

BOARD OF MAYOR AND ALDERMEN

REGULAR MEETING

JANUARY 9, 2017

The Board of Mayor and Aldermen (BMA) met in Regular Session on Monday, January 9, 2017, at 7:00 p.m., at Town Hall, 123 Boone Street, Jonesborough, TN.

Mayor Wolfe called the meeting to order and led the group in an opening Prayer. Police Chief Ron Street led the pledge to the Flag.

Upon call of the roll those present were: Mayor Kelly Wolfe, Alderman Terry Countermine, Alderman Jerome Fitzgerald, and Alderman David Sell. Alderman Chuck Vest was absent. Also present were: Town Administrator Bob Browning, Town Recorder Abbey Miller, Operations Manager Craig Ford, and Town Attorney Jim Wheeler.

The next item was the Consent Agenda. Mayor Wolfe asked if there were any items that the Aldermen wished to have pulled from the Consent Agenda. There was none. Mayor Wolfe noted that the retirement of Virginia Causey is on the agenda and added that the Town is moving forward to hire a new person who can work with Virginia Causey and Donna Freeman until Virginia's retirement date. He said there will be plenty of time to honor, love, and hug Virginia before she leaves which, he added, will be a bitter-sweet day. Alderman Fitzgerald made the motion, seconded by Alderman Countermine, and duly passed to approve the following items:

1. Approve the minutes of December 1, 2016, Called/Charter Meeting and December 12, 2016, Regular Meeting of the BMA.
2. Approve the following December bills for payment:

<u>VENDOR</u>	<u>AMOUNT</u>
A-Z Office Resources, Inc.	1100.90
Adam Honeycutt	5.49
Advance Auto Parts	54.87
Aggregates USA, LLC	6298.38
Allen Weems	123.61
AlSCO	66.04
American General Life	201.08
Andy Oxy Company, Inc.	136.94
Angie Sheek	18.00
Appalachian Printing	95.25
Applied Maintenance	103.65
Archer Brothers Garage	110.00

Archer Electric Service	80.00
Aubrey Weaver	24.00
<u>VENDOR</u>	<u>AMOUNT</u>
Auto Zone #2087	105.25
Barbara L. Bogart	180.00
Barnes Exterminating Co.	170.00
Ben Caldwell	80.00
BKT Uniforms	255.43
Blue Cross-Blue Shield	79181.16
Boones Creek Outdoor	133.61
Brett Sean McCluskey	100.00
Britt Landscaping	372.00
Business Health	3121.16
California Contractors	99.50
Casey James Hendrix	70.00
Central Paper & Supply	330.56
Centralized Child Support	964.38
Centurylink	730.82
Champion Chevrolet	105.53
Chappell's Pest Control	45.00
Cintas Corporation #202	448.59
Cintas First Aid & Safe	19.77
City of Johnson City	229.16
City of Johnson City GI	25.00
Cline-Holder Electric S	223.81
Coca-Cola Bottling Co.	256.00
Community Development Partners	3000.00
Consolidated Pipe & Supply	1997.50
Country Inn & Suites	79.99
D.Todd Wood	5700.00
Darrell W Brinson	25.00
David Crum	230.00
Dearborn National	574.08
Dennis Dwayne Brooks	350.00
DNA Catering	875.00
E. S. Dockery Company	625.00
East TN Rent-Alls	317.00
Ecosafe Landfill Ya	6587.85
Employee Security	250.00
Erwin Utilities/Water Test	150.00
Esc Lab Sciences	2903.00
Eureka Inn	106.90
Evelyn King	11.96
Ferguson Enterprises #5	15731.00
Fire Extinguisher Co.	88.45
First Tennessee Bank	8629.26

