Brobeck
Utilities Manager

Town of Jonesborough

Water Quality Department

Monthly Report

OCTOBER 2026

Meters Read:	Meters Cut On/CBOP	Meters Cut Off:	Meters Rechecked:
14,187	208	41	86

Meter Maintenance:	Non-Payment:	Customer Inquiries:
Meters Marked - 19	183	978
Meters Serviced- 87		
Locations Entered in Harmony- 10		

Water Line Flushing:	Service Line Leaks:	Reports & Spreadsheets:
162	12	1,034

Valve Maintenance:	Dispatch & Service Calls:	Water Line Locates:
Valves exercised- 109	1,583	14

Total Actions Taken:

18,713

Town of Jonesborough
Water Quality Department
Monthly Cross-Connection / SCADA Report

MONTH ENDING	SUBMITTED TO
October 31, 2026	Artie White, Water Quality Director

PROGRAM OVERVIEW

The Cross-Connection Control Program protects the Town's drinking water system from potential contamination by monitoring backflow prevention devices, tracking required certifications, coordinating customer compliance, and maintaining accurate system records. This month, Cross Connection specialist Tim Sjogren, continued certification follow-up, expanded digital asset-management efforts, and supported SCADA and Water Quality operations.

CURRENT STATUS OF BACKFLOW PROGRAM

PROGRAM STATUS	October 2026
Total Monitored Devices	341
Active Certified	230
Active Expired	22
Active Failed	5
Inactive	69
Air Gaps	27
Certifications Due in November	14

CROSS-CONNECTION ACTIVITIES

- OpenGov digital reporting integration completed meter Books 1,2,4,5,6,7,8,9,10,11,12,13,14
- attempted to contact Jehovah witness Kingdom Hall regarding backflow certifications
- Added inactive old irrigation backflow device to Dollar General's 107 Telford Rd location.
- Added inactive old irrigation backflow device to Dollar General's 107 Telford Rd location.
- met with Trinity Baptist maintenance worker about fire system's annual backflow certification.
- pulled detailed readings on customer high usage concerns (see related water quality tasks.)
- investigated Zaxby's irrigation meter : discovered meter has been unlocked and in use : account status inactive : turned back OFF & locked
- confirmed backflow status at 34 Hickory Point Dr (irrigation meter still locked and unused)
- delivered expired device certification letter to Foundations Animal Hospital
- received and UPDATED test reports for WA County EMS
- researched and confirmed inactive fire system at County Farm Block site for WA County Highway Dept
- emailed Whitney Riddle regarding status of fire system backflow status' at Fox Plaza & Jackson Prime building
- drafted and emailed customer informational letter about winterizing irrigation backflows
- contacted owner of former Dazzle Hair Saloon about new barbershop business moving and need to schedule a backflow test for State compliance
- received and updated test reports for Food City backflows
- normal water quality TASKS

Town of Jonesborough
Water Quality Department
Monthly Cross-Connection / SCADA Report

SCADA & ASSET MANAGEMENT

Supervisory Control and Data Acquisition (SCADA) allows Utility personnel to remotely monitor critical operating conditions and system information in real time.

- Continued planning to add real-time pressure monitoring at the Muddy Fork master meter site, improving visibility of distribution-system pressure and changing operating conditions.
- Began adding SCADA locations as assets within OpenGov for location details, maintenance records, Standard Operating Procedures (SOPs), and long-term asset-management purposes.
- Hi-Tides alarms triggered and cleared as normal occurences during water distribution main line leak repairs. Also related to normal operations at water treatment plant.
- making plans to implement a wintertime SCADA battery monitoring and maintenance routine to address winter temperature related issues regarding solar charging restrictions to the lithium batteries at each SCADA site. Solution is documented and is cost-effective.

WATER QUALITY & OPERATIONAL SUPPORT

- changed out register at EMS (EID duplication issues)
- answered phone calls, dispatched TOWN HALL requests, and trained on involved processes
- updated bumpus cove auto flush valve w/ flexible connection
- replaced big lid and added marker poles at Davy Crockett High School
- looked at Rocky's Pizza meter situation for possible updating, but work area already filled in.
- normal water quality TASKS

FOLLOW-UP / UPCOMING WORK

- DIGITAL OpenGov Project Status: complete.
- Continuing expanding OpenGov backflow records by linking digital copies of current-year certification reports and available reports from the previous five years, allowing staff to quickly review an asset's certification history and compliance status.
- Scheduled meeting with Neal Stone on walnut grove to educate about winterizing irrigation backflow.
- Continuing to schedule upcoming annual certifications for Wa Co Schools at the Bus Garage and Lamar Elem.
- Continuing to create WQ-GPS tasks for future attention as incorrect asset locations frequently becoming an issue.
- making plans to contact next months upcoming certifications at customer's backflows coming due
- making plans with Chris Cadera to winterize the Tiger Park 2" backflow

Subject: Notice: **Backflow Preventer** and Irrigation System Winterization

This letter serves to outline the recommended procedures for winterizing the backflow preventer and sprinkler irrigation system ahead of the upcoming freezing temperatures.

Please ensure the following steps are performed during the scheduled winterization service:

- Main Supply Shut Off: (contact Jonesborough Water Quality to shut off meter)
- Shut off the main water supply valve to the irrigation system.
- Compressed Air Blowout:
- Fully evacuate all residual water from every lateral zone, main line, and sprinkler head using regulated compressed air.
- Maintain appropriate air pressure during the blowout process to prevent damage to pipes, fittings, and internal valve components.
- **Backflow Prevention Device Removal and Storage:**
    - Close the isolation ball valves on the backflow preventer assembly before disconnection.
    - Carefully uncouple and remove the backflow prevention device from the riser assembly.
    - Completely drain all trapped water from the internal test cocks, check valves, and relief valves.
    - Leave test cocks and shut-off valves turned to a 45-degree angle to relieve pressure and prevent damage from any remaining moisture.
    - Tag and store the backflow prevention assembly in a heated, dry indoor location for the duration of the winter.
    - Cover or cap the exposed exterior pipe risers to keep out debris, dirt, and water.

Please contact me with any further questions.

Tim Sjogren

Town of Jonesborough

Water Quality: Cross Connection Specialist

Jonesborough, TN

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Monthly Report October 2026

Water Distribution

Complaints - 1 — **3 - Total Complaints Last Month**

Taps Installed - 11 — **20 - Total Taps Last Month**

Tennessee One Call - 368 — **366 - Total Last Month**

This Month there were 368 locations marked on our Water System for proposed work such as Telephone Co, Gas co, Cable co, and Power Board.

Water Leaks Total - 43 — **46 - Total Last Month**

Down Meters Installed Total - 3 — **0 - Last Month**

Meter Boxes Replaced - 0 — **12 - Last Month Total**

Yard Work Clean Total - 52 — **30 - Total Last Month**

Month of September Town

Yards to sow (58 to sow)

The Town Crew have concentrated their efforts on repairing all leaks and completing all taps that have come in in a timely manner.

Upcoming Line Extensions County Crew

- *Hartsell Rd- 4500 Feet 6" DI Completed*
- *Rocky Hollow Rd Completed*
- *M. Kyker Rd Completed*
- *M. Kyker/Miller rd. to Clyde Miller Rd. 1800Lf In Progress*
- *Adams and Corby Rd. Completed*
- *Dulaney Rd -4500 feet of 6" di- Completed*

For the month of September County Construction Crew

County Construction October Report

During the month of October, the County Construction Crew installed 740 linear feet of 6-inch ductile iron water main. The crew completed the tie-in at Adams and Corby Road and began work on Clyde Miller Road by tying into the existing 6-inch ductile iron water main.

Throughout the month, the crew completed two ¾-inch service taps, installed eight valves, and set two hydrant assemblies.

The crew also completed site cleanups on Adams and Corby Road, as well as cleanup and restoration of a property on Rocky Hollow Road where the ground had settled.

During the tie-in work at Adams and Corby Road, the crew encountered solid rock that required excavation and hammering to break through. Despite these challenging conditions, the crew successfully completed the tie-in.

Overall, the crew made significant progress on water main installation, service connections, valve and hydrant installation, and site restoration throughout the month of October.

Jonesborough Water Treatment Facility

Monthly Report

October 2026

As of October 22th 2026, the total amount of water processed was 62.1 million gallons, with a daily average of 2.82 million, a maximum of 2.89 million, and a minimum of 2.71 million.

This month, Monthly Bac T samples were finished and all samples tested negative. The plant operated within all established parameters. All in-house laboratory test results, as well as all external laboratory test results, were well within the appropriate standards and regulations. The Monthly Operations Report (MOR) was completed and turned into TDEC (State). Tyler Edwards started at the WTP on 09/28/26. A contract for the new 24" water line has been established and construction should begin January 2028. Cleaned small sedimentation basin at the WTP. Jeff Story, after three weeks, resigned from his position at the WTP. Interviews are scheduled for next week. Safety Lift Inc. was onsite to inspect all overhead hoists. 1.5MG clearwell is nearly complete and Pre Con will be offsite by beginning of November. New filter building basement is nearly complete. Olde Towne Lock and Key has been hired to replace front and rear entry doors at the Raw Water Intake. Parts have been ordered and we are waiting on delivery. West Hills Tractor repaired the bush hog for the tractors. Now we can mow fields around the WTP. Operations of the Water Treatment Plant went smoothly while adhering to all State and Federal regulatory standards and meeting water usage demands for the Town of Jonesborough.

If you have any questions, please do not hesitate to contact me at: 423-791-3837

Seth Van Wyck
Director of Water Treatment

Utilities Maintenance Dept.

Month of October 2026

- *I cleaned and re-organized the Water Plant electrical room*
- *Installed door intrusion alarm limit switched at the new Bumpus Cove and Charlie Hicks Booster Stations, I then programmed the new door alarm inputs with HighTide SCADA and tested.*
- *Removed the old roof penetrations from previous electrical and communication services and then patched the roof after doing so to prevent further water leakage.*
- *Replaced all exterior light fixtures at the Raw Water Intake and added two new fixtures on the exterior of the standby generator.*
- *Met with Erwin Utilities to have the old Bumpus Cove underground pump station electrical service disconnected and removed.*
- *Installed new lighting on the crane truck at the end of the crane boom to have better visual ability at night or in dark pump station wet wells.*
- *Pressure washer exterior of Raw Water Intake building and concrete.*
- *Relocated carbon pallets back to the Water Plant due to lower usage and maintaining better cleanliness in the Intake building.*
- *Relocated spare Intake screens back to the Water Plant.*
- *Replaced discharge pressure transducer at Rockhouse Booster Pump Station.*
- *Added a pressure gauge on the discharge pipe to be able to determine if a booster pump is necessary to inject carbon slurry directly into the discharge manifold.*
- *Assisted in cleaning of the small sedimentation basin.*
- *Found that the Intake discharge pressure is 19psi which will only require carry water to push carbon slurry into the discharge manifold, not a booster pump.*
- *Turned down light brightness at Charlie Hicks Booster Pump Station.*
- *Cleaned Woodlawn Booster Pump Station interior.*
- *Re-calibrated Brine Tank level display*
- *Started troubleshooting Rockhouse Pump Station discharge pressure, going to change inputs on SCADA to rule out yet another component.*
- *Cleaned Rockhouse Pump Station interior.*
- *Installed strobe lights on new crane truck.*
- *Started running conduit at Woodlawn Pump Station/Tank for new radio and tank hatch intrusion.*
- *Continued installing conduit and antenna mast at Woodlawn Pump Station/Tank*

- *Started installing new conduit at Persimmon Ridge Tank for new radio and tank hatch intrusion.*
- *Installed bollards with concrete to fabricate a new rack for electrical and telemetry equipment at persimmon Ridge Tank.*
- *During a planned Water Plant shutdown, we repaired a chlorine leak at the chemical building.*

TOWN OF JONESBOROUGH

123 BOONE STREET
JONESBOROUGH, TN 37659
TELEPHONE (423) 753-1030
WEBSITE: WWW.JONESBOROUGHTN.ORG

To: Kevin Brobeck

From: Craig Persinger

October 2026 Monthly Report GIS/GPS & Inspections

Week of 10/05/2026.

GPS Survey & ArcGIS Online (AGOL) Mapping: GPS the 12-inch waterline valves, FHs, FH shut-off valves & blow-off valves (BOVs) from tie-in at the existing 8" cast iron (CI) waterline at 1033 Depot St (Dollar General store), over to the FH at 110 Old State Rte. 34 (Fleet Maintenance Bldg.), then up to the tie-in to the existing 6-inch asbestos concrete (AC) waterline at 182 Old State Rte. 34. GPS the existing 4" & 6" waterline isolation valves, FH's & FH shutoff valves along Bailey Bridge Rd from Lola Humphreys Rd to tie-in at Washington College Rd. GPS New Salem Dr 2" waterline valve & ¾" BOV from tie-in at Bailey Bridge Rd to end of waterline at BOV. Lola Humphreys and Humphreys Rd 2" & 6" waterline valves & BOVs from tie-in at Bailey Bridge Rd to end of waterline at BOV. Erwin Hwy 107 6-inch waterline valves, FHs & FH shut-off valves from intersection of Hwy 81S & Hwy 107 up to 8-inch ductile iron (DIP) waterline transition at Dave Fender Rd. Dave Fender Rd 6" waterline valves & BOVs from tie-in at Hwy 107 up to 2" BOV at end of waterline. Bert Coffey Rd 6" waterline valves, FH & FH shut-off valve from tie-in at Hwy 107 up to blow-off FH at end of waterline. Chinquapin Ln 6" waterline valves & BOVs from tie-in at Hwy 107 up to 2" BOV at end of waterline. Charlie Carson Rd 6" waterline valves, FH, FH shut-off valve & BOV from tie-in at Dave Fender up to BOV at end of waterline. Erwin Hwy 107 8-inch DIP waterline valves, FHs & FH shut-off valves from intersection of Hwy 107 & Dave Fender Rd, up to FH at end of waterline at Chuckey Utility District. Thompson Ln 6" waterline valves & BOV from tie-in at Hwy 107 up to 2" BOV at end of waterline. Hoyle Fender Rd 6" waterline valves, FH & FH shut-off valve from tie-in at Hwy 107 up to blow-off FH at end of waterline. Jerry Moore Rd 6" waterline valves, FH, FH shut-off valve and auto-flush valve from tie-in at Hwy 107 up to FH at end of waterline. Faulkner Ln 6" waterline valves, FH & FH shut-off valve from tie-in at Hwy 107 up to blow-off FH at end of waterline.

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Week of 10/12/2026

GPS Survey & ArcGIS Online (AGOL) Mapping: GPS E Main Street 8-inch waterline isolation valves, FHs & FH shutoff valves from Jay Henry Dr to New Halifax subdivision. New Halifax subdivision 6" waterline valves, FHs & FH shut-off valves from tie-in at E Main St & New Halifax St to tie-in at Blount St & E Main St. S 3rd Ave 6" waterline valve, FH & FH shut-off valve, including one 24" valve for the adjacent 24" transmission main. Hwy 81 S 6" waterline valves, FHs, FH shut-off valves & BOV from intersection of Hwy 81 S & Charlie Parker Rd up to tie-in into 12" at Tommy Campbell Rd. Greenwood Dr 6" waterline valves, FH & FH shut-off valve from tie-in at Hwy 81 S to Miller Crossing. Miller Crossing 6" waterline valves, FH, FH shut-off valve & 2" BOV from tie-in at Greenwood Dr back to 2" BOV at end of waterline. Mayberry Rd 2" & 4" waterline valves from tie-in at Hwy 81 S to Hartsell Rd. Hwy 81 S 12" waterline valves from intersection of Hwy 81 S & Mayberry Rd up to Greenwood Dr at stream crossing. Bailey Bridge Rd 3" & 4" waterline valves, FH, FH shut-off valve and Chuckey master meter from FH at 1779 to end of waterline at George Laws Rd. Brobeck Hill Rd 3" waterline valves from tie-in at Bailey Bridge Rd to tie-in at Conklin Rd. Paul Henley Rd 2" waterline valves from tie-in at Conklin Rd to 1" BOV at end of waterline. Conklin Rd 3" & 6" waterline valves, FH, FH shut-off valve and 2" BOVs at 1911 & 2059 Conklin Rd. Main Street Village subdivision 6" waterline valves, FHs and FH shut-off valves from tie-in at E Main St to end of waterline loop at 200 Main St Village Dr. S Lincoln Ave 6" waterline valves, FHs & FH shut-off valves from tie-in at E Main St to tie-in at Springs St. N Lincoln Ave 6" waterline valves, FHs & FH shut-off valves from tie-in at E Main St to tie-in at Boone St. McKinney Center 6" waterline valves, FH, FH shut-off valve & water meter from tie-in at E Main St to end of waterline at PIV valve.

Week of 10/19/2026

GPS Survey & ArcGIS Online (AGOL) Mapping: GPS Franklin Ave 6" waterline isolation valves, FH's, FH shutoff valves from tie-in at E Main St to tie-in at Spring St. Spring St 6" waterline valves, FHs & FH shutoff valves from tie-in at E Main St to FH at 409 Spring St. Sand Valley Rd 6" waterline valves, FHs, FH shut-off valves and BOVs from Sand Valley Ct intersection to end of waterline at 2" BOV at 50 Sand Valley Rd. GPS Sand Valley Ct 6-inch waterline valves & 2" BOV from tie-in at Sand Valley Rd to end of waterline at 2" BOV.

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GPS Old Stagecoach Rd 3-inch & 6-inch waterline valves, FHs, FH shut-off valves & BOVs from tie-in at Yankee Camp Rd to tie-in at Hwy 81 N. GPS Old Stagecoach Rd 6" waterline valves & BOV from tie-in at Bowmantown to 2" BOV at 4059.

Week of 10/26/2026

GPS Survey & ArcGIS Online (AGOL) Mapping: GPS Browning Rd 6" tie-in valve at Conklin & Browning. GPS the existing 6-inch waterline isolation valves, FHs, FH shut-off valves and BOVs along Conklin Rd from intersection of Roy Green up to tie-in at Telford New Victory. GPS Conklin Rd 6-inch waterline isolation valves, FHs and FH shut-off valves from Treadway Trail down to Hardin Dr. GPS Hardin Dr 2" & 6" waterline valves, FHs, FH shut-off valves & BOV from tie-in at Conklin Rd to BOV at 171 Hardin Dr. GPS the existing 3-inch waterline valves & BOV on Woodland Cir from tie-in at Conklin Rd to tie-in at Spider Barnes Rd. GPS the existing 6-inch waterline isolation valves, FHs, FH shut-off valves & BOV along Spider Barnes Rd from tie-in at Conklin Rd to tie-in at Sliger Rd. GPS the existing 6-inch waterline isolation valves, FHs, FH shut-off valves along Miller Rd from tie-in at Conklin Rd to tie-in at M Kyker Rd.

TOWN OF JONESBOROUGH
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TELEPHONE (423) 753-1030
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Wastewater – September 2026
Monthly System Operations Summary

Date: October 26, 2026

Customer Calls:

Total: 14 Resolved: 14

TN811: Taken: 265 Required Action: 120

Sewer Taps:

New: 1 Completed: 1 Pending: 2 Pending Contracted: 134*

* Contracted Taps are constantly being consolidated. Over 100 active contracted taps are pending.

Projects Completed:

1. Stormwater @ Angle Street
2. Locate Manhole @ Arby's

Projects Underway:

1. CIPP – E. Main – Forest Circle
2. A Station Project – 3rd to A Station
3. Old Boones Creek Extension
4. Hillrise Extension
5. A Station Bores under 11E and Hwy 81N

System Maintenance:

Line Cleaning: 1300'	Line Inspections: 300'	System Repairs: 8
Station Repairs: 6	Station Cleaning: 2	STEP Unit Repairs: 6

Overflows/Releases/Bypasses:

N/A

Town of Jonesborough Environmental Services Department Monthly Report	October 1, 2026 thru October 25, 2026

Wastewater Plant: The WWTP is operating well. The Diesel Redundancy Pump did not need to operate in October. In October, Jonesborough experienced 6 days with precipitation, totaling 2.18 inches. The need for further I&I work is still apparent. The previous year's data indicates a daily inflow rate of 32%. In October, this rate was 26%, averaging nearly 162,000 gallons per day.

Wastewater Plant Compliance – October 2026

Parameter	Result	Limit	Violation Y/N
CBOD Monthly	3mg/l – 16lb/d	21mg/l – 167lb/d	N
CBOD Weekly	3mg/l – 17lb/d	25mg/l – 208lb/d	N
CBOD Daily	4mg/l – 98%Rmv	30mg/l – +40%Rmv	N
Ammonia Mo.	1.1mg/l – 6.1lb/d	8mg/l – 67lb/d	N
Ammonia Wk.	1.5 mg/l – 8.2lb/d	12mg/l – 100lb/d	N
Ammonia Day.	1.8mg/l	16mg/l	N
TSS Monthly	3mg/l – 14lb/d	30mg/l – 250lb/d	N
TSS Weekly	3mg/l – 18lb/d	40mg/l – 304lb/d	N
TSS Daily	6mg/l – 96%Rmv	45mg/l – +40%Rmv	N
E. coli Monthly	6/100ml	126/100ml	N
E. coli Daily	17/100ml	198/100ml	N
Chlorine	0.2 mg/l	2.0mg/l	N
Sett. Solids	0.1ml/l	1.0ml/l	N
Diss. Oxygen	6.5 mg/l	6.0mg/l Minimum	N
pH	7.5su/7.7su	6su – 9su min/max	N

Please note that the information provided in the compliance table is accurate through 9/24/26

Activity Tracking:

	Current Month	Previous Month	% Change
Tasks Generated	443	482	-8%
Tasks Completed	374	300	+19%
Work Hours Recorded	1176*	950*	+19%

Please note that the information provided in the compliance table is accurate through 9/29/26
*Recorded hours are based on completed work – Open tasks/projects are not represented.

Industrial Pretreatment: All industries are currently in compliance with their industrial pretreatment permits.

NPDES Permit: The WWTP has successfully completed the IC25 testing for 3rd Quarter 2026. DMRQA Opened October 13, 2026, and runs until December 4, 2026.

If you have any questions, please do not hesitate to contact me at: 753-1022

Cobern O. Rasnick
Director of Environmental Services

Jonesborough Fire Incident Count (NERIS)

Dataset: Fire Incidents (NERIS)

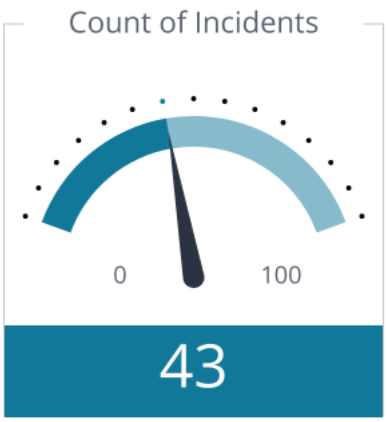
Date of Export: October 30, 2026 at 09:23:50

Created: December 22, 2025 at 18:19:48

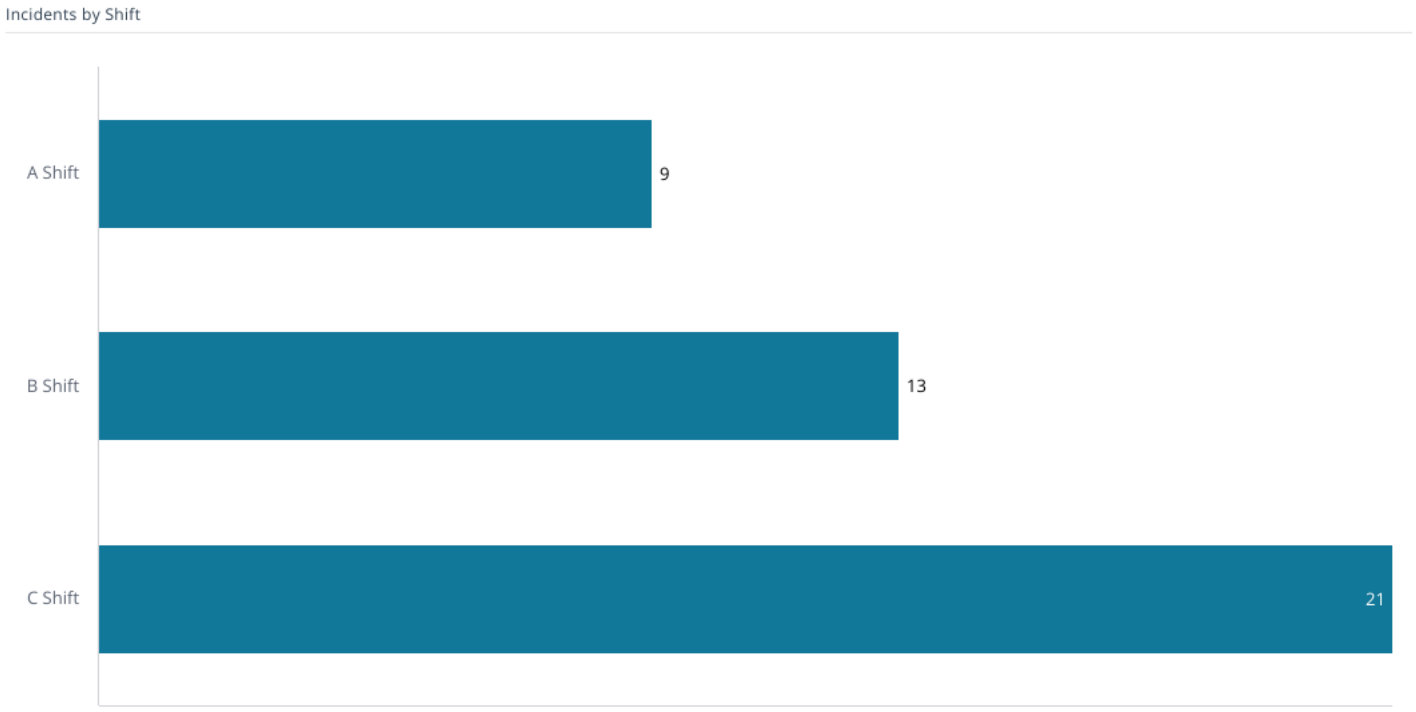
Last Updated: October 1, 2026 at 14:17:32

Count of Total Incidents

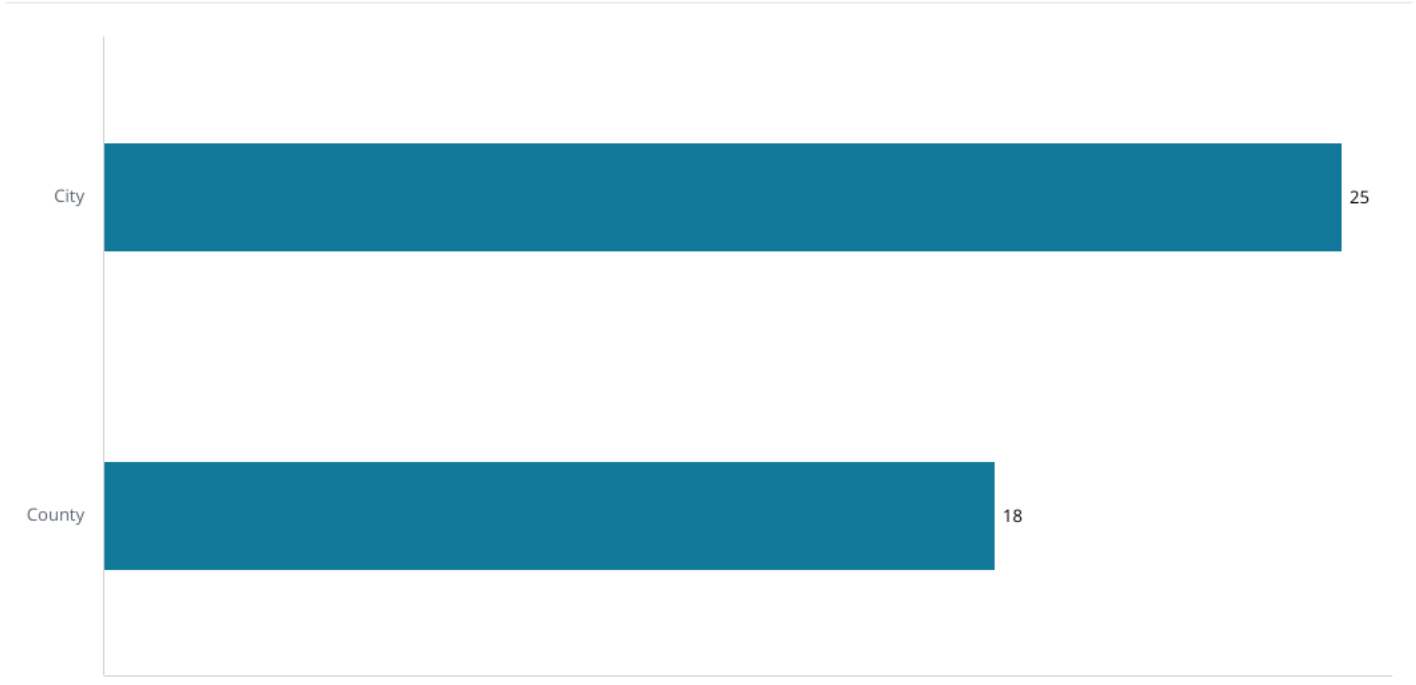
Count of Total Incidents



Incidents by Shift



Incidents by District



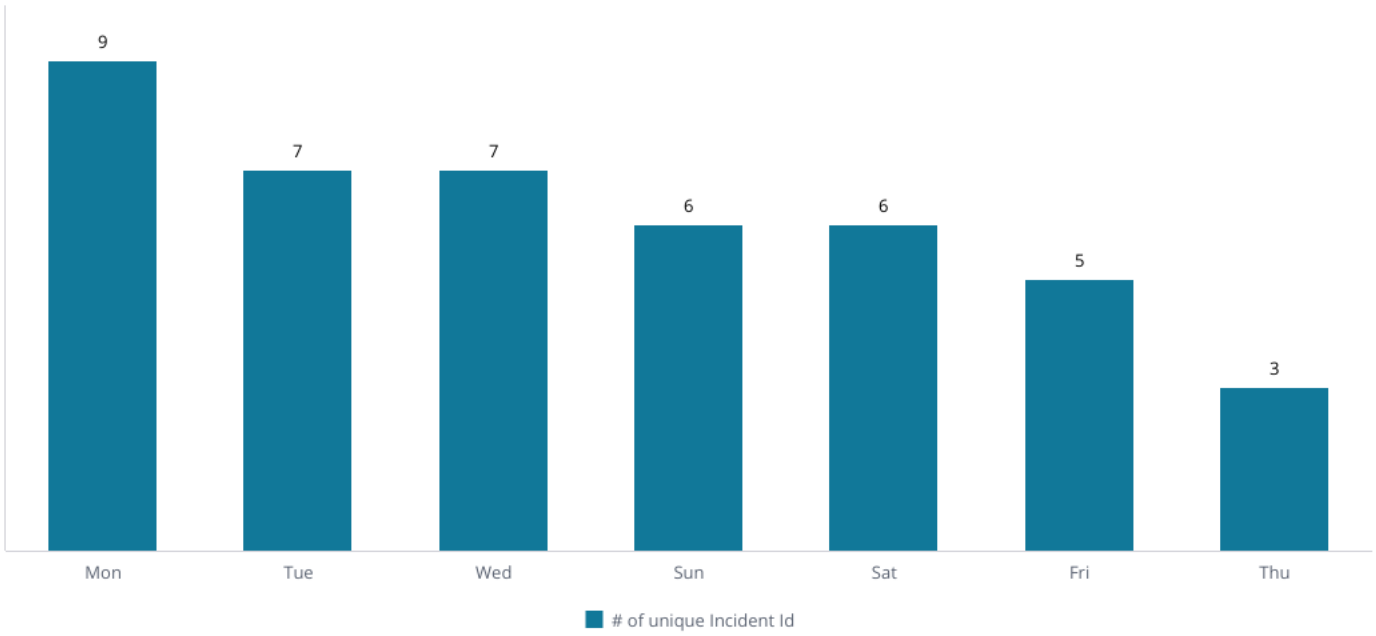
RICHTEXT_MAIN.TITLE

Fire Incident Count (NERIS)

