

BOARD OF MAYOR AND ALDERMEN

PUBLIC HEARING

JANUARY 10, 2022

The Board of Mayor and Aldermen (BMA) met in a Public Hearing on Monday, January 10, 2022, at 7:00 p.m. at Town Hall, 123 Boone Street, Jonesborough, TN.

The first item on the Public Hearing agenda was Ordinance rezoning the McCoy Family property (1.84 acres) along Headtown Road and East Jackson Blvd, Parcel 225.04, Washington County Tax Map 52, from B-1 (Neighborhood Business) and B-3 (Arterial Business) to B-3 (Arterial Business District). There were no comments.

The Public Hearing was closed.

PAT RYDER, RECORDER

CHUCK VEST, MAYOR

BOARD OF MAYOR AND ALDERMEN

REGULAR MEETING

JANUARY 10, 2022

The Board of Mayor and Aldermen (BMA) met in Regular Session on Monday, January 10, 2022, at 7:00 p.m., at Town Hall, 123 Boone Street, Jonesborough, TN.

Mayor Chuck Vest called the meeting to order. Alderman Dickson led the group in an opening Prayer, and Alderman Causey led the pledge to the Flag.

Upon call of the roll those present were: Mayor Chuck Vest, Alderman Stephen Callahan, Alderman Virginia Causey, Alderman Terry Countermine, and Alderman Adam Dickson. Also present were: Town Administrator Glenn Rosenoff, Town Recorder Pat Ryder, Operations Manager Craig Ford, and Town Attorney Jim Wheeler.

The next item was the Consent Agenda. Mayor Vest asked if there were any items that the Aldermen wished to have pulled from the Consent Agenda. Alderman Causey's only one comment was that the St. Patrick's Day Celebration and Tennessee Hills Distillery's special event request be presented together going forward. Alderman Causey made the motion, seconded by Alderman Countermine, and duly passed to approve the following items on the Consent Agenda:

1. Approve the following bills for payment:

	<u>GENERAL</u>	<u>WATER</u>	<u>SANITATION</u>
100877-100917	60,322.51		
100918-100939	32,102.91		
100940-100995	308,910.61		
100996-101008	28,813.75		
101009-101069	30,087.87		
101070-101085	16,106.42		

101086-101111	100,606.79		
	<u>GENERAL</u>	<u>WATER</u>	<u>SANITATION</u>
101112-101137	29,512.01		
101138-101145	<u>3,768.08</u>		
	\$640,230.95		
63291-63307		11,517.28	
63308-63361		330,472.73	
63362-63368		13,591.98	
63369-63408		92,564.01	
63409-63413		2,274.74	
63414-63425		121,724.82	
63426-63433		7,061.13	
63434-63438		<u>3,891.14</u>	
		\$473,097.83	
9441			340.00
9442-9452			17,832.02
94453			4,426.87
9454-9465			10,908.95
9466			78.26
9467-9473			8,032.80
9474-9476			444.48
9477-9478			<u>338.26</u>
			\$42,401.64
School Fund			
1031	501,037.71		
1032	148.31		
1033-1034	<u>28,225.00</u>		
	\$501,186.02		

2. Approve the following Operations Manager Report:

The month of December was a difficult time. I spent one week in Covid quarantine and also had a one-week vacation scheduled at the end of the month. The rainy weather in between made it difficult to see projects completed for the month.

The Street Department was scheduled to install the playground equipment at Lincoln Park. A private contractor paid through the original purchase was to be on-site to supervise the installation.

The Street Department completed the final grade work for the installation; however, it had to be postponed due to rain. I would prefer not to re-schedule until spring.

I have continued to work through issues with Lincoln Park. Summers-Taylor is scheduled to complete the concrete pour on the stage and the handicap ramp to the stage. This will about complete the concrete work until we finish the parking lot.

I also participated in a meeting to discuss final materials and a private contractor constructing the buildings at Lincoln Park. I hope we get some quotes back this month in order that we can begin the final phase of construction on this park.

As stated in last month's report, we began the landscaping project on Boone Street and also replacing trees on the medians. We have 53 trees to get in the ground. Due to all of the underground utilities, we had to get the Wastewater Department to basically dig the holes for the trees using our pothole truck.

This piece of equipment bores holes utilizing water. This eliminates to danger of damaging underground utilities, but more importantly, it prevents injury to our

employees who may strike an underground utility when manually digging. I am happy to report we did get all the trees in the ground for this project.