First TN Human Resource	3900.00
Fisher Auto Parts, Inc.	52.37
Fleenor Security System	638.21
<u>VENDOR</u>	<u>AMOUNT</u>
Food City	161.13
Foster Signs	225.00
Fuelman	1786.07
G & C Supply Company, Inc.	300.00
Gall's, LLC	1975.91
General Sessions Court	393.40
Grafik Touch	68.17
Grainger	76.36
Greenville Oil Company	76.59
Grounds For Play	244.00
GRW Engineers, Inc.	2063.16
Harbor Freight Tools	156.40
Hayes Pipe & Supply	5838.14
HD Supply Waterworks	3999.60
Heather Thatcher	105.12
Henry Schein, Inc.	49.49
High Road Digital	15370.00
Home Depot Credit Service	79.97
Hunter Curtis	710.00
Idexx Distribution, Inc.	936.10
Information Age	209.95
Ingles #4205	143.29
International Storytelling	169.40
J&J's Eatery	132.20
Jason Greenlee	110.00
Jefferson Sales South	520.00
Jeffrey Keith Dixon	100.00
Jennifer Schmidt	47.70
Jeri Jones	49.60
Johnson City Power Board	41739.69
Jonesborough HRA	9140.00
Jonesborough Storytelle	200.00
Jonesborough Water Dept.	236.33
Jonesborough/Washington	5402.50
Joshua David Heltzel	145.00
K&S Property Services	750.00
Kathy Storey	45.00
Kinsley Holiday	200.00
Knock Out Chemicals, Inc.	1271.85
Liberty National	2681.48
Logic Concepts	105.00
Logic 1 Engineering	631.00

Lora Darlene Hatley	176.00
Lowe's	6673.97
Lydia Fisher Sweatt	108.00
Mahoney's Sportsman's	100.00
<u>VENDOR</u>	<u>AMOUNT</u>
Mathew Byrd	16.00
McCoy Land Surveying	1400.00
Mes-Carolinas	2702.82
MHC Kenworth-Kingsport	21.54
Michael D'Avella	100.00
Microbac A/R	197.50
Miles Media Group	3619.50
Mobark, Inc.	263.74
Municipal Emergency	3733.74
Nafeco, INc.	240.00
Nationwide Retirement	1932.96
NE TN Chapter of TN CU	200.00
Network Fleet, Inc.	3024.78
News and Neighbor	462.00
NN, Inc.	200.00
Old School Auto Parts, Inc.	744.57
Olde Towne Hardware	1350.04
Olde Towne Small Engine	1047.15
On-Duty Depot Knoxville	10000.00
Optics Planet, Inc.	2313.80
Osborne Electric Inc.	4590.00
Pamela Gail Johnson	793.74
Pardue Photographics	520.00
Permatile	9644.12
Phyllis Anne Fabozzi	300.00
Pollard Water	1100.56
Pool Table Pros	90.00
Poorboy Lawn Care	175.00
Print Distribution Services	931.25
Progression Electric	384.00
Quality Trophy & Engraving	106.30
Reliance Standard (Vol)	366.86
Ricoh USA, Inc.	4484.72
Ricoh USA, Inc.	149.43
RMJ Distributing Co.	318.87
Robin B. Beals	1587.50
Robin Goodman	39.99
Safety Nation	91.76
Saratoga	1989.40
Saratoga Financial	9084.54
Schaeffer's Mfg Co.	448.40