Count of Incidents by month, day, hour of day, station, shift, and unit

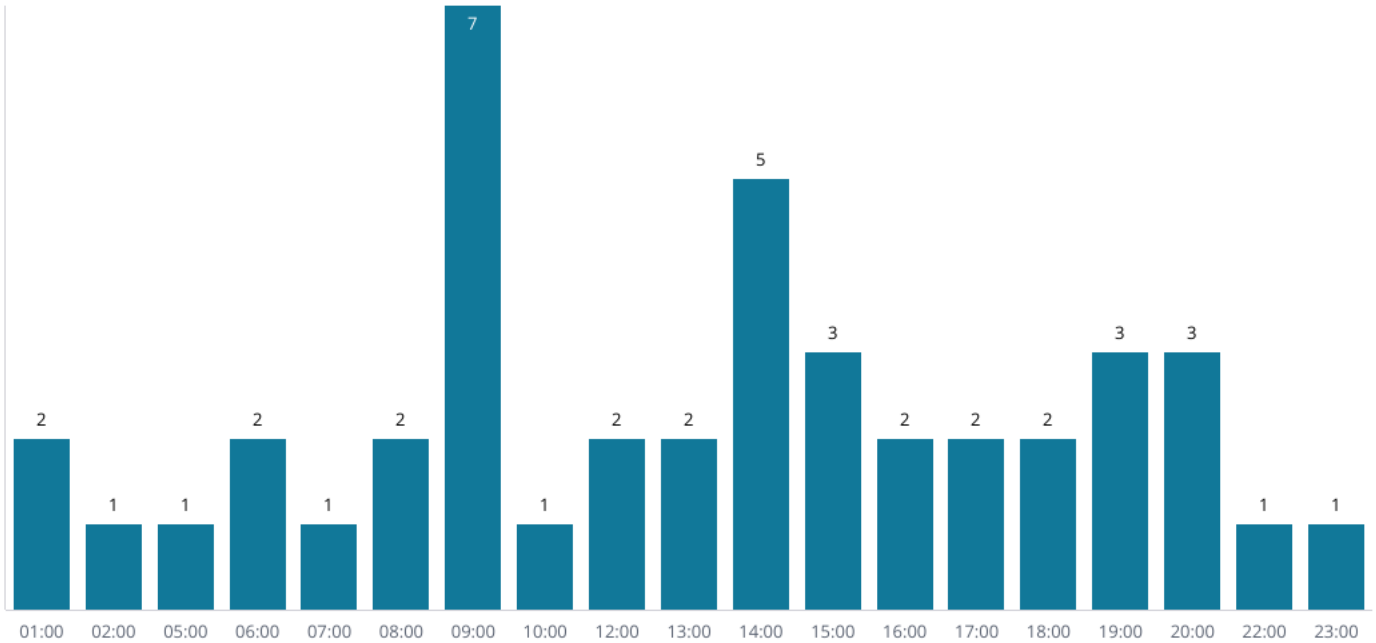
Incident Count by Day of Week

Incident Count by Day of Week



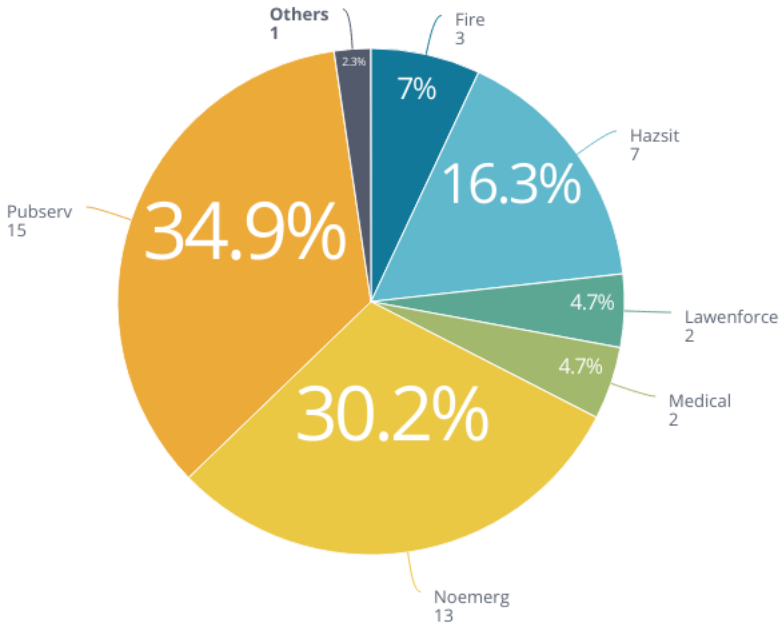
Incident Count by Hour of Day

Incident Count by Hour of Day



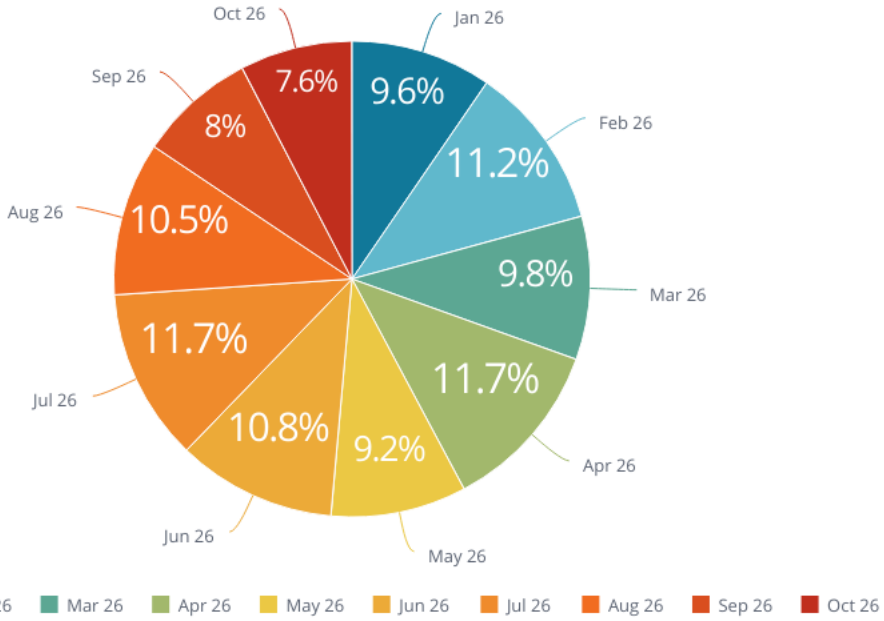
Percent of Incident Responses by Incident Type

Percent of Incident Responses by Incident Type



Incident Count By Month (This Year)

Incident Count By Month (This Year)



Incident Count By Month (This Year)

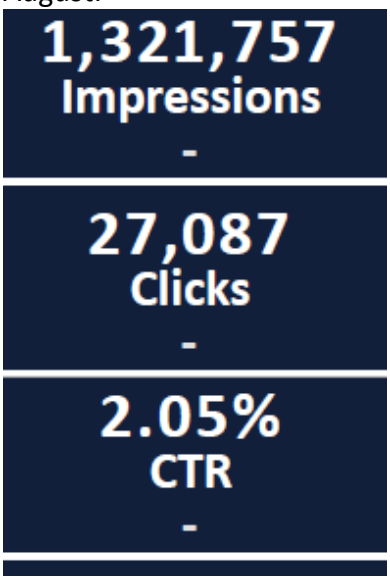
Months in Core incident onset date/time	Count of Incidents
January 2026	54
February 2026	63
March 2026	55
April 2026	66
May 2026	52
June 2026	61
July 2026	66
August 2026	59
September 2026	45
October 2026	43
Count of Incidents	564

HISTORIC Jonesborough TENNESSEE · 1779
Storytelling Capital of the World™
Tourism Department

Cameo Waters, Director of Tourism & Main Street
Monthly Report October 2026

1. Tourism/Marketing
2. Main Street and Downtown
3. Events

Tourism/Marketing
October tourism marketing efforts focused on promoting Jonesborough's fall events, strengthening regional tourism partnerships, coordinating media opportunities, and showcasing the community's tourism assets.
Continued development of video concepts with Hannah, the Marketing Manager, and Glenn Rosenoff to create content in collaboration with Town departments, including a department video for the Water Department.
Participated in the monthly Parks and Recreation marketing meeting and continued cross-department coordination to align promotional efforts, share upcoming content, and support Town events and facilities.
Here is some data we provided to Parks and Recreation on the digital campaign we ran May-August:



Participated in the Northeast Tennessee Tourism Board meeting on October 20, continuing regional collaboration and discussion of tourism priorities. Also attended the WORTH Finding webinar focused on how destinations build human-centered content in the age of AI, providing ideas and professional insight applicable to destination storytelling and marketing. Continued coordination of tourism marketing and media activity, along with review of upcoming promotional opportunities and content needs.

Main Street and Downtown

Jonesborough hosted the Tennessee Main Street Director's Conference October 13-14, welcoming Main Street directors and partners from across the state for two days of professional development, collaboration, and downtown experiences. Hosting this meeting provided an important opportunity to showcase Jonesborough's historic downtown, local businesses, cultural assets, and approach to community development.

The meeting opened Tuesday, October 13, at the International Storytelling Center. The morning program included a welcome from Mayor Kelly Wolfe, I provided an overview of the Main Street Jonesborough program of work, and a roundtable discussion on the four points of the Main Street approach. Additional sessions featured downtown entrepreneur Lora Eshbach of The Generalist and Kim & Frank, Downtown JC, followed by Tennessee Main Street updates from Kim Parks.



The afternoon program moved to the Jackson Theatre and included sessions on rural tourism, location-based economic development, and storytelling. Dr. Hannah Harvey, an acclaimed storyteller, collaborative artist, and professional development speaker with a Ph.D. in Performance and Communication Studies, presented on the power of storytelling to build relationships, preserve cultural heritage, and help communities share their identities. A native

of Northeast Tennessee, Dr. Harvey brought a strong regional connection to the program and highlighted the role storytelling can play in moving communities forward.
Tuesday evening featured a dinner at Jackson's Prime Steakhouse, giving attendees an opportunity to experience one of downtown Jonesborough's restaurants and hear about the vision behind the business. The evening continued with rotating experiences designed to introduce attendees to Jonesborough's history and downtown destinations. Activities included horse-and-carriage rides along Main Street, guided historic town tours led by Tourism staff and official town tour guide Paul Harris, and a behind-the-scenes experience at the Jackson Theatre highlighting its revitalization, spaces, and year-round programming. Guests also enjoyed theatre refreshments and specialty cocktail and mocktail options.






The second day, Wednesday, October 14, was held at the International Storytelling Center. Sessions included historic preservation and downtown development, an interactive presentation on telling a community's story, a continuation of the Digging Into Downtown series, board management and dealing with conflict, and a closing discussion on next steps for Tennessee Main Street. Breakfast and coffee were provided both days, and Main Street Jonesborough coordinated the hospitality and meeting logistics.
The quarterly meeting allowed Jonesborough to demonstrate the connection between historic preservation, tourism, storytelling, downtown business development, and community partnerships. It also provided valuable networking and peer-learning opportunities with Main Street communities throughout Tennessee.
Continued participation in Tennessee Main Street activities and downtown partner coordination throughout the month, including the JAMSA Board meeting ongoing communication regarding downtown events, business activity, and promotional opportunities. Continued planning and coordination for seasonal downtown activities and holiday preparations, including participation in the holiday lighting committee meeting and a follow-up Christmas planning meeting on Reviewed holiday décor considerations and coordinated preparations for the upcoming season.

Events
October included significant event preparation, community programming, media coordination, and support for downtown activities as Jonesborough moved into its busy fall and holiday season.

Continued planning and promotional coordination for Brews & Boos, Pumpkin Party/Halloween programming, and Made Around Here Market.
Hosted the Trailblazer Coffee ribbon cutting on October 9



Participated in planning and coordination for the Progressive Dinner marketing meeting along with ongoing conversations about upcoming event promotion and partner participation with the Heritage Alliance.
Continued coordination with Town departments, downtown businesses, media partners, and event organizers to prepare for fall and holiday programming. This included reviewing event marketing needs, coordinating promotional appearances and video content, and addressing logistics in advance of upcoming activities.

Hannah Goodman, Marketing Manager
Monthly Report October 2026

We kicked off the month by heavily promoting the first annual Main Street Restaurant Week, held October 5–11. I helped organize and implement the Passport to Flavor Challenge, encouraging attendees to visit participating restaurants, collect stamps, and enter a giveaway. This initiative provided additional exposure for our local restaurants, encouraged community participation, and received positive feedback from participants and businesses.
Throughout the month, I continued collaborating with various Town departments to strengthen our marketing efforts. I attended a Parks and Recreation marketing meeting to review current initiatives and discuss future promotional strategies. We reflected on the success of our Wetlands Water Park marketing efforts and discussed continuing similar approaches to maintain engagement and build on our momentum.
I also worked closely with Chris Christian from the Water Department to create behind-the-scenes departmental videos highlighting the important work our crews perform daily. This included accompanying a crew on-site as they addressed a neighborhood water pressure issue. These videos provide an opportunity to educate residents, showcase Town services, and recognize the hard work of our employees.
Additional projects throughout the month included coordinating marketing coverage for the Trailblazer Coffee and BrightRidge Park ribbon cuttings. The BrightRidge Park celebration provided an opportunity to highlight the Town's newest scenic walkthrough park and recognize BrightRidge's sponsorship and support of the project. These efforts helped showcase continued growth, local business development, and community partnerships in Jonesborough.
I also participated in holiday planning meetings, including discussions surrounding downtown holiday decorations and upcoming Christmas programming. Marketing preparations are underway as we transition into the holiday season, with a focus on promoting seasonal events, supporting downtown businesses, and encouraging visitors to experience Jonesborough during the holidays.
We wrapped up October with Halloween Haunts & Happenings, one of Jonesborough's annual community celebrations. Marketing efforts focused on promoting trick-or-treating, the costume contest, special attractions, and event logistics to encourage attendance and community participation.
Overall, October was a successful month of collaboration, creative content development, and event promotion. Moving into November, our focus will shift toward holiday programming, upcoming community events, and maintaining the strong engagement established throughout the fall season.

Content

Here are some of the posts made this month for Jonesborough's social media accounts.

Historic Jonesborough

- Storytelling Festival
- Trailblazer Coffee Ribbon Cutting
- The Great Jonesborough Pumpkin Party
- Jonesborough's Annual Christmas Parade

- Trailblazer Ribbon Cutting Reel
- Brews and Boos Reel
- Made Around Here Market
- Brews and Boos
- Haunts and Happenings Costume Contest
- Shared The Jackson Theatre
- Shared StoryTown Radio
- Made Around Here Market
- Fall Reel
- Halloween in Jonesborough
- Pumpkin Party
- Made Around Here Market Reel

Main Street Jonesborough

- Tennessee Main Street Restaurant Week
- Brews and Boos
- Tennessee Main Street Restaurant – Main Street Cafe
- Made Around Here Market
- Tennessee Main Street Restaurant – Corner Company Beverage Emporium
- Tennessee Main Street Restaurant – Neuma Coffee
- Trailblazer Ribbon Cutting
- Tennessee Main Street Restaurant – Boone Street Market
- Tennessee Main Street Restaurant – Jacksons Prime
- Brews and Boos
- Tennessee Main Street Restaurant – Pancake House
- Tennessee Main Street Restaurant – Opossums Tale
- Brews and Boos
- McKinney Center Event Rentals
- Main Street Directors Meeting
- Halloween Haunts and Happenings Costume Contest
- One Week Away – Pumpkin Party
- No Trash November
- One Week Away – Halloween
- Halloween – Almost Here

Civic

- Bathroom Remodel at Visitors Center
- Flag Retirement Ceremony
- Candidate Forum
- BMA Meeting
- Employee of the Month
- Parks and Rec Advisory Committee Meeting
- Flag Retirement Photos
- Water Department Video
- Pumpkin Party
- Street Closure – Pumpkin Party

- Shared Halloween Haunts and Happenings
- Street Closure – Halloween Haunts and Happenings
- Bright Ridge Park + First Frontier Trail Ribbon Cutting Reel
- Tom Pardue Proclamation

Parks and Rec

- The Park Pulse
- The Great Jonesborough Pumpkin Party
- Parks and Rec Advisory Committee Meeting
- The Great Jonesborough Pumpkin Party
- Fall Reel – Lost State Scenic Walkway
- Thank you for joining – Pumpkin Party
- Keep Jonesborough Beautiful

Press Release

1. StoryTown Radio Show Gets Spooky at the Jackson Theatre on Monday, October 26
2. Jonesborough to Host a Ribbon-Cutting for Trailblazer Coffee on October 9
3. Jonesborough Christmas Parade returns to Main Street on December 12
4. Main Street Jonesborough to Host Ghost Story Event
5. *Spot on the Hill* Comes to the Bonnie Kate Theater on October 18
6. McKinney Center Hosts Listening Day at the Jonesborough Senior Center on November 12
7. McKinney Center to Host Annual Soups and Songs Fundraiser
8. Keep Jonesborough Beautiful Holds a No-Trash Clean-Up on November 14

Mitchell Calvin, Digital Media Manager
Monthly Report October 2026

General

- Updated the .org, .com, McKinney and Jackson website as needed weekly, creating webpages for events, community information and announcements
- Uploading agenda and minutes from board meetings
- Answer/forward email inquiries that come to .com site
- Adding new employment applications and vendor applications to the websites
- Prepare deposit summaries and submit to Gina
- Attended the BMA meeting and worked the livestream

Senior Center

- Updated the Monthly calendar, newsletter and lunch menu to the webpage
- Two Tuesdays out of the month I help the Senior Center members with their tech

McKinney Center

- Editing current event pages to show new or updated information
- Promoting the upcoming events on the newsletter

Marketing

- Attended Marketing, Main Street Board, Parks and Recreation and JAMSA member meetings
- Creating event pages for new events and updating the information on events we have yearly with updated information
- Met with the Heritage Alliance to help with marketing for the Progressive Dinner Event
- Attended the Trailblazers Coffee Ribbon Cutting

This week in Jonesborough Newsletter

- Making sure the calendar is up to date on the events for the week
- Checking Facebook and websites for events happening at downtown restaurants and shops
- Reviewing the analytics to see how many users opened the email and how many clicked on links leading them to Jonesborough events

Parks and Recreation/Wetlands

- Updating Wetlands website and the Parks and Recreation webpage as needed
- Promoting the upcoming events on the newsletter and on the town calendar

Jackson Theatre

- Working on troubleshooting and fixing bugs as they present themselves as we work on get the information up to date
- Promoting the upcoming events on the newsletter

Brews and Boos Event

- Helped promote the event on the website and newsletter
- Helped set up and clean up the event
- Worked the ticket check in table

Halloween Haunts and Happenings Event

- Helped promote the event on the website and newsletter
- Helped set up and clean up the event
- Emcee'd the costume contest

Website Analytics

- The Civic website had 21,115 views for the month of October
- The Tourism website had 46,025 views for the month of October
- We mailed out 28 Visitor Guides in October

Matt Gulley, Visitors Cetner Manager
Monthly Report October 2026

October began for the Visitors Center with the annual National Storytelling Festival, our busiest days of the year. Every patron of the festival has to pass through the doors of the Visitors Center in order to check in with festival registration, which is set up in our auditorium. We additionally had the Watauga Valley Art League posted in our community room with a miniature art show along with Tennessee Homemade who offers a line of goat milk soaps and products.
We outgrossed our Thursday and Friday from 2025 but fell short of our Saturday and Sunday of the same year. A big part of this can be attributed to grossly underestimating the demand for our new Storytelling Festival t-shirts. We sold out in the first two days and fielded countless requests for them afterwards. Had we had more of them, I don't doubt we could have beaten last year's Saturday and Sunday. Sales were healthy otherwise.

Rental revenues continue to recover with our spaces since the completion of our renovations. Our bathroom renovations were completed the day before the beginning of the Storytelling Festival, just in the nick of time. Anecdotal reviews since their reopening have formed the consensus of them being really nice so that's good.

The VC is now preparing for the deluge of events during the holiday season.

Isabel Hawley-Lopez, Events Manager
October 2026 Monthly Report

- Continued planning and coordination for upcoming Halloween and Christmas events, including Halloween Haunts & Happenings, Christmas in Olde Jonesborough, and the Christmas Parade.
- Coordinated final preparations for Halloween Haunts & Happenings, including activities, participants, event logistics, and community sponsorships for the event.
- Assisted with preparations for the Sanderson Sisters' appearance at the Christopher Taylor House
- Continued planning and coordination for Christmas in Olde Jonesborough events, including Holly Dolly Sip & Stroll, Whoville Christmas, Doggone Christmas, Santa's Christmas Village, and Church Stroll.
- Worked with downtown merchants, community partners, and vendors regarding participation in upcoming Christmas events.
- Continued coordinating sponsorships and volunteer opportunities for Santa's Christmas Village and Santa Mart.
- Attended the Holiday Light Committee meeting (10/6).
- Attended Christmas planning meeting (10/8).
- Continued coordinating Christmas Parade details, including the 2026 theme, awards, and participant information with Parks & Rec.
- Participated in a Progressive Dinner marketing meeting (10/15).
- Continued preliminary planning for Jonesborough Days 2027, including entertainment inquiries and coordination.

Marketing

- Created Tennessee Home & Farm advertising materials.
- Created an ad to go into the National Storytelling Festival Newspaper
- Created Marketing collateral for Tennessee Main Street Restaurant Week
- Participated in multiple television appearances promoting Jonesborough events and programming, including The Great Jonesborough Pumpkin Party and Halloween Haunts & Happenings.
- Created billboard ads for Made Around Here Market
- Created billboard ads for Christmas in Olde Jonesborough
- Continued creating promotional collateral for upcoming fall, Halloween, and Christmas events.
- Worked on holiday tourism advertising and promotional copy for Christmas in Olde Jonesborough.
- Coordinated Paul Harris to record a voice-over for our Christmas commercial

Jonesborough
DEPARTMENT of PUBLIC SAFETY
123 BOONE STREET JONESBOROUGH TN 37659 PHONE 423-753-1053 FAX 423-753-1072

Jonesborough Department of Public Safety
Oct 2026 Monthly Report

- **CITATIONS & ARRESTS**

Offenses	Count
Sex Offenses, Forcible	1
Larceny/Theft	3
Assault	1
Fraud	1
Embezzlement	1
Drug/Narcotic	3
Miscellaneous (TIBRS Group B)	4
Miscellaneous (Department Only)	8
Total:	22

Memos	Count
Animal Destruction	1
Assisting Other Agency	8
Code Enforcement	1
Event After Action Report	2
Field Interview	2
Found Property	1
K9 Deployment	8
K9 Training	1
Miscellaneous Information	12
Officer Assistance Form	4
Property Damage/Misc	5
Sensitive Information Report	4
SRT Training/Activation	1
Trespass Warning	5
Total:	55

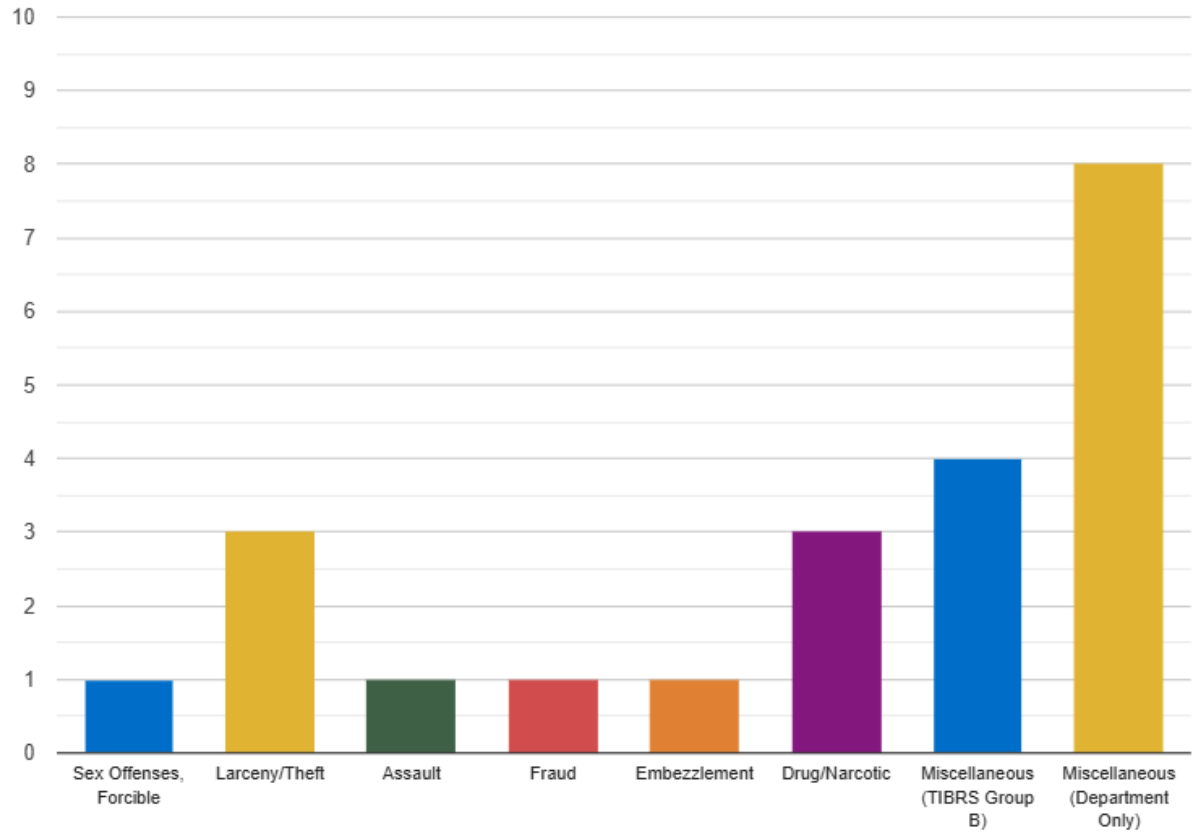
Arrests	Count
Adult (On-View Arrest)	4
Adult (Summoned/Cited)	11
Adult (Taken Into Custody)	2
Total:	17

Crashes	Count
Injury possible	1
Property damage (over $ threshold)	15
Property damage (under $ threshold)	6
Total:	22

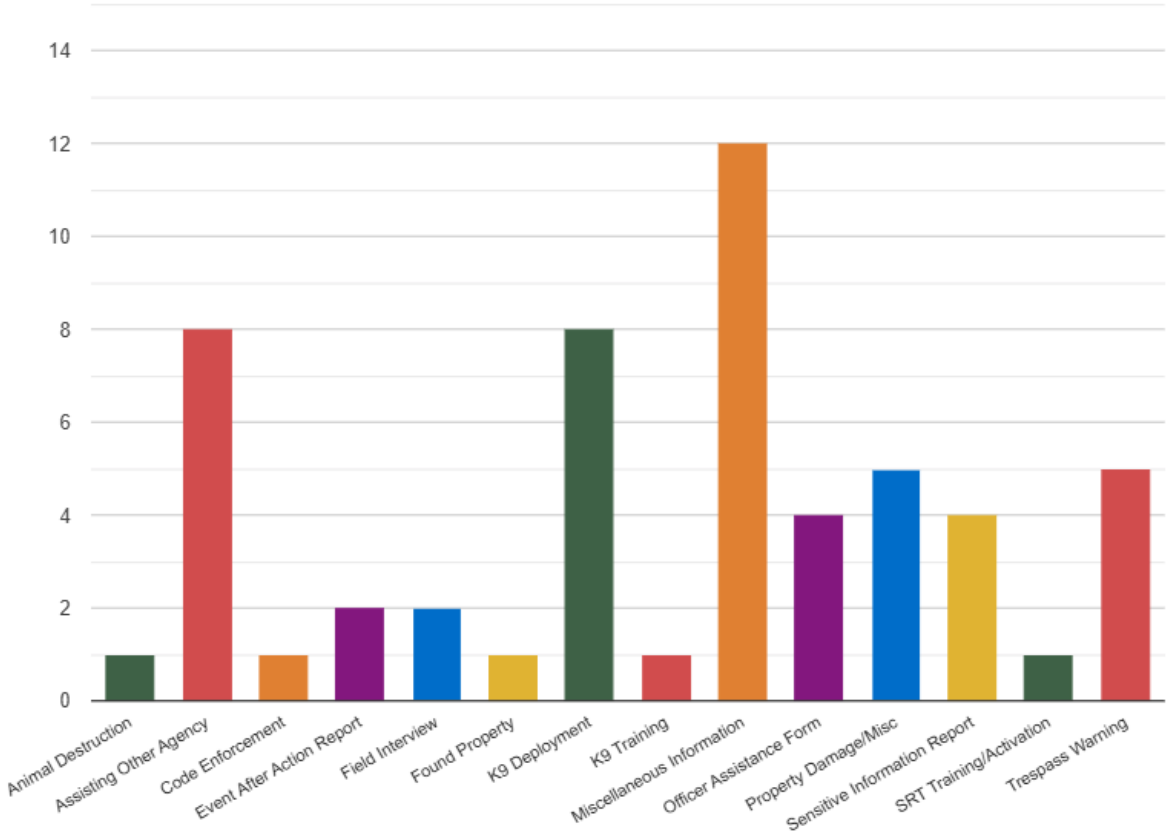
Non-Investigatory Crashes	Count
Property damage (under $ threshold)	2
Total:	2

Tickets	Count
Traffic (Municipal Court)	137
Traffic (Washington County Juvenile Court)	3
Traffic Charges (Municipal Court)	265
Traffic Charges (Washington County Juvenile Court)	3
Ordinance (Municipal Court)	2
Tow	9
Warning	109
Total:	260

Incidents - 10/01/2026 - 10/31/2026

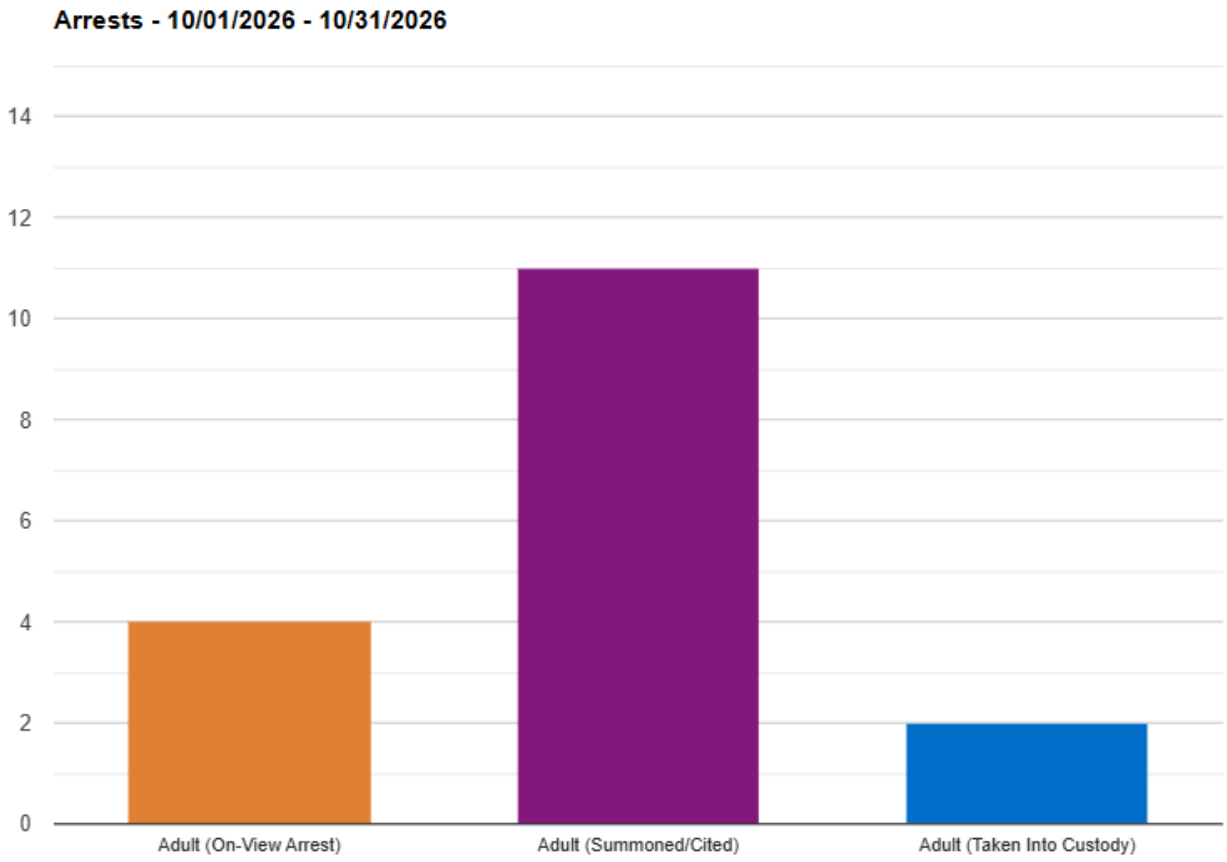


Memos - 10/01/2026 - 10/31/2026



- **TRAFFIC**
  - *A total of 140 traffic tickets were written in the month of Oct.*

- **CRIMINAL INVESTIGATIONS**
  - *There are several open and active investigations currently and several Presentments scheduled for the Grand Jury in mid-Nov.*



- **MOTOR VEHICLE CRASHES**

A total of (**25**) crashes were reported and investigated for the month of Oct. Most crashes occurred on East/West Jackson Blvd; most crashes were over $400 in damage with some resulting in a possible or confirmed injury.

- **CANINE**

K9 Hours:

- K9 Cygan: 16 hours of training and 1 deployment.
- K9 Daryl: 18 hours of training and 2 deployments.
- K9 Falco: Hours were not reported.

- **RESERVES**

Reserve Officer Hours - 2026

Reserve Officer	January	February	March	April	May	June	July	August	September	October	November	December	Year To Date
Beagle, William	4	16.5	0	25	14	0	14.5	0					74
Chiarieri, James	44	12	16	21	20	12	23	11	12	23			194
Collins, Robin	10	0	8	21	15	8	15	9	8	12			106
Greenway, Chester	20	0	0	0	9	0	23	8	0	7			67
Hough, Richard	6.5	0	0	9	0	0	7	0	7	0			29.5
McCracken, Logan	4	0	0	0	0								4
Rice, Jesse	0	0	7	6	0	15	29	14.5	0	0			71.5
Wilt, Paul	8	8	13	45.5	20	0	31	14	0	22			161.5
Wood, George	8	10	0										18
TOTALS:	104.5	46.5	44	127.5	78	35	142.5	56.5	27	64	0	0	725.5

- **CODE ENFORCEMENT**

There was (**1**) ordinance violation issued during the month of Oct.

- **DISPATCH TRANSACTIONS FOR JCPD**

For Oct., our dispatchers assisted Johnson City Police Department with approximately (**16**) transactions.

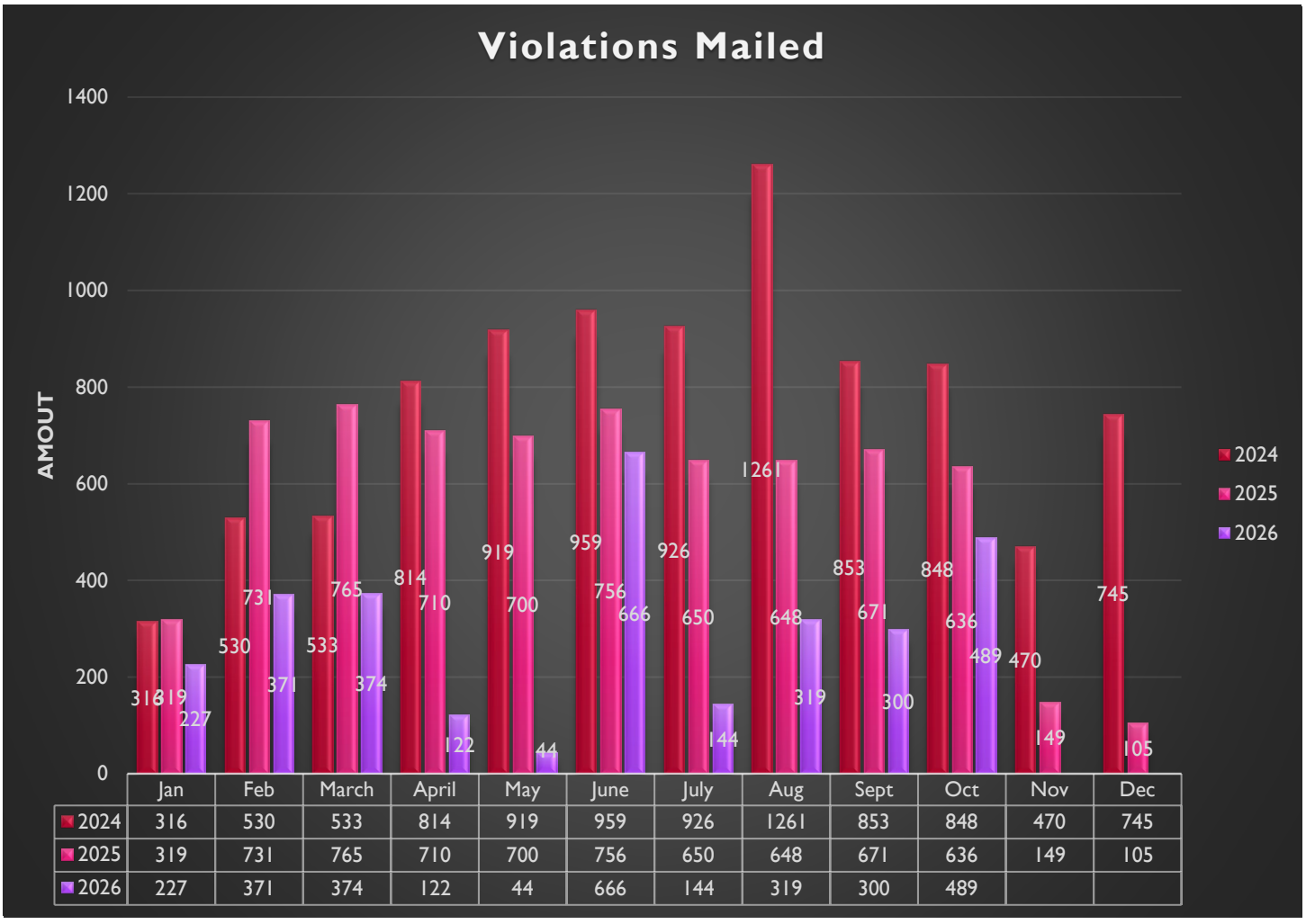
- **OTHER CALLS FOR SERVICE**

There were (**1317**) CAD Entries for the month of Oct.