I also wanted to take this time to again re-emphasize that I know there has been some criticism and complaints about speed on East Main Street after it was paved. Typically, speeds will increase soon after a street is paved. Chief Street has advised the officers to extra patrol for increased speed enforcement. In speaking with Chief Street, he feels the number of citations issued has increased in the last month, but he did not have the latest figures.

Still yet, the Police Department is a small department and they obviously cannot dedicate an officer full-time to East Main Street. Traffic calming is the best alternative. I continue to work with Malcolm at length to make every effort to get the speed tables re-installed. I can assure you that it is a priority to me both for East Main and the install of the new tables on North Lincoln Avenue.

I wanted to take this opportunity to thank Mr. Rosenoff, the Mayor, and Board Members who reached out to me during my wife's Covid illness and also the passing of my uncle, Mike Ford. I am truly blessed and thankful for your support.

3. Approve the following Committee Reports: Jonesborough Board of Zoning Appeals and the Jonesborough Planning Commission.
4. Approve the following Supervisor Reports: McKinney Center, MBM Program Director, Fire Department, Water Distribution, Building Inspector, Parks and Recreation, Director of Tourism and Main Street, Visitors Center and Facilities Rental Manager, Water Treatment Plant, Police Department, Senior Center, Environmental Services/Wastewater, Marketing and Promotions Coordinator, Website and Marketing Specialist, Animal Control, and Street Department.
5. Approve the appointment of Jason Branch as a Meter Reader in the Meter Department at Grade 5 Step 1 (\$25,909), subject to all pre-employment requirements being met.
6. Approve the appointment of Shawn Marshall for the position of Building Inspector at Grade 16 Step 9 (\$56,134), and all pre-employment requirements have been met.
7. Approve the St. Patrick's Day Celebration events to be held on Saturday, March 19, 2022, as presented and subject to CDC guidelines.

The St. Paddy's Day Fun Run will kick-off at the Storytelling Center beginning at 4:00 p.m. The run will begin at the Storytelling Center, continuing down Main Street, take a left onto 2nd Avenue, down the walking trail, left onto 3rd Avenue and right onto Depot Street for a free small pour of beer or root beer. The race will then proceed back onto Depot Street, left onto 3rd avenue, right onto the walking trail (this is where the route back will change) continuing on the walking trail until they hit 1st Avenue, take a left, then a right onto Main Street and end back at the Storytelling Center.

Following the run, Shamrockin' on the Plaza will take place in front of the Storytelling Center. It will be from 4:00 to 7:00 p.m. with a Celtic Band playing at 5 : 0 0 pm. Main Street Café and Catering will sell Depot Street Beer and serve Irish foods.

Note: In 2020, Tennessee Hills Distillery (THD) served during the event. For THD to participate they would be required to obtain a Special Occasion Permit, Liquor-By-the Drink (LBD), from the Tennessee Alcoholic Beverage Commission, and the BMA would have to approve the location if it is on Town property.

Staff is working to bring back the Appalachian Highland Celts to host demos and hands-on experiences for visitors to try their hand at the Highland Games. This portion of the event would take place in the Storytelling Park throughout the day. The Town plans to work with the county to turn the clocktower green the week of the St. Paddy's holiday to create a fun and festive way to get folks excited for the event. Our goal is to increase economic impact through this event as well as offering family-fun activities. Jonesborough's St. Paddy's Celebration encourages locals and visitors to engage with Jonesborough in addition to driving foot traffic in the stores and restaurants.

The next item on the agenda was the approval of the Financial Report. Mayor Vest said the local sales tax collections remain positive. Motion was made by Alderman Dickson, seconded by Alderman Callahan and duly passed to approve the Financial Report as presented.