Shirley Stelzer	120.00
Snapp's Lawncare	185.00
Southern Water Service	1513.30
Spectra Environmental G	99.99
SSCI	37.00
<u>VENDOR</u>	<u>AMOUNT</u>
Stafford Custom Graphic	85.00
Standard Forms	265.00
State of Tennessee	9500.00
Stowers	122.53
Summers Hardware	201.60
Superior Cleaning Service	1315.00
Supplyworks	535.30
Tami Moore	9.60
Tennessee 811	2588.00
Terminix Processing Center	154.00
The Detail Shop	80.00
The Greeneville Sun	147.78
The Posy Shop of J'boro	92.53
The Stockpot	56.48
Thomas J Madden & Assoc.	311.80
Thomson Rueters – West	159.58
TN Dept. of Safety and	250.00
TN Local Dev. Authority	3183.61
Tonya S Van Hook	396.00
Torbett Design	516.80
Town of Jonesborough	1877.22
Town of Jonesborough	7950.00
Town of Jonesborough	800.00
Town of Jonesborough (T	2911.55
Tractor Supply	100.00
Transunion Risk &	75.00
Tri City Waste Paper	178.50
Tri-State Bolt & Screw	95.80
Triplette Farms	217.50
Truck Toy's & More	59.95
Truckpro LLC	89.59
United Parcel Service	648.18
United Way	348.58
USA Blue Book	587.35
Valley Equipment Co.	88.76
Verizon Wireless	3061.12
Wal-Mart Store/GEMB	563.16
WAPK-TV/WKPT-TV	700.00
Washington County Hwy Dept.	6400.00
Washington Farmers Co-op	306.00

Washington Farmers Coop	8171.42
Waste Management	1249.49
Wayne Winkler	200.00
Wheeler & Seeley	6320.00
White's Auto Parts	458.89
Whitney Williams	89.52
<u>VENDOR</u>	<u>AMOUNT</u>
William Beagle	865.00
Williams Electric	131.78
Xylem Dewatering	<u>13693.50</u>
	\$403,714.12

<u>VENDOR</u>	<u>GENERAL</u>	<u>WATER</u>	<u>SANITATION</u>
84216-84219 AP	505,930.55		
84220 AP	2,000.00		
84221-84387 AP	212,913.79		
84388-84395 AP	18,202.98		
84396-84410 AP	7,340.70		
84411-84424 AP	53,104.52		
84425-84428 AP	3,435.18		
84429-84473 AP	35,337.33		
84474-84482 AP	40,617.67		
84483-84485 AP	13,073.23		
	\$891,955.95		
55453-55541 AP		175,653.90	
55542-55544 AP		4,070.15	
55545-55548 AP		455.62	
55549-55551 AP		15,164.26	
55552-American Tire		298.98	
55553-55586 AP		36,692.28	
55587-55591 AP		17,754.44	
		\$250,089.63	
7389-7412 AP			15,146.43
7413 AP			20.00
7414-7417 AP			1,173.56
7418-7420 AP			2,904.45
			\$19,244.44

3. Approve the following Town Administrator Report:

Wastewater Improvements

The diesel influent pump was used twice in December due to rain events and major excess I&I. That back-up system worked great. The WWTP has done a good job of treatment, and we have flow in both oxidation ditch basins because the cooler weather slows bacteria growth.

I&I Reduction –The replacement line the Wastewater crew construction under the old box culvert was activated just before Christmas. Cobern Rasnick's crew had a really difficult job with this line replacement working in the old box culvert. They re-routed the line, using larger 12" pipe so it could carry more flow, and they eliminated a manhole in the process. Cobern feels that manhole and the old clay line going into it was a major source of I&I. He says they received less flow at the plant when the manhole and old pipe were cut off from our system. The pipe is activated and working fine, and Cobern has a contractor lined up next week to pump concrete over it to seal the pipe so stormwater flows will not impact it in the future. The pipe will essentially be encased in concrete.

Crockett H.S. Sewer – The easements necessary for the bid have been signed by the school system, so everything is in place to get TDEC and ECD approval to bid out the line construction and pump installation. This is a Washington County project. Cobern Rasnick will start the pump station construction on our Rosenbaum property this month. He will work on getting the approvals from TDEC and TDOT to go under state routes with new gravity sewer lines connecting into the new pump station so we can eliminate three sewer pumps in that area.