Jonesborough
DEPARTMENT of PUBLIC SAFETY
123 BOONE STREET JONESBOROUGH TN 37659 PHONE 423-753-1053 FAX 423-753-1072

Oct 2026 Redflex Report

From Oct 1st through Oct 31st the traffic cameras registered a total of (**1033**) violations with (**413**) violations remaining for processing. Of the total violations, Redflex and Jonesborough officers rejected (**131**) resulting in (**489**) violations mailed. The primary reasons for violations being rejected are Plate/Vehicle Obstruction, Glare/Weather Conditions, Incorrect Plate and Extended Vehicle.



	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
2024	316	530	533	814	919	959	926	1261	853	848	470	745
2025	319	731	765	710	700	756	650	648	671	636	149	105
2026	227	371	374	122	44	666	144	319	300	489		

From The Desk Of:
Michelle Stewart
Director of Human Resources

The month of October continued to be very active as the Town experienced several staffing changes, recruitment efforts, benefits administration activities, and employee relations matters. As the Town's Human Resources Director, I continued supporting Town operations through recruitment, onboarding, employee engagement initiatives, compliance efforts, benefits administration, and workforce development activities. Information from September's report was reviewed as a template.

Staffing & Onboarding

- Completed onboarding for the following new employees:
    - Derek Reighard, Mechanic
    - Jarrett Metcalf, Mechanic
    - Roberto Ortiz, Park Maintenance Worker I, Parks & Recreation
    - Ian Kantos, Firefighter
    - Brooke Brown, Water Technician, Water Quality
- Processed benefit enrollments and related personnel actions for Ella Brown upon her promotion to Visitor's Center Manager.
- Coordinated pre-employment requirements, personnel documentation, and onboarding activities for new hires and internal employee transitions.

Recruitment & Workforce Support

- Continued recruitment and hiring support for Town departments.
- Advertised and managed recruitment efforts for the following positions:
    - Water Treatment Operator
    - Wastewater Construction Worker
    - Dispatcher

    - Public Safety Officer
    - Visitor's Center Manager
    - McKinney Center Manager
    - Equipment Operator III, Water Distribution
    - Equipment Operator I, Streets Department
    - Visitor's Center Host
    - Shop Foreman
- Coordinated candidate communications and hiring processes for open positions throughout the organization.

Benefits Administration & Employee Relations

- Updated BlueCross BlueShield of Tennessee regarding retiree insurance provisions following action by the Board of Mayor and Aldermen and communicated the changes to affected employees.
- Continued administration of employee benefits and assisted employees with benefit-related questions and concerns.
- Met with department directors regarding various personnel matters and workforce issues.
- Met with three employees regarding Family Medical Leave matters and provided guidance on leave administration.
- Completed exit interviews with two departing employees to gather feedback and support transition efforts.
- Provided a reminder to employees regarding the Town's annual leave carryover policy and the importance of utilizing accrued leave prior to year-end.

Employee Recognition & Engagement

- Coordinated and completed the Employee of the Month meeting, recognition process, and employee award presentation.
- Met with the Employee Christmas Party Committee to continue planning for the annual employee Christmas celebration.

- Attended the Civitan Luncheon and represented the Town's Human Resources Department.

In addition to the activities highlighted above, the Human Resources office continued to coordinate all routine Human Resources functions, including benefits administration, payroll changes, employee relations, recruitment, onboarding, compliance activities, and other daily HR operations. As always, I remain committed to supporting employees, ensuring compliance, strengthening communication, and providing responsive Human Resources services across all Town departments.

Jonesborough Senior Center
Your place to be "Active, Fit and Connected"

Senior Center

We are saddened by the loss of our friend, Tom Pardue. Tom served on the Senior Center Advisory Board for 10 years, including eight years as Chairman of the Board. He was a MyRide volunteer and recently celebrated the program's anniversary (photo attached). Tom was a wonderful friend to the Senior Center and photographed many of our celebrations and activities over the years. He will be greatly missed by all.

October included a variety of trips and activities, including a tour of Rocky Mount as part of our America's 250th activities; a tour of a Southwest Virginia historical park and distillery, followed by lunch; a visit to Grandad's Apple Orchard; a billiards tournament in Bristol; leaf-peeping; and a tour of Sabine Hill. Members also participated in two hikes: one to Catawba Falls, near Black Mountain, NC, and another that included a Spooky Hike at Limestone Cove. We thank Matt Townsend, Nick Bogle, and Jody Miller for portraying Civil War-era blockaders during the Spooky Hike.

We celebrated the eighth anniversary of the MyRide program on October 13th, our MyRide program has provided more than 12,000 rides since the program began. The program currently serves 64 participants and has 45 volunteer drivers.

The Senior Center hosted its 10th Annual Craft Show, featuring more than 30 vendors. The Advisory Board partnered with Senior Center staff and volunteers to organize a bake sale, soup fundraiser, and vendor table sales. The event raised $2,000 to support programming and the Center's Benevolence Fund. We extend our thanks to everyone who contributed to the event's success.

Lincoln Park

Outdoor activities at Lincoln Park are winding down for the season. We thank Sunny Ezell of Parks and Recreation and the University of Tennessee Master Gardeners for their contributions to the gardens this year. The raised beds produced 523 pounds of produce! Sunny planned and organized multiple plantings, while the Master Gardeners provided daily care and maintenance throughout the growing season.

On October 24, the Master Gardeners held a workday to winterize the beds. They also staffed an information table at the Craft Show to recruit new participants.

Respectfully,

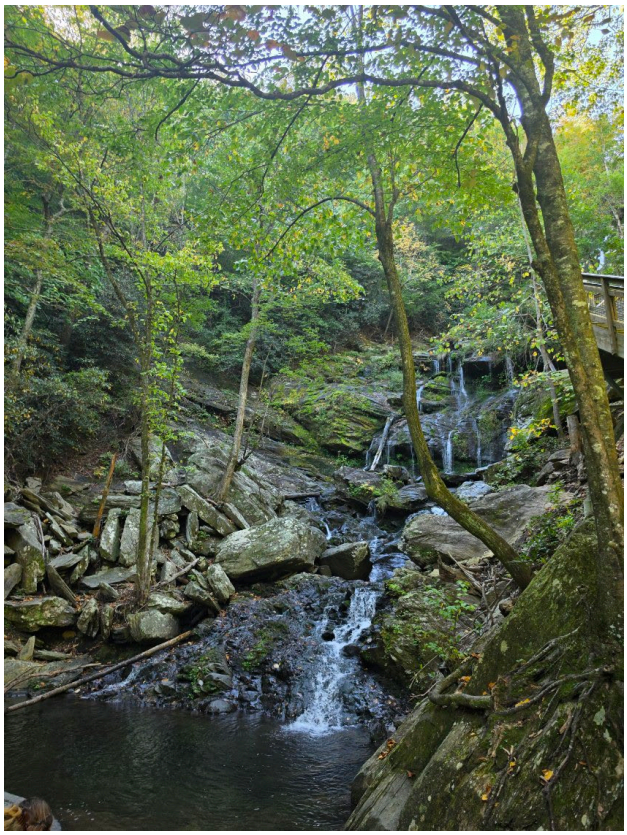
Mary Regen


ALWAYS A MARINE







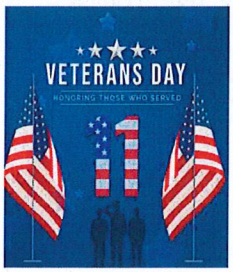




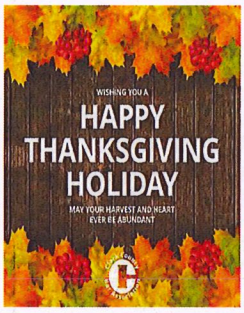
Jonesborough Senior Center
Your place to be "Active, Fit and Connected"

November 2026

November

Monday	Tuesday	Wednesday	Thursday	Friday
2 8A: Silver Sneakers Splash 9A: Silver Sneakers Classic 9:30A: Stitch Therapy 10A: Instructional Shuffleboard 10A: Silver Sneakers Circuit 10:30A-11:30A: "Coffee & Chat with Kathy" 12:30P: BINGO sponsored by *AssureSource* 1P: Mahjong 1:30P: ROOK 1:30P-3:30P: *The Artist's Way* – in the Music Room 2P: Life Fit 3P: Gentle Yoga 6P-6:45P: *Vintage Prod.*	**3** **CLOSED** Town of Jonesborough City Elections	**4** 9A: Silver Sneakers Classic 9A: *Red Liner's Hike/Trails & Tales* Doe River Gorge 10A-1:45P: Express Custom Facials 10A: Silver Sneakers Circuit 11:30A: Café Connection 12P: Hand & Foot 1P: Scrabble 1P: An Encouraging Word for Women – in the Music Room 1:30P: Meditation with Lotus – Classroom Senior Center 2P: Fun Pump 2P-4:30P: Chess – in the Dining Room 2:45P: Fitness Equipment Orientation 3P: Chair Yoga	**5** 8A: Silver Sneakers Splash 9A: Silver Sneakers Ener-Chi 10A: Bus leaves for *Fall Book Crawl* 10A-2P: Massage Therapy 10A: Gentle Yoga NO Mexican Train Game today NO Bridge today 1P: *Brain Olympics* in Dining Room (lunch for teams at 11:30AM - in Card Room) 1:30P: Jonesborough Dulcimer Players 2P: Kickboxing Class 3P: Yogalates 6P: Join the Jam 6:15P: *WERQ* - $5	**6** 9A: *Billiards Tournament* 9A: Silver Sneakers Classic 10A: Silver Sneakers Circuit 10A: Bridge 10:30A: Fun with Trivia 11A: Bus leaves for *Rockin' with Robin* *11:30A-1P: "Experienced" Line Dancing* No Fee 1P: Joyful Women's Bible Study 1P: Beg. Double-Deck Pinochle 1P: Scrabble 1:30P: ROOK
9 8A: Silver Sneakers Splash 9A: Silver Sneakers Classic 9:30A: Stitch Therapy 10A: Instructional Shuffleboard 10A: Silver Sneakers Circuit 10:30A-11:30A: "Coffee & Chat with Kathy" 12:30P: BINGO sponsored by *Abundant Christian Living* 1P: Mahjong 1:30P: ROOK 1:30P-3:30P: *The Artist's Way* – in the Music Room 2P: Life Fit 3P: Gentle Yoga 6P-6:45P: *Vintage Prod.*	**10** 9A: Silver Sneakers Ener-Chi 10A: Chair Yoga 10A-12P: *Surviving the Holidays*: Special Grief Share Session – Music Room 10A-2P: Massage Therapy 10A: Bridge 12:30P: Cribbage 1P: *Trivia with Budds* sponsored by *United HealthCare* 1:30P: Knit Pickers 2P: Zumba Class 2P: Alzheimer's TN Support Group – in the Classroom 2P-4P: Grief Share – in the Music Room 3P: Yogalates 6:15P: *WERQ* - $5	**11** **CLOSED** In Observation of Veteran's Day 	**12** 8A: Silver Sneakers Splash 9A: Silver Sneakers Ener-Chi 9A-12P: Listening Day with the McKinney Center – Classroom 10A-2P: Massage Therapy 10A: Gentle Yoga 10:30A: Lunch Bunch 12P: Mexican Train Game – Card Room 1P: Bridge 1:30P: Jonesborough Dulcimer Players 2P: Kickboxing Class 3P: Yogalates 6P: Join the Jam 6:15P: *WERQ* - $5	**13** 9A: Silver Sneakers Classic 10A: Silver Sneakers Circuit 10:30A: Fun with Trivia 11A: *Veteran's Luncheon* -Dining Room & Card Room (*Must RSVP*) 1P: Joyful Women's Bible Study NO Bridge today NO Beg. Double-Deck Pinochle today NO Scrabble today NO ROOK today

Flip over, to see the rest of the month

16 8A: Silver Sneakers Splash 9A: Silver Sneakers Classic 9:30A: Stitch Therapy 10A: Instructional Shuffleboard 10A: Silver Sneakers Circuit 10:30A-11:30A: "Coffee & Chat with Kathy" 12:30P: BINGO sponsored by ***Dillow-Taylor*** 1P: Mahjong 1:30P: ROOK 1:30P-3:30P: *The Artist's Way* – in the Music Room 2P: Life Fit 3P: Gentle Yoga 6P-6:45P: *Vintage Prod*	**17** 9A: Silver Sneakers Ener-Chi 10A: Chair Yoga 10A-2P: Massage Therapy 10A: Bridge 12:30P: Cribbage 1P: Charleston Trip PML Zoom Travel Meeting – in the Dining Room 1:30P: Knit Pickers 2P: Zumba Class 2P-4P: Grief Share – in the Music Room 3P: Yogalates 6:15P: ***WERQ*** - $5	**18** 9A: Silver Sneakers Classic 10A-1:45P: Express Custom Facials 10A: *The Ready's* by the TN Dept of Health – in the Classroom 10A: Silver Sneakers Circuit 10A: Book Crazies – in the A&C Room 11:30A: Café Connection 12P: Hand & Foot 1P: Scrabble 1P: An Encouraging Word for Women – in the Music Room 1:30P: Meditation with Lotus – Classroom Senior Center 2P: Fun Pump 2P-4:30P: Chess – in the Dining Room 2:45P: Fitness Equipment Orientation 3P: Chair Yoga	**19** 8A: Silver Sneakers Splash 9A-2P: SHIP Open Enrollment - Music Room 9A: Silver Sneakers Ener-Chi 9:30A: Cooking Class with Mary & Tracy 10A: Gentle Yoga 10A: Seniors Helping Seniors – Arts & Crafts Room 10A-2P: Massage Therapy 12P: Mexican Train Game – Card Room 1P: Bridge 1:30P: Jonesborough Dulcimer Players 2P: Kickboxing Class 3P: Yogalates 6P: Join the Jam 6:15P: ***WERQ*** - $5	**20** 8A: Buses leave for *"A Timeless Vintage Christmas"* Vintage Market Days 9A: *Billiards Tournament* 9A: Silver Sneakers Classic 9:30A: Not Your Mother's Sewing Guild 10A: Silver Sneakers Circuit 10A: Bowling: meet at Holiday Lanes 10A: Bridge 10:30A: Fun with Trivia 11:30A-1P: *"Experienced" Line Dancing* No Fee 1P: Joyful Women's Bible Study 1P: Beg. Double-Deck Pinochle 1P: Scrabble 1:30P: ROOK
23 8A: Silver Sneakers Splash 9A: Silver Sneakers Classic 9:30A: Stitch Therapy 10A: Instructional Shuffleboard 10A: Silver Sneakers Circuit 10:30A-11:30A: "Coffee & Chat with Kathy" 12:30P: BINGO sponsored by ***Visiting Angels*** 1P: Mahjong 1:30P: ROOK 1:30P-3:30P: *The Artist's Way* – in the Music Room 2P: Life Fit 3P: Gentle Yoga 6P-6:45P: *Vintage Prod.*	**24** 9A: Silver Sneakers Ener-Chi 10A: Chair Yoga 10A-2P: Massage Therapy 10A: Bridge 12:30P: Cribbage 1:30P: Knit Pickers 2P-3P: General Technology Assistance – in the Dining Room 2P: Zumba Class 2P-4P: Grief Share – in the Music Room 3P: Yogalates 3:30P: *Coin Club* – in the Classroom 6:15P: ***WERQ*** - $5	**25** 9A: Silver Sneakers Classic 10A: Silver Sneakers Circuit 11:30A: Thanksgiving Meal Served in the Dining Room 12P: Hand & Foot 1P: Scrabble An Encouraging Word for Women will not meet today 1:30P: Meditation with Lotus – Classroom Senior Center 2P: Fun Pump 2P-4:30P: Chess – in the Dining Room 2:45P: Fitness Equipment Orientation 3P: Chair Yoga	**26** **CLOSED**  	**27** **CLOSED** **Enjoy Your Holiday weekend! Safe Travels!!**
30 8A: Silver Sneakers Splash 9A: Silver Sneakers Classic 9:30A: Stitch Therapy 10A: Instructional Shuffleboard 10A: Silver Sneakers Circuit 10:30A-11:30A: "Coffee & Chat with Kathy NO BINGO on this day 1P: Mahjong 1:30P: ROOK 1:30P-3:30P: *The Artist's Way* – in the Music Room 2P: Life Fit 3P: Gentle Yoga 6P-6:45P: *Vintage Prod.*			**UPDATED 10/26/26**	**Calendar Key:** ...Closing Announcements or Altered Classes ... New or Infrequent Classes, or **Special Events** ... Trips ...Scheduled Activities meeting at Lincoln Park



Jackson Theatre- Operations Manager

Monthly Report for October 2026

Programming:

- We hosted 12 live events in October on the Ballad Health Stage, we had:
  - We hosted 6 live rental events in our theatre as part of the National Storytelling Festival.
  - We hosted Eugene Wolf's "Book of Mamaw", a one man play, on October 11th.
  - We hosted a concert with Alison Brown, sponsored by Rebecca and Howard Alexander on October 16th.
  - We hosted a student performance and an evening performance on October 22nd for the last Tales of our 250th event in partnership with the McKinney Center.
  - We hosted John McEuen in concert, sponsored by The Historic Jonesborough Arts Foundation on October 24th.
  - We hosted a rental event with the McKinney Center for the October StoryTown Radio Show performance on October 26th.
- In addition to these live events, we also hosted two The Met: Live in HD performances on October 10th and October 17th.
- Our October ticketed events had a gross revenue of $19,105.62 and we sold a total of 1,280 tickets to October 2026 events.
- Gift certificate sales are still going very well; we have sold $6,060.00 in gift certificates and redemptions are at $1,957.00.
- We have raised $5,900.00 in our online donation campaign.
- Booked all movies shown at Jackson in October.
  - October 7th- Happy Death Day
  - October 9th- The Hateful Eight
  - October 15th- Stranger Tales from Appalachia (local filmmaker)
  - October 18th- Hocus Pocus
  - October 21st- Abbott and Costello Meet Frankenstein
  - October 23rd- Silents Synced presented Nosferatu with Radiohead
  - October 28th- Beetlejuice Beetlejuice
  - October 29th- The Mummy

    - October 30th- Evil Dead
    - October 31st- Halloweentown
    - October 31st- Halloween II
- Continue to work on music and live performance programming for 2026.
    - November 12th- Rental event with Jackson Prime presenting Tenth Ave North at 7pm
    - November 14th- Our annual Marquee Ball with music from The WannaBeatles. Doors will open at 5:30pm with music, dancing, heavy hors d'oeuvres, and a live auction during intermission.
    - November 15th- Jerron Paxton and Dennis Lichtman at 7pm
    - November 19th- Piano Dedication (free event) at 7pm
    - November 20th- Appalachian Trail Band in concert at 7pm
    - November 21st- The Met: Live in HD presents Carmen at 1pm
- The "Pay What You Can" movies continue to go well, with on average, two events per month that are PWYC.
- Continue to work into February, March and April on live events.
- Went live with Uptown Dueling Pianos for our live programming. This included the creation of tickets in ThunderTix, uploading all events and details to our website, and creation of events on the Town of Jonesborough's google calendar which are reflected on the town sites as well as their Main Street newsletter.
- Donation/Sponsorship revenue for October 2026 was $2,203.95.
- The total concession, alcohol, and merchandise sales revenue for October 2026 was $5,117.49.

Rentals/User Group Agreements for October 2026:

- Rental event with Appalachian RC&D for a movie, vendor set up and panel discussion.
- 4 dates rented by Christ Church of Jonesborough for church services on Sundays from 9am-1pm.
- Hosted a 50th Class Reunion from David Crockett High School.
- Continue to host rehearsals each week with Providence Academy.
- 3 dates rented by T and Jennifer McLeod for Restoring the Foundations series.
- Rental revenue for October 2026 was $4,546.78.

Marketing:

- I continue to work with Jessica Sanders, contract employee, on all social media posts, posters, table tent graphics, press releases and graphics.
- Continue to work with WETS to promote 2026 events at the Jackson Theatre.

- Continue to work with WNCW in Western North Carolina to promote our 2026 events.
- Continuing to work with Six Rivers Media on monthly ads in the Erwin Record as well as the monthly mailer to new citizens to Washington County.
- Continued our marketing campaign with billboards at 6 locations in the Tri-Cities to promote upcoming events with the Marquee Ball, Alison Brown and The Gatlin Brothers.
- Placed printed advertisements with the Northeast Tennessee Tourism Association's Visitors Guide as well as the Broadway Series at the Martin Center.
- Completed an interview with the East Tennessean, the ETSU student newspaper, on our October movie programming.

Building Info:

- Repair to our ice maker.
- Continue to work with Rick on replacements of filters in the building.
- Contacted East TN Sprinkler to get an inspection of a leaky drainpipe in the alley between the theatre and Main Street Café.

Additional Info:

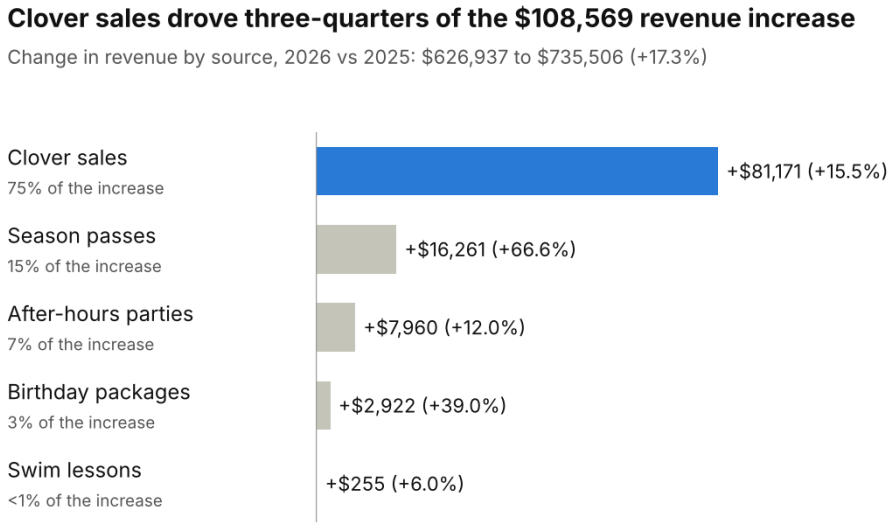
- Organized the October Jackson Theatre Board meeting as well as preparation of the agenda, minutes from July meeting, upcoming concerts with pricing sheet and a detailed run of each show with revenues and expenditures.
- Attended monthly meetings with Mr. Rosenoff for October 2026.
- Met with the Holiday Lighting Committee to discuss light colors and plans for 2026.
- Organized and attended a November movie meeting with Lori Powell and Matt Gulley.
- Continue to work with staff on finalizing plans for the 2026 Marquee Ball.
- Attended the October Board of Mayor and Alderman meeting.
- Participation in the Tourism Department's Main Street Managers meeting by having the Jackson Theatre open for their afternoon session as well as tours, drinks and snacks in the evening.
- Attended the October Director's Meeting held at the Senior Center.
- Attended a pre-planning budget meeting with Mr. Rosenoff and Mrs. Miller.

Parks and Recreation
October 2026

Wetlands Waterpark

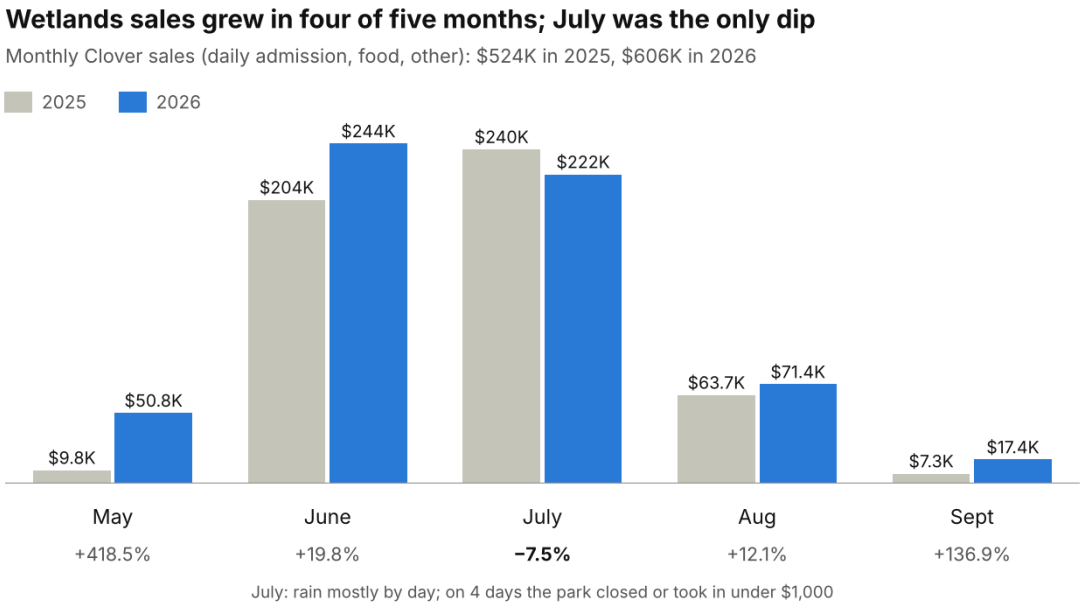
Wetlands Waterpark closed for the season after its final event, the Dog Swim, on Sunday, October 4. The event sold out, and both the dogs and their owners enjoyed one last day at the pool. Afterward, staff drained the pool, stored all pool deck furniture, umbrellas, and pool ladders for the off-season, and completed a final cleaning of the café to prepare the facility for winter.

Director Nick Bogle and I worked together to create a presentation on the highlights and lowlights of the 2026 season compared with 2025, which is summarized below and accompanies this report. Wetlands took in $735,506 in sales from May through September, an increase of 17.3% over the $626,937 taken in 2025. Counted attendance rose 10.4% to 39,798 guests, and because revenue grew faster than attendance, each guest spent more on average.



Highlights. Revenue grew in every category, led by Clover point-of-sale sales (daily admission, food, and other sales), which produced about three-quarters of the increase. Season passes were the fastest-growing source, with pass revenue up 67% to $40,687 and pass holders visiting 11% more often. The longer season paid off: May, August, and September together produced 72% of the added daily sales ($58,770 of $81,171), and May alone grew from $9.8K to $50.8K. After-hours parties grew 12% to $74,195, and birthday packages grew 39% to $10,421.

Young families drove attendance: family four-packs grew 27%, toddler admissions 27%, and guests two and under 28%, and every standard admission category grew. Sunset Splash (139 guests) and Hands On (55) debuted as new events, and Jonesborough Days was again the largest event, with 494 guests.



Lowlights. July was the one soft spot. Sales fell 7.5%, down $17,953 to $221,979, the only month below 2025. The rain came mostly by day, and on four days the park closed or took in under $1,000. Several special events also drew fewer guests: Opening Day fell from 254 guests to 78, National Water Park Day from 307 to 142, and Praise by the Pool from 321 to 212. The eight events held in both years drew 1,636 guests, down 22% from 2,100, and Senior Swim fell from 140 to 92.

Not every guest was counted. About 3,000 visitors, including private parties, birthday parties, and missed door counts, were not captured, so attendance is understated. Weather also remains the biggest swing factor: a rainy morning keeps people home even when the day clears, and the park has no same-day way to tell the public it is open.

Staff have also begun preparing for the 2027 season by developing updated operational manuals for next year's employees. The manuals give step-by-step instructions for common tasks, such as booking a private party, to streamline training and keep new staff consistent. To address the two most common guest concerns from this summer, seating and shade, 54 new pool loungers have been ordered and staff are exploring additional seating and shade options. Staff are also obtaining quotes for new inner tubes, souvenir cups, umbrellas, and necessary slide repairs. Wetlands also changed internet providers, which saves the Town money while maintaining service for the facility.

Beyond Wetlands, Nick prepared and stocked the concession supplies at Tiger Park for the PTA Color Run and Fall Fest, and youth soccer continued on Saturdays at Tiger Park. He also ordered all of the supplies for the Pumpkin Carving event and is planning Story Time with Santa at the Lincoln Park Education Building, with registration opening November 1 and two dates available, December 13 and December 20.

Open Spaces Division

Open Spaces Coordinator Sunny Ezell and her team spent October preparing Town fields, parks, and landscaped areas for fall and winter.

On the athletic fields, staff completed two passes of aeration on all fields at Persimmon Ridge, Tiger Park, Lincoln Park, and the Old Elementary School, then fertilized all of them to promote turf health ahead of the coming seasons. Staff applied broadleaf weed control to the baseball fields at Persimmon Ridge and overseeded the Tiger Park fields with perennial ryegrass, setting up a watering system to support germination.





Beebo aerating a field, and fertilizing at Lincoln Park.

At BrightRidge Park, staff completed the perennial plantings, continued plant maintenance, seeded the grass areas, set up a watering system, and refreshed the landscaped beds with new mulch. At Tiger Park, staff raised the lower limbs of trees throughout the park to improve clearance and make routine landscaping maintenance easier.





Perennial and grass seed installation at BrightRidge Park, and grass growth progress with the last bag of fresh mulch.

Staff also prepared the Wetlands for winter by removing annual flowers, cutting back perennials and ornamental grasses as appropriate, removing weeds, and storing planters under covered protection. Routine daily maintenance continued throughout Town parks, downtown, and landscaped areas for cleanliness and safety.





Limbing trees at Tiger Park, and one of many bins of leaf waste and unwanted plants removed from the Wetlands during winterization.

With the help of our Master Gardener volunteers, staff winterized the Senior Center gardens. They brought in the last harvest of the summer vegetables, removed all spent plant material, raked out the beds, and top-dressed them with compost and mulch to add organic material for future plantings. A few cold-hardy vegetables, including cabbage, kale, and garlic, were also planted.





The last harvest of summer vegetables at the Senior Center gardens, and the team that helped winterize them.

Maintenance Division

October was an extremely busy month for the Maintenance Division as the department moved from summer activities to its autumn routine. Cooler weather and fall colors increased traffic in the parks, and the downtown decorations brought more foot traffic and required more time to maintain.

The mowing bid process has begun. Maintenance Supervisor Matt Townsend and his crew took several prospective contractors on tours of the 29 properties the Town maintains, and updated the map of Town-owned property to show how each is maintained and by whom. The bid opening was held November 2, and staff are now breaking down the bids to recommend which vendors will mow for the Town in 2027.

Matt also obtained bids for a new commercial lawnmower from Meade Tractor, Johnson City Kubota, and Tri City Mower and Saw. This mower was funded in our capital equipment budget.

The crew began fall cleanup in parks around town, addressing overgrown brush, fallen trees, and leaves, and this work will continue through the fall. They also helped complete BrightRidge Park by assembling benches, mounting them and the trash cans, spreading mulch, overseeding the grass areas, and cleaning up throughout. The park's grand opening was held October 29.

Fall athletics continued at Tiger Park and Persimmon Ridge Park, and both required staff to maintain the fields and adjacent facilities. Fall Little League at Persimmon Ridge wrapped up by November 1, and soccer at Tiger Park wraps up the first week of November. After the programs finish, staff will remove all equipment and prepare the areas for winter.

Staff completed several repairs across Town facilities. The toilet at the old Jonesborough Middle School concession stand needed a new flush valve. At Lincoln Park, staff repaired restroom damage from earlier this year and replaced a leaking faucet in another restroom. At Tiger Park, all of the leaking soap dispensers were replaced. At Golden Oak Park, staff replaced the wax ring on a commode in the ladies room, which required reconfiguring the floor under the unit and changing some plumbing.

The annual flag retirement ceremony took place this month. The crew collected the thousands of flags received throughout the year and delivered them to Daniel Boone High School for proper folding, then delivered the burn barrels to Town Hall for the program the following Sunday. Afterward, they retrieved and cleaned the barrels and stored them for next year.

Director Activities

We welcomed our newest team member, Roberto, to the department. He moved here from Connecticut a few months ago and is a retired police officer. He has a background in owning and doing landscaping, as well as small construction on the side.

The department attended a PEP loss prevention meeting to discuss several safety measures that can be taken at some of our parks.

I met with Open Spaces Coordinator Sunny Ezell, Todd Wood, and Town Administrator Glenn about updates to our landscaping manual. Sunny has done a really good job making updates and recommendations, and Glenn gave us direction on some priorities he would like to see as we continue making updates.

Working closely with Sunny and Matt, we updated the mowing and landscaping bid documents and officially went out to bid for 2027. We will work through those submissions and prepare a proposal for the December BMA agenda.

Working with Unbound Digital and Precision Ironworks, we designed and installed the kiosk and outdoor screen at BrightRidge Park. The project turned out better than expected, and the vendors completed it in under 10 days.

We met with WJHL about livestreaming our Christmas parade. They will do this again this year, similar to the 4th of July parade.

We drafted the agenda for and held the Parks and Recreation Advisory Committee meeting, where the committee discussed and approved bylaws and a comprehensive Depot Street Park upgrade plan. The committee also discussed the trailhead at First Frontier Park, and from there we worked Mr. Rosenoff, Mr. Ford, and the architects to tweak some of the design to fit the needs of our programming.

Working with the Flag Committee, we hosted the flag retirement ceremony on October 25, where 2,029 flags were retired.

Parks and Recreation hosted the Great Jonesborough Pumpkin Party on October 28. More than 300 carved pumpkins were set out for the Jack-o'-Lantern Drive-Thru. Thank you to Hannah from marketing for attending and taking pictures to highlight the event.

We attended the ribbon cutting for the First Frontier Trail and BrightRidge Park, where Governor Lee made an appearance.

We also launched our newest initiative to keep the community engaged with what is happening in Parks and Recreation: The Park Pulse. This will be a monthly newsletter that gives residents a quick look at what our department is working on each month, including a letter from the Director, a park or program spotlight, a calendar of what is ahead, and ways to get involved. It is posted on our social media pages and emailed to everyone with a RecDesk account. The first edition, published in October, features a spotlight on Tiger Park's first year, an update on the First Frontier Trail, and upcoming community events.



October 2026 — jonesboroughtn.org

THE PARK PULSE

From the Director's Desk

Welcome to the Park Pulse

Welcome to the first edition of The Park Pulse, a new monthly newsletter from Jonesborough Parks and Recreation. There is a lot happening in our parks and open spaces, and we want you to hear about it straight from our team.

Each Month, this page is my chance to share what we have been working on. This of this as a the cliff note version of what ur department is doing each month. Inside, you can expect a park or program spotlight, a calendar of what is ahead, and ways to get involved. Look for The Park Pulse on our social media pages and in your inbox if you have a RecDesk account.

I would love to hear what you want to see in future issues. Please reach out and I will do my best to include it in future additions. Thank you for reading and I hope to see you at the parks.

Chris Kudera
Parks and Recreation Director

First Frontier Trail Update

The sidewalk portion of the First Frontier Trail inside the town limits is now complete. We are finishing the design on the trail hub that will be located near the field at the old jonesborough middle school. More details can be found at: https://www.jonesboroughtn.org/firstfrontier

Park Spotlight

A Year at Tiger Park

Tiger Park Turns one this month as we held a ribbon cutting ceremony to officially open the park last year. Page 2 has more details.