Communications from the Mayor was the next item on the agenda. Mayor Vest said Glen Woodfin (who was unable to be present for the meeting) was nominated Employee of the Month and read the following nomination letter:

I would like to nominate Glen Woodfin for the distinction of Employee of the Month for January 2022. Glen is our Assistant Street Director, as well as our job Foreman over field operations. Shortly stated, Glen makes things happen. Glen is the highly motivated central part of our Street Department team. I could pen many stories to illustrate Glen's dedication to keeping our town in tip-top shape, but today I'll choose just one. At our recent Christmas parade, we all found ourselves thinking back on how to conduct the night time parade, since we had no parade last year and the night version of the parade is a bit more difficult logistically than a 'day time' parade. Major Rice and the JPD had also implemented a more robust traffic control plan, complete with heavy water filled barricades to safeguard the folks viewing the parade. Since we had the new traffic control devices to deal with, Glen met with Major Rice and they coordinated the placement of the new water filled barricades, complete with a 'fill and empty' schedule on how to deploy and remove the barricades. Their plan worked flawlessly. Police and Fire Department Forces were also exemplary in the overall success of this year's night parade. Our Street crew was tasked not only with placing traffic control, including closing a lane of Jackson Boulevard in the rain, but we all were assigned posts to work during the parade. JPD concentrated their officers nearer downtown Main Street this year, which left Street and other Forces with a larger role near the perimeters of the parade. Glen, as usual, worked tirelessly behind the scenes guaranteeing all our Forces knew their role in traffic control placement, what post to 'man' during the parade, and how to quickly remove traffic control following the parade so traffic could be returned to the normal traffic pattern. Street Forces played a big role in channelizing traffic, pedestrians and parade participants. Glen is instrumental in making all the pieces fit into place. Ahead of most of our events, Glen draws out a traffic control plan well in advance of the event, so we can make adjustments or fine tune the design as the date nears. As I have made mention before, even if you do not see Glen during the event (or on our construction projects), chances are he was on the scene well before anyone else, facilitating the day's work. The type of dedication Glen exhibits is beginning to be extremely rare. When you realize your daily task has the potential to positively impact the lives of others, the motivation to do a great job should be easy to find. I feel Glen has this motivation on each project or event he participates in. A team player and leader with a big heart for people. For these reasons, I feel Glen Woodfin deserves the honor and distinction of Employee of the Month for January 2022. Submitted by: Malcolm Highsmith, Direct of Streets

The next item under Communications from the Mayor was a presentation from Jeff Dykes, BrightRidge CEO and Stacy Evans, Chief Broadband Officer with BrightRidge's Broadband division. The purpose of the presentation was to present

potential additions to Jonesborough's downtown regarding the Smart City design as well as smart poles and how they are designed to give out information and other features using small cell base stations that are housed within the poles. The system will also work with the city's street lighting infrastructure. Mayor Vest asked if the current downtown could be retro-fitted with the smart pole cell stations or would there have to be all new pole construction. Mr. Dykes said they could look at the Town's existing poles, but because of the technology new poles would probably have to be installed. Mayor Vest asked about the possibility of extending the broadband from North Cherokee to the new Jonesborough School. Mr. Dykes said it was just a few spins and that they could extend it on to the new school without any problems. Mayor Vest asked the Aldermen if they had any questions. Alderman Dickson said in regard to the stats given about students and their homework and meeting those services, asked if there was a way that could be identified locally, such as Washington County Schools, students Title 1, low-income students, like how much it would cost monthly to provide them service. Jeff Dykes replied yes. Alderman Dickson asked if there was a way, he could get that information because he knows people who are very interested in providing financial assistance, for a year, to help a student; and if we know what the dollar amount is. Jeff Dykes said they are going to be working with Johnson City and Washington County is to identify the people needing financial aid for broadband and help them with the application process. Glenn Rosenoff said he is very interested in the data and demographics that BrightRidge collects for our area and asked if they could funnel that information to him and he would get it to the Board members.

Alderman Communications was the next item on the agenda. Mayor Vest asked the Aldermen if they had any comments. Alderman Countermine asked for an update on the recycling program. Glenn Rosenoff said that the final draft of the letter to citizens is almost ready to go out notifying customers about cost, landfill cost increase, and starting the recycling program backup and in operation. Mr. Rosenoff said they want to take about six weeks to promote and making sure all customers have a recycle tote. He said we do have a full-time driver and a part-time worker. Mr. Rosenoff said they got confirmation today that at least up to two inmates (Washington County Sheriff's Department) will be provided to the Town for recycling starting March 1st. Alderman Countermine asked what the employees that have been hired are doing now. Glenn Rosenoff said the part-time worker has been helping the Street Department with leaf pick-up and the full-time driver has just started learning the routes. The question was raised about the recycling route collection days. Mr. Rosenoff said it is mirrored to the customer's garbage pickup day.

