

BOARD OF MAYOR AND ALDERMEN

REGULAR MEETING

OCTOBER 11, 2021

The Regular Session of the Board of Mayor and Aldermen (BMA) meeting was scheduled to meet on Monday, October 11, 2021, at 7:00 p.m., at Town Hall, 123 Boone Street, Jonesborough, TN.

Alderman Adam Dickson was present and due to the lack of a quorum the meeting was postponed until Monday, October 18, 2021 at 7:00 p.m.

ABBEY MILLER, RECORDER

CHUCK VEST, MAYOR

BOARD OF MAYOR AND ALDERMEN

PUBLIC HEARING

OCTOBER 18, 2021

The Board of Mayor and Aldermen (BMA) met in a Public Hearing on Monday, October 18, 2021, at 7:00 p.m. at Town Hall, 123 Boone Street, Jonesborough, TN.

The first item on the Public Hearing agenda was the annexation of property at the corner of Ben Gamble Road and State Route Hwy 81 North, upon request of the property owner. Mayor Vest asked if there was anyone present to comment on this annexation. John Deakins, Jr., property owner, said he requested the annexation so that he could hook up to the Town's sewer services. There were no other comments.

The next item on the Public Hearing agenda was an Ordinance replacing Title 13, Chapter 2, in the Jonesborough Municipal Code, Sewer and Wastewater Treatment, in its entirety. Mayor Vest asked if there was anyone present that had any comments. There were none.

The Public Hearing was closed.

ABBAY MILLER, RECORDER

CHUCK VEST, MAYOR

BOARD OF MAYOR AND ALDERMEN

RECESSED REGULAR MEETING OF OCTOBER 11, 2021

RECONVENED ON OCTOBER 18, 2021

The Board of Mayor and Aldermen (BMA) met in a recessed Regular Session reconvened on Monday, October 18, 2021, at 7:00 p.m., at Town Hall, 123 Boone Street, Jonesborough, TN.

Mayor Chuck Vest called the meeting to order. Alderman Dickson led the group in an opening Prayer, and Karen Childers led the pledge to the Flag.

Upon call of the roll those present were: Mayor Chuck Vest, Alderman Stephen Callahan, Alderman Virginia Causey, Alderman Terry Countermine, and Alderman Adam Dickson. Also present were: Town Administrator Glenn Rosenoff, Operations Manager Craig Ford, Town Attorney Jim Wheeler, and Donna Freeman, Executive Assistant, in the absence of Town Recorder Abbey Miller.

Mayor Vest said there was a request from Operations Manager Craig Ford to add four additional employment appointments/recommendations to the Consent Agenda under Item 7 – Personnel. Mayor Vest asked the Aldermen if they had any comments. There being none, Alderman Callahan made the motion to approve the additions to the Consent Agenda as requested, seconded by Alderman Countermine, and duly passed.

The next item was the Consent Agenda. Mayor Vest asked if there were any items that the Aldermen wished to have pulled from the Consent Agenda. Alderman Causey asked that Consent Agenda Items 7-e-1, 7-e-2, 7-e-3, 7-e-4 and the four additional personnel items added to the Consent agenda be pulled for discussion. Alderman Callahan made the motion, seconded by Alderman Dickson, and duly passed to approve the following items on the Consent Agenda:

1. Approve the following September, 2021, bills for payment:

Insert Payment

2. Approve the following Operations Manager Report:

Insert Report

3. Approve the following Committee Reports: Jonesborough Board of Zoning Appeals, Jonesborough Planning Commission, Historic Zoning Commission, and JRT Board of Directors.
4. Approve the following Supervisor Reports: Water Plant, Senior Center, Parks and Recreation, Fire Department, Solid Waste and Recycling, Building Inspector, Marketing and Promotions Coordinator, Police Department, Water Distribution, Website and Marketing Specialist, Environmental Services/Wastewater, Visitors Center and Facilities Rental Manager, Animal Control, Street Department, and Director of Tourism and Marketing.
5. Approve the appointment of Marianne Anderson as a part-time Visitor Center Hostess I at Grade 3 Step 1 (\$11.30 per hour, 20 hours per week). Ms. Anderson has successfully completed all pre-employment requirements.
6. Approve the appointment of Debbie Foster as Staff Accountant I in the Water Administration Office at Grade 7 Step 1 (\$29,421), subject to successful completion of all pre-employment requirements.
7. Approve the appointment of Keith Zimmerman as Park Maintenance Specialist in the Parks and Recreation Department at Grade 4 Step 1 (\$24,675), subject to successful completion of all pre-employment requirements.
8. Approve the appointment of Tyler McCarley as a Sewer Construction Worker I in the Wastewater Department at Grade 4 Step 1 (\$24,675), subject to successful completion of all pre-employment requirements.
9. Approve the appointment of Bobby Harrell as a Water Work I in the Water Distribution Department at Grade 3 Step 1 (\$23,500), subject to successful completion of all pre-employment requirements.
10. Approve the appointment of Matthew Ingle as Cross-Connection Specialist in the Water Distribution Department at Grade 7 Step 3 (\$30,304), subject to successful completion of all pre-employment requirements.
11. Approve the appointment of Terry Wells as Meter Reader in the Meter Department at Grade 5 Step 1 (\$25,909), subject to successful completion of all pre-employment requirements.

12. Approve the appointment of Ronald Eanes as Meter Reader in the Meter Department at Grade 5 Step 1 (\$25,909), subject to successful completion of all pre-employment requirements.

Mayor Vest said the next items for discussion were Consent Agenda Items 7-e-1, 7-e-2, 7-e-3, 7-e-4 and the four additional personnel items that were added to the agenda, and he gave the floor to Alderman Causey for discussion. Alderman Causey said in regards to Item 7-e-1, she would like to make the motion that Josh Cloyd be transferred to the Washington County Water Line Crew as a Water Distribution Construction Crew Supervisor at Grade 10 Step 12 +3% (\$47,145) and to add to the motion that it is with the understanding that if Mr. Cloyd chooses to return to the regular Jonesborough Water Distribution Crew, his salary would be re-assessed based on his return to the current level of his compensation based on time passed and grade within the Town's compensation plan and provided there is an opening in the same grade and step. Mayor Vest asked Alderman Causey if that was the only one to be added. Alderman Causey asked Mayor Vest if he wanted to take each personnel recommendation separately. Mayor Vest said he did. Mayor Vest said in moving Josh Cloyd to the Construction Supervisor position at a greater pay, that there is a possibility at some point in the future that Mr. Cloyd can return back to the Water Distribution Department as an Equipment Operator III. Alderman Causey said that is what is being proposed, which is fine, but if there is not an opening at that time, there would be no position for Mr. Cloyd to return to. Mayor Vest asked Glenn Rosenoff or Craig Ford if they would address this. Craig Ford said the two Water Distribution employees who requested transfer to the Washington County Crew understand that it is a four-year commitment, and if they come back to the Water Distribution Department, it would be only if there is a position available for them to come back to. Mr. Ford said certainly with Mr. Cloyd going over as a Construction Supervisor, unless there was a vacancy for a Construction Supervisor, he would come back as an Equipment Operator. Mr. Ford said both employees who requested the transfer understand that. Glenn Rosenoff said the plan and agreement with Washington County is that the only caveat is that the agreement is only four years. Mr. Rosenoff said he doesn't want to say there is an expiration date because the expectation is that we will hit a "grand slam" with this project and will continue beyond the for years to provide potable water to more areas that really need healthy drinking water. Mr. Rosenoff said as far as administration policy, those who are transferring from the Town's Water Distribution Department over to the County Crew, we probably just need an acknowledgement that they understand these parameters. Alderman Causey said she just wanted it on record that those two employees understand that if there is not an opening in Water Distribution in the current positions they are in now, that they cannot come back to those positions. Mayor Vest called for a second to Alderman Causey's motion. Alderman Countermine seconded the motion, and it was duly passed.