Quick Updates

- The Great Jonesborough Pumpkin Party: Wed. Oct. 28th, downtown.
- Advisory Committee: Thu., Oct. 15th, 6pm, Visitors Center
- No Trash November Community Clean-Up: Nov 14th., 9a-12p



Page 002 — jonesboroughtn.org

Park Spotlight

A Year of Play at Tiger Park.

This month marks one year since the grand opening of Tiger Park. The ribbon cutting took place on October 17th, 2025. The park is located at 720 N Cherokee St. Jonesborough, TN 37659. It is located right next to Jonesborough Elementary School.

Tiger Park covers more than 30 acres and offers recreation trails and a wide range of amenities for all ages. It was made possible in part by a $2.57 million Local Parks and Recreation Fund Grant, awarded in 2023 by the Tennessee Department of Environment and Conservation.

aThe park is a partnership between the Town, Washington County Commission, and Washington County Schools. It serves tudents during the school day and the whole community in the afternoons, evenings, and on weekends. This new addition to the park system has allowed the Town to expand programming to include flag football, pickleball tournament, and adaptive league Tee-Ball.

Since opening the park, Jonesborough Elementary School baseball and softball hosting their first ever home games, we have hosted several pickleball tournaments, and Jonesborough Soccer Association has nde it their home base.

Mark Your Calendar

- **Thu. Oct. 15:** Recreation Advisory Committee, 6 p.m., Visitors Center, 117 Boone St.
- **Wed., Oct. 28:** Pumpkin carving downtown. More details at: jonesborough.com

Stay in Touch

- jonesboroughtn.org
- parkandrecreation@jonesboroughtn.org
- 423-788-5720
- 123 Boone St. Jonesborough, TN 37659

See you at the parks.

Explore Our Parks

CommunityEvent

Carve Pumpkins Downtown on October 28th.

Join Parks and Recreation for a night of pumpkin carving in downtown Jonesborough on Wednesday, October 28th. It costs just $5 to sign up, and you can carve right alongside your neighbors. All carving supplies will be provided.

When the carving is done, the finished jack-o-lanterns will be put out along Main Street for everyone to enjoy. Bring the family, and make a night of it. To register, visit jonesborough.com and click on Halloween Haunts and Happenings.

OUR MISSION: DIVERSE RECREATION FOR CITIZENS OF ALL AGES.

The first edition of The Park Pulse, October 2026.

TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION

DATE: November 9, 2026 **AGENDA ITEM #:** Consent Agenda 6.7

SUBJECT: Approval of 2027 Holiday Schedule

The 2027 Holiday Schedule is attached for your consideration.

2027 HOLIDAY SCHEDULE

January 1, 2027 – New Year's (Friday, January 1st)

January 18 – Martin Luther King, Jr. Day (Monday)

February 15 – President's Day (Monday)

March 26 – Good Friday

May 28 – Water Park Employee Day (½ day)

May 31 – Memorial Day (Monday)

June 18 – Juneteenth Observed (Friday)

July 5 – Independence Day (Monday)

September 3 – ½ day – Employee United Way Day (Friday) – option for employees being allowed to take their time off by the end of the year (December 31, 2027) if a department's scheduling interferes with the Friday, September 3rd date

September 6 – Labor Day (Monday)

October 1 – Storytelling Festival (Friday)

November 11 – Veterans Day (Thursday)

November 25 & 26 – Thanksgiving (Thursday & Friday)

December 17 – Employee Christmas Party (Friday) ½ Day location TBD

December 24 – Christmas Eve (Friday)

December 27 – In lieu of Christmas Day (Monday)

December 31, 2027 – New Year's Eve Day (Friday)

January 3, 2028 – In lieu of New Year's Day (Monday)

Employee's Birthday

(Note: If an employee's birthday falls on a Saturday, then they would take the Friday before off, if their birthday falls on a Sunday, then they would take the Monday after. If an employee's birthday falls on a Town approved holiday during the week, they could take the day before or the day after the holiday; if the holiday falls on a Friday they would take the Thursday before, if the holiday is on Monday, then they would take the Tuesday after.

Public Safety (Police, Fire, Dispatch) employees, if their birthday is on a day that is during their normal scheduled time off, then they can take their birthday off during the same month as their birthdate.

TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION

DATE: November 9, 2026 **AGENDA ITEM #:** Consent Agenda 6.8

SUBJECT: Special Event – Chocolate Fest

BACKGROUND:

Jeff Gurley and Linda Morin on behalf of JAMSA have submitted a Special Event Application for Chocolate Fest. The event is planned for February 12, 2027, and February 13th. The hours for Friday, February 12th are from 1:00 PM to 8:00 PM and on Saturday, February 13th from 10:00 AM to 5:00 PM. An estimated 2,000 people are expected to attend for the purpose of bringing the community together while supporting downtown Jonesborough.

Mr. Gurley and Ms. Morin are requesting two areas of downtown to be used for two food trucks. One is to be located at the Fox Street parking abutting the Christian Church, and the second food truck to be located on the west side of the courthouse near the Christmas tree (one of the usual areas for food trucks for MOTS and other special events throughout the year). Services have been requested for Police and Security to ensure pedestrian safety, and Communications and/or Publicity. The application states that JAMSA is responsible for cleanup. Street closures have not been requested.

In reviewing the food trucks, staff opines the following:

- The town typically does not block Fox Street parking spaces for a food truck as there are limited spaces at this location.
- Fox Street parking spaces may serve Central Chirstian Church, The Opossum's Tale restaurant, Neuma Coffee, and soon to open Mean Mug.
- A food truck located at the downtown Courthouse should not be permitted on Friday between 1:00 PM to 5:00 PM as the downtown Courthouse remains open at this time. There would be no conflicts on Saturday at either of the times requested.

The Proof of Insurance and Hold Harmless has been received.

RECOMMENDATION:

Approve the Chocolate Fest Special Event scheduled for Friday, February 12, 2027, from 1:00 PM to 8:00 PM and on Saturday, February 13, 2027, from 10:00 AM to 5:00 PM, subject to road closure if Public Safety deems it necessary to minimize safety issues, and only one food truck to be located at the west side of the Courthouse from 5:00 PM to 8:00 PM on Friday, February 12th and from 10:00 AM to 5:00 PM on Saturday, February 13th.

Town Of Jonesborough, Tennessee

Special Event Permit Application

A *Special Event* is any occasion including but not limited to fairs, shows, exhibitions, city-wide celebrations and festivals taking place within a specifically defined area of the Town of Jonesborough for a period of time. A special event may include the use of public facilities in the Town of Jonesborough, including, but not limited to parks, streets, alleys, sidewalks, restrooms or other municipal owned facilities, and which includes a general invitation to all members of the public to either participate in and/or view such event, or part thereof, Special Events may be one-time or recurring occasions.
12-402 Jonesborough Municipal Code

Whenever any person, group, association, club, business, firm or corporation desires to sponsor a Special Event such person, group, association, club, business, firm or corporation shall first obtain a "Special Event Permit" from the Town of Jonesborough.
12-403 Jonesborough Municipal Code

Person(s) completing Application Date

Name Jeff Gurley / Linda Morin 9-16-26

Address 129 E. Main St
Jonesborough TN 37659

Phone [redacted] Fax _____

Email [redacted]

Instructions:

1) Each question on this application must be answered in some fashion for your application to be considered for approval. Please attach an additional sheet(s) if necessary to completely and accurately provide the requested information in each question, labeling any additional sheet(s) clearly as such.

2) **Incomplete applications will be returned to the address you have provided above without further consideration until a complete application, including exhibits is filed.**

3) The **original** application and your exhibits of the entire package should be filed with the Town Administrator's office at least **90 days** in advance of your event. See Schedule of Approval, Chapter 10 Title 12 of the Jonesborough Municipal Code, a copy of which is attached.

Sponsoring Organization Information:

Name JAMSA

Purpose To promote community good will and generate foot traffic throughout downtown

Is this a recurring Special Event? ✓ Yes ____ No

Special Events that are recurring require the annual approval of the Board of Mayor an Aldermen. This permit application shall provide a schedule for the term of a recurring event:

Event Information:

Name of Event Chocolate Fest

Description & Purpose of Event Celebrate all things chocolate

Dates and hours of event 2/12/27 1-8pm 2/13/27 10-5pm Estimated number expected to attend 2000

Estimated number of town citizens expected to either participate in and/or view the event 2000

Is a request for public safety assistance included in your Security Plan attached as per the list of items below? ✓ Yes ____ No

Required Exhibits to Application

Please attach the following exhibits to this application (each item should be clearly labeled with th number in this list to facilitate a prompt review of your application). If your event will not involve one c more of these items you should attach an exhibit with appropriate number and heading explaining tha fact:

1. **Hold Harmless Agreement** executed on form approved by the Town of Jonesborough (copy provided with this application and available from the Town Recorder)

2. **List of pre-events and post-events** to be held in conjunction with the main event (including parade, fireworks, etc.)

3. **Map with city streets** showing event boundary and registration area, tents, booths, food, office/administration, etc.)

4. **Outline of your publicity plan** with examples of previous efforts, if available

5. **Security Plan,** including crowd control, pedestrian safety, any special parking provisions including handicap spaces, vendor and/or performer parking, a parking map and list and samples of any special parking permits that will be issued, etc. and any request for public safety assistance (a request for public safety assistance should also be included with your Town Services Request in the next section of this application).

6. **Emergency Plan,** including emergency procedures, provisions for first aid services and provisions for appropriate emergency communication. Include an outline of any activities involving moving vehicles and safety procedures used to avoid or prevent injury.

7. **Event Sponsors List** including all sponsors' names, addresses, and telephone numbers along with their title and area of responsibility for the event.

8. **Proof of your liability insurance** provided by your insurance company (if requested by the Town Recorder, this information must be sent directly to the Town from the insurance company).

9. **Anticipated vendors and concession booth list.** (A final and complete list of vendors and concession booths shall be filed with the Town Recorder at least 48 hours before the event begins.

10. **A list of physical services for the event that will be provided by or contracted for by the event sponsor.** List should include erection of temporary stages or facilities including tents, lighting, sound, efforts to address refuse collection, security, etc.

11. **Clean-up Plan** detailing person or persons responsible for site clean-up, schedule and any repairs or grounds remediation that is expected.

12. **Street Closure Request** listing of all streets or portions of streets including the dates and hours of closure (failure to list a portion of a street will result in your application being considered under the assumption you are requesting the entire street to be closed within the town limits.)

Request for Services from the Town of Jonesborough

Please indicate any services you request for your event from the Town of Jonesborough*. (A fee may be Levied by the Town for additional services per the Municipal Code, see 12-1007)

✓ Police and Security	_____ Refuse Collection
_____ Street Cleaning	_____ Event Preparation/Beautification
_____ Signage	_____ Parking

_____ Use of facilities – Facility _____ Dates & Hours _____

✓ Space and staffing needs _____

✓ Communications and/or publicity

*** For each such service requested please provide a detailed description of your request as Exhibit 13**

Acknowledgement of receipt of Chapter 10 of the Jonesborough Municipal Code

I/We the undersigned representatives of the sponsoring organization listed above acknowledge receipt of a copy of Chapter 10 of the Jonesborough Municipal Code governing special events and agree to comply with all provisions of that Chapter.

Date: 9-16-2026 Signature: Jeff Curley Linda Morin

Print Name: Jeff Curley – Linda Morin

Title: Board Member

Witness: Lisa Friday

The undersigned certifies that the information contained in both this application and the attached exhibits is complete and accurate and further agrees to amend this application immediately if any such information changes. The undersigned understands the Board of Mayor and Aldermen may approve, reject or modify this request in whole or in part under the Jonesborough Municipal Code.

Please note, your application should include this form and 13 Exhibits

Date: 9-25-26 Signature: Jeff Curley – Linda Morin

Print Name: Jeff Curley – Linda Morin

Title: Board Member

Witness: Lisa Friday

Town Of Jonesborough, Tennessee

Special Event Permit Application

EXHIBIT I – Hold Harmless and Indemnity Agreement

This agreement made on the 25 day of September, 2026, in the Town of Jonesborough, County of Washington, State of Tennessee

The parties to the agreement are the undersigned JAMSA
(Name of Organization or Sponsor)
called "indemnitor", and the Town of Jonesborough, Tennessee, call "indemnitee."

Indemnitor has submitted a Special Event Permit Application to indemnitee. The agreement is attached as Exhibit 1 to that application. Approval of that application is expressly conditioned on the execution of this agreement, indemitee has agreed to review for approval the application for a special event and if approved to allow the indemnitor's special event to take lace within the limits of the Town of Jonesborough in consideration of the indemnitee's allowing the event to take lace and $1.00, receipt of which by indemnitor is acknowledged, the parties agree as follows:

SECTION I

Scope of Indemnity

Indemnitor undertakes to indemnify and to save harmless indemnitee from any liability, loss or damages indemnitee may suffer as a result of claims, demands, costs, or judgments against it arising out of the operation within the limits of the Town of Jonesborough, County of Washington, State of Tennessee, of the special event outlined in the application or the management thereof.

Indemnitor assumes full responsibility for all damages and injury that may result to any person or persons or to adjoining property by reason of the excavation for, and the erection, construction, and maintenance of, any structures put in place for the event, and agrees and covenants to indemnify indemnitee against any such claim or claims.

Indemnitor expressly undertakes to indemnify and to save harmless indemnitee from all liability and/or loss or damages for or arising out the special event outlined in the application, whether it be caused by the negligence of indemnitee, indemnitee's agents or employees, indemnitee's contractors or otherwise.

SECTION II

Period Covered

The indemnity will extend from the date of this agreement to and including the date the special event concludes, including cleanup.

SECTION III

Expenses, Attorney's Fees, and Costs

Should it become necessary for purposes of resisting, adjusting, or compromising any claim(s) or demand(s) arising out of the subject matter with respect to which indemnification is provided by this agreement, or for purposes of enforcing this agreement, for indemnitee to incur any expenses, or become obligated to pay any attorney's fees or court costs, or costs within a reasonable time, in no event to exceed thirty days, after receiving written notice from indemnitee of the incurring of such expenses, attorney's fees or costs.

SECTION IV

Interest

Indemnitor agrees to pay indemnitee interest at the rate of ten percent per annum or any necessary expenses or costs incurred by indemnitee in the enforcement of this indemnity contract, or on any sums indemnitee is obligated to pay with respect to the matters to which indemnity is given in the contract, from the date such expenses or costs are incurred, or such sums are paid.

SECTION V

Notice of Claim Against Indemnitee

Indemnitee agrees to give indemnitor ten days' written notice of any claim made against indemnitee on the obligations indemnified against.

Executed on the date first written above

Organization: JAMSA

By: Jeff Gurley – [illegible]

Printed Name: Jeff Gurley / Linda Morin

Title: Board Members

STATE OF TENNESSEE
COUNTY OF WASHINGTON

Before me, the undersigned Notary Public in and for the State and County aforesaid, personally appeared Jeff Gurley & Linda Morin, with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who upon oath, acknowledged himself/herself to be the Board Members (title) of JAMSA (organization), and that he/she, as such officer, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing the name of organization by himself/herself as such officer.

WITNESS my hand and seal at office in the State and County aforesaid, this, the 25th of September, 2026.

Lisa E. Friday
NOTARY PUBLIC

My Commission Expires:

4/28/2027

Chocolate Fest
February 12-13, 2027

Pre events: None

Map: See attached

Publicity plan: JAMSA to provide a press release to be sent to all media. Boone street banner to be installed by foster signs

Security plan: Police presence is requested at this event to ensure pedestrian safety.

Emergency Plan: The officer on duty will be notified immediately and will also have the phone numbers of the organizer(s)

Event sponsort: JAMSA

Proof of insurance: See attached

Food Trucks: 2 - 3 food trucks

Vendors:

Physical Services: None

Cleanup Plan: JAMSA members responsible for cleanup.

Street closure request: 1 am - 1 pm

Movie
Activities
Activities
Courthouse
Check in
Food trucks
East Main Str
Vendors
Activities
First Avenue
Woodrow Avenue

JONEARE-01 SHULL

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 9/16/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME:	
Widener Insurance Agency Inc. 607 Baxter Street Johnson City, TN 37601	PHONE (A/C, No, Ext): (423) 926-7151	FAX (A/C, No): (423) 926-1825
	E-MAIL ADDRESS: sandrad@widenerins.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Auto Owners Insurance	18988
INSURED	INSURER B :	
Jonesborough Area Merchants PO Box 695 Jonesborough, TN 37659	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$ 1,000,000
	[ ] CLAIMS-MADE [X] OCCUR	X		03818047	5/12/2026	5/12/2027	DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 50,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	[ ] POLICY [ ] PRO-JECT [ ] LOC						PRODUCTS - COMP/OP AGG	$ 2,000,000
	[ ] OTHER:						HIRED AND NONOW	$ 1,000,000
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	[ ] ANY AUTO						BODILY INJURY (Per person)	$
	[ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	[ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	[ ] UMBRELLA LIAB [ ] OCCUR						EACH OCCURRENCE	$
	[ ] EXCESS LIAB [ ] CLAIMS-MADE						AGGREGATE	$
	[ ] DED [ ] RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N						[ ] PER STATUTE [ ] OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ] (Mandatory in NH)	N/A					E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Chocolate Fest
February 12 & 13 2027
Certificate holder is an additional insured in regards to the general liability

CERTIFICATE HOLDER

Town of Jonesborough
123 Boone St
Jonesborough, TN 37659

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



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TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION

DATE: November 9, 2026 **AGENDA ITEM #:** Consent Agenda 6.9

SUBJECT: Special Event – Jeeps on Main

BACKGROUND:

Jeff Gurley and Linda Morin, on behalf of JAMSA, submitted a special event request for Jeeps on Main to be held January 16, 2027. The event will be from 11:00 AM to 4:00 PM with an estimated number of attendees at 500-700 people. The purpose of the event is to bring Jeep owners to Jonesborough for activities and good clean family fun. Public Safety has been requested as their application includes a street closure between 10:30 AM to 4:30 PM on Main Street from Fox Street to Second Avenue. Two to three food trucks will be downtown as well to serve the special event. Request for services include police and security and communications and/or publicity.

The Proof of Insurance and Hold Harmless has been received.

RECOMMENDATION:

Approve the Jeeps on Main Special Event scheduled for Saturday, January 16, 2027, from 11:00 AM to 4:00 PM, including the requested street closure, as presented.

Town Of Jonesborough, Tennessee

Special Event Permit Application

A *Special Event* is any occasion including but not limited to fairs, shows, exhibitions, city-wide celebrations and festivals taking place within a specifically defined area of the Town of Jonesborough for a period of time. A special event may include the use of public facilities in the Town of Jonesborough, including, but not limited to parks, streets, alleys, sidewalks, restrooms or other municipal owned facilities, and which includes a general invitation to all members of the public to either participate in and/or view such event, or part thereof, Special Events may be one-time or recurring occasions.
12-402 Jonesborough Municipal Code

Whenever any person, group, association, club, business, firm or corporation desires to sponsor a Special Event such person, group, association, club, business, firm or corporation shall first obtain a "Special Event Permit" from the Town of Jonesborough.
12-403 Jonesborough Municipal Code

Person(s) completing Application Date

Name JEFF GURLEY / Linda Mowell 9-16-2026

Address 129 E. MAIN ST

JONESBOROUGH, TN 37659

Phone [redacted] Fax _____

Email [redacted]

Instructions:

1) Each question on this application must be answered in some fashion for your application to be considered for approval. Please attach an additional sheet(s) if necessary to completely and accurately provide the requested information in each question, labeling any additional sheet(s) clearly as such.

2) **Incomplete applications will be returned to the address you have provided above without further consideration until a complete application, including exhibits is filed.**

3) The **original** application and your exhibits of the entire package should be filed with the Town Administrator's office at least **90 days** in advance of your event. See Schedule of Approval, Chapter 10 Title 12 of the Jonesborough Municipal Code, a copy of which is attached.

Sponsoring Organization Information:

Name JAMSA

Purpose To promote community Goodwill and generate foot traffic Throughout MAIN STREET

Is this a recurring Special Event? ✓ Yes ____ No

Special Events that are recurring require the annual approval of the Board of Mayor an Aldermen. This permit application shall provide a schedule for the term of a recurring event:

Event Information:

Name of Event Jeeps ON MAIN

Description & Purpose of Event Celebrate All Jeeps and Winter Throughout downtown

Dates and hours of event JAN 16, 27 11-4 Estimated number expected to attend 500-700

Estimated number of town citizens expected to either participate in and/or view the event 500

Is a request for public safety assistance included in your Security Plan attached as per the list of items below? ✓ Yes ____ No

Required Exhibits to Application

Please attach the following exhibits to this application (each item should be clearly labeled with th number in this list to facilitate a prompt review of your application). If your event will not involve one more of these items you should attach an exhibit with appropriate number and heading explaining th fact:

1. **Hold Harmless Agreement** executed on form approved by the Town of Jonesborough (copy provided with this application and available from the Town Recorder)

2. **List of pre-events and post-events** to be held in conjunction with the main event (including parade, fireworks, etc.)

3. **Map with city streets** showing event boundary and registration area, tents, booths, food, office/administration, etc.)

4. **Outline of your publicity plan** with examples of previous efforts, if available

5. **Security Plan,** including crowd control, pedestrian safety, any special parking provisions including handicap spaces, vendor and/or performer parking, a parking map and list and samples of any special parking permits that will be issued, etc. and any request for public safety assistance (a request for public safety assistance should also be included with your Town Services Request in the next section of this application).

6. **Emergency Plan,** including emergency procedures, provisions for first aid services and provisions for appropriate emergency communication. Include an outline of any activities involving moving vehicles and safety procedures used to avoid or prevent injury.

7. **Event Sponsors List** including all sponsors' names, addresses, and telephone numbers along with their title and area of responsibility for the event.

8. **Proof of your liability insurance** provided by your insurance company (if requested by the Town Recorder, this information must be sent directly to the Town from the insurance company).

9. **Anticipated vendors and concession booth list.** (A final and complete list of vendors and concession booths shall be filed with the Town Recorder at least 48 hours before the event begins.

10. **A list of physical services for the event that will be provided by or contracted for by the event sponsor.** List should include erection of temporary stages or facilities including tents, lighting, sound, efforts to address refuse collection, security, etc.

11. **Clean-up Plan** detailing person or persons responsible for site clean-up, schedule and any repairs or grounds remediation that is expected.

12. **Street Closure Request** listing of all streets or portions of streets including the dates and hours of closure (failure to list a portion of a street will result in your application being considered under the assumption you are requesting the entire street to be closed within the town limits.)

Request for Services from the Town of Jonesborough

Please indicate any services you request for your event from the Town of Jonesborough*. (A fee may be Levied by the Town for additional services per the Municipal Code, see 12-1007)

✓ Police and Security	_____ Refuse Collection
_____ Street Cleaning	_____ Event Preparation/Beautification
_____ Signage	_____ Parking

_____ Use of facilities – Facility _____ Dates & Hours _____

Space and staffing needs _____

✓ Communications and/or publicity

*** For each such service requested please provide a detailed description of your request as Exhibit 13**

Acknowledgement of receipt of Chapter 10 of the Jonesborough Municipal Code

I/We the undersigned representatives of the sponsoring organization listed above acknowledge receipt of a copy of Chapter 10 of the Jonesborough Municipal Code governing special events and agree to comply with all provisions of that Chapter.

Date: 9/16/26 Signature: Jeff Curley / ~~Linda Morin~~

Print Name: JEFF CURLEY / ~~Linda Morin~~

Title: BOARD MEMBERS

Witness: Lisa Friday

The undersigned certifies that the information contained in both this application and the attached exhibits is complete and accurate and further agrees to amend this application immediately if any such information changes. The undersigned understands the Board of Mayor and Aldermen may approve, reject or modify this request in whole or in part under the Jonesborough Municipal Code.

Please note, your application should include this form and 13 Exhibits

Date: 9/16/26 Signature: ~~Jeff Curley~~ / Linda Morin

Print Name: ~~JEFF CURLEY~~ / LINDA MORIN

Title: BOARD MEMBERS

Witness: Lisa Friday

Town Of Jonesborough, Tennessee

Special Event Permit Application

EXHIBIT I – Hold Harmless and Indemnity Agreement

This agreement made on the 25 day of September, 2026, in the Town of Jonesborough, County of Washington, State of Tennessee

The parties to the agreement are the undersigned JAMSA
(Name of Organization or Sponsor)
called "indemnitor", and the Town of Jonesborough, Tennessee, call "indemnitee."

Indemnitor has submitted a Special Event Permit Application to indemnitee. The agreement is attached as Exhibit 1 to that application. Approval of that application is expressly conditioned on the execution of this agreement, indemitee has agreed to review for approval the application for a special event and if approved to allow the indemnitor's special event to take lace within the limits of the Town of Jonesborough in consideration of the indemnitee's allowing the event to take lace and $1.00, receipt of which by indemnitor is acknowledged, the parties agree as follows:

SECTION I

Scope of Indemnity

Indemnitor undertakes to indemnify and to save harmless indemnitee from any liability, loss or damages indemnitee may suffer as a result of claims, demands, costs, or judgments against it arising out of the operation within the limits of the Town of Jonesborough, County of Washington, State of Tennessee, of the special event outlined in the application or the management thereof.

Indemnitor assumes full responsibility for all damages and injury that may result to any person or persons or to adjoining property by reason of the excavation for, and the erection, construction, and maintenance of, any structures put in place for the event, and agrees and covenants to indemnify indemnitee against any such claim or claims.

Indemnitor expressly undertakes to indemnify and to save harmless indemnitee from all liability and/or loss or damages for or arising out the special event outlined in the application, whether it be caused by the negligence of indemnitee, indemnitee's agents or employees, indemnitee's contractors or otherwise.

SECTION II

Period Covered

The indemnity will extend from the date of this agreement to and including the date the special event concludes, including cleanup.

SECTION III

Expenses, Attorney's Fees, and Costs

Should it become necessary for purposes of resisting, adjusting, or compromising any claim(s) or demand(s) arising out of the subject matter with respect to which indemnification is provided by this agreement, or for purposes of enforcing this agreement, for indemnitee to incur any expenses, or become obligated to pay any attorney's fees or court costs, or costs within a reasonable time, in no event to exceed thirty days, after receiving written notice from indemnitee of the incurring of such expenses, attorney's fees or costs.

SECTION IV

Interest

Indemnitor agrees to pay indemnitee interest at the rate of ten percent per annum or any necessary expenses or costs incurred by indemnitee in the enforcement of this indemnity contract, or on any sums indemnitee is obligated to pay with respect to the matters to which indemnity is given in the contract, from the date such expenses or costs are incurred, or such sums are paid.

SECTION V

Notice of Claim Against Indemnitee

Indemnitee agrees to give indemnitor ten days' written notice of any claim made against indemnitee on the obligations indemnified against.

Executed on the date first written above

Organization: JAMSA

By: Jeff Gurley - Linda Mokin

Printed Name: Jeff Gurley & Linda Mokin

Title: Board Members

STATE OF TENNESSEE
COUNTY OF WASHINGTON

Before me, the undersigned Notary Public in and for the State and County aforesaid, personally appeared Jeff Gurley & Linda Mokin, with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who upon oath, acknowledged himself/herself to be the Board Members (title) of JAMSA (organization), and that he/she, as such officer, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing the name of organization by himself/herself as such officer.

WITNESS my hand and seal at office in the State and County aforesaid, this, the 25th of September, 20 26.

Lisa E. Friday
NOTARY PUBLIC

My Commission Expires:

4/28/2027

Jeeps on Main
January 16, 2027

Pre events: None

Map: See attached

Publicity plan: JAMSA to provide a press release to be sent to all media. Boone street banner to be installed by foster signs

Security plan: Police presence is requested at this event to ensure pedestrian safety.

Emergency Plan: The officer on duty will be notified immediately and will also have the phone numbers of the organizer(s)

Event sponsort: JAMSA

Proof of insurance: See attached

Food Trucks: 2 - 3 food trucks

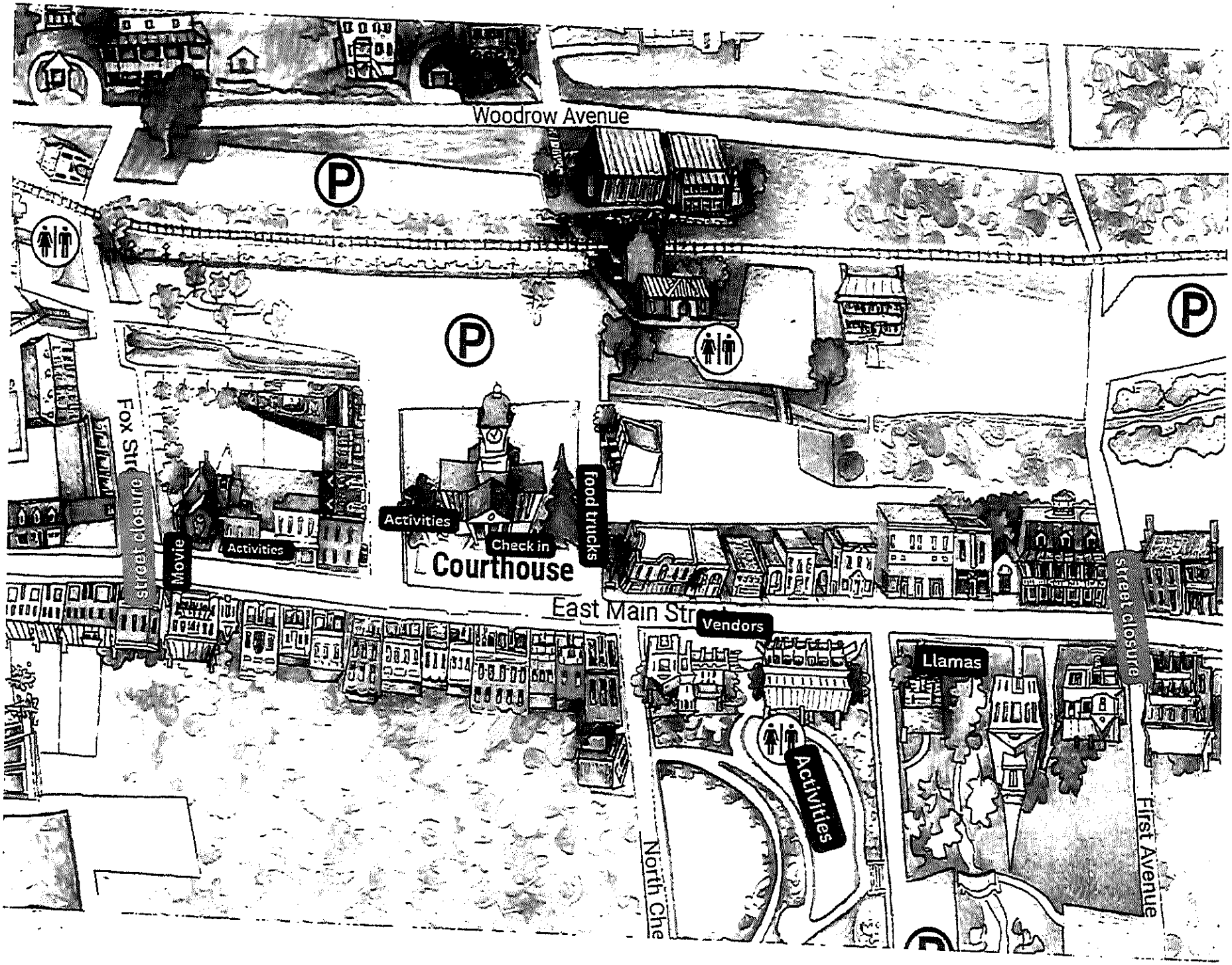
Vendors:

Physical Services: None

Cleanup Plan: JAMSA members responsible for cleanup.

Street closure request: 10:30 am - 4:30 pm

FOX/MAIN STREET TO Second AVENUE


Woodrow Avenue
Fox Str
Street closure
Movie
Activities
Activities
Check in
Courthouse
food trucks
East Main Str
Vendors
Llamas
Activities
North Che
Street closure
First Avenue

JONEARE-01 SHULL

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 9/16/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Widener Insurance Agency Inc. 607 Baxter Street Johnson City, TN 37601	CONTACT NAME: PHONE (A/C, No, Ext): (423) 926-7151 FAX (A/C, No): (423) 926-1825 E-MAIL ADDRESS: sandrad@widenerins.com
	INSURER(S) AFFORDING COVERAGE — NAIC #
	INSURER A : Auto Owners Insurance — 18988
INSURED Jonesborough Area Merchants PO Box 695 Jonesborough, TN 37659	INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE X OCCUR			03818047	5/12/2026	5/12/2027	DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 50,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$ 2,000,000
	OTHER:						HIRED AND NONOW	$ 1,000,000
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$
	DED RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE / OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N (Mandatory in NH)	N/A					E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
The Town of Jonesborough is an additional insured in regards to General Liability.
Jeeps on Main
January 16, 2027

CERTIFICATE HOLDER

Town of Jonesborough
123 Boone Street
Jonesborough, TN 37659

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION

DATE: November 9, 2026 **AGENDA ITEM #:**Consent Agenda 6.10

SUBJECT: Approval of Planning Commission Re-Appointments

BACKGROUND:

The Planning Commission is recommending the re-appointment of the following members:

Member Name	Term Expiring	Appointment Term (3 Years)
Tom Foster	August 2026	August 2029
Richie Hayward	August 2026	August 2029
Darrell Fowler	August 2026	August 2029

RECOMMENDATION:

Approve the re-appointment of committee members Tom Foster, Richie Hayward, and Darrell Fowler as presented.

TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION

DATE: November 9, 2026 **AGENDA ITEM #:**Consent Agenda 6.11

SUBJECT: Approval of Historic Zoning Commission Re-Appointment

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BACKGROUND:

The Historic Zoning Commission is recommending the re-appointment of the following member:

Member Name	Term Expiring	Appointment Term (5 Years)
Brian Ponder	September 2026	September 2031

RECOMMENDATION:

Approve the re-appointment of committee member Brian Ponder as presented.

TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION

DATE: November 9, 2026 **AGENDA ITEM #:**Consent Agenda 6.12

SUBJECT: Report on Debt Obligation – 2026 Loan Agreement-Tiger Park

---

BACKGROUND:

After issuing debt, State law requires us to file a Debt Report with the State Division of Local Government Finance in the Comptroller's Office. We must also file a copy with the local governing body.

Accordingly, attached is the Report on Debt Obligation for the $2 million loan that provided permanent financing on the Tiger Park project. The interim loan at Bank of Tennessee was paid off with proceeds from this borrowing. This report was filed with the Comptroller's Office on October 27th and emailed to the Mayor and Aldermen on October 30th. The Comptroller's office has acknowledged and reviewed the report.

RECOMMENDATION:

No action is required; this item is "information only".

Tennessee Comptroller of the Treasury

Jason E. Mumpower
Comptroller

Report On Debt Obligation

Receipt Date: 10/27/2026

Entity and Debt Information

Entity Name
Town of Jonesborough

Entity Address
123 Boone Street Jonesborough, Tennessee 37659-1390

Debt Issue Name
Loan Agreement between PBA City of Clarksville and Town of Jonesborough, TN

Series Year
2026

Debt Issue Face Amount
$2,000,000.00

Face Amount Premium or Discount?
N/A

Tax Status
Tax - Exempt

Interest Type
Net Interest Cost (NIC)

Net Interest Cost(NIC)
4.44%

Debt Obligation
Loan Agreement

Moody's Rating
Unrated

Standard & Poor's Rating
Unrated

Fitch Rating
Unrated

Other Rating Agency Name
N/A

Other Rating Agency Rating
N/A

Security
General Obligation

Type of Sale Per Authorizing Document
Negotiated Sale

Dated Date
10/16/2026

Issue/Closing Date
10/16/2026

Final Maturity Date
9/1/2051

Debt Purpose

Purpose	Percentage	Description
Education	100%	Permanent financing for school athletic facilities
General Government	0%	N/A
Other	0%	N/A
Refunding	0%	N/A
Utilities	0%	N/A

Cost of Issuance and Professionals

Does your Debt Issue have costs or professionals?