N. Cherokee – The Wastewater crew is working on some sewer line improvements in the area of Skyline Drive and N. Cherokee Street. I have also been working with Todd Wood and Cobern Rasnick on a possible plan to eliminate the pump station at N. Cherokee St. and Thompson Meadow Lane, and gravity flow the sewer in that area down to North Jonesborough Subdivision. At the same time we are looking at the details necessary to bore under US-11E and eliminate the Sewer A-Station along College Street near the 11E overpass.

Water

Water Loss – Mike McCracken's crew has been working on Bill Jones Road with water line replacement. They have hit a lot of rock so progress is somewhat slow. We have to bid out the bore under SR-81 South at Lamar that is necessary to replace the Archer Road line, and we have received ECD approval to bid that work out.

Water Treatment – The THM reduction system for the Woodlawn reservoir has been through its final review and State approval, and the system should be ordered next week.

By-Products Reduction – We have received State approval on the new bleach system. Jonathan Lucas met with the final vendor last week, and is expecting the low quote on the back-up bleach disinfectant system this next week. We will order that system as quickly as possible so we can get off the chlorine gas. The times we have had violations on by-product levels have been when the MIOX system was being fixed, and we used chlorine gas before testing.

Transportation

Persimmon Ridge Road & W. Main Street – TDOT Right-Of-Way is supposed to be acquiring a small parcel from the Cloyd property, and then go into construction design.

Jackson Blvd – SR-354 – TDOT is supposed to be acquiring right-of-way.

Woodrow Ave/2nd Ave – No change.

E. Main Street Improvements – The sidewalk improvements are complete as well as paving. The only work left is to replace the speed table that has been in place to slow traffic down westbound around the sharp curve.

Speed Table at 2nd Ave – No change.

North Cherokee Street / Smith Lane – No change.

Truck Route – Still working on signage.

Paving – We got a base cost down on the Methodist Church and Depot lots we lease. We have not got the curb installed due to inclement weather and the holidays. As soon as the curbing is installed and the weather allows, we will complete the paving.

Striping – Craig Ford worked quickly to get the double stripe and blue line on Boone Street, and to stripe all the associated parking lots off Boone Street.

Grants

T-21 Walkway Grant – Project is complete, but we have not closed it out yet with TDOT. The final pay request has been submitted.

LPRF Grant – Working on Town Garage relocation estimates and schedule. We should receive contracts this month.

Recycling Equipment Grant – They are supposed to be announced this month.

Tourism Enhancement Grant – A \$50,000 grant has been submitted, no word yet.

Senior Center Grant – The grant for sound equipment at the Senior Center was approved and is on the BMA agenda.

Chuckey Depot

Sidewalks are complete, and the inmate crew is installing handrails. We need the handicapped door that allows access from the ramp, and we have landscaping to do.

Jackson Theatre

We will be finalizing design the month of January.

McKinney Center Parking

We expect to go to the McKinney Center with the Street crew as soon as the Methodist Church leased lot paving is complete.

Department Updates

I am working on Progress Updates on all of our departments and will send them out to the BMA during December & January.

Committee Meetings

I have continued preparing agenda presentations for the BMA meetings, the Planning Commission, Tree & Townscape Board, Traffic Advisory Committee, JRT Board of Directors, Jonesborough Community Chest, and minutes for most.

4. Approve the following Operations Manager Report:

Work continued on the Train Depot during the month of December. We are so very close to completion; however, due to the holidays we were without the prison crew for several days. About the only work remaining for the prison crew is to finish the railing.

The Street Department was able to get the Depot parking lot paved. As of this date both the Methodist Church parking lot and the Depot lot have been paved with binder. I am awaiting at least two good days in which the temperatures stays above the 50s to get the curbing installed. Once the curbing is installed we can paint in the parking spaces, or we can wait until warmer weather and put the finish asphalt down, then stripe the lots.

The Visitor's Center roof has been leaking for some time. The leaks got much worse during November. The foyer area was flooding when a substantial rain event occurred. I actually had the inmate crew remove the ceiling in the foyer as

I was concerned it may fall. The majority of the leaking occurred in the areas that had a flat roof.