The next personnel action for Item 7-e-2 was the transfer of Chris Brummit to the Washington County Water Line Crew as a Water Worker I at Grade 3 Step 5 (\$26,449), with the same stipulation that if there is not an opening in Water Distribution in his current position he is in now, that he cannot come back to that position. Alderman Causey made

the motion to approve the transfer of Christ Brummit as presented, seconded by Alderman Countermine, and duly passed.

The next personnel action for Item 7-e-3 was appointment of Tate Smith as a Water Worker I at Grade 3 Step 7 (\$28,060) on the Washington County Water Line Crew due to his experience and possession of a Class A CDL permit and pending successful completion of all pre-employment requirements. Alderman Causey made the motion to approve the appointment of Tate Smith as presented, seconded by Alderman Callahan, and duly passed.

The next personnel action for Item 7-e-4 was appointment of Greg Wilson as an Equipment Operator I at Grade 5 Step 5 (\$29,160) on the Washington County Water Line Crew due to his experience and the possession of his CDL license and pending successful completion of all pre-employment requirements. Alderman Causey made the motion to approve the appointment of Greg Wilson as presented, seconded by Alderman Countermine, and duly passed.

The next personnel action was approval to move four employees to the position of Equipment Operator I, due to all four obtaining their CDL licenses. Alderman Causey made the motion, seconded by Alderman Dickson, and duly passed, to approve the following employees to the position of Equipment Operator I as presented:

1. Anthony Garrett, Water Worker I (Grade 3 Step 4 \$25,679), move to Equipment Operator I at Grade 5 Step 4 (\$28,311).
2. Brian Atkins, Water Worker I (Grade 3 Step 2 \$24,205), move to Equipment Operator I at Grade 5 Step 2 (\$26,686).
3. Mike Hudson, Wastewater Construction Worker I (Grade 4 Step 8 \$30,347), move to Equipment Operator I at Grade 5 Step 8 (\$31,864).
4. Larry Garst, Wastewater Collection System Operator I (Grade 3 Step 4 \$25,679), move to Equipment Operator I at Grade 5 Step 4 (\$28,311).

Alderman Causey stated that Supervisors need to realize if they have employees/drivers in their department who are required to have CDL licenses and do not have them, that they cannot be driving the big trucks in their department, even it is just to move the truck in the parking lot because in the event they have an accident, it is a big liability for the Town.

The next personnel action was appointment of Derk Smith as a Water Distribution Water Worker I at Grade 3 Step 1 (\$23,500), pending successful completion of all pre-employment requirements. Alderman Causey made the motion to appoint Derk Smith as a Water Worker I as presented, seconded by Alderman Dickson, and duly passed.

The next personnel action was appointment of James Turner as a Water Distribution Water Worker I at Grade 3 Step 1 (\$23,500), pending successful completion of all pre-employment requirements. Alderman Causey made the motion to appoint James Turner as a Water Worker I as presented, seconded by Alderman Callahan, and duly passed.

The next personnel action was appointment of Bernard Murray as an Equipment Operator II at Grade 7 Step 8 (\$35,130) on the Washington County Water Line Crew due to his experience and the possession of his CDL license and pending successful completion of all pre-employment requirements. Alderman Causey made the motion to appoint James Turner as a Water Worker I as presented, seconded by Alderman Callahan, and duly passed.

The next item on the agenda was the approval of the Financial Report. Mayor Vest said sales tax collections are still doing great. Mayor Vest asked the Aldermen if they had any comments. There being none, Alderman Callahan made the motion, seconded by Alderman Countermine, and duly passed to approve the Financial Report as presented.

Communications from the Mayor was the next item on the agenda. Mayor Vest said due to the resignation of a member of the Planning Commission, there is a vacancy on the Commission. Mayor Vest said he is recommending Frank Collins (who will be the Historic Zoning Commission representative) to fill the unexpired term which ends in August, 2022. Mayor Vest asked the Aldermen if they had any comments. There being none, Alderman Countermine made the motion to approve the appointment of Frank Collins to the Jonesborough Planning Commission as recommended by Mayor Vest. Alderman Causey seconded the motion, and it was duly passed.