Yes

Description	Amount	Recurring Portion	Firm Name
Legal Fees - Bond Counsel	$2,000.00	N/A	Spencer Fane LLP
Legal Fees - Issuer's Counsel	$1,500.00	N/A	Runyon and Runyon
Issuer/Administrator Program Fees	$8,500.00	N/A	TMBF
Administrative Fee	$0.00	15 basis points	TMBF

TOTAL COSTS $12,000.00

Maturity Dates, Amounts, and Interest Rates

Comments

Year	Amount	Interest Rate
2027	$44,000.00	4.44
2028	$46,000.00	4.44
2029	$49,000.00	4.44
2030	$51,000.00	4.44
2031	$53,000.00	4.44
2032	$56,000.00	4.44
2033	$58,000.00	4.44
2034	$61,000.00	4.44
2035	$64,000.00	4.44
2036	$66,000.00	4.44
2037	$69,000.00	4.44
2038	$73,000.00	4.44
2039	$76,000.00	4.44
2040	$79,000.00	4.44
2041	$83,000.00	4.44
2042	$87,000.00	4.44
2043	$91,000.00	4.44
2044	$95,000.00	4.44
2045	$99,000.00	4.44
2046	$104,000.00	4.44
2047	$109,000.00	4.44
2048	$114,000.00	4.44
2049	$119,000.00	4.44
2050	$124,000.00	4.44
2051	$130,000.00	4.44

TOTAL AMOUNT	$2,000,000.00

* See final page for Submission Details and Signatures *

Submission Details and Signatures

Is there an official statement or disclosure document, as applicable, that will be posted to EMMA: https://emma.msrb.org/?

No

Signature - Chief Executive or Finance Officer of the Public Entity

Name	Title/Position
Janet Jennings	Finance Director
Email	**Alternate Email**
jjennings@jonesboroughtn.org	N/A

Signature - Preparer (Submitter) of This Form

Name	Title/Position
Linda Mooningham	Legal Coordinator
Email	**Alternate Email**
lmooningham@tmbf.net	N/A
Relationship to Public Entity	**Organization**
N/A	TMBF

Verification of Form Accuracy

By checking the box below as the signing of this form, I attest the following:

1. I certify that to the best of my knowledge the information in this form is accurate.
2. The debt herein complies with the approved Debt Management Policy of the public entity.
3. If the form has been prepared by someone other than the CEO or CFO, the CEO or CFO has authorized the submission of this document.

☑ Verify Form Accuracy

Date to be Presented at Public Meeting	Date to be emailed/mailed to members of the governing body
11/09/2026	11/03/2026

Final Confirmation:

I hereby submit this report to the Division of Local Government Finance of the Tennessee Comptroller of the Treasury and understand my legal responsibility to: File this report with the members of the governing body no later than 45 days after the issuance or execution of the debt disclosed on this form. The Report is to be delivered to each member of the Governing Body and presented at a public meeting of the body. If there is not a scheduled public meeting of the governing body within forty-five (45) days, the report will be delivered by email or regular US mail to meet the 45-day requirement and also presented at the next scheduled meeting.

TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION

DATE: November 9, 2026 **AGENDA ITEM #:**Consent Agenda 6.13

SUBJECT: Approval of GovDeals Liquidation Request 11/9/26

BACKGROUND:

Steve Beckett, Fleet Management Director, has prepared a list of items "GovDeals Liquidation Requests BMA 11-9-26" that he is recommending be declared as surplus and sold at auction. He has spoken with the appropriate Directors regarding the equipment. A list of the equipment is attached with photographs and made part of the board packet.

RECOMMENDATION:

Approve the attached list "GovDeals Liquidation Requests BMA 11-9-26" as surplus property to be listed on GovDeals for public auction.

TOWN OF JONESBOROUGH
123 BOONE STREET
JONESBOROUGH, TN 37659
TELEPHONE (423) 753-1030
FAX (423) 753-1074

GovDeals liquidation Requests 11-9-26



2013 Mack garbage truck.



John Deere mowing tractor.



Former Police car with blown engine.

TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION

DATE: November 9, 2026 **AGENDA ITEM #:** Consent Agenda 6.14

SUBJECT: Approval of Arbor Day Proclamation

BACKGROUND:

The Town of Jonesborough observed Arbor Day on Friday, April 24, 2026. An Arbor Day proclamation is typically brought before the Board in March or April, but due to a transition in staff this year, it was not presented before the observance.

An annual Arbor Day observance and a signed community proclamation are one of the four standards the Arbor Day Foundation requires to maintain Tree City USA designation, and both must take place within the calendar year of recognition. Because the observance was held on April 24, 2026, adopting the proclamation before the end of this year allows the Town to meet this standard for 2026 and keep its Tree City USA designation. Staff will submit the signed proclamation, along with documentation of the observance, with the Town's annual Tree City USA application. Going forward, staff will bring the proclamation before the Board each March or April.

RECOMMENDATION:

Adopt the Arbor Day proclamation recognizing the Town's April 24, 2026 Arbor Day observance, in order to maintain the Town's Tree City USA designation.

Celebrate Arbor Day



PROCLAMATION

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and Arbor Day is now observed throughout the nation and the world, and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife, and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and beautify our community, and

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal, and

WHEREAS, The Town of Jonesborough has been recognized as a Tree City USA by The National Arbor Day Foundation and desires to continue its tree-planting practices.

NOW, THEREFORE, I, Kelly Wolfe, Mayor of the Town of Jonesborough, Tennessee, do hereby proclaim April 24, 2026, as Arbor Day in the Town of Jonesborough. I urge all citizens to celebrate Arbor Day, to support efforts to protect our trees and woodlands, and to join us at the Town's tree planting ceremony.

FURTHER, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

IN WITNESS WHEREOF, *I have hereunto set my hand and caused the Official Seal of the Town of Jonesborough, Tennessee, to be affixed this 9th day of November, 2026.*

_____

KELLY WOLFE, MAYOR

ATTEST:

_____

JANET JENNINGS, RECORDER

TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION

DATE: November 9, 2026 **AGENDA ITEM #:** 7-A

SUBJECT: Second and Final Reading on an Ordinance Amending the Municipal Code Title 13, Chapter 1, Section 13-118, Billing, Paragraph (7)

BACKGROUND:

BMA Agenda Presentation from 10/12/26:

Utility Manager Kevin Brobeck and I have been discussing amending the Jonesborough Municipal Code Title 13, Chapter 1, Section 13-118, Billing, paragraph (7) after evaluating the costs associated with what is described as repetitive calls by customers for utilities to provide more than one initial check of meter, meter reading, regarding a customer's request related to the same reported issue, and said issue is determined to not be on the "town side". The current Section 13-118 and the proposed amended language to Section 13-118 are provided as an attachment to the agenda presentation.

Under the proposed amendment, the initial service call would continue to be provided at no charge. If Utilities responds and determines that there is no issue with the Town's meter, service, or other Town-maintained infrastructure, the customer would not be charged for that initial visit. However, if the customer requests an additional service call or rechecks for the same concern and Utilities again determines that there is no issue on the Town's side, a $100.00 fee is proposed to be assessed.

The purpose of this change is to help offset the labor, vehicle, fuel, and operational costs associated with repeated service calls when no Town-related issue is found. These repeat calls require Utilities personnel to be redirected from scheduled maintenance, repairs, and other daily operational responsibilities and therefore cost the department delays in other prioritized tasks/projects.

Providing the initial service call at no charge will continue to allow customers to report legitimate concerns without being assessed. The proposed fee would apply only to an additional response for the same concern after Utilities has already investigated the matter and determined that the issue is not on the Town's side.

Mr. Brobeck is recommending approval of the proposed amendment.

BMA Agenda Presentation Update 11/9/26:

After further review and in consultation with MTAS Consultants, we are recommending that the $100.00 assessed fee be amended to the following:

Thirty dollars ($30.00) for customers inside the city limits or fifty dollars ($50.00) for customers outside the city limits shall be assessed to the customer.

RECOMMENDATION:

Approve ordinance amending Jonesborough Municipal Code Title 13, Chapter 1, Section 13-118, Billing, paragraph (7) on Second and Final Reading.

PROPOSED AMENDMENT BILLING SECTION 13-118 PARAGRAPH (7)

Current Billing Section 13-118 Paragraph (7)

(7) The water department will recheck meter and meter reading at the request of customer. If said recheck shows the meter reading to be correct and the meter shows no malfunction, no adjustment will be made to the customer's bill and a recheck charge of five dollars ($5.00) will be paid by the customer. In the event of misreadings or malfunction, an adjustment shall be made to the customer's bill and no charge for the recheck shall be made. The only exception will be when a customer discovers a leak in their line and a one (1) time adjustment for that leak shall be made.

Proposed Amendment to Billing Section 13-118 Paragraph (7)

(7) The Water Department shall recheck a water meter and meter reading at the request of a customer. The initial service call and recheck shall be provided at no charge to the customer. If the Utilities Department responds to the customer's request and determines that the meter, meter reading, and related Town-owned water equipment or services are functioning properly and that there is no issue on the Town's side, no adjustment shall be made to the customer's bill and no fee shall be assessed for the initial service call. If the customer requests an additional service call or recheck concerning the same issue, and the Utilities Department again determines that the meter, meter reading, and related Town-owned water equipment or services are functioning properly and that there is no issue on the Town's side, a service call fee of ~~one hundred dollars ($100.00)~~ thirty dollars ($30.00) for customers inside the city limits or fifty dollars ($50.00) for customers outside the city limits shall be assessed to the customer. Notwithstanding the foregoing, when a customer discovers a leak in the customer's water service line or other customer-owned plumbing, the customer shall be eligible for a one-time adjustment to the customer's water bill attributable to the leak, in accordance with the Town's applicable policies and procedures.

ORDINANCE NO. 2026-11

AN ORDINANCE AMENDING JONESBOROUGH MUNICIPAL CODE TITLE 13 CHAPTER 1 SECTION 13-118 BILLING

Be it ordained by the Board of Mayor and Aldermen of the Town of Jonesborough, Tennessee as follows:

SECTION 1. That the Jonesborough, Tennessee Municipal Code, Section 13-118, paragraph (7) be amended regarding the Multiple Services Through a Single Meter and to read as follows:

(7) The Water Department shall recheck a water meter and meter reading at the request of a customer. The initial service call and recheck shall be provided at no charge to the customer. If the Utilities Department responds to the customer's request and determines that the meter, meter reading, and related Town-owned water equipment or services are functioning properly and that there is no issue on the Town's side, no adjustment shall be made to the customer's bill and no fee shall be assessed for the initial service call. If the customer requests an additional service call or recheck concerning the same issue, and the Utilities Department again determines that the meter, meter reading, and related Town-owned water equipment or services are functioning properly and that there is no issue on the Town's side, a service call fee of thirty dollars ($30.00) for customers inside the city limits or fifty dollars ($50.00) for customers outside the city limits shall be assessed to the customer. Notwithstanding the foregoing, when a customer discovers a leak in the customer's water service line or other customer-owned plumbing, the customer shall be eligible for a one-time adjustment to the customer's water bill attributable to the leak, in accordance with the Town's applicable policies and procedures.

Motion was made by Alderman Jenkins and seconded by Alderman Countermine that the preceding ordinance be adopted on first reading. Those voting for the adoption thereof were: Alderman Jenkins, Alderman Countermine, Alderman Dickson

Those voting against: Alderman Causey

PASSED ON FIRST READING October 12, 2026

KELLY WOLFE, MAYOR

ATTEST:

JANET JENNINGS, RECORDER

APPROVED AS TO FORM

_____
JAMES R. WHEELER, TOWN ATTORNEY

Motion was made by _____and seconded by_____that the preceding ordinance be adopted on second and final reading. Those voting for the adoption thereof were:_____

Those voting against:_____

PASSED ON SECOND READING _____

_____
KELLY WOLFE, MAYOR

ATTEST:

_____
JANET JENNINGS, RECORDER

APPROVED AS TO FORM

_____
JAMES R. WHEELER, TOWN ATTORNEY

TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION

DATE: November 9, 2026 **AGENDA ITEM #:** 7-B

SUBJECT: Second and Final Reading on an Ordinance Amending the Municipal Code Title 13, Chapter 1, Section 13-117 Multiple Services Through a Single Meter

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BACKGROUND:

Utilities Manager Kevin Brobeck discussed with Finance Director Janet Jennings and me issues regarding multiple services through a single meter and discontinuing this practice. Over the years a single meter for multiple residences has caused disadvantages over the following:

- Users arguing whether they are paying their fair share
- A single meter makes it harder to pinpoint where excess usage is occurring
- Water leaks go undetected for longer periods
- Rate classifications are more difficult to administer
- Less accurate on water usage and billing
- Not as organized on accuracy of meter and service records

What we have are examples of multiple dwellings with separate water lines per dwelling being connected to one utility meter. The utility bill is associated based on a single meter. Typically, the "owner" or customer of the meter allocates costs among the other individual dwellings.

Establishing individual metering as the standard will provide the Utility Department with a consistent process of tracking, maintaining, and managing each service. Additionally, this standard will help prevent future discrepancies involving property ownership, customer accounts, and service responsibility.

Mr. Brobeck is recommending the ordinance to amend Title 13, Chapter 1, Section 13-117 "Multiple Services Through a Single Meter".

The BMA passed the amendment on First Reading at the October 12th meeting.

RECOMMENDATION:

Approve the ordinance to amend Title 13, Chapter 1, Section 13-117 "Multiple Services Through a Single Meter" on Second and Final Reading.

ORDINANCE NO. 2026-12

AN ORDINANCE AMENDING JONESBOROUGH MUNICIPAL CODE TITLE 13 CHAPTER 1 SECTION 13-117 MULTIPLE SERVICES THROUGH A SINGLE METER

Be it ordained by the Board of Mayor and Aldermen of the Town of Jonesborough, Tennessee as follows:

SECTION 1. That the Jonesborough, Tennessee Municipal Code, Section 13-117 be amended regarding the Multiple Services Through a Single Meter and to read as follows:

13-117. Multiple Services Through a Single Meter.

(a) **General requirement.** No customer shall supply water or sewer service to more than one (1) separate dwelling or premises through a single service line or single meter. Each separate dwelling or premises shall be served through an individual service line and individual meter, unless otherwise specifically approved by the Town in accordance with applicable Town policies and procedures.

(b) **Individual service and billing.** Each separate service shall be individually connected, metered, maintained, and billed in accordance with the Town's applicable policies, rules, regulations, and procedures. Multiple services through a single meter shall not be permitted except as provided in subsection (c).

(c) **Previously approved multiple-service arrangements.** Any multiple-service arrangement through a single service line and meter that was approved in writing by the Town prior to the effective date of this amendment may continue under the existing approved arrangement, subject to the provisions of this section.

The Town shall not be responsible for allocating charges, collecting payments, or resolving any dispute between or among customers, tenants, owners, occupants, or other parties arising from a multiple-service arrangement through a single meter.

(d) **Modification, relocation, replacement, or new connection.** If an existing approved multiple-service arrangement is modified, relocated, replaced, expanded, or otherwise requires a new connection, each separate dwelling or premises shall thereafter be served through an individual service line and individual meter in accordance with this section.

For purposes of this section, ordinary repair or maintenance that does not require relocation, replacement, or a new connection shall not constitute a modification requiring separate meters.

(e) **Unreported or improperly billed multiple services.** When the Town determines that multiple dwellings or premises are being served by a single meter and the arrangement has not been properly reported to and approved by the Jonesborough Water Department, the Town may take appropriate corrective action, including:

1. Correcting the account to reflect the applicable number of separate dwellings or premises and the applicable minimum bills and charges;
2. Assessing the current service charge applicable to the work necessary to correct or rework the account or service arrangement;
3. Requiring the customer or property owner to submit the appropriate application and obtain written approval for the service arrangement;
4. Requiring the installation of separate service lines and meters for each separate dwelling or premises; and
5. Disconnecting water and/or sewer service until the required application, written approval, billing corrections, and service modifications have been completed, subject to any notice or other requirements imposed by applicable law.

(f) **Correction of billing.** The Town's discovery of an unreported or improperly billed multiple-service arrangement shall not prevent the Town from correcting the account and applying the applicable charges in accordance with the Town's current water and sewer rate schedules and applicable policies and procedures.

(g) **Responsibility of customer.** The customer whose name the service is supplied shall remain responsible for all charges assessed to the account, regardless of any private agreement concerning the allocation or payment of utility costs among owners, tenants, occupants, or other parties.

SECTION 2. This ordinance shall take effect from and after its final passage, the public welfare requiring it.

Motion was made by Alderman Countermine and seconded by Alderman Dickson that the preceding ordinance be adopted on first reading. Those voting for the adoption thereof were: Alderman Countermine, Alderman Dickson, Alderman Causey, Alderman Jenkins

Those voting against: _____

PASSED ON FIRST READING October 12, 2026

_____

KELLY WOLFE, MAYOR

ATTEST:

_____
JANET JENNINGS, TOWN RECORDER

APPROVED AS TO FORM

_____
JAMES R. WHEELER, TOWN ATTORNEY

Motion was made by _____ and seconded by _____ that the preceding ordinance be adopted on second and final reading. Those voting for the adoption thereof were:

Those voting against:_____

PASSED ON SECOND READING _____

_____
KELLY WOLFE, MAYOR

ATTEST:

_____
JANET JENNINGS, TOWN RECORDER

APPROVED AS TO FORM

_____
JAMES R. WHEELER, TOWN ATTORNEY

TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION

DATE: November 9, 2026 **AGENDA ITEM #:** 7-C

SUBJECT: Second and Final Reading on an Ordinance Amending the Municipal Code Title 1, Chapter 18, Section 1-1805, Rules and Staff, and Section 1-1806 Meetings, The Keep Jonesborough Beautiful Advisory Council

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BACKGROUND:

Parks and Recreation Director Chris Kudera have provided a memorandum regarding a proposed amendment to the Municipal Code Title 1, Chapter 18, regarding Sections 1-1805, Rules and Staff, and 1-1806, Meetings, The Keep Jonesborough Beautiful Advisory Council.

Mr. Kudera has been working with KJB for quite some time now and Parks and Recreation has been staff lead for quite some time now rather than Solid Waste. Mr. Kudera is helping KJB with developing By-Laws but prior to adopting them, he is recommending that we transition away from the Solid Waste Director being the main point of contact and change to Town Administrator or designee. In practice, the Director of Solid Waste is less involved in the meetings, involved more in the clean-up projects, and with the funding for KJB coming from Parks and Recreation budget, it makes sense to a municipal code change.

The idea will be for me to designate Mr. Kudera as staff to the KJB as he is happy to serve in this role and has already been doing the “job” in practice. This will give the town more flexibility going forward.

The BMA passed the amendment on First Reading at the October 12th meeting.

RECOMMENDATION:

Approve the amendment to the Jonesborough Municipal Code Title 1, Chapter 18, Sections 1-1805 and 1-1806, The Keep Jonesborough Beautiful Advisory Council, on Second and Final Reading.

ORDINANCE NO. 2026-13

AN ORDINANCE AMENDING JONESBOROUGH MUNICIPAL CODE TITLE 1 CHAPTER 18 THE KEEP JONESBOROUGH BEAUTIFUL ADVISORY COUNCIL

Be it ordained by the Board of Mayor and Aldermen of the Town of Jonesborough, Tennessee as follows:

SECTION 1. That the Jonesborough, Tennessee Municipal Code, Section 1-1805 Rules and Staff and Section 1-1806 Meetings be amended as follows:

1-1805. Rules and Staff. The council shall adopt rules and regulations for the orderly discharge of its duties subject to the approval of the Board of Mayor and Aldermen. Meetings shall normally be held at least monthly and minutes of proceedings shall be recorded and submitted for review by the Board of Mayor and Aldermen. A schedule of meetings less often than once a month may be established by the council provided that the meeting schedule for the entire calendar year is established and advertised. The Town Administrator or their designee shall serve as the director of the Keep Jonesborough Beautiful Program and serve as staff to the advisory council. Other town employees shall serve as staff to the Keep Jonesborough Beautiful Advisory Council on an as-needed basis or as assigned by the Operations Manager or Town Administrator.

1-1806. Meetings. Upon creation by the Board of Mayor and Aldermen, the Keep Jonesborough Beautiful Advisory Council serving as the pre-certification team shall hold an organizational meeting and elect an interim chairman to direct the council through the certification process. Upon receiving certification as an official certified affiliate, the council shall be expanded to nine (9) members, and an additional organizational meeting shall be held to elect officers and make any changes in the regular meeting schedule. With reasonable notice, special or called meetings of the committee may be called by the council chairman or the Town Administrator or their designee. All meetings are open to the public and shall be posted on the community bulletin board at Town Hall.

SECTION 2. This ordinance shall take effect from and after its final passage, the public welfare requiring it.

Motion was made by Alderman Dickson and seconded by Alderman Causey that the preceding ordinance be adopted on first reading. Those voting for the adoption thereof were: Alderman Dickson, Alderman Causey, Alderman Countermine, Alderman Jenkins

Those voting against: _____

PASSED ON FIRST READING October 12, 2026

_____
KELLY WOLFE, MAYOR

ATTEST:

_____
JANET JENNINGS, TOWN RECORDER

APPROVED AS TO FORM

_____
JAMES R. WHEELER, TOWN ATTORNEY

Motion was made by _____ and seconded by _____ that the preceding ordinance be adopted on second and final reading. Those voting for the adoption thereof were:

Those voting against:_____

PASSED ON SECOND READING _____

_____
KELLY WOLFE, MAYOR

ATTEST:

_____
JANET JENNINGS, TOWN RECORDER

APPROVED AS TO FORM

_____
JAMES R. WHEELER, TOWN ATTORNEY

TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION

DATE: November 9, 2026 **AGENDA ITEM #:** 7-D

SUBJECT: Update on Traffic Signalization Project

BACKGROUND:

I do not believe there is one project that has been talked about more by staff and the general public than the traffic signal synchronization on Jackson Boulevard. We receive Jackson Boulevard traffic complaints on a weekly basis. This project, however, is currently unfunded.

At the regular meeting of the Board of Mayor and Alderman on August 18, 2025, the BMA approved moving the $150,000.00 New Hope Connector Road project funding to an unappropriated line item.

After this received approval, the BMA approved $44,000.00 in funding to contract with Mattern and Craig Traffic Engineering firm to conduct a study of the Town's traffic signals.

Upon conclusion of this study, Mattern and Craig recommended several upgrades to the seven signals on Jackson Boulevard. These upgrades have been completed. The second recommendation was to install a traffic signal synchronization system on six of the signals. It was determined that the Persimmon Ridge signal was too far away to have any impact on the other six signals.

At the September 14, 2026, BMA meeting, the Board approved the synchronization project at a cost of $54,798.82, pending a funding source. The unappropriated fund from the New Hope project was expended to support the purchase of the Sabine Road property. There are not enough funds available from the capital project funds.

There are two companies that can provide this service. Stansell Electric and Progression Electric. Both companies are located in Knoxville. After sending numerous email requests to Progression, I never received a quote. The $54,798.82 quote is from Stansell Electric. I would like to proceed with Stansell at this point, but can complete a formal bid process if required.

Currently, there is $148,500.00 in the paving line item for the Street Department. There is $65,000.00 in that line designated for the Town Hall parking lot expansion project. That leaves a balance of $83,500.00 in the Street Department paving line item, and staff is recommending the last phase of the traffic signalization project be funded through the Street Department paving line item. That will leave that line item with a balance of $28,701.18 for asphalt road repair work for the remainder of the year.

We obviously do not pave in the winter other than pothole patching. Washington County will pave streets in the county in the spring, so we do not plan on performing any large paving job(s) for the remainder of this fiscal year.

We can also utilize the curbing/sidewalks/trails/rock line item in the Street Department budget to cover some of the Town Hall parking lot expansion project if needed.

RECOMMENDATION:
Approve the funding for the Traffic Signal Synchronization project from the Street Department paving budget line item.

TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION

DATE: November 9, 2026 **AGENDA ITEM #:** 8-A

SUBJECT: First Reading on an Ordinance Amending the Jonesborough Municipal Code, Title 4, Chapter 1, Sections 4-101, 4-102, 4-103, and 4-106 adopting the 2024 Editions of the International Building, Residential, Plumbing, Mechanical, Fuel Gas, Property Maintenance, Swimming Pool and Spa, Fire Code and Associated Codes, and the 2010 Edition of the ADA Code and any and all amendments.

BACKGROUND:

Attached is an Ordinance that adopts the 2024 editions of the International Building, Residential, Plumbing, Mechanical, and other associated codes. Building Inspectors Kevin Fair and J.W. Greene went over the recommended codes in detail along with Fire Chief Jeff White. In addition, our building inspectors communicated with other building inspection personnel in our region to help ensure that our building regulations are relatively consistent. The exceptions recommended by Mr. Fair and Mr. Greene are changes being made by other area communities. The Town's adoption of the 2024 editions keeps us compliant with the minimum State of Tennessee requirements.

Mr. Greene will be at the BMA meeting to answer any questions. If any Board member wants to review the 2024 editions as recommended, complete versions are available at Town Hall. They will be available between readings as well.

The BMA can be assured that our building inspectors have reviewed the code editions in detail, had discussions with other officials, and have recommended the codes with a few exceptions that they feel are in the best interest of quality and safe development in Jonesborough.

RECOMMENDATION:

Approve the ordinance to amend Title 4, Chapter 1, sections 4-101, 4-102, 4-103, and 4-106 of the Jonesborough Municipal Code adopting the 2024 editions of the International Building, Residential, Plumbing, Mechanical, Fuel Gas, Property Maintenance, Swimming Pool and Spa, Fire Code and other associated codes, and the 2010 Edition of the ADA Code and any and all amendments as presented.

Modification List from Building Inspectors

2024 INTERNATIONAL RESIDENTIAL CODE
REVISIONS AND AMENDMENTS

CHAPTERS: Include chapters 1 through 22, 24 through 33, 44 (Delete 23, 34 through 43)
APPENDIX: Appendix BO EXISTING BUILDINGS AND STRUCTURES, BE RADON CONTROL METHODS

SECTIONS TO BE REVISED OR AMENDED
R101.1 INSERT—TOWN OF JONESBOROUGH

R104.2.3.1 Flood Hazard Areas is amended to read "All references to flood prone areas contained within this code shall comply with Town of Jonesborough duly adopted Flood Insurance Program requirements as shown on the current Flood Insurance Rate Maps (FIRM) or the Flood Boundary and Floodway Maps (FBFM) provided by the National flood Insurance Program. Any conflicts between the requirements contained herein and those contained in the Flood Insurance Program, the duly adopted Flood Insurance Program shall apply"

R105.2 Work exempt from permit—sections to be amended to read:
BUILDING: (2) fences not over 8' high
Deleted Electrical Subsections 1-5

R202 Definitions Section R202 pertaining to definitions is pursuant to TCA 68-120-101(a)(8)(C)(i)(a) amended by deleting the definition of TOWNHOUSE in its entirety and in lieu thereof substituting the phrase "A single-family dwelling unit constructed in a group of three or more attached units in which each unit is separated by a 2 hour fire wall extending from foundation to roof and with a yard or public way and not less than two sides being exempt from sprinkler requirements of Section R309 and Section P2904 of the International Residential Code 2024 edition, however, if a sprinkler system is installed it shall meet the requirements of these sections."

R301.2 Insert following table: DESIGN CRITERIA

GROUND SNOW LOAD	WIND SPEED	Topographic effects	Special Wind Region	Windborne debris zone	Seismic Design Category	Weathering	Frost Depth	Termite	Ice Barrier underlayment	Flood Hazard
23 PSF	106 MPH	NO	NO	NO	B	Severe	12"	Moderate to Heavy	No	2006

Air Freezing Index	Mean Temp
>265	57.3 Deg

Delete footnote g in its entirety and insert "g Flood Hazard areas shall be determined by the Town of Jonesborough

R302.3 Fire resistance Rating -delete entire section and insert "two family dwellings (duplexes) shall have the same fire resistance separation rating as required for Townhouse in Section R302.2

R302.13 Fire Protection for Floors: Delete text in exception 2 "or electric -powered

Pursuant to TCA 68-120-101(a)(8)(A) The sprinkler requirements in Section R309 and P2904 shall not be mandatory for one-and two-family dwellings, provided however if a sprinkler system is installed, it shall meet the requirements of section R309.2 and P2904.

R403.1 Footings At end of paragraph in the last sentence add "concrete footing shall be designed and constructed in accordance with the provision of Section R403 or in accordance with ACI 332 "and have a minimum of 2 continuous runs of #4 rebar located at the bottom 1/3 of footing and be continuous at corners and step downs (bend around corners and step downs")

R502.12.4 Truss Design Drawings---Delete *"shall be submitted to the building official and approved prior to installations"*

R507.1 Exterior Decks Add at end of "Wood-framed decks shall be in accordance with this section "and American Wood Council DCA-6 2015 , the most stringent requirements shall apply"

R507.4 Deck Post Height-Delete all reference to 4X4 and 4x6 posts. Minimum size deck post shall be 6"x6".

Chapter 11 Energy Conservation Delete Chapter 11 in its entirety and replace it with 2018 IRC Chapter 11 Energy Code requirements as adopted -------

1) Delete 2018 Table R402.1.2 and insert 2009 TABLE R402.1.1, DELETE 2018 Table 402.14 and insert 2009 Table R402.1.3
2) N1102.2.10 Slab on grade floors -Requirements shall be optional because of high termite rate
3) The testing requirements by section N1102.4.2.1 (Blower Door) and N1103.2.2 (Duct Blaster) shall be optional and replaced with visual inspection.

N1102.1.2 Insulation and Fenestration Requirements Table—Table from the 2018 IRC shall be replaced with tables R402.1.1 from the 2009 IRC.

TABLE N1102.1
INSULATION AND FENESTRATION REQUIREMENTS BY COMPONENT

CLIMATE ZONE	FENESTRATION U-FACTOR	SKYLIGHT U-FACTOR	GLAZED FENESTRATION SHGC	CEILING R-VALUE	WOOD FRAME WALL R-VALUE	MASS WALL R-VALUE	FLOOR R-VALUE	BASEMENT WALL R-VALUE	SLAB R-VALUE AND DEPTH	CRAWL SPACE WALL R-VALUE
1	1.2	0.75	0.35	30	13	3/4	13	0	0	0
2	0.65	0.75	0.35	30	13	3/4	13	0	0	0
3	0.50	0.65	0.35	30	13	5/8	19	5/13	0	5/13
4 except Marine	0.35	0.60	NR	38	13	5/10	19	10/13	10,2ft	10/13
5 and Marine 4	0.35	0.60	NR	38	20 or 13+5	13/17	30	10/13	10,2	10/13
6	0.35	0.60	NR	49	20 or 13+5	15/19	30	10/13	10,4	10/13
7 and 8	0.35	0.60	NR	49	21	19/21	30	10/13	10,4	10/13

N1102.1.4 Equivalent U-Factors Table –Table from the 2018 IRC shall be replaced with tables R402.1.3 from the 2009 IRC.

TABLE N1102.1.2
EQUIVALENT U-FACTORS

CLIMATE ZONE	FENESTRATION U-FACTOR	SKYLIGHT U-FACTOR	CEILING U-FACTOR	FRAME WALL U-FACTOR	MASS WALL U-FACTOR	FLOOR U-FACTOR	BASEMENT WALL U-FACTOR	CRAWL SPACE WALL U-FACTOR
1	1.20	0.75	0.035	0.082	0.197	0.064	0.360	0.477
2	0.65	0.75	0.035	0.082	0.165	0.064	0.360	0.477
3	0.50	0.65	0.035	0.082	0.141	0.047	0.091	0.136
4 Except Marine	0.35	0.60	0.030	0.082	0.041	0.047	0.059	0.065
5 and Marine 4	0.35	0.60	0.030	0.060	0.082	0.033	0.059	0.065
6	0.35	0.60	0.026	0.060	0.060	0.033	0.059	0.065
7 and 8	0.35	0.60	0.026	0.057	0.057	0.033	0.059	0.065

To the extent of the 2024 edition of the International Residential code contains energy code standards more stringent than the state minimum standards adopted by the state Fire Marshal for one-family and two-family construction and additions thereto of 30 or more square feet of interior space, the state minimum standard shall apply in accordance with Tenn. Code 68-120-101 (b)(2)(A)(iii)(2023) and Tenn. Comp. R.& Regs . Chapter 0780-02-23 (2023) or as may amended from time to time.

N1102.1.6 (402.1.6) Rooms containing fuel burning appliances -Delete in its entirety

M1502 Clothes Dryer Exhaust
M1502.4.2 Duct Installation Dryer duct in attic must be insulated with minimum R-2 value

M1602.2 Return Air Openings Add Exception #4. Taking return air-conditioning system from a kitchen is not prohibited in a dwelling unit where the kitchen and living spaces are in a single room and the cooking appliance is electric and located not less than 5 feet (1524mm) in any direction from the return air intake opening".

P2503.5.1 Rough Plumbing Remove the words "other than plastic"

P2603.5.1 Sewer Depth Where (NUMBER) is stated insert 18" in both places.

P2801.6 Water Heaters Installed In Garages Insert after water heaters (electric and gas).
Exception 1. Unless listed flammable vapor ignitions resistance

P3005.2.2 Building Sewer Add at end of section "A minimum pipe size of 4" sewer is required on the outside of structures within 30" of sewer exiting said structure. A two way clean out shall be placed at the building drain and sewer junction."

Sections that reference Electrical will be inspected by the Authority Having Jurisdiction (AHJ) State Electrical Inspector for electrical

2024 INTERNATIONAL BUILDING CODE
REVISIONS AND AMENDMENTS

APPENDIX: No Appendixes Adopted
R101.1 Insert –TOWN OF JONESBOROUGH

R107.1 Add: Documents for all construction with a total gross of 5,000 square ft or greater the documents shall be prepared and sealed by registered design professional licensed by the State of Tenn

202 Definitions Definition of Townhouse per TCA 68-120-101 requirements

411 Special Amusement Buildings ---Delete in its entirety

423 Storm Shelter Amended to be in line with SFMO

Chapter 11 Accessibility Delete in its entirety

Chapter 30 Elevators Amended to note all elevators are required to be submitted to the state elevator inspections division

3301.1 Safeguards during Construction Add language stating a conflict between these requirements and TOSHA requirements TOSHA requirements shall prevail.