The roof was also leaking above the women's restroom, the rear dock and the skylights were leaking in the main center.

Barnard roofing replaced the flat roof sections over the portico, foyer and rear dock. They also repaired the roof over the women's restroom and completed repairs to the skylights. As of our last rain event, there were no leaks detected in the building. At some point in the very near future, the shingle area of the roof will have to be replaced.

In the 2009 Ralph Applebaum report, upgrades for the Visitors Center was suggested. Increasing the lighting was of high importance. The current lights in the Visitors Center Foyer did not work. Temporary track lighting had been added. Once the roof was in the dry, I had Herman Archer install LED can lights. This brightened the dark foyer area tremendously and will save on energy costs. I had the inmate crew replace the drywall ceiling with bead board. This project is almost complete; however, the crew ran out of time and the material was underestimated by about 8 boards. We will finish this project in the next week.

The inmate crew also cleaned the main rental hall floor. In addition, the water damage in the women's restroom was repaired and repainted.

Our new Street Department Director, Malcolm Highsmith reported for work on December 19, 2016. I have worked with him on a couple of the major projects we have going right now and he was instrumental in getting the Depot parking lot paved.

He has also worked with Todd Wood on getting up to speed on numerous small projects we have planned. Mr. Highsmith reconfigured the salt storage area and added 80 to 100 more tons of storage capacity. He reports that we currently have enough salt for 1 to 1 ½ snow events. I gave him the authority to order an additional 80 tons of salt. I also have him working on a snow removal plan and have explained to him our high expectations with respect to snow removal.

Our annual Shop with a Cop/Firefighter went great. We sponsored our highest number of children yet at 57. We invited the new Principal and Assistant Principal from Jonesborough Elementary. For the first time in the event history, both were present and had a great time. Sergeant Jaime Aistrop is to be commended for his planning and work on this project.

One huge change to the program this year was the additional assistance from the Jonesborough Senior Center. The senior citizen volunteers wrapped over 100 gifts for these children.

I have also continued to work with our Chief of Police Ron Street on new initiatives for the Police Department. He is obviously doing very well and has taken a huge burden off of me in the daily management of that department.

5. Approve the following Committee Reports: Historic Zoning Commission, Chuckey Depot Committee and Jonesborough Repertory Theatre Board of Directors.
6. Approve the following Supervisor Reports: Visitor Center Manager, Director of Tourism and Marketing, Building Inspector, Fire Department, McKinney Center, Police Department, Street Department, Animal Control, Water Distribution, Water Plant, Water Park, Website Manager, Solid Waste and Recycle, Fleet Manager, Senior Center, JRT Artistic Director, Event Coordinator, Promotions Coordinator, Environmental Service Director, and Park and Recreation.
7. Accept the resignation of Pam Daniels, Program Specialist at the McKinney Center, with regrets.
8. Accept the retirement of Virginia Causey, Executive Assistant, with regrets.
9. Accept the promotion of Donna Freeman to the position of Executive Assistant upon Virginia Causey's retirement with a salary of Grade 10 Step 10 (\$43,144.00). She is currently at a Grade 8, Step 12 (\$41,516.00). Also approve to immediately advertise the position of Administrative Assistant with the salary range for Grade 8 at \$29,992.00 to \$41,516.00.
10. Approve the appointment of Jim Rountree as the Wellness Coordinator at the Senior Center pending successful completion of all pre-employment requirements, to include a background check, at Grade 1 Step 2 (\$10.55 per hour) of the Town's compensation plan.
11. Approve the appointment of Anthony Mahon as a non-certified Water Operator I pending successful completion of all pre-employment requirements, including a background check. As a condition of employment, Mr. Mahon shall be required to obtain a Water Treatment Operator I license within 18 months of his hire date. The salary shall be Grade 7 Step 1 (\$28,564) of the Town's compensation plan as a non-certified operator; upon obtaining his operator's license, he will be moved to Grade 8, Step 1 (\$29,992) of the Town's compensation plan as a certified operator.