Mayor Vest asked Susan Katko to come forward to accept the Employee of the Month Award. Mayor Vest read the following nomination letter:

Susan Katko joined the senior center staff in 2018 to launch our My Ride TN Jonesborough program. After three years, the program is a huge success and has provided 2,800 rides since starting in December of 2018. The program has provided 33,000 miles of transportation and has served 95 seniors, with that number growing weekly. Susan is a huge part of the program's success. Her true passion for serving others is evident in the way she treats everyone she works with. With each new rider she sees as opportunity not only to help them with transportation, but to connect with them and offer them a kind ear, a thoughtful card and someone who genuinely cares. Susan sends each of the riders a birthday card and checks on them regularly through phone calls and notes in the mail. Susan not only stays in contact with the homebound seniors, who use MyRide; she also does the same thing for MyRide drivers. That is why the MyRide TN Jonesborough has more volunteers than any other MyRide program in Northeast Tennessee. Her cards, phone calls and recognition events for their volunteering makes this opportunity enjoyable for the riders and drivers. Susan spends time

with the drivers when they come in to check in, provides ongoing training opportunities and is in tune to what is going on in their lives. Susan is truly a God send to this program. We had worked with her previously when she had been a volunteer at the senior center, and she was the absolute best pick for the position. The MyRide program continues to serve homebound seniors every day in our local community, and the wonderful volunteers are making an impact for the good in our community. Having Susan Katko on our senior center staff is truly a blessing to all those who work with her. Not only does she manage the MyRide program, she also takes the rides in the event a driver has a conflict last minute. Her goal is to never turn anyone away that we can provide service to. That commitment to service was so very important throughout the pandemic, as the program had even more requests for transportation, reaching a record number of 120 in the month of July. I would like to recommend Susan Katko, MyRide Transportation Coordinator, for Employee of the month. Submitted by: Mary Regen, Senior Center Director

Mayor Vest asked Ms. Katko if she had any comments. Susan Katko said the reason the program is so successful is the volunteers; they are the biggest group of hard-working people she has ever met, and she thanks God for them.

Mayor Vest said he is excited about all the plans our marketing and tourism department have for the upcoming holiday season events for Jonesborough.

Alderman Communications was the next item on the agenda. Mayor Vest asked the Aldermen if they had comments. Alderman Causey said she wanted to say thank you to Craig Ford and Glenn Rosenoff for working with her on the personnel items in the agenda and for the Infectious Control Disease Policy they have come up with because it is excellent.

Alderman Dickson said he would publicly like to express condolences to the family of Jerome and Lori Ann Fitzgerald in the loss of their mother JoAnn Fitzgerald. Alderman Dickson said when you think about Jonesborough, there are a few people that he would label as special characters, and JoAnn Fitzgerald was no doubt a special character. He said if you went by Mauk's Store, you might catch her sitting down there, and she was just a larger-than-life presence, and we will certainly miss her. Alderman Dickson said in fond memory of Reverend Gentry Fitzgerald, JoAnn's husband, we will miss her, and he again expressed condolences to Jerome and Lori Ann and the extended family. Alderman Dickson said kudos to the Town Administrator for the downtown loan program and the movement being made there. He said it's really exciting to him to think that we are on a path to work with our downtown businesses and hopefully see some calibration of financial institutions to help downtown businesses get off the ground. Alderman Dickson said he feels that is a very positive and creative way to promote economic development here in Town.

Alderman Countermine said he just wanted to say how good the downtown looks. He said he has seen a lot people downtown, and it's the time of the year that hopefully

businesses should profit quite a bit. Alderman Countermine thanked Town staff for making the downtown area look as good as it does.

Alderman Callahan stated he had no comments.