2024 INTERNATIONAL PLUMBING CODE
REVISIONS AND AMENDMENTS

101.1 Title Insert TOWN OF JONESBOROUGH

305.4.1 Sewer Depth Insert 18”

312.1 Required tests remove the words “ other than plastic”

2024 INTERNATIONAL MECHANICAL CODE
REVISIONS AND AMENDMENTS

101.1 Title Insert "TOWN OF JONESBOROUGH"

2024 INTERNATIONAL FUEL GAS CODE
REVISIONS AND AMENDMENTS

AUTHORITY HAVING JURISDICTION OVERSEES FUEL GAS OUTSIDE FUEL LINE INSPECTIONS -----ATMOS ENERGY

2010 ADA STANDARDS FOR ACCESSIBLE DESIGN

2024 International Swimming Pool and Spa Code (ISPSC)

101.1 Insert Town of Jonesborough

Any reference to electrical shall be inspected by State Electrical Inspector

2024 INTERNATIONAL FIRE CODE
REVISIONS AND AMENDMENTS

No Appen
101.1 Insert "TOWN OF JONESBOROUGH"

105.5.3 Delete in its entirety

105.6.2 Delete in its entirety

5704.2.9.6.1 Insert "TOWN OF JONESBOROUGH"

5706.2.4.4 Insert "TOWN OF JONESBOROUGH

5806.2 Insert "TOWN OF JONESBOROUGH"

6104.2 Insert "TOWN OF JONESBOROUGH"

ORDINANCE NO. _____

**AN ORDINANCE ADOPTING
THE INTERNATIONAL BUILDING CODE-2024 EDITION,
THE INTERNATIONAL RESIDENTIAL CODE-2024 EDITION,
THE INTERNATIONAL PLUMBING CODE-2024 EDITION,
THE INTERNATIONAL MECHANICAL CODE-2024 EDITION,
THE INTERNATIONAL FUEL GAS CODE-2024 EDITION,
THE ADA STANDARDS FOR ACCESSIBLE DESIGN-2010 EDITION,
THE INTERNATIONAL PROPERTY MAINTENANCE CODE-2024 EDITION
THE INTERNATIONAL SWIMMING POOL AND SPA CODE-2024 EDITION,
THE INTERNATIONAL FIRE CODE-2024 EDITION**

WHEREAS, the Town of Jonesborough desires to upgrade its building code and associated codes related to construction and development to editions compliant with State codes and guidelines, and

WHEREAS, the 2024 International Codes and other related codes have been reviewed by the building inspector and fire inspection staff, and they are making a recommendation for approval of various upgraded codes with some modifications or exceptions, then

NOW THEREFORE BE IT ORDAINED by the Board of Mayor and Aldermen of the Town of Jonesborough, Tennessee that Title 4, Chapter 1, Sections 4-101, 4-102, 4-103, and 4-106 of the Jonesborough Municipal Code containing building and related codes.

BE IT FURTHER ORDAINED that the following codes are hereby adopted by reference as though they were copied fully along with any associated modifications or exceptions and become new Title 4, Chapter 1, Section 4-101 as follows:

4-101 (1) The 2024 International Building Code (IBC) adopted. The International Building Code – 2024 Edition with revisions along with any modifications is hereby adopted and incorporated by reference as a part of this code and is hereinafter referred to as the building code.

(2) The 2024 International Residential Code (IRC) is hereby adopted with any modifications. Including chapters 1 through 22, 24 through 33 and chapter 44. Appendix BO Existing Buildings and Structures, and BE Radon Control methods.

(3) The 2024 International Plumbing Code is hereby adopted with any modifications.

(4) The 2024 International Mechanical Code (IMC) is hereby adopted with any modifications.

(5) The 2024 International Fuel Gas Code (IFGC) is hereby adopted with any modifications.

Authority having jurisdiction to oversee fuel gas inspections is Atmos Energy Corporation.

(6) The 2010 ADA Standards for Accessible Design is hereby adopted.

(7) The 2024 International Swimming Pool and Spa Code (ISPSC) is hereby adopted with any modifications.

(8) The 2024 International Fire Code (IFC) is hereby adopted with any modifications.

(9) The 2024 International Property Maintenance Code is hereby adopted with any modifications.

(10) Provisions related to the electrical code will be governed and enforced by the State of Tennessee.

BE IT FURTHER ORDAINED that the following sections are incorporated into Title 4, Chapter 1, as follows:

4-102. Modifications. The following exceptions shall be adopted in reference to these codes:

2024 International Building Code Revisions and Amendments:

- **R101.1** – Insert Town of Jonesborough
- **R107.1** – Add documents for all construction with a total gross of 5,000 square feet or greater. The documents shall be prepared and sealed by registered design professional licensed by the State of Tennessee.
- **202 Definitions** – Definition of Townhouse per TCA 68-120-101 requirements.
- **411 Special Amusement Buildings** – deleted in its entirety.
- **423 Storm Shelter** – Amended to be in line with SFMO.
- **Chapter 11 Accessibility** – deleted in its entirety.
- **Chapter 30 Elevators** – Amended to note all elevators are required to be submitted to the state elevator inspections division.
- **3301.1 Safeguards during Construction** – Add language stating a conflict between these requirements and TOSHA requirements, TOSHA requirements shall prevail.

2024 International Residential Code Revisions and Amendments:

- **R101.1** – Insert Town of Jonesborough

- **R104.2.3.1 Flood Hazard Areas** - is amended to read "All references to flood prone areas contained within this code shall comply with Town of Jonesborough duly adopted Flood Insurance Program requirements as shown on the current Flood Insurance Rate Maps (FIRM) or the Flood Boundary and Floodway Maps (FBFM) PROVIDED BY THE National Flood Insurance Program. Any conflicts between the requirements contained herein and those contained in the Flood Insurance Program, the duly adopted Flood Insurance Program shall apply."
- **R105.2 Work exempt from permit-sections** to be amended to read:
    - BUILDING: (2) fences not over 8' high
    - Deleted Electrical Subsections 1-5
- **R202 Definitions** - Section R202 pertaining to definitions is pursuant to TCA 68-120-101(a)(8)(C)(i)(a) amended by deleting the definition of TOWNHOUSE in its entirety and in lieu thereof substituting the phrase "A single-family dwelling unit constructed in a group of three or more attached units in which each unit is separated by a 2-hour fire wall extending from foundation to roof and with a yard or public way and not less than two sides being exempt from sprinkler requirements of Section R309 and Section P2904 of the International Residential Code 2024 edition, however, if a sprinkler system is installed it shall meet the requirements of these sections."
- **R301.2 Insert following table: DESIGN CRITERIA**

Ground Snow Load	Wind Speed	Topographic Effects	Special Wind Region	Windborne Debris Zone	Seismic Design Category	Weathering	Frost Depth	Termite	Ice Barrier Underlayment	Flood Hazard
23 PSF	106 MPH	NO	NO	NO	B	Severe	12"	Moderate to Heavy	NO	2006

Air Freezing Index >265

Mean Temp 57.3 Deg

Delete footnote g in its entirety and insert g-Flood Hazard areas shall be determined by the Town of Jonesborough.

- **R302.3 Fire Resistance Rating** – delete entire section and insert "two family dwellings (duplexes) shall have the same fire resistance separation rating as required for Townhouse in Section R302.2.
- **R302.13 Fire Protection for Floors** - Delete text in exception 2 "or electric-powered".
- Pursuant to TCA 68-120-101(a)(8)(A) The sprinkler requirements in Section R309 and P2904 shall not be mandatory for one and two-family dwellings, provided however if a sprinkler system is installed, it shall meet the requirements of Section R309.2 and P2904.
- **R403.1 Footings** – At end of paragraph in the last sentence add "concrete footing shall be designed and constructed in accordance with the provision of Section R403 or in accordance with ACI332 "and have a minimum of 2 continuous runs of #4 rebar located at the bottom 1/3 of footing and be continuous at corners and step downs (bend around corners and step downs)".
- **R502.12.4 Truss Design Drawings** - Delete "shall be submitted to the building official and approved prior to installations".

- **R507.1 Exterior Decks** - Add at end of "Wood-framed decks shall be in accordance with this section "and American Wood Council DCA-6 2015, the most stringent requirements shall apply".
- **R507.4 Deck Post Height** - Delete all references to 4x4 and 4x6 posts. Minimum size deck post shall be 6"x6".
- **Chapter 11 Energy Conservation** – Delete Chapter 11 in its entirety and replace it with 2018 IRC Chapter 11 Energy Code requirements as adopted:
    1) Delete 2018 Table R402.1.2 and insert 2009 Table R402.1.1, Delete 2018 Table 402.14 and insert 2009 Table R402.1.3
    2) N1102.2.10 Slab on grade floors – Requirements shall be optional because of high termite rate.
    3) The testing requirements by section N1102.4.2.1 (Blower Door) and N1103.2.2 (Duct Blaster) shall be optional and replaced with visual inspection.
- **N1102.1.2 Insulation and Fenestration Requirements Table** – Table from the 2018 IRC shall be replaced with tables R402.1.1 from the 2009 IRC.

TABLE N1102.1
INSULATION AND FENESTRATION REQUIREMENTS BY COMPONENT

Climate Zone	Fenestration U-Factor	Skylight U-Factor	Glazed Fenestration SHGC	Ceiling R-Value	Wood Frame Wall R-Value	Mass Wall R-Value	Floor R-Value	Basement Wall R-Value	Slab R-Value and Depth	Crawl Space Wall R-Value
1	1.2	0.75	0.35	30	13	3/4	13	0	0	0
2	0.65	0.75	0.35	30	13	3/4	13	0	0	0
3	0.50	0.65	0.35	30	13	5/8	19	5/13	0	5/13
4 except Marine	0.35	0.60	NR	38	13	5/10	19	10/13	10, 2FT	10/13
5 and Marine 4	0.35	0.60	NR	38	20 or 13+5	13/17	30	10/13	10, 2FT	10/13
6	0.35	0.60	NR	49	20 or 13+5	15/19	30	10/13	10, 4FT	10/13
7 and 8	0.35	0.60	NR	49	21	19/21	30	10/13	10, 4FT	10/13

- **N1102.1.4 Equivalent U-Factors Table** – Table from the 2018 IRC shall be replaced with tables R402.1.3 from the 2009 IRC.

TABLE N1102.1.2
EQUIVALENT U-FACTORS

Climate Zone	Fenestration U-Factor	Skylight U-Factor	Ceiling U-Factor	Frame Wall U-Factor	Mass Wall U-Factor	Floor U-Factor	Basement Wall U-Factor	Crawl Space Wall U-Factor
1	1.20	0.75	0.035	0.082	0.197	0.064	0.360	0.477

2	0.65	0.75	0.035	0.082	0.165	0.064	0.360	0.477
3	0.50	0.65	0.035	0.082	0.141	0.047	0.091	0.136
4 except Marine	0.35	0.60	0.030	0.082	0.041	0.047	0.059	0.065
5 and Marine 4	0.35	0.60	0.030	0.060	0.082	0.033	0.059	0.065
6	0.35	0.60	0.026	0.060	0.060	0.033	0.059	0.065
7 and 8	0.35	0.60	0.026	0.057	0.057	0.033	0.059	0.065

To the extent of the 2024 edition of the International Residential Code contains energy code standards more stringent than the state minimum standards adopted by the state Fire Marshal for one-family and two-family construction and additions thereto of 30 or more square feet of interior space, the state minimum standard shall apply in accordance with Tenn. Code 68-120-101 (b)(2)(A)(iii)(2023) and Tenn. Comp. R. & Regs Chapter 0780-02-23 (2023) or as may amended from time to time.

- **N1102.1.6 (402.1.6) Rooms containing fuel burning appliances** – Delete in its entirety.
- **M1502 Clothes Dryer Exhaust**
- **M1502.4.2 Duct Installation** – Dryer duct in attic must be insulated with minimum R-2 value.
- **M1602.2 Return Air Openings** – Add Exception #4. Taking return air-conditioning system from a kitchen is not prohibited in a dwelling unit where the kitchen and living spaces are in a single room and the cooking appliance is electric and located not less than 5 feet (1524mm) in any direction from the return air intake opening.
- **P2503.5.1 Rough Plumbing** – Remove the words “other than plastic”.
- **P2603.5.1 Sewer Depth** – Where (NUMBER) is stated insert 18” in both places.
- **P2801.6 Water Heaters Installed in Garages** – Insert after water heaters (electric and gas). Exception 1. Unless listed flammable vapor ignitions resistance.
- **P3005.2.2 Building Sewer** – Add at end of section “A minimum pipe size of 4” sewer is required on the outside of structures within 30” of sewer exiting said structure. A two way clean out shall be placed at the building drain and sewer junction.”
- **Sections that reference Electrical will be inspected by the Authority Having Jurisdiction (AHJ) State Electrical Inspector for electrical**.

2024 International Mechanical Code Revisions and Amendments:

- **101.1 Title** – Insert Town of Jonesborough

2024 International Fuel Gas Code Revisions and Amendments:

- **Authority having jurisdiction oversees fuel gas outside fuel line inspections – ATMOS Energy**

2024 International Property Maintenance Code:

- **101.1 Title –** Insert Town of Jonesborough

2024 International Swimming Pool and Spa Code Revisions and Amendments:

- **101.1 Title** – Insert Town of Jonesborough

Any reference to electrical shall be inspected by State Electrical Inspector.

2024 International Fire Code Revisions and Amendments:

- No Appendix
- **101.1 Title** – Insert Town of Jonesborough
- **105.5.3** – Delete in its entirety
- **105.6.2** – Delete in its entirety
- **5704.2.9.6.1** – Insert Town of Jonesborough
- **5706.2.4.4** – Insert Town of Jonesborough
- **5806.2** – Insert Town of Jonesborough
- **6104.2** – Insert Town of Jonesborough

4-103. Available at Town Hall. Pursuant to requirements of the Tennessee Code Annotated, one (1) copy of the International Building Code – 2024 Edition and the other associated codes hereby adopted in this ordinance are to be placed in the Administration Office at Town Hall and shall be kept there for the use and inspection of the public.

4-106 Plumbing Code. (1) The 2024 International Plumbing Code (IPC) is hereby adopted with any modifications.

(2) Modifications.

2024 International Plumbing Code Revisions and Amendments:

- **101.1 Title** – Insert Town of Jonesborough
- **305.4.1 Sewer Depth** – Insert 18”
- **312.1 Required Tests** – Remove the words “other than plastic”.

(3) Available at Town Hall. Pursuant to requirements of the Tennessee Code Annotated, one (1) copy of the International Plumbing Code – 2024 Edition and the other associated codes hereby adopted in this ordinance will be placed in the Administration Office at Town Hall and shall be kept there for the use and inspection of the public.

(4) Violations and Penalty. It shall be unlawful for any person to violate or fail to comply with any provision of the Plumbing Code or associated codes herein adopted by reference and modified. The violation of any section of this chapter shall be punishable by a penalty of up to $50.00 for each offense. Each day a violation is allowed to continue shall constitute a separate offense.

(5) Permit Fees. Plumbing permit fees are calculated based on the sum total valuation of the plumbing components of the project multiplied by 0.85%.

PENALTIES

Where work for which a permit is required by this code is started or proceeded prior to obtaining said permit, the fees herein specified shall be doubled, but the payment of such double fee shall not relieve any persons from fully complying with the requirements of this code in the execution of the work nor from any other penalties prescribed herein.

This ordinance shall become effective January 1, 2027, after its passage on second and final reading.

Motion was made by _____ and seconded by _____ that the preceding ordinance be adopted on first reading. Those voting for the adoption thereof were:_____.

Those voting against:_____

PASSED ON FIRST READING _____

_____
KELLY WOLFE, MAYOR

ATTEST:

_____
JANET JENNINGS, RECORDER

APPROVED AS TO FORM

_____
JAMES R. WHEELER, TOWN ATTORNEY

Motion was made by _____ and seconded by _____ that the preceding ordinance be adopted on first reading. Those voting for the adoption thereof were:_____

_____

Those voting against:_____

PASSED ON SECOND READING _____

_____
KELLY WOLFE, MAYOR

ATTEST:

_____
JANET JENNINGS, RECORDER

APPROVED AS TO FORM

_____
JAMES R. WHEELER, TOWN ATTORNEY

TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION

DATE: November 9, 2026 **AGENDA ITEM #:** 8-B

SUBJECT: Resolution to Adopt THDA HOME Grant Policies and Procedures Updates

BACKGROUND:

On May 11, 2026, the BMA approved a Resolution authorizing the Mayor to file an application for the 2026 HOME funds with the Tennessee Housing Development Agency (THDA) in the amount of $500,000.00.

The great news is that we were not only awarded the grant, but for the increased amount of $540,000.00. As part of the grant program, the BMA is required to approve a resolution approving the ***Home Program Policies and Procedures*** (see attached resolution). This is a significant program for the town as it provides housing rehabilitation for low and very low-income persons and as we have discussed many times, the town desires to provide support for rehabilitation services to residents in an equitable and consistent manner. This is a phenomenal grant that requires NO TOWN match.

One update in policies and procedures for the 2026 grant award, is Section 11, Terms, Conditions and Consideration for Grants, Letter C, Subordination Policy (see attached Policies and Procedures).

RECOMMENDATION:

Approve the Resolution for the Home Program Policies and Procedures for the Town of Jonesborough 2026 Home Program, as presented.

HOME PROGRAM POLICIES AND PROCEDURES FOR THE TOWN OF JONESBOROUGH 2026 HOME PROGRAM

1. PURPOSE

This program will make available financial and/or technical assistance for the rehabilitation and reconstruction of eligible, substandard, owner-occupied housing units located in the community. Rehabilitation work will correct deficiencies in the eligible homes and make them safe, sound, and sanitary.

2. AUTHORITY

The legal authority of this program comes from the working agreement with Tennessee Housing Development Agency, Public Law 101-625 (National Affordable Housing Act of 1990), as well as State and local laws.

3. PROGRAM RESOURCES

The source of funds for the undertaking of these activities is a grant in the amount of **$540,000** which has been awarded by Tennessee Housing Development Agency (THDA) through the U.S. Department of Housing and Urban Development Home Investment Partnership Act.

4. APPLICABLE LAWS

A. The local governing bodies, contractors, sub-contractors, vendors and applicants for rehabilitation assistance are required to abide by a number of State and Federal laws, and may be required to sign documents certifying their compliance.

1. Flood Disaster Protection Act of 1973 (42 U.S.C. 4001-4128 and 24 CFR 92.358).

2. Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (URA)(42 U.S.C. 4201-4655), (46 CFR Part 24, and 24 CFR 92.353)

3. Debarment and Suspension provisions as required by 24 CFR Part 24 and 24 CFR 92.357 AND State of Tennessee Procurement Procedures Manual of the Central Procurement Office.

4. National Environment Policy Act of 1969 (NEPA), 24 CFR Parts 50 and 58, and 24 CFR 92-352.

5. Equal Opportunity Provisions and Fair Housing, 42 CFR 92.350.

6. Affirmative Marketing, 24 CFR 92.351.

7. Lead-based Paint Poisoning Prevention Act, 24 CFR 92.355.

8. Conflict of Interest Provisions, 24 CFR 85.36 or 24 CFR 84.42, as applicable, and 24 CFR 92.356.

9. Davis-Bacon Act and Contract Work Hours and Safety Standards Act, and 24 CFR 92.354.

10. Intergovernmental Review of Federal Programs, Executive Order 12372 and 24 CFR 92.359.

11. Drug-Free Workplace, 24 CFR part 24, subpart F.

12. Standard Equal Opportunity Construction Contract Specifications.

13. Certification of Non-segregated Facilities for Contracts Over $10,000.

14. Title VI of Civil Rights Act of 1964 Provisions.

15. Section 109 of Housing and Community Development Act of 1974 Provisions.

16. Section 3 Compliance Provisions.

17. Age Discrimination Act of 1975 Provisions.

18. Section 504 Affirmative Action for Handicapped Provisions.

19. 2 CFR Part 200 – Uniform Administrative Requirements, Cost Principals, and Audit Requirements for Federal Awards.

20. And any other Federal requirements as set forth in 24 CFR Part 92, HOME Investment Partnerships Program.

5. DRUG-FREE WORKPLACE

A. The **Town of Jonesborough, Tennessee** (HOME Grantee) will or will continue to

provide a drug-free workplace by:

1. Notifying employees in writing that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Grantee's workplace and specifying the action that will be taken against employees for violation of such prohibition.

2. Establishing an ongoing drug-free awareness program to inform employees about:

   a. The dangers of drug abuse in the workplace;

   b. The Grantee's policy of maintaining a drug-free workplace;

   c. Any drug counseling, rehabilitation, and employee assistance program; and

   d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

B. Providing each employee engaged in the performance of the HOME contract a copy of the notification required in paragraph A(1) above;

C. The written notification required in paragraph A (1) above will advise the employee that, as a condition of employment under the HOME grant, the employee will:

1. Abide by the terms of notification; and

2. Notify the employers in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five (5) calendar days after such conviction.

D. Notifying the State in writing, within (10) calendar days after receiving notice under D(2) above from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal Agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant.

1. Taking one of the following actions, within thirty (30) calendar days of receiving notice under D(2) above, with respect to any employee who is so convicted:

2. Taking appropriate personnel action against such an employee up to and including termination, consistent with the requirement of the Rehabilitation Act of 1973, as amended; or

3. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

4. Making a good faith effort to continue to maintain a drug-free workplace through

implementation of Paragraphs A, B, C, D, E and F above.

6. CONFLICT OF INTEREST

A. No person listed in paragraph B may obtain a financial interest or benefit from a HOME-assisted activity, or have an interest in any contract, subcontract or agreement with respect thereto, or the proceeds there under, either for themselves or those with whom they have family or business ties, during their tenure or for one year thereafter.

B. **PERSONS COVERED** – Immediate family members of any local elected official or of any employee or board member of a non-profit agency are ineligible to receive benefits through the HOME program. "Immediate family member" means the spouse, parent (including a stepparent), child (including a stepchild), grandparent, grandchild, sister or brother (including a stepsister or stepbrother) of any covered individual.

In addition, the conflict of interest provisions as apply to any person who is an employee, agent, consultant, officer, elected official or appointed official of THDA, the local community or the non-profit agency (including CHDOs) receiving HOME funds, and who exercises or has exercised any functions or responsibilities with respect to activities assisted with HOME funds or who is in a position to participate in a decision-making process or gain inside information with regard to these activities.

C. **APPEARANCE OF A CONFLICT OF INTEREST** – Grantees must also make every effort to avoid the appearance of favoritism in the eligibility determination process. In those cases where the applicant is otherwise eligible, but there exists the appearance of a conflict of interest or the Appearance of favoritism, the Grantee must complete HO-4A or equivalent in THDA's GMS system (Determination of a Conflict of Interest). If the answer to any of the four questions on the HO-4A form is (Yes) the grantee must submit the HO-4A form and written documentation to THDA that the following procedures have been observed:

1. The Grantee must publish an announcement in the local newspaper concerning the potential for a conflict of interest and request citizen comments.

2. The Grantee's attorney must render an opinion as to whether or not a conflict of interest exists and that no state or local laws will be violated should the applicant receive HOME assistance.

3. The Grantee's elected body must pass a resolution approving the applicant.

7. APPLICANT ELIGIBILITY

A. **APPLICANT ELIGIBILITY CRITERIA:** The following criteria must be satisfied by all applicants in order to become eligible for a rehabilitation grant:

1. The applicant must be low income as defined by current published HOME Income Limit requirements as adjusted for household size, i.e. below 80% of area median income.

2. The applicant must have been the resident of the property to be rehabilitated for a period of not less than one year and must occupy the property as their principle residence.

3. The applicant's ownership must be in the form of:

   a. Stick built or qualified modular housing;

      - fee simple title; or
      - a 99-year leasehold; or
      - A life estate. The person with the life estate must have the right to live in the housing for the remainder of his or her life and not pay rent, must be low income, and must occupy the housing as his or her principal residence; or
      - Inherited property with multiple owners not all residing in the housing. The owner-occupant must be low income, must occupy the house as his or her principal residence, and must pay all the costs associated with ownership and maintenance of the housing.

   b. Manufactured Housing;

      - A certificate of title for the manufactured home to be rehabilitated or reconstructed free of any encumbrances; and
      - Fee simple title for the lot of land where the mobile home is located.

4. The title must not have any restrictions or encumbrances that would unduly restrict the good and marketable nature of the ownership interest.

5. The applicant must voluntarily apply for assistance.

6. The applicant is encouraged to obtain or maintain a homeowner's insurance policy appropriate for the type and value of the home and adequate to cover the

rehabilitated value of the home to be rehabilitated or reconstructed.

a. In the event there is no Homeowners policy with an appropriate construction rider in effect during the time of rehabilitation or reconstruction of the property the Homeowner or General Contractor must obtain a builders risk (or other acceptable risk policy assigning the grantee as an additional insured) for a minimum of the amount needed to cover the full cost of the rehabilitation or reconstruction. This policy must be in effect prior to the beginning of construction and remain in effect until the certificate of occupancy or equivalent has bene delivered to the Grantee.

- If the Builders Risk Policy is obtained by the homeowner for the purpose of complying with the HOME grant the full cost of the policy will be an eligible soft cost billable to the grant. The eligible costs are limited to the period of construction of the project.

8. INCOME ELIGIBILITY

A. ANNUAL INCOME (GROSS INCOME) - The State's HOME program uses the income definitions of the Section 8 program to determine the annual income (gross income) used to classify a *household* for purposes of eligibility. Annual income means all amounts, monetary or not, which:

1. Go to, or on behalf of, the family head or spouse (even if temporarily absent) or to any other family member;

2. Are anticipated to be received from a source outside the family during the 12-month period following admission or annual reexamination effective date. In other words, it is the household's *future* or *expected* ability to pay rather than its past earnings that is used to determine program eligibility. If it is not feasible to anticipate a level of income over a 12-month period, the income anticipated for a shorter period may be annualized, subject to a redetermination at the end of the shorter period; and

3. Which are not specifically excluded in paragraph 6.8 (Income Exclusions) below.

4. Annual income also means amounts derived (during the 12-month period) from assets to which any member of the family has access.

5. MONTHLY GROSS INCOME – Monthly gross income is Annual Gross Income divided by 12 months.

B. ASSETS - In general terms, an asset is a cash or noncash item that can be converted to cash. There is no asset limitation for participation in the HOME program. Income from

assets is, however, recognized as part of Annual Gross Income. Assets have both a market value and a cash value.

1. MARKET VALUE - The market value of an asset is simply its dollar value on the open market. For example, a stock's market value is the price quoted on a stock exchange on a particular day, and a property's market value is the amount it would sell for on the open market. This may be determined by comparing the property with similar, recently sold properties.

2. CASH VALUE - The case value of an asset is the market value less reasonable expenses required to convert the asset to cash, including:

    a. Penalties or fees for converting financial holding. Any penalties, fees, or transaction charges levied when an asset is converted to cash are deducted from the market value to determine its cash value (e.g., penalties charged for premature withdrawal of a certificate of deposit, the transaction fee for converting mutual funds, or broker fees for converting stocks to cash); and/or

    b. Costs for selling real property. Settlement costs, real estate transaction fees, payment of mortgages/liens against the property, and any legal fees associated with the sale of real property are deducted from the market value to determine equity in the real estate.

    c. Under Section 8 rules, only the cash value (rather than market value) of an item is counted as an asset.

3. INCOME FROM ASSETS - The income counted is the actual income generated by the asset (e.g., interest on a savings or checking account.) The income is counted even if the household elects not to receive it. For example, although a household may elect to reinvest the interest of dividends from an asset, the interest or dividends is still counted as income.

    a. The income from assets included in Annual Gross Income is the income that is anticipated to be received during the coming 12 months.

        - To obtain the anticipated interest on a savings account, the current account balance can be multiplied by the current interest rate applicable to the account; or if the value of the account is not anticipated to change in the near future and interest rates have been stable, a copy of the IRS 1099 form showing past interest earned can be used.

        - Checking account balances (as well as savings account balances) are considered an asset. This is a recognition that some households keep assets in their checking accounts, and is not intended to count

monthly income as an asset. Grantees should use the average monthly balance over a 6-month period as the cash value of the checking account.

b. When an Asset Produces Little or No Income:

- If the family's assets are $5,000 or less, actual income from assets (e.g., interest on checking account) is not counted as annual income. For example, if a family has $600 in a non-interest bearing checking account, no actual income would be counted because the family has no actual income from assets and the total amount of all assets is less than $5,000.

c. If the family's assets are greater than $5,000, income from assets is computed as the greater of:

- actual income from assets, or

- calculate income from assets based on a passbook rate applied to the cash value of all assets. For example, if a family has $3,000 in a non-interest bearing checking account and $5,500 in an interest-bearing savings account, the two amounts are added together. Use the standard passbook rate to determine the annual income from assets for this family.

d. Applicants who dispose of assets for less than fair market value (i.e., value on the open market in an "arm's length" transaction) have, in essence, voluntarily reduced their ability to afford housing. Section 8 rules require, therefore, that any asset disposed of for less than fair market value during the 2 years preceding the income determination be counted as if the household still owned the asset.

e. The value to be included as an asset is the difference between the cash value of the asset and the amount that was actually received (if any) in the disposition of the asset (less any fees associated with disposal of property, such as a brokerage fee).

f. Each applicant must certify whether an asset has been disposed of for less than fair market value. Assets disposed of for less than fair market value as a result of foreclosure, bankruptcy, divorce or separation is not included in this calculation.

g. These procedures are followed to eliminate the need for assets limitation and to penalize people who give away assets for the purpose of receiving assistance or paying a lower rent.

4. ASSETS INCLUDE:

a. Amounts in savings accounts and six month average balance for checking accounts.

b. Stocks, bonds, savings certificates, money market funds and other investment accounts.

c. Equity in real property or other capital investments. Equity is the estimated current market value of the asset less the unpaid balance on all loans secured by the asset and reasonable costs (such as broker fees) that would be incurred in selling the asset. *DO NOT INCLUDE EQUITY OF PRINCIPAL RESIDENCE AS AN ASSET FOR HOMEOWNER REHABILITATION PROGRAMS.*

d. The cash value of trusts that are available to the household.

e. IRA, Keogh and similar retirement savings accounts, even though withdrawal would result in penalty.

- The "cash value" of an asset is the market value less reasonable expenses that would be incurred in selling or converting the asset to cash, such as the following:
    - Penalties for premature withdrawal;
    - Broker and legal fees; and
    - Settlement costs for real estate transactions
- The current value of the asset (the value of the 401K or other Individual retirement account minus any penalty (usually 10% to 15%) they would incur for drawing early from it) at the time of verification and multiple that by the passbook.
    - NOTE: unrealized gains ARE included as part of the current asset value but are NOT themselves considered income.

f. Contributions to company retirement/pension funds that can be withdrawn without retiring or terminating employment.

g. Assets which, although owned by more than one person, allow unrestricted access by the applicant.

h. Lump sum receipts such as inheritances, capital gains, lottery winnings,

insurance settlements, and other claims.

i. Personal property held as an investment such as gems, jewelry, coin collections, antique cars, etc.

j. Cash value of life insurance policies.

k. Assets disposed of for less than fair market value during two years preceding certification or recertification.

- ASSETS DO NOT INCLUDE:
- Necessary personal property, except as noted under paragraph 6.5(9) (Assets Include) above
- Interest in Indian Trust lands.
- Assets that are part of an active business or farming operation.
- NOTE: Rental Properties are considered personal assets held as an investment rather than business assets unless real estate is the applicant/tenant's main occupation.
- Assets not accessible to the family which provide no income to the family.
- Vehicles especially equipped for the handicapped.
- Equity in owner-occupied cooperatives and manufactured homes in which the family lives.

B. INCOME INCLUSIONS - The following are used to determine the annual income (gross income) of an applicant's household for purposes of eligibility:

1. The full amount, before any payroll deductions, of wages and salaries, overtime pay, commissions, fees, tips and bonuses, and other compensation for personal services;

2. The net income for operation of a business or profession including rental property. Expenditures for business expansion or amortization of capital indebtedness shall not be used as deductions in determining net income. An allowance for depreciation of assets used in a business or profession may be deducted, based on straight line depreciation, as provided in Internal Revenue Service regulations. Any withdrawal of cash or assets from the operation of a business or profession will be included in income, except to the extent the withdrawal is reimbursement of cash or assets invested in the operation by the family.

3. Interest, dividends, and other net income of any kind from real or personal property. Expenditures for amortization of capital indebtedness shall not be used as a deduction in determining net income. An allowance for depreciation is permitted only as authorized in paragraph (2) above. Any withdrawal of cash or assets from an investment will be included in income, except to the extent the withdrawal is reimbursement of cash or assets invested by the Family. Where the family has net family assets in excess of $5,000, Annual Income shall include the greater of the actual income derived from net family assets or a percentage of the value of such Assets based on the current passbook saving rate, as determined by HUD.

4. The full amount of periodic payments received from Social Security, annuities, insurance policies, retirement funds, pensions, disability or death benefits and other similar types of periodic receipts, including a lump-sum amount or prospective monthly amounts for the delayed start of a periodic amount (except Supplemental Security Income (SSI) or Social Security).

5. Payments in lieu of earnings, such an unemployment, workers compensation and severance pay (but see paragraph (3) under Income Exclusions).

6. Welfare Assistance. If the Welfare Assistance payment includes an amount specifically designated for shelter and utilities that is subject to adjustment by the welfare assistance agency in accordance with the actual cost of shelter and utilities, the amount of welfare assistance income to be included as income shall consist of:

   a. The amount of the allowance or grant exclusive of the amount specifically designated for shelter or utilities; plus

   b. The maximum amount that the welfare assistance agency could in fact allow the family for shelter and utilities. If the family's welfare assistance is ratably reduced from the standard of need by applying a percentage, the amount calculated under this paragraph shall be the amount resulting from one application of the percentage.

7. Periodic and determinable allowance, such as alimony and child support payments, and regular contributions or gifts received from persons not residing in the dwelling;

8. All regular pay, special pay and allowances of a member of the Armed Forces. (See paragraph (8) under Income Exclusions).

C. INCOME EXCLUSIONS - The following are excluded from a household's income for purposes of determining eligibility:

1. Income from employment of children (including foster children) under the age of 18 years;

2. Payments received for the care of foster children or foster adults (usually individuals with disabilities, unrelated to the tenant family), who are unable to live alone);

3. Lump-sum additions to family assets, such as inheritances, insurance payments (including payments under health and accident insurance and worker's compensation), capital gains and settlement for personal or property losses (except for payments in lieu of earnings - see paragraph (5) of Income Inclusions);

4. Amounts received by the family that are specifically for, or in reimbursement of, the cost of medical expenses for any family member;

5. Income of a live-in aide;

6. Certain increases in income of a disabled member of the family residing in HOME assisted housing or receiving HOME tenant-based rental assistance (see 6.12 (7) under Determining Whose Income to Count).

7. The full amount of student financial assistance paid directly to the student or to the educational institution;

8. The special pay to a family member serving in the Armed Forces who is exposed to hostile fire;

9. Temporary, nonrecurring or sporadic income (including gifts);

10. Reparation payments paid by a foreign government pursuant to claims filed under the laws of that government by persons who were persecuted during the Nazi era;

11. Earnings in excess of $480 for each full-time student 18 years old or older (excluding the head of household and spouse);

12. Adoption assistance payments in excess of $480 per adopted child;

13. For public housing only, the earnings and benefits to any family member resulting from participation in a program provided employment training and supportive services in accordance with the Family Support Act of 1988, Section 22 of the 1937 Act, or any comparable federal, state, or local law during the exclusion period.

14. Deferred periodic payments of SSI and Social Security benefits that are received in a lump sum amount or in prospective monthly amounts.

15. Amounts received by the family in the form of refunds or rebates under state or local law from property taxes paid on a dwelling unit.