Town Attorney Comments was the next item on the agenda. Mayor Vest asked Town Attorney Jim Wheeler if he had any comments. Attorney Wheeler said the presentation you just heard mentioned that the federal government approved certain articles are not out yet and that is subject to change still. Mr. Wheeler said he just wanted to make sure the Board members are fully aware that the Federal Rules are not out yet. Alderman Countermine asked if there was an estimate of when the Federal Rules would be out. Attorney Wheeler replied no.

Citizens Comments was the next item on the agenda. Mayor Vest asked if there was any citizen present who wanted to speak. Cindy Lees, 39 Chester Street – New Halifax Subdivision, addressed the Board in regards to the following: (1) proposed sidewalks down East Main Street, (2) the landscaping was never completed in New Halifax; (3) a pedestrian cross-walk from the Senior Center to New Halifax, (4) a pedestrian cross-walk on East Jackson Blvd from Jonesborough Middle School to Food City, and (5) speed tables be re-installed on East Main Street since the paving has been completed. Craig Ford said we have the milling machine rented beginning tomorrow (Tuesday, January 11th) to actually go back to the areas to where the speeds tables were and mill those sections, and then when the weather is warm enough staff will start reinstalling those speed tables, and hopefully that can be completed by the end of this week. Mayor Vest thanked Ms. Lees for her comments.

Susan Fowler, 204 East Main Street, addressed the Board, and thanked Mr. Rosenoff and Mr. Ford for the update on the speed tables. Ms. Fowler said it is unacceptable, to

her, to continue to hear the speed table topping being pushed. Ms. Fowler said it has been 8 months from when they got taken out and as an eye witness to what is coming down that hill, the traffic speeds aren't slowing down any. Susan Fowler said she would like to challenge you again as to how you intend to immediately begin to impact the traffic speeds coming into downtown Jonesborough, because it is not okay. Ms. Fowler said occasionally she sees police make a stop and then sees them every now and then. Ms. Fowler said the police were actually out for a couple of days, she has seen them up at Broyles Florist, but has not seen them a lot, and it is not making an impact. She said if the speed is 20 mph going up and down the hill, but the Police does not even give a ticket until the speed hits 40 mph, and this is not helping. Susan Fowler said she is here to challenge you, again, on what can be done the immediate, while we wait for the speed tables to impact the speed and traffic control. Ms. Fowler said she knows there is a Traffic Committee meeting coming up that is going to address some of the issues such as potential stop signs or traffic speed signs or some other things. Glenn Rosenoff said the Traffic Committee meeting will be scheduled for January 27, 2022. Susan Fowler asked if she can formally make a request to consider dropping the speed in the historic district of Jonesborough to 15 mph instead of up and down to 20 mph based on the speed tables. Mayor Vest said that is something that can be addressed at the Traffic Advisory Committee meeting. Susan Fowler asked what are some of the other measures that might be static and not employee determined, in other words, not having to hire an additional police officer for helping with traffic control downtown. Ms. Fowler said there are solar powered portable speed radar signs that are available and can moved throughout the historic district and other parts of town. She asked if that is something that the Traffic Committee could investigate as well, and ask for a list of the Traffic Committee members so that she could speak to them about her concerns. Glenn Rosenoff said yes. Mayor Vest thanked Susan Fowler for her comments.

Marcy Hawley, 114 Woodrow Ave, said she just wanted to mention something about the 5G, because the way the BrightRidge representatives talked in their presentation it was as though Jonesborough has it, and we don't. Ms. Hawley said she lives across the railroad track and we do not have the 5G in that area. Ms. Hawley said she just wanted to the Board to know that Jonesborough does not have the 5G coverage all over the town. Mayor Vest thanked Marcy Hawley for her comments.