Glenn Rosenoff said ebm-papst is a new industry in the Washington County Industrial Park, which is very exciting, and they are looking to hire about 200 people within the next five years. Mr. Rosenoff said there have been timelines they have been working on to get the infrastructure in place, and he just wanted to give kudos to our crews for getting the water and sewer to the industry site. He thanked Washington County Mayor Joe Grandy and the team leading the way for the new industry and making it happen. Mayor Vest said that the Industrial Park is very important to our community, and Washington County has attracted another new tenant that will locate in the old Bush-Hog building. Operations Manager Craig Ford said with respect to the ebm-papst project, Water Distribution put in 1,500 feet of water line, and they had to deal with 100 feet of rock, and Wastewater put in 1,500 feet of sewer line in eight days.

Town Attorney Comments was the next item on the agenda. Attorney Wheeler said he had nothing new to report and added that the school project funding has been finalized and the bond for the Jackson Theatre project was completed today. Mayor Vest said for the Washington County Commission to step forward and fund the school project in Jonesborough is huge for our community. Mayor Vest expressed the Board's appreciation to Mayor Grandy and the County Commission for all that they have done with the school project.

Citizens Comments was the next item on the agenda. Mayor Vest asked if there was any citizen present who wanted to speak. Jack Van Zandt, 164 New Halifax Street, addressed the Board and said he wanted to echo the Board's praise for the Town employees. Mr. Van Zandt said the employees are rebuilding streets along East Main and are doing as much as they can in moving traffic through. He said they also had a sewer problem picking up debris, and the staff did a great job in cleaning that. Jack Van Zandt said he is on the Heritage Alliance Board and one of the most important things they do is education through the special programs they have at Oak Hill School. He said they design curriculum and package information for the teachers and work in many ways to communicate our history to our children which is very important. Mr. Van Zandt said he wanted to let the Board know that the Heritage Alliance is really working hard for the Town. Mayor Vest thanked Mr. Van Zandt for his comments.

The first item under Old Business was second and final reading of an Ordinance to annex certain property located at the corner of State Route 81 North and Ben Gamble Road and the present corporate boundaries of the Town of Jonesborough, Tennessee. John Deakins, Jr, property owner, requested the annexation of the approximate 1.79 acres as described on Washington County Tax Map 51, part of Parcel 168.00, Parcels 168.01, 168.02, and 168.03. The recommendation includes the Plan of Services and zoning the annexed property R-1A (Low Density Residential District). Mayor Vest asked Town Attorney Jim Wheeler if the Ordinance, Plan of Services, and the zoning could be

approved together or separately. Jim Wheeler stated they would have to be voted on separately. Mayor Vest asked the Aldermen if they had any comments in regards to the Ordinance for the annexation. There being none, Alderman Dickson made the motion to approve on second and final reading an Ordinance to annex certain property located at the corner of State Route 81 North and Ben Gamble Road and the present corporate boundaries of the Town of Jonesborough, Tennessee, as presented, seconded by Alderman Countermine, and duly passed.

INSERT ORDINANCE

Mayor Vest asked the Aldermen if they had any comments regarding the Plan of Services for the annexation of the property located at the corner of State Route 81 North and Ben Gamble Road. There being none, Alderman Callahan made the motion to approve the Plan of Services as presented, seconded by Alderman Causey, and duly passed.

INSERT PLAN OF SERVICES

Mayor Vest asked the Aldermen if they had any comments regarding the zoning for the annexed property located at the corner of State Route 81 North and Ben Gamble Road as R-1A (Low Density Residential District). There being none, Alderman Causey made the motion to approve zoning of the annexed property as R-1A (Low Density Residential District) as presented, seconded by Alderman Callahan, and duly passed.

The next item on the agenda was second and final reading of an Ordinance replacing Title 13, Chapter 2, Sewer and Wastewater Treatment, of the Jonesborough Municipal Code in its entirety. Mayor Vest asked the Aldermen if they had any comments. There being none, Alderman Callahan made the motion to pass on second and final reading an Ordinance replacing Title 13, Chapter 2, Sewer and Wastewater Treatment, of the Jonesborough Municipal Code in its entirety as presented, seconded by Alderman Countermine, and duly passed.

