

RECYCLE COLLECTION WORKER

GENERAL DESCRIPTION:

Performs intermediate skilled work by collecting, processing, and sorting curb-side recycling material. The employee is under the immediate supervision of the Director of Solid Waste and Recycle. Instructions to the employee are detailed and specific but occasionally the employee must use independent judgment when deciding a specific course of action.

EQUIPMENT/JOB LOCATION:

The employee will sort-separate recycling material at the source of generation into a number of individual containers (18g or larger), or manually sorted into individual compartments on the collection vehicle.

The employee will also use a variety of hand tools such as a shovel, scoop, and tools needed for routine vehicle performance.

The employee typically works in an outdoor environment, and may be exposed to extreme conditions of weather, machinery with moving parts, loud noise, dirt, dust, tobacco smoke, foul odors, fumes and chemicals, and heavy lifting.

ESSENTIAL FUNCTIONS OF THE JOB:

Processes, weighs, and bales any and all recycling material as necessary.

Operates necessary equipment (bob-cat/forklift) to load trucks with OCC (cardboard) and Plastic bales

Operates fork-lift to transport recycling material

Operates bob-cat to transport recycling material

Sees that assigned truck is properly loaded.

Inspects the equipment for mechanical problems and informs supervisor of any problems.

Loads and/or helps load and unload vehicles that require continuous lifting 5 to 50 lbs.

Maintains and cleans related equipment.

Must bend, crouch, stoop, and lift as a result of handling the 18g recycling containers.

Performs additional duties or emergency duties after normal work hours when requested by supervisor or designee.

Maintains cleanliness of the facility on a daily routine.

May work overtime or holidays, as necessary.

ADDITIONAL EXAMPLES OF WORK PERFORMED:

Performs routine maintenance on the vehicle.

Loads and unloads- recycle, dirt, gravel, trash, garbage and other debris.

May perform any and all duties as required by supervisor.

REQUIRED KNOWLEDGE AND ABILITIES:

Must have an ability to carry out simple written and oral instructions.

Must have the ability to work with unpleasant waste materials.

Must have the ability to establish and maintain an effective working relationship with employees and the general public.

Must have the ability to follow specified instructions when collecting the curb-side recycling material.

ACCEPTABLE EXPERIENCE AND TRAINING:

Must possess a high school diploma or GED and some related experience in the operation of heavy equipment and have performed routine maintenance of trucks; or any equivalent combination of experience and training which provides the required knowledge, skills and abilities.

QUALIFICATIONS:

Valid Operator's license is required!

Must Pass a Drug Screen by licensed physician!

OTHER REQUISITES:

From time to time the incumbent may be assigned special duties by a superior or, on a temporary basis, may be asked to assist other employees occupying a different position. Employees in this class may be required to work overtime, weekends, holidays, and may be in an on-call status from time to time. This job description should not be construed as an all-inclusive statement of every task required of this position, but as a fair representation of the great majority of the work. Every effort will be made in advance to inform the incumbent of the temporary additional assignments, which under no circumstances are intended to constitute a demotion.

ADA REQUIREMENTS:

Physical Requirements: Task involves the regular, and at times sustained, performance of heavier physical tasks such as walking over rough or uneven surfaces, bending, stooping, working in confined spaces, and lifting or carrying moderately heavy (5-50 lbs.) items and occasionally very heavy (100 lbs. or over) items; or may involve the complex operation of gasoline, electric, or diesel-powered machinery or shop equipment requiring the manipulation of multiple controls, fine adjustments or both.

Environmental Requirements: Task may require frequent exposure to adverse environmental conditions. Task may involve exposure to noise, hazards, chemicals and inclement weather.

Sensory Requirements: Task requires color perception and discrimination. Task requires sound perception and discrimination. Task requires depth perception and discrimination. Task requires visual perception and discrimination. Task requires oral communications ability.

Reasonable Accommodation(s): Reasonable accommodation(s) if needed will be provided for the employee to perform the required job with adequate strength, dexterity, coordination and visual acuity and in a manner that does not pose a direct threat to the health or safety of the employee or others in the workplace.

Classification: 3
Non-Exempt
August 2021

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