Tammy Cloyd, 1905 Hwy 81 South, Jonesborough, TN, asked for an update on the Shell Road project and a projected completion date. Mayor Vest asked Glenn Rosenoff to update the BMA on Shell Road project. Glenn Rosenoff said he would defer that to Craig Ford. Craig Ford said we finally got started on that project and then other projects have gotten started. Mr. Ford said, just as an example, we started an update on the baseball fields at Persimmon Ridge with the inmate and we stopped getting the inmate crew back in April 2021. Mr. Ford said baseball will start the latter part of February, so we will end up having to send the Street Department Crew to help finish that project out. He said the asphalt and road widening project came up on East Main Street. Mr. Ford said we got the contract back on Lincoln Park and with that Lincoln Park grant there is a performance period in which that work has to be done by this coming November. Mr. Ford said we sit here and talk about a lot of these projects, but we have a total of seven people on the Street Department crew, that does that work. Craig Ford said he cannot give a definitive date when the crew can get back to the Persimmon Ridge Road to get that project done. Mr. Ford said no one wants that project done anymore than he does. He said we have the material; it is just getting the crew back out there to get that project completed. Craig Ford said hopefully he can say in the spring time when the weather breaks and clears they can get back out there. Mr. Ford said there are projects just like getting the speed tables put back in on East Main Street. He said in talking about sidewalks on East Main Street, we have cost estimates based on if the Town does it, and he doesn't know when we could get that on the schedule, and that is being totally honest. Craig Ford informed Tammy Cloyd that the funding was put in place for the Persimmon Ridge Project, and the funding is there to finish that project, it is just getting the Street Department Crew out there to complete it. Mayor Vest thanked Tammy Cloyd for her comments.

The only item under Old Business was second and final reading of an Ordinance rezoning McCoy Family property (1.84 acres) along Headtown Road and East Jackson Blvd, Parcel 225.04 Washington County Tax Map 52, from B-1 (Neighborhood Business) and B-3 (Arterial Business District) to B-3 (Arterial Business District). Town Administrator Glenn Rosenoff said the rezoning map includes a small portion of the driveway (Lowe's entrance) off of Headtown Road as part of the overall rezoning of the subject tract of land. Mayor Vest asked the Aldermen if they had any comments. There being none, Alderman Countermine made the motion to approve second and final reading of an Ordinance rezoning McCoy Family property (1.84 acres) along Headtown Road and East Jackson Blvd, Parcel 225.04 Washington County Tax Map 52, from B-1 (Neighborhood Business) and B-3 (Arterial Business District) to B-3 (Arterial Business District). The motion was seconded by Alderman Callahan and duly passed.

INSERT ORDINANCE

The first item under New Business on the agenda was approval of the allocation of funds from the Sonia King Trust for two improvement projects. Glenn Rosenoff said the first improvement project allocation was in the amount of \$100,000 for extension of sidewalks within the downtown area to provide pedestrians a safe connection to town facilities and programs, including the Senior Center, McKinney Center, JRT and Jackson Theatre. Mr. Rosenoff said the goal being to install new sidewalks beginning at the Senior Center and connecting with the existing sidewalks on Main Street; connect new sidewalks to the McKinney Center; and to install new sidewalks beginning at the Old Jonesborough Cemetery and extending to Headtown Road before the end of 2023. Glenn Rosenoff said the second allocation was in the amount of \$125,000 for sound and light projects in the Jackson Theatre before the end of 2023. Town Attorney Jim Wheeler noted that for the record of the minutes, that it is included there are restrictions placed on unused funds for these projects that has to go back to the Trust for approval to use somewhere else. Mayor Vest asked the Aldermen if they had any questions. There being none, Alderman Callahan made the motion to approve the allocation of funds from the Sonia King Trust as presented: (1) \$100,00 for extension of sidewalks within the downtown area, and (2) \$125,000 for sound and light projects in the Jackson Theatre with restrictions on unused funds for these projects that has to go back to the Trust for approval to use somewhere else. Alderman Causey the seconded the motion and it was duly passed.

The next item on the agenda was the approval of the agreement with Sam Love for the 2022 Music-On-The-Square season. Mayor Vest said there were good results out of Sam Love last year. Mayor Vest said Music-On-The-Square is such an iconic event for the Town and he feels it is going to be successful this summer. He said we even could consider in the next budget year making this an employee project versus a contract employee, he feels it will have stability in that even to pay for itself in the future. Mayor Vest asked the Aldermen if they had any comments or questions. Alderman Causey said she does support MOTS but she does feel that we need to make sure that it pays for itself. Alderman Causey made the motion to approve the agreement with Sam Love for the 2022 Music-On-The-Square season as presented, and seconded by Alderman Countermine. Alderman Countermine said he met with Cameo Water this morning to get clarification for himself and he thinks what we should look at it as a new model and test it, and in the fall when we get all the figures in to see if we need to tweak. Alderman Countermine said it is quite challenge to raise the amount of money that needs to be raised. Alderman Dickson said he talked to the Town Administer at one point about a statement supporting diversity in this agreement. Alderman Dickson said he was on the side of not pushing that this time and he was to be as optimistic as we can be that we will see diversity in this season; and hopefully this fall we can come back evaluate. Alderman Dickson said he wanted to be clear this is not just an emotional thing, but when think about our model here in the team, we have seen such success with our arts as an economic development model. He said one signature aspect of the arts is the notion of diversity and he is just hopeful that we will see that in this season of MOTS; and from what he has been told is that Mr. Love coming from Knoxville has a good background in this area. Alderman Dickson said he wants to be optimistic about that. Town Administrator Glenn Rosenoff said he did include a statement in the general,