INSERT ORDINANCE

The first item under New Business was approval of a Resolution amending the Outdoor Use Area Permit Policy involving outdoor activities on Town right-of-way in the downtown Historic District. Mayor Vest asked the Aldermen if they had any comments. There being none, Alderman Countermine made the motion to approved the Resolution amending the Outdoor Use Area Permit Policy involving outdoor activities on Town right-of-way in the downtown Historic District as presented and seconded by Alderman Causey. Mayor Vest asked if there was any discussion. Alderman Causey asked if a letter will be sent to current Outdoor Use Permit holders to let them know they have to renew their permit annually. Glenn Rosenoff replied there would be a letter sent. Upon call of the vote, the motion was duly passed

INSERT RESOLUTION

The next item on the agenda was approval of the Barn and Land Lease Agreement from October 1, 2021, through September 30, 2022, with Mitch Triplett involving approximately 17 acres of Water Plant property. Mayor Vest asked the Aldermen if they had any comments. There being none, Alderman Countermine made the motion to approve the 2021-2022 Barn and Land Lease Agreement for 17 acres of Water Plant property with Mitch Triplett, seconded by Alderman Dickson, and duly passed

INSERT AGREEMENT – 17 Acres

The next item on the agenda was approval of the Barn and Land Lease Agreement from October 1, 2021, through September 30, 2022, with Mitch Triplett involving approximately 12 acres at the water intake site off Arnold Road. Mayor Vest asked the Aldermen if they had any comments. There being none, Alderman Causey made the motion to approve the 2021-2022 Barn and Land Lease Agreement for 12 acres of land at the water intake site with Mitch Triplett, seconded by Alderman Countermine, and duly passed.

INSERT AGREEMENT – 12 Acres

The next item on the agenda was first reading of an Ordinance Amending Title 11, Planning and Zoning, Chapter 5, General Provisions, of the Jonesborough Municipal Code regarding Section 11-519 B-2 (Central Business District). Mayor Vest asked Town Administrator Glenn Rosenoff to give background information regarding the amendment. Glenn Rosenoff said staff reviewed the B-2 Central Business District uses and found that that the lower levels of businesses are not strategically promoted as commercial uses, but instead those ground floors can be residential. Mr. Rosenoff said preserving and enhancing our downtown is of significant importance, and staff feels that removing the residential use from the ground floors of buildings and promoting that type of use to above the ground floor will help promote a more vibrant downtown with predominantly business storefronts. Mr. Rosenoff said this amendment was presented to the Planning Commission at the September 21, 2021, meeting and they were in support of the amendment and recommended approval to the Board of Mayor and Aldermen. Mayor Vest asked the Aldermen if they had any comments. There being none, Alderman Countermine made the motion to pass on first reading an Ordinance Amending Title 11, Planning and Zoning, Chapter 5, General Provisions, of the Jonesborough Municipal Code regarding Section 11-519 B-2 (Central Business District) as presented, seconded by Alderman Callahan, and duly passed.

INSERT ORDINANCE

The next item on the agenda was approval of a revised Resolution establishing the Ernest L. McKinney Scholarship Fund as part of the Mary B. Martin Program for the Arts at the McKinney Center. Mayor Vest asked the Aldermen if they had any comments or questions. There being none, Alderman Dickson made the motion to approve the revised Resolution establishing the Ernest L. McKinney Scholarship Fund as part of the Mary B.