16. Amounts paid by a state agency to a family with a member who has a developmental disability and is living at home to offset the cost of services and equipment needed to keep this developmentally disabled family member at home.

17. Amounts specifically excluded by any other federal statute from consideration as income for purposes of determining eligibility or benefits under a category of assistance programs that includes assistance under any program to which the exclusions apply.

    a. The value of the allotment provided to an eligible household under the Food Stamp Act of 1977;

    b. Payments to volunteers under the Domestic Volunteer Service Act of 1973 (employment through VISTA; Retired Senior Volunteer Program, Foster Grandparents, Program, youthful offenders incarceration alternatives, senior companions);

    c. Payments received under the Alaska Native Claims Settlement Act (43 U.S.C. 1626 (a));

    d. Income derived from certain sub-marginal land of the United States that is held in trust for certain Indian tribes (25 U.S.C. 259e);

    e. Payments or allowances made under the Department of Health and Human Services' Low-Income Home Energy Assistance Program (42 U.S.C. 8624(f));

    f. Payments received under programs funded in whole or in part under the Job Training Partnership Act;

    g. Income derived from the disposition of funds of the Grand River Band of Ottawa Indians;

    h. The first $2,000 of per capita shares received from judgement funds awarded by the Indian Claims Commissioner or the Court of Claims (25 U.S.C. 1407-1408) or from funds held in trust for an Indian tribe by the Secretary of Interior (25 U.S.C. 117);

    I. Amounts of scholarships funded under Title IV of the Higher Education Act of 1965 including awards under the Federal work-study program or under the Bureau of Indian Affairs student assistance programs (20 U.S.C. 1087uu);

    j. Payments received from programs funded under Title V of the Older Americans Act of 1965 (42 U.S.C. 3056(f);

k. Any earned income tax credit refund payments received on or after January 1, 1991, including advanced earned income credit payments;

l. Payments received after January 1, 1989 from the Agent Orange Settlement Fund or any other funds established pursuant to the settlement in the In Re Agent Orange product liability litigation MDL No. 381 (E.D.N.Y.);

m. The value of any child care provided or arranged (or any amount received as payment for such care or reimbursement for costs incurred for such care) under the Child Care and Development Block Grant Act of 1990 (42 U.S.C. 9858q);

n. Payments received under the Main Indian Claims Settlement Act of 1980.

D. **INCOME EXCLUSIONS** – The following are excluded from a household's income for purposes of determining eligibility:

1. Income from employment of children (including foster children) under the age of 18 years;

2. Payments received for the care of foster children or foster adults (usually individuals with disabilities, unrelated to the tenant family), who are unable to live alone);

3. Lump-sum additions to family assets, such as inheritances, insurance payments (including payments under health and accident insurance and worker's compensation), capital gains and settlement for personal or property losses (except for payments in lieu of earnings - see paragraph (5) of Income Inclusions);

4. Amounts received by the family that are specifically for, or in reimbursement of, the cost of medical expenses for any family member;

5. For homeowner rehabilitation projects, the date assistance is provided is the date of the rehabilitation contract.

6. For homeownership programs, the income eligibility of the families is timed as follows:

7. In the case of a contract to purchase existing housing, it is the date of the purchase;

8. In the case of a lease-purchase agreement for existing housing or for housing to be constructed, it is the date the lease-purchase agreement is signed; and

9. In the case of a contract to purchase housing to be constructed, it is the date the contract is signed.

E. **INCOME VERIFICATION** – Grantees must verify and retain documentation of two (2) months of income information for each person in the household to determine a household's income. Under the Section 8 Program, there are three forms of verification which are acceptable: third-party, review of documents, and applicant certification.

1. THIRD-PARTY VERIFICATION - Under this form of verification, a third party (e.g., employer, Social Security Administration, or public assistance agency) is contacted to provide information. Although written requests and responses are generally preferred, conversations with a third party are acceptable if documented through a memorandum to the file that notes the contact person and date of the call.

    a. To conduct third party verifications, a Grantee must obtain a written release from the household that authorizes the third party to release required information.

    b. Third-party verifications are helpful because they provide independent verification of information and permit Grantees to determine if any changes to current circumstances are anticipated. Some third-party providers may, however, be unwilling or unable to provide the needed information in a timely manner.

2. REVIEW OF DOCUMENTS - Documents provided by the applicant (such as pay stubs, IRS returns, etc.) may be most appropriate for certain types of income and can be used as an alternative to third-party verifications. Copies of documents should be retained in project files.

    Grantees should be aware that although easier to obtain than third-party verifications, a review of documents often does not provide needed information. For instance, a pay stub may not provide sufficient information about average number of hours worked, overtime, tips and bonuses.

3. APPLICANT CERIFICATION - When no other form of verification is possible, a certification by the applicant may be used. For example, it may be necessary to use an applicant certification for an applicant whose income comes from "odd jobs" paid for in cash.

    Applicant certification is the least reliable form of verification and may be subject to abuse. In some cases, the applicant certification can be supplemented by looking at the applicant's past history. The Grantee can review the previous year's income tax return to determine if the current year's income is consistent with activity for the previous year.

F. **CALCULATION METHODOLOGIES** – Grantees must establish methodologies that treat all households consistently and avoid confusion.

1. It is important to understand the basis on which applicants are paid (hourly, weekly or monthly, and with or without overtime). An applicant who is paid "twice a month" may actually be paid either twice a month (24 time a year) or every two weeks (26 times a year).

2. It is important to clarify whether overtime is sporadic or a predictable component of an applicant's income.

3. Annual salaries are counted as Annual Income regardless of the payment method. For instance a teacher receives an annual salary whether paid on a 9 or 12- month period.

G. **DETERMINING WHOSE INCOME TO COUNT** - Knowing whose income to count is as important as knowing which income to count. Under the Section 8 definition of income, the following income *is not counted:*

1. INCOME OF LIVE-IN AIDES - If a household includes a paid live-in aide (whether paid by the family or social service program), the income of the live-in aide, regardless of its source, is not counted. (Except under unusual circumstances, a related person can never be considered a live-in aide).

2. INCOME ATTRIBUTABLE TO THE CARE OF FOSTER CHILDREN - Foster children are not counted as family members when determining family size to compare with the Income Limits. Thus, the income a household receives for the care of foster children is not included; and

3. EARNED INCOME OF MINORS - Earned income of minors (age 18 and under) is not counted. However, unearned income attributable to a minor (e.g., child support, AFDC payments, and other benefits paid on behalf of a minor) is counted.

4. TEMPORARILY ABSENT FAMILY MEMBERS - The income of temporarily absent family members is counted in Annual Income - regardless of the amount the absent family member contributes to the household. For example, a construction worker earns $600/week at a temporary job on the other side of the State. He keeps $200/week for expenses and sends $400/week home to his family. The entire $600/week is counted in the family's income;

5. ADULT STUDENTS LIVING AWAY FROM HOME - If the adult student is counted as a member of the household in determining the Income Limit used for eligibility of the family, the student's income must be counted in the family's income. Note, however, that the $480 limit does not apply to a student who is head of household or spouse (their full income must be counted); and

6. PERMANENTLY ABSENT FAMILY MEMBER - If a family member is permanently absent from the household (e.g., a spouse who is in a nursing home), the head of the household has the choice of either counting that person as a member

of the household, and including income attributable to that person as household income, or specifying that the person is no longer a member of the household.

7. PERSONS WITH DISABILITIES – During the annual recertification of a family's income, increases in the income of a disabled member of qualified families residing in HOME assisted housing or receiving HOME tenant-based rental assistance is excluded. 24 CFR 5.61(a) outlines the eligible increases in income. These exclusions from annual income are of limited duration. The full amount of increase to an eligible family's annual income is excluded for the cumulative 12-month period beginning on the date the disabled family member is first employed or the family first experiences an increase in annual income attributable to the employment. During the second cumulative 12-month period, 50 percent of the increase in income is excluded. The disallowance of increased income of an individual family member who is a person with disabilities is limited to a lifetime 48-month period.

9. ELIGIBILITY REQUIREMENTS OF PROPERTY TO BE REHABILITATED

A. DEFINITIONS - The following are definitions of the various terms used with respect to eligibility requirements of property to be rehabilitated.

1. DWELLING UNIT – A single unit providing complete independent living facilities for one or more persons, including permanent provisions for living, sleeping, eating, cooking and sanitation.

2. SINGLE FAMILY – A housing unit consisting of living, sleeping, bathing, and food preparation designed for single-family use, although more than one family may be residing therein, if every occupant has access to all areas within the building envelope.

3. SUBSTANDARD – A housing unit failing to meet all applicable codes, rehabilitation standards ordinances, and zoning ordinances as set forth by the Community, UPCS as defined by HUD, or as defined by the HOME application.

B. ELIGIBILITY CRITERIA

1. The minimum HOME expenditure per unit must exceed $1,000.

2. The maximum HOME expenditure may not exceed the current published maximum subsidy limit as established and published by HUD for the HOME program at the time the agreement with grantee is entered.

3. The dwelling must be located within the designated area as outlined in the

application.

4. The dwelling unit must be classified as substandard, based on written, detailed inspection report by the THDA approved Rehab Coordinator.

5. The dwelling unit preferably should not lie within a 100-year floodplain. In the event a dwelling is approved that is within the 100-year floodplain, the floodplain must be mitigated by an official flood map revision removing it from the 100 year floodplain or all occupiable spaces including garage and all support systems must be raised a minimum of 12" above the published base flood elevation, and flood insurance must be obtained and/or maintain throughout the compliance period.

10. RATING SYSTEM FOR RANKING OF APPLICANTS

A. The awarding of rehabilitation grants and reconstruction grants to eligible applicants will be based on a priority list, according to which households are in greatest need for housing assistance. Houses will be rehabilitated or reconstructed in descending order, the household with most need first, the next household second, and so on until the funds are expended.

B. The rating system is based on points. The most deprived households will have the highest number of points. Information for determination of points is taken from the application (HO-3) submitted by the homeowner. Each application shall be rated according to:

1. INCOME/FAMILY SIZE

FAMILY SIZE	80% INCOME LIMIT[1]
1	$ 45,150
2	$ 51,600
3	$ 58,050
4	$ 64,500
5	$ 69,700
6	$ 74,850
7	$ 80,000
8	$ 85,150

[1]*Washington County, TN – HUD/THDA Annual Income Limit Figures effective 6/1/2026*

If the income based on family size is less than the stated figure, the household will receive extra points.

If 80% to 99% less Add 70 points

If 60% to 79% less	Add 60 points
If 40% to 59% less	Add 50 points
If 39% or less	Add 20 points

2. NUMBER IN HOUSEHOLD

1 Person Household.....5 points

2 Person Household.....10 points

3 Person Household.....20 points

4 Person Household.....25 points

5 Person Household.....30 points

6 Person Household.....35 points

7 Person Household.....40 points

8 Person Household.....45 points

3. NUMBER OF ELDERLY - 10 points per person

For each household member at least 62 years old at time of application

4. NUMBER OF HANDICAPPED OR DISABLED - 10 points per person

Household members receiving disability benefits from Social Security, a pension program, life insurance program, or a total or partial physical impairment which renders the person unable to work. Where there exists reasonable question, a doctor's certification will be used.

5. HEAD OF HOUSEHOLD - 10 points per household

This is a single head of household (male or female) with children under 18, or a dependent with severe developmental disabilities or severe dementia. This does not apply to a widow/widower living alone.

6. NUMBER OF PERSONS 18 OR YOUNGER - 10 points per person

7. CONDITION OF THE DWELLING STRUCTURE

Standard No points

- A standard dwelling is a home with very few or no cosmetic flaws. No structural or major systems that are damaged, deteriorated or non-functioning and a minimum of one or more code deficient items.

Substandard Dwelling 15 to 29 Points

- A substandard dwelling is a home with a few cosmetic flaws, no structural flaws, and 1 or more major systems that are deteriorated or not functioning properly with a minimum of 1 or more code deficient items.

Dilapidated Structure 30 to 50 points

- A Dilapidated Structure is a home with multiple cosmetic flaws, some structural flaws, but functioning and has multiple major systems that are non-functioning as designed with multiple code deficient items.

Life Threatening 50 Points

- A Life Threatening Structure is a home with multiple cosmetic flaws, structural flaws caused by deterioration, rotting, or wood destroying insects. There are multiple major systems that do not work, causing an unsafe structure for life, and health, such as no water, sewer or electric systems. This home could collapse or be destroyed by a major event of weather or man-made activity such as fire and is likely qualified for condemnation.

11. TERMS, CONDITIONS AND CONSIDERATIONS FOR GRANTS

A. DETERMINATION OF THE AMOUNT OF THE GRANT - The amount of a rehabilitation or reconstruction grant that an applicant may receive will not exceed:

1. The actual and approved cost of the repairs and improvements necessary to make the dwelling conform to the housing standards adopted by the Grantee and THDA.

2. The amount and structure of the grant must be consistent with the application submitted to THDA.

3. When the applicant is furnishing supplementary funds from other sources, evidence that actual funds are available will consist of verifications and documentation by the Grantee that the applicant has deposited the required amount in the appropriate escrow account. Such deposit must be made before the grant application and any construction work can begin.

B. STRUCTURE OF FINANCIAL ASSISTANCE - HOME funds are used to make forgivable grants to property owners to cover the full cost of needed rehabilitation or reconstruction work.

1. To prevent homeowners from simply selling the property and profiting from the

HOME funded improvements, the owners must repay the program if they sell the property within the compliance period. Part of the owner's obligations is forgiven each year they live in the rehabilitated unit.

2. Repayment of the REHABILITATION grant over a five year affordability period shall be based on a twenty percent (20%) reduction of the amount to be repaid per full year with amounts of less than one year being prorated by days used, according to the following schedule:

Year One	100%	Repayment
After one year	80%	Repayment
After two years	60%	Repayment
After three years	40%	Repayment
After four years	20%	Repayment
During Year five	0%	Repayment

3. Repayment of the RECONSTRUCTION grant over a fifteen year affordability period shall be based on a six and 67/100 (6.67%) reduction of the amount to be repaid per full year with amounts of less than one year being prorated by days used, according to the following schedule:

Year One	100%	Repayment
Year Two	93.3%	Repayment
Year Three	83.63%	Repayment
Year Four	79.96%	Repayment
Year Five	73.29%	Repayment
Year Six	66.62%	Repayment
Year Seven	59.95%	Repayment
Year Eight	53.28%	Repayment
Year Nine	46.61%	Repayment
Year Ten	39.94%	Repayment
Year Eleven	33.27%	Repayment
Year Twelve	26.60%	Repayment
Year Thirteen	19.93%	Repayment
Year Fourteen	13.26%	Repayment
After Fourteen (14) years	6.59%	Repayment
During Year Fifteen	Prorated Balance	Repayment

4. The property owner must sign a Grant Agreement, Grant Note and a Deed of Trust.

The Deed of Trust secures the Grant Note by placing a lien against the property and is activated if the owner attempts to sell within the compliance period.

a. If ownership of the property is in the form of a life estate, all owners of the property as well as the person with the life estate must sign the Grant Note and the Deed of Trust.

b. If the property has been inherited by multiple owners not of whom reside in the property, all of the owners must sign the Grant Note and Deed of Trust.

c. Grantees and administrators should consult their agency or community general counsel if there are questions.

5. In case of death, THDA does not require repayment as long as the ownership of the property passes to the heirs. The heirs may occupy the unit, rent it or let it set empty without triggering the repayment clause. However if the heirs sell the property, or if the property is sold with monetary gain by any actions of a court to settle outstanding claims or settle the estate, the grant must be repaid to THDA, less any forgivable portion.

C. SUBORDINATION POLICY

When a homeowner requests that the Town subordinate to a new amount due to the refinancing of their mortgage, the Town may subordinate if:

1. The reason for refinancing is to:

   a. Make home improvements (upgrade the condition of the home).

   b. Improve the homeowner's rate of interest by at least one percent.

   c. Change terms from a variable interest rate to a reasonable fixed rate.

   d. Eliminate a balloon payment feature at the end of a specified number of years.

   e. Cash outs are not allowed except for in a. above.

2. The new appraisal on the home must exceed the amount of the new mortgage plus the amount of the Town's grant.

3. There will be a $150 fee imposed to the homeowner, due from refinancing proceeds.

4. Unless unusual circumstances exist, the Town will not subordinate more than once.

5. The financial institution will prepare the Subordination Agreement for the Town Mayor's signature, have it recorded and provide a copy to the Town's Program Administrator.

6. The financial institution will provide the Town's Program Administrator with a copy of the new appraisal and the Settlement Statement.

7. The Town's Program Administrator shall be responsible for administering these Subordination Policies. Any matters that fall outside the parameters of this policy shall be decided by the Town Mayor.

D. OTHER GRANT CONDITIONS – Specific terms and conditions are incorporated in the grant application and the contract documents. The applicant agrees to:

1. Allow inspection by the Grantee and/or THDA of the property whenever the Grantee and/or THDA determines that such inspection is necessary.

2. Furnish complete, truthful and proper information as needed to determine eligibility for receipt of grant money.

3. Permit the contractor to use, at no cost, reasonable existing utilities such as gas, water and electricity which are necessary to the performance and completion of the work.

4. Cooperate fully with the Grantee and the contractor to insure that the rehabilitation work will be carried out in a timely manner. Provide a safe, secure, and non-hostile environment.

12. ELIGIBLE REHABILITATION ACTIVITIES

A. INTRODUCTION - A rehabilitation grant may be made only to cover the cost of rehabilitation necessary to make a dwelling unit conform to the UPCS and applicable code adopted by the jurisdiction in which the property is located and consistent with the application submitted to THDA.

1. REHABILITATION: The maximum allowable HOME funds per Homeowner Rehabilitation unit are capped by the HOME subsidy limits, which are established by HUD and cannot be exceeded.

2. All units built prior to 1978 require a lead-based paint (LBP) inspection. If hazards are identified, a risk assessment by a qualified risk assessor is required. If the risk assessment of a pre-1978 unit discloses no lead, then the cap for rehabilitation costs

is capped by the HOME subsidy limit.

3. If the risk assessment for a pre-1978 unit reveals the presence of lead-based paint and the estimated rehabilitation costs are less than $25,000, interim control/lead safe-work practices will apply and the maximum HOME subsidy for rehabilitation hard costs is limited to $25,000.

4. If the risk assessment for a pre-1978 unit reveals the presence of lead-based paint and the estimated rehabilitation costs exceed $25,000, then abatement using a qualified abatement contractor and will be required to provide assistance up to the HOME subsidy limits.

5. Manufactured units are eligible for HOME-funded rehabilitation including reconstruction.

B. RECONSTRUCTION HOUSING – Prior to authorizing new dwellings under the "Reconstruction" provisions of the HOME program, the Grantee must determine if reconstruction is the more cost effective use of HOME funds. The offer by the Grantee to reconstruct a home is a voluntary offer.

1. When reconstruction is recommended, a completed HO-7 or entry of equivalent information in THDA's GMS management system, along with required supporting documentation and photographs, must be submitted to THDA for review. If THDA concurs with the determination, written permission to proceed will be provided.

C. REPLACEMENT HOME GUIDELINES – The intent of a reconstruction activity is to provide assistance to homeowners who might not otherwise be helped due to the prohibitive cost of rehabilitating their existing home. A replacement home, if deemed the most cost-effective solution to the housing deficiencies, shall be prescribed by the grantee.

1. Rehabilitation spending beyond seventy five percent of the pre-determined after Rehabilitation Value on an existing home is not authorized if a replacement home is refused by the homeowner without prior written approval. THDA may grant a waiver of this provision on a case by case basis where removal of the existing structure would cause undue emotional hardship to the homeowner, negatively impact the architectural character of the neighborhood or have a negative impact on the historic designation of the structure or neighborhood.

2. A replacement home does not necessarily have to meet the same requirements as the existing home in terms of square footage, number of bedrooms/bathrooms or other design/amenity considerations.

3. The replacement home must provide all permanent residents of the home with safe, decent and sanitary housing with the terms of the 2018 International Residential Code for One- and Two-Family Dwellings, and/or local codes, as applicable.

D. ELIGIBLE COSTS

1. EXISTING CODE VIOLATIONS - Costs which can be included in rehabilitation grants are the costs of correcting existing housing code violations which have been determined by a qualified project inspector and formalized in an individualized housing report.

2. INCIPIENT CODE VIOLATIONS - An incipient violation exists if at the time of inspection an element in the structure which, due to age, deterioration, wear, or normal usage will deteriorate within the life of the grant period and thus become code violation. Costs to correct these potential violations are eligible costs.

3. PERMITS AND FEES - Rehabilitation funds may be used to cover the cost of building permits and related fees required to carry out the proposed rehabilitation work. However, since the rehabilitation contract documents will require the contractor to pay them, these costs ordinarily would be included in the contract amount. Recording and filing fees are eligible costs.

4. EQUIPMENT - Rehabilitation funds may provide for the repair or purchase and installation of certain basic equipment necessary for the maintenance of the household in a safe, decent, sanitary condition, and in good repair. These include such items as a furnace, water heater, electrical and sanitary fixtures, kitchen range, refrigerator, dishwasher, cabinets and sinks. Purchase and installation is acceptable if there is no such equipment in the dwelling or if the existing equipment is unsafe, unsanitary or non-functional. There is a $1,000 maximum expenditure (including taxes and delivery) for a kitchen range, a $650 maximum expenditure (including taxes and delivery) for a dishwasher, a $1,000 maximum expenditure (including taxes and delivery) for a refrigerator. These appliances must be Energy-Star rated where available.

5. HANDICAPPED - Special alterations or costs related to making the dwelling more convenient or accessible for physically challenged persons are eligible costs. All work performed in these units must comply with all applicable codes as well as all Federal and State regulations.

6. LEAD-BASED PAINT - All costs associated with the reduction of lead-based paint hazards must comply with 24 CFR 92.355.

7. DEMOLITION OF EXISTING STRUCTURES AND UTILITY CONNECTIONS - All costs related to the demolition of existing structures and to provide utility connections are to comply with 24 CFR 92.206(a)(3). Demolition is only eligible if it is a part of a HOME reconstruction project or for the removal of an unsafe addition or out building, on the same lot, associated with either a HOME reconstruction or rehabilitation project.

9. EXTERIOR PAINTING - Exterior painting is an eligible cost when it is necessary to maintain weatherproof exterior on the dwelling.

9. GUTTERS - Gutters are an eligible cost when rehabilitating the exterior of a unit or when reconstructing a unit.

10. OTHER COSTS - Rehabilitation costs not specifically required by the housing rehabilitation standards found necessary to be decent, safe, sanitary, and in good repair for the general welfare of the occupants of the structure may be considered for eligibility, with prior consent of the Grantee's governing body and THDA, as well as any other cost as outlined in 24 CFR 92.206

E. INELIGIBLE COSTS -

1. Renovation of dilapidated out buildings.

2. Appliances, not specifically listed in eligible costs or required by code standards.

3. Materials, fixtures, equipment, or landscaping of type or quality that exceeds that customarily used in the locality for properties of the same general type as the property to be rehabilitated.

4. All items as outlined in CFR 92.214.

13. HOUSING REHABILITATION SPECIFICATIONS

A. INTRODUCTION - This section sets forth the responsibilities of the Grantee for determining the rehabilitation work necessary to bring a dwelling into conformance with the UPCS and applicable code adopted by the State, county or city and with the objective of the program as proposed in the application submitted to THDA. The Grantee will:

1. Inspect the property and prepare an inspection list noting UPCS and code deficiencies.

2. Conduct lead-based paint testing/risk assessment to identify lead-based paint hazards.

3. Conduct Termite Testing, except on houses that will be reconstructed, and identify any termite presence, damage or risk.

4. Consult with and advise the owner of the work to be done and the availability of a rehabilitation grant.

5. Prepare a work write-up and cost estimate as a basis for a rehabilitation grant and

for the bid process in contracting for the rehabilitation work and lead-paint hazard reduction activities.

B. PROPERTY REVIEWS - The THDA approved Rehab Coordinator must conduct: (1) an initial review of the property to determine the deficiencies that must be addressed, (2) a minimum of a 50% progress review to monitor construction progress and (3) a final review to certify that work is completed in accordance with the approved work write up and any applicable change orders. In addition, a final codes inspection must be conducted by a state certified residential building code official. A certificate of compliance by the local codes official or representative of the State Fire Marshal's Office must be submitted to THDA with the Rehab Coordinator's final property review.

C. WORK WRITE-UP AND COST ESTIMATE - The work write-up and cost estimate is a statement based on the initial inspection, termite inspection and lead-based paint testing/risk assessment. It itemizes separately all the rehabilitation work and the lead hazard reduction activities to be done on the dwelling and includes an estimate of the cost of each item. The cost estimate will be reasonable, reflect prevailing labor and material costs, and reflect a reasonable profit and overhead costs for the contractor. The work write-up and estimate must be reviewed and approved by THDA before presenting it to the homeowner/applicant.

1. DUAL-USE OF WORK WRITE-UP & COST ESTIMATE (HO-6A or HO-6B) – or equivalent in THDA's GMS system. The work write-up will be detailed and specific in style. Each item will be identified as correcting a UPCS and/or code violation, meeting a code requirement, reducing lead-based paint hazards, or as an eligible cost under the grant. This same work write-up with the cost estimate removed will serve as part of the scope of work and specifications for the construction bidding and contract documents.

2. ITEMIZING COSTS - Each item, definable feature of work and its estimated cost will be identified in the work write-up as either correcting a UPCS deficiency, meeting a code requirement, reducing lead-based paint hazards, or another eligible cost under the grant. This will be done on the work write-up by entering the cost estimates in a columnar arrangement.

3. OWNER PREFERENCE - A work write-up need not contain details that have no significant effect on cost. The term "to be selected by owner" may be used appropriately.

D. CONSULTATION WITH HOMEOWNER/APPLICANT - The Grantee will consult with the prospective applicant on the work write-up and cost estimate. The Grantee will advise the applicant that only work that is directed toward correcting a UPCS and code violation, meeting a code requirement or that is an eligible activity can be funded by the grant. The homeowner must understand that "cosmetic only improvements" are not eligible for funding. The final work write-up (without costs) will be used by contractors for determining their bids and incorporated into the rehabilitation contract documents

which the homeowner and contractor will sign. The homeowner should initial each page and sign the last page of the write-up.

E. CLEARLY WRITTEN SPECIFICATIONS - The work write-up will be written so that it provides a clear detailed understanding of the nature and scope of the work to be done and a basis for carefully determined bids and proposals from contractors. The homeowner shall have a clear understanding of the nature and scope of the work to be done and any limitations that may exist.

1. Each specification will show the nature and location of the work and the quantity and type of material required. The specifications are to comply with THDA's Minimum Design Standards for New Construction, Reconstruction & Rehabilitation of Single Family, Manufactured & Multifamily Housing Units.

2. The specifications will refer to manufacturers' brand names or association standards to identify quality of material and equipment and may make provision for acceptable substitutes of equal or greater value or quality and brand name requirements may be included in the "General Conditions and Specifications" and indicated by reference in the work write-up.

14. CONTRACTING FOR REHABILITATION WORK

A. INTRODUCTION - This section sets forth requirements and procedures with respect to the construction contracts for housing rehabilitation financed through a rehabilitation grant. Rehabilitation work will be undertaken only through a written contract between the contractor and the property owner receiving the grant.

1. FORM OF CONTRACT - The construction contract will consist of a single document signed by the contractor and the property owner, following approval of the grant application. It will contain a bid, the Grantee's General Conditions and Specification by reference, the work write-up which specifies the work to be done, and the existing UPCS and code violations.

2. USE OF ALTERNATES - The document prepared by the Grantee may contain alternates by which each bidder may increase or decrease the lump sum contract price, if the alternates are later accepted as part of the work to be performed.

3. PROCUREMENT OF BIDS - The Grantee will adhere to all federal, state and local procurement requirements including advertising openly and publicly for bids and encouraging minority and female owned firms to bid on its projects.

B. GENERAL CONDITIONS - The bid package will contain the following:

1. The address, time and date by which the bid should be submitted by the contractor.

2. A provision that the bid be accepted by the homeowner within a specified length of time.

3. A provision that the contractor start work within a specified length of time.

4. A statement concerning the acceptability of progress payments.

5. A provision that final payment on the contract amount will be made only after final inspection, acceptance of all work by the Grantee and the homeowner, and after the Grantee receives the contractor's final invoice release of liens and warranty, and claims for liens by the subcontractors, laborers and material suppliers for completed work or supplied materials.

6. Provisions that the contractor will be required to:

   a. Obtain and pay for all permits and licenses necessary for the completion and execution of the work and labor to be performed.

   b. Perform all work in conformance with UPCS and applicable codes, as well as lead-based paint regulations and requirements, whether or not covered by the specification and drawings for the work.

   c. Keep the premises clean and orderly during the course of the work and remove all debris at the completion of the work. Materials and equipment that have been removed and replaced as part of the work shall belong to the contractor, unless specifically stated otherwise within the work write-up.

   d. Not assign the contract without written consent of the Grantee and homeowner.

   e. Guarantee the work performed for a period of one year from the date of final acceptance of all work required by the contract. Furthermore, furnish the homeowner, in care of the Grantee, with all operations and maintenance manuals, manufacturers' and suppliers' written guarantees and warranties covering materials and equipment furnished under the contract.

   f. Include a statement as to whether the premises are to be either occupied or vacant during the course of construction work.

   g. A provision that the contractor may reasonably use existing utilities without payment during the course of the work.

C. INSURANCE

1. The Contractor shall carry or require that there be carried Workman's

Compensation Insurance for all his employees and those of his subcontractors engaged in work at the site in accordance with Tennessee State Workman's Compensation Laws.

2. The contractor shall carry or require that there be carried Manufacturer's and Contractor's Public Liability Insurance. This insurance will be in an amount not less than $100,000 for injuries including accidental death to any one person for one accident, and to protect the contractor and subcontractors against claims for injury or death of one or more persons because of accidents which may occur or result from operations under the contract. Such insurance shall cover the use of all equipment including but not limited to excavating machinery, trenching machines, cranes, hoists, rollers, concrete mixers, and motor vehicles in the construction of the rehabilitation embraced in their contract.

3. The contractor shall carry during the life of the contract Property Damage Insurance in an amount of not less than $100,000 to protect him and his subcontractors from claims for property damage which might arise from operations under their contract.

4. Before commencing work, the contractor shall submit evidence of coverage required to the Grantee. A certificate of insurance shall be presented as the evidence.

NOTE: The Grantee is advised to consult with its attorney to insure that the extent, limit and amount of contractor's insurance is consistent with the scope of the project and current State law.

D. WORK WRITE-UPS, SPECIFICATIONS AND DRAWINGS – The work write-up (Independent Cost Estimate) must include photographs of each deficiency to be addressed as well as all sides of the exterior of the house, crawl space and accessible attic space. The specifications, based on THDA's Design Standards and the applicable building code covering the specific rehabilitation work for each property to be rehabilitated will be prepared by the Grantee's qualified and approved Rehab Coordinator. The specifications will:

1. Clearly identify all code deficiencies and any lead-based paint hazard;

2. Specify work to correct those deficiencies or hazards;

3. Note any unusual features or limitations;

4. Include the Grantee's estimated cost for rehabilitation; and

5. Will be initialed on each page by the homeowner and signed on the signature page by the homeowner.

E. INELIGIBLE CONTRACTORS - The Grantee may determine a contractor ineligible to

bid on projects when:

1. The Contractor is listed on the Federal Debarred list; the grantee must check the contractor and all subcontractors' names against the Federal Excluded Parties List System (available at https:www.sam.gov/portal/public/SAM/). The Grantee will print out the system search results and place in file to document that the contractors and subcontractors are not on this list.

2. The Contractor is listed on the State of Tennessee list of Debarred Vendors. (available at: tn.gov/content/dam/tn/generalservices/documents/cpo/other/Debarred_Vendors.pdf)

3. There is documented proof that the contractor has not paid material suppliers;

4. There is documented proof that the contractor has not completed projects within the allotted time frame;

5. There exist complaints by homeowners about quality of work and performance.

6. There is documented proof that the contractor has not performed warranty work on previous contracts.

7. Conflict of interest exist between the contractor candidate and project participants, location, or any financial ties.

F. INVITATION TO CONTRACTORS FOR SUBMISSION OF QUALIFICATIONS -

1. The Grantee will announce the program and solicit for submission of qualifications and interest from licensed general contractors including minority and women owned firms at the beginning of the program and at least once each year thereafter.

    a. Solicitations for qualifications may be mailed, emailed, posted at locations such as city halls, county courthouses; plan rooms; professional building associations; architectural firms or other places likely to be observed by qualified contractors and/or posted on social media sites, advertised through traditional media and through word of mouth.

2. The Grantee will accept submission of qualifications from general contractors throughout the life of the program.

3. The Grantee will develop and maintain a list of qualified general contractors, including minority and women owned firms.

G. SOLICITATION OF BIDS FOR PROJECTS – Bid Solicitation must be a free, open competitive process. Every effort must be made to solicit minority and female businesses. The Grantee should **not** structure its procedures in order to keep business "in town". Absolute fairness must prevail in every aspect of the program, and any questions

concerning conflict, or apparent conflict of interest should be discussed with THDA.

1. **ADVERTISEMENT REQUIREMENTS** – The invitation to bid must be published in a newspaper of general circulation at least 14 days prior to the public bid opening. To avoid delays, a Grantee may wish to publish the invitation for bids in the newspaper of the closest metropolitan area to gain wider circulation and thereby increase chances of receiving at least 3 bids. The cost of publication is an administrative expense and not billable to the project.

2. The Grantee will also notify in writing and in a timely fashion all contractors on the Contractors List when bid packages are available.

3. The Grantee will document when and to whom invitations to bid are sent out and packages picked up.

H. BID SELECTION – A minimum of three (3) bids must be received. Bids will be opened on the date and time previously established. A bid tabulation form will be prepared. The Grantee will select the lowest qualified bid. THDA may require that the project be re-bid if there are not at least three (3) valid bids in response to the invitation for bids.

1. If the project is re-bid and 3 bids still are not obtained, contact THDA for an exception to the 3 bid requirement. THDA may consider your project as a sole source procurement and/or allow you to award the contract with less than 3 bidders. Written permission must be obtained from THDA before you may award a contract with less than three bids.

2. Should the Grantee/owner decide to select a bid other than the lowest qualified bid, the Grantee/owner should state the reasons/justification in writing. If the owner's justification is not acceptable, the owner will be required to finance any rehabilitation amount that exceeds the lowest qualified bid through his/her personal resources.

3. The Grantee will reject a bid in instances where the bid exceeds the cost estimate by a percentage determined by the Grantee in its policies and procedures, unless a review of the cost estimate demonstrates an error. If a low bid is under the cost estimate, a meeting will be arranged with the contractor to assure that his cost is within reason and will allow him to satisfactorily complete the job. The homeowner will be advised if no acceptable bids are received on their house and the project will be re-bid.

4. **REBID OR CHANGES IN SCOPE** – If all bids exceed the amount of the construction budget, Grantees may not negotiate solely with the low bidder. The project can be re-bid or changed in scope. If the scope of the project is changed, then each bidder must be given the opportunity to bid again. Bidders must be informed that they have the right to change their original unit prices as long as they conform to the revised bid specifications. Grantees must maintain documentation

to demonstrate that this process was followed.

