

**Historic Zoning Commission, Jonesborough, TN, Thursday, November 9 2023, in
the Board Room located in Jonesborough's Town Hall at 6:00 PM**

PUBLIC COMMENTS REGARDING AGENDA ITEMS

Members of the public wishing to speak concerning any item on the agenda during the Public Comment period must sign up by calling the Town Administrative Office at 423-753-1030 with their name, address, and subject about which they wish to speak no later than 2 hours before the meeting if the meeting occurs during normal business hours or by 4:45 p.m. the day of the meeting if the meeting occurs after hours. Otherwise, such member of the public must sign in at the location of the meeting, prior to the beginning of the meeting, by seeing the Town Recorder at meetings of the Board of Mayor and Aldermen, or the secretary or staff of any board, commission or committee constituting any other governing body under this resolution.

Each individual shall be given three (3) minutes to address the Board regarding Agenda items. Comments shall be limited to items on the meeting's Agenda

Roll call noting presence of a quorum and additions to the agenda

Any conflicts of interests with items on the agenda

Public Comments:

Item I: New Business:

a) 205 W. College – Nicki Burke

Requesting to remove the non-matching small window on the '91 addition of her home to replace with a larger window in line with the existing to provide more light. The window faces the east of the driveway side of the home. This request seems to be in line with the guidelines 6.2, 6.3, 6.4 and will not only provide more light for the owner but unify the window style with the rest of the home.

b) 200 S. Cherokee - Hannah Houtari

Requesting to extend the previously approved stone wall along the front of Woodrow Ave. Exact location and length to be presented at the meeting.

c) 213 E. Main Street – Karen & Larry Childress

Requesting to change their asphalt shingle roof to a new color.

([Attachment A](#))

d) 504 W. Main - Mark Cruise

Seeking approval to demolish his garage that was damaged when the "Shanks Oak" fell. He would like to replace it with a garage that will be in the spirit of the original garage. Attached will be photos, a written report from the Town of Jonesborough Building Inspector, Shawn Jackson, stating the building is unsafe and new drawings from the proposed garage. ([Attachment B](#))

ITEM II: Old Business:

ITEM III. Demolition by Neglect:

ITEM IV. Expedited:

a) 107 S. Cherokee – Methodist Church:

Replacing asphalt shingles with the same material and color.

b) 120 E. Main Street – Victor * Linda Sulkowski

Repainting of the brick only with the existing color SW0008 Cajun Red.

ITEM V. Chairman's Comments:

ITEM VI. Approval of the minutes: ([Attachment C](#)) 10/26/2023

Adjourn























Historic Zoning Commission Minutes

The Jonesborough Historic Zoning Commission met in a regular meeting on Thursday, October 26, 2023, at 6:00 p.m. in the Board Room at the Town Hall, Jonesborough, TN.

Members Present: Zac Jenkins – Chairman, Aaron Bible, Frank Collins, Chad Hylton, Rebecca Moss, Anne Mason, Chris Basar, Nita VanTil

Members Absent: Marc Kovac

Call to Order

Chairman Zac Jenkins called the meeting to order noting that a quorum was present, and informed the Commission that there were two additions to the agenda: 122 E. Main Street and 119 E. Main Street. Anne Mason approved the request to be added to the agenda, seconded by Nita VanTil and passed unanimously. Chairman Jenkins asked Commissioners if they had any conflicts of interest with any of the items listed on the agenda, noting there were none.

Public Comments

There were no public comments.

ITEM I. New Business:

a) 402 W. College

Owner/ Presenter: Susan Saylor

Mrs. Saylor requested approval to repaint the gutters white and replace the roof with a flat pan metal roof. The roof will be black matte finish by JD Metals. Weather XL – WXA01577.

Motion: Chris Basar made the motion to approve as presented, seconded by Chad Hylton, and passed unanimously.

b) 200 S. Cherokee

Owner/ Presenter: Hannah Houtari

Ms. Houtari requested approval for a dry stack retaining wall that is free standing cement stone. The wall will wrap around the side of Woodrow and S. Cherokee.

Motion: Aaron Bible made the motion to approve as presented, seconded by Nita VanTil, and passed unanimously.

c) Jonesborough Historic District Sidewalk Display Approval

Owner/ Presenter: Zac Jenkins

Lollipop Shop:

- Halloween décor will be taken down a couple days after Halloween
- Yoda will not be present during Christmas decorations
- ADA rules of 5-foot clearance will be followed
- No strobing lights at Christmas
- Christmas decorations to keep the same footprint as Halloween
- No Smoking signs being put up

Motion: Anne Mason made the motion to approve as presented, seconded by Aaron Bible, and passed unanimously.

Mid-Century Dragonfly:

- Small hay bail with small autumn décor

Motion: Anne Mason made the motion to approve as presented, seconded by Nita VanTil, and passed unanimously.

Gabe's Christmas:

- Two flowerpots in the front that hold holiday appropriate flowers/ plants

Motion: Nita VanTil made the motion to approve as presented, seconded by Frank Collins, and passed unanimously.

Texas Burrito & More:

- Small hay bale with scarecrow

Motion: Aaron Bible made the motion to approve as presented, seconded by Anne Mason, and passed unanimously.

Pack & Post:

- Small hay bale with small autumn décor

Motion: Aaron Bible made the motion to approve as presented, seconded by Nita VanTil, and passed unanimously.

d) 105 S. 2nd - Methodist Church

Owner/ Presenter: Kelley Wolfe

The church requested permission to demolish the small building that was determined to be non-contributing. A roll call vote was taken which all members voted yes, except for Frank Collins who voted no. It was requested that if some items could be saved and donated to please do so.

Motion: Rebecca Moss made the motion to approve as presented, seconded by Chris Basar, and passed unanimously.

e) 122 E. Main Street

Owner/ Presenter: Brian Ponder

Mr. Ponder requested to paint the garage addition the building, garage doors and trim.

Motion: Anne Mason made the motion to approve as presented, seconded by Frank Collins, and passed unanimously.

f) 119 E. Main Street

Owner/ Presenter: Lysa & Michael Bozel

They requested to repaint the exterior door, trim and bottom panels

Door & Trim: Vast Sky SW6506

Exterior Panels: Neighborly Peach SW6632

Upper portion: Butter Up yellow SW 6681

Building: High Reflective White SW7757

Motion: Anne Mason made the motion to approve as presented, seconded by Aaron Bible, and passed unanimously.

ITEM II. Expedited:

a) Academy Hill:

West side steps to be painted. J. Ross Conglomerate in Kingsport, TN will sandblast the entire staircase, apply Kem Kromik primer (industrial high-performance primer for iron/steel), then paint with industrial quality enamel paint, and apply a clear polymer seal with Shark grip additive to the top of the stairs to help with traction as the tiles are slippery when wet or snowy. The top color will be matched with Sherwin Williams paint with the paint code to be given later for our records.

b) Hal & Terrie Knight - 501 W. Main St

Replacing the second-floor roof with a flat pan standing seam roof green of color to match the existing roof.

ITEM III. Minutes

A motion was made by Frank Collins to approve the minutes, seconded by Aaron Bible, and passed unanimously.

Adjourn

A motion was made by Anne Mason to adjourn, seconded by Anita VanTil, and passed unanimously.