Martin Program for the Arts at the McKinney Center as presented and seconded by Alderman Countermine. Mayor Vest asked if there was any discussion. Alderman Countermine asked Attorney Wheeler to explain how the changes would work. Attorney Wheeler said on the changes he hasn't actually had any conversations with the McKinney family, but he is aware that conversations have been had and that Marion McKinney is fine with this change, which is just taking the scholarship opportunities all the way to the 12th grade. Mr. Wheeler said one of the benefits they had discussed early on would be that the fundraising would be focused on the McKinney Scholarship Fund for grades K-12, so that they are not having to raise money for two separate scholarship programs. He said they are focusing their efforts on the scholarship fund. Alderman Countermine asked if there is a lot that we have to do before they can use the fund. Attorney Wheeler replied there is not. Mr. Wheeler said this would be separate and apart from the foundation, and money coming through the foundation will go to this McKinney Center Scholarship Program. He said that the Town would have to get this in place first. Alderman Countermine thanked Attorney Wheeler for his comments. Alderman Dickson said this is going to be so exciting to have the Ernest McKinney Endowment and to be able to raise money in perpetuity, and the interest earnings will go back to the McKinney Center Scholarship Fund which is really exciting to him. Alderman Dickson said he feels it is a great way to remember Mr. McKinney and the McKinney Family, and also to help a lot of young children in our community based on need and expose them to opportunities to thrive and grow. Alderman Dickson said it's outstanding, and the fact that the Town of Jonesborough is leading on this is very positive and is something to showcase to the region on how Tennessee's oldest Town came together to make positive things happen. Glenn Rosenoff said in his discussions with Theresa Hammons, McKinney Center Director, the impact of the McKinney Center goes way beyond Washington County and there is no boundary to it. Mr. Rosenoff said this change helps out with geography and age groups so it is a much more beneficial scholarship fund. Alderman Dickson said he did not know if we as a Board realizes it or if Town staff realizes it, but he thinks this is something to always remember, that when we think about the McKinney Center, the building was originally built to divide. Alderman Dickson said now there is a concrete effort to create programs and initiatives in that building to unite and bring together. He said with so many issues that have the potential to be destructive and divisive, this is a way to move forward in our community. Alderman Dickson said he hopes we realize we are doing something really good and positive for our community. Mayor Vest thanked Alderman Dickson for his comments. Mayor Vest called for the vote, and upon call of the roll the motion was duly passed.

INSERT RESOLUTION

The next item on the agenda was approval of a Resolution of the Town of Jonesborough, Tennessee, authorizing the issuance of interest-bearing Police Department Capital Outlay Notes, Series 2021, in an amount not to exceed \$480,000 and providing payment of said notes. Mayor Vest said this was for the purchase of new police vehicles. Mayor Vest asked the Aldermen if they had any comments. There being none, Alderman Countermine made the motion to approve the Resolution for the Capital Outlay

Notes in an amount not to exceed \$480,000 for the purchase of new police vehicles as presented, seconded by Alderman Dickson, and duly passed.

INSERT RESOLUTION

The next item on the agenda was approval of a Resolution of the Town of Jonesborough, Tennessee, authorizing the issuance of interest-bearing Fire Department Capital Outlay Notes, Series 2021, in an amount not to exceed \$500,000 and providing payment of said notes. Mayor Vest said this was for the purchase of a new fire truck. Mayor Vest asked the Aldermen if they had any comments. There being none, Alderman Callahan made the motion to approve the Resolution for the Capital Outlay Notes in an amount not to exceed \$500,000 for the purchase of a new fire truck as presented, seconded by Alderman Causey, and duly passed.

INSERT RESOLUTION

The next item on the agenda was additional appropriations in regards to Non-Profit Organizations. Mayor Vest said to date the Town has not received any ARPA funds so we do not know how we can utilize those funds at this point. Mayor Vest asked Town Administrator Glenn Rosenoff to speak regarding to Scenario Three that he is recommending. Glenn Rosenoff gave background information on this agenda item. Mr. Rosenoff said during the budget process there was discussion about justification for potential additional funds for certain non-profit organizations. Mr. Rosenoff said in looking at those organizations and the American Rescue Plan Act (ARPA) funds that came up as far as Covid monies, the Town has not yet received any of those funds. He said he has completed all the paperwork and has double checked everything and done all that he was supposed to do to receive ARPA funds. Glenn Rosenoff presented the following three scenarios. **Scenario One:** If the Board is comfortable with addressing only the three non-profits that reached out to the Town, then I would recommend that the Board provide a one-time additional appropriation of not to exceed \$2,500 based on the organizational need. **Scenario Two:** If the Board is not comfortable with addressing only the three non-profits that reached out to the Town, then I would not recommend the Board fund individual organizations as we have pressing and immediate financial matters facing the Town that the ARPA funds will have a considerable and favorable financial impact upon the Town. **Scenario Three:** We have not received any funds through ARPA at present. We are assessing Town infrastructure improvements that are potentially eligible for ARPA funding, and once we have identified and prioritized Town improvements like water, sewer, stormwater, streets, sidewalks, parks, etc., we will report the estimated costs for improvements and based on those costs, provide a potential remainder or balance of funds at that point.