preamble of the agreement, that it does identify that MOTS Administrator Director and assisting staff will strive to schedule a diverse and culturally unique line-up, intentionally cultivate an inclusive environment, and create diverse, authentic, and inclusive marketing campaigns to leverage the event and brand. Alderman Dickson thanked Glenn Rosenoff for including that in the contract. Mayor Vest said we have a motion from Alderman Causey and a second from Alderman Callahan and asked if there was any other discussion. There being none Mayor Vest asked the Town Recorder to call for the vote, and the motion was duly passed.

INSERT AGREEMENT

The next item on the agenda was the approval of an Outdoor Use Permit Application from the East Tennessee Hemp Company located 107 East Main Street. Mayor Vest asked Town Administrator Glenn Rosenoff to explain the request. Glenn Rosenoff said DW Cooper called to say he was in quarantine and could not attend the BMA meeting, but he was available by phone. Mr. Rosenoff said the request has gone through the proper channels and the Historic Zoning Commission has approved the furniture and materials and Mr. Cooper has received a Certificate of Appropriateness from them at their meeting on December 9, 2021. Mr. Rosenoff said the building inspector(s) have measured the area. He said the minimum space is at least five feet and it is actually wider in other sections; and there in is a tree-well in that vicinity, but the building inspector(s) had no issues with it. He said there are measurements in place that we work with Mr. Cooper before he actually installs the fencing to make sure it is in the location that it is supposed to go, and Mr. Cooper is aware of that. Mr. Rosenoff said we are supposed to be getting an updated insurance form so that we can send it to Jim Wheeler and also a hold-harmless is supposed to be completed as well. Mr. Rosenoff said that would be two items that Attorney Wheeler would have to approve prior to installation of any of the outdoor furniture. Craig Ford asked Mayor Vest if he could make one comment. Mayor Vest said yes. Craig Ford said he noticed in the packet of information that a photograph of the fencing of Main Street Café, so just as a point, several years ago when the Town approved this particular design it was made in a manner in which that railing could be removed in the event of an emergency or a fire event or something along those lines. Mr. Ford said basically what they did is install a stand below the brick that the fencing would slide into and be removed. He said all he is asking is that if the BMA grants approval that it can be moved or that it be made just like what is at Main Street Café now to where the railing is actually removable and slides down into the underground stand and capable of being removed it need be. Mayor Vest said he agrees and asked if that is something that can be added to the recommendation to make sure that the railings are removable. Glenn Rosenoff said he will work with DW Cooper on the recommendation of railings. Mayor Vest asked the Aldermen if they had any questions or comments. There being none, Alderman Dickson made the motion, seconded by Alderman Callahan, to approve the Outdoor Use Permit Application for East Tennessee Hemp Company subject to the Town Attorney's review and acceptance of the Proof of Insurance form and the Hold-Harmless Agreement and that the railing be removable similar to the fencing at the Main Street Café as recommended by staff. The motion was duly passed.

The next item for discussion was first reading of an Ordinance to rezone a tract of land located along Bowman Avenue from R-1 (Low Density Residential) to R-2 (Medium Density Residential) as described on Washington County Tax Map 60, Parcel 9.00, containing 8.34 acres, and approximately 645 feet of road frontage. Mayor Vest said he really appreciates the work that our Planning Commission did on this rezoning request and feels they exhibited excellent judgement on it. Mayor Vest asked Town Administrator if he wished to speak on this rezoning. Glenn Rosenoff said we did receive a survey on the tract of land, that basically at Planning Commission it started off with 8.34 acres request. Mr. Rosenoff said after consideration and much going back and forth with the property owner, it was recommended that just a portion of the property be rezoned and that is what the Planning Commission recommended. Mr. Rosenoff said the survey ended up coming up with a little bit less of a parcel than we thought, but basically it is a 0.689 tract and it is going through the subdivision process. He said the owner has followed suite on everything that the Planning Commission had