5. **DEDUCTIBLE AND ADDITIVE ALTERNATES** – Bid specifications for construction projects may contain deductible alternates. By definition, a deductible alternate is a portion of the project that can be deleted to bring construction costs within the budget if all bids received exceed the funds available for construction. The deductible alternates must not change the scope of the project. Bid specifications for construction projects may also contain additive alternates.

6. **DISQUALIFIED CONTRACTORS** – The Grantee must disqualify a contractor from bidding on projects when the contractor is listed on HUD's Limited Denial of Participation and Voluntary Abstention List (the "Debarred List"). A Grantee may also disqualify a contractor from bidding on projects when:

   a. There is documented proof that the contractor has not paid material suppliers; or

   b. The contractor has not completed projects within the allotted time frame; or

   c. There exist substantial complaints by homeowners about quality of work and performance.

   d. There is documented proof that the contractor has not performed warranty work on previous contracts.

   e. Conflict of interest exist between the contractor candidate and project participants, location, or any financial ties.

   f. The Grantee will place an advertisement in a local newspaper or the nearest metropolitan newspaper advertising the availability of bid packages.

I. SELECTION OF A SUCCESSFUL BIDDER – The opening of the sealed bids must meet these conditions:

1. The opening must be open to the public.

2. The best value responsive and responsible bid will prevail. Bids that fall 15% under or 15% over the Grantee's cost estimate (written work write-up) may be rejected as not responsible bids.

3. There should be **at least three (3) competitive bids** by eligible contractors.

4. Minutes of the award and bid tabulations should be appropriately filed.

5. Questions concerning contractor eligibility shall be decided prior to opening bids.

6. The Grantee will verify with THDA that contractors are not debarred.

7. The Grantee may limit the number of bids awarded to any one contractor at any one bid letting to three (3).

J. AWARD OF THE CONSTRUCTION CONTRACT - The contract will become effective upon the signatures of the homeowner and contractor and with the Grantee's endorsement. The Grantee will distribute the executed contract documents as follows: original to Grantee, copy to homeowner, copy to contractor.

15. INSPECTION, CLOSE-OUT AND PAYMENT FOR REHABILITATION WORK

A. RESPONSIBILITY FOR MAKING INSPECTIONS - Inspection of construction will be performed by the Grantee or its designee as follows:

1. Compliance inspections will be made as often as necessary to assure that the work is being completed in accordance with the community's building, electrical, mechanical and plumbing codes, zoning regulations; and any other related State or local laws and ordinances.

2. Inspections will be made as often as necessary to assure that the work being performed is in accordance with the terms of the construction contract, conducting a minimum of three

3. Written notices of inspections (HO-17) or equivalent in THDA's GMS system shall be filed appropriately.

4. The Grantee's Rehab Coordinator will perform a minimum of 3 inspections throughout the project. An initial inspection, a progress inspection, and a final inspection will be conducted in accordance with THDA's Policy and Procedures and HUD 24 CFR 92.251 of the 2013 HOME Final rule. An agent of THDA will be selecting projects at random and performing Quality Assurance inspections is accordance with THDA's Policy and Procedures and HUD 24 CFR 92.251 of the 2013 HOME Final rule.

PROGRESS PAYMENTS - If progress payments are allowed by the Grantee, no more than four progress payments can be made including the final payment. Progress draws may be requested for the demolition of the structure, at 25% completion, 50% completion and at the finalization of the project. Requests for additional draws must be in writing, reasonable and approved in advance by THDA on a per project basis. The 50% payment must also have an approved progress review and certificate of passed rough-in inspections.

B. FINAL PAYMENTS

1. FINAL REVIEW - Upon completion of the rehabilitation work, a final inspection is conducted by the Grantee's authorized rehab coordinator. Any uncompleted work or work that is unsatisfactory is noted on a final "punch list" and sent to the Contractor in writing (HO-17 and HO-18) or equivalent in THDA's GMS system. When these items are completed, clearance testing for lead-based paint hazards is conducted on the unit. When the unit passes clearance testing, and a certificate of code compliance from a local codes official is issued, the project is complete.

2. CERTIFICATION - After the Grantee determines that the rehabilitation work has been fully and satisfactorily completed, and the unit has passed clearance testing, the Certification of Completion and Final Inspection form (FM-7) or submission of the same information into the THDA's GMS management system when applicable is prepared. The homeowner signs the Certification indicating that he/she accepts the rehabilitation work as meeting the terms and conditions of the contract. The contractor signs the Certification indicating that the work has been completed in accordance with the contract and that there are no unpaid claims for labor, materials, supplies, or equipment. The Rehab Coordinator signs the Certification indicating that work has been completed in accordance with the contract and authorizing final payment. PLEASE NOTE: Final payment will not be authorized without a signed Certificate of Code Compliance OR approval of rehabilitation by a local codes official or a state certified codes official.

3. NOTICE OF COMPLETION - The Contractor shall file a Notice of Completion with the Register of Deeds in the county where the work is performed and return a certified copy to the Grantee.

4. MAKING FINAL PAYMENT - When the final inspection determines that the work is completed in accordance with the contract and the homeowner has accepted the work, the Grantee will obtain from the contractor a release of liens, including all subcontractors and suppliers, and a copy of each warranty due the owner for the work. The Grantee will request final payment from THDA at that time.

5. If the homeowner refuses to sign the final acceptance, the Grantee may authorize full payment for those items which are undisputed and acceptable to all parties.

16. GRIEVANCE PROCEDURE

A. The Grievance Procedure shall be made a part of the contract between the homeowner and the contractor. Disputes between the homeowner, Grantee and contractor may arise from time to time during the life of the rehabilitation project. In those instances where a mutually satisfactory agreement cannot be reached between the parties, the grievance procedure will be followed.

1. The grievance by the homeowner or contractor is to be filed with the program administrator in writing.

2. The program administrator will meet with the homeowner/contractor and attempt to negotiate a solution.

3. Contact the THDA Community Programs Division at (615) 815-2030 should the program administrator fail to negotiate a solution.

B. GRIEVANCE PROCEDURE - If this fails, the program administrator will follow the grievance procedure as outline below:

1. All claims or disputes between the owner and contractor arising out of or related to the work shall be decided by arbitration in accordance with the current construction industry arbitration rules of the American Arbitration Association unless the parties mutually agree otherwise.

2. The owners and contractor shall submit all disputes or claims, regardless of the extent of the works progress, to the Town of Jonesborough, Tennessee unless the parties mutually agree otherwise.

3. Notice of the demand for arbitration shall be filed in writing with the other party to this rehabilitation agreement and shall be made within a reasonable time after the dispute has arisen.

4. The award rendered by the arbitrator shall be final, and judgement may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.

5. If the arbitrator's award is in a sum which is less than that which was offered in settlement by the contractor, the arbitrator may award costs and attorney fees in favor of the contractor. If the arbitrator's award is in a sum which is less than that which was offered in settlement by the owners, the arbitrator may award costs and attorney's fees in favor of the owner.

C. THE WRITTEN CONTRACT - The contract and the rehabilitation specifications, along with the initial inspection report, provide the basic documentation by which the relative merits of any dispute will be judged.

D. CONFLICT OF INTEREST OF PUBLIC OFFICIALS – No elected or appointed Federal, State or local official, member of the local governing body, or any other public official or employee who exercises any functions or responsibilities in conjunction with the administration of the housing rehabilitation shall have any interest, direct or indirect, in the proceeds or benefits of rehabilitation grant program. In those cases where the interest may not be direct or indirect, and the conflict of interest is only "apparent", the Grantee must contact THDA for clarification before proceeding. THDA will not routinely consider

requesting an exception to the conflict of interest provisions from HUD.

E. KICKBACKS AND DISCOUNTS – No member of the governing body of the Grantee or any Grantee employee shall receive kickbacks or discounts from either contractors or property owners in return for special favors in regard to housing rehabilitation.

RESOLUTION NO. 2026-25

A RESOLUTION APPROVING THE HOME PROGRAM POLICIES AND PROCEDURES FOR THE TOWN OF JONESBOROUGH 2026 HOME PROGRAM.

WHEREAS, the Town of Jonesborough, Tennessee has received funding from the HOME program, administered by the Tennessee Housing Development Agency (THDA), to provide housing rehabilitation for low and very low-income persons; and

WHEREAS, the Town of Jonesborough, Tennessee desires to provide housing rehabilitation services to these residents in an equitable and consistent manner; and

WHEREAS, the Board of Mayor and Aldermen understands that it must approve Program Policies and Procedures for this Grant to ensure equitable and consistent housing rehabilitation services; and

WHEREAS, it is in the best interest and welfare of the citizens and residents of the Town of Jonesborough, Tennessee, that the Town of Jonesborough, Tennessee adopt the "HOME Program Policies and Procedures for the Town of Jonesborough, Tennessee 2026 HOME Program".

NOW, THEREFORE, BE IT RESOLVED, by the Board of Mayor and Aldermen of the Town of Jonesborough, Tennessee, meeting in Regular Session on the 9th day of November 2026, with a lawful quorum of said Board being present and with a majority of said Board voting in the affirmative as follows:

1. That the Town of Jonesborough, Tennessee does hereby authorize and approve the document, "Program Policies and Procedures for the Town of Jonesborough 2026 HOME Program".

2. That the Board of Mayor and Aldermen of the Town of Jonesborough, Tennessee, does hereby further authorize the First Tennessee Development District to provide administrative services in the manner accorded with these policies.

3. This Resolution shall be effective from and after its adoption.

TOWN OF JONESBOROUGH, TENNESSEE

By: _____
KELLY WOLFE, MAYOR

ATTEST:

_____
JANET JENNINGS, TOWN RECORDER

TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION

DATE: November 9, 2026 **AGENDA ITEM #:** 8-C

SUBJECT: Employee Reimbursable Training/Equipment Agreements

Background:

The Town of Jonesborough invests significant resources in training employees in specialized positions such as Fire, Police, and Commercial Driver's License (CDL) operators. These training programs require substantial expenditures; as these costs continue to increase, it is important that the Town maintain current and enforceable training reimbursement agreements to protect taxpayer-funded investments. The current agreements need updating to reflect reimbursable expenses and to be uniform.

Updated training agreements serve several important purposes:

1. Protection of Public Funds
2. Employee Retention
3. Fairness and Accountability
4. Accurate Recovery of Current Training Costs
5. Consistency Across Departments

Updating agreements provides an opportunity to standardize reimbursement terms, repayment periods, and cost calculations across Fire, Police, and CDL programs. By recovering training costs when employees leave before fulfilling an agreed-upon service commitment, the Town protects its financial investment, promotes employee retention, and maintains the resources necessary to continue providing high-quality services to the citizens of Jonesborough.

In conclusion, the costs associated with any agreement above will be based on the “cost” at the time of registration for said program.

Recommendation:

Approve updates to the Reimbursable Training/Equipment Agreements as presented.

AGREEMENT FOR REIMBURSEMENT FOR COST OF TRAINING

I understand and agree that in consideration of my employment by the Town of Jonesborough in the Public Safety Department that I will reimburse the Town for all costs and expenses related to my training necessary to become a Public Safety Officer subject to the following terms and conditions:

(1) In the event I voluntarily resign from my employment or am terminated from the Town for violating Town policies during the three years after completion of the basic recruit training or the hire date for a certified Public Safety Officer. I agree to repay the costs and expenses outlined herein which are incurred by the Town of Jonesborough and the Public Safety Department on a prorated basis. For each month I am employed after completion of the basic recruit training or the hire date owed the Town will be reduced by 1/24.

(2) I understand and agree that the costs and expenses incurred by the Town and Public Safety Department for my training is $_____ and that I will repay this amount pursuant to the above referenced terms and conditions.

I understand that this Agreement does not constitute an employment contract. I understand that this Agreement does not grant me any rights or benefits from the Town of Jonesborough and the Public Safety Department. And does not require the Town to offer me a position as an employee or change the status of any probationary or orientation period. I understand that if I successfully complete the basic recruit academy training required to be certified that this Agreement does not alter or affect any other terms or conditions of my employment with the Town of Jonesborough.

I understand that if it becomes necessary to enforce this contract and judgement is entered against me, I will pay all costs and expenses incurred by the Town of Jonesborough including reasonable attorney fees.

The itemized list of costs of training attached to this agreement is incorporated by reference in this contract as if fully set out herein.

Signed this _____ day of _____, 20_____.

Signature_____

Print Name _____

Subscribed before me this _____ day of _____, 20_____.

_____ My Commission Expires: _____

Notary Public

Listed below are the costs for salaries, tuition and benefits related to training costs:

SALARY & BENEFITS

Tuition/food to Academy _____

Physical _____

Worksteps _____

Psychological Exam _____

Fire Academy Cost _____

Uniforms & Equipment _____

TOTAL $_____

I have read and understand the above-mentioned costs for my training and agree to the total listed.

_____ _____
PUBLIC SAFETY OFFICER DATE

_____ _____
CHIEF OF POLICE DATE

_____ _____
PUBLIC SAFETY DIRECTOR DATE

_____ _____
TOWN ADMINISTRATOR DATE

AGREEMENT FOR REIMBURSEMENT FOR COST OF TRAINING AND EQUIPMENT IN EVENT OF EMPLOYMENT TERMINATION

In consideration of my employment with the Town of Jonesborough Fire Department, I agree to reimburse the Town of Jonesborough for certain training and personal protective equipment costs incurred on my behalf, subject to the following terms and conditions:

1. **Repayment Obligation**

In the event my employment with the Town of Jonesborough Fire Department terminates during the twelve (12) months following my successful completion of the basic recruit training required to become a firefighter, I agree to reimburse the Town for the training and equipment costs incurred on my behalf on a prorated basis. The amount owed shall be reduced by one-twelfth (1/12) for each full month of employment completed after successful completion of recruit training. Upon completion of twelve (12) full months of employment following recruit training, no reimbursement shall be owed under this Agreement.

2. **Training and Equipment Costs**

I acknowledge and agree that the Town has incurred training and equipment costs on my behalf in the amount of $_____. These costs include, but are not limited to, recruit training expenses, certification costs, required training materials, uniforms, and personal protective equipment issued to me by the Town.

3. **No Employment Contract**

I understand and agree that this Agreement does not create an employment contract and does not alter my status as an employee of the Town. Nothing in this Agreement guarantees employment for any specific period or grants me any rights or benefits beyond those otherwise provided by the Town. All other terms and conditions of my employment remain unchanged.

4. **Enforcement**

If legal action becomes necessary to enforce this Agreement and judgment is entered in favor of the Town, I agree to reimburse the Town for its reasonable attorney fees, court costs, and other expenses incurred in enforcing this Agreement.

5. **Acknowledgment**

I acknowledge that I have read and understand this Agreement, have had the opportunity to ask questions regarding its terms, and voluntarily agree to its provisions.

Signed this _____ day of_____, 20____.

_____
Signature

Subscribed before me this_____ day of _____ , 20____.

_____ _____

Notary Public My Commission Expires

Listed below are the costs for training and equipment related to this agreement.

Cost of training: _____

Cost of personal protective equipment: _____

Total: _____

I have read and understand the above-listed costs for my training and equipment, and I agree with the total listed.

_____ _____

Firefighter Date

_____ _____

Fire Chief Date

_____ _____

Town Administrator Date

TOWN OF JONESBOROUGH
AGREEMENT FOR REIMBURSEMENT FOR COST OF TRAINING
(CDL – Class A)

I understand and agree that in consideration of my employment by the Town of Jonesborough that I will reimburse the Town for all costs related to my training necessary to become a State of Tennessee Commercial Driver's License Operator, Class A designation, subject to the following terms and conditions:

(1) In the event I voluntarily resign from the employment of the Town, or am terminated for violating Town policies during the two years after completion of the CDL Class A training required to become a Commercial Driver's License holder, I agree to repay the cost of the training outlined herein which are incurred by the Town of Jonesborough on a prorated basis. For each month I am employed after completion of the CDL Class A training the amount owed the Town will be reduced by 1/24.

(2) I understand and agree that the Town will incur $_____ in costs and expenses for my training and that I will repay this amount according to the terms and conditions stated above.

I understand that this Agreement does not constitute an employment contract. I understand that this Agreement does not grant me any rights or benefits from the Town of Jonesborough, and does not require the Town to offer me a position as a permanent employee, or change the status of any probationary or orientation period. I understand that if I successfully complete the CDL Class A training required to be certified that this Agreement does not alter or affect any other terms or conditions of my employment with the Town of Jonesborough.

I understand that if it becomes necessary to enforce this contract and judgement is entered against me, I will pay all costs and expenses incurred by the Town of Jonesborough including reasonable attorney fees.

I further understand that it is a condition of my employment to successfully complete the CDL Class A training and obtain my State of Tennessee CDL, Class A designation, upon completion of the training.

Signed this _____ day of _____, 20____.

Signature_____

Print Name_____

Subscribed before me this _____ day of _____ 20_____.

_____ My Commission Expires: _____
Notary Public

_____ _____
DEPARTMENT DIRECTOR DATE

_____ _____
TOWN ADMINISTRATOR DATE

TOWN OF JONESBOROUGH
AGREEMENT FOR REIMBURSEMENT FOR COST OF TRAINING
(CDL – Class B)

I understand and agree that in consideration of my employment by the Town of Jonesborough that I will reimburse the Town for all costs related to my training necessary to become a State of Tennessee Commercial Driver's License Operator, Class B designation, subject to the following terms and conditions:

(1) In the event I voluntarily resign from the employment of the Town or am terminated for violating Town policies during the one year after completion of the CDL Class B training required to become a Commercial Driver's License holder, I agree to repay the cost of the training outlined herein which are incurred by the Town of Jonesborough on a prorated basis. For each month I am employed after completion of the CDL Class B training the amount owed the Town will be reduced by 1/22.

(2) I understand and agree that the costs and expenses incurred by the Town for my training is $_____ and that I will repay this amount pursuant to the above referenced terms and conditions.

I understand that this Agreement does not constitute an employment contract. I understand that this Agreement does not grant me any rights or benefits from the Town of Jonesborough, and does not require the Town to offer me a position as a permanent employee, or change the status of any probationary or orientation period. I understand that if I successfully complete the CDL Class B training required to be certified that this Agreement does not alter or affect any other terms or conditions of my employment with the Town of Jonesborough.

I understand that if it becomes necessary to enforce this contract and judgement is entered against me, I will pay all costs and expenses incurred by the Town of Jonesborough including reasonable attorney fees.

I further understand that it is a condition of my employment to successfully complete the CDL Class B training and obtain my State of Tennessee CDL, Class B designation, upon completion of the training.

Signed this _____ day of _____, 20____.

Signature_____

Print Name_____

Subscribed before me this _____ day of _____ 20_____.

_____ My Commission Expires: _____
Notary Public

_____ _____
DEPARTMENT DIRECTOR DATE

_____ _____
TOWN ADMINISTRATOR DATE

TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION

DATE: November 9, 2026 **AGENDA ITEM #:** 8-D

SUBJECT: First Frontier Trail Construction LPRF Grant Phase I Bid Change Order

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BACKGROUND:

On July 13, 2026, the Board approved Precision Concrete Finishing, LLC as the contractor for Phase I of the First Frontier Trail project, as well as the East Main Street – Chapmans Reserve project. The total bid was $394,289.20, but the projects came in $14,310 under the bid. During construction, the Town's Engineer made several adjustments to the First Frontier Trail project, resulting in an additional $58,752 in costs and requiring a change order of $44,442. The following documents are attached in support of the change order:

- Attachment 1: July 13, 2026 Board Summary for bid award
- Attachment 2: Precision Concrete Finishing, LLC bid
- Attachment 3: Change order details provided by Craig Ford
- Attachment 4: Additional Invoice for adjustments made by Town's Engineer

Sources of Funding: First Frontier Trail Project – 50% Governor's Appropriation, 50% LPRF Grant

RECOMMENDATION:

Approve $44,442 change order to Precision Concrete Finishing LLC award, for a total award of $438,731.20.

Attachment 1

TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION

DATE: July 13, 2026 **AGENDA ITEM #:** 8-G

SUBJECT: First Frontier Trail Construction LPRF Grant Phase I Bid

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BACKGROUND:

Bids were published for the First Frontier Trail Project – Phase I, and the East Main Street sidewalk project at Chapman's Reserve. The bids were publicly opened on July 07, 2026, at 11:00am, at Town Hall. Bids were received from three contractors.

The bids received were $696,307.10, $677,427.00, and $394,289.20. The low bid was received from Precision Concrete Finishing, LLC. The bid submitted meets the criteria specified in the bid. This is a vendor that has constructed numerous sidewalks for the Town. Their work is excellent and very timely.

The bids that were submitted are on file with Donna Freeman at Town Hall should the Mayor or Board Members wish to review them.

RECOMMENDATION:

Approve Precision Concrete Finishing LLC as the contractor for the First Frontier Trail Project – Phase I, and the East Main Street – Chapmans Reserve project, as the low bidder meeting all criteria of the bid specifications. The bid amount approved is $394,289.20 for this project.

Attachment 2

394,289.20

Chapmans Reserve
77,246.40

First Frontier
302,732.80

TOWN OF JONESBOROUGH
123 Boone Street
Jonesborough, TN 37659
(423) 753-1030 – Fax (423) 753-1074

BID FORM – FIRST FRONTIER TRAIL CONSTRUCTION
LPRF GRANT PHASE I -
EAST MAIN STREET SIDEWALK/CHAPMANS RESRVE

July 07, 2026

FIRST FRONTIER TRAIL CONSTRUCTION LPRF GRANT PHASE I:

TRAIL CONSTRUCTION PREPARATION $ 127,281.51

CONCRETE POUR $ 155,566.29

CURB POUR $ _____ included in pour number _____

SIGNS/POSTS/TRUNCATED DOMES $ 8700

CROSSWALK STRIPING/SINGLE WHITE STRIPE $ 7360

SEGMENTAL RETAINING WALL $ 13077

REFLECTIVE DELINEATORS $ 5808

CONCRETE DRIVEWAY $ _____ included in pour

TOTAL BID FOR THIS SECTION: $ 317792.80 actual 302,732.80

Any Variation to Bid: please note it is quoted to spec with 4" of stone additional stone will be needed according with existing grades

TOTAL PROJECT BID ON TRAIL $ 317792.80

EAST MAIN STREET SIDEWALK/CHAPMANS RESRVE:

Bid Award $394,289.20 (1)
Invoice-FF <302,732.80>
-CR <77,246.40>
14,310
Remaining Invoice-FF <58,752> (2)
Change Order 44,442

SIDEWALK CONSTRUCTION PREPARATION $ 34423.38

CONCRETE POUR $ 42073.02

TRUNCATED DOMES $

CROSSWALK - THERMOPLASTIC WHITE $

TOTAL BID FOR THIS SECTION: $ 76,496.40 actual 77,246.40

Any Variation to Bid: stone is quoted at 4" stone if additional is required it will be based upon eating conditions

TOTAL PROJECT BID ON TRAIL/SIDEWALK $ 394,289.2 (1)

COMPANY NAME: Precision Concrete Finishing LLC

REPRESENTATIVE: Brandon Ramsey (owner)

ADDRESS: 274 gammon spgs beanstation tn 37708

PHONE: 865-850-8990 FAX:

EMAIL: Brandon.ramsey4@icloud.com

SIGNATURE *DATE* 6-30-2026

BID NOT VALID UNLESS SIGNED BY BIDDER

List Subcontractors, if any:

Attachment 3

Attached are the requested change orders for the First Frontier Trail Project Phase 1. Each change order was approved during the project as these were the results of field adjustments made by the Town's Engineer.

I will give a brief description of each change below:

1. There were several field adjustments made in the field with the contractor after the bid was awarded. These changes were prompted by drainage issues and elevation changes in the lawns of several homeowners. This area called for the trail to be street level; however, the engineer, Todd Wood, agreed the trail needed to be raised, thus prompting the need for additional stone.
2. Again, this was due to the elevation of the trail with respect to the driveways. Two additional driveway aprons was added by the engineer to accommodate vehicles leaving their home and entering the roadway.
3. The Town requested the winning contractor complete the concrete pours for Brightridge Park at Jonesborough. This park is on the East Main Street entry into town and will serve as a rest area for walkers, hikers, and/or bikers.
4. There was a 20-foot section of the walkway that was damaged by an unknown motorist that had to be "ripped up" and replaced. It was no fault of the contractor.

Craig Ford

Attachment 4

INVOICE

Precision Concrete Finishing
274 Gammon Spgs
Bean Station, TN 37708-3000

brandonramsey4@icloud.com
+1 (865) 850-8990

PRECISION CONCRETE FINISHINGS
865-850-8990

Bill to
city of jonesborough

Ship to
city of jonesborough

Invoice details
Invoice no.: 1303
Terms: Net 30
Invoice date: 09/21/2026
Due date: 10/21/2026

#	Date	Product or service	Description	Qty	Rate	Amount
1.		**change order 1**	18 extra loads of stone ontop of what was quoted for the 4" in the bed	1	$17,280.00	$17,280.00
2.		**change order 2**	2 extra driveway aprons	1	$2,400.00	$2,400.00
3.		**change order 3**	park addition for new trail through park and pads connecting to it 213'x6' 1 8x12 (3) 5'x8' 3'x3'	1	$36,072.00	$36,072.00
4.		**Change order 4**	20' section from existing pour rip out and repour	1	$3,000.00	$3,000.00

Total (2) **$58,752.00**

Ways to pay

BANK

View and pay

310-47510-931-974A JJ

First Frontier Trail

Grant #

Craig
10/13/2026
Governor's Money

TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION

DATE: November 9, 2026 **AGENDA ITEM #:** 8-E

SUBJECT: Resolution Committing to the First Frontier Trail Route at the Intersection of Oak Grove Avenue and College Street to the Intersection of College Street and May Drive, terminating at the end of May Drive

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BACKGROUND:

Back in August 2024, the BMA received background, overview, historic significance, phasing, and funding information regarding the First Frontier Trail Project. A master First Frontier Trail map was provided then (also included in the board packet) to show the extent of this robust ecosystem of trail systems connecting downtown Jonesborough, multiple Town parks, neighborhoods, and advancing to Johnson City, and eventually the Tweetsie Trail and Sycamore Shoals State Historic Park.

The predominant funding source is leveraging $2.4 million from the State of Tennessee through the Governor's Office via TDEC. The Town of Jonesborough is utilizing the Governor's $2.4 million direct appropriation as matching funds to leverage additional grant funding for the development and expansion of the First Frontier Trail, maximizing the impact of the State's investment and advancing the Town's trail connectivity goals.

This resolution is to reiterate the Town's commitment to the route as follows:

Route as identified in the original First Frontier Trail Mapping System

START	CONTINUE	TURN	TERMINUS
Oak Grove Avenue & College Street	**Along College Street**	**College Street & May Drive**	**End of May Drive**

Oak Grove Avenue → College Street → May Drive → End of May Drive

The intent is to formalize the Town's commitment to the identified route as part of the master First Frontier Trail. This will support continuity with trail phases and connections already established in Jonesborough, and those already in motion (East Main to Sunny Slopes section – county area of trail system), and connect with Johnson City at Sunny Slopes. Demonstrate the Town's support for safe, accessible pedestrian and bicycle connectivity; encouraging the connection to other communities through multi-use trail networks; and advance a broader regional trail vision.

The connection to the end of May Drive is significant based on the following:

- The May Drive terminus connects with Saylor's Place residential development trail system; and
- Saylor's Place connects to N. Cherokee Street; Jonesborough Elementary School; and
- Future connection from Skyline Drive at Jonesborough Elementary School) through to Boones Creek Road, including a trail/pedestrian system along the future connection; and
- N. Cherokee Street to the remainder of the Town's extensive trail ecosystem.

The resolution establishes the Town's commitment to the identified route: from Oak Grove Avenue and College Street, along College Street to May Drive, and continuing to the end of May Drive.

RECOMMENDATION:

Approve Resolution 2026-27 Committing to the First Frontier Trail Route at the intersection of Oak Grove Avenue and College Street to the intersection of College Street and May Drive, terminating at the end of May Drive.

Jonesborough Portion of the First Frontier Trail Proposal

- New Proposed Trail Sections
- Existing Trail and Sidewalks
- Trails to be Constructed by Town
- Parks
- Municipal Boundaries

Roads

- Arterial
- Collector
- Local

N W E S

Connection to future Boones Creek Rd Trail

Future Park & Trailhead

Future Park / Trail Head

Future connection to Johnson City trail system

Connection to Future First Frontier Trail / Tweetsie Trail extension

Jonesborough School & Park

Lincoln Park

Maple Lawn Cemetery

Jonesborough Depot Street Park

Stage Rd Park

Wetlands Water Park and Persimmon Ridge Park

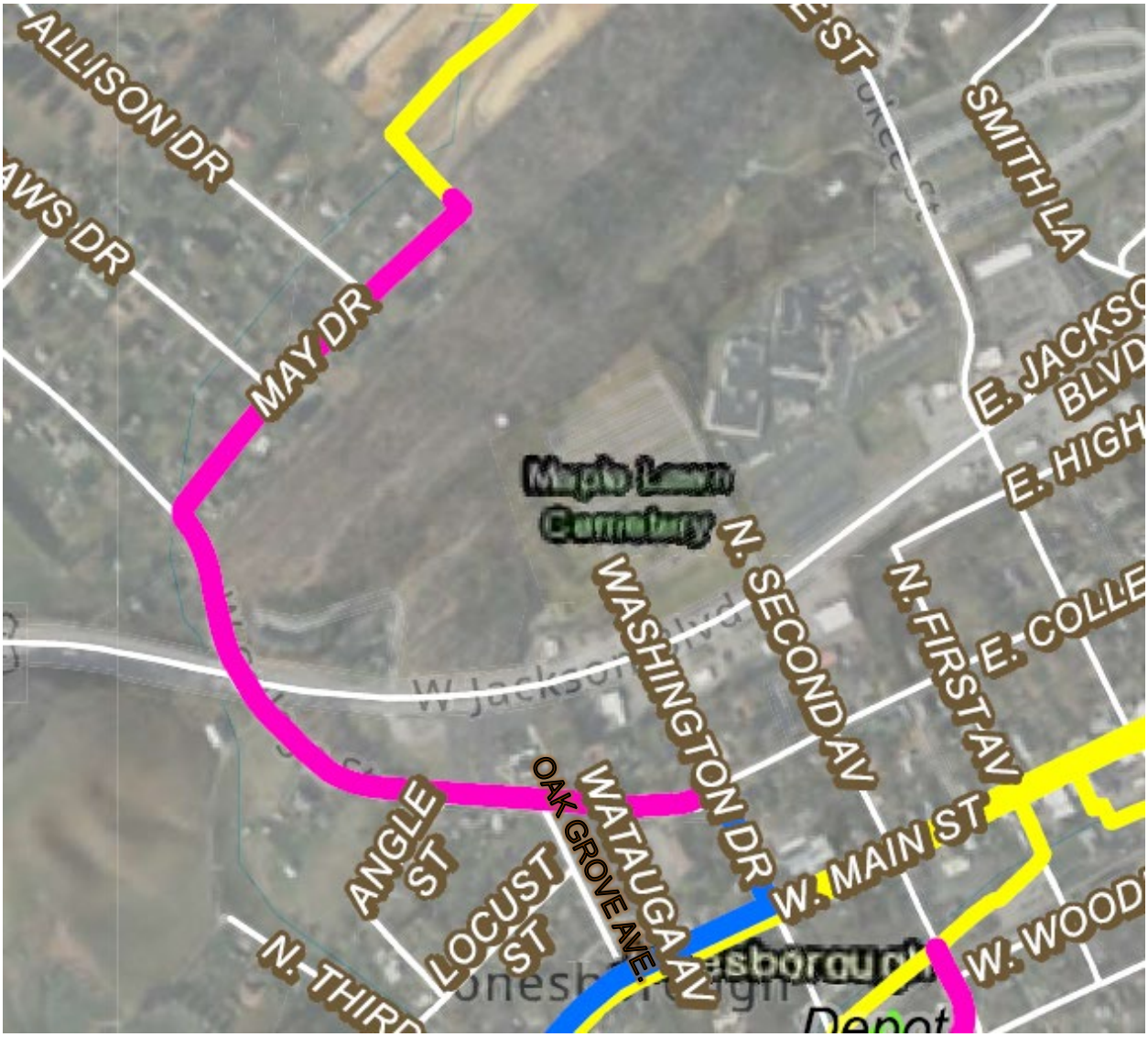
Persimmon Ridge Park

Stewart Hill

Boones Creek

Buckley Branch

0 1,000 2,000 4,000 6,000 8,000 Feet


ALLISON DR
MAY DR
SMITH LA
E. JACKSO
BLVD
E. HIGH
N. SECOND AV
WASHINGTON DR
N. FIRST AV
E. COLLE
W. MAIN ST
OAK GROVE AVE.
WATAUGA AV
ANGLE ST
LOCUST ST
N. THIRD
W. WOOD
Depot

RESOLUTION NO. 2026-27

A RESOLUTION COMMITTING TO THE FIRST FRONTIER TRAIL ROUTE FROM THE INTERSECTION OF OAK GROVE AVENUE AND COLLEGE STREET TO THE INTERSECTION OF COLLEGE STREET AND MAY DRIVE, TERMINATING AT THE END OF MAY DRIVE

WHEREAS, the Town of Jonesborough recognizes the importance of providing safe and accessible pedestrian and bicycle facilities for residents and visitors; and

WHEREAS, the First Frontier Trail is a regional initiative intended to connect communities through a network of multi-use trails that promote recreation, wellness, tourism, and alternative transportation opportunities; and

WHEREAS, the Town of Jonesborough desires to continue supporting the continued development of the First Frontier Trail by identifying and committing to the route as identified on the original plan for the First Frontier Trail Mapping System within the corporate limits; and

WHEREAS, the proposed route begins at the intersection of Oak Grove Avenue and College Street, proceeds along College Street to the intersection of College Street and May Drive, and continues along May Drive to its terminus; and

WHEREAS, the Town finds that commitment to this route will enhance connectivity already established by the various phases of the First Frontier Trail project initiative within the community and demonstrate support for future construction efforts associated with the First Frontier Trail.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Jonesborough, Tennessee, as follows:

1. The Town of Jonesborough hereby commits to the First Frontier Trail route beginning at the intersection of Oak Grove Avenue and College Street, extending along College Street to the intersection of College Street and May Drive, and terminating at the end of May Drive.
2. This resolution expresses the Town's commitment to the identified trail corridor and its inclusion in future trail extension efforts related to the First Frontier Trail network.

BE IT FURTHER RESOLVED that this resolution shall take effect upon its adoption, the public welfare requiring it.

Adopted and approved on this 12th day of October 2026.

_____
Kelly Wolfe, Mayor

Attest:

_____
Janet Jennings, Town Recorder

TOWN OF JONESBOROUGH
BOARD OF MAYOR AND ALDERMEN
AGENDA PRESENTATION

DATE: November 9, 2026 **AGENDA ITEM #:** 8-F

SUBJECT: Restriping the Blue Line on Boone Street

BACKGROUND:

Several years ago, many cities across the country striped their municipal streets with a blue line in the center, flanked by yellow on the outside of the blue line. This occurred on streets in which their local police departments were located. Jonesborough followed suit on Boone Street by adding a blue line as the center divider to show support for public safety.

The blue line is fading and in need of restriping. This work is performed by a private contractor as the county does not have this color available. The cost will be absorbed in the Street Department budget.

RECOMMENDATION:

Approve restriping Boone Street with the blue line in the center framed by yellow on both sides.