The next item on the agenda was the approval of the Financial Report. Town Recorder Abbey Miller said that the finances are where they should be for this time of year; all tax collections are at or above projected levels. She said the Town Auditors will be at the February 13th meeting to present the audit report for FY2015-2016. She added that the delinquent tax notices for 2015 were mailed out last week. Motion was made by Alderman Countermine, seconded by Alderman Sell and duly passed to approve the Financial Report as submitted.

Communication from the Mayor was the next item on the agenda. Mayor Wolfe said Vice Mayor Countermine is going to help with the Mayor Communications due to Mayor Wolfe having laryngitis. Mayor Wolfe said there is a Proclamation honoring Lieutenant Governor Ron Ramsey who has done so many good things for Jonesborough and is the person responsible for getting the Carter County Work Crew assigned to Jonesborough full time. Motion was made by Alderman Fitzgerald, seconded by Alderman Sell and duly passed, to approve January 25, 2017, as Ron Ramsey Day in Jonesborough.

INSERT PROCLAMATION

Mayor Wolfe announced that two former Town employees have passed away: Dwight Treadway, former Town Administrator, and Lawrence Shaw, who worked for Park and Recreation and then the Visitor Center. He added that Kim Hamilton's fiancé, Tony Clouse, is battling cancer. He asked that we keep these families in our thoughts and prayers.

Vice Mayor Countermine asked Chason Freeman and Jessie Rice to come forward for the Employee of the Month award. He read the following nomination letter:

On December 15th, 2016, I responded with EMS, Lt. Chason Freeman and Firefighter Jesse Rice to a report of a cardiac arrest in New Halifax Subdivision. I was one of the first units to arrive, and confirmed a male construction worker was in cardiac arrest. As we began CPR, oxygen set-up, and placing an Automatic Defibrillator, members of the Fire Department arrived. Lt. Freeman and Firefighter Rice immediately and without hesitation started working with the EMS rescue personnel to revive the patient. I stepped aside and observed their actions. I was amazed at the ability and professionalism our staff exhibited. Lt. Freeman prepared an IV line and effectively inserted it into the patient's arm; FF Rice delivered chest compressions. Both members worked tirelessly with EMS, never giving up on the patient. After the delivery of several shocks, and other measures by emergency personnel, the patient regained a pulse and spontaneous breathing. He was then transported to Johnson City Medical Center.

The amazing part of this story is the patient survived. I went to see him today; he is only 51 years old, and will walk out of the hospital on his own. Most people who go into cardiac arrest do not survive. If not for the professional actions of our staff and the other emergency personnel, the outcome would be very different. I am recommending Lt. Chason Freeman and Firefighter Jesse Rice for the Employee(s) of the Month for January, 2017. Submitted by: Phil Fritts, Fire Chief.

Chason Freeman said that it was a team effort and thanked the Board and Chief Fritts for their support. Jessie Rice said there is a slim chance of saving someone in cardiac arrest. He added that there were eight or nine in Jonesborough last month and only

one survived. Vice Mayor Countermine thanked the two men for their actions in helping to save this man's life.

Vice Mayor Countermine presented a Proclamation to the 2017 Miss Historic Jonesborough. He read the following:

INSERT PROCLAMATION

Mayor Wolfe said that Mr. Browning provided a memo concerning the Recycling Grant that was awarded to Jonesborough. He said we applied for \$50,000 and was awarded \$15,725, which will allow the Town to purchase thirty-seven 8-yard cardboard containers. Mayor Wolfe asked that the Board add this to the agenda. Motion was made by Alderman Sell, seconded by Alderman Countermine and duly passed to add to the agenda the acceptance of a TDEC grant in the amount of \$15,725 to help purchase Solid Waste recycling containers.