advised and recommended. Mayor Vest asked the Aldermen if they had any comments. There being none, Alderman Countermine made the motion to approve on first reading an Ordinance rezoning a 0.689 tract of land located along Bowman Avenue from R-1 (Low Density Residential) to R-2 (Medium Density Residential) as described on Washington County Tax Map 60, Parcel 9.00 as presented. Alderman Callahan seconded the motion and it was duly passed.

INSERT ORDINANCE

Mayor Vest said there was a request for an addition to the agenda under Personnel for the appointment of a Water Treatment Plant Operator. Alderman Causey made the motion to approve the one addition to the agenda as requested, seconded by Alderman Dickson and duly passed.

Mayor Vest called for the motion to approve Zachary Grizzle as a Water Plant Operator I (Non-Certified) at Grade 7 Step 1 (\$28,564) at the Water Treatment Plant, noting that Mr. Grizzle has met all pre-employment requirements. Alderman Dickson made the motion to appoint Zachary Grizzle as a Water Plant Operator I (Non-Certified) at Grade 7 Step 1 (\$28,564) at the Water Treatment Plant. Alderman Causey seconded the motion and it was duly passed.

The next item on the agenda for discussion was the Water Infrastructure Engineering and Design proposal with GRW Engineers, Inc. Mayor Vest said there is a lot of work there, but we have a lot of things going on and one of those is the growth and you have to keep up with it. Mayor Vest said our water infrastructure is important as anything, and we are trying to get ahead of the game and using foresight to this. Alderman Countermine asked if there needed to be separate motions on the four recommendations. Attorney Jim Wheeler said the four recommendations could be approved with one motion. Glenn Rosenoff said as far as the due process that they have discussed after the water study in that report, this is the next phase of design and engineering, leveraging the ARPA funds, not just the local but also the TDEC one, and there is also a lot of talks with Washington County based on their local TDEC and ARPA funds as well. He said they are going to have to find eligible projects. Glenn Rosenoff said what he found out from Evan Sanders (CDP) on obligations of funds was to basically have the ARPA funds obligated by December 31, 2024 and have the funds spent by December 31, 2026. Mr. Rosenoff said one of the things they already know is that the design is to go physical construction in that type of activity, so far as eligible product this is and plus, we are not just doing studies to just let it sit on the shelf. Mr. Rosenoff said he believes with the obligation of doing all this and leading into construction that we are in good shape as far as eligibility of all those funds. Mayor Vest said we are going to expand our water treatment facility and water distribution and this is something we have to do. Mayor Vest asked the Aldermen if they had any questions or comments. Town Attorney Jim Wheeler said he wanted to reiterate what he had stated earlier in the in his comments, the chances of this changing are very slim, but he wanted to put it on the table, Washington County is doing this and it's time for you all do this, you need to do this anyway, you do this with assumption that you got the funds that you realize, as slim as it maybe, that the Federal Government sometimes does things that are unexpected and that it could change. Attorney Wheeler asked that the Board include that when making this decision and a lot of things are going into paying for design because they are going to need that design anyway, even if it has to be funded some other way other than the ARPA funds. Mayor Vest said duly noted. Alderman Countermine made the motion, seconded by Alderman Callahan, to approve the four proposals with GRW Engineers, Inc. for the Water Infrastructure Engineering and Design, as presented: (1) \$532,000 for the 24" Transmission Main Project with an immediate Notice to Proceed on design, fees to be paid through ARPA funds (Local ARPA); (2) \$857,500 for the Water Plant Project with an immediate Notice to Proceed on design, fees to be paid through ARPA funds (Local ARPA); (3) \$350,000 for the Northern Loop Project with a Notice to Proceed by the Town of Jonesborough authorized after the FY23 budget is passed based on the availability of funds; and (4) \$140,000 for the Water Meters Project with a Notice to Proceed by the Town of

Jonesborough after the FY23 budget is passed based on the availability of funds. The motion was duly passed.

There being no further business the meeting was duly adjourned.

PAT RYDER, RECORDER

CHUCK VEST, MAYOR