Glenn Rosenoff said his recommendation is Scenario Three because the Town has not received any funds through the American Rescue Plan Act (ARPA) at present. Mr. Rosenoff stated that we are assessing Town infrastructure improvements that are potentially eligible for ARPA funding, and once we have identified and prioritized Town improvements like water, sewer, stormwater, streets, sidewalks, parks, etc., we will report

the estimated costs for improvements, and based on these costs provide a potential remainder or balance of funds at that point. Mr. Rosenoff said it is basically like doing a budget which is anticipating or projecting. He said the Town should receive over \$1.6 million which seems like a lot. Mr. Rosenoff said in just looking at utilities alone, that money would go very quickly if the top priority was water and sewer projects, for instance. He said once the funds have been received, then he can give a list of priorities and bring it before the BMA. Mayor Vest said he thinks the State's plan is to match the ARPA funds, if a municipality uses the money for infrastructure such as water and sewer, so it is very possible that the \$1.6 million could be much more if the Town uses it for water and sewer infrastructure. He said we have to expand our water treatment facilities at some point. Glenn Rosenoff said we are getting information together for a Work Session about the Town's water distribution system, our capacities, and the treatment plant. Mr. Rosenoff said at this time we have not received any funds to tie to any projects. Mayor Vest asked the Aldermen if they had any further comments. There being none, Alderman Countermine made the motion to accept the Town Administrator's recommendation for Scenario Three as presented and seconded by Alderman Causey. Mayor Vest asked if there was any discussion. Alderman Countermine said he would like to reiterate what Jack Van Zandt said in regards to the Heritage Alliance. Alderman Countermine said he is on the Heritage Alliance Board and also works closely with Karen Childers and Jonesborough Locally Grown, and those organizations really need help because they suffered during the pandemic. He said they are part of our Town, just like the McKinney Center, and the people who use it know how important it is. Alderman Countermine encouraged the Town to help support them if possible. Mayor Vest agreed. Mayor Vest called for the vote, and upon call of the roll, the motion was passed unanimously.

The next item on the agenda was the appointment of a Finance Director/Town Recorder. Mayor Vest said we have a sad retirement, but we are happy for her. Mayor Vest said Abbey Miller has been very valuable to the Town of Jonesborough and has laid the foundation for the Town to be in the best financial position the Town could be in at this time. He said Glenn Rosenoff, Craig Ford, and our Board have searched and searched and feel they have found the right person to replace Ms. Miller and are recommending Pat Ryder. Mayor Vest asked Mr. Ryder if he would introduce himself. Pat Ryder introduced himself. Mr. Ryder said he worked for Eastman since moving to this area in 2008 from Texas, lives in the Boones Creek area, and has pretty much worked in finance his whole life. Mr. Ryder said he has visited Jonesborough's downtown for some of the events and this is home; he feels honored and blessed to be able to work for the Town and appreciates the opportunity. He thanked Mr. Rosenoff and Mr. Ford for having the faith in him to recommend his appointment to the Board of Mayor and Aldermen. Mr. Ryder said he looks forward to working with everybody. Mayor Vest asked the Aldermen if they had any comments. There being none, Alderman Countermine made the motion to approve the appointment and employment agreement with James Patrick "Pat" Ryder to the position of Finance Director/Town Recorder, seconded by Alderman Causey, and duly passed.

INSERT EMPLOYMENT AGREEMENT

There being no further business, the meeting was duly adjourned.

ABBHEY MILLER, RECORDER

CHUCK VEST, MAYOR