Alderman Fitzgerald made the motion, seconded by Alderman Sell, and duly passed to authorize Mayor Wolfe to sign the TDEC Recycling Grant Contract accepting a grant of \$15,725 to purchase \$31,450 of cardboard recycling containers with the match of \$15,725 to come from Solid Waste reserve funds.

INSERT GRANT

Mayor Wolfe said our Street Department did a great job getting roads cleaned during the recent snow event. He said the equipment functioned very well, and added that this was Director Malcom Highsmith's first snowfall challenge, and he did a good job.

Alderman Communications was the next item on the agenda. There were no comments.

Town Attorney Comments was the next item on the agenda. Attorney Wheeler said he had nothing new to report.

Citizen Comments was the next item on the agenda. Ed Wolff, 1103 Miller Drive, addressed the Board requesting that something be done to Depot Street Park and asked if there are plans to upgrade the park. Mayor Wolfe said he has given Mr. Browning and Operations Manager Craig Ford a list of things that need to be addressed and Depot Street Park is on the list. He said with Chuckey Depot next door, we definitely need to upgrade the park. Mr. Browning said he talked with Rachel Conger about that park today but one disadvantage is that the park is leased from the railroad so grant funds cannot be used to upgrade that park. He said staff is working on plans to upgrade the restrooms, hopefully this spring.

The next item on the agenda was clarification of the ADA Policy. Mr. Browning said he is still working on the ADA Policy amendments to meet TDOT Guidelines. This item was deferred.

The next item on the agenda was the approval of the agreement with MSHA for a Community Nurse Program at the Senior Center. Mayor Wolfe said the Senior Citizen Board will be funding a portion of the cost of an onsite nurse which is a big deal. He said this can be incorporated into a comprehensive program to care for Seniors. He said Seniors come to the Center for meals, socializing, entertainment, education, and they should be able to come for basic health needs; there is a clinic in the basement that can be used. He said he appreciates Mary Sanger, Bob Browning and Craig Ford for working out the details for this program. Motion was made by Alderman Countermin, seconded by Alderman Fitzgerald, and duly passed to approve the Agreement between Mountain States Health Alliance and the Town of Jonesborough for the "Faith Community Nurse Program", authorizing the Mayor to sign the contract upon the Town Attorney's review and approval.

INSERT AGREEMENT

The next item on the agenda was the approval of an elevator service contract with United Elevator Services for the new Senior Center building. Operations Manager Ford said he talked with Willie Shrewsbury, Washington County Purchasing Agent, and the County uses United Elevator Services for its elevators. Mr. Browning said the final language on the indemnification clause needs to be approved by Attorney Wheeler. Attorney Wheeler said that is the one thing in the contract that has to be eliminated. Motion was made by Alderman Fitzgerald, seconded by Alderman Countermin, and duly passed to approve awarding the elevator service contract for the Senior Center building elevator to United Elevator Services and authorize the Mayor to sign the contract, subject to the Town Attorney's approval of the contract.

INSERT CONTRACT

The next item on the agenda was the approval of the Community Foundation of Middle Tennessee Grant awarded to the Senior Center. Mayor Wolfe pointed out that all three items of new business on tonight's agenda were for the Senior Center. He said this grant is for \$24,469 to be used to purchase sound equipment, acoustical tile, and creating a story collection fund for folks at the Senior Center and to help seniors be able to hear better in the big rooms. He said Bob Browning and Mary Sanger worked on this together, and this grant will help in bringing great programming to the Center. Motion was made by Alderman Countermin, seconded by Alderman Fitzgerald, and duly passed to approve the grant funds and contract as presented and authorize the Mayor to execute the contract with The Community Foundation of Middle Tennessee in the amount of \$24,469, with no match requirement.

INSERT CONTRACT

The meeting was adjourned.

ABBHEY MILLER, RECORDER

KELLY WOLFE, MAYOR